

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Special Session** at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, October 15, 2024, 2024**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
Noel Galvan	Councilor
Estanislado Z. Martinez	Councilor
Mario Ruiz	Councilor
Azalia Garcia	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF

Edgar Castillo, Finance Director	John Camarillo, Public Works Director
Jovanni, City Marshal Deputy	Veronica , Receptionist
Octavio Sierra, Water Dept. Supervisor	Sonia G. Perez, Municipal Judge
Carlos Ramos, Animal Control	

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Patsy Galvan, Jimmy Cabello, Carlos Lara, Charlotte Trujillo, Marissa Garcia, José Guerra

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

GARZA/GONZALES & ASSOCIATES

**1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE GARZA/GONZALES & ASSOCIATES
AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2023**

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to approve Garza/Gonzales & Associates Audit for Fiscal Year Ending September 30, 2024

Vote for approval 5-0 (unanimous).

Motion carried.

APPROVAL OF MINUTES

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. SPECIAL SESSION - SEPTEMBER 9, 2024

A. REGULAR SESSION - SEPTEMBER 10, 2024

B. SPECIAL SESSION - SEPTEMBER 17, 2024

C. SPECIAL SESSION - SEPTEMBER 26, 2024

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

**2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SEPTEMBER 2024 ACCOUNTS
PAYABLE**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve September 2024 Accounts Payable.

Vote for approval 5-0 (unanimous).

Motion carried.

4. FINANCE DEPARTMENT MONTHLY REPORTS

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgar Castillo presented Council with the Finance Department monthly reports.

PUBLIC SAFETY QUARTERLY REPORTS

5. DIMMIT COUNTY SHERIFF'S DEPARTMENT

Captain Sergio Prieto presented Council with the Dimmit County Sheriff's Department quarterly report.

6. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

Carlos Lara presented Council with the CSVFD quarterly report.

7. CARRIZO SPRINGS MUNICIPAL COURT

Judge Sonia G. Perez presented Council with the Carrizo Springs Municipal Court quarterly report.

PRESENTATION(S)

8. WATER CONSERVATION DATA ANALYSIS - DR. MIKE VILLARREAL

Dr. Mike Villarreal presented Council with Water Conservation Data Analysis to process, supplement and analyze the city's water consumption data efficiently.

NEW BUSINESS

9. DISCUSSION REGARDING STRAY DOGS AND OWNERS' ACCOUNTABILITY - CHARLOTTE TRUJILLO

Charlotte Trujillo requests from the city to help rescue stray dogs. Marissa Garcia would also like for the city to help rescue stray dogs.

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SOLANSKY WELDING & PUMP, INC. INVOICE #2410-178324 (\$6,925.00) & INVOICE #2409-174958 (\$8,545.48) TO PURCHASE BOOSTER PUMPS FOR THE GOLF COURSE AND IVY WELLS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Solansky Welding & Pump, Inc. invoice #2410-0178324 (\$6,925.00) & invoice #2409-174958 (\$8,545.48) to purchase booster pumps for the Gold Course and Ivy Well.

Vote for approval 5-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION TO APPOINT CHARTER COMMISSION MEMBERS

Motion made by Mayor Pro Tem Sofia Morones, seconded by to appoint Charter Commission Members as follows:

Rene Hernandez – Appointed by Councilor Estanislado Z. Martinez

Claudia McDaniel - Appointed by Mayor Oscar E. Puente

Julie Ochoa - Appointed by Councilor Mario Ruiz

Elia Ramirez - Appointed by Mayor Pro Tem Sofia Morones

Carlos Ramos - Appointed by Councilor Noel Galvan

Vote for approval 5-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO RELINQUISH THE LIONS PARK LEASE AGREEMENT

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to relinquish the Lions Park Lease Agreement.

Vote for approval 5-0 (unanimous).

Motion carried.

13. DISCUSSION AND APPROPRIATE ACTION TO ISSUE REQUEST FOR PROPOSAL (RFP) FOR EMERGENCY MEDICAL SERVICES

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to issue Request for Proposal (RFP) for Emergency Medical Services.

Vote for approval 5-0 (unanimous).

Motion carried.

14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY OF CARRIZO SPRINGS PURCHASING POLICY MANUAL

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

OLD BUSINESS

15. DISCUSSION AND APPROPRIATE ACTION REGARDING ISSUING REQUESTS FOR PROPOSAL (RFP) FOR DELINQUENT PROPERTY TAX COLLECTION SERVICES

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to issue Requests for Proposal (RFP) for delinquent property tax collection services.

Vote for approval 2-3. Opposed Councilor Estanislado Z. Martinez, Mayor Oscar E. Puentes, Councilor Noel Galvan.

Motion failed.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE PAYMENT IN THE AMOUNT OF \$267,000.00 FROM THE FUND BALANCE TO SETTLE THE OUTSTANDING DEBT TO DIMMIT COUNTY FOR THE INTERLOCAL LAW ENFORCEMENT AGREEMENT

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve payment in the amount of \$267,000.00 from the Fund Balance to settle the outstanding debt to Dimmit County for the Interlocal Law Enforcement Agreement.

Vote for approval 5-0 (unanimous).

Motion carried.

17. DISCUSSION AND APPROPRIATE ACTION REGARDING CHRISTMAS LIGHTING OF THE PARK & NIGHT PARADE

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve holding the Christmas Night Parade & Lighting of the Veterans Park on December 6, 2024 and approve Option 1 for the entertainment by DJ Joseph Lopez.

Vote for approval 5-0 (unanimous).

Motion carried.

ORDINANCE(S)

18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 857 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS; AMENDING CHAPTER 30, ARTICLE II, UNSANITARY, UNSIGHTLY CONDITIONS, SECTIONS 30-19 THROUGH 30-26 OF THE CODE OF ORDINANCES OF THE CITY OF CARRIZO SPRINGS, TEXAS, TO REVISE THE CRITERIA FOR CONDITIONS OF PRIVATE PROPERTY (HIGH GRASS AND WEEDS, STAGNANT WATER, ETC.) WITHIN THE CITY AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Ordinance No. 857 an ordinance of the City Council of the City of Carrizo Springs, Texas; amending Chapter 30, Article II, unsanitary, unsightly conditions, Sections 30-19 through 30-26 of the Code of Ordinances of the City of Carrizo Springs, Texas, to revise the criteria for conditions of private property (high grass and weeds, stagnant water, etc.) within the city and containing findings and provisions relating to the subject.

Vote for approval 5-0 (unanimous).

Motion carried.

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 858 AN ORDINANCE AMENDING CHAPTER 20 - JUNKED, WRECKED, ABANDONED, LOST, SEIZED, STOLEN PROPERTY, ARTICLE II. - JUNKED VEHICLES OF THE CODE OF ORDINANCES, CITY OF CARRIZO SPRINGS, TEXAS, BY REPEALING AND REPLACING SUCH ARTICLE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to approve Ordinance No. 858 an ordinance amending Chapter 20 – junked, wrecked, abandoned, lost, seized, stolen property, Article II. – junked vehicles of the Code of Ordinances, City of Carrizo Springs, Texas, by repealing and replacing such article; providing an effective date; and providing other matters relating to the subject with changes made to Section 20-20 – Definitions – City Manager to Code Enforcer means the Code Enforcer of the City, or designee.

Vote for approval 5-0 (unanimous).

Motion carried.

20. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 859 AN ORDINANCE AMENDING AND REPEALING IN ITS ENTIRETY CHAPTER 8, ARTICLE VI "DANGEROUS AND UNSAFE STRUCTURES ABATEMENT" OF THE CODE OF ORDINANCES, CITY OF CARRIZO SPRINGS, TEXAS, REGARDING THE ABATEMENT OF UNSAFE BUILDINGS; CONTAINING A SAVINGS AND SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Ordinance No. 859 an ordinance amending and repealing in its entirety Chapter 8, Article VI “dangerous and unsafe structures abatement of unsafe buildings; containing a savings and severability clause; providing an effective date; and providing other matters relating to the subject.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

21. ORGANIZATIONAL UPDATES

VETERANS PARK

Second RFP was advertised for electrical services for the Veterans Park.

The Veterans Park exercise equipment installation was completed and the turf is estimated to be completed by October 10, 2024.

The Veterans Park bridge began construction on October 5, 2024 and expected to be completed by October 9, 2024.

WET WELL REHABILITATION PROJECT

Change Order #1 for change of material for PVC and Change Order #2 for the addition of bypass needed during the project was approved by City Council.

The wet well rehabilitation project will begin the week of October 14, 2024 and the estimated completion date should be under two weeks.

MASTER METER REPLACEMENT PROJECT

A total of 460 water meters will be replaced in October 2024.

WATER CONSERVATION

Data analysis for water conservation will be conducted by Dr. Mike Villarreal and funded by WFX.

WATER UTILITIES FREE OF CHARGE

- Guadalupe Cemetery
- Mt. Hope Cemetery
- McDonalds
- Nelson Property
- Placita Cinco de Mayo
- Golf Course
- Dimmit County Volunteer Fire Department

ADJOURNMENT

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to adjourn.

Vote for approval 4 - 0 (unanimous).

Motion carried.

Meeting adjourned at approximately 7:48 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs