

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Tuesday, July 9, 2019** commencing at **6:00 p.m.** for considering the following items of business:

### **CALL THE MEETING TO ORDER**

Mayor Wayne Seiple called meeting to order at approximately 6:01 p.m.

### **ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Wayne Seiple</b>	<b>Mayor</b>
<b>Oscar E. Puente</b>	<b>Mayor Pro Tem</b>
<b>Sandra C. Little</b>	<b>Councilor</b>
<b>Benny Rocha</b>	<b>Councilor</b>
<b>Jesse Johnson</b>	<b>Councilor (Arrived at 6:05 p.m.)</b>
<b>Nora G. Flores</b>	<b>City Manager</b>
<b>Melissa M. Guerra</b>	<b>City Clerk</b>
<b>Carlos Hernandez</b>	<b>Special Counsel</b>

A quorum was established.

### **STAFF:**

<b>John Camarillo, Public Works Director</b>	<b>Gloria Martinez, Finance Director</b>
<b>Alfonso Tobias, City Marshal Deputy</b>	<b>Ramsey Castillo, Water Dept.</b>
<b>Jesse Mendoza, Landfill</b>	<b>Hope Rojas, Utility Clerk</b>
<b>Angie Rios, Utility Supervisor</b>	<b>Brenda Reyes, HR Specialist</b>
<b>Municipal Judge Francisco R. Ponce</b>	<b>Joe Mata, Parks &amp; Recreation/Gas Dept. Supervisor</b>

### **WELCOME & RECOGNITION OF GUESTS**

Mayor Wayne Seiple welcomed and recognize all guests present.

Arnulfo Rivas, Eric Olivarez-Medshield, Sheriff Marion Boyd, Leon Surdyk, Patsy M. Galvan, Fire Chief Noel Galvan, Fred Schuster, Stephanie Trevino, Zahn Khawajjn, Lian Guillot-Wallace, Roy Davis, Lydia Seiple

### **PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

### **CITIZEN'S COMMENTS**

*\*Citizen comments will be limited to 3 minutes.*

Leon Surdyk addressed the Council with his concerns on animal care and how he would like to help create a shelter to rescue animals that are not being take care of by the owners. He also suggests that the city should consider recycling glass and plastic.

## **APPROVAL OF MINUTES**

### **ITEM 1: DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

#### **A. SPECIAL SESSION - JUNE 5, 2019**

#### **B. REGULAR SESSION - JUNE 11, 2019**

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Benny Rocha to approve minutes for the month of June 2019.

Vote for approval 4-1. Councilor Sandra C. Little abstained due to not being present for Regular Session, June 11, 2019.

Motion carried.

## **ACCOUNTS PAYABLE**

### **ITEM 2: DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE**

Motion made by Councilor Sandra C. Little, second by Mayor Pro Tem Oscar E. Puente to approve accounts and Maldonado Law Group, PLLC invoice for \$15,620.00.

Vote for approval 5-0 (unanimous).

Motion carried.

## **NEW BUSINESS**

### **ITEM 3: DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO ARNULFO & EDNA RIVAS REQUEST FOR PERMISSION TO ESTABLISH WATER SERVICES ON A PRE-EXISTING WATER METER LOCATED AT 2635 VALLEY AVENUE**

Motion made by Councilor Benny Rocha, second by Councilor Sandra C. Little to approve Arnulfo & Edna Rivas request for permission to establish water services on a pre-existing water meter located at 2635 Valley Avenue.

Vote for approval 5-0 (unanimous).

Motion carried.

### **ITEM 4: QUARTERLY REPORTS**

#### **A. SHERIFF'S DEPARTMENT**

Sheriff Marion Boyd presented Council with his quarterly report.

#### **B. MEDSHIELD**

Eric Olivarez presented Council with Medshield's quarterly report.

### **C. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT**

Fire Chief Noel Galvan presented Council with his quarterly report.

### **D. CITY MUNICIPAL JUDGE FRANCISCO R. PONCE**

Municipal Francisco R. Ponce presented Council with the quarterly report for the months of April, May and June 2019.

### **ITEM 5: DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CODE ENFORCEMENT DEPARTMENT**

City Manager Nora G. Flores recommends to Council to create a Code Enforcement Department and have the department under the City Manager supervision. Councilor Sandra C. Little inquires if the Code Enforcer will still have traffic duty. City Manager Nora G. Flores states that the Code Enforcer will still enforce traffic violations.

Motion made by Councilor Benny Rocha, second by Mayor Pro Tem Oscar E. Puente to approve creating a Code Enforcement Department and have the department be under the City Manager supervision.

Vote for approval 5-0 (unanimous).

Motion carried.

### **ITEM 6: DISCUSSION AND APPROPRIATE ACTION TO APPROVE AG ASSOCIATES INVOICE #30322018.13 FOR \$3,607.57 & DAVILA CONSTRUCTION, INC. APPLICATION #6 FOR \$202,825.00 FOR THE CIVIC CENTER PROJECT**

Motion made by Mayor Pro Tem Oscar E. Puente, second by Councilor Jesse Johnson to approve AG Associates invoice #30322018.13 for the amount of \$3,607.57 and Davila Construction, Inc. application #6 in the amount of \$202,825.00 for the Civic Center Project.

Vote for approval 5-0 (unanimous).

Motion carried.

### **ITEM 7: DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO PAYSACLE STUDY AND PAYSACLE COMMITTEE RECOMMENDATION ON DISTRIBUTION OF FUNDS IN BUDGET FOR THIS PURPOSE**

Motion made by Councilor Jesse Johnson, second by Councilor Benny Rocha to approve PayScale study and PayScale Committee recommendation on distribution of funds in the budget for this purpose as presented by Finance Director Gloria Martinez.

Vote for approval 5-0 (unanimous).

Motion carried.

### **ITEM 8: DISCUSSION AND APPROPRIATE ACTION IN REGARD TO OLD FIREHOUSE PROJECT PROBABLE COST OPINION**

No action. Discussion only.

**ITEM 9: DISCUSSION AND APPROPRIATE ACTION IN REGARD TO IMMIGRATION REFUGEE RESETTLEMENT FOR UNACCOMPANIED ALIEN CHILDREN**

No action. Discussion only.

**ITEM 10: DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 798 AN ORDINANCE AMENDING SECTION ONE OF ORDINANCE NO. 675 ENTITLED "TIPPING FEES AT LANDFILL" FOR OUT OF CITY LIMIT COMMERCIAL FEES**

Motion made by Councilor Benny Rocha, second by Councilor Jesse Johnson to approve Ordinance No. 798 an ordinance amending Section One of Ordinance No. 675 entitled "tipping fees at landfill" for out of city limit commercial fees.

Vote for approval 5-0 (unanimous).

Motion carried.

**DEPARTMENT MONTHLY REPORTS**

**ITEM 11: ADMINISTRATION MONTHLY REPORTS**

Finance Director Gloria Martinez presented Council with the monthly investment reports for periods of March-July 2019, Utility Aging Report as of July 5, 2019 and the monthly financial report.

**A. FINANCE DIRECTOR**

- 1. REVIEW THE MONTHLY INVESTMENT REPORTS FOR PERIODS OF MARCH - JULY 2019**
- 2. UTILITY AGING REPORT AS OF JULY 5, 2019**
- 3. JUNE 2019 MONTHLY FINANCIAL REPORT**
- 4. UTILITY DEPARTMENT REPORT**

The Utility Department reported a total revenue of \$226,055.34 for the month of June 2019. Finance Director Gloria Martinez stated that the Utility Department will begin to work on the delinquent accounts.

**B. CITY CLERK**

City Clerk Melissa M. Guerra reports to Council her daily activities and states that June was a very busy month preparing for the 4<sup>th</sup> of July.

**ITEM 12: MUNICIPAL COURT**

**A. CITY MARSHAL**

City Marshal Hugo Sulaica reports to Council a total of 278 citations issued for the month of June 2019.

**B. MUNICIPAL COURT**

Municipal Court reports 2 cases dismissed and a total of 36 citations issued by the Sheriff's Department.

**ITEM 13: PUBLIC WORKS DIRECTOR JOHN CAMARILLO - DEPARTMENT MONTHLY REPORTS**

Public Works Director John Camarillo presents Council with the daily activities of all the departments for the month of June 2019.

- A. PUBLIC WORKS DIRECTOR**
- B. WATER DEPARTMENT**
- C. WASTEWATER DEPARTMENT**
- D. STREET DEPARTMENT**
- E. GAS DEPARTMENT**
- F. PARK & RECREATION DEPARTMENT**
- G. LANDFILL**
- H. CODE ENFORCEMENT**
- I. ANIMAL CONTROL**

**ITEM 14: EXECUTIVE SESSION**

Mayor Wayne Seiple convened into Executive Session at 8:03 p.m.

*CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETING ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION: CONSULTATION WITH ATTORNEY 551.071, PERSONNEL MATTERS 551.074*

- A. DISCUSSION IN REGARDS TO BLACK MOUNTAIN SAND**
- B. DISCUSSION IN REGARDS TO DHW LITIGATION**
- C. DISCUSSION IN REGARDS TO THE STATUS OF EMPLOYEE GRIEVANCE**

**ITEM 15: OPEN SESSION**

Mayor Wayne Seiple reconvenes into Regular Session at 8:37 p.m.

- A. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO BLACK MOUNTAIN SAND**

No action. Discussion only.

- B. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO DHW LITIGATION**

No action. Discussion only.

**C. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO THE STATUS OF EMPLOYEE GRIEVANCE**

No action. Discussion only.

**CITY MANAGER REPORT**

**ITEM 16: CITY MANAGER NORA G. FLORES MONTHLY REPORT**

City Manager Nora G. Flores presented Council with her monthly report for June 2019.

**ADJOURNMENT**

Motion made by Councilor Sandra C. Little, second by Mayor Pro Tem Oscar E. Puente to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 8:51 p.m.

/s/Wayne Seiple

**Wayne Seiple, Mayor  
City of Carrizo Springs**

**ATTEST:**

/s/Melissa M. Guerra

**Melissa M. Guerra, City Clerk  
City of Carrizo Springs**