

# CAROLINA BEACH

Town Council Workshop

Tuesday, October 25, 2022 – 9:00 AM

Council Chambers, 1121 N. Lake Park Boulevard, Carolina Beach, NC



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## AGENDA

### CALL TO ORDER

### DISCUSSION ITEMS

- [1.](#) Employee Recognition
- [2.](#) Proclamation Naming October 25, 2022, Marie Underwood Day
- [3.](#) Clarendon Avenue Multi-Use Path
- [4.](#) Manager's Update
- [5.](#) Presentation by Pivot Parking and Vendors

### COUNCIL COMMENTS

- [6.](#) Council Comments and Requests for November Agenda Items

### CLOSED SESSION

- [7.](#) Closed Session –Real Estate Parcel ID# R08814-001-007-000

### ADJOURNMENT



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Town Council Workshop – 10/25/2022

**SUBJECT:** Employee Recognition

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**BACKGROUND:**

The following employees will be recognized for their years of service:

Bryce Smithson	10 years of service (Parks and Rec)
Nyllia Mann	25 years of service (Executive)



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Town Council 10/25/2022

**SUBJECT:** Proclamation Naming October 25, 2022, Marie Underwood Day

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**ACTION REQUESTED:**

Council will read the Proclamation naming October 25, 2022 Marie Underwood Day in honor of her 100<sup>th</sup> birthday.

# Proclamation



Town of Carolina Beach  
Town Council

**PROCLAMATION NO. 22-2273**

**PROCLAMATION RECOGNIZING THE 100<sup>TH</sup> BIRTHDAY  
OF MARIE UNDERWOOD**

**WHEREAS**, longevity of life is a blessing for an individual and for a community which benefits from the knowledge, skills, and experiences this individual brings to all; and

**WHEREAS**, the Town of Carolina Beach recognizes with respect and admiration the contribution of our senior citizens to our community; and

**WHEREAS**, Ms. Marie Underwood was born October 25, 1922, in Greensboro, NC to parents who owned a dry-cleaning business. She was a twin to Margie and had one brother, Robert. At the age of 19, she moved to Washington, DC to live with her aunt and uncle. While there, she passed both the Civil Service and the FBI exams. She was one of the first women to be hired by J. Edgar Hoover with a salary of \$18 per week. She could type 150 words per minute, almost as fast as she can play the piano!

**WHEREAS**, Ms. Underwood met the love of her life, Ron, while working for the FBI. It was on her birthday, October 25, 1942, that they married. Ron and Marie raised 2 sons: Ronnie and Bob. They moved to Carolina Beach in 1990 to care for her mother, Mrs. Witt. They were married for 60 wonderful years.

**NOW, THEREFORE, BE IT PROCLAIMED** that I, Lynn Barbee, Mayor of the Town of Carolina Beach and on behalf of the entire Town Council and citizens of Carolina Beach, honor Ms. Marie Underwood for her long life and prosperity, and wish her many more birthdays.

This the 25<sup>th</sup> day of October, 2022.

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Albert L. Barbee, Mayor

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Attest: Kimberlee Ward, Town Clerk



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Ed Parvin

**DEPARTMENT:** Executive

**MEETING:** Town Council 10/25/2022 Workshop

**SUBJECT:** Clarendon Avenue Multi-Use Path

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**BACKGROUND:**

Town Council requested the Bike/Ped Committee review the Clarendon Avenue project and bring back a recommendation to Town Council.

**ACTION REQUESTED:**

Bike/Ped voted to eliminate the project on Clarendon Avenue.

**RECOMMENDED MOTION:**

Consider adopting Resolution 22-2272 eliminating the Clarendon Avenue MUP project.

# Resolution



Town of Carolina Beach  
Town Council

**RESOLUTION NO. 22-2272**

***A Resolution to cancel the Agreement ID # 8644 with NC Department of Transportation (NC DOT) for a multi-use path on Clarendon Avenue***

WHEREAS, on June 24, 2019 an agreement was signed between the NC DOT and the Town of Carolina Beach to fund a multi-use path on Clarendon Avenue.

WHEREAS, the agreement was based on recommendations from the Town’s long range plan bicycle and pedestrian plans along with grants applied for by the Town Staff; and

WHEREAS, None of the \$545,000 grant funds have been requested from NC DOT due to continued local concerns with the project;

WHEREAS, on September 19, 2022 the Town’s Bike and Pedestrian Committee recommended against moving forward with a bike/pedestrian project on Clarendon Avenue.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Carolina Beach, North Carolina:

The Town no longer wishes to move forward with this project and requests that it be removed from the State Transportation Improvement Program (STIP).

Adopted this 25<sup>th</sup> day of October 2022.

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Albert L. Barbee, Mayor

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Kimberlee Ward, Town Clerk



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Bruce Oakley, Town Manager

**DEPARTMENT:** Executive

**MEETING:** Town Council 10/25/2022

**SUBJECT:** Manager's Update

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**BACKGROUND:**

Town Manager Bruce Oakley will give an update on current and future projects.



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Town Council 10/25/2022

**SUBJECT:** Presentation by Pivot Parking and Vendors

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**BACKGROUND:**

Pivot Parking will give a quarterly financial update.

Two separate vendors will demonstrate how a gate arm could benefit Freeman Park.

**ACTION REQUESTED:**

Discussion





## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Town Council 10/25/2022

**SUBJECT:** Council Comments and Requests for November Agenda Items

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**BACKGROUND:**

Council will have the opportunity to make individual comments and request agenda items for the next Council meeting.

**\*\*Reminder – the November Council meeting has been moved to Wednesday, November 9<sup>th</sup> at 6:00 p.m.**



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Council Meeting 10/25/2022

**SUBJECT:** Closed Session –Real Estate Parcel ID# R08814-001-007-000

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**RECOMMENDED MOTION:**

Motion to go into closed session to discuss a real estate matter pursuant to North Carolina General Statute 143-318.11(a)(5). The property being discussed is Parcel ID # R08814-001-007-000.