

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, May 13, 2025**, commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Mario Ruiz called the meeting to order at approximately 5:30 p.m.

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Mario Ruiz	Mayor
Sofia Morones	Mayor Pro Tem
Noel Galvan	Councilor
Estanislado Z. Martinez	Councilor
Azalia Garcia	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

STAFF

Edgar Castillo, Finance Director	Veronica Vasquez, Receptionist
Ernest Flores, HR Department	Arnold Aguilar, City Marshal

WELCOME & RECOGNITION OF GUESTS

Mayor Mario Ruiz welcomed and recognized all guests present.

Jesse Saucedo-Carrizo Springs Volunteer Fire Department, Patsy Galvan, Evelyn Castro

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No public comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - APRIL 8, 2025

B. SPECIAL SESSION - APRIL 22, 2025

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve minutes with corrections.

Vote for approval 4-0 (unanimous).

Motion carried.

FINANCE DEPARTMENT

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF APRIL 2025

Motion made by Councilor Estanislado Z. Martinez, seconded by Mayor Pro Tem Sofia Morones to approve Accounts Payable for the month of April 2025.

Vote for approval 4-0 (unanimous).

Motion carried.

Mayor Mario Ruiz moves to Item 8.

3. MONTHLY REPORTS

A. FINANCIAL ANALYSIS

B. DEPARTMENTAL EXPENDITURES

Finance Director Edgar Castillo presented the council with Financial Analysis and Departmental Expenditures.

FIRST UNITED METHODIST CHURCH

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE FIRST UNITED METHODIST CHURCH AMENDMENT PARKING LOT PROJECT ADDENDUM

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Estanislado Z. Martinez to approve the First United Methodist Church amendment parking lot project addendum.

Vote for approval 4-0 (unanimous).

Motion carried.

PROCLAMATION(S)

5. 2025 OLDER AMERICANS' MONTH PROCLAMATION

Discussion only.

6. 2025 COMMUNITY ACTION AGENCY PROCLAMATION

Discussion only.

PLANNING & ZONING COMMISSION

7. DISCUSSION AND APPROPRIATE ACTION REGARDING APPOINTMENT AND/OR REAPPOINTMENT OF MEMBERS TO THE PLANNING & ZONING COMMISSION

Motion made by Councilor Noel Galvan, seconded by Councilor Mayor Pro Tem Sofia Morones to appoint Graciela Perez to the Planning & Zoning Commission.

Vote for approval 4-0 (unanimous).

Motion carried.

NEW BUSINESS

8. DISCUSSION AND APPROPRIATE ACTION REGARDING EVELYN CASTRO'S REQUEST TO HAVE CIVIC CENTER FEES WAIVED FOR THE CARRIZO SPRINGS INDEPENDENT CONSOLIDATED SCHOOL DISTRICT

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve a \$50 rental fee to hold a Family Engagement Event at the Civic Center for the Carrizo Springs Independent School District.

Vote for approval 3-1. Mayor Pro Tem Sofia Morones abstained.

Motion carried.

9. DISCUSSION REGARDING CITY COUNCILMEMBER APPOINTMENT

Discussion only.

10. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE FOR THE VETERANS PARK SECURITY CAMERAS

A. BRIGHTWATCH

B. VERKADA

C. BARCOM TECHNOLOGY SOLUTIONS

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to approve Brightwatch quote for \$1,195.74 for the Veterans Park security cameras.

Vote for approval 4-0 (unanimous).

Motion carried.

11. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY POOL MANAGEMENT

Mayor Pro Tem Sofia Morones asks if the pool manager is required to be certified.

City Manager Azalia Garcia states that the pool manager must be certified.

Councilor Noel Galvan asks if a pool manager has been hired. City Manager Azalia Garcia states that a pool manager has been hired.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan for no action.

Vote for approval 4-0 (unanimous).

Motion carried.

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Motion made by Councilor Estanislado Z. Martinez, seconded by Mayor Pro Tem Sofia Morones to approve Local Government Officer Conflicts Disclosure Statement.

Vote for approval 4-0 (unanimous).

Motion carried.

13. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY MARKET DAY

City Manager Azalia Garcia has met with other entities to plan a City Market Day and has scheduled the event for June 21, 2025.

Motion made by Councilor Noel Galvan, seconded by Mayor Pro Tem Sofia Morones to approve the City Market Day Event to be held on June 21, 2025, between the hours of 9:00 a.m. – 12:00 p.m. with no vendor booth fees.

Vote for approval 4-0 (unanimous).

Motion carried.

2025-2026 FISCAL YEAR BUDGET WORKSHOP SCHEDULE

14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE 2025-2026 FISCAL YEAR BUDGET WORKSHOP SCHEDULE

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to schedule the 2025-2026 Fiscal Year Budget Workshop (1) on June 2, 2025, at 5:30 p.m.

Vote for approval 4-0 (unanimous).

Motion carried.

ORDINANCE(S)

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 866 AN ORDINANCE OF THE CITY OF CARRIZO SPRINGS AMENDING THE CODE OF ORDINANCES ADOPTING A CONCEPTUAL REVIEW FEES IN EXHIBIT "A" PERMITS & FEES SCHEDULE AND FOR RELATED MATTERS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Ordinance No. 866 an ordinance of the City of Carrizo Springs amending the code of ordinances adopting a conceptual review fee in Exhibit “A” permits and fees schedule and for related matters.

Vote for approval 4-0 (unanimous).

Motion carried.

16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 867 AN ORDINANCE OF THE CITY OF CARRIZO SPRINGS AMENDING THE CODE OF ORDINANCES ADOPTING PLAN REVIEW FEES IN EXHIBIT "A" PERMITS & FEES AND FOR RELATED MATTERS

Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve Ordinance No. 867 an ordinance of the City of Carrizo Springs amending the code of ordinances adopting plan review fees in Exhibit “A” permits & fees and for related matters.

Vote for approval 4-0 (unanimous).

Motion carried.

17. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 868 AN ORDINANCE AMENDING THE CITY OF CARRIZO SPRINGS, TEXAS, CODE OF ORDINANCES, APPENDIX A-ZONING ORDINANCE, SECTION X. AREA AND HEIGHT REGULATIONS FOR ALL DISTRICTS; R-1 RESIDENCE SINGLE-FAMILY MINIMUM LOT AREA; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN OPEN MEETINGS CLAUSE

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve Ordinance No. 868 an ordinance amending the City of Carrizo Springs, Texas, Code of Ordinances, Appendix A – Zoning Ordinance, Section X. Area and height regulations for all district; R-1 Residence single-family minimum lot area; providing a savings clause; providing an effective date; providing a severability clause; and providing an open meetings clause.

Vote for approval 4-0 (unanimous).

Motion carried.

RESOLUTION(S)

18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 605 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS, DECLARING THE ADOPTION OF CHARTER AMENDMENTS APPROVED BY THE QUALIFIED VOTERS AT AN ELECTION HELD ON MAY 3, 2025; AND PROVIDING AN EFFECTIVE DATE

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Resolution No. 605 a resolution by the City Council of the City of Carrizo Springs, Texas, declaring the adoption of charter amendments approved by the qualified voters at an election held on May 3, 2025 to be effective May 13, 2025.

Vote for approval 4-0 (unanimous).

Motion carried.

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 606 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO DESIGNATE AND AUTHORIZE MARIO RUIZ, MAYOR AND SOFIA MORONES, MAYOR PRO TEM TO SIGN ALL FUNDS OF THE CITY OF CARRIZO SPRINGS, TEXAS

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to approve Resolution No. 606 a resolution by the City Council of the City of Carrizo Springs, Texas to designate and authorize Mario Ruiz, Mayor and Sofia Morones, Mayor Pro Tem to sign all funds of the City of Carrizo Springs, Texas.

Vote for approval.

Motion carried.

20. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 607 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS DECLARING SURPLUS CERTAIN PROPERTY OWNED BY THE CITY OF CARRIZO SPRINGS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Resolution No. 607 a resolution by the City Council of the City of Carrizo Springs declaring surplus certain property owned by the City of Carrizo Springs.

Vote for approval 4-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

21. ORGANIZATIONAL UPDATES

SWIMMING POOL

POOL REPAIRS

- Parks & Recreation Supervisor Frank Rosas has communicated with the company that will make the pool repairs but have not provided a start date for the project. Therefore, the repairs will be scheduled for late August 2025.

- The Parks Department is working on cleaning the pool and power washing it.

POOL STAFF

- The city has recruited 6 certified lifeguards. Three applications for pool manager have been received.

LIFEGUARD CLINICAL

- Coach Gomez has been contacted to organize and schedule any required refresher courses before the pool season begins. The clinic includes conditioning, review of emergency action plans, rescue skills, and CPR/First Aid. Lifeguards will begin the clinical on the weekend of May 16th.

DATES

- Lifeguards will begin to clean the pool, equipment, and take inventory the week of May 19th. We have 3 lifeguards scheduled to work Project Graduation on May 23rd from 12am-2am. The pool will be open to the public on May 24th or May 27th.

VETERANS PARK ADDITION

- The bridge has been painted black, park benches have been stained and the sprinkler system has been installed.
- City Manager Azalia Garcia has communicated with ISD Welding team to design park signage for next school year.
- Parks & Rec Supervisor Frank Rosas has solicited 3 contractors for quotes (Eagle Construction, Cortinas Construction, MC Builders) to place stones on the perimeter of the exercise equipment and to build a stand for the plaque.
- Alamo Solutions began the manufacturing of the steel poles on April 28, 2025. The shade canopy will be royal blue and poles will be brown. The estimated timeline for fabrication is 6-8 weeks. The crew will weld each bar on the fence to reinforce.

COMMUNITY ENGAGEMENT

- City Manager Azalia Garcia met with Albert Alvarado of the Winter Garden Music Ensemble and invited his group to christen the amphitheater with a performance. The event will be scheduled for June 1, 2025 at around 8pm. Local vendors will be invited to the event.
- Two meetings have been held to recruit members and to form a city market day committee. We have planned and organized to begin the first event on June 21, 2025.

INTERLOCAL AGREEMENTS

- The revised interlocal agreement was sent to the Dimmit County Judge on April 21, 2025. Judge Martha Ponce and City Manager Azalia Garcia will meet the week of May 12th to discuss the next steps. and a joint meeting might have to be scheduled.
- The Law Enforcement MOU between Dimmit County and the City of Carrizo Springs was also discussed. Payment has not been made to Dimmit County because the agreement is still pending revisions and the outstanding debt on the agreement needs to be removed.

ADJOURNMENT

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to adjourn.

Vote for approval 4 - 0 (unanimous).

Motion carried.

Meeting adjourned at approximately 8:22 p.m.

/s/Mario Ruiz
Mario Ruiz, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs