

**THE STATE OF TEXAS** §  
**COUNTY OF DIMMIT** §  
**CITY OF CARRIZO SPRINGS** §

**NOTICE IS HEREBY GIVEN THAT** the City Council of the City of Carrizo Springs, Texas has called a **Regular Session** at the Carrizo Springs Civic Center, 405 North 7<sup>th</sup> Street, Carrizo Springs, Texas, 78834 on **Tuesday, September 13, 2022**, commencing at **5:30 p.m.** for considering the following items of business:

#### **CALL THE MEETING TO ORDER**

Mayor Oscar E. Puente called meeting to order at approximately 5:33 p.m.

#### **ROLL CALL & ESTABLISHMENT OF QUORUM**

The Council conducted their own roll call and declared the following Councilmembers present:

<b>Oscar E. Puente</b>	<b>Mayor</b>
<b>Sofia Morones</b>	<b>Mayor Pro Tem</b>
<b>David Balderas</b>	<b>Councilor</b>
<b>Ashley Moreno</b>	<b>Councilor (Arrived at 5:34 p.m.)</b>
<b>Chris A. Castaneda</b>	<b>City Manager</b>
<b>Melissa M. Guerra</b>	<b>City Clerk</b>

#### **Absent**

<b>Mario Ruiz</b>	<b>Councilor</b>
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A quorum was established.

#### **STAFF**

<b>Edgar Castillo, Finance Director</b>	<b>John Camarillo, Public Works Director</b>
<b>Marisela Tristan, Accounting Specialist</b>	<b>Alfred Castaneda, City Marshal Deputy</b>

#### **WELCOME & RECOGNITION OF GUESTS**

Mayor Oscar E. Puente welcomed and recognized all guests present.

#### **PLEDGE OF ALLEGIANCE**

The City Council recited the Pledge of Allegiance.

#### **CITIZEN'S COMMENTS**

No public comments.

#### **PROCLAMATION**

##### **1. HISPANIC HERITAGE MONTH PROCLAMATION**

Mayor Pro Tem Sofia Morones and Councilor David Balderas read the Hispanic Heritage Month Proclamation.

Mayor Oscar E. Puente presents Cleo Bustamante Jr. with the Hispanic Heritage Month Proclamation recognizing his parents Mr. Cleofas Bustamante Sr. and Mrs. Martha Bustamante for their business of 72 years and dedication to the community.

**APPROVAL OF MINUTES****2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES****A. REGULAR SESSION - AUGUST 9, 2022**

Motion made by Councilor David Balderas, seconded by Councilor Ashley Moreno to approve minutes as presented.

Vote for approval 5-0 (unanimous).

Motion carried.

**ORDINANCE(S)****3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 831 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS AUTHORIZING AMENDING THE CITY OF CARRIZO SPRINGS ANNUAL BUDGET FOR FISCAL YEAR 2021-2022**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor David Balderas to approve Ordinance No. 831 an ordinance by the City Council of the City of Carrizo Springs authorizing amending the City of Carrizo Springs annual budget for Fiscal Year 2021-2022.

Vote for approval 5-0 (unanimous).

Motion carried.

**4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 832 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS AUTHORIZING THE APPROVAL OF THE CITY OF CARRIZO SPRINGS 2022-2023 FISCAL YEAR ANNUAL BUDGET**

Motion made by Councilor David Balderas, seconded by Councilor Ashley Moreno to approve Ordinance No. 832 an ordinance by the City Council of the City of Carrizo Springs authorizing the approval of the City of Carrizo Springs 2022-2023 Fiscal Year Annual Budget and inclusion the purchase of London fogger for \$18,655.00 from PHesco International, LLC.

Vote for approval 4-1. Mayor Pro Tem Sofia Morones abstained.

Motion carried.

**5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 833 AN ORDINANCE FIXING THE TAX LEVY FOR THE CITY OF CARRIZO SPRINGS BEGINNING JANUARY 1, 2022, UPON TAXABLE PROPERTY IN SAID CITY OF CARRIZO SPRINGS IN CONFORMITY WITH THE GENERAL LAWS OF THE STATE OF TEXAS AND THE CITY CHARTER AND ORDINANCES OF THE CITY OF CARRIZO SPRINGS, TEXAS**

Finance Director Edgar Castillo states that Ms. Mary Sandoval Dimmit County Tax Assessor will not be able to attend the meeting due to other obligations.

Motion made by Councilor Ashley Moreno, seconded by Mayor Pro Tem Sofia Morones to approve Ordinance No. 833 and ordinance fixing the tax levy for the City of Carrizo Springs beginning January 11, 2022, upon taxable property in said City of Carrizo Springs in conformity with the general laws of the State of Texas and the city charter and ordinance of the City of Carrizo Springs, Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

## **ACCOUNTS PAYABLE**

### **6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE AUGUST 2022 ACCOUNTS PAYABLE**

Motion made by Councilor David Balderas, seconded by Councilor Ashley Moreno to approve accounts payable for the month of August 2022.

Vote for approval 5-0 (unanimous).

Motion carried.

## **FINANCE DIRECTOR MONTHLY REPORT**

### **7. FINANCIAL REPORT - AUGUST 2022**

Finance Director Edgar Castillo presented Council with monthly financial report for August 2022.

### **8. CITY OF CARRIZO SPRINGS DEPARTMENTAL EXPENDITURES AS OF AUGUST 31, 2022**

Finance Director Edgar Castillo presented Council with the departmental expenditures for the month of August 2022.

## **OLD BUSINESS**

### **9. DISCUSSION AND APPROPRIATE ACTION REGARDING DRAINAGE ISSUES LOCATED BETWEEN THE GRACE OF GOD COMMUNITY CHURCH AND DOLLAR TREE STORE - PEDRO PEREZ III**

Pedro Perez III and Kaeloni Perez presented Council with a PowerPoint regarding the drainage issues located between the Grace of God Community Church and the Dollar Tree Store.

Mayor Pro Tem Sofia Morones asks Pedro Perez III if they have presented the drainage issue to the County. Pedro Perez III states that they have not presented their case to the County.

No action. Discussion only

## **NEW BUSINESS**

### **10. DISCUSSION AND APPROPRIATE ACTION REGARDING TOY RALLY STREET BANNER**

Jose Lopez states that they spoke TXDOT and were inform that they need a letter from the city granting them permission to hang up a toy rally banner that will be held in October 2022 across Nopal Street.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Ashely Moreno to allow the club to hang the Toy Rally Banner on Nopal Street.

Vote for approval 5-0 (unanimous).

Motion carried.

**11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SIDDONS MARTIN EMERGENCY GROUP INVOICE NUMBER 18411442 FOR \$10,363.75 TO REPAIR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT LADDER TRUCK**

Motion made by Councilor David Balderas, seconded by Mayor Pro Tem Sofia Morones to approve Siddons Martin Emergency group invoice number 18411442 for \$19,363.75 to repair the Carrizo Springs Volunteer Fire Department Ladder Truck.

Vote for approval 5-0 (unanimous).

Motion carried.

**12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE WTG GAS MARKETING, LLC ADDENDUM**

Motion made by Councilor Ashley Moreno, seconded by Councilor David Balderas to approve WTG Gas Marketing, LLC Addendum.

Vote for approval 5-0 (unanimous).

Motion carried.

**13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE STIPEND FOR EMPLOYEES WITH ARPA FUNDS**

Mayor Pro Tem Sofia Morones states that the city employees need an incentive to feel appreciated for all their hard work and the ARPA funds is a onetime grant that can be used for the employees. Mayor Oscar E. Puente also states that the funds should also be used for better equipment for the city employees.

Finance Director Edgar Castillo states that currently there are 56 employees and the ARPA funds available for the stipend is \$16,000, if more than \$1,200 per employee is allowed the extra funds would have to come out of General Fund or from the next ARPA fund check that will be received in October 2022.

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Ashley Moreno to approve a \$1,200 stipend for the all city employees with the 2022 ARPA Funds.

Vote for approval 5-0 (unanimous).

Motion carried.

**14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY COUNCIL AND CITY STAFF TO ATTEND ANNUAL TML CONFERENCE ON OCTOBER 4-7, 2022, IN SAN ANTONIO, TEXAS**

Motion made by Mayor Pro Tem Sofia Morones, seconded by Councilor Ashley Moreno to approve City Council and City Staff to attend the Annual TML Conference on October 4-7, 2022, in San Antonio, Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

**15. DISCUSSION AND APPROPRIATE ACTION REGARDING SCHEDULING REGULAR CITY COUNCIL MEETING TO OCTOBER 18, DUE TO CITY COUNCIL & CITY STAFF ATTENDING THE ANNUAL TML CONFERENCE ON OCTOBER 4-7, 2022, IN SAN ANTONIO, TEXAS**

Motion made by Councilor David Balderas, seconded by Councilor Ashley Moreno to approve scheduling Regular City Council Meeting to October 18, 2022, due to City Council and City Staff attending the TML Conference on October 4-7 in San Antonio, Texas.

Vote for approval 5-0 (unanimous).

Motion carried.

**16. DISCUSSION REGARDING RECREATIONAL VEHICLES & MOTOR HOMES**

Mayor Oscar E. Puente states his concerns regarding recreational vehicles being parked in residential areas and being lived in. City Manager Chris A. Castaneda recommends Special Counsel Bobby Maldonado to create an ordinance for recreational vehicles.

Discussion only.

**CITY MANAGER REPORT**

**17. ORGANIZATIONAL UPDATES**

**Generator:**

The two generators that were purchased for the water wells have been received. This first generator is being installed on Highway 85 by the golf course.

**Water Leak on Hwy 85:**

On August 11, 2022, the city reported a water main leak on Hwy 85 on a twenty-inch line. Total combined expenses were \$26,436.24.

**Flow Meter:**

An estimate for \$30,909.50 was given to us by Mike Brawly of MGB construction for the installation of the Flow meter for the Carrizo Hill sewer. The meter has been ordered and once received will be installed. Mike will give us an update as soon as he receives the flow meter.

**Monumental signs:**

City Manager Chris A. Castaneda checked with A & M signs and is waiting on their engineer to provide them with engineer maps that are required for Texas Department of Transportation.

**ADJOURNMENT**

Motion made by Councilor David Balderas, seconded by Mayor Pro Tem Sofia Morones to adjourn.

Vote for approval 5-0 (unanimous).

Motion carried.

Meeting adjourned approximately 7:17 p.m.

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**Oscar E. Puente, Mayor  
City of Carrizo Springs**

**ATTEST:**

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**Melissa M. Guerra, City Clerk**  
**City of Carrizo Springs**