

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, March 10, 2026**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Mario Ruiz called the meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Mario Ruiz	Mayor
Sofia Morones	Mayor Pro Tem
Noel Galvan	Councilor
Estanislado Z. Martinez	Councilor (Arrived at 5:50 p.m.)
Anika Santana	Councilor
Azalia Garcia	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF

Edgardo Castillo, Finance Director	John Camarillo, Public Works Director
Ernest Flores, HR Specialist	

WELCOME & RECOGNITION OF GUESTS

Mayor Mario Ruiz welcomed and recognized all guest present.

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

- A. REGULAR SESSION - JANUARY 13, 2026**
- B. SPECIAL SESSION - FEBRUARY 2, 2026**
- C. REGULAR SESSION - FEBRUARY 10, 2026**
- D. SPECIAL SESSION - FEBRUARY 19, 2026**

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve minutes with corrections.

Vote for approval 4-0 (unanimous).

Motion carried.

PROCLAMATION

2. PROCLAMATION - AMERICAN RED CROSS MONTH 2026

Mayor Mario Ruiz recited the American Red Cross Month 2026 Proclamation.

FINANCE DEPARTMENT

3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR FEBRUARY 2026

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Accounts Payable for February 2026.

Vote for approval 4-0 (unanimous).

Motion carried.

4. MONTHLY REPORTS

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgardo D. Castillo presented the Council with the finance analysis and departmental expenditures for the month of February 2026.

CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE THE CITY OF CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT FIRE CHIEF APPOINTMENT PROCESS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Anika Santana to approve the City of Carrizo Springs Volunteer Fire Department Chief appointment process.

Vote for approval 5-0 (unanimous).

Motion carried.

6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 620 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS APPOINTING A FIRE CHIEF; PROVIDING FOR DUTIES AND AUTHORITY; AND PROVIDING AN EFFECTIVE DATE

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE THE CITY OF CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT, DIMMIT COUNTY VOLUNTEER FIRE DEPARTMENT & ASHERTON VOLUNTEER FIRE DEPARTMENT MUTUAL AID AGREEMENT

Motion made by Councilor Anika Santana, seconded by Councilor Estanislado Z. Martinez to approve the City of Carrizo Springs Volunteer Fire Department, Dimmit County Volunteer Fire Department and Asherton Volunteer Fire Department Mutual Aid Agreement and include maps.

Vote for approval 5-0 (unanimous).

Motion carried.

DIMMIT COUNTY LIBRARY

8. DISCUSSION AND APPROPRIATE ACTION IN REGARD TO FUNDING THE DIMMIT COUNTY LIBRARY

Discussion only. No action.

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 622 A RESOLUTION AUTHORIZING THE EXPENDITURE AND REIMBURSEMENT OF FUNDS IN AN AMOUNT NOT TO EXCEED \$35,000 FOR PUBLIC LIBRARY OPERATIONS; MAKING FINDINGS OF PUBLIC PURPOSE; PROVIDING SAFEGUARDS; AND PROVIDING AN EFFECTIVE DATE

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve Resolution No. 622 a resolution authorizing the expenditure and reimbursement of funds in an amount not to exceed \$35,000 for public library operations; making findings of public purpose; providing safeguards; and providing an effective date and retroactive to October 2025.

Vote for approval 5-0 (unanimous).

Motion carried.

OLD BUSINESS

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE LAW ENFORCEMENT INTERLOCAL AGREEMENT BETWEEN THE CITY OF CARRIZO SPRINGS AND DIMMIT COUNTY

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Anika Santana to approve the Law Enforcement Interlocal Agreement between the City of Carrizo Springs and Dimmit for a total amount of \$250,00.00.

Vote for approval 5-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE THE CITY OF CARRIZO SPRINGS PERSONNEL HANDBOOK REVISIONS

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve the City of Carrizo Springs Personnel Handbook revisions.

Vote for approval 5-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION REGARDING THE CITY OF CARRIZO SPRINGS ANNUAL EVENT

Motion made by Councilor Anika Santana, seconded by Councilor Noel Galvan to approve to schedule the City of Carrizo Springs Annual Event for the last weekend of April 2027 and recommends three different themes to choose from.

Vote for approval 5-0 (unanimous).

Motion carried.

NEW BUSINESS

13. DISCUSSION AND APPROPRIATE ACTION REGARDING SUPPORTING LOCAL YOUTH ORGANIZATIONS

A. YOUTH SOCCER ASSOCIATION

B. BRUSH COUNTRY PONY LEAGUE

C. LITTLE TOWN SHOOTERS

D. DIMMIT COUNTY YOUTH FOOTBALL ASSOCIATION

Motion made by Councilor Anika Santana, seconded by Mayor Pro Tem Sofia Morones to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

14. DISCUSSION AND APPROPRIATE ACTION REGARDING UTILITY DEPARTMENT LATE FEES

Motion made by Councilor Anika Santana, seconded by Councilor Noel Galvan to apply the 10% late fee to the current bill not the past due amount and to create a hardship policy.

Vote for approval 5-0 (unanimous).

Motion carried.

15. DISCUSSION AND APPROPRIATE ACTION TO PURCHASE OLD RADIO STATION LOCATED ON 203 SOUTH 4TH STREET

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to purchase the old radio station located at 203 South 4th Street, Carrizo Springs, Texas for the amount of \$62,500 and to negotiate the cost of the land survey.

Vote for approval 5-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CHASE MERCHANT PROCESSING AGREEMENT

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve the Chase Merchant Processing Agreement.

Vote for approval 5-0 (unanimous).

Motion carried.

17. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MENTAL WELLNESS DAY TO BE SCHEDULED FOR MARCH 27, 2026

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Anika Santana to approve \$2,000 and split cost between City Council Funds and the General Fund for the Mental Wellness Day to be scheduled for March 27, 2026.

Vote for approval 5-0 (unanimous).

Motion carried.

RESOLUTION(S)

18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 621 A RESOLUTION OF THE CITY OF CARRIZO SPRINGS AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE MIDDLE RIO GRANDE DEVELOPMENT COUNCIL FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING AZALIA GARCIA, CITY MANAGER TO ACT ON BEHALF OF THE CITY OF CARRIZO SPRINGS IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF CARRIZO SPRINGS WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE MIDDLE RIO GRANDE DEVELOPMENT COUNCIL, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Resolution No. 621 a resolution of the City of Carrizo Springs authorizing the filing of a grant application with Middle Rio Grande Development Council for a regional solid waste grants program grant; authorizing Azalia Garcia, City Manager to act on behalf of the City of Carrizo Springs in all matters related to the application; and pledging that if a grant is received the City of Carrizo Springs will comply with the grant requirements of the Middle Rio Grande Development Council, the Texas Commission on Environmental Quality and the State of Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 623 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS, ADOPTING THE 2026 WATER CONSERVATION PLAN AND THE 2026 DROUGHT CONTINGENCY PLAN; PROVIDING FOR IMPLEMENTATION; REPEALING CONFLICTING RESOLUTIONS; AND ESTABLISHING AN EFFECTIVE DATE

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to approve Resolution No. 623 a resolution of the City Council of the City of Carrizo Springs, Texas, adopting the 2026 water conservation plan and the 2026 drought contingency plan; providing for implementation; repealing conflicting resolutions; and establishing an effective date.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

20. ORGANIZATIONAL UPDATES

A. MARKET DAY

- Market Day is scheduled for March 28, 2026, from 8:00 a.m. – 10:00 p.m.
- There will be vendor booths, children’s activities, and music by DJ Joseph.

B. PLAN FOR DEMOLITION DILAPIDATED HOMES

C. ASSESSMENT COMMUNITY SURVEY

- City Manager Azalia Garcia created an assessment community survey.

D. CINCO DE MAYO

- Cinco de Mayo event is scheduled for May 1, 2026.

ADJOURNMENT

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to adjourn.

Vote for approval 5 - 0 (unanimous).

Motion carried.

Meeting adjourned at approximately 7:59 p.m.

/s/Mario Ruiz
Mario Ruiz, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs
