

# City of Capitola

## City Council Meeting Agenda

### Thursday, April 11, 2024 – 6:00 PM



City Council Chambers  
420 Capitola Avenue, Capitola, CA 95010

**Mayor:** Kristen Brown  
**Vice Mayor:** Yvette Brooks  
**Council Members:** Joe Clarke, Margaux Morgan, Alexander Pedersen

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#### Closed Session – 5:15 PM

*Closed Sessions are not open to the public and held only on specific topics allowed by State Law (noticed below). An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the Open Session Meeting.*

- i. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't Code § 54956.8)  
Property: Capitola Wharf Buildings, 1400 Wharf Road (APN: 034-072-01)  
City Negotiator: Jamie Goldstein, City Manager  
Negotiating Parties: JFS Incorporated (dba Capitola Boat and Bait)  
Under Negotiation: Price and terms of payment

#### Regular Meeting of the Capitola City Council – 6 PM

*All correspondence received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.*

#### 1. Roll Call and Pledge of Allegiance

Council Members Joe Clarke, Margaux Morgan, Alexander Pedersen, Yvette Brooks, and Mayor Kristen Brown.

#### 2. Additions and Deletions to the Agenda

#### 3. Presentations

*Presentations are limited to eight minutes.*

- A. Performance of "Capitola Village Sunday," Sung by Robert Seals

#### 4. Report on Closed Session

#### 5. Additional Materials

*Additional information submitted to the City after distribution of the agenda packet.*

- A. Item 9B - Correspondence Received

#### 6. Oral Communications by Members of the Public

*Oral Communications allows time for members of the Public to address the City Council on any "Consent Item" on tonight's agenda, or on any topic within the jurisdiction of the City that is not on*

*the “General Government/Public Hearings” section of the Agenda. Members of the public may speak for up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. A maximum of 30 minutes is set aside for Oral Communications.*

## 7. Staff / City Council Comments

*Comments are limited to three minutes.*

## 8. Consent Items

*All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.*

### A. City Council Meeting Minutes

Recommended Action: Approve minutes from the regular meeting on March 28, 2024.

### B. COE Bylaws & FY 2023-25 Goals

Recommended Action: Adopt a resolution adopting amended Commission on the Environment Bylaws and approve the list of Commission on the Environment Goals for FY 2023-25.

### C. Pedestrian Pathway from the Upper Beach and Village Parking Lot to Monterey Avenue

Recommended Action: Approve the plans, specifications, and construction budget of \$370,000 for a Pedestrian Pathway from the Upper Beach and Village Parking Lot to Monterey Avenue; approve the Coastal Development Permit; and authorize the Department of Public Works to advertise for construction bids.

## 9. General Government / Public Hearings

*All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.*

### A. Potential Ballot Measures

Recommended Action: Provide staff direction regarding potential tax measure(s) for placement on the November 5, 2024, General Election Ballot.

### B. Wharf Resiliency and Public Access Project Update

Recommended Action: Adopt a resolution amending the FY 2023-24 Adopted Budget to allocate an amount not to exceed \$430,000 in funding for the Wharf Project for additional project expenditures.

## 10. Adjournment

- The next regularly scheduled City Council meeting is on April 25, 2024, at 6:00 PM.

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### How to View the Meeting

**Meetings are open to the public for in-person attendance at the Capitola City Council Chambers located at 420 Capitola Avenue, Capitola, California, 95010.**

**Other ways to Watch:**

Spectrum Cable Television channel 8

City of Capitola, California YouTube Channel

**To Join Zoom Application or Call in to Zoom:**

Meeting

link: <https://us02web.zoom.us/j/83328173113?pwd=aVRwcWN3RU03Zzc2dkNpQzRWVXAydz09>

Or dial one of these phone numbers: **1 (669) 900 6833, 1 (408) 638 0968, 1 (346) 248 7799**

Meeting ID: **833 2817 3113**

Meeting Passcode: **678550**

**How to Provide Comments to the City Council**

Members of the public may provide public comments to the City Council in-person during the meeting. If you are unable to attend in-person, please email your comments to [citycouncil@ci.capitola.ca.us](mailto:citycouncil@ci.capitola.ca.us) and they will be included as a part of the record for the meeting. Please be aware that the City Council will not accept comments via Zoom.

**Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 6:00 p.m. in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.**

**Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: [and at Capitola City Hall](#) prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.**

**Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.**

**Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.**

**Si desea asistir a esta reunión pública y necesita ayuda - como un intérprete de lenguaje de señas americano, español u otro equipo especial - favor de llamar al Departamento de la Secretaría de la Ciudad al 831-475-7300 al menos tres días antes para que podamos coordinar dicha asistencia especial o envíe un correo electrónico a [jgautho@ci.capitola.ca.us](mailto:jgautho@ci.capitola.ca.us).**

**Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website at by clicking on the Home Page link “Meeting Agendas/Videos.” Archived meetings can be viewed from the website at any time.**

**Gautho, Julia**

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**From:** Susan Westman <susan@bestwestman.com>  
**Sent:** Thursday, April 11, 2024 2:10 PM  
**To:** City Council; Goldstein, Jamie (jgoldstein@ci.capitola.ca.us); Herlihy, Katie (kherlihy@ci.capitola.ca.us)  
**Subject:** Wharf Bathrooms

Dear Mayor and Council Members,

I apologize for sending this email so late but to be honest I have just read the Council's Agenda packet. Since it is a late comment I will try and be very brief.

I would like to clarify as one Planning Commissioner it was my belief that the bathrooms at the base of the wharf were always specified by the Planning Commission to be covered in natural wood. We did have a discussion in 2020 about vertical or horizontal siding but not anything other than natural wood. The first the Planning Commission learned that a bathroom had been ordered that was not scheduled to have natural wood siding was when the blue bathrooms arrived. We were then presented the drawings prepared by Fuze Architects in March that brought up the idea of painting the bathrooms rather than putting on natural wood siding. The Planning Commission has consistently said natural wood siding was important for this entry feature to the wharf. We have not changed our direction on the project so it is wrong to say the Planning Commission is now adding \$25,000 to the wharf cost. That cost should have been in the original plans. If it wasn't I don't know what happened but the change to a blue bathroom did not come from the Planning Commission.

I hope the Council will honor the Planning consistent direction that the bathroom should be covered in natural wood. The bathrooms are the gateway feature of the wharf.

Thanks for taking the time to read this.

Susan Westman

# Capitola City Council Agenda Report

**Meeting:** April 11, 2024

**From:** City Manager Department

**Subject:** City Council Meeting Minutes



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Recommended Action: Approve minutes from the regular meeting on March 28, 2024.

Background: Attached for City Council review and approval are the draft minutes from the regular City Council meeting on March 28, 2024.

Attachments:

1. Regular Meeting Minutes

Report Prepared By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager

# City of Capitola City Council Meeting Minutes Thursday, March 28, 2024 – 6:00 PM



City Council Chambers  
420 Capitola Avenue, Capitola, CA 95010

**Mayor:** Kristen Brown  
**Vice Mayor:** Yvette Brooks  
**Council Members:** Joe Clarke, Margaux Morgan, Alexander Pedersen

### Closed Session – 5:30 PM

- i. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't Code § 54956.8)  
Property: Capitola Wharf Buildings, 1400 Wharf Road (APN: 034-072-01)  
City Negotiator: Jamie Goldstein, City Manager  
Negotiating Parties: JFS Incorporated (dba Capitola Boat and Bait)  
Under Negotiation: Price and terms of payment

### Regular Meeting of the Capitola City Council – 6 PM

1. **Roll Call and Pledge of Allegiance** – *The meeting was called to order at 6:00 PM. In attendance: Council Members Clarke, Morgan, Pedersen, Vice Mayor Brooks, and Mayor Brown.*
2. **Additions and Deletions to the Agenda** – *None*
3. **Report on Closed Session** – *The City Council met and discussed one item on the Closed Session agenda. No reportable action was taken.*
4. **Additional Materials**
  - A. *Item 7I – Updated staff report, attachment, and one email received.*
  - B. *Item 8A – Updated attachment.*
  - C. *Item 8B – One email received.*
5. **Oral Communications by Members of the Public**
  - *Goran Klepic*
  - *Neils Westman*
  - *Carin Hanna*
  - *Mel Lento*
  - *Terre Thomas*
  - *Gary Arnold*
  - *Ted Burke*
  - *Deb Melina*
  - *Paula Bradley*
  - *Marilyn Garrett*
  - *Brian Peeples*
  - *Mick Routh*
  - *Barry Scott*
  - *James Ewing*

### 6. Staff / City Council Comments

- *Community Development Director Herlihy shared an update on the Bicycle docking stations throughout Capitola and the ribbon cutting event.*
- *Vice Mayor Brooks shared an update about a Youth Action Network event held on March 20<sup>th</sup>.*
- *Council Member Clarke thanked the public for their participation and thanked the Community Development Director for her update on the bicycle docking stations.*
- *Council Member Morgan requested that a member of the public attend an upcoming City Council meeting to sing their Capitola City Anthem.*
- *Mayor Brown thanked the Planning Commission and City staff for their work on the Bluffs at 44<sup>th</sup> Avenue Affordable Housing Development and shared that she attended the groundbreaking event.*

## 7. Consent Items

- A. City Council Meeting Minutes  
Recommended Action: Approved minutes from the regular meeting on March 14, 2024.
- B. City Check Registers  
Recommended Action: Approved check registers dated March 8, 2024, and March 15, 2024.
- C. Special Events and Park Regulations  
Recommended Action: Adopted Ordinance No. 1065 of the City of Capitola repealing and replacing Capitola Municipal Code Chapter 9.36 “Special Events” and Chapter 12.40 “Park Regulations” to create a comprehensive permitting system for public assemblies, events, and use of City property.
- D. Capitola Road Pavement Rehabilitation Project Completion  
Recommended Action: 1) Accepted as complete the Capitola Road Pavement Rehabilitation Project constructed by the McKim Corporation; 2) authorized the City Clerk to file and record a Notice of Completion; and 3) authorized the release of the contract retention of \$80,060.04 as prescribed in the contract.
- E. City Hall and Police Department Backup Generator Project Completion  
Recommended Action: 1) Accepted as complete the City Hall and Police Department Backup Generator completed by Triad Electric, Inc.; 2) authorized the City Clerk to file and record a Notice of Completion; and 3) authorized the release of the contract retention of \$11,009.34 as prescribed in the contract.
- F. Temporary/Seasonal Completion Bonus Offer  
Recommended Action: Authorized a \$100 signing bonus and \$400 completion bonus for those temporary/seasonal employees who work at least 300 hours as part of the 2024 summer lifeguard season.
- G. Annual Cleanup Day Resolution  
Recommended Action: Adopted Resolution No. 4360 declaring the second Saturday in May as an annual Santa Cruz County-wide Cleanup Day.
- H. Santa Cruz Mile Buoy  
Recommended Action: Authorized the Mayor to sign a letter of opposition to the United States Coast Guard’s proposed removal of the Santa Cruz Lighted Whistle Buoy, aka “Mile Buoy.”
- I. Proposed Expansion of Marine Protected Areas  
Recommended Action: Authorized the Mayor to sign a letter opposing, unless amended, the petition pending at the California Fish and Game Commission, which modifies the California Marine Protected Areas Network to expand the Natural Bridges State Marine Reserve and establish a new Marine Protected Area at or near Pleasure Point.

**Motion to approve the Consent Calendar: Council Member Morgan**  
**Second: Council Member Clarke**  
**Voting Aye: Council Members Clarke, Morgan, Pedersen, Vice Mayor Brooks, Mayor Brown**

## 8. General Government / Public Hearings

### A. Resolution Adopting Parks Policy

**Recommended Action:** Adopt a resolution adopting a City Parks Use Policy and directed staff to return to the City Council with amendments to the fee schedule to reflect proposed park use fees.

**Recreation Division Manager Bryant presented the staff report.**

**Public Comments:**

- **Marilyn Garrett**
- **Mary Beth Cahalen**
- **Speaker**
- **Cheryl Van**
- **Speaker**

**The City Council directed staff to remove Esplanade Park from the policy, update the policy to outline which reservable areas can permit bounce houses and/or barbecues, provided feedback about fees, requested further clarity for fee waivers, bounce house insurance, and scholarship opportunities, requested that staff contact information for those reserving park spaces be provided within the policy, and requested that staff return to the City Council with an updated policy.**

### B. Automated License Plate Reader Cameras

**Recommended Action:** Authorize the City Manager to execute a 24-month Master Services Agreement for the lease of 10 Automated License Plate Reader cameras from Flock Group, Inc. (Flock) in an amount not to exceed \$68,350 (\$36,350 at signing and annual recurring at \$32,000).

**Police Chief Dally presented the staff report.**

**Public Comments:**

- **James Ewing**
- **Cheryl Van**
- **Adrienne West**
- **Linda Smith**
- **Marilyn Garrett**

**The City Council requested that the Flock policy and agreement be amended to ensure that third parties are limited from accessing Capitola data without the Police Department’s permission and requested that staff and the City Attorney work with Flock to obtain clarification on their data-sharing and data retention practices.**

**Motion to authorize the City Manager to execute the agreement once the City Attorney has incorporated City Council direction into the proposed agreement: Vice Mayor Brooks**  
**Second: Council Member Morgan**  
**Voting Aye: Council Members Clarke, Morgan, Vice Mayor Brooks, Mayor Brown**  
**Voting Nay: Council Member Pedersen**



C. Park at Rispin Mansion 2024

Recommended Action: Authorized the City Manager to execute a Public Works Agreement with Betz Works for the Rispin Mansion Park Project in an amount not to exceed \$949,000.

***Public Works Director Kahn presented the staff report.***

***Public Comments: None***

***The City Council discussed incorporation of the Park at Rispin Mansion into the City’s Memorial Program.***

***Motion to approve the agreement: Council Member Morgan***

***Second: Council Member Clarke***

***Voting Aye: Council Members Clarke, Morgan, Pedersen, Vice Mayor Brooks, Mayor Brown***

**9. Adjournment** – Adjourned at 8:50 PM. The next regularly scheduled City Council meeting is on April 11, 2024, at 6:00 PM.

**ATTEST:**

\_\_\_\_\_  
Kristen Brown, Mayor

\_\_\_\_\_  
Julia Gautho, City Clerk

# Capitola City Council

## Agenda Report



**Meeting:** April, 11, 2024  
**From:** Public Works Department  
**Subject:** COE Bylaws & FY 2023-25 Goals

**Recommended Action:** Adopt a resolution adopting amended Commission on the Environment Bylaws and approve the list of Commission on the Environment Goals for FY 2023-25.

**Background:** On January 13, 2005, the City Council adopted Resolution 3424 to establish the Commission on the Environment (COE) and adopted initial bylaws. The bylaws have been amended four times since by City Council Resolution Nos. 3610, 3696, 3779, and 3967.

At the regular COE meeting on Wednesday, February 21, 2024, the COE reviewed the most current COE Bylaws (Resolution No. 3967) and recommended the City Council adopt a newly revised set of bylaws (Attachment 1). The COE also discussed a list of goals for FY 2023-25 and recommended the goals be submitted to the City Council for review and approval (Attachment 2).

**Discussion:** Regular review of bylaws is considered a best practice to ensure that the bylaws accurately represent the Commission and meet the needs of the group's structure, roles, and responsibilities. The COE may review and recommend changes to the bylaws to the City Council for adoption.

The COE prepared a list of goals for FY 23-25, which includes projects and matters of environmental concern that are aimed to align with the City's climate action and overarching environmental goals. The COE goals will serve as a framework for the Commission's meetings and scheduled activities for the remainder of FY 23-24 and FY 24-25. As an advisory body to the City Council, the COE requested that staff submit the list of COE FY23-25 goals to the City Council for review, input, and approval.

**Fiscal Impact:** None.

### Attachments:

1. Resolution with COE Bylaws
2. COE Goals for FY 2023-25

**Report Prepared By:** Erika Senyk, Environmental Projects Manager

**Reviewed By:** Julia Gautho, City Clerk, Jessica Kahn, Public Works Director

**Approved By:** Jamie Goldstein, City Manager

**RESOLUTION NO. XXXX**  
**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA**  
**REPEALING RESOLUTION NO. 3967 AND ADOPTING REVISED**  
**COMMISSION ON THE ENVIRONMENT BYLAWS**

**WHEREAS**, The City of Capitola benefits substantially from numerous and significant environmental resources, some of which include Soquel Creek, the ocean and Capitola Beach, and associated riparian and sensitive habitat areas; and

**WHEREAS**, protection and enhancement of these environmental resources maintains and enhances a quality of life in the City of Capitola that is beneficial to all; and

**WHEREAS**, the City Council of the City of Capitola desires to receive advice and recommendations on matters of an environmental concern from a special commission comprised of dedicated individuals with expertise in ecological and resource protection issues; and

**WHEREAS**, the City Council established the Commission on the Environment on January 13, 2005, by adopting Resolution No. 3424. Since the formation of the Commission on the Environment, the Commission’s Bylaws have been amended by Resolutions 3610, 3696, 3779, and 3967.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Capitola that Resolution No. 3967 is hereby repealed in its entirety and the Commission on the Environment Bylaws are replaced to read as set forth in Exhibit A, attached hereto and incorporated by reference.

**I HEREBY CERTIFY** that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 11th day of April, 2024, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

\_\_\_\_\_  
Kristen Brown, Mayor

ATTEST:

\_\_\_\_\_  
Julia Gautho, City Clerk

## COMMISSION ON THE ENVIRONMENT BYLAWS

- Section 1. The Commission shall be called the City of Capitola Commission on the Environment (COE) and is hereby established by adoption of City Council Resolution No. 3424.
- Section 2. The purpose of the COE is to provide advice and recommendations to the City Council on policy and funding matters relating to sustainability, environmental protection, climate action plan implementation and resource enhancement which benefit the City of Capitola, and which are not under the jurisdictions of existing committees or commissions. The COE will also, from time to time, consider any such matters referred to it by the City Council or the City Manager.
- Section 3. The COE shall be comprised of five members, consisting of one City Council member and one appointee from each of the remaining four City Council members. The COE may, at their discretion, appoint non-voting ex officio members such as student participants.
- Section 4. The COE members may be City residents or non-residents.
- Section 5. Regular meetings of the COE will be held on a monthly basis.
- Section 6. The City will provide staff support to the COE as assigned by the City Manager. The assigned staff will be primarily responsible for assisting the COE with the preparation of agendas and minutes, compilation of material for discussion at meetings and follow-up as necessary.

## **COMMISSION ON THE ENVIRONMENT FISCAL YEAR 2023-25 GOALS**

1. Support the update of the City's Climate Action Plan goals at COE meetings.
2. Pursue projects related to the Soquel Creek and Noble Gulch Maintenance Plan and identify funding opportunities.
3. Improve enforcement of regulations prohibiting the use of plastic straws and plastic pollution.
4. Investigate a White Roof Rebate Program that incentivizes residents and business owners to reduce energy usage.

# Capitola City Council

## Agenda Report



**Meeting:** April 11, 2024

**From:** Department of Public Works

**Subject:** Pedestrian Pathway from the Upper Beach and Village Parking Lot to Monterey Avenue

**Recommended Action:** Approve the plans, specifications, and construction budget of \$370,000 for a Pedestrian Pathway from the Upper Beach and Village Parking Lot to Monterey Avenue; approve the Coastal Development Permit; and authorize the Department of Public Works to advertise for construction bids.

**Background:** On March 25, 2021, the City Council approved an agreement with the Santa Cruz County Regional Transportation Commission (SCCRTC) for the study and construction of a pedestrian pathway (Pathway Project) to connect the Upper Beach and Village Parking Lot (Parking Lot) and Monterey Avenue. The project has been designed to separate vehicles and pedestrians entering and exiting the parking lot, providing a safe pathway for pedestrians. On February 10, 2022, staff presented a schematic plan of the pathway configuration to the City Council, and on September 14, 2023, the Council directed staff to develop the final design for the Pathway Project.

**Discussion:** The final pathway design is adjacent to the existing driveway leading to the parking lot, and consists of a 5-foot sidewalk with a retaining structure reaching a maximum height of 3 feet, ADA-compliant curb ramps at the southwest and northwest corners of the Monterey Avenue and Park Avenue intersection, and striping to facilitate bike and pedestrian crossings. A pull-out has been created on the south side of the street, just east of the intersection, designed with curbs and stripes to function as a drop-off/pick-up zone.

In compliance with the SCCRTC funding, Public Works staff presented this project to the SCCRTC Elderly and Disabled Transportation Advisory Committee for review and comment in December 2023. The Committee requested the ladder striping of all legs of the crosswalk intersection at Park Avenue and Monterey Avenue, which has been incorporated into the project plans.

The construction of the pathway will necessitate the removal of one 40-inch mature oak tree and three other small non-oak trees. These trees have already been replanted in a 3:1 ratio in the Lower Beach and Village Parking Lot, including 7 oak trees.

### *Coastal Development Permit*

The project requires approval of a Coastal Development Permit (CDP). The City Council is the approval authority on CDP applications for Public Works projects that require no other discretionary permit approvals from the City other than funding approval. The required findings for a CDP can be made for this application and are listed below.

### *Coastal Development Permit Findings*

A. The project is consistent with the LCP land use plan, and the LCP implementation program.

The Pathway Project conforms to the City's certified Local Coastal Plan (LCP) land use plan and the LCP implementation program as it will enhance public access from the parking lot to the Monterey Avenue/Park Avenue intersection and sidewalks.

B. The project maintains or enhances public views.

The Pathway Project will maintain public views.

C. The project maintains or enhances vegetation, natural habitats and natural resources.

The Pathway Project creates improved coastal access from the parking lot to the Monterey Avenue sidewalk. The driveway access from the Monterey Avenue/Park Avenue intersection is steep and cannot accommodate an ADA-accessible sidewalk due to the slope. The construction of the pathway will necessitate the removal of one 40-inch mature oak tree and three other small non-oak trees. These trees have already been replanted in a 3:1 ratio in the Lower Beach and Village Parking Lot, including seven oak trees. The improvements will enhance vegetation in the Lower Parking Lot while maintaining the existing natural habitat in close proximity to the Pathway Project.

D. The project maintains or enhances low-cost public recreational access, including to the beach and ocean.

The project involves improved pedestrian circulation and will enhance safety connections to low-impact low-cost public recreational access to Monterey Bay.

E. The project maintains or enhances opportunities for visitors.

The project involves improved pedestrian and bicycle circulation and will enhance opportunities for visitors through safer multimodal transportation options.

F. The project maintains or enhances coastal resources.

The project involves pedestrian improvements in the Upper Beach and Village Parking Lot and will not negatively impact coastal resources.

G. The project, including its design, location, size, and operating characteristics, is consistent with all applicable design plans and/or area plans incorporated into the LCP.

The proposed pedestrian improvements comply are consistent with the LCP.

H. The project is consistent with the LCP goal of encouraging appropriate coastal development and land uses, including coastal priority development and land uses (i.e., visitor-serving development and public access and recreation).

The project involves pedestrian improvements from the Parking Lot to the Park Avenue/Monterey Avenue intersections and sidewalks which is considered development within the LCP. The proposed project is consistent with the LCP by providing safe routes to the coast with a new pathway.

CEQA: The proposed improvements are Categorically Exempt from the California Environmental Quality Act (CEQA). This finding is based on Section 15301(c), which covers the operation, repair, or minor alteration of existing public facilities which results in negligible or no expansion of use, and Section 15303 which covers the construction of new small facilities (curb, gutter, and sidewalk).

Fiscal Impact: There is \$270,000 budgeted in FY23-24 for the construction of this project, which includes the \$250,000 SCCRTC grant. An additional \$100,000 in Transportation Development Act funds, specifically designated for pedestrian and bicycle projects also administered by the SCCRTC, is available; resulting in a construction budget of \$370,000.

Attachments:

1. Project Plans

Report Prepared By: Jessica Kahn, Public Works Director;

Reviewed By: Katie Herlihy, Community Development Director; Julia Gautho, City Clerk; Jim Malberg, Finance Director, Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager



# UPPER PACIFIC SIDEWALK IMPROVEMENTS

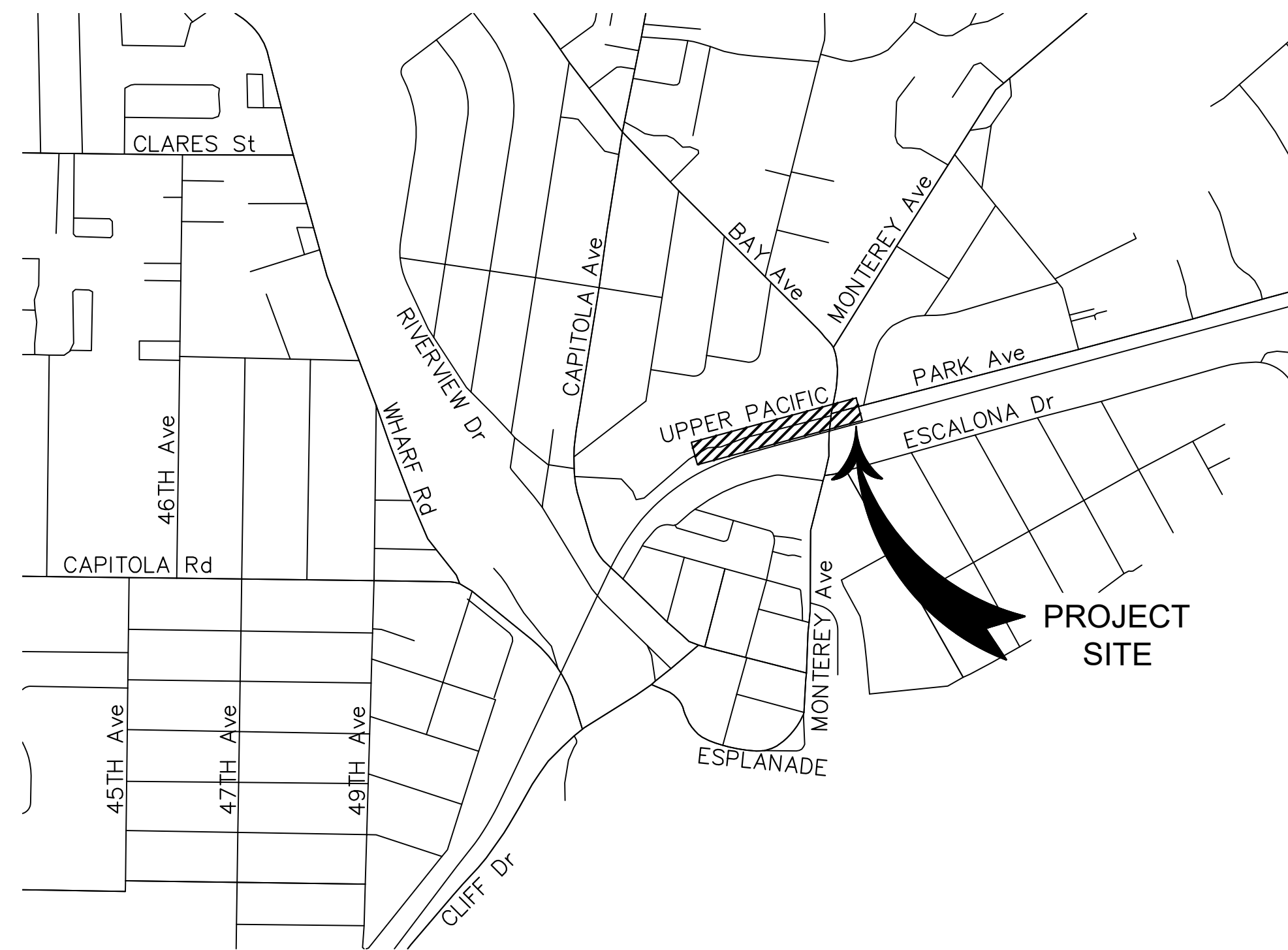
SANTA CRUZ COUNTY  
CAPITOLA, CALIFORNIA

SHEET INDEX		
SHEET No	DRAWING No	SHEET CONTENTS
1-2	T-1 TO T-2	COVER SHEET AND GENERAL NOTES
3	HC-1	HORIZONTAL CONTROL
4	DM-1	DEMOLITION PLANS
4-6	L-1 TO L-3	LAYOUT PLANS
7-9	P-1 TO P-3	PROFILES
10-13	CD-1 TO CD-3	CONSTRUCTION DETAILS
14-17	RW-1 TO RW-3	RETAINING WALL PLANS
18-20	SS-1 TO SS-3	SIGNING AND STRIPING PLANS

## PROJECT DESCRIPTION

PROVIDE PEDESTRIAN ACCESS TO THE DOWNTOWN VILLAGE BY CONSTRUCTING SIDEWALK IMPROVEMENTS FROM THE THE UPPER PACIFIC PARKING LOT TO THE INTERSECTION AT MONTEREY AND PARK AVENUE. THE PROJECT SCOPE INCLUDES CONSTRUCTING NEW SIGNING, STRIPING, CURB, GUTTER, SIDEWALK, AND RETAINING WALL ON THE SOUTH SIDE OF THE UPPER PACIFIC PARKING LOT DRIVEWAY.

TO BE SUPPLEMENTED BY THE PROJECT SPECIFICATIONS, CITY OF CAPITOLA STANDARD DRAWINGS, CALTRANS REVISED STANDARD PLANS DATED APRIL 17, 2020, AND CALIFORNIA MUTCD REV 5 DATED MARCH 27, 2020.



VICINITY MAP  
NO SCALE

## ACCEPTANCE OF PLANS

THE CITY OF CAPITOLA HEREBY ACCEPTS THESE PLANS FOR CONSTRUCTION, AS BEING IN GENERAL COMPLIANCE WITH PLANS PREPARATION REQUIREMENTS OF THIS GOVERNMENT. RESPONSIBILITY FOR THE COMPLETENESS AND ACCURACY OF THE PLANS AND RELATED DESIGN RESIDES WITH THE ENGINEER AND ENGINEERING FIRM OF RECORD.

XX/XX/2024  
DATE

JESSICA KAHN P.E.  
DIRECTOR OF PUBLIC WORKS  
CITY ENGINEER  
CITY OF CAPITOLA



65% PS&E  
FOR REVIEW ONLY  
JANUARY 2024

		<p>© 2015 KIMLEY-HORN AND ASSOCIATES, INC. 100 WEST SAN FERNANDO STREET, SUITE 250, SAN JOSE, CA 95113 PHONE: 669-800-4130 WWW.KIMLEY-HORN.COM</p>		<p>KHA PROJECT 097763140</p> <p>DATE 1/31/2024</p> <p>SCALE AS SHOWN</p> <p>DESIGNED BY DW</p> <p>DRAWN BY DW</p> <p>CHECKED BY JP</p>		<p>UPPER PACIFIC SIDEWALK IMPROVEMENTS</p> <p>PREPARED FOR CITY OF CAPITOLA</p> <p>SANTA CRUZ COUNTY CA</p>		<p>TITLE</p>		<p>SHEET NO. <u>1</u> OF <u>XX</u> SHEETS</p> <p>T-1</p>	
No.	REVISIONS	DATE	BY								

### GENERAL PROJECT NOTES

1. ALL IMPROVEMENTS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THESE PLANS AND THE PROJECT SPECIFICATIONS.
2. CONTRACTOR SHALL POSSESS THE CLASS (OR CLASSES) OF LICENSE AS SPECIFIED IN THE "NOTICE TO CONTRACTORS"
3. EXACT FIELD LOCATION FOR NEW IMPROVEMENTS SHALL BE APPROVED BY THE ENGINEER BEFORE CONSTRUCTION.
4. VERIFICATION OF EXISTING CONDITIONS: CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS, ELEVATIONS, AND DIMENSIONS IN THE FIELD PRIOR TO CONSTRUCTION. IF ANY DISCREPANCIES ARE NOTED, THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY FOR DIRECTION.
5. UNDERGROUND SERVICE ALERT: A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION, CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT AT 811 FOR EXISTING UTILITY LOCATIONS.
6. UNDERGROUND FACILITIES: THE LOCATION OF EXISTING UNDERGROUND UTILITY FACILITIES, IF SHOWN ON THE PLANS, ARE APPROXIMATE ONLY. CONTRACTOR SHALL CONTACT THE RESPECTIVE UTILITY COMPANY TO OBTAIN INFORMATION REGARDING THE DEPTH OF BURIAL AND HORIZONTAL LOCATION OF UTILITY LINES AS NECESSARY, FIELD VERIFY OBTAINED INFORMATION, AND NOTIFY ENGINEER OF ANY CONFLICTS OR OMISSIONS.
7. NOTICE TO PROCEED: CONTRACTOR SHALL NOT COMMENCE WORK UNTIL AFTER A PRE-CONSTRUCTION MEETING HAS BEEN HELD WITH THE CITY, AND AFTER A NOTICE TO PROCEED HAS BEEN ISSUED BY THE CITY.
8. TRAFFIC CONTROL DURING CONSTRUCTION SHALL BE THE CONTRACTOR'S RESPONSIBILITY AND SHALL BE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS. THE CONTRACTOR SHALL PROVIDE ALL LIGHTS, SIGNS, BARRICADES, FLAG MEN, AND OTHER DEVICES TO PROVIDE FOR SAFE PASSAGE OF PUBLIC VEHICULAR, BIKE, AND PEDESTRIAN TRAFFIC.
9. THE CONTRACTOR SHALL SUBMIT A DETAILED TRAFFIC CONTROL & SIGNING PLAN TO THE ENGINEER AT THE PRE-CONSTRUCTION MEETING. THE NOTICE TO PROCEED SHALL NOT BE ISSUED UNTIL SAID TRAFFIC CONTROL PLAN HAS BEEN SUBMITTED AND APPROVED BY THE CITY.
10. CONTRACTOR SHALL PROVIDE ALL NECESSARY SAFETY DEVICES IN ACCORDANCE WITH CURRENT CALTRANS TRAFFIC CONTROL STANDARDS INCLUDING, BUT NOT LIMITED TO, STRIPING, SIGNS, BARRICADES, AND FLAG PERSONS.
11. CONTRACTOR SHALL KEEP EXISTING STREETS FREE FROM DIRT AND DEBRIS DURING ALL PHASES OF CONSTRUCTION.
12. CONTRACTOR SHALL PROVIDE DUST CONTROL AT ALL TIMES. PRIOR TO OBTAINING WATER FROM FIRE HYDRANTS, CONTRACTOR SHALL OBTAIN A HYDRANT METER FROM OPERATOR OF WATER SYSTEM.
13. CONTRACTOR SHALL MAINTAIN ACCESS TO PROPERTIES ALONG CLARES STREET THROUGHOUT THE DURATION OF CONSTRUCTION ACTIVITIES.
14. ALL EXISTING UTILITY FACILITIES WITHIN THE PROJECT SHOWN ON THE PLANS ARE TO ADJUSTED TO GRADE BY THE CONTRACTOR. UTILITY COMPANIES, HOWEVER, RESERVE THE RIGHTS TO ADJUST THEIR FACILITIES TO GRADE USING THEIR OWN FORCES AFTER THE CONTRACT IS AWARDED. NO COMPENSATION WILL BE ALLOWED FOR ANY ADJUSTMENT WHICH MAY BE PERFORMED BY THE OWNER OF THE FACILITIES. CONTRACTOR TO COORDINATE WITH UTILITY COMPANIES TO HAVE THEIR STRUCTURES ADJUSTED TO GRADE OR TO OBTAIN WRITTEN PERMISSION FROM UTILITY COMPANIES TO ADJUST THEIR STRUCTURES TO GRADE.
15. UTILITY REPAIR: CONTRACTOR SHALL REPAIR ANY DAMAGE OR INTERRUPTION OF UTILITIES, WATER LINES OR IRRIGATION SYSTEMS CAUSED BY CONSTRUCTION IMMEDIATELY.
16. THE CONTRACTOR IS RESPONSIBLE FOR CONFORMING EXISTING STREETS, SURROUNDING LANDSCAPE, AND OTHER IMPROVEMENTS WITH A SMOOTH TRANSITION IN PAVING AND GRADING, ETC., AND IS TO AVOID ANY ABRUPT OR APPARENT CHANGES IN GRADES OR CROSS SLOPES, LOW SPOTS OR HAZARDOUS CONDITIONS.
17. CONTRACTOR SHALL COMPLY WITH THE RULES AND REGULATIONS OF THE STATE CONSTRUCTION SAFETY ORDERS AND CAL OSHA.
18. WHEN HAULING ANY EARTH, SAND, GRAVEL, STONE, DEBRIS, PAPER, OR ANY OTHER SUBSTANCE OVER ANY PUBLIC STREET, ALLEY, OR PUBLIC PLACE, THE CONTRACTOR SHALL NOT ALLOW MATERIAL TO BLOW OR SPILL OVER AND UPON SAID PUBLIC, ADJACENT OR PRIVATE PROPERTY.
19. GRADING OR ANY OTHER OPERATION THAT CREATES DUST SHALL BE STOPPED IMMEDIATELY IF DUST AFFECTS ADJACENT PROPERTIES. SUFFICIENT WATERING TO CONTROL DUST IS REQUIRED AT ALL TIMES AND A DUST PALLIATIVE MAY BE REQUIRED BY THE CITY ENGINEER. MUD TRACKED ONTO STREETS OR ADJACENT PROPERTIES SHALL BE REMOVED IMMEDIATELY BY THE CONTRACTOR. STREETS SHALL BE SWEEP AS DIRECTED BY THE CITY INSPECTOR.
20. ALL NEW STORM DRAIN INLETS SHALL BE STENCILED OR STAMPED WITH THE CITY'S CLEAN WATER PROGRAM STANDARD LOGO, "NO DUMPING-DRAINS TO CREEK", PRIOR TO THE FINAL INSPECTION. COORDINATE WITH ENGINEER.
21. ALL EXISTING IRRIGATION, LANDSCAPE MATERIALS, PAVEMENT DELINEATION, CURB AND GUTTER, AND OTHER IMPROVEMENTS, THAT ARE NOT TO BE REMOVED BUT ARE DAMAGED DURING CONSTRUCTION, SHALL BE REPLACED OR RESTORED TO EXISTING CONDITION AT NO ADDITIONAL EXPENSE TO THE CITY.
22. TREES TO REMAIN SHALL BE FLAGGED AND MARKED PRIOR TO ANY CLEARING OR GRUBBING WORK. WHERE REQUIRED BY THE CITY, PROTECTIVE FENCING SHALL BE INSTALLED PRIOR TO COMMENCING ANY GRADING, REMOVAL, OR DEMO WORK. LOCATIONS OF FENCING SHALL BE DETERMINED IN THE FIELD BY THE CITY UPON COMPLETION OF THE STAKING DAYLIGHT LINES.
23. TOPOGRAPHIC DATA SHOWN ON THESE PLANS BASED ON SURVEY DATA PROVIDED BY BOWMAN & WILLIAMS, FEBRUARY 2017.
24. ROADWAY STRUCTURAL SECTIONS SHOWN ON THESE PLANS BASED ON GEOTECHNICAL INVESTIGATION PROVIDED BY ALL EARTH GEOTECHNICAL ENGINEERS, DECEMBER 2023.

25. THE TERM "DESIGN ENGINEER" USED HEREIN SHALL MEAN THE ENGINEER WHO HAS SIGNED AND SEALED HIS/HER RESPECTIVE PLAN SHEETS AND IS IN RESPONSIBLE CHARGE OF THE ENGINEERING DESIGN ON THOSE SHEETS. THE TERM "CONTRACTOR" USED HEREIN SHALL MEAN ANY GENERAL CONTRACTOR OR SUBCONTRACTOR USING THESE PLANS.
26. THE DESIGN ENGINEER SHALL NOT PROVIDE, OBSERVE, COMMENT ON NOR ENFORCE ANY SAFETY MEASURES OR REGULATIONS. THE CONTRACTOR SHALL DESIGN, IMPLEMENT, AND MAINTAIN ALL SAFETY MEASURES AND SHALL BE SOLELY RESPONSIBLE FOR ALL REQUIRED SAFETY MEASURES, PROCEDURES AND PROGRAMS AND COMPLYING WITH ALL LOCAL, STATE AND FEDERAL SAFETY AND HEALTH STANDARDS, LAWS, AND REGULATIONS. THE CONTRACTOR AGREES THAT SHE/H HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOBSITE CONDITIONS AND SAFETY OF ALL PERSONS AND PROPERTY DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT. THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS.
27. THE DESIGN ENGINEER SHALL HAVE NO RESPONSIBILITY FOR ANY OF THE CONTRACTOR'S MEANS AND METHODS OF CONSTRUCTION, TECHNIQUES, EQUIPMENT CHOICE AND USAGE, SEQUENCE, SCHEDULE, SAFETY PROGRAMS, OR SAFETY PRACTICES, NOR SHALL THE DESIGN ENGINEER HAVE ANY AUTHORITY OR RESPONSIBILITY TO DIRECT OR STOP THE WORK OF ANY CONTRACTOR.
28. ANY CHANGES MADE BY THE CONTRACTOR TO THE CONTRACTUALLY AGREED UPON SCOPE, SCHEDULE AND/OR FEE, WITHOUT THE EXPRESS WRITTEN AUTHORIZATION OF THE OWNER, IS THE SOLE RESPONSIBILITY AND LIABILITY OF THE CONTRACTOR. THE DESIGN ENGINEER IS NOT RESPONSIBLE FOR DIRECTING, IMPLICITLY OR EXPLICITLY ANY SUCH CHANGES AND THE CONTRACTOR ASSUMES ALL RISK OF UNDERTAKING ANY SUCH CHANGES.
29. THE CONTRACTOR SHALL DEFEND, INDEMNIFY, AND HOLD THE DESIGN ENGINEER AND OWNER, THEIR OFFICERS, AGENTS AND EMPLOYEES, HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, JUDGMENTS, LOSS, DAMAGES, COSTS, EXPENSES, FEES OR LIABILITY WHATSOEVER, REAL OR ALLEGED, IN CONNECTION WITH, IN WHOLE OR IN PART, DIRECTLY OR INDIRECTLY, THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER OR THE DESIGN ENGINEER.
30. IF THERE ARE ANY QUESTIONS REGARDING THESE PLANS, THE CONTRACTOR SHALL REQUEST IN WRITING FROM THE DESIGN ENGINEER AND THE OWNER, AN INTERPRETATION BEFORE PERFORMING ANY RELATED OR IMPACTED WORK. ANY ELECTRONIC FILES ARE PROVIDED ONLY FOR THE CONVENIENCE OF THE RECEIVING PARTY AND ARE INTENDED SOLELY FOR THE EXCLUSIVE USE BY THAT PARTY FOR THE PURPOSES EXPRESSLY AUTHORIZED. IN ACCORDANCE WITH STANDARD INDUSTRY PRACTICE, ONLY PRINTED COPIES OF DOCUMENTS MAY BE RELIED UPON.
31. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR PREPARING ITS BID, IN WHOLE AND IN PART, BASED UPON THE DESIGN SHOWN ON THESE PLANS. THE CONTRACTOR IS NOT AUTHORIZED TO USE ANY QUANTITIES SHOWN ON THESE PLANS WITHOUT THE EXPLICIT WRITTEN PERMISSION OF THE ENGINEER OF RECORD. THE DESIGN ENGINEER MAKES NO WARRANTY OR REPRESENTATION AS TO THE SUITABILITY OF ANY INFORMATION SHOWN HEREON FOR DETERMINING A CONTRACTOR BID.
32. ANYTHING MENTIONED IN THE SPECIFICATIONS, IF ANY, AND NOT SHOWN ON THE DRAWINGS, OR SHOWN ON THE DRAWINGS AND NOT MENTIONED IN THE SPECIFICATIONS, SHALL BE OF LIKE EFFECT AS IF SHOWN OR MENTIONED IN BOTH.
33. THE EXISTENCE, LOCATION, TYPE, CONDITION AND SIZE OF UNDERGROUND UTILITIES, FACILITIES OR STRUCTURES ("FACILITIES") SHOWN ON THESE PLANS WAS OBTAINED FROM A SEARCH OF READILY AVAILABLE RECORDS, OR AS PROVIDED BY OTHERS. NO REPRESENTATION IS MADE AS TO THE ACCURACY OR COMPLETENESS OF SAID INFORMATION. THE CONTRACTOR SHALL CONFIRM SAID INFORMATION BY FIELD MEASUREMENTS, OBSERVATIONS AND WHATEVER MEANS NECESSARY, PRIOR TO CONSTRUCTION. THE CONTRACTOR WILL IMMEDIATELY INFORM THE DESIGN ENGINEER IN WRITING IF ANY DISCREPANCIES OR CONFLICTING INFORMATION IS FOUND. THE CONTRACTOR SHALL PROTECT THE FACILITIES SHOWN HEREON AND ANY OTHERS NOT OF RECORD OR NOT SHOWN ON THESE PLANS, AS NEEDED. ALL DAMAGES THERETO CAUSED BY THE CONTRACTOR SHALL BE REPAIRED TO THE APPROPRIATE SPECIFICATIONS AND STANDARDS AT THE SOLE EXPENSE OF THE CONTRACTOR.
34. THE CONTRACTOR SHALL MAKE EXPLORATORY EXCAVATIONS AND LOCATE EXISTING UNDERGROUND FACILITIES AS NEEDED, SUFFICIENTLY AHEAD OF CONSTRUCTION TO PERMIT REVISIONS TO PLANS IF REVISIONS ARE NECESSARY DUE TO THE ACTUAL LOCATION, SIZE, TYPE, OR CONDITION OF EXISTING FACILITIES DIFFERING FROM WHAT IS SHOWN ON THESE PLANS. THE CONTRACTOR SHALL BE FULLY AND SOLELY RESPONSIBLE FOR ALL DAMAGES DUE TO THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ALL SUCH FACILITIES WHETHER NOTED ON THESE PLANS OR NOT. THE DESIGN ENGINEER ASSUMES NO LIABILITY FOR ANY DAMAGES SUSTAINED OR COST INCURRED BECAUSE OF THE OPERATIONS IN THE VICINITY OF EXISTING FACILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVAL OF ANY DAMAGE TO THE EXISTING IMPROVEMENTS AND REPLACEMENT TO THE SATISFACTION OF THE OWNER AND/OR AUTHORITY HAVING JURISDICTION AS NEEDED.
35. THE CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES PRIOR TO STARTING WORK ADJACENT TO, ABOVE OR BELOW THEIR FACILITIES AND SHALL COORDINATE ALL WORK WITH UTILITY COMPANY REPRESENTATIVES.
36. THE CONTRACTOR SHALL VERIFY ALL EXISTING AND PROPOSED GRADING ELEMENTS BEFORE THE START OF CONSTRUCTION AND SHALL IMMEDIATELY NOTIFY THE DESIGN ENGINEER OF ANY DISCREPANCIES.
37. UNLESS EXPLICITLY STATED OTHERWISE HEREIN, THE EARTHWORK QUANTITIES SHOWN ON THESE PLANS ARE APPROXIMATE IN PLACE VOLUMES CALCULATED FROM THE EXISTING GROUND TO THE PROPOSED FINISHED GRADE. EXISTING GROUND IS DEFINED BY THE CONTOURS AND SPOT GRADES ON THE BASE SURVEY. PROPOSED FINISHED GRADE IS DEFINED AS THE FINAL GRADE AS INDICATED ON THE GRADING PLAN(S) AS FINISHED GROUND, FINISHED SURFACE, AND FINISHED FLOOR ELEVATIONS. NO REPRESENTATIONS OF SUCH QUANTITIES OR A BALANCED SITE CONDITION ARE MADE BY THE ENGINEER OF RECORD. THE EARTHWORK QUANTITIES SHOWN ON THESE PLANS ARE FOR PERMITTING PURPOSES ONLY. UNLESS EXPLICITLY STATED OTHERWISE HEREIN, THEY HAVE NOT BEEN FACTORED TO ACCOUNT FOR CHANGES IN VOLUME DUE TO BULKING, CLEARING AND GRUBBING, SHRINKAGE, SUBSIDENCE, OVER-EXCAVATION AND RE-COMPACTION, AND CONSTRUCTION METHODS. NOR DO THEY ACCOUNT FOR THE THICKNESS OF PAVEMENT SECTIONS, STORMWATER QUALITY MEDIA SECTIONS, UTILITY PIPES, TRENCHING AND BEDDING MATERIALS, BUILDING OR WALL FOOTINGS, BUILDING SLABS THICKNESSES AND UNDERLYING BASE OR SAND

- LAYERS, REUSE OF PULVERIZED MATERIALS THAT WILL UNDERLIE PAVEMENTS, ETC. THE CONTRACTOR IS NOT AUTHORIZED TO USE THE ESTIMATES HEREIN FOR BIDDING AND CONSTRUCTION PURPOSES WITHOUT THE EXPLICIT WRITTEN PERMISSION OF THE ENGINEER OF RECORD
38. THE CONTRACTOR SHALL THOROUGHLY CHECK COORDINATION OF CIVIL, LANDSCAPE, MEP, ARCHITECTURAL AND ALL OTHER PLANS PRIOR TO COMMENCING CONSTRUCTION. SHOULD DISCREPANCIES OR CONFLICTING INFORMATION BE FOUND ON ANY PLANS, OR IN ANY SPECIFICATIONS, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE OWNER AND DESIGN ENGINEER IN WRITING BEFORE PROCEEDING WITH THE WORK IN QUESTION.
  39. THE PROPOSED BUILDING FOOTPRINT(S) AND OTHER STRUCTURE FOOTPRINTS SHOWN IN THESE PLANS WERE PROVIDED TO THE DESIGN ENGINEER BY THE OWNER AT THE TIME OF PREPARATION OF THESE PLANS. THE DESIGN ENGINEER MAKES NO REPRESENTATION AS TO THE ACCURACY OF THESE FOOTPRINTS AND THE CONTRACTOR IS SOLELY RESPONSIBLE FOR CONFIRMING WITH THE RELEVANT DESIGN TEAM PROFESSIONALS, AND USING THE FINAL, CORRECT VERSION OF THE FOOTPRINTS. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR CONFIRMING THE STRUCTURE'S FINAL POSITION ON THE SITE BASED UPON THE FINAL ARCHITECTURAL FOOTPRINT, CIVIL PLANS, SURVEY AND ANY OTHER RELEVANT DOCUMENTS. ANY DIFFERENCES FOUND SHALL BE IMMEDIATELY REPORTED TO THE DESIGN ENGINEER AND OWNER.
  40. THE CONTRACTOR SHALL TAKE ALL NECESSARY STEPS TO PROTECT THE PROJECT PROPERTY FROM ANY EROSION AND SILTATION THAT RESULT FROM CONTRACTOR OPERATIONS, BY APPROPRIATE MEANS, OR BY SPECIFIC MEANS DESCRIBED IN THE PROJECT'S PLANS, SPECIFICATIONS OR STORM WATER POLLUTION PREVENTION REPORT, UNTIL SUCH TIME THAT THE PROJECT IS COMPLETED AND ACCEPTED FOR MAINTENANCE BY WHOMEVER IS TO BE ULTIMATELY RESPONSIBLE FOR MAINTENANCE AND THE AGENCY HAVING JURISDICTION. THE DESIGN ENGINEER SHALL HAVE NO RESPONSIBILITY TO DIRECT THE CONTRACTOR REGARDING THE MEANS AND METHODS OF STORMWATER POLLUTION PREVENTION, SEQUENCE, OR SCHEDULE.
  41. ALL SHOP DRAWINGS, RFIS AND ANY OTHER DOCUMENTS THAT REQUIRE DESIGN ENGINEER REVIEW SHALL BE SUBMITTED BY THE CONTRACTOR SUFFICIENTLY IN ADVANCE OF CONSTRUCTION OF THAT ITEM, TO ALLOW ADEQUATE REVIEW, COORDINATION AND RESPONSE. SAID DOCUMENTS ARE NOT A DIRECTION FROM THE DESIGN ENGINEER TO MODIFY THE CONTRACTORS SCOPE, SCHEDULE OR PRICE, AND THE CONTRACTOR WARRANTS NOT TO USE THEM AS SUCH.
  42. THE CONTRACTOR SHALL ENSURE APPROPRIATE LICENSED PROFESSIONALS HAVE BEEN RETAINED BY THE CONTRACTOR TO PROVIDE ANY/ALL REQUIRED PROJECT CERTIFICATIONS AS MAY BE REQUIRED BY ANY AUTHORITY HAVING JURISDICTION. THE DESIGN ENGINEER WILL NOT PROVIDE ANY PROJECT CERTIFICATIONS UNLESS SPECIFICALLY RETAINED BY THE OWNER TO PROVIDE LIMITED SERVICES.
  43. CONTRACTOR SHALL RETAIN A LICENSED SURVEYOR TO DOCUMENT ALL CHANGES TO THE APPROVED CONSTRUCTION DOCUMENTS DURING CONSTRUCTION. THE LICENSED SURVEYOR SHALL PREPARE A SIGNED AND SEALED "AS-BUILT" DRAWING UPON COMPLETION OF CONSTRUCTION. THE DESIGN ENGINEER IS NOT RESPONSIBLE FOR THE PREPARATION IN WHOLE OR IN PART OF THE "AS-BUILT" DRAWINGS.
  44. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY MONUMENTATION AND BENCHMARKS WHICH WILL BE DISTURBED OR DESTROYED BY CONSTRUCTION. SUCH POINTS SHALL BE REFERENCED AND REPLACED WITH APPROPRIATE MONUMENTATION BY A LICENSED LAND SURVEYOR OR REGISTERED CIVIL ENGINEER AUTHORIZED TO PRACTICE LAND SURVEYING. A CORNER RECORD OR RECORD OF SURVEY, AS APPROPRIATE, SHALL BE FILED BY THE LICENSED LAND SURVEYOR OR REGISTERED CIVIL ENGINEER AS REQUIRED BY THE MOST CURRENT VERSION OF THE LAND SURVEYORS ACT.

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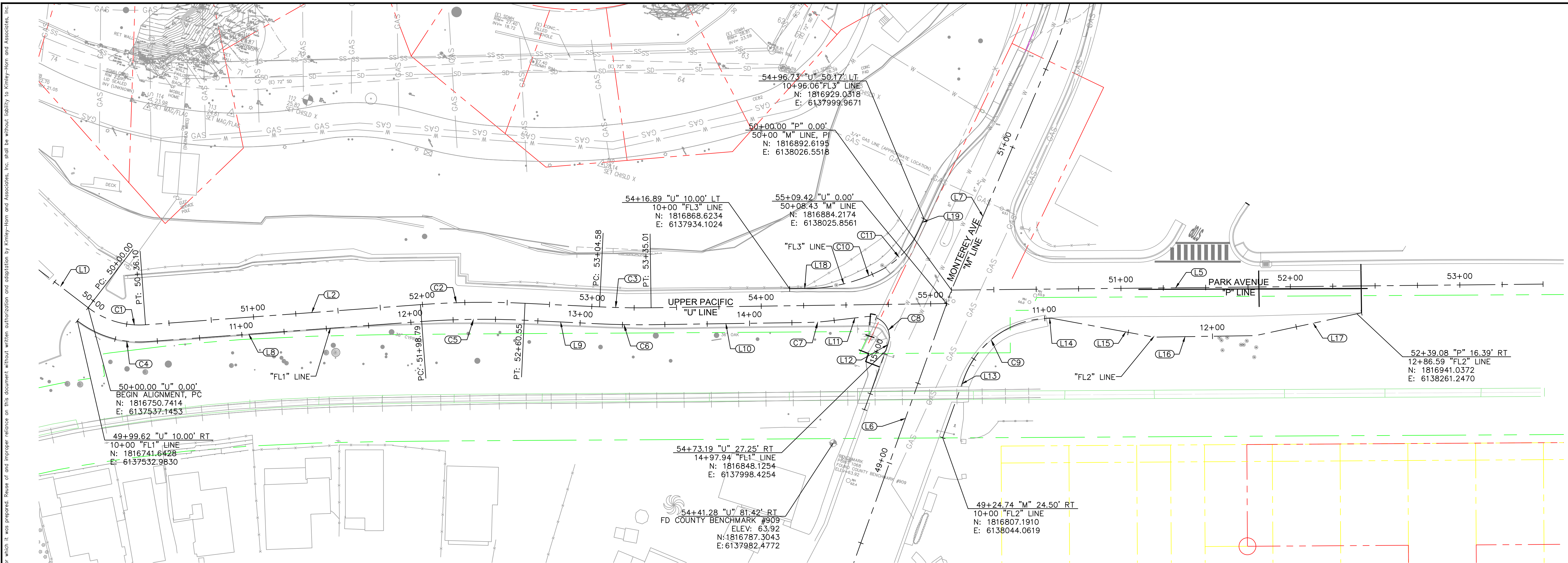
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KHA PROJECT 097763140
DATE 1/31/2024
SCALE AS SHOWN
DESIGNED BY DW
DRAWN BY DW
CHECKED BY JP

**UPPER PACIFIC SIDEWALK  
IMPROVEMENTS**  
PREPARED FOR  
**CITY OF CAPITOLA**  
SANTA CRUZ COUNTY CA


**GENERAL NOTES**

SHEET NO. <u>  2  </u> OF <u>  XX  </u> SHEETS
<b>T-2</b>



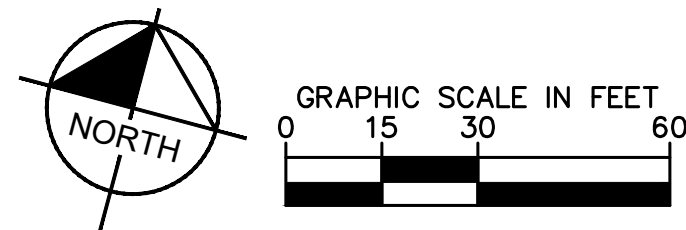
**TOPOGRAPHIC MAP NOTES**

1. THIS MAP REPRESENTS A TOPOGRAPHIC SURVEY PERFORMED BY BOWMAN AND WILLIAMS ON XXXXXXXX.
2. THIS MAP PORTRAYS THE SITE AT THE TIME OF THE SURVEY AND DOES NOT SHOW SOILS OR GEOLOGIC INFORMATION, UNDERGROUND CONDITIONS, EASEMENTS, ZONING, OR REGULATORY INFORMATION.
3. BOUNDARY LOCATIONS SHOWN HERON WERE DETERMINED WITH THE BENEFIT OF A FIELD SURVEY SUPPLEMENTED BY RECORD DATA. ALL BOUNDARY SHOWN IS FROM RECORD DATA. THIS TOPOGRAPHIC MAP DOES NOT CONSTITUTE A BOUNDARY SURVEY. THERE MAY BE EASEMENTS OR OTHER RIGHTS, RECORDED OR UNRECORDED AFFECTING THE SUBJECT PROPERTY, WHICH ARE NOT SHOWN HEREON.
4. DISTANCES AND DIMENSIONS SHOWN ARE EXPRESSED IN FEET AND DECIMALS THEREOF, UNLESS OTHERWISE NOTED.
5. PROJECT BENCHMARK: XXXXXXXX ELEVATION XXXX (NAVD88)
6. SITE BENCHMARK: XXXXXX ELEVATION XXXX
7. UNDERGROUND UTILITY LOCATIONS, WHERE SHOWN, ARE BASED ON FIELD LOCATION OF OBSERVED UTILITIES AND EXISTING USA MARKINGS. THE EXISTENCE, LOCATION, AND DEPTH OF ALL UTILITIES MUST BE VERIFIED BY POSITIVE LOCATION (POTHOLING) BY THE CONSTRUCTION CONTRACTOR PRIOR TO EXCAVATION OR ANY CONSTRUCTION WHICH MAY BE AFFECTED BY THE LOCATION OR ELEVATION OF THE UTILITY.
8. DIAMETER OF TREES ARE SHOWN IN INCHES MEASURED AT BREAST HEIGHT. TREES SMALLER THAN 6" WERE NOT NECESSARILY LOCATED.
9. REFERENCES XXXXXX.

LINE TABLE			
LINE	NAME	LENGTH	BEARING
L1	U	50.20	S67°34'48.24"E
L2	U	162.69	N70°48'19.67"E
L5	P	349.12	N74°25'17.37"E
L6	M	188.96	N4°44'00.45"E
L7	M	151.35	N8°09'15.27"E
L8	FL1	162.57	N70°48'19.67"E
L9	FL1	44.03	N77°44'39.80"E
L10	FL1	91.88	N74°11'10.67"E
L11	FL1	23.09	N68°20'24.80"E
L12	FL1	4.73	S2°38'53.23"W
L13	FL2	36.79	N4°44'00.45"E
L14	FL2	1.99	N74°09'21.05"E
L15	FL2	61.19	N85°27'56.90"E
L16	FL2	60.00	N74°09'21.05"E
L17	FL2	63.99	N62°50'45.29"E
L18	FL3	10.00	N74°11'10.67"E
L19	FL3	7.41	N9°29'01.43"E

CURVE TABLE							
CURVE	NAME	RADIUS	LENGTH	CHORD BEARING	CHORD	DELTA	TANGENT
C1	U	49.71'	36.10'	S88°23'14"E	35.31'	41°36'52"	18.89'
C2	U	510.00'	61.76'	N74°16'30"E	61.73'	6°56'20"	30.92'
C3	U	490.00'	30.43'	N75°57'55"E	30.42'	3°33'29"	15.22'
C4	FL1	60.00'	43.85'	S88°15'35"E	42.88'	41°52'11"	22.95'
C5	FL1	500.00'	60.55'	N74°16'30"E	60.52'	6°56'20"	30.31'
C6	FL1	500.00'	31.05'	N75°57'55"E	31.05'	3°33'29"	15.53'
C7	FL1	120.00'	12.24'	N71°15'48"E	12.24'	5°50'46"	6.13'
C8	FL1	12.00'	23.94'	S54°30'21"E	20.16'	114°18'28"	18.59'
C9	FL2	54.00'	65.43'	N39°26'41"E	61.50'	69°25'21"	37.41'
C10	FL3	100.00'	44.37'	N61°28'34"E	44.00'	25°25'13"	22.55'
C11	FL3	50.00'	34.28'	N29°07'29"E	33.61'	39°16'56"	17.84'

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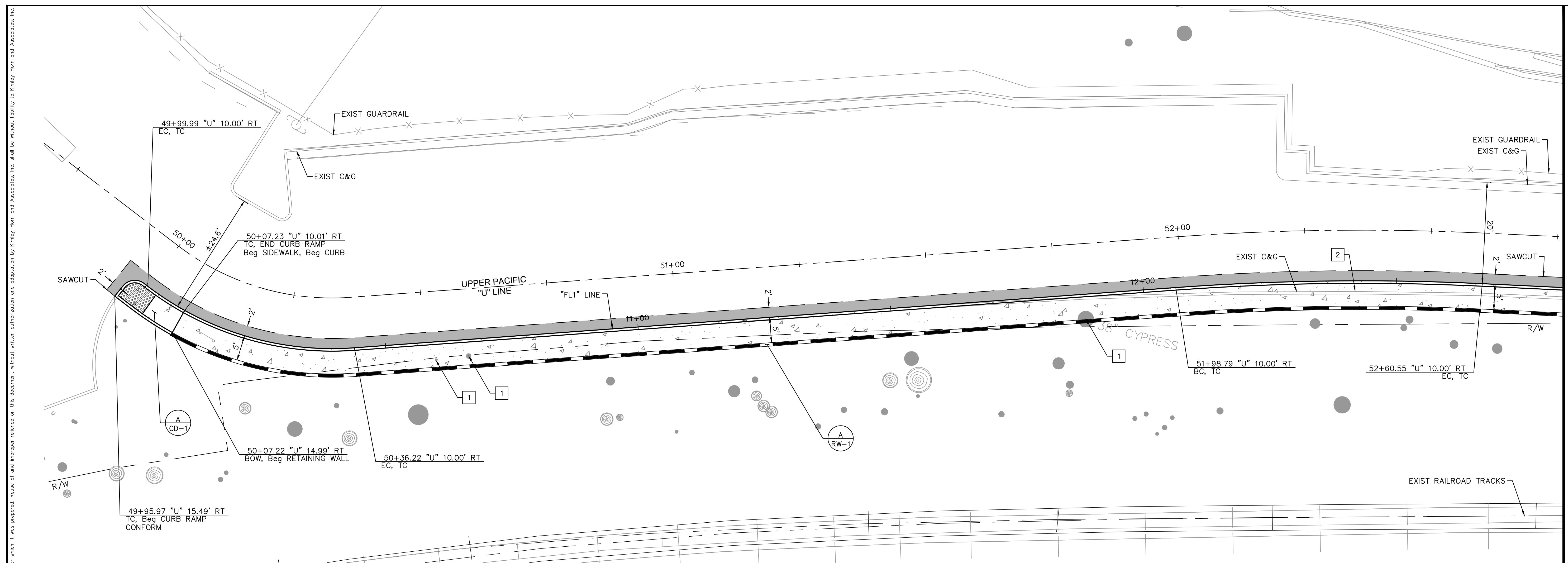
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KHA PROJECT  
097763140  
DATE  
1/31/2024  
SCALE AS SHOWN  
DESIGNED BY DW  
DRAWN BY DW  
CHECKED BY JP

**UPPER PACIFIC SIDEWALK  
IMPROVEMENTS**  
PREPARED FOR  
**CITY OF CAPITOLA**  
SANTA CRUZ COUNTY CA

**HORIZONTAL CONTROL**

SHEET NO. 3  
OF XX SHEETS  
**HC-1**



MATCH LINE 12+75 SEE SHEET L-2

**GENERAL CONSTRUCTION NOTES**

- SAWCUT SHALL BE PER CITY DETAIL CAP-002 ON A NEAT LINE WITHOUT DAMAGING EXISTING AC OR CONCRETE THAT IS TO REMAIN IN PLACE. ANY DAMAGE TO THE ADJACENT SURFACE MATERIAL TO REMAIN SHALL BE REPAIRED OR REPLACED TO A CONDITION SATISFACTORY TO THE ENGINEER AT THE CONTRACTOR'S EXPENSE.
- CURB, GUTTER, AND SIDEWALK IMPROVEMENTS SHOWN ARE BASED ON EXISTING OG VERTICAL PROFILE ELEVATIONS AT PROPOSED LIP OF GUTTER.
- ALL STATION CALLOUTS REFERENCE "U" LINE STATIONS, UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL VERIFY ALL RIGHTS OF WAY PRIOR TO CONSTRUCTION.
- SEE TYPICAL SECTIONS FOR STANDARD SIDEWALK, CURB AND GUTTER, DRIVEWAY, AND CURB RAMP SECTIONS.
- SEE CONSTRUCTION DETAIL SHEETS FOR DRAINAGE, CURB RAMP, DRIVEWAY, AND SIDEWALK DETAILS.
- SEE RETAINING WALL PLAN FOR RETAINING WALL LAYOUT AND PROFILE.
- SEE SIGNING AND STRIPING PLAN FOR PAVEMENT DELINEATION AND SIGNING DETAILS.
- EXISTING UTILITIES ARE PRESENT CLOSE TO THE PROPOSED WORK. CONTRACTOR SHALL POT HOLE AND FIELD LOCATE EXISTING UTILITIES AND NOTIFY THE ENGINEER OF ANY CONFLICTS WITH THE PROPOSED WORK PRIOR TO THE START OF CONSTRUCTION.
- ALL TREES NOT SPECIFICALLY INDICATED FOR REMOVAL SHALL BE PROTECTED IN PLACE. ANY TREES THAT ARE DAMAGED BY CONSTRUCTION ACTIVITIES SHALL BE REPLACED IN KIND AT NO ADDITIONAL EXPENSE TO THE CITY.
- IF TREE ROOTS ARE ENCOUNTERED DURING EXCAVATION THEY SHALL BE PROTECTED AND A QUALIFIED ARBORIST SHALL BE ENGAGED TO PROVIDE DIRECTION TO PROTECT TREE AND ROOTS FROM DAMAGE.
- SEE TITLE SHEET FOR TRANSLATION OF NORTHING AND EASTING PROJECT COORDINATES TO NORTH AMERICAN DATUM (NAD83).

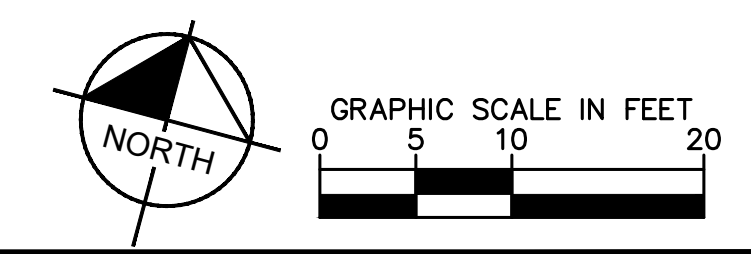
**LEGEND**

- HMA (SEE TYPICAL SECTIONS)
- PCC (SIDEWALK/CURB RAMP/DRIVEWAY)
- DETECTABLE WARNING SURFACE
- GRAVEL
- SAWCUT
- G — GAS LINE
- OH — OVERHEAD UTILITY LINE(S)
- SS — SANITARY SEWER LINE
- SD — STORM DRAIN LINE
- W — WATER LINE
- C — DAYLIGHT CUT
- F — DAYLIGHT FILL
- XX / XX

**CONSTRUCTION NOTES**

- POTENTIAL TREE IMPACT/REMOVAL PENDING ARBORIST REPORT
- DRIVEWAY CONFORM (PCC)
- DRIVEWAY CONFORM (HMA)
- DRIVEWAY CONFORM (GRAVEL)
- EXISTING UTILITY POLE TO REMAIN
- EXISTING FIRE HYDRANT TO REMAIN
- EXISTING FENCE TO REMAIN
- EXISTING WALL TO REMAIN
- ADJUST EXISTING WATER MAIN TO GRADE
- RELOCATE EXISTING MAILBOX
- RELOCATE AND ADJUST EXISTING WATER VALVE TO GRADE
- RELOCATE EXISTING BUS STOP BENCH

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KHA PROJECT	097763140
DATE	1/31/2024
SCALE	AS SHOWN
DESIGNED BY	DW
DRAWN BY	DW
CHECKED BY	JP

**UPPER PACIFIC SIDEWALK IMPROVEMENTS**  
 PREPARED FOR  
**CITY OF CAPITOLA**  
 SANTA CRUZ COUNTY CA

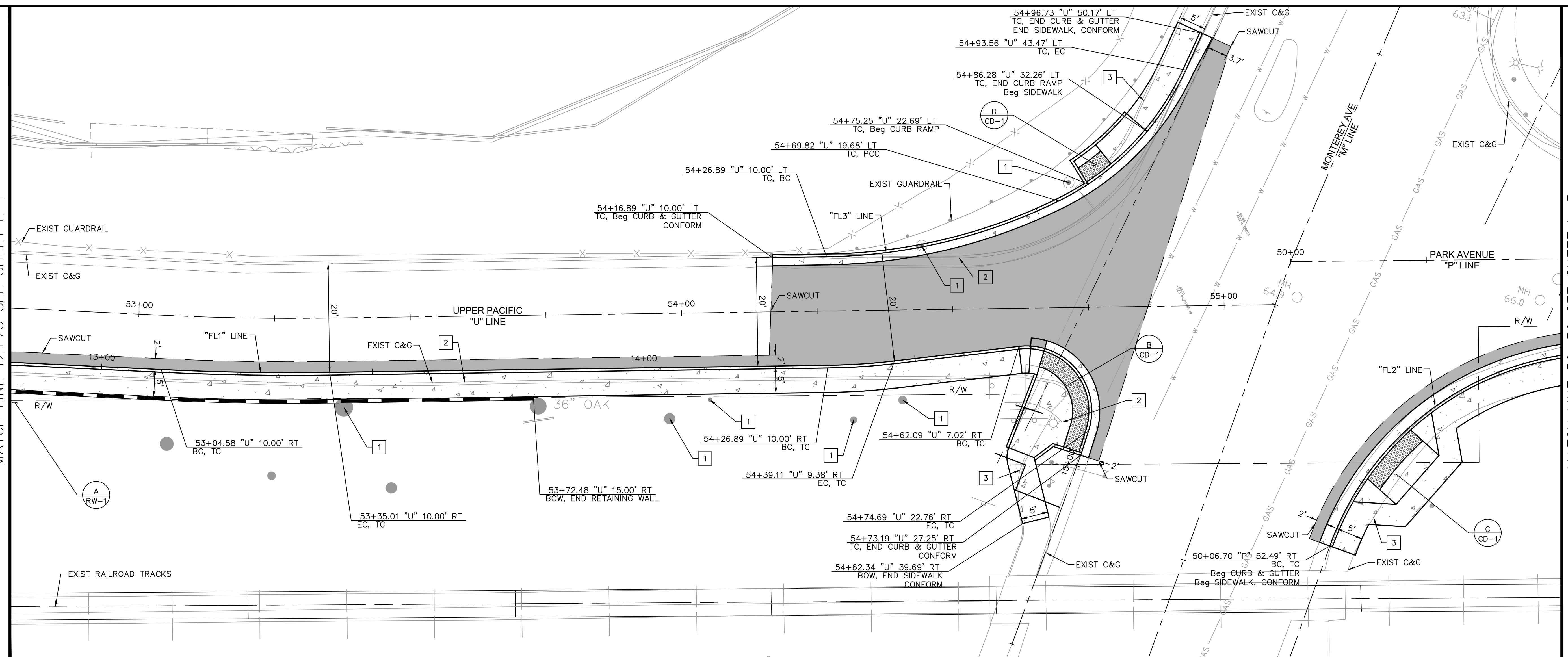
**LAYOUT PLAN**

SHEET NO. 4  
 OF XX SHEETS  
**L-1**

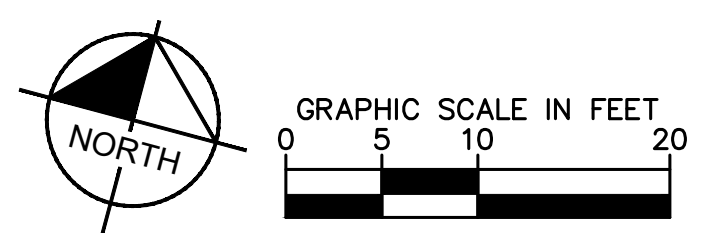
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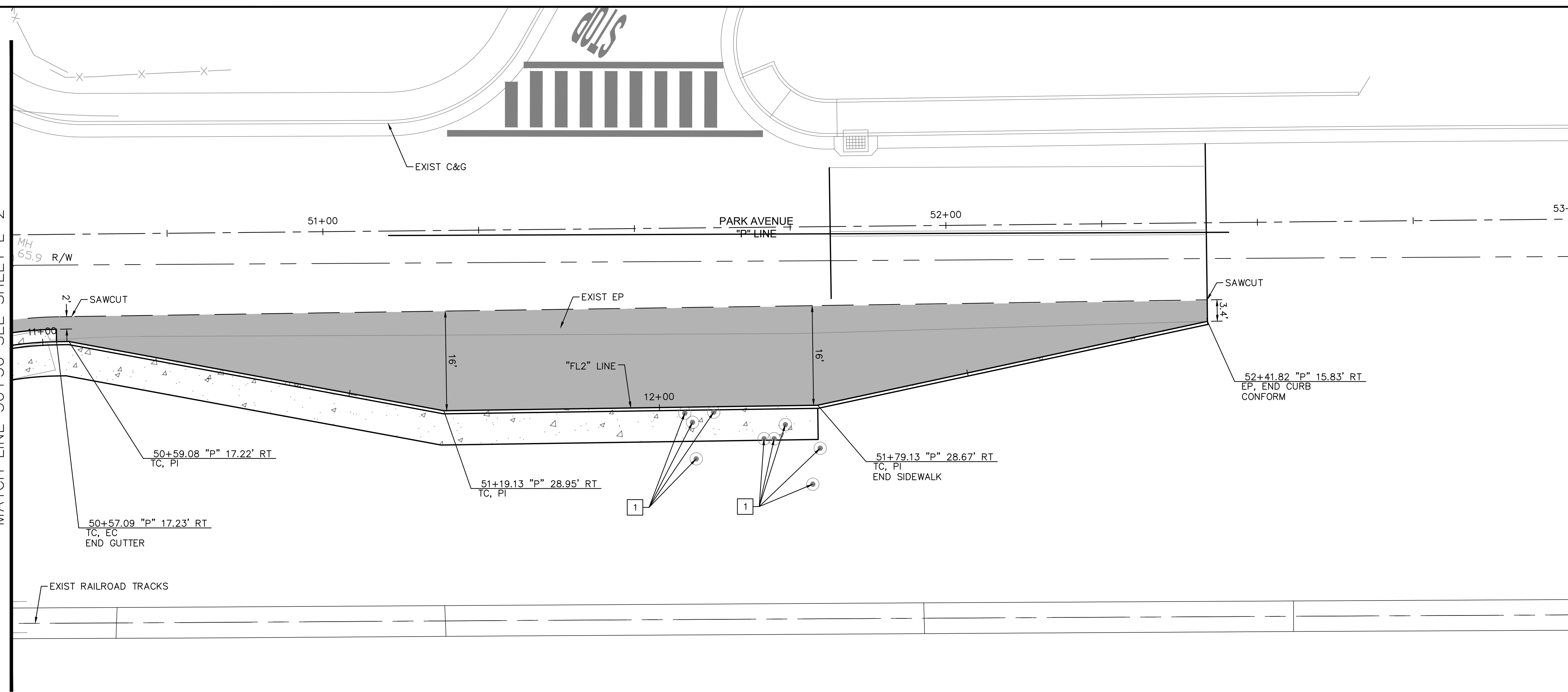
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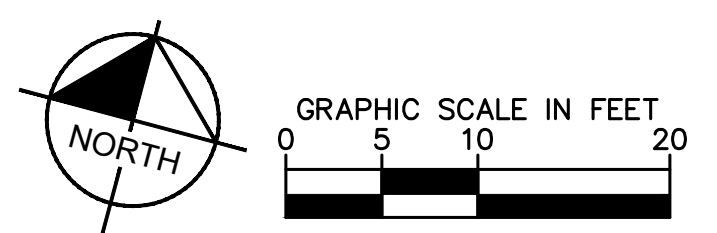
SHEET NO. 5  
 OF XX SHEETS  
**L-2**

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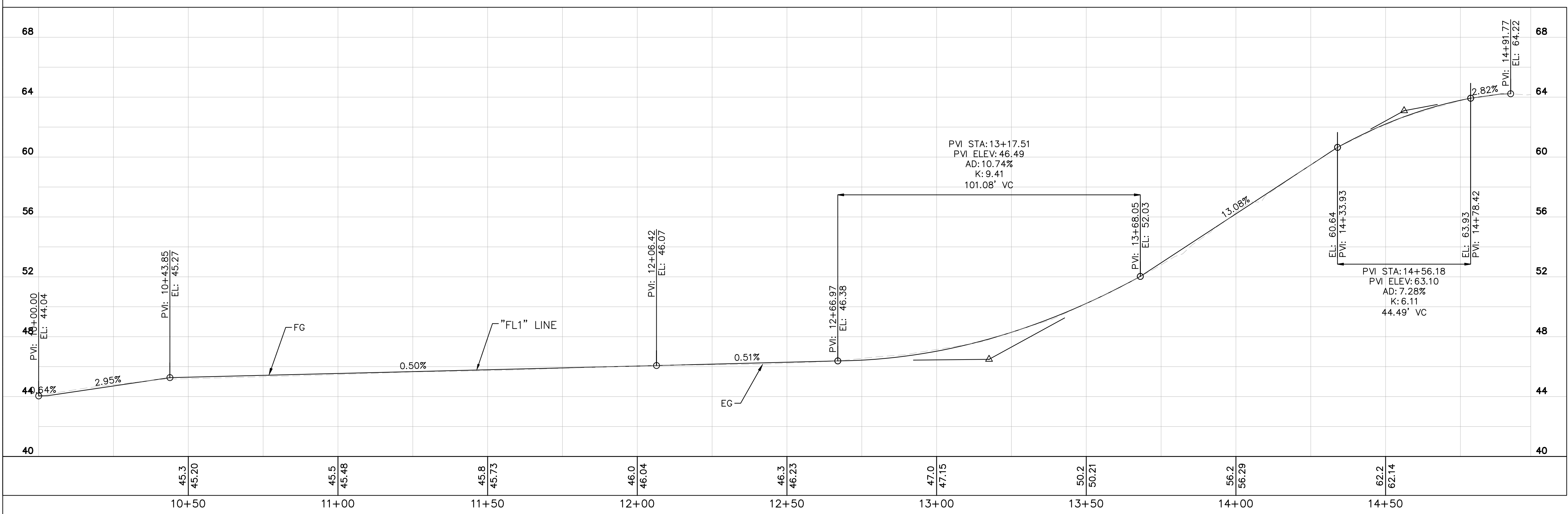
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**LAYOUT PLAN**

SHEET NO. 6  
 OF XX SHEETS  
**L-3**

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**CURB PROFILE**  
**"FL1" LINE**  
 1"=20' H  
 1"=4' V

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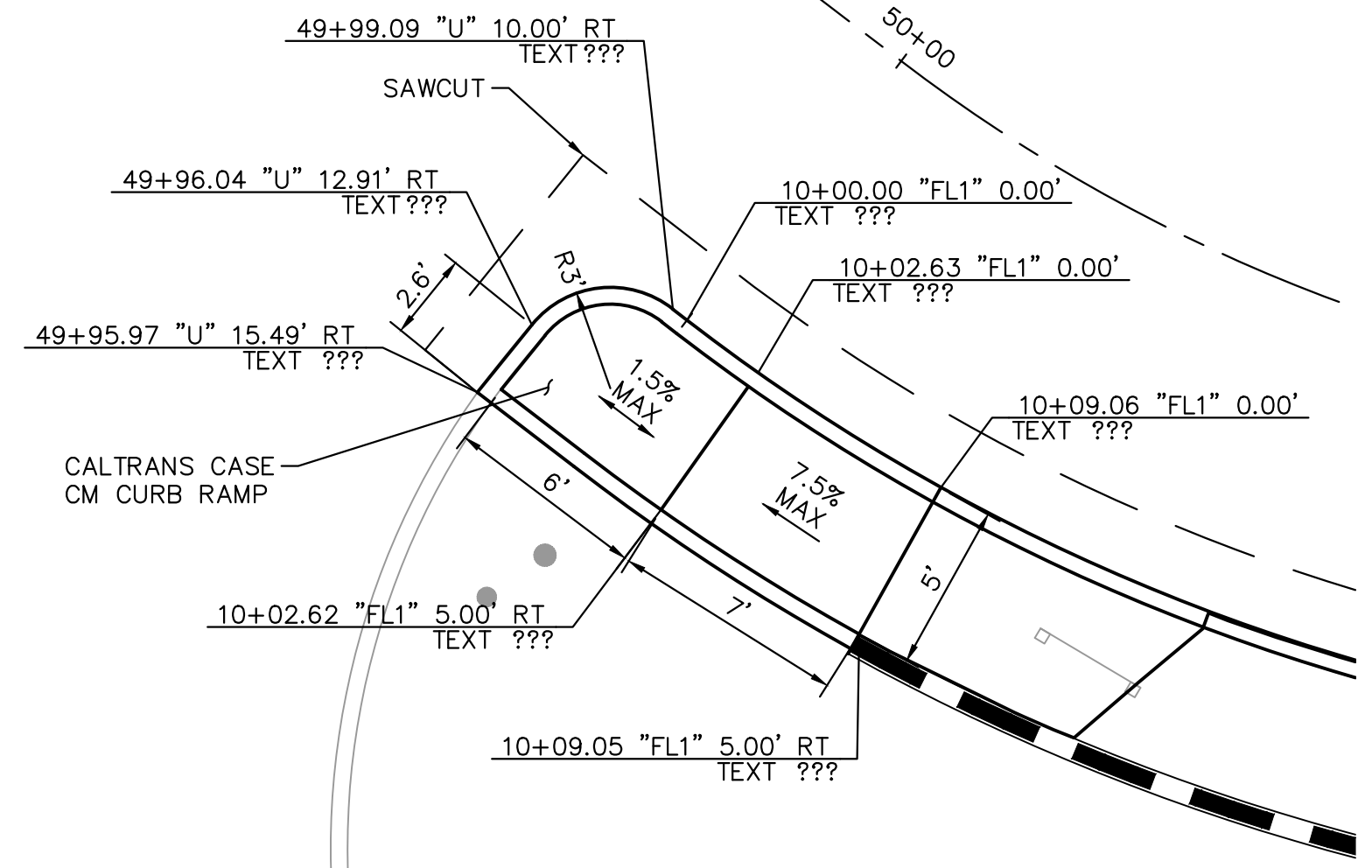
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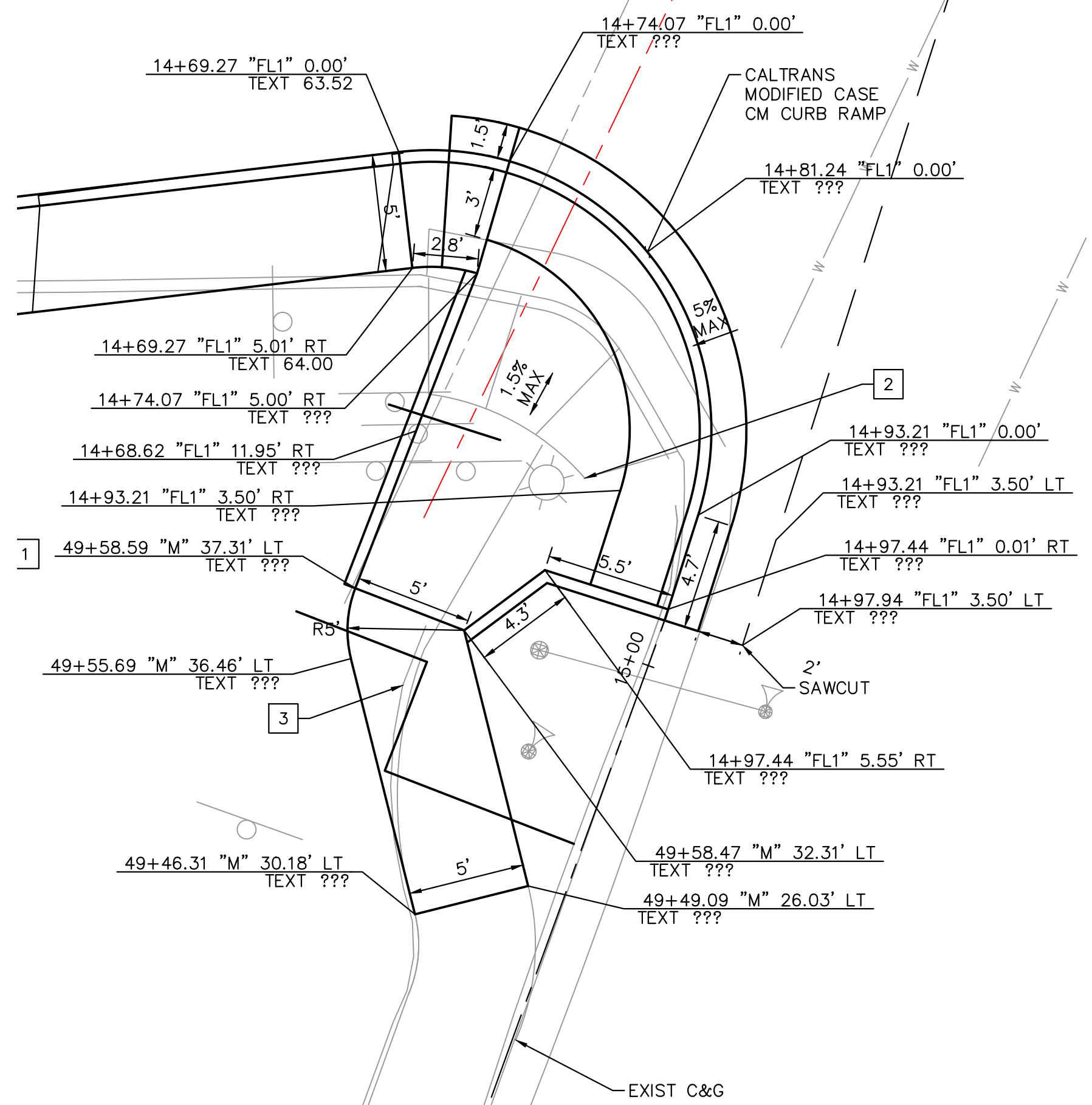
**PROFILE**

SHEET NO. 7  
 OF XX SHEETS  
**P-1**

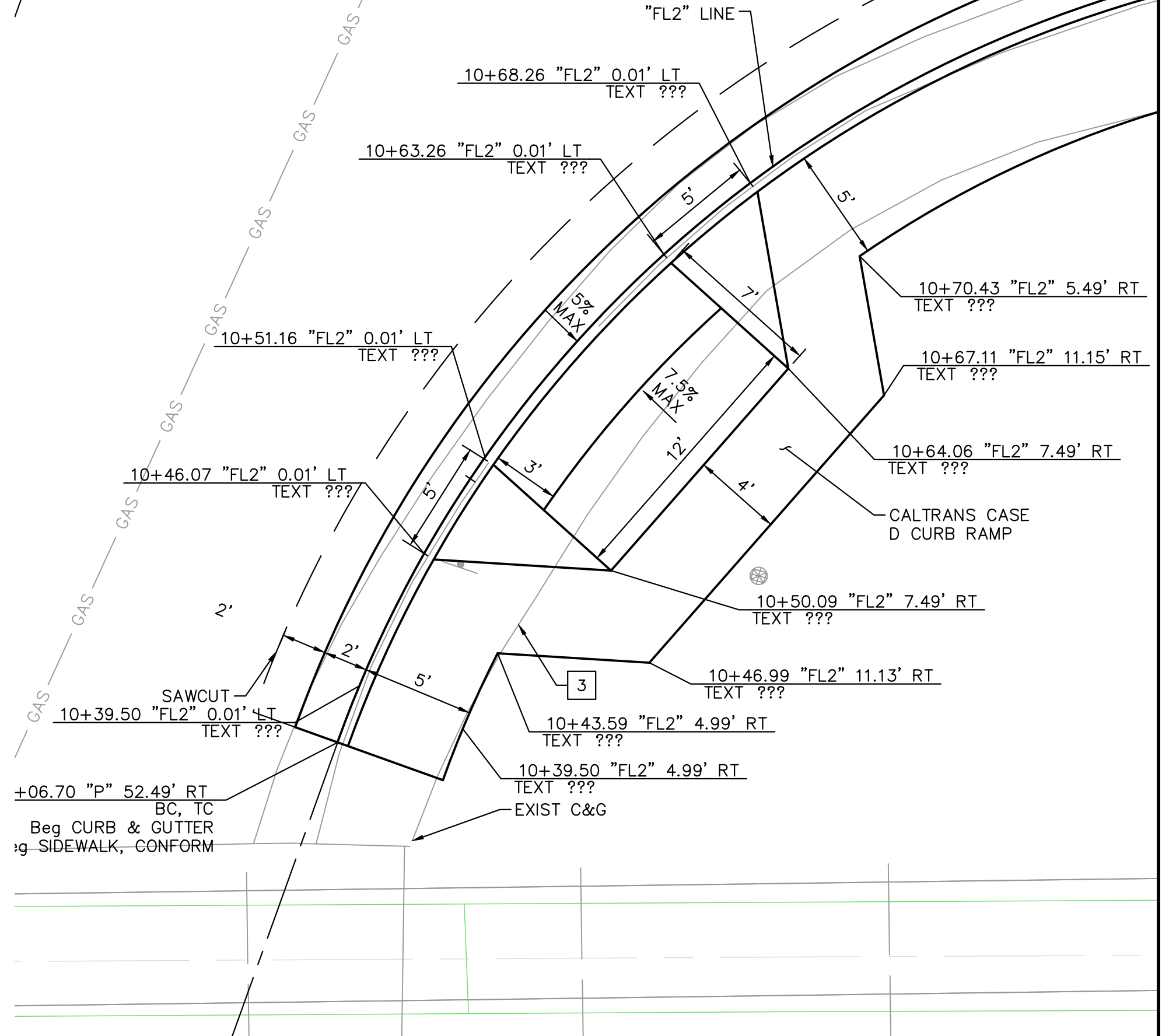
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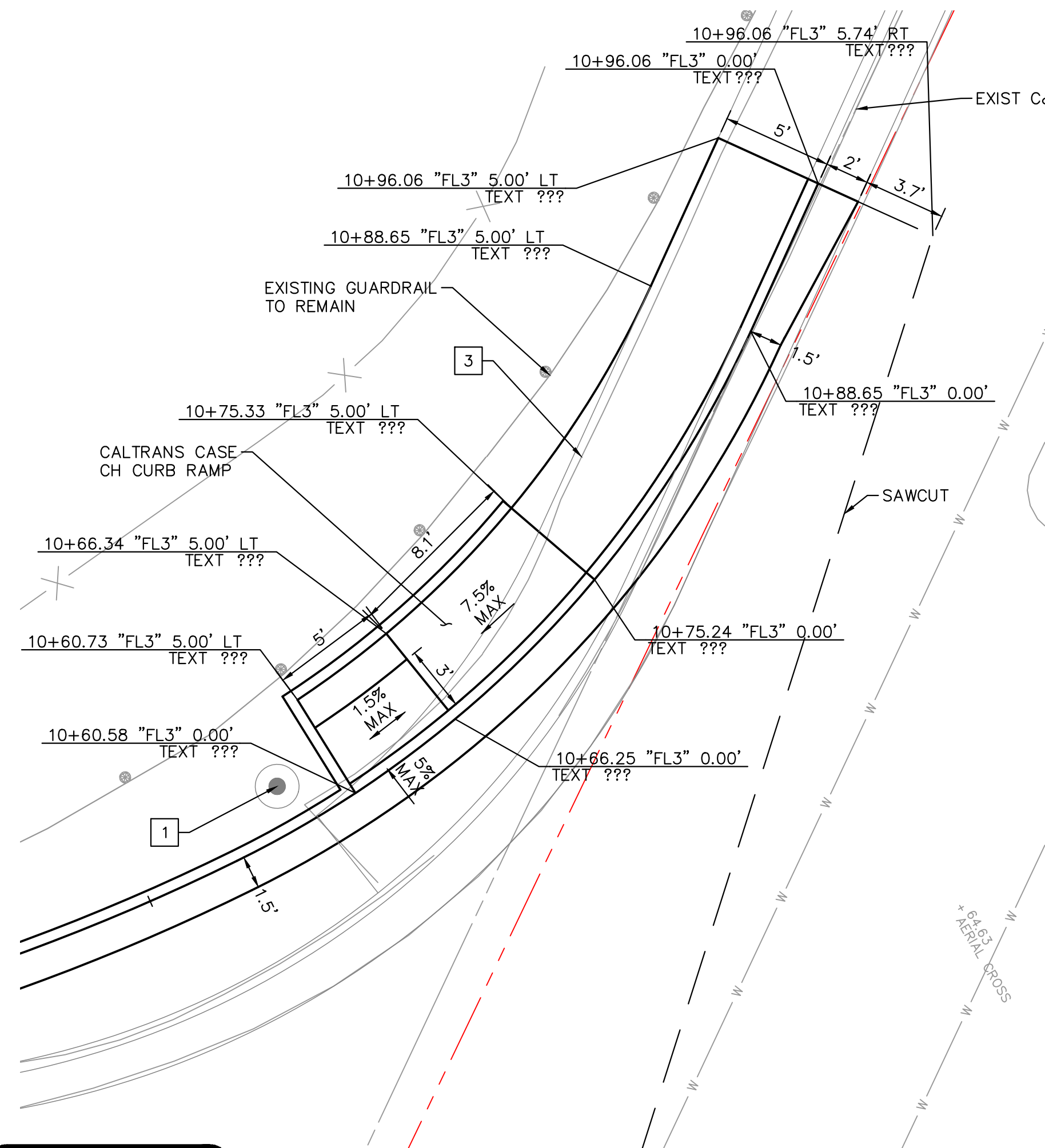
CURB RAMP DETAIL A



CURB RAMP DETAIL B



CURB RAMP DETAIL C



CURB RAMP DETAIL D

GENERAL CONSTRUCTION NOTES

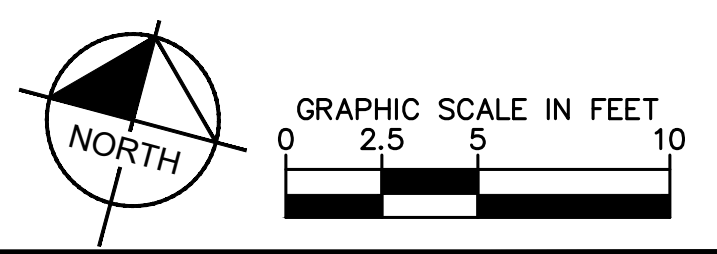
- SAWCUT SHALL BE PER CITY DETAIL CAP-002 ON A NEAT LINE WITHOUT DAMAGING EXISTING AC OR CONCRETE THAT IS TO REMAIN IN PLACE. ANY DAMAGE TO THE ADJACENT SURFACE MATERIAL TO REMAIN SHALL BE REPAIRED OR REPLACED TO A CONDITION SATISFACTORY TO THE ENGINEER AT THE CONTRACTOR'S EXPENSE.
- CURB, GUTTER, AND SIDEWALK IMPROVEMENTS SHOWN ARE BASED ON EXISTING OG VERTICAL PROFILE ELEVATIONS AT PROPOSED LIP OF GUTTER.
- ALL STATION CALLOUTS REFERENCE "U" LINE STATIONS, UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL VERIFY ALL RIGHTS OF WAY PRIOR TO CONSTRUCTION.
- SEE TYPICAL SECTIONS FOR STANDARD SIDEWALK, CURB AND GUTTER, DRIVEWAY, AND CURB RAMP SECTIONS.
- SEE CONSTRUCTION DETAIL SHEETS FOR DRAINAGE, CURB RAMP, DRIVEWAY, AND SIDEWALK DETAILS.
- SEE RETAINING WALL PLAN FOR RETAINING WALL LAYOUT AND PROFILE.
- SEE SIGNING AND STRIPING PLAN FOR PAVEMENT DELINEATION AND SIGNING DETAILS.
- EXISTING UTILITIES ARE PRESENT CLOSE TO THE PROPOSED WORK. CONTRACTOR SHALL POTHOLE AND FIELD LOCATE EXISTING UTILITIES AND NOTIFY THE ENGINEER OF ANY CONFLICTS WITH THE PROPOSED WORK PRIOR TO THE START OF CONSTRUCTION.
- ALL TREES NOT SPECIFICALLY INDICATED FOR REMOVAL SHALL BE PROTECTED IN PLACE. ANY TREES THAT ARE DAMAGED BY CONSTRUCTION ACTIVITIES SHALL BE REPLACED IN KIND AT NO ADDITIONAL EXPENSE TO THE CITY.
- IF TREE ROOTS ARE ENCOUNTERED DURING EXCAVATION THEY SHALL BE PROTECTED AND A QUALIFIED ARBORIST SHALL BE ENGAGED TO PROVIDE DIRECTION TO PROTECT TREE AND ROOTS FROM DAMAGE.
- SEE TITLE SHEET FOR TRANSLATION OF NORTHING AND EASTING PROJECT COORDINATES TO NORTH AMERICAN DATUM (NAD83).

LEGEND

- HMA (SEE TYPICAL SECTIONS)
- PCC (SIDEWALK/CURB RAMP/DRIVEWAY)
- DETECTABLE WARNING SURFACE
- GRAVEL
- SAWCUT
- GAS LINE
- OH OVERHEAD UTILITY LINE(S)
- SS SANITARY SEWER LINE
- SD STORM DRAIN LINE
- W WATER LINE
- C DAYLIGHT CUT
- F DAYLIGHT FILL
- XX XX DETAIL NO. / SHEET REFERENCE

CONSTRUCTION NOTES

- POTENTIAL TREE IMPACT/REMOVAL PENDING ARBORIST REPORT
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- DRIVEWAY CONFORM (HMA)
- DRIVEWAY CONFORM (GRAVEL)
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- RELOCATE EXISTING BUS STOP BENCH



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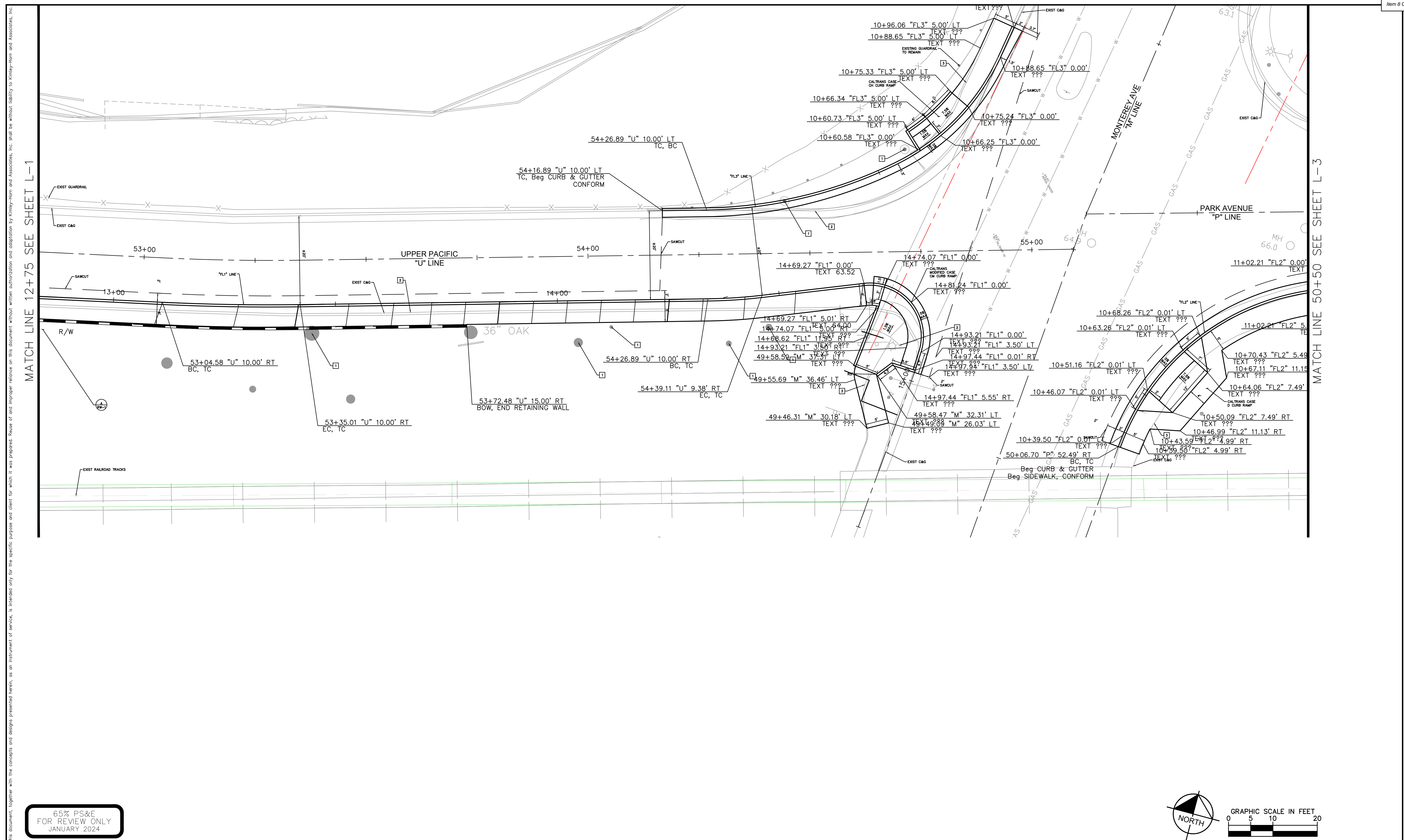
KHA PROJECT 097763140
DATE 1/31/2024
SCALE AS SHOWN
DESIGNED BY DW
DRAWN BY DW
CHECKED BY JP

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 PREPARED FOR  
**CITY OF CAPITOLA**  
 SANTA CRUZ COUNTY CA


**CONSTRUCTION DETAILS**

SHEET NO. 8  
 OF XX SHEETS  
**CD-1**

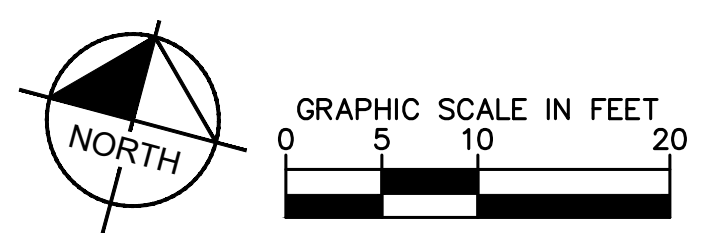




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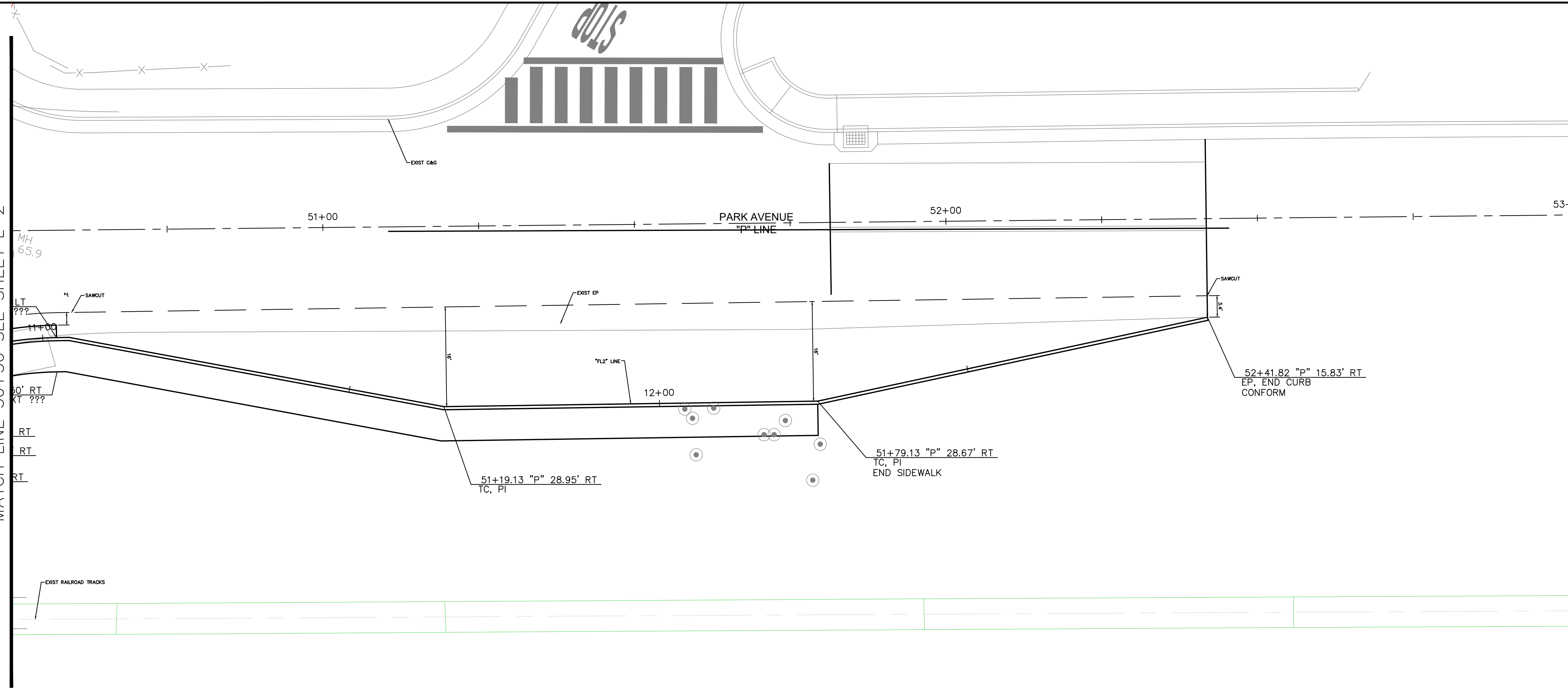
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**CONSTRUCTION DETAILS**

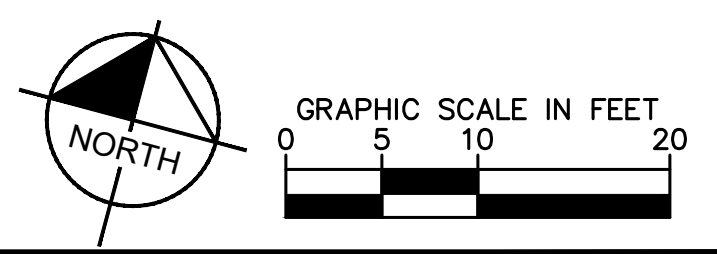
SHEET NO. 9  
 OF XX SHEETS  
**CD-2**

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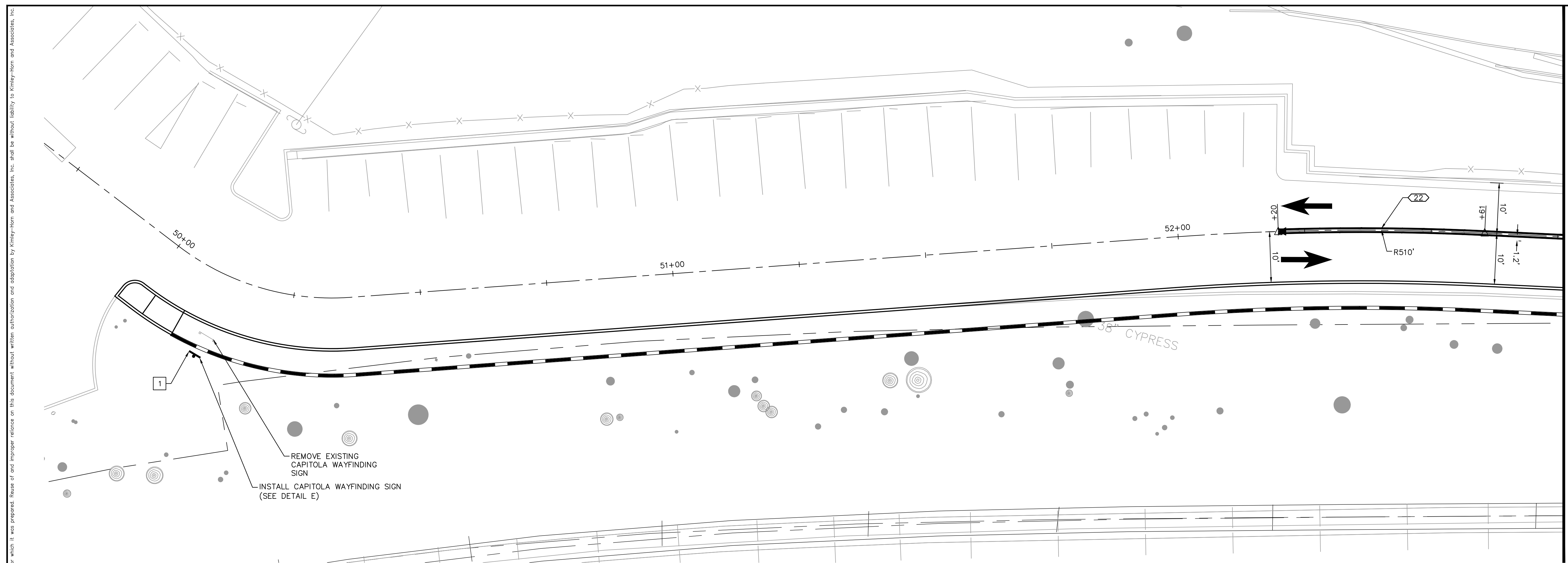
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 SANTA CRUZ COUNTY CA

**CONSTRUCTION DETAILS**

SHEET NO. 10  
 OF XX SHEETS  
**CD-3**



**GENERAL SIGNING AND STRIPING NOTES**

1. ALL EXISTING SIGNS SHALL BE PROTECTED IN PLACE UNLESS SPECIFIED FOR REMOVAL OR RELOCATION.
2. ALL EXISTING SIGNS SPECIFIED FOR REMOVAL SHALL NOT BE REMOVED UNTIL NO LONGER PERTINENT TO TRAFFIC CONTROL.
3. ALL EXISTING PAVEMENT DELINEATION CONFLICTING WITH PROPOSED STRIPING SHALL BE REMOVED PRIOR TO NEW STRIPING INSTALLATION.
4. ALL PAVEMENT DELINEATION MUST BE IN ACCORDANCE WITH THE CURRENT VERSION OF THE CALIFORNIA MUTCD AND CALTRANS STANDARD PLANS.
5. ALL STRIPING DIMENSIONS SHOWN ARE MEASURED FROM: (1) STRIPE CENTERLINE TO STRIPE CENTERLINE OR (2) TO TOP OF CURB TO STRIPE CENTERLINE WHICHEVER SCENARIO IS CLOSER.

**LEGEND**

- EXISTING SIGN
- ▲ PROPOSED SIGN
- ⟨XX⟩ EXISTING STRIPING DETAIL
- ⟨XX⟩ PROPOSED STRIPING DETAIL
- ▶ STRIPING CHANGE
- ▶ STRIPING LIMIT
- △ ANGLE POINT
- PM PAVEMENT MARKING

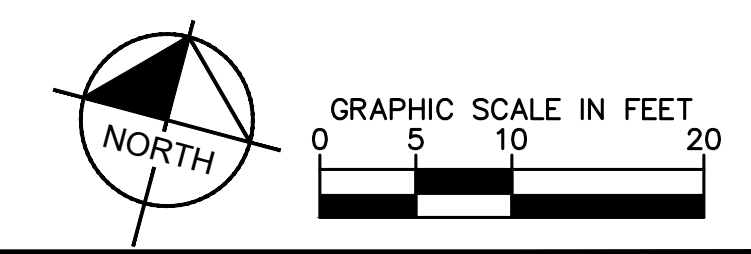
SIGN TABLE		
DETAIL	DESCRIPTION	EA
R4-4	BEGIN RIGHT TURN, YIELD TO BIKES	1
W11-2	PEDESTRIAN CROSSING	12
W13-1P	20 MPH	6
W16-7P	DIAGONAL LEFT ARROW	6
W16-7P (R)	DIAGONAL RIGHT ARROW	6
W17-1 (MOD)	SPEED TABLE	6
TOTAL		37

STRIPING AND MARKING TABLE			
DETAIL	PATTERN OR LEGEND	LF	SQFT
9	LANE LINE	42	-
22	CENTERLINE	1887	-
39	BIKE LANE LINE (INCLUDES BUFFER)	8045	-
39A	INTERSECTION LINE (BIKE LANE)	830	-
PM	"STOP" MARKING	-	132
PM	STOP BAR MARKING	-	296
PM	CONTINENTAL CROSSWALK MARKING	-	3080
PM	BIKE SYMBOL/ARROW MARKING	-	105
PM	TYPE I ARROW	-	30
PM	SHARROW	-	12
PM	GREEN PAINT FOR BIKE LANE	-	3079
TOTAL		10804	6734

**SIGNING AND STRIPING NOTES**

- 1 FURNISH AND INSTALL POLE MOUNTED RECTANGULAR RAPID FLASHING BEACON (RRFB) ASSEMBLY PER VENDOR RECOMMENDATIONS (SEE DETAIL E)
- 2 SEE CONSTRUCTION DETAILS FOR SPEED TABLE WITH CROSSWALK PAVEMENT MARKINGS AND SIGNS PER CAPITOLA STANDARD DRAWINGS

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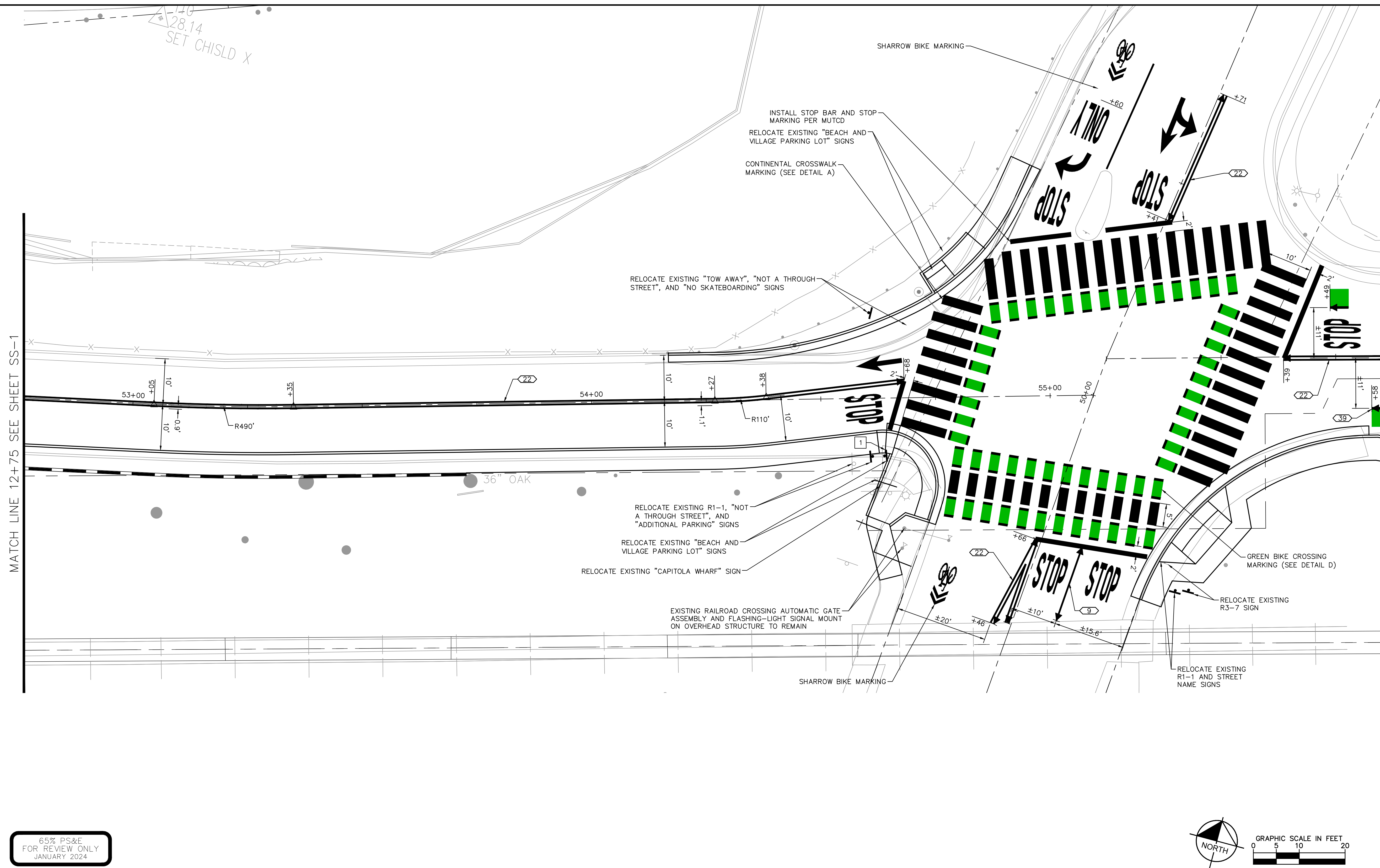
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DESIGNED BY DW  
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**SIGNING AND STRIPING**

SHEET NO. 14  
OF XX SHEETS  
**SS-1**

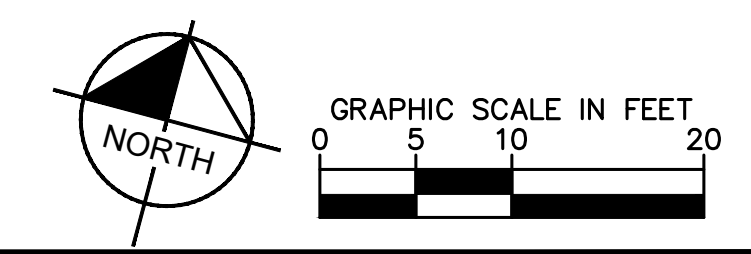
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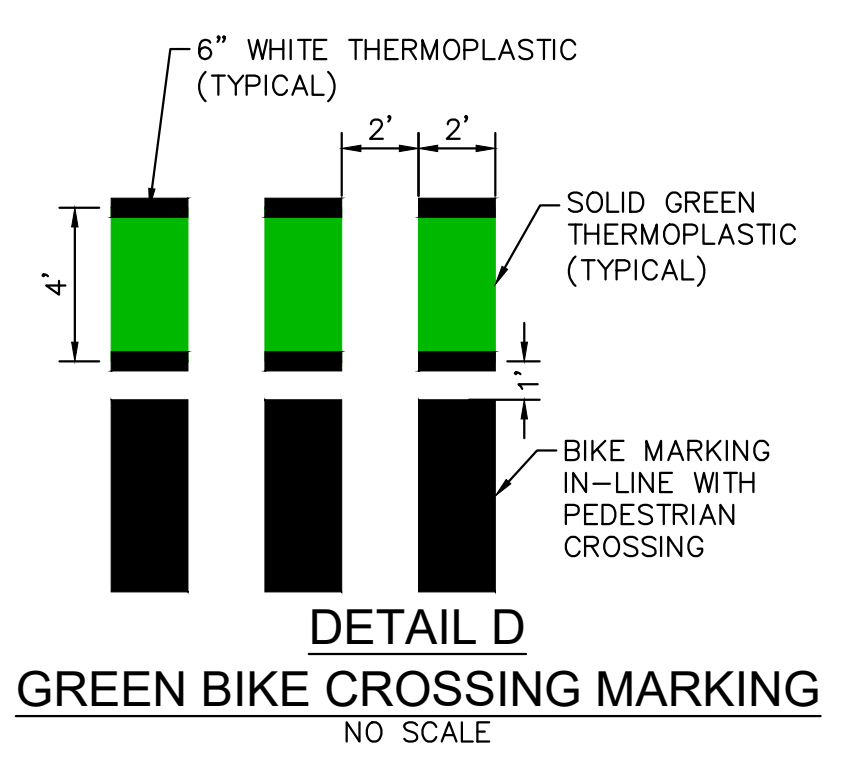
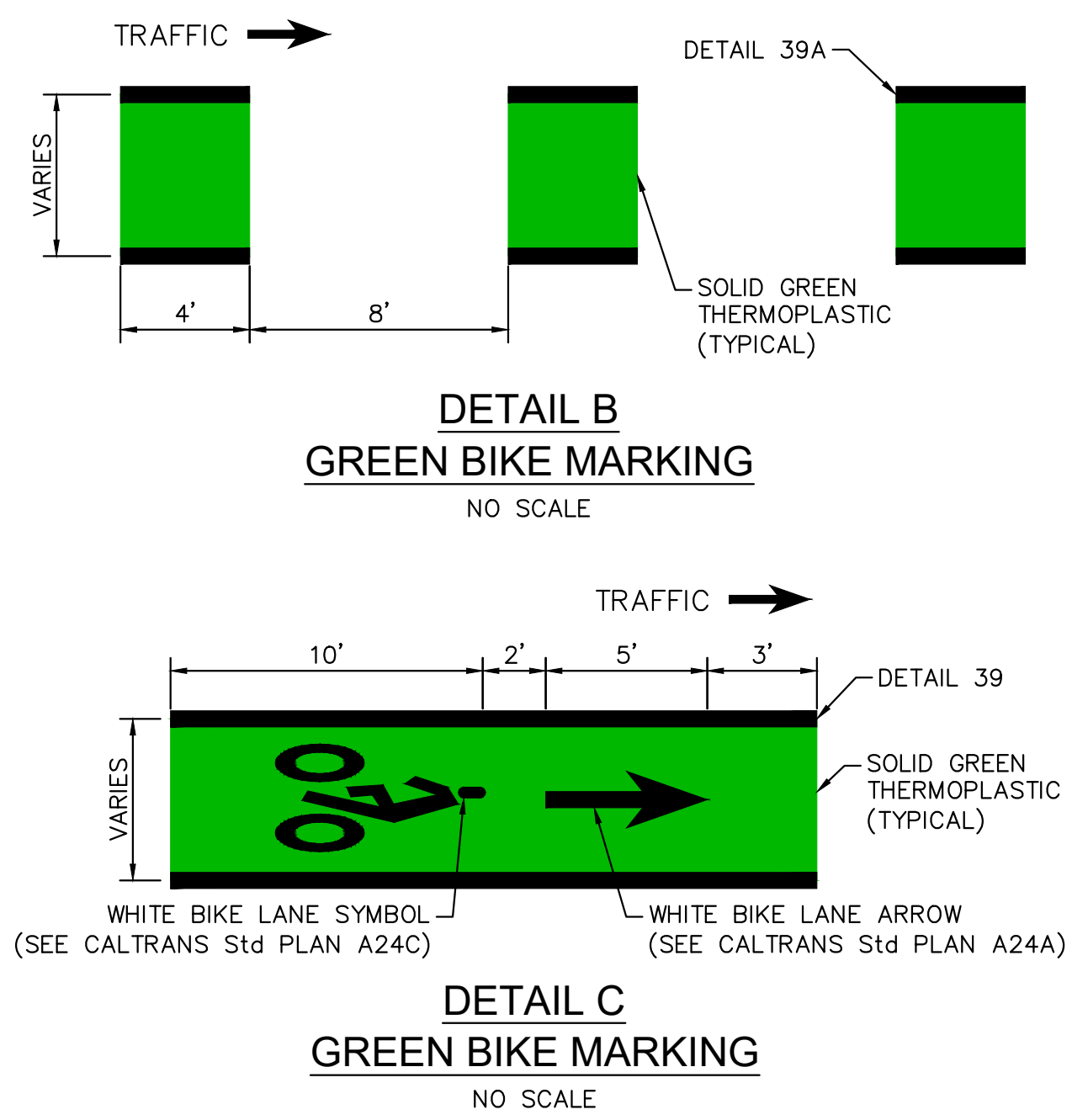
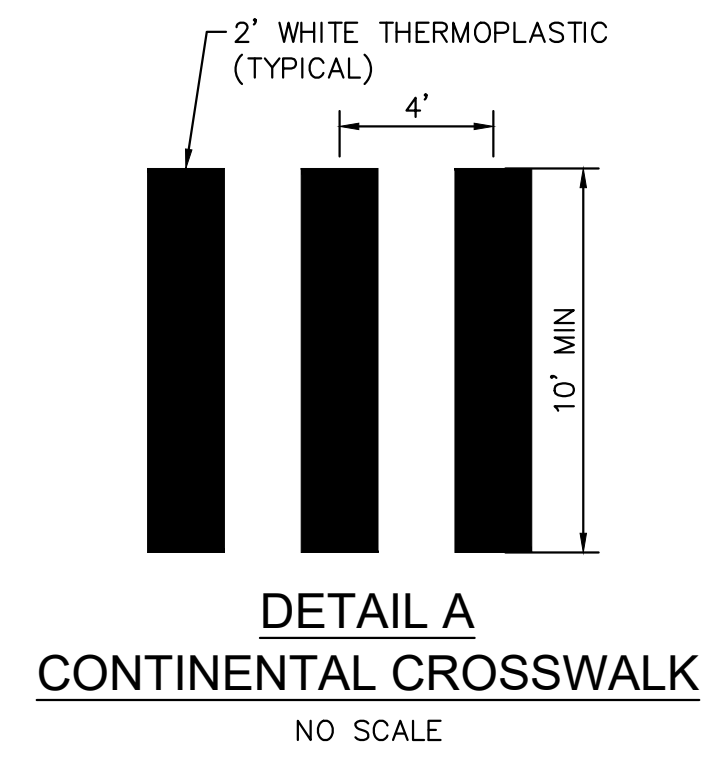
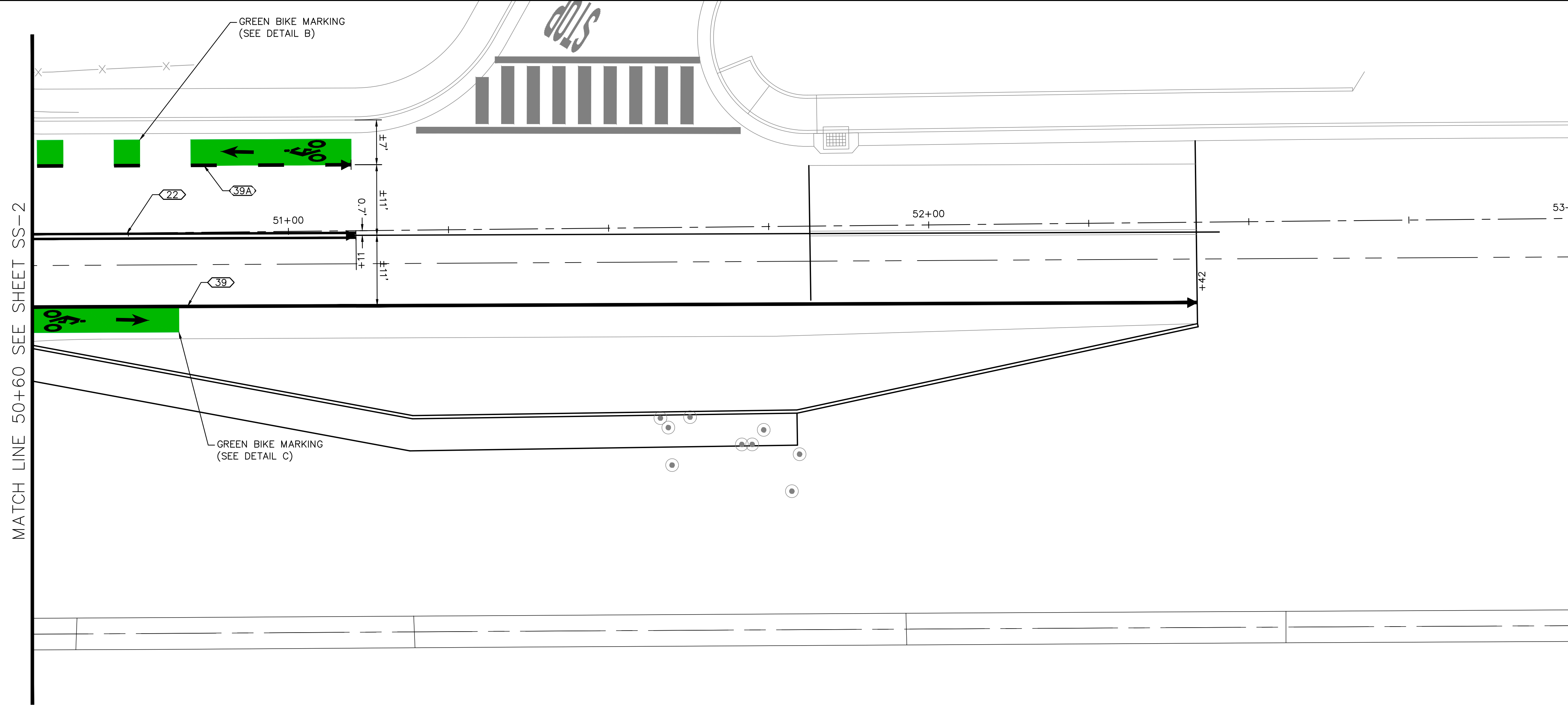
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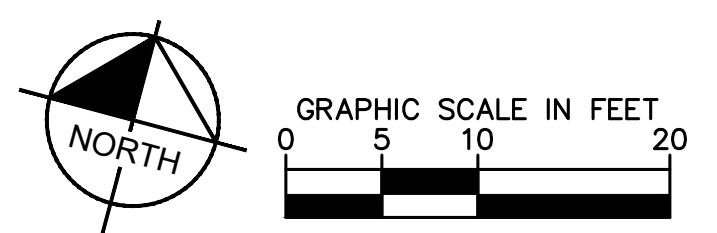
**SIGNING AND STRIPING**

SHEET NO. 15  
 OF XX SHEETS  
**SS-2**

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**UPPER PACIFIC SIDEWALK  
IMPROVEMENTS**  
PREPARED FOR  
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SANTA CRUZ COUNTY CA

**SIGNING AND STRIPING**

SHEET NO. 16  
OF XX SHEETS  
**SS-3**

# Capitola City Council

## Agenda Report

**Meeting:** April 11, 2024  
**From:** City Manager Department  
**Subject:** Potential Ballot Measures



**Recommended Action:** Provide staff direction regarding potential tax measure(s) for placement on the November 5, 2024, General Election Ballot.

**Background:** In 2021, the City Council decided against proposing a revenue measure for the 2022 General Election ballot and directed staff to research and provide information about the viability of such measures in conjunction with the 2024 General Election. The adopted FY 2023-24 Budget allocated funding to poll Capitola voters to determine the viability of potential tax revenue measures before the 2024 General Election.

In November 2023, the Capitola Finance Advisory Committee (FAC) discussed polling potential revenue measures for the 2024 General Election and recommended polling an extension of Measure F and a General Obligation Bond, to assess how each type of tax measure would be received by voters. On November 21, 2023, the City Council authorized a contract with EMC Research to conduct polling with Capitola voters on potential revenue measures.

On March 14, 2024, EMC Research presented polling results from the survey their team conducted in January. The survey showed generally favorable results on the potential success of a ballot measure extending Measure F. The survey's key findings were:

- Capitola voters are optimistic about the City's job and essential functions.
- Majority of voters recognize the City's need for additional funding and are willing to maintain services through taxes.
- The top priorities for voters are maintaining public safety response; roads, sidewalks, and bike lanes; and the beach and new wharf.
- Support for renewing the expiring sales tax is well above the threshold.
- Support for a potential bond measure was closer to 50%; such a measure would require a supermajority to pass.

Since the March 14 meeting, staff has also learned that the Central Fire District is considering a bond measure for the November ballot of \$31 per \$100,000 assessed home value to address fire protection and life-saving services.

**Discussion:** As seen in the City's budget forecast (attached), a fiscal shortfall in coming years is projected due to the expiration of Measure F, increased pension liabilities, and the steady erosion of retail sales tax when adjusted for inflation. The forecast assumes a 4.25% annual personnel cost increase for the next ten years, based on the average personnel cost increase from the past ten years (FY2013-14 to now). Steady general fund revenue ensures the City's ability to serve Capitola residents and to accomplish community-driven projects, such as visioning the Capitola Wharf.

At prior City Council meetings, several potential tax measures for the November ballot have been discussed, including:

**Extension of Measure F:** The extension of Measure F, a quarter-cent sales tax, polled favorably with 78% of likely voters supporting the sales tax renewal. This extension would maintain the current \$1 million general fund revenue the City receives annually from Measure F.

**Replacing Measure F with New Half-Percent Sales Tax:** Replacing Measure F with a new half-percent sales tax would provide \$2 million in annual general fund revenue, beginning in 2025. Ballot language

that includes “replacing” an existing measure typically receives more support from voters than an entirely new tax.

Based on survey data, potential measure language that aligns with voters’ top priorities would include maintaining public safety response, roads, the beach, and new wharf. Many other priorities, such as youth recreation programs and support for small businesses, also resonate with large portions of the community.

While a general obligation bond measure of \$49 per \$100,000 assessed home value (totaling \$30 million) was also polled, results showed a more difficult path to approval. Support was tested after the sales tax opposition argument, which may have impacted those surveyed. Only 50% of likely voters responded that they would vote yes to approve such a measure.

Revenue from a general obligation bond would be restricted to facilities and would be unavailable to fund public safety and general municipal operations. Bond measures also currently require a 66% voter approval rate, because they raise restricted revenue. Staff recommends revisiting this idea as an option in future election years.

In collaboration with EMC Research and the City Attorney, staff developed potential draft language for a half-percent ballot measure:

*To protect essential city services including public safety and emergency services; repair potholes, maintain streets, sidewalks, bike lanes, beaches, the new wharf, and recreation programs for youth; improve traffic safety; and support local businesses, shall City-of-Capitola replace its quarter-percent sales tax, approved by voters in 2016, with a one-half percent sales tax, generating an estimated \$2.2 million annually for general government use, for ten years, with independent audits, and all funds staying local?*

Staff requests that, during the April 11 meeting, the City Council identify a preferred ballot measure option from the options outlined above. Upon receiving direction, staff will proceed by engaging community stakeholders and informing voters about impacts of a potential ballot measure.

Staff recommends that the adoption of a resolution to place a measure on the ballot be considered in June, in conjunction with the resolutions requesting an election. The last day for the City to submit a measure to be placed on the ballot is August 9.

Fiscal Impact: The Santa Cruz County Elections Department provided an estimate of \$17,405 for each measure placed on the November ballot. The cost is determined per voter per contest, and the registered voter count in the City of Capitola is approximately 6,900.

Attachments:

1. Long-Term Budget Forecasts

Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Reviewed By: Jim Malberg, Finance Director; Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager

Long-term Forecast

Item 9 A.

	FY 2025 Planned	FY 2026 Forecast	FY 2027 Forecast	FY 2028 Forecast	FY 2029 Forecast	FY 2030 Forecast	FY 2031 Forecast	FY 2032 Forecast	FY 2033 Forecast	FY 2034 Forecast
Revenue	19,110,891	19,616,702	20,107,313	19,965,426	19,808,740	20,282,773	20,875,816	21,337,111	21,812,098	22,301,219
Expenditures	18,789,844	19,278,553	19,939,090	20,648,755	21,500,204	21,759,655	21,905,591	21,985,821	21,594,957	21,646,401
Additional MOU Costs/ReOrg	70,000	72,975	76,076	79,310	82,680	86,194	89,858	93,676	97,658	101,808
Current: Measure F Expiring 2027										
<b>Net Impact Fund Balance</b>	251,047	265,173	92,146	(762,639)	(1,774,144)	(1,563,076)	(1,119,633)	(742,386)	119,484	553,009
Extend Measure F (1/4%)				614,918	1,260,582	1,292,097	1,324,399	1,357,509	1,391,447	1,426,233
<b>Net Impact Fund Balance</b>				<b>(147,721)</b>	<b>(513,562)</b>	<b>(270,980)</b>	<b>204,766</b>	<b>615,123</b>	<b>1,510,931</b>	<b>1,979,242</b>
Replace Measure F with New Tax Revenue (1/2%)	568,793	1,170,576	1,199,840	1,229,836	2,521,164	2,584,193	2,648,798	2,715,018	2,782,893	2,852,466
<b>Net Impact Fund Balance</b>	<b>819,840</b>	<b>1,435,749</b>	<b>1,291,986</b>	<b>467,197</b>	<b>747,020</b>	<b>1,021,117</b>	<b>1,529,165</b>	<b>1,972,631</b>	<b>2,902,378</b>	<b>3,405,475</b>





# Potential Ballot Measures

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APRIL 11, 2024

# January Polling: Survey Findings

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- Voters optimistic about the City & our essential functions
- Majority of voters recognize need for additional funding
- Voter's top priorities? Maintaining:
  - Public safety response
  - Roads, sidewalks, and bike lanes
  - Beach and new wharf
- Above threshold support for renewing expiring tax
- Support for a potential bond measure was closer to 50%; (require a supermajority to pass)

# 10-Year Budget Forecast

	FY 2025 Planned	FY 2026 Forecast	FY 2027 Forecast	FY 2028 Forecast	FY 2029 Forecast	FY 2030 Forecast	FY 2031 Forecast	FY 2032 Forecast	FY 2033 Forecast	FY 2034 Forecast
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# Measure F Language

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Without increasing taxes, shall the City of Capitola extend the 2017 sunset date of its current one-quarter percent sales tax for an additional ten years to protect essential city services and facilities, such as police and emergency safety programs, protect the wharf and beach from storms and rising sea levels and maintain and improve parks, sidewalks and bike lanes with all funds staying local?

# Options

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## **Extending Measure F: \$1.1 million per year**

- Polled favorably with 78% of likely voters support
- Would *maintain* current general fund revenue
- Would likely lead to difficult budgets through 2030

## **Replacing Measure F with new Half-Percent Sales Tax: \$2.2 million per year**

- Would provide ~\$1.1 million in new general fund revenue
- Ballot language that includes “replacing” an existing measure typically receives more support than a new tax
- Would resolve current long term budget projections

# Known Ballot Landscape

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Regional Clean Water & Wildfire Protection

Central Fire General Obligation Bond

Potential Soquel School District Bond

# Potential language

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To protect essential city services including public safety and emergency services; repair potholes, maintain streets, sidewalks, bike lanes, beaches, the new wharf, and recreation programs for youth; improve traffic safety; and support local businesses, shall City-of-Capitola replace its quarter-percent sales tax, approved by voters in 2016, with a one-half percent sales tax, generating an estimated \$2.2 million annually for general government use, for ten years, with independent audits, and all funds staying local?



# Potential Direction

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Provide staff with direction on potential ballot measures:

- Replacement of Measure F with ½ percent Measure
- Measure F extension
- General Obligation Bond

# Capitola City Council

## Agenda Report

**Meeting:** April 11, 2024

**From:** Public Works Department

**Subject:** Wharf Resiliency and Public Access Project Update



**Recommended Action:** Adopt a resolution amending the FY 2023-24 Adopted Budget to allocate an amount not to exceed \$430,000 in funding for the Wharf Project for additional project expenditures.

**Background:** The Capitola Wharf is currently undergoing significant renovations through the Wharf Resiliency and Public Access Project (Wharf Project). The Project focuses on critical elements, including widening of the Wharf, addressing failing pilings, replacing the deck, and adding new restroom facilities. The Project aims to improve the Wharf's long-term resilience. Construction by Cushman Contracting began in September 2023 and has been making steady progress since then.

The storms in December 2023 caused additional damage to both the Wharf and its structures, necessitating the removal of the buildings and further repairs to the Wharf beneath them. On February 27, 2024, the City Council approved a budget amendment to allocate an additional \$369,000 to the Wharf Project. The remediation and removal of the buildings has been completed; however, additional expenses have materialized beyond what was presented at the February 27<sup>th</sup> special meeting.

**Discussion:** Additional Wharf Project expenditures for the City Council to review and consider are described below.

**Building Demolition and Head of Wharf Repairs:** As noted in previous meetings, the demolition process involved multiple steps, including content removal, hazardous material challenges, asbestos abatement, and building demolition. During the Wharf House building abatement, the extensive removal of contents resulted in cost escalation. Additionally, as work proceeded to repair the Wharf's head, expenses increased due to landing repairs and additional tasks, like structural reinforcements and unanticipated damage repair. Increased costs are detailed in Table 1.

**Table 1. Wharf Project Expenses to Date**

Expenses	Estimated	Actual
Previously Expended	\$8,314,000	\$8,314,000
CWEP	\$650,000	\$650,000
Building Demolition	\$805,000	\$833,000
Repair Work Under Buildings	\$500,000	\$512,000
Head of Wharf Repair	\$100,000	\$191,000
Credit for PortlandLoo	(\$200,000)	(\$206,000)
<b>Total Project Costs to Date</b>	<b>\$10,169,000</b>	<b>\$10,324,000</b>
	<b>Current Deficit</b>	<b>\$125,000</b>

**Additional Project Expenses:** Bid item overruns refer to tasks of a project that exceed the initially estimated costs outlined in the project bid. Specifically, the deteriorated condition of the stringers surpassed initial estimates, requiring additional replacements. Stringers, crucial for supporting the decking, revealed numerous penetrations due to years of wear. Additionally, a previously unidentified pile required replacement for enhanced structural support for the Wharf's landing. These adjustments amount to \$98,200.

Various unforeseen circumstances, such as missing hardware not accounted for in the project plans, and challenges in aligning the old and new structures vertically and horizontally, have led to further expenditures totaling \$81,433. Consequently, the total current additional expenses stand at \$179,633.

**Temporary Use Utilities:** The removal of the buildings necessitates modifications to the utilities on the Wharf. Initially, the utilities were intended to remain in their current locations. However, with the buildings now gone, the utilities must be placed in a box rather than being connected to the exterior of the buildings. Additionally, considering the desire for interim uses on the Wharf while a permanent plan is developed, it is necessary to create several temporary utility hook-up locations on the Wharf to facilitate temporary usage. The estimated cost for these changes to be constructed by Cushman while the Wharf remains under construction is \$100,000.

The current proposal for utility hookups includes multiple electrical connections at the head of the Wharf structure, along with three multi-utility hookups (electricity, water, and sewer). Two of these multi-utility hookups are positioned near the former building locations, while one is located near the base of the Wharf. Removing the hookup at the base could yield cost savings of \$15,000.

**Base of Wharf Restroom:** During the May 4, 2023, Planning Commission meeting, staff presented a restroom with wood cladding for compliance with the Wharf Project conditions approved in 2020. At that time the Commission directed staff to "consider alternative full exteriors for the Exeloo restroom structure for increased compatibility." Staff procured a restroom to meet this requirement, incorporating the coloring scheme of the adjacent Venetian development.

Staff returned to the Planning Commission on March 27, 2024, to discuss modifications to the Wharf Project prompted by the Capitola Wharf Enhancement Project (CWEP). During that meeting, the Commission added a condition to the Wharf Project to alter the exterior of the installed restroom facility with wood cladding. The estimated cost for implementing this change is \$25,000.

**Capitola Wharf Enhancement Project (CWEP):** Staff will be initiating a change order with Cushman for modifications to utilities in relation to the CWEP improvements; specifically, electrical for updated lighting fixtures and plumbing for the water fountain/footwash station. Other CWEP elements will be procured and installed outside the scope of Cushman's contract. All CWEP components fall within the CWEP budget of \$650,000.

**Fiscal Impact:** The costs incurred and projected for the Wharf Project are summarized in Table 2. Overall expenses for the project exceed the project budget by \$430,000.

**Table 2. Projected Wharf Expenses**

<b>Allocated Funds to Date</b>	<b>\$10,169,000</b>
Current Deficit	\$125,000
Additional Known Project Expenses	\$180,000
Temporary Utility Hook-Ups – scope could be reduced	\$100,000
Wood Cladding on Restroom	\$25,000
<b>Total Projected Costs</b>	<b>\$10,599,000</b>
<b><u>Funding Gap</u></b>	
Projected Deficit	\$430,000

Funding to cover these additional costs is available from the following sources:

<b>Funding Source</b>	<b>Amount</b>	<b>Notes</b>
City Hall/PD Generator Project	\$90,000	Project complete, remaining general fund amount \$90,000
Stockton Ave. Bridge	\$140,000	Project balance \$770,000 (includes \$500,000 from the State Department of Water Resources and \$270,000 in General Fund), \$630,000 remaining if approved
Facilities Reserve Fund	\$200,000	Fund balance \$432,741, \$232,741 remaining if approved
<b>Total</b>	<b>\$430,000</b>	

Collaboration with FEMA and CalOES for financial assistance remains ongoing. While we anticipate financial reimbursement, the exact amount is currently uncertain.

Staff will present further cost saving options for consideration at the April 11 City Council meeting.

Attachments:

1. Budget Amendment Resolution

Report Prepared By: Jessica Kahn, Public Works Director

Reviewed By: Julia Gautho, City Clerk; Jim Malberg, Finance Director; Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
AMENDING THE 2023-24 FISCAL YEAR CITY BUDGET AND CAPITAL IMPROVEMENT  
PROGRAM BUDGET**

**WHEREAS**, it is necessary to adopt the 2023-24 Fiscal Year Budget for all City funds and Capital Improvement Program; and

**WHEREAS**, the City Council conducted budget study sessions, heard and considered public comments, had modified and proposed a budget accordingly, and on June 22, 2023, adopted such budget for the Fiscal Year July 1, 2023, through June 30, 2024; and

**WHEREAS**, since the adoption of the budget, the Capitola Wharf and buildings thereon sustained significant damage due to winter storms in 2023 and the City Council directed staff to demolish and remove the buildings; and

**WHEREAS**, the additional cost arising from the demolition and removal of the buildings exceeded estimates and the project has encountered additional unanticipated costs; and

**WHEREAS**, it is necessary to amend the Fiscal Year 2023-24 Adopted Budget to include \$430,000 in additional project expenditures; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Capitola that the 2023-24 Fiscal Year Budget is hereby amended, including Exhibit A (Budget Amendment) to this Resolution; and

**BE IT FURTHER RESOLVED** that the Finance Director is directed to enter the budget into the City's accounting records in accordance with appropriate accounting practices, and the City Manager, with the Finance Director's assistance, shall assure compliance therewith.

**I HEREBY CERTIFY** that the foregoing Resolution was passed and adopted by the City Council of the City of Capitola on the 11<sup>th</sup> day of April, 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Kristen Brown, Mayor

ATTEST:

\_\_\_\_\_  
Julia Gautho, City Clerk

**City of Capitola Budget Adjustment Form**



Item 9 B.

Date 4/4/2024

Requesting Department Public Works

Administrative Council

Item # TBD  
 Council Date 4/11/2024  
 Council Approval \_\_\_\_\_

Revenues		
Account #	Account Description	Increase/Decrease
1200-00-00-000-3910.125	Transfer In - Facilities Reserve	200,000
<b>Total</b>		<b>200,000</b>

Expenditures		
Account #	Account Description	Increase/Decrease
1025-00-00-0004910.200	Transfer Out - CIP Fund	200,000
<b>Total</b>		<b>200,000</b>

Net Impact -

Purpose: Funding from Facilities Reserve Fund for Capitola Wharf Rehabilitation & Improvement Project.  
To be combined with \$90,000 reallocated from Cith Hall generator project & \$140,000 reallocated from Stockton Bridge project.

Department Head Approval *[Signature]*

Finance Department Approval *[Signature]*

City Manager Approval *[Signature]*



# Wharf Resiliency and Public Access Project

City Council

April 11, 2024

# Wharf Resiliency Project

## Project Overview

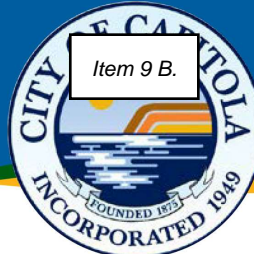


- Project Key Elements
  - Widening, piling fixes, deck replacement, restroom addition
  - Ensure the Wharf's long-term resilience
- Contractor: Cushman Contracting
- Commencement Date: September 2023



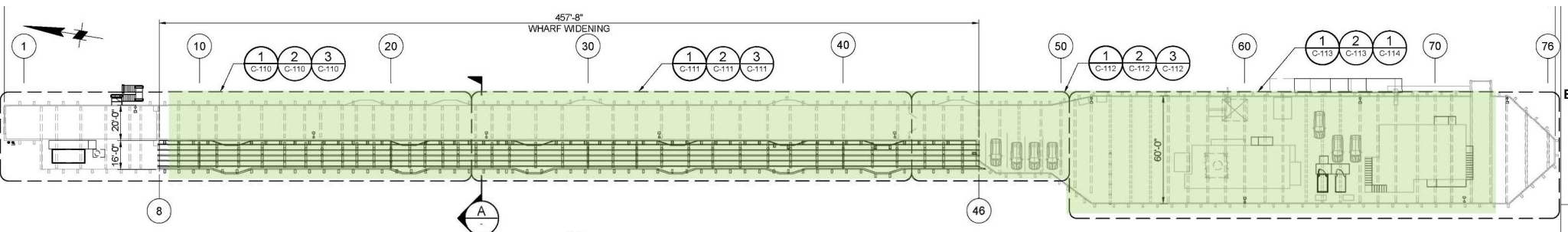
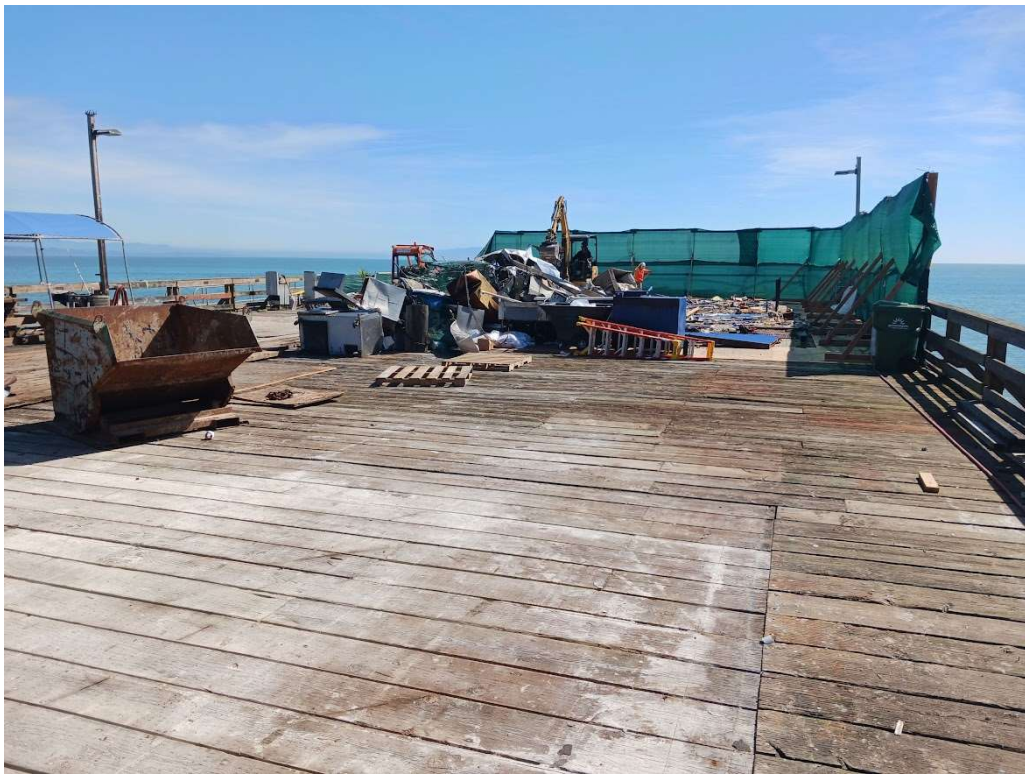


# Wharf Resiliency Project Progress Update



## Completed

- Widening
- Building Removal
- Replaced Stairs



# Wharf Resiliency Project

## Expenditures to date



	Estimated	Actual
<b>Previously expended</b>	\$8,314,000	\$8,314,000
<b>CWEP</b>	\$650,000	\$650,000
<b>Building Demolition</b>	\$805,000	\$833,000
<b>Repair Work Under Buildings</b>	\$500,000	\$512,000
<b>Head of Wharf Repair</b>	\$100,000	\$191,000
<b>Credit for PortlandLoo</b>	(\$200,000)	(\$206,000)
<b>Total Project Costs to Date</b>	\$10,169,000	\$10,324,000
	<b>Current Deficit</b>	\$125,000

# Wharf Resiliency Project

## Additional Known Project Expenses



	Projected Costs
<b>Structural Alignments</b>	\$19,100
<b>Pile Replacement</b>	\$24,000
<b>Stringer Replacement</b>	\$74,200
<b>Displaced Piles</b>	\$27,400
<b>Missing Hardware</b>	\$34,900
<b>Outstanding Project Costs</b>	<b>\$179,600</b>

# Wharf Resiliency Project

## Potential Utilities Modification



### Removal of buildings necessitates utility modifications

- Originally planned to remain on buildings
- Facilitates temporary usage

### Modifications Proposed

- Utilities to be placed in a box
- Three multi-utility hookups (electricity, water, and sewer) for temporary usage
- Near restroom and at each building footprint

### Cost and Execution

- Estimated cost: \$85,000 (two hook ups) \$100,000 (three hook ups)
- Construction by Cushman during Wharf construction

# Potential Restroom Modification

Wood-clad restroom

PC condition stated:  
consider alternative full  
exteriors for the Exeloo  
restroom structure for  
increased compatibility.

May 2023

PC added a condition to  
include wood cladding  
Estimated cost: \$25,000

March 27, 2024

Fall 2023

Procured restroom with  
exterior matching  
adjacent Venetian  
development

- Delivered/Installed  
January 2024



# Wharf Resiliency Project

## Other Option – Paint Restroom





# Wharf Resiliency Project

## Next Steps



### Capitola Wharf Enhancement Project

- Modification of utilities by Cushman
- Other elements to be procured and installed separately

### Additional Potential Change Orders

- Utility Modification
- Restroom Modification

Expected completion by summer



# Wharf Resiliency Project

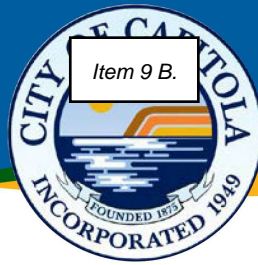
## Fiscal Impact



<b>Allocated Funds to Date</b>	<b>\$10,169,000</b>
<b>Current Deficit</b>	\$125,000
<b>Additional Known Project Expenses</b>	\$180,000
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<b>Wood Cladding on Restroom</b>	\$25,000
<b>Total Project Costs</b>	\$10,599,000
	<b><u>Funding Gap</u></b>
<b>Projected Deficit</b>	\$430,000

# Wharf Resiliency Project

## Fiscal Impact – Potential Cost Savings



<b>Allocated Funds to Date</b>	<b>\$10,169,000</b>
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<b>Temporary Utility Hook-Ups</b>	<del>\$100,000</del> -\$85,000
<b>Wood Cladding on Restroom</b>	<del>\$25,000</del> -\$0
<b>Remove Vehicle Runners from Cushman Scope</b>	(\$35,000)
<b>Total Project Costs</b>	\$10,524,000
	<b><u>Funding Gap</u></b>
<b>Projected Deficit</b>	\$335,000

# Wharf Resiliency Project

## Potential Cost Savings - Vehicle Runners



8-foot pre-drilled boards (FRP Sheets for Bents 1-50)

Designed to

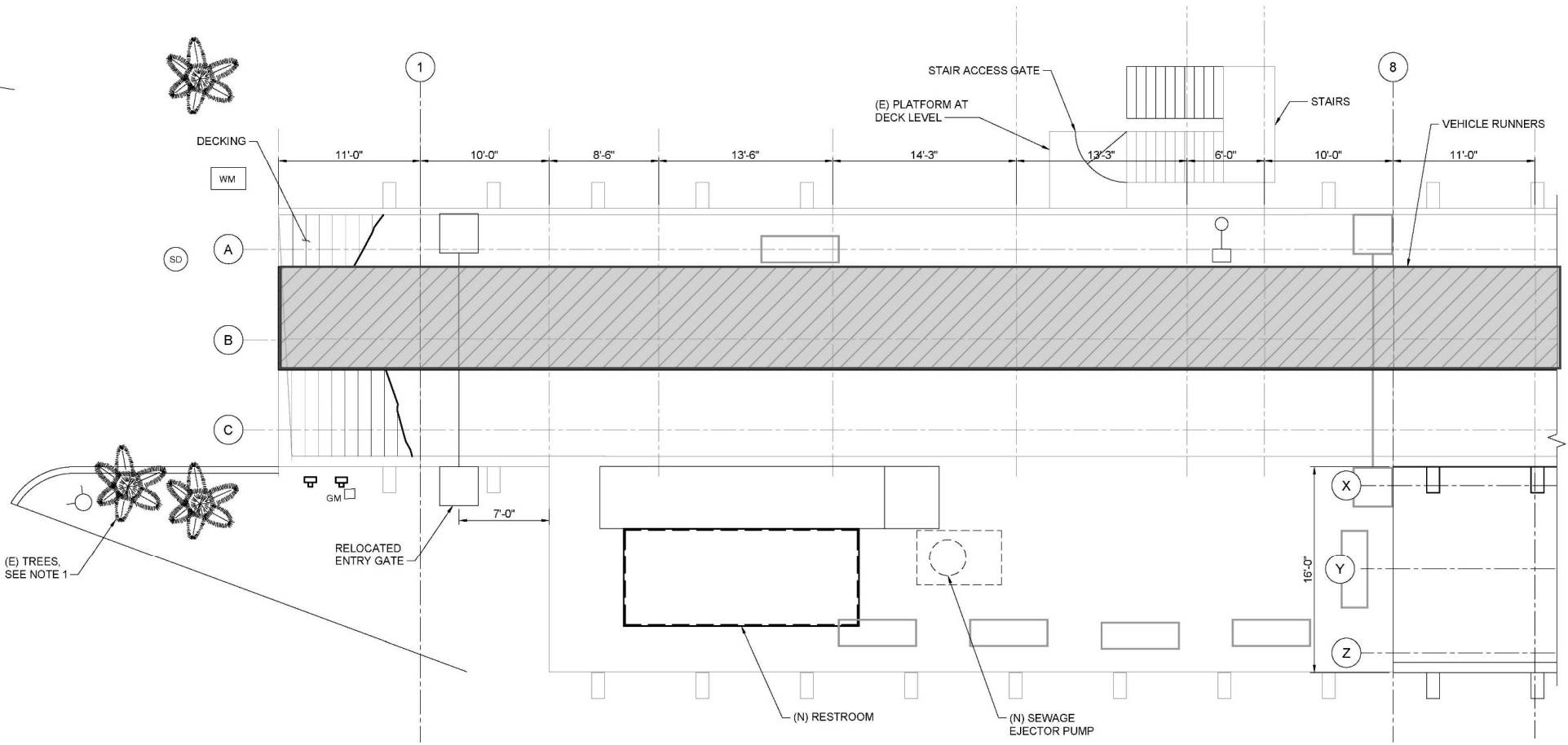
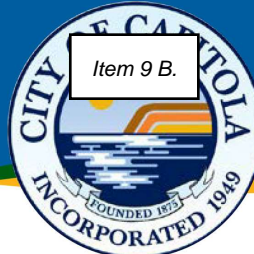
- Provide protection when rolling out dumpsters
- Delineate the drive aisle
- Facilitate easier passage for wheelchairs/strollers

Already procured, can be installed later

Vehicle path indicated by signage

# Wharf Resiliency Project

## Potential Cost Savings - Vehicle Runners





## Recommendation

---

Adopt a resolution amending the FY 2023-24 Adopted Budget to allocate an amount not to exceed \$430,000 in funding for the Wharf Project for additional project expenditures.

# Wharf Resiliency Project

## Fiscal Impact – Potential Cost Savings



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