

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, January 14, 2020** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Oscar E. Puente	Mayor Pro Tem
Sandra C. Little	Councilor
Benny Rocha	Councilor
Jesse Johnson	Councilor
Ronnie Guest	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

Gloria Martinez, Finance Director	John Camarillo, Public Works Director
Hugo Sulaica, City Marshal	Ramsey Castillo, Water Dept.
Jesse Mendoza, Landfill	Nestor Montalvo, Street Dept.

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

Eric Olivarez-Medshield, Angel Ayala, Chelsea Bollier, Ricky Vargas, Joshua Romo, Alicia Romo, Alexander Arámbula, Rebekah Pollara, Sammy Polich, Lara Sartuche, Julie Balderas, Michael Dollar, Luciano Quintanilla-Sheriffs Department, Leon Surdyk, Francisco R. Ponce-Municipal Judge, Alma J. Miranda, Joe Robles, Maria Martinez, Dariele Maldonado, Daniel Maldonado

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

Rebekah Pollara states that she has been a resident of the City of Carrizo Springs for six (6) years and addresses Council with her concerns on the animal control issues in the city. Ms. Pollara also states that moving forward she would like the animal control officer to be trained in animal abuse and meet the physical requirements to perform their job duties.

Leon Surdyk addresses Council on the animal control issues and would like to see statistics on how many dogs and cats are being euthanized.

Ann Smith states her concerns on animal control issues and abuse.

Christine Norton would like for pet owners to be made responsible for their pets. She recommends getting microchips for their pets and having them registered.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

●REGULAR SESSION - DECEMBER 10, 2019

●SPECIAL SESSION - DECEMBER 23, 2019

Motion made by Councilor Sandra C. Little, second by Councilor Jesse Johnson to approve minutes for the month of December 2020.

Vote for approval 5-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF DECEMBER 2019

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve accounts payable for the month of December 2019 and Maldonado Law Group, PLLC invoice for the amount of \$7,836.00.

Vote for approval 5-0 (unanimous).

Motion carried.

QUARTERLY REPORTS

3. QUARTERLY REPORTS

A. SHERIFF'S DEPARTMENT

Luciano Quintanilla with the Dimmit County Sheriff's Office reported 174 citations issued for the months of October-December 2019.

B. MEDSHIELD

Eric Olivarez with Medshield reported a total of 514 calls for the month of October 2019, 432 calls for the month of November 2020 and 431 calls for the month of December 2020.

C. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

Fire Chief Noel Sanchez reported a total 4 fire call outs and stated that the Carrizo Springs Volunteer Fire Department currently has a total of 17 members.

D. MUNICIPAL JUDGE FRANCISCO R. PONCE

Municipal Judge Francisco R. Ponce presented Council with his quarterly report.

Mayor Pro Tem Oscar E. Puente requests a report for the total amount of truck route, junk car and animal control violations. Judge Francisco R. Ponce states that he will work on the report for the next meeting.

NEW BUSINESS

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 561 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO APPROVE THE REHABILITATION OF AFFORDABLE RENTAL HOUSING KNOWN AS THE WHISPERING TREES APARTMENTS LOCATED AT 401 PECAN DRIVE, CARRIZO SPRINGS, TEXAS

Housing Authority Executive Director Alfredo Castaneda states to Council that he will be submitting an application to the Texas Department of Housing and Community Affairs for the 2020 Housing Tax Credits for the Whispering Trees Apartments development. Mr. Castaneda also requests from the city to waive the development/permit fees in the amount of \$250 for the development of the apartments. The plans for the development of the apartments is to add sixteen (16) more units and a community building to the Whispering Trees Apartments.

Motion made by Councilor Benny Rocha, second by Councilor Sandra C. Little to approve Resolution No. 561 a resolution by the City Council of the City of Carrizo Springs, Texas to approve the rehabilitation of affordable rental housing known as the Whispering Trees Apartments located at 401 Pecan Drive, Carrizo Springs, Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

5. DISCUSSION IN REGARDS TO CHELSEA BOLLIER'S REQUEST FOR CITY FUNDS FOR THE LOVE OF PAWS (FOSTER CARE CENTER FOR DOGS)

Chelsea Bollier states her concerns with the animal control issues in the city. Mrs. Bollier established the Love of Paws in October 2019 to be able to foster stray dogs in the Carrizo Hill area and the city. She has fostered up to 300 dogs and sent them out of state to be adopted. She also states that pet owners should be held responsible for their pets and should be fined for neglect and abuse of their pets.

Discussion only.

6. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY OF CARRIZO SPRINGS SENIOR CITIZEN LATE PAYMENT WAIVER

City Manager Ronnie J. Guest states to Council that most of the senior citizen's receive their social security checks after the utility bill due date of the 15th and are charged late fees. Mr. Guest recommends for Council to approve the senior citizen late payment waiver.

Motion made by Councilor Benny Rocha, second by Councilor Jesse Johnson to approve the City of Carrizo Springs Senior Citizen Late Payment Waiver.

Vote for approval 5-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO PROPOSED DESIGN FOR THE CITY OF CARRIZO SPRINGS LOGO

Motion made by Councilor Benny Rocha, second by Councilor Jesse Johnson to table item and present new logos on the next scheduled meeting.

Vote for approval 5-0 (unanimous).

Motion carried.

RESOLUTIONS

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 559 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO APPOINT RONNIE J. GUEST JR. TO THE OFFICE OF CITY MANAGER OF THE CITY OF CARRIZO SPRINGS

Motion made by Mayor Pro Tem Oscar E. Puente, second Councilor Jesse Johnson to approve Resolution No. 559 a resolution by the City Council of the City of Carrizo Springs, Texas to appoint Ronnie J. Guest Jr. to the office of City Manager of the City of Carrizo Springs.

Vote for approval 5-0 (unanimous).

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 560 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO DESIGNATE AND AUTHORIZE CITY MANAGER RONNIE J. GUEST JR. TO SIGN ALL FUNDS OF THE CITY OF CARRIZO SPRINGS

Motion made by Councilor Sandra C. Little, second by Councilor Jesse Johnson to approve Resolution No. 560 a resolution by the City Council of the City of Carrizo Springs, Texas to designate and authorize City Manager Ronnie J. Guest Jr. to sign all funds of the City of Carrizo Springs.

Vote for approval 5-0 (unanimous).

Motion carried.

DEPARTMENT MONTHLY REPORTS

10. ADMINISTRATION MONTHLY REPORTS

Public Works Director John Camarillo states to Council that on December 10, 2019 City Engineer Raul Garcia surveyed 1603 W. Houston and the surrounding streets to take elevation points. The area is prone to flooding when it rains, and the survey will help address the customers concerns on the flooding issue.

The Civic Center renovation plaque is ready and will be installed by city staff. The Texas Commission on Environmental Quality (TCEQ) from the Laredo region office conducted an investigation on December 1, 2019 of the City of Carrizo Springs Municipal Wastewater Treatment Plant and several areas of concerns were noted. The issues have been addressed and a letter of compliance has been issued by TCEQ.

The shoring and demolition contract with Troy Jesse Construction has been reviewed by Special Counsel Bobby Maldonado for the Old Firehouse Project. The contract has been signed by both parties and a pre-construction meeting will be scheduled for January 14, 2020 at 10:30 a.m. at the construction site.

B. FINANCE DIRECTOR

1. MONTHLY INVESTMENT REPORT

Finance Director Gloria Martinez presented Council with the monthly investment report for period ending January 5, 2019 with a book value ending of \$93,164.67.

2. UTILITY AGING REPORT

The utility aging report has a balance of \$581,188.53 as of December 31, 2019.

Finance Director Gloria Martinez states that Conversion line with a balance of \$255,341.47 has not been reconciled and will start working on the reconciliation of that account.

3. UTILITY DEPARTMENT REPORT

The Utility Department reported a total revenue of \$304,329.03 for the month of December 2019.

11. PUBLIC SAFETY MONTHLY REPORTS

A. CITY MARSHAL

City Marshal Hugo Sulaica report 140 citations issued for the month December 2019.

B. MUNICIPAL COURT

Municipal Court reports 9 cases dismissed and a total of 134 citations issued by the Sheriff's Department in the month of December 2019.

C. CODE ENFORCEMENT

Code Enforcement Department's daily duties consist of responding to calls and contacting citizens for different city code issues. The department collected \$1,588 in permit fees.

D. ANIMAL CONTROL

Animal Control Department reported 10 cats and 13 dogs taken to the veterinarian's office to be euthanized and disposed of at the landfill. The Animal Control Officer picked up a total of 18 dead animals in the month of December 2019. He also issued a total of 1 electrical, 3 building, 1 meter loop inspection, 2 permits.

12. PUBLIC WORKS MONTHLY REPORTS

Public Works Director John Camarillo updated Council with their daily activities for the month of December 2019.

A. WATER DEPARTMENT

B. WASTEWATER DEPARTMENT

C. STREET DEPARTMENT

D. GAS DEPARTMENT

E. PARK & RECREATION DEPARTMENT

F. LANDFILL

ADJOURNMENT

Motion made by Mayor Pro Tem Oscar E. Puente , second by Councilor Jesse Johnson to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 8:16 p.m.

/s/Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs