

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, May 14, 2019** commencing at **6:00 p.m.** for considering the following items of business:

### **CALL THE MEETING TO ORDER**

Mayor Wayne Seiple called meeting to order at approximately 6:01 p.m.

### **ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Wayne Seiple</b>	<b>Mayor</b>
<b>Oscar E. Puente</b>	<b>Mayor Pro Tem</b>
<b>Sandra C. Little</b>	<b>Councilor</b>
<b>Benny Rocha</b>	<b>Councilor</b>
<b>Jesse Johnson</b>	<b>Councilor (Arrived at 6:05 p.m.)</b>
<b>Bobby Maldonado</b>	<b>Special Counsel</b>
<b>John Camarillo</b>	<b>Acting City Manager/Public Works Director</b>
<b>Melissa M. Guerra</b>	<b>City Clerk</b>

A quorum was established.

### **STAFF:**

<b>Gloria Martinez, Finance Director</b>	<b>Hugo Sulaica, City Marshal</b>
<b>Ramsey Castillo, Water Dept.</b>	<b>Nestor Montalvo, Street Dept.</b>
<b>Jesse Mendoza, Landfill</b>	<b>Gary Rios, Wastewater Dept.</b>
<b>Joe Mata, Parks &amp; Recreation/Gas Dept. Supervisor</b>	

### **WELCOME & RECOGNITION OF GUESTS**

Mayor Wayne Seiple welcomed and recognize all guests present.

Jose Méndez, Christine Cardona-Guerrero, Norma Carrillo - Chief Appraiser, Lydia Seiple, Eric Olivarez - Medshield

### **PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

### **CITIZEN'S COMMENTS**

*\*Citizen comments will be limited to 3 minutes.*

No citizen's comments.

## **APPROVAL OF MINUTES**

### **1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

#### **A. SPECIAL SESSION - APRIL 2, 2019**

#### **B. REGULAR SESSION - APRIL 9, 2019**

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Sandra C. Little to approve minutes for the month of April 2019.

Vote for approval 5-0 (unanimous).

Motion carried.

## **NEW BUSINESS**

### **2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE**

Motion made by Councilor Benny Rocha, second by Mayor Pro Tem Oscar E. Puente to approve accounts payable and Maldonado Law Group, PLLC invoice for \$15,500.00.

Vote for approval 5-0 (unanimous).

Motion carried.

### **3. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO DIMMIT CENTRAL APPRAISAL DISTRICT REQUEST TO RETAIN 2018 BUDGET SURPLUS FOR VEHICLE PURCHASE AND TO REPLENISH LEGAL FUND**

Chief Appraiser Norma Carrillo requests from Council to retain the 2018 Surplus amount due to the city of \$850.00 to purchase a new vehicle and replenish their legal fund.

Motion made by Councilor Sandra C. Little, second by Councilor Jesse Johnson to approve Dimmit Central Appraisal District request to retain 2018 Budget Surplus of \$850.00 to purchase a vehicle with a trade in and replenish legal fund.

Vote for approval 5-0 (unanimous).

Motion carried.

### **4. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO MEDSHIELD'S REQUEST TO USE OLD HEB AND TEMPORARY STREET CLOSURE (5TH STREET, NOPAL, 7TH STREET) FOR MOCK ACCIDENT DEMONSTRATION FOR THE COMMUNITY - ERIC OLIVAREZ-MEDSHIELD & CITY MARSHAL HUGO SULAICA**

Eric Olivarez presents to Council the Mock Accident Demonstration for the Community and requests to use the Old HEB parking lot and to temporarily close North 5<sup>th</sup> Street, North Nopal and 7<sup>th</sup> Street. City Marshal Hugo Sulaica states to Council that all the entities have been working together to organize the demonstration. EMC Christine Cardona-Guerrero states that they are working on hosting more events for the community in the future.

Discussion only.

**5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE INVOICE & APPLICATION FOR PAYMENT FOR THE CIVIC CENTER RENOVATION PROJECT**

**A. AG ASSOCIATES INVOICE #03222018.11 FOR THE AMOUNT OF \$8,330.06**

Motion made by Councilor Jesse Johnson, second by Councilor Sandra C. Little to approve AG Associates invoice #03222018.11 in the amount of \$8,330.06

Vote for approval 5-0 (unanimous).

Motion carried.

**B. DAVILA CONSTRUCTION, INC. APPLICATION # 4 IN THE AMOUNT OF \$211,565.00**

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve Davila Construction, Inc. application #4 in the amount of \$211,565.00.

Vote for approval 5-0 (unanimous).

Motion carried.

**6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE REVISED COST PROPOSAL DEMOLITION & SHORING BID FOR OLD FIREHOUSE FROM TROY JESSEE CONSTRUCTION**

Councilor Benny Rocha inquires on the safety of the old firehouse. Public Works Director John Camarillo states that the old firehouse is a safety hazard.

Motion made by Councilor Benny Rocha to deny the revised cost proposal demolition and shoring bid of \$130,405.00 for the old firehouse renovation from Troy Jessee Construction.

Motion dies for lack of second.

Motion made by Councilor Sandra C. Little, second by Councilor Jesse Johnson to approve the revised cost proposal demolition and shoring bid of \$130,405.00 for old firehouse from Troy Jessee Construction.

Vote for approval 5-0 (unanimous).

Motion carried.

**7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY OF CARRIZO SPRINGS COMBINATION TAX & LIMITED PLEDGE REVENUE CERTIFICATE'S OF OBLIGATION SERIES 2019A & 2019B FOR CIVIC CENTER RENOVATION PROJECT**

**A. TIMETABLE OF EVENTS**

**B. SERIES 2019A \$1,465,000 & SERIES 2019B \$330,000 TERM SHEETS**

**C. FTN FINANCIAL CAPITAL MARKET BIDDING AGENT**

Motion made by Mayor Pro Tem Oscar E. Puente Tem, second by Councilor Sandra C. Little to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

## **8. UPDATE IN REGARDS TO TEXAS WATER DEVELOPMENT BOARD MEETING**

Finance Director Gloria Martinez updates Council on the Texas Water Development Board Meeting that was attended by Public Works Director John Camarillo, Edgardo Castillo and herself. Mrs. Martinez states that the deadline for the application has been extended for July 2020.

## **9. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO TYLER TECHNOLOGY AGREEMENT FOR LAW ENFORCEMENT DEPARTMENT - CITY MARSHAL HUGO SULAICA**

Motion made by Councilor Oscar E. Puente, second by Councilor Jesse Johnson to approve Tyler Technology Agreement for the Law Enforcement Department.

Vote for approval 5-0 (unanimous).

Motion carried.

## **10. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO STORAGE UNITS**

Discussion only.

## **11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 550 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS TO DESIGNATE AND AUTHORIZE SIGNATORIES TO SIGN ALL FUNDS OF THE CITY OF CARRIZO SPRINGS, TEXAS**

Motion made Councilor Benny Rocha, second by Councilor Jesse Johnson to approve Resolution No. 550 a resolution by the City Council of the City of Carrizo Springs to designate and authorize signatories to sign all funds of the City of Carrizo Springs, Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

## **12. ADMINISTRATION MONTHLY REPORT**

### **A. FINANCE DIRECTOR - GLORIA MARTINEZ**

Finance Director Gloria Martinez states that they have been working on the audit for the past 4 to 5 weeks and presents to Council the General Expenditures as of April 30, 2019, Room Occupancy Tax and Gas Fund Expenditures.

### **B. CITY CLERK - MELISSA M. GUERRA**

City Clerk Melissa M. Guerra states to Council that April was a busy month working on the General Election and the 4<sup>th</sup> of July Celebration.

### **C. UTILITY DEPARTMENT SUPERVISOR - ANGELINA RIOS**

Utility Department reports a total of \$260,743.82 in revenue.

#### **13. MUNICIPAL COURT**

##### **A. CITY MARSHAL - HUGO SULAICA**

City Marshal's monthly report had a total of 119 citations issued in the month of April 2019.

##### **B. MUNICIPAL CLERK - LORENA CERNA**

Municipal Court's monthly report for April 2019 had eleven (11) cases dismissed, Marshal's Department had a total of 218 citations that were issued by City Marshal Hugo Sulaica, Code Enforcer Arnold Aguilar, Deputy A. Tobias and 42 citations were issued by the Dimmit County Sheriff's Department.

#### **14. PUBLIC WORKS DIRECTOR JOHN CAMARILLO - SUPERVISOR MONTHLY REPORTS**

Public Works Director John Camarillo presents Council with the daily activities of all the departments for the month of April 2019.

##### **A. PUBLIC WORKS DIRECTOR**

##### **B. WATER DEPARTMENT**

##### **C. WASTEWATER DEPARTMENT**

##### **D. STREET DEPARTMENT**

##### **E. GAS DEPARTMENT**

##### **F. PARKS & RECREATION DEPARTMENT**

##### **G. LANDFILL**

##### **H. CODE ENFORCEMENT**

##### **I. ANIMAL CONTROL**

#### **15. DISCUSSION AND POSSIBLE ACTION TO APPROVE A CONTRACT FOR SERVICES WITH HARDEN HYDROLOGY, LLC IN AN AMOUNT NOT TO EXCEED \$3,500 REGARDING STATE OFFICE ADMINISTRATIVE HEARINGS DOCKET NO. 962-19-1978; APPLICATIONS OF BLACK MOUNTAIN SAND, LLC FOR WATER WELL NO. 2, WATER WELL NO. 3 AND AN AMENDMENT TO PERMIT NO. 18-349, APPLICANT**

Motion made by Councilor Jesse Johnson, second Councilor Sandra C. Little to approve a contract for Services with Harden Hydrology, LLC in an amount not to exceed \$3,500 regarding State Office Administrative Hearings Docket No. 962-19-1978; applications of Black Mountain Sand, LLC for Water Well No. 2, Water Well No. 3 and an amendment to Permit No. 18-349, Applicant.

Vote for approval 5-0 (unanimous).

Motion carried.

**16. EXECUTIVE SESSION**

Mayor Wayne Seiple convened into Executive Session at 8:41 p.m.

*CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: LEGAL SECTION 551.071*

- A. DISCUSSION AND POSSIBLE ACTION REGARDING STATE OFFICE OF ADMINISTRATIVE HEARINGS DOCKET NO. 962-19-1978; APPLICATIONS OF BLACK MOUNTAIN SAND, LLC FOR WELL NO. 2, WATER WELL NO. 3 AN AMENDMENT TO PERMIT NO. 18-349, APPLICANT

**17. OPEN SESSION**

Mayor Wayne Seiple reconvenes into Regular Session at 9:07 p.m.

- A. DISCUSSION AND POSSIBLE ACTION REGARDING STATE OFFICE OF ADMINISTRATIVE HEARING DOCKET NO. 962-19-1978; APPLICATIONS OF BLACK MOUNTAIN SAND, LLC FOR WATER WELL NO. 2, WATER WELL NO. 3 AND AN AMENDMENT TO PERMIT NO. 18-349, APPLICANT

No action.

**CITY MANAGER REPORT**

**18. CITY MANAGER MONTHLY REPORT**

Discussion only.

**ADJOURNMENT**

Motion made by Councilor Sandra C. Little, second by Councilor Oscar E. Puente to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 9:10 p.m.

/s/Wayne Seiple  
Wayne Seiple, Mayor  
City of Carrizo Springs

**ATTEST:**

/s/Melissa M. Guerra  
Melissa M. Guerra, City Clerk  
City of Carrizo Springs