

THE STATE OF TEXAS §
COUNTY OF DIMMIT §
CITY OF CARRIZO SPRINGS §

NOTICE IS HEREBY GIVEN THAT the City Council of the City of Carrizo Springs, Texas has called a Regular Session at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 on Tuesday, August 10, 2021, commencing at 6:00 p.m. for considering the following items of business:

CALL THE MEETING TO ORDER

Mayor Oscar E. Puente called meeting to order at approximately 6:00 p.m.

ROLL CALL & ESTABLISHMENT OF QUORUM

The Council conducted their own roll call and declared the following Councilmembers present:

Oscar E. Puente	Mayor
Sofia Morones	Mayor Pro Tem
David Balderas	Councilor
Mario Ruiz	Councilor
Melissa M. Guerra	Interim City Manager/City Clerk

Absent:

Ashley Moreno	Councilor
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A quorum was established.

STAFF:

Gloria Martinez, Finance Director	John Camarillo, Public Works Director
Juan Martinez, Marshal Deputy	

WELCOME & RECOGNITION OF GUESTS

Mayor Oscar E. Puente welcomed and recognized all guests present.

Fire Chief Noel Galvan, Patsy Galvan, Dimmit County Commissioner Jose A. Urenda, Mary Martinez, Juan Ortiz, Eliseo Martinez, Dimmit County Tax Assessor Mary Sandoval

PLEDGE OF ALLEGIANCE

The City Council recited the Pledge of Allegiance.

CITIZEN'S COMMENTS

No citizen's comments.

APPROVAL OF MINUTES

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. SPECIAL SESSION - JULY 7, 2021

B. REGULAR SESSION - JULY 13, 2021
C. SPECIAL SESSION - JULY 19, 2021

Motion made by Councilor Mario Ruiz, second by Mayor Pro Tem Sofia Morones to approve minutes for the month of July 2021.

Vote for approval 4-0 (unanimous).

Motion carried.

NEW BUSINESS

2. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO THE CITY OF CARRIZO SPRINGS TAX RATE

A. 2021 PLANNING CALENDAR
B. TAX RATE WORKSHEETS
C. SCHEDULE PUBLIC HEARING

Dimmit County Tax Assessor Collector Mary Sandoval presented Council with the 2021 Planning Calendar and 2021 Tax Rate Calculation Worksheet. Ms. Sandoval states to Council that the city may increase the tax rate up to 0.838042 without an election and bring in a revenue of 1.6 million or leave it at the current rate of 0.75519. Ms. Sandoval also stated to Council that they need to approve the tax rate and schedule a Public Hearing.

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve proposed tax rate of 0.838042 and schedule a Public Hearing for August 24, 2021.

Vote for approval 4-0 (unanimous).

Motion carried.

3. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CITY OF CARRIZO SPRINGS AND DIMMIT COUNTY LIBRARY INTERLOCAL AGREEMENT

Juan J. Ortiz, DCPL Director presented Council with the Dimmit County Public Library Budget and Interlocal Agreement. The total budget for the Dimmit County Library is \$147,000 for Fiscal Year 2021-2022. Mr. Ortiz requested 25% for yearly expenses from the city totaling \$32,387.64 and stated that the rest of the expenses will be covered by Dimmit County and private donations.

Mayor Pro Tem Sofia Morones asked Mr. Ortiz how much the library receives from the county. Mr. Ortiz stated that he receives \$8,500 per month from the county and \$2,600 from the city.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve the City of Carrizo Springs and Dimmit County Library Interlocal Agreement.

Vote for approval 4-0 (unanimous).

Motion carried.

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY OF CARRIZO SPRINGS AND DIMMIT COUNTY INTERLOCAL COOPERATION BRUSH AGREEMENT

Dimmit County Commissioner Jose Urenda presented Council with the City of Carrizo Springs and Dimmit County Interlocal Cooperation Brush Agreement.

Motion made by Councilor Mario Ruiz, seconded by Councilor David Balderas to approve the City of Carrizo Springs and Dimmit County Interlocal Cooperation Brush Agreement.

Vote for approval 4-0 (unanimous).

Motion carried.

ESCAMILL & PONECK, LLP

5. CONSIDERATION AND APPROVAL OF A PLAN OF FINANCE TO ISSUE REFUNDING BONDS, AUTHORIZING THE MAYOR, BOND COUNSEL AND FINANCIAL ADVISOR TO PROCEED WITH SUCH FINANCING, AND APPROVING OTHER MATTERS INCIDENT AND RELATED THERETO

Motion made by Councilor David Balderas, seconded by Councilor Mario Ruiz to approve a Plan of Finance to issue refunding bonds, authorizing the Mayor, Bond Counsel and Financial Advisor to proceed with such financing, and approving other matters incident and related thereto.

Vote for approval 4-0 (unanimous).

Motion carried.

6. CONSIDERATION AND APPROVAL OF ORDINANCE NO. 820 AN ORDINANCE AUTHORIZING THE ISSUANCE OF "CITY OF CARRIZO SPRINGS, TEXAS LIMITED TAX REFUNDING BONDS" IN ONE OR MORE SERIES, PROVIDING FOR THE PAYMENT OF THE BONDS BY THE LEVY OF AN AD VALOREM TAX UPON ALL TAXABLE PROPERTY WITHIN THE CITY, AUTHORIZING THE REFUNDING OF CERTAIN OUTSTANDING OBLIGATIONS, AUTHORIZING THE EXECUTION OF A BOND PURCHASE AGREEMENT, EXECUTION OF AN ESCROW AGREEMENT, DELEGATING THE MAYOR THE AUTHORITY TO APPROVE ALL FINAL TERMS OF THE BONDS, AND MAKING OTHER PROVISIONS REGARDING THE BONDS AND MATTERS INCIDENT THERETO

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to approve Ordinance No. 820 an ordinance authorizing the issuance of "City of Carrizo Springs, Texas limited tax refunding bonds" in one or more series, providing for the payment of the bonds of the levy of an ad valorem tax upon all taxable property within the city, authorizing the refunding of certain outstanding obligations, authorizing the execution of a bond purchase agreement, execution of an escrow agreement, delegating the Mayor the Authority to approve all final terms of the bonds, and making other provisions regarding the bonds and matters incident thereto.

Vote for approval 4-0 (unanimous).

Motion carried.

ACCOUNTS PAYABLE

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR JULY 2021

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve accounts payable for July 2021 and Maldonado Law Group invoice for \$2,000.00.

Vote for approval 4-0 (unanimous).

Motion carried.

FINANCE DIRECTOR**8. MONTHLY REPORTS****A. FINANCIAL REPORT**

Finance Director Gloria Martinez reported a total of \$541,784 monthly expenses for payroll, accounts payable and debt services for July 2021.

B. INVESTMENT REPORT

Finance Director Gloria Martinez presented the monthly investment report for period ending July 31, 2021, with a book value ending of \$95,921.00.

C. UTILITY ACCOUNT AGING REPORT

The utility aging report has a balance of \$642,649.09 as of July 2021.

D. BUDGET REQUEST OVERVIEW

Finance Director Gloria Martinez presented Council with the City of Carrizo Springs Fiscal Year 2021-2022 Requested Annual Budget – General Disbursement Schedule.

CITY OF CARRIZO SPRINGS, TEXAS
Fiscal Year 2021-2022 Requested Annual Budget
GENERAL FUND DISBURSEMENT SCHEDULE

DIVISION	2020 - 2021	2021 - 2022		PERCENT CHANGE
	AMENDED	REQUESTED	REVIEWED PROPOSED	
LEGISLATIVE	214,083	134,094	- (134,094)	-37.36%
ADMINISTRATION	107,959	100,879	- (100,879)	-6.56%
CITY INSURANCE	90,000	90,000	- (90,000)	0.00%
FINANCE	225,957	239,574	- (239,574)	6.03%
HUMAN RESOURCE	66,166	73,430	- (73,430)	10.98%
LEGAL	92,500	92,500	- (92,500)	0.00%
MUNICIPAL COURT	240,797	241,145	- (241,145)	0.14%
CITY CLERK	120,482	127,044	- (127,044)	5.45%
INFORMATION TECHNOLOGY	31,690	34,250	- (34,250)	8.08%
TAX	50,000	47,000	- (65,676)	-6.00%
CITY HALL	105,379	65,676	- (77,129)	-37.68%
CODE ENDFORCEMENT	61,336	77,129	- (361,511)	25.75%
CITY MARSHALL	135,808	361,511	- (56,175)	166.19%
FIRE	73,846	56,175	- (494,000)	-23.93%
EMS/PUBLIC SAFETY	494,000	494,000	- (952,407)	0.00%
STREETS	878,331	952,407	- (74,324)	8.43%
HEALTH	60,363	74,324	- (537,549)	23.13%
PARKS & RECREATION	181,540	537,549	- (73,106)	196.11%
SWIMMING POOL	50,950	73,106	- (40,000)	43.49%
OPERATING TRANSFERS IN/OUT	-	40,000	- (2,146,324)	0.00%
LANDFILL	537,734	2,146,324	- (297,224)	299.14%
SANITATION	289,103	297,224	- (51,314)	2.81%
RECYCLING	53,627	51,314	-	-4.31%
GENERAL FUND TOTAL EXPENSES	4,161,651	6,406,655-	- (6,406,655)	53.95%

ROOM OCCUPANCY	298,430					-100.00%
ROOM OCCUPANCY TAX	298,430					-100.00%
DEBT SERVICE	1,522,489	1,521,490	1,521,490	1,521,490		-0.07%
DEBT SERVICE TOTAL	1,522,489	1,521,490	1,521,490	1,521,490		-0.07%
WATER						
WATER DISTRIBUTION						
WASTEWATER	1,234,831	1,422,643				15.21%
UTILITIES	944,681	1,725,318				82.63%
WATER FUND TOTAL	324,996	304,461				-6.32%
	2,504,508	3,452,422				37.85%
GAS						
UTILITIES						
GAS DISTRIBUTION	100,429	64,264				-36.01%
GAS FUND TOTAL	647,998	1,060,361				63.64%
	748,427	1,124,625				50.27%
TOTAL BUDGET	9,235,505	12,505,192	1,521,49	1,521,490	(6,406,655)	35.40%

REVENUES

GENERAL FUND	4,234,241
ROOM OCCUPANCY TAX	269,990
DEBT SERVICE	1,521,490
WATER FUND	2,035,522
GAS FUND	401,700

REVENUES OVER/(UNDER) EXPEND.

GENERAL FUND	(2,172,414)
ROOM OCCUPANCY TAX	269,990
DEBT SERVICE	-
WATER FUND	(1,416,900)
GAS FUND	(722,925)

9. DISCUSSION IN REGARDS TO TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT

Finance Director Gloria Martinez updated Council with the Texas Department of Emergency Management American Rescue Plan Act of 2021.

OLD BUSINESS**10. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO CHARLIE RIHA'S DONATION OF PROPERTY, SAID PROPERTY LOCATED AT AB 1471 A B OMEAR S 3 2/8, TRACT 1 2 LA VILLITA SUBD, LOT 6B ACRES 3.57**

Motion made by Councilor Mario Ruiz, seconded by Mayor Pro Tem Sofia Morones to table item and have legal do a property and title search.

Vote for approval 4-0 (unanimous).

Motion carried.

11. DISCUSSION IN REGARDS TO ASSUME RESPONSIBILITY OF STREET LOCATED BETWEEN 9TH STREET AND HWY 83 (SOUTH TEXAS RURAL HEALTH SERVICES, INC.)

Discussion only.

12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE THE RATIFICATION OF THE PAYMENT/ORDER OF \$5,760.00 TO ALL HANDS FIRE EQUIPMENT TO PURCHASE WALL MOUNTED RACKS FOR PREVIOUS ORDERED LOCKERS

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Mario Ruiz to approve ratification of payment of \$5,760.00 to All Hands Fire Equipment to purchase wall mounted racks for previous ordered lockers.

Vote for approval 4-0 (unanimous).

Motion carried.

CITY MANAGER REPORT

13. ORGANIZATIONAL UPDATES

Interim City Manager Melissa M. Guerra stated to Council the new City Manager's starting date will be August 23, 2021.

Lions Park

Street Department cleaned the park the week of July 26-30, 2021.

Major Water Leak

There was a major water leak that caused the Pilot, Southern Tire Mart, Carrizo Springs High School and a couple of residents to be without water for a couple of days. An 8" water main under Carrizo Springs High School parking lot broke at the bell over the weekend. Approximately 3,500,000 gallons of water were lost due to the break. This water will be unaccounted water loss. Public Works Director John Camarillo met with Christine Guerrero to request water donations for the residents.

ADJOURNMENT

Meeting adjourned at 7:50 p.m.

/s/Oscar. E. Puente
Oscar E. Puente, Mayor
City of Carrizo Springs

ATTEST:

/s/Melissa M. Guerra
Melissa M. Guerra, City Clerk
City of Carrizo Springs