

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7<sup>th</sup> Street, Carrizo Springs, Texas, 78834 on **Tuesday, April 13, 2021** commencing at **5:30 p.m.** for considering the following items of business:

### **CALL THE MEETING TO ORDER**

Mayor Wayne Seiple called meeting to order at approximately 5:30 p.m.

### **ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Wayne Seiple</b>	<b>Mayor</b>
<b>Sofia Morones</b>	<b>Councilor</b>
<b>Oscar E. Puente</b>	<b>Councilor</b>
<b>Mario Ruiz</b>	<b>Councilor</b>
<b>Ronnie J. Guest Jr.</b>	<b>City Manager</b>
<b>Melissa M. Guerra</b>	<b>City Clerk</b>

A quorum was established.

### **STAFF:**

John Camarillo, Public Works Director	Gloria Martinez, Finance Director
Francisco R. Ponce, Municipal Judge	Arnold Aguilar, City Marshal
Juan Martinez, Deputy City Marshal	Alfredo Castaneda, Deputy City Marshal

### **WELCOME & RECOGNITION OF GUESTS**

Mayor Wayne Seiple welcomed and recognize all guests present.

Kaeloni Perez, Peter Perez III, Patsy Galvan, Fire Chief Noel Galvan, Rebekah Pullara, Chelsea Bollier, Candice Parry, Rachel Means, Eliana Orosco, Luciano Quintanilla-Dimmit County Sheriff's Department

### **PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

### **CITIZEN'S COMMENTS**

John Hearne with the First United Methodist Church states that the Joint Use Parking Agreement, Easement Agreement and Memorandum of Understanding with the City of Carrizo Springs has been approved by the Board and they ready to go forward with the new parking lot project.

## **APPROVAL OF MINUTES**

### **1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

#### **A. REGULAR SESSION - MARCH 9, 2021**

Motion made by Councilor Mario Ruiz, second by Councilor Sofia Morones to approve minutes for Regular Session March 9, 2021.

Vote for approval 4-0 (unanimous).

Motion carried.

## **ACCOUNTS PAYABLE**

### **2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF MARCH 2021**

Motion made by Councilor Mario Ruiz, second by Councilor Sofia Morones to approve accounts payable for the month of March 2021 and Maldonado Law Group invoice for \$1,740.00.

Vote for approval 4-0 (unanimous).

Motion carried.

### **3. FINANCE DIRECTOR MONTHLY REPORTS**

#### **A. FINANCIAL REPORT**

Finance Director Gloria Martinez reported a total of \$402,620 monthly expenses for payroll and accounts payable for March 2021.

#### **B. INVESTMENT REPORT**

Finance Director Gloria Martinez presented the monthly investment report for period ending March 2021 with a book value ending of \$95,961.08.

#### **C. UTILITY ACCOUNT AGING REPORT**

Councilor Sofia Morones requests a detailed report on the Utility Aging Report. City Manager Ronnie J. Guest, Jr. states that after the audit delinquent accounts will be written off and they will provide Council with a detailed report after the audit.

The utility aging report has a balance of \$578,588.97 as of March 2021.

## **PLANNING & ZONING COMMISSION**

### **4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ELIANA D. OROSCO'S REQUEST FOR A NONCONFORMING VARIANCE PERMIT FOR THE PURPOSE OF PLACING A (DOUBLE WIDE) MANUFACTURED HOME IN AN R-1 ZONE PROPERTY, SAID PROPERTY IS LOCATED AT 1103 NORTH 5TH STREET, CS-GUADALUPE BLOCK, LOT 1 2, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS**

Motion made by Councilor Mario Ruiz, second by Councilor Oscar E. Puento to approve Eliana D. Orosco's request for a 5 year nonconforming variance permit for the purpose of placing a (double wide) manufactured home in an R-1 zone property, said property is located at 1103 North 5<sup>th</sup> Street, CS-Guadalupe Block, Lot 1-2, City of Carrizo Springs, Dimmit County Texas.

Vote for approval 4-0 (unanimous).

Motion carried.

## **5. DISCUSSION AND APPROPRIATE ACTION TO NOMINATE TWO (2) PLANNING & ZONING COMMISSIONERS**

Motion made by Councilor Mario Ruiz, second by Councilor Sofia Morones to table item.

Vote for approval 4-0 (unanimous).

Motion carried.

## **PUBLIC SAFETY QUARTERLY REPORTS**

### **6. DIMMIT COUNTY SHERIFF'S DEPARTMENT**

Deputy Luciano Quintanilla presented Council with the quarterly report for the Dimmit County Sheriff's Department.

Deputy Quintanilla states that with the high volume of chases and illegal immigrants, citizens need to keep all the doors in their homes and vehicles locked.

### **7. MEDSHIELD**

No one was present for the MedShield's quarterly report.

### **8. CARRIZO SPRINGS MUNICIPAL JUDGE**

Municipal Judge Francisco R. Ponce presented Council with his quarterly report.

### **9. CARRIZO SPRINGS FIRE DEPARTMENT**

Fire Chief Noel Galvan presented Council with the Carrizo Springs Volunteer Fire Department quarterly report.

## **OLD BUSINESS**

### **10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE FIRST UNITED METHODIST CHURCH (FUMC) AGREEMENTS AND MOU**

#### **A. MEMORANDUM OF UNDERSTANDING (MOU)**

#### **B. JOINT USE PARKING AGREEMENT**

#### **C. EASEMENT AGREEMENT**

Councilor Sofia Morones would like to know if the city will be able to add landscaping to the new parking lot. City Manager Ronnie J. Guest, Jr. states that landscaping may be added to the parking lot.

Motion made by Councilor Sofia Morones, second by Councilor Oscar E. Puente to approve First United Methodist Church Memorandum of Understanding (MOU), Joint Use Parking Agreement and Easement Agreement with the City of Carrizo Springs.

Vote for approval 4-0 (unanimous).

Motion carried.

## **NEW BUSINESS**

### **11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE COUNCILOR BENNY ROCHA'S LETTER OF RESIGNATION**

Motion made by Councilor Sofia Morones, second by Councilor Mario Ruiz to approve Councilor/Mayor Pro Tem Benny Rocha's letter of resignation.

Vote for approval 4-0 (unanimous).

Motion carried.

## **CITY MANAGER REPORT**

### **12. ORGANIZATIONAL UPDATES**

#### **City Manager Ronnie J. Guest, Jr. Organizational Updates**

The city will be receiving \$1,169,124.68 under the American Rescue Plan through the US Treasury. The funds may be used to provide aid to local businesses, households, and non-profits within the city limits. Under this plan "premium pay" of up to \$13.00 per hour above regular wage will be allowed for essential workers during the pandemic.

#### **ICF Facilities**

City Manager Ronnie J. Guest, Jr. visited the ICF Facility on April 5<sup>th</sup> to get a perspective of the setup and gain a level of comfort with how the facilities are being used to house the children. The Studio's are housing approximately 800 children with a capacity of 1005. Services provided for the children include a battery of medical tests upon arrival especially COVID-19 and the children are immediately quarantined to a separate area within the facility.

The second facility is pending arrival of the first 147 children. The facility will have a capacity of 440 children unless the Federal government wants to expand, and the operation should last about 4 months.

#### **FYI 2020-2021 Audit**

The auditors are scheduled to start next week and expect to complete and wrap the audit by May 2021. In addition, the team is working on a Finance Capital Improvement Plan.

#### **Councilman Benny Rocha Resignation**

Councilman Rocha provided his official resignation letter on March 8, 2021. City Manager Ronnie J. Guest, Jr. would like to personally thank Councilman Benny Rocha for his dedication and service to the community and all that he embodies.

City Manager Ronnie J. Guest Jr. updates the Council with the surrounding cities small home square footage.

**ADJOURNMENT**

Motion made by Councilor Mario Ruiz, second by Councilor Oscar E. Puente to adjourn.

Vote for approval 4-0 (unanimous).

Motion carried.

Meeting adjourned approximately 6:50 p.m.

/s/Oscar E. Puente  
**Oscar E. Puente, Mayor**  
**City of Carrizo Springs**

**ATTEST:**

/s/Melissa M. Guerra  
**Melissa M. Guerra, City Clerk**  
**City of Carrizo Springs**