

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on **Tuesday, February 9, 2021** commencing at **5:30 p.m.** for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Wayne Seiple called meeting to order at approximately 5:30 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Wayne Seiple	Mayor
Sofia Morones	Councilor
Oscar E. Puente	Councilor
Mario Ruiz	Councilor (Arrived at 5:54 p.m.)
Ronnie J. Guest Jr.	City Manager
Melissa M. Guerra	City Clerk

A quorum was established.

Absent:

Benny Rocha	Mayor Pro Tem
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STAFF:

John Camarillo, Public Works Director	Gloria Martinez, Finance Director
Arnold Aguilar, City Marshal	

WELCOME & RECOGNITION OF GUESTS

Mayor Wayne Seiple welcomed and recognize all guests present.

Luciano Quintanilla – Dimmit County Sheriff’s Department, Francisco R. Ponce – Municipal Judge

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN’S COMMENTS **Citizen comments will be limited to 3 minutes.*

No citizen’s comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - JANUARY 12, 2021

Motion made by Councilor Oscar E. Puente, second by Councilor Sofia Morones to approve minutes for Regular Session, January 12, 2021.

Vote for approval 4-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF JANUARY 2021

Motion made by Councilor Sofia Morones, second by Councilor Oscar E. Puente to approve accounts payable for the month January 2021.

Vote for approval 4-0 (unanimous).

Motion carried.

3. FINANCE DIRECTOR MONTHLY REPORTS

A. FINANCIAL REPORT

Finance Director Gloria Martinez reported a total of \$836,349 monthly expenses for payroll, accounts payable and debt service payments for January 2021.

B. INVESTMENT REPORT

Finance Director Gloria Martinez presented the monthly investment report for period ending January 2021 with a book value ending of \$95,163.15.

C. UTILITY AGING REPORT

The utility aging report has a balance of \$622,862.40 as of January 2021.

PUBLIC SAFETY QUARTERLY REPORTS

4. DIMMIT COUNTY SHERIFF'S DEPARTMENT

Deputy Luciano Quintanilla presented Council with the quarterly report for the Dimmit County Sheriff's Department.

5. MEDSHIELD

No one was present for the quarterly report.

6. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT

No one was present for the quarterly report.

7. MUNICIPAL JUDGE FRANCISCO PONCE QUARTERLY REPORT

Municipal Judge Francisco R. Ponce presented Council with his quarterly report.

PLANNING & ZONING COMMISSION

8. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO MARIO MEDINA'S REQUEST FOR A NON-CONFORMING VARIANCE FOR THE PURPOSE OF PLACING A DOUBLE-WIDE MANUFACTURED HOME IN AN R-1 ZONE PROPERTY, SAID PROPERTY IS LOCATED ON 1509 ADAMS ST., CS-VIVIAN HEIGHTS, BLOCK 4, LOT 2, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY TEXAS

Motion made by Councilor Oscar E. Puente, second by Councilor Sofia Morones to approve Mario Medina's request for a 5 year non-conforming variance for the purpose of placing a double-wide manufactured home in an R-1 Zone Property, said property is located on 1509 Adams St., CS-Vivian Heights, Block 4, Lot 2, City of Carrizo Springs, Dimmit County Texas.

Vote for approval 4-0 (unanimous).

Motion carried.

9. DISCUSSION AND APPROPRIATE ACTION TO APPROVE PLANNING & ZONING COMMISSION APPLICATIONS

Motion made by Councilor Mario Ruiz, second by Councilor Oscar E. Puente to approve Planning & Zoning Commission applications for Cleo Bustamante, Jr., Elia Ramirez, Antonio Rodriguez, Roy Ortiz, and David Briseno.

Vote for approval 4-0 (unanimous).

Motion carried.

10. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO ORDINANCE NO. 797 AN ORDINANCE OF THE CITY OF CARRIZO SPRINGS, TEXAS REGULATING MINIMUM SIZE OF RESIDENTIAL DWELLINGS; REGULATING THE NUMBER OF RESIDENTIAL DWELLING PER LOT; REPEALING ORDINANCES IN CONFLICT; AND PROVIDING FOR RELATED MATTERS

City Manager Ronnie J. Guest, Jr. states to Council that the Planning & Zoning Commission's recommendation was to leave Ordinance No. 797 as is with the 1,200 square foot size for residential dwellings and leave it to the Councils discretion to change the size of a dwelling on a case to case basis.

Motion made by Councilor Oscar E. Puente, second by Councilor Sofia Morones to table item for further review.

Vote for approval 4-0 (unanimous).

Motion carried.

NEW BUSINESS

11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE IRREVOCABLE STANDBY LETTER OF CREDIT IN THE AMOUNT OF \$95,921 FOR THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)

Motion made by Councilor Sofia Morones, second by Councilor Mario Ruiz to approve Irrevocable Standby Letter of Credit in the amount of \$95,921 for the Texas Commission on Environmental Quality (TCEQ).

Vote for approval 4-0 (unanimous).

Motion carried.

OLD BUSINESS

12. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO REQUEST FOR QUALIFICATION (RFQ) PROPOSALS AND SELECTION OF FIRM FOR INCREASED WATER DISTRIBUTION SERVICES

- 1. DANIEL B. STEPHENS & ASSOCIATES, INC.**
- 2. CDM SMITH**
- 3. TETRA TECH**

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to approve Request for Qualifications (RFQ) proposals and selection of firm for increased water distribution services.

Vote for approval 4-0 (unanimous).

Motion carried.

13. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO THE BUDGET FOR REPURPOSING THE OLD FIREHOUSE LOT INTO A GREEN SPACE

City Manager Ronnie J. Guest, Jr. states to Council that the maximum budget for the green space at the Old Firehouse Lot will be \$10,000.

Motion made by Councilor Sofia Morones, second by Councilor Oscar E. Puente to table item and request quotes.

Vote for approval 4-0 (unanimous).

Motion carried.

14. DISCUSSION IN REGARDS TO DIMMIT COUNTY PUBLIC LIBRARY FEE

City Manager Ronnie J. Guest, Jr. met with the Dimmit County Public Library and discussed creating an agreement with library for their business expenditures. He also stated that if the City is going to support the library that they would need to offer more programs and opportunities for the community.

Discussion only.

15. DISCUSSION IN REGARDS TO OLD HEB BUILDING

City Manager Ronnie J. Guest, Jr. states to Council that he has been working with State Representative Tracy King to pass a bill that would allow the City to utilize HOT Funds to create a Visitors Center and possibly a new City Hall at the old HEB building.

Discussion only.

ORDINANCE(S)**16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 816 AN ORDINANCE TO ORDER ELECTION TO BE HELD ON SATURDAY, MAY 1, 2021 FOR THE PURPOSE OF CONDUCTING A "GENERAL ELECTION" TO ELECT ONE (1) MAYOR AND TWO (2) CITY COUNCILMEMBERS FOR THE CITY OF CARRIZO SPRINGS**

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to approve Ordinance No. 816 an ordinance to order election to be held on Saturday, May 1, 2021 for the purpose of conducting a "General Election" to elect one (1) Mayor and two (2) City Councilmembers for the of Carrizo Springs.

Vote for approval 4-0 (unanimous).

Motion carried.

RESOLUTION(S)**17. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 566 A RESOLUTION OF THE CITY OF CARRIZO SPRINGS , TEXAS TO BE ABLE TO UTILIZE HOTEL/MOTEL TAX REVENUE IN SUPPORT OF THE CITY OF CARRIZO SPRINGS FIRST YOUTH SPORTS COMPLEX**

Motion made by Councilor Sofia Morones, second by Councilor Mario Ruiz to approve Resolution No. 566 a resolution of the City of Carrizo Springs, Texas to be able to utilize HOTEL/MOTEL Tax Revenue in support of the City of Carrizo Springs Youth Sports Complex.

Vote for approval 4-0 (unanimous).

Motion carried.

18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 567 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS, ACCEPTING THE CITY OF CARRIZO SPRINGS 2020-2030 COMPREHENSIVE PLAN; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to approve Resolution No. 767 a resolution of the City Council of the City of Carrizo Springs, Texas, accepting the City of Carrizo Springs 2020-2030 Comprehensive Plan; and finding and determining that the meeting at which this resolution was passed was open to the public as required by law.

Vote for approval 4-0 (unanimous).

Motion carried.

CITY MANAGER REPORT**19. ORGANIZATIONAL UPDATES**

City Manager Ronnie J. Guest, Jr. reports to Council that he met with the team from Carrizo Hill and the Dimmit County Library regarding the current issues with both entities.

The Request for Qualifications (RFQ) related to the NAD Bank Increased Water Distribution Services, has been completed and scored. The scores have been provided to NAD Bank for review and are preparing notifications for the firms selected.

The City had a major water leak the past couple of weeks and the team worked late into the evening in the elements to get things back to normal. The water samples came back negative.

The team is working on adding some beautification to the corner of 11th and Pena as well as adding a few trees to the topside area located by Veterans Park.

City Manager Ronnie J. Guest, Jr. recognized City Marshal Arnold Aguilar for his help in trying to save the life of a child in our community. The City Marshal was presented with a City of Carrizo Springs coin for going above and beyond to help the community.

ADJOURNMENT

Motion made by Councilor Oscar E. Puente, second by Councilor Mario Ruiz to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 7:48 p.m.

/s/Wayne Seiple
Wayne Seiple, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs