

CAROLINA BEACH

Town Council Regular Meeting

Tuesday, May 10, 2022 – 6:00 PM

Council Chambers, 1121 N. Lake Park Boulevard, Carolina Beach, NC



AGENDA

CALL TO ORDER

INVOCATION GIVEN BY PASTOR GAYLE TABOR WITH CHURCH ON THE BOARDWALK, FOLLOWED BY THE PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA

CONSENT AGENDA

- [1.](#) Approve Kure Beach & NC Aquarium Sewer Rates
- [2.](#) Budget Amendments/Transfers
- [3.](#) Approve Resolution 22-2263 Setting a Public Hearing for June 14, 2022 for the Financing Terms of the Second Street Paving Assessment
- [4.](#) Approve Citizen Advisory Committee Missions
- [5.](#) Approval of Minutes from March 22 and April 12, 2022

SPECIAL PRESENTATIONS

- [6.](#) Events Update by Tim Murphy
- [7.](#) Proclamation for Safe Boating Week – May 21-27, 2022
- [8.](#) Proclamation for Tourette’s Syndrome Awareness
- [9.](#) Proclamation for Building Safety Month
- [10.](#) Proclamation for I Love My State Parks Week
- [11.](#) Canal Drive Presentation by Staff
- [12.](#) Manager’s Update

PUBLIC COMMENT

Public Comment allows the public the opportunity to address Town Council. Please direct your comments to Council only. Speakers should restrict comments to no more than three minutes. Items or

questions presented during this time will not be discussed by Council. However, the topic may be deferred to Town staff or a Town committee for follow-up. Please be sure to state your name and address, and speak directly into the microphone for those watching online.

PUBLIC HEARINGS

- [13.](#) Public Hearing to Receive Public Input on the 2022/2023 Budget

ITEMS OF BUSINESS

- [14.](#) St. Joseph Street Project
- [15.](#) Bicycle Multiuse Transportation Implementation
- [16.](#) Discussion on the Structure of Council Workshops

COUNCIL COMMENTS

ADJOURNMENT



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 5/10/2022

SUBJECT: Approve Kure Beach & NC Aquarium Sewer Rates

BACKGROUND:

The Carolina and Kure Beach Sewer Authority met on April 14, 2022 and accepted the proposed sewer rates. Based on the new rates, Kure Beach is due a refund of \$45,577.37 and NC Aquarium is due a refund of \$161.73 for the period July 1, 2021 to March 30, 2022.

The new monthly rates to be adopted by Council for Kure Beach are:

\$10,052.61 – Fixed Rate

\$ 1,813.70 – Capital Recovery Rate

\$.8964 – Variable Rate

The new monthly rate to be adopted by Council for the NC Aquarium at Fort Fisher is:

\$ 442.68 – Fixed Rate

ACTION REQUESTED:

Approve refunds for Kure Beach and NC Aquarium at Fort Fisher and the new sewer rates which are retroactive to July 1, 2021.

NC AQUARIUM at FORT FISHER RATE COMPARISON

Rate Type	Current Rate	New Rate	Monthly Increase/Decrease
Fixed Rate	378.36	360.40	(17.96)
Capital Recovery	62.29	62.28	(0.01)
Totals	440.65	422.68	(17.97)

Rate Type	Current Rate	New Rate	Annual Increase/Decrease
Fixed Rate	4,540.32	4,324.81	(215.51)
Capital Recovery	747.48	747.33	(0.15)
Totals	5,287.80	5,072.13	(215.67)

**WASTEWATER TREATMENT RATE DETERMINATION for KURE BEACH
FY 2021-2022 Rate Structure**

FLOW PERIOD 7/1/20 TO 6/30/21

ADMINISTRATION TOTALS	TREAT %	APPLIED COSTS	FIXED COSTS	VARIABLE COSTS	TOTAL	DEPRECIATED CAPITAL	FIXED %
SALARIES	15%	\$ 258,187.19	\$ 38,728.08	\$ -	\$ 38,728.08		100%
FICA	15%	\$ 19,751.32	\$ 2,962.70	\$ -	\$ 2,962.70		100%
GROUP INSURANCE	15%	\$ 24,853.90	\$ 3,728.09	\$ -	\$ 3,728.09		100%
RETIREMENT	15%	\$ 19,364.04	\$ 2,904.61	\$ -	\$ 2,904.61		100%
TRAVEL/TRAINING	15%	\$ 80.00	\$ 12.00	\$ -	\$ 12.00		100%
M&R EQUIP	5%	\$ -	\$ -	\$ -	\$ -		50%
M&R Software	5%	\$ -	\$ -	\$ -	\$ -		50%
PROFESSIONAL SERVICES	5%	\$ 14,175.00	\$ 354.38	\$ 354.38	\$ 708.75		50%
INSURANCE, BONDS	18.13%	\$ -	\$ -	\$ -	\$ -		100%
CAP PROJECTS EQUIP	5%	\$ -	\$ -	\$ -	\$ -		50%
Notes Pymt for new Town Hall 5.17% 20YR ('03) Final Pymt 7/2019	37.25%	\$ -	\$ -	\$ -	\$ -	\$ -	100%
ADMINISTRATION TOTALS		\$ 336,411.45	\$ 48,689.84	\$ 354.38	\$ 49,044.22		
LESS CAPITAL RECOVERY AMOUNTS							
CAPITAL RECOVERY DEBT (w/beginning year)							
Notes Pymt- WWTP UPGRADE REVENUE BONDS 25 YR ('16)	100%	\$ 89,715.08	\$ 89,715.08	\$ -	\$ 89,715.08	\$ 1,303,676	100%
Total Capital Recovery Debt		\$ -	\$ 89,715.08	\$ -	\$ -		

**WASTEWATER TREATMENT RATE DETERMINATION for KURE BEACH
FY 2021-2022 Rate Structure**

FLOW PERIOD 7/1/20 TO 6/30/21

TREATMENT OPERATIONS	FIXED COSTS	VARIBALE COSTS	TOTAL	FIXED %	VAR %
SALARIES	263,252.18	-	263,252.18	100.00%	0%
OVERTIME	1,687.58	-	1,687.58	100.00%	0%
FICA TAXES	19,700.03	-	19,700.03	100.00%	0%
GROUP INS	38,795.67	-	38,795.67	100.00%	0%
RETIREMENT	42,040.44	-	42,040.44	100.00%	0%
401K Match	6,482.72	-	6,482.72	100.00%	0%
UNIFORMS	2,357.00	-	2,357.00	100.00%	0%
WORKMANS COMP	5,593.50	-	5,593.50	100.00%	0%
UNEMPLOYMENT	-	-	-	100.00%	0%
PHONES/CELLPHONES/DATA	3,615.96	-	3,615.96	100.00%	0%
ELECTRIC	-	127,071.69	127,071.69	0%	100%
TRAVEL	919.33	-	919.33	100%	0%
M&R BUILDINGS	10,739.61	-	10,739.61	100%	0%
M&R EQUIPMENT	9,390.73	9,390.73	18,781.46	50%	50%
M&R GROUND	4,650.63	4,650.63	9,301.25	50%	50%
M&R COMPUTERS	363.36	363.36	726.72	50%	50%
MAINTENANCE FLEET/CAPITAL OUTLAY					
a). OPERATIONAL EXPENSE FOR WWTP (813)	1,683.29	1,683.29	3,366.58	50%	50%
b). CAPITAL OUTLAY (PROJECT FUND)	-	-	-	50%	50%
CHEMICALS	-	74,052.04	74,052.04	0%	100%
SUPPLIES	1,584.73	1,584.73	3,169.45	50%	50%
SMALL TOOLS	542.78	542.78	1,085.56	50%	50%
CONTRACT SERVICES	-	105,970.85	105,970.85	0%	100%
PROFESSIONAL SERVICES	-	42,601.65	42,601.65	0%	100%
PLANT RENOVATION	-	67,842.70	67,842.70	100%	0%
RENTAL OF PROPERTY	11,250.00	-	11,250.00	100%	0%
LIABILITY INSURANCE	20,842.00	-	20,842.00	100%	0%
DUES & SUBSCRIPTIONS	-	-	-	100%	0%
PERMITS & FEES	20,050.00	-	20,050.00	100%	0%
PPE & SAFETY EQUIPMENT	4,952.91	-	4,952.91	100%	0%
CAPITAL PROJECTS EQUIP	-	-	-	50%	50%
TOTAL OPERATIONS COSTS (Page 2)	470,494.44	435,754.44	906,248.88		
TOTAL ADMINSTRATIVE COSTS (Page 1)	48,689.84	354.38	49,044.22		
TOTAL APPLIED COSTS	519,184.28	436,108.82	955,293.10		

**WASTEWATER TREATMENT RATE DETERMINATION for NC AQUARIUM at FORT FISHER
FY 2021-2022 Rate Structure**

Item 1.

FLOW PERIOD 7/1/20 TO 6/30/21

PAGE 3

Rate Calculation and Summary

Monthly Fixed Cost

Actual Sewerage Flows:

Annual Flow from Carolina Beach	326,396,000	
Annual Flow from Kure Beach (1)	84,421,000	
Projected Annual Flow from NC Aquarium	7,300,000	(Based on 80% of allocated flow)
Total Flow at WWTP (2)	410,817,000	
Average Annual Flow by Kure Beach (1 ÷ 2)	20.550%	

Percentage Allocation of Total Flow:

Total Flow allocated to Kure Beach	727,784 GPD
Total NPDES permitted plant model period	3 MGD
Percentage of flow allocated to Kure Beach	24.259467%
Total Flow allocated to NC Aquarium	25,000 GPD
Percentage of flow allocated to NC Aquarium	0.8330%
TOTAL flow % allocated to Kure Bch/NC Aquarium	25.092467%

Fixed Operations Costs from page 2	519,184.28
Fixed Capital Recovery Costs from page 1	89,715.08

	Annual	Monthly
Fixed Operations Costs	\$ 519,184.28	
Fixed % Rate for Fixed Operations Costs	0.8330%	
Annual Fixed Rate for NC Aquarium Fixed Operations Cost	\$ 4,324.81	\$ 360.40
Fixed Capital Recovery Costs	\$ 89,715.08	
Fixed % Rate for Capital Recovery Costs	0.8330%	
Annual Fixed Rate for NC Aquarium Capital Recovery Costs	\$ 747.33	\$ 62.28
Total Annual Fixed Operations & Capital Recovery Costs for NC Aquarium	\$ 5,072.13	\$ 422.68

Gallongage Rate from Variable Costs - Not Applicable

	Annual	Monthly
Total Fixed Rate cost for NC Aquarium for Wastewater Treatment	\$ 5,072.13	\$ 422.68

Wastewater Treated

FLOW PERIOD 7/1/20 TO 6/30/21

Month	Carolina Beach Flow	Kure Beach Flow	Total Flow	KB's Mthly % of Total Flow
Jul-20	31,473,400	11,280,600	42,754,000	26.38%
Aug-20	35,024,600	13,753,400	48,778,000	28.20%
Sep-20	28,246,800	9,292,200	37,539,000	24.75%
Oct-20	26,039,600	6,265,400	32,305,000	19.39%
Nov-20	25,955,500	5,077,500	31,033,000	16.36%
Dec-20	23,894,300	4,297,700	28,192,000	15.24%
Jan-21	22,766,300	4,543,700	27,310,000	16.64%
Feb-21	30,113,100	8,036,900	38,150,000	21.07%
Mar-21	23,952,600	4,881,400	28,834,000	16.93%
Apr-21	21,329,800	4,062,200	25,392,000	16.00%
May-21	22,580,100	2,627,900	25,208,000	10.42%
Jun-21	35,019,900	10,302,100	45,322,000	22.73%
	326,396,000	84,421,000	410,817,000	20.55%

Kure Beach flow gallons in FY20-21

PRIOR YEAR FLOW
Wastewater Treated

FLOW PERIOD 7/1/19 TO 6/30/20

Month	Carolina Beach Flow	Kure Beach Flow	Total Flow	KB's Mthly % of Total Flow
Jul-19	25,233,400	7,793,600	33,027,000	23.60%
Aug-19	20,971,900	10,636,100	31,608,000	33.65%
Sep-19	21,911,800	8,440,200	30,352,000	27.81%
Oct-19	18,095,400	5,185,600	23,281,000	22.27%
Nov-19	21,180,400	4,078,600	25,259,000	16.15%
Dec-19	18,636,700	4,297,300	22,934,000	18.74%
Jan-20	17,859,500	4,357,700	22,217,200	19.61%
Feb-20	20,351,500	5,300,000	25,651,500	20.66%
Mar-20	22,194,900	6,364,200	28,559,100	22.28%
Apr-20	17,326,500	2,332,500	19,659,000	11.86%
May-20	25,806,200	5,803,800	31,610,000	18.36%
Jun-20	41,492,600	13,127,400	54,620,000	24.03%
	271,060,800	77,717,000	348,777,800	22.28%

Variance between
FY19/20 and FY20/21

55,335,200

6,704,000

62,039,200

**NC Aquarium
7/1/2021-6/30/2022**

<i>Month</i>	<i>Year</i>	<i>Monthly Gallons</i>	<i>Amount Paid</i>	<i>Adjusted Amount Due to Audit</i>	<i>Difference</i>
July	2021	No Data	440.65	422.68	-17.97
August	2021	No Data	440.65	422.68	-17.97
September	2021	No Data	440.65	422.68	-17.97
October	2021	No Data	440.65	422.68	-17.97
November	2021	No Data	440.65	422.68	-17.97
December	2021	No Data	440.65	422.68	-17.97
January	2022	No Data	440.65	422.68	-17.97
February	2022	No Data	440.65	422.68	-17.97
March	2022	No Data	440.65	422.68	-17.97
April					0.00
May					0.00
June					0.00
Total Due for 2020/2021		0			-161.73

Total Due to Aquarium

\$ (161.73)

KURE BEACH RATE COMPARISON

Rate Type	Current Rate	New Rate	Monthly Increase/Decrease
Fixed Rate	10,121.14	10,052.61	(68.53)
Capital Recovery Debt	1,813.98	1,813.70	(0.28)
Variable Rate	10,274.78	6,306.42	(3,968.36) *
Per 1000 gallon rate	1.5865	0.8964	(0.6901)

Rate Type	Current Rate	New Rate	Annual Increase/Decrease
Fixed Rate	121,453.70	120,631.35	(822.35)
Capital Recovery Debt	21,767.73	21,764.40	(3.33)
Variable Rate	123,297.30	75,676.99	(47,620.31) **
Total Estimated Annual Increase/Decrease			<u>(48,445.99)</u>

*Monthly Average Based on last fiscal year's flows

**Annual Change Based on last fiscal year's flows

**WASTEWATER TREATMENT RATE DETERMINATION for KURE BEACH
FY 2021-2022 Rate Structure**

FLOW PERIOD 7/1/20 TO 6/30/21

ADMINISTRATION TOTALS	TREAT %	APPLIED COSTS	FIXED COSTS	VARIABLE COSTS		TOTAL	DEPRECIATED CAPITAL	FIXED %
SALARIES	15%	\$ 258,187.19	\$ 38,728.08	\$ -	\$ 38,728.08			100%
FICA	15%	\$ 19,751.32	\$ 2,962.70	\$ -	\$ 2,962.70			100%
GROUP INSURANCE	15%	\$ 24,853.90	\$ 3,728.09	\$ -	\$ 3,728.09			100%
RETIREMENT	15%	\$ 19,364.04	\$ 2,904.61	\$ -	\$ 2,904.61			100%
TRAVEL/TRAINING	15%	\$ 80.00	\$ 12.00	\$ -	\$ 12.00			100%
M&R EQUIP	5%	\$ -	\$ -	\$ -	\$ -			50%
M&R Software	5%	\$ -	\$ -	\$ -	\$ -			50%
PROFESSIONAL SERVICES	5%	\$ 14,175.00	\$ 354.38	\$ 354.38	\$ 708.75			50%
INSURANCE, BONDS	18.13%	\$ -	\$ -	\$ -	\$ -			100%
CAP PROJECTS EQUIP	5%	\$ -	\$ -	\$ -	\$ -			50%
Notes Pymt for new Town Hall 5.17% 20YR ('03) Final Pymt 7/2019	37.25%	\$ -	\$ -	\$ -	\$ -		\$ -	100%
ADMINISTRATION TOTALS		\$ 336,411.45	\$ 48,689.84	\$ 754.38	\$ 49,044.22			
LESS CAPITAL RECOVERY AMOUNTS								
CAPITAL RECOVERY DEBT (w/beginning year)								
Notes Pymt- WWTP UPGRADE REVENUE BONDS 25 YR ('16)	100%	\$ 89,715.08	\$ 89,715.08	\$ -	\$ 89,715.08		\$ 1,303,676	100%
Total Capital Recovery Debt		\$ -	\$ 89,715.08	\$ -	\$ 89,715.08		\$ 1,303,676	100%

**WASTEWATER TREATMENT RATE DETERMINATION for KURE BEACH
FY 2021-2022 Rate Structure**

FLOW PERIOD 7/1/20 TO 6/30/21

TREATMENT OPERATIONS	FIXED COSTS	VARIBALE COSTS	TOTAL	FIXED %	VAR %
SALARIES	263,252.18	-	263,252.18	100.00%	0%
OVERTIME	1,687.58	-	1,687.58	100.00%	0%
FICA TAXES	19,700.03	-	19,700.03	100.00%	0%
GROUP INS	38,795.67	-	38,795.67	100.00%	0%
RETIREMENT	42,040.44	-	42,040.44	100.00%	0%
401K Match	6,482.72	-	6,482.72	100.00%	0%
UNIFORMS	2,357.00	-	2,357.00	100.00%	0%
WORKMANS COMP	5,593.50	-	5,593.50	100.00%	0%
UNEMPLOYMENT	-	-	-	100.00%	0%
PHONES/CELLPHONES/DATA	3,615.96	-	3,615.96	100.00%	0%
ELECTRIC	-	127,071.69	127,071.69	0%	100%
TRAVEL	919.33	-	919.33	100%	0%
M&R BUILDINGS	10,739.61	-	10,739.61	100%	0%
M&R EQUIPMENT	9,390.73	9,390.73	18,781.46	50%	50%
M&R GROUND	4,650.63	4,650.63	9,301.25	50%	50%
M&R COMPUTERS	363.36	363.36	726.72	50%	50%
MAINTENANCE FLEET/CAPITAL OUTLAY					
a). OPERATIONAL EXPENSE FOR WWTP (813)	1,683.29	1,683.29	3,366.58	50%	50%
b). CAPITAL OUTLAY (PROJECT FUND)	-	-	-	50%	50%
CHEMICALS	-	74,052.04	74,052.04	0%	100%
SUPPLIES	1,584.73	1,584.73	3,169.45	50%	50%
SMALL TOOLS	542.78	542.78	1,085.56	50%	50%
CONTRACT SERVICES	-	105,970.85	105,970.85	0%	100%
PROFESSIONAL SERVICES	-	42,601.65	42,601.65	0%	100%
PLANT RENOVATION	67,842.74	-	67,842.74	100%	0%
RENTAL OF PROPERTY	11,250.00	-	11,250.00	100%	0%
LIABILITY INSURANCE	20,842.00	-	20,842.00	100%	0%
DUES & SUBSCRIPTIONS	-	-	-	100%	0%
PERMITS & FEES	20,050.00	-	20,050.00	100%	0%
PPE & SAFETY EQUIPMENT	4,952.91	-	4,952.91	100%	0%
CAPITAL PROJECTS EQUIP	-	-	-	50%	50%
TOTAL OPERATIONS COSTS (Page 2)	538,337.18	367,911.74	906,248.92		
TOTAL ADMINSTRATIVE COSTS (Page 1)	48,689.84	354.38	49,044.22		
TOTAL APPLIED COSTS	587,027.02	368,266.12	955,293.14		

**WASTEWATER TREATMENT RATE DETERMINATION for KURE BEACH
FY 2021-2022 Rate Structure**

Item 1.

FLOW PERIOD 7/1/20 TO 6/30/21

Rate Calculation and Summary

Monthly Fixed Cost

Actual Sewerage Flows:

Annual Flow from Carolina Beach	326,396,000
Annual Flow from Kure Beach	84,421,000
Total Flow at WWTP	410,817,000
(a) Average Annual Flow by Kure Beach	20.550%

Percentage Allocation of Total Flow:

Total Flow allocated to Kure Beach	727,784	GPD
Total NPDES permitted plant model period	3	MGD
(b) Percentage of flow allocated to Kure Beach	24.259467%	

(c) Fixed Operations Costs from (page 2)	587,027.02
(d) Fixed Capital Recovery Debt Costs from (page 1)	89,715.08

	Annual	Monthly
Fixed Rate for Kure Beach Fixed Operations Costs (c x a)	\$ 120,631.35	\$ 10,052.61
Fixed Rate for Kure Beach Capital Recovery Debt Costs (d x b)	\$ 21,764.40	\$ 1,813.70
Total Fixed Rate for Kure Beach	(1) \$ 142,395.75	\$ 11,866.31

Gallonge Rate from Variable Costs

(e) Total Variable Costs from (page 2)	\$ 368,266.12
(f) Total Sewage Flow for the period	410,817,000
(g) Variable Costs per gallon (e ÷ f)	0.0008964237
(h) Total Sewage Flow from Kure Beach	84,421,000

	Annual	Monthly
Total Annual gallonage costs to Kure Beach based on actual flows for period (g x h)	(2) \$ 75,676.99	\$ 6,306.42
Variable Rate per 1000 gallons for Kure Beach	\$ 0.8964	

	Annual	Monthly
Estimated Treatment Costs for Kure Beach	(1 + 2) \$ 218,072.74	\$ 18,172.73

Wastewater Treated				
FLOW PERIOD 7/1/20 TO 6/30/21				
Month	Carolina Beach Flow	Kure Beach Flow	Total Flow	KB's Mthly % of Total Flow
Jul-20	31,473,400	11,280,600	42,754,000	26.38%
Aug-20	35,024,600	13,753,400	48,778,000	28.20%
Sep-20	28,246,800	9,292,200	37,539,000	24.75%
Oct-20	26,039,600	6,265,400	32,305,000	19.39%
Nov-20	25,955,500	5,077,500	31,033,000	16.36%
Dec-20	23,894,300	4,297,700	28,192,000	15.24%
Jan-21	22,766,300	4,543,700	27,310,000	16.64%
Feb-21	30,113,100	8,036,900	38,150,000	21.07%
Mar-21	23,952,600	4,881,400	28,834,000	16.93%
Apr-21	21,329,800	4,062,200	25,392,000	16.00%
May-21	22,580,100	2,627,900	25,208,000	10.42%
Jun-21	35,019,900	10,302,100	45,322,000	22.73%
	326,396,000	84,421,000	410,817,000	20.55%

Kure Beach flow gallons in FY20-21

PRIOR YEAR FLOW				
Wastewater Treated				
FLOW PERIOD 7/1/19 TO 6/30/20				
Month	Carolina Beach Flow	Kure Beach Flow	Total Flow	KB's Mthly % of Total Flow
Jul-19	25,233,400	7,793,600	33,027,000	23.60%
Aug-19	20,971,900	10,636,100	31,608,000	33.65%
Sep-19	21,911,800	8,440,200	30,352,000	27.81%
Oct-19	18,095,400	5,185,600	23,281,000	22.27%
Nov-19	21,180,400	4,078,600	25,259,000	16.15%
Dec-19	18,636,700	4,297,300	22,934,000	18.74%
Jan-20	17,859,500	4,357,700	22,217,200	19.61%
Feb-20	20,351,500	5,300,000	25,651,500	20.66%
Mar-20	22,194,900	6,364,200	28,559,100	22.28%
Apr-20	17,326,500	2,332,500	19,659,000	11.86%
May-20	25,806,200	5,803,800	31,610,000	18.36%
Jun-20	41,492,600	13,127,400	54,620,000	24.03%
	271,060,800	77,717,000	348,777,800	22.28%

Variance between
FY19/20 and FY20/21
Usage

55,335,200	6,704,000	62,039,200
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**Kure Beach Rates and Fees
July 2021-2022
Based On Audited Numbers**

Month	Monthly Usage	Rate Paid	Actual Rate	Difference In Gallon Cost	Fixed Operation		Capital Recovery		Difference In Rates	Total Difference for Month
					Cost Paid	Actual Rate	Cost Paid	Actual Rate		
Jul-21	12,481,200	1.5865	0.8964	0.690100	10,121.14	10,052.61	1,813.98	1,813.98	-0.28	-8,682.09
Aug-21	15,206,700	1.5865	0.8964	0.690100	10,121.14	10,052.61	1,813.98	1,813.98	-0.28	-10,562.95
Sep-21	10,235,700	1.5865	0.8964	0.690100	10,121.14	10,052.61	1,813.98	1,813.98	-0.28	-7,132.47
Oct-21	8,227,800	1.5865	0.8964	0.690100	10,121.14	10,052.61	1,813.98	1,813.98	-0.28	-5,746.81
Nov-21	3,333,700	1.5865	0.8964	0.690100	10,121.14	10,052.61	1,813.98	1,813.98	-0.28	-2,369.40
Dec-21	2,344,100	1.5865	0.8964	0.690100	10,121.14	10,052.61	1,813.98	1,813.98	-0.28	-1,686.47
Jan-22	4,864,400	1.5865	0.8964	0.690100	10,121.14	10,052.61	1,813.98	1,813.98	-0.28	-3,425.73
Feb-22	3,744,300	1.5865	0.8964	0.690100	10,121.14	10,052.61	1,813.98	1,813.98	-0.28	-2,652.75
Mar-22	4,709,300	1.5865	0.8964	0.690100	10,121.14	10,052.61	1,813.98	1,813.98	-0.28	-3,318.70
Apr-22				0					0.00	0.00
May-22				0					0.00	0.00
Jun-22				0					0.00	0.00
Totals	65,147,200								-616.77	-45,577.37

Total Due to/from Kure Beach Jul 2021 Through Mar 2022 \$ (45,577.37)

Item 1.



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 5/10/2022

SUBJECT: Budget Amendments/Transfers

BACKGROUND:

I have received several budget amendments and/or transfer requests. As you know, transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendments and/or transfers. I have also attached a copy of the supporting documentation for the appropriations.

Appropriations:

Appropriate \$50,000 ABC Board Law enforcement Grant to account 10-510-040 Crime Prevention for purchase of equipment and materials approved through the New Hanover County ABC Board.

Transfers:

Transfer \$399 from account 10-420-033 Executive Supplies to account 10-570-012 Parking Printing & Publishing to cover cost of additional golf cart decals.

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.

From: Dex Shorter
Sent: Friday, April 22, 2022 12:53 PM
To: Debbie Hall
Cc: Bruce Oakley; Vic Ward
Subject: Budget Transfer Request

Hi Debbie,

Per Chief Ward, the Police Department is requesting the transfer of \$50,000 from line item 10-387-020 ABC Law Enforcement Grant to line item 10-510-040 Crime Prevention for the purchase of equipment and materials approved through the New Hanover ABC Board Law Enforcement Grant.

\$50,000

From 10-387-020 ABC Law Enforcement Grant
To 10-510-040 Crime Prevention

Respectfully submitted,

Dex Shorter

Administrative Assistant
Carolina Beach Police Department
910-458-2540
dex.shorter@carolinabeach.org

From: Sheila Nicholson
Sent: Wednesday, April 27, 2022 10:14 AM
To: Debbie Hall
Cc: Bruce Oakley
Subject: Budget transfer request for golf cart permits/decals

Debbie,
To cover the cost of additional golf cart decals needed, please transfer \$399 from 10-420-033 to 10-570-012.

If you have any questions, just let me know.

Thank you!

Sheila P. Nicholson

Executive Assistant to the Town Manager
Town of Carolina Beach
sheila.nicholson@carolinabeach.org
(910)458-2995

DISCLAIMER:
E-mail correspondence to and from this address may be confidential and/or subject to the North Carolina Public Records Law and may be disclosed to third parties.



AGENDA ITEM COVERSHEET

PREPARED BY: Jeremy Hardison, Planning Director **DEPARTMENT:** Planning

MEETING: Town Council 5/10/2022

SUBJECT: Approve Resolution 22-2263 Setting a Public Hearing for June 14, 2022 for the Financing Terms of the Second Street Paving Assessment

BACKGROUND:

Planning received a petition from Second Street Realty, LLC requesting street improvements on Second Street from Greenville Avenue to Carolina Sands.

ACTION REQUESTED:

Approve Resolution 22-2263 setting a public hearing for June 14, 2022.

RECOMMENDED MOTION:

Motion will be included under the consent agenda.

Resolution



Town of Carolina Beach
Town Council

RESOLUTION NO. 22-2263

WHEREAS, on the 21th day of March, 2022, the property owners on S. 2nd Street lying between Greenville Ave and Carolina Sands Neighborhood filed with the Town Clerk a petition for improving said street in the following manner:

Street Name	ROW Width	Length of Unpaved Road	#Parcels of effected
2 nd Street	80'	270'	4

WHEREAS, the Town Clerk has certified to this Town Council that said petition is sufficient in all respects, the same having been duly signed by a majority in number of the owners, whose property represents a majority of all the lineal feet of frontage of the lands abutting upon the street or portion of street hereinabove described;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Carolina Beach, North Carolina:

1. That the above mentioned petition is found to be sufficient in all respects;
2. That it is intended that part of 2nd St lying between Greenville Ave and Carolina Sands Neighborhood be improved in the following manner:
 - a. Engineered design for the 270' (length) X 20' (width) of pavement to include turnaround emergency access
 - b. Install water and sewer mains
 - c. Install storm water management
 - d. Wetland mitigation
3. That two thirds (66.7%) of the total cost of said improvement, exclusive of so much of the total cost as is incurred in improving street intersections, be hereafter assessed upon the property receiving the improvements (according to the assessment basis set out in the petition).
4. A \$500 reduction in the total assessment amount will be granted if the assessment is paid in full within 60 days of the confirmation of the assessment role by resolution.
5. That the assessments herein provided for shall be payable in cash or if any property owner shall so elect, such owner shall have the option of paying the assessment in 7 equal annual installments, said installments to bear interest at the rate of 6% per annum;
6. That a public hearing on all matters covered by this resolution shall be held on the 14th day of June, 2022 at the Council Chamber at Town Hall in the Town of Carolina Beach, North Carolina.

Adopted this 10th day of May, 2022.

Albert L. Barbee, Mayor

Attest: Kimberlee Ward, Town Clerk

Town of Carolina Beach
Resolution No. 22-2263



**Town of Carolina Beach, NC
Planning and Development**

1121 N. Lake Park Boulevard
Telephone: (910) 458 8218 FAX: (910) 458 2997
www.carolinabeach.org

STREET IMPROVEMENTS PETITION

Section A. *SUBMITTAL REQUIREMENTS*

PLEASE INCLUDE ALL OF THE FOLLOWING (CHECK OFF). *If any information is missing from the petition package, you will be asked to complete the petition and re-submit, so please check the list below carefully before you submit:*

- NEW HANOVER COUNTY PROPERTY IDENTIFICATION MAP.** The petitioner(s) must obtain a New Hanover County Property map from the Carolina Beach Planning Department showing the existing roadway to be closed and all abutting properties.
 - DESCRIPTION OF THE STREET.** The petitioner(s) must list the description of the street or alley (using the form on Page 3 of this application, and give his / her name, address, city, state, zip code and telephone number.
 - LIST OF PROPERTY OWNERS.** The parcel identification number, names and addresses of the property owners utilizing the street right-of-way should be listed on Page 4&5. The petitioner(s) should obtain the signature of each property owner listed on the petition.
-

STREET IMPROVEMENTS PROCESS:

Once the completed petition has been received, the petition will be reviewed at a Technical Review Committee meeting at least 30 days after the date the petition was submitted. Prior to the Technical Review Committee's examination of the petition, the Town Engineer will submit a preliminary cost estimate of the proposed improvements. After the petition has been approved by the TRC, the Town Administration will make a recommendation to the Town Council. The Council will hold a public hearing, and then decide if the improvements are in the public interest. If they determine that it is, they will pass a resolution for an assessment of the street improvements.

All of the items noted above shall be delivered to town hall or be mailed to:

Carolina Beach Planning Department
1121 N. Lake Park Blvd.
Carolina Beach, NC 28428

Section B.

NOTICE TO PETITIONERS

1. Please read the petition and all other information carefully. It is important that you understand what you are signing and how it will affect you.
2. Find your property on the enclosed map. Each lot is assigned a number and you must sign beside the number that indicates your lot. If you own more than one affected property, you must sign beside each parcel listed that you own.
3. Make sure your deed and the petition map's road frontage correspond with one another. If there is a discrepancy, write the road frontage noted on your deed in the space provided on the petition.
4. Sign the petition as signed on the deed. If there are multiple owners, signatures must be listed in the same manner as on the deed.
5. If you are signing on behalf of a corporation, give your title and place your corporate seal over your signature.

Note: Incorrect signatures are not binding on the petition and may cause delay in processing. If you have any questions call the Planning Department at 910-458-8218.

Section C.

ASSESSMENT

In accordance with Article 10 of Chapter 160A of the General Statutes of North Carolina (G.S. 160A-217 and following sections), the petitioners agree to and request the Town Council to specially assess and charge two thirds (66.7%) of the total cost of proposed improvements.

Section D.

SUMMARY INFORMATION

1. Official street name: Second Street

2. Location of the street or alley: From (name of intersecting street) Greenville Ave extending (direction) south to Carolina Sands Subdivision

(distance in feet) 295' to (name of intersecting street; if dead in or turnaround, state "termination") _____

3. Two (2) copies of tax maps or subdivision plats drawn to scale (at least 1" = 50') depicting the public street right-of-way requested to be improved, showing the names of adjacent property owners, and indicating the location in relation to adjacent intersections and streets.

3. THIS PETITION WAS SUBMITTED BY:

NAME: Julie Damron (on behalf of Second Street Realty, LLC)

MAILING ADDRESS: BlueCoast Realty, 1140 N Lake Park Blvd, Ste H

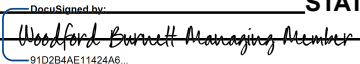
CITY: Carolina Beach STATE: NC ZIP: 28428

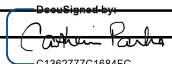
DAYTIME TELEPHONE: 910-274-3277 FAX: _____

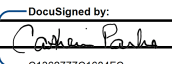
4. TODAY'S DATE: 3/20/22

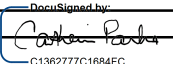
5. NEW HANOVER COUNTY PROPERTY MAP – Attached is a copy of the New Hanover County Property Map which shows the subject street or alley and surrounding properties (Obtain from Carolina Beach Planning Department, 1121 N. Lake Park Blvd.)

WE, THE UNDERSIGNED PROPERTY OWNERS, owning land utilizing the street or alley shown on the attached map, hereby petition the Carolina Beach Town Council to close and withdraw acceptance of dedication of such land for street purposes. The parcel identification numbers below refer to parcels as shown on the attached map dated _____.

PARCEL IDENTIFICATION NUMBER R09014-001-012-000
 MAP ID # 313018.41.0903.000, AKA 1004 Greenville Ave
 ROAD FRONTAGE (from deed) Second Street _____
 PROPERTY OWNER: Second Street Realty, LLC _____
 MAILING ADDRESS: 7413 Capstone Dr _____
 CITY: Raleigh _____ STATE: NC _____ ZIP: 27513 _____
 SIGNATURE:  3/21/2022
DocuSigned by: Woodford Burnett Managing Member
91D2B4AE11424A6...

PARCEL IDENTIFICATION NUMBER R09014-001-011-000
 MAP ID # 313018.41.1798.000, AKA 1011 Second Street
 ROAD FRONTAGE (from deed) Second Street _____
 PROPERTY OWNER: Catherine S Parker _____
 MAILING ADDRESS: 105 Greenville Ave _____
 CITY: Carolina Beach _____ STATE: NC _____ ZIP: 28428 _____
 SIGNATURE:  3/21/2022
DocuSigned by: Catherine Parker
C1362777C1684FC...

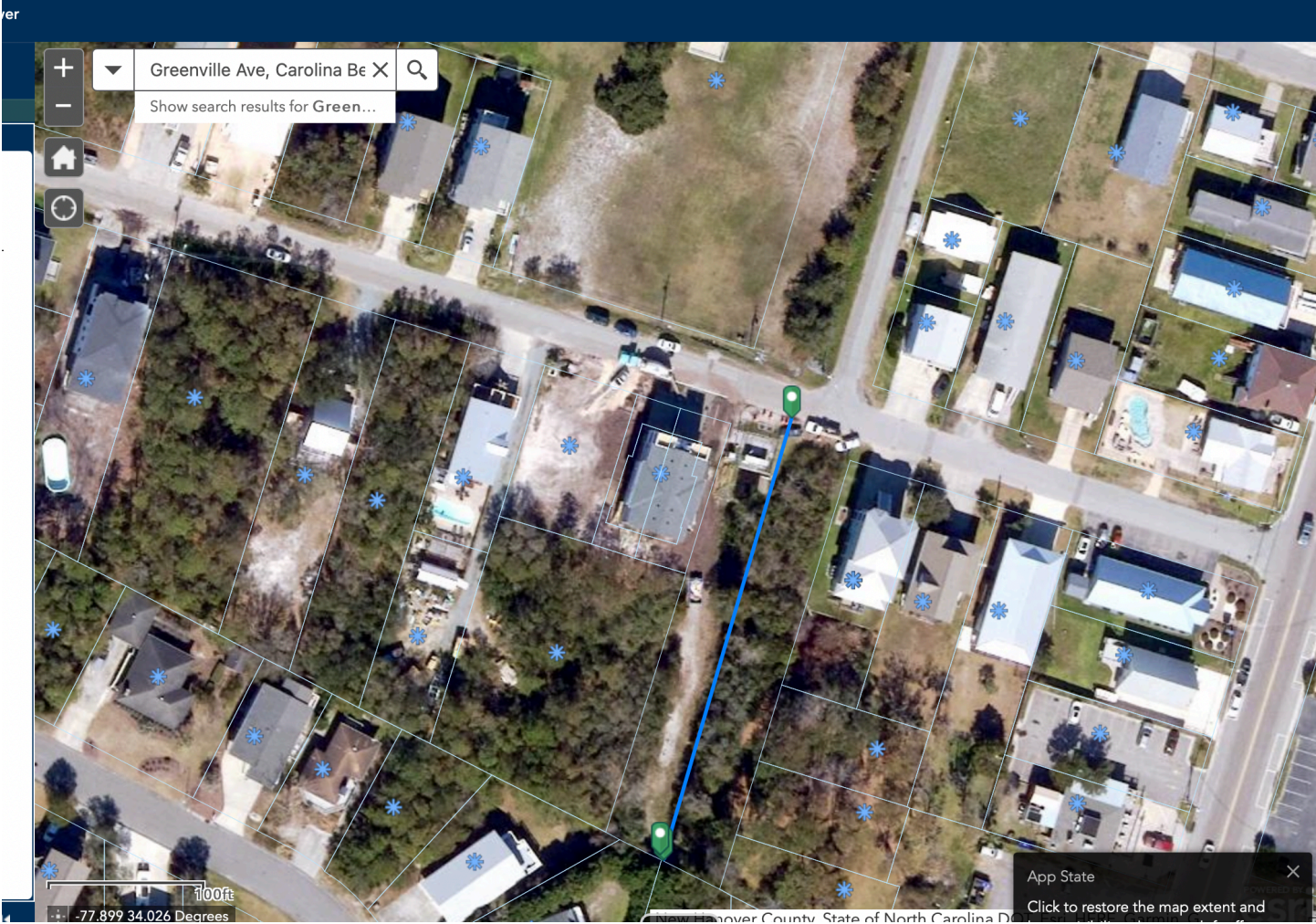
PARCEL IDENTIFICATION NUMBER R09014-001-010-000
 Map ID # 313018.41.2803.000 , AKA 1009 Second Street
 ROAD FRONTAGE (from deed) Second Street _____
 PROPERTY OWNER: Catherine S Parker _____
 MAILING ADDRESS: 105 Greenville Ave _____
 CITY: Carolina Beach _____ STATE: NC _____ ZIP: 28428 _____
 SIGNATURE:  3/21/2022
DocuSigned by: Catherine Parker
C1362777C1684FC...

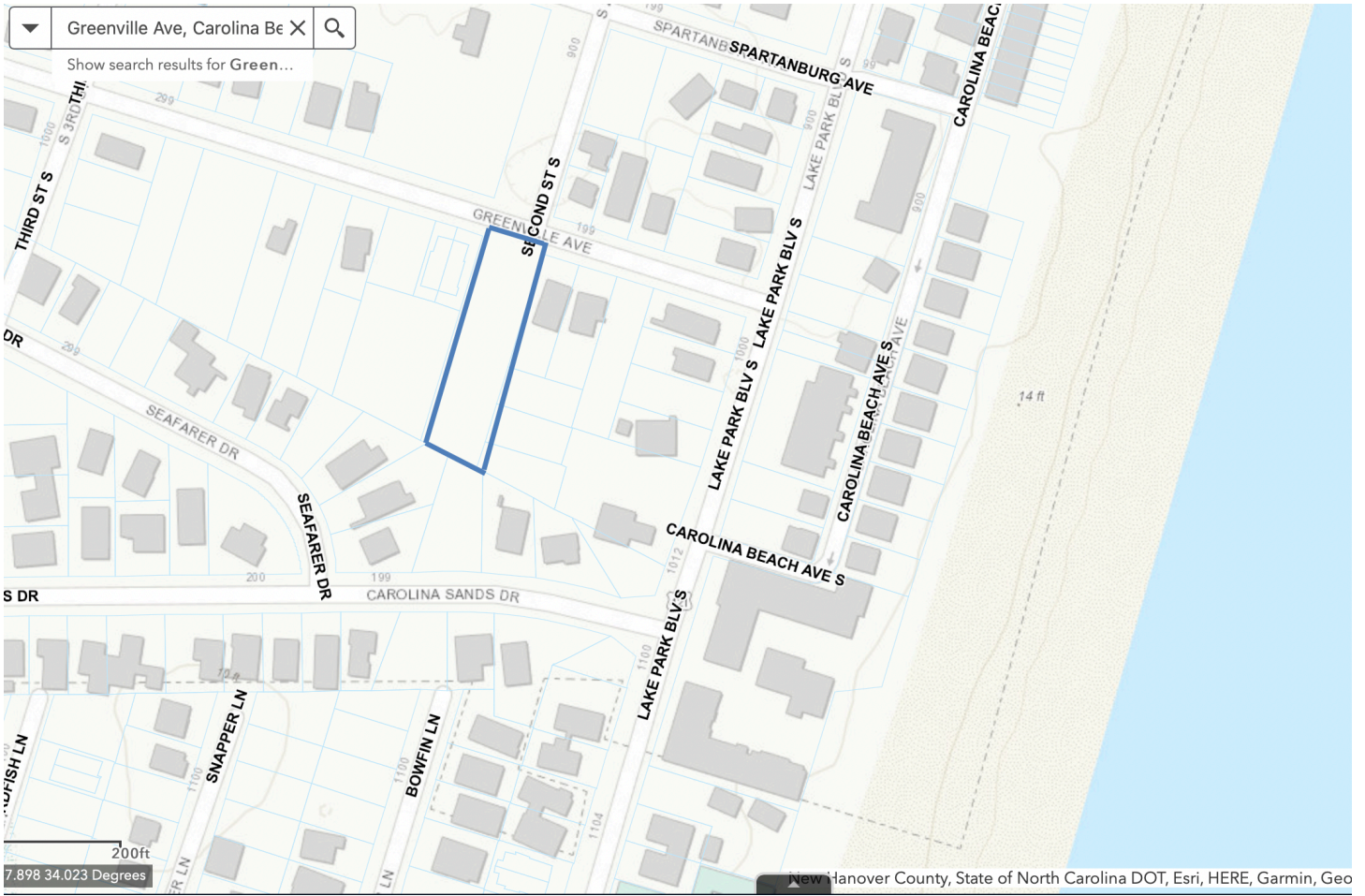
PARCEL IDENTIFICATION NUMBER R09014-001-009-000
 MAP ID # 313018.41.2817.000, AKA 1007 SECOND STREET
 ROAD FRONTAGE (from deed) Second Street _____
 PROPERTY OWNER: Catherine S Parker _____
 MAILING ADDRESS: 105 Greenville Ave _____
 CITY: Carolina Beach _____ STATE: NC _____ ZIP: 28428 _____
 SIGNATURE:  3/21/2022
DocuSigned by: Catherine Parker
C1362777C1684FC...

PARCEL IDENTIFICATION NUMBER _____ ROAD FRONTAGE (from deed) _____
 PROPERTY OWNER: _____
 MAILING ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 SIGNATURE: _____

PARCEL IDENTIFICATION NUMBER _____ ROAD FRONTAGE (from deed) _____
 PROPERTY OWNER: _____
 MAILING ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 SIGNATURE: _____

PARCEL IDENTIFICATION NUMBER _____ ROAD FRONTAGE (from deed) _____
 PROPERTY OWNER: _____
 MAILING ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 SIGNATURE: _____





**2nd Street Improvements Project
Opinion of Probable Cost
April 25, 2022**

Item #	Item Description	Quantity	Units	Unit Price	Cost
1	2" Overlay 20" Wide Asphalt Paving	760	SY	\$ 30.00	\$ 22,800.00
2	8" ABC Stone Base w/Geotextile Fabric	760	SY	\$ 45.00	\$ 34,200.00
3	Earthwork, Clearing and Grubbing	1	LS	\$ 15,000.00	\$ 15,000.00
4	Soils Testing	1	LS	\$ 1,500.00	\$ 1,500.00
5	6" Water Main	500	LF	\$ 75.00	\$ 37,500.00
6	5X5 Catch Basin	2	EA	\$ 9,500.00	\$ 19,000.00
7	Drainage Pipe	100	LF	\$ 250.00	\$ 25,000.00
8	Precast Headwall	2	EA	\$ 15,000.00	\$ 30,000.00
9	Select Backfill	200	CY	\$ 40.00	\$ 8,000.00
10	6" Water Main	500	LF	\$ 75.00	\$ 37,500.00
11	6" Water Main Connections TS&V	2	EA	\$ 5,000.00	\$ 10,000.00
12	Fire Hydrant	1	EA	\$ 7,000.00	\$ 7,000.00
13	Water Services	6	EA	\$ 2,700.00	\$ 16,200.00
14	8" Gravity Sewer Main	250	LF	\$ 100.00	\$ 25,000.00
15	4" Sewer Services	6	EA	\$ 3,500.00	\$ 21,000.00
16	4 ft. Dia. Manholes	2	EA	\$ 5,000.00	\$ 10,000.00
17	#57 or #67 Stone Bedding	550	TN	\$ 50.00	\$ 27,500.00
18	Seeding and Straw	0.5	AC	\$ 3,000.00	\$ 1,500.00
19	Erosion Control	1	LS	\$ 3,000.00	\$ 3,000.00
20	Mobilization (3%)	1	LS		\$ 10,550.00
21	Bonds & Insurance 2%	1	LS		\$ 7,250.00

Construction Subtotal: \$ 369,500
Plus 10% Contingency \$ 36,950

Construction Total: \$ 406,450

Engineering \$ 48,774

Environmental \$ 12,000

***Wetlands Mitigation Fee \$ 70,000**

Soils Testing \$ 2,500

Survey \$ 6,500

Permit Fee \$ 4,500

Construction Observation \$ 20,323

Total Cost \$ 571,047

*Wetlands Mitigation based on the following:

- a) 0.5 Acre Impact
- b) Freshwater wetlands
- c) Not considered stream
- d) Falls under Nationwide Permit



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council 5/10/2022

SUBJECT: Approve Citizen Advisory Committee Missions

BACKGROUND:

Council reviewed the proposed revisions to the citizen advisory committee missions at their March workshop. Council will formally adopt these revisions by a motion included in the consent agenda.

ACTION REQUESTED:

Approve the newly revised mission for citizen advisory committees by a motion to adopt the consent agenda.



CAC MISSIONS

Citizen Advisory Committees

- January 25, 2022 – CAC’s reviewed MISSION/VISION/GOALS
- There were issues realized with:
 - Chain of Command
 - Inappropriate activities
 - Confusion on what the overall focus should be for the CAC
- Town Council requested staff review with the attorney and ensure they were in line with how a CAC should operate based on state and local laws
- The following are recommendations for Town Council to consider for the CAC.

Beautification Committee

- As directed by Town Council
 - organize annual town wide activities to promote community pride and involvement through beautification projects.
 - ~~Review proposals and~~ Identify and recommend utilization of financial grants applicable for our community.
 - Form cooperative partnerships with individual volunteers, schools, civic organizations, and town appointed committees, businesses and Town Administration.

Beautification Committee

Under Town Council Direction:

- Review and recommend revisions to the town's tree ordinance and to pursue Tree City USA designation
- Recommend **to Town Council** landscaping standards for commercial and industrial development
- ~~Review~~ **Make recommendations on** proposals for the installation of street furnishings, art, accessories, lights, or other forms of furnishings of an aesthetic nature as to design and cost
- Recommend a master plan for beautification with detailed standards

- **Suggest to Town Council available grant opportunities.** ~~Analyze and research federal, state and/or county programs with financial grants or services that may be available to support the beautification efforts of the town~~
- Organize, publicize and participate in annual town-wide events such as Earth Day, Arbor Day, and various town-clean up or landscaping projects
- Present beautification awards for enhancing the aesthetics of the commercial areas
- **Work at the direction of Town Council on** ~~various town departments, committees, and non-town committees in~~ the planning and development of beautification projects

Operation Advisory Committee

1. Organize volunteers for operational oriented elements associated with challenging Town activities
 2. Evaluate special events and impacts to the citizens
 3. Inform citizens on available Town resources (i.e. set up tent at Town events to inform citizens on what is going on and how to find and report information to the Town.
 4. Upon a majority vote of Town Council review and provide input on specified projects and plans.
- Example events for OAC focus on developing volunteer lists and citizen impacts: Fireworks, Christmas Parade, Flotilla, Parades.

Bike / Ped

Mission/Vision Statement

To advocate for programs that promote biking and walking and projects that provide safe and convenient facilities for bicyclists and pedestrians in Carolina Beach including the recommendations of the Carolina beach Bicycle Multi-Use Plan, the Carolina Beach Pedestrian Plan and other plans and documents as adopted by the Town Council. To form a visible, vocal and effective coalition of pedestrian and bicycle advocates. To support bicycle and pedestrian friendly legislation. To develop and implement bicycle and pedestrian safety education programs for bicyclists, pedestrians and drivers of motor vehicles. To advocate for bicycle and pedestrian friendly facilities throughout Carolina Beach including bicycle lanes and walkways and to promote livable communities and lifestyles by offering alternatives to automobile dependence.

Work with contractors and the town to complete the St Joseph/Lewis Dr bike/ped path. This includes working with the Proximity project to ensure a smooth interface between their proposed bike path and the town bike path.

Work with town ~~and DOT~~ to ensure pedestrian safety is considered when installing the new stop light on Lake Park and Hamlet Ave.

Continue ~~phased implementation~~ recommendations to Town Council on road markings of local streets to implement the Bicycle/Multi-Use Network Plan as listed in the 2011 Carolina Beach Bicycle/Multi-Use Transportation Plan. This also involves changing stop sign configuration on local streets for the safety of Pedestrians and Bikers.

Work with ~~DOT and~~ the town to ensure a sidewalk is installed along Ocean Blvd.

IAW long range plans explore possible improvements to Bike/Ped projects on S Lake Park Blvd from Alabama Ave to Atlanta Ave. This includes one or more new crosswalks installed at Lake Ave and Spartanburg Ave and sidewalks/bike paths along this corridor.

Identify and report to Town Council areas where additional resources allocation is warranted for safety.
~~Work with the town to ensure our current sidewalks and bike paths are maintained to ensure user safety.~~

Volunteer to help Work with the town/ Parks and Rec on the annual bicycle rodeo.

Parks and Recreation

- Make recommendations to Town Council on implementation measures associated with long range plans
- Volunteer to work on Parks and Recreation programming and activities

Police Advisory

Proposed PAC Mission Statement:

The Carolina Beach Police Advisory Committee (PAC) is a volunteer group that brings together the community and police personnel to exchange ideas, promote public safety, and assist in educating our community for a better understanding of the respective responsibilities of our police and citizens.

Proposed PAC Vision Statement:

- The purpose of the committee is to:
- Reinforce relationships between the community and the police.
- Continue communication between the community and the police.
- Promote strong community trust in the Police Department
- To act as an advocacy/liaison group (versus a policy-related group).



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council – 5/10/2022

SUBJECT: Approval of Minutes from March 22 and April 12, 2022

BACKGROUND:

Attached are the meeting minutes from March 22 and April 12, 2022.

ACTION REQUESTED:

Review and consider approving under the consent agenda.

CAROLINA BEACH

Town Council Workshop

Tuesday, March 22, 2022 - 9:00 AM

Council Chambers, 1121 N. Lake Park Boulevard, Carolina Beach, NC



MINUTES

CALL TO ORDER

Mayor Barbee called the meeting to order at 9:00 AM.

PRESENT

Mayor Lynn Barbee

Council Member Joe Benson

Council Member Mike Hoffer

Council Member Deb LeCompte

ABSENT

Mayor Pro Tem Jay Healy

ALSO PRESENT

Town Manager Bruce Oakley

Assistant Town Manager Ed Parvin

Town Clerk Kim Ward

PUBLIC HEARING

1. Public Hearing on Non-Profit Funding Requests

ACTION: Motion to open the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed 4-0

Representatives from the Pleasure Island Chamber of Commerce presented the organization's request for funding for the 2022/2023 fiscal year.

Chair Steve Stefanovich detailed what the Chamber is doing, where it's been, and where it's going. He said the organization has changed from an event company to a true Chamber of Commerce doing a few events to help support its budget.

Chamber Co-Chair LeeAnn Tluchowski thanked the Town for its support and gave an overview of upcoming events, including the Beach Music Festival, Pets in the Park, and the Cape Fear Kite Festival. She said these events allow the Chamber to support businesses and the local economy and enable it to

provide additional services, such as educational workshops and coffee events with Pleasure Island mayors.

Mr. Stefanovich said the Chamber is asking the Town for \$17,500, which includes event support as well renovation of the office and lobby located in Town Hall.

Mayor Barbee asked if anyone from the public wanted to comment. No one requested to speak.

ACTION: Motion to close the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed 4-0

(The following presentation was delayed due to technical difficulties and took place after item 2.)

ACTION: Motion to open the public hearing for non-profit funding requests

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed 4-0

Carey Jones presented a request on behalf of Island Women. She said she is the Event Coordinator for the Flock of Food Trucks, planned for May 14 at Carolina Beach Lake Park. She said the event will be similar to last year's with the addition of a few new features.

Ms. Jones said the goal for this event is \$7,000; last year almost 1,000 people attended with \$4,000 raised. Island Women is asking the Town for \$1,000 to offset the cost of supplies and equipment and otherwise assist with executing a professional event.

Mayor Barbee asked if anyone from the public wanted to comment. No one requested to speak.

ACTION: Motion to close the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed 4-0

DISCUSSION ITEMS

2. Presentation by Wave Transit

Megan Matheny, Deputy Director for Wave Transit, discussed the RideMICRO program. She gave an overview of the microtransit project, which is an alternative public transportation service model serving the Town.

Ms. Matheny said due to drastic changes in commuting patterns since early 2020, Wave Transit decided to implement microtransit to replace two underperforming routes: those serving northern New Hanover County and Pleasure Island. She said microtransit offers small-scale, on-demand public transit services via smaller vehicles with less capacity. Ms. Matheny said RideMICRO launched in southern New Hanover County and Pleasure Island last December 1 as part of a pilot project.

The presentation also included information about virtual stops, hours, and cost. Ms. Matheny said RideMICRO has the flexibility to make changes to address demand, offers a real-time tracking feature, and allows for future booking weeks in advance.

Council Member Hoffer asked what it would take to make the program economically feasible in this area. Ms. Matheny said the goal would be to exceed the statistic of 6.6 trips per hour on the regular fixed route.

Council Member Benson and Council Member Hoffer asked some questions from the perspective of a potential user. Ms. Matheny said the service's tech platform allows strategic use of resources to assist with scheduling and planning.

Mayor Barbee asked if the static route is still operating. Ms. Matheny said yes, it will sunset on June 30 with only microtransit going forward. Mayor Barbee said he would like to see RideMICRO ridership statistics again by June 1 to see if the service is taking hold.

Council Member LeCompte asked how many actual people use the static route. Ms. Matheny said Wave Transit counts trips instead of people but has recently implemented automatic passenger counter technology, so more will be known in the next couple of weeks.

Mayor Barbee said it will be important to get input from the community – such as the Chamber, local businesses, and the Senior Center – to find out who exactly is using Wave Transit.

3. Presentation by the Wilmington Metropolitan Planning Organization

Abby Lorenzo, Deputy Director of Wilmington Urban Area Metropolitan Planning Organization (WMPO), gave a presentation on how the group's plans are developed and implemented. She reviewed the WMPO's role, duties, project recommendations, and strategies.

4. Developing a Model for Hindcasting Chronic Flooding and Real-Time Flood Sensor Network on Canal Drive

In recent years, the Town has experienced more frequent and increased flooding of public and private infrastructure along Canal Drive and Florida Avenue bordering the Carolina Beach Yacht Basin. Flooding is primarily due to seasonal high-tide events (commonly referred to as king tides), storm-related high tides, and rainfall events. Faced with existing flooding challenges and recognizing the reality of rising sea levels, the Town performed an engineered study to assess the vulnerability of bulkheaded shorelines along Canal Drive and Florida Avenue and the influence that bulkhead condition and

elevation play on flooding in this area.

There are two sources of high water that result in flooding from the yacht basin: 1) lack of or overtopping of existing bulkheads and 2) water backing up through the stormwater system. Backflow prevention devices installed on stormwater outfalls can be ineffective at preventing flooding if the valves do not seal properly, allowing water to back up into the stormwater system and come up through the catch basins or street inlets along the roadways. High water levels in the basin can also reduce or eliminate the hydraulic head necessary to transfer water from the stormwater inlets through the stormwater system and out through the outfalls that drain into the yacht basin. Significant rainfall events also result in flooding, which may be due to various factors affecting the stormwater system's effectiveness to drain the road and properties along Canal Drive and Florida Avenue.

The Town has partnered with Katherine Anarde of the North Carolina State University Engineering Department and Miyuki Hino of the University of North Carolina Department of City and Regional Planning to apply for a North Carolina Sea Grant to identify the drivers of chronic coastal flooding. This project consists of deploying a new sensor flood network, establishing an early-warning system, and conducting modeling to help better understand the sources of the flooding we experience. The early-warning system and access to real-time camera and data feeds will enable emergency response management more efficiently, enhance public safety, and limit unnecessary use of public resources. As the Town works to develop a long-term solution for flooding, use of the research findings will ensure that any investments are sustainable and effective against rising water levels.

The Town will be engaged throughout this project. At the start, staff will help guide decisions on the final locations of sensors and cameras to maximize their benefit. Staff will work with the research team to refine an online web interface for the data and develop an early-warning system that meets the Town's needs. In addition, staff will provide input on the development of flood mitigation scenarios. Staff members plan to meet with the project team on a quarterly basis to facilitate this collaborative effort.

Planning Director Jeremy Hardison said the purpose of the presentation is to introduce Council to the project. He said when staff heard there was a funding opportunity to address nuisance flooding, Canal Drive was identified right away.

Dr. Anarde and Dr. Hino presented details about the Sunny Day Flooding project, including its goals of determining how flooding affects people and communities, how frequently flooding happens, what combination of environmental factors lead to flooding, and how communities may be assisted in adapting to the future.

5. Arbor Day Proclamation

Mayor Barbee read Proclamation 22-2255, which proclaims April 29 as National Arbor Day. He said this is part of the Tree City USA initiative.

6. Discuss Agenda Items for April Council Meeting

Council Member LeCompte said she wants an update on parking lots, specifically the proposal for additional parking that she submitted. Mr. Oakley said estimates are \$20,000 to construct and prepare the FEMA lot and \$75,000 for the Harper Avenue proposal. He said the \$75,000 project would have to be added to the budget, and the FEMA lot can move forward now with a budget amendment. Council Member LeCompte said she wanted Council to discuss this during a regular meeting.

Council Member Benson asked for an update about the 105 additional parking spaces being commissioned. Mr. Parvin said some are still being implemented this week, but the project should be close to complete by the end of this week.

Council Member Benson said he was glad to hear the presentation about Canal Drive.

Mayor Barbee said he would like to see staff put together a comprehensive presentation about all of Canal Drive's issues for a future workshop. He said this would be educational for Council and the public. Mayor Barbee suggested an overview of the history and where Canal Drive is today so Council can see the situation holistically and not incrementally.

Council Member Hoffer said he would like an upcoming presentation about Hamlet Avenue, including not just the parking lot but the street end. Mr. Oakley said he had a recent discussion with other staff members about this and can likely present something at the next regular meeting.

Mayor Barbee asked how the Hamlet Avenue project is going. Mr. Oakley said it's close but lacks garage doors due to supply-chain issues. He said the Town needs to find a way to hold equipment for a little while until garage doors are available.

Council Member LeCompte said when there was rearranging of some handicap parking spots to make them closer to the Boardwalk, two were removed on Lake Park Boulevard and Cape Fear Boulevard. She suggested putting one back for people visiting businesses.

Mayor Barbee asked about handicap parking regulations the Town must meet. Mr. Oakley said the Town is mandated by the N.C. Department of Transportation to do an Americans with Disabilities Act (ADA) plan, which has been in the works for about a year. Mr. Hardison said the Town must have a public information workshop, which is scheduled for next month, and then staff can finalize the plan and bring it to Council the following month.

COUNCIL COMMENTS

Council Member Hoffer said the Beautification Committee will plant trees in the Town on Arbor Day, with more details coming soon. He also reminded Council about Thursday's open house for the first draft of the Saint Joseph Street/Lewis Drive multi-use path. Council Member LeCompte said she had a prior commitment at the American Legion that night and would like to see the information prior to the open house if possible. Mr. Parvin said as soon as it's available, staff can provide it to Council Members.

CLOSED SESSION IF NEEDED

None

ADJOURNMENT

ACTION: Motion to adjourn

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed 4-0

The meeting adjourned at 10:45 AM.

CAROLINA BEACH

Town Council Regular Meeting

Tuesday, April 12, 2022 - 6:00 PM

Council Chambers, 1121 N. Lake Park Boulevard, Carolina Beach, NC



MINUTES

CALL TO ORDER WITH INVOCATION FOLLOWED BY THE PLEDGE OF ALLEGIANCE

Mayor Barbee called the meeting to order at 6:00 PM, followed by the invocation by Pastor Shawn Blackwelder of St. Paul's United Methodist Church and Pledge of Allegiance.

PRESENT

Mayor Lynn Barbee

Mayor Pro Tem Jay Healy

Council Member Joe Benson

Council Member Mike Hoffer

Council Member Deb LeCompte

ALSO PRESENT

Town Manager Bruce Oakley

Finance Director Debbie Hall

Town Clerk Kim Ward

Town Attorney Noel Fox

ADOPT THE AGENDA

Council Member LeCompte said the item Police Advisory Committee Presentation on RideMICRO will be removed from the agenda.

ACTION: Motion to adopt the agenda

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer,

Council Member LeCompte

Motion passed unanimously

CONSENT AGENDA

1. Set a Public Hearing for May 10, 2022, for a Text Amendment – to Amend:
 - Chapter 40 Sec 40-70 & 72, add multi-family uses to the Neighborhood Business (NB) zoning district with reduced setbacks
 - Chapter 40 Sec 40-74, increase the density in Neighborhood Business (NB) zoning district
 - Chapter 40 Sec 40-72, allow parking areas serving the use to be located in a different zoning district – Applicant: Hamby Beach Properties LLC
2. Approve Contract for Auditing Service for Period Ending June 30, 2022
3. Create a Capital Project Fund for HVAC

4. Budget Amendments/Transfers
5. Approval of Minutes from February 22, March 8, and March 31

Council Member Benson asked Finance Director Debbie Hall for clarification on audit and budget transfer items, which she provided.

ACTION: Motion to adopt the consent agenda

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

SPECIAL PRESENTATIONS

6. Events Update by Tim Murphy

Tim Murphy, Recreation Programs Superintendent/Community Events Coordinator, reviewed upcoming special events:

- Beachin' Car Show – April 23 at Carolina Beach Lake
- Street Arts Festival – May 7 at Carolina Beach Lake
- Superb Beach Soccer Festival – May 6-8
- Flock of Food Trucks – May 14 at Carolina Beach Lake
- Surf Dog Experience – May 14 at Pelican Lane Beach Access
- Beach Wrestling Nationals – May 20-21 on the beach strand behind the Boardwalk
- Double Sprint Triathlon – May 22
- Bingo – begins on May 25
- Fireworks/Music – begins on May 27

Maureen Lewis and Matt Hamlet gave a presentation about the Fancy Pants Croquet Tournament proposed for May 22 at Mike Chappell Park. This event, intended to be annual, would support the Carolina Beach Mural Project. In addition to croquet teams, there would be food, beverages, and live music. Mr. Murphy said because alcohol is planned for the event, it would require temporary fencing and the presence of a Police Officer.

ACTION: Motion to approve the Fancy Pants Croquet Tournament

Motion made by Mayor Pro Tem Healy

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

7. Police Advisory Committee Presentation on RideMICRO

This item was removed from the agenda.

8. Proclamation Naming April 26 Jerry Ann Brady Kennedy Day

Council Member LeCompte read Proclamation 22-2257 declaring April 26 as Jerry Ann Brady Kennedy Day. Ms. Kennedy, who died on October 9, 2019, served on the Town's Board of Adjustment and Planning and Zoning Commission for many years. She also volunteered in various other ways throughout the community.

9. Proclamation Naming April 18 Holly/Love Where You Live Day

Mayor Barbee read Proclamation 22-2258 declaring April 18 as Holly/Love Where You Live Day. Holly is a rescued Great Pyrenees who belongs to Planning and Zoning Commission Chairman Wayne Rouse. After escaping from her home shortly after arriving in early spring 2019, the community came together to ensure her safe return. She found her way home on April 18, 2019, and Council would like to designate this day to celebrate community spirit and unity in the Town and by its citizens.

10. Manager's Update

Mr. Oakley gave an update on various projects and events.

Freeman Park

The Town has completed the purchase. There is a loan amount of \$3.2 million, and the Town has applied for a Land and Water Conservation Fund grant that would pay off the loan, if awarded. The next step is to create a conservation plan. A ribbon cutting/limited tour will be planned in the future.

Mayor Barbee praised Ms. Fox for being the one common thread through multiple Councils who made this happen.

Marina

Construction has started on the south end, and that section should be complete by October. All boats were relocated within the marina.

Hamlet Ocean Rescue/Public Restrooms

This project is scheduled to be complete by the end of the month. The Town is still waiting for garage doors to become available. Staff is working on the parking layout, and this will go to the Technical Review Committee next Monday.

Lake Park Project

Staff is working with engineers and surveyors to determine how much material can be used for stabilization on site. The permit has been submitted to the U.S. Army Corps of Engineers, and the Town is about 60 days out from approval. Staff is reaching out to Parks & Recreation about new amenities there.

N.C. Department of Transportation (DOT) Projects

- Carolina Beach Avenue North – Council will meet with division engineers in May to get more information on funding the paving.
- Dow Road Turn Lane – This has been approved; the Town is waiting to hear from DOT on a timeline for implementation.

- Saint Joseph Street Multi-Use Path – The open house was successful. Most residents prefer a multi-use path over a bike lane.

Several Council Members praised staff for coordinating all these projects and making them happen.

Council Member Hoffer asked about the Hamlet stormwater project. Mr. Oakley said the Town is awaiting a third quote to move forward.

Council Member Benson asked about the proposed stoplight at Hamlet Avenue and South Lake Park Boulevard. Mr. Oakley said he had no updates but would add it to his list for May.

Council Member Benson asked if the Town is obligated to rebuild the Starfish Lane Beach Access gazebo back to original specifications. Mr. Oakley said he's not sure what the expectations are from Coastal Area Management Act (CAMA) when that organization funds a project that the Town should maintain. He said the Town is applying for a grant through the N.C. Division of Coastal Management that would cover stormwater improvements and also rebuild the gazebo and add parking, and this would require a 25 percent match from the Town.

Mayor Barbee said he continues to hear from residents and visitors who are struggling to get to the Boardwalk due to the location of handicap parking spots.

Mayor Barbee asked where the Town stands on beach crossovers. Mr. Oakley said staff is working on them now. Public Works Director Brian Stanberry said staff is wrapping up on sand going across three accesses, and two more needed structural repairs.

Mayor Barbee asked about the bathrooms at Mike Chappell Park. Mr. Oakley said the facility has been ordered but has encountered delays. He said he expects installation to be in late summer/fall.

PUBLIC COMMENT

Cindy Dunn reported that the Beautification Committee will be planting a white oak tree at Carolina Beach Elementary School for Arbor Day on April 29 at 8:45 AM. She invited everyone to attend. Ms. Dunn said the committee is also planning to plant seven trees at the Lake on the same day at 2:30 PM.

John Howard presented a petition from the Seagrove community to have four-way stops at the last three intersections on North Carolina Avenue closest to the Greenway.

PUBLIC HEARINGS

11. Public Hearing to Receive Public Input on the 2022/2023 Budget

ACTION: Motion to open the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

Cindy Dunn of 915 Tidewater Lane, who is Chairman of the Beautification Committee, asked Council to consider establishing a budget line item of a few thousand dollars for the Beautification Committee.

Cathrine Robbins of 301 Ivy Lane asked staff to be more transparent on what room occupancy tax (ROT) dollars cover. She said this is not clear in the budget, and to clarify things for the public the Town should separate everything ROT does going forward.

Lynn Conto of 707 Magnolia Avenue said Council should consider the following parameters when considering budget items:

- Does it drive tourism?
- Does it add substantial value to our citizens and residents?

She said if it doesn't do either, she would ask Council not to include it in the budget. Ms. Conto said the Town must be prudent in how it allocates resources.

No one else requested to speak.

ACTION: Motion to close the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

12. Text Amendment to Amend Chapter 40, Sec. 40-494. Site Plan *Supplemental information* to require total daily water flow and sewer data on projects

The Planning and Zoning Commission recommended to amend the supplemental information to address concerns over both water quantity and quality. The Town is currently working with its Engineering Services for a path forward to satisfy future demand and water quality concerns. Presently, the Town is challenged during consecutive peak days in the summer season. Similar to most utility providers serving vacation destinations, the water demand is noticeably seasonal and often comes with challenges. The water supply and storage are geared toward satisfying consecutive peak-day demands experienced over Memorial Day weekend, the July Fourth holiday, Labor Day weekend, and other peak summer periods. The Town capital improvements are a few years away before the added capacity will be coming online. Until that time, it is important to evaluate what impact future projects have on the infrastructure supply. To accomplish this, staff will require future projects to submit the total daily water flow usage and sewer design flow.

The 2020 CAMA Land Use Plan identified public water supply as an emerging concern. The plan states that protection of public water supply areas prevents damage to freshwater supplies that are vulnerable to sea-level rise and saltwater intrusion. The Town's public wells are being actively managed to preserve their capacity, and current consideration is being given to expanding public water supply through desalination.

Planning Director Jeremy Hardison presented the details.

Mayor Barbee said he does not think it will be a huge burden to figure this out. Mr. Hardison said this is something the Town would need to know anyway, but it's just being requested upfront so the data is available when evaluating the project.

Council Member LeCompte said the Town must be cautious and that water storage and wells should be the number one priority.

ACTION: Motion to open the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

No one requested to speak.

ACTION: Motion to close the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

ACTION: Motion that whereas in accordance with the provisions of the NCGS, Council does hereby find and determine that the adoption of the following ordinance amendment to Chapter 40 Section 494 to Site Plan Supplemental information to require total daily water flow and sewer data on projects is consistent with the goals and objectives of the adopted Land Use Plan and/or other long-range planning documents

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

13. Text Amendment to amend Chapter 40, Sec. 40-487. Planning and Zoning Commission to amend the meeting time from 6:30 PM to 6:00 PM

Council recently changed its meeting time from 6:30 PM to 6:00 PM. Multiple Town committees meet at 6:00 PM, including the Board of Adjustment, Beautification Committee, Bike/Pedestrian Committee, and Centennial Committee. The Planning and Zoning Commission's meeting time should be changed to 6:00 PM to be consistent with Council and other committees. The current zoning ordinance states that the Commission shall meet at 6:30 PM on the second Thursday of each month. To change the meeting time, a text amendment must be approved. The Commission recommended approval of the text amendment at its March 10 meeting.

Mr. Hardison presented the details.

ACTION: Motion to open the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

No one requested to speak.

ACTION: Motion to close the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

ACTION: Motion that whereas in accordance with the provisions of the NCGS, the Council does hereby find and determine that the adoption of the following ordinance amendment to Chapter 40 Section 487 to change the Planning and Zoning Commission meeting time is consistent with the goals and objectives of the adopted Land Use Plan and/or other long-range planning documents

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

ITEMS OF BUSINESS

14. Update on the FEMA lot and Harper Avenue Parking

Mr. Oakley presented two possible locations for additional parking. One is on the FEMA lot between Fayetteville Avenue and Hamlet Avenue. It would cost approximately \$20,000 to convert this to a parking lot. The other location is along Harper Avenue. The estimated cost for this project would be up to \$90,000.

Mayor Barbee asked if it would be possible to get input from residents about these lots. Mr. Oakley said the Town can notify adjoining property owners that changes are planned to take place.

Mayor Barbee said the Town must be careful not to overextend itself until it is determined how things settle with other funds pulled from reserves.

Mayor Pro Tem Healy said it would be good to see projected revenue before making any decisions. Council Member LeCompte said she had given a projection that the possibility for just the Harper Avenue lot alone was \$135,000-\$200,000.

Council Member LeCompte said the Town must be proactive on parking because private lots are going away. She said the Town will lose about 200 spaces when private property gets developed.

Mayor Barbee asked Mr. Oakley to work the parking lot costs into the budget forecast so Council can discuss at the April 26 workshop. He said by then, he hopes Council will have updated parking numbers.

15. Discussion on Repurposing the Operations Advisory Committee

Council Member Benson led a discussion on repurposing the Operations Advisory Committee. He said the current title is broad and should be more focused. Council Member Benson said he met with Mr. Oakley and discussed the idea of having a Citizens Infrastructure Advisory Committee with specified tasks and projects. He said this group would operate with clear guidance from Council through staff.

Mayor Pro Tem Healy said he doesn't understand why the committee can't keep its name but narrow its focus. Council Member Benson said the title in and of itself is vague, but Council can work around that by being more specific with tasks assigned.

Mayor Barbee said he thought Council intended to get all committees more focused.

Council Member Hoffer said the name doesn't have to be changed, but he's not opposed to a new name that brings more clarity.

Mayor Barbee asked staff to craft these ideas a little more and come back at the April 26 workshop to identify initial items for Council to discuss.

16. Paving Condition Index Update

Mr. Stanberry gave an update on the Paving Condition Index (PCI) Report conducted by Transmap Corporation.

What is the PCI?

- PCI = Pavement Condition Index
- A number between 0 (worst) and 100 (best)
- Indicates overall condition of pavement for a specific street segment
- Based on Pavement Distress Analysis: cracking, depression, rutting, shoulder dropoff, patching, severity, and other ASTM D6433 standards for roadways, as well as ride quality

How is the information gathered?

- Services provided by Transmap
- Survey conducted via Transmap's ON-SIGHT vehicle
- Laser Crack Measurement System (LCMS) uses laser line projectors, high-speed cameras, and advanced optics to create high-resolution 3D profiles of road
- Both travel lanes are driven, and 100 percent of roadway is captured
- All information is entered into MicroPAVER to generate a PCI for each segment
- Quality assurance/quality control conducted through "boots on ground" for verification of distresses and severity

What is provided?

- PCI map
- PCI segment report
- Light detection and ranging (LiDAR) street imagery
- 4K van-view imagery
- Laser crack management
- GIS data for Town assets: signage, water valves, catch basins, sidewalk failures

Carolina Beach statistics

- Centerline miles of asphalt roadway: 42.96
- Represents an investment of roughly \$67 million
- 651 road segments equaling 531,502 square yards of asphalt
- Weighted average PCI: 73
- Asset data:
 - Crosswalks: 68
 - Striping: 184,968 linear feet
 - Sidewalks: 77,102 linear feet
 - Signs: 2,353
 - Hydrants: 348
 - Manholes: 967
 - Americans with Disabilities Act (ADA) ramps: 345
 - Road markings: 390
 - Curbing: 113,235 linear feet
 - Streetlights: 894
 - Catch basins: 1,643
 - Water valves in road: 977

Mr. Stanberry reviewed the 2022 PCI Proposed Phase One Paving Map and the 2022 Priority Paving List.

Mayor Barbee asked if the Town will get all of these roads done in terms of money currently available for paving. Mr. Stanberry said the Town would like to put the money in reserves toward the streets identified for phase one. He said there is about \$673,000 in Powell Bill reserves with about \$200,000 expected for next year.

Council Member LeCompte said the most problematic streets are in areas where there has been a lot of construction. She said the Town needs to be able to do something about builder damage to its streets.

Mayor Pro Tem Healy asked how often the report is done. Mr. Stanberry said the last one was in 2016, and about every five years in the standard rate.

Highlights

- 23,682 linear feet of asphalt to be paved
- 4.48 mile of roadway

- Nearly \$1.5 million to be put toward roads (not just Town funds but also coming from the American Rescue Plan and the State)

Mayor Barbee asked Mr. Oakley to explain to the public what Powell Bill money is. Mr. Oakley said the DOT gets a certain amount of funding from the State budget, and each qualifying municipality is appropriated a certain amount of that money based on mileage of public roads to help with those. It is essentially a State street-aid program.

COUNCIL COMMENTS

Mr. Oakley said he forgot an item earlier in the Manager's Update. He said a few lifeguards along with the Beach Patrol will be starting this weekend, and the Beach Patrol will be issuing citations for violations.

Council Member LeCompte said there have been concerns about excessive speed on Saint Joseph Street and asked if the Town could put a speed trailer there. Mr. Oakley said this has already been done.

Council Member LeCompte said the private parking lots near the Boardwalk are using mulch that is going to wash away after the first rain.

Council Member LeCompte said she wants to talk to Mr. Hardison about restaurants that cover their outdoor seating during the winter. She said she will send him an email to start the discussion.

Mayor Pro Tem Healy said he wanted to remind everyone that the Town purchased Freeman Park.

Council Member LeCompte added that the Town has a 95-foot Ferris wheel coming soon.

Council Member Hoffer encouraged staff to get ahead of any potential situations that may come up now that the Town owns Freeman Park, such as people running all over the dunes. Mr. Oakley said staff has a strategy session and meeting on site tomorrow to discuss that and other issues.

Mayor Barbee said the Town needs to replace "stay off dunes" signs that are unreadable due to sandblasting.

Council Member Benson clarified that contractors will be sleeving the lines on Florida Avenue starting on April 25 and the road will be paved right after this is complete.

Mayor Barbee said Congressman David Rouzer visited to survey the beach nourishment project and took lots of photos. Mayor Barbee said he asked Congressman Rouzer what the Town should do now to ensure there are not more funding problems every three years. He said Congressman Rouzer said he is confident that it will not happen again and a lot of eyes are on it now.

Mayor Barbee said he spoke to the Leadership Wilmington group along with other beach town mayors and encouraged interested residents who want to better understand their community to submit an application for the program.

CLOSED SESSION

17. Closed Session – Attorney/Client Privilege

ACTION: Motion to go into closed session to discuss attorney/client privilege in accordance with NCGS 143-318.11(a)(3) as well as a personnel matter in accordance with NCGS 143-318.11(a)(6)

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

Mayor Barbee called the meeting back to order and said Council took no action during closed session.

ADJOURNMENT

ACTION: Motion to adjourn

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem Healy, Council Member Benson, Council Member Hoffer, Council Member LeCompte

Motion passed unanimously

The meeting adjourned at 8:30 PM.



AGENDA ITEM COVERSHEET

PREPARED BY: Tim Murphy

DEPARTMENT: Parks and Rec

MEETING: Town Council Meeting 5/10/2022

SUBJECT: Events Update by Tim Murphy

BACKGROUND:

Tim Murphy will give an update on the upcoming events.

ACTION REQUESTED:



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council 5/10/2022

SUBJECT: Proclamation for Safe Boating Week – May 21-27, 2022

BACKGROUND:

The local US Power Squadron chapter is asking Town Council to support National Safe Boating Week by issuing a Proclamation setting May 21-27 as Safe Boating Week

ACTION REQUESTED:

Members of the Cape Fear Sail & Power Squadron will be in attendance to speak about boater safety.

RECOMMENDED MOTION:

Motion to support Proclamation 22-2259 recognizing May 21-27, 2022 as Safe Boating Week.

Proclamation



Town of Carolina Beach
Town Council

PROCLAMATION NO. 22-2259

A PROCLAMATION OF THE TOWN COUNCIL
OF CAROLINA BEACH, NORTH CAROLINA
PROCLAIMING THE WEEK OF MAY 21-27, 2022
AS SAFE BOATING WEEK

WHEREAS, the beautiful coastal waters of Carolina Beach represent a world renowned recreational resource that residents and visitors alike are drawn to each year for water and beach activities; and

WHEREAS, year-round, people continue to enjoy all that our natural environment has to offer through the joy of boating; and

WHEREAS, on average, 613 people die in the U.S. each year in boating-related accidents, with approximately 80% of these deaths caused by drowning; and

WHEREAS, in approximately 86% of drowning cases, the victim was not wearing a life jacket; and

WHEREAS, it is apparent that wearing a life jacket is the single most important factor in reducing boating-related deaths; and

WHEREAS, the National Safe Boating Council, supported by the U.S. Power Squadron and other national organizations, has set May 21 through 27 as National Safe Boating Week;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town Council of the Town of Carolina Beach proclaims May 21-27, 2022 as Safe Boating Week in this Town; and **urges all persons to wear a life jacket at all times while boating.**

This Proclamation is adopted this 10th day of May, 2022.

Albert L. Barbee, Mayor

Attest: Kimberlee Ward, Town Clerk



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council 4/12/2022

SUBJECT: Proclamation for Tourette's Syndrome Awareness

BACKGROUND:

Proclaiming June 4, 2022, as Tourette's Syndrome Awareness Day.

ACTION REQUESTED:

Read Proclamation 22-2256, Proclaiming June 4, 2022, as Tourette's Syndrome Awareness Day.

RECOMMENDED MOTION:

Motion to support Proclamation 22-2256 proclaiming June 4, 2022 as Tourette's Syndrome Awareness Day.

Proclamation



Town of Carolina Beach
Town Council

PROCLAMATION NO. 22-2256

WHEREAS, Tourette Syndrome is an inherited neurological disorder that is characterized by involuntary physical and vocal tics that occur many times a day; and

WHEREAS, Tourette Syndrome is often accompanied by other mental health disorders such as attention deficit and obsessive-compulsive disorder, learning disabilities, and anxiety; and

WHEREAS, Tourette Syndrome and tic disorders affect 1 in 100 children. More than 23,000 school age children in the State of North Carolina alone are dealing with Tourette Syndrome and although some of these cases are aided by medication, there is no standard treatment or known cure for the disorder; and

WHEREAS, there is an important need for more professional help with interest and expertise to identify, counsel, and treat people with Tourette Syndrome, a disorder that is often misdiagnosed and misunderstood; and

WHEREAS, positive actions to assist children and families living with Tourette Syndrome would result from a broadening of public and professional knowledge and acceptance of Tourette Syndrome; and

WHEREAS, the Tourette Association of America is actively providing services to families, educating medical professionals and teachers, and supporting research to better understand the signs and treatments of TS;

NOW THEREFORE BE IT RESOLVED that June 4, 2022 will be recognized as “Tourette Syndrome Awareness Day” in the Town of Carolina Beach , as a special day to promote understanding, compassion, and acceptance for all of our fellow citizens who deserve and need our support to break the stigma that surrounds Tourette Syndrome.

Proclaimed on this 10th day of May, 2022.

Lynn Barbee, Mayor

Attest: Kimberlee Ward, Town Clerk



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council 5/10/2022

SUBJECT: Proclamation for Building Safety Month

BACKGROUND:

Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our local code officials, who assure us of safe, sustainable and affordable buildings that are essential to our prosperity.

ACTION REQUESTED:

Read Proclamation 22-2260

RECOMMENDED MOTION:

Motion to approve Proclamation 22-2260 recognizing the month of May as Building Safety Month.

Proclamation



Town of Carolina Beach
Town Council

PROCLAMATION NO. 22-2260

A Proclamation Naming May, 2022 Building Safety Month

Whereas, the Town of Carolina Beach is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

Whereas, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers, and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

Whereas, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

Whereas, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities’ largely unknown protectors of public safety—our local code officials who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

Whereas, “Safety for All: Building Codes in Action,” the theme for Building Safety Month 2022, encourages us all to raise awareness about planning for safe and sustainable construction; career opportunities in building safety; understanding disaster mitigation, energy conservation; and creating a safe and abundant water supply to all of our benefit, and;

Whereas, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience, and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, BE IT PROCLAIMED by the Carolina Beach Town Council that the month of May 2022 will be recognized as “Building Safety Month”. Accordingly, I encourage our citizens to join us as we participate in Building Safety Month activities.

Albert L. Barbee, Mayor

Attest: Kimberlee Ward, Town Clerk

Town of Carolina Beach
Proclamation No. 22-2260



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council 5/10/2022

SUBJECT: Proclamation for I Love My State Parks Week

BACKGROUND:

The Friends of Pleasure Island State Parks asked that Council consider supporting a proclamation to designate May 8-15, 2022 as "I Love My State Parks Week".

ACTION REQUESTED:

Read Proclamation 22-2264

RECOMMENDED MOTION:

Motion to approve Proclamation 22-2264 designating May 8-15, 2022 as, "I Love My State Parks Week".

Proclamation



Town of Carolina Beach
Town Council

PROCLAMATION NO. 22-2264

WHEREAS, North Carolina’s first State Park was established in 1916 and has been passed down as a legacy for current and future generations to provide access to the outdoors and our beautiful landscapes. Access to these state park lands and waters is an important part of the quality of life for all North Carolina residents; and

WHEREAS, North Carolina State Parks significantly support our state's economy by providing cultural, recreational and tourism opportunities; and

WHEREAS, North Carolina State Parks provides the public with places and facilities to engage in healthy physical activities along with finding places for peace, rest and connecting with family and friends that are essential for mental well-being; and

WHEREAS, the I Love My North Carolina State Parks Week campaign is working to connect North Carolina residents with activities and opportunities to: share their cherished memories of past times at state parks, communicate appreciation for the staff, volunteers and private donors who strive to improve and maintain state parks, create awareness about history, natural resources, and facilities to camp, hike and engage in healthy lifestyles at state parks, and to inspire North Carolina residents to act to protect, steward and support the North Carolina State Parks;

NOW, THEREFORE, the Carolina Beach Town Council proclaims May 8 through May 15, 2022 as, “I Love My North Carolina State Parks Week” in North Carolina, and I urge all people in our state to join us in this special observance.

Signed this 10th day of May, 2022

Albert L. Barbee, Mayor

Attest: Kimberlee Ward, Town Clerk



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council Meeting 5/1/2022

SUBJECT: Canal Drive Presentation by Staff

BACKGROUND:

Staff will give the history of Canal Drive.

ACTION REQUESTED:

Discussion



AGENDA ITEM COVERSHEET

PREPARED BY: Bruce Oakley, Town Manager

DEPARTMENT: Executive

MEETING: Town Council Meeting 5/10/2022

SUBJECT: Manager's Update

BACKGROUND:

Town Manager Bruce Oakley will give an update on current and future projects.



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council Meeting 5/10/2022

SUBJECT: Public Hearing to Receive Public Input on the 2022/2023 Budget

BACKGROUND:

Council will receive input from the public on the FY22/23 budget.

ACTION REQUESTED:

Open the public hearing to receive input on the FY22/23 budget.

RECOMMENDED MOTION:

Motion to open the public hearing.

Motion to close the public hearing.



AGENDA ITEM COVERSHEET

PREPARED BY: Ed Parvin, Assistant Manager

DEPARTMENT: Executive

MEETING: Town Council 5/10/2022

SUBJECT: St. Joseph Street Project

BACKGROUND:

On March 24th - the Town along with Kimley Horne held our first public input meeting to present an overview of the three possible alternatives for a feasible bike path project on St. Joseph.

On April 18th - Kimley Horne presented a summary and the overview of comments that were received to the Town's Bike and Ped Committee. The Committee took a vote and proceeded by drafting a Resolution of the committee's recommendation to the Town Manager.

On May 10th at Council's regular schedule meeting, Kimley Horne will provide a summary and overview to the Town Council regarding the findings of the public input and comments.

ACTION REQUESTED:

Kimley Horne is here tonight to give an overview of the St. Joseph Project and our next steps.

RECOMMENDED MOTION:

Staff recommends the following actions:

1. Transfer \$114,445 from account 10-410-090 Legislative Contingency to account 41-350-000 General Fund 20% grant match for St Joseph/Lewis Drive bike and ped project.
2. Adopt Ordinance No. 22-1175
3. Approve Option #3 (multi-use path) as recommended by the Bike/Ped Committee and per Kimley Horne's presentation.



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 5/10/2022

SUBJECT: Budget Transfer

BACKGROUND:

Listed below you will find a description of a budget transfer for the St Joseph/Lewis Drive Bike & Ped Project. The 20% Matching DOT Grant funds were budgeted in the FY21/22 budget.

Transfers:

Transfer \$114,445 from account 10-410-090 Legislative Contingency to account 41-350-000 General Fund 20% grant match for St Joseph/Lewis Drive Bike & Ped Project.

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.

ORDINANCE NO. 22-1175

AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET CREATING A CAPITAL PROJECT ORDINANCE FOR THE ST JOSEPH/LEWIS DRIVE BIKE & PED PROJECT

Town Council of the Town of Carolina Beach, North Carolina, doth ordain:

SECTION ONE:

That the Fiscal Year 2021-2022 Budget for the Town of Carolina Beach is hereby amended to include the expenditures associated with St Joseph/Lewis Dr Bike Ped Project by adopting the following General Fund Capital Project Ordinance:

<u>Account Code</u>	<u>Description</u>	<u>Previous</u>	<u>Amended</u>	<u>Changed</u>
41-410-074	Capital Over \$10,000		+ \$ 457,777.00	
TOTAL			<u>\$457,777.00</u>	

SECTION TWO:

That the Fiscal Year 2021-2022 Budget for the Town of Carolina Beach is hereby amended to include the revenues associated with St Joseph/Lewis Dr Bike Ped Project by adopting the following General Fund Capital Project Ordinance:

<u>Account Code</u>	<u>Description</u>	<u>Previous</u>	<u>Amended</u>	<u>Changed</u>
41-350-000	General Fund (20%)		+ \$ 114,445.00	
41-396-000	NCDOT Grant (80%)		+ \$ 457,777.00	
TOTAL			<u>\$457,777.00</u>	

SECTION THREE:

A copy of this Ordinance shall be furnished to the Finance Officer for direction in disbursement of Town funds and for public inspection.

Duly adopted this 10th day of May 2022

ATTEST:

Albert L. Barbee, Mayor

Kimberlee Ward, Town Clerk



AGENDA ITEM COVERSHEET

PREPARED BY: Ed Parvin, Assistant Manager

DEPARTMENT: Executive

MEETING: Town Council 5/10/2022

SUBJECT: Bicycle Multiuse Transportation Implementation

BACKGROUND:

Staff is recommending multiple stop signs be modified to be consistent with the vision as described in the Town's long-range bike and pedestrian plans. The Bike and Pedestrian Advisory Committee gave a presentation to the Town Council on August 25, 2020 about recommending several modifications to existing stop signs. These modifications will help to improve vehicular, bike and pedestrian movement and safety in the recommended areas.

ACTION REQUESTED:

Consider the recommended motion below.

RECOMMENDED MOTION:

Motion to amend Sec 16-205. Schedule B, stop intersections, and Sec. 16-207. Schedule D, through truck/large vehicle streets as presented by staff.

1. Remove the stop signs on 4th Street at the Spartanburg intersection.
2. Add an all way stop (3 way stop) on 4th and Greenville.
3. Remove the stop signs on Greenville at the 5th Street intersection.
4. Remove the stop sign on Clarendon at the 6th Street Intersection.
5. Eliminate Spartanburg as a truck route.

Lynn Barbee
Mayor

Joe Benson
Council Member

Deb LeCompte
Council Member



Jay
Mayor Pro Tem

Mike Hoffer
Council Member

Bruce Oakley
Town Manager

Town of Carolina Beach
1121 N. Lake Park Blvd.
Carolina Beach, NC 28428
Tel: (910) 458-2999
Fax: (910) 458-2997

April 19, 2022

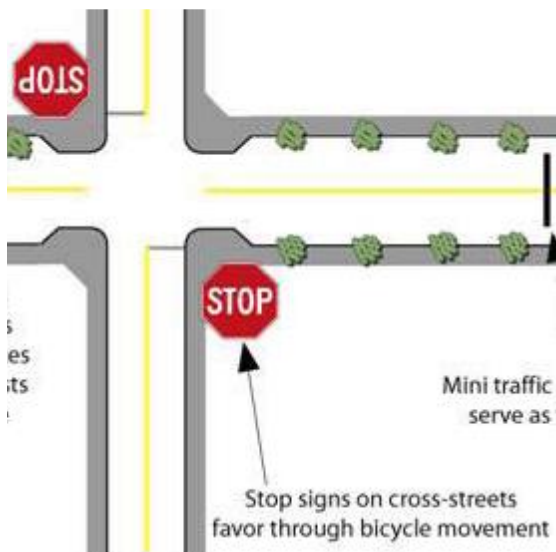
MEMORANDUM

TO: Honorable Mayor and Town Council
FROM: Ed H. Parvin, Assistant Town Manager
RE: Bicycle Multiuse Transportation Plan Implementation
Meeting May 10, 2022

Staff is recommending multiple stop signs be modified to be consistent with the vision as described in the Town’s long-range bike and pedestrian plans. The Bike and Pedestrian Advisory Committee gave a presentation to the Town Council on August 25, 2020 about recommending several modifications to existing stop signs. These modifications will help to improve vehicular, bike and pedestrian movement and safety in the recommended areas. The recommendation from the Town’s long-range plan states the following:

BICYCLE BOULEVARDS

Lower volume roadways may be modified to function as a through street for bicycles while maintaining access for automobiles. Traffic calming devices reduce traffic speeds and through trips while limiting conflicts between motorists and bicyclists, as well as give priority to through bicycle movement. Bicycle Boulevards allow you to pick and choose the appropriate mix of design elements needed along a particular corridor.



The Town Council was supportive of the Bike and Pedestrian Committee recommendations. These recommendations were set to the Technical Review Committee for further review with our bicycle and pedestrian plan. Staff met with a member of the Bike and Pedestrian Committee and member of the Wilmington MPO on September 14, 2020 to walk the sites where signage would change. According to the agenda and staff recollection on September 21, 2020 the Town's Technical Review Committee reviewed the proposed changes. No minutes were found from the meeting and no action has occurred since that meeting.

On April 8, 2022 staff brought a representative back out to the sites where signage is proposed to change. TRC members once again reviewed the proposal and have unanimously recommended moving forward with the changes. The changes include:

1. Remove the stops signs on 4th Street at the Spartanburg intersection.
2. Add an all way stop (3 way stop) on 4th and Greenville.
3. Remove the stop signs on Greenville at the 5th Street intersection.
4. Remove the stop sign on Clarendon at the 6th Street Intersection.
5. Eliminate Spartanburg as a truck route.

If the changes are approved by Town Council staff would adjust the stop signs accordingly. We would make the community aware of the changes by:

1. posting "no through trucks" on both ends of Spartanburg
2. Posting the changes on code red
3. Posting the changes on our website
4. Posting the changes on social media

Enforcement would begin as warning tickets for the first week while the neighborhoods adjust to the change.

Recommended Motion

Amend Sec 16-205. Schedule B, stop intersections, and Sec. 16-207. Schedule D, through truck/large vehicle streets as presented by staff.

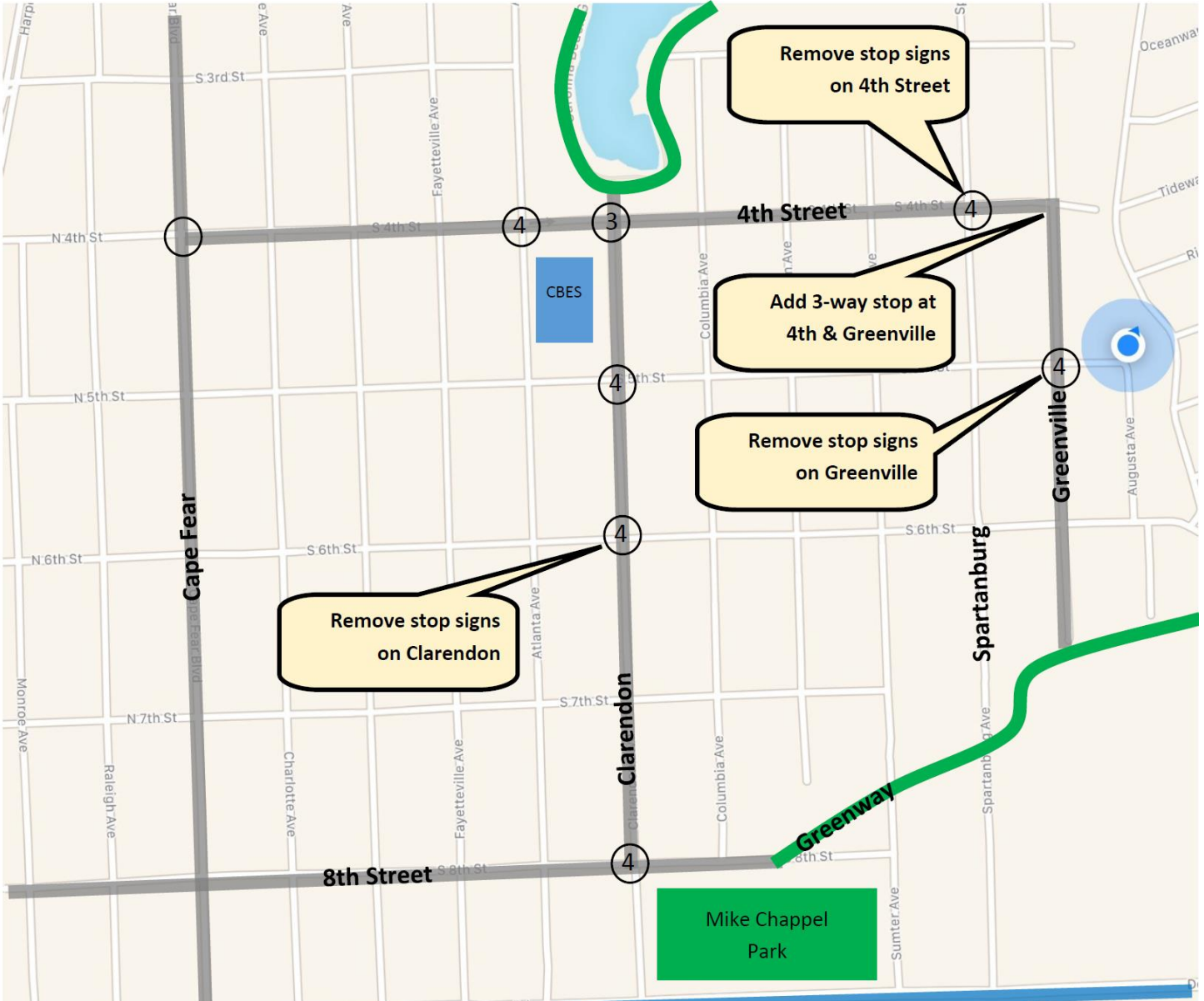
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3. Remove the stop signs on Greenville at the 5th Street intersection.
4. Remove the stop sign on Clarendon at the 6th Street Intersection.
5. Eliminate Spartanburg as a truck route.

ATTACHMENTS

1. **Sketch of the Recommended Changes**
2. **Sec. 16-205. Schedule B, stop intersections.**
3. **Sec. 16-207. Schedule D, through truck/large vehicle streets.**

ATTACHMENT #1: Sketch of the Recommended Changes

- Existing stop sign on bike route
- ④ Existing 4-way stop sign
- ③ Existing 3-way stop sign



ATTACHMENT #2: Sec. 16-205. Schedule B, stop intersections.

The following schedule, shall establish the stop intersections throughout the corporate limits of the town, except for those identified in section 16-10(a):

Designation	Location
Four-Way Stop	
	Intersection of Georgia Avenue and Delaware Avenue.
	Intersection of 3rd and Wilson Avenue.
	Intersection of 4th and Wilson Avenue.
	Intersection of 3rd and Lumberton Avenue.
	Intersection of 6th and Hamlet Avenue.
	Intersection of 4th and Atlanta Avenue.
	Intersection of 5th and Atlanta Avenue.
	Intersection of 7th and Atlanta Avenue.
	Intersection of 5th and Clarendon Avenue.
	Intersection of 6th and Clarendon Avenue.
	Intersection of 8th and Clarendon Avenue.
	Intersection of 5th and Birmingham Avenue.
	Intersection of 4th and Spartanburg Avenue.
	Intersection of 5th and Spartanburg Avenue.
	Intersection of 6th and Spartanburg Avenue.
	Intersection of Searay Lane and Texas Avenue.
	Intersection of Searay Lane and South Carolina Avenue.
	Intersection of Pinfish Lane and Texas Avenue.
	Intersection of Pinfish Lane and South Carolina Avenue.
	Intersection of Pinfish Lane and North Carolina Avenue.
	Intersection of Mackerel Lane and Texas Avenue.
	Intersection of Mackerel Lane and South Carolina Avenue.
	Intersection of Mackerel Lane and North Carolina Avenue.
	Intersection of Bonito Lane and Texas Avenue.
	Intersection of Bonito Lane and South Carolina Avenue.

	Intersection of Bonito Lane and North Carolina Avenue.
	Intersection of Swordfish Lane and South Carolina Avenue.
	Intersection of Swordfish Lane and North Carolina Avenue.
	Intersection of Snapper Lane and South Carolina Avenue.
	Intersection of Snapper Lane and North Carolina Avenue.
	Intersection of Bowfin Lane and Texas Avenue.
	Intersection of Bowfin Lane and South Carolina Avenue.
	Intersection of Bowfin Lane and North Carolina Avenue.
	Intersection of Tennessee Avenue and Bowfin Lane.
	Intersection of Tennessee Avenue and Snapper Lane.
	Intersection of Tennessee Avenue and Swordfish Lane.
	Intersection of Tennessee Avenue and Bonito Lane.
	Intersection of Tennessee Avenue and Mackerel Lane.
	Intersection of Texas Avenue and Snapper Lane.
Three-Way Stop	
	Intersection of Spencer Farlow Drive and Access Road.
	Intersection of 4th Street and Clarendon Avenue.
	Intersection of 5th 4th Street and Greenville Avenue.
	Intersection of Carolina Sands Drive and Seafarer Lane and 6th Street.
	Intersection of Seafarer Lane and Coastwalk Lane.
	Intersection of Seafarer Lane and Riptide Lane.
	Intersection of Seafarer Lane and Whitecaps Lane.
	Intersection of Carolina Sands Drive and Searidge Lane.
	Intersection of Carolina Sands Drive and Riptide Lane.
	Intersection of Carolina Sands Drive and Whitecaps Lane.
	Intersection of Carolina Sands Drive and Seafarer Lane.
	Intersection of Texas Avenue and Swordfish Lane.
Individual Stop	
	Otter Road shall stop at the intersection with Teakwood Drive.

	Old Dow Road shall stop at the intersection with Bridge Barrier Road and State Park Road.
	Hiram Avenue shall stop at the intersections with Old Dow Road and Blanche Avenue.
	Bertram Drive shall stop at the intersection with Jarrett Bay Drive.
	Mainship Court shall stop at the intersection with Bertram Drive.
	Donzi Court shall stop at the intersection with Bertram Drive.
	Cabo Court shall stop at the intersection with Bertram Drive.
	Moorefield Drive shall stop at the intersections with Risley Road and Houch Avenue.
	Annie Drive shall stop at the intersection with Risso Lane.
	Island Marina Drive shall stop at the intersection with Spencer Farlow Drive.
	Blanche Drive shall stop at the intersection with Elton Avenue.
	Kenneth Avenue shall stop at the intersections with Elton Avenue and Glen Avenue.
	Glen Avenue shall stop at the intersection with Blanche Avenue.
	Hidden Hills Drive shall stop at the intersection with Oak Outlook Way.
	Olde Mariners Way shall stop at the intersection with Olde Mariners Way.
	Colonial Circle shall stop at the intersection with Bennet Lane.
	Island Mimosa Drive shall stop at the intersection with Bennet Lane.
	Birch Court shall stop at the intersection with Bay Court.
	Beech Court shall stop at the intersection with Bay Court.
	Fern Creek Lane shall stop at the intersection with Goldsboro Avenue.
	Green Court shall stop at the intersection with Fern Creek Lane.
	Bay Court shall stop at the intersection with Fern Creek Lane.
	Florence Avenue shall stop at the intersections with 3rd Street.
	Myrtle Avenue shall stop at the intersections with Harper Avenue and Carl Winner Avenue.
	2nd Street shall stop at the intersection with Greenville Avenue.
	Carolina Sands Drive shall stop at the intersections of Seafarer Drive.
	Seafarer Drive shall stop at the intersections with Carolina Sands Drive.
	Searidge Lane shall stop at the intersections with Seafarer Drive.
	Coastwalk Lane shall stop at the intersections with Carolina Sands Drive.
	Saltwater Lane shall stop at the intersections with Carolina Sands Drive and Seafarer Drive.

	Tidewater Lane shall stop at the intersections with Carolina Sands Drive and Seafarer Drive.
	Oceanward Lane shall stop at intersections with Carolina Sands Drive and Seafarer Drive.
	Atlanta Avenue shall stop at intersections with Woody Hewett Avenue.
	Fayetteville Avenue shall stop at intersections with Woody Hewett Avenue.
	Woody Hewett Avenue shall stop at intersection with Hamlet Avenue.
	Florida Avenue shall stop at intersection with Georgia Avenue.
	<u>6th Street shall stop at the intersection of Clarendon</u>
	<u>5th Street shall stop at the intersection of Greenville</u>
	<u>Spartanburg shall stop at the intersection of 4th Street</u>

(Ord. No. 20-1146 , 11-10-2020)

ATTACHMENT #3: Sec. 16-207. Schedule D, through truck/large vehicle streets.

Trucks and other large vehicle through traffic shall be limited to the following streets. Through traffic of said vehicles on all other streets within the corporate limits of the town shall be prohibited.

Dow Road. ¹
U.S. Highway 421 (Lake Park Boulevard). ¹
Harper Avenue.
Cape Fear Boulevard.
Spartanburg Avenue.
Raleigh Avenue from U.S. Highway 421 (Lake Park Boulevard east to Woody Hewett Avenue).
Woody Hewett Avenue from Harper Avenue south to U.S. Highway 421 (Lake Park Boulevard).

¹Note—Under the control of the State Department of Transportation.

(Ord. No. 20-1146 , 11-10-2020)

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(Ord. No. 20-1146 , 11-10-2020)

Ordinance 22-1176

Town of Carolina Beach
Town Council



AN ORDINANCE TO AMEND SECTION 16-205 SCHEDULE B STOP SIGNS, AND SECTION 16-207 SECTION D THROUGH TRUCK/LARDGE VEHICLE STREETS

Sec. 16-205. Schedule B, stop intersections.

The following schedule, shall establish the stop intersections throughout the corporate limits of the town, except for those identified in section 16-10(a):

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	Intersection of Mackerel Lane and South Carolina Avenue.
	Intersection of Mackerel Lane and North Carolina Avenue.
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	Intersection of Bonito Lane and South Carolina Avenue.
	Intersection of Bonito Lane and North Carolina Avenue.
	Intersection of Swordfish Lane and South Carolina Avenue.

Ordinance 22-1176

Town of Carolina Beach
Town Council

	Intersection of Swordfish Lane and North Carolina Avenue.
	Intersection of Snapper Lane and South Carolina Avenue.
	Intersection of Snapper Lane and North Carolina Avenue.
	Intersection of Bowfin Lane and Texas Avenue.
	Intersection of Bowfin Lane and South Carolina Avenue.
	Intersection of Bowfin Lane and North Carolina Avenue.
	Intersection of Tennessee Avenue and Bowfin Lane.
	Intersection of Tennessee Avenue and Snapper Lane.
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Ordinance 22-1176

Town of Carolina Beach
Town Council

	Beech Court shall stop at the intersection with Bay Court.
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	Woody Hewett Avenue shall stop at intersection with Hamlet Avenue.
	Florida Avenue shall stop at intersection with Georgia Avenue.
	6th Street shall stop at the intersection of Clarendon
	5th Street shall stop at the intersection of Greenville
	Spartanburg shall stop at the intersection of 4th Street

(Ord. No. 20-1146 , 11-10-2020)

ATTACHMENT #3: Sec. 16-207. Schedule D, through truck/large vehicle streets.

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(Ord. No. 20-1146 , 11-10-2020)

Town of Carolina Beach
Ordinance No. 22-1176

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Ordinance 22-1176

Town of Carolina Beach
Town Council

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(Ord. No. 20-1146 , 11-10-2020)

Albert L. Barbee, Mayor

Attest: Kimberlee Ward, Town Clerk



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council 5/10/2022

SUBJECT: Discussion on the Structure of Council Workshops

BACKGROUND:

Council Member LeCompte requested a discussion on the structure of Town Council workshops.

ACTION REQUESTED:

Discussion