

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, June 11, 2019** commencing at **6:00 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Oscar E. Puente	Mayor Pro Tem
Benny Rocha	Councilor
Jesse Johnson	Councilor (Arrived at 6:05 p.m.)
Bobby Maldonado	Special Counsel
Nora G. Flores	City Manager
Melissa M. Guerra	City Clerk

Absent:

Sandra C. Little	Councilor
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A quorum was established.

STAFF:

John Camarillo, Public Works Director	Gloria Martinez, Finance Director
Hugo Sulaica, City Marshal	Ramsey Castillo, Water Dept.
Nestor Montalvo, Street Dept.	Jesse Mendoza, Landfill
Gary Rios, Wastewater Dept.	Joe Mata, Parks & Recreation/Gas Dept. Supervisor

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

Ron Alvarado-AG Associates, Leo Guzman, Ruben Martinez – Garza/Gonzales & Associates, Jesus Villarreal, Gregory Garza, Norma Carrillo – Chief Appraiser, Municipal Judge Francisco R. Ponce, James Cabello – Delinquent Property Tax Attorney

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

**Citizen comments will be limited to 3 minutes.*

No citizen's comments.

APPROVAL OF MINUTES**ITEM 1: DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES FOR THE MONTH OF MAY 2019**

A. SPECIAL SESSION - MAY 7, 2019

B. REGULAR SESSION - MAY 14, 2019

C. SPECIAL SESSION - MAY 28, 2019

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Benny Rocha to approve minutes with corrections.

Vote for approval 4-0 (unanimous).

Motion carried.

Mayor Wayne Seiple moves to Item 9.

ACCOUNTS PAYABLE**ITEM 2: DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF MAY 2019**

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve accounts payable for the month of May 2019 and Maldonado Law Group, PLLC invoice for \$11,920.00.

Vote for approval 4-0 (unanimous).

Motion carried.

Mayor Wayne Seiple moves to Item 8.

DEPARTMENT MONTHLY REPORTS**ITEM 3: PUBLIC WORKS DIRECTOR JOHN CAMARILLO - DEPARTMENT MONTHLY REPORTS**

Public Works Director John Camarillo presents Council with the daily activities of all the departments for the month of May 2019. Mr. Camarillo thanked Finance Director Gloria Martinez, City Clerk Melissa M. Guerra and the staff for all their assistance while he was the acting City Manager during the month of May.

A. PUBLIC WORKS DIRECTOR

B. WATER DEPARTMENT

C. WASTEWATER DEPARTMENT

D. STREET DEPARTMENT**E. GAS DEPARTMENT****F. PARKS & RECREATION DEPARTMENT****G. LANDFILL****H. CODE ENFORCEMENT****I. ANIMAL CONTROL****ITEM 4: ADMINISTRATION MONTHLY REPORT****A. FINANCE DIRECTOR - GLORIA MARTINEZ**

Finance Director Gloria Martinez presents Council with the General Expenditures for the month of May 30, 2019 and Gas Fund Expenditures.

B. CITY CLERK - MELISSA M. GUERRA

City Clerk Melissa M. Guerra updates Council with the 4th of July Events.

C. UTILITY DEPARTMENT - ANGELINA RIOS

Utility Department reports a total of \$275,638.27 in revenue.

ITEM 5: MUNICIPAL COURT MONTHLY REPORTS - CITY MARSHAL HUGO SULAICA**A. CITY MARSHAL**

City Marshal Hugo Sulaica reports to Council a total of 216 citations issued for the month of May 2019.

B. MUNICIPAL COURT

Municipal Court reports 20 cases dismissed and a total of 56 citations issued by the Sheriff's Department.

OLD BUSINESS**ITEM 6: DISCUSSION AND APPROPRIATE ACTION TO APPROVE DAVILA CONTRUCTION, INC. PROPOSAL FOR ADDITIONAL WORK CHANGE ORDER #4 FOR CIVIC CENTER RENOVATION PROJECT**

Motion made by Councilor Benny Rocha, second by Councilor Jesse Johnson to approve Davila Construction, Inc. proposal for additional work change order #4 for \$9,640.00 for the Civic Center Renovation Project.

Vote for approval 4-0 (unanimous).

Motion carried.

ITEM 7: DISCUSSION AND APPROPRIATE ACTION REGARDING OLD FIREHOUSE RENOVATION PROJECT

City Manager Nora G. Flores addresses Council on the cost of restoring the Old Firehouse. Councilor Benny Rocha

states his concerns on investing on the Old Firehouse. Councilor Jesse Johnson recommends to table item to have all Councilmembers present to discuss item.

Motion made by Councilor Jesse Johnson, second by Councilor Benny Rocha to table item and reschedule in the next Council meeting.

Vote for approval 4-0 (unanimous).

Motion carried.

NEW BUSINESS

ITEM 8: DELINQUENT PROPERTY TAX QUARTERLY REPORT - ATTORNEY JIMMY CABELLO

Attorney Jimmy Cabello presents Council with the delinquent property tax quarterly report.

Discussion only.

ITEM 9: DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY OF CARRIZO SPRINGS COMBINATION TAX & LIMITED PLEDGE REVENUE CERTIFICATE'S OF OBLIGATION SERIES 2019A & 2019B FOR CIVIC CENTER RENOVATION PROJECT

A. TIMETABLE OF EVENTS

B. SERIES 2019A \$1,465,000 & SERIES 2019B \$330,000 TERM SHEETS

C. FTN FINANCIAL CAPITAL MARKET BIDDING AGENT

Motion made by Councilor Jesse Johnson, second by Councilor Oscar E. Puente to approve the Combination Tax & Limited Pledge Revenue Certificates of Obligation Series 2019A for \$1,465,000 & Series 2019B for \$330,000 for the Civic Center Renovation Project.

Vote for approval 4-0 (unanimous).

Motion carried.

Mayor Wayne Seiple moves to Item 6.

ITEM 10: DISCUSSION AND APPROPRIATE ACTION TO APPROVE DIMMIT CENTRAL APPRAISAL DISTRICT PROPOSED BUDGET FOR FISCAL YEAR 2020 - CHIEF APPRAISER NORMA CARRILLO

Discussion only.

ITEM 11: DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO 2018 AUDIT REPORT BY GARZA/GONZALEZ & ASSOCIATES

Motion made by Councilor Jesse Johnson, second by Mayor Pro Tem Oscar E. Puente to approve 2018 Audit Report by Garza/Gonzalez & Associates.

Vote for approval 4-0 (unanimous).

Motion carried.

Mayor Wayne Seiple moves to Item 2.

ITEM 12: 4TH OF JULY CELEBRATION

A. UPDATE ON 4TH OF JULY CELEBRATION

B. GOOD SAMARITAN AWARD

City Clerk Melissa M. Guerra updates Council on the 4th of July Events and asks Council to nominate someone for the Good Samaritan Award. Mayor Wayne Seiple suggests that the 4th of July Committee should vote for the Good Samaritan recipient.

Discussion only.

CONTRACTS/AGREEMENTS

ITEM 13: DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO MUNICIPAL JUDGE FRANCISCO R. PONCE TWO-YEAR AGREEMENT/CONTRACT

Discussion only. Reschedule item for August 2019.

ITEM 14: DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO RENEWING COMMUNITY DEVELOPMENT INSTITUTE LEASE AGREEMENT

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to renew the Community Development Institute Lease Agreement as presented.

Vote for approval 4-0 (unanimous).

Motion carried.

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE PACE PURCHASING INTERLOCAL AGREEMENT - FINANCE DIRECTOR GLORIA MARTINEZ

Motion made by Councilor Benny Rocha, second by Mayor Pro Tem Oscar E. Puente approve the Pace Purchasing Interlocal Agreement.

Vote for approval 4-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO MUNICODE AGREEMENT FOR THE CITY OF CARRIZO SPRINGS WEBSITE

Motion made by Councilor Benny Rocha, second by Councilor Jesse Johnson to approve the Municode Agreement for the City of Carrizo Springs website.

Vote for approval 4-0 (unanimous).

Motion carried.

EXECUTIVE SESSION

Mayor Wayne Seiple convened into Executive Session at 8:16 p.m.

City Council Minutes
Regular Session, June 11, 2019

CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: CONSULTATION WITH ATTORNEY 551.071

17. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO FRANCISCO R. PONCE'S REQUEST FOR CITY WATER SERVICES ON AIRPORT ROAD

18. DISCUSSION REGARDING THE PROCESS TO REVIEW AND/OR INVESTIGATE AN EMPLOYEE GRIEVANCE

OPEN SESSION

Mayor Wayne Seiple reconvened into Regular Session at 9:41 p.m.

ITEM 19: DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO FRANCISCO R. PONCE'S REQUEST FOR CITY WATER SERVICES ON AIRPORT ROAD

Motion made by Councilor Benny Rocha, second by Mayor Pro Tem Oscar E. Puente to approve Francisco R. Ponce's request for city water services on Airport Road with the condition that no one else may tap into the line.

Vote for approval 4-0 (unanimous).

Motion carried.

ITEM 20: DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO PROCESS TO REVIEW AND/OR INVESTIGATE AN EMPLOYEE GRIEVANCE

Discussion only. No action.

CITY MANAGER REPORT

Discussion only.

ADJOURNMENT

Motion made by Councilor Jesse Johnson, second by Mayor Oscar E. Puente to adjourn.

Vote for approval 4-0 (unanimous).

Motion carried.

Meeting adjourned approximately 9:43 p.m.

 /s/Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

 /s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs