

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7<sup>th</sup> Street, Carrizo Springs, Texas, 78834 on **Tuesday, May 11, 2021** commencing at **5:30 p.m.** for considering the following items of business:

### **CALL THE MEETING TO ORDER**

Mayor Oscar E. Puente called meeting to order at approximately 5:30 p.m.

### **ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Oscar E. Puente</b>	<b>Mayor</b>
<b>Sofia Morones</b>	<b>Mayor Pro Tem</b>
<b>David Balderas</b>	<b>Councilor</b>
<b>Ashley Moreno</b>	<b>Councilor</b>
<b>Mario Ruiz</b>	<b>Councilor</b>
<b>Ronnie J. Guest Jr.</b>	<b>City Manager</b>
<b>Melissa M. Guerra</b>	<b>City Clerk (Absent)</b>

A quorum was established.

### **STAFF:**

Vennette Aguirre, Receptionist	Gloria Martinez, Finance Director
John Camarillo, Public Works Director	Arnold Aguilar, City Marshal

### **WELCOME & RECOGNITION OF GUESTS**

Mayor Oscar E. Puente welcomed and recognized all guests present.

Rebekah Pullara, Patsy Galvan, Chelsea Bollier, Mr. Bollier, Pedro Perez, Jr., Peter Perez III, Fire Chief Noel Galvan

### **PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

### **CITIZEN'S COMMENTS**

No public comments.

### **APPROVAL OF MINUTES**

#### **1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

## A. REGULAR SESSION - APRIL 13, 2021

Motion made by Mayor Pro Tem Sofia Morones, second by Councilor Mario Ruiz to approve minutes for Regular Session April 13, 2021.

Vote for approval 5-0 (unanimous).

Motion carried.

### CITY MANAGER REPORT

## 2. ORGANIZATIONAL UPDATES

### City Manager Ronnie J. Guest, Jr.'s Monthly Organizational Updates

#### 1. Project Updates:

- a. Welcome Signs are still pending for TxDot approval. Final sealed exhibits are pending from Engineer Raul Garcia, Jr., upon receipt TxDot will complete their assignment and approval will be granted.
- b. New Park Addition Stage of Plan – The grant application for the Bark for Your Park was submitted May 5, 2021.
- c. NAD Bank Infrastructure Update: RFPs were provided to NAD Bank on April 23, 2021, final executed agreement and selected firm is due May 10, 2021.
- d. The new animal ordinance went into effect 3 months ago; however, the total effectiveness will need more time to gather data for comparison. Fewer calls for possible cruelty and less stray dog calls have been made. It will take at least 6 months of data to compare to the previous two years to know how effective the ordinance will be.
- e. Streets Paved Update: The City was contacted by the County with an opportunity for a \$350 grant for street improvements.
- f. Team will provide a monthly update on additional street update:
  1. 3/15 – 3/26 W. Alamo Street Prep - 4/29 – Paving W. Alamo
    1. 720 Ft. (length) – 35 ft (width) - \$16,320.00
  2. 4/19 – 4/29 Houston St. Prep – 5/31/21 – 7/7/21 – Paving
    1. 475 ft. (Length) – 45 ft (Width) - \$15,840.00
  3. 4/26 – 4/29 Richie St. Prep – 5/10 – 5/14 Paving
    1. 520 Ft. (length) – 31 ft. (width) - \$11,440.00
  4. 4/19 – 4/29 2<sup>nd</sup> St. Prep – 5/3 – 5/7 Paving
    1. 187 ft. (length) – 22 ft (width) - \$3,520.00
- g. The Stratton Contract is currently pending TxDot approval.

**2. The City will be hosting a dog vaccination and wash at Veterans Park on June 5, 2021 from 11:00 am - 2:00 pm. The City has partnered up with the Buddy Foundation, Maddie's Dog Rescue, Marina's Foster Rescue and Saving Paws by Marissa Summer's Furry Friends.**

#### **Below are a few services that will be offered:**

- a. Free puppy/dog vaccines (5-way vaccine)
- b. Fee deworming
- c. Pet photo booth
- d. Low-Cost Spay Neuter Program
- e. Fun raffles
- f. Donations for dog washes

**3. The City is currently working through the Texas Municipal League (TML) to address the provisions of the TMRS Act (Texas Government Code, Title 8, Subtitle G) mandate participation as follows: Section 852.101(a) states “...a person who is not a member becomes a member of the retirement system if:**

1. on the date a municipal department’s participation in the retirement system becomes effective, the person is an *employee* of the department;
2. after August 31, 1987, the person becomes an *employee* of a participating department; or
3. (3) the person on August 31, 1987, is an *employee* of a participating department but is not a member because at the time of employment the person’s age exceeded the maximum age for becoming a member.

Section 851.001 (8) defines *employee* as “...a person, including a person serving a period of probationary employment, who receives compensation from and is certified by a municipality as being regularly engaged in the performance of duties of: (A) an appointive office or position that normally requires services from the person for not less than 1,000 hours a year; or {certain elective offices}.”

The HR Department will work with Mr. Francisco R. Ponce (Municipal Judge) with regards to this upon final confirmation from TMRS to move in the correct direction to include any necessary payments needed up front.

City Manager Ronnie J. Guest, Jr. states to Council that after tremendous consideration he will be resigning and his last day will be August 13, 2021. His 90 day notice will allow him to help the City with the transition and the projects he has been working on. He apologizes to Council and the audience if he offended anyone and that was never his intention. City Manager Ronnie J. Guest dismissed himself from the meeting at 6:09 p.m.

## **ACCOUNTS PAYABLE**

### **3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF APRIL 2021**

Motion made by Councilor David Balderas, second by Councilor Ashley Moreno to approve accounts payable for the month of April 2021.

Vote for approval 5-0 (unanimous).

Motion carried.

## **FINANCE DIRECTOR MONTHLY REPORTS**

### **4. FINANCE DIRECTOR MONTHLY REPORTS**

#### **A. FINANCIAL REPORT**

Finance Director Gloria Martinez reported a total of \$316,849 monthly expenses for payroll, accounts payable and CDBG for April 2021.

#### **B. INVESTMENT REPORT**

Finance Director Gloria Martinez presented the monthly investment report for period ending April 30, 2021 with a book value ending of \$95,978.83.

**C. UTILITY ACCOUNT AGING REPORT**

The utility aging report has a balance of \$658,702.95 as of April 2021.

**NEW BUSINESS**

**5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE HYDRA-STOP SALES ORDER HSPQAT778 FOR A TOTAL OF \$16,880.00 (WATER DEPARTMENT)**

Motion made by Councilor David Balderas, second by Councilor Mario Ruiz to approve Hydra-Stop sales order HSPQAT778 for a total of \$16,880.00 for the Water Department.

Vote for approval 5-0 (unanimous).

Motion carried.

**RESOLUTION(S)**

**6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 568 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS TO DESIGNATE AND AUTHORIZE SIGNATORIES TO SIGN ALL FUNDS OF THE CITY OF CARRIZO SPRINGS**

Motion made by Councilor Mario Ruiz, second by Councilor Ashley Moreno to approve Resolution No. 568 a resolution by the City Council of the City of Carrizo Springs to designate and authorize signatories to sign all funds of the City of Carrizo Springs.

Vote for approval 5-0 (unanimous).

Motion carried.

**ADJOURNMENT**

Motion made by Mayor Pro Tem Sofia Morones, second by Councilor Mario Ruiz to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 6:50 p.m.

/s/Oscar E. Puente  
**Oscar E. Puente, Mayor**  
**City of Carrizo Springs**

**ATTEST:**

/s/Melissa M. Guerra  
**Melissa M. Guerra, City Clerk**  
**City of Carrizo Springs**