THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, August 12, 2025** commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Mario Ruiz called the meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Mario Ruiz	**Mayor**
Sofia Morones	**Mayor Pro Tem**
Noel Galvan	**Councilor**
Estanislado Z. Martinez	**Councilor**
Anika Santana	**Councilor (Arrived at 5:32 p.m.)**
Azalia Garcia	**City Manager**
Melissa M. Guerra	**City Clerk**

A quorum was established.

STAFF

Edgardo Castillo, Finance Director	**John Camarillo, Public Works Director**
Francisco Rosas, Gas Dept. Supervisor	**Octavio Sierra, Water Dept. Supervisor**
Ernest Flores, HR Specialist	**Arnold Aguilar, City Marshal**

WELCOME & RECOGNITION OF GUESTS

Mayor Mairo Ruiz welcomed and recognized all guest present.

Caroline Saucedo, Paula Seydel, Dave Seydel, Marivel Fuentes, Julio Fuentes, Guadalupe Perez, Nancy Gonzales

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

Nancy Gonzales addressed the Council with her concerns regarding the City Market and Plazita Block Party.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. SPECIAL SESSION - JULY 1, 2025

B. SPECIAL SESSION - JULY 15, 2025

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

FINANCE DEPARTMENT

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF JULY 2025

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve Accounts Payable for the month of July 2025.

Vote for approval 5-0 (unanimous).

Motion carried.

3. MONTHLY REPORTS

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgardo Castillo presents Council with the Financial Analysis and Departmental Expenditures**.**

HOT FUND REQUEST(S)

4. DISCUSSION AND APPROPRIATE ACTION REGARDING JOEY RIVERA'S SMALL TOWN TOY RALLY REQUEST FOR HOT FUNDS

Motion made by Councilor Anika Santana, seconded by Councilor Noel Galvan to approve Joey Rivera's Small Town Toy Rally request for Hot Funds in the amount of $5,000.00.

Vote for approval 4-1. Mayor Pro Tem Sofia Morones opposed.

Motion carried.

5. DISCUSSION AND APPROPRIATE ACTION REGARDING PAULA SEYDEL'S - DIMMIT COUNTY CHAMBER OF COMMERCE REQUEST FOR HOT FUNDS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Estanislado Z. Martinez to table item and request financial statements from the Dimmit Chamber of Commerce.

Vote for approval 5-0 (unanimous).

Motion carried.

Mayor Mario Ruiz moved to Item 11.

2025 TAX RATE

6. DISCUSSION AND APPROPRIATE ACTION REGARDING 2025 TAX RATE

A. PROPOSED TAX RATE

B. TAX RATE RECORD VOTE

C. SCHEDULE TAX RATE PUBLIC HEARING

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to table and schedule a meeting to discuss to the proposed tax rate.

Vote for approval 5-0 (unanimous).

Motion carried.

2025-2026 FISCAL YEAR BUDGET

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE 2025-2026 FISCAL YEAR BUDGET WORKSHOP SCHEDULE

A. AUGUST 19, 2025

B. AUGUST 26, 2025

C. SEPTEMBER 2, 2025

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve 2025-2026 Fiscal Year Budget Workshop schedule a below:

A. AUGUST 18, 2025

B. AUGUST 26, 2025

C. SEPTEMBER 2, 2025

Meetings will be scheduled for 5:30 p.m.

Vote for approval 5-0 (unanimous)

Motion carried.

PLANNING & ZONING COMMISSION

8. DISCUSSION AND APPROPRIATE ACTION REGARDING APPOINTMENT AND/OR REAPPOINTMENT OF MEMBERS TO THE PLANNING & ZONING COMMISSION

A. IRENE GARCIA

B. HUGO SULAICA

C. GRACIELA PEREZ

D. DENNIS RUSSO

E. ALBINO DORIA

F. RENE O. HERNANDEZ

G. MICHAEL CAMARILLO

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Estanislado Z. Martinez to allow Mayor Mario Ruiz to reappoint or appoint the members to the Planning & Zoning Commission.

Vote for approval 3-2. Councilor Noel Galvan and Councilor Anika Santana abstained.

Motion carried.

Mayor Mario Ruiz reappointed Hugo Sulaica and Irene Garcia and appointed Graciela O. Perez to a 1-year term.

OLD BUSINESS

9. DISCUSSION AND POSSIBLE ACTION TO CONSIDER APPROVING A CONTINGENT FEE CONTRACT WITH THE LAW FIRM OF PERDUE BRANDON COLLINS & MOTT, LLP FOR THE COLLECTION OF ALL DEBTS AND ACCOUNTS RECEIVABLE, I.E.: FINES, FEES, RESTITUITION, OTHER DEBTS, AND COSTS, THAT ARE MORE THAN SIXTY (60) DAYS PAST DUE THAT RELATE TO DELINQUENT UTILITY ACCOUNTS OWED TO THE CITY

Motion made by Councilor Anika Santana, seconded by Mayor Pro Tem Sofia Morones to approve a contingent fee contract with the law firm of Perdue Brandon Collins & Mott, LLP for the collection of all debts and accounts receivable, I.E.: fines, fees, restitution, other debts, and costs, that are more than (60) days past due to delinquent utility account owed to city.

Vote for approval 5-0 (unanimous).

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE PREVIOUS QUOTE OF $800.00 SUBMITTED BY JAVIER SALGADO FROM EAGLE PASS TO INSTALL BRICKS AT THE VETERANS PARK WALL

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Anika Santana to approve previous quote for $800.00 submitted by Javier Salgado from Eagle Pass to install bricks at the Veterans Park all.

Vote for approval 5-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY MARKET DAY

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to have Finance Director Edgardo Castillo to estimate the cost of the City Market Event.

Vote for approval 5-0 (unanimous).

Motion carried.

Mayor Mario Ruiz moves to Item 6.

12. DISCUSSION AND APPROPRIATE ACTION REGARDING ON CALL STAFF COMPENSATION

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to approve to compensate on call staff 9 hours per week through the end of Fiscal Year 2024-2025.

Vote approval 5-0 (unanimous).

Motion carried.

13. DISCUSSION AND APPROPRIATE ACTION REGARDING FUNDING THE PEP RALLY SCHEDULED FOR WEDNESDAY, SEPTEMBER 24, 2025

No action. Discussion only.

NEW BUSINESS

14. DISCUSSION AND APPROPRIATE ACTION REGARDING STRATEGIES TO INCREASE GAS SERVICE CUSTOMERS

No action. Discussion only.

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE FIBER OPTIC OPERATIONAL GUIDELINE MEMORANDUM OF UNDERSTANDING

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Fiber Optic Operational Guideline Memorandum of Understanding with corrections.

Vote for approval 5-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ZONE INDUSTRIES QUOTE TO PURCHASE US MOTOR FOR NELSON WELL

Motion made by Councilor Anika Santana, Councilor Estanislado Z. Martinez to approve Zone Industries quote $25,144.34 to purchase US Motor and installation for the Nelson Well.

Vote for approval 5-0 (unanimous).

Motion carried.

17. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ZONE INDUSTRIES QUOTE TO PURCHASE PANEL BOX FOR THE NELSON WELL

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Anika Santana to approve Zone Industries quote for $16,958.43 to purchase panel box and installation for the Nelson Well.

Vote for approval 5-0 (unanimous).

Motion carried.

RESOLUTION(S)

18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 609 A RESOLUTION ESTABLISHING COMPENSATION FOR CITY COUNCIL MEMBERS OF THE CITY OF CARRIZO SPRINGS AND SETTING ATTENDANCE REQUIREMENTS FOR PAYMENT

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Resolution No. 609 a resolution establishing compensation for the City Council Members of the City of Carrizo Springs and setting attendance requirements for payment with corrections.

Vote for approval 5-0 (unanimous).

Motion carried.

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 610 A RESOLUTION BY THE CITY OF THE CITY OF CARRIZO SPRINGS AUTHORIZING THE MAYOR TO UTILIZE CITY FUNDS FOR EMERGENCY OR DISASTER RELIEF PURPOSES TO AID NEIGHBORING CITIES AND COUNTIES AFFECTED BY NATURAL OR MAN-MADE DISASTERS, WITH A LIMIT OF $5,000 PER INCIDENT, IN ORDER TO PROMOTE PUBLIC HEALTH, SAFETY, AND GENERAL WELFARE THROUGH REGIONAL MUTUAL AID EFFORTS

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve Resolution No. 610 a resolution by the City of Carrizo Springs authorizing the Mayor to utilize city funds for emergency or disaster relief purposes to aid neighboring cities and counties affected by natural or man-made disasters, with a limit of $5,000 per incident, in order to promote public health, safety, and general welfare through regional mutual aid efforts.

Vote for approval 5-0 (unanimous).

Motion carried.

REQUEST FOR PROPOSAL(S)

20. DISCUSSION AND APPROPRIATE ACTION TO ISSUE REQUEST FOR PROPOSAL (RFP) FOR THE CARRIZO SPRINGS CIVIC CENTER BALCONY DECK

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Estanislado Z. Martinez to issue Request for Proposal (RFP) for the Carrizo Springs Civic Center balcony deck.

Vote for approval 5-0 (unanimous).

Motion carried.

REQUEST FOR QUALIFICATION(S)

21. DISCUSSION AND APPROPRIATE ACTION TO ISSUE REQUEST FOR QUALIFICATION (RFQ) FOR CITY OF CARRIZO SPRINGS MUNICIPAL JUDGE

Discussion only.

ADJOURNMENT

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to adjourn.

Vote for approval 5 - 0 (unanimous).

Motion carried.

Meeting adjourned approximately at 7:59 p.m.

/s/Mario Ruiz
Mario Ruiz, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs