

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, December 13, 2022**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
David Balderas	Councilor
Mario Ruiz	Councilor
Chris A. Castaneda	City Manager
Melissa M. Guerra	City Clerk

Absent:

Sofia Morones	Mayor Pro Tem
Ashley Moreno	Councilor

A quorum was established.

STAFF

John Camarillo, Public Works Director

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

PLANNING & ZONING COMMISSION

- 1. DISCUSSION AND APPROPRIATE ACTION REGARDING APPLICANT MARIANA BENAVIDES REQUEST FOR A NON-CONFORMING VARIANCE PERMIT FOR THE PURPOSE OF PLACING A DOUBLE-WIDE MANUFACTURED HOME IN AN R-1 ZONED PROPERTY, SAID PROPERTY IS LOCATED AT 1706 EATON STREET, CS-WALKER BURNS ADDN, BLOCK 2, LOT 4-5, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS**

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve applicant Mariana Benavides request for a 5-year non-conforming variance permit for the purpose of placing a double-wide manufactured home in an R-1 zoned property, said property is located at 1706 Eaton Street, CS-Walker Burns ADDN, Block 2, Lot 4-5, City of Carrizo Springs, Dimmit County Texas.

Vote for approval 3-0 (unanimous).

Motion carried.

2. DISCUSSION AND APPROPRIATE ACTION REGARDING APPLICANT LEONARDO GARZA REQUEST FOR A NON-CONFORMING VARIANCE PERMIT FOR THE PURPOSE OF PLACING A DOUBLE-WIDE MANUFACTURED HOME IN AN R-1 ZONED PROPERTY, SAID PROPERTY IS LOCATED AT 408 PANTEX, CS-CASE ADDN, BLOCK 5, LOT 4-5, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve applicant Leonardo Garza's request for a 5-year non-conforming variance permit for the purpose of placing a double-wide manufactured home in an R-1 zoned property, said property is located at 408 Pantex, CS-Case ADDN, Block 5, Lot 4-5, City of Carrizo Springs, Dimmit County Texas.

Vote for approval 3-0 (unanimous).

Motion carried.

3. DISCUSSION AND APPROPRIATE ACTION REGARDING PLANNING & ZONING COMMISSION APPLICATION & APPOINTMENTS

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to reappoint Commissioner David Briseno and appoint Hugo Sulaica and Maria Irene Garcia to the Planning & Zoning Commission.

Vote for approval 3-0 (unanimous).

Motion carried.

APPROVAL OF MINUTES

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - NOVEMBER 8, 2022

B. SPECIAL SESSION - NOVEMBER 14, 2022

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve minutes as presented.

Vote for approval 3-0 (unanimous).

Motion carried.

FINANCE DIRECTOR

4. FINANCE DEPARTMENT MONTHLY REPORTS - NOVEMBER 2022

Finance Director Edgar Castillo not present, Council reviewed Finance Department Monthly Reports with City Manager Chris A. Castaneda.

A. ACCOUNTS PAYABLE

B. FINANCIAL REPORT

C. DEPARTMENTAL EXPENDITURES

OLD BUSINESS

6. DISCUSSION AND APPROPRIATE ACTION REGARDING USDA APPLICATION FOR WATER DEVELOPMENT PROJECT

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to direct City Manager Chris A. Castaneda to proceed with the USDA Application for the Water Development Project.

Vote for approval 3-0 (unanimous).

Motion carried.

7. DISCUSSION REGARDING CARRIZO HILL WATER SUPPLY AGREEMENT

Discussion only.

8. UPDATES REGARDING WELCOME SIGNS & VETERANS PARK NEW ADDITION

Discussion only.

NEW BUSINESS

9. DISCUSSION AND APPROPRIATE TO PURCHASE HYDRO VAC TRUCK WITH ARPA FUNDS FOR WATER & WASTEWATER DEPARTMENT

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to table item.

Vote for approval 3-0 (unanimous).

Motion carried.

10. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF GIFT CARDS FOR EMPLOYEE CHRISTMAS GIFTS

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve the purchase of \$125 gift card for employee Christmas gift.

Vote for approval 3-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

11. ORGANIZATIONAL UPDATES

Flow Meter:

City Manager Chris A. Castaneda checked on the flowmeter and is still showing that it has not been shipped. This is still due to supply and demand on materials.

Monumental signs:

The city is still waiting on TX Dot to finalize approval for the monumental signs and an environmental letter update.

Water Leaks:

City Manager Chris A. Castanda reported three major water leaks for the month of November 2022, two were located on Hwy 85 and one on South 5th Street by Whisper Hollow Dr.

Street:

The street department continues to pave streets with the help of Dimmit County and their equipment. North 10th Street and Orlando Street have been paved and street department will continue to pave the streets as needed and as material are available.

ADJOURNMENT

Motion made by Councilor David Balderas , seconded by Councilor Mario Ruiz to adjourn.

Vote for approval -0 (unanimous).

Motion carried.

Meeting adjourned approximately 6:16 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs