

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, November 12, 2019** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Oscar E. Puente	Mayor Pro Tem
Sandra C. Little	Councilor
Benny Rocha	Councilor
Jesse Johnson	Councilor
John Camarillo	Interim City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

Gloria Martinez, Finance Director	Hugo Sulaica, City Marshal
Jesse Mendoza, Landfill	Angie Rios, Utility Supervisor
Nestor Montalvo, Street Dept.	

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES FOR THE MONTH OF NOVEMBER 2019

- **REGULAR SESSION – OCTOBER 15, 2019**
- **SPECIAL SESSION – OCTOBER 22, 2019**

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve minutes for the of October 2019.

Vote for approval 4-1. Councilor Sandra C. Little abstained.

Motion carried.

ACCOUNTS PAYABLE

2. DISCUSSION APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF OCTOBER 2019

Motion made by Councilor Jesse Johnson, second by Councilor Sandra C. Little to approve accounts payable for the month of October 2019 and Maldonado Law Group, PLLC invoice for \$4,420.00.

Vote for approval 5-0 (unanimous).

Motion carried.

SCADA SYSTEM

3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE PUBLIC PROPERTY FINANCE CONTRACT ISSUED UNDER LOCAL GOVERNMENT CODE SECTION 271.005 TO PURCHASE SCADA SYSTEM

Motion made by Councilor Benny Rocha, second by Councilor Sandra C. Little to approve Public Property Finance Contract issued under local government code section 271.005 to purchase SCADA System.

Vote for approval 5-0 (unanimous).

Motion carried.

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 558 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS REGARDING A FINANCE CONTRACT FOR THE PURPOSE OF PROCURING "SCADA SYSTEM"

Motion made by Councilor Benny Rocha, second by Mayor Pro Tem Oscar E. Puente to approve Resolution No. 558 a resolution by the City Council of the City of Carrizo Springs regarding a finance contract for the purpose of procuring "SCADA System" and changing "Phone System" to "IOT System" in the resolution recommended by Council.

Vote for approval 5-0 (unanimous).

Motion carried.

OLD BUSINESS

5. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO FIREHOUSE PROJECT

Motion made by Councilor Sandra C. Little, second by Councilor Benny Rocha to approve Troy Jesse's demolition shoring bid for the Firehouse Project in the amount of \$194,961.

Vote for approval 5-0 (unanimous).

Motion carried.

NEW BUSINESS

6. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY MANAGER APPLICATIONS AND SETTING DATES FOR INTERVIEWS

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to schedule meeting for November 20, 2019 to review city manager applications in Executive Session.

Vote for approval 5-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO VETERAN'S PARK IMPROVEMENT PROJECTS

Mayor Pro Tem Oscar E. Puente states that he was approached by Mr. & Mrs. William M. Stone with their interest in donating a Splashpad to the City of Carrizo Springs to be installed at the Veterans Park. Mr. Stone has been in contact with Alison Shafir from Vortex Splashpad and is willing to pay the minimum cost of \$60,000 for the splashpad. Mrs. Shafir states that she will need to visit the park to determine the location for the pad.

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to proceed with Veterans Park improvement project and to contact Mr. & Mrs. Stone to discuss the plan.

Vote for approval 5-0 (unanimous).

Motion carried.

DEPARTMENT MONTHLY REPORTS

8. ADMINISTRATION MONTHLY REPORTS

A. CITY MANAGER REPORT

1. CIVIC CENTER

Interim City Manager John Camarillo stated to Council that the old floor has been demolished and the new floor has been installed at the Civic Center. A new electric stove, refrigerator, 16 round tables, 20 rectangular tables and 200 chairs have been purchased for the Civic Center. The completion date for the Civic Center Renovation Project was November 7, 2019. The Civic Center Renovation Project plaque for the building has been ordered and will arrive in three to four weeks.

2. WATER METER REPORT ISSUES

Interim City Manager John Camarillo updates Council on the water meter radio read computer and states that they have been having issues with the meter since June and July and the meter was sent to the Dallas office for a software upgrade. After receiving the meter there were still issues with the meter and an IT Technician from Master Meters came to look into the issue with no results. Finance Director Gloria Martinez contacted Mr. Jose Velasquez and Mr. Johnny Martinez from the City of Eagle Pass Water Department and the problem with the meter was corrected.

B. FINANCE DIRECTOR

1. MONTHLY INVESTMENT REPORT FOR PERIOD OF OCTOBER 2019

Finance Director Gloria Martinez presented Council with the monthly investment report for period ending November 8, 2019 with a book value ending of \$92,970.75.

2. UTILITY AGING REPORT AS OF OCTOBER 2019

The utility aging report has a balance of \$561,563.55 as of October 8, 2019.

3. UTILITY DEPARTMENT REPORT

The Utility Department reported a total revenue of \$334,683.41 for the month of October 2019.

9. PUBLIC WORKS MONTHLY REPORTS

Interim City Manager John Camarillo updated Council with their daily activities for the month of October 2019.

A. WATER DEPARTMENT

B. WASTEWATER DEPARTMENT

C. STREET DEPARTMENT

D. GAS DEPARTMENT

E. PARK & RECREATION DEPARTMENT

F. LANDFILL

10. PUBLIC SAFETY MONTHLY REPORTS

A. CITY MARSHAL

City Marshal Hugo Sulaica report 207 citations issued for the month October 2019.

B. MUNICIPAL COURT

Municipal Court reports 17 cases dismissed and a total of 205 citations issued in October 2019 by the Sheriff's Department.

C. CODE ENFORCEMENT

Code Enforcement Department's daily duties consist of responding to calls and contacting citizens for different city code issues. Code Enforcer Arnold Aguilar attended an International Building Code training in Houston, Texas on October 28-30, 2019.

D. ANIMAL CONTROL

Animal Control Department reported 21 cats and 13 dogs taken to the veterinarian's office to be euthanized and disposed of at the landfill. The Animal Control Officer picked up a total of 9 dead animals in the month of October 2019. He also issued a total of 8 electrical, building, vendor and plumbing permits.

ORDINANCES

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 804 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS

SETTING DEPOSITS AND FEES FOR RENTING THE CIVIC CENTER; PROVIDING RULES FOR FREE OR DISCOUNTED USE; PROVIDING REQUIREMENTS FOR SECURITY DURING EVENTS; AND PROVIDING FOR RELATED MATTERS

Motion made by Councilor Benny Rocha, second by Councilor Sandra C. Little to amend motion to table and approve Ordinance No. 804 an ordinance by the City Council of the City of Carrizo Springs, Texas setting deposits and fees for renting the Civic Center; providing rules for free or discounted use; providing requirements for security during events; and providing for related matters with City Council's recommendations.

Vote for approval 5-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 805 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS AUTHORIZING AMENDING THE CITY OF CARRIZO SPRINGS ANNUAL BUDGET FOR FISCAL YEAR 2019-2020

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve Ordinance No. 805 an ordinance by the City Council of the City of Carrizo Springs authorizing amending the City of Carrizo Springs Annual Budget for Fiscal year 2019-2020.

Vote for approval 5-0 (unanimous).

Motion carried.

RESOLUTIONS

13. DISCUSSION TO CONSIDER ADOPTING RESOLUTION NO. 556 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) CONTRACT NUMBER 7219034

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to adopt Resolution No. 556 a resolution by the City Council of the City of Carrizo Springs designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TXCDBG) contract number 7219034.

Vote for approval 5-0 (unanimous).

Motion carried.

14. DISCUSSION TO CONSIDER AND APPROVE RESOLUTION NO. 557 ADOPTING REQUIRED CDBG CIVIL RIGHTS POLICIES

Motion made by Councilor Jesse Johnson, second by Councilor Benny Rocha to approve Resolution No. 557 adopting required CDBG Civil Rights Policies.

Vote for approval 5-0 (unanimous).

Motion carried.

ADJOURNMENT

Regular Session, City Council Minutes
November 12, 2019

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 8:53 p.m.

/s/Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs