

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, August 13, 2019** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called the meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Oscar E. Puente	Mayor Pro Tem
Sandra C. Little	Councilor
Benny Rocha	Councilor (Arrived at 6:06 p.m.)
Jesse Johnson	Councilor (Arrived at 6:01 p.m.)
Bobby Maldonado	Special Counsel
John Camarillo	Interim City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

Gloria Martinez, Finance Director	Hugo Sulaica, City Marshal
Ramsey Castillo, Water Dept.	Nestor Montalvo, Street Dept.
Jesse Mendoza, Landfill	Francisco R. Ponce, Municipal Judge

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

Esmeralda Alcazar, Jose A. Cervantez, Joe Robles, Eliseo R. Martinez, Patsy M. Galvan, Claudia McDaniel, Dimmit County Tax Assessor Mary Sandoval, Lezette Galvan, Fire Chief Noel Galvan

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

**Citizen comments will be limited to 3 minutes.*

No citizen's comments.

Mayor Wayne Seiple moves to Item 13, Executive Session.

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - JULY 9, 2019

B. SPECIAL SESSION - JULY 24, 2019

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve minutes.

Vote for approval 5-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE

Motion made by Councilor Jesse Johnson, second by Councilor Sandra C. Little to approve accounts payable for the month of July 2019 and Maldonado Law Group, PLLC invoice for \$26,440.00.

Vote for approval 5-0 (unanimous).

Motion carried.

OLD BUSINESS

3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE INVOICE & APPLICATION FOR PAYMENT FOR THE CIVIC CENTER RENOVATION PROJECT

A. AG ASSOCIATES INVOICE #03222018.14 IN THE AMOUNT OF \$3,052.56

B. DAVILA CONSTRUCTION, INC. APPLICATION #0005 IN THE AMOUNT OF \$192,375.00

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to approve AG Associates invoice #03222018.14 for the of amount of \$3,052.56 and Davila Construction, Inc. application #0005 for the amount of \$192,375.00.

Vote for approval 5-0 (unanimous).

Motion carried.

4. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO DAVILA CONSTRUCTION CHANGE ORDER #0005 REQUESTING AN ADDITIONAL EIGHT (8) DAYS FOR THE CIVIC CENTER PROJECT RENOVATION CONTRACT DUE TO THE RAIN DURING THE CONSTRUCTION PERIOD

Motion made by Councilor Sandra C. Little, second by Mayor Pro Tem Oscar E. Puente to approve Davila Construction change order #0005 requesting an additional eight (8) days for the Civic Center Project Renovation contract due to the rain during the construction period.

Vote for approval 5-0 (unanimous).

Motion carried.

5. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO NORTH AMERICAN DEVELOPMENT BANK'S REQUEST FOR PROPOSALS ON A WATER AUDIT FOR THE CITY OF CARRIZO SPRINGS

Motion made by Councilor Benny Rocha, second by Councilor Sandra C. Little to proceed with North American Development Bank's request for proposals on a water audit for the City of Carrizo Springs.

Vote for approval 5-0 (unanimous).

Motion carried.

CONTRACTS & AGREEMENTS

6. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO MUNICIPAL JUDGE FRANCISCO R. PONCE TWO (2) YEAR CONTRACT RENEWAL

Motion made by Councilor Jesse Johnson, second by Councilor Sandra C. Little to approve Municipal Judge Francisco R. Ponce two (2) year contract renewal.

Vote for approval 5-0 (unanimous).

Motion carried.

NEW BUSINESS

7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY OF CARRIZO SPRINGS TAX RATE WORKSHEETS & 2019 PLANNING CALENDAR - MARY SANDOVAL, DIMMIT COUNTY TAX ASSESSOR COLLECTOR

Motion made by Councilor Sandra C. Little, second by Councilor Benny Rocha to adopt the proposed tax rate of 0.744800 per \$100 as recommended by Finance Director Gloria Martinez.

Vote for approval 5-0 (unanimous).

Motion carried.

8. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO ESMERALDA ALCAZAR'S REQUEST TO CONNECT TO THE MAIN WATER LINE ON HWY 85 DOWN TO FM RD 1556 TO HER PRIVATE PROPERTY ON TENDER LOVING LANE RD

Discussion only. No action.

DEPARTMENT MONTHLY REPORTS

9. ADMINISTRATION MONTHLY REPORTS

A. FINANCE DIRECTOR

Finance Director Gloria Martinez presented Council with the monthly investment reports for period ending August 5, 2019, Utility Aging Report as of August 8, 2019 and the monthly financial report for the month of July 2019.

- 1. REVIEW MONTHLY INVESTMENT REPORTS**
- 2. UTILITY AGING REPORT**
- 3. JULY 2019 MONTHLY FINANCIAL REPORT**
- 4. UTILITY DEPARTMENT REPORT**

The Utility Department reported a total revenue of \$228,753.65 for the month of July 2019.

B. CITY CLERK

City Clerk Melissa M. Guerra reports to Council her daily activities for the month of July 2019.

10. MUNICIPAL COURT

A. CITY MARSHAL

City Marshal's office reported a total of 190 citations issued in the month of July 2019.

B. MUNICIPAL COURT

Municipal Court reported 13 cases dismissed and a total of 42 citations issued by the Sheriff's Department.

11. PUBLIC WORKS DIRECTOR JOHN CAMARILLO - DEPARTMENT MONTHLY REPORTS

Public Works Director John Camarillo presents Council with the daily activities of all the departments for the month of July 2019.

- A. PUBLIC WORKS DIRECTOR**
- B. WATER DEPARTMENT**
- C. WASTEWATER DEPARTMENT**
- D. STREET DEPARTMENT**
- E. GAS DEPARTMENT**
- F. PARK & RECREATION DEPARTMENT**
- G. LANDFILL**

CODE ENFORCEMENT & HEALTH DEPARTMENT

12. MONTHLY REPORTS

A. CODE ENFORCER

Code Enforcement Department reported a total of \$3,028.00 collected on permits issued and responded to 64 calls for different city code issues for the month of July 2019.

B. ANIMAL CONTROL

Animal Control Department reported 22 cats and 18 dogs taken to the veteran's office to be euthanized and were disposed of at the landfill. The Animal Control Officer picked up a total of 23 dead animals in the month of July 2019. He also issued a total of 10 permits and inspected one-meter loop for a customer. The Animal Control Officer attended a local rabies control authority training in Uvalde, Texas.

EXECUTIVE SESSION

Mayor Wayne Seiple convenes into Executive Session at 6:01 p.m.

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: LEGAL SECTION 551.071; PERSONNEL 551.074

13. DISCUSSION IN REGARDS TO CITY MANAGER NORA G. FLORES RESIGNATION LETTER

14. DISCUSSION IN REGARDS TO THE APPOINTMENT OF ACTING CITY MANAGER AND SETTING COMPENSATION

15. DISCUSSION REGARDING BLACK MOUNTAIN SAND MATTER

OPEN SESSION

Mayor Wayne Seiple reconvenes into Regular Session at 6:54 p.m.

16. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO CITY MANAGER NORA G. FLORES RESIGNATION LETTER

Motion made by Councilor Sandra C. Little, second by Mayor Pro Tem Oscar E. Puente to approve City Manager Nora G. Flores resignation letter.

Vote for approval 5-0 (unanimous).

Motion carried.

17. DISCUSSION AND POSSIBLE ACTION IN REGARDS TO APPOINTMENT OF ACTING CITY MANAGER AND SETTING COMPENSATION

Motion made by Councilor Jesse Johnson, second by Councilor Benny Rocha to appoint Public Works Director John Camarillo as Interim City Manager effective immediately and to compensate him an additional \$500 per pay period.

Vote for approval 5-0 (unanimous).

Motion carried.

18. DISCUSSION AND POSSIBLE ACTION REGARDING BLACK MOUNTAIN SAND MATTER

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to direct Special Counsel Bobby Maldonado to proceed with the Black Mountain Sand Matter as discussed in Executive Session.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

City Manager Nora G. Flores presented the City Council with her monthly report for the month of July 2019.

ADJOURNMENT

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puento to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 8:32 p.m.

/s/ Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs