

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, November 12, 2024**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
Noel Galvan	Councilor
Estanislado Z. Martinez	Councilor (Left meeting at 8:06 p.m.)
Mario Ruiz	Councilor
Azalia Garcia	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF

Edgar Castillo, Finance Director	John Camarillo, Public Works Director
Veronica Vasquez, Receptionist	Ernest Flores III, HR Specialist
Octavio Sierra, Water Dept. Supervisor	Ramsey Castillo, Wastewater Dept. Supervisor
Alfred Castaneda, City Marshal Deputy	

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Eric Olivarez, Gracie Perez, Natalie Larsen-Verkada, James E. Cabello, Frank Picazo – Dimmit County Sheriff’s Department, Itzel Martinez-Martinez Law Firm, Velma McNeal-Kids R First

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN’S COMMENTS

No public comments.

Mayor Oscar E. Puente moves to Item 14.

LAW OFFICES OF JAMES E. CABELLO

1. DISCUSSION AND APPROPRIATE ACTION TO RENEW DELINQUENT TAX COLLECTION CONTRACT BETWEEN THE CITY OF CARRIZO SPRINGS AND THE LAW OFFICES OF JAMES E. CABELLO

Councilor Estanislado Z. Martines asks Mr. James E. Cabello how many years he has been contracted with the School.

James E. Cabello states that he has a 5 year contract with the Carrizo Springs Consolidated Independent School District.

Motion made by Councilor Estanislado Z. Martinez to approve renewing a 5 year Delinquent Tax Collection contract with James E. Cabello.

Motion failed for lack of second.

Mayor Pro Tem Sofia Morones recommends issuing a Request for Proposal (RFP) for delinquent tax collection services.

INTERLOCAL LAW ENFORCEMENT AGREEMENT

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE INTERLOCAL LAW ENFORCEMENT BETWEEN THE CITY OF CARRIZO SPRINGS AND DIMMIT COUNTY

EXECUTIVE SESSION

Mayor Oscar E. Puente convened into Executive Session at 6:11 p.m.

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION LEGAL 551.071 CONSULTATION WITH ATTORNEY

3. DISCUSSION REGARDING UTILITY EASEMENT FOR WATER MAIN RUNNING THROUGH JUAN CORREA'S PRIVATE PROPERTY

4. DISCUSSION REGARDING CAUSE NO. 23-08-14393-DCVAJA: PONCE V. CITY OF CARRIZO SPRINGS

OPEN SESSION

Mayor Oscar E. Puente reconvened into Regular Session at 6:45 p.m.

5. DISCUSSION AND APPROPRIATE ACTION REGARDING UTILITY EASEMENT FOR WATER MAIN RUNNING THROUGH JUAN CORREA'S PRIVATE PROPERTY

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to continue negotiations regarding utility easement for water main running through Juan Correa's private property.

Vote for approval 5-0 (unanimous).

Motion carried.

6. DISCUSSION AND APPROPRIATE ACTION REGARDING CAUSE NO. 23-08-14393-DCVAJA: PONCE V. CITY OF CARRIZO SPRINGS

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to authorize City Manager Azalia Garica and Mayor Oscar E. Puente to continue negotiations on Cause No. 23-08-14393-DCVAJA: Ponce v. City of Carrizo Springs.

Vote for approval 4-1. Mayor Pro Tem Sofia Morones abstained.

Motion carried.

APPROVAL OF MINUTES

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. SPECIAL SESSION - OCTOBER 7, 2024

B. REGULAR SESSION - OCTOBER 15, 2024

C. EMERGENCY MEETING - OCTOBER 16, 2024

Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve minutes with corrections on Special Session, October 15, 2024, Item 12. Mayor Pro Tem Sofia Morones abstained.

Vote for approval 5-0 (unanimous).

Motion carried.

FINANCE DEPARTMENT

8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE OCTOBER 2024 ACCOUNT PAYABLES

Motion made by Councilor Estanislado Z. Martinez, seconded by Mayor Pro Sofia Morones to approve October 2024 Account Payables as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

9. MONTHLY REPORTS

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgardo Castillo presented Council with October 2024 Financial Analysis and Departmental Expenditures.

LONE STAR CONSULTING

10. LONE STAR CONSULTING - INFRASTRUCTURE GRANTS & GOVERNMENT RELATIONS PRESENTATION

No one was present for the presentation.

CML INSIGHT

11. DISCUSSION AND APPROPRIATE ACTION REGARDING THE WATER FINANCE EXCHANGE (WFX) GRANT IN THE AMOUNT OF \$5,000 TO THE CITY OF CARRIZO SPRINGS, TEXAS THROUGH THE COMMUNITY CATALYST FUND (CCF)

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve to receive the Water Finance Exchange (WFX) Grant in the amount of \$5,000.00 to the City of Carrizo Springs, Texas through the Community Catalyst Fund (CCF).

Vote for approval 5-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CML DATA SHARING AGREEMENT

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve the CML Data Sharing Agreement.

Vote for approval 5-0 (unanimous).

Motion carried.

EMERGENCY MANAGEMENT COORDINATOR & GRANT WRITER

13. DISCUSSION AND APPROPRIATE ACTION REGARDING ERNEST FLORES

A. APPOINT EMERGENCY MANAGEMENT COORDINATOR

B. GRANT WRITER

C. COMPENSATION

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to table item.

Vote for approval 4-0. Mayor Pro Tem Sofia Morones stepped out.

Motion carried.

VERKADA

14. VERKADA PROPOSED VETERANS PARK DEPLOYMENT PRESENTATION

Natalie Larsen presented Council with the Verkada proposed park deployment. The solution includes Verkada Command Security Platform with cameras strategically placed throughout the recent park renovation to protect the city's investment and stop vandalism before it causes damage.

The total cost of the project will cost \$31,126.76 which includes materials, travel/mileage and installation/labor.

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE FOR THE VETERANS PARK SECURITY CAMERAS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve BrightWatch estimate for \$31,444.76 for the Veterans Park security cameras.

Vote for approval 5-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE VERKADA MAINTENANCE AGREEMENT

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve Verkada Security Maintenance Annual Agreement for \$2,700.00.

Vote for approval 5-0 (unanimous).

Motion carried.

Mayor Oscar E. Puente moves to Item 1.

NEW BUSINESS

17. DISCUSSION AND APPROPRIATE ACTION REGARDING KIDS ARE FIRST REQUEST TO UTILIZE THE OLD NUTRITION BUILDING FOR MEETINGS AND STAFF TRAINING, BUILDING WILL BE SHARED WITH DIMMIT COUNTY MENTAL HEALTH AND OTHER NON-PROFIT ORGANIZATIONS - VELMA MCNEIL, INTERIM CEO/HEAD START DIRECTOR

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

18. DISCUSSION AND APPROPRIATE ACTION TO ACQUIRE A SANITARY EASEMENT FOR JAAR PROPERTIES, LLC (RICHARD FRANCO) LOCATED AT 106 PARK STREET, CARRIZO SPRINGS, TEXAS 78834

Motion made by made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to compensate JAAR Properties, LLC (Richard Franco) \$1,600 for the sanitary easement located at 106 Park Street, Carrizo Springs, Texas 78834.

Vote for approval 5-0 (unanimous).

Motion carried.

Mayor Oscar E. Puente moves to Item 20.

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE REQUEST FOR PROPOSAL (RFP) FOR EMERGENCY MEDICAL SERVICES

A. VICTORY AMBULANCE

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve Victory Ambulance Request for Proposal Option 1: \$200,000.00 per year with building for EMS/Staff Housing effective immediately and retroactive to October 1, 2024.

Vote for approval 5-0 (unanimous).

Motion carried.

20. DISCUSSION AND APPROPRIATE ACTION REGARDING VETERANS PARK REQUEST FOR PROPOSAL (RFP) FOR ELECTRICAL SERVICES

A. JP ELECTRIC

City Manager Azalia Garcia states that only one RFP for the Veterans Park electrical services was submitted.

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve JP Electric's proposal for \$28,397.94 to install lights and outlets for the Veterans Park Pavillion and Amphitheater.

Vote for approval 5-0 (unanimous).

Motion carried.

21. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SIDDONS-MARTIN EMERGENCY GROUP QUOTE FOR \$7,000 TO REPAIR ENGINE # 3

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve Siddons-Martin Emergency Group quote for \$7,000.00 to repair the 2012 Engine #3 for the Carrizo Springs Volunteer Fire Department.

Vote for approval 4-1. Councilor Noel Galvan abstained.

Motion carried.

22. DISCUSSION AND APPROPRIATE ACTION TO APPROVE HYDRA-STOP QUOTE #HSPQ26519-01 IN THE AMOUNT OF \$19,797.00 TO PURCHASE INSTA-VALVES FOR WATER MAINS LOCATED AT EAST AVENUE & HWY 85

Motion made by Councilor Noel Galvan, seconded by Councilor Mario Ruiz to approve Hydra-Stop quote #HSPQ26519-01 for the amount of \$19,797.00 to purchase insta-valves for water mains located at East Avenue & HWY 85.

Vote for approval 5-0 (unanimous).

Motion carried.

23. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE FOR THE WASTEWATER TREATMENT PLANT FOR UV PANEL CONTROL REPLACEMENT

A. TROJAN TECHNOLOGIES

B. FLOW SERVICE

Motion made by Mayor Pro Sofia Morones, seconded by Councilor Noel Galvan to approve Flow Service quote for \$8,8463.00 to replace the UV Panel Control at the Wastewater Treatment Plant.

Vote for approval 5-0 (unanimous).

Motion carried.

24. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE FOR ONE 6" PIONEER PUMP FOR THE WASTEWATER TREATMENT PLANT

A. NATIONAL TANK & EQUIPMENT

B. PUMPS OF HOUSTON, INC.

C. SUNBELT

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to approve National Tank & Equipment quote for \$16,434.00 for one 6” Pioneer Pump for the Wastewater Treatment Plant.

Vote for approval 5-0 (unanimous).

Motion carried.

25. DISCUSSION AND APPROPRIATE ACTION TO ALLOCATE FUNDS FOR EMPLOYEE THANKSGIVING & CHRISTMAS GIFT CARD

Motion made by Councilor Mario Ruiz, seconded Mayor Pro Tem Sofia Morones to approve purchasing \$75.00 Thanksgiving gift cards for the employees.

Vote for approval 5-0 (unanimous).

Motion carried.

26. DISCUSSION AND APPROPRIATE ACTION TO APPROVE 2025 HOLIDAY SCHEDULE

Motion made by Mayor Pro Sofia Morones, seconded by Councilor Noel Galvan to approve the 2025 Holiday Schedule as listed below:

2025 Holiday Schedule

WED	January 1, 2025	New Year’s Day
MON	January 20, 2025	Martin Luther King Day
MON	February 17, 2025	President’s Day
FRI	April 18, 2025	Good Friday
MON	May 26, 2025	Memorial Day
THUR	June 19, 2025	Juneteenth
FRI	July 4, 2025	Independence Day
MON	September 1, 2025	Labor Day
MON	October 13, 2025	Columbus Day
TUES	November 11, 2025	Veteran’s Day
THUR	November 27, 2025	Thanksgiving Day
FRI	November 28, 2025	Thanksgiving Holiday
THUR	December 25, 2025	Christmas Day
FRI	December 26, 2025	Christmas Holiday
THUR	January 1, 2026	New Year’s Holiday
FRI	January 2, 2026	New Year’s Holiday

Vote for approval 5-0 (unanimous).

Motion carried.

OLD BUSINESS

27. DISCUSSION AND APPROPRIATE ACTION REGARDING HIRING AN ADDITIONAL CITY MARSHAL DEPUTY

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

RESOLUTION(S)

28. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 600 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS REQUESTING A TEMPORARY STREET CLOSURE FROM THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE CHRISTMAS NIGHT PARADE TO BE HELD ON DECEMBER 6, 2024 BETWEEN THE HOURS OF 6:00 P.M. – 8:00 P.M. TO ACCOMODATE THE PARADE PARTICIPANTS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Resolution No. 600 a resolution by the City Council of the City of Carrizo Springs requesting a temporary street closure from the Texas Department of Transportation (TXDOT) for the Christmas Night Parade to be held on December 6, 2024 between the hours of 6:00 p.m. – 8:00 p.m. to accommodate the parade participants.

Vote for approval 5-0 (unanimous).

Motion carried.

ORDINANCE(S)

29. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 860 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO AMEND ORDINANCE NO. 780 SECTION 1. AMPHITHEATER RENTAL FEES; AND PRESCRIBING FOR RELATING MATTERS

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve Ordinance No. 860 and ordinance by the City Council of the City of Carrizo Springs, Texas to amend Ordinance No. 780 Section 1. Amphitheater rental fees; and prescribing for relating matters.

Vote for approval 5-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

30. ORGANIZATIONAL UPDATES

MASTER METER REPLACEMENT PROJECT

Project was completed on October 19, 2024.

WET WELL REHABILITATION PROJECT

On November 1, 2024 a change order was omitted eliminating 64K for the Wet Well Rehabilitation Project.

VETERANS PARK ADDITION PROJECT

Lighting for the playground, hydro seeding will be done in January 2025 and a barrier will be placed around the fitness area.

CITY UTILITIES FREE OF CHARGE

Guadalupe Cemetery
Mt Hope Cemetery
McDonalds
Nelson Property
Plazita Cinco De Mayor – Johny Gloria Plazita
Golf Course
Dimmit County Volunteer Fire Department

ADJOURNMENT

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to adjourn.

Vote for approval 5 - 0 (unanimous).

Motion carried.

Meeting adjourned at approximately 8:35 p.m.

/s/Oscar E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs