



## REGULAR CITY COUNCIL MEETING

**Tuesday, July 11, 2023 at 5:30 p.m.**

### A G E N D A

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Carrizo Springs will be held Tuesday, July 11, 2023 at 5:30 p.m. at the Carrizo Springs Civic Center, 405 North 7<sup>th</sup> Street, Carrizo Springs, Texas, 78834 for discussing matters incident and related to the City of Carrizo Springs. The following items will be discussed, to-wit:

#### CALL THE MEETING TO ORDER

#### ROLL CALL & ESTABLISHMENT OF QUORUM

#### WELCOME & RECOGNITION OF GUESTS

#### PLEDGE OF ALLEGIANCE

#### CITIZEN'S COMMENTS

*Persons who desire to address the City of Carrizo Springs City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. **Public comment is limited to 3 minutes per speaker.** Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Carrizo Springs City Council cannot deliberate or take action on items not listed on the meeting agenda.*

#### TEXAS REGULATORY CONSULTANTS

1. DISCUSSION AND APPROPRIATE ACTION TO APPROVE TEXAS REGULATORY CONSULTANTS (TRS) STATEMENT OF WORK (SOW) FOR MUNICIPALITY SYSTEM PROGRAM TO CONDUCT THE WORK REQUIRED BY THE STATE OF TEXAS AND FEDERAL RULERS FOR SAFE PIPELINE OPERATION

#### LAW OFFICE OF JAMES E. CABELLO

2. DISCUSSION AND APPROPRIATE ACTION TO ACCEPT A RE-SALE BID ON TRUSTEE PROPERTY, TO WIT: "LOT 12, BLOCK 17, OF THE VIVIAN HEIGHTS ADDITION, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY, TEXAS", TAX OFFICE PROPERTY ID NUMBER 13917. (TAX SUIT 12-12-02534-DTX, CARRIZO SPRINGS C.I.S.D. VS FRED MURRAY, DECEASED.)

#### APPROVAL OF MINUTES

3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES

A. REGULAR SESSION - JUNE 13, 2023

## **FINANCE DEPARTMENT**

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE JUNE 2023 ACCOUNTS PAYABLE
5. FINANCE MONTHLY MONTHLY REPORTS
  - A. FINANCIAL ANALYSIS
  - B. DEPARTMENTAL EXPENDITURES
  - C. FYE 2023 BUDGET TIMELINE

## **OLD BUSINESS**

6. DISCUSSION AND APPROPRIATE ACTION REGARDING PIPELINE INTEGRITY IN-LINE INSPECTION AND REROUTING & REPLACING ON CLARK STREET

## **NEW BUSINESS**

7. DISCUSSION AND APPROPRIATE ACTION REGARDING SIMON R. PENA SRP & ASSOCIATES LLC AGREEMENT
8. DISCUSSION AND APPROPRIATE ACTION TO APPROVE PROPOSAL FOR WATER SUPPLY TANK REPAIRS & IMPROVEMENTS
9. DISCUSSION AND APPROPRIATE ACTION REGARDING DOG KENNELS
10. DISCUSSION AND APPROPRIATE ACTION TO PURCHASE WHOLESALE GASOLINE & DIESEL FOR CITY VEHICLES
11. DISCUSSION AND APPROPRIATE ACTION TO APPROVE SOUTHWEST OVERHEAD DOOR QUOTE FOR \$11,830.00 TO PURCHASE BAY DOOR FOR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT
12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE AXON ENTERPRISE, INC. QUOTE OF \$25,746.38 TO PURCHASE BODY CAMERAS AND TASERS FOR THE CITY MARSHAL DEPARTMENT
13. DISCUSSION AND POSSIBLE ACTION REGARDING MUNICIPAL JUDGE REQUEST CONCERNING THE ORGANIZATION AND LOCATION OF THE CARRIZO SPRINGS MUNICIPAL COURT

## **ORDINANCE(S)**

14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 837 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES TO REGULATE RECREATIONAL VEHICLES WITHIN THE MUNICIPAL LIMITS OF THE CITY OF CARRIZO SPRINGS, TEXAS; PROVIDING A PENALTY FOR EACH OFFENSE EXCEPT WHERE A DIFFERENT PENALTY HAS BEEN ESTABLISHED BY STATE LAW; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION AND DECLARING AN EMERGENCY

## **RESOLUTION(S)**

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 584 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS TO DESIGNATE AND AUTHORIZE SIGNATORIES TO SIGN ALL FUNDS OF THE CITY OF CARRIZO SPRINGS, TEXAS

## **EXECUTIVE SESSION**

*CITY COUNCIL WILL CONVENE IN CLOSED MEETING AS AUTHORIZED BY THE PROVISION OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. THIS CLOSED SESSION IS IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.074: PERSONNEL; 551.072 REAL ESTATE; 551.071 CONSULTATION WITH ATTORNEY*

16. DISCUSSION REGARDING HEB SEALED BID
17. DISCUSSION REGARDING MUNICIPAL JUDGE POSITION
  - A. ADVERTISE POSITION
  - B. 2-YEAR CONTRACT
  - C. REAPPOINT WITH CONTRACT
18. DISCUSSION REGARDING CITY MANAGER RESUMES

## **OPEN SESSION**

19. DISCUSSION AND POSSIBLE ACTION REGARDING HEB SEALED BID
20. DISCUSSION AND APPROPRIATE REGARDING MUNICIPAL JUDGE
  - A. ADVERTISE POSITION
  - B. 2-YEAR CONTRACT
  - C. REAPPOINTMENT WITH CONTRACT
21. DISCUSSION AND POSSIBLE ACTION REGARDING CITY MANAGER RESUMES

## **CITY MANAGER REPORT**

22. ORGANIZATIONAL UPDATES

## **ADJOURNMENT**

The City of Carrizo Springs reserves the right to recess and convene at a later time stated during this meeting. The City Council reserves the right to proceed into Executive Session during this meeting as per the Open Meeting Law, Texas Local Government Code 551 in accordance with the authority contained therein including but not limited to: Legal Section 551.071; Real Estate 551.072; Gifts or Donations 551.073; Personnel 551.074 and Security 551.076 Before any closed meeting is convene, the presiding officer will publicly identify the section or sections of the Texas Open Meetings Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

**I HEREBY CERTIFY THAT THE ABOVE NOTICE OF THE MEETING WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING, 308 WEST PENA STREET, CARRIZO SPRINGS, TEXAS ON THE 7th DAY OF JULY 2023 AT 2:00 P.M.**

/s/Melissa M. Guerra

**Melissa M. Guerra, Interim City Manager**

**\*\*Per Texas Attorney General Opinion No. JC-0169; Open Meeting & Agenda Requirements, Dated January 24, 2000: The permissible responses to a general member communication at the meeting are limited by 551.042, as follows: "SEC.551.042. Inquiry Made at Meeting. (a) If, at a meeting of a government body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the subchapter, the notice provisions of the subchapter, do not apply to: (1) a statement of specific factual information given in response to the inquiry; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**



**DISABILITY ACCESS STATEMENT**

**This meeting is wheelchair accessible. The accessible entrance is located at 405 North 7<sup>th</sup> Street.  
Accessible parking space are located at City Hall.**