



REGULAR CITY COUNCIL MEETING

Tuesday, November 14, 2023 at 5:30 p.m.

A G E N D A

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Carrizo Springs will be held Tuesday, November 14, 2023 at 5:30 p.m. at the Carrizo Springs Civic Center, 405 North 7th Street, Carrizo Springs, Texas, 78834 for discussing matters incident and related to the City of Carrizo Springs. The following items will be discussed, to-wit:

CALL THE MEETING TO ORDER

ROLL CALL & ESTABLISHMENT OF QUORUM

WELCOME & RECOGNITION OF GUESTS

PLEDGE OF ALLEGIANCE

CITIZEN'S COMMENTS

*Persons who desire to address the City of Carrizo Springs City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. **Public comment is limited to 3 minutes per speaker.** Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Carrizo Springs City Council cannot deliberate or take action on items not listed on the meeting agenda.*

PRESENTATION(S)

1. WINTERGARDEN GROUNDWATER CONSERVATION DISTRICT PROPOSED DROUGHT CONTINGENCY PLAN - DEBBIE FARMER & DR. RON GREEN
2. WILDLIFE PARTNERS RESPECTFULLY REQUEST TO PRESENT OUR GRANT PACKAGE AS OUTLINED IN THE TEXAS ENTERPRISE FUND (TEF), WITH THE INTENT TO SEEK ENDORSEMENT FROM THE CITY OF CARRIZO SPRINGS. WILDLIFE PARTNERS OWNS LA BANDERA RANCH, WHERE THE COMPANY PROMOTES EXOTIC WILDLIFE CONSERVATION. OUR FIRST PROJECT IS TO BUILD A NEW INTERACTIVE ANIMAL LEARNING CENTERS TO SUPPORT HABITAT CONSERVATION, ENCOURAGE SUSTAINABLE ECONOMIC DEVELOPMENT, AND BUILD PUBLIC AWARENESS AND SUPPORT FOR WILDLIFE CONSERVATION PROGRAMS. WE WILL OFFER INTERACTIVE EXHIBITS, EDUCATIONAL PROGRAMS, AND HANDS-ON ACTIVITIES TO HELP CHILDREN BETTER UNDERSTAND ANIMAL BEHAVIOR, ANATOMY, AND LIFE CYCLES. IN ADDITION, AND IN SUPPORT OF THIS INITIATIVE, THE REFURBISHMENT OF THE LA BANDERA RANCH INFRASTRUCTURE WILL ADD JOBS TO CARRIZO SPRINGS

APPROVAL OF MINUTES

3. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES
 - A. SPECIAL SESSION - OCTOBER 24, 2023

ACCOUNTS PAYABLE

4. DISCUSSION AND APPROPRIATE ACTION TO APPROVE OCTOBER 2023 ACCOUNTS PAYABLE
5. FINANCE DEPARTMENT
 - A. FINANCIAL ANALYSIS
 - B. DEPARTMENTAL EXPENDITURES

REQUEST FOR PROPOSAL - CIVIC CENTER BALCONY DECK

6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE REQUEST FOR PROPOSALS FOR THE CIVIC CENTER BALCONY DECK
 - A. RYNO SERVICES
 - B. RJ EAGLE CONTRACTORS
 - C. LOPEZ FAMILY WOODWORK & CONSTRUCTION
 - D. BELCO CONSTRUCTION

OLD BUSINESS

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE EMPLOYEE VACATION ACCURALS
8. DISCUSSION AND POSSIBLE ACTION REGARDING LICENSE AND CERTIFICATION COMPENSATION PLAN
9. DISCUSSION AND APPROPRIATE ACTION REGARDING PURCHASING A FIRE TRUCK FOR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT
10. DISCUSSION AND APPROPRIATE ACTION NOT TO SELL OR GRANT AN EASEMENT TO MONOMOY PROPERTIES AT 329 LOOP 517, CARRIZO SPRINGS, TEXAS

NEW BUSINESS

11. DISCUSSION AND APPROPRIATE ACTION TO TERMINATE PROSECUTING ATTORNEY FOR MUNICIPAL COURT WITH MALDONADO LAW GROUP, PLLC
12. DISCUSSION AND APPROPRIATE ACTION TO HIRE A LOCAL PROSECUTING ATTORNEY FOR THE CARRIZO SPRINGS MUNICIPAL COURT
13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE TRAINING FOR ACTIVE SHOOTER PROTOCOL TO BE HELD NOVEMBER 27, 2023 AND CLOSE CITY HALL BETWEEN THE HOURS OF 8:00 A.M. - 12:00 P.M.
14. DISCUSSION AND APPROPRIATE ACTION TO ISSUE A REQUEST FOR QUALIFICATIONS TO CONTRACT SERVICES FOR AN ARCHITECT TO DEVELOP A DESIGN, IMPROVEMENTS AND ADDITIONS FOR THE VETERANS PARK

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MANAGER & NON-MANAGERIAL EMPLOYEE PERFORMANCE EVALUATION FORMS AND PERFORMANCE IMPROVEMENT PLAN FORM
16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE CITY OF CARRIZO SPRINGS LEAVE DONATION FORM
17. DISCUSSION AND APPROPRIATE ACTION TO APPROVE 2024 HOLIDAY SCHEDULE
18. DISCUSSION AND APPROPRIATE ACTION TO ALLOCATE FUNDS FOR THANKSGIVING DINNER GIFT CARD FOR EMPLOYEES

RESOLUTION(S)

19. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION ON. 593 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS REQUESTING A TEMPORARY STREET CLOSURE FROM THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE CHRISTMAS NIGHT PARADE TO BE HELD ON DECEMBER 1, 2023 BETWEEN THE HOURS OF 6:00 P.M. - 8:00 P.M TO ACCOMMODATE THE PARADE PARTICIPANTS
20. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 594 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS, TEXAS TO CAST ALL THEIR ELIGIBLE 80 VOTES FOR _____AND DECLARE THE CANDIDATE FOR THE CITY OF CARRIZO SPRINGS, TEXAS TO SERVE ON THE BOARD OF DIRECTORS OF THE DIMMIT CENTRAL APPRAISAL DISTRICT

ORDINANCE(S)

21. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ORDINANCE NO. 841 AN ORDINANCE OF THE CITY OF CARRIZO SPRINGS, TEXAS, AMENDING THE ORDINANCE ESTABLISHING WATER RATES FOR THE CARRIZO HILL WATER SUPPLY CORPORATION; REPEALING CONFLICTING ORDINANCES; PROVIDING SAVINGS AND SEVERABILITY CLAUSES, AN EFFECTIVE DATE AND OPEN MEETINGS CLAUSES; AND PROVIDING FOR RELATED MATTERS

CITY MANAGER REPORT

22. ORGANIZATIONAL UPDATES

ADJOURNMENT

The City of Carrizo Springs reserves the right to recess and convene at a later time stated during this meeting. The City Council reserves the right to proceed into Executive Session during this meeting as per the Open Meeting Law, Texas Local Government Code 551 in accordance with the authority contained therein including but not limited to: Legal Section 551.071; Real Estate 551.072; Gifts or Donations 551.073; Personnel 551.074 and Security 551.076 Before any closed meeting is convene, the presiding officer will publicly identify the section or sections of the Texas Open Meetings Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

/s/Azalia Garcia
Azalia Garcia, City Manager

I HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING, 308 WEST PENA STREET, CARRIZO SPRINGS, TEXAS ON THE 9th DAY OF NOVEMBER 2023 AT 2:00 P.M.

/s/ Melissa M. Guerra

Melissa M. Guerra, City Clerk

****Per Texas Attorney General Opinion No. JC-0169; Open Meeting & Agenda Requirements, Dated January 24, 2000: The permissible responses to a general member communication at the meeting are limited by 551.042, as follows: "SEC.551.042. Inquiry Made at Meeting. (a)If, at a meeting are of a government body, a member of the public or of the governmental body inquiries about a subject for which notice has not been given as required by the subchapter, the notice provisions of the subchapter, do not apply to: (1) a statement of specific factual information given in response to the inquiry: (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**



DISABILITY ACCESS STATEMENT

**This meeting is wheelchair accessible. The accessible entrance is located at 405 North 7th Street.
Accessible parking space are located at City Hall.**