

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Regular Session & Joint Meeting with Dimmit County** at the Carrizo Springs Civic Center, 405 North 7<sup>th</sup> Street, Carrizo Springs, Texas, 78834, on **Tuesday, March 11, 2025**, commencing at **5:30 p.m.** for considering the following items of business:

### **CALL THE MEETING TO ORDER**

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

### **ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Oscar E. Puente</b>	<b>Mayor</b>
<b>Sofia Morones</b>	<b>Mayor Pro Tem</b>
<b>Noel Galvan</b>	<b>Councilor</b>
<b>Mario Ruiz</b>	<b>Councilor</b>
<b>Denise Martínez</b>	<b>Special Counsel</b>
<b>Azalia Garcia</b>	<b>City Manager</b>

#### **Absent:**

<b>Estanislado Z. Martinez</b>	<b>Councilor</b>
<b>Melissa M. Guerra</b>	<b>City Clerk</b>

A quorum was established.

### **STAFF**

<b>Edgar Castillo, Finance Director</b>	<b>John Camarillo, Public Works Director</b>
<b>Brenda Reyes, Landfill Dept. Supervisor</b>	<b>Ramsey Castillo, Wastewater Dept. Supervisor</b>
<b>Octavio Sierra, Water Dept. Supervisor</b>	<b>Veronica Vasquez, Receptionist</b>
<b>Giovanni Cortez, Marshal Deputy</b>	

### **WELCOME & RECOGNITION OF GUESTS**

Mayor Oscar E. Puente welcomed and recognized all guests present.

Interim Dimmit County Clerk Claudia McDaniel, Steven Campos, Dimmit County Commissioner Alonso Carmona, Bert Bell, Dimmit County Commissioner Valerie Talamantes, Dimmit County Commissioner Jose Urenda, Keith Franklin, Laura Carmona, Dimmit County Judge Martha A. Ponce.

### **PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

## **CITIZEN'S COMMENTS**

No public comments.

## **JOINT SESSION - CITY OF CARRIZO SPRINGS & DIMMIT COUNTY**

### **1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE BRUSH INTERLOCAL AGREEMENT BETWEEN THE CITY OF CARRIZO SPRINGS & DIMMIT COUNTY**

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to table item.

Vote for approval 4-0 (unanimous).

Motion carried.

### **2. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY OF CARRIZO SPRINGS PROVIDING WATER UTILITY SERVICES TO DIMMIT COUNTY**

#### **A. GOLF COURSE**

#### **B. DIMMIT COUNTY VOLUNTEER FIRE DEPARTMENT**

#### **C. PLAZITA CINCO DE MAYO**

#### **D. DIMMIT COUNTY SPORTS COMPLEX**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to table Items A. Golf Course & D. Dimmit County Sports Complex and to exclude Items B. Dimmit County Volunteer Fire Department & C. Plazita Cinco de Mayo will be billed for water services.

Vote for approval 4-0 (unanimous).

Motion carried.

**Motion made by Commissioner Alonso Carmona, seconded by Commissioner Valerie Talamantes to adjourn at 7:26 p.m.**

**Vote for approval 4-0 (unanimous).**

**Motion carried.**

## **APPROVAL OF MINUTES**

### **3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

#### **A. REGULAR SESSION - FEBRUARY 11, 2025**

#### **B. SPECIAL SESSION - FEBRUARY 24, 2025**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve minutes as presented.

Vote for approval 4-0 (unanimous).

Motion carried.

## **FINANCE DEPARTMENT**

### **4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF FEBRUARY 2025**

Motion made Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve Accounts Payable for the month of February 2025.

Vote for approval 4-0 (unanimous).

Motion carried.

### **5. MONTHLY REPORTS**

#### **A. FINANCIAL ANALYSIS**

#### **B. DEPARTMENTAL EXPENDITURES**

Finance Director Edgar Castillo presented Council with the Financial Analysis and Departmental Expenditures for the month of February 2025.

## **NEW BUSINESS**

### **6. DISCUSSION AND APPROPRIATE ACTION REGARDING CINCO DE MAYO EVENT**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to authorize City Manager Azalia Garcia to approve the entertainment for the Cinco de Mayo and not to exceed \$4,500.

Vote for approval 4-0 (unanimous).

Motion carried.

### **7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE COMMERCIAL SWIM ESTIMATE #1059333622 FOR \$47,197.51 FOR THE SWIMMING POOL PROJECT PHASE 1**

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to issue a Request for Proposal (RFP) for the swimming pool project Phase 1.

Vote for approval 4-0 (unanimous).

Motion carried.

### **8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE J'S ELECTRIC PROPOSAL TO REWIRE BOOSTER MOTORS FOR THE GOLF COURSE STORAGE TANK**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve J's Electric Proposal to rewire booster motors for the Golf Course Storage Tank.

Vote for approval 4-0 (unanimous).

Motion carried.

**9. DISCUSSION AND APPROPRIATE ACTION REGARDING THE MAY 3, 2025 GENERAL ELECTION**

**A. APPOINTMENT OF PRESIDING JUDGE & ALTERNATE JUDGE**

- **PRESIDING JUDGE - MARISELA TRISTAN**
- **ALTERNATE JUDGE - IRENE GARCIA**

**B. JUDGES & ELECTION CLERK SALARY**

- **PRESIDING & ALTERNATE JUDGE - \$15.00 PER HOUR & \$30.00 FOR ELECTION RETURNS**
- **ELECTION CLERKS - \$12.00**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve Marisela Tristan as the Presiding Judge and Irene Garcia as Alternate Judge including salaries for Presiding Judge & Alternate Judge salary of \$15.00 per hour and Election Clerks salary of \$12.00 per hour for the May 3, 2025 General Election.

Vote for approval 4-0 (unanimous).

Motion carried.

**CITY MANAGER REPORT**

**Veterans Park**

- The RFPs for sprinkler system is due for March 7, 2025. The city has received 3 bids up till 3/4/2025.
- There continues to be property damage at the Veterans Park restrooms so cameras need to be installed.
- The painting of the bridge is scheduled for March 2025.
- The hydro-seeding, barrier around the fitness equipment and the stand for the plaque are still pending.

**Water System Improvement**

- Daniel B. Stephens & Associates, Inc. Kick- off Meeting occurred on Feb 25, 2025. The team met at City Hall to review the scope of work and to conduct site visits. Final design is expected to be completed by December 2025.
- Dr. Mike Villarreal has a preliminary analysis of the aggregated data completed to finalize the water system improvement project.
- A survey (survey monkey) regarding water conservation strategies including the water analysis will be sent out to the community.

### **Community Engagement Activities**

- Edgar, Marisela, and Azalia will attend Zavala Elementary for Read Across America to read a Dr. Seus book for 3 classrooms on March 5, 2025.
- City Manager Azalia Garcia will attend a Read Across America event at Intermediate School to read a Dr. Seus book in the evening on March 6, 2025.
- Water/Wastewater Dept along with City Manager Azalia Garcia will provide a presentation of the water life cycle and water conservation to Girl Scouts on March 21, 2025, at the Civic Center at 10:00 am.
- A movie night is being planned for the community.

### **Tasks in Progress**

- Staff Mental Wellness day is scheduled for March 13' 2025 from 1pm – 5pm. TX Ag Extension will be present for a nutritional activity geared toward wellness. The event will take place at Rosita's Restaurant.
- Quotes for heavy equipment have been received by staff and will be reviewed.
- Tyler Incode software will be upgraded on March 25, 2025.
- Mayor Oscar E. Puente and City Manager Azalia Garcia attended MRGDC Board Meeting to discuss concerns regarding regional agreement. City Manager Azalia Garcia will continue to investigate and seek information to become more knowledgeable regarding CDBG application process and eligibility criteria.
- HR will begin recruiting a pool manager and lifeguards.

## **10. ORGANIZATIONAL UPDATES**

### **ADJOURNMENT**

Motion made by Mayor Pro Tem Sofia Morones , seconded by Councilor Noel Galvan to adjourn.

Vote for approval 4 - 0 (unanimous).

Motion carried.

Meeting adjourned approximately at 8:21 p.m.

**/s/Oscar E. Puente**  
**Oscar E. Puente, Mayor**  
**City of Carrizo Springs**

### **ATTEST:**

**/s/Melissa M. Guerra**  
**Melissa M. Guerra, City Clerk**  
**City of Carrizo Springs**