



REGULAR CITY COUNCIL MEETING

Tuesday, August 8, 2023 at 5:30 p.m.

A G E N D A

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Carrizo Springs will be held Tuesday, August 8, 2023 at 5:30 p.m. at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 for discussing matters incident and related to the City of Carrizo Springs. The following items will be discussed, to-wit:

CALL THE MEETING TO ORDER

ROLL CALL & ESTABLISHMENT OF QUORUM

WELCOME & RECOGNITION OF GUESTS

PLEDGE OF ALLEGIANCE

CITIZEN'S COMMENTS

*Persons who desire to address the City of Carrizo Springs City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. **Public comment is limited to 3 minutes per speaker.** Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Carrizo Springs City Council cannot deliberate or take action on items not listed on the meeting agenda.*

MARY SANDOVAL - DIMMIT COUNTY TAX ASSESSOR COLLECTOR

1. DISCUSSION AND APPROPRIATE ACTION REGARDING 2023 TAX RATE CALCULATION WORKSHEET
 - A. 2023 TAX RATE CALCULATION WORKSHEET
 - B. PLANNING CALENDAR

PLANNING & ZONING COMMISSION

2. DISCUSSION AND APPROPRIATE ACTION TO APPROVE APPLICANT ALEJANDRO CANTU REQUEST FOR A NON-CONFORMING VARIANCE FOR THE PURPOSE OF USING AN R-1 ZONED PROPERTY FOR B-1 COMMERCIAL USE (MACHINE SHOP), SAID PROPERTY IS LOCATED AT 512 EAST AVENUE, AB 794 CS-CHRISTIAN WIRTH, LOT 50, LIFE ESTATE, ACRES 0.3252, CITY OF CARRIZO SPRINGS, DIMMIT COUNTY, TEXAS
3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE APPLICANT JOSE A. PAREDES REQUEST FOR A NON-CONFORMING VARIANCE PERMIT FOR THE PURPOSE OF PLACING A SINGLE-WIDE MANUFACTURED HOME IN AN R-1 ZONED PROPERTY, SAID PROPERTY IS LOCATED AT 904 STREET, CS-HOMESTEAD TERRACE ADDN, BLOCK 14, LOT 6 CITY OF CARRIZO SPRINGS, DIMMIT COUNTY, TEXAS

APPROVAL OF MINUTES

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES
 - A. REGULAR SESSION - JULY 11, 2023
 - B. SPECIAL SESSION - JULY 24, 2023

FINANCE DEPARTMENT

5. DISCUSSION AND APPROPRIATE ACTION TO APPROVE JULY 2023 ACCOUNTS PAYABLE
6. FINANCE DEPARTMENT
 - A. FINANCIAL ANALYSIS
 - B. DEPARTMENTAL EXPENDITURES

PUBLIC SAFETY QUARTERLY REPORTS

7. DIMMIT COUNTY SHERIFF'S DEPARTMENT
8. VICTORY AMBULANCE SERVICES
9. CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT
10. MUNICIPAL COURT

CONTRACT(S)/AGREEMENT(S)

11. DISCUSSION AND POSSIBLE ACTION REGARDING MUNIGAS PURCHASE CONTRACT AMENDMENT
12. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CDM SMITH INC. MASTER SERVICE AGREEMENT

NEW BUSINESS

13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY EMPLOYEES PROPOSED VACATION ACCRUALS
14. DISCUSSION AND APPROPRIATE ACTION REGARDING VETERANS PARK MAINTENANCE

OLD BUSINESS

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE FOR MOBILE MAPPING IMPLEMENTATION FOR UTILITIES
16. DISCUSSION REGARDING GAS PURCHASES & ACCOUNTABILITY
17. DISCUSSION AND POSSIBLE ACTION REGARDING FOOD TRUCKS

RESOLUTION(S)

18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 585 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO APPOINT MELISSA M. GUERRA AS INTERIM TO THE OFFICE OF CITY MANAGER FOR THE CITY OF CARRIZO SPRINGS, TEXAS
19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 586 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS, AMENDING RESOLUTION NO. 581 TO AMEND THE RULES OF PROCEDURE FOR THE CONDUCT OF ITS MEETINGS; SECTION 1., RULE 1 (A) MEETINGS, REGULAR AND SPECIAL; RULE 6. PROCEDURE FOR SUBMITTING AGENDA ITEMS; RULE 10. SECRETARIAL PROCEDURE AND REPEALING ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS INCONSISTENT OR IN CONFLICT HEREWITH

FESTIVAL(S)

20. DISCUSSION AND POSSIBLE ACTION REGARDING HOMECOMING FESTIVAL
21. DISCUSSION AND POSSIBLE ACTION REGARDING DIEZ Y SEIS DE SEPTIEMBRE FESTIVAL
22. DISCUSSION AND POSSIBLE ACTION REGARDING FESTIVAL VENDOR BOOTH

CITY MANAGER REPORT

23. ORGANIZATIONAL UPDATES

ADJOURNMENT

The City of Carrizo Springs reserves the right to recess and convene at a later time stated during this meeting. The City Council reserves the right to proceed into Executive Session during this meeting as per the Open Meeting Law, Texas Local Government Code 551 in accordance with the authority contained therein including but not limited to: Legal Section 551.071; Real Estate 551.072; Gifts or Donations 551.073; Personnel 551.074 and Security 551.076 Before any closed meeting is convene, the presiding officer will publicly identify the section or sections of the Texas Open Meetings Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

I HEREBY CERTIFY THAT THE ABOVE NOTICE OF THE MEETING WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING, 308 WEST PENA STREET, CARRIZO SPRINGS, TEXAS ON THE 4TH DAY OF AUGUST 2023 AT 3:00 P.M.

/s/Melissa M. Guerra

Melissa M. Guerra, Interim City Manager

****Per Texas Attorney General Opinion No. JC-0169; Open Meeting & Agenda Requirements, Dated January 24, 2000: The permissible responses to a general member communication at the meeting are limited by 551.042, as follows: "SEC.551.042. Inquiry Made at Meeting. (a)If, at a meeting are of a government body, a member of the public or of the governmental body inquiries about a subject for which notice has not been given as required by the subchapter, the notice provisions of the subchapter, do not apply to: (1) a statement of specific factual information given in response to the inquiry; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**



DISABILITY ACCESS STATEMENT

This meeting is wheelchair accessible. The accessible entrance is located at 308 West Pena Street. Accessible parking space are located at City Hall.