

# CAROLINA BEACH

Town Council Workshop

Tuesday, May 24, 2022 – 9:00 AM

Council Chambers, 1121 N. Lake Park Boulevard, Carolina Beach, NC



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## AGENDA

### CALL TO ORDER

### DISCUSSION ITEMS

- [1.](#) Employee Recognition
- [2.](#) Manager's Budget Message
- [3.](#) Operations Committee Mission Revision

### COUNCIL COMMENTS

### ADJOURNMENT



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Town Council Workshop – 5/24/2022

**SUBJECT:** Employee Recognition

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**BACKGROUND:**

Bruce Oakley will recognize Chief Alan Griffin for 10 years of service with the fire department.



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Town Council 5/24/2022

**SUBJECT:** Manager's Budget Message

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**BACKGROUND:**

The Town Manager will submit the FY22/23 Budget Message to Town Council.

**ACTION REQUESTED:**

Council will discuss the proposed Manager's Budget Message.

# Budget Message FY 22-23

05/24/2022

# Budget Message

## FY 22-23

Item 2.

### FY 22-23

General Fund

\$19,778,842

Utilities

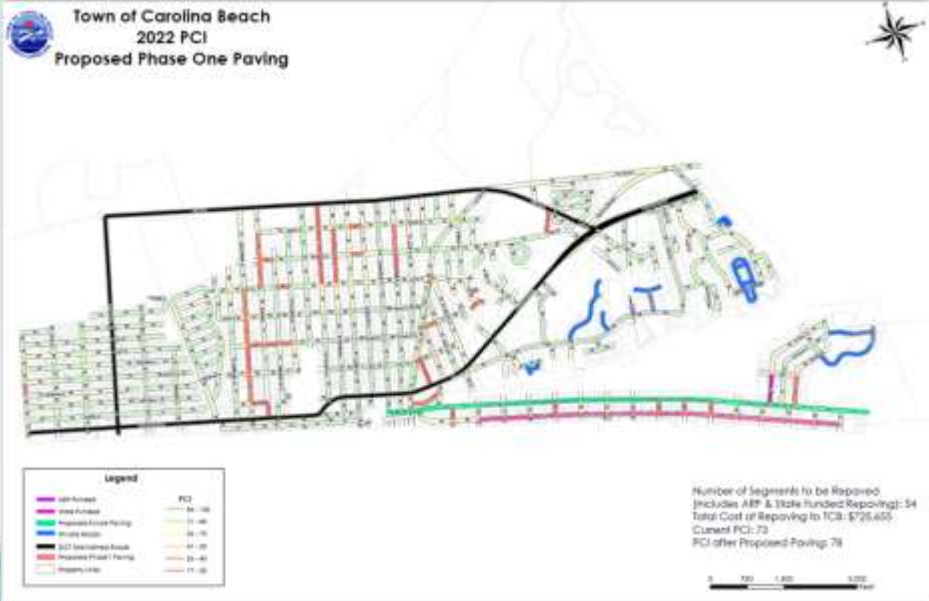
\$10,159,155\*

\*Includes 4% rate increase/\$.40 Stormwater Fee increase and \$238,506 from Utilities Fund Balance

# Budget FY 22-23

## General Fund Expenses

- Personnel
  - Communications Coordinator
  - Financial Analyst
  - HR/Admin Support
  - 3 Firefighters
- Projects
  - 4.5 miles of paving
- Fund Balance
  - 150K
- **No Tax Increase**



# Budget FY 22-23

## Utility Fund Revenues and Expenses

- 4% W/S Rate Increase
- \$0.40 Stormwater Fee Increase
- Permit Fee Increases
- Phase I of Water Study
  - Preliminary Engineering Report – Permitting
- Wastewater Headworks
- Stormwater Projects
- \$238,506 Transferred from Utility Fund Balance



**Town of Carolina Beach  
General Fund Revenue**

Item 2.

	<b>2022/2023 Recommended Budget</b>	<b>2021/2022 Approved Budget</b>	<b>2021/2022 YTD Actuals May</b>	<b>Amount Difference</b>	<b>% Difference</b>
<b>10. General Fund Revenue</b>					
<b>301.</b>					
10-301-000. Ad Valorem-Current Year	(6,448,270.00)	(6,283,970.00)	(6,301,643.00)	(164,300.00)	2.61%
10-301-001. Ad Valorem-1st Prior Year	(25,000.00)	(50,000.00)	(17,616.00)	25,000.00	-50.00%
10-301-002. Ad Valorem-Prior Years	(4,000.00)	(4,000.00)	(4,217.00)	0.00	0.00%
<b>301.</b>	<b>(6,477,270.00)</b>	<b>(6,337,970.00)</b>	<b>(6,323,476.00)</b>	<b>(139,300.00)</b>	<b>2.20%</b>
<b>317.</b>					
10-317-000. Tax Penalties	(15,000.00)	(15,000.00)	(16,540.00)	0.00	0.00%
<b>317.</b>	<b>(15,000.00)</b>	<b>(15,000.00)</b>	<b>(16,540.00)</b>	<b>0.00</b>	<b>0.00%</b>
<b>319.</b>					
10-319-000. Town Reentry Decal	(2,500.00)	(500.00)	(3,299.00)	(2,000.00)	400.00%
10-319-010. Golf Cart Permits	(35,000.00)	(35,000.00)	(54,990.00)	0.00	0.00%
10-319-015. Taxi cab permit/driver	(75.00)	(60.00)	(90.00)	(15.00)	25.00%
10-319-020. Tow Company Application Fee	(400.00)	(800.00)	0.00	400.00	-50.00%
<b>319.</b>	<b>(37,975.00)</b>	<b>(36,360.00)</b>	<b>(58,379.00)</b>	<b>(1,615.00)</b>	<b>4.44%</b>
<b>322.</b>					
10-322-000. Parking Lot Collect	(1,646,277.00)	(1,244,588.00)	(813,027.00)	(401,689.00)	32.27%
<b>322.</b>	<b>(1,646,277.00)</b>	<b>(1,244,588.00)</b>	<b>(813,027.00)</b>	<b>(401,689.00)</b>	<b>32.27%</b>
<b>323.</b>					
10-323-000. Parking Citations	(222,908.00)	(80,876.00)	(123,563.00)	(142,032.00)	175.62%
<b>323.</b>	<b>(222,908.00)</b>	<b>(80,876.00)</b>	<b>(123,563.00)</b>	<b>(142,032.00)</b>	<b>175.62%</b>
<b>324.</b>					
10-324-000. Parking Meters	(782,624.00)	(603,706.00)	(433,285.00)	(178,918.00)	29.64%
<b>324.</b>	<b>(782,624.00)</b>	<b>(603,706.00)</b>	<b>(433,285.00)</b>	<b>(178,918.00)</b>	<b>29.64%</b>
<b>325.</b>					
10-325-000. Privilege License	(1,010.00)	(1,000.00)	(1,035.00)	(10.00)	
10-325-025. Privilege License Penalty	(500.00)	(50.00)	(950.00)	(450.00)	900.00%
10-325-030. Business Registration	(1,500.00)	(1,500.00)	(1,210.00)	0.00	0.00%
<b>325.</b>	<b>(3,010.00)</b>	<b>(2,550.00)</b>	<b>(3,195.00)</b>	<b>(460.00)</b>	<b>18.04%</b>
<b>328.</b>					
10-328-000. Parking Permits	(339,348.00)	(220,000.00)	(228,511.00)		0.00%
<b>328.</b>	<b>(339,348.00)</b>	<b>(220,000.00)</b>	<b>(228,511.00)</b>	<b>(119,348.00)</b>	<b>54.25%</b>



	2022/2023 Recommended Budget	2021/2022 Approved Budget	2021/2022 YTD Actuals May	Amount Difference	% Difference
<b>329.</b>					
10-329-000. Interest on Investments	(80,000.00)	(1,200.00)	(3,917.00)	(78,800.00)	6566.67%
<b>329.</b>	<b>(80,000.00)</b>	<b>(1,200.00)</b>	<b>(3,917.00)</b>	<b>(78,800.00)</b>	<b>6566.67%</b>
<b>330.</b>					
10-330-000. NC Remit	(1,000.00)	(1,000.00)	(2,118.00)		0.00%
10-330-003. Digital Forensic Investigation	(800.00)	(800.00)	(540.00)	0.00	0.00%
<b>330.</b>	<b>(1,800.00)</b>	<b>(1,800.00)</b>	<b>(2,658.00)</b>	<b>0.00</b>	<b>0.00%</b>
<b>331.</b>					
10-331-000. Civil Citations-LOCAL	(15,000.00)	(15,000.00)	(1,146.00)	0.00	0.00%
<b>331.</b>	<b>(15,000.00)</b>	<b>(15,000.00)</b>	<b>(1,146.00)</b>	<b>0.00</b>	<b>0.00%</b>
<b>332.</b>					
10-332-000. Mooring Field	(15,000.00)	(10,000.00)	(21,648.00)	(5,000.00)	50.00%
<b>332.</b>	<b>(15,000.00)</b>	<b>(10,000.00)</b>	<b>(21,648.00)</b>	<b>(5,000.00)</b>	<b>50.00%</b>
<b>333.</b>					
10-333-000. Dock Rent	(92,534.00)	(77,400.00)	(115,004.00)	(15,134.00)	19.55%
<b>333.</b>	<b>(92,534.00)</b>	<b>(77,400.00)</b>	<b>(115,004.00)</b>	<b>(15,134.00)</b>	<b>19.55%</b>
<b>335.</b>					
10-335-000. Miscellaneous Revenue	(40,000.00)	(25,000.00)	(400,991.00)	(15,000.00)	60.00%
10-335-002. Cell Tower Rental Fee	(114,876.00)	(119,133.00)	(95,730.00)	4,257.00	-3.57%
10-335-003. Credit Card Surcharge Fees	(8,000.00)	(2,000.00)	(15,569.00)	(6,000.00)	300.00%
10-335-025. Revenue from Signage	0.00	(3,000.00)	0.00	3,000.00	-100.00%
<b>335.</b>	<b>(162,876.00)</b>	<b>(149,133.00)</b>	<b>(512,290.00)</b>	<b>(13,743.00)</b>	<b>9.22%</b>
<b>337.</b>					
10-337-000. Utility SalesTax	(480,102.00)	(460,000.00)	(273,926.00)	(20,102.00)	4.37%
10-337-001. Cable TV Sales Tax	(87,705.00)	(84,332.00)	(44,794.00)	(3,373.00)	4.00%
<b>337.</b>	<b>(567,807.00)</b>	<b>(544,332.00)</b>	<b>(318,721.00)</b>	<b>(23,475.00)</b>	<b>4.31%</b>
<b>340.</b>					
10-340-000. Chamber of Commerce Rent	(3,000.00)	(3,000.00)	(2,750.00)	0.00	0.00%
10-340-100. Town Property Rental	(2,700.00)	0.00	(800.00)	(2,700.00)	
<b>340.</b>	<b>(5,700.00)</b>	<b>(3,000.00)</b>	<b>(3,550.00)</b>	<b>(2,700.00)</b>	<b>90.00%</b>
<b>341.</b>					
10-341-000. Beer & Wine Tax	(26,806.00)	(26,806.00)	0.00	0.00	0.00%
<b>341.</b>	<b>(26,806.00)</b>	<b>(26,806.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>343.</b>					
10-343-000. Powell Bill	(213,400.00)	(167,346.00)	(213,420.00)	(46,054.00)	27.52%
<b>343.</b>	<b>(213,400.00)</b>	<b>(167,346.00)</b>	<b>(213,420.00)</b>	<b>(46,054.00)</b>	<b>27.52%</b>

Item 2.

	2022/2023 Recommended Budget	2021/2022 Approved Budget	2021/2022 YTD Actuals May	Amount Difference	% Difference	Item 2.
<b>345.</b>						
10-345-000. Sales Tax County	(1,172,758.00)	(910,657.00)	(838,151.00)	(262,101.00)	28.78%	
10-345-004. American Rescue Plan Grant	0.00	0.00	(687.00)	0.00		
10-345-005. SCIF Grant	0.00	0.00	(1,900,000.00)	0.00		
<b>345.</b>	<b>(1,172,758.00)</b>	<b>(910,657.00)</b>	<b>(2,738,838.00)</b>	<b>(262,101.00)</b>	<b>28.78%</b>	
<b>346.</b>						
10-346-000. Occupancy Tax	(906,447.00)	(739,263.00)	(679,387.00)	(167,184.00)	22.61%	
<b>346.</b>	<b>(906,447.00)</b>	<b>(739,263.00)</b>	<b>(679,387.00)</b>	<b>(167,184.00)</b>	<b>22.61%</b>	
<b>347.</b>						
10-347-000. ABC Revenues	(577,450.00)	(550,000.00)	(611,621.00)	(27,450.00)	4.99%	
<b>347.</b>	<b>(577,450.00)</b>	<b>(550,000.00)</b>	<b>(611,621.00)</b>	<b>(27,450.00)</b>	<b>4.99%</b>	
<b>348.</b>						
10-348-000. Sales Tax Statewide	(1,021,524.00)	(774,385.00)	(714,590.00)	(247,139.00)	31.91%	
10-348-002. Sales Tax New .25%	(314,423.00)	(236,740.00)	(222,639.00)	(77,683.00)	32.81%	
<b>348.</b>	<b>(1,335,947.00)</b>	<b>(1,011,125.00)</b>	<b>(937,229.00)</b>	<b>(324,822.00)</b>	<b>32.12%</b>	
<b>351.</b>						
10-351-000. Court Fees	(1,200.00)	(1,200.00)	(1,517.00)	0.00	0.00%	
<b>351.</b>	<b>(1,200.00)</b>	<b>(1,200.00)</b>	<b>(1,517.00)</b>	<b>0.00</b>	<b>0.00%</b>	
<b>355.</b>						
10-355-000. Building Permits	(55,977.00)	(42,000.00)	(47,616.00)	(13,977.00)	33.28%	
10-355-005. Building Inspections	(312,555.00)	(230,000.00)	(289,866.00)	(82,555.00)	35.89%	
10-355-010. Fill/Driveway Permit	(3,000.00)	(1,000.00)	(3,120.00)	(2,000.00)	200.00%	
10-355-020. Planning Permits & Fees	(61,255.00)	(45,000.00)	(61,477.00)	(16,255.00)	36.12%	
10-355-025. Planning Violations	(200.00)	0.00	(400.00)	(200.00)		
10-355-030. Fire Marshall Inspections	(11,000.00)	(11,000.00)	(3,981.00)	0.00	0.00%	
10-355-035. Pyrotechnics Display Permit	0.00	0.00	(2,250.00)	0.00		
10-355-055. Recovery Fund Permit	(100.00)	(100.00)	(328.00)	0.00	0.00%	
<b>355.</b>	<b>(444,087.00)</b>	<b>(329,100.00)</b>	<b>(409,037.00)</b>	<b>(114,987.00)</b>	<b>34.94%</b>	
<b>356.</b>						
10-356-000. CAMA Permits	(1,800.00)	(800.00)	(2,165.00)	(1,000.00)	125.00%	
<b>356.</b>	<b>(1,800.00)</b>	<b>(800.00)</b>	<b>(2,165.00)</b>	<b>(1,000.00)</b>	<b>125.00%</b>	
<b>358.</b>						
10-358-005. Finger Printing/Background Check	(500.00)	0.00	(1,560.00)	(500.00)		
10-358-010. Solid Waste Disposal Tax	(5,065.00)	(4,473.00)	(3,805.00)	(592.00)	13.23%	
<b>358.</b>	<b>(5,565.00)</b>	<b>(4,473.00)</b>	<b>(5,365.00)</b>	<b>(1,092.00)</b>	<b>24.41%</b>	
<b>359.</b>						
10-359-000. Refuse Collection Fees	(1,980,398.00)	(1,804,229.00)	(1,565,000.00)	(176,169.00)	9.76%	10
<b>359.</b>	<b>(1,980,398.00)</b>	<b>(1,804,229.00)</b>	<b>(1,565,000.00)</b>	<b>(176,169.00)</b>	<b>9.76%</b>	

	2022/2023 Recommended Budget	2021/2022 Approved Budget	2021/2022 YTD Actuals May	Amount Difference	% Difference	Item 2.
<b>370.</b>						
10-370-000. Freeman Park Citations	(5,000.00)	(5,000.00)	(1,462.00)	0.00	0.00%	
<b>370.</b>	<b>(5,000.00)</b>	<b>(5,000.00)</b>	<b>(1,462.00)</b>	<b>0.00</b>	<b>0.00%</b>	
<b>371.</b>				0.00	#DIV/0!	
10-371-000. Freeman Prk Annual Fee	(346,085.00)	(439,981.00)	(382,142.00)	93,896.00	-21.34%	
<b>371.</b>	<b>(346,085.00)</b>	<b>(439,981.00)</b>	<b>(382,142.00)</b>	<b>93,896.00</b>	<b>-21.34%</b>	
<b>372.</b>						
10-372-000. Freeman Prk Daily Fee	(476,650.00)	(505,305.00)	(285,272.00)	28,655.00	-5.67%	
<b>372.</b>	<b>(476,650.00)</b>	<b>(505,305.00)</b>	<b>(285,272.00)</b>	<b>28,655.00</b>	<b>-5.67%</b>	
<b>373.</b>						
10-373-000. Freeman Park Camping Fees	(83,600.00)	(48,817.00)	(77,750.00)	(34,783.00)	71.25%	
<b>373.</b>	<b>(83,600.00)</b>	<b>(48,817.00)</b>	<b>(77,750.00)</b>	<b>(34,783.00)</b>	<b>71.25%</b>	
<b>380.</b>						
10-380-001. Carolina Beach Market	(21,000.00)	(12,512.00)	(23,225.00)	(8,488.00)	67.84%	
10-380-002. Events	(5,000.00)	(3,000.00)	(5,025.00)	(2,000.00)	66.67%	
<b>380.</b>	<b>(26,000.00)</b>	<b>(15,512.00)</b>	<b>(28,250.00)</b>	<b>(10,488.00)</b>	<b>67.61%</b>	
<b>383.</b>						
10-383-000. Sale of Fixed Assets	(1,000.00)	(1,000.00)	(36,936.00)	0.00	0.00%	
<b>383.</b>	<b>(1,000.00)</b>	<b>(1,000.00)</b>	<b>(36,936.00)</b>	<b>0.00</b>	<b>0.00%</b>	
<b>387.</b>						
10-387-000. Grant- Police Body Cameras	(24,500.00)	(24,500.00)	0.00	0.00	0.00%	
10-387-010. Grant - Recycling Receptacle	0.00	0.00	(12,150.00)	0.00		
10-387-020. ABC Law Enforcement Grant	(50,000.00)	0.00	(50,000.00)	(50,000.00)		
<b>387.</b>	<b>(74,500.00)</b>	<b>(24,500.00)</b>	<b>(62,150.00)</b>	<b>(50,000.00)</b>	<b>204.08%</b>	
<b>395.</b>				0.00		
10-395-000. Interest on Assessments	0.00	(3,000.00)	(1,228.00)	3,000.00	-100.00%	
<b>395.</b>	<b>0.00</b>	<b>(3,000.00)</b>	<b>(1,228.00)</b>	<b>3,000.00</b>	<b>-100.00%</b>	
<b>396.</b>						
10-396-003. Donations - Boardwalk Fish Tiles/Benches	(10,000.00)	(5,500.00)	(10,750.00)	(4,500.00)	81.82%	
<b>396.</b>	<b>(10,000.00)</b>	<b>(5,500.00)</b>	<b>(10,750.00)</b>	<b>(4,500.00)</b>	<b>81.82%</b>	
<b>397.</b>						
10-397-000. T/F from other fund						
10-397-002. Parks & Rec. Fees	(225,000.00)	(200,000.00)	(207,348.00)	(25,000.00)	12.50%	
10-397-003. Reimbursement from W&S Fund	(750,000.00)	(400,000.00)	0.00	(350,000.00)	87.50%	
<b>397.</b>	<b>(975,000.00)</b>	<b>(600,000.00)</b>	<b>(207,608.00)</b>	<b>(375,000.00)</b>	<b>62.50%</b>	

	2022/2023 Recommended Budget	2021/2022 Approved Budget	2021/2022 YTD Actuals May	Amount Difference	% Difference
<b>399.</b>					
10-399-002. APP FUND BAL-POWELL BILL	(650,020.00)	(17,654.00)	0.00	(632,366.00)	3582.00%
<b>399.</b>	<b>(650,020.00)</b>	<b>(17,654.00)</b>	<b>0.00</b>	<b>(632,366.00)</b>	<b>3582.00%</b>
<b>General Fund Revenue</b>	<b>(19,778,842.00)</b>	<b>(16,554,184.00)</b>	<b>(17,236,036.00)</b>	<b>(3,224,658.00)</b>	<b>19.48%</b>

Item 2.

**Town of Carolina Beach  
Utility Fund Revenues**

Item 2.

	<b>2022/2023 Recommended Budget</b>	<b>2021/2022 Approved Budget</b>	<b>2021/2022 YTD Actuals May</b>	<b>Amount Difference</b>	<b>% Difference</b>
<b>Revenue</b>					
<b>322.</b>					
30-322-000. Stormwater Monthly Service Fees	(1,596,891)	(1,522,107)	(1,280,123)	(74,784)	4.91%
<b>322.</b>	<b>(1,596,891)</b>	<b>(1,522,107)</b>	<b>(1,280,123)</b>	<b>(74,784)</b>	<b>4.91%</b>
<b>329.</b>					
30-329-000. Interest on Investments	(20,000)	(400)	(1,352)	(19,600)	4900.00%
30-329-100. Interest Bond Series 2016	(150)	(700)	(203)	550	-78.57%
<b>329.</b>	<b>(20,150)</b>	<b>(1,100)</b>	<b>(1,555)</b>	<b>(19,050)</b>	<b>1731.82%</b>
<b>330.</b>					
30-330-000. Stormwater Development Impact Fees	(406,250)	(250,000)	(309,393)	(156,250)	62.50%
<b>330.</b>	<b>(406,250)</b>	<b>(250,000)</b>	<b>(309,393)</b>	<b>(156,250)</b>	<b>62.50%</b>
<b>370.</b>					
30-370-000. Water Monthly Service Fees	(2,413,531)	(2,288,570)	(1,828,730)	(124,961)	5.46%
<b>370.</b>	<b>(2,413,531)</b>	<b>(2,288,570)</b>	<b>(1,828,730)</b>	<b>(124,961)</b>	<b>5.46%</b>
<b>371.</b>					
30-371-000. Sewer Monthly Service Fees	(4,084,565)	(3,903,278)	(3,123,232)	(181,287)	4.64%
30-371-015. Penalties	(5,000)	(3,100)	(5,005)	(1,900)	61.29%
30-371-017. Grease Trap Compliance	0	0	(200)		
<b>371.</b>	<b>(4,089,565)</b>	<b>(3,906,378)</b>	<b>(3,128,437)</b>	<b>(183,187)</b>	<b>4.69%</b>
<b>372.</b>					
30-372-000. Water Connection Fees	(342,455)	(155,290)	(288,634)	(187,165)	120.53%
<b>372.</b>	<b>(342,455)</b>	<b>(155,290)</b>	<b>(288,634)</b>	<b>(187,165)</b>	<b>120.53%</b>
<b>373.</b>					
30-373-000. Sewer Connection Fees	(261,581)	(135,700)	(221,215)	(125,881)	92.76%
<b>373.</b>	<b>(261,581)</b>	<b>(135,700)</b>	<b>(221,215)</b>	<b>(125,881)</b>	<b>92.76%</b>
<b>374.</b>					
30-374-000. System Development Fee Water	(262,060)	(237,120)	(275,645)	(24,940)	10.52%
30-374-100. System Development Fee Sewer	(287,020)	(260,160)	(304,635)	(26,860)	10.32%
<b>374.</b>	<b>(549,080)</b>	<b>(497,280)</b>	<b>(580,280)</b>	<b>(51,800)</b>	<b>10.42%</b>
<b>375.</b>					
30-375-000. Reconnection Fees	(2,000)	(2,000)	(3,480)	0	0.00%
<b>375.</b>	<b>(2,000)</b>	<b>(2,000)</b>	<b>(3,480)</b>	<b>0</b>	<b>0.00%</b>

	2022/2023 Recommended Budget	2021/2022 Approved Budget	2021/2022 YTD Actuals May	Amount Difference	% Difference
<b>385.</b>					
30-385-000. Miscellaneous Revenues	(16,000)	(15,000)	(18,730)	(1,000)	6.67%
<b>385.</b>	<b>(16,000)</b>	<b>(15,000)</b>	<b>(18,730)</b>	<b>(1,000)</b>	<b>6.67%</b>
<b>398.</b>					
30-398-001. Kure Bch-Fixed&Variable	(196,308)	(244,751)	(164,229)	48,443	-19.79%
30-398-002. Kure Bch-Capital Recovery	(21,765)	(21,768)	(18,137)	3	-0.01%
30-398-003. Fort Fisher WWT	(5,073)	(5,288)	(4,227)	215	-4.07%
<b>398.</b>	<b>(223,146)</b>	<b>(271,807)</b>	<b>(186,593)</b>	<b>48,661</b>	<b>-17.90%</b>
<b>399.</b>					
30-399-000. Appropriated Fund Balance	(238,506)	(283,143)	0	44,637	-15.76%
<b>399.</b>	<b>(238,506)</b>	<b>(283,143)</b>	<b>0</b>	<b>44,637</b>	<b>-15.76%</b>
<b>Revenue</b>	<b>(10,159,155)</b>	<b>(9,328,375)</b>	<b>(7,847,170)</b>	<b>(830,780)</b>	<b>8.91%</b>

# Town of Carolina Beach

Item 2.

	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
<b>10. General Fund</b>				
<b>408. Non Departmental</b>				
10-408-068. Election Expenses	0	7,013	7,013	-100.00%
10-408-069. CBP3-Non Profit Loan/Taxes/Inc.	196,849	200,798	3,949	-1.97%
10-408-070. Donation-Non-Profits	40,500	19,500	21,000	107.69%
10-408-071. Donation-Chamber of Commerce	17,500	10,000	7,500	75.00%
10-408-073. Donation - WAVE	11,374	10,551	823	7.80%
<b>408. Non Departmental</b>	<b>266,223</b>	<b>247,862</b>	<b>18,361</b>	<b>7.41%</b>
<b>409. Debt Service</b>				
10-409-015. Debt Service	1,329,080	864,572	464,508	53.73%
10-409-030. Vehicle Lease Payments	96,819	0	96,819	100.00%
<b>409. Debt Service</b>	<b>1,425,899</b>	<b>864,572</b>	<b>561,327</b>	<b>64.93%</b>
<b>410. Legislative</b>				
10-410-002. Wages	37,800	37,800	0	0.00%
10-410-005. FICA Taxes	4,038	4,038	0	0.00%
10-410-006. Medical Insurance	40,080	38,910	1,170	3.01%
10-410-009. Workmans Comp	53	53	0	0.00%
10-410-012. Printing & Publishing	300	300	0	0.00%
10-410-014. Travel & Training	10,000	10,000	0	0.00%
10-410-016. Maintenance & Repair - Equipment	3,000	3,000	0	0.00%
10-410-031. Auto Allowance	15,000	15,000	0	0.00%
10-410-033. Supplies	2,000	2,000	0	0.00%
10-410-039. Miscellaneous	1,000	1,000	0	0.00%
10-410-046. Professional Services	120,000	190,000	70,000	-36.84%
10-410-053. Dues & Subscriptions	19,514	19,277	237	1.23%
10-410-075. Cap.Project Under \$10,000	7,000	0	7,000	
10-410-084. Recognitions & Work Sessions	6,500	6,500	0	0.00%
10-410-090. Contingency	150,000	115,000	35,000	30.43%
<b>410. Legislative</b>	<b>416,285</b>	<b>442,878</b>	<b>26,593</b>	<b>-6.00%</b>
<b>420. Executive</b>				
10-420-002. Wages	534,634	437,538	97,096	22.19%
10-420-003. Overtime Pay	970	1,995	1,025	-51.38%
10-420-004. C.O.L.A./Merit Pay	0	8,794	8,794	-100.00%
10-420-005. FICA Taxes	41,108	34,442	6,666	19.35%
10-420-006. Medical Insurance	46,760	38,910	7,850	20.17%
10-420-007. Retirement	64,537	51,101	13,436	26.29%
10-420-009. Workmans Compensation	3,982	810	3,172	391.60%
10-420-011. Communications-Phone/Cell/Data	63,500	61,000	2,500	4.10%
10-420-014. Travel & Training	3,500	8,500	5,000	-58.82%
10-420-022. Maintenance & Repair - Computers	215,284	190,913	24,371	12.77%
10-420-023. Maintenance & Repair - Software	47,014	47,982	968	-2.02%
10-420-025. 401K Match Program	16,121	13,507	2,614	19.35%
10-420-033. Supplies	12,130	8,500	3,630	42.71%
10-420-045. Contract Service	20,820	20,520	300	1.46%
10-420-051. Liability Insurance	285,000	259,694	25,306	9.74%
10-420-053. Dues & Subscriptions	1,900	1,700	200	11.76%
10-420-059. Longevity Pay Plan	1,750	1,900	150	-7.89%
10-420-061. Tuition Reimbursement	5,000	5,000	0	0.00%
10-420-090. Contingency	25,000	18,283	6,717	36.74%
<b>420. Executive</b>	<b>1,389,010</b>	<b>1,211,089</b>	<b>177,921</b>	<b>14.25%</b>

	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
<b>430. Clerk</b>				
10-430-002. Wages	98,568	81,968	16,600	20.25%
10-430-004. C.O.L.A./Merit Pay	0	1,648	1,648	-100.00%
10-430-005. FICA Taxes	7,579	6,435	1,144	17.78%
10-430-006. Medical Insurance	8,016	7,782	234	3.01%
10-430-007. Retirement	11,987	9,547	2,440	25.56%
10-430-009. Workmans Compensation	177	159	18	11.32%
10-430-012. Printing & Publishing	21,000	21,000	0	0.00%
10-430-014. Travel & Training	3,000	3,000	0	0.00%
10-430-016. Maintenance & Repair - Equipment	500	500	0	0.00%
10-430-023. Maintenance & Repair - Software	8,000	8,000	0	0.00%
10-430-025. 401K Match Program	2,972	2,523	449	17.80%
10-430-033. Supplies	1,800	1,800	0	0.00%
10-430-045. Contract Services	5,000	5,000	0	0.00%
10-430-053. Dues & Subscriptions	255	255	0	0.00%
10-430-054. Maintenance of Town Code	12,000	12,000	0	0.00%
10-430-059. Longevity Pay Plan	500	500	0	0.00%
<b>430. Clerk</b>	<b>181,354</b>	<b>162,117</b>	<b>19,237</b>	<b>11.87%</b>
<b>440. Finance</b>				
10-440-002. Wages	279,965	213,829	66,136	30.93%
10-440-003. Overtime Pay	2,257	1,985	272	13.70%
10-440-004. C.O.L.A./Merit Pay	0	4,297	4,297	-100.00%
10-440-005. FICA Taxes	21,662	16,908	4,754	28.12%
10-440-006. Medical Insurance	28,056	23,346	4,710	20.17%
10-440-007. Retirement	34,009	25,084	8,925	35.58%
10-440-009. Workmans Compensation	440	414	26	6.28%
10-440-012. Printing & Publishing	790	1,025	235	-22.93%
10-440-014. Travel & Training	3,855	2,355	1,500	63.69%
10-440-023. Maintenance & Repair - Software	20	20	0	0.00%
10-440-025. 401K Match Program	8,495	6,630	1,865	28.13%
10-440-033. Supplies	7,061	1,875	5,186	276.59%
10-440-036. Bank Charges	35,000	35,000	0	0.00%
10-440-045. Contracted Services	67,200	57,000	10,200	17.89%
10-440-046. Professional Services	20,000	18,500	1,500	8.11%
10-440-053. Dues & Subscriptions	400	300	100	33.33%
10-440-059. Longevity Pay Plan	950	900	50	5.56%
<b>440. Finance</b>	<b>510,160</b>	<b>409,468</b>	<b>100,692</b>	<b>24.59%</b>
<b>450. HUMAN RESOURCES</b>				
10-450-002. Wages	219,402	169,251	50,151	29.63%
10-450-003. Overtime Pay	3,559	3,139	420	13.38%
10-450-004. C.O.L.A./Merit Pay	0	3,061	3,061	-100.00%
10-450-005. FICA Taxes	17,118	13,480	3,638	26.99%
10-450-006. Medical Insurance	195,230	181,760	13,470	7.41%
10-450-007. Retirement	27,075	18,073	9,002	49.81%
10-450-009. Workmans Compensation	1,964	1,759	205	11.65%
10-450-014. Travel & Training	3,250	8,150	4,900	-60.12%
10-450-023. Maintenance & Repair - Software	14,990	5,000	9,990	199.80%
10-450-025. 401K Match Program	5,283	4,777	506	10.59%
10-450-033. Supplies	6,500	3,000	3,500	116.67%
10-450-034. Pre-Employment Costs	30,000	26,000	4,000	15.38%
10-450-045. Contract Services	52,400	50,400	2,000	3.97%
10-450-051. Liability Insurance	41,000	44,300	3,300	-7.45%
10-450-052. Unemployment	5,000	7,000	2,000	-28.57%



	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
10-450-053. Dues & Subscriptions	1,088	1,270	182	-14.33%
10-450-055. Wellness Program	20,000	14,550	5,450	37.46%
10-450-059. Longevity Pay Plan	800	750	50	6.67%
<b>450. HUMAN RESOURCES</b>	<b>644,659</b>	<b>555,720</b>	<b>88,939</b>	<b>16.00%</b>
<b>491. Planning &amp; Development</b>				
10-491-002. Wages	503,017	443,421	59,596	13.44%
10-491-003. Overtime Pay	1,037	912	125	13.71%
10-491-004. C.O.L.A./Merit Pay	0	8,599	8,599	-100.00%
10-491-005. FICA Taxes	38,655	34,764	3,891	11.19%
10-491-006. Medical Insurance	56,112	54,474	1,638	3.01%
10-491-007. Retirement	59,002	49,807	9,195	18.46%
10-491-009. Workmans Compensation	6,432	2,262	4,170	184.35%
10-491-011. Communications-Phone/Cell/Data	0	3,500	3,500	-100.00%
10-491-012. Printing & Publishing	6,650	6,250	400	6.40%
10-491-014. Travel & Training	12,000	18,600	6,600	-35.48%
10-491-023. Maintenance & Repair - Software	0	10,700	10,700	-100.00%
10-491-024. Uniforms	3,050	3,250	200	-6.15%
10-491-025. 401K Match Program	14,628	13,164	1,464	11.12%
10-491-033. Supplies	3,000	3,000	0	0.00%
10-491-045. Contract Services	94,000	17,000	77,000	452.94%
10-491-053. Dues & Subscriptions	2,000	2,000	0	0.00%
10-491-059. Longevity Pay Plan	1,250	1,500	250	-16.67%
10-491-064. Board of Adjustment	4,150	3,500	650	18.57%
10-491-074. Capital Projects Over \$10,000	0	8,800	8,800	-100.00%
<b>491. Planning &amp; Development</b>	<b>804,983</b>	<b>685,503</b>	<b>119,480</b>	<b>17.43%</b>
<b>510. Police</b>				
10-510-000. Separation Allowance	27,327	21,395	5,932	27.73%
10-510-001. Holiday Pay	72,501	65,318	7,183	11.00%
10-510-002. Wages	1,843,258	1,628,067	215,191	13.22%
10-510-003. Overtime Pay	80,346	45,919	34,427	74.97%
10-510-004. C.O.L.A./Merit Pay	0	32,359	32,359	-100.00%
10-510-005. FICA Taxes	155,230	137,641	17,589	12.78%
10-510-006. Medical Insurance	224,448	217,896	6,552	3.01%
10-510-007. Retirement	254,458	212,190	42,268	19.92%
10-510-009. Workmans Compensation	38,244	40,029	1,785	-4.46%
10-510-010. LEO 401K	92,098	83,117	8,981	10.81%
10-510-011. Communications-Phone/Cell/Data	47,000	44,500	2,500	5.62%
10-510-014. Travel & Training	39,100	39,100	0	0.00%
10-510-016. Maintenance & Repair - Equipment	25,000	20,000	5,000	25.00%
10-510-017. Maintenance & Repair - Vehicles	40,000	40,000	0	0.00%
10-510-021. Maintenance & Repair - Tires	10,000	10,000	0	0.00%
10-510-023. Maintenance & Repair - Software	18,820	18,520	300	1.62%
10-510-024. Uniforms	61,750	41,750	20,000	47.90%
10-510-025. 401K Match Program	58,524	52,793	5,731	10.86%
10-510-033. Supplies	42,000	34,000	8,000	23.53%
10-510-040. Crime Prevention/DARE	55,000	4,500	50,500	1122.22%
10-510-045. Contract Services	108,544	97,402	11,142	11.44%
10-510-048. K-9 Maintenance	5,000	5,000	0	0.00%
10-510-053. Dues & Subscriptions	860	905	45	-4.97%
10-510-058. Informant Monies	4,500	4,500	0	0.00%
10-510-059. Longevity Pay Plan	5,650	6,150	500	-8.13%
10-510-070. Digital Forensic Investigation	20,000	20,000	0	0.00%
10-510-074. Capital Projects Over \$10,000	18,000	10,000	8,000	80.00%

	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
10-510-078. Licenses/Renewals	250	250	0	0.00%
10-510-083. Ammunition	10,000	8,000	2,000	25.00%
<b>510. Police</b>	<b>3,357,908</b>	<b>2,941,301</b>	<b>416,607</b>	<b>14.16%</b>
<b>520. Lifeguards</b>				
10-520-001. Holiday Pay	1,544	800	744	93.00%
10-520-002. Wages	462,911	368,069	94,842	25.77%
10-520-003. Overtime Pay	6,412	7,549	1,137	-15.06%
10-520-004. C.O.L.A./Merit Pay	0	987	987	-100.00%
10-520-005. FICA Taxes	36,041	28,879	7,162	24.80%
10-520-006. Medical Insurance	8,016	7,782	234	3.01%
10-520-007. Retirement	8,551	6,069	2,482	40.90%
10-520-009. Workmans Compensation	13,284	10,290	2,994	29.10%
10-520-011. Communications-Phone/Cell/Data	3,800	4,000	200	-5.00%
10-520-014. Travel & Training	6,200	6,200	0	0.00%
10-520-016. Maint. & Repair - Equipment	4,500	4,500	0	0.00%
10-520-017. Maint. & Repair - Vehicles	6,000	6,000	0	0.00%
10-520-021. Maint. & Repair - Tires	500	500	0	0.00%
10-520-024. Uniforms	8,500	7,800	700	8.97%
10-520-025. 401K Match Program	2,136	1,604	532	33.17%
10-520-033. Supplies	19,500	14,000	5,500	39.29%
10-520-050. Rental of Property	13,100	11,600	1,500	12.93%
10-520-059. Longevity Pay Plan	250	100	150	150.00%
10-520-074. Capital Projects Over \$10,000	32,500	27,500	5,000	18.18%
<b>520. Lifeguards</b>	<b>633,745</b>	<b>514,229</b>	<b>119,516</b>	<b>23.24%</b>
<b>530. Fire</b>				
10-530-001. Holiday Pay	41,261	30,364	10,897	35.89%
10-530-002. Wages	1,154,779	894,662	260,117	29.07%
10-530-003. Overtime Pay	41,522	33,275	8,247	24.78%
10-530-004. C.O.L.A./Merit Pay	7,940	16,853	8,913	-52.89%
10-530-005. FICA Taxes	96,024	75,298	20,726	27.53%
10-530-006. Medical Insurance	144,288	116,730	27,558	23.61%
10-530-007. Retirement	141,405	104,449	36,956	35.38%
10-530-009. Workmans Comp	34,754	31,164	3,590	11.52%
10-530-011. Communications-Phone/Cell/Data	31,000	38,200	7,200	-18.85%
10-530-014. Travel & Training	21,500	21,500	0	0.00%
10-530-015. Maintenance & Repair-Buildings	14,000	14,000	0	0.00%
10-530-016. Maintenance & Repair - Equipment	30,700	30,700	0	0.00%
10-530-017. Maintenance & Repair - Vehicles	39,200	39,200	0	0.00%
10-530-021. Maintenance & Repair - Tires	0	4,000	4,000	-100.00%
10-530-023. Maintenance & Repair - Software	12,000	7,450	4,550	61.07%
10-530-024. Uniforms	43,000	35,500	7,500	21.13%
10-530-025. 401K Match Program	35,320	27,658	7,662	27.70%
10-530-033. Supplies	25,800	25,800	0	0.00%
10-530-045. Contract Services	14,000	7,000	7,000	100.00%
10-530-050. Rental of Property	3,000	3,000	0	0.00%
10-530-051. Liability Insurance	58,500	56,300	2,200	3.91%
10-530-053. Dues & Subscriptions	4,000	4,000	0	0.00%
10-530-059. Longevity Pay Plan	10,250	9,150	1,100	12.02%
10-530-074. Capital Projects Over \$10,000	35,000	5,000	30,000	600.00%
10-530-075. Capital Projects Under \$10,000	41,000	28,000	13,000	46.43%
<b>530. Fire</b>	<b>2,080,243</b>	<b>1,659,253</b>	<b>420,990</b>	<b>25.37%</b>

	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
<b>550. Marina</b>				
10-550-002. Wages	51,917	45,365	6,552	14.44%
10-550-003. Overtime Pay	3,182	654	2,528	386.54%
10-550-004. C.O.L.A./Merit Pay	0	912	912	-100.00%
10-550-005. FICA Taxes	4,219	3,594	625	17.39%
10-550-006. Medical Insurance	8,016	7,782	234	3.01%
10-550-007. Retirement	6,623	5,332	1,291	24.21%
10-550-009. Workmans Compensation	1,500	896	604	67.41%
10-550-011. Communications-Phone/Cell/Data	0	600	600	-100.00%
10-550-013. Electric	15,000	15,000	0	0.00%
10-550-016. Maintenance & Repair - Equipment	5,400	4,900	500	10.20%
10-550-023. Maintenance & Repair - Software	0	2,800	2,800	-100.00%
10-550-025. 401K Match Program	1,654	1,409	245	17.39%
10-550-033. Supplies	1,915	1,200	715	59.58%
10-550-039. Miscellaneous	2,000	2,000	0	0.00%
10-550-046. Professional Services	8,000	8,000	0	0.00%
10-550-059. Longevity Pay Plan	50	50	0	0.00%
10-550-075. Capital Projects Under \$10,000	4,000	14,000	10,000	-71.43%
<b>550. Marina</b>	<b>113,476</b>	<b>114,494</b>	<b>1,018</b>	<b>-0.89%</b>
<b>561. Powell Bill</b>				
10-561-019. Maintenance & Repair - Streets	783,420	100,000	683,420	683.42%
10-561-033. Supplies	30,000	35,000	5,000	-14.29%
10-561-038. Street Maintenance	50,000	50,000	0	0.00%
<b>561. Powell Bill</b>	<b>863,420</b>	<b>185,000</b>	<b>678,420</b>	<b>366.71%</b>
<b>565. G/F Fleet Maintenance</b>				
10-565-016. Maintenance & Repair - Equipment	46,000	42,000	4,000	9.52%
10-565-017. Maintenance & Repair - Vehicles	69,750	69,750	0	0.00%
10-565-021. Maintenance & Repair - Tires	19,500	19,500	0	0.00%
10-565-030. Gas & Diesel Fuel	200,000	140,000	60,000	42.86%
<b>565. G/F Fleet Maintenance</b>	<b>335,250</b>	<b>271,250</b>	<b>64,000</b>	<b>23.59%</b>
<b>570. Parking</b>				
10-570-012. Printing & Publishing	3,800	7,650	3,850	-50.33%
10-570-013. Electric	14,000	14,000	0	0.00%
10-570-045. Contract Services	6,000	0	6,000	
10-570-046. Professional Services	669,886	335,330	334,556	99.77%
10-570-074. Capital Projects Over \$10,000	180,000	0	180,000	
<b>570. Parking</b>	<b>873,686</b>	<b>356,980</b>	<b>516,706</b>	<b>144.74%</b>
<b>580. ENVIRONMENTAL</b>				
10-580-002. Wages	638,271	558,046	80,225	14.38%
10-580-003. Overtime Pay	23,970	21,144	2,826	13.37%
10-580-004. C.O.L.A./Merit Pay	0	11,216	11,216	-100.00%
10-580-005. FICA Taxes	50,913	45,397	5,516	12.15%
10-580-006. Medical Insurance	108,216	108,948	732	-0.67%
10-580-007. Retirement	79,930	67,352	12,578	18.68%
10-580-009. Workmans Compensation	23,411	24,814	1,403	-5.65%
10-580-011. Communications-Phone/Cell/Data	7,000	7,000	0	0.00%
10-580-012. Printing & Publishing	400	500	100	-20.00%
10-580-013. Electric	256,600	247,600	9,000	3.63%
10-580-014. Travel & Training	6,500	5,500	1,000	18.18%
10-580-015. Maintenance & Repair- Buildings	63,600	58,000	5,600	9.66%
10-580-016. Maintenance & Repair - Equipment	20,000	20,000	0	0.00%
10-580-018. Maintenance & Repair - Grounds	41,000	69,000	28,000	-40.00%

	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
10-580-020. Maintenance & Repair - Street Lights	15,000	7,000	8,000	114.29%
10-580-024. Uniforms	8,150	8,300	150	-1.81%
10-580-025. 401K Match Program	19,967	17,801	2,166	12.17%
10-580-032. Chemical & Lab Fees	2,000	2,500	500	-20.00%
10-580-033. Supplies	47,000	44,000	3,000	6.82%
10-580-035. Small Tools & Equipment	6,500	6,000	500	8.33%
10-580-044. Temps	0	60,000	60,000	-100.00%
10-580-045. Contract Services	2,334,421	2,230,926	103,495	4.64%
10-580-046. Professional Services	6,000	8,000	2,000	-25.00%
10-580-053. Dues & Subscriptions	100	100	0	0.00%
10-580-059. Longevity Pay Plan	3,300	3,000	300	10.00%
10-580-074. Capital Projects Over \$10,000	78,000	63,250	14,750	23.32%
10-580-080. PPE & Safety Equipment	3,500	4,000	500	-12.50%
<b>580. ENVIRONMENTAL</b>	<b>3,843,749</b>	<b>3,699,394</b>	<b>144,355</b>	<b>3.90%</b>
<b>620. Parks &amp; Recreation</b>				
10-620-002. Wages	455,770	403,219	52,551	13.03%
10-620-003. Overtime Pay	4,680	5,192	512	-9.86%
10-620-004. C.O.L.A./Merit Pay	0	6,922	6,922	-100.00%
10-620-005. FICA Taxes	35,394	31,943	3,451	10.80%
10-620-006. Medical Insurance	48,096	46,692	1,404	3.01%
10-620-007. Retirement	48,154	40,694	7,460	18.33%
10-620-009. Workmans Compensation	13,147	11,310	1,837	16.24%
10-620-011. Communications-Phone/Cell/Data	4,040	4,520	480	-10.62%
10-620-013. Electric	34,975	34,975	0	0.00%
10-620-014. Travel & Training	6,500	6,500	0	0.00%
10-620-015. Maintenance & Repair- Buildings	18,000	15,500	2,500	16.13%
10-620-016. Maintenance & Repair - Equipment	18,500	21,000	2,500	-11.90%
10-620-018. Maintenance & Repair - Grounds	57,500	53,000	4,500	8.49%
10-620-023. Maintenance & Repair - Software	2,800	2,750	50	1.82%
10-620-024. Uniforms	2,000	1,750	250	14.29%
10-620-025. 401K Match Program	12,028	10,757	1,271	11.82%
10-620-033. Supplies	10,500	10,500	0	0.00%
10-620-041. Arts & Activities	181,000	161,575	19,425	12.02%
10-620-042. Carolina Beach Market	10,000	10,000	0	0.00%
10-620-045. Contract Services	93,600	74,800	18,800	25.13%
10-620-046. Professional Services	25,000	15,000	10,000	66.67%
10-620-059. Longevity Pay Plan	2,250	2,250	0	0.00%
10-620-066. Athletic Programs	29,200	27,000	2,200	8.15%
10-620-074. Capital Projects Over \$10,000	49,000	183,800	134,800	-73.34%
10-620-082. Festivals & Special Event	40,000	36,000	4,000	11.11%
<b>620. Parks &amp; Recreation</b>	<b>1,202,134</b>	<b>1,217,649</b>	<b>15,515</b>	<b>-1.27%</b>
<b>630. Beach Maintenance</b>				
10-630-001. Holiday Pay	10,363	9,329	1,034	11.08%
10-630-002. Wages	209,577	188,654	20,923	11.09%
10-630-003. Overtime Pay	8,637	7,774	863	11.10%
10-630-004. C.O.L.A./Merit Pay	0	3,793	3,793	-100.00%
10-630-005. FICA Taxes	17,513	16,058	1,455	9.06%
10-630-006. Medical Insurance	32,064	31,128	936	3.01%
10-630-007. Retirement	29,990	25,398	4,592	18.08%
10-630-009. Workmans Comp	5,109	4,904	205	4.18%
10-630-010. LEO 401K	11,446	10,495	951	9.06%
10-630-016. Maintenance & Repair-Fish Tiles	9,500	5,000	4,500	90.00%
10-630-018. T/F to Storm Damage Prevention	0	350,000	350,000	-100.00%

	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
10-630-025. 401K Match Program	6,868	6,297	571	9.07%
10-630-033. Supplies	7,500	7,500	0	0.00%
10-630-046. Professional Services	165,154	163,745	1,409	0.86%
10-630-056. Beach Maintenance	242,000	64,000	178,000	278.13%
10-630-059. Longevity Pay Plan	350	350	0	0.00%
10-630-074. Capital Projects Over \$10,000	7,500	25,000	17,500	-70.00%
10-630-081. Inlet Dredging	23,587	35,000	11,413	-32.61%
<b>630. Beach Maintenance</b>	<b>787,158</b>	<b>954,425</b>	<b>167,267</b>	<b>-17.53%</b>
<b>650. Boardwalk</b>				
10-650-020. Maint. & Repair - Street Lights	5,000	5,000	0	0.00%
10-650-033. Supplies	2,000	2,000	0	0.00%
10-650-044. Temps	35,000	30,000	5,000	16.67%
10-650-045. Contract Services	7,500	24,000	16,500	-68.75%
<b>650. Boardwalk</b>	<b>49,500</b>	<b>61,000</b>	<b>11,500</b>	<b>-18.85%</b>
<b>10. General Fund</b>	<b>19,778,842</b>	<b>16,554,184</b>	<b>3,224,658</b>	<b>19.48%</b>
<b>30. Utilities Fund</b>				
<b>409. Debt Service</b>				
30-409-015. Debt Service	2,515,328	2,525,699	10,371	-0.41%
30-409-030. Vehicle Lease Payments	24,319	0	24,319	
<b>409. Debt Service</b>	<b>2,539,647</b>	<b>2,525,699</b>	<b>13,948</b>	<b>0.55%</b>
<b>800. W&amp;S Administrative</b>				
30-800-002. Wages	345,746	306,414	39,332	12.84%
30-800-003. Overtime Pay	10,436	9,616	820	8.53%
30-800-004. C.O.L.A./Merit	0	6,160	6,160	-100.00%
30-800-005. FICA Taxes	27,317	24,732	2,585	10.45%
30-800-006. Medical Insurance	48,096	46,692	1,404	3.01%
30-800-007. Retirement	42,885	36,694	6,191	16.87%
30-800-009. Workmans Compensation	3,151	2,950	201	6.81%
30-800-011. Communications-Phone/Cell/Data	3,000	3,000	0	0.00%
30-800-012. Printing & Publishing	3,500	2,500	1,000	40.00%
30-800-014. Travel & Training	6,500	9,000	2,500	-27.78%
30-800-016. Maintenance & Repair - Equipment	5,000	5,000	0	0.00%
30-800-023. Maintenance & Repair - Software	1,900	1,900	0	0.00%
30-800-024. Uniforms	4,250	4,250	0	0.00%
30-800-025. 401K Match Program	10,713	9,699	1,014	10.45%
30-800-033. Supplies	12,000	12,000	0	0.00%
30-800-037. On-Line Credit Check	2,500	2,500	0	0.00%
30-800-045. Contract Services	34,300	23,220	11,080	47.72%
30-800-046. Professional Services	41,000	14,500	26,500	182.76%
30-800-049. Postage	49,500	43,250	6,250	14.45%
30-800-053. Dues & Subscriptions	650	650	0	0.00%
30-800-057. Miscellaneous	0	300,000	300,000	-100.00%
30-800-059. Longevity Pay Plan	900	1,100	200	-18.18%
30-800-080. Reimbursement to General Fund	750,000	400,000	350,000	87.50%
<b>800. W&amp;S Administrative</b>	<b>1,403,344</b>	<b>1,265,827</b>	<b>137,517</b>	<b>10.86%</b>
<b>810. Wastewater Treatment</b>				
30-810-002. Wages	295,538	272,020	23,518	8.65%
30-810-003. Overtime Pay	4,902	4,566	336	7.36%
30-810-004. C.O.L.A./ Merit	0	5,468	5,468	-100.00%

	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
30-810-005. FICA Taxes	23,091	21,718	1,373	6.32%
30-810-006. Medical Insurance	40,080	38,910	1,170	3.01%
30-810-007. Retirement	36,251	32,223	4,028	12.50%
30-810-009. Workmans Comp	6,254	6,727	473	-7.03%
30-810-011. Communications -	2,300	2,800	500	-17.86%
30-810-013. Electric	140,000	131,000	9,000	6.87%
30-810-014. Travel & Training	3,000	3,000	0	0.00%
30-810-015. Maintenance & Repair- Buildings	9,000	8,000	1,000	12.50%
30-810-016. Maintenance & Repair - Equipment	23,500	23,500	0	0.00%
30-810-018. Maintenance & Repair - Grounds	8,000	10,000	2,000	-20.00%
30-810-024. Uniforms	4,000	4,000	0	0.00%
30-810-025. 401K Match Program	7,618	7,237	381	5.26%
30-810-032. Chemical & Lab Fees	98,000	76,950	21,050	27.36%
30-810-033. Supplies	4,000	4,000	0	0.00%
30-810-035. Small Tools & Equipment	1,500	1,200	300	25.00%
30-810-045. Contract Services	187,000	158,000	29,000	18.35%
30-810-046. Professional Services	51,500	51,000	500	0.98%
30-810-047. WWT Plant Renovation	0	150,000	150,000	-100.00%
30-810-050. Rental of Property	37,000	36,250	750	2.07%
30-810-053. Dues & Subscriptions	400	400	0	0.00%
30-810-059. Longevity Pay Plan	1,400	1,850	450	-24.32%
30-810-078. Permits & Fees	20,250	20,250	0	0.00%
30-810-080. PPE & Safety Equipment	4,525	4,525	0	0.00%
<b>810. Wastewater Treatment</b>	<b>1,009,109</b>	<b>1,075,594</b>	<b>66,485</b>	<b>-6.18%</b>
<b>811. Wastewater Collection</b>				
30-811-002. Wages	525,968	503,320	22,648	4.50%
30-811-003. Overtime Pay	37,930	36,300	1,630	4.49%
30-811-004. C.O.L.A./Merit	0	10,117	10,117	-100.00%
30-811-005. FICA Taxes	43,436	42,355	1,081	2.55%
30-811-006. Medical Insurance	80,160	85,602	5,442	-6.36%
30-811-007. Retirement	68,193	62,843	5,350	8.51%
30-811-009. Workmans Comp	11,139	11,915	776	-6.51%
30-811-011. Communications -	13,300	13,300	0	0.00%
30-811-013. Electric	104,000	99,000	5,000	5.05%
30-811-014. Travel & Training	15,000	15,000	0	0.00%
30-811-015. Maintenance & Repair- Buildings	21,000	21,000	0	0.00%
30-811-016. Maintenance & Repair - Equipment	86,000	81,000	5,000	6.17%
30-811-019. Maintenance & Repair - Streets	145,000	125,000	20,000	16.00%
30-811-020. Maintenance & Repair - Infrastructure	164,000	107,500	56,500	52.56%
30-811-024. Uniforms	9,000	9,000	0	0.00%
30-811-025. 401K Match Program	17,034	16,611	423	2.55%
30-811-026. Maintenance & Repair - Material	57,000	55,500	1,500	2.70%
30-811-033. Supplies	8,000	8,000	0	0.00%
30-811-035. Small Tools & Equipment	12,200	12,100	100	0.83%
30-811-044. Temps	5,000	5,000	0	0.00%
30-811-045. Contract Services	225,000	210,000	15,000	7.14%
30-811-046. Professional Services	70,000	65,000	5,000	7.69%
30-811-059. Longevity Pay Plan	3,900	3,950	50	-1.27%
30-811-060. I&I Removal Program	15,000	15,000	0	0.00%
30-811-074. Capital Projects Over \$10,000	20,000	65,000	45,000	-69.23%
30-811-075. Capital Projects Under \$10,000	3,500	3,000	500	16.67%
30-811-078. Permits & Fees	7,500	7,500	0	0.00%
30-811-080. PPE & Safety Equipment	8,500	8,500	0	0.00%
<b>811. Wastewater Collection</b>	<b>1,776,760</b>	<b>1,698,413</b>	<b>78,347</b>	<b>4.61%</b>

	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
<b>812. Water</b>				
30-812-002. Wages	104,166	91,437	12,729	13.92%
30-812-003. Overtime Pay	12,019	10,550	1,469	13.92%
30-812-004. C.O.L.A./Merit	0	1,838	1,838	-100.00%
30-812-005. FICA Taxes	8,926	7,970	956	11.99%
30-812-006. Medical Insurance	16,032	15,564	468	3.01%
30-812-007. Retirement	14,014	11,823	2,191	18.53%
30-812-009. Workmans Comp	2,218	2,468	250	-10.13%
30-812-011. Communications -	4,600	4,600	0	0.00%
30-812-012. Printing & Publishing	1,500	1,500	0	0.00%
30-812-013. Electric	75,000	72,000	3,000	4.17%
30-812-014. Travel & Training	3,000	6,000	3,000	-50.00%
30-812-015. Maintenance & Repair- Buildings	60,000	60,000	0	0.00%
30-812-016. Maintenance & Repair - Equipment	60,000	60,000	0	0.00%
30-812-019. Maintenance & Repair - Streets	78,500	90,000	11,500	-12.78%
30-812-020. Maintenance & Repair - Infrastructure	130,000	130,000	0	0.00%
30-812-024. Uniforms	3,000	3,000	0	0.00%
30-812-025. 401K Match Program	3,501	3,125	376	12.03%
30-812-026. Maintenance & Repair - Material	81,000	64,000	17,000	26.56%
30-812-032. Chemical & Lab Fees	180,000	163,500	16,500	10.09%
30-812-033. Supplies	5,000	5,000	0	0.00%
30-812-035. Small Tools & Equipment	6,000	6,000	0	0.00%
30-812-044. Temps	3,000	3,000	0	0.00%
30-812-045. Contract Services	406,500	370,783	35,717	9.63%
30-812-046. Professional Services	62,500	55,000	7,500	13.64%
30-812-049. Postage	3,150	3,050	100	3.28%
30-812-050. Rental of Property	35,000	30,500	4,500	14.75%
30-812-053. Dues & Subscriptions	2,170	2,170	0	0.00%
30-812-059. Longevity Pay Plan	500	350	150	42.86%
30-812-067. Well Upgrades	60,000	37,000	23,000	62.16%
30-812-074. Capital Projects Over \$10,000	250,000	0	250,000	
30-812-078. Permits & Fees	4,100	4,000	100	2.50%
30-812-080. PPE & Safety Equipment	5,750	5,700	50	0.88%
<b>812. Water</b>	<b>1,681,146</b>	<b>1,321,928</b>	<b>359,218</b>	<b>27.17%</b>
<b>813. W&amp;S FLEET MAINT</b>				
30-813-016. Maintenance & Repair - Equipment	76,000	72,000	4,000	5.56%
30-813-017. Maintenance & Repair - Vehicles	71,000	48,700	22,300	45.79%
30-813-021. Maintenance & Repair - Tires	26,000	22,000	4,000	18.18%
30-813-030. Gas & Diesel Fuel	130,000	80,000	50,000	62.50%
<b>813. W&amp;S FLEET MAINT</b>	<b>303,000</b>	<b>222,700</b>	<b>80,300</b>	<b>36.06%</b>
<b>900. Stormwater Drainage</b>				
30-900-002. Wages	460,289	408,182	52,107	12.77%
30-900-003. Overtime Pay	21,685	19,425	2,260	11.63%
30-900-004. C.O.L.A./Merit	0	8,205	8,205	-100.00%
30-900-005. FICA Taxes	37,103	33,550	3,553	10.59%
30-900-006. Medical Insurance	68,136	66,147	1,989	3.01%
30-900-007. Retirement	58,252	49,776	8,476	17.03%
30-900-009. Workers Comp	10,583	12,224	1,641	-13.42%
30-900-011.	7,000	7,000	0	0.00%
30-900-012. Printing & Publishing	1,000	1,500	500	-33.33%
30-900-013. Electric	13,000	13,000	0	0.00%
30-900-014. Travel & Training	7,000	6,500	500	7.69%

	2022/2023 Recommended Budget	2021/2022 Approved Budget	Amount Difference	% Difference
30-900-015. Maintenance & Repair - Buildings	4,000	8,000	4,000	-50.00%
30-900-016. Maintenance & Repair - Equipment	47,000	40,700	6,300	15.48%
30-900-019. Maintenance & Repair - Streets	60,000	58,000	2,000	3.45%
30-900-020. Maintenance & Repair - Infrastructure	293,000	163,000	130,000	79.75%
30-900-024. Uniforms	6,000	6,500	500	-7.69%
30-900-025. 401K Match Program	14,551	13,155	1,396	10.61%
30-900-026. Maintenance & Repair - Material	20,000	20,000	0	0.00%
30-900-032. Chemical & Lab Fees	4,000	5,500	1,500	-27.27%
30-900-033. Supplies	5,000	5,000	0	0.00%
30-900-035. Small Tools & Equipment	2,000	2,000	0	0.00%
30-900-044. Temps	45,000	40,000	5,000	12.50%
30-900-045. Contract Services	116,000	117,000	1,000	-0.85%
30-900-046. Professional Services	84,000	83,500	500	0.60%
30-900-059. Longevity Pay Plan	3,050	2,750	300	10.91%
30-900-074. Capital Projects Over \$10,000	52,000	22,000	30,000	136.36%
30-900-078. Permits & Fees	1,000	1,000	0	0.00%
30-900-080. PPE & Safety Equipment	5,500	4,600	900	19.57%
<b>900. Stormwater Drainage</b>	<b>1,446,149</b>	<b>1,218,214</b>	<b>227,935</b>	<b>18.71%</b>
<b>30. Utilities Fund</b>	<b>10,159,155</b>	<b>9,328,375</b>	<b>830,780</b>	<b>8.91%</b>





## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Town Council 5/24/2022

**SUBJECT:** Operations Committee Mission Revision

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**BACKGROUND:**

Council Member Joe Benson will present a revised mission statement for the Operations Advisory Committee.

**ACTION REQUESTED:**

Council will review the proposed mission statement and make any necessary changes.

**RECOMMENDED MOTION:**

Motion to approve the revised mission statement for the Operations Committee.

- 1. At the direction of Town Council, Committee members will support operations-oriented Town projects; such projects fall under the directors of Utilities and Public Works (PW). Examples could include attend open houses and provide notice of public events.**
- 2. At the direction of Town Council, through study and analysis, determine large infrastructure project impacts to residents. The committee will work to determine recommendations on ways to best notify residents, businesses and visitors about projects).**
- 3. At the direction of Town Council, review operational long range plans, then research and make recommendations to Town Council on courses of action for project implementation**