



## **REGULAR CITY COUNCIL MEETING**

**Tuesday, September 10, 2019 at 6:00 PM**

### **A G E N D A**

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Carrizo Springs will be held Tuesday, September 10, 2019 at 6:00 PM at City Hall, 308 West Pena Street, Carrizo Springs, Texas, 78834 for discussing matters incident and related to the City of Carrizo Springs. The following items will be discussed, to-wit:

**CALL THE MEETING TO ORDER**

**ROLL CALL & ESTABLISHMENT OF QUORUM**

**WELCOME & RECOGNITION OF GUESTS**

**PLEDGE OF ALLEGIANCE**

**CITIZEN'S COMMENTS** *\*Citizen comments will be limited to 3 minutes.*

**APPROVAL OF MINUTES**

1. DISCUSSION AN APPROPRIATE ACTION TO APPROVE MINUTES FOR THE MONTH OF JULY 2019

**PUBLIC HEARING**

2. RECESS SPECIAL CITY COUNCIL MEETING FOR CITY OF CARRIZO SPRINGS 2019 PROPOSED TAX RATE
  - A. OPEN PUBLIC HEARING
  - B. PUBLIC COMMENTS
  - C. CLOSE PUBLIC HEARING

**NEW BUSINESS**

3. JAMES E. CABELLO ATTORNEY AT LAW DELINQUENT PROPERTY TAX QUARTERLY REPORT
4. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO DIMMIT PUBLIC LIBRARY & WADE HOUSE MEMORIAL MUSEUM HOT FUND REQUEST

5. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO DIMMIT COUNTY WOMEN'S SHELTER REQUEST FOR CONTRIBUTIONS
6. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO PAY PLAN COMMITTEE RECOMMENDATIONS
7. DISCUSSION AND APPROPRIATE ACTION IN REGARDS TO ANNUAL TML CONFERENCE IN SAN ANTONIO, TEXAS OCTOBER 8-11, 2019
  - A. APPROVE CITY COUNCIL AND CITY STAFF TO ATTEND ANNUAL TML CONFERENCE IN SAN ANTONIO, TEXAS ON OCTOBER 8-11, 2019
  - B. SCHEDULE REGULAR SESSION TO OCTOBER 15, 2019 DUE TO CITY COUNCIL & STAFF ATTENDING TML CONFERENCE

**DEPARTMENT MONTHLY REPORTS**

8. ADMINISTRATION MONTHLY REPORTS
  - A. CITY CLERK
  - B. MUNICIPAL COURT
  - C. FINANCE DIRECTOR
    1. REVIEW MONTHLY INVESTMENT REPORTS
    2. UTILITY AGING REPORT
    3. JULY 2019 MONTHLY FINANCIAL REPORT
    4. UTILITY DEPARTMENT REPORT
    5. ACCOUNTS PAYABLE
    6. CIVIC CENTER CONSTRUCTION PROJECT FINANCIAL REPORT
  - D. CITY MANAGER
    1. SCADA
    2. CIVIC CENTER & PARKING LOT UPDATE
    3. UTILITY DEPARTMENT RATES AND BILLING
    4. WATER CONSERVATION & DROUGHT CONTINGENCY PLAN
    5. WATER LINE REQUEST - ESMERALDA ALCAZAR
9. PUBLIC SAFETY MONTHLY REPORTS
  - A. CITY MARSHAL

B. CODE ENFORCEMENT

C. ANIMAL CONTROL

10. PUBLIC WORKS MONTHLY REPORTS

A. WATER DEPARTMENT

B. WASTEWATER DEPARTMENT

C. STREET DEPARTMENT

D. GAS DEPARTMENT

E. PARK & RECREATION DEPARTMENT

F. LANDFILL

**BUDGET WORKSHOP**

11. RECESS REGULAR CITY COUNCIL MEETING FOR BUDGET WORKSHOP

A. ROOM OCCUPANCY TAX BUDGET

B. WATER FUND

(1) WATER - UTILITIES

(2) WATER DISTRIBUTION

(3) WASTEWATER

C. GAS FUND

(1) GAS - UTILITIES

(2) GAS DISTRIBUTION

D. DEBT SERVICE

E. GENERAL FUND

**EXECUTIVE SESSION**

12. **Executive Session pursuant to Section 551.074 Texas Government Code** – to deliberate the appointment, employment, evaluation, salary adjustments and/or reassignment of duties of Public Works Director.

13. **Executive Session pursuant to Section 551.074 Texas Government Code** – to deliberate the appointment, employment, evaluation, salary adjustments and/or reassignment of duties of Finance Director.

**ADJOURNMENT**

The City of Carrizo Springs reserves the right to recess and convene at a later time stated during this meeting. The City Council reserves the right to proceed into Executive Session during this meeting as per the Open Meeting Law, Texas Local Government Code 551 in accordance with the authority contained therein including but not limited to: Legal Section 551.071; Real Estate 551.072; Gifts or Donations 551.073; Personnel 551.074 and Security 551.076 Before any closed meeting is convene, the presiding officer will publicly identify the section or sections of the Texas Open Meetings Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

/s/ John Camarillo

John Camarillo, Interim City Manager

**I HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING, 308 WEST PENA STREET, CARRIZO SPRINGS, TEXAS ON THE 6TH DAY OF SEPTEMBER 2019 AT 4:55 P.M.**

/s/ Melissa M. Guerra

Melissa M. Guerra, City Clerk

**\*\*Per Texas Attorney General Opinion No. JC-0169; Open Meeting & Agenda Requirements, Dated January 24, 2000: The permissible responses to a general member communication at the meeting are limited by 551.042, as follows: "SEC.551.042. Inquiry Made at Meeting. (a)If, at a meeting are of a government body, a member of the public or of the governmental body inquiries about a subject for which notice has not been given as required by the subchapter, the notice provisions of the subchapter, do not apply to: (1) a statement of specific factual information given in response to the inquiry: (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**



**DISABILITY ACCESS STATEMENT**

**This meeting is wheelchair accessible. The accessible entrance is located at 308 West Pena Street. Accessible parking space are located at City Hall.**