

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Special Session** at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Monday, March 17, 2024**, commencing at **5:30 p.m.** for considering the following items of business:

**CALL THE MEETING TO ORDER**

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

**ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Oscar E. Puente</b>	<b>Mayor</b>
<b>Noel Galvan</b>	<b>Councilor</b>
<b>Mario Ruiz</b>	<b>Councilor</b>
<b>Azalia Garcia</b>	<b>City Manager</b>
<b>Melissa M. Guerra</b>	<b>City Clerk</b>

**Absent**  
**Sofia Morones**                      **Mayor Pro Tem**

A quorum was established.

**STAFF**

<b>John Camarillo, Public Works Director</b>	<b>Octavio Sierra, Water Dept. Supervisor</b>
<b>Francisco Rosas, Gas Dept. Supervisor</b>	<b>Arnold Aguilar, City Marshal</b>

**WELCOME & RECOGNITION OF GUESTS**

Mayor Oscar E. Puente welcomed and recognized all guests present.

Mathew Castro, Elizabeth Alejandro, Mario Alejandro

**PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

**CITIZEN'S COMMENTS**

No public comments.

**OLD BUSINESS**

**1. DISCUSSION AND APPROPRIATE ACTION REGARDING SETBACK VARIANCE REQUEST FOR MANUFACTURED HOME LOCATED AT 305 SAN PEDRO AVENUE**

Motion made by Councilor Mario Ruiz to approve Elizabeth Alejandro’s request for a setback variance and allow her to place her manufactured home on her property located at 305 San Pedro Avenue.

Motion failed for lack of second.

Mathew Castro pleads with the City Council that they were not aware of all the setbacks that were required to allow them to place their manufactured home on their property and according to the property description from the appraisal district the square footage did meet the setbacks.

Councilor Noel Galvan states that the ordinance should be amended stating that the land should be surveyed before applicant applies for a non-conforming permit to place a manufactured home on their property and amend the setback requirements.

Councilor Mario Ruiz states that there was a lack of communication and that the setback variance should be approved. Councilor Estanislado Z. Martinez agrees that the setback variance should be approved.

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve the setback variance and allow Elizabeth Alejandro to place her manufactured home on her property located on 305 San Pedro Avenue.

Vote for approval 4-0 (unanimous).

Motion carried.

**2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE REQUEST PROPOSAL (RFP) FOR THE VETERANS PARK SPRINKLER SYSTEM**

**A. TEXAS GREEN LAWN SERVICES**

**B. ELEVATION**

**C. SANFORD WATER WORKS**

Motion made by Councilor Mario Ruiz, seconded by Councilor Noel Galvan to approve Sanford Water Works Request for Proposal (RFP) in the amount of \$33,725.66 for the Veterans Park sprinkler system.

Vote for approval 4-0 (unanimous).

Motion carried.

**ADJOURNMENT**

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to adjourn.

Vote for approval 4 - 0 (unanimous).

Motion carried.

Meeting adjourned approximately at 6:47 p.m.

/s/Oscar E. Puente  
Oscar E. Puente, Mayor  
City of Carrizo Springs

**ATTEST:**

/s/Melissa M. Guerra  
Melissa M. Guerra, City Clerk  
City of Carrizo Springs