

CAROLINA BEACH

Town Council Regular Meeting

Tuesday, June 09, 2026 – 6:00 PM

Council Chambers, 1121 N. Lake Park Boulevard, Carolina Beach, NC



AGENDA

CALL TO ORDER

INVOCATION AND PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA

CONSENT AGENDA

- [1.](#) Set a public hearing for July 14, 2026, to consider a text amendment to Art. 3 Sec. 3.19 of the UDO to allow for temporary structures beyond the pierhead line. Applicant: Noelle Holdings LLC
- [2.](#) Annual Write-off of Outstanding Accounts Receivable
- [3.](#) Budget Amendments/Transfers
- [4.](#) Approval of Council Meeting Minutes

SPECIAL PRESENTATIONS

- [5.](#) Events Update by Tim Murphy
- [6.](#) Marketing Advisory Committee Budget Presentation
- [7.](#) Eagle Scout Presentation by Jacob Gann
- [8.](#) Manager's Update

PUBLIC COMMENT

Public Comment allows the public the opportunity to address Town Council. Please direct your comments to Council only. Speakers should restrict comments to no more than three minutes. Items or questions presented during this time will not be discussed by Council. However, the topic may be deferred to Town staff or a Town committee for follow-up. Please be sure to state your name and address, and speak directly into the microphone for those watching online.

PUBLIC HEARINGS

- [9.](#) Consider Adopting the Proposed FY2026-2027 Budget

CLOSED SESSION

- [10.](#) Closed Session to Discuss a Real Estate Matter pursuant to N.C.G.S. 143-318.11(a)(5)

ADJOURNMENT



AGENDA ITEM COVERSHEET

PREPARED BY: Gloria Abbotts, Sr Planner

DEPARTMENT: Community
Development

MEETING: Town Council June 9, 2026

SUBJECT: Set a public hearing for July 14, 2026, to consider a text amendment to Art. 3 Sec. 3.19 of the UDO to allow for temporary structures beyond the pierhead line. Applicant: Noelle Holdings LLC

BACKGROUND:

ACTION REQUESTED:

Adopt the consent agenda.

RECOMMENDED MOTION:



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 6/09/2026

SUBJECT: Annual Write-off of Outstanding Accounts Receivable

BACKGROUND:

Council adopted a Utility Debt Write-off Policy on November 15, 2011. Per the policy, debt which has exceeded three years should be written off the Town's financial accounting records. The legal obligation to pay the debt will remain with the debtor even after an account has been written off. Debt of at least \$50 will be submitted to the Department of Revenue for debt set-off proceedings to continue collection efforts.

A copy of the Policy and the utility accounts which need to be written off are attached for your review as well as a Resolution which authorizes the write-off of these accounts.

ACTION REQUESTD:

Approve Resolution #26-2354 to authorize the writing-off of uncollected utility accounts for a total write-off of \$66,521.19.



Resolution #26-2354

**Town of Carolina Beach to Write-Off
Certain Uncollectible Utility Accounts**

WHEREAS, The Town of Carolina Beach has adopted a policy to review and write off uncollectible accounts; and

WHEREAS, The Finance Officer has determined that a list of utility accounts totaling \$66,521.19 which is attached hereto and made a part hereof by reference should be written off as bad debt; and

WHEREAS, diligent efforts have already been made to collect the amounts shown on the attached list; however, said accounts are uncollected and further efforts at collect are not possible either due to statutory limits or not being cost effective and

WHEREAS, the Finance Director and Town Manager met and reviewed the listing and recommends writing off said accounts as bad debt; and

WHEREAS, continuing to include such amounts in the financial records of the Town could result in a distorted balance sheet:

NOW THEREFORE, BE IT HEREBY RESOLVED THAT:

The Town of Carolina Beach direct the Finance Director to write off the accounts shown on the attached list totaling \$66,521.19 as uncollectible bad debts in the financial records of the Town of Carolina Beach.

The Town does not waive any rights it may have to collect any of the attached accounts receivable in the future.

Adopted by the Town of Carolina Beach Town Council on the 9th day of June, 2026.

Clerk

Mayor

Joel Macon
Mayor

Lonnie Lashley
Councilman

Bob Lewis
Councilman



Pat Efird
Mayor Pro Tem

Dan Wilcox
Councilman

Timothy Owens
Town Manager

Item 2.

Town of Carolina Beach Policy for Write-Off of Uncollectible Accounts Receivables

Purpose:

This policy's purpose is to establish uniform guidelines for determining delinquent accounts receivable which should be considered as ultimately uncollectible debts and to establish proper authorization for accounting entries to remove such receivables from Town assets. The desired end result is to have a fairly presented valuation of accounts receivable in the Town of Carolina Beaches' financial statements.

Scope:

This policy applies to all accounts receivables of the Town of Carolina Beach excluding special assessments. Write-offs of assessments are governed by state statute.

Criteria:

The Finance Department is responsible for ensuring that all requests for the write off of uncollectible accounts receivable are compliant with this policy. Documentation will be maintained by the Finance Department and will be readily available for audit. Once the list is prepared it is submitted to the Manager for presentation to Town Council for approval at an official meeting, preferably annually.

The Town of Carolina Beach recommends that uncollectible accounts receivable be written off the Town's financial accounting records when all collection procedures allowed by law have been conducted without results or if the Town deems an account receivable to be uncollectible when one or more of the following circumstances exists.

1. Expired statute of limitations: Debt has exceeded three-years or other applicable statutory limitation
2. Bankruptcy: Account has been discharged through bankruptcy court
3. Deceased: Debtor is deceased with no estate
4. Court Refuses Judgment: The debt cannot be substantiated in court
5. Unjustifiable Cost: Amount of uncollectible debt is less than \$50 or the cost of collection would exceed recoverable amount

- 6. Untraceable: Where customer has provided false identification, left the country, or otherwise cannot be located and/or a correct identity cannot be established

Accounts receivables due from individuals of at least \$50 will be submitted to the Department of Revenue for debt setoff debt proceedings at least once prior to write off. After an accounts receivable (or account) has been written off, continued collection efforts shall supplement G.S. 105A Setoff Debt collection for a period equivalent to the statue of limitations.

Uncollectible accounts receivables will be written off the Town’s financial accounting records and no longer be recognized as collectible for financial reporting purposes; however, the legal obligation to pay the debt will still remain. The record of the debt will be retained in the customer information database until the amount owing has been collected. The names of all new customers applying for service with the Town will be researched and any customers found to be owing past due amounts, whether currently outstanding or written off in the past, must remit in full before new service will be established.

Once the list is approved by Town Council the Finance Department will make the necessary adjusting journal entries to write off the uncollectible balance, with notices given to effected departments with regards to future collection of debt by existing customers.

11/15/2011
Policy Adoption Date

Uncollectible Utility Accounts

Item 2.

Account Num	Service Address	Acct Status	GreaterDay90Bal
001-0000505-1	108 SCALLOP LN UNIT 1 & 2 (OLD 419 CBAN)	Balance	\$12.07
006-0001305-4	804 S 5TH STREET	Balance	\$10.74
006-0000150-9	309 FAYETTEVILLE AVE - UNIT 1	Balance	\$119.66
006-0001551-2	507 SPARTANBURG AVE	Balance	\$102.66
006-0000164-4	506 SPARTANBURG AVE UNIT B	Balance	\$120.59
004-0001116-1	615 MONROE AVE - (D & I)	Balance	\$60.59
006-0000221-1	406 FAYETTEVILLE AVE	Balance	\$58.14
008-0001725-3	1104 LAKE PARK BLVD S	Balance	\$106.77
007-0001040-3	300 PENINSULA DRIVE	Balance	\$20.53
005-0007850-8	713 CHARLOTTE AVENUE	Balance	\$13.35
008-0003672-1	1311 SNAPPER LN UNIT B - DOMESTIC & IRRIGATION	Balance	\$35.26
008-0009134-1	902 OCEAN BLVD	Balance	\$928.06
003-0000456-3	208 LAKE DR.	Balance	\$221.59
006-0001662-7	408 B SPARTANBURG AVENUE	Balance	\$1,535.88
006-0001480-5	307 B SPARTANBURG AVENUE	Balance	\$931.87
007-0000550-5	409 SPENCER FARLOW	Balance	\$57.49
006-0000522-1	311 B ATLANTA AVENUE	Balance	\$53.99
006-0001925-1	502 AUGUSTA AVENUE	Balance	\$149.73
006-0001922-1	507 GREENVILLE AVE UNIT 2	Balance	\$12.47
007-0001886-12	1205 ST. JOSEPH STREET	Balance	\$16.42
008-0003618-5	1318 SNAPPER LANE UNIT A	Balance	\$2,451.70
006-0000180-15	317 A FAYETTEVILLE AVENUE	Balance	\$256.65
001-0003502-1	1611 CAROLINA BEACH AVE N UNIT 1	Balance	\$142.66
001-0003504-1	1611 CAROLINA BEACH AVE N UNIT 2	Balance	\$138.86
006-0001925-2	502 AUGUSTA AVENUE	Balance	\$196.69
005-0000335-5	414 GOLDSBORO AVENUE	Balance	\$71.74
006-0001911-2	505 GREENVILLE AVE UNIT 1	Balance	\$39.57
007-0000126-1	207 ANNIE DR	Balance	\$63.69
008-0005017-1	1305 BONITO LN UNIT 2 - DOMESTIC	Balance	\$75.47
008-0006351-11	1608 BONITO LANE	Balance	\$205.32
008-0005014-1	1305 BONITO LN UNIT 1 - DOMESTIC	Balance	\$249.20
004-0000694-1	318 RALEIGH AVE UNIT 2	Balance	\$31.39
005-0005355-1	1101 LAKE PARK BLVD N	Balance	\$0.03
004-0000695-1	318 RALEIGH AVE UNIT 1	Balance	\$30.42
004-0001617-2	410 WILSON AVE	Balance	\$23.61
001-0002630-2	SUNSKIPPER D8	InActive	\$18.20
008-0001495-1	1318 LAKE PARK BLVD S UNIT 1	Balance	\$22.88
008-0001497-1	1318 LAKE PARK BLVD S UNIT 2	Balance	\$16.19
006-0000370-3	600 ATLANTA AVENUE	Balance	\$88.91
008-0003801-2	1211 SNAPPER LANE UNIT 1	Balance	\$67.75
008-0006498-2	1600 SWORDFISH LN UNIT 1	Balance	\$27.70
008-0005815-13	1521 SWORDFISH LANE UNIT A	Balance	\$33.88

Uncollectible Utility Accounts

Item 2.

Account Num	Service Address	Acct Status	GreaterDay90Bal
002-0000565-1	224 FLORIDA AVE.	Balance	\$28.88
007-0000430-1	1504 DRILL SHELL LANE	Balance	\$36.96
007-0001723-1	105 REEF RD	Balance	\$44.14
006-0000370-4	600 ATLANTA AVENUE	Balance	\$39.57
004-0000310-1	601 CAPE FEAR BLVD.	Balance	\$85.21
008-0005140-1	1318 SWORDFISH LANE	Balance	\$35.84
004-0007101-1	711 RALEIGH AVE	Balance	\$264.70
005-0004770-2	700 ELTON AVE UNIT 1	Balance	\$159.28
003-0000171-2	607 CAROLINA BEACH AVE S #1	Balance	\$309.01
001-0003670-1	1712 CAROLINA BEACH AVE N	Balance	\$278.57
007-0001785-3	28 FOREST BY THE SEA	Balance	\$300.34
005-0000115-3	501 N 3RD ST.	Balance	\$186.75
003-0001546-6	917 B SALTWATER LANE	Balance	\$225.82
005-0004355-5	1401 LAKE PARK BLVD N UNIT 44	Balance	\$661.26
006-0001824-2	415 A GREENVILLE AVENUE	Balance	\$169.82
008-0002001-5	1222 BOWFIN LANE	Balance	\$34.62
006-0001251-2	609 SUMTER AVE- (D & I)	Balance	\$65.54
002-0000643-1	111 GEORGIA AVE	Balance	\$349.62
006-0001090-4	400 BIRMINGHAM AVENUE	Balance	\$364.06
005-0000230-12	211 GOLDSBORO AVENUE	Balance	\$176.59
006-0001615-6	615 SPARTANBURG AVENUE	Balance	\$346.63
004-0001645-3	318 WILSON AVENUE	Balance	\$174.70
005-0006000-2	917 COLONIAL CIRCLE	Balance	\$63.77
006-0001265-3	706 S 6TH STREET	Balance	\$427.20
002-0001687-5	6 HARPER AVE UNIT 1	Balance	\$176.58
003-0001366-3	916 A WHITE CAPS LANE	Balance	\$115.70
008-0006499-3	1600 SWORDFISH LN UNIT 2	Balance	\$143.22
006-0001414-7	802 S 3RD ST.	Balance	\$887.43
007-0000487-2	242 SILVER SLOOP WAY	Balance	\$159.42
002-0000072-1	MISTY HARBOR #1 519 CANAL DR.	Balance	\$57.06
002-0000473-8	218 FLORIDA AVE.	Balance	\$42.51
006-0001562-3	509 SPARTANBURG AVENUE	Balance	\$183.47
004-0000418-2	613 RALEIGH AVENUE	Balance	\$1.98
008-0008910-4	1315 SEARAY LANE - DOMESTIC AND IRRIGATION	Balance	\$17.47
006-0001837-3	409 GREENVILLE AVE UNIT 2	Balance	\$91.40
002-0000655-6	117 GEORGIA AVE.	Balance	\$180.68
003-0000335-1	1008 CAROLINA BEACH AVE SOUTH	Balance	\$48.88
002-0001727-5	9 PAVILLION S	Balance	\$318.06
006-0000164-5	506 SPARTANBURG AVE UNIT B	Balance	\$259.54
003-0001691-22	923 SEARIDGE LANE	Balance	\$147.48
008-0007770-8	1612 SEARAY LANE #2	Balance	\$13.82
005-0005800-1	910 COLONIAL CIRCLE	Balance	\$35.07

Uncollectible Utility Accounts

Item 2.

Account Num	Service Address	Acct Status	GreaterDay90Bal
004-0000715-5	311 RALEIGH AVENUE	Balance	\$326.13
006-0000815-1	510 CLARENDON BLVD.	Balance	\$53.14
003-0000495-8	305 LAKE PARK BLVD S -APT A204	Balance	\$40.76
002-0000401-3	1502 CANAL DRIVE	Balance	\$42.24
004-0000418-3	613 RALEIGH AVENUE	Balance	\$159.42
008-0008721-2	1407 PINFISH LANE UNIT B	Balance	\$373.00
005-0004683-4	719 GLENN AVE UNIT 2	Balance	\$115.70
001-0003150-1	SUNSKIPPER B18	Balance	\$53.80
003-0001731-1	104 CAROLINA SANDS DR.	Balance	\$17.00
008-0008930-2	1226 SEARAY LN	Balance	\$45.70
007-0000425-10	232 SILVER SLOOP WAY	Balance	\$218.71
007-0000592-3	119 BIMINI TOWNES LN	Balance	\$128.76
005-0004717-7	707 ELTON AVE UNIT 1	Balance	\$208.25
008-0015028-2	1307 BONITO LN - IRRIGATION	Balance	\$1.32
005-0004660-1	714 GLENN AVE (OLD 614 GLENN)	Balance	\$335.11
003-0001660-12	708 CAROLINA SANDS DR.	Balance	\$30.62
003-0000375-8	106 A GREENVILLE AVENUE	Balance	\$456.56
006-0001662-11	408 B SPARTANBURG AVENUE	Balance	\$16.20
005-0000495-2	502 GREEN COURT	Balance	\$158.43
004-0001080-9	800 MONROE AVENUE	Balance	\$16.20
003-0001211-2	306 SEAFARER DR.	Balance	\$276.99
006-0000611-2	611 3RD ST S (D & I)	Balance	\$56.94
003-0000380-9	106 B GREENVILLE AVENUE	Balance	\$423.39
002-0000580-1	212 FLORIDA AVE.	Balance	\$207.72
006-0001662-12	408 B SPARTANBURG AVENUE	Balance	\$37.66
002-0000660-2	119 GEORGIA AVE.	Balance	\$305.06
003-0001296-11	300 CAROLINA SANDS DR.	Balance	\$349.12
004-0001543-1	709 MAGNOLIA AVE	Balance	\$200.41
005-0008400-1	607 HAMLET AVENUE	Balance	\$17.73
008-0005050-5	1311 BONITO LANE	Balance	\$136.27
008-0007040-1	1208 MACKEREL LN UNIT 2	Balance	\$102.33
003-0001381-7	915 WHITE CAPS LANE	Balance	\$125.19
005-0000400-2	505 FERN CREEK LANE	Balance	\$155.10
002-0001405-3	714 CANAL DR.	Balance	\$62.05
008-0005225-1	1406 SWORDFISH LANE	Balance	\$55.41
007-0001310-1	210 TEAKWOOD DRIVE	Balance	\$66.48
003-0000495-10	305 LAKE PARK BLVD S -APT A204	Balance	\$70.37
008-0002001-7	1222 BOWFIN LANE	Balance	\$26.27
002-0000473-9	218 FLORIDA AVE.	Balance	\$16.20
008-0004096-17	504 TENNESSEE UNIT A	Balance	\$16.20
007-0001980-1	1111 MERCHANT LANE	Balance	\$183.92
005-0004500-6	900 OLD DOW ROAD	Balance	\$66.48

Uncollectible Utility Accounts

Item 2.

Account Num	Service Address	Acct Status	GreaterDay90Bal
003-0000011-3	103 CHARLOTTE-UNIT 105	Balance	\$55.41
002-0000680-12	215 GEORGIA AVE.	Balance	\$65.41
006-0001502-8	315 B SPARTANBURG AVENUE	Balance	\$119.33
001-0001410-5	1002 CAROLINA BEACH AVE NORTH	Balance	\$73.13
008-0009325-5	504 OCEAN BLVD UNIT 2	Balance	\$36.46
007-0001723-2	105 REEF RD	Balance	\$55.41
002-0000633-5	105 GEORGIA AVE UNIT A	Balance	\$55.41
005-0004575-5	720 GLENN AVE (OLD 620 GLENN AVE)	Balance	\$305.79
002-0001265-2	1102 CANAL DR UNIT A	Balance	\$77.55
006-0000164-7	506 SPARTANBURG AVE UNIT B	Balance	\$132.94
006-0001894-1	610 A GREENVILLE AVENUE	Balance	\$147.34
003-0101010-4	1010 LAKE PARK BLVD S	Balance	\$855.44
003-0001236-13	209 A SEAFARER DR.	Balance	\$16.20
007-0000013-2	610 SPENCER FARLOW	Balance	\$312.96
007-0000593-8	103 BIMINI TOWNES LN	Balance	\$110.82
005-0004175-2	1311 BRIDGE BARRIER ROAD	Balance	\$63.06
006-0001219-4	805 S 7TH ST UNIT 2	Balance	\$16.93
006-0001540-9	413 SPARTANBURG AVENUE	Balance	\$97.06
008-0009259-1	607 OCEAN BLVD UNIT 2	Balance	\$67.04
030-0000485-4	901 BLANCHE AVENUE	Balance	\$873.49
008-0003591-10	1408 SNAPPER LANE UNIT B	Balance	\$1,270.69
004-0001379-3	116 PALM BREEZE DRIVE	Balance	\$18.89
008-0007176-1	1418 MACKEREL LN UNIT 2	Balance	\$61.96
003-0000435-3	702 LAKE PARK BLVD S	Balance	\$2,520.92
002-0001050-1	102 VIRGINIA AVE.	Balance	\$55.41
008-0007175-2	1418 MACKEREL LN UNIT1	Balance	\$75.52
008-0001436-1	801 SOUTH CAROLINA	Balance	\$119.89
008-0001049-1	1205 MACKEREL LN UNIT 1	Balance	\$87.39
006-0002150-1	227 GREENVILLE AVE (215 GREENVILLE AVE)	Balance	\$412.66
003-0001130-3	945 CAROLINA SANDS DR.	Balance	\$50.96
006-0000512-14	219 ATLANTA AVE UNIT 1B	Balance	\$38.77
003-0000965-3	307 CAROLINA SANDS DR.	Balance	\$55.41
006-0001915-8	906 S 5TH STREET	Balance	\$244.63
003-0000385-10	108 A GREENVILLE AVENUE	Balance	\$1,418.60
007-0000127-1	207 ANNIE DR	Balance	\$71.12
007-0000194-7	124 GREEN TURTLE LANE	Balance	\$51.33
002-0000059-2	408/410 CANAL DRIVE - HOA IRRIGATION	Balance	\$2.97
007-0002800-1	630 ST. JOSEPH STREET #101	Balance	\$77.42
008-0001158-3	1315 CROAKER LN - IRRIGATION	Balance	\$304.88
007-0001040-2	300 PENINSULA DRIVE	Balance	\$1,242.09
008-0003000-3	202 ALABAMA	Balance	\$51.33
002-0001175-5	1216 A CANAL DR.	Balance	\$1,749.02

Uncollectible Utility Accounts

Item 2.

Account Num	Service Address	Acct Status	GreaterDay90Bal
004-0001208-1	304 N 7TH ST.	Balance	\$24.53
004-0001635-2	400 WILSON AVENUE	Balance	\$87.13
005-0004530-1	902 BLANCHE AVENUE	Balance	\$102.66
008-0021317-2	1317 SWORDFISH LN UNIT 2	Balance	\$102.66
008-0009113-1	1312 SPOT LANE	Balance	\$120.08
006-0001912-1	505 GREENVILLE AVE UNIT 2	Balance	\$91.38
006-0001911-1	505 GREENVILLE AVE UNIT 1	Balance	\$91.38
005-0004650-1	716 GLENN AVE (OLD 616 GLENN)	Balance	\$102.66
001-0002925-9	SUNSKIPPER A25	Balance	\$63.31
007-0001140-1	207 PENINSULA DRIVE	Balance	\$195.04
003-0001240-3	209 B SEAFARER DR.	Balance	\$15.17
007-0000830-13	501 PENINSULA DRIVE	Balance	\$790.60
007-0001763-6	17 FOREST BY THE SEA	Balance	\$106.28
004-0001618-3	410 WILSON AVE-IRRIGATION	Balance	\$5.06
002-0000400-3	1501 CANAL DR.	Balance	\$65.52
002-0000938-2	425 OCEANA WAY	Balance	\$1,360.93
003-0000009-3	103 CHARLOTTE-UNIT 103	Balance	\$202.09
006-0001300-2	501 SUMTER AVENUE	Balance	\$88.04
001-0000810-4	701 CAROLINA BEACH AVE N	Balance	\$176.89
008-0006126-3	502 ALABAMA AVE	Balance	\$503.51
001-0002680-2	SUNSKIPPER D10	Balance	\$468.47
002-0000029-4	408 CANAL DR UNIT 1	Balance	\$141.47
002-0000026-4	408 CANAL DR UNIT 2	Balance	\$133.32
002-0000027-4	408 CANAL DR UNIT 3	Balance	\$133.32
002-0000028-4	408 CANAL DR UNIT 4	Balance	\$133.32
002-0000060-4	410 CANAL DR UNIT 1	Balance	\$133.32
002-0000061-4	410 CANAL DR UNIT 2	Balance	\$133.32
002-0000062-4	410 CANAL DR UNIT 3	Balance	\$133.32
002-0000063-4	410 CANAL DR UNIT 4	Balance	\$133.32
002-0000064-4	410 CANAL DR UNIT 5	Balance	\$133.32
002-0000059-4	408/410 CANAL DRIVE - HOA IRRIGATION	Balance	\$2.95
002-0000558-2	227 Florida Ave	Balance	\$0.75
004-0001782-1	207 FLORENCE AVE UNIT 2	Balance	\$361.27
004-0001781-1	207 FLORENCE AVE UNIT 1	Balance	\$795.90
005-0007575-1	511 CHARLOTTE AVENUE	InActive	\$25.00
005-0000121-3	503 N 3RD ST	Balance	\$712.07
003-0101010-3	1010 LAKE PARK BLVD S	Balance	\$242.38
002-0001956-1	418 MARINA STREET - IRRIGATION	Balance	\$0.32
003-0001100-4	925 CAROLINA SANDS DR.	Balance	\$106.28
008-0007175-1	1418 MACKEREL LN UNIT1	Balance	\$106.28
005-0000185-3	306 LAKE PARK BLVD N	Balance	\$8.17
008-0001681-6	1108 LAKE PARK BLVD S UNIT B	Balance	\$117.36

Uncollectible Utility Accounts

Item 2.

Account Num	Service Address	Acct Status	GreaterDay90Bal
006-0001906-1	913 S 6TH STREET	Balance	\$6,647.67
004-0000870-3	204 HARPER AVENUE-FRONT HOUSE	Balance	\$1.48
004-0001810-3	205 N LAKE PARK BLVD- REFUSE ONLY	Balance	\$12.39
006-0000105-1	206 S 3RD ST.	Balance	\$465.23
003-0000009-4	103 CHARLOTTE-UNIT 103	Balance	\$41.29
008-0009390-1	402 OCEAN BLVD	Balance	\$81.51
004-0001810-4	205 N LAKE PARK BLVD- REFUSE ONLY	Balance	\$24.77
008-0007875-2	1613 SEARAY LANE	Balance	\$108.28
004-0000955-5	405 MONROE AVENUE	Balance	\$230.92
005-0004717-6	707 ELTON AVE UNIT 1	Balance	\$124.09
004-0001410-10	400 N 7TH ST	Balance	\$54.70
006-0001325-1	410 SUMTER AVENUE	Balance	\$28.79
008-0001128-2	603 NORTH CAROLINA AVE	Balance	\$10.86
002-0000026-5	408 CANAL DR UNIT 2	Balance	\$72.90
002-0000027-5	408 CANAL DR UNIT 3	Balance	\$72.90
002-0000028-5	408 CANAL DR UNIT 4	Balance	\$72.90
002-0000060-5	410 CANAL DR UNIT 1	Balance	\$1,353.77
002-0000061-5	410 CANAL DR UNIT 2	Balance	\$1,353.77
002-0000062-5	410 CANAL DR UNIT 3	Balance	\$1,353.77
002-0000063-5	410 CANAL DR UNIT 4	Balance	\$1,353.77
002-0000064-5	410 CANAL DR UNIT 5	Balance	\$1,353.77
002-0000059-5	408/410 CANAL DRIVE - HOA IRRIGATION	Balance	\$37.98
002-0000029-5	408 CANAL DR UNIT 1	Balance	\$1,342.37
008-0005680-2	1511 SWORDFISH LANE	Balance	\$122.20
007-0001586-10	510 LEWIS DRIVE	Balance	\$131.67
001-0001614-13	1100 CAROLINA BEACH AVE NORTH UNIT A	Balance	\$261.54
007-0001704-1	102 BALBACH LN	Balance	\$629.16
002-0000633-4	105 GEORGIA AVE UNIT A	Balance	\$6.62
008-0006425-8	1604 BONITO LANE	Balance	\$1,397.74
003-0000181-1	609 CAROLINA BEACH AVE S UNIT B	Balance	\$128.43
003-0001705-2	932 SEARIDGE LANE	Balance	\$32.81
008-0009539-1	107 OCEAN BLVD	Balance	\$108.58
004-0001020-5	519 MONROE AVENUE	Balance	\$132.52
006-0001825-7	414 B GREENVILLE AVENUE	Balance	\$230.41
002-0000048-3	503 CANAL DR UNIT 1	Balance	\$308.01
006-0000164-6	506 SPARTANBURG AVE UNIT B	Balance	\$266.88
008-0001321-4	1213 BONITO LN - UNIT 1	Balance	\$194.96
005-0005825-2	909 COLONIAL CIRCLE	Balance	\$416.14
007-0002763-1	906 ST JOSEPH ST UNIT 2	Balance	\$7.58
005-0005025-2	814 OLD DOW ROAD	Balance	\$429.34
006-0001183-3	519 BIRMINGHAM AVENUE	Balance	\$182.37
007-0001350-2	206 TEAKWOOD DRIVE	Balance	\$609.87

Uncollectible Utility Accounts

Item 2.

Account Num	Service Address	Acct Status	GreaterDay90Bal
002-0000550-1	300 FLORIDA AVE.	Balance	\$66.46
002-0000550-2	300 FLORIDA AVE.	Balance	\$155.12
006-0000526-2	317 B ATLANTA AVENUE	Balance	\$84.17
003-0001691-25	923 SEARIDGE LANE	Balance	\$33.24
007-0001861-3	65 FOREST BY THE SEA	Balance	\$22.15
008-0001793-2	1111 BOWFIN LN UNIT 1	Balance	<u>\$110.79</u>
	Total Write-offs		<u>\$66,521.19</u>



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 6/09/2026

SUBJECT: Budget Amendments/Transfers

BACKGROUND:

I have received several budget amendments and/or transfer requests. As you know, transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendments and/or transfers. I have also attached a copy of the supporting documentation for the appropriations.

Appropriations:

Appropriate the \$3,500 donation to the P&R Department from Scott Truong to account 10-620-018 P&R M&O Grounds for a double bench swing to be installed at Lake Park.

Appropriate the \$15,000 donation to the P&R Department from Pleasure Island Athletes to account 10-620-074 P&R M&O Capital Project over \$10,000 for one additional volleyball court at the old Community Building site.

Appropriate the \$27,600 donation to the P&R Department from the Friends of CB Parks & Greenways to account 10-620-074 P&R M&O Capital Project over \$10,000 for one additional volleyball court at the old Community Building site.

Appropriate the \$5,068.80 donation to the Police Department from the Police Foundation to account 10-510-033 Police Supplies for the purchase of Bola Wrap non-lethal restraint devices.

Transfers:

Transfer \$77,987.13 from account 23-015-046 SW Pumphouse Professional Services to account 23-015-074 SW Pumphouse Capital over \$10,000 to cover project change orders.

Transfer \$12,714.33 from account 10-410-090 Legislative Contingency to account 10-491-045 Community Development Contract Services to cover the contract cost of engineering needed for the grant application for the proposed sidewalk on SLPB.

Transfer \$30 from account 10-491-014 Community Development Travel to account 10-491-053 Community Development Dues to cover over line-item shortage.

Transfer \$1,210 from account 10-420-045 Executive Contract Service to account 10-420-033 Executive Supplies to cover line-item shortage.

Transfer \$1,200 from account 10-550-045 Marina Contract Service to account 10-550-013 Marina Electric to cover line-item shortage due to increase in Duke Energy rates.

Transfer \$350 from account 10-550-045 Marina Contract Service to account 10-550-024 Marina Uniforms to cover line-item shortage.

Transfer \$2,415 from account 10-550-016 Marina M&O Equip to account 10-550-033 Marina Supplies to cover line-item shortage.

Transfer \$1,000 from account 30-810-032 WWTP Chemicals to account 30-810-011 WWTP Cell/Data to cover line-item shortage.

Transfer \$1,000 from account 30-810-032 WWTP Chemicals to account 30-810-016 WWTP M&O Equip to cover line-item shortage.

Transfer \$1,000 from account 30-810-032 WWTP Chemicals to account 30-810-035 WWTP Small Tools to cover line-item shortage.

Transfer \$55,000 from account 30-811-046 WWC Professional Services to account 30-811-045 WWC Contract Services to cover the increase in contractor pricing and additional work needed.

Transfer \$3,000 from account 30-811-020 WWC M&O Infrastructure to account 30-811-035 WWC Small Tools to cover line-item shortage.

Transfer \$4,000 from account 30-811-020 WWC M&O Infrastructure to account 30-811-033 WWC Supplies to cover line-item shortage.

Transfer \$150 from account 30-812-046 Water Professional Services to account 30-812-033 Water Supplies to cover line-item shortage.

Transfer \$3,000 from account 30-812-046 Water Professional Services to account 30-812-035 Water Small Tools to cover line-item shortage.

Transfer \$15,000 from account 30-812-046 Water Professional Services to account 30-812-026 Water M&O Materials to cover line-item shortage and unforeseen issues.

Transfer \$1,000 from account 30-812-046 Water Professional Services to account 30-812-013 Water Electric to cover line-item shortage due to increase in Duke Energy rates.

Transfer \$40,000 from account 30-812-046 Water Professional Services to account 30-812-045 Water Contract Services to cover line-item shortage and unforeseen issues.

Transfer \$8,000 from account 30-811-074 WWC Capital Project over \$10,000 to account 30-813-017 W/S M&O Vehicles to cover line-item shortage and unforeseen issues.

Transfer \$35,000 from account 30-812-046 Water Professional Services and \$20,000 from account 30-800-049 WS Admin Postage to account 30-813-016 W/S M&O Equip to cover line-item shortage and unforeseen issues.

Transfer \$16,000 from account 10-580-046 Environmental Professional Services to account 10-580-013 Environmental Electric to cover line-item shortage due to increase in propane and Duke Energy rates.

Transfer \$800 from account 10-580-014 Environmental Travel to account 10-580-080 Environmental PPE to cover line-item shortage.

Transfer 3,700 from account 30-900-014 SW Travel to account 30-900-026 M&O Materials to cover over line-item shortage.

Transfer \$15,000 from account 30-900-015 SW M&O Building to account 30-900-045 SW Contract Services to cover over line-item shortage.

Transfer \$600 from account 30-900-012 SW Printing to account 30-900-078 SW Permits to cover over line-item shortage.

Transfer \$400 from account 30-900-013 SW Electric to account 30-900-080 SW PPE to cover over line-item shortage.

Transfer \$49,400 from accounts various SW accounts (see Brian's attached request) to account 30-900-020 SW M&O infrastructure to cover the cost of stormwater infrastructure projects.

Annual Transfer:

A journal entry has been prepared for the annual budgeted transfer from the Utility Fund to the General Fund in the amount of \$775,000.

BUDGET IMPACT:

No budget impacts.

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.

Lynn Barbee
Mayor

Jay Healy
Council Member

Vince Losito
Council Member



Deb LeCompte
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER/AMENDMENT REQUEST

To: Debbie Hall, Finance Director

From: Eric Jelinski, Parks and Recreation Director

Re: Budget transfer/amendment

Date: May 12, 2026

Budget transfer amount: \$3,500.00

From: General Fund – Misc.

To: 10-620-018

Explanation:

TRANSFER:

1. The Town of Carolina Beach Parks and Recreation Department received a \$3,500.00 donation for a double bench swing to be installed at Lake Park.
2. Funds are available through the received donation, plus funds encumbered for installation of the double bench swing.

Lynn Barbee
Mayor

Jay Healy
Council Member

Vince Losito
Council Member



Deb LeCompte
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER/AMENDMENT REQUEST

To: Debbie Hall, Finance Director

From: Eric Jelinski, Parks and Recreation Director

Re: Budget transfer/amendment

Date: May 27, 2026

Budget transfer amount: \$15,000

From: General Fund – Misc.

To: 10-620-074 (Capital Projects over \$10,000)

Explanation:

TRANSFER:

1. This transfer will provide for the construction of one additional volleyball court at the old Community Building location on Cape Fear Blvd and 3rd Street.
2. Funds are available through community donations to fund the construction of the additional volleyball court.

Lynn Barbec
Mayor

Jay Healy
Council Member

Vince Losito
Council Member



Deb LeCompte
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER/AMENDMENT REQUEST

To: Debbie Hall, Finance Director

From: Eric Jelinski, Parks and Recreation Director

Re: Budget transfer/amendment

Date: June 3, 2026

Budget transfer amount: \$27,600

From: General Fund – Misc.

To: 10-620-074 (Capital Projects over \$10,000)

Explanation:

TRANSFER:

1. This transfer will provide for the construction of one additional volleyball court at the old Community Building location on Cape Fear Blvd and 3rd Street.
2. Funds are available through community donations to fund the construction of the additional volleyball court.

Lynn Barbee
Mayor

Joe Benson
Council Member

Deb LeCompte
Council Member



Deb LeCompte
Mayor Pro Tem

Mike Hoffer
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Vic Ward, Chief of Police

Re: Budget transfer

Date: May 28, 2026


Budget transfer amount: \$5,068.80

From: 10-335-000 (Miscellaneous Revenue)

To: 10-510-033 (Supplies)

Explanation:

The Carolina Beach Police Department recently received a \$5,068.80 grant from the Carolina Beach Police Foundation. The funds, which were deposited into the Miscellaneous Revenue account (10-335-000), are designated for the Phase II purchase of BolaWrap non-lethal restraint devices.

 Outlook

Budget transfer request to cover change orders #1 and #2 - CB Lake House Pump Replacement

From Sheila Nicholson <sheila.nicholson@carolinabeach.gov>

Date Wed 2026-05-27 8:37 AM

To Debbie Hall <debbie.hall@carolinabeach.gov>

Cc Bruce Oakley <Bruce.Oakley@carolinabeach.gov>; Paula Kempton <paula.kempton@carolinabeach.gov>; Ben Meister <Ben.Meister@carolinabeach.gov>

Debbie,

To cover the cost of change orders #1 (\$38,195.05) and #2 (\$53,935) for the CB Lake House Pump Replacement project, please transfer \$77,987.13 from 23-015-046 to 23-015-074.

Please let me know if you have any questions or need more information to process the transfer request.

Thank you,



Sheila P. Nicholson

Administrative Services Officer-Town of Carolina Beach

1121 N. Lake Park Blvd. Carolina Beach NC 28428

sheila.nicholson@carolinabeach.gov

(910) 458-2995

Email correspondence to and from this address may be confidential and/or subject to the NC Public Records Law and may be disclosed to third parties.

?

Ed Parvin
Brian Stanberry;Debbie Hall
Jeremy Hardison
Debbie,

Adding on one more I would respectfully request to transfer:
\$12,714.33
From Legislative Contingency 10-410-090 to Community Development 10-491-045.

This funding will cover the contract cost to develop the engineering needed for the grant application associated with the proposed sidewalk on SLPB (requested at the April Town Council meeting).

?

?

Ed H. Parvin Deputy Manager 910-465-2766 ed.parvin@carolinabeach.gov 1121 North Lake Park Blvd Carolina Beach, NC 28428 www.carolinabeach.gov

Notice: Email correspondence to and from this address is subject to NC Public Records Law and is considered public information.

 Outlook

Line-item shortage Dues & Subscriptions

From Debbie Hall <debbie.hall@carolinabeach.gov>

Date Fri 2026-05-29 3:16 PM

To Jeremy Hardison <jeremy.hardison@carolinabeach.gov>

Jeremy,

There is a \$29.92 shortage in 10-491-053 Community Development Dues & Subscriptions. If that's okay with you, I'll transfer \$30 from 10-491-014 Community Development Travel to cover the line-item shortage

Regards,



Debbie Hall,

Finance Director

Town of Carolina Beach
1121 N Lake Park Blvd
Carolina Beach NC 28428
(910) 458-5495
(910) 458-2997 Fax
debbie.hall@carolinabeach.gov

Notice: Email correspondence to and from this address is subject to NC Public Records Law and is considered public information.



Outlook

Budget transfer request for Executive 10-420

From Sheila Nicholson <sheila.nicholson@carolinabeach.gov>

Date Thu 2026-05-21 3:57 PM

To Debbie Hall <debbie.hall@carolinabeach.gov>

Cc Bruce Oakley <Bruce.Oakley@carolinabeach.gov>

Debbie,
To cover funding shortage, please transfer \$1,210 from 10-420-045 to 10-420-033. Please let me know if you have any questions or need more information to process the budget transfer request.

Thank you,



Sheila P. Nicholson

Administrative Services Officer-Town of Carolina Beach

1121 N. Lake Park Blvd. Carolina Beach NC 28428

sheila.nicholson@carolinabeach.gov

(910) 458-2995

Email correspondence to and from this address may be confidential and/or subject to the NC Public Records Law and may be disclosed to third parties.



Budget transfer requests to cover shortages for Marina 10-550 account

From Sheila Nicholson <sheila.nicholson@carolinabeach.gov>

Date Thu 2026-05-21 3:54 PM

To Debbie Hall <debbie.hall@carolinabeach.gov>

Cc Ed Parvin <ed.parvin@carolinabeach.gov>; Jarrett Anderson <Jarrett.Anderson@carolinabeach.gov>; Larry Denning <larry.denning@carolinabeach.gov>; Bruce Oakley <Bruce.Oakley@carolinabeach.gov>

Debbie,

To cover fund shortages, please make budget transfers as listed below:

- \$1,200 from 10-550-045 to 10-550-013 (covers shortage plus final electric bills through 6/30/26)
- \$ 350 from 10-550-045 to 10-550-024 (covers shortage)
- \$2,415 from 10-550-016 to 10-550-033 (covers shortage)

Please let me know if you have any questions or need more information to process the budget transfer requests listed above.

Thank you,



Sheila P. Nicholson

Administrative Services Officer-Town of Carolina Beach

1121 N. Lake Park Blvd. Carolina Beach NC 28428

sheila.nicholson@carolinabeach.gov

(910) 458-2995

Email correspondence to and from this address may be confidential and/or subject to the NC Public Records Law and may be disclosed to third parties.

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 1,000

From: 30-810-032 (WWTP Chemical)

To: 30-810-011 (WWTP Cell)

Explanation: cover the overage due to replacement of cell card for scada.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 1,000

From: 30-810-032 (WWTP Chemical)

To: 30-810-016 (WWTP Maint Equipment)

Explanation: cover the overage due to increases.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 1,000

From: 30-810-032 (WWTP Chemical)

To: 30-810-035 (WWTP Small Tools)

Explanation: cover the overage due to increases.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 55,000

From: 30-811-046 (WWC Proff Services)

To: 30-811-045 (WWC Contract Services)

Explanation: cover the overage due increase of contractor pricing and increase of work needed.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 3,000

From: 30-811-020 (WWC Maint to Infra)

To: 30-811-035 (WWC Small tools)

Explanation: cover the overage due to increases.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 4,000

From: 30-811-020 (WWC Maint to Infra)

To: 30-811-033 (WWC Supplies)

Explanation: cover the overage due to increases.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 150

From: 30-812-046 (Prof services)

To: 30-812-033 (Supplies)

Explanation: cover the overage due increase. And unforeseen issues

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 3000

From: 30-812-046 (Prof services)

To: 30-812-035 (Small tools)

Explanation: cover the overage due increase. And unforeseen issues

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 15,000

From: 30-812-046 (Prof services)

To: 30-812-026 (Maint and repair material)

Explanation: cover the overage due increase. And unforeseen issues

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 1,000

From: 30-812-046 (Prof services)

To: 30-812-013 (Electric)

Explanation: cover the overage due increase.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 40,000

From: 30-812-046 (Prof services)

To: 30-812-045 (Contract)

Explanation: cover the overage due increase. And unforeseen issues

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 8,000

From: 30-811-074 (Cap projects) \$8,000

To: 30-813-017 (fleet maint v)

Explanation: cover the overage due increase. And unforeseen issues

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Lynn Barbee
Mayor

Vince Lsito
Council Member

Deb LeCompte
Mayor Pro Tem



Jay Healy
Mayor Pro Tem

Wayne Rouse
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: May 28th, 2026

Budget transfer amount: \$ 55,000

From: 30-812-046 (Prof services) \$35,000

30-800-⁰⁴⁹~~046~~ (Prof services) \$20,000

To: 30-813-016 (fleet maint)

Explanation: cover the overage due increase. And unforeseen issues

Mark Meyer

Director of Public Utilities, Town of Carolina Beach



Budget Transfer Requests

From Brian Stanberry <brian.stanberry@carolinabeach.gov>

Date Thu 2026-05-28 10:12 AM

To Debbie Hall <debbie.hall@carolinabeach.gov>

Cc Ed Parvin <ed.parvin@carolinabeach.gov>

Debbie,

I would like to request the following budget transfer requests to account for overages and to reallocate funds into appropriate line items.

- \$16,000 from the 10-580-046 Professional Services to the 10-580-013 Electric
- \$800 from the 10-580-014 Travel and Training to the 10-580-088 PPE and Safety Equipment
- \$3700 from the 30-900-014 Travel and Training to the 30-900-026 Maintenance and Repair – Material
- \$15,000 from the 30-900-015 Maintenance and Repair-Building to the 30-900-045 Contract Services
- \$600 from the 30-900-012 Printing and Publishing to the 30-900-078 Permits and Fees
- \$400 from the 30-900-013 Electric to the 30-900-080 PPE and Safety Equipment
- \$15,000 from the 30-900-015 Maintenance and Repair-Building to the 30-900-020 Maintenance and Repair – Infrastructure
- \$10000 from the 30-900-019 Maintenance and Repair-Streets to the 30-900-020 Maintenance and Repair – Infrastructure
- \$6000 from the 30-900-024 Uniforms to the 30-900-020 Maintenance and Repair – Infrastructure
- \$2000 from the 30-900-033 Supplies to the 30-900-020 Maintenance and Repair – Infrastructure
- \$2000 from the 30-900-035 Small Tools and Equipment to the 30-900-020 Maintenance and Repair – Infrastructure
- \$2000 from the 30-900-044 Temps to the 30-900-020 Maintenance and Repair – Infrastructure
- \$3600 from the 30-900-074 Capital Projects over \$10,000 to the 30-900-020 Maintenance and Repair – Infrastructure
- \$2300 from the 30-900-011 Communications to the 30-900-020 Maintenance and Repair – Infrastructure
- \$6500 from the 30-900-014 Travel and Training to the 30-900-020 Maintenance and Repair – Infrastructure

Thank you for your assistance and if you have any questions, let me know.

Sincerely,

Brian Stanberry

Director of Public Works
Town of Carolina Beach

Office: 910-458-8291

Cell: 910-443-1837

Email: brian.stanberry@carolinabeach.gov



Fund Or Attrib	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance
Fund Or Attrib: 10 General Fund							
Type: Revenues							
10 General Fund	Revenues		10-397-003 Reimbursement from W&S Fun	\$775,000.00	\$0.00	\$0.00	(\$775,000.00)
				\$775,000.00	\$0.00	\$0.00	\$0.00
				\$775,000.00	\$0.00	\$0.00	\$0.00
Fund Or Attrib: 30 Utilities Fund							
Type: Expenses							
30 Utilities Fund	Expenses	W&S Administrativ	30-800-080 Reimbursement to General Fun	\$775,000.00	\$0.00	\$0.00	\$775,000.00
				\$775,000.00	\$0.00	\$0.00	\$0.00
				\$775,000.00	\$0.00	\$0.00	\$0.00



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council Meeting 6/9/2026

SUBJECT: Approval of Council Meeting Minutes

BACKGROUND:

Attached are the meeting minutes from the May meetings.

ACTION REQUESTED:

Review and consider approving under the consent agenda.

CAROLINA BEACH

Town Council Regular Meeting

Tuesday, May 12, 2026 - 6:00 PM

Council Chambers, 1121 N. Lake Park Boulevard, Carolina Beach, NC



MINUTES

CALL TO ORDER

Mayor Barbee called the meeting to order at 6:00 PM, followed by the invocation by Mayor Pro Tem LeCompte and Pledge of Allegiance.

PRESENT

Mayor Lynn Barbee

Mayor Pro Tem Deb LeCompte

Council Member Jay Healy

Council Member Wayne Rouse

Council Member Vince Losito

ADOPT THE AGENDA

ACTION: Motion to adopt the agenda

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem LeCompte, Council Member Healy, Council Member Rouse, Council Member Losito

Motion passed unanimously

CONSENT AGENDA

1. Proclamation Recognizing May as National Bike Month
2. Budget Amendments/Transfers
3. Approval of Council Meeting Minutes

ACTION: Motion to adopt the consent agenda

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem LeCompte, Council Member Healy, Council Member Rouse, Council Member Losito

Motion passed unanimously

SPECIAL PRESENTATIONS

4. Events Update by Tim Murphy

Community Services Manager Tim Murphy reviewed upcoming events:

- MuralFest – May 16-17 at Lake Park
- Carolina Beach Market – Saturdays May 23 through October 3 at Lake Park

- Boardwalk Blast Fireworks/Music – begins Friday, May 22 and continues weekly on Thursdays (exceptions are Friday, July 3, and Friday, September 4, the final date) at the Gazebo
- Movies at the Lake – begins May 24 and continues every Sunday through September 6 at Lake Park
- Beach Music Festival 80s Boardwalk Bash Kickoff – June 5 at the Gazebo
- Beach Music Festival – June 6 on the beach strand in front of the Boardwalk
- Family Night – begins June 16 and continues every Tuesday through July 28 at Lake Park

Mayor Pro Tem LeCompte said there will be a Blood Drive on June 10 at the Rec Center.

Mr. Murphy provided an update on an active filming permit. Originally scheduled for Wednesday, the filming has been moved to Thursday and will be done primarily at the Police Department, he said. Mr. Murphy added that trucks and other support vehicles will be using the Rec Center parking lot, which will be closed while the Rec Center remains open with parking available at the church next door.

Council Member Healy asked which production will be filming. Mr. Murphy said it has a working title of “Blue Christmas,” adding that there are non-disclosure agreements in place that limit available information.

5. Manager’s Update

Mr. Oakley said in addition to tonight’s budget public hearing, there will be another in June. He gave an update on various projects:

- Harbor informational meeting: Moved to May 26 4:00-6:00 PM in Council Chambers, this will educate the public about what goes in on the harbor and what the Harbor Masters do.
- Lake Park pump house: All pumps are online, and the Certificate of Occupancy is expected by the end of the month; the sidewalk should be reinstalled before then, so the public walkway may be able to open before the end of the month.
- 2nd Street Extension: This was approved several years ago and is almost complete, with final inspection expected soon. Construction of new homes there should begin shortly.
- Coastal Storm Risk Management (CSMR) after action meeting: This is planned for May 19 1:00-3:00 PM at Kure Beach Town Hall, and staff is requesting that a couple of Council Members join them to review what happened.

Mayor Pro Tem LeCompte asked if there is any update on the stoplight at Winner Avenue. Mr. Oakley said he hasn’t received anything official and last heard there were some technical issues they are trying to work through.

Mayor Pro Tem LeCompte said she had seen an extra door behind the new bathroom facility at Lake Park and asked if there had been an issue. Mr. Parvin said the flood-proof doors that were required for the project had arrived.

PUBLIC COMMENT

Carol Fackrell Stewart of 1607 Snapper Lane voiced opposition to the application for a pickleball court

at Atlantic Towers, noting that her screened porch faces directly toward the proposed site. She contended that the court would not actually be temporary and cited concerns about noise and property values, and she also questioned why this location was necessary, pointing out that Atlantic Towers has its own oceanfront lawn hundreds of feet from any homes. Ms. Stewart also cited existing pickleball facilities at the Rec Center and Mike Chappell Park and said no property owner she spoke to had received the mailed public notice for the January input meeting because property addresses instead of mailing addresses were used.

June Martin, President of the Casa del Playa homeowners association, presented Council with a sheet bearing 26 signatures from unit owners in support of a letter opposing the pickleball court. She said the balconies of Casa del Playa face directly toward the Atlantic Towers parking lot, meaning noise from a court would disproportionately impact their residents compared to Atlantic Towers' own ocean-facing balconies. She noted that 12 of their units are owned by permanent residents of the Town, and the remainder are permanent vacation homes – not short-term rentals – meaning the property is regularly occupied, including during the proposed off-season operating window.

Morris Boswell, who lives off the island, described Carolina Beach as his lifelong second home. He noted that the Freeman Park entrance has a roughly one-foot transition at the entry that is hard on vehicles and equipment. Mr. Boswell suggested staff could likely address the issue with minimal effort and asked that someone take a look before the busy season intensifies. Mr. Oakley confirmed this is a known issue stemming from contractor work and said it is already being addressed.

PUBLIC HEARINGS

6. Public Hearing to Receive Input on the FY26/27 Budget

This is an opportunity for Council to gather input for the upcoming FY26/27 budget. The community may share views on budget priorities for the upcoming fiscal year.

ACTION: Motion to open the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem LeCompte, Council Member Healy, Council Member Rouse, Council Member Losito

Motion passed unanimously

Mr. Oakley noted that some revenue figures in the budget were found to be slightly inflated or understated following a recent review, leading to adjustments and minor cuts to maintain balance. He said the proposed tax increase remains at 2.95 cents, and the overall budget is up approximately 10%, driven primarily by inflation, increased healthcare costs, and efforts toward employee recruitment and retention. Mr. Oakley highlighted a tiered cost-of-living adjustment designed to bring the Town's lowest-paid employees to a living wage standard for New Hanover County. He said there are no new positions proposed, and a capital project reserve fund is included to address current and future projects.

For the Enterprise Fund, Mr. Oakley explained there is a required 9% rate increase tied to bond covenants from the Town's recently issued bonds. He noted healthy fund balances are being

maintained in both the General Fund and Enterprise Fund and said bond-funded capital projects are expected to begin this year. Mr. Oakley added that the Enterprise Fund also includes no new positions.

Mayor Barbee asked Mr. Oakley to explain bond covenants for the public's benefit. Mr. Oakley said the bond financing agreement requires the Town to increase utility rates at prescribed percentages over several years, a structure developed in consultation with financial planners and bond counsel to ensure sufficient debt service coverage. Mayor Barbee drew a parallel to similar covenants that accompanied the town's 2016 bond issuance.

Mayor Pro Tem LeCompte emphasized that these rate increases are tied entirely to capital improvements – upgrades and maintenance to the Town's water and sewer infrastructure. Mr. Oakley said this includes improvements to water quality, storage capacity and future treatment capacity.

Mr. Oakley pointed out that there is no addition in spending in the most recent budget since the last version and said it instead made further cuts due to some revenue figures being lower than originally expected. He emphasized that there are no major cuts to projects or infrastructure and confirmed that the updated budget is currently available on the Town's website.

Cindy Dunn of 915 Tidewater Lane expressed concern about the cumulative impact of rising costs on property owners. She noted that between the proposed Town tax increase, anticipated County tax increases, and utility rate increases tied to the bond covenants, property owners could be looking at a minimum 5% combined increase in their tax obligations. Ms. Dunn acknowledged the wants-versus-needs challenge Council faces and commended their work to date. She suggested possibly exploring combining services between Carolina Beach and Kure Beach in certain areas, noting what she described as duplication of services between the two municipalities. Ms. Dunn also suggested that the proposed new entry sign could be deferred as a non-essential expenditure. Mayor Pro Tem LeCompte noted that the two municipalities already share a sewer authority as a point of existing collaboration.

Steve Jaeb of 204 Tennessee Avenue suggested that Town surplus properties be sold to generate revenue. He pointed out that the Town has seen expanding shoulder-season activity and increasing visitor traffic, and he questioned whether existing and growing revenue streams combined with rising property tax revenues from increased valuations and new construction might partially offset the need for a tax rate increase.

ACTION: Motion to close the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem LeCompte, Council Member Healy, Council Member Rouse, Council Member Losito

Motion passed unanimously

Council Member Healy acknowledged speakers' concerns but defended the increase as responsible stewardship, referencing the long-term compounding costs of deferring tax increases. He also cited the Town's competitive position relative to its peer group, noting that Carolina Beach currently has the sixth lowest tax rate among 30 towns from Nags Head to the South Carolina border

Council Member Losito referenced a comparison chart shown at the recent budget open house that scored towns by services delivered per employee and said when you look at how efficient the Town is compared to others with the services we offer, we jump from number six to number two on the list, soon to be number one. He cautioned against viewing headcount reductions as an easy solution, saying the Town is on a growth trajectory with significant momentum and that cutting staff would result in a step backward.

Mayor Barbee thanked the speakers and added that he wished more residents would bring their concerns directly to Council rather than posting on social media.

7. Conditional Zoning to Consider a Pickleball Court in the Mixed Use District (MX) at 1608 Bowfin Lane
Applicant: Atlantic Towers Assn, Inc.

Applicant Atlantic Towers Assn, Inc., applied for a Conditional Zoning (CZ) application for a temporary pickleball court in the Mixed Use District (MX). The existing use of the property is a parking lot for the Atlantic Towers condo building. The applicant proposes a temporary pickleball court utilizing 12 existing parking spaces. Private tennis courts are permitted in MX through CZ. Section 3.4.B.2. states that for uses not listed, the Unified Development Ordinance (UDO) Administrator shall consider which use closely matches the proposed use and apply the relevant regulations.

The existing parking lot has 169 spaces. There are 12 two-bedroom units, and the remaining 125 units are one bedroom under 650 square feet. The parking required for the existing 137 units is 149 spaces; 157 spaces will be provided after the pickleball court is installed.

The development standards for tennis courts require that provisions be made to compensate for impervious surfaces and drainage runoff containment, and lighting, if used, shall be shielded so as not to shine on adjoining properties. The existing parking lot will simply be repainted; no additional impervious surfaces will be added, and no additional lighting is proposed.

Landscaping is not required, as the use is temporary in nature. The 12 parking spaces will be reverted to parking when the pickleball court is not in use. The applicant proposes installing a temporary six-foot fence to surround the court when it is in use.

Proposed conditions

1. The court will be closed beginning the Friday before Memorial Day through Labor Day.
2. Use of the court will be for owners and guests of Atlantic Towers only.
3. The court will be approved for a one-year trial period. After the one-year period, the project will go through the CZ process again.
4. No additional lighting.
5. The court shall operate from 9:00 AM to 6:00 PM, and the gate shall remain locked when the court is not in use.
6. No amplified music.

7. Six-foot temporary fencing shall be anchored and installed with windscreen and/or sound-blocking material.

As part of the application process, a community meeting is required. The applicant held the required meeting on January 29, 2026. Based on comments from the meeting, the applicant can place conditions on the project to help mitigate the impacts and concerns from the neighboring properties. As a result of the concerns that were raised at the meeting, the applicant revised the proposed location of the court to be further from the Casa del Playa condominiums.

The project is in general conformity with the 2020 Land Use Plan and the Low Intensity Commercial Area. Staff recommends approval of the project as proposed.

The court was moved after the Planning and Zoning Commission meeting based on comments during that time; an updated site plan was submitted. The Commission recommended approval 4-2.

Senior Planner Gloria Abbotts presented the details, including the background and history of Atlantic Towers as well as information about the surrounding area.

ACTION: Motion to open the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem LeCompte, Council Member Healy, Council Member Rouse, Council Member Losito

Motion passed unanimously

Mike Alford, President of the Atlantic Towers homeowners association, asked if there were questions for him.

Council Member Healy asked whether the windscreen's noise reduction capability had been quantified. Mr. Alford said the closed-mesh windscreen is a heavier grade than the standard open-mesh tennis windscreen and is specifically used in both tennis and pickleball applications for sound suppression, though he acknowledged he did not have precise decibel reduction figures on hand.

June Martin, who also spoke earlier during general public comment, emphasized that the applicant had been unable to confirm the noise reduction effectiveness of the proposed windscreen and asked Council to consider requiring an official acoustic study before approving the application.

Magen McRoberts, daughter of Jeb and Marsha Howell, whose family has owned the property at 1606 Bowfin Lane for 70 years, prefaced her comments by establishing her family's genuine appreciation for pickleball. She said there are appropriate venues for pickleball courts, emphasizing that neighbors opposing the court did purchase their property knowing they would be near one. Ms. McRoberts said no placement within the parking lot would mitigate the noise sufficiently and brought up quality-of-life concerns. She urged Council to reconsider allowing the pickleball court and urged, at minimum, a requirement for quiet paddles and quiet balls as a condition of any approval, alongside all other noise mitigation measures.

Linda Lashley of 1518 South Lake Park Boulevard Unit 5A said her balcony is directly overlooking the proposed court. She acknowledged that she understands Atlantic Towers has property rights but said this is a question of balance. Ms. Lashley mentioned that Atlantic Towers often has food trucks on-site operating loud diesel generators and argued that approving the pickleball court would further sacrifice “air peace” for much of the neighborhood. She said all residents deserve equal consideration.

ACTION: Motion to close the public hearing

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem LeCompte, Council Member Healy, Council Member Rouse, Council Member Losito

Motion passed unanimously

Mayor Pro Tem LeCompte said she believes in property rights but not if they infringe on neighbors. She noted that the parking lot was not zoned as a recreational area and expressed sympathy for the surrounding residents, adding that she wouldn’t want to have a pickleball court next door to her house.

Council Member Rouse said he places significant weight on staff and Planning and Zoning Commission recommendations and noted that MX is already characterized by some level of commercial activity, including food trucks and proximity to Lake Park Boulevard. He said he was persuaded by the one-year trial, adding that he doesn’t think the courts will be louder than diesel generators and noting that they would not operate after dark.

Council Member Losito said the applicant had moved the court to the most accommodating location possible. He acknowledged that he wouldn’t be happy about the situation if he lived nearby but said he couldn’t come up with a reason to vote against it.

Council Member Healy said the applicant has been accommodating and mentioned that the one-year trial was the decisive factor for him.

Mayor Barbee reflected on the difficulty of the decision, acknowledging the weight of both sides. He noted that in a CZ proceeding, the formal question is conformity with the Land Use Plan and Zoning Ordinance, although Ms. Fox clarified that this is a legislative and not quasi-judicial matter, meaning Council Members may consider their own opinions and judgment. Mayor Barbee pointed out that staff has confirmed the project is in conformity and said the one-year trial is also a determining factor for him.

ACTION: Motion that whereas in accordance with the provisions of the North Carolina General Statutes, the Council does hereby find and determine that the adoption of the Conditional Zoning district to allow for a pickleball court located at 1608 Bowfin Lane is consistent with the goals and objectives of the adopted Land Use Plan and other long-range plans and the potential impacts on the surrounding area mitigated by the approved conditions

Motion made by Council Member Rouse

Voting Yea: Mayor Barbee, Council Member Healy, Council Member Rouse, Council Member Losito

Voting Nay: Mayor Pro Tem LeCompte
Motion passed 4-1

ITEMS OF BUSINESS

8. Discussion on Sidewalk from Lake Park to Spartanburg Avenue

In May 2023, the Town Manager was in discussions with N.C. Department of Transportation (DOT) about how to get sidewalks added from Carolina Sands to Lake Park. Later that summer, funding from DOT was earmarked for this project. Several on-site meetings occurred with Town staff and DOT. In November 2023, a plan was given to the Town. The plan showed the sidewalk meandering from DOT right-of-way to private property. There were multiple conflicts with power poles, mailboxes, utilities, trash bins, signage, etc. Costs of purchasing the additional needed right-of-way was also a significant concern.

Staff worked with DOT on an alternative that would bump out curb and gutter and avoid all the conflicts. DOT met with staff on-site again and determined there was adequate drive aisle width to accomplish this task. However, when the estimate came back to the Town, it was going to cost \$1,691,153.08.

Staff talked to Council about this issue, and directions were given to see if the Town could get any aspect of the project completed (i.e. one or two blocks). Staff went back to DOT, and DOT agreed to look at the costs again on a block-by-block basis.

Costs submitted back to the Town over the past few years continue to fluctuate, and in April 2026 Council reviewed numbers of close to \$800,000 to reach Sumter Avenue and just under \$1 million to take the sidewalk to Spartanburg Avenue.

Throughout April and early May, staff has worked with the Wilmington Urban Area Metropolitan Planning Organization (WMPO) and DOT to identify the most strategic way to get this project completed that will efficiently get the sidewalk put in place and limit impacts on taxpayer contributions.

Cost breakdown as of May 4, 2026

DOT contribution: \$183,118.84

Town contribution: \$666,880.16

Expenditures: \$63,776.66

REMAINING: \$787,222.34

Lake Park to Sumter Avenue: \$762,295

Sumter Avenue to Spartanburg Avenue: \$210,000

TOTAL PROJECT COST: \$972,295

Additional need for Spartanburg Avenue: $\$972,295 - \$787,222.34 = \$185,072.66$

Mr. Parvin presented the details. He said options were either to construct the sidewalk from Lake Park to the intersection of Sumter Avenue or extend the project an additional distance to the intersection of Spartanburg Avenue and Lake Park Boulevard at an additional cost of \$185,072.

Mayor Barbee expressed frustration with the overall cost of the project but said he feels it's necessary. He stressed the public safety aspect, citing the regular sight of pedestrians walking in the street along Lake Park Boulevard, especially during the busy season. Mayor Barbee noted that if Council chose not to add the \$185,072 to extend to Spartanburg Avenue, the Town would effectively lose the approximately \$183,118 in DOT contribution that was contingent on completing that segment.

Council Member Healy said it's not a great time for this request with current budget discussions about saving money, but he added that you can't put a price tag on public safety and agreed that the road is treacherous.

Council Member Rouse reinforced the necessity of reaching Spartanburg Avenue rather than stopping at Sumter Avenue. He drew a cautionary parallel to the Hamlet bathrooms, noting that a decision years ago to defer a \$250,000 project ultimately cost the Town \$600,000-\$700,000 when it was eventually completed.

Council Member Losito agreed, noting that the volume of families walking down Lake Park Boulevard from Lake Park, particularly on market Saturdays, represented a clear public safety hazard. He said this would be money well spent.

Mayor Barbee also provided context from the recent DOT meeting, noting that a general consensus emerged around phasing the project in logical segments: Lake Park to Spartanburg Avenue first (tonight's action), then a future grant application for Spartanburg Avenue to Ocean Boulevard, and ultimately Ocean Boulevard to Alabama Avenue. Mr. Parvin confirmed that the WMPO meeting the following day would be oriented around building that next grant application based on Council's action.

ACTION: Motion to approve entering into a contract with DOT to build a sidewalk that runs on the west side of Lake Park Boulevard from where the sidewalk terminates at the southern end of CB Lake to the intersection of Spartanburg and Lake Park Boulevard; funding the project shall include the \$666,880 given to the DOT from the Town (that's money they're already holding for us) and the \$183,118 contribution from the DOT; I further motion that an additional \$185,072 be allocated from the Town's fund balance to accommodate the total requested funds from the DOT

Motion made by Mayor Barbee

Voting Yea: Mayor Barbee, Mayor Pro Tem LeCompte, Council Member Healy, Council Member Rouse, Council Member Losito

Motion passed unanimously

Mayor Barbee acknowledged the cost sting but drew a relatable analogy, stating that he's angry at the price of gas but still needs gas.

9. Recognize June 14-20, 2026, as Pleasure Island Pride Week

Council Member Healy read Proclamation No. 26-2353, which proclaims June 14-20 as Pleasure Island Pride Week in the Town of Carolina Beach.

Mayor Barbee said the Town is a place of inclusion, and that's why he supports this.

ADJOURNMENT

Mayor Barbee adjourned the meeting at 7:15 PM.

CAROLINA BEACH

Town Council Workshop

Tuesday, May 26, 2026 - 9:00 AM

Council Chambers, 1121 N. Lake Park Boulevard, Carolina Beach, NC



MINUTES

CALL TO ORDER

Mayor Barbee called the meeting to order at 9:00 AM.

PRESENT

Mayor Lynn Barbee

Mayor Pro Tem Deb LeCompte

Council Member Jay Healy

Council Member Vince Losito

ABSENT

Council Member Wayne Rouse

ALSO PRESENT

Town Manager Bruce Oakley

Deputy Town Manager Ed Parvin

Finance Director Debbie Hall

Town Clerk Kim Ward

DISCUSSION ITEMS

1. Volleyball Court Discussion

Mr. Oakley said he would like to get formal direction from Council before moving forward on a proposed new volleyball court. He noted that everyone seemed to be in agreement that it was a good idea to add another court where the Community Building used to be.

Mayor Barbee acknowledged that while the volleyball court wasn't in alignment with their facilities plan, there are no short-term funded projects in that space. He explained that volleyball courts are very easy to move later as things develop, and he also noted there is significant community support both financially and emotionally. Mayor Barbee said he didn't have a problem with the proposal.

Council gave consensus to support the volleyball court project.

2. FY26/27 Town Manager's Budget Message and Discussion

Mr. Oakley presented the FY26/27 budget message, explaining that the focus is on public health and safety, employee recruitment and retention, and fiscal responsibility, including improved cybersecurity and organizational efficiencies. He noted there are no new positions in the General or Utilities Fund,

but there was a transfer of the unfilled Public Information Officer position to create a Cyber Communication Technology Manager role.

The budget was balanced at a 2.95-cent tax increase, bringing the total to 17.12 cents, with a 9% utility rate increase required by bond covenants. Major projects funded included a new force main from the Lake to Henniker's Ditch, the well 15H and vessel filtration system, and engineering for the water storage tank and headworks. Mr. Oakley also noted recreation and economic development priorities, including a debt service fund to help with the Boardwalk property purchase and future land and equipment, and public health and safety priorities, including bulkhead improvements and installation, a sanitary fish freezer, Police and Fire response vehicles, and air packs and safety equipment for first responders.

Mr. Oakley said the Town would be giving employees a cost-of-living adjustment based on a living wage, an approach he feels is more equitable than a standard percentage increase. He explained this would favor lower-paid employees, with everyone receiving approximately the same dollar-amount increase. Mr. Oakley said the budget also included increased family healthcare coverage to help with recruitment and retention.

Mr. Oakley noted the 52% fund balance. Mayor Barbee pointed out that the fund balance target had been 50%. Mr. Oakley said the Town is not trying to stockpile tax money beyond what is needed.

3. Staff Presentations

Police Department

Police Chief Vic Ward presented highlights, emphasizing a fiscally responsible approach with no new position requests. He noted they aggressively pursued grant funding and received significant support from the Police Foundation for equipment that would otherwise require budget requests.

Chief Ward said the department completed its second renewal of the N.C. League of Municipalities (NCLM) Risk Review, which helps lower the Town's liability insurance costs, and they are also undergoing voluntary accreditation through the N.C. Department of Justice program.

Chief Ward noted that several department members had received national recognition through major police associations, and the department achieved Elite status with policy provider Lexipol, representing the gold standard for policies. He also highlighted the robust Police Cadet Program with four cadets currently, three of whom had direct ties to the Town, indicating they were looking to make careers in the community rather than leaving after a few years.

Mayor Pro Tem LeCompte expressed concern about low salaries for entry-level Firefighters and Police Officers, noting it was difficult to see what these first responders earn given the risks they face daily.

Mayor Barbee noted that the Police Foundation is not an endowment and relies on grassroots fundraising from citizens of the Town, which shows the support that the Police Department has.

Public Works

Public Works Director Brian Stanberry highlighted several major accomplishments, including successful Mobi-Mat installations for beach crossovers that provided significant cost savings compared to wooden walkways. He said the Hamlet Avenue and Ocean Boulevard crossovers were recently replaced, and the Freeman Park access ramp was improved using mats left by the U.S. Army Corps of Engineers, saving an estimated \$300,000-\$400,000.

Mr. Stanberry said recent paving projects were completed on Alabama Avenue and Pinfish Lane, and the 2nd Street Extension project was wrapped up with stop sign installation. He also noted that they had replaced seven bulkheads with three more scheduled and said the 1810 Canal Drive parking lot was completed, adding that stormwater mapping was underway with analysis through two zones out of six.

Mr. Stanberry also highlighted upcoming projects, including Canal Drive bike lane striping and intersection improvements, and said for the Canal Drive one-way traffic situation, they are considering planters instead of delineators for better aesthetics, though maintenance of plants remained a concern requiring irrigation solutions.

Parks and Recreation

Parks and Recreation Director Eric Jelinski announced rapid progress on the volleyball court project, with over \$30,000 already secured in fundraising from Friends of CB Parks & Greenways, Pleasure Island Volleyball, and Jersey Mike's. He said a contractor meeting had been held, and construction was expected to begin within one to two weeks.

Mr. Jelinski said major accomplishments included adding shade to the accessible Skate Park, renovating the Lake Park picnic shelter with a new ceiling and an ADA-accessible sidewalk, and resurfacing courts at Mike Chappell Park, with two additional pickleball courts added. He mentioned that future improvements at Lake Park included widening the bridge, demolishing the old bathroom, and cleaning up electrical infrastructure, with work planned for January/February to minimize disruption during heavy usage periods.

Mayor Pro Tem LeCompte provided positive feedback from a resident near Lake Park about the new bathroom placement and picnic shelter improvements.

Utilities

Mr. Parvin, who gave the report in the absence of Public Utilities Director Mark Meyer, discussed the ongoing Freeman Park survey, which is open through July 19 and available via QR code at the Freeman Park entrance. He said a public meeting was planned for August with three sessions throughout the day and reminded Council about the harbor meeting scheduled for this evening to discuss the evolving role and enforcement activities of the Town's Harbor Masters.

Mr. Parvin said major utilities projects included transitioning away from porta-potties to permanent facilities for cost savings and better service. New semi-permanent bathroom units would be installed, along with a Freeman Park container bathroom.

Mayor Barbee said porta-potties are designed for events and are not meant to be permanent facilities. He said building something more permanent is more cost-effective and better for the environment, adding that Freeman Park is the only public drive-on beach in the State that has porta-potties.

Staff reported that in 2020, the Town was spending approximately \$300,000 annually on porta-potty maintenance including staff time, equipment, licensing, and supplies.

Mr. Parvin said the Advanced Metering Infrastructure (AMI) meter reading system was being upgraded from transmission units to cellular-based service for improved efficiency and reduced personnel requirements for meter reading. He also noted the start of an information campaign about keeping fats, oils, and grease out of home drains and keeping wipes out of toilets. Mayor Barbee requested adding storm drain education to address people putting inappropriate materials into storm drains.

COUNCIL COMMENTS

Mayor Barbee complimented staff on outperforming inflation over the past six years and noted the Town had become more efficient at securing grant funding and processes.

Mayor Pro Tem LeCompte said she appreciated the focus on employee retention from the January budget retreat, acknowledging it costs more to retrain employees than retain them. However, she expressed concerns about staff policy compliance and professionalism, noting instances of employees making their own hours and inappropriate conduct toward business owners that reflected poorly on the Town.

Mayor Barbee asked about traffic signal timing at the Dow Road intersection, specifically regarding the right-turn signal not operating when the left-turn arrow was active for opposing traffic. Mr. Parvin said he will inquire with the N.C. Department of Transportation.

Mayor Barbee said the next steps for the budget process would be a public hearing and budget approval at the June Council meeting.

ADJOURNMENT

Mayor Barbee adjourned the meeting at 10:00 AM.



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council 6/9/2026

SUBJECT: Events Update by Tim Murphy

BACKGROUND:

Tim Murphy will give an update on the upcoming events.

ACTION REQUESTED:

No action needed.



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council Workshop 6/9/2026

SUBJECT: Marketing Advisory Committee Budget Presentation

BACKGROUND:

Jeff Hogan, Chair of the Marketing Advisory Committee will present the FY26/27 marketing budget.

ACTION REQUESTED:

Discuss and consider approving the budget as presented.

RECOMMENDED MOTION:

Motion to approve the FY26/27 marketing budget as presented.

		FY25-26	FY26-27	Difference	Notes
Unified Media Campaign	*Paid Search (Google)	\$85,000	\$85,000	\$0	
*Dedicated CB Media Campaign	*Paid Social (FB, Instagram, YouTube, Pinterest)	\$191,250	\$210,000	\$18,750	Increased for additional Youtube, Pinterest, and social amplification
	*Programmatic Display	\$51,000	\$52,000	\$1,000	Slight increase for flexibility
	Programmatic Display	\$107,691	\$105,000	(\$2,691)	Same tactic for unified plan as CB dedicated plan
	Custom Content (Ex. Matador, Garden & Gun)	\$44,872	\$45,000	\$129	Tactics TBD
	Publisher Direct (TripAdvisor, Hopper)	\$39,591	\$46,061	\$6,470	All in Unified; TripAdvisor and Hopper
	Sponsored Content	\$17,000	\$15,000	(\$2,000)	Regional publications and online vendors
	Out of Home (Billboards, Transit)	\$51,602	\$60,000	\$8,398	Increased for more experiential OOH placements
	*Out of Home	\$25,500	\$30,000	\$4,500	Increased for more experiential placements
	Streaming Video	\$134,165	\$135,000	\$835	Increased based on top performer channel
	Print (Our State half page ads, event newsletter and eblast, content article)	\$25,500	\$25,000	(\$500)	Regional Publications and/or Our State Magazine
	Print (Our State, Southern Living, NC Travel Guide)	\$58,266	\$60,000	\$1,735	Increased for Regional Mags & Full page premium spot in Visit NC Travel Guide
	*Visit NC Co-op	\$0	\$2,275	\$2,275	Cost sharing on total Visit NC Buy
		\$831,436	\$870,336	\$38,900	
Public Relations & Social Media					
	Content Partner Program	\$17,151	\$8,750	(\$8,401)	Content development program with partners
	PR Content Development Service Fees	\$49,412	\$60,000	\$10,588	PR Budget (FWV)
	Many Chat	\$0	\$300	\$300	Social Media Commenting Software
	Sprout Social Monitoring, Scheduling & Reporting Platform	\$1,703	\$1,703	\$0	
	Influencer Marketing Campaigns	\$66,217	\$68,900	\$2,683	Includes general and out of state influencer campaigns
	Social Channel Verifications	\$1,500	\$200	(\$1,300)	Monthly fee
		\$135,983	\$139,853	\$3,870	Increase to PR
CONTRACTED SERVICES					
	Account Management	\$70,455	\$0	(\$70,455)	No more Agency of Record (AOR)
	Strategic Planning	\$0	\$10,000	\$10,000	Strategic Consulting/Branding agency needs
	Creative Development	\$23,760	\$23,000	(\$760)	All creative services
		\$94,215	\$33,000	(\$61,215)	Decreased due to AOR change
ADVERTISING/MEDIA/SERVICES TOTAL		\$1,061,634	\$1,043,189.00	(\$18,445)	Decrease due mostly to AOR change

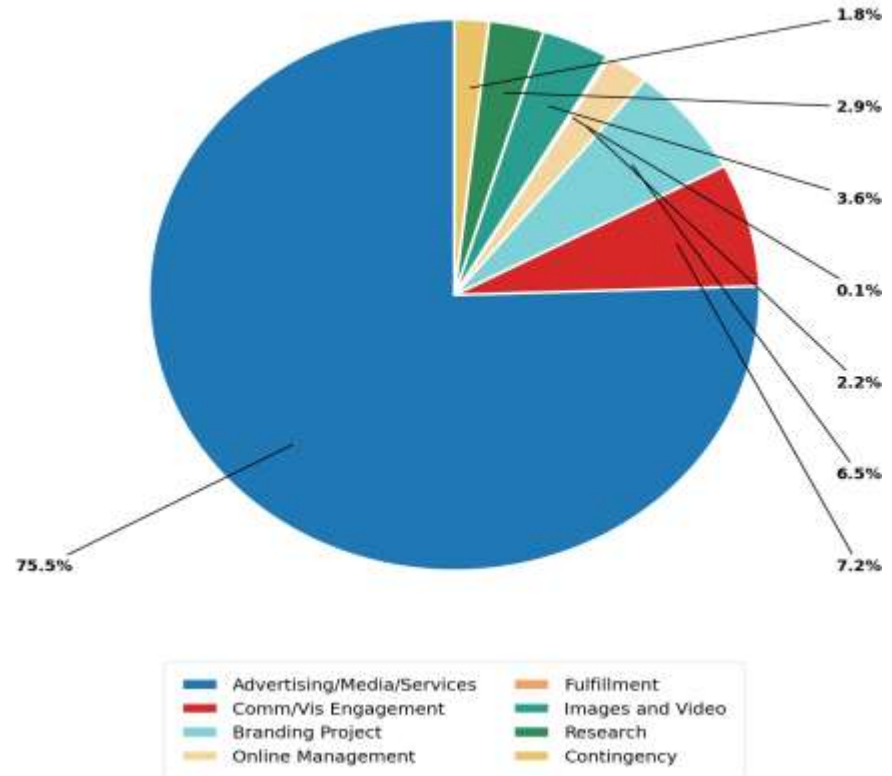
COMMUNITY & VISITOR ENGAGEMENT					
	Community & Visitor Engagement Strategy	\$0	\$100,000	\$100,000	Visitor engagement and communication, photo ops, signage programs, business outreach, etc.
COMM & VISITOR ENGAGE TOTAL		\$0	\$100,000.00	(\$100,000)	
BRAND PROJECT					
	Brand research and identity	\$0	\$42,000	(\$42,000)	Rebrand research and new visual identity
	Website Development	\$0	\$18,000	(\$18,000)	New website
	Campaign Development	\$0	\$30,000	(\$30,000)	New campaign based off new branding
BRAND TOTAL		\$0	\$90,000.00	(\$90,000)	
RESEARCH					
	PlacerAI	\$12,500	\$12,500	\$0	Visitation Data
	Key Data Short Term Rentals	\$10,000	\$8,523	(\$1,477)	Short Term Rental Data
	Adara Media Attribution	\$15,000	\$15,000	\$0	Media Attribution
	Tourism Economics	\$15,000	\$4,250	(\$10,750)	Brand Impact Study
RESEARCH TOTAL		\$52,500	\$40,272.74	(\$12,227)	Decreased for change in research plan
ONLINE MANAGEMENT					
Account Management	CMS License (Formally Acct Mgmt, CMS licensing and Module licensing)	\$7,415	\$7,109	(\$306)	Slight decrease due to contract changes
Email Marketing	Email Marketing- Active Campaign	\$4,751	\$9,501	\$4,750	Increased for a discounted two-year contract payment
Search Marketing	SEO	\$9,146	\$0	(\$9,146)	Brought in house
Site Development	Maintenance/General Improvements	\$2,142	\$2,142	\$0	
	Sky Nav Licensing	\$250	\$0	(\$250)	Not renewing
	Social Media Aggregator Licensing	\$1,875	\$2,000	\$125	Crowdriff
	Audio Eye	\$2,000	\$2,100	\$100	slight increase
	Check Whats Good Mobile Guide	\$7,200	\$8,100	\$900	Mobile Trip Guide
ONLINE MANAGEMENT TOTAL		\$34,779	\$30,951.92	(\$3,827)	
FULFILLMENT					
	Postage	\$2,000	\$2,000	\$0	
FULFILLMENT TOTAL		\$2,000	\$2,000.00	\$0	
IMAGES & VIDEO					
	Videos- Wallaby Docuseries & Other	\$27,000	\$35,000	\$8,000	For episodes ftr CB & video assets
	Photography (Images, Usage Rights, Talent)	\$15,000	\$15,000	\$0	Photo needs
IMAGES & VIDEO TOTAL		\$42,000	\$50,000.00	\$8,000	

Total		\$1,192,913	\$1,356,414	\$163,501	
Contingency		\$155,254	\$25,071	(\$130,183)	Lowered due to new one time projects and initiatives
FY Budget Total		\$1,348,166	\$1,381,485	\$33,318	

FY26-27 Budget Allocations

Advertising/Media/Services	\$1,043,189
Comm/Vis Engagement	\$100,000
Branding Project	\$90,000
Online Management	\$30,952
Fulfillment	\$2,000
Images and Video	\$50,000
Research	\$40,273
Contingency	\$25,071
Total	\$1,381,485

FY26-27 Budget Allocations





AGENDA ITEM COVERSHEET

PREPARED BY: Deb LeCompte, Mayor Pro Tem

DEPARTMENT: Council

MEETING: Town Council 6/9/2026

SUBJECT: Eagle Scout Presentation by Jacob Gann

BACKGROUND:

Jacob Gann will give a presentation on his Eagle Scout Project.

ACTION:

No action needed.



AGENDA ITEM COVERSHEET

PREPARED BY: Bruce Oakley, Town Manager

DEPARTMENT: Executive

MEETING: Town Council 6/9/2026

SUBJECT: Manager's Update

BACKGROUND:

Town Manager Bruce Oakley will give an update on current and future projects.



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council Workshop 6/9/2026

SUBJECT: Consider Adopting the Proposed FY2026-2027 Budget

BACKGROUND:

Town Manager Bruce Oakley will present the Budget Ordinance for Council’s review and approval.

ACTION REQUESTED:

A public hearing will take place to receive public input on the proposed FY26/27 budget.

RECOMMENDED MOTION:

Motion to approve Ordinance No. 26-1288 adopting the FY26/276 budget as presented by the Budget Officer Bruce Oakley.



Town of Carolina Beach, North Carolina Fiscal Year 2026/2027 Budget Ordinance

Whereas, the Town of Carolina Beach is directed by the North Carolina General Statutes to prepare, adopt and operate by a fiscal budget, and

Whereas, the Town of Carolina Beach endeavors to operate responsibly and efficiently in order to maximize the benefit of all revenues and comply with Federal, State and Local guidelines regarding operation and expenditures of public funds, and

Whereas, the Town of Carolina Beach recognizes the benefits and returns enjoyed by sound financial planning and management of resources,

Be It Therefore Resolved by the Town Council of the Town of Carolina Beach, North Carolina, that;

Authorization

In a regular Town Council Meeting on this the 9th day of June, 2026, a quorum being present, that the following Budget, for Fiscal Year 2026/2027, including Revenues, Unappropriated Surplus, Investment Instruments, Debt Payments, Departmental Expenditures, and Capital Expenditures, be adopted in accordance with the Generally Accepted Governmental Accounting Principles of this State and the Nation, the North Carolina Budget and Fiscal Control Act, and the requisite restrictions and authorizations required by the same.

Planning and Fiscal Management

The Revenues, Expenditures, and Message included in this Budget, in conjunction with the Benefit Plan, and Salary Increases constitute the plans and intentions of the Town for sound fiscal management in FY 26/27. The policies of the Town of Carolina Beach, the actions of this Board, and Staff will carry out the plans and fiscal transactions contained within this Budget in order to meet the goals and objectives of the Town with respect to daily operations, development, and provision of services to the residents of this municipality.

The Finance Officer shall administer this Budget document, and shall insure that all officials and the administration are provided appropriate and timely information regarding the status of the Town’s finances. Further, the Finance Officer shall provide to the Elected Officials all such pertinent information and guidance as is necessary for the daily operation, implementation of this Budget, and advice on handling the financial endeavors (current and future) of the Town.

Rate Summary-Taxes

In accordance with the Budget documents attached, there shall be levied a tax on such taxable property which exists within the municipality. The rate for said tax shall be, as follows, for each one hundred dollars (\$100.00) of valuation of property:

General Fund – For general expenses incident to the operation of all General Fund departments, capital projects and for the payment of interest and principal on outstanding debts: **\$.1712 per \$100**

Rate Summary-Water, Sewer and Stormwater Charges

In accordance with the Budget documents attached, there shall be levied a charge for the use of water and sewer services. The water and sewer rates for said services shall be, as follows, for each one thousand (1,000) gallons of water used after the first 3,000 gallons.

Water – For general expenses incident to the operation of all Enterprise Fund departments, capital projects and for the payment of interest and principal on outstanding debt - **A water flat rate charge of \$27.13 for the first 3,000 gallons as identified in the attached schedule of fees then \$7.65 per 1,000 gallons.**

Sewer – For general expenses incident to the operation of all Enterprise Fund departments, capital projects and for the payment of interest and principal on outstanding debts - **A sewer flat rate charge of \$49.04 for the first 3,000 gallons as identified in the attached schedule of fees then \$12.99 per 1,000 gallons.**

Stormwater – For general expenses incident to the operation of all Enterprise Fund departments, capital projects and for the payment of interest and principal on outstanding debts - **\$20.00 per Equivalent Residential Unit (ERU).**

Other Rates and Fees

Other Rates and Fees will be charged for services as listed and periodically amended in this Budget Document and as included in the Town's Rate and Fee Schedule.

Fiscal Calendar for Revenues and Expenditures/Appropriations

The Revenues and Expenditures detailed in this document shall be available and appropriated for the Fiscal Year beginning July 1, 2026 and ending June 30, 2027.

Distribution

Copies of this ordinance shall be furnished to the members of the Town Council, the Town Manager, the Finance Officer, and all Department Heads.

Be It Further Resolved by the Town Council of Carolina Beach, NC, that:

The following anticipated Fund Revenues, Departmental Expenditures, and Interfund Transfers are approved and appropriated for the Town of Carolina Beach's operations for the Fiscal Year beginning July 1, 2026 and ending June 30, 2027:

SECTION I -- General Fund**Revenues:**

Property Taxes	\$9,461,159
Sales Taxes	4,776,310
Freeman Park	928,276
Parking	3,022,573
Solid Waste Fees	2,366,241
ABC Revenue	621,262
Reimbursement from Utility Fund	825,000
Powell Bill	257,874
Grants	21,215
Franchise Fees	851,126
Room Occupancy Tax	1,823,532
Building Permits	128,350
Other Revenue	1,430,621
TOTAL GENERAL FUND REVENUES	\$26,513,539

Expenditures:

Non-Departmental	\$258,131
Debt Service	2,042,789
Legislative	321,178
Executive	1,746,265
Clerk	224,944
Finance	599,486
Human Resources	784,893
Planning & Development	1,234,876
Police Department	5,453,858
Ocean Rescue	793,037
Fire Department	3,345,080
Marina	467,783
Powell Bill	257,874
Fleet Maintenance	300,000
Parking	827,199
Environmental	4,957,880
Parks and Recreation	1,840,746
Beach Maintenance	700,317
Boardwalk	357,203
TOTAL GENERAL FUND EXPENDITURES	\$26,513,539

SECTION 2 -- Utilities Fund

Revenues:

Water Monthly Service Fees	\$3,148,793
Sewer Monthly Service Fees	5,450,070
Stormwater Monthly Service Fees	1,956,399
Wholesale Sewer Services	270,039
Other Revenue	1,286,093
Appropriated Fund Balance	636,922
TOTAL ESTIMATED UTILITIES FUND REVENUES	\$12,748,316

Expenditures:

Debt Service	\$2,821,297
Administration	1,646,270
Waste Water Treatment	2,254,228
Waste Water Collection	2,099,239
Water Distribution	1,610,036
Water & Sewer Fleet Maintenance	330,500
Stormwater	1,986,746
TOTAL ESTIMATED UTILITIES FUND EXPENDITURES	\$12,748,316

Total For All Funds	\$39,261,855
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SECTION 3 - Ad Valorem Taxes

An Ad Valorem tax rate of \$.1712 (seventeen point twelve cents) per hundred (\$100) valuation of taxable property, as listed for taxes as of January 2026 is hereby levied and established as the official tax rate for the Town of Carolina Beach for Fiscal Year 2026/2027. The rate is based upon a total projected valuation of \$5,505,350,000 with an estimated tax collection rate of 99.54%. The purpose of the Ad Valorem tax levy is to raise sufficient revenue to assist in financing necessary municipal government operations in Carolina Beach.

SECTION 4 -- Documentation

Copies of this ordinance will be kept on file at the Municipal Building and shall be furnished to the Town Clerk and Finance Officer to provide direction in the collection of revenues and disbursement of Town Funds.

SECTION 5 - Special Authorization

- A. The Town Manager shall serve as Budget Officer.
- B. The Budget Officer shall be authorized to make Interdepartmental Transfers, within the same fund, not to exceed 10% of the Departmental allocation being reduced. Notification of all transfers shall be made to the Town Council at the next regular meeting following the transfer.
- C. The Budget Officer may make Interfund Loans not to exceed 10% of the appropriated revenues for a period of no more than sixty (60) days and shall inform the Town Council of the loan at the next regular meeting following the loan of the funds.

SECTION 6 - Restrictions of the Budget Officer

- A. Interfund transfers of monies shall be made only with prior approval of the Town Council.
- B. Capital Reserve funds may not be expended without approval by the Town Council.
- C. A minimum of eight percent (8%) fund balance shall remain in the General Fund.

SECTION 7 - Budget Amendments

The North Carolina Local Government Budget and Fiscal Control Act allows the Town Council to amend the budget ordinance any time during the fiscal year, so long as it complies with the North Carolina General Statutes. The Council must approve all budget amendments.

SECTION 8 - Utilization of Budget and Budget Ordinance

This ordinance and the budget documents shall be the basis for the financial plan of the Town of Carolina Beach during the 2026/2027 Fiscal Year. The Budget Officer shall administer the budget. The accounting system shall establish records which are in consonance with the budget and this ordinance and the appropriate statutes of the State of North Carolina.

Ordinance No. 26-1288 for Operating Budget FY 2026/2027

Adopted this the 9th day of June, 2026

Albert L. Barbee, Mayor

Attest: Kimberlee Ward, Town Clerk



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council 6/9/2026

SUBJECT: Closed Session to Discuss a Real Estate Matter pursuant to N.C.G.S. 143-318.11(a)(5)

RECOMMENDED MOTION:

Motion to enter closed session pursuant to NCGS § 143-318.11(a)(5).