

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, March 14, 2023**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called the meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
David Balderas	Councilor
Mario Ruiz	Councilor
Chris A. Castaneda	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

Absent	
Ashley Moreno	Councilor
Sofia Morones	Mayor Pro Tem

STAFF

Edgar Castillo, Finance Director	John Camarillo, Public Works Director
Ramsey Castillo, Water Dept. Supervisor	

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - FEBRUARY 14, 2023

B. SPECIAL SESSION - FEBRUARY 16, 2023

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve minutes as presented.

Vote for approval 3-0 (unanimous).

Motion carried.

CHICANOS POR LA CAUSA

2. DISCUSSION AND APPROPRIATE ACTION REGARDING CHICANOS POR LA CAUSA LEASE AGREEMENT

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve Chicanos Por La Causa Lease Agreement.

Vote for approval 3-0 (unanimous).

Motion carried.

FINANCE DEPARTMENT

3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF FEBRUARY 2023

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve February 2023 Accounts Payable.

Vote for approval 3-0 (unanimous).

Motion carried.

4. FINANCE DEPARTMENT MONTHLY REPORTS

A. FINANCIAL REPORT

B. DEPARTMENTAL EXPENDITURE

Finance Director Edgar Castillo states to Council that Garza/Gonzales & Associates have begun the Audit for Fiscal Year 2022.

Finance Director Edgar Castillo presented Council with Financial Report and Departmental Expenditures for the month of February 2023.

CITY OF CARRIZO SPRINGS WATER PROJECT

5. DISCUSSION AND APPROPRIATE ACTION TO UTILIZE ARPA FUNDS FOR THE CITY OF CARRIZO SPRINGS WATER PROJECT FINAL DESIGN

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve utilizing ARPA Funds of \$500,000 for the City of Carrizo Springs Water Project final design.

Vote for approval 3-0 (unanimous).

Motion carried.

NEW BUSINESS

6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE IRREVOCABLE STANDBY LETTER OF CREDIT FOR THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) IN THE AMOUNT OF \$101,149.00

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve Irrevocable Standby Letter of Credit for the Texas Commission on Environmental Quality (TCEQ) in the amount of \$101,149.00.

Vote for approval 3-0 (unanimous).

Motion carried.

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SIDDONS-MARTIN EMERGENCY GROUP INVOICE # 18412690 FOR \$11,035.06 TO REPAIR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT FIRE TRUCK

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve Siddons-Martin Emergency Group invoice #18412690 for \$11,035.06 to repair the Carrizo Springs Volunteer Fire Department 2010 fire truck.

Vote for approval 3-0 (unanimous).

Motion carried.

8. DISCUSSION AND APPROPRIATE ACTION REGARDING THE MAY 6, 2023 GENERAL ELECTION

A. APPOINTMENT OF PRESIDING JUDGE & ALTERNATE JUDGE

- **PRESIDING JUDGE - MARISELA TRISTAN**
- **ALTERNATE JUDGE - ALICIA GARZA**

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to appoint Marisela Tristan as Presiding Judge and Alicia Garza as Alternate Judge for the May 6, 2023 General Election.

Vote for approval 3-0 (unanimous).

Motion carried.

B. JUDGES & ELECTIONS CLERK SALARY

- **JUDGES - \$15.00 PER HOUR**
- **ELECTION CLERKS - \$12.00 PER HOUR**

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve Judges salary of \$15.00 per hour and Election Clerks salary of \$12.00 per hour.

Vote for approval

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION REGARDING CINCO DE MAYO FESTIVAL

Councilor David Balderas recommends having the Cinco de Mayo Festival at the Veterans Park. Councilor Mario Ruiz states that the Cinco de Mayo Festival location has already been reserved at the Plazita. Councilor David Balderas states that the Veterans Park would be a better place to host the event since it is a bigger area.

Councilor David Balderas states that he feels that the Cinco de Mayo Festival is a political campaign. Councilor Mario Ruiz emphasizes that the festival will not be a political event.

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to table item for Regular Session, April 11, 2023.

Vote for approval 3-0 (unanimous).

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION REGARDING DIMMIT REGIONAL HOSPITAL DONATION OF PORTABLE BUILDING

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to accept the Dimmit Regional Hospital donation of the portable building.

Vote for approval 3-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE REGARDING COMPTROLLER TAX PAYBACK LETTER

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to enter into a 24 month payback agreement where a monthly deduction of \$4,322.10 will be deducted for 23 months with a final deduction of \$4,322.10.

Vote for approval 3-0 (unanimous).

Motion carried.

OLD BUSINESS

12. DISCUSSION REGARDING PROVIDING UTILITY SERVICES OUT OF THE CITY LIMITS

Discussion only.

13. DISCUSSION AND APPROPRIATE ACTION REGARDING VETERANS PARK STATIC DISPLAY

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve the confirmation letter for the request of the static display equipment and verification that the City of Carrizo Springs will allow the amount not to exceed \$10,000 for the demilitarization/radiological and release costs pending transportation costs of display equipment.

Vote for approval 3-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

14. ORGANIZATIONAL UPDATES

NAD Bank

The city has applied for a loan with USDA to contribute the city's portion of matching funds for the ongoing water project. The application process is required to move forward with the NAD Bank Grant, \$500,000 has already been invested in the project. The city needs to match \$250,000 in funds with NAD Bank and might be able to utilize ARPA funds to pay for the water project final design.

Grace of God Church

The cost to install a drainage line to divert the water at the Grace of God Church will be at least \$20,000. That cost does not include the cement wall needed for the installation of the drainage line.

Monomoy Property

A survey of the Monomoy Property is still pending.

Flow Meter

A permit is pending approval from TX Dot to install the flow meter.

Monumental Signs

Two signs are in production and the company will notify the city when they will be ready to ship.

City Park:

The cost for the placement of the walking trail at Veterans Park will be up to \$15,000 for base material and asphalt. The budget will have to be amended for this project since it was not budgeted for. There was only one bid that was submitted from Delta Service for the construction of a walking bridge to be constructed across the creek area to connect to the new side of Veterans Park with an estimate of \$21,000. TX Dot has been contacted regarding an environmental study before the bridge can be constructed.

The Park Department will be spreading out more grass seeds to make the park look greener, sprinkler heads are being replaced that were capped off from previous park employees instead of replacing them.

ADJOURNMENT

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to adjourn.

Vote for approval 3-0 (unanimous).

Motion carried.

Meeting adjourned approximately 6:45 p.m.

/s/Oscar E. Puente

**Oscar E. Puente, Mayor
City of Carrizo Springs**

ATTEST:

/s/Melissa M. Guerra

**Melissa M. Guerra, City Clerk
City of Carrizo Springs**