

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Special Session** at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 on **Wednesday, June 18, 2025**, commencing at **5:30 p.m.** for considering the following items of business:

**CALL THE MEETING TO ORDER**

Mayor Mario Ruiz called the meeting to order at approximately 5:30 p.m.

**ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Mario Ruiz</b>	<b>Mayor</b>
<b>Sofia Morones</b>	<b>Mayor Pro Tem</b>
<b>Noel Galvan</b>	<b>Councilor</b>
<b>Estanislado Z. Martinez</b>	<b>Councilor</b>
<b>Anika Santana</b>	<b>Councilor</b>
<b>Azalia Garcia</b>	<b>City Manager</b>
<b>Melissa M. Guerra</b>	<b>City Clerk</b>

A quorum was established.

**STAFF**

<b>Edgar Castillo, Finance Director</b>	<b>John Camarillo, Public Works</b>
<b>Nestor Montalvo, Street Dept. Supervisor</b>	<b>Francisco Rosas, Gas/Park/Recreation Supervisor</b>
<b>Brenda Reyes, Landfill Dept. Supervisor</b>	<b>Angelina Rios, Utility Dept. Supervisor</b>
<b>Arnold Aguilar, City Marshal</b>	

**WELCOME & RECOGNITION OF GUESTS**

Mayor Mario Ruiz welcomed and recognized all guests present.

Dr. Mike Villarreal-CML Insight, Carlos Lara-Carrizo Springs Volunteer Fire Department Chief, Steve Campos

**PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

**CITIZEN'S COMMENTS**

No public comments.

**PRESENTATION(S)**

**1. CML INSIGHT PRESENTATION REGARDING THE CITY WATER CONSUMPTION ANALYSIS - DR. VILLARREAL**

Dr. Mike Villareal presented the Council with a Water Conservation Solutions Plan.

**FIRST UNITED METHODIST CHURCH**

**2. DISCUSSION AND POSSIBLE ACTION REGARDING CULTIVATE CARRIZO COLLECTIVE, LLC PROPOSAL FOR THE FIRST UNITED METHODIST CHURCH PARKING LOT PROJECT**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to proceed with the new agreement as discussed.

Vote for approval 5-0 (unanimous).

Motion carried.

**3. DISCUSSION AND APPROPRIATE ACTION REGARDING FIRST UNITED METHODIST CHURCH PARKING LOT AGREEMENT**

Motion made by Councilor Noel Galvan, seconded by Councilor Estanislado Z. Martinez to void the First United Methodist Church Parking Lot Agreement.

Vote for approval 5-0 (unanimous).

Motion carried.

**EMERGENCY MANAGEMENT**

**4. EMERGENCY MANAGEMENT PRESENTATION - VAN ZABAVA**

Van Zabava states that the Mayor is the Emergency Management Director for the city under Sec. 418.1015 Emergency Management Directors.

**5. DISCUSSION AND APPROPRIATE ACTION REGARDING EMERGENCY MANAGEMENT COORDINATOR**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Anika Santana to request a joint meeting with Dimmit County to discuss the Emergency Management Coordinator.

Vote for approval 5-0 (unanimous).

Motion carried.

**Mayor Mario Ruiz moves to Item 9.**

## **APPROVAL OF MINUTES**

### **6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES**

**A. SPECIAL SESSION - MAY 6, 2025**

**B. REGULAR SESSION - MAY 13, 2025**

**C. SPECIAL SESSION - MAY 21, 2025**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

## **FINANCE DEPARTMENT**

### **7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF MAY 2025**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve accounts payable for the month of May 2025.

Vote for approval 5-0 (unanimous).

Motion carried.

### **8. MONTHLY REPORTS**

**A. FINANCIAL ANALYSIS**

**B. DEPARTMENTAL EXPENDITURES**

Finance Director Edgar Castillo presented the Council with the Financial Analysis and Departmental Expenditures.

## **NEW BUSINESS**

### **9. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY COUNCIL COMPENSATION**

City Manager Azalia Garcia presented Council with a comparison compensation chart of the surrounding cities below:

<b>Crystal City, Texas:</b>	<b>Does not receive any compensation.</b>
<b>Cotulla, Texas:</b>	<b>Vote did not pass to compensate Council. Meals are provided to their Council.</b>
<b>Dilley, Texas:</b>	<b>No information provided.</b>
<b>Pearsall, Texas:</b>	<b>Council is provided with a cell phone for city business.</b>
<b>Uvalde, Texas:</b>	<b>Mayor \$50 per month and Council \$25 per month</b>
<b>Devine, Texas:</b>	<b>Mayor \$250 per month and Council \$150 per month</b>
<b>Pleasanton, Texas:</b>	<b>Mayor \$75 for Regular Session and Council \$50 for Regular Session +\$25 for Special Session or workshops</b>

Councilor Estanislado Z. Martinez states that it should be considered an allowance so it would not have to be accounted for and compensation would have to be reported to social security. City Clerk Melissa M. Guerra asks Special Counsel Bobby Maldonado if it makes a difference between an allowance and compensation because on the General Election ballot it stated compensation. Special Counsel Bobby Maldonado states that it does not matter, it has been approved by the voters and the council.

Mayor Pro Tem Sofia Morones recommends \$300 for the Mayor and \$150 for the Council and states that she is okay with whatever council decides and she will support their decision, but she will decline the allowance because when she ran it is for the community and not to get compensated.

Councilor Anika Santana states that the voters did approve the compensation and agrees that the Council should receive compensation and have the option to decline the compensation.

Councilor Noel Galvan states that the City Council should receive an allowance but should be effective when the 2025-2026 Fiscal Year Budget is approved because the compensation has not been budgeted in this year's budget. Mayor Pro Tem Sofia Morones states that the compensation should take effect on June 2025.

Councilor Estanislado Z Martinez states that having an allowance instead of compensation would be to cover any out of pocket expenditures the Council incurs.

Councilor Estanislado Z. Martinez states that Finance Director Edgardo Castillo should ask the auditors for their opinion regarding the allowance for the Council.

Motion made by Councilor Estanislado Z. Martinez, seconded by Mayor Pro Tem Sofia Morones to approve an allowance of \$400.00 for the Mayor and \$200.00 for City Council per month and have Finance Director Edgardo Castillo ask the auditors for their recommendation regarding the allowance, effective date will be June 2025 and the allowance will be a flat rate not to include cell phones or mileage .

Vote approval 5-0 (unanimous).

Motion carried.

#### **Mayor Mario Ruiz moves to Item 17.**

#### **10. DISCUSSION AND APPROPRIATE ACTION REGARDING HOSTING PEP RALLY FOR THE CARRIZO SPRINGS WILDCAT FOOTBALL TEAM TO BE SCHEDULED ON WEDNESDAY, SEPTEMBER 24, 2025**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Anika Santana to approve hosting a community pep rally for the Carrizo Springs Wildcat Football Team to be scheduled for Wednesday, September 24, 2025.

Vote for approval 5-0 (unanimous).

Motion carried.

**11. DISCUSSION AND APPROPRIATE ACTION REGARDING CROSS TRAINING FOR ALL DEPARTMENTS TO INCREASE FLEXIBILITY ENHANCE SKILLS, ENHANCE SUCCESSION PLANNING AND REDUCING EMPLOYEE TURNOVER**

Motion made by Councilor Anika Santana, seconded by Councilor Estanislado Z. Martinez to move forward with the plan to enhance skills and succession planning to reduce employee turnover.

Vote for approval 5-0 (unanimous).

Motion carried.

**12. DISCUSSION AND APPROPRIATE ACTION REGARDING ON CALL CITY STAFF COMPENSATION**

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to table item.

Vote for approval 5-0 (unanimous).

Motion carried.

**13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE STIPEND FOR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT TO DISPLAY THE FIREWORKS AT THE 4TH OF JULY EVENT**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve stipend of 25.00 per hour and not to exceed 5 hours per person for the Carrizo Springs Volunteer Fire Department to display the fireworks at the 4<sup>th</sup> of July Event.

Vote for approval 5-0 (unanimous).

Motion carried.

**14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE TO PURCHASE EQUIPMENT FOR THE LANDFILL & SANITATION DEPARTMENT - BRENDA REYES**

**A. SOUTHERN TIRE MART - TIRE FOR SCRAPPER**

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve Southern Tire Mart quote for \$6,874.95 to purchase tire for scrapper for the Landfill Department.

Vote for approval 5-0 (unanimous).

Motion carried.

**B. TELLUS EQUIPMENT SOLUTIONS - 2023 JOHN DEERE Z930R ZTrak  
- 1TC930RVHPT120235 ZERO TURN LAWN MOWER**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to approve Tellus Equipment Solutions quote for \$14,088.36 to purchase 2023 John Deere Z930R Ztrak Zero Turn Lawn Mower for the Landfill Department.

Vote for approval 5-0 (unanimous).

Motion carried.

**C. HOTSY EQUIPMENT - PRESSURE WASHER**

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve Hotsy Equipment quote for \$18,128.62 to purchase a pressure washer for the Sanitation Department.

Vote for approval 5-0 (unanimous).

Motion carried.

**15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE GARCIA & WRIGHT CONSULTING ENGINEERS, INC. PROPOSAL FOR MSW LANDFILL NO. 2225 SITE OPERATING PLAN (SOP)**

Motion made by Councilor Estanislado Z. Martinez, seconded by Councilor Noel Galvan to approve Garcia & Wright Consulting Engineers, Inc. proposal for MSW Landfill No. 2225 Site Operating Plan (SOP).

Vote for approval 5-0 (unanimous).

Motion carried.

**16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE GARCIA & WRIGHT CONSULTING ENGINEERS, INC. PROPOSAL TO SURVEY THE EXISTING LANDFILL/FUTURE LANDFILL AREAS/USEFUL LIFE CALCULATIONS FOR THE CARRIZO SPRINGS LANDFILL**

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve Garcia & Wright Consulting Engineers, Inc. proposal to survey the existing landfill/future landfill areas/useful life calculations for the Carrizo Springs Landfill.

Vote for approval 5-0 (unanimous).

Motion carried.

**17. DISCUSSION AND APPROPRIATE ACTION REGARDNG PROPERTIES MAINTAINED BY THE CITY OF CARRIZO SPRINGS**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Noel Galvan to no longer maintain the properties discussed and to maintain the alley ways.

Vote for approval 5-0 (unanimous).

Motion carried.

**Mayor Mario Ruiz moves to Item 6.**

**RESOLUTION(S)**

**18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 608 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS REQUESTING A TEMPORARY STREET CLOSURE FROM THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE 4TH OF JULY PARADE TO BE HELD ON JULY 4, 2025 BETWEEN THE HOURS OF 10:00 A.M. -12:00 P.M. TO ACCOMADATE THE PARADE PARTICIPANTS**

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to approve Resolution No. 608 a resolution by the City Council of the City of Carrizo Springs requesting a temporary street closure from the Texas Department of Transportation (TXDOT) for the 4<sup>th</sup> of July parade to be held on July 4, 2025 between the hours of 10:00 a.m. – 12:00 p.m. to accommodate the parade participants.

Vote for approval 5-0 (unanimous).

Motion carried.

## **CITY MANAGER REPORT**

### **19. ORGANIZATIONAL UPDATES**

#### **PROJECTS**

- **Shade Canopy Park** – The material has been manufactured. The work and installation is scheduled for July 7<sup>TH</sup> and the park will be closed for 2-3 weeks. The public will be informed of the closure one week in advance.
- **Stone Perimeter & Plaque** - The perimeter around the fitness area and stand has been completed and the plaque has been installed.
- **Pool Repairs**- The contractor has been provided with the last day of operations for the pool and will schedule repairs for the month of September.

#### **INTERLOCAL AGREEMENT**

- The Interlocal Agreement between the City of Carrizo Springs and Dimmit County was placed on DC Commissioner's Court agenda for discussion on 6/9/25.
- An agreement was not reached during the meeting.
- Commissioner's Court has requested a joint meeting to discuss the interlocal agreement and mutual aid agreement.

#### **ADJOURNMENT**

Motion made by Councilor Noel Galvan, seconded by Councilor Anika Santana to adjourn.

Vote for approval 5 - 0 (unanimous).

Motion carried.

Meeting adjourned at approximately 9:30 p.m.

/s/Mario Ruiz  
**Mario Ruiz, Mayor**  
**City of Carrizo Springs**

**ATTEST:**

/s/Melissa M. Guerra  
**Melissa M. Guerra, City Clerk**  
**City of Carrizo Springs**