

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, July 28, 2020** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Benny Rocha	Mayor Pro Tem
Oscar E. Puente	Councilor
Mario Ruiz	Councilor (Joined meeting by phone.)
Ronnie J. Guest Jr.	City Manager
Lorena Cerna	Municipal Court Clerk

Absent:

Sofia Morones	Councilor
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF:

John Camarillo, Public Works Director	Gloria Martinez, Finance Director
Arnold Aguilar, Interim City Marshal	

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

Eric Olivarez-MedShield, Fire Chief Noel Galvan, Pedro Jaime, Jr., Ricardo Ramirez, Jr.-Dimmit County Sheriff's Department, Azalia Garcia, Norma Carrillo-Chief Appraiser, Commissioner Mike Uriegas, Ruben Martinez-Garza, Gonzales & Associates

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen's comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. SPECIAL SESSION - MAY 5, 2020

B. REGULAR SESSION - JUNE 9, 2020

C. SPECIAL SESSION - JUNE 30, 2020

Motion made by Councilor Oscar E. Puente, second by Mayor Pro Tem Benny Rocha to approve minutes for the month of May and June 2020.

Vote for approval 4-0 (unanimous).

Motion carried.

NEW BUSINESS

2. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO GARZA/GONZALES & ASSOCIATES AUDIT FOR YEAR ENDING SEPTEMBER 30, 2019

Motion made by Mayor Pro Tem Benny Rocha, second by Councilor Mario Ruiz to approve audit by Garza/Gonzales & Associates for year ending September 30, 2019.

Vote for approval 4-0 (unanimous).

Motion carried.

3. DIMMIT CENTRAL APPRAISAL DISTRICT 2021 PROPOSED BUDGET - NORMA CARRILLO, CHIEF APPRAISER

Chief Appraiser Norma Carrillo presented Council with the 2021 Proposed Budget for the Dimmit Central Appraisal District.

AGREEMENTS

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE INTERLOCAL GOVERNMENTAL AGREEMENT BETWEEN DIMMIT COUNTY AND THE CITY OF CARRIZO SPRINGS

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to table item for the next meeting to be scheduled on August 11, 2020.

Vote for approval 4-0 (unanimous).

Motion carried.

5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE COMMUNITY DEVELOPMENT INSTITUTE HEAD START LEASE AGREEMENT - AZALIA GARCIA, OPERATIONS MANAGER

Motion made by Mayor Pro Tem Benny Rocha, second by Councilor Mario Ruiz to approve Community Development Institute Head Start Lease Agreement.

Vote for approval 4-0 (unanimous).

Motion carried.

PLANNING & ZONING COMMISSION

6. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO PLANNING & ZONING RECOMMENDATION

A. CASE FILE NO. 02-20-PZ-18 PEDRO JAIME, JR.'S REQUEST FOR A NON-CONFORMING VARIANCE FOR THE PURPOSE OF PLACING A (DOUBLE-WIDE) MANUFACTURED HOME IN AN R-1 ZONE PROPERTY, SAID PROPERTY IS LOCATED AT 1616 OAK STREET, CS-LINDA VISTA ADDN, BLOCK 1, LOT 10, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY, TEXAS

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to approve a 5 year non-conforming variance for the purpose of placing a (double-wide) manufactured home in an R-1 zone property, said property is located at 1616 Oak Street, CS-Linda Vista ADDN, Block 1, Lot 10, City of Carrizo Springs, Dimmit County, Texas.

Vote for approval 4-0 (unanimous).

Motion carried.

OLD BUSINESS

7. DISCUSSION IN REGARDS TO SOUTH TEXAS RURAL HEALTH SERVICES, INC. - ALFREDO ZAMORA, JR., CHIEF EXECUTIVE OFFICER

Discussion only.

MUNICIPAL COURT

8. MUNICIPAL JUDGE FRANCISO R. PONCE QUARTERLY REPORT

Municipal Judge Francisco Ponce presented Council with his Quarterly Report.

PUBLIC SAFETY QUARTERLY REPORTS

9. DIMMIT COUNTY SHERIFF'S DEPARTMENT

Deputy Ricardo Ramirez, Jr. presented Council with the Dimmit County Sheriff's Department Quarterly Report.

10. MEDSHIELD

Eric Olivarez presented Medshield's Quarterly Report.

11. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

Fire Chief Noel Galvan presented Council with CSVFD Quarterly Report.

ACCOUNTS PAYABLE

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF JUNE 2020

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to approve Accounts Payable for the month of June 2020.

Vote for approval 4-0 (unanimous).

Motion carried.

13. FINANCE DIRECTOR MONTHLY REPORTS

A. FINANCIAL REPORT

Finance Director Gloria Martinez reported a total of \$429,004 monthly expenses for payroll, accounts payable and debt service payments for June 2020.

B. INVESTMENT REPORT

Finance Director Gloria Martinez presented a revised investment report in the amount of \$94,445.13 for the month of April 30, 2020, the revised amount of \$94,525.78 for the month of May 31, 2020 and for the month of June 30, 2020 the monthly investment report amount was \$94,603.83.

C. UTILITY AGING REPORT

The utility aging report reported a balance of \$777,204.74 as of June 30, 2020.

14. PRESENTATION ON TRUTH-IN TAXATION

Finance Director Gloria Martinez made a presentation on Truth-In Taxation.

CITY MANAGER REPORT

15. ORGANIZATIONAL UPDATES

City Manager Ronnie J. Guest, Jr. states to Council that COVID-19 impacted the team in the month of July.

The City mailed out via certified letter, terminating the contract agreement between the City of Carrizo Springs and Carrizo Hill for wastewater treatment services.

The Stratton Wastewater Treatment Services Agreement is still being reviewed by the federal government. The design schedule should be 90% complete by August 19, 2020, once completed the plans for the proposed force main connection to the City of Carrizo Springs wastewater collection system will be provided for review.

The Civic Center Parking Lot project is moving to the next steps as the Church is presenting the plan to the Church Board, as soon as the Church agrees with the plan the City will proceed with RFQ's.

Budget meetings took place with each of the Councilmembers in preparation for the upcoming budget season.

