

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a Special Session at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on Tuesday, August 24, 2021, commencing at 6:00 p.m. for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
David Balderas	Councilor
Ashley Moreno	Councilor
Mario Ruiz	Councilor (Left meeting at 7:08 p.m. and returned at 7:16 p.m.)
Terry McCalpin	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

Gloria Martinez, Finance Director	John Camarillo, Public Works Director
Juan Martinez, Marshal Deputy	

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen's comments.

TAX RATE PUBLIC HEARING

1. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO RESCHEDULING THE CITY OF CARRIZO SPRINGS 2021 PROPOSED TAX RATE PUBLIC HEARING

Interim City Manager Melissa M. Guerra stated to Council that the Tax Rate Public Hearing had to be rescheduled because the budget would not to be ready for the previous scheduled date of August 24, 2021. Dimmit County Tax Assessor Collector Mary Sandoval updated the 2021 Planning Calendar for the proposed Tax Rate Public Hearing and recommended to schedule the public hearing for September 21, 2021.

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to reschedule the City of Carrizo Springs 2021 Proposed Tax Rate Public Hearing to September 21, 2021, as recommended by Dimmit County Tax Assessor Collector Mary Sandoval.

Vote for approval 5-0 (unanimous).

Motion carried.

BUDGET WORKSHOP

2. CITY OF CARRIZO SPRINGS FISCAL YEAR 2021-2022 BUDGET WORKSHOP

A. OPEN BUDGET WORKSHOP

Mayor Oscar E. Puente opened Fiscal Year 2021-2022 Budget Workshop at 6:04 p.m.

Mayor Oscar E. Puente asked if the employees would get a raise this year. Finance Director Gloria Martinez stated that not everyone will get a raise. Mayor Oscar E. Puente asks if the employees that did not get raise two years ago be considered to get a salary increase this year. Finance Director Gloria Martinez stated that it would have to be discussed with the City Manager.

Councilor Mario Ruiz requested a breakdown of the employee's salaries. Mayor Pro Tem Sofia Morones also requested a report of any adjustment in salaries and/or increase in salaries.

City Manager Terry McCalpin stated that he would like to increase the employees' salaries to \$12.00 per hour.

CITY OF CARRIZO SPRINGS Fiscal year 2021-2022 Requested Annual Budget General Fund Disbursement Schedule

DIVISION	2020-2021 AMENDED	REQUESTED	2021-2022 REVIEWED	PROPOSED	REQUESTED TO REVIEW	PERCENT CHANGE
						<i>Amended to reviewed</i>
LEGISLATIVE	214,083	134,094	124,094	-	(10,000)	-42.03%
ADMINISTRATION	107,959	94,314	94,314	-	-	-12.64%
CITY INSURANCE	90,000	90,000	90,000	-	-	0.00%
FINANCE	225,957	238,011	226,808	-	(11,203)	0.38%
HUMAN RESOURCE	66,166	73,430	68,009	-	(5,421)	2.79%
LEGAL	92,500	92,500	77,500	-	(15,000)	-16.22%
MUNICIPAL COURT	240,797	249,145	244,786	-	(4,359)	1.66%
CITY CLERK	120,482	127,044	117,593	-	(9,451)	-2.40%
IT	31,690	34,250	29,200	-	(5,050)	-7.86%
TAX	50,000	47,000	47,000	-	-	-6.00%
CITY HALL	105,379	93,626	96,626	-	3,000	-8.31%
CODE ENFORCEMENT						
	61,336	77,129	72,036	-	(5,093)	17.44%
CITY MARSHALL	135,808	368,638	230,128	-	(138,510)	69.45%
FIRE	73,846	58,570	54,441	-	(4,129)	-26.28%
EMS/PUBLIC SAFETY						
	494,000	494,000	494,000	-	-	- 0.00%
STREETS	878,331	1,274,441	911,989	-	(362,452)	3.83%
HEALTH	60,363	74,324	72,149	-	(2,175)	19.53%

PARKS & RECREATION

	181,540	537,549	294,925	-	(242,624)	62.46%
SWIMMING POOL	50,950	73,106	73,106	-	-	43.49%

OPERATING TRANSFERS

	-	40,000	40,000	-	-	100.00%
LANDFILL	537,734	1,673,489	577,944	-	(1,095,545)	7.48%
SANITATION	289,103	494,849	490,896	-	(3,953)	69.80%
RECYCLING	53,627	69,598	62,887	-	(6,711)	17.27%

GENERAL FUND

TOTAL EXPENSES	4,161,651	6,509,107	4,590,431	-	(1,918,676)	10.30%
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DIVISION	2020-2021 AMENDED	REQUESTED	2021-2022 REVIEWED	PROPOSED	REQUESTED TO REVIEW	PERCENT CHANGE
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ROOM OCCUPANCY	<u>298,430</u>	<u>299,892</u>	<u>299,892</u>			0.49%
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ROOM OCCUPANCY TAX

	298,430	299,892	299,892			0.49%
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DEBT SERVICE	<u>1,522,489</u>	<u>1,521,490</u>	<u>1,521,490</u>	<u>1,521,490</u>		-0.07%
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DEBT SERVICE TOTAL

	<u>1,522,489</u>	<u>1,521,490</u>	<u>1,521,490</u>	<u>1,521,490</u>		-0.07%
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WATER

WATER DISTRIBUTION	1,234,831	1,688,769	1,464,280			18.58%
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WASTEWATER	944,681	1,484,525	1,155,452			22.31%
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UTILITIES	324,996	304,461	293,799			-9.60%
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WATER FUND TOTAL

	<u>2,504,508</u>	<u>3,477,755</u>	<u>2,913,531</u>			<u>16.33%</u>
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GAS

UTILITIES	100,429	69,264	79,004			-21.33%
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GAS DISTRIBUTION	647,998	1,144,715	527,694			-18.57%
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GAS FUND TOTAL	748,427	1,213,979	606,698			-18.94%
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TOTAL BUDGET	9,235,505	13,022,223	9,932,042	1,521,490	(1,918,676)	7.54%
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REVENUES

	REQUESTED	REVIEWED
GENERAL FUND	4,234,241	4,023,408

ROOM OCCUPANCY TAX	269,990	269,990
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DEBT SERVICE	1,521,490	1,521,490
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WATER FUND	2,035,522	2,090,522
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GAS FUND	401,700	401,700
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REVENUES OVER/(UNDER) EXPEND

GENERAL FUND	(2,274,866)	(567,023)
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ROOM OCCUPANCY TAX	(29,902)	(29,902)
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DEBT SERVICE	-	-
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WATER FUND	(1,442,233)	(823,009)
GAS FUND	(812,279)	(204,998)

B. CLOSE BUDGET WORKSHOP

Mayor Oscar E. Puente closed the budget workshop at 7:12 p.m.

NEW BUSINESS

3. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO AUTHORIZING FORGOING THE COMPETITIVE PROCUREMENT REQUIREMENTS OF LOCAL GOVERNMENT CODE CHAPTER 252, FOR COST OF MATERIALS AND MAJOR EMERGENCY REPAIRS FOR IVY WELL II NOT TO EXCEED \$80,000.00

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor David Balderas to authorize forgoing the competitive procurement requirements of Local Government Code Chapter 252, for cost of materials and major emergency repairs for Ivy Well II not to exceed \$80,000.

Vote for approval 4-0.

Motion carried.

RESOLUTION(S)

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 569 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO APPOINT TERRY MCCALPIN TO THE OFFICE OF CITY MANAGER OF THE CITY OF CARRIZO SPRINGS, TEXAS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor David Balderas to approve Resolution No. 569 a resolution by the City Council of the City of Carrizo Springs, Texas to appoint Terry McCalpin to the office of the City Manager of the City of Carrizo Springs, Texas.

Vote for approval 4-0.

Motion carried.

5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 570 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO DESIGNATE AND AUTHORIZE CITY MANAGER TERRY MCCALPIN TO SIGN ALL FUNDS OF THE CITY OF CARRIZO SPRINGS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve Resolution No. 570 a resolution by the City Council of the City of Carrizo Springs, Texas to designate and authorize City Manager Terry McCalpin to sign all funds of the City of Carrizo Springs.

Vote for approval 5-0 (unanimous).

Motion carried.

ADJOURNMENT

Meeting adjourned at 7:50 p.m.

/s/ Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs