

City of Capitola

City Council Meeting Agenda

Thursday, October 22, 2026 – 6:00 PM



City Council Chambers

420 Capitola Avenue, Capitola, CA 95010

Mayor: Margaux Morgan

Vice Mayor: Gerry Jensen

Council Members: Joe Clarke, Melinda Orbach, Susan Westman

Closed Session – 5:15 PM

Closed Sessions are not open to the public and held only on specific topics allowed by State Law (noticed below). An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the Open Session Meeting.

- i. CONFERENCE WITH LEGAL COUNSEL – LIABILITY CLAIMS (gov. Code 54956.95)
Claim Against the City of Capitola
Claimant: Joseph McLean, Jr. and Terri Robbins
- ii. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2), (e)(1) (2 matters)

Regular Meeting of the Capitola City Council – 6 PM

1. Roll Call and Pledge of Allegiance

Council Members Joe Clarke, Melinda Orbach, Susan Westman, Vice Mayor Gerry Jensen, and Mayor Margaux Morgan

2. Additions and Deletions to the Agenda

3. Presentations

Presentations are limited to eight minutes.

A. E-Bike Safety Update

Recommended Action: Receive and file the informational report regarding three previously accepted grant awards totaling \$316,278.32 from the California Department of Justice, California Highway Patrol, and California Office of Traffic Safety to support public safety enforcement, education, training, and equipment purchases.

4. Report on Closed Session

5. Additional Materials

Additional information related to an agenda item on this agenda and submitted to the City after distribution of the agenda packet pursuant to Government Code §54957.5. All correspondence received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that

Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

6. Oral Communications by Members of the Public

*Oral Communications allows time for members of the Public to address the City Council on any “Consent Item” on tonight’s agenda, or on any topic within the jurisdiction of the City that is not on the “General Government/Public Hearings” section of the Agenda. Members of the public may speak for up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. A **maximum of 30 minutes** is set aside for Oral Communications.*

7. Staff / City Council Comments

Comments are limited to three minutes.

8. Consent Items

All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

A. City Council Meeting Minutes

Recommended Action: Approve minutes from the regular meeting on October 8, 2026.

B. City Check Registers

Recommended Action: Approve check registers dated August 14, 2026, August 28, 2026, September 11, 2026, and September 25, 2026.

C. Coastal Development Permit Approval for Consolidation for CPT tests

Recommended Action: Authorize staff to submit a consolidated Coastal Development Permit application to the California Coastal Commission for CPT testing under the Trestle.

D. Resolution Supporting Santa Cruz County Measure D

Recommended Action: Adopt a resolution supporting Santa Cruz County Measure D on the November 3, 2026 ballot, concerning onshore facilities supporting offshore oil and gas development and deep-sea mining.

E. Budget Amendment and Purchase of a Portable Pump for Winter Storm Response

Recommended Action: Approve a \$25,000 budget amendment from the available Equipment Internal Service Fund balance and authorize the purchase of a portable pump for winter storm response.

9. General Government / Public Hearings

All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

A. Capitola Village Free Holiday Parking Program

Recommended Action: Consider suspending the City’s free holiday parking program in Capitola Village for the 2026 and 2027 holiday seasons, resulting in an estimated additional \$30,000 in annual parking revenue, and provide direction to staff regarding the Capitola

Village Business Improvement Association's (BIA) request for additional funding for Village beautification, maintenance, and visitor enhancements.

B. Stockton Avenue Bridge Maintenance Engineering Services

Recommended Action: Option 1: Authorize the City Manager to execute a Professional Services Agreement, in a form acceptable to the City Attorney, with Moffatt & Nichol for Stockton Avenue Bridge maintenance engineering services, including bid and construction support, in an amount not to exceed \$146,000; and approve a budget amendment appropriating \$146,000 from available restricted road funds for these services. Option 2: Select Mark Thomas and authorize the City Manager to finalize an agreement in an amount not to exceed \$125,428, with the corresponding budget amendment.

C. Beach Lifeguard Service Organizational Study

Recommended Action: 1) Receive the beach lifeguard service organizational study; and 2) Provide feedback to staff on the study findings, including organizational structure, operational priorities, and next steps for future Council consideration.

D. Recertification of a Blanket Coastal Development Permit for the City of Capitola's Outdoor Dining in the Public Right-of-Way; Coastal Development Permit extensions for Sidewalk Dining at 123 Monterey Avenue (El Toro Bravo); and extensions of Street Dining Decks at 107 San Jose Ave (Left Coast Sausage Worx) and 115 Sant Jose Ave (Vin Vivant). The outdoor dining is located within the MU-V (Mixed Use Village) zoning district City Council will also consider the lease rental rates for outdoor dining in parking spaces and sidewalk areas. The project is located within the Coastal Zone and is appealable to the California Coastal Commission. Environmental Determination: Categorical Exemption

Recommended Action: Recertify the Blanket Coastal Development Permit for the outdoor dining program; extend the CDPs for active participating businesses for a period of five years; and provide direction to staff regarding revised lease rates considering the recent parking meter increase.

E. Receive Report on Police Department Grant Awards Totaling \$316,278.32 for Public Safety Enforcement, Education, and Equipment

Recommended Action: Receive and file the informational report regarding three previously accepted grant awards totaling \$316,278.32 from the California Department of Justice, California Highway Patrol, and California Office of Traffic Safety to support public safety enforcement, education, training, and equipment purchases.

10. Adjournment

The next regularly scheduled City Council meeting is on November 12, 2026, at 6:00 PM.

How to View the Meeting

Meetings are open to the public for in-person attendance at the Capitola City Council Chambers located at 420 Capitola Avenue, Capitola, California, 95010.

Other ways to Watch:

Spectrum Cable Television channel 8

City of Capitola, California YouTube Channel

How to Provide Comments to the City Council

Members of the public may provide public comments to the City Council in-person during the meeting. If you are unable to attend in-person, please email your comments to citycouncil@cityofcapitola.gov and they will be included as a part of the record for the meeting.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 6:00 p.m. in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City's website and at Capitola City Hall prior to the meeting. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Si desea asistir a esta reunión pública y necesita ayuda - como un intérprete de lenguaje de señas americano, español u otro equipo especial - favor de llamar al Departamento de la Secretaría de la Ciudad al 831-475-7300 al menos tres días antes para que podamos coordinar dicha asistencia especial o envíe un correo electrónico a cityclerk@cityofcapitola.gov.

Televised Meetings: City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website by clicking on the Home Page link "Meeting Agendas/Videos." Archived meetings can be viewed from the website at any time.

Capitola City Council

Agenda Report

Meeting: October 22, 2026

From: Police Department

Subject: E-Bike Safety Update



Recommended Action: Receive and file the informational report regarding three previously accepted grant awards totaling \$316,278.32 from the California Department of Justice, California Highway Patrol, and California Office of Traffic Safety to support public safety enforcement, education, training, and equipment purchases.

Background: In April 2025, the City Council received a report regarding E-bike safety initiatives. Since that time, staff has continued implementing and refining a coordinated E-Bike Safety Action Plan focused on education, partnerships, enforcement, and data collection.

E-bikes provide important transportation and mobility benefits, particularly for students traveling to school and for short-distance trips within the community. At the same time, increased use especially among middle school-aged riders has underscored the importance of ensuring riders understand applicable traffic laws, operate legal equipment, and ride safely within the community. Under current state law, the minimum age to ride a Class 3 E-bike on public streets is 16. There is no minimum age requirement for Class 1 or Class 2 E-bikes.

Discussion: New Brighton Middle School E-Bike Permit Pilot

The New Brighton Middle School (NBMS) E-bike permit pilot is now active. The program is being implemented in partnership with the school to help ensure that E-bikes brought to school and stored in the campus bike parking area comply with state law and are age appropriate for middle school-aged riders.

Students who ride an E-bike to school participate in a brief safety orientation and register their bicycle with the school. The process includes verification that the E-bike meets legal requirements for youth riders, including that it falls within Class 1 or Class 2 specifications. Bikes that meet these requirements receive a permit identifying them as approved for use and parking at the school. The City is providing funding for permit stickers as part of the pilot.

The pilot is intended to improve awareness among students and families regarding legal E-bike classifications and safe riding practices while reinforcing the educational efforts already underway at the school. Staff will work closely with school administration and parents during the pilot and evaluate participation, compliance, and feedback over the school year.

Education and Outreach

Education remains a central component of the City's E-Bike Safety Action Plan. The Capitola Police Department will provide its annual E-bike safety presentation to New Brighton Middle School students on October 9, 2026, focusing on rules of the road, helmet use, legal E-bike classifications, and safe riding behavior. The City also continues community outreach aimed at increasing awareness among students, parents, and residents about safe and lawful E-bike operation.

These efforts are intended to promote long-term safety awareness and reduce unsafe riding behaviors through early education, consistent messaging, and coordination with the school community.

Enforcement and Monitoring

The Capitola Police Department continues targeted enforcement efforts related to E-bike safety, particularly during the school year and in areas where youth riders are most active. Enforcement focuses on helmet compliance, adherence to traffic control devices, safe riding practices, and identification of

electric motorcycles or other devices that do not meet the legal definition of an E-bike. Beginning October 1, 2026, the City began using funding from its California Office of Traffic Safety (OTS) grant for E-bike-related directed enforcement operations. Within the parameters of the grant, these operations will focus on areas identified as having significant youth E-bike activity, including the NBMS corridor, the Dairy Queen area, Bay Avenue, the Village and 41st Avenue corridor.

The Police Department uses an E-bike-specific code when documenting traffic incidents involving E-bikes. This allows the City to better track trends over time and evaluate the effectiveness of the City's safety initiatives.

E-Bike Collision Summary

January 1, 2025 – September 15, 2026

Note: 2026 figures are year-to-date through September 15, 2026. Categories may overlap and should not be added together. The juvenile/adult and collision-type breakdowns were not provided for 2025.

Infrastructure

The Police Department will continue collaborating with allied agencies to identify opportunities for community engagement and education on E-bike safety for youth, adults, and parents. The Department will also remain actively involved in City of Capitola infrastructure projects, sharing E-bike and bicycle-related data to help inform infrastructure improvements and support data-driven decisions that enhance safety for all road users.

Attachments:

1. None

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Community Safety; Community

Report Prepared By: Sarah Ryan, Chief of Police

Reviewed By: Lesley Milton, Interim City Clerk

Approved By: Rudy Escalante, Interim City Manager

Capitola City Council

Agenda Report

Meeting: September 24, 2026

From: City Manager Department

Subject: City Council Meeting Minutes



Recommended Action: Approve minutes from the regular meeting on October 8, 2026.

Background: Attached for City Council review and approval are the draft minutes from the regular meeting on October 8, 2026.

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government

Attachments:

1. Regular Meeting October 8, 2026

Report Prepared By: Lesley Milton, Interim City Clerk

Approved By: Rudy Escalante, Interim City Manager

City of Capitola

City Council Meeting Minutes

Thursday, October 08, 2026 – 6:00 PM



City Council Chambers

420 Capitola Avenue, Capitola, CA 95010

Mayor: Margaux Morgan

Vice Mayor: Gerry Jensen

Council Members: Joe Clarke, Melinda Orbach, Susan Westman

Closed Session – 5:00 PM

- i. Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property: Capitola Wharf, 1400 Wharf Road, Capitola, CA 95010
Negotiator: Rudy Escalante, Interim City Manager
Negotiating Parties: TDD, LLC dba Capitola Boat and Bait
Under Negotiation: Lease Terms
- ii. CONFERENCE WITH LEGAL COUNSEL—LIABILITY CLAIMS (Gov. Code § 54956.95)
Claim Against the City of Capitola
Claimant: Kieran Patrick Ganly
- iii. Closed Session discussion pursuant to Government Code section 54957(b)(1): Public Employment (City Manager)

Regular Meeting of the Capitola City Council – 6 PM

1. Roll Call and Pledge of Allegiance

The meeting was called to order at 6:00 PM. In attendance: Council Members Clarke, Orbach, Westman, Vice Mayor Jensen, and Mayor Morgan.

2. Additions and Deletions to the Agenda

3. Presentations

Presentations are limited to eight minutes.

A. Proclamation Recognizing October 1 through October 8 as "Week Without Driving 2026"

Mayor Morgan presented the proclamation to Council Member Orbach.

B. Presentation from the Capitola/Soquel Chamber of Commerce

Carrie Arrone, CEO from the Capitola/Soquel Chamber of Commerce made the presentation.

Council Member Westman thanked the Chamber for hosting the Capitola Candidate forum.

C. Presentation from Save Our Shores regarding Offshore Oil Drilling

Katie Thomspson and George Leonard from Save our Shores presented regarding the impacts of and strategies to prevent Offshore Oil Drilling.

Council Member Orbach requested the staff to bring back an item adopting support for Measure D and support for a Capitola-based prohibition ordinance. Council Member Clark supported her request.

4. Report on Closed Session

5. Additional Materials

- A. Item 9A - Correspondence Received
- B. Item 9B - Correspondence Received
- C. Item 8B - Correspondence Received

6. Oral Communications by Members of the Public

- *Speaker*
- *Becky Steinbruner*
- *Goren Klepic*

7. Staff / City Council Comments

- ***Interim City Manager Rudy Escalante introduced Jim Frawley who provided a high-level status update on the Emergency Operations Plan.***
- ***Council Member Westman requested information about what is being saved by the city website when people enter their email addresses.***
- ***Council Member Jensen requested a report from the Clerk regarding remote meetings and spoke in support of the Emergency Operations Plan.***
- ***Council Member Clarke requested a future agenda item on a potential formation of an enhanced infrastructure financing district EFID. This request was supported by Vice Mayor Jensen.***
- ***Mayor Morgan acknowledged the election ballot box at City Hall and encouraged everyone to vote before November 3rd.***

8. Consent Items

- A. City Council Meeting Minutes
Recommended Action: Approve minutes from the special meetings on September 22 and September 28, 2026, and the regular meeting on September 24, 2026.
Action: Approved
- B. Jade Street Park Restroom Renovation Change Orders
Recommended Action: Ratify Change Order 2 with CWS Construction Group, Inc. in the amount of \$103,010.60; approve Change Order 3 in an amount not to exceed \$8,546.58; and authorize the City Manager to execute Change Order 3, bringing the construction contract to a total not to exceed \$624,329.97.
Action: Ratified, Approved and Authorized City Manager to execute change order
- C. Notice of Completion for Reposa Avenue
Recommended Action: 1) Accept as complete the 2026 Reposa Avenue Pavement Rehabilitation Project completed by Betz Works Inc. at a final cost of \$151,000; 2) authorize the City Clerk to file and record a Notice of Completion; and 3) authorize the release of the contract retention \$6,800 as prescribed in the construction agreement.
Action: Accepted & Authorized

D. Parking Rates

Recommended Action: Conduct a second reading and adopt an ordinance of the City of Capitola amending Municipal Code Section 10.38.010 and finding that adoption of the ordinance is exempt from CEQA.

Action: Adopted Ordinance 1079

E. Budget Amendment – California Voting Rights Act

Recommended Action: Adopt a resolution amending the Fiscal Year 2026-27 General Fund budget to appropriate \$35,000 from the General Fund Contingency Reserve to fund reimbursement costs associated with the City's transition from an at-large election system to a district-based election system pursuant to the California Voting Rights Act of 2001 (CVRA).

Action: Adopted Resolution 4511

F. Amend FY 2026-27 City Fee Schedule to Adopt City Parking Lot Electric Vehicle Charging Fees

Recommended Action: Adopt a resolution amending the fee schedule for Fiscal Year (FY) 2026-27.

Action: Adopted Resolution 4512

G. Liability Claim

Recommended Action: Deny liability claim from Kieran Patrick Ganly.

Action: Denied

Motion to approve the Consent Calendar as presented: Council Member Orbach

Second: Council Member Clark

Voting Yea: Council Members Clarke, Orbach, Westman, Vice Mayor Jensen, and Mayor Morgan

9. General Government / Public Hearings**A. Consideration and Potential Adoption of Resolution Accepting Coastal Commission Recommendation for Local Coastal Program Amendments**

Recommended Action: Adopt a resolution accepting the California Coastal Commission's recommendations for the Cliff Drive Resiliency Project's Local Coastal Program Amendments.

Community Development Director Herlihy presented the report.

Council Member Jensen questioned the Coastal Act process for comments and modifications, to which staff explained and indicated modifications are remanded back to the last board that approved it to accept the changes. Council Member Westman thanked Ms. Herlihy for the excellent staff report.

Public comment:

- ***Speaker***

Motion to adopt Resolution 4513 accepting the California Coastal Commission's recommendations for the Cliff Drive Resiliency Project's Local Coastal Program Amendments: Council Member Westman

Second: Vice Mayor Jensen

Voting Yea: Council Members Clarke, Orbach, Westman, Vice Mayor Jensen, and Mayor Morgan

B. 41st Avenue, Clares Street, and Capitola Road Corridor Plan

Recommended Action: Adopt a resolution adopting the 41st Avenue, Clares Street, and Capitola Road Corridor Plan.

Community Development Director Herlihy presented the staff report, assisted by a representative from SWA Consulting Group, the consultant retained to prepare the Corridor Plan.

The City Council discussed the community survey results, feasibility of the proposed improvements, potential funding sources, and implementation considerations.

Public comment:

- ***Becky Steinbruner***
- ***Cami Corvin***

Following public comment, the Council discussed the importance of evaluating proposed corridor improvements comprehensively, particularly in consideration of future redevelopment of the Capitola Mall and potential cumulative impacts on the surrounding area. Council Members expressed support for the Plan as a guiding document while emphasizing the need to consider funding availability, feasibility, and future development before committing to specific improvements.

Vice Mayor Jensen inquired about potential landscaping or physical barriers along an existing pedestrian pathway and requested that the improvement be identified on the Public Works Capital Improvement Program (CIP) list as a safety priority for consideration when funding becomes available.

Motion to adopt Resolution No. 4514, adopting the 41st Avenue, Clares Street, and Capitola Road Corridor Plan, with amendments to incorporate the Clares Street lane reduction study into the main body of the Plan rather than the appendix, and to include the mid-block properties: Council Member Orbach

Second: Vice Mayor Jensen

Voting Yea: Council Members Clarke, Orbach, Westman, Vice Mayor Jensen, and Mayor Morgan

10. Adjournment

The meeting adjourned at 7:57PM.

Margaux Morgan, Mayor

ATTEST:

Lesley Milton, Interim City Clerk

Capitola City Council

Agenda Report

Meeting: October 22, 2026

From: Administrative Services Department

Subject: City Check Registers



Recommended Action: Approve check registers dated August 14, 2026, August 28, 2026, September 11, 2026, and September 25, 2026.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
08/14/2026	107229	107351	125	\$ 1,419,878.44
08/28/2026	107352	107436	88	\$ 1,292,975.74
09/11/2026	107437	107567	132	\$ 450,673.00
09/25/2026	107569	107650	84	\$ 776,565.17

The main account check register dated July 31, 2026, ended with check #107228.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
08/14/2026	7374	7386	160	\$ 885,123.12
08/28/2026	7387	7397	135	\$ 394,448.34
09/11/2026	7398	7413	134	\$ 756,759.62
09/25/2026	7402	7418	130	\$ 391,570.06

The payroll account check register dated July 31, 2026, ended with payroll check #7373.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
4772	CalPERS Health Insurance	CM	August Health Insurance	\$ 103,199.09
4916	CalPERS Member Services Division	CM	PERS contributions PPE 8/1/26	\$ 71,850.05
4917	EMPLOYMENT DEVELOPMENT DEPARTMENT	CM	State tax PPE 8/1/26	\$ 17,674.15
4918	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 8/1/26	\$ 53,563.64
4920	VOYA FINANCIAL	CM	Employee 457 contributions PPE 8/1/26	\$ 13,721.48
4922	CalPERS Fiscal Services Division	CM	PERS UAL payment - August	\$ 272,611.67

107246	BETZ WORKS INC	PW	Park at Rispin Mansion Project Services	\$ 85,302.00
107253	CAPITOLA-SOQUEL CHAMBER OF COMMERCE	FIN	FY25/26 Q4 TOT	\$ 12,412.80
107254	CHAVAN & ASSOCIATES, LLP	FIN	FY26/27 Audit Services	\$ 20,500.00
107260	COMMUNITY ACTION BOARD	CDD	July Emergency Housing Assistance	\$ 10,215.99
107261	COMMUNITY BRIDGES	PW	2026 Shuttle Services - July	\$ 15,840.00
107267	CSW-STUBER-STROEH ENGINEERING GROUP INC	PW	Cliff Drive Resiliency Project Services	\$ 38,654.00
107273	ECOLOGY ACTION OF SANTA CRUZ	PW	Capitola Active Transportation Plan	\$ 12,016.91
107275	EXCEEDIO	CM	City Hall IT Services	\$ 37,553.54
107279	HABITAT FOR HUMANITY MONTEREY BAY	CDD	Housing Rehabilitation Assistance Program	\$ 39,091.73
107301	NEOGOV	CM	Neogov Software Subscription + Installation	\$ 32,945.80
107321	SOQUEL CREEK WATER DISTRICT	PW	Monthly Water Services	\$ 22,474.16
107325	SPECTRUM CANINE ISABEL LLC	PD	K9 + Handler Course	\$ 18,650.00
107326	SSB CONSTRUCTION	PW	Treasure Cove Playground Project Services	\$ 688,192.75
107331	US BANK	FIN	Pac Cove facility lease	\$ 80,884.02
107334	VISIT SANTA CRUZ COUNTY	FIN	FY25/26 Q4 TMD	\$ 74,455.83
107335	WATSONVILLE FORD	PD	Ford Police Interceptor	\$ 60,717.74
52	SANTA CRUZ COUNTY BANK	FIN	July Credit Card Charges	\$ 26,386.91
5047	CalPERS Member Services Division	CM	PERS contributions PPE 8/15/26	\$ 71,477.07
5048	EMPLOYMENT DEVELOPMENT DEPARTMENT	CM	State tax PPE 8/15/26	\$ 14,024.92
5049	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 8/15/26	\$ 42,098.19
5051	VOYA FINANCIAL	CM	Employee 457 contributions PPE 8/15/26	\$ 13,274.40
107382	FEHR & PEERS	PW	Capitola Active Transportation Plan	\$ 16,653.00
107389	GRANITE ROCK COMPANY	PW	41st Avenue Multimodal Corridor Improvements	\$ 977,240.96
107395	INTEGRAL CONSULTING INC	PW	Esplanade Park Coastal Access Enhancement Services	\$ 20,299.88

107411	PACIFIC GAS & ELECTRIC	PW	August Monthly utilities	\$ 21,507.53
107428	SSB CONSTRUCTION	PW	Treasure Cove Playground Project Services	\$ 111,758.00
5046	CalPERS Health Insurance	CM	August health insurance	\$ 100,779.16
5169	CalPERS Member Services Division	CM	PERS contributions PPE 8/29/26	\$ 71,643.99
5170	EMPLOYMENT DEVELOPMENT DEPARTMENT	CM	State tax PPE 8/29/26	\$ 12,961.01
5171	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 8/29/26	\$ 39,968.37
5173	VOYA FINANCIAL	CM	Employee 457 contributions PPE 8/29/26	\$ 13,021.77
5174	CalPERS Fiscal Services Division	CM	PERS UAL payment - September	\$ 272,611.67
107444	AXON ENTERPRISE INC.	PD	BWC Unlimited with TAP, Officer Safety Plan 10 & Camera Bundle	\$ 69,843.92
107448	BETZ WORKS INC	PW	FY 2026-27 Pavement Management - Reposa Ave	\$ 128,000.00
107457	COMMUNITY BRIDGES	PW	2026 Shuttle Services - August	\$ 20,400.00
107469	EXCEEDIO	CM	City Hall IT Services thru 9.30.26	\$ 18,725.81
107500	SANTA CRUZ COUNTY ANIMAL SHELTER	PD	Quarterly animal services contribution	\$ 60,122.00
107501	SANTA CRUZ COUNTY AUDITOR-CONTROLLER	FIN	June citation processing	\$ 15,462.50
107502	SANTA CRUZ COUNTY AUDITOR-CONTROLLER	FIN	July citation processing	\$ 17,742.50
5289	CalPERS Member Services Division	CM	PERS contributions PPE 9/12/26	\$ 71,434.94
5290	EMPLOYMENT DEVELOPMENT DEPARTMENT	CM	State tax PPE 9/12/26	\$ 14,438.66
5292	VOYA FINANCIAL	CM	Employee 457 contributions PPE 9/18/26	\$ 13,933.22
5293	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 9/12/26	\$ 42,886.94
107577	BLUE STRIKE ENVIRONMENTAL INC.	PW	Climate Action Plan Update Services	\$ 21,389.50
107579	BURKE WILLIAMS AND SORENSEN LLP	CM	July City Attorney Legal Services	\$ 34,839.49
107582	CHAVAN & ASSOCIATES, LLP	FIN	FY26/27 Audit Services	\$ 12,650.00
107586	CSW-STUBER-STROEH ENGINEERING GROUP INC	PW	Cliff Drive Resiliency Project Services	\$ 41,430.64

107590	ECOLOGY ACTION OF SANTA CRUZ	PW	Capitola Active Transportation Plan	\$ 11,277.82
107592	EXCEEDIO	CM	City Hall IT Services	\$ 14,119.34
107596	FLOCK GROUP INC.	PD	Flock Camera Renewal	\$ 32,000.00
107600	GRANITE ROCK COMPANY	PW	41st Ave Multimodal Improvements Project Services	\$ 352,579.20
107617	PACIFIC GAS & ELECTRIC	PW	Monthly utilities	\$ 19,030.24
107627	SANTA CRUZ COUNTY ANTI CRIME TEAM	PD	FY26/27 Operational Expense Contribution	\$ 35,567.00
107628	SANTA CRUZ COUNTY AUDITOR-CONTROLLER	FIN	August citation processing	\$ 18,273.50
107629	SANTA CRUZ COUNTY DEPT OF PUBLIC WORKS	PW	Share of Household Hazardous Waste Collection Program	\$ 23,189.00
107635	SOQUEL CREEK WATER DISTRICT	PW	Monthly Water Irrigation & Services	\$ 23,192.46
107641	TRIAD ELECTRIC INC.	PW	Pac Cove Parking Lot EV Chargers Installation	\$ 42,900.00

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government

Attachments:

1. 08-14-26 Check Register
2. 08-28-26 Check Register
3. 09-11-26 Check Register
4. 09-25-26 Check Register

Report Prepared By: Luis Ruiz, Accountant II

Reviewed By: Lesley Milton, Interim City Clerk and Jim Malberg, Administrative Services Director

Approved By: Rudy Escalante, Interim City Manager

Cash Position – City of Capitola

August 14, 2026

City main account checks dated August 14, 2026, numbered 107229 to 107351 totaling \$1,419,372.90, 2 EFT totaling \$505.54, 12 payroll checks totaling \$34,390.74 and 148 payroll EFTs totaling \$850,732.38 for a grand total of \$2,305,001.56, have been reviewed and authorized for distribution by the City Manager.

As of August 14, 2026, the unaudited cash balance is \$7,127,143.

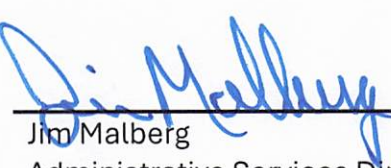
CASH BALANCE August 14, 2026

Fund	Description	Ending Balance
1000	General Fund	\$ (3,117,692)
1001	Payroll Payables	58,273
Total General Funds		\$ (3,059,419)
1010	Contingency Reserve	\$ 2,319,346
1015	PERS Contingency Fund	1,690,919
1020	Emergency Reserve	1,592,776
1025	Facilities Reserve Fund	282,714
Total Reserve Funds		\$ 5,885,754
1200	Capital Improvement Fund	\$ (929,636)
2210	ISF - Stores Fund	\$ 47,477
2211	ISF - Information Technology	537,204
2212	ISF - Equipment Replacement	309,395
2213	ISF - Self-Insurance Liability	(418,829)
2214	ISF - Workers Compensation	19,363
2216	ISF - Compensated Absences	(375,360)
Total Internal Service Funds		\$ 119,250
TOTAL AVAILABLE GENERAL FUNDS		\$ 2,015,949
1300	SLESF - Supl Law Enfc	\$ 99,221
1305	Restricted TOT	90,315
1308	SB1 Road Maint. & Rehab.	166,645
1309	RTC Streets	211,079
1310	Gas Tax	230,592
1311	Wharf	(23,670)
1313	General Plan Update and Maint	250,241
1314	Green Building Education	283,457
1315	Public Art Fee Fund	132,430
1316	Parking Reserve Fund	737
1317	Technology Fee Fund	104,397
1320	PEG - Public Education and Govt	70,178
1321	BIA - Capitola Village-Wharf BIA	24,863
1350	CDBG Grants	95,410
1351	CDBG Program Income	18,827
1360	Library Fund	55,238
1370	HOME Reuse	1,165,836
1372	Housing Trust	288,227
1373	Permanent Local Housing Allocatic	18,057
5552	Cap Hsg Succ- Program Income	1,829,114
Total Special Revenue Funds		\$ 5,111,194
TOTAL CITY CASH BALANCE		\$ 7,127,143

(1) August 14th balance does not include \$1,000,125 held in the OPEB Trust.


 Jamie Goldstein
 City Manager

9/30/26
 Date


 Jim Malberg
 Administrative Services Director

9/30/26
 Date

City Checks Issued August 14, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107229	08/14/2026			CORODATA RECORDS MANAGEMENT, INC.	\$337.13
	Invoice	Date	Description		Amount
	RS3767927	01/31/2026	January records management		\$337.13
107230	08/14/2026			4LEAF INC.	\$786.92
	Invoice	Date	Description		Amount
	J3803E	07/14/2026	Community Center Staff Augmentation		\$786.92
			1200 - Capital Improvement Fund		
107231	08/14/2026			A-LOCKSMITH-CRAIG	\$506.57
	Invoice	Date	Description		Amount
	D2404	05/26/2026	Vehicle Remote Key Copy and PD Key Fobs		\$506.57
107232	08/14/2026			AAA WORKSPACE	\$7,507.78
	Invoice	Date	Description		Amount
	2509982-0	07/29/2026	Pens, tape, pencil, stapler		\$136.07
	2501631-1	06/02/2026	Toilet tiss		\$410.34
	2503381-0	06/09/2026	Copier paper		\$96.75
	2504384-3	06/25/2026	Cleaning supplies		\$21.69
	2505199-0	06/23/2026	Copier paper		\$32.49
	2505697-0	06/26/2026	Cleaning supplies		\$1,599.79
	2506019-0	06/30/2026	Cleaning supplies		\$924.87
	2506019-1	07/01/2026	Wipes		\$152.84
	2506088-0	06/30/2026	Post-It notes, folders		\$33.29
	2506124-0	07/01/2026	Copier paper		\$73.14
	2506761-0	07/02/2026	Tab file folders		\$51.26
	2508743-0	07/21/2026	Cleaning supplies		\$937.66
	2508743-1	07/29/2026	Soap Refills		\$130.01
	2508743-2	08/04/2026	Soap refills		\$130.01
	2509476-0	07/27/2026	Toilet seat cover		\$226.97
	2509476-1	07/28/2026	Paper towels		\$228.46
	2509476-2	08/04/2026	Soap Refills		\$260.02
	2509784-0	07/29/2026	Cleaning supplies		\$1,328.56
	2510346-0	07/31/2026	Copier paper		\$57.52
	2511180-0	08/05/2026	Cleaning supplies		\$501.79
	2510978-0	08/03/2026	Printing Paper		\$174.25
			1000 - General Fund		\$7,163.33
			2210 - ISF - Stores Fund		\$344.45
107233	08/14/2026			ACTION AUTO GLASS	\$485.00
	Invoice	Date	Description		Amount
	W017810	08/05/2026	Windshield		\$485.00

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107234	08/14/2026			ADAMS ASHBY GROUP INC.	\$6,000.00
	Invoice	Date	Description	Amount	
	7726	08/12/2026	General admin of CDBG - Jade Street Park 1350 - CDBG Grants	\$6,000.00	
107235	08/14/2026			ADRIENNE HARRELL	\$117.00
	Invoice	Date	Description	Amount	
	AH081026	08/10/2026	Instructor Payment	\$117.00	
107236	08/14/2026			ADT SECURITY SERVICES INC.	\$312.06
	Invoice	Date	Description	Amount	
	ADT072926	07/29/2026	Corp. yard & museum ADT monitoring	\$312.06	
107237	08/14/2026			AGILE OCCUPATIONAL MEDICINE, PC	\$1,200.00
	Invoice	Date	Description	Amount	
	EM086773	08/05/2026	New employee testing & exams	\$1,200.00	
107238	08/14/2026			ALLIANT INSURANCE SERVICES INC. NPB MAIN	\$9,017.00
	Invoice	Date	Description	Amount	
	3584570	06/23/2026	FY26/27 Vehicle Insurance 2213 - ISF - Self-Insurance Liability	\$9,017.00	
107239	08/14/2026			AMAZON CAPITAL SERVICES	\$3,309.44
	Invoice	Date	Description	Amount	
	179P-KM9H-H449	07/29/2026	Street signs	\$65.52	
	1CDL-FVXH-KQNT	07/30/2026	Work boots	\$131.09	
	1XX3-3CTR-L76X	07/30/2026	Angle grinder	\$35.28	
	1CDL-FVXH-KRVF	07/30/2026	Custom signs	\$152.60	
	1CDL-FVXH-FVJH	07/30/2026	Camp misc supplies	\$47.35	
	1XX3-3CTR-HRNM	07/30/2026	Toys, s'mores, dodgeball	\$259.30	
	1MP7-C7RK-WL6M	08/04/2026	Rubber wheel chock	\$25.12	
	116K-WX1H-HJW3	06/26/2026	Junior Lifeguard Supplies	\$478.50	
	1V49-PWNJ-M477	06/29/2026	Pressure washer hose	\$157.25	
	1CC9-71P3-MPP3	06/29/2026	Capitola Camp Supplies	\$219.51	
	1M9N-QK1W-RMFR	06/25/2026	Capitola Camp Supplies	\$135.82	
	173R-4HJ4-GM14	06/25/2026	Contact cleaner spray	\$35.38	
	1FR1-RNXF-K13N	08/07/2026	File folder	\$69.35	
	19NV-CCDV-TCHT	08/10/2026	Batteries, monitor stand	\$50.56	
	1D3X-YQP1-49XH	08/11/2026	Marking spray	\$98.27	
	1XQG-7D9L-DYRM	08/11/2026	Traffic signs	\$38.39	
	1FY3-KCWF-7FLJ	08/03/2026	Field marking paint	\$161.58	
	1J99-PXFX-NNFJ	08/10/2026	Afterschool supplies	\$97.66	
	1MYN-PT4D-9M43	08/05/2026	Vision Board	\$16.38	
	1YXW-YGDF-DKY1	08/04/2026	note pads, pens, notebooks	\$197.90	
	14VJ-XVDJ-DRD4	08/05/2026	First aid supplies	\$266.97	
	113G-HNXV-PDV1	08/07/2026	whistles	\$12.00	

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
	196W-DPL4-TRG4	08/10/2026	Softballs		\$90.28
	1NGT-GK71-PTCM	07/30/2026	Portable Hard Drives		\$393.27
	1Q44-4PM7-PT6H	07/30/2026	Dog Bed		\$39.17
	1YRY-G343-CR9W	07/30/2026	Drying Rack and Sponge Holder		\$34.94
			1000 - General Fund		\$3,189.53
			2210 - ISF - Stores Fund		\$119.91
107240	08/14/2026			APTOS LANDSCAPE SUPPLY INC.	\$96.91
	Invoice	Date	Description		Amount
	685950	08/07/2026	Top Soil		\$96.91
107241	08/14/2026			ARROWHEAD FORENSICS	\$129.91
	Invoice	Date	Description		Amount
	195720	08/05/2026	Property and Evidence Supplies		\$129.91
107242	08/14/2026			AT&T	\$8.79
	Invoice	Date	Description		Amount
	ATT080126	08/01/2026	August long distance charges		\$8.79
			1000 - General Fund		\$4.33
			2211 - ISF - Information Technology		\$4.46
107243	08/14/2026			B & B SMALL ENGINE REPAIR	\$903.72
	Invoice	Date	Description		Amount
	111698	07/29/2026	Set of 2 blades		\$231.56
	111699	07/29/2026	Loop trimmer		\$492.72
	113324	08/12/2026	Hex heads, spline screws, gearbox grease		\$179.44
107244	08/14/2026			BAYSIDE OIL II INC.	\$3,415.00
	Invoice	Date	Description		Amount
	61504	08/03/2026	Vacuum removal		\$3,415.00
107245	08/14/2026			BEAR ELECTRICAL SOLUTIONS, LLC	\$5,933.43
	Invoice	Date	Description		Amount
	12482	07/31/2026	July traffic signal maintenance services - response		\$5,286.63
	12477	07/31/2026	July traffic signal maintenance services - routine		\$646.80
			1310 - Gas Tax		
107246	08/14/2026			BETZ WORKS INC	\$85,302.00
	Invoice	Date	Description		Amount
	26161	07/27/2026	Park at Rispin Mansion Project Services + Retention Release		\$85,302.00
			1200 - Capital Improvement Fund		

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107247	08/14/2026			BLUE STRIKE ENVIRONMENTAL INC.	\$6,165.00
	Invoice	Date	Description	Amount	
	CAP-CAP-080226	07/31/2026	Climate Action Plan Update Services thru 7.31.26	\$6,165.00	
			1314 - Green Building Education		
107248	08/14/2026			BOONE LOW RATLIFF ARCHITECTS INC	\$4,517.50
	Invoice	Date	Description	Amount	
	4543	08/04/2026	Jade St Restroom Addendum #1 thru 7.31.26	\$4,517.50	
			1200 - Capital Improvement Fund		
107249	08/14/2026			BRINKS AWARDS & SIGNS	\$1,327.97
	Invoice	Date	Description	Amount	
	91515	07/30/2026	Plaque, trophies	\$1,327.97	
107250	08/14/2026			BURKE WILLIAMS AND SORENSEN LLP	\$1,710.00
	Invoice	Date	Description	Amount	
	372235	07/28/2026	June Legal Services	\$210.00	
	372239	07/28/2026	June Legal Services	\$510.00	
	373149	08/05/2026	June Legal Services	\$990.00	
107251	08/14/2026			CALE AMERICA INC.	\$983.64
	Invoice	Date	Description	Amount	
	191511	07/29/2026	July 2026 Active Meters	\$983.64	
107252	08/14/2026			CAPITOLA SELF STORAGE	\$996.60
	Invoice	Date	Description	Amount	
	83141	08/01/2026	Museum storage rental unit 1210	\$996.60	
107253	08/14/2026			CAPITOLA-SOQUEL CHAMBER OF COMMERCE	\$12,412.80
	Invoice	Date	Description	Amount	
	CSCC063026	06/30/2026	FY25/26 Q4 TOT	\$12,412.80	
			1305 - Restricted TOT		
107254	08/14/2026			CHAVAN & ASSOCIATES, LLP	\$20,500.00
	Invoice	Date	Description	Amount	
	C&A-19222	06/16/2026	FY26/27 Audit Services	\$20,500.00	
107255	08/14/2026			CHEVROLET OF WATSONVILLE	\$249.99
	Invoice	Date	Description	Amount	
	310147	08/04/2026	Transmission maintenance	\$249.99	

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107256	08/14/2026			CINTAS CORPORATION	\$307.01
	Invoice	Date	Description		Amount
	5350739007	07/29/2026	Corp yard first aid supplies		\$307.01
107257	08/14/2026			CLARK SERVICES	\$4,196.60
	Invoice	Date	Description		Amount
	19998	07/23/2026	FY26/27 Village Sidewalk Cleaning - July		\$4,196.60
107258	08/14/2026			COAST LOCK & SAFE INC.	\$65.00
	Invoice	Date	Description		Amount
	032796	07/31/2026	Car key		\$65.00
107259	08/14/2026			COMMON SENSE AI INC.	\$7,500.00
	Invoice	Date	Description		Amount
	1014	07/01/2026	Website Transparency AI Search Function		\$7,500.00
107260	08/14/2026			COMMUNITY ACTION BOARD	\$10,215.99
	Invoice	Date	Description		Amount
	CAB080726	08/07/2026	July Emergency Housing Assistance		\$10,215.99
			5552 - Cap Hsg Succ- Program Income		
107261	08/14/2026			COMMUNITY BRIDGES	\$15,840.00
	Invoice	Date	Description		Amount
	CB080626	08/06/2026	2026 Shuttle Services - July		\$15,840.00
107262	08/14/2026			COMMUNITY PRINTERS	\$827.38
	Invoice	Date	Description		Amount
	47226011	07/30/2026	Esplanade Signs		\$145.66
	47141011	07/30/2026	Parking Warning Pads		\$681.72
107263	08/14/2026			CORODATA RECORDS MANAGEMENT, INC.	\$160.90
	Invoice	Date	Description		Amount
	RS3806779	07/31/2026	July Records Management		\$160.90
107264	08/14/2026			CORODATA SHREDDING INC.	\$70.36
	Invoice	Date	Description		Amount
	DN1590004	07/31/2026	July Records shredding		\$70.36
107265	08/14/2026			COUNTY OF SANTA CRUZ MEDICRUZ PROGRAM	\$260.00
	Invoice	Date	Description		Amount
	12057	07/09/2026	FY25/26 April - June Blood Alcohol Lab Tests		\$260.00

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107266	08/14/2026			CRYSTAL SPRINGS WATER CO.	\$640.46
	Invoice	Date	Description	Amount	
	CSW073126	07/31/2026	July drinking water	\$640.46	
107267	08/14/2026			CSW-STUBER-STROEH ENGINEERING GROUP INC	\$38,654.00
	Invoice	Date	Description	Amount	
	2607136	06/30/2026	Cliff Drive Resiliency Project Services thru 6.30.26	\$38,654.00	
			1200 - Capital Improvement Fund		
107268	08/14/2026			CUMMING MANAGEMENT GROUP, INC.	\$8,602.50
	Invoice	Date	Description	Amount	
	196806	07/31/2026	CDBG Funded Construction Management Services thru 7.31.26	\$8,602.50	
			1200 - Capital Improvement Fund		
107269	08/14/2026			D & G SANITATION	\$4,333.45
	Invoice	Date	Description	Amount	
	1388	06/26/2026	Destroyed Unit on 4400 Jade St.	\$1,199.57	
	321382	07/31/2026	July Skate park hand wash station, portable toilets	\$504.93	
	321383	07/31/2026	July Jade st. park hand wash station rental	\$995.83	
	321384	07/31/2026	July Wharf portable toilets	\$1,233.48	
	321385	07/31/2026	July Lower parking lot portable toilet rental	\$399.64	
			1000 - General Fund	\$3,099.97	
			1311 - Wharf	\$1,233.48	
107270	08/14/2026			DIESEL DIRECT WEST LLC	\$2,967.03
	Invoice	Date	Description	Amount	
	57440462	07/30/2026	503 gallons gasoline	\$2,967.03	
107271	08/14/2026			DONALD W ALLEY	\$6,337.34
	Invoice	Date	Description	Amount	
	826-03	08/10/2026	Soquel Lagoon Monitoring Scope and Budget FY2026-2027	\$6,337.34	
107272	08/14/2026			DOOLEY ENTERPRISES INC.	\$5,339.64
	Invoice	Date	Description	Amount	
	72110	07/20/2026	Ammunition	\$5,339.64	
107273	08/14/2026			ECOLOGY ACTION OF SANTA CRUZ	\$12,016.91
	Invoice	Date	Description	Amount	
	69233	07/31/2026	Capitola Active Transportation Plan thru 7.31.26	\$12,016.91	
			1200 - Capital Improvement Fund		

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107274	08/14/2026			ENVIRONMENTAL INNOVATIONS INC.	\$2,586.17
	Invoice	Date	Description		Amount
	3712	08/03/2026	CalRecycle July outreach		\$2,586.17
107275	08/14/2026			EXCEEDIO	\$37,553.54
	Invoice	Date	Description		Amount
	19077	07/01/2026	City Hall IT Services thru 7.31.26		\$18,373.08
	19078	07/01/2026	Jade Temp Location IT Services thru 7.31.26		\$454.65
	19199	08/01/2026	Jade Temp Location IT Services thru 8.31.26		\$454.65
	19200	08/01/2026	City Hall IT Services thru 8.31.26		\$18,271.16
			2211 - ISF - Information Technology		
107276	08/14/2026			EXECUTIVE FACILITIES SERVICES, INC.	\$7,284.00
	Invoice	Date	Description		Amount
	37967	07/31/2026	July Janitorial Services		\$7,284.00
			1000 - General Fund		\$6,412.67
			1311 - Wharf		\$871.33
107277	08/14/2026			GALLS LLC	\$193.97
	Invoice	Date	Description		Amount
	035582923	07/08/2026	Nameplate, Handcuffs, Polo and Tie		\$193.97
107278	08/14/2026			GREEN HALO SYSTEMS INC	\$200.00
	Invoice	Date	Description		Amount
	6708	08/04/2026	Waste Management Monthly Hosting		\$200.00
			1314 - Green Building Education		
107279	08/14/2026			HABITAT FOR HUMANITY MONTEREY BAY	\$39,091.73
	Invoice	Date	Description		Amount
	925	06/30/2026	Housing Rehabilitation Assistance Program - 1335 38th Ave		\$11,261.73
	922	06/30/2026	Housing Rehabilitation Assistance Program - 3760 Brommer		\$13,915.00
	921	06/30/2026	Housing Rehabilitation Assistance Program - 1066 41st Ave		\$13,915.00
			1372 - Housing Trust		
107280	08/14/2026			HARBOR FREIGHT	\$855.92
	Invoice	Date	Description		Amount
	33485486	08/03/2026	Swivels, gauges, pick set, breaker bar		\$427.96
	837826	08/01/2026	Manifold gauge set		\$427.96

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107281	08/14/2026			HASCO STATIONS, LLC	\$8.50
	Invoice	Date	Description		Amount
	HCL-067286-26	07/31/2026	Carwash Closing Date 7/31/2026		\$8.50
107282	08/14/2026			HD SUPPLY FORMERLY HOME DEPOT PRO	\$1,227.06
	Invoice	Date	Description		Amount
	9252134620	07/29/2026	Cleaning supplies		\$712.95
	9252505902	08/06/2026	Cleaning supplies		\$514.11
107283	08/14/2026			HDL COREN & CONE	\$795.00
	Invoice	Date	Description		Amount
	SING066330	07/31/2026	2025-26 ACFR Statistical Package		\$795.00
107284	08/14/2026			Hi-Line Inc.	\$417.17
	Invoice	Date	Description		Amount
	3346641	08/10/2026	Shield retainers, disc pad, bristle disc		\$417.17
107285	08/14/2026			HINDERLITER DELLAMAS AND ASSOCIATES	\$1,486.24
	Invoice	Date	Description		Amount
	SIN065610	06/30/2026	June TOT and STR admin fees		\$1,486.24
107286	08/14/2026			HOME DEPOT CREDIT SERVICES	\$225.05
	Invoice	Date	Description		Amount
	0632343	08/04/2026	Impact wrench 20 volt max		\$196.01
	0512705	08/04/2026	Closet bolts, hex nuts		\$29.04
			1000 - General Fund		\$29.04
			1310 - Gas Tax		\$196.01
107287	08/14/2026			INTERNATIONAL BRONZE PLAQUE COMPANY	\$255.00
	Invoice	Date	Description		Amount
	26-77188	08/07/2026	Plaque		\$255.00
107288	08/14/2026			INTERSTATE BATTERY SYSTEM OF SAN JOSE INC	\$483.04
	Invoice	Date	Description		Amount
	110012541	08/11/2026	Auto batteries		\$483.04
107289	08/14/2026			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$346.20
	Invoice	Date	Description		Amount
	277721	08/05/2026	Signs		\$346.20

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107290	08/14/2026			JOHNSON ROBERTS & ASSOCIATES INC.	\$58.50
	Invoice	Date	Description		Amount
	158912	07/01/2026	July 2026 PD PHQ Reports		\$58.50
107291	08/14/2026			KAITLYN TOLIN	\$85.48
	Invoice	Date	Description		Amount
	KT072326	07/23/2026	USLA Membership + Gas for Regionals Reimbursement		\$85.48
107292	08/14/2026			KARIN ANDERSON	\$700.00
	Invoice	Date	Description		Amount
	28	08/01/2026	BIA Ambassador		\$700.00
			1321 - BIA - Capitola Village-Wharf BIA		
107293	08/14/2026			KBA Document Solutions LLC	\$326.33
	Invoice	Date	Description		Amount
	55Y1610807	06/25/2026	City Hall copier usage charges		\$135.94
	55Y1611145	06/29/2026	Toner		\$145.61
	55Y1617146	08/03/2026	City Hall copier usage charges		\$14.78
	55Y1618829	08/10/2026	Toner		\$15.00
	55Y1619056	08/11/2026	Toner		\$15.00
			2210 - ISF - Stores Fund	\$175.61	
			2211 - ISF - Information Technology	\$150.72	
107294	08/14/2026			LABORMAX STAFFING	\$4,052.47
	Invoice	Date	Description		Amount
	26-512468	07/31/2026	Public works seasonal labor 7/27 - 7/31/26		\$2,179.41
	26-513593	08/07/2026	Public works seasonal labor 8/3 - 8/7/26		\$1,873.06
107295	08/14/2026			LAURA ALIOTO	\$759.40
	Invoice	Date	Description		Amount
	LA080526	08/03/2026	Instructor Payment		\$759.40
107296	08/14/2026			LEWIS TREE SERVICE INC.	\$5,300.00
	Invoice	Date	Description		Amount
	920759891	07/31/2026	Tree pruning		\$5,300.00
107297	08/14/2026			MISSION LINEN SUPPLY	\$452.23
	Invoice	Date	Description		Amount
	526508011	08/05/2026	Corp. Yard linen service		\$121.69
	526508010	08/05/2026	Fleet towels, uniform cleaning		\$84.31
	526541949	08/12/2026	Corp. Yard linen service		\$98.46
	526541948	08/12/2026	Fleet towels, uniform cleaning		\$64.43
	52648512	08/03/2026	Linen Maintenance		\$83.34

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107298	08/14/2026			MISSION PRINTERS	\$63.12
	Invoice	Date	Description		Amount
	68869	07/31/2026	Business Cards		\$63.12
107299	08/14/2026			MMJUMPERS & PARTY RENTALS LLC	\$774.00
	Invoice	Date	Description		Amount
	23473	07/16/2026	Jump house rental		\$774.00
107300	08/14/2026			NATIONAL LEAGUE OF CITIES	\$1,353.00
	Invoice	Date	Description		Amount
	196273	07/15/2026	Member dues		\$1,353.00
107301	08/14/2026			NEOGOV	\$32,945.80
	Invoice	Date	Description		Amount
	INV-164772	08/01/2026	Neogov Software Subscription + Installation		\$32,945.80
107302	08/14/2026			NORTH BAY FORD	\$1,073.06
	Invoice	Date	Description		Amount
	299548	08/03/2026	Pump ASY		\$429.87
	299559	08/03/2026	Compressor ASY		\$554.72
	299506	07/29/2026	Gasket		\$70.77
	299506CM	07/30/2026	Gasket		(\$31.41)
	299500	07/28/2026	Oil seal		\$49.11
107303	08/14/2026			O'REILLY AUTO PARTS	\$1,109.28
	Invoice	Date	Description		Amount
	2763-221689	08/06/2026	Spark plugs		\$115.13
	2763-220385	07/31/2026	Sockets and Carb kit		\$83.01
	2763-220182	07/30/2026	Sway link		\$46.44
	2763-220038	07/29/2026	Transfeild		\$74.26
	2763-220285	07/30/2026	new CV shaft		\$126.52
	2763-219738	07/28/2026	Transmission fluid		\$81.88
	2763-218771	07/23/2026	Oil filter, TPMS sensor		\$181.94
	2763-218098	07/20/2026	wiper fluid		\$47.06
	2763-209457	06/10/2026	Disc pad sets		\$100.29
	2763-208148	06/04/2026	Lug nut, brake pads, latex gloves		\$93.41
	2763-203806	05/15/2026	Coil		\$63.28
	2763-202082	05/07/2026	Brake pads, air filter		\$96.06

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107304	08/14/2026			OPPOSITE OF EAST	\$3,300.00
	Invoice	Date	Description		Amount
	000536-029	08/10/2026	BIA Communications Manager Services		\$3,300.00
			1321 - BIA - Capitola Village-Wharf BIA		
107305	08/14/2026			ORIGINAL WATERMEN	\$420.00
	Invoice	Date	Description		Amount
	510217	07/23/2026	Beanies		\$420.00
107306	08/14/2026			OUTDOOR SUPPLY HARDWARE	\$167.07
	Invoice	Date	Description		Amount
	1180	07/29/2026	Bulk fastener		\$5.42
	1176	07/28/2026	screw eyes and wire galv		\$50.08
	1177	07/28/2026	Tape, head ratchet		\$58.95
	1190	08/03/2026	Bolt set		\$17.46
	1186	08/03/2026	Marking spray		\$26.20
	1192	08/05/2026	Bulk Fasteners		\$8.96
107307	08/14/2026			PARKPACIFIC INC.	\$2,118.38
	Invoice	Date	Description		Amount
	025798	06/10/2026	Dome top with keyed lock, replacement slats		\$2,118.38
			1311 - Wharf		
107308	08/14/2026			Paula Yoshiko Suzuki	\$780.00
	Invoice	Date	Description		Amount
	PS081026	08/10/2026	Instructor Payment		\$780.00
107309	08/14/2026			PETERSON CATERPILLAR	\$43.27
	Invoice	Date	Description		Amount
	PC080224216	08/06/2026	Hinge, bolts, washers		\$43.27
107310	08/14/2026			PETTY CASH CUSTODIAN	\$416.17
	Invoice	Date	Description		Amount
	PC081426	08/14/2026	Petty cash expenses June - August		\$416.17
107311	08/14/2026			PRIORS TIRES LLC	\$943.30
	Invoice	Date	Description		Amount
	080326-5	08/03/2026	Tires		\$943.30

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107312	08/14/2026			SAN LORENZO LUMBER	\$320.77
	Invoice	Date	Description	Amount	
	55-1039861	06/24/2026	Pipe hanger, hanger straps	\$48.74	
	56-0155633	07/30/2026	Ornamentals, planting mix	\$272.03	
107313	08/14/2026			SANTA CLARA COUNTY OFFICE OF THE SHERIFF	\$1,032.00
	Invoice	Date	Description	Amount	
	1800098785	06/30/2026	2026 Crime Tracer Info Sharing System Annual Billing	\$1,032.00	
107314	08/14/2026			SANTA CRUZ COUNTY SHERIFF-CORONER	\$427.08
	Invoice	Date	Description	Amount	
	0426 CPD	05/06/2026	April 2026 Jail Access Fees	\$427.08	
107315	08/14/2026			SANTA CRUZ LIVE SCAN INC.	\$60.00
	Invoice	Date	Description	Amount	
	479	08/01/2026	July 2026 PD Fingerprinting	\$60.00	
107316	08/14/2026			SANTA CRUZ SENTINEL	\$2,088.00
	Invoice	Date	Description	Amount	
	0001479985	07/31/2026	July legal notices	\$2,088.00	
107317	08/14/2026			SECURE SOLUTIONS	\$5,448.72
	Invoice	Date	Description	Amount	
	002348	07/28/2026	Police Officer Candidate Background Investigation	\$2,729.68	
	002356	07/28/2026	Police Officer Candidate Background Investigation	\$2,719.04	
107318	08/14/2026			SECURITY CRIME PREVENTION CORP	\$5,600.00
	Invoice	Date	Description	Amount	
	4467	06/30/2026	June 2026 Site Lockup and Walk Through	\$2,800.00	
	4499	07/31/2026	July 2026 Site Lockup and Walk Through	\$2,800.00	
107319	08/14/2026			SERVPRO OF PALO ALTO	\$1,060.73
	Invoice	Date	Description	Amount	
	6145	08/10/2026	Bio Remediation for Drying Cabinet	\$1,060.73	
107320	08/14/2026			SIRCHIE	\$304.69
	Invoice	Date	Description	Amount	
	0749703-IN	08/04/2026	Property and Evidence Supplies	\$304.69	

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107321	08/14/2026			SOQUEL CREEK WATER DISTRICT	\$22,474.16
	Invoice	Date	Description	Amount	
	42-14952-0080326	08/03/2026	42-14952 Cortez Park irrigation	\$640.07	
	42-15297-0080326	08/03/2026	42-15297-00 426 Capitola Ave irrigation	\$348.13	
	42-15969-0080326	08/03/2026	42-15969-00 Lawn Way irrigation	\$581.95	
	42-16122-0080326	08/03/2026	42-16122-00 Esplanade fountain irrigation	\$154.60	
	42-10504-0080326	08/03/2026	42-10504-00 Cliff Drive irrigation	\$146.06	
	42-11090-0080326	08/03/2026	42-11090-01 Capitola Road irrigation	\$348.13	
	42-11467-0080326	08/03/2026	42-11467-00 Jade Street park irrigation	\$10,948.99	
	42-11517-0080326	08/03/2026	42-11517-00 41st Avenue irrigation	\$348.13	
	42-14404-0080326	08/03/2026	42-14404-00 Monterey Ave. Nobel Gulch Park irrigation	\$613.38	
	42-16130-0080326	08/03/2026	42-16130-00 Wharf Road irrigation	\$145.42	
	42-16136-0080326	08/03/2026	42-16136-00 1400 Wharf Road irrigation	\$1,235.45	
	42-16407-0080326	08/03/2026	42-16407-00 Bay Ave. irrigation	\$146.06	
	34-18508-0080326	08/03/2026	34-18508-00 1510 McGregor Drive water service	\$68.90	
	42-14431-0080326	08/03/2026	42-14431-00 Monterey Ave irrigation	\$6,456.77	
	42-17688-0080326	08/03/2026	42-17688-00 Lawn Way irrigation 2	\$146.06	
	42-18238-0080326	08/03/2026	42-18238-00 Capitola Road irrigation	\$146.06	
		1000 - General Fund		\$21,238.71	
		1311 - Wharf		\$1,235.45	
107322	08/14/2026			SOQUEL NURSERY GROWERS INC.	\$315.31
	Invoice	Date	Description	Amount	
	406691	08/03/2026	Plants, planting mix	\$315.31	
107323	08/14/2026			SOUTH BAY REGIONAL TRAINING	\$839.00
	Invoice	Date	Description	Amount	
	226685	06/30/2026	550 BAM L3 Course	\$839.00	
107324	08/14/2026			SPECTRUM BUSINESS	\$1,679.15
	Invoice	Date	Description	Amount	
	257413201080126	08/01/2026	August internet service	\$1,679.15	
		1000 - General Fund		\$506.45	
		2211 - ISF - Information Technology		\$1,172.70	
107325	08/14/2026			SPECTRUM CANINE ISABEL LLC	\$18,650.00
	Invoice	Date	Description	Amount	
	000360	07/03/2026	K9	\$10,000.00	
	000361	07/03/2026	K9 Handler Course	\$8,000.00	
	000371	07/29/2026	August 2026 K9 Maintenance Training	\$650.00	
107326	08/14/2026			SSB CONSTRUCTION	\$688,192.75
	Invoice	Date	Description	Amount	
	SSBTCP#6	07/02/2026	Treasure Cove Playground Project Services thru 6.30.26	\$688,192.75	
		1200 - Capital Improvement Fund			

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107327	08/14/2026			STAPLES ADVANTAGE	\$190.73
	Invoice	Date	Description	Amount	
	6070846470	08/05/2026	Utensils and Cups	\$190.73	
107328	08/14/2026			TIMES PUBLISHING GROUP INC.	\$1,075.00
	Invoice	Date	Description	Amount	
	57375	06/09/2026	Summer Festivals Program Ads	\$1,075.00	
107329	08/14/2026			TPX COMMUNICATIONS	\$1,866.43
	Invoice	Date	Description	Amount	
	191350078-0	07/23/2026	July phone service	\$1,866.43	
			1000 - General Fund	\$962.00	
			2211 - ISF - Information Technology	\$904.43	
107330	08/14/2026			UNITED STATES LIFESAVING ASSOCIATION	\$1,325.00
	Invoice	Date	Description	Amount	
	5191	08/01/2026	Junior guard regional competition	\$1,325.00	
107331	08/14/2026			US BANK	\$80,884.02
	Invoice	Date	Description	Amount	
	15-103-826	07/01/2026	Pac Cove facility lease A/C#253252000 P&I/207877500	\$80,884.02	
			1421 - Pac Cove Park		
107332	08/14/2026			US BANK EQUIPMENT FINANCE	\$1,016.27
	Invoice	Date	Description	Amount	
	588222133	08/06/2026	City Hall Copier Lease	\$456.24	
	588135152	08/05/2026	PD copier lease	\$205.33	
	588080143	08/04/2026	Recreation copier lease	\$179.90	
	587331372	07/25/2026	City Hall Copier Lease	\$174.80	
			1000 - General Fund	\$385.23	
			2210 - ISF - Stores Fund	\$631.04	
107333	08/14/2026			VERDE DESIGN INC	\$2,953.58
	Invoice	Date	Description	Amount	
	13-2300302	07/30/2026	Jade St Park - universally accessible playground design	\$2,953.58	
			1200 - Capital Improvement Fund		
107334	08/14/2026			VISIT SANTA CRUZ COUNTY	\$74,455.83
	Invoice	Date	Description	Amount	
	VSCC063026	06/30/2026	FY25/26 Q4 TMD	\$74,455.83	

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107335	08/14/2026			WATSONVILLE FORD	\$60,717.74
	Invoice	Date	Description		Amount
	WF16962	08/03/2026	Ford Police Interceptor		\$60,717.74
107336	08/14/2026			WE ALL RIDE SANTA CRUZ	\$190.28
	Invoice	Date	Description		Amount
	4192880	07/29/2026	Brake pads		\$190.28
107337	08/14/2026			WESTERN EXTERMINATOR COMPANY	\$110.21
	Invoice	Date	Description		Amount
	100900932	08/06/2026	Turnouts rodent control		\$110.21
107338	08/14/2026			Amber Helmudt	\$144.00
	Invoice	Date	Description		Amount
	AH081126	08/11/2026	Camp refund		\$144.00
107339	08/14/2026			ANDREAS ZAPPACOSTA	\$208.00
	Invoice	Date	Description		Amount
	AZ081026	08/10/2026	Junior guard refund		\$208.00
107340	08/14/2026			CAPITOLA PINES HOA - RESERVE	\$500.00
	Invoice	Date	Description		Amount
	CPH081226	08/12/2026	#22-0009 Tree Deposit Refund		\$500.00
107341	08/14/2026			Festekjian, Robert	\$25.00
	Invoice	Date	Description		Amount
	RF072926	07/29/2026	Citation # 506125007		\$25.00
107342	08/14/2026			GEORGE MALACHOWSKI	\$216.00
	Invoice	Date	Description		Amount
	GM081126	08/11/2026	Camp capitola refund		\$216.00

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107343	08/14/2026			JACQUI RICE	\$1,139.40
	Invoice	Date	Description		Amount
	JR080526	08/05/2026	TOT Double Payment Refund		\$1,139.40
107344	08/14/2026			JENNIFER FLANIKEN	\$72.00
	Invoice	Date	Description		Amount
	JF081026	08/10/2026	Camp capitola refund		\$72.00
107345	08/14/2026			LEAH RODGERS	\$216.00
	Invoice	Date	Description		Amount
	LR081126	08/11/2026	Camp capitola refund		\$216.00
107346	08/14/2026			LISHANNA EMMERT	\$72.00
	Invoice	Date	Description		Amount
	LE081026	08/10/2026	Camp capitola refund		\$72.00
107347	08/14/2026			MARIKA RIGGS	\$72.00
	Invoice	Date	Description		Amount
	MR081126	08/11/2026	Camp capitola refund		\$72.00
107348	08/14/2026			MATT SCHWARTZ	\$432.00
	Invoice	Date	Description		Amount
	MS081126	08/11/2026	Camp capitola refund		\$432.00
107349	08/14/2026			MICAELA LOPEZ	\$72.00
	Invoice	Date	Description		Amount
	ML081126	08/11/2026	Camp capitola refund		\$72.00
107350	08/14/2026			NOLAN NGUYEN	\$79.45
	Invoice	Date	Description		Amount
	NN072626	07/26/2026	Lifeguard Regionals Gas Reimbursement		\$79.45
107351	08/14/2026			SALINAS VALLEY FORD LINCOLN	\$31.42
	Invoice	Date	Description		Amount
	72227	06/11/2026	Auto supplies		\$31.42
Type Check Totals:					\$1,419,372.90
<u>EFT</u>					
50	08/12/2026			HUB INTERNATIONAL	\$252.77
	Invoice	Date	Description		Amount
	33292755	08/12/2026	Dueling Pianos Liability Insurance		\$252.77

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
51	08/12/2026			HUB INTERNATIONAL	\$252.77
	Invoice	Date	Description		Amount
	33292778	08/12/2026	Movies at the Beach Liability Insurance		\$252.77

Type EFT Totals: \$505.54

SCCB - SCCB Payroll

Check

7379	08/14/2026			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,240.50
	Invoice	Date	Description		Amount
	POA080726	08/07/2026	POA & gym dues PPE 8/1/26		\$1,240.50
			1001 - Payroll Payables		

7380	08/14/2026			EQUITABLE	\$3,616.84
	Invoice	Date	Description		Amount
	1919266	07/13/2026	August LTD, STD, AD&D, life insurance		\$3,616.84
			1001 - Payroll Payables		

7381	08/14/2026			UPEC LIUNA LOCAL 792	\$735.00
	Invoice	Date	Description		Amount
	9822	08/03/2026	UPEC dues August		\$735.00
			1001 - Payroll Payables		

7382	08/14/2026			US BANK PARS Acct 6746022400	\$7,200.61
	Invoice	Date	Description		Amount
	PARS080726	08/07/2026	PARS contributions PPE 8/1/26		\$7,200.61
			1001 - Payroll Payables		

Type Check Totals: \$12,792.95

EFT

4772	08/03/2026			CalPERS Health Insurance	\$103,199.09
	Invoice	Date	Description		Amount
	1003341305	07/24/2026	August Health Insurance		\$103,199.09
			1000 - General Fund		\$4,473.09
			1001 - Payroll Payables		\$98,726.00

4911	08/03/2026			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$144.68
	Invoice	Date	Description		Amount
	1-642-362-704	07/31/2026	State tax employee final checks		\$144.68
			1001 - Payroll Payables		

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
4912	08/03/2026			INTERNAL REVENUE SERVICE	\$841.77
	Invoice	Date	Description		Amount
	71916385	07/31/2026	Federal taxes & Medicare employee final checks		\$841.77
			1001 - Payroll Payables		
4913	08/03/2026			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$57.77
	Invoice	Date	Description		Amount
	0-280-246-096	07/30/2026	State tax employee final check		\$57.77
			1001 - Payroll Payables		
4914	08/03/2026			INTERNAL REVENUE SERVICE	\$223.11
	Invoice	Date	Description		Amount
	55611597	07/30/2026	Federal taxes & Medicare employee final check		\$223.11
			1001 - Payroll Payables		
4915	08/06/2026			INTERNAL REVENUE SERVICE	\$556.08
	Invoice	Date	Description		Amount
	21234846	08/05/2026	Federal taxes & Medicare employee final check		\$556.08
			1001 - Payroll Payables		
4916	08/10/2026			CalPERS Member Services Division	\$71,850.05
	Invoice	Date	Description		Amount
	1003355189-92	08/01/2026	PERS contributions PPE 8/1/26		\$71,850.05
			1000 - General Fund	(\$0.03)	
			1001 - Payroll Payables	\$71,850.08	
4917	08/10/2026			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$17,674.15
	Invoice	Date	Description		Amount
	0-542-592-848	08/07/2026	State tax PPE 8/1/26		\$17,674.15
			1001 - Payroll Payables		
4918	08/10/2026			INTERNAL REVENUE SERVICE	\$53,563.64
	Invoice	Date	Description		Amount
	60095641	08/07/2026	Federal taxes & Medicare PPE 8/1/26		\$53,563.64
			1001 - Payroll Payables		
4919	08/10/2026			STATE DISBURSEMENT UNIT	\$1,197.67
	Invoice	Date	Description		Amount
	57538925	08/07/2026	Employee garnishments PPE 8/1/26		\$1,197.67
			1001 - Payroll Payables		

City Checks Issued August 14, 2026

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
4920	08/10/2026			VOYA FINANCIAL	\$13,721.48
	Invoice	Date	Description		Amount
	VOYA080726	08/07/2026	Employee 457 contributions PPE 8/1/26		\$13,721.48
			1001 - Payroll Payables		
4921	08/10/2026			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$1,544.00
	Invoice	Date	Description		Amount
	0-766-211-920	08/05/2026	Apr - Jun unemployment charges		\$1,544.00
			2213 - ISF - Self-Insurance Liability		
4922	08/10/2026			CalPERS Fiscal Services Division	\$272,611.67
	Invoice	Date	Description		Amount
	103355212-3	08/01/2026	PERS UAL payment - August		\$272,611.67
4923	08/12/2026			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$6.76
	Invoice	Date	Description		Amount
	0-697-610-064	08/08/2026	State tax employee final check		\$6.76
			1001 - Payroll Payables		
4924	08/12/2026			INTERNAL REVENUE SERVICE	\$71.43
	Invoice	Date	Description		Amount
	454638320	08/11/2026	Federal taxes & Medicare employee final checks		\$71.43
			1001 - Payroll Payables		
Type EFT Totals:					\$537,263.35
Checks					123
					\$1,419,372.90
EFTs					2
					\$505.54
All					125
					\$1,419,878.44
Payroll Totals					
Checks					12
					\$34,390.74
EFTs					148
					\$850,732.38
All					160
					\$885,123.12
Grand Totals:					
Checks					135
					\$1,453,763.64
EFTs					150
					\$851,237.92
All					285
					\$2,305,001.56

Cash Position – City of Capitola

August 28, 2026

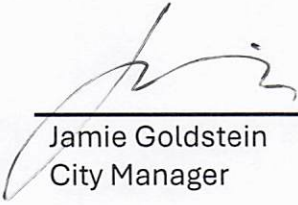
City main account checks dated August 28, 2026, numbered 107352 to 107436 totaling \$1,266,063.83, 3 EFT totaling \$26,911.91, 11 payroll checks totaling \$17,540.98 and 124 payroll EFTs totaling \$376,907.36 for a grand total of \$1,687,424.08, have been reviewed and authorized for distribution by the City Manager.

As of August 28, 2026, the unaudited cash balance is \$6,833,901.

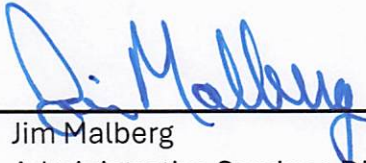
CASH BALANCE August 28, 2026

Fund	Description	Ending Balance
1000	General Fund	\$ (2,345,208)
1001	Payroll Payables	100,026
Total General Funds		\$ (2,245,182)
1010	Contingency Reserve	\$ 2,319,346
1015	PERS Contingency Fund	1,690,919
1020	Emergency Reserve	1,592,776
1025	Facilities Reserve Fund	282,714
Total Reserve Funds		\$ 5,885,754
1200	Capital Improvement Fund	\$ (2,058,921)
2210	ISF - Stores Fund	\$ 45,056
2211	ISF - Information Technology	536,888
2212	ISF - Equipment Replacement	309,395
2213	ISF - Self-Insurance Liability	(428,457)
2214	ISF - Workers Compensation	19,363
2216	ISF - Compensated Absences	(375,360)
Total Internal Service Funds		\$ 106,883
TOTAL AVAILABLE GENERAL FUNDS		\$ 1,688,534
1300	SLESF - Supl Law Enfc	\$ 99,117
1305	Restricted TOT	90,315
1308	SB1 Road Maint. & Rehab.	191,699
1309	RTC Streets	211,079
1310	Gas Tax	221,535
1311	Wharf	(23,260)
1313	General Plan Update and Maint	256,317
1314	Green Building Education	285,070
1315	Public Art Fee Fund	136,992
1316	Parking Reserve Fund	737
1317	Technology Fee Fund	105,495
1320	PEG - Public Education and Govt	70,969
1321	BIA - Capitola Village-Wharf BIA	27,571
1350	CDBG Grants	95,410
1351	CDBG Program Income	18,827
1360	Library Fund	55,238
1370	HOME Reuse	1,166,861
1372	Housing Trust	288,227
1373	Permanent Local Housing Allocatic	18,057
5552	Cap Hsg Succ- Program Income	1,829,114
Total Special Revenue Funds		\$ 5,145,368
TOTAL CITY CASH BALANCE		\$ 6,833,901

(1) August 28th balance does not include \$1,000,125 held in the OPEB Trust.


 Jamie Goldstein
 City Manager

9/30/26
 Date


 Jim Malberg
 Administrative Services Director

9/30/26
 Date

City of Capitola
City Checks Issued August 28, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107352	08/17/2026	09/08/2026	TWELVE STONES		\$250.00
	Invoice	Date	Description	Amount	
	TS052026	05/20/2026	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
107353	08/18/2026	09/08/2026	UNITED STATES POSTAL SERVICE		\$1,700.00
	Invoice	Date	Description	Amount	
	USPS081826	08/18/2026	Permit #7013 fee- USPS Marketing Mail	\$1,700.00	
			2210 - ISF - Stores Fund		
107354	08/27/2026		INTEGRAL CONSULTING INC		\$2,283.00
	Invoice	Date	Description	Amount	
	35507	06/16/2026	Esplanade Park Coastal Access Enhancement Services thru 5.	\$2,283.00	
			1200 - Capital Improvement Fund		
107355	08/28/2026		A-LOCKSMITH-CRAIG		\$290.00
	Invoice	Date	Description	Amount	
	14091	08/19/2026	locksmith	\$290.00	
107356	08/28/2026		AAA WORKSPACE		\$1,128.70
	Invoice	Date	Description	Amount	
	2512960-0	08/24/2026	Copier paper	\$24.59	
	2512415-0	08/13/2026	Restroom supplies	\$1,038.67	
	2512580-0	08/13/2026	Office supplies	\$65.44	
			1000 - General Fund	\$1,104.11	
			2210 - ISF - Stores Fund	\$24.59	
107357	08/28/2026		ADRIENNE HARRELL		\$312.00
	Invoice	Date	Description	Amount	
	AH081726	08/17/2026	Instructor Payment	\$312.00	
107358	08/28/2026		AGILITY TRIBE LLC		\$3,610.00
	Invoice	Date	Description	Amount	
	AT10Aug2026	08/10/2026	Climbing gym for camp	\$3,610.00	
107359	08/28/2026		AJ'S FUEL MARKET OF CAPITOLA INC		\$564.00
	Invoice	Date	Description	Amount	
	AJ073126	07/31/2026	Carwash Closing Date 7/31/2026	\$564.00	
107360	08/28/2026		ALLIANT INSURANCE SERVICES INC. NPB MAIN		\$9,628.00
	Invoice	Date	Description	Amount	
	3600387	06/30/2026	FY26/27 ACIP Crime Renewal	\$9,628.00	
			2213 - ISF - Self-Insurance Liability		

City of Capitola
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Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107361	08/28/2026			AMAZON CAPITAL SERVICES	\$3,243.62
	Invoice	Date	Description		Amount
	1H6R-VLR6-JKFM	08/12/2026	Repair kits		\$50.24
	1F64-Y7RV-VLJP	08/13/2026	EVR Balance Safety Breakaway		\$431.71
	1MQY-1R3P-K11J	08/12/2026	Medical supplies		\$300.76
	147N-TTPN-CP66	07/10/2026	Recreation Camp Supplies		\$536.77
	1F9G-67QD-DLR3	08/13/2026	Duct tape, staple gun		\$143.00
	1FQQ-TYVQ-MM4L	08/16/2026	Flange kit		\$123.63
	1T44-M6RD-V7G7	08/17/2026	Key organizer		\$46.89
	1K3T-HNTQ-43MH	08/21/2026	ID Badges, hangers		\$22.22
	196K-6MKH-4DJG	08/19/2026	Bolts with nuts and washers		\$14.41
	113Q-FM7D-NPGN	08/24/2026	Emergency Backpack Supplies		\$904.27
	1FHG-KL9W-GMNY	08/18/2026	Dry Erase Board		\$51.88
	1YHX-CCHV-1M7Y	08/21/2026	Misc supplies		\$103.36
	1J1C-66N9-61CP	08/26/2026	Work boots		\$234.88
	1F11-FGYD-6MP7	08/26/2026	Motorcycle diagnostic tool		\$130.01
	1N7H-CGMW-7TQ4	08/26/2026	Name plates		\$10.16
	1H6R-VLR6-FD1Q	08/12/2026	Zip Ties		\$68.48
	1RVN-KPFM-3LWL	08/21/2026	Batteries		\$70.95
		1000 - General Fund			\$3,068.24
		2210 - ISF - Stores Fund			\$175.38
107362	08/28/2026		09/08/2026	APTOS LANDSCAPE SUPPLY INC.	\$230.00
	Invoice	Date	Description		Amount
	686147	08/10/2026	Champagne fines		\$230.00
107363	08/28/2026			AT&T/CALNET 3	\$255.96
	Invoice	Date	Description		Amount
	000025688323	08/13/2026	August telephone service		\$255.96
		1000 - General Fund			\$195.46
		2211 - ISF - Information Technology			\$60.50
107364	08/28/2026			AT&T/CALNET 3	\$1,768.38
	Invoice	Date	Description		Amount
	000025688991	08/13/2026	August T-1 access		\$1,768.38
107365	08/28/2026			B & B SMALL ENGINE REPAIR	\$385.04
	Invoice	Date	Description		Amount
	115162	08/26/2026	Chain loops, gallons, work hats		\$385.04
107366	08/28/2026			BE NATURAL MUSIC	\$1,000.00
	Invoice	Date	Description		Amount
	4MK11687WH184687	08/09/2026	Concert performance		\$500.00
	4MK11687WH18468	08/09/2026	Concert performance fee		\$500.00

City of Capitola
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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107367	08/28/2026			BRASS KEY LOCKSMITH	\$1,161.91
	Invoice	Date	Description	Amount	
	149054	08/18/2026	Rekey door services	\$1,161.91	
107368	08/28/2026		09/08/2026	BRINKS AWARDS & SIGNS	\$71.34
	Invoice	Date	Description	Amount	
	91560	08/14/2026	Jr guard awards	\$71.34	
107369	08/28/2026			BURKE WILLIAMS AND SORENSEN LLP	\$6,086.69
	Invoice	Date	Description	Amount	
	355111	11/25/2025	October Legal Services	\$6,086.69	
107370	08/28/2026			CADILLAC DESIGNS INC.	\$398.75
	Invoice	Date	Description	Amount	
	10475	08/20/2026	Dueling pianos banner	\$398.75	
107371	08/28/2026			CINTAS CORPORATION	\$629.73
	Invoice	Date	Description	Amount	
	5355047507	08/18/2026	City Hall first aid supplies	\$218.06	
	5356555309	08/25/2026	Corp yard first aid supplies	\$275.83	
	5355047506	08/18/2026	First Aid Replenishment	\$135.84	
107372	08/28/2026			CLASSIFIED SOUND	\$3,900.00
	Invoice	Date	Description	Amount	
	2608CAP	08/25/2026	Sound Engineering - August Twilight Concerts	\$3,900.00	
107373	08/28/2026			COMMUNITY PRINTERS	\$2,080.72
	Invoice	Date	Description	Amount	
	47316011	08/17/2026	Newsletter printing	\$2,080.72	
107374	08/28/2026			COMMUNITY TELEVISION OF SANTA CRUZ COUNTY	\$1,005.00
	Invoice	Date	Description	Amount	
	3775	08/25/2026	July Planning Commision and City Council meeting footage	\$1,005.00	
			1320 - PEG - Public Education and Govt		
107375	08/28/2026			CORODATA SHREDDING INC.	\$70.36
	Invoice	Date	Description	Amount	
	SD060306	08/07/2026	Past due balance Records Shredding	\$70.36	
107376	08/28/2026			COUNTY OF SANTA CRUZ	\$429.04
	Invoice	Date	Description	Amount	
	SCCO081126	08/11/2026	Edible Food Service Contract Partnership	\$429.04	

City of Capitola
City Checks Issued August 28, 2026

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107377	08/28/2026			DAVID SCOTT COBABE	\$1,352.00
	Invoice	Date	Description		Amount
	DSC081726	08/17/2026	Instructor Payment		\$1,352.00
107378	08/28/2026			DIESEL DIRECT WEST LLC	\$9,703.14
	Invoice	Date	Description		Amount
	87478989	08/13/2026	364 gallons diesel		\$2,636.84
	87478990	08/13/2026	519 gallons gasoline		\$2,919.97
	87496820	08/20/2026	105 gallons diesel		\$1,037.59
	87496821	08/20/2026	525 gallons gasoline		\$3,108.74
107379	08/28/2026			DYLAN ROSENBERG	\$800.00
	Invoice	Date	Description		Amount
	DR081426	08/14/2026	Food Truck Friday Band		\$800.00
107380	08/28/2026			EXECUTIVE FACILITIES SERVICES, INC.	\$7,388.74
	Invoice	Date	Description		Amount
	38371	08/10/2026	Esplanade Restroom Cleaning Services		\$104.74
	37845	06/30/2026	June Janitorial Services		\$7,284.00
		1000 - General Fund			\$6,517.41
		1311 - Wharf			\$871.33
107381	08/28/2026			EXTREME TOWING	\$429.00
	Invoice	Date	Description		Amount
	014133	08/15/2026	Tow for 26C-01039		\$429.00
107382	08/28/2026			FEHR & PEERS	\$16,653.00
	Invoice	Date	Description		Amount
	198475	08/18/2026	Capitola Active Transportation Plan thru 7.31.26		\$16,653.00
		1200 - Capital Improvement Fund			
107383	08/28/2026			FLYERS ENERGY LLC	\$102.70
	Invoice	Date	Description		Amount
	CFS-4696623	08/15/2026	Card processing		\$102.70
107384	08/28/2026			GALLS LLC	\$533.20
	Invoice	Date	Description		Amount
	035827225	07/31/2026	Uniform Pants, Shirts and Belt		\$451.50
	035834683	07/31/2026	Uniform Shirt		\$72.22
	035814539	07/30/2026	Twill Snapback		\$9.48

City of Capitola
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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107385	08/28/2026			GIGGLES N WIGGLES	\$580.00
	Invoice	Date	Description	Amount	
	10502	06/15/2026	Camp Capitola Field Trip	\$290.00	
	10503	06/16/2026	Camp Capitola Field Trip	\$290.00	
107386	08/28/2026			GINA ENRIQUEZ	\$6,498.80
	Invoice	Date	Description	Amount	
	GE081726	08/17/2026	Instructor Payment	\$6,498.80	
107387	08/28/2026			GOVERNMENT TRAINING AGENCY	\$625.00
	Invoice	Date	Description	Amount	
	87495	06/25/2026	584 Records Clerk Training	\$625.00	
107388	08/28/2026			GRAINGER	\$624.92
	Invoice	Date	Description	Amount	
	9037629848	08/10/2026	Dryer	\$624.92	
107389	08/28/2026			GRANITE ROCK COMPANY	\$977,240.96
	Invoice	Date	Description	Amount	
	1020023	08/07/2026	41st Avenue Multimodal Corridor Improvements thru 7.20.26	\$977,240.96	
			1200 - Capital Improvement Fund		
107390	08/28/2026			HANYA FOJACO	\$1,179.75
	Invoice	Date	Description	Amount	
	HF081726	08/17/2026	Instructor Payment	\$1,179.75	
107391	08/28/2026			HASCO STATIONS, LLC	\$17.00
	Invoice	Date	Description	Amount	
	HCL-064000-26	06/30/2026	Carwash Closing Date 6/30/2026	\$8.50	
	HCL-069324-26	08/15/2026	Carwash Closing Date 8/15/2026	\$8.50	
107392	08/28/2026			HD SUPPLY FORMERLY HOME DEPOT PRO	\$1,752.85
	Invoice	Date	Description	Amount	
	9252782845	08/13/2026	Cleaning supplies	\$953.05	
	9253247855	08/25/2026	Cleaning supplies	\$799.80	
107393	08/28/2026			HINDERLITER DELLAMAS AND ASSOCIATES	\$1,486.24
	Invoice	Date	Description	Amount	
	SIN066970	07/31/2026	July TOT and STR admin fees	\$1,486.24	

City of Capitola
City Checks Issued August 28, 2026

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107394	08/28/2026			HOME DEPOT CREDIT SERVICES	\$1,855.63
	Invoice	Date	Description		Amount
	2612112	08/12/2026	Work gloves, tape, glue, hoe, transplanter, pvc adapter		\$62.13
	4611782	08/10/2026	Screw eyes		\$66.25
	2511495	06/03/2026	Gloves, screws		\$192.42
	1640599	06/04/2026	Light flood utility		\$84.28
	511806	06/05/2026	Shackles, quick links		\$99.72
	4512847	06/11/2026	PVC supplies		\$27.24
	7632638	06/18/2026	Weld syringes, threadlock. tape		\$55.77
	3620648	06/22/2026	Screws, flap discs, hooks		\$453.32
	3901236	06/22/2026	Wiring tool, hex key sets, steel rip claw, pliers, gloves, drive		\$600.90
	1013162	06/24/2026	Block		\$13.58
	633190	06/25/2026	Drywall, texture can, folding lock back, knife, pencil		\$181.43
	9522877	06/26/2026	Orange peel texture can		\$18.59
		1000 - General Fund			\$1,771.35
		1310 - Gas Tax			\$84.28
107395	08/28/2026			INTEGRAL CONSULTING INC	\$20,299.88
	Invoice	Date	Description		Amount
	36203	08/11/2026	Esplanade Park Coastal Access Enhancement Services thru 7.		\$20,299.88
		1200 - Capital Improvement Fund			
107396	08/28/2026			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$181.09
	Invoice	Date	Description		Amount
	277973	08/18/2026	Plastic stencils		\$181.09
107397	08/28/2026			JANET RUSSELL KELLER	\$39.00
	Invoice	Date	Description		Amount
	JRK082526	08/25/2026	Instructor Payment		\$39.00
107398	08/28/2026			KATHLEEN BROWN	\$958.75
	Invoice	Date	Description		Amount
	KB082526	08/25/2026	Instructor Payment		\$958.75
107399	08/28/2026			KBA Document Solutions LLC	\$256.22
	Invoice	Date	Description		Amount
	55Y1621460	08/24/2026	City Hall copier usage charges		\$256.22
		2211 - ISF - Information Technology			

City of Capitola
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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107400	08/28/2026			KIMLEY HORN AND ASSOCIATES INC	\$4,933.45
	Invoice	Date	Description		Amount
	36759726	07/31/2026	41st Avenue Multimodal Corridor Improvements thru 7.31.26		\$4,933.45
			1200 - Capital Improvement Fund		
107401	08/28/2026			KING'S PAINT AND PAPER INC.	\$62.79
	Invoice	Date	Description		Amount
	UN3SS	08/21/2026	Paint		\$7.52
	XTWDL	08/20/2026	Paint		\$32.34
	7668S	08/25/2026	Paint		\$22.93
107402	08/28/2026			LABORMAX STAFFING	\$4,945.25
	Invoice	Date	Description		Amount
	26-514661	08/14/2026	Public works seasonal labor 8/10 - 8/14/26		\$2,485.76
	26-515799	08/21/2026	Public works seasonal labor 8/17 - 8/21/26		\$2,459.49
107403	08/28/2026			LEWIS TREE SERVICE INC.	\$1,650.00
	Invoice	Date	Description		Amount
	920772832	08/06/2026	Tree pruning		\$1,650.00
107404	08/28/2026			LINDE GAS & EQUIPMENT INC.	\$423.91
	Invoice	Date	Description		Amount
	58597513	08/21/2026	Acetylene rental		\$274.51
	58493884	08/19/2026	Stargold		\$149.40
107405	08/28/2026			MISSION LINEN SUPPLY	\$452.23
	Invoice	Date	Description		Amount
	526578445	08/17/2026	Linen Maintenance		\$83.34
	526579347	08/19/2026	Corp. Yard linen service		\$121.69
	526579346	08/19/2026	Fleet towels, uniform cleaning		\$84.31
	526622206	08/26/2026	Corp. Yard linen service		\$98.46
	526622205	08/26/2026	Fleet towels, uniform cleaning		\$64.43
107406	08/28/2026			MONTEREY ONE WATER	\$331.00
	Invoice	Date	Description		Amount
	16559	06/30/2026	Regional stormwater tv ad campaign		\$331.00
107407	08/28/2026			NORTH BAY FORD	\$1,035.72
	Invoice	Date	Description		Amount
	299678	08/17/2026	Deflector air screw and spring		\$375.11
	299576	08/04/2026	Sender and pump ASY		\$660.61

City of Capitola
City Checks Issued August 28, 2026

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107408	08/28/2026			O'REILLY AUTO PARTS	\$792.02
	Invoice	Date	Description		Amount
	2763-224113	08/17/2026	Fuel cap and trans cable		\$74.74
	2763-224178	08/17/2026	Air filter		\$22.29
	2763-224326	08/18/2026	Air filter and oil filter		\$44.81
	2763-224371	08/18/2026	Brake pads		\$112.40
	2763-224591	08/19/2026	Antifreeze		\$17.47
	2763-222692	08/10/2026	Brake fluids and latex gloves		\$71.38
	2763-222644	08/10/2026	Fuel filter		\$14.60
	2763-221895	08/07/2026	Strut plus		\$208.67
	2763-223137	08/12/2026	Strut plus		\$225.66
107409	08/28/2026			OPERATION AUTOMATION LLC	\$3,916.57
	Invoice	Date	Description		Amount
	1116	08/07/2026	Equipment Implement Mount for CAT Loader		\$3,916.57
107410	08/28/2026			OUTDOOR SUPPLY HARDWARE	\$606.77
	Invoice	Date	Description		Amount
	1202	08/13/2026	Brass hangers, dish drainer basket		\$60.81
	1208	08/17/2026	Cable ties		\$20.75
	1207	08/17/2026	work gloves, USB car charger, key tags		\$48.04
	1213	08/19/2026	Hex key set		\$14.19
	1199	08/12/2026	PVC coupling, PVC adapter, PVC pipe		\$5.31
	1198	08/11/2026	Outlet cover, padlock, key id kit, electric box cover		\$60.04
	1193	08/05/2026	Duct tape		\$19.65
	1203	08/13/2026	Rustoleum paint (3)		\$39.30
	1215	08/20/2026	Wasp/hornet spray (4)		\$37.10
	1220	08/24/2026	Plant stand and brass hanger		\$71.20
	1212	08/18/2026	Nails and baskets		\$69.87
	1122	06/22/2026	Bucket, poly ropes, nylon		\$160.51
	1123	06/23/2026	Key storage lock		\$57.89
	1127	06/24/2026	Key storage lock credit memo		(\$57.89)
107411	08/28/2026			PACIFIC GAS & ELECTRIC	\$21,507.53
	Invoice	Date	Description		Amount
	PGE081226-acct9	08/12/2026	August Rispin Park Utilities		\$117.30
	PGE081126-acct9	08/11/2026	August Pacific Cove parking lot utilities		\$3,294.69
	PGE081326-acct9	08/13/2026	August Monthly utilities		\$18,095.54
			1000 - General Fund		\$12,170.45
			1300 - SLESF - Supl Law Enfc		\$104.20
			1310 - Gas Tax		\$8,135.38
			1311 - Wharf		\$1,097.50

City of Capitola
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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107412	08/28/2026			PETERSON CATERPILLAR	\$1,495.38
	Invoice	Date	Description		Amount
	PC080224511	08/19/2026	Filter, jugs, fuel, pail		\$692.80
	PC080224585	08/21/2026	Brake oil		\$66.51
	JJC280700	08/18/2026	Mechanical parts		\$692.80
	JJC280178	08/05/2026	Mechanical parts		\$43.27
107413	08/28/2026			PRIORS TIRES LLC	\$622.71
	Invoice	Date	Description		Amount
	081326-3	08/13/2026	Tires		\$173.81
	081826-12	08/18/2026	Tires		\$173.81
	082526-19	08/25/2026	Tires		\$275.09
107414	08/28/2026			ROBERT M PATTERSON	\$100.00
	Invoice	Date	Description		Amount
	RP080326	08/03/2026	Administrative Reviews Billing Statement 8/3/2026		\$100.00
107415	08/28/2026			ROYAL WHOLESALE ELECTRIC	\$26.14
	Invoice	Date	Description		Amount
	7719-1063022	08/19/2026	Bat unit		\$26.14
107416	08/28/2026			SALINAS VALLEY SOLID WASTE AUTHORITY	\$5,000.00
	Invoice	Date	Description		Amount
	2026-27-1	08/10/2026	FY26/27 Contribution to Central Coast Recycling Media Coalition		\$5,000.00
107417	08/28/2026			SAN LORENZO LUMBER	\$179.45
	Invoice	Date	Description		Amount
	55-1049457	08/12/2026	Washers, screws, lumber		\$79.49
	55-1069643	08/13/2026	Concrete mix, screws, washers		\$24.29
	55-1051675	08/24/2026	Screws, stud finder, hadboard		\$75.67
107418	08/28/2026			SANTA CRUZ ARCHERS	\$1,210.00
	Invoice	Date	Description		Amount
	SCA2026	07/31/2026	Camp Capitola Field Trip Archery		\$1,210.00
107419	08/28/2026			SANTA CRUZ AUTO PARTS INC.	\$34.78
	Invoice	Date	Description		Amount
	547709	08/17/2026	Silicone adhesive		\$34.78
107420	08/28/2026			SANTA CRUZ MUNICIPAL UTILITIES	\$524.61
	Invoice	Date	Description		Amount
	SCMU080726	08/17/2026	July water service for medians		\$524.61

City of Capitola
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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107421	08/28/2026			SCC ENVIRONMENTAL HEALTH SVC	\$1,638.90
	Invoice	Date	Description		Amount
	5-JSSH-FY25/26	05/29/2026	Juvenile Salmonid and Stream Habitat Monitoring Program		\$1,638.90
107422	08/28/2026			SECURITY CRIME PREVENTION CORP	\$59.40
	Invoice	Date	Description		Amount
	4523	08/01/2026	July 2026 Prisoner Watch and Standby		\$59.40
107423	08/28/2026			SHANTA SHENOY	\$2,047.50
	Invoice	Date	Description		Amount
	SS082526	08/25/2026	Instructor Payment		\$2,047.50
107424	08/28/2026			SHARPS SOLUTIONS LLC	\$150.00
	Invoice	Date	Description		Amount
	SS54672	08/25/2026	Biohazard Pickup		\$150.00
107425	08/28/2026			SOLAR TRAFFIC SYSTEMS INC	\$35.00
	Invoice	Date	Description		Amount
	26-9870	08/05/2026	Parts		\$35.00
107426	08/28/2026			SOQUEL CREEK ANIMAL HOSPITAL	\$1,406.30
	Invoice	Date	Description		Amount
	86311	07/20/2026	K9 Exam and Vaccinations		\$1,406.30
107427	08/28/2026			SOQUEL CREEK WATER DISTRICT	\$139.37
	Invoice	Date	Description		Amount
	13-10919-0081726	08/17/2026	13-10919-00 2000 Wharf Road water service		\$139.37
107428	08/28/2026			SSB CONSTRUCTION	\$111,758.00
	Invoice	Date	Description		Amount
	SSBTC#7	08/20/2026	Treasure Cove Playground Project Services thru 8.20.26		\$111,758.00
			1200 - Capital Improvement Fund		
107429	08/28/2026			STATE STEEL COMPANY	\$478.50
	Invoice	Date	Description		Amount
	129551	08/14/2026	Tube saw		\$478.50
107430	08/28/2026			SWANK MOTION PICTURES INC.	\$1,150.00
	Invoice	Date	Description		Amount
	RG4421239	08/18/2026	Movie Licensing		\$555.00
	RG4412943	08/11/2026	Movie Licensing		\$595.00
107431	08/28/2026			TRANSPORTATION ALLIANCE BANK INC.	\$838.09
	Invoice	Date	Description		Amount
	696079	08/19/2026	GB set (4)		\$838.09

City of Capitola
City Checks Issued August 28, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107432	08/28/2026			VERIZON WIRELESS	\$2,268.07
	Invoice	Date	Description	Amount	
	6150752113	08/10/2026	August telephone charges	\$2,268.07	
107433	08/28/2026			WATSONVILLE FORD	\$51.67
	Invoice	Date	Description	Amount	
	58544	07/28/2026	rear transfer case output shaft seal	\$51.67	
107434	08/28/2026			WE ALL RIDE SANTA CRUZ	\$835.86
	Invoice	Date	Description	Amount	
	4193089	08/13/2026	Police auto parts	\$835.86	
107435	08/28/2026			WEATHERTECH DIRECT LLC	\$206.54
	Invoice	Date	Description	Amount	
	740401518	07/29/2026	Floorliners	\$206.54	
107436	08/28/2026			WESTERN EXTERMINATOR COMPANY	\$110.21
	Invoice	Date	Description	Amount	
	100903522	08/14/2026	City Hall rodent control	\$110.21	
Type Check Totals:					\$1,266,063.83
<u>EFT</u>					
52	08/24/2026		09/08/2026	SANTA CRUZ COUNTY BANK	\$26,386.91
	Invoice	Date	Description	Amount	
	SCCB073126	08/17/2026	July Credit Card Charges	\$26,386.91	
			1000 - General Fund	\$25,865.00	
			2210 - ISF - Stores Fund	\$521.91	
53	08/26/2026		09/08/2026	UPS	\$25.00
	Invoice	Date	Description	Amount	
	0000954791336	08/15/2026	Shipping costs	\$25.00	
55	08/27/2026		09/14/2026	NECTAR HR	\$500.00
	Invoice	Date	Description	Amount	
	INV63772	08/26/2026	Reward Payment	\$500.00	
Type EFT Totals:					\$26,911.91
SCCB - SCCB Payroll					
<u>Check</u>					
7392	08/28/2026			AFLAC	\$1,336.04
	Invoice	Date	Description	Amount	
	886783	08/21/2026	August supplemental insurance	\$1,336.04	
			1001 - Payroll Payables		

City of Capitola
City Checks Issued August 28, 2026

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
7393	08/28/2026			BENEFIT COORDINATORS CORP.	\$6,436.30
	Invoice	Date	Description		Amount
	B0P32D	08/21/2026	August dental & vision insurance		\$6,436.30
			1001 - Payroll Payables		
7394	08/28/2026			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,155.50
	Invoice	Date	Description		Amount
	POA082126	08/21/2026	POA & gym dues PPE 8/15/26		\$1,155.50
			1001 - Payroll Payables		
7395	08/28/2026			LIUNA PENSION FUND	\$1,344.00
	Invoice	Date	Description		Amount
	GG3941	08/21/2026	LIUNA pension dues - August		\$1,344.00
			1001 - Payroll Payables		
7396	08/28/2026			UNITED WAY OF SANTA CRUZ COUNTY	\$20.00
	Invoice	Date	Description		Amount
	UW082126	08/21/2026	August United Way contributions		\$20.00
			1001 - Payroll Payables		
7397	08/28/2026			US BANK PARS Acct 6746022400	\$2,223.74
	Invoice	Date	Description		Amount
	PARS082126	08/21/2026	PARS contributions PPE 8/15/26		\$2,223.74
			1001 - Payroll Payables		
Type Check Totals:					\$12,515.58
<u>EFT</u>					
4925	08/25/2026		09/08/2026	WEX HEALTH INC.	\$135.00
	Invoice	Date	Description		Amount
	0002429732-IN	07/31/2026	July COBRA and FSA admin.		\$135.00
5041	08/17/2026		09/08/2026	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$19.83
	Invoice	Date	Description		Amount
	1-177-595-728	08/14/2026	State tax employee final checks		\$19.83
			1001 - Payroll Payables		
5042	08/17/2026		09/08/2026	INTERNAL REVENUE SERVICE	\$195.60
	Invoice	Date	Description		Amount
	23969439	08/14/2026	Federal taxes & Medicare employee final checks		\$195.60
			1001 - Payroll Payables		
5043	08/20/2026		09/08/2026	INTERNAL REVENUE SERVICE	\$40.84
	Invoice	Date	Description		Amount
	35328670	08/19/2026	Federal taxes & Medicare employee final check		\$40.84
			1001 - Payroll Payables		

City of Capitola
City Checks Issued August 28, 2026

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
5044	08/21/2026	09/08/2026	EMPLOYMENT DEVELOPMENT DEPARTMENT		\$68.38
	Invoice	Date	Description	Amount	
	1-970-171-728	08/19/2026	State tax employee final check	\$68.38	
		1001 - Payroll Payables			
5045	08/20/2026	09/08/2026	INTERNAL REVENUE SERVICE		\$272.60
	Invoice	Date	Description	Amount	
	01369675	08/19/2026	Federal taxes & Medicare employee final check	\$272.60	
		1001 - Payroll Payables			
5047	08/24/2026	09/08/2026	CalPERS Member Services Division		\$71,477.07
	Invoice	Date	Description	Amount	
	1003363982-5	08/21/2026	PERS contributions PPE 8/15/26	\$71,477.07	
		1000 - General Fund	(\$0.02)		
		1001 - Payroll Payables	\$71,477.09		
5048	08/24/2026	09/08/2026	EMPLOYMENT DEVELOPMENT DEPARTMENT		\$14,024.92
	Invoice	Date	Description	Amount	
	1-751-621-456	08/21/2026	State tax PPE 8/15/26 & final pay adjustment	\$14,024.92	
		1001 - Payroll Payables			
5049	08/24/2026	09/08/2026	INTERNAL REVENUE SERVICE		\$42,098.19
	Invoice	Date	Description	Amount	
	54139272	08/21/2026	Federal taxes & Medicare PPE 8/15/26 & final pay adjustment	\$42,098.19	
		1001 - Payroll Payables			
5050	08/24/2026	09/08/2026	STATE DISBURSEMENT UNIT		\$1,197.67
	Invoice	Date	Description	Amount	
	57693428	08/21/2026	Employee garnishments PPE 8/15/26	\$1,197.67	
		1001 - Payroll Payables			
5051	08/24/2026	09/08/2026	VOYA FINANCIAL		\$13,274.40
	Invoice	Date	Description	Amount	
	VOYA082126	08/21/2026	Employee 457 contributions PPE 8/15/26	\$13,274.40	
		1001 - Payroll Payables			
Type EFT Totals:					\$142,804.50

City of Capitola
City Checks Issued August 28, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
Checks			85		\$1,266,063.83
EFTs			3		\$26,911.91
All			88		\$1,292,975.74
Payroll Totals					
Checks			11		\$17,540.98
EFTs			124		\$376,907.36
All			135		\$394,448.34
Grand Totals:					
Checks			96		\$1,283,604.81
EFTs			127		\$403,819.27
All			223		\$1,687,424.08

Cash Position – City of Capitola

September 11, 2026

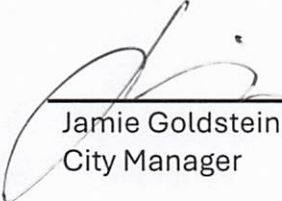
City main account checks dated September 11, 2026, numbered 107437 to 107567 totaling \$450,633.29, 1 EFT totaling \$39.71, 8 payroll checks totaling \$11,892.42 and 126 payroll EFTs totaling \$744,867.20 for a grand total of \$1,207,432.62, have been reviewed and authorized for distribution by the City Manager.

As of September 11, 2026, the unaudited cash balance is \$6,436,181.

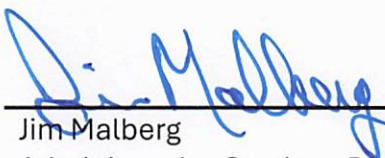
CASH BALANCE September 11, 2026

Fund	Description	Ending Balance
1000	General Fund	\$ (2,662,423)
1001	Payroll Payables	56,069
Total General Funds		\$ (2,606,354)
1010	Contingency Reserve	\$ 2,319,346
1015	PERS Contingency Fund	1,690,919
1020	Emergency Reserve	1,592,776
1025	Facilities Reserve Fund	282,714
Total Reserve Funds		\$ 5,885,754
1200	Capital Improvement Fund	\$ (1,988,810)
2210	ISF - Stores Fund	\$ 44,802
2211	ISF - Information Technology	513,222
2212	ISF - Equipment Replacement	241,789
2213	ISF - Self-Insurance Liability	(433,691)
2214	ISF - Workers Compensation	19,363
2216	ISF - Compensated Absences	(375,360)
Total Internal Service Funds		\$ 10,124
TOTAL AVAILABLE GENERAL FUNDS		\$ 1,300,714
1300	SLESF - Supl Law Enfc	\$ 96,878
1305	Restricted TOT	90,315
1308	SB1 Road Maint. & Rehab.	127,699
1309	RTC Streets	180,226
1310	Gas Tax	252,400
1311	Wharf	(24,131)
1313	General Plan Update and Maint	258,170
1314	Green Building Education	285,070
1315	Public Art Fee Fund	136,992
1316	Parking Reserve Fund	737
1317	Technology Fee Fund	106,127
1320	PEG - Public Education and Govt	70,969
1321	BIA - Capitola Village-Wharf BIA	33,696
1350	CDBG Grants	142,971
1351	CDBG Program Income	18,827
1360	Library Fund	55,238
1370	HOME Reuse	1,167,886
1372	Housing Trust	288,227
1373	Permanent Local Housing Allocatic	18,057
5552	Cap Hsg Succ- Program Income	1,829,114
Total Special Revenue Funds		\$ 5,135,467
TOTAL CITY CASH BALANCE		\$ 6,436,181

(1) September 11th balance does not include \$1,000,125 held in the OPEB Trust.


 Jamie Goldstein
 City Manager

9/30/26
 Date


 Jim Malberg
 Administrative Services Director

9/30/26
 Date

City Checks Issued September 11, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107437	09/11/2026			AAA WORKSPACE	\$1,592.09
	Invoice	Date	Description	Amount	
	2517132-0	09/08/2026	Cleaning supplies	\$528.05	
	2488395-2	09/01/2026	Cleaner	\$150.37	
	2514302-0	08/25/2026	Cleaning supplies	\$732.01	
	2513408-0	08/18/2026	Office supplies	\$7.41	
	2516335-0	09/02/2026	Copier Paper	\$174.25	
107438	09/11/2026			ADT SECURITY SERVICES INC.	\$312.06
	Invoice	Date	Description	Amount	
	ADT082926	08/29/2026	Corp. yard & museum ADT monitoring	\$312.06	
107439	09/11/2026			AGILE OCCUPATIONAL MEDICINE, PC	\$1,025.00
	Invoice	Date	Description	Amount	
	EM090593	09/04/2026	New employee testing & exams	\$1,025.00	
107440	09/11/2026			AJ'S FUEL MARKET OF CAPITOLA INC	\$516.00
	Invoice	Date	Description	Amount	
	AJ083126	08/31/2026	Carwash Closing Date 8/31/2026	\$516.00	
107441	09/11/2026			AMAZON CAPITAL SERVICES	\$1,432.11
	Invoice	Date	Description	Amount	
	1LCW-VDG4-KGJX	08/20/2026	Community center furniture	\$166.80	
	1P1R-3NMW-QCDK	08/31/2026	Afterschool supplies	\$272.08	
	1PCF-CYT4-PH3J	08/27/2026	Office calendar	\$15.28	
	17XL-N1KH-QWCV	08/26/2026	Afterschool art supplies	\$260.16	
	1G99-M4K9-JQ6M	08/26/2026	Oil pump	\$132.74	
	1PCF-CYT4-HXFX	08/27/2026	Power adaptor	\$44.74	
	1JG1-QH3K-KHQH	09/03/2026	Air freshener spray	\$13.20	
	14DC-NT1Y-ND1J	09/04/2026	Wireless keyboard and mouse	\$24.68	
	1DLR-P4L9-DT6H	09/01/2026	Work boots	\$136.55	
	1DQD-3VJQ-63FJ	09/08/2026	Copier paper, ground coffee	\$30.79	
	1KTX-1PCX-37KM	09/08/2026	Laminating pouches, ground coffee	\$34.50	
	1F67-H97P-NPXG	09/08/2026	Radar sign battery	\$123.56	
	1X9G-GPHR-61TH	09/07/2026	Afterschool supplies	\$42.75	
	14DD-73L3-R97H	09/03/2026	Afterschool supplies	\$68.76	
	1LXH-KHMX-MKF9	08/26/2026	Tactical Rail Mounted Flashlight	\$32.76	
	1MYQ-DVWT-71CX	09/01/2026	Air Purifier Filter	\$32.76	
		1000 - General Fund		\$1,328.94	
		2210 - ISF - Stores Fund		\$78.49	
		2211 - ISF - Information Technology		\$24.68	
107442	09/11/2026			APTOS LANDSCAPE SUPPLY INC.	\$21.85
	Invoice	Date	Description	Amount	
	686147-2	08/10/2026	Balance due	\$21.85	

City Checks Issued September 11, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107443	09/11/2026			AT&T	\$8.79
	Invoice	Date	Description		Amount
	ATT090126	09/01/2026	September long distance charges		\$8.79
			1000 - General Fund		\$4.33
			2211 - ISF - Information Technology		\$4.46
107444	09/11/2026			AXON ENTERPRISE INC.	\$69,843.92
	Invoice	Date	Description		Amount
	INUS475801	09/01/2026	BWC Unlimited with TAP, Officer Safety Plan 10 & Camera Bun		\$66,116.33
	INUS476614	09/01/2026	In-Car Video Systems and Equipment		\$2,238.05
	INUS477045	09/01/2026	Basic License Bundle		\$958.75
	INUS477444	09/01/2026	Pro License Bundle		\$530.79
			1300 - SLESF - Supl Law Enfc		\$2,238.05
			2212 - ISF - Equipment Replacement		\$67,605.87
107445	09/11/2026			B & B SMALL ENGINE REPAIR	\$39.41
	Invoice	Date	Description		Amount
	116518	09/08/2026	Saw		\$39.41
107446	09/11/2026			BAYSIDE OIL II INC.	\$1,207.16
	Invoice	Date	Description		Amount
	61678	08/31/2026	Full synthetic Motor Oil		\$1,207.16
107447	09/11/2026			BAZINGA MEDIA LLC	\$500.00
	Invoice	Date	Description		Amount
	1767212231661	08/27/2026	Event Photography		\$500.00
107448	09/11/2026			BETZ WORKS INC	\$128,000.00
	Invoice	Date	Description		Amount
	26181	08/24/2026	FY 2026-27 Pavement Management - Reposa Ave		\$128,000.00
			1308 - SB1 Road Maint. & Rehab.		\$64,000.00
			1309 - RTC Streets		\$64,000.00
107449	09/11/2026			BOONE LOW RATLIFF ARCHITECTS INC	\$282.50
	Invoice	Date	Description		Amount
	4570	09/02/2026	Final CO To Close Out Project: Community Center Plumbing		\$282.50
			1200 - Capital Improvement Fund		
107450	09/11/2026			CA DEPARTMENT OF JUSTICE	\$132.00
	Invoice	Date	Description		Amount
	064139	08/31/2026	July 2026 New Hire Fingerprinting		\$132.00

City Checks Issued September 11, 2026

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107451	09/11/2026			CALE AMERICA INC.	\$983.64
	Invoice	Date	Description	Amount	
	191891	08/28/2026	August 2026 Active Meters	\$983.64	
107452	09/11/2026			CALIFORNIA COAST UNIFORM COMPANY	\$223.00
	Invoice	Date	Description	Amount	
	114041	08/28/2026	Tailoring and Embroidery Charges	\$223.00	
107453	09/11/2026			CAPITOLA SELF STORAGE	\$256.70
	Invoice	Date	Description	Amount	
	83513	08/31/2026	Museum storage rental unit 1210	\$256.70	
107454	09/11/2026			CATTO'S GRAPHICS INC.	\$524.40
	Invoice	Date	Description	Amount	
	40504	08/25/2026	Dueling pianos signs	\$524.40	
107455	09/11/2026			CLARK SERVICES	\$4,196.60
	Invoice	Date	Description	Amount	
	20127	08/23/2026	FY26/27 Village Sidewalk Cleaning	\$4,196.60	
107456	09/11/2026			CODE PUBLISHING COMPANY	\$1,590.00
	Invoice	Date	Description	Amount	
	GC00136427	08/31/2026	Municipal code web update	\$1,590.00	
107457	09/11/2026			COMMUNITY BRIDGES	\$20,400.00
	Invoice	Date	Description	Amount	
	CB090126	09/01/2026	2026 Shuttle Services - August	\$20,400.00	
107458	09/11/2026			COMMUNITY PRINTERS	\$3,129.41
	Invoice	Date	Description	Amount	
	47384011	08/25/2026	Capitola Visitor's Guide Brochure	\$3,129.41	
			1321 - BIA - Capitola Village-Wharf BIA		
107459	09/11/2026			CORODATA RECORDS MANAGEMENT, INC.	\$160.90
	Invoice	Date	Description	Amount	
	RS3813234	08/31/2026	August records management	\$160.90	
107460	09/11/2026			COUNTY OF SANTA CRUZ	\$2,388.52
	Invoice	Date	Description	Amount	
	SCCO081826	08/18/2026	Point to point VPN Service	\$2,388.52	
			2211 - ISF - Information Technology		

City Checks Issued September 11, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107461	09/11/2026			COUNTY OF SANTA CRUZ	\$1,629.07
	Invoice	Date	Description	Amount	
	SCCO081026	08/10/2026	Edible Food Service Contract Partnership	\$1,629.07	
107462	09/11/2026			CRYSTAL SPRINGS WATER CO.	\$798.17
	Invoice	Date	Description	Amount	
	CSW083126	08/31/2026	August drinking water	\$798.17	
107463	09/11/2026			CSG Consultants Inc.	\$5,554.50
	Invoice	Date	Description	Amount	
	67566	08/14/2026	723 El Salto Final Map Services	\$1,138.00	
	67561	08/14/2026	Planning Services thru 7.31.26	\$4,416.50	
107464	09/11/2026			DEBORAH OSTERBERG	\$205.13
	Invoice	Date	Description	Amount	
	DO082826	08/28/2026	New UV Glass Reimbursement	\$205.13	
107465	09/11/2026			DIESEL DIRECT WEST LLC	\$9,344.02
	Invoice	Date	Description	Amount	
	87535393	09/03/2026	399 gallons gasoline	\$2,523.55	
	87535392	09/03/2026	204 gallons diesel	\$1,827.61	
	87525686	08/27/2026	831 gallons gasoline	\$4,992.86	
107466	09/11/2026			DIXON AND SON INC.	\$1,039.40
	Invoice	Date	Description	Amount	
	253997	08/28/2026	Tires	\$1,039.40	
107467	09/11/2026			ELEVATOR SERVICE COMPANY INC.	\$220.00
	Invoice	Date	Description	Amount	
	58114	09/01/2026	Quarterly lube and inspection	\$220.00	
107468	09/11/2026			ENVIRONMENTAL INNOVATIONS INC.	\$1,190.00
	Invoice	Date	Description	Amount	
	3755	09/02/2026	CalRecycle August outreach	\$1,190.00	
107469	09/11/2026			EXCEEDIO	\$18,725.81
	Invoice	Date	Description	Amount	
	19356	09/01/2026	Jade Temp Location IT Services thru 9.30.26	\$454.65	
	19357	09/01/2026	City Hall IT Services thru 9.30.26	\$18,271.16	
			2211 - ISF - Information Technology		

City Checks Issued September 11, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107470	09/11/2026			EXECUTIVE FACILITIES SERVICES, INC.	\$7,284.00
	Invoice	Date	Description		Amount
	38233	08/31/2026	August Janitorial Services		\$7,284.00
		1000 - General Fund			\$6,412.67
		1311 - Wharf			\$871.33
107471	09/11/2026			FASTRAK	\$62.70
	Invoice	Date	Description		Amount
	T572614084191	09/01/2026	Fastrak fee		\$12.25
	T682612740891	08/27/2026	Fastrak fee		\$11.10
	I712652962969	08/28/2026	Fastrak fee		\$8.50
	I712652964697	08/28/2026	Fastrak fee		\$8.50
	T582613944361	09/02/2026	Fastrak fee		\$11.50
	T682613775079	09/01/2026	Fastrak fee		\$10.85
107472	09/11/2026			GEORGE HILLS COMPANY	\$5,233.65
	Invoice	Date	Description		Amount
	INV1035820	08/15/2026	Liability claim - Deductible Recovery Invoice		\$5,233.65
		2213 - ISF - Self-Insurance Liability			
107473	09/11/2026			GIGGLES N WIGGLES	\$1,868.50
	Invoice	Date	Description		Amount
	10504	06/29/2026	Camp Capitola Field Trip		\$285.00
	1505	06/30/2026	Camp Capitola Field Trip		\$329.00
	10506	07/02/2026	Camp Capitola Field Trip		\$236.00
	10507	07/13/2026	Camp Capitola Field Trip		\$207.50
	10508	07/14/2026	Camp Capitola Field Trip		\$332.00
	10509	07/27/2026	Camp Capitola Field Trip		\$271.50
	10510	07/28/2026	Camp Capitola Field Trip		\$207.50
107474	09/11/2026			GRAINGER	\$171.35
	Invoice	Date	Description		Amount
	9055051073	08/24/2026	Neutral floor cleaner		\$171.35
107475	09/11/2026			HARBOR FREIGHT	\$129.42
	Invoice	Date	Description		Amount
	cf3aaedb	08/31/2026	Mirror glaze, foam pad, hex bit socket set		\$129.42
107476	09/11/2026			Hi-Line Inc.	\$655.72
	Invoice	Date	Description		Amount
	3359491	08/27/2026	Washers, locknuts, screws, drill bits		\$294.18
	3366074	09/08/2026	Fuse assortment		\$361.54

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107477	09/11/2026			HINDERLITER DELLAMAS AND ASSOCIATES	\$3,219.27
	Invoice	Date	Description	Amount	
	SIN067472	08/28/2026	District Sales Tax Auditing Services Q1 44053	\$3,219.27	
107478	09/11/2026			HOME DEPOT CREDIT SERVICES	\$641.49
	Invoice	Date	Description	Amount	
	2621784	09/01/2026	Grinders, flap discs, saw blades	\$341.21	
	9510971	08/25/2026	Shine protectant, play sand, bucket, cloth	\$175.92	
	0610817	09/03/2026	Shop towels, picture hanging strips, windex	\$124.36	
107479	09/11/2026			HOPE REHABILITATION SERVICES	\$7,867.50
	Invoice	Date	Description	Amount	
	S180426	07/30/2026	Litter Abatement Services thru 7.31.26	\$7,867.50	
107480	09/11/2026			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$1,279.69
	Invoice	Date	Description	Amount	
	278271	09/02/2026	Pexco markers	\$1,279.69	
107481	09/11/2026			JANET RUSSELL KELLER	\$468.00
	Invoice	Date	Description	Amount	
	JRK090126	09/01/2026	Instructor Payment	\$468.00	
107482	09/11/2026			JOEL NELSON PRODUCTIONS INC	\$5,000.00
	Invoice	Date	Description	Amount	
	39356	08/19/2026	Dueling pianos	\$2,500.00	
	39357	09/02/2026	Dueling Pianos Performance	\$2,500.00	
107483	09/11/2026			JOHNSON ROBERTS & ASSOCIATES INC.	\$19.50
	Invoice	Date	Description	Amount	
	159114	08/04/2026	August 2026 New Hire PHQ Reports	\$19.50	
107484	09/11/2026			KBA Document Solutions LLC	\$180.95
	Invoice	Date	Description	Amount	
	55Y1623653	09/03/2026	City Hall copier usage charges	\$10.23	
	55Y1623066	09/01/2026	City Hall copier usage charges	\$170.72	
			2211 - ISF - Information Technology		
107485	09/11/2026			LABORMAX STAFFING	\$4,665.17
	Invoice	Date	Description	Amount	
	26-517019	08/28/2026	Public works seasonal labor 8/24 - 8/28/26	\$2,179.41	
	26-518189	09/04/2026	Public works seasonal labor 8/31 - 9/4/26	\$2,485.76	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107486	09/11/2026			LAURA ALIOTO	\$988.88
	Invoice	Date	Description		Amount
	LA090126	09/01/2026	Instructor Payment		\$988.88
107487	09/11/2026			MARTHA MACAMBRIDGE	\$904.88
	Invoice	Date	Description		Amount
	2478	08/31/2026	Late summer 2026 Newsletter		\$904.88
107488	09/11/2026			MASTER CLEANERS	\$3,248.91
	Invoice	Date	Description		Amount
	MC090526	09/05/2026	July 2026 Uniform Cleaning		\$1,657.73
	MC090526-2	09/05/2026	August 2026 Uniform Cleaning		\$1,591.18
107489	09/11/2026			MICHAEL BAKER INTERNATIONAL	\$5,832.00
	Invoice	Date	Description		Amount
	1285469	05/05/2026	#25-0472 4705 Crystal Professional Services		\$5,832.00
107490	09/11/2026			MISSION LINEN SUPPLY	\$452.23
	Invoice	Date	Description		Amount
	526647306	08/31/2026	Linen Maintenance		\$83.34
	526670250	09/02/2026	Corp. Yard linen service		\$121.69
	526670249	09/02/2026	Fleet towels, uniform cleaning		\$84.31
	526710687	09/09/2026	Corp. Yard linen service		\$98.46
	526710686	09/09/2026	Fleet towels, uniform cleaning		\$64.43
107491	09/11/2026			MONTEREY BAY ANALYTICAL SERVICES INC	\$573.00
	Invoice	Date	Description		Amount
	260724_005	08/27/2026	Soquel Creek Lagoon Beach Water Sample Analysis		\$573.00
107492	09/11/2026			NICHOLE BRYANT	\$624.33
	Invoice	Date	Description		Amount
	NB090226	09/02/2026	Afterschool snacks reimbursement		\$624.33
107493	09/11/2026			O'REILLY AUTO PARTS	\$368.15
	Invoice	Date	Description		Amount
	2763-227018	08/31/2026	Air filter		\$123.17
	2763-225004	08/21/2026	Heater core		\$42.43
	2763-225559	08/24/2026	Cabin filter, air filter		\$25.43
	2763-225777	08/25/2026	Cabin filter		\$13.25
	2763-226024	08/26/2026	Hvac actuator		\$39.88
	2763-226150	08/27/2026	TPMS Sensor, tire cement		\$103.04
	2763-226343	08/28/2026	Lights		\$20.95

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107494	09/11/2026			OUTDOOR SUPPLY HARDWARE	\$128.40
	Invoice	Date	Description		Amount
	1245	09/02/2026	Key blanks		\$39.76
	1242	09/02/2026	Bulk Fasteners		\$40.38
	1224	08/26/2026	Bulk Fasteners		\$7.51
	1223	08/26/2026	Bulk Fasteners		\$40.75
107495	09/11/2026			PETERSON CATERPILLAR	\$1,002.86
	Invoice	Date	Description		Amount
	PC080224681	08/25/2026	Manifold		\$1,002.86
107496	09/11/2026			PK SAFETY SUPPLY	\$783.69
	Invoice	Date	Description		Amount
	519651	09/02/2026	Replacement oxygen sensor, gas mix		\$783.69
107497	09/11/2026			PRIORS TIRES LLC	\$691.25
	Invoice	Date	Description		Amount
	082626-32	08/26/2026	Tires		\$691.25
107498	09/11/2026			ROB BUNTER	\$174.23
	Invoice	Date	Description		Amount
	RB082026	08/20/2026	Pesticide Training Seminar Meal Reimbursement		\$174.23
107499	09/11/2026			ROBERT M PATTERSON	\$250.00
	Invoice	Date	Description		Amount
	RP090126	09/01/2026	Administrative Reviews Billing Statement 9/1/2026		\$250.00
107500	09/11/2026			SANTA CRUZ COUNTY ANIMAL SHELTER	\$60,122.00
	Invoice	Date	Description		Amount
	26/27-1CA	08/26/2026	Quarterly animal services contribution		\$60,122.00
107501	09/11/2026			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$15,462.50
	Invoice	Date	Description		Amount
	SCCO070626	07/06/2026	June citation processing		\$15,462.50
107502	09/11/2026			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$17,742.50
	Invoice	Date	Description		Amount
	SCCO080526	08/05/2026	July citation processing		\$17,742.50
107503	09/11/2026			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$2,093.41
	Invoice	Date	Description		Amount
	SCCO090326	09/03/2026	FY25/26 County Blood Alcohol Testing Trust Fund Deficit		\$2,093.41

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107504	09/11/2026			SANTA CRUZ LIVE SCAN INC.	\$90.00
	Invoice	Date	Description		Amount
	551	09/01/2026	New hire live scans		\$30.00
	532	09/01/2026	August 2026 New Hire Live Scans		\$60.00
107505	09/11/2026			SANTA CRUZ SIGNS	\$440.53
	Invoice	Date	Description		Amount
	303921	09/09/2026	DUI Enforcement Unit Vehicle Decals		\$440.53
107506	09/11/2026			SECURITY CRIME PREVENTION CORP	\$2,800.00
	Invoice	Date	Description		Amount
	4534	08/31/2026	August 2026 Site Lockup and Walk Through		\$2,800.00
107507	09/11/2026			SENTINEL PRINTERS INC.	\$537.78
	Invoice	Date	Description		Amount
	311290	09/02/2026	No Parking Signs		\$537.78
107508	09/11/2026			SOQUEL CREEK ANIMAL HOSPITAL	\$565.97
	Invoice	Date	Description		Amount
	86311-2	07/20/2026	K9 Exam and Vaccinations		\$565.97
107509	09/11/2026			SOQUEL CREEK WATER DISTRICT	\$2,393.62
	Invoice	Date	Description		Amount
	06-14476-0081726	08/17/2026	06-14476-00 430 Kennedy Drive water service		\$61.62
	08-15299-0081726	08/17/2026	08-15299-00 Monterey Ave. water		\$144.99
	09-15964-0081726	08/17/2026	09-15964-00 Monterey Ave. Esplanade water		\$2,036.35
	10-16317-0081726	08/17/2026	10-16317-00 420 Capitola Ave. water		\$150.66
107510	09/11/2026			SPECTRUM BUSINESS	\$2,984.17
	Invoice	Date	Description		Amount
	170005701082126	08/21/2026	August internet service		\$1,305.02
	257413201090126	09/01/2026	September internet service		\$1,679.15
			1000 - General Fund		\$1,543.00
			2211 - ISF - Information Technology		\$1,441.17

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107511	09/11/2026			T MOBILE	\$436.80
	Invoice	Date	Description	Amount	
	TM082026	08/20/2026	August cell phone usage - acct # 989440968	\$436.80	
107512	09/11/2026			TIMECLOCK PLUS, LLC	\$1,663.20
	Invoice	Date	Description	Amount	
	INV00498020	08/31/2026	Humanity classic employee license annual	\$1,663.20	
107513	09/11/2026			TPX COMMUNICATIONS	\$1,862.59
	Invoice	Date	Description	Amount	
	191674774-0	08/23/2026	August phone service	\$1,862.59	
			1000 - General Fund	\$961.98	
			2211 - ISF - Information Technology	\$900.61	
107514	09/11/2026			TYLER BUSINESS FORMS	\$322.42
	Invoice	Date	Description	Amount	
	113992	09/02/2026	W2 Envelopes	\$322.42	
107515	09/11/2026			US BANK EQUIPMENT FINANCE	\$174.80
	Invoice	Date	Description	Amount	
	589566140	08/25/2026	City Hall Copier Lease	\$174.80	
			2210 - ISF - Stores Fund		
107516	09/11/2026			VERITONE INC.	\$2,200.00
	Invoice	Date	Description	Amount	
	1128425	04/03/2026	Contact Application Annual License Fee for 4/1/26 - 3/31/27	\$2,200.00	
107517	09/11/2026			WANDERLUST CONTENT STUDIO, LLC	\$1,260.00
	Invoice	Date	Description	Amount	
	3840	08/17/2026	Santa Cruz County Visitor Magazine Full Page Content	\$1,260.00	
			1321 - BIA - Capitola Village-Wharf BIA		
107518	09/11/2026			WATSONVILLE BLUEPRINT	\$107.38
	Invoice	Date	Description	Amount	
	125499	08/07/2026	Blueprints	\$107.38	
107519	09/11/2026			WE ALL RIDE SANTA CRUZ	\$54.74
	Invoice	Date	Description	Amount	
	4190677	09/09/2026	Sonic-Flo Glove	\$54.74	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107520	09/11/2026			Ahrens, Nina	\$72.00
	Invoice	Date	Description		Amount
	NA090326	09/03/2026	Citation # 544125922		\$72.00
107521	09/11/2026			Albracht, Jill	\$86.00
	Invoice	Date	Description		Amount
	JA090326	09/03/2026	Citation # 507124138		\$86.00
107522	09/11/2026			Avila, Angelina	\$116.00
	Invoice	Date	Description		Amount
	AA090326	09/03/2026	Citation # 505123563		\$116.00
107523	09/11/2026			Barboza, Yevette	\$72.00
	Invoice	Date	Description		Amount
	YB090326	09/03/2026	Citation # 544126337		\$72.00
107524	09/11/2026			Boyer, Elizabeth	\$96.00
	Invoice	Date	Description		Amount
	EB090326	09/03/2026	Citation # 503123505		\$96.00
107525	09/11/2026			Brandon, Lauren	\$96.00
	Invoice	Date	Description		Amount
	LB090326	09/03/2026	Citation # 503125160		\$96.00
107526	09/11/2026			Caballeo, Maria	\$72.00
	Invoice	Date	Description		Amount
	MC100624	09/03/2026	Citation # 501127648		\$72.00
107527	09/11/2026			Carcello, Edward	\$14.00
	Invoice	Date	Description		Amount
	EC090326	09/03/2026	Citation # 503124653		\$14.00
107528	09/11/2026			Carl, Marci	\$82.00
	Invoice	Date	Description		Amount
	MC031625	09/03/2026	Citation # 503124917		\$82.00
107529	09/11/2026			Carlson, Peter	\$96.00
	Invoice	Date	Description		Amount
	PC090326	09/03/2026	Citation # 544127420		\$96.00
107530	09/11/2026			Clark, Shivaun	\$100.00
	Invoice	Date	Description		Amount
	SC090326	09/03/2026	Citation # 506125506		\$100.00

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107531	09/11/2026			Clarke, Galen	\$96.00
	Invoice	Date	Description		Amount
	GC090326	09/03/2026	Citation # 503124385		\$96.00
107532	09/11/2026			Cook, Joshua	\$96.00
	Invoice	Date	Description		Amount
	JC112424	09/03/2026	Citation # 900131382		\$96.00
107533	09/11/2026			Cooper, Jennifer	\$65.00
	Invoice	Date	Description		Amount
	JC062426	09/03/2026	Citation # 506127368		\$65.00
107534	09/11/2026			Dover, Steven	\$72.00
	Invoice	Date	Description		Amount
	SD090326	09/03/2026	Citation # 503124876		\$72.00
107535	09/11/2026			Dramis, Mark	\$72.00
	Invoice	Date	Description		Amount
	MD090326	09/03/2026	Citation # 501127768		\$72.00
107536	09/11/2026			Elizondo, Jordan	\$72.00
	Invoice	Date	Description		Amount
	JE090326	09/03/2026	Citation # CP-250711		\$72.00
107537	09/11/2026			Ewers, Erica	\$96.00
	Invoice	Date	Description		Amount
	EE090326	09/03/2026	Citation # 505123631		\$96.00
107538	09/11/2026			Felker, Jon	\$96.00
	Invoice	Date	Description		Amount
	JF090326	09/03/2026	Citation # 504123468		\$96.00
107539	09/11/2026			Gellatly, Caleb	\$79.00
	Invoice	Date	Description		Amount
	CG090326	09/03/2026	Citation # 501127752		\$79.00
107540	09/11/2026			Gomez, Adrian	\$72.00
	Invoice	Date	Description		Amount
	AG090326	09/03/2026	Citation # 505123611		\$72.00

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107541	09/11/2026			Hernandez, David	\$72.00
	Invoice	Date	Description		Amount
	DH090326	09/03/2026	Citation # 501128121		\$72.00
107542	09/11/2026			Hertz Vehicles	\$130.00
	Invoice	Date	Description		Amount
	HV090326	09/03/2026	Citation # 511123879		\$130.00
107543	09/11/2026			Johnson, Sarin	\$72.00
	Invoice	Date	Description		Amount
	SJ090326	09/03/2026	Citation # 501127968		\$72.00
107544	09/11/2026			Lambiase, Jacqueline	\$96.00
	Invoice	Date	Description		Amount
	JL090326	09/03/2026	Citation # 900130853		\$96.00
107545	09/11/2026			Lhommedieu, Kevin	\$36.00
	Invoice	Date	Description		Amount
	KL090326	09/03/2026	Citation # 900130306		\$36.00
107546	09/11/2026			Magana, Julia	\$76.00
	Invoice	Date	Description		Amount
	JM090326	09/03/2026	Citation # 900130257		\$76.00
107547	09/11/2026			MARY CASTILLO	\$1,224.00
	Invoice	Date	Description		Amount
	MC090926	09/09/2026	TOT Double Payment Refund		\$1,224.00
107548	09/11/2026			Mejia, Keilyn	\$72.00
	Invoice	Date	Description		Amount
	KM090326	09/03/2026	Citation # 505123494		\$72.00
107549	09/11/2026			Myalik, Yelena	\$72.00
	Invoice	Date	Description		Amount
	YM090326	09/03/2026	Citation # 503125293		\$72.00

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107550	09/11/2026			Pena, Daniel	\$72.00
	Invoice	Date	Description		Amount
	DP090326	09/03/2026	Citation # 503125493		\$72.00
107551	09/11/2026			PETER K. RUDY	\$450.00
	Invoice	Date	Description		Amount
	PR081726	08/17/2026	#26-0406 603 Escalona Drive		\$450.00
107552	09/11/2026			Pierce, Nathan	\$130.00
	Invoice	Date	Description		Amount
	NP090326	09/03/2026	Citation # 508123841		\$130.00
107553	09/11/2026			Reyes, Marie	\$72.00
	Invoice	Date	Description		Amount
	MR021825	09/03/2026	Citation # 504123650		\$72.00
107554	09/11/2026			Rivas, Luke	\$96.00
	Invoice	Date	Description		Amount
	LR090326	09/03/2026	Citation # 900131488		\$96.00
107555	09/11/2026			Rivero, Annette	\$25.00
	Invoice	Date	Description		Amount
	AR090326	09/03/2026	Citation # 501127210		\$25.00
107556	09/11/2026			Romero, Dulce	\$72.00
	Invoice	Date	Description		Amount
	DR090326	09/03/2026	Citation # 501127461		\$72.00
107557	09/11/2026			Rountree, Mattie	\$63.00
	Invoice	Date	Description		Amount
	MR091623	09/03/2026	Citation # 544126243		\$63.00
107558	09/11/2026			Santizo, Luis	\$25.00
	Invoice	Date	Description		Amount
	LS090326	09/03/2026	Citation # 503125504		\$25.00

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107559	09/11/2026			Sarinova, Brian	\$36.00
	Invoice	Date	Description		Amount
	BS090326	09/03/2026	Citation # 501127970		\$36.00
107560	09/11/2026			Singh, Pardeep	\$72.00
	Invoice	Date	Description		Amount
	PS090326	09/03/2026	Citation # 900131518		\$72.00
107561	09/11/2026			Solomon, Aurora	\$96.00
	Invoice	Date	Description		Amount
	AS090326	09/03/2026	Citation # 511123518		\$96.00
107562	09/11/2026			Telfer, Marlana	\$25.00
	Invoice	Date	Description		Amount
	MT090326	09/03/2026	Citation # 503124728		\$25.00
107563	09/11/2026			Trybus, Jessica	\$96.00
	Invoice	Date	Description		Amount
	JT090326	09/03/2026	Citation # 900131504		\$96.00
107564	09/11/2026			Vargo, Russell	\$25.00
	Invoice	Date	Description		Amount
	RV090326	09/03/2026	Citation # 505123557		\$25.00
107565	09/11/2026			Wagner, Serena	\$10.00
	Invoice	Date	Description		Amount
	SW090326	09/03/2026	Citation # 900131469		\$10.00
107566	09/11/2026			Weinholdt, Ross	\$72.00
	Invoice	Date	Description		Amount
	RW090326	09/03/2026	Citation # 501126278		\$72.00
107567	09/11/2026			Wick, Christian	\$72.00
	Invoice	Date	Description		Amount
	CW090326	09/03/2026	Citation # 503124919		\$72.00

Type Check Totals:

\$450,633.29

EFT

54	09/09/2026			UPS	\$39.71
	Invoice	Date	Description		Amount
	0000954791356-2	08/29/2026	Shipping costs		\$39.71

Type EFT Totals:

\$39.71

SCCB - SCCB Payroll

Check

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
7410	09/11/2026			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,185.50
	Invoice	Date	Description	Amount	
	POA090426	09/04/2026	POA & gym dues PPE 8/29/26	\$1,185.50	
			1001 - Payroll Payables		
7411	09/11/2026			EQUITABLE	\$3,659.97
	Invoice	Date	Description	Amount	
	1930606	08/11/2026	September LTD, STD, AD&D, life insurance	\$3,659.97	
			1001 - Payroll Payables		
7412	09/11/2026			UPEC LIUNA LOCAL 792	\$735.00
	Invoice	Date	Description	Amount	
	9908	09/04/2026	UPEC dues September	\$735.00	
			1001 - Payroll Payables		
7413	09/11/2026			US BANK PARS Acct 6746022400	\$2,092.69
	Invoice	Date	Description	Amount	
	PARS090426	09/04/2026	PARS contributions PPE 8/29/26	\$2,092.69	
			1001 - Payroll Payables		
Type Check Totals:					\$7,673.16
<u>EFT</u>					
5046	09/01/2026			CalPERS Health Insurance	\$100,779.16
	Invoice	Date	Description	Amount	
	1003365506	08/14/2026	August health insurance	\$100,779.16	
			1000 - General Fund	\$4,471.16	
			1001 - Payroll Payables	\$96,308.00	
5169	09/08/2026			CalPERS Member Services Division	\$71,643.99
	Invoice	Date	Description	Amount	
	1003375909-12	09/04/2026	PERS contributions PPE 8/29/26	\$71,643.99	
			1000 - General Fund	(\$0.04)	
			1001 - Payroll Payables	\$71,644.03	
5170	09/08/2026			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$12,961.01
	Invoice	Date	Description	Amount	
	1-805-418-320	09/04/2026	State tax PPE 8/29/26	\$12,961.01	
			1001 - Payroll Payables		

City Checks Issued September 11, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
5171	09/08/2026			INTERNAL REVENUE SERVICE	\$39,968.37
	Invoice	Date	Description		Amount
	42220324	09/04/2026	Federal taxes & Medicare PPE 8/29/26 & employee final checks		\$39,968.37
			1001 - Payroll Payables		
5172	09/08/2026			STATE DISBURSEMENT UNIT	\$1,197.67
	Invoice	Date	Description		Amount
	57862246	09/04/2026	Employee garnishments PPE 8/29/26		\$1,197.67
			1001 - Payroll Payables		
5173	09/08/2026			VOYA FINANCIAL	\$13,021.77
	Invoice	Date	Description		Amount
	VOYA090426	09/04/2026	Employee 457 contributions PPE 8/29/26		\$13,021.77
			1001 - Payroll Payables		
5174	09/08/2026			CalPERS Fiscal Services Division	\$272,611.67
	Invoice	Date	Description		Amount
	1003375878-9	09/04/2026	PERS UAL payment - September		\$272,611.67
5175	09/09/2026			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$47.83
	Invoice	Date	Description		Amount
	0-116-654-288	09/07/2026	State tax employee final checks		\$47.83
			1001 - Payroll Payables		
5176	09/09/2026			INTERNAL REVENUE SERVICE	\$271.85
	Invoice	Date	Description		Amount
	30525608	09/07/2026	Federal taxes & Medicare employee final checks		\$271.85
			1001 - Payroll Payables		
Type EFT Totals:					\$512,503.32
Checks					131
					\$450,633.29
EFTs					1
					\$39.71
All					132
					\$450,673.00
Payroll Totals					
Checks					8
					\$11,892.42
EFTs					126
					\$744,867.20
All					134
					\$756,759.62
Grand Totals:					
Checks					139
					\$462,525.71
EFTs					127
					\$744,906.91
All					266
					\$1,207,432.62

Cash Position – City of Capitola

September 25, 2026

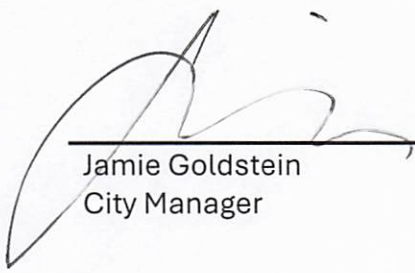
City main account checks dated September 25, 2026, numbered 107569 to 107650 totaling \$776,030.13, 2 EFT totaling \$535.04, 13 payroll checks totaling \$14,355.90 and 117 payroll EFTs totaling \$377,214.16 for a grand total of \$1,168,135.23, have been reviewed and authorized for distribution by the City Manager.

As of September 25, 2026, the unaudited cash balance is \$6,329,868.

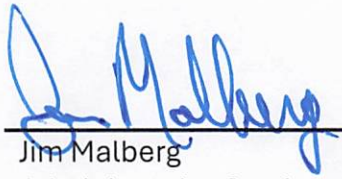
CASH BALANCE September 25, 2026

Fund	Description	Ending Balance
1000	General Fund	\$ (2,346,406)
1001	Payroll Payables	101,009
Total General Funds		\$ (2,245,398)
1010	Contingency Reserve	\$ 2,319,346
1015	PERS Contingency Fund	1,690,919
1020	Emergency Reserve	1,592,776
1025	Facilities Reserve Fund	282,714
Total Reserve Funds		\$ 5,885,754
1200	Capital Improvement Fund	\$ (2,404,723)
2210	ISF - Stores Fund	\$ 42,288
2211	ISF - Information Technology	505,156
2212	ISF - Equipment Replacement	241,789
2213	ISF - Self-Insurance Liability	(433,691)
2214	ISF - Workers Compensation	19,363
2216	ISF - Compensated Absences	(375,360)
Total Internal Service Funds		\$ (456)
TOTAL AVAILABLE GENERAL FUNDS		\$ 1,235,178
1300	SLESF - Supl Law Enfc	\$ 64,781
1305	Restricted TOT	90,315
1308	SB1 Road Maint. & Rehab.	150,167
1309	RTC Streets	180,226
1310	Gas Tax	238,708
1311	Wharf	(25,246)
1313	General Plan Update and Maint	258,851
1314	Green Building Education	263,681
1315	Public Art Fee Fund	141,992
1316	Parking Reserve Fund	737
1317	Technology Fee Fund	106,485
1320	PEG - Public Education and Govt	65,190
1321	BIA - Capitola Village-Wharf BIA	38,485
1350	CDBG Grants	142,971
1351	CDBG Program Income	18,827
1360	Library Fund	55,238
1370	HOME Reuse	1,167,886
1372	Housing Trust	288,227
1373	Permanent Local Housing Allocatic	18,057
5552	Cap Hsg Succ- Program Income	1,829,114
Total Special Revenue Funds		\$ 5,094,690
TOTAL CITY CASH BALANCE		\$ 6,329,868

(1) September 25th balance does not include \$1,000,125 held in the OPEB Trust.


 Jamie Goldstein
 City Manager

9/30/26
 Date


 Jim Malberg
 Administrative Services Director

9/30/26
 Date

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107569	09/25/2026			AAA WORKSPACE	\$4.74
	Invoice	Date	Description		Amount
	2517728-0	09/11/2026	Notarial seal		\$4.74
		2210 - ISF - Stores Fund			
107570	09/25/2026			ACE PORTABLE SERVICES	\$1,150.70
	Invoice	Date	Description		Amount
	I59365	07/10/2026	Monterey Ave Park Portable Toilets		\$575.35
	I59366	08/14/2026	Monterey Ave Park Portable Toilets		\$575.35
107571	09/25/2026			AMAZON CAPITAL SERVICES	\$1,191.99
	Invoice	Date	Description		Amount
	1P7J-J74F-G1YC	09/09/2026	Cup holder		\$27.75
	11JN-PYVD-63QW	09/09/2026	Wireless keyboard and mouse		\$24.68
	1D6M-LFNK-4Y77	09/10/2026	Water hose		\$77.76
	11KN-YV7H-9KCG	09/10/2026	Fuel filter		\$71.02
	1K1F-9XFL-9DCH	09/15/2026	Shelf		\$87.39
	1DYK-3TPN-J3CX	09/10/2026	Stabilizer for iphone		\$64.46
	1J6K-1WN9-J9L7	09/10/2026	Toys, arts & crafts		\$130.75
	1NV6-F37G-33MT	09/08/2026	Athletic field marking paint		\$80.79
	1PL4-V1MW-4KF1	09/11/2026	Thumb tacks		\$7.64
	1D6R-Y4H9-D96M	09/17/2026	Wireless keyboard and mouse credit return		(\$24.68)
	11PD-PY1L-NQVR	09/21/2026	Mesh shirts for scrimmage		\$51.88
	1DRY-7QG1-F6PC	09/22/2026	Dish soap		\$10.89
	16WK-YG14-9M41	09/22/2026	Cabinet lock with keys		\$57.98
	1Q1P-RDLY-XQFJ	09/16/2026	Keyless Entry and Power Strip		\$165.19
	1VMR-V4Q3-HKP9	09/09/2026	Streamlight Gun Light		\$240.37
	1WHQ-KHK3-X9DG	09/16/2026	Personnel File Folders		\$118.12
		1000 - General Fund			\$1,181.10
		2210 - ISF - Stores Fund			\$10.89
107572	09/25/2026			APTOS LANDSCAPE SUPPLY INC.	\$530.01
	Invoice	Date	Description		Amount
	687797	09/02/2026	Top soil		\$193.82
	687888	09/03/2026	peagravel, beach pebbles, doormats, rake		\$336.19
107573	09/25/2026			ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS	\$2,680.60
	Invoice	Date	Description		Amount
	4570	07/01/2026	FY26/27 Member Dues		\$2,680.60
107574	09/25/2026			AT&T/CALNET 3	\$274.95
	Invoice	Date	Description		Amount
	000025840971	09/13/2026	September telephone service		\$274.95
		1000 - General Fund			\$210.23
		2211 - ISF - Information Technology			\$64.72

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107575	09/25/2026			AT&T/CALNET 3	\$1,768.38
	Invoice	Date	Description		Amount
	000025841639	09/13/2026	September T-1 access		\$1,768.38
107576	09/25/2026			BEAR ELECTRICAL SOLUTIONS, LLC	\$1,732.26
	Invoice	Date	Description		Amount
	12846	08/31/2026	August traffic signal maintenance services - response		\$1,085.46
	12845	08/31/2026	August traffic signal maintenance services - routine		\$646.80
			1310 - Gas Tax		
107577	09/25/2026			BLUE STRIKE ENVIRONMENTAL INC.	\$21,389.50
	Invoice	Date	Description		Amount
	CAP-CAP-090226	08/31/2026	Climate Action Plan Update Services thru 8.31.26		\$21,389.50
			1314 - Green Building Education		
107578	09/25/2026			BRASS KEY LOCKSMITH	\$692.39
	Invoice	Date	Description		Amount
	14978	08/21/2026	Jade St Community Center locksmith services		\$37.01
	1452	08/04/2026	Jade St Community Center locksmith services		\$460.38
	14996	08/27/2026	Jade St Community Center locksmith services		\$195.00
107579	09/25/2026			BURKE WILLIAMS AND SORENSEN LLP	\$34,839.49
	Invoice	Date	Description		Amount
	375508	09/09/2026	August Legal Services		\$495.00
	373576	08/17/2026	July Legal Services		\$12,210.00
	373575	08/17/2026	July Legal Services		\$1,770.50
	373577	08/17/2026	July Legal Services		\$570.00
	373578	08/17/2026	July Legal Services		\$11,289.65
	373579	08/17/2026	July Legal Services		\$99.00
	373580	08/17/2026	July Legal Services		\$1,632.00
	373581	08/17/2026	July Legal Services		\$6,773.34
107580	09/25/2026			CA DEPARTMENT OF JUSTICE	\$181.00
	Invoice	Date	Description		Amount
	072084	09/03/2026	August fingerprinting		\$49.00
	070607	09/03/2026	August 2026 PD Fingerprinting		\$132.00
107581	09/25/2026			CARIN HANNA	\$2,418.76
	Invoice	Date	Description		Amount
	CH083026	09/21/2026	BIA Reimbursement		\$2,418.76
			1321 - BIA - Capitola Village-Wharf BIA		

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107582	09/25/2026			CHAVAN & ASSOCIATES, LLP	\$12,650.00
	Invoice	Date	Description		Amount
	C&A-19338	09/21/2026	FY26/27 Audit Services		\$12,650.00
107583	09/25/2026			CINTAS CORPORATION	\$254.03
	Invoice	Date	Description		Amount
	5361128507	09/17/2026	City Hall first aid supplies		\$68.55
	5361128506	09/17/2026	First Aid Replenishment		\$185.48
107584	09/25/2026			COMMUNITY BRIDGES	\$1,320.00
	Invoice	Date	Description		Amount
	CB092226	09/22/2026	2026 Shuttle Services - Rate Adjustments		\$1,320.00
107585	09/25/2026			CORODATA SHREDDING INC.	\$117.32
	Invoice	Date	Description		Amount
	DN1594731	08/31/2026	August Records Shredding		\$117.32
107586	09/25/2026			CSW-STUBER-STROEH ENGINEERING GROUP INC	\$41,430.64
	Invoice	Date	Description		Amount
	2608152	08/31/2026	Cliff Drive Resiliency Project Services thru 7.31.26		\$23,180.99
	2608118	08/31/2026	Stockton Ave Bridge Debris Mitigation Services through 8.16.26		\$18,249.65
			1200 - Capital Improvement Fund		
107587	09/25/2026			CUMMING MANAGEMENT GROUP, INC.	\$7,347.50
	Invoice	Date	Description		Amount
	198701	08/31/2026	CDBG Funded Construction Management Services thru 8.31.26		\$7,347.50
			1200 - Capital Improvement Fund		
107588	09/25/2026			D & G SANITATION	\$3,265.69
	Invoice	Date	Description		Amount
	321927	08/31/2026	Skate park hand wash station, portable toilets		\$504.93
	321928	08/31/2026	Jade st. park hand wash station rental		\$995.83
	321929	08/31/2026	Wharf portable toilets		\$1,233.48
	321930	08/31/2026	Lower parking lot portable toilet rental		\$531.45
			1000 - General Fund		\$2,032.21
			1311 - Wharf		\$1,233.48
107589	09/25/2026			DIESEL DIRECT WEST LLC	\$5,564.75
	Invoice	Date	Description		Amount
	87554455	09/11/2026	526 gallons gasoline		\$3,383.54
	87569778	09/17/2026	230 gallons diesel		\$2,181.21

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107590	09/25/2026			ECOLOGY ACTION OF SANTA CRUZ	\$11,277.82
	Invoice	Date	Description		Amount
	69319	08/31/2026	Capitola Active Transportation Plan thru 8.31.26		\$11,277.82
			1200 - Capital Improvement Fund		
107591	09/25/2026			EWING IRRIGATION	\$834.27
	Invoice	Date	Description		Amount
	31497484	08/11/2026	Saws (2)		\$60.89
	31497434	08/11/2026	Cement		\$30.81
	31407296	08/04/2026	Soil topper		\$57.05
	31795866	09/02/2026	PVC cutter, couplings, PVC pipe, shovels, toper, bucket		\$431.86
	31681284	08/25/2026	Coupling valves (3)		\$179.75
	31671275	08/24/2026	Gloves, valve, coupling, tape, pvc tubing		\$73.91
			1000 - General Fund		\$760.36
			1311 - Wharf		\$73.91
107592	09/25/2026			EXCEEDIO	\$14,119.34
	Invoice	Date	Description		Amount
	19186	07/23/2026	IT Asset - Desktop Computer		\$2,080.10
	19307	08/25/2026	IT Asset - Desktop Computer		\$2,080.10
	19395	08/31/2026	IT Asset - Laptop		\$2,125.99
	19396	08/31/2026	IT Asset - Desktop Computer		\$1,532.21
	19419	09/18/2026	IT Asset - Laptop docking station		\$391.66
	19420	09/18/2026	IT Asset - Application asset		\$130.00
	19302	08/24/2026	Televisions and wall mounts for Council Chambers		\$5,779.28
			1320 - PEG - Public Education and Govt		\$5,779.28
			2211 - ISF - Information Technology		\$8,340.06
107593	09/25/2026			FASTRAK	\$23.75
	Invoice	Date	Description		Amount
	T572615384128	09/08/2026	Fastrak fee		\$12.25
	T582615101810	09/04/2026	Fastrak fee		\$11.50
107594	09/25/2026			FERGUSON ENTERPRISES LLC #795	\$118.00
	Invoice	Date	Description		Amount
	6910794	09/09/2026	Gas pipe, galv union pipe		\$59.95
	6913180	09/10/2026	Pipe		\$58.05
107595	09/25/2026			FIRST ALARM	\$657.81
	Invoice	Date	Description		Amount
	979175	09/15/2026	Community Center Fire & Intrusion system monitoring		\$364.50
	983145	09/15/2026	Evidence Building Monitoring Service for 10/1/26 - 12/31/26		\$293.31

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107596	09/25/2026			FLOCK GROUP INC.	\$32,000.00
	Invoice	Date	Description		Amount
	INV-103125	08/27/2026	Flock Camera Renewal		\$32,000.00
		1300 - SLESF - Supl Law Enfc			
107597	09/25/2026			FOLGER GRAPHICS INC.	\$2,020.91
	Invoice	Date	Description		Amount
	148582	09/15/2026	Recreation guide		\$2,020.91
107598	09/25/2026			GALLS LLC	\$73.29
	Invoice	Date	Description		Amount
	034968216	05/06/2026	Batteries for Stinger Flashlight		\$73.29
107599	09/25/2026			GRAINGER	\$92.28
	Invoice	Date	Description		Amount
	9084906487	09/18/2026	Utility rope		\$92.28
		1311 - Wharf			
107600	09/25/2026			GRANITE ROCK COMPANY	\$352,579.20
	Invoice	Date	Description		Amount
	1020424	08/20/2026	41st Ave Multimodal Improvements Project Services thru 8.20.26		\$352,579.20
		1200 - Capital Improvement Fund			
107601	09/25/2026			HARBOR FREIGHT	\$311.22
	Invoice	Date	Description		Amount
	3031	09/10/2026	Carving disc, rotary polisher		\$155.61
	319f0b46	09/14/2026	Flap discs, pads, sanding belts, screws		\$155.61
107602	09/25/2026			HD SUPPLY FORMERLY HOME DEPOT PRO	\$877.40
	Invoice	Date	Description		Amount
	9253814061	09/09/2026	Cleaning supplies		\$704.41
	9253880009	09/10/2026	Cleaning supplies		\$172.99

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107603	09/25/2026			HOME DEPOT CREDIT SERVICES	\$1,447.17
	Invoice	Date	Description		Amount
	3523667	09/10/2026	battery pack		\$108.41
	8514655	09/15/2026	Cleaning supplies		\$161.16
	5620232	09/18/2026	Fertilizer, ball valve, batteries		\$60.15
	4034155	09/09/2026	Trash cans (10)		\$274.05
	3630678	09/10/2026	Pipe, tape		\$20.75
	5523272	09/08/2026	Pipes, coupler		\$340.01
	4234746	09/09/2026	Return pipe		(\$85.37)
	4523446	09/09/2026	Polyethylene Gas Pipe		\$59.58
	42404390	09/09/2026	Return Polyethylene Gas Pipe		(\$59.58)
	4022782	09/09/2026	Concrete		\$31.40
	2612117	09/11/2026	Gloves, tape		\$64.32
	2642429	09/01/2026	Buckets (8), plants		\$58.91
	8620473	08/26/2026	Wire rope, wrenches, pliers, rebar wire		\$80.42
	1284439	09/02/2026	Trash cans (6)		\$252.75
	7511340	08/27/2026	Tie down straps		\$24.07
	4523520	09/09/2026	Poster strips, cable ties		\$56.14
107604	09/25/2026			HUMANITY.COM , LLC	\$1,663.20
	Invoice	Date	Description		Amount
	INV00497302	08/25/2026	Annual Subscription Renewal for 9/26/26 - 9/25/27		\$1,663.20
107605	09/25/2026			INTERSTATE BATTERY SYSTEM OF SAN JOSE INC	\$167.66
	Invoice	Date	Description		Amount
	150003124	09/09/2026	Battery core		\$167.66
107606	09/25/2026			JEANI MITCHELL	\$253.50
	Invoice	Date	Description		Amount
	JM092126	09/21/2026	Instructor Payment		\$253.50
107607	09/25/2026			KIMLEY HORN AND ASSOCIATES INC	\$3,877.50
	Invoice	Date	Description		Amount
	37084133	08/31/2026	41st Ave Multimodal Corridor Improvements Services thru 8.31.2		\$3,877.50
			1200 - Capital Improvement Fund		
107608	09/25/2026			KING'S PAINT AND PAPER INC.	\$34.12
	Invoice	Date	Description		Amount
	XECGN	09/19/2026	Tray liner, brush, paint tray, paint rollers		\$34.12
107609	09/25/2026			LABORMAX STAFFING	\$4,455.11
	Invoice	Date	Description		Amount
	26-519271	09/11/2026	Public works seasonal labor 9/8 - 9/11/26		\$1,969.35
	26-520237	09/18/2026	Public works seasonal labor 9/14 - 9/18/26		\$2,485.76

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107610	09/25/2026			LAURA ALIOTO	\$507.00
	Invoice	Date	Description		Amount
	LA092126	09/21/2026	Instructor Payment		\$507.00
107611	09/25/2026			LEWIS TREE SERVICE INC.	\$4,300.00
	Invoice	Date	Description		Amount
	920861039	09/14/2026	Tree pruning village palms		\$4,300.00
107612	09/25/2026			LINDE GAS & EQUIPMENT INC.	\$273.57
	Invoice	Date	Description		Amount
	59168823	09/21/2026	Acetylene rental		\$273.57
107613	09/25/2026			MISSION LINEN SUPPLY	\$572.66
	Invoice	Date	Description		Amount
	526729768	09/14/2026	Linen Maintenance		\$83.34
	526748351	09/16/2026	Fleet towels, uniform cleaning		\$84.31
	526715248	09/04/2026	Fleet towels, uniform cleaning		\$34.00
	526748352	09/16/2026	Corp. Yard linen service		\$121.69
	526794239	09/23/2026	Fleet towels, uniform cleaning		\$64.43
	526764177	09/14/2026	Fleet towels, uniform cleaning		\$22.00
	526794240	09/23/2026	Corp. Yard linen service		\$98.46
	526300686	07/01/2026	Fleet towels, uniform cleaning		\$64.43
107614	09/25/2026			NATALIE XILONZOCHILT	\$172.81
	Invoice	Date	Description		Amount
	NX090525	09/05/2026	WLLC Conference Travel Reimbursement		\$172.81
107615	09/25/2026			O'REILLY AUTO PARTS	\$532.78
	Invoice	Date	Description		Amount
	2763-228110	09/05/2026	air filer and fleet runner		\$58.21
	2763-229065	09/10/2026	Oil filters		\$99.95
	2763-228078	09/05/2026	Semi-Met Pad		\$48.73
	2763-227687	09/03/2026	Micro V Belt		\$89.29
	2763-228108	09/05/2026	Micro V Belt		(\$65.27)
	2763-227640	09/03/2026	Battery and core charge		\$171.68
	2763-230658	09/18/2026	Bulbs for headlights/taillights		\$36.29
	2763-230316	09/16/2026	Sealed beam		\$61.27
	2763-230318	09/16/2026	Air filter		\$32.63

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107616	09/25/2026			OUTDOOR SUPPLY HARDWARE	\$768.35
	Invoice	Date	Description		Amount
	1273	09/18/2026	Chipkey		(\$185.70)
	1222	08/26/2026	Rubber mallet, drilling hammer, chisel, pin punch set		\$62.23
	1248	09/03/2026	Concrete patcher, hose clamps		\$41.20
	1247	09/03/2026	Hose clamps		\$32.27
	1249	09/04/2026	Anchoring cement, plaster		\$38.22
	1237	08/31/2026	Anchoring cement, floor squeegee		\$63.34
	1232	08/28/2026	Claw hammer, notebook, pvc pipe plug, markers, kneeling pad		\$66.66
	1219	08/24/2026	Perennials		\$30.55
	1246	09/02/2026	Electromechanical timer		\$9.82
	1227	08/26/2026	Utility tub, cement		\$56.77
	1243	09/02/2026	Faucet kink protector, washing machine hose, utility knife		\$67.69
	1234	08/30/2026	Spray paint		\$21.30
	1236	08/31/2026	Garden hose (2), shears (2)		\$130.97
	1257	09/11/2026	Key blank		\$4.36
	1265	09/15/2026	Magnet, wrench set		\$72.08
	1271	09/17/2026	4-way sillcock key		\$34.94
	1270	09/16/2026	Keyblank		\$4.36
	1260	09/14/2026	water heater install kit, valves, cloth, tubing, cutter, misc		\$143.03
	1272	09/18/2026	Faucet		\$25.12
	1256	09/10/2026	Outlet, screwdriver set		\$49.14
107617	09/25/2026			PACIFIC GAS & ELECTRIC	\$19,030.24
	Invoice	Date	Description		Amount
	PGE091126-acct9	09/11/2026	September Rispin Park Utilities		\$117.67
	PGE091026-acct9	09/10/2026	September Pacific Cove parking lot utilities		\$1,504.78
	PGE091426-acct9	09/14/2026	Monthly utilities		\$17,407.79
			1000 - General Fund		\$9,767.47
			1300 - SLESF - Supl Law Enfc		\$97.57
			1310 - Gas Tax		\$8,159.21
			1311 - Wharf		\$1,005.99
107618	09/25/2026			Paula Yoshiko Suzuki	\$731.25
	Invoice	Date	Description		Amount
	PYS091426	09/14/2026	Instructor Payment		\$731.25
107619	09/25/2026			PETERSON CATERPILLAR	\$7,701.59
	Invoice	Date	Description		Amount
	PC080225286	09/17/2026	Oil, switch assembly		\$185.24
	SW080080964	09/16/2026	CAT 926M Service Call and Maintenance		\$7,516.35

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107620	09/25/2026			PITNEY BOWES	\$2,041.99
	Invoice	Date	Description		Amount
	PB092026	09/20/2026	City Hall postage machine refill		\$2,041.99
		2210 - ISF - Stores Fund			
107621	09/25/2026			RENEE DEMAR	\$101.46
	Invoice	Date	Description		Amount
	RD090226	09/02/2026	Employee engagement reimbursement		\$101.46
107622	09/25/2026			ROBIN H EVEREST	\$122.85
	Invoice	Date	Description		Amount
	RHE092126	09/21/2026	Instructor Payment		\$122.85
107623	09/25/2026			ROSS RECREATION EQUIP CO INC.	\$5,775.62
	Invoice	Date	Description		Amount
	I30424	09/09/2026	Bench Replacements		\$5,775.62
107624	09/25/2026			SALINAS VALLEY PRO SQUAD	\$5,721.99
	Invoice	Date	Description		Amount
	063068	08/31/2026	535 Uniforms		\$2,525.55
	023102	06/23/2026	550 Safelife Vest		\$1,203.99
	023146	07/07/2026	521 Uniforms		\$1,992.45
107625	09/25/2026			SAN LORENZO LUMBER	\$65.38
	Invoice	Date	Description		Amount
	55-1054738	09/09/2026	Plugs, bells, test gauges		\$65.38
107626	09/25/2026			SANTA CRUZ BACKFLOW TESTING & REPAIR	\$948.00
	Invoice	Date	Description		Amount
	82826A	08/28/2026	Annual backflow test and repairs		\$948.00
107627	09/25/2026			SANTA CRUZ COUNTY ANTI CRIME TEAM	\$35,567.00
	Invoice	Date	Description		Amount
	2026-27CPD	09/16/2026	FY26/27 Operational Expense Contribution		\$35,567.00
107628	09/25/2026			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$18,273.50
	Invoice	Date	Description		Amount
	SCCO083126	08/31/2026	August citation processing		\$18,273.50
107629	09/25/2026			SANTA CRUZ COUNTY DEPT OF PUBLIC WORKS	\$23,189.00
	Invoice	Date	Description		Amount
	SCCO091826	09/18/2026	Share of Household Hazardous Waste Collection Program		\$23,189.00

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107630	09/25/2026			SANTA CRUZ JUNK REMOVAL	\$984.00
	Invoice	Date	Description		Amount
	3200	09/22/2026	Encampment Cleanout		\$984.00
107631	09/25/2026			SANTA CRUZ MUNICIPAL UTILITIES	\$557.35
	Invoice	Date	Description		Amount
	SCMU090826	09/08/2026	August water service for medians		\$557.35
107632	09/25/2026			SANTA CRUZ SENTINEL	\$1,361.60
	Invoice	Date	Description		Amount
	0001482312	08/31/2026	August legal notices		\$1,361.60
107633	09/25/2026			SECURE SOLUTIONS	\$1,987.12
	Invoice	Date	Description		Amount
	002466	09/15/2026	PD Candidate Background Investigation		\$1,987.12
107634	09/25/2026			SERVPRO OF PALO ALTO	\$1,111.28
	Invoice	Date	Description		Amount
	6204	09/18/2026	Bio Remediation for 181 on 9/11/2026		\$1,111.28
107635	09/25/2026			SOQUEL CREEK WATER DISTRICT	\$23,192.46
	Invoice	Date	Description		Amount
	42-14952-0090326	09/03/2026	42-14952 Cortez Park irrigation		\$1,332.74
	42-15297-0090326	09/03/2026	42-15297-00 426 Capitola Ave irrigation		\$348.13
	42-15969-0090326	09/03/2026	42-15969-00 Lawn Way irrigation		\$627.08
	42-16122-0090326	09/03/2026	42-16122-00 Esplanade fountain irrigation		\$153.48
	42-10504-0090326	09/03/2026	42-10504-00 Cliff Drive irrigation		\$146.06
	42-11090-0090326	09/03/2026	42-11090-01 Capitola Road irrigation		\$348.13
	42-11467-0090326	09/03/2026	42-11467-00 Jade Street park irrigation		\$11,345.86
	42-11517-0090326	09/03/2026	42-11517-00 41st Avenue irrigation		\$348.13
	42-14404-0090326	09/03/2026	42-14404-00 Monterey Ave. Nobel Gulch Park irrigation		\$588.87
	42-16130-0090326	09/03/2026	42-16130-00 Wharf Road irrigation		\$146.06
	42-16136-0090326	09/03/2026	42-16136-00 1400 Wharf Road irrigation		\$1,088.11
	42-16407-0090326	09/03/2026	42-16407-00 Bay Ave. irrigation		\$146.06
	34-18508-0090326	09/03/2026	34-18508-00 1510 McGregor Drive water service		\$67.95
	42-14431-0090326	09/03/2026	42-14431-00 Monterey Ave irrigation		\$6,213.68
	42-17688-0090326	09/03/2026	42-17688-00 Lawn Way irrigation 2		\$146.06
	42-18238-0090326	09/03/2026	42-18238-00 Capitola Road irrigation		\$146.06
		1000 - General Fund			\$22,104.35
		1311 - Wharf			\$1,088.11

City Checks Issued September 25, 2026

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107636	09/25/2026			STAPLES ADVANTAGE	\$255.38
	Invoice	Date	Description		Amount
	6073888585	09/09/2026	Disinfecting Wipes and Utensils		\$98.96
	6073888587	09/09/2026	Pens, Post-It Notes and Air Freshener		\$120.95
	6073888588	09/09/2026	Legal Note Pads		\$35.47
107637	09/25/2026			SUMMIT UNIFORMS	\$235.25
	Invoice	Date	Description		Amount
	46410	09/10/2026	566 Uniform Shirts		\$209.00
	38171-2	02/20/2026	566 Uniform Rockers		\$26.25
107638	09/25/2026			T MOBILE	\$436.80
	Invoice	Date	Description		Amount
	TM092026	09/20/2026	September cell phone usage - acct # 989440968		\$436.80
107639	09/25/2026			THE SEAT SHOP	\$642.08
	Invoice	Date	Description		Amount
	9158976	07/01/2026	Seat covers F250		\$642.08
107640	09/25/2026			TRANSPORTATION ALLIANCE BANK INC.	\$3,799.90
	Invoice	Date	Description		Amount
	696412	09/09/2026	GB set (4), filaments		\$2,448.74
	696556	09/17/2026	Springs, brake shoe		\$1,351.16
			1310 - Gas Tax		
107641	09/25/2026			TRIAD ELECTRIC INC.	\$42,900.00
	Invoice	Date	Description		Amount
	9142602	09/14/2026	Pac Cove Parking Lot EV Chargers Installation		\$42,900.00
107642	09/25/2026			UNITED STATES LIFESAVING ASSOCIATION	\$500.00
	Invoice	Date	Description		Amount
	5302	09/14/2026	USLA agency certification		\$500.00
107643	09/25/2026			US BANK EQUIPMENT FINANCE	\$841.47
	Invoice	Date	Description		Amount
	590425831	09/06/2026	City Hall Copier Lease		\$456.24
	590425658	09/05/2026	PD copier lease		\$205.33
	590298584	09/04/2026	Recreation copier lease		\$179.90
			1000 - General Fund		\$385.23
			2210 - ISF - Stores Fund		\$456.24

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
107644	09/25/2026			VERIZON WIRELESS	\$2,276.17
	Invoice	Date	Description		Amount
	6153133047	09/10/2026	September telephone charges		\$2,276.17
107645	09/25/2026			WESTERN EXTERMINATOR COMPANY	\$220.42
	Invoice	Date	Description		Amount
	103103215	09/10/2026	City Hall rodent control		\$110.21
	103100836	09/10/2026	Turnouts rodent control		\$110.21
107646	09/25/2026			Coleman, Elizabeth	\$70.95
	Invoice	Date	Description		Amount
	EC091126	09/11/2026	Citation # 511125265		\$70.95
107647	09/25/2026			DEREK R. WHALEY	\$62.50
	Invoice	Date	Description		Amount
	#001	07/26/2026	Books		\$62.50
107648	09/25/2026			HUBBACK MANAGEMENT COMPANY INC	\$45.00
	Invoice	Date	Description		Amount
	HMC099126	09/21/2026	TOT Overpayment Refund		\$45.00
107649	09/25/2026			ROBERT WATSON	\$215.11
	Invoice	Date	Description		Amount
	559868	09/03/2026	Capitola Museum frames		\$215.11
107650	09/25/2026			SKYLER HUGHETT	\$250.00
	Invoice	Date	Description		Amount
	2026825	08/25/2026	Community Center Ribbon-Cutting Event Services		\$250.00
Type Check Totals:					\$776,030.13
<u>EFT</u>					
56	09/23/2026			UPS	\$20.24
	Invoice	Date	Description		Amount
	0000954791386	09/19/2026	Shipping costs		\$20.24

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
57	09/16/2026			SUPERIOR PRESS	\$514.80
	Invoice	Date	Description		Amount
	5159844	09/11/2026	Checks		\$514.80

Type EFT Totals:

\$535.04

SCCB - SCCB Payroll

Check

7414	09/25/2026			AFLAC	\$1,336.04
	Invoice	Date	Description		Amount
	196503	09/22/2026	September supplemental insurance		\$1,336.04
			1001 - Payroll Payables		

7415	09/25/2026			BENEFIT COORDINATORS CORP.	\$6,007.50
	Invoice	Date	Description		Amount
	B0PGFL	09/01/2026	September dental & vision insurance		\$6,007.50
			1001 - Payroll Payables		

7416	09/25/2026			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,185.50
	Invoice	Date	Description		Amount
	POA091826	09/18/2026	POA & gym dues PPE 9/12/26		\$1,185.50
			1001 - Payroll Payables		

7417	09/25/2026			UNITED WAY OF SANTA CRUZ COUNTY	\$20.00
	Invoice	Date	Description		Amount
	UW091826	09/18/2026	September United Way contributions		\$20.00
			1001 - Payroll Payables		

7418	09/25/2026			US BANK PARS Acct 6746022400	\$1,570.23
	Invoice	Date	Description		Amount
	PARS091826	09/18/2026	PARS contributions PPE 9/12/26		\$1,570.23
			1001 - Payroll Payables		

Type Check Totals:

\$10,119.27

EFT

5177	09/25/2026			WEX HEALTH INC.	\$135.00
	Invoice	Date	Description		Amount
	0002447845-IN	08/31/2026	August COBRA and FSA admin.		\$135.00

City Checks Issued September 25, 2026

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
5289	09/21/2026			CalPERS Member Services Division	\$71,434.94
	Invoice	Date	Description		Amount
	1003388798-801	09/18/2026	PERS contributions PPE 9/12/26		\$71,434.94
		1000 - General Fund			(\$0.04)
		1001 - Payroll Payables			\$71,434.98
5290	09/21/2026			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$14,438.66
	Invoice	Date	Description		Amount
	0-727-720-144	09/18/2026	State tax PPE 9/12/26 & employee final checks		\$14,438.66
		1001 - Payroll Payables			
5291	09/21/2026			STATE DISBURSEMENT UNIT	\$1,197.67
	Invoice	Date	Description		Amount
	58014937	09/18/2026	Employee garnishments PPE 9/12/26		\$1,197.67
		1001 - Payroll Payables			
5292	09/21/2026			VOYA FINANCIAL	\$13,933.22
	Invoice	Date	Description		Amount
	VOYA091826	09/18/2026	Employee 457 contributions PPE 9/18/26		\$13,933.22
		1001 - Payroll Payables			
5293	09/21/2026			INTERNAL REVENUE SERVICE	\$42,886.94
	Invoice	Date	Description		Amount
	470718562	09/18/2026	Federal taxes & Medicare PPE 9/12/26 & employee final checks		\$42,886.94
		1001 - Payroll Payables			
Type EFT Totals:					\$144,026.43
Checks					82
					\$776,030.13
EFTs					2
					\$535.04
All					84
					\$776,565.17
Payroll Totals					
Checks					13
					\$14,355.90
EFTs					117
					\$377,214.16
All					130
					\$391,570.06
Grand Totals:					
Checks					95
					\$790,386.03
EFTs					119
					\$377,749.20
All					214
					\$1,168,135.23

Capitola City Council

Agenda Report

Meeting: October 22, 2026

From: Community Development Department

Subject: CDP Consolidation for CPT tests



Recommended Action: Authorize staff to submit a consolidated Coastal Development Permit application to the California Coastal Commission for CPT testing under the Trestle.

Background: On August 27, 2026, the Capitola City Council authorized the City Manager to execute an agreement with the Santa Cruz County Regional Transportation Commission (RTC) for a City-led assessment of the Capitola Trestle.

The assessment will evaluate the feasibility of future bicycle and pedestrian use of the Trestle, including existing bridge conditions, seismic vulnerabilities, potential repair, retrofit or replacement options, and estimated costs. The assessment requires four Cone Penetration Test (CPT) to evaluate subsurface soil conditions and potential seismic hazards, including liquefaction, seismically induced settlement, and lateral spreading.

Discussion: Capitola Municipal Code (CMC) Section 17.44.080(C)(4)(b) requires approval of a Coastal Development Permit (CDP) for the proposed subsurface exploration. The CMC states work involving mechanized equipment, whether temporary or permanent, within fifty feet of an environmentally sensitive habitat area or within twenty feet of streams requires approval of a CDP.

The proposed testing includes four Cone Penetration Tests (CPT) locations: two locations are within the Coastal Commission's jurisdiction, while the remaining two locations are within the City's coastal jurisdiction. The testing is being conducted by the City to support its assessment of the Trestle. To streamline the permitting process, staff is requesting authorization to submit one consolidated CDP application to the California Coastal Commission covering all four testing activities. A consolidated application will allow the testing to be reviewed by one entity, rather than requiring separate permit reviews by the City and the Coastal Commission.

If authorized by the City Council, the consolidated application is expected to be considered by the California Coastal Commission at its November or December 2026 meeting. Consolidated processing would not substantially impair public participation. The public would have the opportunity to provide comments to the Coastal Commission.

Fiscal Impact: There are no fiscal impacts associated with this action.

Attachments:

1. Location Map of CPT Locations
2. Letter from Crawford & Associates, Inc. Project Engineer

Report Prepared By: Katie Herlihy, Community and Economic Development Director

Reviewed By: Lesley Milton, Interim City Clerk

Approved By: Rudy Escalante, Interim City Manager

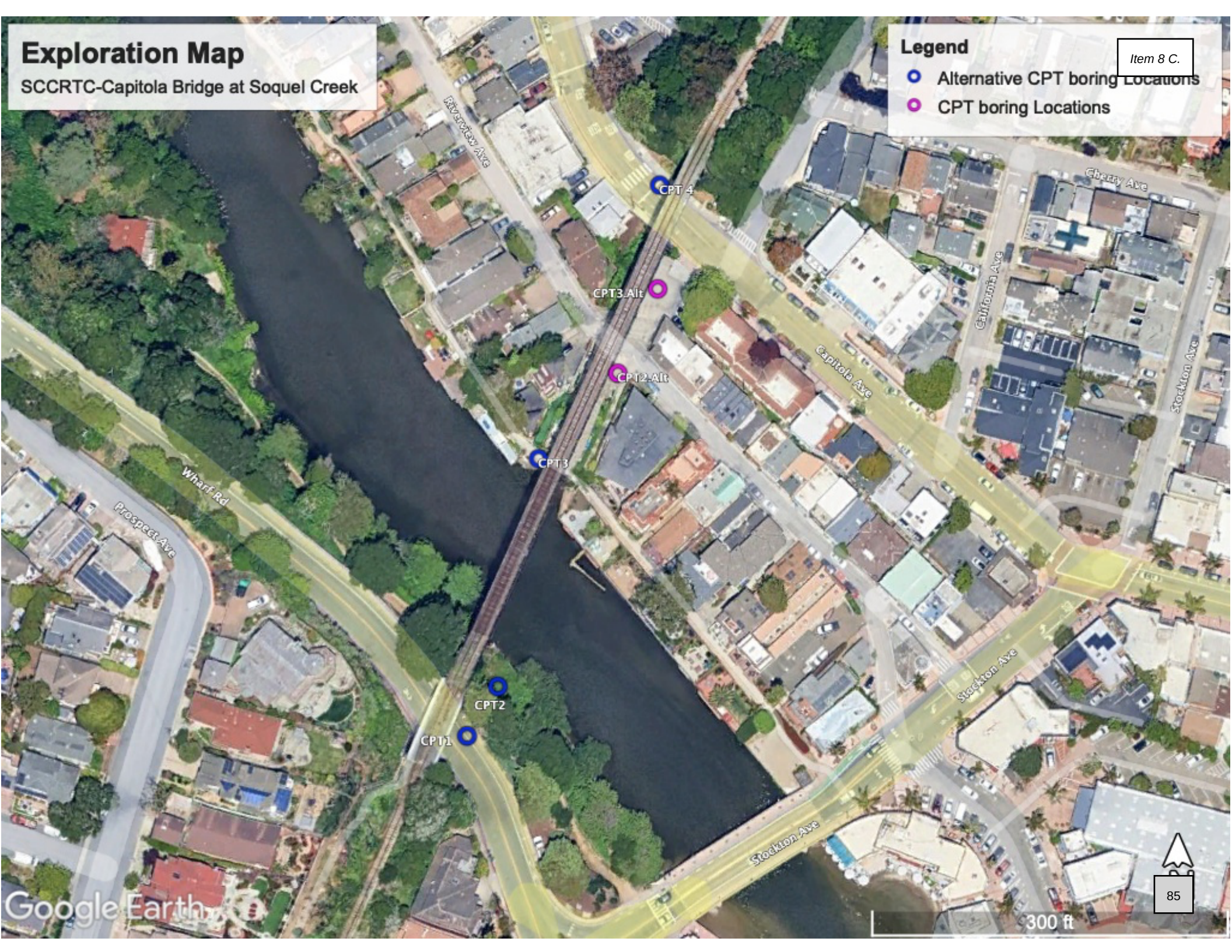
Exploration Map

SCCRTC-Capitola Bridge at Soquel Creek

Legend

- Alternative CPT boring Locations
- CPT boring Locations

Item 8 C.



October 7, 2026
Crawford Project No. 23-914.4

Subject: Preliminary Geotechnical Seismic Assessment
Capitola Trestle Seismic Assessment Project
City of Capitola, CA

Crawford and Associates, Inc. (Crawford) has been subcontracted with Mark Thomas & Company, Inc. to provide Santa Cruz County Regional Transportation Commission (SCCRTC) and the City of Capitola with geotechnical services for the preliminary seismic assessment for the Capitola Trestle Bridge project in the City of Capitola.

PROJECT DESCRIPTION

The City of Capitola and SCCRTC has requested a preliminary seismic assessment of the exiting Capitola Trestle to be performed for potential future pedestrian and bicycle use, if such use is later directed by the City of Capitola and SCCRTC. The primary objective of the preliminary geotechnical seismic assessment is to identify and assess the potential of subsurface seismic hazards. The geotechnical assessment will be with respect to: evaluation of liquefaction potential; seismically induced ground settlement; and potential for lateral spreading.

Crawford is scoped to perform a limited geotechnical field investigation at critical support locations (where accessible) using Cone Penetration Test (CPT) explorations to collect continuous soil data for a preliminary liquefaction evaluation. Crawford will retain a licensed drilling contractor to complete 4 CPT explorations to depths ranging between 50 to 100 feet deep (or refusal) to characterize the subsurface soil conditions and evaluate liquefaction potential.

A Crawford geologist will direct the drilling contractor at the selected investigation locations. Table 1 summarizes the proposed CPT exploration locations. A site map and exploration map are shown below of the location of project and proposed CPT locations.

Table 1 – Proposed Exploration

Boring ID	Approximate Location ¹	Equipment	Approx. Diameter (inches)	Depth (feet)
CPT 1	36.9728°, -121.9537°	Track-mounted CPT Rig	1.75	50 to 100 feet (or refusal)
CPT 2	36.9734°, -121.9536°			
CPT 3	36.9736°, -121.9534°			
CPT 4	36.9737°, -121.9532°			

(1) Note - Lat/Long and directions per Google Earth/Maps. The location coordinates are approximate; locations may shift slightly due to equipment accessibility and/or utility locations.



The proposed geotechnical investigations will be completed with a lightweight track-mounted CPT rig to access the CPT locations. The CPT rig tracks are made of a rubber material and has the advantage of maneuverability on soft/uneven ground while minimizing surface disturbance. Prior to field work, the proposed CPT locations will be marked, and Underground Service Alert (USA North 811) will be notified to identify public utilities. Additionally, utility location using Ground Penetrating Radar will be completed to identify unmarked utilities at each CPT location.

The CPTs consist of hydraulically pushing a 1.75-inch diameter steel cone at a steady rate into the ground while continuously recording tip resistance, sleeve friction, and pore water pressure. Additionally, CPTs seismic soundings will be completed within the explorations to directly measure the shear wave velocity of the subsurface materials. The CPTs seismic soundings are completed using a manual hammer as the sounding source. Each CPT will be terminated at planned depths or at refusal, whichever is reached first. When testing is complete, each location will be backfilled with cement-bentonite grout or as required per the Santa Cruz Soil/ Well boring permit. The ground surface will be capped with native materials (in unpaved areas) or with concrete (dyed black in asphalt areas).

Noise and vibration generated field explorations using the CPT track rig is substantially less when compared to traditional drilled and sampled soil borings. Most of the noise from the CPT rig comes from the engine and hydraulic pump which run at moderate steady speeds during pushing the cone into the ground. There is no sampler hammer impact noise or drill rattling/auger grinding so the sound during testing is fairly constant, low-level mechanical hum (similar to idling truck or small construction equipment). CPT testing is typically completed much faster than borings, so total noise exposure at a given location is much shorter. The CPTs also produces no perceivable ground vibration due to the hydraulic nature of the testing.

Pictures of a typical CPT track-mounted rig and steel cone are provided below for reference.

Typical specifications of a lightweight CPT track rig:

- Weight: 6,000 – 9,000 lbs.
- Length: 12 – 15 ft
- Width: 6 – 7 ft
- Height: 7 ft (tower down); 12.5 – 13 ft (tower up)

Attached:

Site Map of the Project Location
Proposed Exploration Map
Photos of Lightweight CPT Rig and Steel Cone

SITE MAP

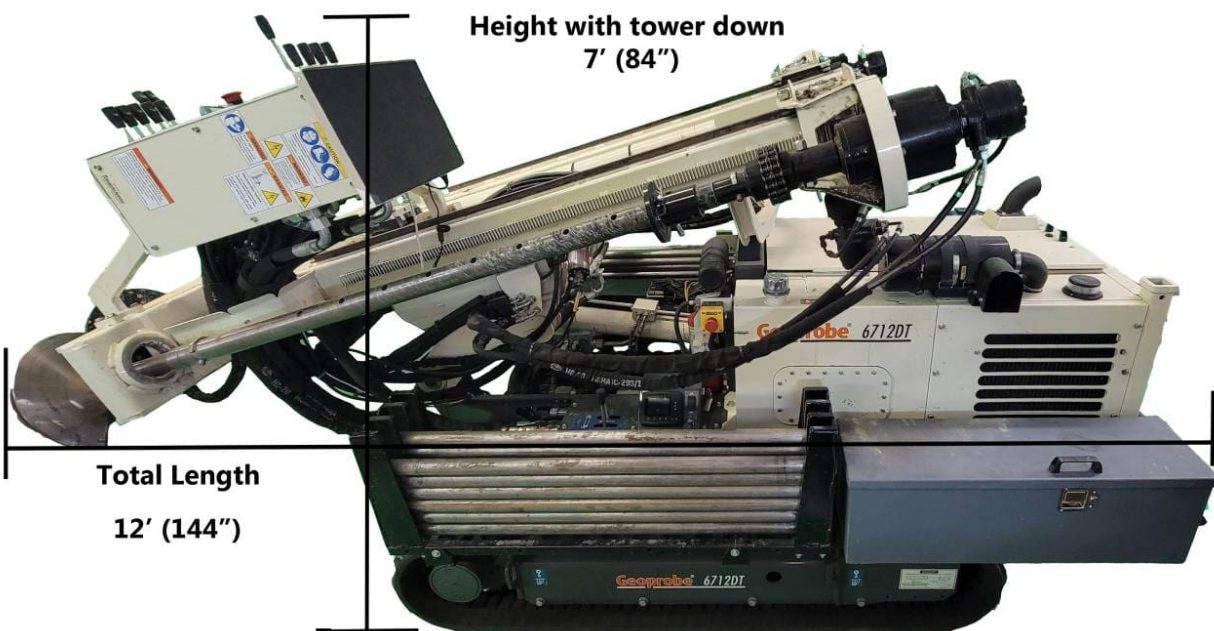


EXPLORATION MAP



CPT TRACK-MOUNTED RIG AND STEEL CONE

- Example of a lightweight track-mounted CPT rig:



- CPT Steel Cone (Standard Sensors include a tip, sleeve, pore water pressure, seismic geophones, inclinometer, and relative temperature):



Capitola City Council

Agenda Report

Meeting: October 22, 2026

From: Public Works Department

Subject: Resolution Supporting Santa Cruz County Measure D



Recommended Action: Adopt a resolution supporting Santa Cruz County Measure D on the November 3, 2026 ballot, concerning onshore facilities supporting offshore oil and gas development and deep-sea mining.

Background: Capitola has a longstanding interest in protecting its coastline and the marine environment. In April 1987, the City Council adopted an ordinance prohibiting onshore support facilities for offshore oil development. This prohibition is currently codified in Capitola Municipal Code Section 17.96.090. The section does not expressly address support facilities for deep-sea mining.

On January 22, 2026, the City Council unanimously authorized the Mayor to submit a letter opposing the Bureau of Ocean Energy Management's proposed 11th National Outer Continental Shelf Oil & Gas Leasing Program. The Council also requested that the topic return for further discussion after the City and County of Santa Cruz updated their ordinances to address seabed mining.

At the October 8, 2026 meeting, Save Our Shores presented regional efforts to strengthen local restrictions on onshore support facilities for offshore oil and gas development and deep-sea mining. Following the presentation, the City Council directed staff to return with a resolution supporting Santa Cruz County Measure D and to pursue an update to Capitola's ordinance addressing deep-sea mining support facilities.

Discussion: Measure D would amend Santa Cruz County Code Chapter 16.55, originally adopted by voters through Measure A in June 1986. The measure would extend the County's voter-approval framework to deep-sea mining support facilities and update its findings, definitions, and other provisions. It would require majority voter approval before specified County legislative actions, such as zoning or General Plan amendments, allowing new or expanded onshore support facilities become effective.

Measure D's land-use provisions apply to unincorporated Santa Cruz County. However, Capitola shares the coastal resources and visitor economy the measure seeks to protect. Supporting Measure D would complement Capitola's existing prohibition on offshore oil support facilities and reinforce regional coastal protection efforts.

The proposed resolution expresses the City Council's support for Measure D. Staff will bring the proposed update to Capitola's own ordinance to the Council at a separate meeting.

Fiscal Impact: There is no fiscal impact associated with the adoption of this resolution.

Attachments:

1. Draft Resolution Supporting Santa Cruz County Measure D
2. [Santa Cruz County Elections Department — Measure D Information](#)

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Healthy Families, Community, and Environment

Report Prepared By: Jessica Kahn, Public Works Director

Reviewed By: Lesley Milton, Interim City Clerk; Marc Tran, City Attorney

Approved By: Rudy Escalante, Interim City Manager

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
SUPPORTING SANTA CRUZ COUNTY MEASURE D ON THE NOVEMBER 3, 2026
BALLOT**

WHEREAS, Capitola's economy, community character, and quality of life depend on clean beaches, a healthy marine environment, and opportunities for coastal recreation; and

WHEREAS, offshore oil and gas development and deep-sea mining, together with their onshore support facilities, can threaten marine ecosystems, fisheries, coastal access, and visitor-based economies; and

WHEREAS, these impacts can extend across jurisdictional boundaries, giving Capitola a direct interest in protecting coastal resources throughout Santa Cruz County; and

WHEREAS, Measure D would update Santa Cruz County's existing ordinance to include onshore support facilities for deep-sea mining and require voter approval for specified County land-use changes allowing new or expanded facilities supporting offshore oil and gas development or deep-sea mining; and

WHEREAS, since 1987, Capitola has prohibited onshore support facilities for offshore oil development, a prohibition currently codified in Capitola Municipal Code Section 17.96.090, and supporting Measure D would complement the City's existing protections by strengthening coastal safeguards in unincorporated Santa Cruz County;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Capitola supports Santa Cruz County Measure D on the November 3, 2026 ballot to protect shared coastal resources, recreation, and the coastal economy.

I HEREBY CERTIFY that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 22nd day of October, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Margaux Morgan, Mayor

ATTEST:

Lesley Milton, Interim City Clerk

Capitola City Council

Agenda Report

Meeting: October 14, 2026

From: Public Works Department

Subject: Budget Amendment and Purchase of a Portable Pump for Winter Storm Response



Recommended Action: Approve a \$25,000 budget amendment from the available Equipment Internal Service Fund balance and authorize the purchase of a portable pump for winter storm response.

Background: In preparation for the upcoming winter season, Public Works staff evaluated options to provide supplemental pumping capacity at Lawn Way. Power outages frequently affect this location during storms. Staff have modified the existing system to allow a quicker connection to a generator; however, interruptions can still occur while backup power is established. Pumps can also experience mechanical failures when power remains available, and storm conditions can overwhelm the area's drainage capacity.

Having a portable pump available would allow staff to respond more quickly when the existing pumps are out of service or additional pumping capacity is needed.

Discussion: Staff evaluated renting a pump to keep at the Corporation Yard for deployment during the winter season. The estimated rental cost was approximately \$20,000. A new pump can be purchased for approximately \$25,000.

The proposed equipment is a trailer-mounted, gasoline-powered pump with six-inch connections and a maximum pumping capacity of approximately 1,000 gallons per minute, depending on operating conditions. It can handle water containing debris and operate independently of electrical service, providing supplemental pumping during power outages or equipment failures. The trailer would allow staff to transport the pump to Lawn Way or other locations as needed.

For approximately \$5,000 more than the seasonal rental cost, purchasing a pump would provide the City with equipment available for use this winter and in future years. Although the immediate need is supplemental pumping at Lawn Way, the pump could also be deployed at other locations for drainage, maintenance, and emergency response needs, as appropriate.

Ownership would make the City responsible for storage, routine maintenance, and repairs. Public Works has two mechanics and the capability to maintain the pump as part of its existing equipment maintenance program. Staff recommends purchasing the pump given the relatively small difference between the rental and purchase costs and its ongoing usefulness to City operations.

The Governor's September 2026 emergency proclamation directed state agencies to support preparation for potential El Niño impacts, including staging pumps and other flood response equipment. Staff will monitor potential funding or reimbursement opportunities related to these preparedness efforts. Reimbursement for this purchase is uncertain, and the recommendation does not rely on outside funding.

Fiscal Impact: The proposed purchase requires a \$20,000 budget amendment because it was not included in the adopted budget. Sufficient available fund balance exists in the Equipment Internal Service Fund to cover the purchase.

Ongoing maintenance would be incorporated into the City's equipment maintenance program. Any reimbursement received would offset the City's cost but is not assumed in the proposed budget amendment.

Attachments:

1. Budget Amendment

Alignment with 2025-2029 Strategic Plan Priority: Community Safety; Sustainable Infrastructure

Report Prepared By: Jessica Kahn, Public Works Director

Reviewed By: Jim Malberg, Administrative Services Director; Lesley Milton, Interim City Clerk

Approved By: Rudy Escalante, Interim City Manager



Budget Adjustment Request

Date

10/14/2026

Requesting Department *

Public Works

Type of Adjustment

☒ Administrative

☐ Council

Revenues

Account Number	Account Description	Increase/Decrease

Total Revenues

\$0.00

Expenditures

Account Number	Account Description	Increase/Decrease
	Equipment Internal Service Fund	\$25,000.00

Total Expenditures

\$25,000.00

Net Impact

-\$25,000.00

Purpose

Appropriate \$20,000 from available Equipment Internal Service Fund balance to purchase a trailer-mounted portable pump for winter storm response. The pump would provide supplemental pumping at Lawn Way during power outages, equipment failures, or heavy storm flows and could be deployed at other City locations as needed. Seasonal rental would cost approximately \$20,000, compared with approximately \$25,000 to purchase. The purchase was not included in the adopted budget.

Department Head Approval

Jessica Kahn

Finance Director Approval

Jim Malberg

City Manager Approval

Rudy Escalante

Action History (all history times shown in Pacific Standard Time)

Submit	by Jessica Kahn 10/14/2026 11:05:37 am (Budget Amendment Request Submitted)
Approve	by Jessica Kahn 10/14/2026 11:05:45 am (Routed to PW) The task was assigned to Jessica Kahn 10/14/2026 11:05:37 am
Approve (send to CM for approval)	by Jim Malberg 10/14/2026 11:09:39 am (Routed to Finance Director) - Jim Malberg assigned the task to Jim Malberg 10/14/2026 11:08:35 am - The task was assigned to Jim Malberg & Luis Ruiz 10/14/2026 11:05:45 am
Approve (return to Finance for processing)	by Rudy Escalante 10/14/2026 2:22:27 pm (Routed to CM for final approval) The task was assigned to Rudy Escalante 10/14/2026 11:09:39 am

RESOLUTION NO. XXXX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA APPROVING A BUDGET AMENDMENT AND AUTHORIZING THE PURCHASE OF A PORTABLE PUMP FOR WINTER STORM RESPONSE**

WHEREAS, the City of Capitola seeks to maintain reliable drainage and storm response capabilities, including at Lawn Way, where power outages, mechanical failures, and heavy storm flows may interrupt or exceed existing pumping capacity; and

WHEREAS, the Public Works Department has identified a trailer-mounted, gasoline-powered portable pump that can operate independently of electrical service and provide supplemental pumping capacity at Lawn Way and other City locations as needed; and

WHEREAS, staff estimates the seasonal cost of renting a pump at approximately \$20,000, compared with approximately \$25,000 to purchase a pump that would remain available for future storm response, drainage, and maintenance needs; and

WHEREAS, the purchase was not included in the adopted budget, and sufficient available fund balance exists in the Equipment Internal Service Fund to support a \$25,000 budget amendment; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Capitola hereby resolves as follows:

- Section 1. Recitals. The foregoing recitals are true and correct and incorporated herein by reference.
- Section 2. Budget Amendment. The City Council hereby approves a budget amendment of \$25,000 from the available Equipment Internal Service Fund balance for the purchase of a portable pump for winter storm response.
- Section 3. Purchase Authorization. The City Council hereby authorizes the purchase of a portable pump for winter storm response at a cost not to exceed \$25,000, consistent with applicable City purchasing requirements.
- Section 4. Implementation. The City Manager or designee is authorized to take the administrative actions necessary to implement this resolution.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the City Council of the City of Capitola on the 8th day of October 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Margaux Morgan, Mayor

ATTEST:

Lesley Milton, Interim City Clerk

Capitola City Council

Agenda Report



Meeting: October 22, 2026

From: Administrative Services Department

Subject: Capitola Village Free Holiday Parking Program

Recommended Action: Consider suspending the City's free holiday parking program in Capitola Village for the 2026 and 2027 holiday seasons, resulting in an estimated additional \$30,000 in annual parking revenue, and provide direction to staff regarding the Capitola Village Business Improvement Association's (BIA) request for additional funding for Village beautification, maintenance, and visitor enhancements.

Background: The City has historically offered free holiday parking in Capitola Village to encourage visitation and support local businesses during the holiday season. While the program provides a benefit to visitors, it also results in forgone parking revenue during the designated holiday period.

The City has recently increased hourly parking rates in the Village as part of its ongoing efforts to address budgetary challenges and maintain appropriate revenues from City parking operations.

The Capitola Village Business Improvement Association (BIA), which represents businesses in the Village, has expressed a desire to partner with the City in addressing these financial challenges. In correspondence dated October 8, 2026, the BIA indicated that it did not oppose the recent increase in hourly parking rates and has agreed not to request free holiday parking for the upcoming holiday season.

The BIA has proposed a two-year pause in the free holiday parking program, followed by a joint evaluation of the parking program in 2028.

Discussion: Based on current estimates, suspending free holiday parking in Capitola Village is expected to generate approximately \$30,000 in additional annual parking revenue. Actual revenues will depend on parking utilization, visitor activity, and other operating conditions.

Maintaining paid parking during the holiday season would allow the City to retain revenue that would otherwise be forgone under the existing program, while continuing to provide access to parking for Village visitors and customers.

In exchange for foregoing free holiday parking, the BIA has requested that the City consider allocating additional funding for Village beautification, maintenance, and visitor enhancements. The BIA indicates that this arrangement would allow it to redirect funds currently committed to Village enhancement activities toward marketing and promotional efforts intended to attract visitors and support local businesses.

The BIA currently commits up to \$16,000 annually to Village enhancement activities and makes a separate payment of \$7,200 to the City for public works and accounting services. The BIA has expressed concern that these financial obligations limit its ability to fund marketing and promotional activities consistent with its organizational mission.

The BIA has also raised concerns regarding differences in the funding and expenditure requirements applicable to other local organizations receiving City-related revenue support.

A two-year suspension would provide an opportunity to evaluate the fiscal and operational impacts of maintaining paid parking during the holiday season. Staff could review parking revenues, utilization, business feedback, and visitor impacts and report the findings to the City Council in 2028.

This approach would allow the City and the BIA to assess whether the change supports the City's fiscal objectives while maintaining the economic vitality and visitor experience of Capitola Village.

Suspending free holiday parking for two years presents an opportunity to increase City parking revenue while responding to the BIA's interest in a collaborative approach to addressing the City's budget challenges. The proposed arrangement would also provide an opportunity to evaluate the impacts of paid holiday parking and consider the appropriate level of City investment in Village enhancements.

Staff recommends that the City Council consider the proposed suspension and provide direction regarding the BIA's request for additional funding and the evaluation of the parking program in 2028.

Fiscal Impact: Suspending free holiday parking is estimated to increase City parking revenue by approximately \$30,000 annually, or approximately \$60,000 over two holiday seasons, assuming comparable results in each year.

Any additional allocation for Village beautification, maintenance, or visitor enhancements would reduce the net fiscal benefit to the City and would be subject to City Council direction and available appropriations.

Attachments:

1. Attachment 1: Letter from Capitola Village and Wharf Improvement Association

Report Prepared By: Report Prepared By: Jim Malberg, Administrative Services Director

Reviewed By: Lesley Milton, Interim City Clerk; Marc Tran, City Attorney

Approved By: Rudy Escalante, Interim City Manager

October 8, 2026

Capitola City Council
420 Capitola Avenue
Capitola, CA 95010

Dear Council Members:

Parking has always been a huge issue for businesses in Capitola Village. The budget is a huge issue for the city council.

The Board of the BIA wants to be seen as partners with the city. We did not oppose the increase in hourly parking in the village. This year we are agreeing not to request the Free Holiday Parking which has been granted for years. We would like to have a 2 year pause and reevaluate the parking for 2028.

The increase to the city budget could be as much as \$300,000 per year. Each year the city requires that the BIA spend up to \$16,000 on Village Enhancement, plus a direct payment to the city of \$7,200 for public works and accounting. This requirement reduces our ability to do what we were formed to do. This is not a balanced situation as the Chamber also receives TOT but is not required to spend these funds on maintenance or beautification.

The Board of the BIA requests that, in exchange for foregoing the Free Holiday Parking, the city allocates additional funds for beautification, maintenance and visitor enhancements in the village allowing the BIA to spend that money on marketing. Please advise the BIA officers next step to finalize details.

Sincerely,

Anthony Guajardo
Chair, Capitola Village BIA

Capitola City Council

Agenda Report

Meeting: October 22, 2026

From: Public Works Department

Subject: Stockton Avenue Bridge Maintenance Engineering Services



Recommended Action: Option 1: Authorize the City Manager to execute a Professional Services Agreement, in a form acceptable to the City Attorney, with Moffatt & Nichol for Stockton Avenue Bridge maintenance engineering services, including bid and construction support, in an amount not to exceed \$146,000; and approve a budget amendment appropriating \$146,000 from available restricted road funds for these services. Option 2: Select Mark Thomas and authorize the City Manager to finalize an agreement in an amount not to exceed \$125,428, with the corresponding budget amendment.

Background: The Stockton Avenue Bridge provides a primary connection between Capitola Village and surrounding neighborhoods for vehicles, pedestrians, bicyclists, emergency responders, and utilities. Caltrans inspections have identified deck maintenance needs. The recommended polyester concrete overlay would provide a protective surface to help slow deterioration but would not replace the deck or resolve the bridge's long-term deficiencies.

On August 27, 2026, Council directed staff to obtain bids for a polyester concrete overlay and related preventive maintenance, with a construction amount not to exceed \$150,000 and a goal of completion before winter. Council separately directed staff to develop a plan to rebuild and preserve the existing bridge, including debris mitigation, and issue a solicitation emphasizing bridge rehabilitation, historic preservation and retrofitting, Caltrans project development, and identification and pursuit of available funding. Council also directed continued outreach, monthly updates, and Soquel Creek inspection and coordination.

At the September 10, 2026, meeting, staff reported that a qualified bridge engineer must evaluate the maintenance work, establish repair limits, and prepare bid-ready plans, specifications, and an estimate before construction bids can be solicited. Preliminary cost information indicated that the overlay would exceed the earlier construction authorization and that completion before winter was unlikely. Council directed staff to proceed with the polyester concrete overlay and continue working with engineers specialized in this type of project and experienced with Caltrans. Council also directed staff to contact Senator Laird regarding requirements associated with bridge repair and maintenance funding.

Discussion: Staff solicited maintenance engineering proposals from four firms. Mark Thomas, Moffatt & Nichol, and Kimley-Horn submitted proposals; the fourth firm declined because the assignment was outside its area of expertise.

Staff evaluated and ranked the proposals based on the proposed maintenance approach, scope and deliverables, relevant bridge engineering and Caltrans experience, and ability to support project delivery. Staff also considered experience with historic bridge preservation and retrofitting, consistent with the qualifications Council emphasized for the separate long-term project. All three proposals rated highly, and all three firms were considered capable of performing the assignment. Moffatt & Nichol received the highest overall rating.

- Kimley-Horn has relevant bridge assessment, rehabilitation, environmental documentation, and Caltrans coordination experience. The City has also worked with the firm on transportation projects.
- Mark Thomas has relevant bridge inspection, preventive maintenance, rehabilitation, and retrofit experience, including historic structures. The firm reports delivering more than 100 Highway Bridge Program projects and offers grant and funding assistance services. The City recently

contracted with Mark Thomas for the Capitola Trestle assessment following the firm's existing involvement with the RTC.

- Moffatt & Nichol has relevant bridge assessment, load rating, rehabilitation, and seismic retrofit experience. Its experience includes retrofitting historic concrete arch bridges along Highway 1 in Monterey County and California bridge projects involving Caltrans and federal Highway Bridge Program requirements. The City has also had positive experience working with Moffatt & Nichol on the wharf and jetty projects.

Staff recommends Moffatt & Nichol based on its highest overall rating, proposed approach to the maintenance assignment, relevant technical experience, and demonstrated performance on City projects. While Moffatt & Nichol received the highest rating, Mark Thomas also demonstrated the qualifications and experience needed to perform the work. Council may select Mark Thomas as a lower-cost alternative, with a proposed fee of \$125,428 compared with \$146,000 for Moffatt & Nichol.

Moffatt & Nichol anticipates approximately 12 weeks to develop final bid documents following notice to proceed and receipt of required information, excluding City and agency review periods. Construction timing would depend on completion of design, required approvals, funding authorization, bidding, and contractor availability. The anticipated construction schedule would be refined during design.

The proposed agreement addresses near-term maintenance engineering and construction documents. It does not include the broader alternatives analysis, retrofit design, or funding services contemplated for the long-term project.

The long-term bridge preservation and project-development solicitation has not yet been issued, pending discussions with Caltrans and state representatives regarding project development and previously awarded bridge grant funds. This updates the solicitation schedule described in the September 10 report. The maintenance assignment is proceeding separately and does not select a long-term bridge alternative.

Fiscal Impact: Proposed engineering fees, including bid and construction support, are summarized below. The proposals differ in scope and support allowances.

Firm	Proposed Fee
Mark Thomas	\$125,428
Moffatt & Nichol	\$146,000
Kimley-Horn	\$146,350

The recommended Moffatt & Nichol agreement consists of \$132,000 for design and a \$14,000 allowance for bid and construction support. Its total is \$20,572 above Mark Thomas's proposal.

Approximately \$350,000 in previously allocated City funding has been expended on bridge investigations and related work. The \$500,000 grant for the long-term bridge project is not available for this maintenance assignment.

The maintenance assignment was not anticipated in the FY 2026–27 five-year Capital Improvement Program or operating budget. Approximately \$275,000 in restricted road revenue is budgeted to be received in FY 2026–27 and was intended to build reserves for future pavement projects. The recommended budget amendment would allocate \$146,000 of that revenue to bridge maintenance engineering, reducing the amount available for future pavement projects to approximately \$129,000.

Construction, construction inspection, and materials testing would be additional costs. Neither Mark Thomas nor Moffatt & Nichol includes ongoing construction inspection and materials testing; a separate inspection and testing team would be needed during construction.

The September 10 report identified a preliminary overlay construction estimate of approximately \$284,000, excluding traffic control and approach-roadway work. Together with the recommended engineering agreement, this represents approximately \$430,000 before those additional construction items, inspection, testing, and contingency. Costs would be refined during design and confirmed through competitive bidding. Staff would return to Council for additional funding and authorization for construction and inspection services.

Attachments:

1. Moffatt & Nichol proposal
2. Mark Thomas proposal

Alignment with 2025-2029 Strategic Plan Priority: Sustainable Infrastructure

Report Prepared By: Jessica Kahn, P.E., Public Works Director

Reviewed By: Lesley Milton, Interim City Clerk

Approved By: Rudy Escalante, Interim City Manager

October 6th, 2026

City of Capitola - Department of Public Works
420 Capitola Avenue
Capitola, CA 95010

Attn: Jessica Kahn, P.E. - Public Works Director

**Subject: Stockton Avenue Bridge - Deck Maintenance
Proposal for Engineering Services**

Ms. Kahn:

Moffatt & Nichol is pleased to provide the City of Capitola with this proposal for engineering services for the Stockton Avenue Bridge. The bridge was built in 1934 and provides a critical link for the City across Soquel Creek. Based on the poor condition of the bridge, there is interest in a longer term towards major rehabilitation or eventual replacement in the bridge in the future. In the near term there is concern with the current deck condition of the bridge and a desire to proceed with some of the recommended maintenance from Caltrans.

We understand that after being presented with deck maintenance options that the City Council has recently voted to proceed with a polyester concrete overlay of the bridge deck. This will provide a protective surface to the deck and allow time until a longer-term major rehabilitation or replacement project can be identified, funded, and completed.

Moffatt & Nichol has in-depth knowledge of this bridge and previously provided engineering and permitting services for the emergency repairs of the pier walls in 2023. More recently, during the bridge deck work this past year, the City also had us provide an engineering review related to changes to the deck repairs.

We appreciate the opportunity to continue our working relationship with the City of Capitola on this project. Please reach out if you have any questions regarding this proposal.

Sincerely,

MOFFATT & NICHOL



Jared Cole, P.E.
Senior Program Manager - Transportation & Structures

Stockton Avenue Bridge - Deck Maintenance Proposal for Engineering Services

Project Understanding

The City of Capitola (City) intends to complete several outstanding Caltrans maintenance recommendations for the Stockton Avenue Bridge (Bridge No. 36C0110). The anticipated work includes:

- Polyester concrete overlay on the bridge deck
- Cleaning the joints at the abutments
- Repairing the asphalt concrete (AC) approach at Abutment 1
- Cold plane and overlay or slurry seal Stockton Avenue roadway between Wharf Road and Esplanade.
- Associated traffic control and pavement delineation

Moffatt & Nichol (M&N) will perform a field investigation, prepare plans, specifications, and estimates (PS&E), and provide support during bidding and construction.

Scope of Engineering Services

Engineering Services will consist of a 70% PS&E submittal, a 100% PS&E submittal, and ultimately a bid package. M&N will provide submittals to the City for review and final approval.

The scope consists of the following tasks:

Task 1 - Coordination & Review

Coordinate with City staff and attend up to six (6) virtual team meetings. Prepare meeting minutes with a list of action items.

Project Review

Review background information, including inspection reports, work recommendations, record drawings, roadway geometrics, utility information, environmental constraints, and other City requirements.

Conduct a field review of the bridge site to visually observe existing conditions and verify the general topography, site constraints, repair limits, and visible obstructions or other features that may affect the design or constructability.

A sampling of a small, known area of the deck surface for unsound concrete will be made to estimate the anticipated number of repairs needed during construction. Unsound concrete will be identified by either dragging a chain or tapping with small metal tools.

Caltrans Encroachment Permit

Prepare an online Caltrans Encroachment Permit Application for temporary detour signage placed within Caltrans/State right-of-way. Prior to submission of the permit application to Caltrans, the Roadway engineer-of-record will attend one (1) virtual pre-permit meeting to explain the encroachment permit need and obtain any special conditions or concerns from Caltrans. Only the 70% Motorist Information Plan (MIP) will be presented at the pre-permit meeting. No other materials will be presented. Caltrans right-of-way is not anticipated to be

researched or shown on the MIP. Prior to submission of the application, the City will provide a letter of authorizing M&N to submit the encroachment permit to Caltrans on behalf of the City. Only the 100% MIP will be submitted to Caltrans for encroachment permit approval.

Task 2 - 70% PS&E (1st Plan Check)

Roadway Construction Details

Prepare one (1) plan view Construction Detail Sheet showing the layout of the bridge, limits of pavement reconstruction measured from the bridge joints, replacement pavement section layers, and cold plane and asphalt overlay limits on Stockton Avenue. The western asphalt overlay limit will extend up to, but not include, the intersection with Wharf Road. The eastern asphalt overlay limit will extend up to, but not include, the intersection of Esplanade and the existing continental style cross-walk.

Traffic Control & Detour

The Stockton Avenue Bridge is the only local roadway which crosses the Soquel Creek south of State Route 1. A two-stage traffic control plan utilizing a detour will be required.

Assumes Stockton Avenue/Cliff Drive will be fully closed to vehicular traffic between Wharf Road and Esplanade and bridge repair work will be completed in two (2) construction stages. Detour plans will be prepared to route vehicular traffic to State Route CA 1 interchanges at 41st Avenue and Bay Ave. Since there is no viable pedestrian or bike detour available, construction will be staged to accommodate one (1) sidewalk and two (2) bike lanes on the bridge.

Prepare one (1) Motorist Information Plan sheet showing the entire vehicular detour route with locations of temporary detour signs and portable changeable message signs (PCMS). The detour route will be shown as a line with direction of travel on a map showing major streets only. All detour signs will use the 2026 California Manual on Uniform Traffic Control Devices (CAMUTCD) standards. PCMS messages will be indicated on the plans based on Caltrans Changeable Message Sign (CMS) Guidelines, dated April 2021 (<https://dot.ca.gov/-/media/dot-media/programs/traffic-operations/documents/mobility/cms-guidelines-april-2021.pdf>).

Prepare one (1) Stage Construction and Traffic Handling Plan (temporary traffic control) sheet, providing pedestrian and bicycle routes in two (2) stages with a total of two (2) basic typical sections. Pedestrian and bicycle movements will be shifted to the north and south sides of the bridge at the existing crosswalks utilizing existing curb ramps. Sidewalks will be closed using standard barricades with standard pedestrian detour route signage in accordance with the 2026 CAMUTCD. Bicycle routes will be temporarily diverted using temporary cones and signage in accordance with the 2026 CAMUTCD. Bicycle traffic will be separated from the construction zone using portable water-filled temporary barrier. Removal of existing striping within the overlay limits and temporary striping (paint or tape) will be shown.

Striping

Prepare Pavement Delineation plan showing permanent striping only and references to Caltrans Standard Plan striping or City details. Striping limits will match the asphalt overlay limits defined above. Striping restoration, refresh, or improvements are excluded and may be extended beyond these limits at the request of the City for an additional cost.

Storm Water

The total soil disturbance is anticipated to be less than one acre, and it is assumed that construction will not be part of a larger common plan of development or sale disturbing one acre or more. Accordingly, Construction General Permit enrollment, SWPPP preparation, QSP/QSD services, SMARTS filings, and construction-phase monitoring are not required and are not included.

Prepare and support the completion of the City of Capitola Storm Water Permit Project Application, and evaluate the project's post-construction stormwater compliance pathway and document the applicable City requirements. Determine stormwater design criteria, notes, and construction Best Management Practice (BMP)/checklist content appropriate for inclusion in the project plans and special provisions.

Bridge Load Rating

The addition of the polyester concrete overlay will increase loading on the bridge and lower the live load capacity. Load rating calculations will need to be performed to determine the updated Design Load Rating and Permit Load Rating.

The bridge will be load rated for vertical loads using the AASHTO Manual for Bridge Evaluation, 3rd Edition (AASHTO MBE). Supplemental design guidance may be taken from the Caltrans SM&I Load Rating Manual and the AASHTO LRFD Bridge Design Specifications, 8th Edition with Caltrans Amendments. The load rating will be based on recent bridge inspection reports, as-built drawings, and assumed material properties. System and Condition Factors will be used as outlined in AASHTO MBE.

Only the superstructure will be evaluated since substructure elements such as piers, abutments, and foundations are not typically analyzed for load capacity during load rating.

Based on previous load rating calculations, the current Design Load Rating Inventory and Operating Rating Factors of the bridge are 1.01 and 1.68 respectively. While the additional loading will likely push the Inventory Rating value below 1.00 we expect the Operating Rating to remain above 1.00. Therefore, we do not anticipate the need to perform a more detailed Legal Load Rating procedure, or load posting and the bridge should continue to be capable of supporting all highway legal loads and emergency vehicles.

Load Rating Calculations and a Load Rating Summary will be provided.

Bridge Deck Overlay

Determine appropriate repair and rehabilitation procedures based on Caltrans work recommendations, technical guidance, and field visit. Polyester concrete overlay application to the bridge deck will involve the following:

- Identification and removal of unsound concrete in the deck.
- Preparation of the deck surface by abrasive blasting, vacuuming, and then blowing the deck surface clean.
- Placement of a prime coat of methacrylate resin followed immediately by the polyester concrete overlay.
- Texturing the new deck surface and applying a sand finish.

An estimated amount of unsound concrete repairs will be made based on the limited sampling in the field review (see above). Actual amount of unsound concrete will be identified during construction by the Contractor and verified by the Resident Engineer (inspector) during construction.

Work recommendations for the bridge deck joint seals will require cleaning dirt and debris at the abutments. Repairs to the concrete railing are not included based on the City's direction.

70% Project Plans

Project plans will be prepared using either MicroStation or AutoCAD computer aided design (CAD) detailing software, and will generally follow Caltrans detailing procedures. Caltrans Standard Plan details will be referenced throughout. The following project plan sheets will be provided (number of sheets shown in parentheses):

- Title Sheet(1)
- General Notes (1)
- Construction Details (1)
- Traffic Handling Plan (1)
- Motorist Information Plan (1)
- Pavement Delineation Plan (1)
- Bridge General Plan (1)
- Bridge Details (1)

70% Quantities and Estimate

Perform quantity take-offs for each item of work involved based on standard Caltrans bid items, and prepare an engineer's estimate (opinion of probable construction cost) for the project. The estimate will be based on latest available Caltrans Cost Data, excluding escalations, contingencies, and construction risks (to be determined by the City).

70% Special Provisions

All items of work will be specified using the latest Caltrans Standard Specifications and supplemented by utilizing Caltrans Standard Special Provisions (SSPs). Special provisions will be provided to the City for incorporation into the City's boilerplate for construction contract documents.

Additional Information to be Furnished by Others

To complete the 70% PS&E, the following additional items will be required from the City:

- Environmental and permitting constraints
- Recent topographic survey information (if available)
- Roadway alignment (if available)
- Property survey (if available)

Task 3 - 100% PS&E (2nd Plan Check)

After receipt all Agency review comments on the 70% submittal (2nd Plan Check), M&N will respond to comments, update the design, plans, specifications, quantities, and estimate if needed. M&N will then submit 100% PS&E to the City for final approval.

Task 4 - Final Plans

Once the 100% submittal (2nd Plan Check) is approved, M&N will provide final the final signed and sealed plans, special provisions, and list of bid items to the City for approval signatures.

Task 5 - Quality Assurance/Quality Control

M&N will conduct an in-house Quality Assurance/Quality Control (QA/QC) review of all deliverables prior to each milestone submittal based on M&N's Quality Management System. The in-house QA/QC review will be performed by an approved Senior Technical Reviewer.

Task 6 - Bidding and Construction Support

During bidding, M&N will attend one (1) virtual pre-bid meeting and respond to bidder inquiries.

It is highly recommended that City retain a Resident Engineer (inspector) experienced in administering transportation and bridge projects based on Caltrans standards, construction and inspection procedures, and guidelines. During construction, M&N will respond to contractor requests for information (RFIs). Construction submittals are anticipated to be solely reviewed by the Resident Engineer.

M&N will perform one (1) field visit during construction if requested by the City.

Deliverables and Schedule

The deliverables below will be provided to the City and will be provided electronically in PDF format unless otherwise noted.

70% PS&E - 1st Plan Check

The following will be provided eight (8) weeks after notice to process (NTP) and receipt of all information requested:

- Draft Project Plans
- Draft Project Special Provisions
- Draft Project Estimate (opinion of probable cost)
- Draft Load Rating Calculations
- Draft Storm Water Permit Application
- Draft Caltrans Encroachment Permit Application

100% PS&E - 2nd Plan Check

The following will be provided three (3) weeks from receipt of review comments on the 1st Plan Check:

- Response to comments
- Draft Final Project Plans
- Draft Final Project Special Provisions
- Final Project Estimate (opinion of probable cost)
- Final Load Rating Calculations
- Final Storm Water Permit Application
- Final Caltrans Encroachment Permit Application

Final Plans - 3rd Submittal

The following will be provided one (1) week after City approval of the 2nd Plan Check:

- Final Project Plans
- Final Project Special Provisions
- List of Bid Items

Assumptions

Engineering Services are based on the following assumptions:

- Designs will be in accordance with manuals and standards available as of the date of this proposal. Any changes to manuals or standards may be implemented at an additional cost.
- All roadway plans will be prepared using high-resolution orthophotography background provided by Moffatt & Nichol from NearMap; Alternatively, City-provided survey or topography can be used as background in lieu of aerial photography, if provided at NTP.
- Assumes CADD standards, resources, and requirements will be provided with contract notice-to proceed, otherwise, Caltrans CADD standard will be used.
- Plans will generally be prepared with similar content and style as the Caltrans Plans Preparation Manual (PPM), unless otherwise directed by the City at NTP. Additional budget may be required if the City's preferred plan sheet format, style, or content is significantly different than Caltrans (PPM).
- Existing curb ramps meet accessibility requirements and do not require any temporary or permanent modifications; temporary or new curb ramp details are excluded.
- Caltrans will approve traffic control plans on first submittal with no comments. Extensive comment responses, studies, or resubmittals can be performed at an additional cost.
- All deliverables will be provided in digital format only (i.e. PDF, DWG); all reprographics are excluded.

Exclusions

The following items are excluded from the Engineering Services:

- Environmental clearance and permitting.
- Permit fees.
- Additional details or sheets requested by the City that are not listed herein.
- Custom or special striping details.
- Permanent signage plans.
- Custom construction zone signage is excluded and can be provided at an additional cost.
- Geotechnical and pavement engineering, design, analysis, or recommendations. It is assumed that pavement section will be replaced in-kind or at the direction of the City.
- Topographic, aerial, boundary, centerline, property, utility, drainage, or record survey.
- Traffic counts and traffic analysis.
- Utility research, mapping, coordination, relocation, and related design work.
- Evaluation or analysis of accessibility requirements.
- Load rating of legal loads, or substructures.
- Interaction, submittals, approvals, reviews, comments, or meetings with Caltrans or any other third party, except as specifically noted herein.

- Public outreach. It is assumed public outreach will be performed by the City; M&N's support of public outreach support is only as indicated herein. Excludes exhibits or graphics for public outreach events.
- As-Built (record) Drawings

Fee for Engineering Services

Engineering Services for **Tasks 1 through 5** described above will be provided for a lump sum fee of **\$132,000**. Invoices will be submitted monthly based on the estimated percentage of services completed through the end of each billing period.

The lump sum fee above assumes that Engineering Services for **Tasks 1 through 5** are substantially completed by June 30th, 2027, otherwise remaining fees will be subject to a 4% annual escalation starting July 1st, 2027.

Engineering Services for **Task 6 - Bidding and Construction Support** described above will be provided on a time-and-materials basis in accordance with the rates shown below in the "*Rate Schedule for Engineering Services*". The rates shown are valid until June 30th, 2027. After this date, the rates contained therein will be increased by 4% per year. Based on the information available, the fee for Engineering Services for **Task 6 - Bidding and Construction Support** - is estimated to not exceed **\$14,000**.

RATE SCHEDULE FOR ENGINEERING SERVICES

	<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
PROFESSIONALS	Supervisory Engineer/Scientist	\$366.00
	Senior Engineer/Scientist	\$344.00
	Engineer/Scientist III	\$326.00
	Engineer/Scientist II	\$286.00
	Engineer/Scientist I	\$257.00
	Staff Engineer/Scientist	\$212.00
TECHNICIANS	Senior Technician	\$276.00
	Designer	\$260.00
	CADD II	\$224.00
	CADD I	\$172.00
PROJECT ADMINISTRATION/CLERICAL	Project Assistant/General Clerical	\$106.00
	Administrator II/Word Processing	\$128.00
	Project Administrator	\$143.00
	Senior Project Administrator	\$160.00
SPECIAL	Principal Engineer/Scientist	\$383.00
	Deposition and Trial Testimony	\$825.00
ARCHITECTURAL SERVICES	Principal Architect/Planner/Designer	\$380.00
	Senior Architect	\$302.00
	Senior Project Designer	\$270.00
	Architect	\$208.00
	Senior Designer	\$166.00
	Designer	\$135.00

REIMBURSABLE EXPENSES (Unless Otherwise Provided in Written Agreement)

Subcontracts or Outside Services		Cost + 10%
Reproductions	– In House	
	Mylar Plots (B/W)	\$2.85/SF
	Color Plots	\$5.15/SF
	Vellum Plots (B/W)	\$1.80/SF
	Bond Plots (B/W)	\$1.20/SF
	Drawing Reproduction	Cost +10%
	Document Reproduction	\$0.18/sheet
	– Outside Reproduction	Cost + 10%
Travel	Company Auto	Prevailing IRS
	Rental Vehicle	Cost
	Airfare	Cost
	Meals and Lodging	Cost



August 31, 2026

Jessica Kahn
Public Works Director
City of Capitola
420 Capitola Avenue
Capitola, CA 95010
(831) 475-7300 ext. 217

RE: Scope of Work – Stockton Avenue Bridge Preventative Maintenance Project – Polyester Concrete Overlay

Dear Ms. Kahn:

Mark Thomas is pleased to provide this scope and fee for the proposed bridge preventative maintenance project on the Stockton Avenue Bridge. Our services would include a site visit to verify the extent of recommended repairs per the latest Caltrans bridge inspection report and then the preparation of the plans, estimate, and project specific specifications for the recommended repairs. Mark Thomas would also provide any bidding and construction support during the execution of the work. The repair work is anticipated to be joint replacement, approach replacement to repair damage and match raised deck surface, and a concrete polyester overlay over the bridge along with any traffic control and pavement delineation associated with that work.

Services will include:

1. Review and Inspection:

- Mark Thomas will review the latest Caltrans bridge inspection report for the bridge along with the as-built drawings (if available).
- An inspection team will then visit the site to perform a verification inspection of the items noted in the bridge report and quantify the repairs.
- If any new items are discovered, they will be brought to the City's attention to determine if they would like to include them in the current bridge maintenance project.



► September 2, 2026

Mark Thomas will prepare a short memo documenting the inspection findings.

2. Preparation of the Project Plans, Technical Specifications, and Estimate:

- Once comments are received back from the City on the inspection, we will prepare the 90% checked Plans, Engineer's Estimate, and Project Specific Technical Specifications and submit for the City to review and comment on. Mark Thomas will also perform a load rating of the existing structure with the added weight of the polyester concrete overlay.
- Upon receipt of any final comments from the City, finalize the Plans, Specifications, and Engineer's Estimate and submit to the City.

3. Bid and Construction Support (Optional):

- Mark Thomas will be available to answer any pre-bid questions that arise during the advertising of this project for construction.
- Once the project is in construction, we will provide any assistance to the City they require for the successful completion of the project not to exceed the contract budget.

Deliverables

Mark Thomas will provide the following deliverables:

1. Bridge inspection findings memo.
2. 90% & 100% packages as described above.

Exclusions

The following services are specifically excluded from this scope:

- Construction inspections and testing.
- Environmental permitting or regulatory coordination.

We appreciate the opportunity to support the City of Capitola and look forward to providing these services.

The total cost to perform these services, and a detailed cost breakdown is shown on the attached for your review.



► September 2, 2026

Sincerely,
MARK THOMAS



Marshall Moore
Sr. Technical Lead Engineer

Accepted:

Signature

Name/Title



COST PROPOSAL FOR PROJECT SCOPE - City of Capitola: Stockton Ave Bridge BPMP - Poly O

MARK THOMAS *Please note that rates shown are for estimating purpose only. See Rate Schedule for actual rates/ranges.	Mark Thomas							Total MT Cost
	Sr. Project Manager	Sr. Technical Lead	Project Engineer	Sr. Technician	Sr. Project Accountant	Sr. Asst Project Manager	Total Hours	
	\$348	\$318	\$208	\$196	\$213	\$194		
1.0 PROJECT MANAGEMENT								
1.1 Project Management & Coordination	4	4			4	4	16	\$4,285
1.2 QA/QC	4						4	\$1,390
OTHER DIRECT COSTS								\$0
Subtotal Phase 1	8	4	0	0	4	4	20	\$5,675
2.0 INITIAL SITE INVESTIGATION								
2.1 Review OF Caltrans Inspections and As-Built Drawings		4	4				8	\$2,100
2.2 Site Visit to Verify and Quantify Previous Findings		14	18				32	\$8,180
OTHER DIRECT COSTS								\$304
Subtotal Phase 2	0	18	22	0	0	0	40	\$10,584
3.0 PLANS, SPECIFICATIONS, & ESTIMATES								
3.1 90% Structure Plans, Specifications, and Estimate		100	100	100			300	\$72,125
3.2 100% Structure Plans, Specifications, and Estimate		16	16	16			48	\$11,540
OTHER DIRECT COSTS								\$0
Subtotal Phase 3	0	116	116	116	0	0	348	\$83,665
4.0 BIDDING AND CONSTRUCTION SUPPORT (OPTIONAL SEE BELOW)								
4.1 Bid Support							0	\$0
4.2 Construction Support							0	\$0
OTHER DIRECT COSTS								\$0
Subtotal Phase 4	0	0	0	0	0	0	0	\$0
TOTAL HOURS	8	138	138	116	4	4	408	
SUBTOTAL LABOR COST	\$927	\$14,134	\$9,237	\$7,588	\$266	\$242		\$99,620
OTHER DIRECT COSTS								\$304
TOTAL COST	\$2,780	\$43,815	\$28,635	\$22,765	\$850	\$775		\$99,924
O. OPTIONAL TASKS								
4.1 Bid Support		8	8				16	\$4,200
O.2 Construction Support		40	40				80	\$21,000
Subtotal Optional Tasks	0	48	48	0	0	0	96	\$25,200
TOTAL HOURS - OPTIONAL	0	48	48	0	0	0	96	
OTHER DIRECT COSTS - OPTIONAL								\$304
TOTAL COST - OPTIONAL	\$0	\$15,240	\$9,960	\$0	\$0	\$0		\$25,504

MT Fee (C Rates)

MARK THOMAS & COMPANY, INC. RATE SCHEDULE

EXPIRES JUNE 30, 2027

Engineering

Intern	\$60 - \$105
Technician	\$105 - \$150
Design Engineer I	\$120 - \$175
Design Engineer II	\$135 - \$215
Sr. Technician	\$155 - \$210
Civil Engineering Designer	\$155 - \$245
Project Engineer	\$155 - \$225
Sr. Project Engineer	\$195 - \$280
Sr. Technical Engineer	\$200 - \$250
Technical Lead	\$230 - \$280
CADD Manager	\$235 - \$295
Sr. Technical Lead	\$265 - \$335
Transportation Project Director	\$340 - \$430
Design Manager	\$350 - \$390
Engineering Manager	\$350 - \$420
Sr. Engineering Manager	\$365 - \$495

Construction Management

* Asst. Resident Engineer	\$175 - \$195
Office Engineer	\$175 - \$265
* Building/Construction Inspector	\$175 - \$305
Resident Engineer	\$245 - \$340
Sr. Resident Engineer	\$275 - \$340
Area Manager - CM	\$260 - \$325

Planning

Planner I	\$105 - \$140
Planner II	\$140 - \$170
Economist	\$145 - \$200
Sr. Planner	\$165 - \$230
Sr. Biologist	\$165 - \$231

Landscape Architecture/Urban Design

Landscape Designer I	\$105 - \$140
Landscape Designer II	\$120 - \$165
Landscape Architect	\$155 - \$200
Sr. Landscape Architect	\$195 - \$255

Grant Writing

Funding Specialist	\$195 - \$255
Sr. Funding Specialist	\$225 - \$285
Funding Manager	\$330 - \$405

Surveying

Survey Technician I-III	\$60 - \$165
Asst Surveyor I-III	\$120 - \$195
Survey Specialist I-III	\$120 - \$240
Lead Survey Technician	\$135 - \$150
Project Surveyor I-III	\$165 - \$240
* Chief of Party	\$195 - \$225
* Chainperson	\$165 - \$185
* Apprentice	\$105 - \$150
* 2-Person Crew	\$380 - \$410
* 3-Person Crew	\$555 - \$595
* Utility Locator	\$190 - \$260

Project Management & Oversight

Project Manager	\$180 - \$310
Survey Manager I-II	\$240 - \$300
Sr. Project Manager	\$240 - \$375
SUE Program Manager	\$255 - \$270
Division Manager	\$285 - \$430
Principal	\$485 - \$550

Project Support

Project/Sr. Project Assistant	\$85 - \$185
Survey Coordinator	\$115 - \$135
Technical/Sr. Technical Writer	\$120 - \$180
Asst Project Manager / Sr. Asst Project Manager	\$125 - \$210
Project/Sr. Project Accountant	\$125 - \$225
Graphic/Sr. Graphic Designer	\$125 - \$230
Sr. Graphic Manager	\$195 - \$260
Project Delivery Manager	\$220 - \$275
Project Accountant Manager	\$230 - \$290
Safety Manager	\$255 - \$320

District Management

* Inspector - Apprentice	\$95 - \$120
* Inspector/Sr. Inspector	\$105 - \$180
* Lead Inspector	\$150 - \$195
Assistant/Associate Sanitary Engineer	\$180 - \$240
Sanitary/Sr. Sanitary Project Engineer	\$210 - \$285
Operations/Deputy District Manager	\$270 - \$435
District Manager-Engineer	\$390 - \$495

Reimbursables including, but not limited to; reproductions, delivery and filing fees; outside consultant fees; and survey field expenses will be billed *At Cost* or *Cost Plus 5%*. **Mileage** will be billed per *current IRS Rate*. **Units** will be billed per agreed upon Unit price.

Additional promotional steps exist within various rate categories.

Rate Schedule; Annual Adjustment. The hourly rate schedule attached hereto is effective through June 30, 2027.

Thereafter, Mark Thomas may revise the rate schedule annually, effective July 1 of each year.

* These charge rates are subject to Prevailing Wage laws and Union contract; including Overtime, Double Overtime, and Shift rate changes.

Capitola City Council

Agenda Report

Meeting: October 22, 2026

From: City Manager Department

Subject: Beach Lifeguard Service Organizational Study



Recommended Action: 1) Receive the beach lifeguard service organizational study; and 2) Provide feedback to staff on the study findings, including organizational structure, operational priorities, and next steps for future Council consideration.

Background: Before 2012, the City of Capitola operated an in-house beach lifeguard program supervised by a Community Service Officer within the Police Department. In 2012, the City eliminated in-house lifeguard services and contracted with the City of Santa Cruz for lifeguard services on Capitola Beach.

In 2023, the City ended its contract with the City of Santa Cruz, and the Community Services and Recreation Department was tasked with supervising the newly reestablished beach lifeguard program.

Earlier in 2026, the Council directed staff to establish a 2026-2027 goal to study the beach lifeguard program to help ensure the organization is structured effectively. On June 25, 2026, Council authorized the City Manager to enter a \$5,000 professional services agreement with Richard Gould for a beach lifeguard service organizational study, with the results to be presented to City Council.

The purpose of the study is to evaluate viable organizational options for the City's beach lifeguard program and identify best practices based on experience in other California jurisdictions and nationwide.

Discussion: Municipal beach lifeguard services are a specialized and highly regulated field. In California, many beach lifeguard programs are managed by municipal fire departments, municipal marine safety departments or parks and recreation departments. Because Capitola does not have a fire department, the City initiated this study to better understand organizational models that could support effective beach lifeguard operations in Capitola.

The study was prepared by Richard Gould, who was retained by the City following Council authorization on June 25, 2026. Mr. Gould has a long career in public service, a background in lifeguarding, and professional alignment with the California Surf Life-Saving Association (CSLSA) and the United States Lifesaving Association (USLA). For study review, Mr. Gould partnered with Mike Beuerlein, a past president and current adviser for the California Surf Life-Saving Association, and with Jason Hajduk, a former Santa Cruz City Fire Chief; both have local fire-marine safety experience.

The organizational study, Attachment 1, now provides Council with information to consider regarding the current beach lifeguard service and possible future program structure.

Ultimately, the study highlights a perception and desire from members of the public that the City's beach lifeguard service acts as a public safety organization and indicates that under the service's current organizational structure this is the case. The study further encourages the City to identify the service as an additional public safety operation, by forming a seasonal Beach or Marine Safety Division within a City department. Per the study, creating a year-round Marine Safety Division would be costly and require additional employees, work hours, and the acquisition of heavy equipment such as an ATV and a rescue watercraft (RWC), and would depend on City Council direction and eventual budget allocations.

Fiscal Impact: There is no fiscal impact associated with receiving the beach lifeguard service organizational study and providing feedback. Council previously approved \$5,000 for the professional

services agreement for the study on June 25, 2026, which was available in the adopted Fiscal Year 2026-27 budget.

Attachments:

1. Organizational Study

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Community Safety; Healthy Families, Community, and Environment

Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Reviewed By: Lesley Milton, Interim City Clerk

Approved By: Rudy Escalante, Interim City Manager

California Lifeguard Organizations 2026

Agency name	Certification	Fire	Lifeguard Dept.	PRCS	Police	Non-Profit	Harbor
California State Parks	Standard			1			
Camp Surf YMCA San Diego	Standard					1	
Capitola	Standard			1			
Carpinteria (City of)	Standard			1			
East Bay Regional Park District	Standard			1			
Los Angeles Department of Recreation & Parks - Citywide Aquatics (City of)	Standard			1			
Morro Bay Harbor District	Standard						1
Pismo Beach Lifeguard Department (City of)	Standard		1				
Port Hueneme Beach Lifeguards (City of)	Standard			1			
Port San Luis Harbor District (Avila Beach)	Standard						1
Santa Barbara Lifeguards (County of)	Standard			1			
Santa Barbara Parks & Recreation (City of)	Standard			1			
Santa Cruz Fire Marine Safety	Standard	1					
Sonoma County Regional Parks	Standard			1			
Ventura County Harbor Department	Standard						1
Ventura Port District	Standard						1
Camp Pendleton Lifeguard Service	Advanced			1			
Coronado Beach Lifeguards (City of), CA	Advanced	1					
Del Mar, City of	Advanced			1			
Encinitas Marine Safety	Advanced		1				
Golden Gate National Recreation Area (NPS)	Advanced			1			
Huntington Beach Fire Dept. Marine Safety Division (City of)	Advanced	1					
Imperial Beach Lifeguard Service	Advanced		1				
Laguna Beach Department of Marine Safety (City of)	Advanced		1				
Lake Mission Viejo Lifeguard Department	Advanced		1				
Los Angeles Fire Department Lifeguard Division (County of)	Advanced	1					
Los Angeles County Lake Lifeguards Department of Parks & Recreation (Lakes / County of)	Advanced			1			
Newport Beach Fire Department	Advanced	1					
OC Lifeguards	Advanced		1				
Oceanside Fire Department - Lifeguard Division	Advanced	1					
San Clemente Marine Safety Division	Advanced		1				
San Diego Lifeguard Service	Advanced		1				
Santa Monica Harbor Patrol	Advanced				1		
Solana Beach Marine Safety (City of)	Advanced		1				
Carpinteria - Summerland Fire Protection District	ARRT	1					
Central Fire Protection District of Santa Cruz County	ARRT	1					
El Segundo Fire Department (City of)	ARRT	1					
Santa Barbara Fire Department (County of)	ARRT						1
Santa Barbara Harbor Patrol	ARRT						
Ventura County Fire Protection District	ARRT	1					
Ventura Port District Harbor Patrol	ARRT						1
Totals		10	9	13	1	1	6

Capitola Lifeguard Service Organizational Study

Richard E. Gould

October 09, 2026

Capitola Lifeguard Service Study

October 2026

Background

In the Spring of 2026, the City of Capitola (City) contacted representatives of the California Surf Lifesaving Association (CSLSA) seeking assistance with the Capitola Lifeguard Service (Service). During discussions with City staff, CSLSA representatives conditionally agreed to perform a study to explore the Service. The principal focus of the study is to examine the current organization of the Service within the greater City of Capitola organizational structure and the larger ocean and open water lifesaving community.

As part of normal municipal processes, the City issued an RFQ/RFP for such consulting services in June of 2026. The CSLSA effort was deemed most responsive, and the City entered into contract with its lead representative on August 03, 2026. CSLSA is a non-profit organization based principally in Southern and Central California and is the most recognized non-profit in the State for open water and beach lifeguards. CSLSA is a regional organization within the larger United States Lifesaving Association (USLA), the country's national professional organization for ocean and open water lifesaving.

The lead representative is Richard E. Gould. He currently serves as the National Statistics Coordinator for USLA and as a USLA Certification Officer for CSLSA. The coastline served for certification purposes includes the Central Coast and Capitola. Mr. Gould retired in 2018 after 17 years as the Director of Parks, Recreation and Community Services for the City of Santa Clarita, the 3rd largest City in Los Angeles County. A bio is attached as an appendix to this report.

Mr. Michael Beuerlein is currently the CSLSA Advisor and served as the USLA Vice President and the USLA Advisor for a number of years. He retired as Watch Commander for the Huntington Beach Fire Department, Marine Safety Division, where he served for 35 years. He is also a consultant for Watchtower Solutions, a leading data management corporation focused on lifeguard services. He has also served as an advisor to the City of Capitola regarding ocean lifeguard operations, Junior Lifeguard programs, CSLSA and USLA certification in previous years. A bio is attached as an appendix to this report.

Jason Hajduk retired as the Fire Chief for the City of Santa Cruz Fire Department in 2021. His professional work experience includes serving as a California State Lifeguard in Santa Cruz, both as a Lifeguard and a Junior Lifeguard Instructor. He was a California-licensed paramedic for nearly 30 years, serving in Fresno, South Lake Tahoe, and Santa Cruz. He began his career as a firefighter for the City of Santa Cruz, where he advanced through the ranks and eventually retired as the Fire Chief.

Jason was responsible for the Marine Safety Division when it was transferred from Parks & Recreation to the Fire Department in 2007. He oversaw the transition of the lifeguard service into the Fire Department and served as a lead instructor for the Aquatic Rescue Response Team (ARRT). He played a crucial role in providing contracted lifeguard services to both the City of Capitola and the Santa Cruz Harbor District. His full bio is attached as an appendix to this report.

This report was prepared by Mr. Gould based on interviews and information collected during the review process. Mr. Hajduk and Mr. Beuerlein discussed the observations over the last several months. The report was peer reviewed by Mr. Beuerlein and Chief Hajduk.

Review Process

The consultants sought recommendations from City staff regarding information, persons and stakeholders who could contribute information or opinions regarding the study. Interviews were conducted in person and by phone beginning in early August, 2026. In person interviews with a number of staff representatives occurred on August 13, 2026. Follow-up phone calls and discussion, including members of the community and stakeholders, occurred in the weeks after these interviews. The consultant also examined the organizational structure and budget documents provided by the City.

The CSLSA team discussed USLA and CSLSA standards, history and relevant activity in comparison with the City of Capitola's lifeguard operation, including previous contract services provided by the City of Santa Cruz. In addition, Mr. Gould visited other beach lifeguard services in California of a similar scale to provide perspective. There are some limitations to this report and it does not provide insight comparing the level of service to other local or state agencies. Rather it focuses on the organizational structure.

USLA Certification

The United States Lifesaving Association is recognized nationally and internationally for programs that set minimum recommended standards for the training, equipping, and preparing those assigned to prevent drowning and other injury in the open water environment. Since 1993, the USLA has certified (accredited) agencies and organizations that demonstrate they meet USLA standards.

Under the USLA system, the USLA does not conduct training, but instead allows the employer to do so, using its own training staff, in a manner consistent with USLA standards. This system ensures that national standards are met, with a focus on local conditions. It is used by most of the respected open water lifesaving agencies in the US.

Currently, the City of Capitola is certified in the USLA Lifeguard Agency Certification Program (LACP). This certification is for open water lifeguard agencies that

demonstrate they operate in accordance with the USLA guidelines for Open Water Lifeguard Agency Certification. As part of the application process (both new and renewals), applicants must upload copies of existing agency policies addressing the required health and fitness, swimming ability, CPR training, and medical aid training for all lifeguard personnel. The application process involves a layered review, including the USLA National Office, the assigned Certification Officer, the CSLSA Board of Directors, the National Certification Committee and the National Board of Directors.

The Capitola Lifeguard Service was first certified in November, 2023. The Service will be up for renewal of the LACP Certification this fall, in November, 2026. The currently assigned Certification Officer is Mr. Gould and he recommended the Certification in 2023. Mr. Gould typically oversees applications from Los Angeles County, Ventura County, Santa Barbara County, San Luis Obispo County and Santa Cruz County, as well as the California State Parks system.

Current Status

The Lifeguard Service is currently organized in the Community Services and Recreation Department of the City of Capitola. The program is directly overseen by a full-time Recreation Coordinator. The current employee working in this position Coordinator was hired in the Spring of 2026. The responsibilities of Coordinator include the operation and training of the Service. In this context, the staff of the service includes approximately 30 to 32 seasonal lifeguards, working as temporary employees for the City.

Critical to this discussion, these lifeguards also staff the City's Junior Lifeguard program, a summer-based beach program for youth with a focus on ocean and beach safety. The City of Capitola program is one of largest on the Central Coast. One of the main activities of the program is Lifeguard Sport, or competition' among the junior guards themselves, with other local Junior Lifeguard programs, and at Regional and National Lifeguard Sport Events. In studying the Department, it is clear that lifeguards assigned to ocean surveillance duty on the beach rotate with those assigned to the Junior Lifeguard program on a regular basis, and vice versa.

Years ago, as part of attendance at the CSLSA Regional Junior Lifeguard competitions CSLSA became aware that Capitola was not meeting the standards required to compete at the Regionals. As CSLSA is a non-profit, each group of attending Juniors Lifeguards must represent a local "Chapter" of the regional non-profit. At the time, some questions about this relationship surfaced, and led by Mr. Beuerlein with assistance from Mr. Gould, Capitola obtained USLA LACP Certification and established a local Chapter. With this Chapter establishment and USLA Certification, all staff assigned to beach protection or Junior Guards were trained to the standards of the LACP program, a critical factor for CSLSA and USLA. The current Community Services and Recreation Director, Nikki Bryant, led this effort on behalf of the City.

California and National Practices

It is the consultant's understanding that there has been some discussion of an internal shift of the service to another part of the City organization. The re-organization location that has been suggested to the consultants is the City's Police Department. Relocation of internal functions within municipal corporations occurs from time to time based on operational, fiscal or other needs.

Lifeguard services in California, and indeed, the United States, have experienced movement into other safety services. In the last 20 years, the most obvious trend has been relocation or absorption of lifeguard operations into Fire Departments. However, this is not the only option. Many operations remain in Community Services or Parks and Recreation departments (PRCS), some in Harbor Patrol special districts, or are independent Departments in a City or County. The chart attached as Appendix A details the current Lifeguard Services in California and their respective organizational location. The overview of this chart includes:

Lifeguard Agency Location	Total	Notes
Fire	10	
Lifeguard Department	9	Some Contract Services
Community Services/Parks and Recreation	13	
Police	1	Harbor Patrol Operation - SM Pier
Harbor Patrol	6	

There are some generalizations that can be attributed to this chart.

- Agencies associated with Fire Departments are typically 365 day/24 hour operations. These operations also typically retain autonomy within the Fire services they are organized within, such as a "Marine Safety Division". They are also typically large operations with significant beach territory, attendance and geography.
- Smaller, seasonal operations are more commonly found in Community Services or PRCS Departments.
- Smaller seasonal operations are more prevalent in areas north of Los Angeles.
- Harbor Patrol Operations may offer both seasonal lifeguards and year-round Harbor Patrol Rescue.

Nationally, there are less than four agencies associated with Police Departments out of approximately 150 Certified Agencies. It is worth noting that USLA Certified agencies encompass almost all major beaches in the United States.

“Public Safety”

Throughout the conversations with stakeholders about the organization of the Lifeguard Service, a common theme presented itself. The idea that the Capitola lifeguard operation needed to be in “Public Safety” was regularly suggested. When pressed, most respondents could not distinctly describe how this related to an organizational move and/or change. As it related to the Capitola Police Department, there was some acknowledgment that the law enforcement focus of a Police Department was a different kind of public safety operation than lifeguard services.

It is the opinion of these consultants, that more narrowly interpreted, the concept of lifeguard services being a part of ‘public safety’ was linked to the desire for recognition of the types of duties and expectations of traditional lifeguard operations, rather than a need for a a police-led organizational structure. In many cases, stakeholders related this concept to the style of lifeguard services found on major Southern California beaches. As such, regardless of the location of the operation in the City structure, taking the operation to such a level would require, in the opinion of the consultants, significant fiscal resources.

Fiscal Resources

Movement to installation of a more robust lifeguard operation would require more personnel and equipment funds. In past years, the City has discussed such resources with both Central and Santa Cruz Fire Departments on a contract basis, or contracted for such and the City understands such a commitment is costly. This report does not seek to recommend what total resources would be required, but it is not hard to imagine the need to hire at least 2-3 additional full time employees (FTE) in order to provide a year round presence, plus the requisite equipment and training. Regardless of the department where the service is located, to bring about the true concept of “Public Safety” as expressed to the consultants, would require these resources.

By way of comparison, four certified agencies with similar profiles in California commit the following resources based on local experience:

Agency/City	City Population	Type of Operation	Department	Annual Budget
Seal Beach	24,000	Year Round	Marine Safety	\$2,300,000.00
Solana Beach	13,000	Year Round	Marine Safety	\$1,235,000.00
Port Hueneme	22,400	Seasonal	PRCS	\$581,000.00
Carpinteria	13,000	Seasonal	PRCS	\$407,000.00
Capitola	10,000	Seasonal	PRCS	\$440,000.00
Data is rounded for ease of comparison. All jurisdictions offer Junior Guard programs, those budget figures are included. Junior Guard programs are revenue neutral or revenue positive.				

Recent Legislative Activity

There have been recent legislative developments that impact to some degree on the organization of lifeguards. Until recently, ocean and open water lifeguards were not specifically identified as First Responders in State or Federal statutes. A push by a few entities has changed this status in California. Senate Concurrent Resolution 192 was adopted by both houses of the California Legislature in August, 2026. SCR 192 is a measure formally recognizing California's professional open water lifeguards as first responders. This is an acknowledgment of their essential role in emergency response, public safety, and drowning prevention. SCR 192 does not amend statute, change benefits, status or other such details. It does, however, establish legislative intent and register the depth of governmental and community support for recognizing open water lifeguards as first responders.

A similar effort is under way at the federal level, House Resolution 1188, led by USLA. This resolution is projected to pass in the fall of 2026. Many of the highly publicized rescues in Santa Cruz County in the last several years have contributed to both efforts. As these legislative efforts gain momentum, we see this recognition as defining the role lifeguards should play in Capitola emergency services.

Philosophy

During several of the discussions about the location of the Lifeguard Service in the Capitola organizational structure, the issue of Community Services and Recreation Department versus Police Department oversight was discussed. As mentioned previously, no compelling reason for Police oversight was noted, and in some cases, reservations were expressed. The consultants believe this is largely due to the nature of law enforcement in contrast to a service providing preventative and proactive emergency response. While these are common goals of each, they are approached from a different perspective.

In addition, it should be remembered that one of the greatest assets that California possesses are its beaches. Some have argued that California, particularly in heavily urban areas, is park poor. The reality is that our beaches are some of our greatest and prevalent parks throughout the state. And that is especially true in Capitola, where most of the focus for events, recreation, commerce and lifestyle are centered around the beach and adjacent Village.

When residents and visitors alike come to the beach, their expectation is recreation, relaxation and fun. The professional staff who oversee this activity must approach the users from this perspective.

Recommendations

In the opinion of the consultants, the apparent desire for the Lifeguard Service to act as a "Public Safety" organization is being met. We do not see a compelling reason to

change the organization within the City structure. We do see advantages to remaining in the Community Services and Recreation Department, that while possible in the Police Department, a change seems to us less desirable.

Among the advantages we observed:

- Retention of a full-time beach-focused CS&R Coordinator implementing standards and operations consistent with California lifeguard operations.
- Consistent training of all beach-related staff, lifeguards and those lifeguards assigned to the Junior Lifeguard program. This is critically important for both the Lifeguard and Junior Lifeguard program expectations.
- Recruitment, employment processing and management of all beach-related staff is handled by the current department.
- Assignment of staff to both the beach surveillance and the junior lifeguard program is seamless.
- Direct interaction with beach users and events.
- Recent connections between the Lifeguard Service and Central Fire (ARRT Certified) have strengthened the emergency response system.

We see and have heard support for progress in the last several years toward firmly establishing the Lifeguard Service as an identifiable Public Safety operation of the City. We encourage the City to identify it as such, as the 'second' public safety operation within the City, perhaps as a Beach or Marine Safety Division. Further steps should be contemplated:

- Strengthen the Service's connection to the Santa Cruz County EMS system through communication protocols and procedures.
- Improve internal response procedures for senior staff to incidents.
- Regularly train and prepare for ocean rescue with Central Fire and their Aquatics Rescue Response Team (ARRT) program.
- Support the Service with the acquisition of an ATV type vehicle and a Rescue Watercraft (RWC) type vessel for access and management of beach and ocean related responses and the Junior Lifeguard Program.
- Extend hours of operation and length of season to provide community with more comprehensive marine safety protection.

Should the City seek to elevate the responsibilities or expand the scope of the Lifeguard Services, CSLSA is happy to provide input.

Respectfully Submitted,

Richard E. Gould

Mike Beuerlein

Mike Beuerlein dedicated 35 years to serving as an Ocean Lifeguard for the City of Huntington Beach, retiring in 2016 as Watch Commander of the Huntington Beach Fire Department's Marine Safety Division. Throughout his career, Mike has been deeply involved in the advancement of professional lifesaving and open-water safety. He has served as an Advisor and Vice-President of the United States Lifesaving Association (USLA), and currently serves as an Advisor to the California Surf Lifesaving Association (CSLSA), where he previously served eight years as elected President.

Mike also serves as Director of Agency Outreach for Watchtower, a company that develops, distributes, and maintains software platforms designed to optimize data collection and support open-water lifeguards and managers in their mission to reduce aquatic injuries and prevent deaths at beaches. In addition, Mike is the CEO of bermline Enterprises, LLC, a consulting corporation dedicated to promoting professional lifesaving standards and increasing awareness of open-water safety.

Mike earned his degree from the University of California, Irvine, in 1986 and attended Loyola Law School from 1988 to 1990. His commitment to lifesaving was recognized in 1988 when he received the USLA Medal of Valor for his role in the rescue of three boys during a flood in the Santa Ana River. In 2016, he was awarded a USLA Lifetime Membership in recognition of his many years of service and contribution to the national lifesaving community.

Jason Hajduk

Jason Hajduk retired as the Fire Chief for the City of Santa Cruz Fire Department in 2021. His professional work experience includes serving as a California State Lifeguard in Santa Cruz, both as a Lifeguard and a Junior Lifeguard Instructor. He was a California-licensed paramedic for nearly 30 years, serving in Fresno, South Lake Tahoe, and Santa Cruz. He began his career as a firefighter for the City of Santa Cruz, where he advanced through the ranks and eventually retired as the Fire Chief.

His education includes a Bachelor of Science degree in Sociology from UCSC. He has held multiple roles throughout his career, including serving as a Field Training Officer for Paramedicine and working as an EMS consultant for the County of Santa Cruz. In this role, he was responsible for writing and developing policies for both advanced and basic life support for all EMS agencies in the County. He is also the primary author of the existing Multiple Casualty Incident (MCI) plan for the County of Santa Cruz.

In the fire service, he held several positions, including Strike Team Leader, Operational Area Coordinator, Arson Investigator, and President of the Emergency Medical Integration Authority (EMSIA) Joint Powers Authority, which represented all fire agencies in Santa Cruz County for medical care and delivery. He also served as an Incident Commander and Liaison Officer for the Type-3 South Bay Incident

Management Team, responding to incidents such as the Gilroy Garlic Festival shooting and the CZU Fire. Additionally, he was the Emergency Operations Center(EOC) Director for the City of Santa Cruz.

Jason was responsible for the Marine Safety Division when it was transferred from Parks & Recreation to the Fire Department in 2007. He oversaw the transition of the lifeguard service into the Fire Department and served as a lead instructor for the Aquatic Rescue Response Team (ARRT). He played a crucial role in providing contracted lifeguard services to both the City of Capitola and the Santa Cruz Harbor District.

Rick Gould

Rick retired in December 2017 after 17 years as the Director of the City of Santa Clarita's Parks, Recreation, and Community Services Department, overseeing over 110 full-time and 400 part-time employees, an operating budget of approximately \$22 million, and a significant capital budget for new facility development in Los Angeles County's third largest city.

Rick sat on the boards of a number of government and non-profit organizations including the Santa Monica Mountains Conservancy Advisory Council, the United States Lifesaving Association and the Boys and Girls Club of the Santa Clarita Valley. He remains as a representative of the Santa Monica Mountains Conservancy on a joint powers agency board.

In March of 2018, California Parks and Recreation Society (CPRS) honored him with the Award of Excellence for Professional Service. He is now included in the Fellowship/ Hall of Fame for CPRS. In April 2018, the United States Lifesaving Association recognized his over 30 years of contributions to the national organization, rip current studies and drowning prevention.

Rick has over 40 years of Parks and Recreation experience, including Community Services Manager for the City of Pleasanton; Parks and Community Services Commissioner for the City of San Ramon; and the City of Santa Cruz, responsible for the Ocean Beaches and Aquatics programs.

Rick has worked as the Executive Director of the One Arroyo Foundation since its inception in 2018 and transitioned to Managing Director in 2024, focusing on projects and other tasks for the organization. One Arroyo is dedicated to the restoration and preservation of parkland in the Arroyo Seco in and around the Rose Bowl and throughout it's course in Pasadena. One Arroyo is park foundation with a formal relationship with the City of Pasadena.

Capitola City Council

Agenda Report

Meeting: October 22, 2026

From: Community & Economic Development Department

Subject: Recertification of a Blanket Coastal Development Permit for the City of Capitola's Outdoor Dining in the Public Right-of-Way; Coastal Development Permit extensions for Sidewalk Dining at 123 Monterey Avenue (El Toro Bravo); and extensions of Street Dining Decks at 107 San Jose Ave (Left Coast Sausage Worx) and 115 San Jose Ave (Vin Vivant). The outdoor dining is located within the MU-V (Mixed Use Village) zoning district City Council will also consider the lease rental rates for outdoor dining in parking spaces and sidewalk areas. The project is located within the Coastal Zone and is appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption



Recommended Action: Recertify the Blanket Coastal Development Permit for the outdoor dining program; extend the CDPs for active participating businesses for a period of five years; and provide direction to staff regarding revised lease rates considering the recent parking meter increase.

Representative: City of Capitola, Community & Economic Development Department

Application: #26-0514

Location: Public right-of-way (ROW) throughout the MU-V (Mixed Use Village) zoning district. Current Outdoor Dining locations include the public ROW adjacent restaurants 107 San Jose Ave (Left Coast Sausage Worx), 115 San Jose Ave (Vin Vivant), and 123 Monterey Ave (El Toro Bravo).

Background: On July 14, 2022, the Coastal Commission certified Capitola's zoning ordinance which established permit requirements for businesses to utilize public sidewalks and streets for outdoor dining areas as part of Capitola's Local Coastal Plan (LCP).

On July 21, 2022, the Planning Commission approved a blanket CDP and Design Permit (#22-0140) for the street dining deck program. This created an administrative approval option for restaurants in the Capitola Village to utilize the City's prototype dining deck designs.

On December 1, 2022, the Planning Commission approved a CDP and Design Permit (#22-0391) for sidewalk dining and custom dining deck design for El Toro Bravo.

On June 1, 2023, the Planning Commission approved expanded design options for the prototype street dining deck design. Following the update, the City prototype design and blanket CDP were utilized by Left Coast Sausage Worx and the Capitola Wine Bar. English Ales obtained a design permit and CDP from the Planning Commission for a custom street dining deck, which was later removed when the tasting room closed.

On October 5, 2023, the Planning Commission approved modifications to the blanket CDP and Design Permit (#22-0140). The modification established a single recertification date for outdoor dining deck CDPs that received occupancy within 2022, as November of 2026.

On September 24, 2026, the City Council approved a Coastal Development Permit and ordinance for parking meter rate increases for the City Hall Parking Lots, Village Area, and Cliff Drive Area.

Discussion: Current outdoor dining areas in the public ROW are located at 107 San Jose Ave (Left Coast Sausage Worx), 115 San Jose Ave (Vin Vivant), and 123 Monterey Ave (El Toro Bravo).

Pursuant to CMC §17.96.170.E.5(c), all CDPs issued for outdoor dining permits require recertification by the City Council in a public hearing no later than three years after the CDP is issued and every five years

thereafter. For a CDP to be recertified, the City Council must find that the subject project is operating in compliance with the findings and conditions of the CDP and in compliance with the LCP.

City staff initiated the recertification process on September 22, 2026, by providing notice to the business owners of the hearing date thirty days in advance of the public hearing. Staff also inspected the three locations for compliance with sidewalk and street dining operating and development standards in the municipal code (Attachment 1) and the individual conditions of the original permits. All three outdoor dining areas were found to be in compliance with the original conditions. There is a requirement in the code that requires all outdoor dining in the public right-of-way to be “open for use” a minimum of five days per week, except in cases of inclement weather. “Open for use” means that the eating or drinking establishment must allow customers to use the outdoor dining area when the establishment is open for business. This is the one standard of which staff is unsure about compliance as there has not been regular monitoring of use for the past three years.

The City Council may recertify, modify, or revoke the CDPs. All three businesses are in good standing, and the outdoor dining areas have been found to be operating in compliance with the findings and conditions of the CDP and in compliance with the LCP. Therefore, staff recommends the City Council recertify the CDPs to continue outdoor dining activities until the next recertification period in five years, by November 2031. The recertification findings and conditions are included as Attachments 2 and 3.

Potential Increase to Lease Rates: Street dining decks occupy portions of the public right-of-way, including sidewalk, parking stalls, and ancillary roadway. Each participating business is subject to a lease, calculated based on the amount of occupied area or utilized parking spaces. The original lease rates were calculated to offset the lost revenue of deactivated metered street parking based on a parking rate of \$1.50 per hour (\$3,400 annually per space or \$18.00 per square foot) and similarly, sidewalk leases were charged by comparable cost per square foot. The annual lease amounts have increased each year by the San Francisco Bay Area Consumer Price Index (CPI) and are currently \$3,621.55 annually or \$19.08 per square foot.

Since the inception of the program, the City has increased Village parking rates twice to \$2.50 per hour effective January 1, 2027, representing a 67% increase in parking rates, however, there has not been any adjustment to outdoor dining lease rates outside of the annual CPI adjustments.

Additionally, the Capitola Hotel utilizes a parking space in front of their business as a designated loading zone. The lease amount for the loading zone space was established in parity with the outdoor dining program and is also \$3,612.55 annually.

Increasing the outdoor dining and loading zone rates to align with current parking rates would represent an increase of approximately 39% and an annual increase in City lease revenue of \$6,944. The following table includes the existing rates and potential rates based on current parking rates:

Potential Rate Increase, Dining Areas

Business	Address	Lease Area	Current Annual Rate	Potential Rate	Increase
El Toro Bravo	123 Monterey Ave	250 square feet	\$4,781.63	\$6,635.17	\$1,853.54
Left Coast Sausage Worx	107 San Jose Ave	.5 spaces and 120 square feet	\$4,101.63	\$5,691.38	\$1,589.75
Vin Vivant	115-G San Jose Ave	1.5 spaces	\$5,419.35	\$7,519.50	\$2,100.15
Capitola Hotel	210 Esplande	1 space	\$3,612.55	\$5,013.00	\$1,400.45

Staff met with the Capitola Village and Wharf Business Improvement Association (BIA) Board to discuss the impacts of increasing the rates, and the BIA expressed support for the program to continue with its current pricing and CPI annual increases. They recommend giving the businesses ample time to prepare for increases and suggested aligning the increases with the next parking rate adjustment or CDP extension.

Depending on the direction of the City Council, staff will coordinate implementation of any revised lease rates. The City Council may direct staff to increase lease rates effective January 1, 2027, concurrent with the revised parking meter rates, or establish a future effective date or other triggering event for the increase to allow businesses additional time to prepare.

Fiscal Impact: Recertification of the Coastal Development Permits will continue to generate an annual revenue of approximately \$17,915 with present lease agreements, subject to annual CPI increases. The potential rate increases are estimated to generate approximately \$6,944 in additional revenue, for a total of \$24,859 annual revenue. Revenue generated from these lease agreements is intended to offset lost parking revenue.

Attachments:

1. Sidewalk and street dining operating and development standards
2. Recertification Conditions and Findings – Outdoor Dining Blanket CDP for 107 San Jose Ave (Left Coast Sausage Worx) and 115 Sant Jose Ave (Vin Vivant)
3. Recertification Conditions and Findings – Sidewalk Dining CDP for 123 Monterey Avenue (El Toro Bravo)

Alignment with 2025-2029 Strategic Plan Priority: Economic Opportunity; Community, and Environment; Sustainable Infrastructure

Report Prepared By: Sean Sesanto, Associate Planner

Reviewed By: Jim Malberg, Administrative Services Director; Lesley Milton, Interim Clerk

Approved By: Rudy Escalante, Interim City Manager

17.96.170 Outdoor dining in public right-of-way.

G. Operating and Development Standards. All sidewalk dining and street dining decks shall comply with the following standards:

1. **Must Serve Eating and Drinking Establishment.** Outdoor dining in the public right-of-way is allowed only when incidental to and a part of an “eating and drinking establishment” as defined in Chapter 17.160 of this code (Glossary).
2. **One Facility Only.** An eating establishment may have either sidewalk dining or a street dining deck. An eating establishment may not have both sidewalk dining and a street dining deck.
3. **Limited to Eating Establishment Frontage.**
 - a. Sidewalk dining is allowed on the sidewalk directly adjacent to the eating establishment street frontage.
 - b. Street dining decks in the public right-of-way are only allowed on parking spaces that are:
 - i. Wholly or partially located in the right-of-way; and
 - ii. Directly adjacent to the eating establishment street frontage unless authorized by subsection (G)(3)(c) of this section.
 - c. The city may allow an outdoor dining area to extend beyond the eating and drinking establishment frontage if:
 - i. Due to the road and parking space layout, the outdoor dining area cannot be designed without extending the area beyond immediately adjacent parking spaces;
 - ii. Extending the outdoor dining area will not have significant impact on adjoining businesses as determined by the permit review authority; and
 - iii. Extending the outdoor dining area will not adversely impact coastal access.
4. **Sidewalk Width.** Outdoor dining areas in the public right-of-way shall provide a minimum clear width within the sidewalk of at least:
 - a. Five feet in the MU-V zoning district; and
 - b. Four feet in all other zoning districts.
5. **Sidewalk Dining Areas.** Sidewalk dining areas shall be limited to the placement of tables and chairs. In addition, design elements required for ABC permit compliance for separation (fences, ropes, planters, etc.) may be included in the design but shall not exceed thirty-six inches in height.
6. **Signs.**
 - a. Commercial signs are not permitted in or on any portion of the improvements of a sidewalk dining area or street dining deck, except as specified in subsection (G)(6)(b) of this section.

- b. One business identification sign and one menu sign each not to exceed two square feet are allowed.

7. Stormwater Drainage. All street dining decks must allow for adequate stormwater drainage.

- a. Dining decks shall not block the drainage flow along the gutter line.
- b. Dining decks shall not block access into any drain inlet or other drainage/stormwater facility.

8. Utilities. All outdoor dining shall not interfere with utility boxes, water hydrants, storm drains, and all other related facilities.

9. Trash and Maintenance. An outdoor dining area in the public right-of-way shall be maintained in a clean and safe condition as determined by the city, including as follows:

- a. All trash shall be picked up and properly disposed of.
- b. All flower boxes and planters shall contain live, healthy vegetation.
- c. All tables, chairs, equipment, and structures must be kept clean and operational.

10. Sound. Music and amplified sound are not allowed in an outdoor dining area.

11. Bicycle Parking for Street Dining Decks.

- a. A street dining deck that eliminates an on-street parking space must include a bicycle parking rack integrated in the street dining deck design or within the private property of the eating or drinking establishment.
- b. The bicycle parking rack must provide a minimum of two bicycle parking spaces for each eliminated vehicle parking space.
- c. As an alternative to providing the bicycle parking rack, the city may allow an applicant to pay an in-lieu fee which fee shall be deposited into the city's in-lieu bike fund to create a central bicycle parking location.

12. Hours of Operation.

- a. Outdoor dining in the public right-of-way may occur between seven a.m. and ten p.m. seven days a week.
- b. The city may allow extended hours for street dining decks for special events and holidays.

13. Open for Use. All outdoor dining in the public right-of-way must be open for use a minimum of five days per week, except in cases of inclement weather. "Open for use" means that the eating or drinking establishment must allow customers to use the outdoor dining area when the establishment is open for business.

14. Materials. Allowed materials include finished or painted wood, glass, ornamental steel or iron, and decorative masonry. Street dining decks where the primary visible material is plastic, fabric, woven bamboo, or chain link/wire fencing are discouraged.

**Coastal Development Permit – Conditions and Findings
Capitola Outdoor Dining – Prototype Design
Original Permit #22-0140**

Recertification Finding:

- A. **All CDPs issued for outdoor dining permits shall require recertification by the City Council three years after the program start date, and every five years thereafter. Recertification shall require a public hearing before the City Council. City staff will initiate the recertification process by providing notice to the applicants of the hearing date, at least thirty (30) days in advance of the public hearing. For a CDP to be recertified, the City Council must find that the subject project is operating in compliance with the findings and conditions of the CDP and in compliance with the LCP.**

The businesses were duly notified 30 days prior to the public hearing. The business is in good standing, and the outdoor dining area has been found to be operating in compliance with the findings and conditions of the CDP and in compliance with the LCP. The recertification is consistent with the required initial recertification period of three years.

Coastal Development Permit Findings:

- A. **The project is consistent with the LCP land use plan, and the LCP implementation program.**
The proposed development conforms to the City's certified Local Coastal Plan (LCP) land use plan and the LCP implementation program.
- B. **The project maintains or enhances public views.** The proposed project is located on within public parking spaces (maximum 25) within the mixed-use village. The project will not negatively impact public landmarks and/or public views.
- C. **The project maintains or enhances vegetation, natural habitats and natural resources.**
The proposed project is located within public parking spaces in the mixed-use village zoning district. The prototype street dining deck provides coastal access. The prototype street dining deck will maintain or enhance vegetation consistent with the allowed use and will not have an effect on natural habitats or natural resources.
- D. **The project maintains or enhances low-cost public recreational access, including to the beach and ocean.**
The project involves a prototype street dining deck will not negatively impact low-cost public recreational access. For each parking space utilized for the street dining deck, two bicycle parking spaces are required.
- E. **The project maintains or enhances opportunities for visitors.**
The project involves a prototype street dining deck and will not negatively impact visitor serving opportunities. The street dining deck will enhance the visitor experience providing additional opportunities for dining with views and addition bike parking spaces.
- F. **The project maintains or enhances coastal resources.**
The project involves a prototype street dining deck and will not negatively impact coastal resources. On busy beach days, the additional seating will provide more opportunities for visitors to dine on a deck and take in the view and coastal feel of the village.
- G. **The project, including its design, location, size, and operating characteristics, is consistent with all applicable design plans and/or area plans incorporated into the LCP.**
The proposed prototype street dining deck project complies with all applicable design criteria, design guidelines, area plans, and development standards. The project has been conditioned to ensure the operating characteristics are consistent with the outdoor dining regulations of the zoning code.

H. The project is consistent with the LCP goal of encouraging appropriate coastal development and land uses, including coastal priority development and land uses (i.e., visitor serving development and public access and recreation).

The project involves a prototype street dining deck design for future development of up to 25 parking spaces within the mixed-use village zoning district. The project is consistent with the LCP goals for appropriate coastal development and land uses. The use is an allowed use consistent with the mixed-use village zoning district.

Conditions of Approval:

1. Condition from 10/5/23: The project approval consists of a blanket Coastal Development Permit and a Design Permit for a prototype street dining deck utilizing the design that has been authorized by the Planning Commission on July 21, 2022 and modified on October 5, 2023. The proposed prototype design is approved as indicated on the final plans reviewed and approved by the Planning Commission, except as modified through conditions imposed by the Planning Commission during the hearing.
2. Eating and drinking establishments within the Mixed-Use Village with parking spaces along the frontage may apply for an administrative permit for use of the blanket Coastal Development Permit and Design Permit approved by the Planning Commission. All administrative permits are subject to the conditions of approval of the blanket Coastal Development Permit and Design Permit. The administrative permit approval is transferable between owners so an approved street dining deck design and CDP may be conveyed or assigned by the applicant during a sale to the new property owner without losing the approval. The permit cannot be transferred off the parking space on which the approval was granted.
3. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the prototype design plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans.
4. Prior to issuance of a building permit, the applicant shall complete a revocable encroachment agreement, in a form provided by the Public Works Department, for all approved privately installed improvements within the unutilized street right-of-way.
5. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official. §9.12.010B.
6. Prior to a certificate of occupancy, all cracked or broken driveway approaches, curb, gutter, or sidewalk shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
7. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.
8. The street dining deck must be constructed consistent with a prototype design approved by the City and received all necessary permits and authorizations.

9. The street dining deck must comply with all applicable requirements of Capitola Municipal Code Section 17.96, the Zoning Code, and all other applicable laws, administrative policies, rules, and regulations.
10. The street dining deck is consistent with the Local Coastal Program and will not adversely impact coastal resources, coastal access, and coastal views.
11. The street dining deck must utilize high-quality, durable materials that are compatible with surrounding development and can withstand inclement weather.
12. The street dining decks must use the prototype street dining deck design authorized by a valid coastal development permit and shall be subject to the prototype street dining deck coastal development permit findings and conditions.
13. CDP Recertification Requirement. All CDPs issued for outdoor dining permits shall require recertification by the City Council three years after the program start date, and every five years thereafter. Recertification shall require a public hearing before the City Council. City staff will initiate the recertification process by providing notice to the applicants of the hearing date, at least thirty (30) days in advance of the public hearing. For a CDP to be recertified, the City Council must find that the subject project is operating in compliance with the findings and conditions of the CDP and in compliance with the LCP. The City Council may recertify, modify, or revoke the CDP. The City Council's decision shall be a final action. The project applicants, any aggrieved person, or any two members of the Coastal Commission may appeal the City Council decision. Appeal procedures for coastal development permits shall be as specified in Section 17.44.150. For the purposes of implementing this condition, issuance of the CDP for all decks with occupancy prior to October 31, 2023, will be November 2023. Any dining deck that received a final inspection in 2023 will be reviewed for recertification in November 2026, November 2031, and every five years thereafter. To minimize the administrative effort for recertification, dining deck recertification will be grouped by year completed and reviewed on annual basis so that dining decks that receive a final inspection in any subsequent year will also be reviewed in November after the initial three years, and then every five years thereafter.
14. Signs. One business identification sign and one menu sign each not to exceed two square feet are allowed per street dining deck. The signs shall be oriented toward the sidewalk, not the street.
15. Stormwater Drainage. All street dining decks must allow for adequate stormwater drainage. Dining decks shall not block the drainage flow along the gutter line. Dining decks shall not block access into any drain inlet or other drainage/stormwater facility.
16. Utilities. All outdoor dining shall not interfere with utility boxes, water hydrants, storm drains, and all other related facilities.
17. Trash and Maintenance. An outdoor dining area in the public right-of-way shall be maintained in a clean and safe condition as determined by the City, including as follows:
 - a. All trash shall be picked up and properly disposed of.
 - b. All flower boxes and planters shall contain live, healthy vegetation.
 - c. All tables, chairs, equipment, and structures must be kept clean and operational.

18. **Materials and Furniture.** All infrastructure related to the street dining deck, including but not limited to tables, chairs, umbrellas, lights, heating equipment, etc. must be maintained. If signs of weathering (fading, rust, holes, etc.) are visible, the item(s) shall be replaced immediately. Faded umbrellas shall be replaced with a UV rated fabric and not include logos, labels, or advertising. The prototype design includes furniture option by Emu and Tolix. The two furniture companies produce many styles, colors, and materials of commercial rated outdoor furniture. Restaurants may choose the style, color, and material of commercial rated outdoor furniture from either company.
19. **Stanchions.** The portable stanchions and ropes shall not encroach into the sidewalk. They must be located on the street dining deck.
20. **Sound.** Music and amplified sound are not allowed in an outdoor dining area
21. **Bicycle Parking.** A street dining deck that eliminates an on-street parking space must include a bicycle parking rack integrated in the street dining deck design or within the private property of the eating or drinking establishment. The bicycle parking rack must provide a minimum of two bicycle parking spaces for each eliminated vehicle parking space. As an alternative to providing the bicycle parking rack, the applicant may pay an in-lieu fee for a central bicycle parking location.
22. **Hours of Operation.** Outdoor dining may occur between 7 a.m. and 10 p.m. seven days a week. The city may allow extended hours for street dining decks for special events and holidays.
23. **Open for Use.** All outdoor dining in the public right-of-way must be open for use a minimum of five days per week, except in cases of inclement weather. "Open for use" means that the eating or drinking establishment must have tables ready for customers to use the outdoor dining area when the establishment is open for business.
24. **All street dining facilities may be subject to inspection by the City on an annual basis or as needed to ensure compliance with this section, conditions of approval, and administrative procedures.**
25. **Planters.** The prototype street dining decks shall be planted with plants identified in the prototype street dining deck plant options list.
26. **Heaters.** Each street dining deck may have free standing heaters. The free standing heaters shall be uniform and match within each dining deck. The details of the street heaters shall be submitted with the building permit application. The prototype design does not dictate the manufacturer or design of street heater other than it must be free standing.

Capitola City Council

Agenda Report

Meeting: October 22, 2026

From: Police Department

Subject: Receive Report on Police Department Grant Awards Totaling \$316,278.32 for Public Safety Enforcement, Education, and Equipment



Recommended Action: Receive and file the informational report regarding three previously accepted grant awards totaling \$316,278.32 from the California Department of Justice, California Highway Patrol, and California Office of Traffic Safety to support public safety enforcement, education, training, and equipment purchases.

Background: Background: The Capitola Police Department actively pursues grant funding to supplement City resources and support public safety programs that address identified community needs. Grant funding allows the Department to conduct targeted enforcement, provide specialized training, purchase necessary equipment, and expand community education and outreach. The three grants outlined in this report have all been accepted by City Council.

Discussion: California Department of Justice – Tobacco Grant. The Department received a \$55,378 Tobacco Grant administered over a two-year grant cycle. The program supports local enforcement and education efforts intended to reduce youth access to tobacco and vaping products and ensure compliance with state tobacco laws. Grant-funded activities include:

- Retailer compliance checks;
- Minor decoy operations;
- Youth and community education;
- Officer training related to tobacco enforcement; and
- Grant-related enforcement activities.

The grant does not require a City match. Grant funds are designated for grant-related overtime and other authorized program activities.

California Highway Patrol – Cannabis Tax Fund Grant Program – The Department has been awarded \$200,900.32 through the FY 2026-27 Cannabis Tax Fund Grant Program. The grant performance period is July 1, 2026, through June 30, 2027. The program focuses on education, prevention, and enforcement related to alcohol-, drug-, and cannabis-impaired driving.

The Department intends to use the funding for:

- Eight DUI saturation patrols;
- Two DUI checkpoints;
- Two DUI education operations;
- Purchase and outfitting of a dedicated DUI enforcement patrol vehicle;
- Purchase and outfitting of a DUI checkpoint trailer; and
- Related impaired-driving enforcement training.

The approved budget includes approximately \$22,192 in personnel overtime and \$178,709 for equipment, including the DUI vehicle and checkpoint trailer.

California Office of Traffic Safety – Selective Traffic Enforcement Program – The Capitola Police Department has been awarded \$60,000 through the California Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) for Fiscal Year 2026-27. City Council accepted the grant and

authorized a corresponding \$60,000 amendment to the FY 2026-27 General Fund operating budget on June 25, 2026.

The grant supports traffic safety education and enforcement activities, including:

- DUI checkpoints and saturation patrols;
- Distracted driving enforcement;
- Pedestrian and bicycle safety operations;
- Traffic enforcement focused on primary collision factors;
- Community outreach and education;
- Training; and
- Related traffic safety equipment and operational expenses.

No local match is required. Grant funds will be used exclusively for authorized traffic safety enforcement, education, training, equipment, and operational expenses.

Fiscal Impact: The Police Department's awarded FY 2026-27 grant funding totals \$316,278.32:

Grant funding supplements, rather than replaces, City resources and allows the Department to direct additional resources toward specific public safety priorities. Grant expenditures will be limited to eligible activities and equipment identified in each respective grant agreement. The Department will track expenditure, performance measures, and required reporting in accordance with each granting agency's requirements.

Attachments:

1. California Department of Justice Tobacco Grant
2. California Highway Patrol Cannabis Tax Fund Grant
3. California Office of Traffic Safety Selective Traffic Enforcement Program grant

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Community Safety; Community

Report Prepared By: Sarah Ryan, Chief of POlice

Reviewed By: Lesley Milton, Interim City Clerk

Approved By: Rudy Escalante, Interim City Manager



CTFGP Capitola Police Department-FY2026/2027

Prepared by Capitola Police Department
for California Highway Patrol (CHP) Law Enforcement: Small and Mid-Size Organizations/Agencies FY 2026/2027

Submitted by Leo Moreno

Submitted on 02/23/2026 4:27 PM Pacific Standard Time



Opportunity Details

Opportunity Information

Title

Law Enforcement: Small and Mid-Size Organizations/Agencies FY 2026/2027

Description

Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products.

The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.

Awarding Agency Name

California Highway Patrol

Agency Contact Name

Cannabis Grants Unit (CGU)

Agency Contact Phone

916-843-4360

Agency Contact Email

CGUGrants@chp.ca.gov

Fund Activity Categories

Education, Law, Justice and Legal Services

Manager

Cannabis Grants Unit (CGU)

Opportunity Posted Date

1/7/2026

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/b8803dd1-6173-4b9a-9057-ebac0b94c8fd>

Is Published

Yes

Funding Information

Opportunity Funding

\$13,000,000.00

Funding Sources

State

Funding Source Description

With the passage of Proposition 64 in 2016, The Control, Regulate, and Tax Adult Use Marijuana Act (AUMA), California voters mandated the state to set aside funding for the CHP to provide grants to local governments and Qualified Nonprofit Organizations for the education, prevention, and enforcement of impaired driving laws pursuant to Section 34019 (f)(3)(B) Revenue and Taxation Code (RTC).

Funding Restrictions

State Agencies/Departments, please refer to Section 34019 (f)(3)(B) RTC and California Code of Regulations, Title 13.



Division 2, Chapter 13, for additional information.

Award Information

Award Range

\$500,000.00 Ceiling

Award Period

07/01/2026 - 06/30/2027

Award Type

Competitive

Indirect Costs Allowed

No

Matching Requirement

No

Submission Information

Submission Window

01/07/2026 8:00 AM - 02/23/2026 5:00 PM

Submission Timeline Type

One Time

Submission Timeline Additional Information

GRANT APPLICATIONS ARE DUE FEBRUARY 23, 2026, BY 5:00 PM PST.

Grant Applicants are advised to ask submittal questions well before the deadline. The Cannabis Grants Unit (CGU) cannot guarantee an immediate response and the Grant Management System (GMS) will automatically close at 5:00 PM PST. Once a Grant Application is submitted through the GMS, Grant Applicants may not add, edit, or delete any Grant Application information.

Question Submission Information

Question Submission Open Date

01/07/2026 8:00 AM

Question Submission Close Date

02/23/2026 5:00 PM

Question Submission Email Address

CGUGrants@chp.ca.gov

Question Submission Additional Information

GRANT APPLICATIONS ARE DUE FEBRUARY 23, 2026, BY 5:00 PM PST.

CGU Office Hours:

Monday through Friday

8:00 am to 5:00 pm

Attachments

- FY26-27 RFA - Law Enforcement Small and Mid-Size
- FY26-27 Grant Application Evaluation Criteria

Eligibility Information

**Eligibility Type**

Public

Additional Eligibility Information

Small and Mid-Size Law Enforcement Organizations/Agencies, with the primary function of enforcing traffic laws, which includes responding to calls, making arrests, and issuing citations, pursuant to the California Penal Code, California Vehicle Code, and California Health and Safety Code

Small-Size Law Enforcement Organizations/Agencies: 100 employees or less

Mid-Size Law Enforcement Organizations/Agencies: 500 employees or less

Additional Information**Additional Information URL**

<https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program>

Award Administration Information**State Award Notices**

Awards will be announced in May and June 2026.

Administrative and National Policy Requirements

The California Highway Patrol (CHP) adopted regulations within Title 13 of the California Code of Regulations (CCR), Division 2, by adding Chapter 13, which govern the CHP, Cannabis Tax Fund Grant Program.

These regulations outline:

- * Grant Provisions
- * Grant Project Types
- * Specific Grant Application Requirements
- * Grant Evaluation Criteria
- * Necessary Administrative Procedures for the Program

Regulations can be found at:

<https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program/program-regulations>

Reporting

Quarterly Reporting is required and due within 14 calendar days after the close of each quarter.

Quarter One (Q1): July 1 - September 30

Quarter Two (Q2): October 1 - December 31

Quarter Three (Q3): January 1 - March 31

Quarter Four (Q4): April 1 - June 30

Other Information

Please ensure your Organization/Agency has the capability to electronically sign required documents (ex: Grant Agreement).



Project Information

Application Information

Application Name

CTFGP Capitola Police Department-FY2026/2027

Award Requested

\$200,900.32

Total Award Budget

\$200,900.32

Primary Contact Information

Name

Leo Moreno

Email Address

Lmoreno@ci.capitola.ca.us

Address

422 Capitola Avenue
Capitola, CA 95010

Phone Number

(831) 212-4060

Project Description

1. Organization/Agency Representatives

Organization/Agency Section/Unit (subdivision) to administer the Grant Agreement.

Capitola Police Department

Organization/Agency Representative

Complete the following fields with the appropriate Organization/Agency representatives for the Grant Agreement. The completed fields will auto-populate in the Grant Agreement, so please ensure each individual will be the point of contact throughout the Project Performance Period.

- **The Authorized Official is authorized to enter into a Grant Agreement with signing authority**
- **The Authorized Financial Contact maintains financial records, documentation, and recipient of warrant**
- **The Administrative Contact is responsible for day-to-day administration**

Authorized Official Name (first and last)

Jamie Goldstein

Authorized Official Title

City Manager

Authorized Official Address (Street)

420 Capitola Avenue

Authorized Official Address (City, State, and ZIP Code)

420 Capitola Avenue, Capitola, CA 95010

Authorized Official Phone Number (with area code)

831475-7300

Authorized Official Email Address

Jgoldstein@ci.capitola.ca.us

Authorized Financial Contact Name (first and last)

Jim Malberg

Authorized Financial Contact Title

Finance Director

Authorized Payment Reimbursement Address (Street) MUST MATCH FISCAL FORM

420 Capitola Avenue, Capitola, CA 95010

Authorized Payment Reimbursement Address (City, State, and ZIP Code) MUST MATCH FISCAL FORM

420 Capitola Avenue, Capitola, CA 95010

Authorized Financial Contact Phone Number (with area code)

8314757300

Authorized Financial Contact Email Address

jmalberg@ci.capitola.ca.us

Administrative Contact Name (first and last)

Esmeralda Gonzalez



Administrative Contact Title

Administrative Analyst

Administrative Contact Phone Number (with area code)

8314754242

Administrative Contact Email Address

egonzalez@ci.capitola.ca.us



2. Senate/Assembly/Congressional/County Information

To determine the State Senate District(s), State Assembly District(s), and California Congressional District(s), copy and paste the below URL in your browser and search:

<https://gis.data.ca.gov/maps/CDEGIS::legislative-districts-in-california-2/about>

Select one or more State Senate District(s) where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

State Senate 17

Select one or more State Assembly District(s) where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

State Assembly 30

Select one or more California Congressional District(s) where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

California Congressional District 19

Select one or more California counties where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

Santa Cruz

Number of residents (population) that your Organization/Agency serves.

9572



3. Statistical Data

Ensure the responses below align with the statistical data provided within the Grant Application. If a question is not applicable, please input "0" or "N/A".

Number of schools in your jurisdiction.

	Elementary Schools	Middle Schools	High Schools	Colleges/Universities
Number of Schools	1	1	0	0

Number of law enforcement personnel within your Organization/Agency.

22

Does your Organization/Agency have specifically designated traffic enforcement personnel who conduct driving under the influence (DUI) enforcement operations?

- ☐ Yes
☒ No

How often does your agency conduct DUI enforcement activities (e.g., roving patrols, saturation patrols, checkpoints)?*

	Weekly Average	Monthly Average	Yearly Average
Enforcement Activities			2

How many law enforcement personnel have attended Standard Field Sobriety Test (SFST), Advanced Roadside Impaired Driving Enforcement (ARIDE), and/or Drug Recognition Evaluator (DRE) training?

	SFST	ARIDE	DRE
Number of Trained Law Enforcement Personnel	14	5	0

How many certified DREs does your Organization/Agency currently have?

0

How many law enforcement personnel are certified SFST and/or DRE Instructors?

	SFST	DRE
Number of Certified Instructors	0	0

What in-service training does your Organization/Agency offer related to DUI?

Our agency places a strong emphasis on DUI enforcement and training. The majority of our sworn personnel have attended a California POST certified Standardized Field Sobriety Testing (SFST) course within their first year of employment with the department, ensuring officers are proficient in the detection, investigation, and documentation of impaired driving cases.

Additionally, our Field Training Officers, all of whom have completed SFST training, provide in service, hands on DUI investigation training during the Field Training Program. This includes practical application of field sobriety tests, impairment recognition, report writing, and case preparation.

Sergeants also reinforce DUI enforcement efforts by providing periodic updates on DUI related case law and legal developments during briefings and in service training, ensuring officers remain current with evolving legal standards and best practices.

Is training conducted at your Organization/Agency or at an alternate facility?

- ☐ Within agency
☒ Alternate facility

Does your law enforcement personnel participate in training with local city attorneys and/or district attorneys?

- ☒ Yes
☐ No

Grant-Funded Equipment

Have Cannabis Tax Fund Grant Program Grant Funds been utilized to purchase equipment (an acquisition cost of at least \$5,000)?

- ☐ Yes
☒ No

If yes, list the fiscal year of the Grant Agreement and EACH equipment item.

EXAMPLE ONLY

FY21-22 = Two Message Boards
FY22-23 = One DUI Vehicle



4. Project Description

Project Types: Please select each Project type included in your Project.

- ☒ Enforcement Efforts
- ☐ Law Enforcement Training
- ☒ Public Education and/or Prevention

Provide a brief overview/synopsis (a paragraph) of the proposed Project. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The Capitola Police Department requests funding from the California Highway Patrol Cannabis Grant Program to implement a targeted impaired driving project that enhances enforcement, training, fleet capacity, and public education to reduce collisions, injuries, and fatalities caused by alcohol, drug, and cannabis-impaired drivers.

Specifically, the funding will support 8 DUI saturation patrols, 2 DUI checkpoints, and 2 DUI education operations to ensure proactive, highly visible enforcement and community outreach. The grant will also fund the purchase of a new DUI enforcement patrol vehicle, including upfitting costs such as emergency lighting, communications, and enforcement equipment, as well as a dedicated DUI checkpoint trailer to improve efficiency and safety during checkpoint operations. The department's aging fleet limits reliability and deployment capacity; these new resources will enhance operational readiness, visibility, and enforcement effectiveness.

Funding will also support officer training to maintain proficiency in field sobriety testing, impaired driving detection, and DUI investigation and documentation. Field Training Officers will provide hands-on instruction to new personnel, and Sergeants will deliver updates on DUI case law and best practices.

Finally, grant resources will support public education to raise awareness of the dangers and legal consequences of impaired driving through outreach at community events, school presentations, neighborhood meetings, and social media engagement. By funding this project, the department will strengthen its ability to detect, deter, and prevent impaired driving and improve roadway safety throughout the community.



5. Problem Statement

Clearly identify the problem/need (Problem Statement) in your local community, which is the reason for requesting grant funds. If applicable, provide recent and high-level statistical data that directly supports the problem/need in your local community. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - EITHER TYPE INFORMATION IN FIELD OR ATTACH DOCUMENT.

The Capitola Police Department serves a permanent population of approximately 9,500 within just 1.6 square miles; however, daily visitors routinely triple the city's population, creating significant traffic safety challenges. High pedestrian density, compact streets, and a concentration of restaurants, entertainment venues, and beach attractions increase the risk of alcohol, drug, and cannabis-impaired driving, particularly during major events such as the Wharf to Wharf Race, Art and Wine Festival, and Fourth of July Fireworks Show. These events draw thousands of visitors and significantly increase vehicle, bicycle, and pedestrian traffic within an already dense coastal community.

Traffic data from 2023 to 2025 demonstrates a growing risk to public safety. Total injury victims increased 38.4 percent, alcohol-involved injury crashes doubled, and pedestrian-related crashes rose 20 percent. Primary contributing factors include unsafe speed, unsafe turning movements, and failure to yield to pedestrians. Impaired driving has emerged as a critical and increasing threat, with DUI-involved crashes contributing to injuries and multi-modal collision risks, particularly in high-density areas such as Capitola Village (Downtown commercial district) and along major corridors, including 41st Avenue and Bay Avenue.

To address this problem, the department proposes conducting 8 DUI saturation patrols staffed by three officers each, 2 DUI checkpoints staffed by six officers each, and 2 DUI education operations. These high-visibility enforcement efforts are necessary to create deterrence, increase officer presence, and reduce impaired driving in identified high-risk locations and during peak periods.

The department's aging patrol fleet and limited checkpoint equipment reduce operational efficiency and visibility. The current lack of a modern, fully equipped DUI trailer limits the department's ability to safely and effectively conduct checkpoint operations. Funding for a dedicated DUI checkpoint trailer and associated outfitting will enhance officer safety, improve lighting and communications, provide secure equipment storage, and increase operational efficiency during checkpoints. In addition, continued fleet limitations hinder high-visibility DUI enforcement efforts.

Grant-funded overtime, a dedicated DUI checkpoint trailer with proper outfitting, and enhanced enforcement resources are necessary to improve deployment capacity, increase deterrence, and reduce impaired driving incidents. Without these additional resources, the department's ability to respond proactively to the growing impaired driving problem will remain limited. This project will improve safety for drivers, pedestrians, bicyclists, residents, and visitors, particularly vulnerable populations such as seniors, youth, and those frequenting high-density pedestrian areas, ultimately reducing injuries and preventing fatalities within the community.

Statistical Data/Report(s)

6. Performance Measures/Scope of Work (Proposed Solution)

Detail EACH Project activity/item below, which will serve as your goals and objectives for the Project. For EACH goal/objective, include estimated timelines (ex: monthly, quarterly), quantitative measurements (ex: reduction of DUI/DUID by %), and resources (Budget Line Items) needed to successfully complete the Project activities with justification detailing how it will enhance/support the Project. NOTE: These goals and objectives must be consistent with the Budget. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

Traffic data from 2023 to 2025 indicates a growing impaired driving concern within the City of Capitola. During this period, total injury victims increased 38.4 percent, alcohol-involved injury crashes doubled, and pedestrian-related crashes increased 20 percent. Alcohol- and cannabis-involved collisions continue to pose a significant risk in high-density areas such as Capitola Village and along 41st Avenue and Bay Avenue. The department's performance measure will be determined by reductions in alcohol- and drug-involved collisions and increases in DUI/DUID arrests.

With support from the Cannabis Grant Program, the Capitola Police Department proposes to conduct eight (8) three-officer DUI saturation patrols, two (2) six-officer DUI checkpoints, and two (2) DUI education operations. The overall goal is to increase DUI/DUID arrests by 10 percent and reduce alcohol-, drug-, and cannabis-involved crashes by 10 percent in targeted corridors.

Eight (8) DUI Saturation Patrols (Q1 = 2, Q2 = 2, Q3 = 2, Q4 = 2): These three-officer saturation patrols will focus on high-risk locations including Capitola Village, 41st Avenue, and Bay Avenue. The saturation patrols will aim to increase proactive DUI/DUID arrests by 10 percent and reduce impaired driving collisions by 10 percent. Increased high-visibility enforcement will deter impaired driving by increasing the perceived risk of arrest.

Two (2) DUI Checkpoints (Q2 = 1, Q4 = 1): These six-officer checkpoints will support saturation patrol efforts and further increase DUI/DUID arrests by 10 percent. DUI checkpoints serve as a proven deterrent by discouraging impaired driving, reducing alcohol-related crashes and injuries, and protecting pedestrians, bicyclists, and motorists in high-density areas.

DUI Checkpoint Trailer Acquisition and Outfitting: The department is requesting funding for a dedicated DUI checkpoint trailer and associated outfitting to be deployed during both checkpoint operations. The trailer will improve operational efficiency, enhance officer safety, provide proper lighting and communications capability, and allow for secure storage of traffic control devices and enforcement equipment. The trailer will enable officers to set up checkpoints more effectively in high-risk areas and support the overall goal of increasing DUI arrests by 10 percent.

DUI Enforcement Vehicle Acquisition and Outfitting: The department is requesting funding for a dedicated, clearly marked DUI enforcement vehicle to be used during all DUI saturation patrols and checkpoints. The vehicle will enhance high-visibility enforcement, improve deployment capacity, and strengthen deterrence efforts. The acquisition aligns with the goal of increasing DUI/DUID arrests by 10 percent and reducing impaired driving collisions.

Two (2) DUI Education Operations (Q1 = 1, Q4 = 1): Education efforts will include outreach at National Night Out, school presentations, and Neighborhood Watch meetings. These operations will aim to increase community awareness of impaired driving risks by at least 10 percent through engagement tracking and community feedback. Approximately 300 attendees are reached at National Night Out, 200 students during school presentations, and 10 to 20 participants at Neighborhood Watch meetings. Education complements enforcement by increasing awareness and reinforcing deterrence.

This combined enforcement, equipment, and education strategy directly addresses Capitola's impaired driving problem by increasing visibility, strengthening deterrence, and improving operational capacity to reduce collisions, injuries, and fatalities.

EXAMPLE ONLY

16 DUI Saturation Patrols (Q1 = 4, Q2 = 4, Q3 = 4, Q4 = 4): Aim to reduce DUI/DUID deaths by 10%, which will improve roadway safety in the community.

2 DUI Checkpoints (Q2 = 1, Q4 = 1): Aim to reduce DUI/DUID by 15%, which will reduce the number of impaired drivers in the community.

4 Message Boards for DUI Checkpoints and Educational Messaging (Q1 = Purchase, Q2 = Receive, Q2-Q4 = Use to complete DUI Checkpoints and education): We will utilize the Message Boards to notify the public of an approaching DUI Checkpoint. In between DUI Checkpoints, we will display educational messaging against



driving under the influence.

4 Educational Presentations at local high schools (Q1 = 1, Q2 = 1, Q3 = 1, Q4 = 1): Aim to contact at least 100 students each quarter to increase awareness of driving under the influence. The presentations will educate students on the implications of driving impaired.

NOTE: The number of activities listed for each Performance Measure must match the number of activities listed in the Budget.



7. Project Performance Evaluation

Provide the method of evaluation to show Project effectiveness and positive impact(s) on the community. These strategies shall include captured quantitative/qualitative data and a communication plan to share Project results with both internal and external stakeholders. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The Capitola Police Department will evaluate project effectiveness using both quantitative and qualitative methods to measure outcomes and community impact. Quantitative data will include the number of DUI and DUID contacts and arrests, drivers screened at checkpoints, frequency and location of saturation patrols, and traffic collision data, particularly alcohol, drug, and cannabis-involved crashes, with a goal of at least a ten percent reduction in targeted areas. The dedicated DUI enforcement vehicle will be clearly marked as a DUI vehicle to provide high visibility, enhance officer presence during patrols and checkpoints, and improve deployment and coverage for impaired driving enforcement operations.

Qualitative evaluation will include officer feedback on patrols, checkpoints, and the vehicle's effectiveness, as well as community feedback from educational outreach. DUI education and awareness activities will be conducted at special events such as National Night Out, community meetings including Neighborhood Watch sessions, and senior community gatherings. Feedback and engagement from these events will be used to assess increases in public knowledge of impaired driving risks, safe driving behaviors, and awareness of cannabis-related DUI laws.

To maximize deterrence and increase the perceived risk of detection, the department will implement high-visibility enforcement campaigns for all DUI checkpoints and saturation patrols. The Traffic Sergeant, in coordination with department leadership, will prepare and distribute press releases prior to and following major enforcement operations. Enforcement results and DUI awareness messaging will also be shared through the department's social media platforms. These communication efforts increase public awareness of impaired driving laws, reinforce deterrence, promote transparency, and support the overall goal of increasing DUI/DUID arrests and improving roadway safety.

Project results will be communicated internally through quarterly briefings to department leadership summarizing enforcement activity, educational outreach, and trends in impaired driving. Externally, outcomes will be shared with the community through social media updates and a dedicated DUI awareness campaign. This comprehensive evaluation strategy ensures that enforcement, education, DUI trailer and vehicle utilization are measured, community impacts are documented, and the public is informed of safety improvements resulting from the grant.



8. Program Sustainability

Describe the plan for reducing reliance on future grant funding. Include a summary and timeframe to continue efforts when grant funds are either not available or significantly reduced. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The Capitola Police Department is requesting funding to purchase a DUI enforcement vehicle and DUI trailer due to limitations in the department's current fleet. If approved, these resources will allow the department to continue conducting DUI saturation patrols, DUI checkpoints, and educational operations on an ongoing basis. The vehicle will remain highly visible to enhance officer presence and deterrence, and the trailer will support checkpoint operations by providing storage, improving efficiency, and enhancing officer safety.

Even without future grant funding, the department will maintain and operate the vehicle and trailer to sustain impaired driving enforcement efforts, ensure consistent public education, and continue long-term improvements in roadway safety.

9. Administrative Support

Describe the administrative support, including the Organization/Agency's grant experience, personnel, and physical resources needed to successfully complete the Project within the Project Performance Period. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The Capitola Police Department has a dedicated team of experienced professionals who will oversee the implementation and management of this project.

Administrative Analyst Esmeralda Gonzalez – Grant Manager

- Responsible for overall project coordination
- Tracks project timelines and performance metrics
- Ensures compliance with all grant reporting requirements

Operations Captain Leo Moreno

- Provides oversight and support for project activities
- Ensures goals and objectives are met
- Assists in operational planning and resource allocation

Patrol and Traffic Sergeants, Officers, and Detectives

- Conduct DUI enforcement operations and saturation patrols
- Staff DUI checkpoints
- Lead and participate in DUI education and community outreach activities
- Utilize specialized training in field sobriety testing and impaired driving detection

The Capitola Police Department is currently budgeted for 22 sworn personnel. While vacancies exist, all operations will be conducted on overtime, and staffing is sufficient to conduct the proposed enforcement and education activities. Administrative and physical resources, including office support, communication systems, vehicles, and the proposed DUI trailer, are adequate to support the project throughout the performance period.

The department is actively seeking quotes for a 2026 Ford Interceptor SUV patrol vehicle and its outfitting, the DUI trailer, and outfitting for the DUI trailer. The department has prior experience managing state and federal grants, ensuring that this project will be completed successfully, on time, and in compliance with all program requirements.



10. Other Grant Programs

Impaired Driving Grant Activities

Has your Organization/Agency previously received grant funding for impaired driving activities?

☒ Yes

☐ No

If yes, detail the outcome. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The Capitola Police Department received CHP Cannabis Grant funding in 2025 and is actively completing the grant goals. The department also received OTS grant funding in 2004 for DUI enforcement, though detailed outcome records for that grant have been purged. These grants have supported DUI saturation patrols, checkpoints, officer training, and community education, enhancing roadway safety, reducing alcohol, drug, and cannabis-related collisions, and increasing public awareness of impaired driving risks.

Has or will your Organization/Agency submit a proposal to another grant program for this Project (ex: funds for the same components as this Project, or similar/related components that will be completed during the same time period as this Project)?

☐ Yes

☒ No

If yes, detail the granting Organization/Agency. In addition, clearly distinguish which tasks would be funded by the CTFGP and which tasks would be funded by another Organization/Agency. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

Other Funding Sources

Are any personnel dedicated to this Project funded by other sources or grants, including salary support?

☐ Yes

☒ No

If yes, detail which source/grant. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.



11. Terms and Conditions

By submitting your Grant Application, you agree to the following Terms and Conditions:

I certify, under penalty of perjury, that the information I entered in this Grant Application is true and complete to the best of my knowledge. I further understand that any false, incomplete, or incorrect statements may result in my disqualification from the grant process or dismissal from receiving grants funded by the California Highway Patrol (CHP), Cannabis Tax Fund Grant Program. I authorize the California Highway Patrol, Cannabis Grants Unit (CGU), to investigate referenced documents or other documents submitted to the program to check the accuracy of the information provided.

I agree with the Request for Application, the above Terms and Conditions, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00 through 1890.27.

☒ I Agree

When using the GMS (EUNA), I authorize the state to take my requested action by an electronic means and authorize the state to accept the combination of my User ID and password in lieu of my written signature.

☒ I Agree

My password is unique to me and is to remain confidential. I will not allow other individuals to use my User ID and password to access the GMS (EUNA).

☒ I Agree

It is my responsibility to maintain the confidentiality of GMS (EUNA) information.

☒ I Agree

Once I submit the Grant Application, I am unable to add, edit, or delete any Grant Application information.

☒ I Agree

Confidentiality Notice: All documents submitted as a part of the Cannabis Tax Fund Grant Program Grant Application are public documents and may be subject to a request pursuant to the California Public Records Act. The CHP, CGU, cannot ensure the confidentiality of any information submitted in or with this Grant Application (Gov. Code, § 6250 et seq.).

☒ I Agree

Generated Income Disclaimer: There will be no program income generated from this grant. Nothing in this Grant Application shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations, in pursuance of the goals and objectives. Although special emphasis will be placed upon violations specific to this Grant Application, appropriate enforcement action will be taken for all observed violations.

☒ I Agree

Grant funds shall not replace (supplant) any federal, state and/or local funds that are appropriated or earmarked for the same purpose and are routine and/or existing state and local expenditures. Supplanting is the deliberate reduction in the amount of federal, state, or local funding appropriated to an existing program or activity because grant funds are awarded for the same purpose. It is the responsibility of the Grant Applicant to ensure supplanting does not occur.

☒ I Agree

Financial Information System for California Government Agency Taxpayer ID (FI\$Cal Form)

A FI\$Cal Form is required for reimbursement. If the Grant Applicant does not have a completed FI\$Cal Form at final Grant Application submission time, the Grant Applicant may submit the completed FI\$Cal Form via email to CGU prior to execution of the Grant Agreement. NOTE: The "Remit-To Address" on the FI\$Cal Form MUST match the "Official Address to Receive Reimbursement Payment" you entered in Form #1. Organization/Agency Representative. This address shall be the official address on file with FI\$Cal and the State Controller's Office (SCO) to receive warrants (Reimbursement Request Payments). Forms are located on the Cannabis Tax Fund Grant Program's website at <https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program>.

☒ I Agree

FI\$Cal Form

Fiscal Taxpayer ID Form_Updated.pdf

City Council or County Resolution



A county, city, district, or other public body shall provide a copy of a resolution, order, motion, or ordinance of local governing body, which by law has the authority to enter into an agreement authorizing execution of a Grant Agreement. If the Grant Applicant does not have a signed resolution at final Grant Application submission time, the Grant Applicant may submit a signed resolution via email to CGU prior to execution of the Grant Agreement. NOTE: The resolution MUST explicitly state the Organization/Agency has delegated authority to enter into a Grant Agreement for the requested amount.

☒ I Agree



Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
Personnel		
DUI Checkpoint	\$9,329.32	\$9,329.32
DUI Education Operation	\$1,200.90	\$1,200.90
DUI Saturation Patrols	\$11,661.60	\$11,661.60
Subtotal	\$22,191.82	\$22,191.82
Equipment		
DUI Enforcement Patrol vehicle	\$104,108.50	\$104,108.50
DUI Enforcement Patrol vehicle Radio	\$8,500.00	\$8,500.00
DUI Trailer	\$66,100.00	\$66,100.00
Subtotal	\$178,708.50	\$178,708.50
Total Proposed Cost	\$200,900.32	\$200,900.32

Revenue Budget

	Grant Funded	Total Budgeted
Grant Funding		
Award Requested	\$200,900.32	\$200,900.32
Subtotal	\$200,900.32	\$200,900.32
Total Proposed Revenue	\$200,900.32	\$200,900.32

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

Personnel

Costs may include compensation for wages, such as overtime, and benefits (annual leave and sick leave) for work directly related to, and consistent with, the Project. Personnel hours will be awarded based on the number of CTFGP grant-funded Project activities approved by CGU. To be eligible for reimbursement, personnel services must occur within the Project Performance Period. Please note, full salary positions are not allowed. Itemize separate Budget line items by Project activity (ex: one Budget line item for DUI Saturation Patrol; one Budget line item for DUI Checkpoint). Combine wages and benefits in the same Budget line item for each Project activity. For EACH Budget line item, the narrative shall include: * Number of times Project activity will occur * Classification(s) assigned to the

Project activity * Rate (range of pay) for each classification working Project activity (notate regular or overtime pay) *
 Total number of hours for each Project activity. EXAMPLE: 16 DUI Saturation Patrols. 160 Total hours x \$100 an hour (highest hourly rate) = Total cost \$16,000. Sergeant OT rate with benefits \$80-\$100 per hour, Officer OT rate with benefits \$60-\$80 per hour. NOTE: If engaging in CTFGP grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the applicant does not have primary traffic jurisdiction, the applicant should consult with the agency having primary traffic jurisdiction. NOTE: The number of activities listed for each Budget line item must match the number of activities listed in the Performance Measures.

DUI Checkpoint

DUI Checkpoints 2 DUI Checkpoints x 8 hours each = 16 total hours per position Officers: 4 officers x 16 hours = 64 officer-hours x \$91.39 overtime rate = \$5,849.00 Sergeants: 2 sergeants x 16 hours = 32 sergeant-hours x \$108.76 overtime rate = \$3,480.32 Total Overtime Wages for DUI Checkpoints: \$5,849.00 + \$3,480.32 = \$9,329.32

DUI Saturation Patrols

DUI Saturation Patrols 8 DUI Saturation Patrols x 5 hours each = 40 total hours per position Officers: 2 officers x 40 hours = 80 officer-hours x \$91.39 overtime rate = \$7,311.20 Sergeants: 1 sergeant x 40 hours = 40 sergeant-hours x \$108.76 overtime rate = \$4,350.40 Total Overtime Wages for Saturation Patrols: \$7,311.20 + \$4,350.40 = \$11,661.60

DUI Education Operation

DUI Education Operations 2 DUI Education Operations x 3 hours each = 6 total hours per position Officers: 1 officer x 6 hours = 6 officer-hours x \$91.39 overtime rate = \$548.34 Sergeants: 1 sergeant x 6 hours = 6 sergeant-hours x \$108.76 overtime rate = \$652.56 Total Overtime Wages for Education Operations: \$548.34 + \$652.56 = \$1,200.90

Equipment

Costs may include non-expendable, tangible, personal property having a normal useful life of more than one year, and an acquisition cost of at least \$5,000 (ex: four identical assets, which cost \$1,250 each, for a total of \$5,000, are not considered an equipment purchase). Equipment shall be directly related and necessary to complete CTFGP grant-funded DUI/DUID enforcement, checkpoint, and education Project activities taking place in the Applicant's jurisdiction (ex: message board for DUI checkpoints). Equipment should be purchased at the beginning of the Project Performance Period. To be eligible for reimbursement, Equipment must be purchased and received within the Project Performance Period. Itemize separate Budget line items for each Equipment item. If requesting outfitting, include outfitting in the total cost of the vehicle. Any equipment or items permanently affixed to the vehicle are considered/classified as outfitting (ex: lights, sirens, decals, prisoner cage). Items such as flashlights, cones, signs and computers are not considered vehicle outfitting. The requestor shall only request to outfit the vehicle with the standard equipment similar to the rest of their vehicle fleet. Please refer to Annex A of the Request for Application (RFA) for ineligible expenses. For EACH Budget line item, the narrative shall include: * Description of equipment item * Quantity * Unit cost * Outfitting cost, if applicable * Total cost * Correlating CTFGP activity. EXAMPLE: DUI/DUID Enforcement Patrol Vehicle 1@ \$80,000 + Outfitting \$40,000 = \$120,000 for Checkpoint and DUI/DUID Saturation Patrols NOTE: The number of activities listed for each Budget line item must match the number of activities listed in the Performance Measures.

DUI Enforcement Patrol vehicle

DUI patrol Vehicle \$61,008.50 DUI Vehicle - Outfitting \$43,100

DUI Enforcement Patrol vehicle Radio

DUI Enforcement Patrol vehicle Radio system \$8500.00

DUI Trailer

DUI Trailer \$ 55,000.00 DUI Trailer Outfitting \$ 11,100.00

Application Information

Application No: 27-007792

Application Type:	STEP	Agency (City or County):	Capitola	Department (Police Dept, DA Office, etc):	Capitola Police Department
Authorized Representative:	Leo Moreno	Additional Contact Email:	lmoreno@ci.capitola.ca.us	DUNS/SAM Number:	121387393
DUNS/SAM Expiration Date:	1/23/2027	DUNS/SAM Registered Address:	420 Capitola Avenue	DUNS/SAM City:	Capitola
DUNS/SAM ZIP+4:	95010-3399				

Application Summary

Grants Made Easy Application Titles and Descriptions are pre-populated. For General Grants, provide the Application Title and Application Description.

Application Title:

Selective Traffic Enforcement Program (STEP)

Application Description:

Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.

Problem Statement

Describe the problem(s) to be addressed utilizing current data-driven evidence. Be specific and focus on the issue that is relevant and significant within your community.

1. Describe the city, county, or jurisdiction this grant will impact.

Problem Statement:

The City of Capitola functions as a primary economic and tourism engine for Santa Cruz County, packaging an outsized regional impact into just 1.6 square miles. Although the permanent residential population sits at approximately 9,500, the city's status as a premier seaside resort and major retail destination causes a massive daily influx that routinely exceeds 30,000 people. This population tripling creates a unique set of traffic safety challenges, as the roadway network must accommodate a dense mix of local residents and a high volume of visitors who are often unfamiliar with the city's compact street layout and high-density pedestrian zones. The prevalence of numerous restaurants and entertainment venues further complicates this environment, as the surge in visitors correlates with higher levels of alcohol and controlled substance consumption, significantly increasing the risk of impaired driving and alcohol-related collisions throughout the city.

The roadway infrastructure is anchored by high-volume corridors that act as regional feeders from State Route 1. The 41st Avenue corridor, in particular, serves as the principal shopping destination for the entire county, housing a regional mall and several large-scale supermarkets that draw consumers from well beyond Capitola's borders. This corridor experiences a constant flow of regional traffic, commercial delivery vehicles, and out-of-area visitors staying at nearby hotels. Because these drivers are often focused on navigating to unfamiliar retail locations, the 41st Avenue corridor has become a consistent focus of traffic safety concerns, specifically regarding the interaction between heavy vehicle volumes and the dense pedestrian activity surrounding these commercial hubs.

Similarly, the Bay Avenue corridor serves as a critical artery connecting the highway to the city's residential core and beachfront. This route is unique because it services high-density housing and a senior center, resulting in a significant presence of older pedestrians and drivers. These vulnerable road users are at an increased risk, particularly during peak hours when regional commuters and tourists are transitioning through the city. The risk to these populations is further magnified by the presence of nearby dining and entertainment districts, where alcohol-related travel patterns often intersect with residential traffic, creating a clear need for targeted impaired driving and traffic enforcement to protect the city's most vulnerable populations.

The Capitola Village (Downtown business district) area presents perhaps the most complex environment for traffic safety within the city. As a compact beachfront district, it draws thousands of beachgoers, cyclists, and pedestrians into a constrained space characterized by narrow roadways and limited parking. The rapid proliferation of e-bikes has introduced a new layer of danger to this area, as traditional motorists must now share the road with high-speed electric bicycles often operated by unlicensed juveniles or visitors unfamiliar with local traffic laws. Recent serious injury collisions involving e-bikes highlight an urgent need for enhanced pedestrian and bicycle safety initiatives. When the micro-mobility crisis is combined with the village's nightlife and alcohol consumption, the potential for multi-modal collisions involving impaired drivers and vulnerable cyclists increases exponentially.

The Capitola Police Department maintains a high standard of operational readiness, with personnel holding specialized certifications in Advanced Roadside Impaired Driving Enforcement (ARIDE), Standardized Field Sobriety Testing, and Accident Reconstruction. While the department remains aggressive in its efforts to curb impaired driving and improve roadway safety, the reality of a service population that triples daily places an extraordinary strain on existing resources. Current staffing levels are optimized for the city's residential footprint, but the influx of over 20,000 additional visitors daily—drawn by regional retail hubs and beach attractions—requires a level of specialized, high-visibility enforcement that exceeds standard patrol capacity. Grant-funded resources are essential to bridge this gap, allowing the department to deploy targeted safety operations and pedestrian-specific initiatives that effectively address the specific threats posed by regional traffic surges, impaired driving, and the evolving e-bike safety crisis.

2. Describe the problem(s) to be addressed, supported by current crash and/or other relevant data. (most recent calendar year data/stats)

Problem Statement:

The City of Capitola functions as a primary economic and tourism engine for Santa Cruz County, packing an outsized regional impact into just 1.6 square miles. Although the permanent residential population sits at approximately 9,500, the city's status as a premier seaside resort and major retail destination causes a massive daily influx that routinely exceeds 30,000 people. This population surge is further intensified by several major annual events that draw tens of thousands of additional visitors into the city's constrained roadway network. These include the Wharf to Wharf Race, which brings 16,000 runners and thousands of spectators through the village; the Capitola Art and Wine Festival, which draws several thousand visitors over a single weekend; and the Monte Foundation Fireworks show, which attracts approximately 10,000 attendees annually. Other high-capacity events such as the Capitola Beach Festival, the Capitola Classic Car Show, and the Mermaid Triathlon further strain the city's infrastructure. This population tripling creates a unique set of traffic safety challenges, as the roadway network must accommodate a dense mix of local residents and a high volume of visitors who are often unfamiliar with the city's compact street layout and high-density pedestrian zones. The prevalence of numerous restaurants and entertainment venues further complicates this environment, as the surge in visitors correlates with higher levels of alcohol and controlled substance consumption, significantly increasing the risk of impaired driving and alcohol-related collisions throughout the city.

The City of Capitola is experiencing a significant upward trend in traffic-related injuries and an increase in crash severity. Analysis of data from 2023 through 2025 reveals that the primary problems to be addressed are a 38.4 percent increase in total injury victims, a 100 percent rise in alcohol-involved injury crashes, and a growing safety crisis involving juvenile e-bike operators and senior pedestrians. In 2023, the city recorded 25 injury crashes resulting in 26 victims. By 2025, while the number of injury crashes reached 29, the number of injury victims rose to 36. This 38.4 percent increase in victims over a three-year period indicates that collisions are becoming more dangerous, involving more individuals per incident.

The primary crash factors contributing to these injuries are clearly defined by the most recent calendar year statistics: Unsafe Speed (22350 CVC) remains the most prevalent cause of collisions within the jurisdiction. In 2023, there were 27 speed-related injury crashes; by 2025, this increased by 18.5 percent to a three-year high of 32 injury crashes. Unsafe Turning (22107 CVC) also showed a significant increase, rising 25 percent from 16 injury crashes in 2023 to 20 in 2025. These two factors represent the majority of injury-producing events in our primary commercial and regional retail corridors. Impaired driving has emerged as a growing threat to public safety. After recording zero alcohol-involved injury crashes in 2023, the city saw a 100 percent increase as that number rose to two injury crashes in 2024 and stayed at that level in 2025. This rise, combined with a re-emergence of nighttime injury crashes (2100–0259 hours) in 2025, underscores a critical need for targeted intervention. Furthermore, the safety of pedestrians remains a priority; injury crashes involving 21950(a) CVC (Failure to Yield to Pedestrians) increased by 20 percent, from 5 incidents in 2023 to 6 in 2025.

Capitola has numerous large crowd events during the summer months and special events in our downtown area (Capitola Village), which require officers to respond quickly. However, officers are unable to do so due to limited roadway access due to crowds. A police electric bicycle would be used to enforce traffic and alcohol related violations, address distracted driving, traffic violations, and potential alcohol or bicycle violations. Due to the narrow roadway and heavy congestion from both vehicular and pedestrian traffic, electric bicycles allow officers to respond more quickly and effectively within the downtown area during peak periods.

Finally, the city is facing a localized crisis regarding juvenile e-bike operation. The department has identified a persistent lack of compliance with 21212 CVC (Helmet Requirements) and 21213 CVC (Class 3 E-bike Age Restrictions) among riders under the age of 18. The surge in e-bike use has introduced high-speed operators into pedestrian-heavy zones like the Capitola Village, where narrow roadways and high foot traffic increase the likelihood of multi-modal collisions. Without additional resources to address these rising percentages and specific primary crash factors, the City of Capitola remains at risk for further increases in traffic-related fatalities and serious injuries.

3. Define the target population the grant intends to serve and how they are affected by the problem(s). If the target population includes any at-risk populations, please include how this traffic safety grant will serve them.

Problem Statement:

The grant efforts proposed by the Capitola Police Department are intended to serve the entire Capitola community, with attention to populations that crash and citation data show are disproportionately impacted by traffic safety issues. Capitola has a population of approximately 9,503 residents, with 16.5 percent under the age of 18 and 24.5 percent aged 65 or older. This means that nearly one in four residents is a senior adult and more than one in six is a child or youth, both of whom are more vulnerable to serious injury in traffic crashes involving pedestrians and bicyclists.

Capitola's demographic profile includes a mix of long-term residents, families, young drivers, and older adults. The city's median age is higher than regional and state averages, reflecting a significant senior population that may be more at risk in traffic environments due to mobility challenges, slower reaction times, and increased susceptibility to injury. Children and juveniles, while representing a smaller portion of the population, remain a priority in traffic safety efforts, especially given the number of bicycle-related crashes and pedestrian exposures near schools and neighborhoods.

The racial and ethnic composition of Capitola includes residents identifying as White and Hispanic or Latino, among other groups, representing a range of cultural, economic, and language backgrounds. This diversity highlights the importance of education, enforcement, and outreach strategies that effectively reach and resonate with all segments of the community.

All residents of Capitola are affected by unsafe driving behaviors such as speeding, failure to yield, impaired driving, and distracted driving. These behaviors contribute to crashes that injure pedestrians, bicyclists, and motorists, and create concern around walking and biking in neighborhoods, near schools, and along major roadways. Seniors and juveniles, in particular, are more likely to be injured in crashes and are more vulnerable to serious injury due to these behaviors.

The target population for this grant includes all drivers, pedestrians, and bicyclists in Capitola, while recognizing that certain segments of the community, such as young drivers, teens, senior adults, pedestrians, and bicyclists, face higher risks of injury due to traffic crashes. This grant will support initiatives that enhance safety for everyone, including education, enforcement, and community outreach, with the goal of reducing injury crashes and creating a safer transportation environment across the city for all residents, visitors, and road users.

Traffic Data Summary:

City Applicants: Complete the table below using the most current local data and update the 20XX years in the table (do not use the OTS Rankings).

County or State Applicants: Complete the table below using TIMS data and update the 20XX years in the table.

Crash Type	2023				2024				2025			
	Crashes		Victims		Crashes		Victims		Crashes		Victims	
Fatal	1		1		0		0					
Injury	25		26		31		32		29		36	
	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured
Alcohol - Involved	0	1	0	0	0	2	0	2	0	2	0	2
Hit & Run	0	3	1	0	0	4	0	4	0	0	0	0
Nighttime (2100-0259 hours)	0	0	0	0	0	0	0	0	0	2	0	0
Top 3 Primary Crash Factors									Fatal	Injury	Killed	Injured
#1 -	22350 CVC									27	1	32
#2 -	22107 CVC									16	0	20
#3 -	21950(a) CVC									5	0	6

Proposed Solution

Strategies:

The Capitola Police Department will implement a multi-tiered strategy focused on high-visibility enforcement, juvenile diversion, and regional collaboration to address the 38.4 percent increase in injury victims identified in our 2023-2025 data. The primary operational objective is to deploy grant-funded overtime patrols at the specific times and locations where speed, unsafe turning, and impaired driving incidents are most prevalent. These patrols will focus on the 41st Avenue and Bay Avenue corridors, using a data-driven approach to intercept the primary crash factors—specifically 22350 CVC (Unsafe Speed) and 22107 CVC (Unsafe Turning)—that have shown double-digit increases over the last three reporting years.

To address the 100 percent rise in alcohol-involved injury crashes, the department will conduct targeted saturation patrols during nighttime hours and holiday periods. Officers assigned to these details will utilize their Advanced Roadside Impaired Driving Enforcement (ARIDE) training to identify and apprehend drivers under the influence of both alcohol and controlled substances. This enforcement will be bolstered by a commitment to public awareness, using social media and community messaging to create a deterrent effect that extends throughout the regional tourism population.

A specialized component of this solution targets the e-bike and pedestrian safety crisis. The department will conduct safety-focused enforcement details in the Capitola Village and near local schools. For violations involving juveniles, such as 21212 CVC (Helmet Requirements) and 21213 CVC (Class 3 E-bike Age Restrictions), the department will transition away from traditional traffic tickets in favor of a rehabilitative approach. We will partner with the ASCEND program, Santa Cruz County's established juvenile diversion system, to cite young offenders into a program that provides access to social resources and behavioral guidance. The department intends to collaborate with ASCEND to integrate a mandatory bicycle safety course as a requirement for diversion, ensuring that enforcement leads directly to improved rider competency.

Regional collaboration is essential to the success of this program. The Capitola Police Department will maintain active partnerships with other Santa Cruz County Law Enforcement agencies to coordinate enforcement efforts along the Highway 1 feeders and unincorporated boundaries. This ensures a unified approach to traffic safety across the jurisdictional lines that serve our 30,000 daily visitors.

Furthermore, the department will engage with community-based organizations such as local school districts and senior centers to deliver targeted traffic safety presentations. By partnering with these groups, we can provide direct education on e-bike laws to youth and safe street-crossing strategies to our senior population. This combination of selective, high-visibility enforcement and the ASCEND diversion partnership ensures a comprehensive response to the unique traffic challenges posed by Capitola's status as a regional destination, ultimately working to reverse the upward trend in injury victims and improve safety for all road users.

Agency Qualifications:

1. Staffing levels are adequate to complete the requested activities.
2. Program and fiscal staff have the qualifications and experience needed to manage the grant. Program staff include Sergeant Kraig Evans who will act as the Grant Director and has over 15 years' experience in law enforcement. Captain Leo Moreno will act as the Authorizing Official overseeing all program management. The fiscal component will be managed by Esmeralda Gonzalez, Administrator Record Analyst, who has over 20 plus years' experience managing programs, special events coordination, fiscal billing, local, state, and federal grants; she will ensure that the Capitola PD complies with all the grant requirements including the submittal of program and fiscal reports by the deadline.
3. If the OTS grant is awarded, Capitola PD will be required to request City Council acceptance of the grant and will need to appropriate the funds to the grant budget. After City Council approval, the City Manager, Grant Director and Fiscal Official can sign the Grant Agreement. This process will take approximately 30 days.

Community Collaboration and Engagement

Provide a description of the community collaboration and engagement activities that will be conducted and/or participated in by your department to address traffic safety. Community collaboration and engagement allows for the appropriate department personnel to engage in conversations to both share information and receive input from the community members regarding traffic safety.

Community Collaboration and Engagement:

The Capitola Police Department is committed to a "Safety Through Partnership" model that balances high-visibility enforcement with robust community engagement. To address the 38.4 percent increase in injury victims and the 100 percent rise in alcohol-involved injury crashes, the department will engage in the following collaboration activities to foster a shared culture of traffic safety:

Juvenile Diversion and School Partnerships A cornerstone of our engagement strategy is the partnership with the ASCEND program, Santa Cruz County's juvenile diversion initiative. Instead of relying solely on traditional citations for youth e-bike violations, such as 21212 CVC (Helmet Requirements) and 21213 CVC (Class 3 E-bike Age Restrictions), officers will cite juveniles into the ASCEND pipeline. The department will collaborate with ASCEND staff to facilitate e-bike safety clinics as a mandatory diversion component. These sessions provide a forum for officers, parents, and youth to discuss the risks of high-speed e-bike operation in pedestrian-heavy zones like the Capitola Village, ensuring that enforcement leads to behavioral change.

Vulnerable Road User Outreach To address the 20 percent increase in pedestrian-related injury crashes, the department will conduct targeted outreach at the city's high-density housing complexes and the senior center along the Bay Avenue corridor. These events focus on senior pedestrian safety, providing tips for navigating high-volume intersections and receiving direct feedback from community members regarding areas where they feel most at risk. This two-way dialogue allows the department to adjust enforcement locations based on real-time community concerns and lived experiences.

Digital Engagement and Public Awareness The department will utilize its social media platforms and digital messaging to share data-driven safety tips and publicize the results of our BADGES (Bay Area Diversion and Guarding Environmental Safety) and DUI saturation operations. By sharing specific statistics, such as the dangers of 22350 CVC (Unsafe Speed), we aim to educate the 30,000 daily visitors and local residents on the necessity of our enforcement efforts. These digital platforms serve as a vital tool for receiving community input on traffic hot-spots and neighborhood-specific safety issues.

Regional Task Force Participation Capitola Police will continue its leadership and participation in the BADGES regional task force. This collaboration involves regular strategy meetings with the Santa Cruz County Sheriff's Office and the California Highway Patrol to align county-wide enforcement goals. This ensures that traffic safety messaging is consistent across jurisdictional lines, specifically targeting the regional commuters who frequent the 41st Avenue commercial hub.

Community Events The department will leverage annual events such as National Night Out and local beach festivals to conduct equipment safety checks and distribute educational materials. Officers will provide hands-on demonstrations regarding proper helmet fitting and the legal classifications of e-bikes. These interactions humanize the enforcement process and allow officers to serve as safety advocates for the community's road users. By combining these engagement efforts with selective enforcement, the department ensures that the community is both informed of the risks and active participants in the solution.

Goals

Description

Reduce the number of persons killed in traffic crashes.

Reduce the number of persons injured in traffic crashes.

Reduce the number of pedestrians killed in traffic crashes.

Reduce the number of pedestrians injured in traffic crashes.

Reduce the number of bicyclists killed in traffic crashes.

Reduce the number of bicyclists injured in traffic crashes.

Reduce the number of persons killed in alcohol-involved crashes.

Reduce the number of persons injured in alcohol-involved crashes.

Reduce the number of persons killed in drug-involved crashes.

Reduce the number of persons injured in drug-involved crashes.

Reduce the number of persons killed in alcohol/drug combo-involved crashes.

Reduce the number of persons injured in alcohol/drug combo-involved crashes.

Reduce the number of motorcyclists killed in traffic crashes.

Reduce the number of motorcyclists injured in traffic crashes.

Reduce hit & run fatal crashes.

Reduce hit & run injury crashes.

Reduce nighttime (2100 - 0259 hours) fatal crashes.

Reduce nighttime (2100 - 0259 hours) injury crashes.

Custom Description

Objectives

Target Number	Description	
1	Issue a news release announcing the kick-off of the grant by December 31st. The kick-off news releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov , and copied to your OTS Coordinator, for approval 7 days prior to the issuance date of the release.	
12	Participate and report data (as required) in the following campaigns; Quarter 1: National Pedestrian Safety Month, National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization; Quarter 3: National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization; Quarter 4: National Speed Prevention Campaigns, NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month.	
12	Develop (by December 31) and/or maintain a "DUI BOLO" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated DUI BOLOs should be distributed to patrol and traffic officers monthly. Report on the outcomes of the "DUI BOLO" program.	
2	Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	
0	Conduct Illegal Street Racing and Modified Vehicle training classes for law enforcement personnel.	
Included	Target Number	Description

Yes	2	Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFS) (minimum 16 hours) POST-certified training.
Yes	2	Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.
No	0	Send law enforcement personnel to the Drug Recognition Expert (DRE) training (classroom and field training must be completed).
No	0	Send law enforcement personnel to the DRE Recertification training.
No	0	Send law enforcement personnel to SFST Instructor training.
No	0	Send law enforcement personnel to DRE Instructor training.
Yes	3	Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.
Yes	8	Conduct DUI Saturation Patrol operation(s).
No	0	Conduct Court Sting operation(s) to cite individuals driving to and from the court after having their driver's license suspended or revoked.
No	0	Conduct Warrant Service operation(s) targeting multiple DUI offenders who fail to appear in court.
No	0	Conduct Stakeout operation(s) that employ law enforcement officers to observe repeat DUI offender probationers with suspended or revoked driver licenses.
Yes	2	Conduct Traffic Enforcement operation(s), including but not limited to, primary crash factor violations.
Yes	2	Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.
No	0	Conduct highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or crashes resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning, and other primary crash factor violations by motorcyclists and other drivers.
No	0	Conduct Nighttime (1800-0559) Click It or Ticket enforcement operation(s).
Yes	3	Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.
No	0	Conduct Know Your Limit campaigns with an effort to reach members of the community.
No	0	Participate in highly visible collaborative DUI Enforcement operations.
Yes	8	Participate in highly visible collaborative Traffic Enforcement operations.
No	0	Send law enforcement personnel to DUI Checkpoint Planning and Management training.
No	0	Conduct specialized enforcement operations focusing specifically on street racing and sideshow activities.
No	0	Identify grant funded, straight time personnel. Include any vacancies or staff changes that have occurred. For any vacancies, include the status of filling the vacancy.
Yes	3	Participate in community collaboration and engagement activities to engage in conversations regarding traffic safety to both share information and receive input from the community members.
No	0	Utilize the oral fluid drug screening device at roadside to assist with identifying drug use during DUI investigations. Report on the use, accomplishments, or challenges associated with the use of the oral fluid drug screening device.
No	0	Send law enforcement personnel to a POST certified implicit bias training, such as; Implicit Bias and Community Policing, Principles Policing, or Beyond Bias.

Method of Procedure

Phase 1 - Program Preparation:

- The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- Conduct all training needed to implement the program, in the first quarter.
- Purchase all grant related supplies and materials to implement the program, in the first quarter.
- Items with a unit cost of \$5,000 more (including tax and shipping) must comply with the Buy America Act.
- In order to develop/maintain the “DUI BOLOs,” research will be conducted to identify repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The DUI BOLO may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. DUI BOLOs should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP grant activities will be accomplished by deploying personnel at high crash locations.

Media Requirements

Issue a news release approved by the OTS PIO announcing the kick-off of the grant by December 31 and after the grant is signed and executed, but no sooner than October 1, the start of the grant year. The kick-off release must be approved by the OTS PIO. If you are unable to meet the December 31 deadline to issue a kick-off press release, communicate the reasons to your OTS grant coordinator and OTS PIO.

Phase 1 - Program Preparation Addendum:

1. METHOD OF PROCEDURE

A. Phase 1 – Program Preparation (1st Quarter of Grant Year)

- **Operational Planning:** The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section. Deployment will be specifically tailored to high-crash locations and peak visitor influx periods to address the recent increase in injury victims.
- **Juvenile Diversion & School Partnership:** The department will establish a referral protocol with the ASCEND program and partner with local school districts to provide a rehabilitative path for juvenile e-bike and bicycle offenders. This preparation includes coordinating school-based safety outreach and ensuring enforcement of helmet and age restrictions leads to mandatory safety education and diversion when appropriate.
- **Training:** Conduct all training needed to implement the program in the first quarter, including briefing personnel on the juvenile diversion referral process and current impaired driving enforcement protocols.
- **Procurement:** Purchase all grant-related supplies and materials to implement the program in the first quarter. This includes educational brochures specifically designed for students and senior pedestrians.
- **Buy America Act:** Items with a unit cost of \$5,000 or more (including tax and shipping) must comply with the Buy America Act.
- **DUI BOLO Development:** Research will be conducted to identify repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The DUI BOLO—including the driver's name, last known address, DOB, description, and license status—will be updated and distributed to traffic and patrol officers at least monthly.
- **Data-Driven Deployment:** Implementation of STEP grant activities will be accomplished by deploying personnel at high-crash and high-violation locations. The department will utilize SWITRS and internal RMS data to pinpoint enforcement zones, specifically focusing on the 41st Avenue and Bay Avenue corridors, as well as the Capitola Village Downtown District to address impaired driving and pedestrian safety concerns.

Media Requirements

- **Grant Kick-off News Release:** Upon acceptance and execution of the grant, the department will issue a news release approved by the OTS PIO announcing the kick-off of the program.
- **Approval Process:** The kick-off release must be submitted to and approved by the OTS PIO prior to distribution.
- **Reporting:** If the department is unable to meet the required deadline for the kick-off press release, the reasons will be communicated to the OTS grant coordinator and OTS PIO.

Phase 2 - Program Operations:

Media Requirements

The following requirements are for all grant-related activities:

- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS grant coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- Send all PowerPoint presentations, online presentations and trainings for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS grant coordinator. Certified training courses are EXEMPT from the approval process.

- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the OTS grant coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, news releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at pio@ots.ca.gov and your OTS grant coordinator when any material is distributed to the media and public, such as a news release, educational material, or link to social media post.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS grant coordinator.
- News releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are EXEMPT from the OTS PIO approval process. The OTS PIO and your OTS grant coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are EXEMPT from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at pio@ots.ca.gov and your OTS grant coordinator with the embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at pio@ots.ca.gov and copy your OTS grant coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult the OTS PIO and copy your OTS grant coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at pio@ots.ca.gov and copy your OTS grant coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so the OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO at pio@ots.ca.gov and your OTS grant coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of the event within 7 days following significant grant-related event or program. The OTS PIO and your OTS grant coordinator should still be notified in advance when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Any news releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received OTS PIO approval in a prior grant year must be resubmitted for approval in the current grant year.
- For additional guidance, refer to the [OTS Grants Materials Approval Process Guidelines and FAQs](#).
- Email the OTS PIO at pio@ots.ca.gov or your OTS grant coordinator for consultation when changes from any of the above requirements might be warranted.

Phase 2 - Program Operations Addendum:

Phase 3 - Data Collection:

1. Prepare and submit grant claim invoices (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
 - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
 - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
 - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
 - Collect, analyze and report statistical data relating to the grant goals and objectives.

Phase 3 - Data Collection Addendum:

Budget

Personnel Costs

Hourly Rates - When requesting hours for personnel, enter them as straight time or overtime (for Enforcement Overtime, please use section below) and include the amount of hours that they will spend on grant operations. Example: Personnel getting paid 100% by the grant working a full year at \$41.00 per hour would be entered as Straight time, 2080 Units, \$41.00 Unit cost or Rate, and 100% Percent Paid by Grant. This gives a total of \$85,280.00 for the year.

Benefits – If requesting benefits for personnel, enter all benefits as a separate line item for each. Start the Item Name with the word 'Benefits', enter the corresponding straight time or overtime total amount in the Unit Cost or Rate, and enter the Benefits Rate to have the system calculate Benefit Costs. (Unit Cost) X (Benefits Rate) = Benefit Costs. To properly relate benefits to the correct personnel line item use the Display Order field, for example use 100.0 for Display Order for the personnel line item and 100.1 for Display Order for the associated Benefits.

Display Order	Cost Category	Item Name	Position Type	Benefit Rate	Unit Cost or Rate	Units	Percent Paid by Grant	Calculated Cost to Grant
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Display Order	Cost Category	Enforcement Activity	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
100.0	A. Personnel Costs	DUI/DL Checkpoints	DUI/DL Checkpoints	\$8,000.00	3	\$24,000.00
101.0	A. Personnel Costs	DUI Saturation Patrols	DUI Saturation Patrols	\$2,180.00	8	\$17,440.00
102.0	A. Personnel Costs	Collaborative DUI Enforcement	Collaborative DUI Enforcement	\$2,180.00	8	\$17,440.00
103.0	A. Personnel Costs	Traffic Enforcement	Traffic Enforcement	\$2,180.00	2	\$4,360.00
104.0	A. Personnel Costs	Pedestrian and Bicycle Enforcement	Pedestrian and Bicycle Enforcement	\$2,180.00	3	\$6,540.00
105.0	A. Personnel Costs	Distracted Driving Enforcement	Distracted Driving Enforcement	\$2,180.00	2	\$4,360.00
106.0	A. Personnel Costs	Traffic Safety Educational Presentations	Traffic Safety Educational Presentations	\$575.00	2	\$1,150.00
108.0	A. Personnel Costs	Community Collaboration Engagement	Community Collaboration Engagement	\$2,180.00	3	\$6,540.00

Personnel Costs: \$81,830.00

Travel Expenses

Display Order	Cost Category	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
200.0	B. Travel Expenses	In State Travel	\$3,500.00	1	\$3,500.00

Travel Expenses: \$3,500.00

Contractual Services

Do not include brand names or names of specific organizations.

Display Order	Cost Category	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
300.0	C. Contractual Services	none	\$0.00	1	\$0.00

Contractual Services: \$0.00

Equipment (must have Unit Cost of at least \$10,000 including tax and shipping)

Do not include brand names or names of specific organizations.

Please include an equipment quote in the Upload Documents Tab.

NOTE : When creating a new "Equipment" budget item, the *Standard Language Item* drop down list may not be available. When this is the case, complete only the required fields and save the budget item. Once saved, select the *Edit* button (pencil icon); the *Standard Language Item* drop down list will be available for selection. Alternatively, if not requesting a *Standard Language Item*, please utilize the *Custom Narrative* field to enter an appropriate narrative.

Display Order	Cost Category	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
400.0	D. Equipment	Changeable Message Sign Trailer with Radar	\$25,000.00	1	\$25,000.00

Equipment: \$25,000.00

Other Direct Costs (must have Unit Cost of less than \$10,000, including tax and shipping)

Do not include brand names or names of specific organizations.

NOTE : When creating a new "Other Direct Cost" budget item, the *Standard Language Item* drop down list may not be available. When this is the case, complete only the required fields and save the budget item. Once saved, select the *Edit* button (pencil icon); the *Standard Language Item* drop down list will be available for selection. Alternatively, if not requesting a *Standard Language Item*, please utilize the *Custom Narrative* field to enter an appropriate narrative.

Display Order	Cost Category	Item Name	Unit Cost or Rate	Units	Calculated Cost to Grant
500.0	E. Other Direct Costs	DUI Checkpoint Supplies	\$5,500.00	1	\$5,500.00
501.0	E. Other Direct Costs	Portable Light Tower	\$6,700.00	2	\$13,400.00
502.0	E. Other Direct Costs	Electric Police Bicycle	\$7,500.00	1	\$7,500.00
503.0	E. Other Direct Costs	Mobile Printer	\$4,125.00	3	\$12,375.00

Other Direct Costs: \$38,775.00

Indirect Costs

NOTE - Entry for Indirect Cost is different than prior years. Please read instructions carefully.

Item Name should indicate the % and the types of costs subject to the Indirect Cost Rate e.g. 15% of Salaries and Benefits. Enter one Unit Cost equal to the estimated Indirect Costs.

Indirect Cost Rate must be supported by a federally approved indirect cost rate letter and uploaded to the application.

Display Order	Cost Category	Item Name	Units	Unit Cost or Rate	Calculated Cost to Grant
600.0	F. Indirect Costs	None	1	\$0.00	\$0.00

Indirect Costs: \$0.00

Total Requested Funding: \$149,105.00

Narrative Review

Review and update Narrative for Budget Items

Cost Category	Item	Narrative	Custom Narrative
A. Personnel Costs	DUI/DL Checkpoints	Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	
A. Personnel Costs	DUI Saturation Patrols	Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	
A. Personnel Costs	Collaborative DUI Enforcement	Overtime for grant funded Collaborative DUI Enforcement operations conducted by appropriate department personnel	
A. Personnel Costs	Traffic Enforcement	Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	
A. Personnel Costs	Pedestrian and Bicycle Enforcement	Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	
A. Personnel Costs	Distracted Driving Enforcement	Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	
A. Personnel Costs	Traffic Safety Educational Presentations	Overtime for grant funded traffic safety educational presentations conducted by appropriate department personnel.	
A. Personnel Costs	Community Collaboration Engagement	Overtime for grant funded community collaborative engagement conducted by appropriate department personnel.	
B. Travel Expenses	In State Travel	Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.	
C. Contractual Services	none	None	

D. Equipment	Changeable Message Sign Trailer with Radar	Fully equipped changeable message sign trailer(s) with a radar device and digital display that is portable and fully programmable and will determine and display the speed of vehicles or post traffic safety information and messages during OTS funded operations.	
E. Other Direct Costs	DUI Checkpoint Supplies	On-scene supplies needed to conduct sobriety checkpoints. Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS Device Supplies, PAS Calibration Supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed.	
E. Other Direct Costs	Portable Light Tower	High intensity LED light on a telescoping shaft and stabilized platform to illuminate a wide area for greater visibility during nighttime operations. Costs may include a generator, battery, cart, and accessories.	
E. Other Direct Costs	Electric Police Bicycle	Fully equipped electronic police bicycle to be used for grant purposes. Costs may include communication equipment, emergency equipment package, safety bars and modifications and accessories.	The police electric will be used on dedicated paved roadways in within Capitola PD jurisdiction. The police electric bike will be used for enforcement allowing officers to navigate through congested streets where officers are hindered by traffic or limited access by traffic and or pedestrians. The electric allows officers to patrol and serve the community similar to traditional patrol police vehicles.
E. Other Direct Costs	Mobile Printer	Mobile printers to be used with electronic citation devices for traffic officers to print the citation in the field. Costs include the purchase of the printer, accessories, and associated shipping and taxes.	Capitola PD purchased the e-CITE data collection system but was unable to procure the mobile citation/print devices. This purchase will allow for purchase of e-citation devices, docking/charging stations, and required software to link to our system.
F. Indirect Costs	None	None	

Upload Documents (Optional)

Document Name	Update Date/Time
Application Report 2026-01-31 01:20:36.pdf	1/30/2026 5:20 PM

Evaluation, Support, and Submittal

Evaluation, Support, and Submittal

Method of Evaluation:

Using the data compiled during the grant, the Grant Director will complete the "Final Evaluation" section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant's accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

Administrative Support:

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

Total Requested Funding:

\$149,105.00