

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Special Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Monday, August 22, 2022**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
Ashley Moreno	Councilor
David Balderas	Councilor
Mario Ruiz	Councilor
Chris A. Castaneda	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF

Edgar Castillo, Finance Director	John Camarillo, Public Works Director
Marisela Tristan, Accounting Specialist	Arnold Aguilar, City Marshal

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

PUBLIC HEARING

1. CITY OF CARRIZO SPRINGS 2022 PROPOSED TAX RATE PUBLIC HEARING

A. OPEN PUBLIC HEARING

Mayor Oscar E. Puente open Public Hearing at 5:31 p.m.

B. PUBLIC COMMENTS

No public comments.

C. CLOSE PUBLIC HEARING

Mayor Oscar E. Puente closed Public Hearing at 5:31 p.m.

BUDGET WORKSHOP**2. CITY OF CARRIZO SPRINGS FISCAL YEAR 2022-2023 BUDGET WORKSHOP****A. OPEN BUDGET WORKSHOP**

Mayor Oscar E. Puente opened the Budget Workshop at 5:31 p.m.

Finance Director Edgar Castillo presents City Council with Fiscal Year 2022-2023 Proposed Annual Budget.

City of Carrizo Springs**Fiscal Year 2022-2023 Proposed Annual Budget****General Fund Expenses**

REVENUE SUMMARY	CURRENT BUDGET	PROPOSED BUDGET
TAXES	2,759,563.00	2,950,751.00
OTHER INCOME	1,625,645.00	1,715,768.40
TOTAL REVENUE	\$4,384,908.00	\$4,666,519.40

EXPENDITURE SUMMARY	CURRENT BUDGET	PROPOSED BUDGET
CITY CLERK	124,951.00	132,214.26
HUMAN RESOURCES	71,713.00	84,994.98
FINANCE DEPARTMENT	256,763.00	2,689,900.13
INFORMATION TECHNOLOGY	14,220.00	12,450.00
FIRE DEPARTMENT	56,826.00	79,577.00
EMS/PUBLIC/SAFETY	494,000.00	494,000.00
CITY MANAGER	181,230.00	129,448.01
TAX DEPARTMENT	50,000.00	51,500.00
HEALTH DEPARTMENT	60,438.00	76,944.28
STREET DEPARTMENT	886,219.00	1,094,988.08
PARKS & RECREATION	171,644.0	152,710.18
SWIMMING POOL	63,565.00	93,317.92
SANITATION REF REDUCTION	473,720.00	637,779.27
SANITATION REF COLLECTION	274,057.00	250,543.47
RECYCLING	41,294.00	58,378.23
CITY COUNCIL	143,629.00	130,709.00
LEGAL	80,000.000	85,000.00
LAW ENFORCEMENT	239,250.00	199,905.62
MUNICIPAL COURT	268,892.00	278,219.50
CODE ENFORCEMENT	61,262.00	71,139.39
CITY HALL	97,141.00	85,109.20
INSURANCE	90,000.00	90,000.00
TOTAL EXPENDITURES	\$4,200,814.00	\$4,557,828.51
REVENUES OVER EXPENSES	\$184,094.00	\$108,690.89

General Fund Revenue

FEES & OTHER INCOME	FY 2020-2021 ACTUAL	FY 2021-2022 APPROVED	FY 2022-2023 PROPOSED
PERMIT BUILDING	8,487.00	9,500.00	9,642.50
PERMIT ELECTRICAL	4,161.00	5,000.00	3,000.00
PERMIT PLUMBING	7,917.00	8,000.00	6,000.00
PERMIT ALCOHOL	1,435.00	1,885.00	1,000.00
PERMIT VENDORS	1,429.00	1,200.00	1,500.00
RENTAL BUILDINGS	18,061.00	17,000.00	18,000.00
INTEREST EARNED	(117.00)	1,000.00	1,015.00
LANDFILL FEES	205,994.00	190,000.00	192,850.00
REZONING FEES	800.00	1,060.00	1,075.90
MUNICIPAL COURT FEES	587,594.00	575,000.00	583,625.00
GARBAGE & CANISTER REVENUE	792,395.00	785,000.00	796,775.00
RECYCLING CARDBOARD FUNDS	11,560.00	11,700.00	12,000.00
DONATIONS	1,515.00	2,000.00	2,030.00
MISCELLANEOUS INCOME	(13,032.00)	8,000.00	8,120.00
OTHER INCOME	16,055.00	9,000.00	9,135.00
VFD GRANTS	16,704.00		
C.A.R.E.S. ACT FUNDING	185,168.00		
ARPA FUNDING	664,314.00		70,000.00
TOTAL OTHER	\$2,510,440.00	\$1,625,345.00	\$1,715,768.40
TOTAL REVENUE	\$5,213,564.00	\$4,384,908.00	\$4,666,519.40

TAXES	FY 2020-2021 ACTUAL	FY 2021-2022 APPROVED	FY 2022-2023 PROPOSED
CURRENT TAXES COLLECTED	674,475.00	813,263.00	899,451.00
DELINQUENT TAXES COLLECTED	90,963.00	75,000.00	75,000.00
PENALTY & INTEREST DELINQUENT TAXES COLLECTED	45,736.00	42,000.00	42,000.00
UTILITY FRANCHISE TAX	223,927.00	210,000.00	215,000.00
SALES TAX	1,654,101.00	1,600,000.00	1,700,000.00
BINGO TAX REVENUE	421.00	5,000.00	5,000.00
MIXED BEVERAGE TAX	12,501.00	14,300.00	14,300.00
TOTAL TAX	\$2,703,124.00	2,759,563.00	2,950,751.00

B. CLOSE BUDGET WORKSHOP

Mayor Oscar E. Puente closed the Budget Workshop at 7:09 p.m.

[Mayor Oscar E. Puente moves to Item 5.](#)

EXECUTIVE SESSION

Mayor Oscar E. Puente convened into Executive Session at 7:31 p.m.

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: PERSONNEL 551.074

3. DISCUSSION REGARDING CITY MANAGER'S PERFORMANCE EVALUATION

OPEN SESSION

Mayor Oscar E. Puente reconvened into Special Session at 7:59 p.m.

4. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY MANAGER'S EVALUATION

Discussion only.

OLD BUSINESS

5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE COST OF LIVING AND EFFECTIVE DATE

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve 6% cost of living pay increase for all employees effective August 20, 2022.

Vote for approval 4-1. Mayor Pro Tem Sofia Morones abstained.

Motion carried.

6. DISCUSSION AND POSSIBLE ACTION REGARDING DIEZ Y SEIS DE SEPTIEMBRE

Discussion only.

ADJOURNMENT

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor David Balderas to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 7:59 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs