

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a Regular Session at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on Tuesday, July 13, 2021, commencing at 6:00 p.m. for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
David Balderas	Councilor
Ashley Moreno	Councilor
Mario Ruiz	Councilor
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

Gloria Martinez, Finance Director	John Camarillo, Public Works Director
Francisco R. Ponce, Municipal Judge	Arnold Aguilar, City Marshal

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Rebekah Pullara, Peter Perez III, Dina Ojeda-Balderas, Yvonne Carrizales, Carlos Herrera Jr., Chris Castaneda

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen's comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES FOR THE MONTH OF JUNE 2021

- A. REGULAR SESSION - JUNE 8, 2021**
- B. SPECIAL SESSION - JUNE 15, 2021**
- C. SPECIAL SESSION - JUNE 22, 2021**

Motion made by Councilor Mario Ruiz, second by Councilor David Balderas to approve minutes for the month of June 2021 with corrections.

Vote for approval 5-0 (unanimous).

Motion carried.

PUBLIC SAFETY QUARTERLY REPORTS

2. DIMMIT COUNTY SHERIFF'S DEPARTMENT

Chris Castaneda presented Council with the Dimmit County Sheriff's Department quarterly report for the months of April, May and June 2021. Mr. Castaneda updated the Council with the Border Line Crisis.

3. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

Yvonne Carrizales presented Council with the CSVFD quarterly report. Councilor Mario Ruiz inquired about the lockers that were purchased in June for the fire department, Ms. Carrizales states that the lockers were incomplete and the cost for the locker cages will cost an additional \$6,000. Mayor Oscar E. Puente asks Ms. Carrizales to keep the Council updated.

4. MUNICIPAL JUDGE FRANCISCO PONCE

Municipal Judge Francisco R. Ponce presented Council with the Municipal Court quarterly report.

ACCOUNTS PAYABLE

5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR JUNE 2021

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve accounts payable for the month of June 2021.

Vote for approval 5-0 (unanimous).

Motion carried.

FINANCE DIRECTOR

6. MONTHLY REPORTS

A. FINANCIAL REPORT

Finance Director Gloria Martinez reported a total of \$412,897 monthly expenses for payroll and accounts payable for June 2021.

B. INVESTMENT REPORT

Finance Director Gloria Martinez presented the monthly investment report for period ending June 30, 2021, with a book value ending of \$96,268.71.

C. UTILITY ACCOUNT AGING REPORT

The utility aging report has a balance of \$562,275.33 as of June 2021.

D. DRAFT BUDGET CALENDAR

Finance Director Gloria Martinez presents Council with the 2021-2022 draft Budget Calendar.

NEW BUSINESS

7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CHARLES RIHA'S DONATION OF PROPERTY, SAID PROPERTY IS LOCATED AT AB 1471 A B OMEARA S 3 2/8, TRACT 1 2 LA VILLITA SUBD, LOT 6B, ACRES 3.57

Public Works John Camarillo states to Council that the property will benefit the city in the future if the city decides to expand the lift station and have access to the water line easement. Councilor Mario Ruiz states his concerns in regards to the gas line that runs through the property.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor David Balderas to table item for further review.

Vote for approval 5-0 (unanimous).

Motion carried.

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE THE RATIFICATION OF PAYMENT TO TEXAS WIDE PEST CONTROL OUT OF THE COUNCIL CONTINGENCY FUND AND ALLOW STAFF TO PLACE A LIEN ON THE PROPERTY FOR THE COST OF SERVICES

Finance Director Gloria Martinez states to Council that the large beehive was reported and had to be removed for public safety.

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve payment to Texas Wide Pest Control out of the Council contingency fund and allow staff to place a lien on the property for the cost of services.

Vote for approval 5-0 (unanimous).

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE DAVILA CONSTRUCTION'S INVOICE #C21072 IN THE AMOUNT OF \$37,680 FOR REPAIRS MADE AT THE CITY OF CARRIZO SPRINGS PUBLIC POOL

Mayor Pro Tem Sofia Morones asks if the Davila Construction proposal was presented to Council before the repairs were made. Finance Director Gloria Martinez states that the Davila Construction proposal was presented to Council.

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve Davila Construction's invoice #C21072 for a total of \$37,680.00 for repairs made at the City of Carrizo Springs Public Pool.

Vote for approval 4-1. Mayor Pro Tem Sofia Morones abstains.

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO APPROVE THE RATIFICATION OF PURCHASE OF MATERIALS AND SUPPLIES NEEDED FOR WATER DISTRIBUTION LINE MAINTENANCE & SERVICE REPAIRS

Motion made by Councilor Mario Ruiz, seconded Mayor Pro Tem Sofia Morones to approve purchase of materials and supplies needed for the water distribution line maintenance and service repairs.

Vote for approval 5-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO APPOINTING ACTING INTERIM CITY MANAGER AND SETTING COMPENSATION

Mayor Oscar E. Puente moves Item 11 to Executive Session.

Motion made by Councilor Ashley Moreno, seconded by Councilor David Balderas to appoint Melissa M. Guerra as Interim City Manager and set compensation as discussed in Executive Session.

Vote for approval 4-1. Mayor Pro Tem Sofia Morones abstained.

Motion carried.

ORDINANCE(S)

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 818 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS AUTHORIZING AMENDING THE CITY OF CARRIZO SPRINGS ANNUAL BUDGET FOR FISCAL YEAR 2020-2021

Motion made by Councilor Ashley Moreno, seconded by Councilor Mario Ruiz to approve Ordinance No. 818 an ordinance by the City Council of the City of Carrizo Springs authorizing amending the City of Carrizo Springs Annual Budget for Fiscal Year 2020-2021.

Vote for approval 5-0 (unanimous).

Motion carried.

13. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO ORDINANCE NO. 797 AN ORDINANCE OF THE CITY OF CARRIZO SPRINGS, TEXAS REGULATING MINIMUM SIZE OF RESIDENTIAL DWELLINGS REGULATING THE NUMBER OF RESIDENTIAL DWELLINGS PER LOT; REPEALING ORDINANCES IN CONFLICT; AND PROVIDING FOR RELATED MATTERS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to lower the square footage on Ordinance No. 797 an ordinance of the City of Carrizo Springs, Texas regulating minimum size of residential dwellings, regulating the number of residential dwellings per lot; repealing ordinances in conflict; and providing for related matters.

Vote for approval 2-3 against.

Motion fails.

EXECUTIVE SESSION

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: PERSONNEL 551.074

Mayor Oscar E. Puente convenes into Executive Session at 7:30 p.m.

14. DISCUSSION IN REGARDS TO CITY MARSHAL CERTIFICATION PAY

OPEN SESSION

Mayor Oscar E. Puente reconvenes into Regular Session at 7:46 p.m.

15. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY MARSHAL CERTIFICATON PAY

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve City Marshal's certification pay as discussed in Executive Session.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MANAGER

16. ORGANIZATIONAL UPDATES

Interim City Manager Melissa M. Guerra presents Council with monthly organizational updates.

The 4th of July was a big success! The team did a great job organizing the event. Interim City Manager Melissa M. Guerra thanks Mayor Pro Tem Sofia Morones for providing the team with a meal on both days of the 4th of July Event.

Mayor Oscar E. Puente inquires on the cleanup at the Lions Park. Public Works Director John Camarillo states that the team will start cleaning the park next week.

Public Works Director John Camarillo invites Council to attend the Winter Garden Water Utility Dinner at the Civic Center on July 21, 2021.

ADJOURNMENT

Motion made by Mayor Pro Tem Sofia Morones, second by Councilor David Balderas to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 8:01 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/ Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs