



SPECIAL CITY COUNCIL MEETING

Wednesday, June 18, 2025 at 5:30 p.m.

A G E N D A

Notice is hereby given that a Special City Council Meeting of the governing body of the City of Carrizo Springs will be held Wednesday, June 18, 2025 at 5:30 p.m. at the City Hall Municipal Building, 308 West Pena Street, Carrizo Springs, Texas, 78834 for discussing matters incident and related to the City of Carrizo Springs. The following items will be discussed, to-wit:

CALL THE MEETING TO ORDER

WELCOME & RECOGNITION OF GUESTS

ROLL CALL & ESTABLISHMENT OF QUORUM

PLEDGE OF ALLEGIANCE

CITIZEN'S COMMENTS

*Persons who desire to address the City of Carrizo Springs City Council will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Secretary prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. **Public comment is limited to 3 minutes per speaker.** Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Carrizo Springs City Council cannot deliberate or take action on items not listed on the meeting agenda.*

PRESENTATION(S)

1. CML INSIGHT PRESENTATION REGARDING THE CITY WATER CONSUMPTION ANALYSIS - DR. VILLARREAL

FIRST UNITED METHODIST CHURCH

2. DISCUSSION AND POSSIBLE ACTION REGARDING CULTIVATE CARRIZO COLLECTIVE, LLC PROPOSAL FOR THE FIRST UNITED METHODIST CHURCH PARKING LOT PROJECT
3. DISCUSSION AND APPROPRIATE ACTION REGARDING THE METHODIST CHURCH PARKING LOT AGREEMENT

EMERGENCY MANAGEMENT

4. EMERGENCY MANAGEMENT PRESENTATION - VAN ZABAVA

5. DISCUSSION AND APPROPRIATE ACTION REGARDING EMERGENCY MANAGEMENT COORDINATOR

APPROVAL OF MINUTES

6. DISCUSSION AND APPROPRIATE ACTION TO APPROVE MINUTES
 - A. SPECIAL SESSION - MAY 6, 2025
 - B. REGULAR SESSION - MAY 13, 2025
 - C. SPECIAL SESSION - MAY 21, 2025

FINANCE DEPARTMENT

7. DISCUSSION AND APPROPRIATE ACTION TO APPROVE ACCOUNTS PAYABLE FOR THE MONTH OF MAY
8. MONTHLY REPORTS
 - A. FINANCIAL ANALYSIS
 - B. DEPARTMENTAL EXPENDITURES

NEW BUSINESS

9. DISCUSSION AND APPROPRIATE ACTION REGARDING CITY COUNCIL COMPENSATION
10. DISCUSSION AND APPROPRIATE ACTION REGARDING HOSTING A COMMUNITY PEP RALLY FOR THE CARRIZO SPRINGS WILDCAT FOOTBALL TEAM TO BE SCHEDULED ON WEDNESDAY, SEPTEMBER 24, 2025
11. DISCUSSION AND APPROPRIATE ACTION REGARDING CROSS TRAINING FOR ALL DEPARTMENTS TO INCREASE FLEXIBILITY ENHANCE SKILLS, ENHANCE SUCCESSION PLANNING AND REDUCING EMPLOYEE TURNOVER
12. DISCUSSION AND APPROPRIATE ACTION REGARDING ON CALL CITY STAFF COMPENSATION
13. DISCUSSION AND APPROPRIATE ACTION TO APPROVE STIPEND FOR THE CARRIZO SPRINGS VOLUNTEER FIRE DEPARTMENT TO DISPLAY THE FIREWORKS AT THE 4TH OF JULY EVENT
14. DISCUSSION AND APPROPRIATE ACTION TO APPROVE QUOTE TO PURCHASE EQUIPMENT FOR THE LANDFILL & SANITATION DEPARTMENT - BRENDA REYES
 - A. SOUTHERN TIRE MART - TIRE FOR SCRAPER
 - B. TELLUS EQUIPMENT SOLUTIONS - 2023 JOHN DEERE Z930R ZTrak 1TC930RVHPT120235 ZERO TURN LAWN MOWER
 - C. HOTSY EQUIPMENT - PRESSURE WASHER

15. DISCUSSION AND APPROPRIATE ACTION TO APPROVE GARCIA & WRIGHT CONSULTING ENGINEERS, INC. PROPOSAL FOR MSW LANDFILL NO. 2225 SITE OPERATING PLAN (SOP)
16. DISCUSSION AND APPROPRIATE ACTION TO APPROVE GARCIA & WRIGHT CONSULTING ENGINEERS, INC. PROPOSAL TO SURVEY THE EXISTING LANDFILL/FUTURE LANDFILL AREAS/USEFUL LIFE CALCULATIONS FOR THE CARRIZO SPRINGS LANDFILL
17. DISCUSSION AND APPROPRIATE ACTION REGARDING PROPERTIES MAINTAINED BY THE CITY OF CARRIZO SPRINGS

RESOLUTION(S)

18. DISCUSSION AND APPROPRIATE ACTION TO APPROVE RESOLUTION NO. 608 A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CARRIZO SPRINGS REQUESTING A TEMPORARY STREET CLOSURE FROM THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE 4TH OF JULY PARADE TO BE HELD ON JULY 4, 2025 BETWEEN THE HOURS OF 10:00 A.M. - 12:00 P.M. TO ACCOMMODATE THE PARADE PARTICIPANTS

CITY MANAGER REPORT

19. ORGANIZATIONAL UPDATES

ADJOURNMENT

The City of Carrizo Springs reserves the right to recess and convene at a later time stated during this meeting. The City Council reserves the right to proceed into Executive Session during this meeting as per the Open Meeting Law, Texas Local Government Code 551 in accordance with the authority contained therein including but not limited to: Legal Section 551.071; Real Estate 551.072; Gifts or Donations 551.073; Personnel 551.074 and Security 551.076 Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Texas Open Meetings Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

/s/Azalia Garcia

Azalia Garcia, City Manager

I HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING, 308 WEST PENA STREET, CARRIZO SPRINGS, TEXAS ON THE 12TH DAY OF JUNE 2025 AT 4:30 P.M.

/s/ Melissa M. Guerra

Melissa M. Guerra, City Clerk

****Per Texas Attorney General Opinion No. JC-0169; Open Meeting & Agenda Requirements, Dated January 24, 2000: The permissible responses to a general member communication at the meeting are limited by 551.042, as follows: "SEC.551.042. Inquiry Made at Meeting. (a) If, at a meeting of a government body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the subchapter, the notice provisions of the subchapter, do not apply to: a statement of specific factual information given in response to the inquiry; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**



DISABILITY ACCESS STATEMENT

This meeting is wheelchair accessible. The accessible entrance is located at 308 West Pena Street. Accessible parking spaces are located at City Hall Municipal Building.