

City of Capitola

City Council Meeting Agenda

Thursday, January 22, 2026 – 6:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Margaux Morgan

Vice Mayor: Gerry Jensen

Council Members: Joe Clarke, Melinda Orbach, Susan Westman

Closed Session – 5:30 PM

Closed Sessions are not open to the public and held only on specific topics allowed by State Law (noticed below). An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the Open Session Meeting.

- i. CONFERENCE WITH LEGAL COUNSEL—LIABILITY CLAIMS (Gov. Code § 54956.95)
Claims Against the City of Capitola
1) Celeste Baylor
- ii. CONFERENCE WITH LEGAL COUNSEL - ANTIPLICATED LITIGATION
Significant exposure to litigation pursuant to Govt. Code. §54956.9(d)(2).
One Case

Regular Meeting of the Capitola City Council – 6 PM

1. Roll Call and Pledge of Allegiance

Council Members Joe Clarke, Melinda Orbach, Susan Westman, Vice Mayor Gerry Jensen, and Mayor Margaux Morgan

2. Additions and Deletions to the Agenda

3. Report on Closed Session

4. Additional Materials

Additional information related to an agenda item on this agenda and submitted to the City after distribution of the agenda packet pursuant to Government Code §54957.5. All correspondence received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

- A. Item 7F - Staff Memorandum and Updated Agreement
- B. Item 8A - Correspondence Received
- C. Item 8B - Correspondence Received
- D. Item 8D - Staff Memorandum with Updated Exhibit A

5. Oral Communications by Members of the Public

Oral Communications allows time for members of the Public to address the City Council on any “Consent Item” on tonight’s agenda, or on any topic within the jurisdiction of the City that is not on the “General Government/Public Hearings” section of the Agenda. Members of the public may speak for up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. A maximum of 30 minutes is set aside for Oral Communications.

6. Staff / City Council Comments

Comments are limited to three minutes.

7. Consent Items

All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

A. City Council Meeting Minutes

Recommended Action: Approve minutes from the regular meeting on January 8, 2026.

B. City Check Registers

Recommended Action: Approve check registers dated November 28, 2025, and December 19, 2025.

C. Local Coastal Program Amendments for Cliff Drive Resiliency

Recommended Action: Adopt an ordinance amending Capitola Municipal Code Title 17: Zoning, Chapter 17.32 Parks and Open Space, Chapter 17.64 ESHA, Chapter 17.76 Parking and Loading, and Chapter 17.68 Geological Hazard (collectively, the “Zoning Code Amendments”) and authorizing submittal to the California Coastal Commission for Certification.

D. Liability Claim

Recommended Action: Deny liability claim from Celeste Baylor.

E. Fiscal Year 2026-27 Budget Calendar

Recommended Action: Approve the Budget Calendar for Fiscal Year (FY) 2026-27.

F. Use Agreement for Capitola City Hall Council Community Room

Recommended Action: Authorize the City Manager to execute an agreement with the Capitola Village and Wharf Business Improvement Area for use of the City Hall Community Room for the next three years.

8. General Government / Public Hearings

All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

A. Offshore Oil Drilling

Recommended Action: Authorize the Mayor to submit a letter opposing the Bureau of Ocean Energy Management’s proposed 11th National Outer Continental Shelf Oil & Gas Leasing Program.

B. Support for Santa Cruz County Regional Transportation Commission Direction on Coastal Rail Trail Segments 10–11 and Evaluation of the Capitola Trestle
Recommended Action: Adopt a resolution expressing support for the Santa Cruz County Regional Transportation Commission's December 4, 2025 action advancing an Interim Trail configuration for Coastal Rail Trail Segments 9–11 and directing evaluation of the historic Capitola trestle for interim bicycle and pedestrian use.

C. Introduction to Discover Capitola, the City's Civic Engagement Program
Recommended Action: Receive report.

D. Temporary/Hourly Employee Pay Schedule
Recommended Action: Adopt a resolution amending the temporary/hourly employee pay schedule. *(Continued from December 11, 2025, City Council meeting)*

9. Adjournment

The next regularly scheduled City Council meeting is on February 12, 2026, at 6:00 PM.

How to View the Meeting

Meetings are open to the public for in-person attendance at the Capitola City Council Chambers located at 420 Capitola Avenue, Capitola, California, 95010.

Other ways to Watch:

Spectrum Cable Television channel 8

City of Capitola, California YouTube Channel

To Join Zoom Application or Call in to Zoom:

Meeting

link: <https://us02web.zoom.us/j/83328173113?pwd=aVRwcWN3RU03Zzc2dkNpQzRWVXAydz09>

Or dial one of these phone numbers: **1 (669) 900 6833, 1 (408) 638 0968, 1 (346) 248 7799**

Meeting ID: **833 2817 3113**

Meeting Passcode: **678550**

How to Provide Comments to the City Council

Members of the public may provide public comments to the City Council in-person during the meeting. If you are unable to attend in-person, please email your comments to citycouncil@ci.capitola.ca.us and they will be included as a part of the record for the meeting. Please be aware that the City Council will not accept comments via Zoom.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 6:00 p.m. in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City's website and at Capitola City Hall prior to the meeting. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Si desea asistir a esta reunión pública y necesita ayuda - como un intérprete de lenguaje de señas americano, español u otro equipo especial - favor de llamar al Departamento de la Secretaría de la Ciudad al 831-475-7300 al menos tres días antes para que podamos coordinar dicha asistencia especial o envíe un correo electrónico a jgautho@ci.capitola.ca.us.

Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website by clicking on the Home Page link “Meeting Agendas/Videos.” Archived meetings can be viewed from the website at any time.



City Manager Department

Memo

To: City Council
From: Chloé Woodmansee, Assistant to the City Manager
Date: January 21, 2026
Re: Item 7F: Use Agreement for Capitola City Hall Community Room

Staff has amended the proposed use agreement based on feedback from the President of the Capitola Village and Wharf Business Improvement Area (BIA).

There are two minor amendments, in red lines for clarity; the first indicates the agreement will terminate if, over the next three years, the City Council imposes fees for use of the Community Room. The second states that the agreement proposes no fees.

Attachment:

1. Proposed Use Agreement with Redline Edits

FACILITY USE AGREEMENT
BETWEEN THE CITY OF CAPITOLA AND THE CAPITOLA WHARF &
VILLAGE BUSINESS IMPROVEMENT AREA

THIS FACILITY USE AGREEMENT ("Agreement") dated January 22, 2026, ("Effective Date") is made and entered into by and between the City of Capitola, a municipal corporation, ("City"), and the Capitola Village & Wharf Business Improvement Area organization ("BIA"). City and BIA are sometimes referred to herein individually as a "Party" and collectively as the "Parties."

RECITALS

A. WHEREAS, City is the owner of real property located at 420 Capitola Avenue, Capitola, California 95010, in the County of Santa Cruz, State of California (the "Premises").

B. WHEREAS, BIA is in need of a reliable meeting room to conduct regular Board meetings and to plan and execute BIA events such as annual Sip N' Strolls; and

C. WHEREAS, it is the intent of the City to make its Community Room ("Facilities"), located within the Premises, available for use by the BIA when not needed for City related business.

NOW, THEREFORE, with regard to the above recitals and for good and sufficient consideration, the adequacy of which is hereby acknowledged, the Parties agree to the following:

AGREEMENT

1. **Term.** The term ("Term") of this Agreement shall run for three (3) years from the Effective Date set forth above, and will automatically renew for subsequent one (1) year periods unless terminated in accordance with section 2 of this Agreement.

2. **Termination.** Either Party may terminate this Agreement for any reason by ninety (90) days' advance written notice. If any actions by BIA are creating a hazard or causing damage to the facilities, City may terminate this Agreement immediately. If the City Council adopts fees for the use of the Community Room during the term of this Agreement, the Agreement will automatically be terminated.

3. **Fees, Costs, and Charges.** None. BIA agrees to pay the non-profit rate for use of the Community Room if and when the City Council adopts fees for the use of the Community Room during the term of this Agreement.

4. **BIA's Use of City's Premises.**

a. City will make available to BIA the Facilities for the purpose of conducting BIA Board Meetings ("Meetings") on the second Tuesday of each month, from 8:30 a.m. until the conclusion of the meeting, and for planning meetings for BIA events such as the Sip N' Stroll, as communicated with City staff on an annual basis. If a

conflict arises wherein the City needs to use the Facilities at the same time as the BIA is scheduled to use the Facilities, City will have priority in using the Facilities. City agrees to provide the BIA as much notice as practically possible so that the BIA may notify its members of the change in venue in a timely manner. The organization may request use of the Facilities on other dates and times as needed, and the City may approve or deny such requests in its discretion. If the request is approved, City and BIA agree that no further payment obligations will arise unless by separate agreement of the Parties. The BIA may further use the Facilities for special meetings based on availability.

- b. City shall pay for all water, gas, electricity, light, heat, telephone, power, and other utilities and communications services for the Premises during the Term of this Agreement.
- c. City will provide BIA a code to access the Facilities prior to the first meeting in February 2026.
- d. During its use of the Facilities, BIA shall maintain the Facilities in a lawful, fully operable, safe, neat, clean, and sanitary condition, free from waste and debris. BIA shall not permit any waste or nuisance in or about the Facilities, nor store materials hazardous to health or safety of the public, nor shall BIA permit the use of the Facilities for any illegal purposes at all times during the Term of this Agreement. After the conclusion of each Meeting, BIA shall return the Facilities to the condition it was in prior to when the Meeting began.
- e. Should BIA not maintain Facilities in a fully operable, safe, neat, clean, and sanitary condition, free from waste and debris, the City shall be entitled to additional payments from the BIA to recover costs necessary to return the property to fully operable, safe, neat, clean, and sanitary condition, free from waste and debris. Such costs shall be determined at City's sole discretion.
- f. The BIA acknowledges this agreement does not include City staff/technical assistance to help set up or troubleshoot issues prior to or during meetings.
- g. BIA shall report any personal injuries or property damage arising at any time during, and/or in any way connected with, BIA's use or occupancy of the Facilities to City staff in writing and as soon as practicable.
- h. City will make available the following equipment and services for each Board Meeting:

- i. Tables
- ii. Chairs, and
- iii. Television

5. **Indemnification.** BIA shall indemnify, defend, and hold harmless City and its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with BIA's use or occupancy of the Facilities, unless solely caused by the active negligence or willful misconduct of City or its officers, employees, or agents.

6. **Insurance Requirements.**

- a. BIA must hold adequate general liability insurance for bodily injury and property damage that applies to that person or group's use of the Facilities. The insurance should provide coverage of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Proof of such insurance must be furnished upon request by City.
- b. BIA must hold employer's liability insurance of at least \$1,000,000 per accident for bodily injury and property damage.
- c. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits, or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. BIA may meet its obligation in this section through equivalent self-insurance.

7. **Assignment; Subleases; Transfers.** BIA shall not voluntarily or by operation of law assign, transfer, sublet, mortgage, or otherwise transfer or encumber all or any part of BIA's interest in this Agreement or the Facility.

8. **Severability.** Each provision of this Agreement is severable from the other provisions. If any provision of this Agreement is held by a court of competent jurisdiction to be either invalid, void, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect to the fullest extent permitted by law.

9. **No Waiver.** The failure of either Party to this Agreement to insist at any time upon the strict observance or performance of any of the provisions of this Agreement, or to exercise any right or remedy as provided in this Agreement, shall not impair any such right

or remedy or be construed as a waiver or relinquishment of such right or remedy with respect to subsequent defaults.

10. Miscellaneous.

- a. BIA shall comply with all local, state, and federal laws and regulations related to the use of the Facilities. BIA agrees to abide by all applicable federal and state accessibility standards and regulations.
- b. Each Party agrees that this Agreement is made and accepted on and subject to the condition that there be no discrimination against or segregation of any person or group of persons, on account of race, color, sex, sexual orientation, age, handicap, marital status, religion, nation origin or ancestry in the use, occupancy, tenure or enjoyment of the Facilities, nor shall any Party, or any person claiming under or through it, establish or permit any practice or practices of discrimination or segregation with reference to the Facilities.
- c. BIA shall not admit a larger number of individuals than can lawfully, safely, and freely move about the Facilities. In no event may BIA admit a number of individuals than that permitted by the Fire Marshal for the Facilities.

11. Applicable Law and Venue. The execution, interpretation, and performance of this Agreement shall in all respects be controlled and governed by the laws of the State of California. Venue for any action filed with respect to the Agreement shall be in the courts of the County of Santa Cruz and all Parties agree to submit to the jurisdiction of said courts.

12. Notices. Should any notice be required, such notice shall be in writing and delivered either in person at the normal offices of the other party, or, in the alternative, may be given by depositing such notice in the United States mail, postage fully prepaid, and addressed to the parties as follows:

CITY OF CAPITOLA
420 Capitola Ave
Capitola, CA 95010
Attn: City Manager

CAPITOLA VILLAGE & WHARF
BUSINESS IMPROVEMENT AREA
P.O. Box 501
Capitola, CA, 95010

13. **Entire Agreement.** This Agreement, including any specified attachments, constitutes the entire agreement between the Parties with respect to use of the Facilities and supersedes and replaces any and all previous agreements entered into or/and negotiated between City and BIA relating to the Facilities covered by this Agreement. No change to this Agreement shall be valid unless made by supplemental written agreement executed and approved by City and BIA. Except as otherwise provided herein, any and all amendments, additions, or deletions to this Agreement shall be null and void unless approved by City and BIA in writing.

14. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, City and BIA have executed this Agreement as of the date first written above.

CITY OF CAPITOLA

CAPITOLA WVBIA

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Date: _____

Date: _____

Gautho, Julia

From: Heidy <Heidy@cwo.com>
Sent: Friday, January 16, 2026 6:07 PM
To: City Council
Subject: Drilling and Mining

Dear Capitola City Council,

I am writing regarding Item 8A on your January 22, 2026 agenda concerning Capitola's ordinance addressing onshore facilities that support offshore drilling. Thank you for hearing this matter.

It is abhorrent that such action is even necessary, but here we are. I know each of you understands the myriad threats posed by these potential activities, so I will focus on the essential point: **please support life and the Save Our Shores effort by strengthening the ordinance and explicitly include seabed mining.**

All the best,

Heidy Kellison
Capitola Resident



Public Comment for 1/22 Agenda Item 8A

From Vivienne Chankai <vivichankai@gmail.com>

Date Thu 1/22/2026 12:25 AM

To City Council <citycouncil@ci.capitola.ca.us>

Dear Mayor Morgan and Capitola City Council members,

My name is Vivienne Chankai and I am a resident of Aptos. Given the dire threat that the new 11th National Outer Continental Shelf Oil & Gas Leasing Program poses to the California coast, we must do all we can to protect our communities and the unique ecosystems off our coast. Oil drilling on our coast would endanger the tourism, recreation, and beauty that are integral to the identity of Capitola and Santa Cruz County as a whole. I encourage you to submit the opposition letter to this plan to express your support for our community and environment. Thank you.

Sincerely,

Vivienne (Vivi) Chankai

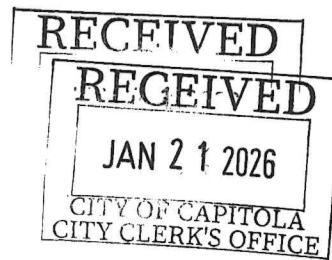
she/her/hers

vivichankai@gmail.com

831-346-7158

City Council Meeting 1/22/26

Public Comment - Item 8A Offshore Oil Drilling



Dear Council Members,

Thank you for taking action by submitting a letter to the BOEM's regarding their proposed 11th National Outer Continental Shelf Oil & Gas Leasing Program and opposing offshore drilling. This program is one more of the federal government's effort to dismantle all environmental protections including for safe drinking water, clean air, and any environmental protection, promoting corporate greed and profit, not people. Do not allow oil drilling or seabed mining in the Monterey Bay National Marine Sanctuary (MBNMS) that many people fought a hard battle to create in the 1980's. We need to continue to focus on alternative energy development, not more fossil fuel development, which is the biggest contributor to increasing carbon emissions and greenhouse gases accelerating world-wide climate devastation. Oceans are already collapsing all over the world with ocean warming and treating the ocean as a garbage dump, not as a valuable resource to protect.

Please take actions to strengthen the city ordinance and do our part in maintain California's "Blue Wall". Oil companies do not want to take responsibility for their impact on the environment and only do so if forced by law and public pressure. For the last year, the Federal government is in the process of "giving away" our natural resources for corporate exploitation while weakening all laws requiring environmental responsibility and disregarding science.

Capitola is only a small corner of the central coast but is part of a region of exceptional ecological, cultural, and economic value. Its offshore waters support diverse marine life and working coastal economies, and its beaches and coastal access define the character and quality of life for residents and visitors.

Sincerely,

Paula Bradley



Feb 22, 2026 agenda items 8A and 8B

From Leslie Nielsen <lpbeach21@gmail.com>

Date Wed 1/21/2026 4:35 PM

To City Council <citycouncil@ci.capitola.ca.us>; Gautho, Julia <jGautho@ci.capitola.ca.us>; Goldstein, Jamie <jgoldstein@ci.capitola.ca.us> <jgoldstein@ci.capitola.ca.us>

Mayor Morgan and Capitola City Council Members,

Thank you for showing a sense of urgency on 2 very critical items impacting our City.

Item 8A - Offshore Oil Drilling - The studies in 1980 were the basis for the creation of the MBNMS (Monterey Bay National Marine Sanctuary) and all efforts to continue to support the most rigorous language in our municipal code to align with Santa Cruz and the goals of preserving our threatened coastal environment should be made. We should strengthen our legal defensibility by including as much specific language as possible including any and all onshore infrastructure to support seabed mining.

Item 8B - Support for Santa Cruz County Regional Transportation Commission Direction on Coastal Rail Trail Segments 10–11 and Evaluation of the Capitola Trestle

It never made sense to me that the RTC ZEPRT project pushed the Trestle to "Phase Later" except that costs were involved and helped with budgeting.

The Trestle is a key structure within the corridor and should be in scope for any variation of a coastal rail trail project. SAFETY for multi modal transportation is paramount and the use of this path allows for that. My neighbors sent another photo of emergency vehicles attending to a bike down on Cliff Drive by the vertical parking near the Hoopers Beach Stairs on Sunday. I am so greatful the cyclist was OK. We also need to be mindful of the compliance with MC 8.72 and not add more infrastructure that routes corridor traffic through the village.

Thank you to the Staff for 2 well written staff reports on the agenda this week.

It is great to see Capitola be passionate about the safety and health of our ocean and people!

Leslie Nielsen

RECEIVED

JAN 21 2026

Item 4 C.

**City Council Meeting 1/22/26, Public Comment - Item 8B Support for SCCRTC ~~Direction on Coastal Rail~~
Trail Segments 10–11 and Evaluation of the Capitola Trestle**

Dear Council Members,

Like many people I would like a multi-use trail including the Capitola trestle. Supporting the RTC 12/04/25 actions seem like a positive idea; however, the RTC is risking federal rail funding if the tracks are removed. The RTC has stated they will look at options to keep the tracks with the interim trail, but removing the tracks is still on the table. A decision to remove the tracks instead of keeping them as part of the interim trail will put our progress in the federal Corridor ID Program and federal funding for future rail service at risk.

At the December RTC meeting, Rob Cunningham from the Caltrans Office of Rail Planning and Implementation gave a presentation about the federal Corridor ID program. Santa Cruz is part of the Central Coast Corridor, one of only five rail projects in the state that qualified for the program. The Central Coast Corridor will advance to the next phase (step 2) of the Corridor ID Program: the Service Development Plan. This is fully funded by state and federal grants.

The Caltrans Office of Rail Planning will use and review the work done in the Zero Emission Passenger Rail and Trail Concept Study (ZPERT) and will do independent value engineering to look for cost savings and will examine options for project phasing. If we remove or cover the rails, the FRA could consider our rail project as failing to make progress, and we would not be competitive to move forward Step 3, which includes federal environmental (NEPA) review and 30% engineering. The federal program pays 80% of the cost and the remaining 20% is shared between Caltrans and the RTC (local match). Completing this step makes our system eligible to apply for 80% federal grants for final engineering and construction.

I am concerned that the Corridor ID Program has been downplayed in all of the talk about the overblown \$4.1 million cost estimate - it was barely mentioned, when instead we should be celebrating it.

Please support the Corridor ID program and the Ultimate Trail and, where needed, an interim trail which reserves the rails for the future benefit of the County and as a destination for visitors. The Coastal Rail and Trail project benefits the entire county and beyond including the economy, the environment by reducing greenhouse gases, (as we are mandated to do), and benefits the health of residents. I am an avid cyclist and would like a great recreational trail but not at the expense of losing the rail corridor for public transportation. Not everyone can ride a bike or drive a car and fewer younger people desire car ownership. With all the new planned higher density housing, an efficient public transportation system including an electric passenger train is more critical than ever. Our Coastal rail trail project has consistent voter and widespread support in Santa Cruz County.

Sincerely,


Paula Bradley



Feb 22, 2026 agenda items 8A and 8B

From Leslie Nielsen <lpbeach21@gmail.com>

Date Wed 1/21/2026 4:35 PM

To City Council <citycouncil@ci.capitola.ca.us>; Gautho, Julia <jGautho@ci.capitola.ca.us>; Goldstein, Jamie <jgoldstein@ci.capitola.ca.us> <jgoldstein@ci.capitola.ca.us>

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Leslie Nielsen



Memo

To: Julia Gautho, City Clerk
From: Jim Malberg, Administrative Services Director
Date: January 21, 2026
Re: Temporary/Hourly Employee Pay Schedule – Additional Materials

Good afternoon,

Please add the revised Exhibit A to agenda Item 8D – Temporary/Hourly Employee Pay Schedule as additional materials. The effective date and the City Council approval date have been revised since this item was continued from December 11, 2025. Also, the title “Exhibit A” has been added to the attachment.

Exhibit A					
Effective January 18, 2026 (for approval 1-22-26)					
POSITION	0	1	2	3	
Intern	18.60	19.53	20.50	21.53	
Beach Lifeguard / Junior Lifeguard Instructor	21.63	22.71	23.84	25.03	
Lifeguard Lieutenant / Junior Lifeguard Assistant Coordinator	25.03	26.29	27.60	28.98	
Junior Lifeguard Coordinator	28.98	30.43	31.95	33.55	
Recreation Leader I	17.76	18.65	19.59	20.57	
Recreation Leader II	21.59	22.67	23.81	25.00	
Recreation Program Assistant Coordinator	23.81	25.00	26.25	27.56	
Recreation Program Coordinator	26.25	27.56	28.94	30.38	
Recreation Facility Assistant	16.92	17.76	18.65	19.59	
Recreation Specialist I	26.80	28.22	29.70	31.27	
Recreation Specialist II	32.90	34.64	36.47	38.38	
POSITION					
Retired Annuitant	Salary will be equivalent to the position for which the individual is working in as per the CALPERS regulations.				
Retired Annuitant Officer	Salary will be equivalent to the position for which the individual is working in as per the CALPERS regulations.				
	However, retired Capitola Police Officers who apply and are accepted as Annuitant Officers				
	will be paid an hourly wage consistent with Step F of the Police Officer salary range.				
Reserve Officer Level I	Automatically adjusts to 20% below the Police Officer Pay Scale				
Reserve Officer Level II	Automatically adjusts to 20% below the Level I Reserve Officer Pay Scale				
Seasonal Recreation Assistant	Salary will be equivalent to the position of Recreation Assistant				
Part-Time Parking Enforcement Officer	Salary will be equivalent to the position of Parking Enforcement Officer				
Police Records Technician	Salary will be equivalent to the position of Police Records Technician				

Capitola City Council

Agenda Report

Meeting: January 22, 2026
From: City Manager Department
Subject: City Council Meeting Minutes



Recommended Action: Approve minutes from the regular meeting on January 8, 2026.

Background: Attached for City Council review and approval are the draft minutes from the regular meeting on January 8, 2026.

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government

Attachments:

1. Regular Meeting 1/8/2026

Report Prepared By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager

City of Capitola

City Council Meeting Minutes

Thursday, January 08, 2026 – 6:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Margaux Morgan

Vice Mayor: Gerry Jensen

Council Members: Joe Clarke, Melinda Orbach, Susan Westman

Regular Meeting of the Capitola City Council – 6 PM

1. Roll Call and Pledge of Allegiance - *The meeting was called to order at 6:00 PM. In attendance: Council Members Clarke, Orbach, Westman, Vice Mayor Jensen, and Mayor Morgan.*

2. Additions and Deletions to the Agenda – None

3. Presentations

- A. *Mayor Morgan presented a proclamation recognizing Kristen Brown for her service as Capitola's representative on the Community Action Board of Santa Cruz County.*
- B. *Soquel Union Elementary School District Superintendent Turnbull and Community Service and Recreation Director Bryant provided a presentation on the Golden Bell Award, awarded to the City's Equity Swim Program partnership with Soquel Union Elementary School District.*

4. Additional Materials

- A. Item 8A – Two emails received after publication of the agenda packet.
- B. Item 8D – Updated attachment provided as additional materials.

5. Oral Communications by Members of the Public

- *Tiffany Hsu*
- *Goran Klepic*
- *Speaker*
- *Lin Hsu*

6. Staff / City Council Comments

- *Community and Economic Development Director Herlihy provided updates on the Wharf short term and long term planning efforts.*
- *Assistant to the City Manager, Chloe Woodmansee, thanked the Museum Curator and Historical Museum Board of Trustees for their installation of the Capitola Wharf model in the Council Chambers; and advised the public that applications are being accepted for "Discover Capitola."*
- *Council Member Clarke thanked the Public Works Department staff for their work over the holidays.*
- *Council Member Westman wished all a happy new year.*
- *Vice Mayor Jensen thanked staff for their efforts over the holidays; provided updates from the Santa Cruz Regional Transportation Commission; requested that the RTC provide a presentation at an upcoming Council meeting to notify the public of services offered;*

reminded the public that bicycle racks funded by CWEB have been installed on the Capitola Wharf.

- *Council Member Orbach advised the Council that METRO will be providing a presentation on March 12th.*
- *Mayor Morgan thanked staff for their efforts over the holiday period.*

7. Consent Items

A. City Council Meeting Minutes

Recommended Action: Approve minutes from the regular meeting on December 11, 2025.

B. 2nd Amendment to Agreement with Ben Noble Planning

Recommended Action: Adopt a resolution amending the FY 2025-26 Budget to allocate funding for Housing Element Implementation and authorizing the City Manager to execute Amendment 2 to the Professional Services Agreement in a form acceptable to the City Attorney's Office with Ben Noble Planning to assist in Housing Element implementation. (**Resolution No. 4469**)

C. Capitola Municipal Code Sections 2.04.140 and 2.04.210

Recommended Action: Adopt an ordinance amending Capitola Municipal Code Sections 2.04.140 and 2.04.210 to update the process by which City Council members request agenda items and their rules of debate. (**Ordinance No. 1073**)

D. City Investment Brokerage Services

Recommended Action: Authorize the Administrative Services Director to execute a non-corporate resolution allowing Cetera Advisor Networks, LLC to continue acting as the City's investment broker.

Motion to approve the Consent Calendar: Council Member Orbach

Second: Council Member Westman

Voting Yea: Council Members Clarke, Orbach, Westman, Vice Mayor Jensen, Mayor Morgan

8. General Government / Public Hearings

A. 2025 Special Event Report

Recommended Action: Receive a report highlighting special events held in the City in 2025; provide feedback for recurring Special Event Permits; determine if any additional review should be required for any 2026 special events; and adopt a resolution to approve Coastal Development Permit #25-0607 for the 2026 Capitola Beach Festival and Junior Guards Competition.

Police Chief Ryan and Community and Economic Development Director Herlihy presented the staff report.

Public Comment:

- *Speaker*
- *Speaker*

The City Council discussed the challenges of the current special event approval mechanism and the importance of engaging local businesses in the process of approving special events in the Village. Vice Mayor Jensen requested that the holiday tree lighting be added to the Minor Special Event list in 2026. The City Manager clarified that there are legal considerations in approving special events that were taken into consideration when updating the process.

Motion to adopt Resolution No. 4470 and direct staff to come up with a plan to engage local businesses in the community and return to the City Council to further discuss special events: Council Member Westman

Second: Vice Mayor Jensen

Voting Yea: Council Members Clarke, Orbach, Westman, Vice Mayor Jensen, Mayor Morgan

B. Local Coastal Program Amendments for Cliff Drive Resiliency

Recommended Action: 1) Introduce for first reading, by title only, waiving further reading of the text, an ordinance amending Capitola Municipal Code Title 17: Zoning, Chapter 17.32 Parks and Open Space, Chapter 17.64 ESHA, Chapter 17.76 Parking and Loading, and Chapter 17.68 Geological Hazard (collectively, the “Zoning Code Amendments”) and authorizing submittal to the California Coastal Commission for Certification; 2) Adopt a resolution amending Capitola’s Land Use Plan Chapter 2: Public Access and Chapter 7: Natural Hazards (collectively, the “Land Use Plan Amendments”) and authorizing submittal to the California Coastal Commission for certification; and 3) Find that the above actions are exempt from the California Environmental Quality Act (CEQA).

Community and Economic Development Director Herlihy presented the staff report.

Public Comment: None

Motion to introduce Ordinance No. 1074 and adopt Resolution No. 4471: Council Member Orbach

Council Member Westman requested a correction to page 33 of the Land Use Program Policy II-4 under Implementation section (a) to remove the reference to Park Avenue and Village.

Council Member Orbach accepted the friendly amendment to the motion.

Second: Council Member Westman

Voting Yea: Council Members Clarke, Orbach, Westman, Vice Mayor Jensen, Mayor Morgan

C. Annual and Five-Year Impact Fee Report

Recommended Action: Adopt a resolution adopting the Fiscal Year 2024-25 Development Impact Fee Annual Report.

Administrative Services Director Malberg presented the staff report.

Public Comment: None

The Council requested that housing in-lieu fees be reviewed as a part of the next regular review of the fee schedule.

Motion to adopt Resolution No. 4472: Council Member Westman

Second: Council Member Clarke

Voting Yea: Council Members Clarke, Orbach, Westman, Vice Mayor Jensen, Mayor Morgan

D. FY 2024-25 Audit Report

Recommended Action: Receive report.

Administrative Services Director Malberg presented the staff report.

Public Comment:

- ***Leslie Nielsen***

The City Council requested that the mid-year budget report include information from the FAC discussion and information specific to Measure Y revenues for Council review.

E. City Council Representation on Regional Boards

Recommended Action: Appoint a representative to the Santa Cruz County Community Action Board.

City Clerk Gautho presented the staff report.

Public Comment: None

The City Council directed the City Clerk to notice the vacancy to the public for appointment.

9. Adjournment

The meeting adjourned at 8:03 PM. The next regularly scheduled City Council meeting is on January 22, 2026, at 6:00 PM.

Margaux Morgan, Mayor

ATTEST:

Julia Gautho, City Clerk

Capitola City Council

Agenda Report

Meeting: January 22, 2026

From: Administrative Services Department

Subject: City Check Registers



Recommended Action: Approve check registers dated November 28, 2025, and December 19, 2025.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
11/28/2025	105285	105446	163	\$ 543,507.80
12/19/2025	105447	105730	144	\$ 1,118,934.16

The main account check register dated November 14, 2025, ended with check #105284.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
11/28/2025	7250	7254	113	\$ 397,026.38
12/19/2025	7255	7265	121	\$ 555,980.42

The payroll account check register dated November 14, 2025, ended with payroll check #7249.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
2503	CalPERS Member Services Division	CM	PERS contributions PPE 11/8/25	\$ 70,097.73
2505	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 11/8/25	\$ 39,128.72
2507	VOYA FINANCIAL	CM	Employee 457 contributions PPE 11/8/25	\$ 10,498.86
7250	Employee	CM	Employee Final Paycheck	\$ 28,043.80
2509	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare employee final check	\$ 18,438.87
31	SANTA CRUZ COUNTY BANK	Fin	October credit card charges	\$ 23,026.49
105286	ADAMS ASHBY GROUP INC.	CDD	General admin of CDBG - Community Center	\$ 11,000.00
105298	BEN NOBLE	CDD	Capitola Mall Zoning Code Amendments	\$ 26,947.50
105299	BETZ WORKS INC	PW	Reposa Ave Install New Gutter	\$ 56,760.00

105304	BURKE WILLIAMS AND SORENSEN LLP	CM	September Legal Services	\$ 19,530.00
105320	CSG Consultants Inc.	CDD	Building Inspector & Planning Services	\$ 89,582.44
105321	CSW-STUBER-STROEH ENGINEERING GROUP INC	PW	Stockton Ave Bridge Debris Mitigation Services	\$ 28,486.73
105329	FUSE ARCHITECTS, INC.	CDD	Wharf Master Plan	\$ 56,250.00
105330	GRAHAM CONTRACTORS INC.	PW	2025 Pavement Maintenance Project Services	\$ 19,483.55
105342	KIMLEY HORN AND ASSOCIATES INC	PW	Bay Ave Corridor Project Services	\$ 16,312.37
105366	PACIFIC CREST ENGINEERING INC.	PW	Grand Ave footpath geological assessment	\$ 14,429.61
105367	PACIFIC GAS & ELECTRIC	PW	November Monthly utilities	\$ 19,575.03
105386	STATE WATER RESOURCES CONTROL BOARD	PW	Storm Water Annual Permit Fee	\$ 10,819.00
2613	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 11/22/25	\$ 36,855.50
2610	CalPERS Health Insurance	CM	December health insurance	\$ 88,797.04
2611	CalPERS Member Services Division	CM	PERS contributions PPE 11/22/25	\$ 67,250.25
2615	VOYA FINANCIAL	CM	Employee 457 contributions PPE 11/22/25	\$ 10,524.11
2716	CalPERS Member Services Division	CM	PERS contributions PPE 12/6/25	\$ 64,874.58
2718	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 12/6/25	\$ 36,511.97
2720	VOYA FINANCIAL	CM	Employee 457 contributions PPE 12/6/25	\$ 11,107.59
105591	ADAMS ASHBY GROUP INC.	CDD	General admin of CDBG - Community Center	\$ 11,000.00
105611	BOONE LOW RATLIFF ARCHITECTS INC	PW	Community Center renovation design services	\$ 14,254.28
105612	BURKE WILLIAMS AND SORENSEN LLP	CM	October Legal Services	\$ 47,490.12
105616	CAPITOLA-SOQUEL CHAMBER OF COMMERCE	Fin	FY25/26 Q1 TOT	\$ 14,233.51
105619	CIVICPLUS LLC	Rec	Recreation Management Annual Fee	\$ 21,300.92
105630	CSG Consultants Inc.	CDD	Building Inspector & Planning Services	\$ 25,537.00
105631	CUMMING MANAGEMENT GROUP	PW	Community Center Construction Management	\$ 14,955.00

105646	GRAHAM CONTRACTORS INC.	PW	2025 PMP Notice Of Completion Retention Release	\$ 34,246.04
105662	JETMULCH INC.	PW	Small Firm Bark Mulch Installation	\$ 11,653.56
105685	PACIFIC GAS & ELECTRIC	PW	December Monthly utilities & Extension Agreement	\$ 43,291.65
105701	SIGNATURE RESOLUTION, LLC	CDD	Cabrillo Mobile Home Park Arbitration Services	\$ 17,000.00
105706	SSB CONSTRUCTION	PW	Community Center Patio Renovation Services	\$ 518,138.18
105720	VISIT SANTA CRUZ COUNTY	Fin	FY25/26 Q1 TMD	\$ 79,947.20

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government

Attachments:

1. 11-28-25 Check Register
2. 12-19-25 Check Register

Report Prepared By: Luis Ruiz, Accountant II

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Administrative Services Director

Approved By: Jamie Goldstein, City Manager

Cash Position – City of Capitola

November 28, 2025

City main account checks dated November 28, 2025, numbered 105285 to 105446 totaling \$520,481.31, 1 EFTs totaling \$23,026.49, 5 payroll checks totaling \$34,348.85, and 108 payroll EFTs totaling \$362,677.53 for a grand total of \$940,534.18, have been reviewed and authorized for distribution by the City Manager.

As of November 28, 2025, the unaudited cash balance is \$5,564,080.

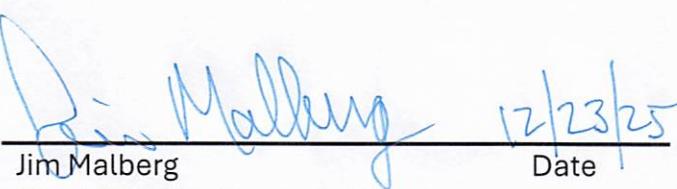
CASH BALANCE November 28, 2025

Fund	Description	Ending Balance
1000	General Fund	\$ (6,635,718)
1001	Payroll Payables	223,827
Total General Funds		\$ (6,411,890)
1010	Contingency Reserve	\$ 2,364,346
1015	PERS Contingency Fund	1,690,919
1020	Emergency Reserve	1,592,776
1025	Facilities Reserve Fund	282,714
Total Reserve Funds		\$ 5,930,754
1200	Capital Improvement Fund	\$ (862,482)
2210	ISF - Stores Fund	\$ 50,575
2211	ISF - Information Technology	556,269
2212	ISF - Equipment Replacement	249,807
2213	ISF - Self-Insurance Liability	(159,478)
2214	ISF - Workers Compensation	119,499
2216	ISF - Compensated Absences	(137,240)
Total Internal Service Funds		\$ 679,431
TOTAL AVAILABLE GENERAL FUNDS		\$ (664,187)
1300	SLESF - Supl Law Enfc	\$ 95,039
1305	Restricted TOT	111,049
1308	SB1 Road Maint. & Rehab.	593,129
1309	RTC Streets	692,794
1310	Gas Tax	277,937
1311	Wharf	14,128
1313	General Plan Update and Maint	323,870
1314	Green Building Education	281,846
1315	Public Art Fee Fund	135,200
1316	Parking Reserve Fund	737
1317	Technology Fee Fund	112,950
1320	PEG - Public Education and Govt	70,934
1321	BIA - Capitola Village-Wharf BIA	37,144
1350	CDBG Grants	75,995
1351	CDBG Program Income	970
1360	Library Fund	71,192
1370	HOME Reuse	1,117,507
1372	Housing Trust	359,568
1373	Permanent Local Housing Allocatic	467,433
5552	Cap Hsg Succ- Program Income	1,388,846
Total Special Revenue Funds		\$ 6,228,267
TOTAL CITY CASH BALANCE		\$ 5,564,080

(1) November 28th balance does not include \$1,000,125 held in the OPEB Trust.


Jamie Goldstein
City Manager

12/31/25
Date


Jim Malberg
Administrative Services Director

12/23/25
Date

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105285	11/26/2025			A-LOCKSMITH-CRAIG	\$307.30
	Invoice	Date	Description	Amount	
	13842	11/12/2025	Duplicate keys for PD	\$307.30	
105286	11/26/2025			ADAMS ASHBY GROUP INC.	\$11,000.00
	Invoice	Date	Description	Amount	
	7394	10/31/2025	General admin of CDBG - Jade Street Park	\$6,000.00	
	7393	11/14/2025	General admin of CDBG - Community Center	\$5,000.00	
			1350 - CDBG Grants		
105287	11/26/2025			AGILE OCCUPATIONAL MEDICINE, PC	\$255.00
	Invoice	Date	Description	Amount	
	EM057883	11/14/2025	New employee testing & exams	\$255.00	
105288	11/26/2025			ALL TRAFFIC SOLUTIONS	\$3,825.00
	Invoice	Date	Description	Amount	
	SIN046762	11/04/2025	App, traffic suite. equipment management subscriptio	\$3,825.00	
			1310 - Gas Tax		
105289	11/26/2025			AMAZON CAPITAL SERVICES	\$1,573.97
	Invoice	Date	Description	Amount	
	1TKV-VJMM-4HLP	11/18/2025	Calendar credit return	(\$8.30)	
	1FLT-Y746-GNLV	11/17/2025	Cleaner, spray tool, detergent	\$136.24	
	13YV-473G-CC6G	11/18/2025	Work boots	\$183.15	
	171X-R3RF-CFC6	11/18/2025	Paint roller, tray liner	\$71.54	
	1DNH-LYTH-1T14	11/13/2025	Plein Air supplies credit return	(\$65.49)	
	1MGW-QW9G-16WR	11/12/2025	Plein Air supplies	\$218.68	
	13P6-3GLX-GJR9	11/17/2025	Mounting paste	\$27.30	
	1FV9-LNNK-6GND	11/17/2025	LED lights	\$436.98	
	1FP3-MWYJ-PMQF	11/14/2025	Monthly planners, AA batteries	\$41.96	
	1677-KDNJ-9R6W	11/12/2025	Rechargeable batteries	\$54.61	
	14VH-T7WN-H4JR	11/20/2025	Steno books, printer paper	\$29.78	
	14VH-T7WN-D41X	11/20/2025	High Viz Overalls	\$127.22	
	1K7M-H9VG-616Y	11/13/2025	Binder credit return	(\$41.50)	
	1GFV-JLYH-F14J	11/22/2025	Copier paper, index cards	\$18.54	
	1FJR-HFQN-C1VL	11/18/2025	Duty Boots	\$109.25	
	11XQ-9Q1G-FJKR	11/17/2025	Duty Boots	\$109.25	
	1K76-QX67-HX1K	11/20/2025	Purell Hand Sanitizer	\$41.50	
	1P1X-VMWQ-79Y6	11/18/2025	Compressed Air Cleaner	\$41.95	
	11PT-QNMF-DFYF	11/12/2025	Zip Ties	\$15.55	
	1XCK-CGYH-GGGY	11/25/2025	Aerosol spray	\$25.76	
			1000 - General Fund	\$1,525.19	
			2210 - ISF - Stores Fund	\$48.78	

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105290	11/26/2025			AMERICAN CAMP ASSOCIATION	\$1,194.00
	Invoice	Date	Description	Amount	
	A-9120734-2026	11/11/2025	Camp Fee and membership renewal	\$1,194.00	
105291	11/26/2025			APOTOS LANDSCAPE SUPPLY INC.	\$538.66
	Invoice	Date	Description	Amount	
	669634	11/18/2025	Pathway bark	\$146.18	
	669655	11/18/2025	pathway bark, doormat, rakea (2)	\$392.48	
105292	11/26/2025			ARROWHEAD FORENSICS	\$672.10
	Invoice	Date	Description	Amount	
	186865	11/11/2025	Evidence and Property Supplies	\$672.10	
105293	11/26/2025			AT&T	\$8.73
	Invoice	Date	Description	Amount	
	ATT110125	11/01/2025	November long distance charges	\$8.73	
			1000 - General Fund	\$4.30	
			2211 - ISF - Information Technology	\$4.43	
105294	11/26/2025			AT&T/CALNET 3	\$293.11
	Invoice	Date	Description	Amount	
	000024369414	11/13/2025	November telephone service	\$293.11	
			1000 - General Fund	\$224.38	
			2211 - ISF - Information Technology	\$68.73	
105295	11/26/2025			AT&T/CALNET 3	\$1,756.50
	Invoice	Date	Description	Amount	
	000024370082	11/13/2025	November T-1 access	\$1,756.50	
105296	11/26/2025			B & B SMALL ENGINE REPAIR	\$1,320.03
	Invoice	Date	Description	Amount	
	78978	11/18/2025	Mesh hat	\$3.29	
	78977	11/18/2025	Cordless trimmer	\$459.88	
	78626	11/14/2025	Chain loops, oil	\$719.06	
	78502	11/13/2025	Chain loops, wing nut	\$137.80	
105297	11/26/2025			BEAR ELECTRICAL SOLUTIONS, LLC	\$1,536.10
	Invoice	Date	Description	Amount	
	28511	10/31/2025	October traffic signal maintenance services - respons	\$889.30	
	28409	10/31/2025	October traffic signal maintenance services - routine	\$646.80	
			1310 - Gas Tax		

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105298	11/26/2025			BEN NOBLE	\$26,947.50
	Invoice	Date	Description	Amount	
	1549	11/17/2025	Capitola Mall Zoning Code Amendments	\$16,841.25	
	1542	10/21/2025	Capitola Mall Zoning Code Amendments	\$7,507.50	
	1543	10/21/2025	Housing Element Implementation	\$2,598.75	
			1313 - General Plan Update and Maint		
105299	11/26/2025			BETZ WORKS INC	\$56,760.00
	Invoice	Date	Description	Amount	
	25210	10/21/2025	#25-0083 Replace Curb & Asphalt	\$23,880.00	
	25234	11/19/2025	Reposa Ave Install New Gutter	\$32,880.00	
			1000 - General Fund	\$4,759.03	
			1310 - Gas Tax	\$52,000.97	
105300	11/26/2025			BIG CREEK LUMBER	\$95.96
	Invoice	Date	Description	Amount	
	2543394	11/12/2025	Fence post, cedar post	\$95.96	
105301	11/26/2025			BMI	\$446.00
	Invoice	Date	Description	Amount	
	61754626	11/02/2025	Annual music licensing	\$446.00	
105302	11/26/2025			BOARD OF STATE AND COMMUNITY CORRECTIONS	\$27.63
	Invoice	Date	Description	Amount	
	BSCC120125	12/01/2025	Unspent Wellness Funds Release	\$27.63	
105303	11/26/2025			BOONE LOW RATLIFF ARCHITECTS INC	\$7,982.00
	Invoice	Date	Description	Amount	
	4363	11/05/2025	Community Center Patio Renovation Services thru 10	\$2,332.50	
	4375	11/05/2025	Jade St Community Center renovation design service	\$957.00	
	4362	11/05/2025	Community Center Patio Renovation Construction Ad	\$4,047.50	
	4373	11/05/2025	Jade Street Park Restroom Remodel Services	\$645.00	
			1200 - Capital Improvement Fund		
105304	11/26/2025			BURKE WILLIAMS AND SORENSEN LLP	\$19,530.00
	Invoice	Date	Description	Amount	
	352053	10/13/2025	September Capitola Mall Project Legal Services	\$153.00	
	352054	10/13/2025	September Planning legal services	\$8,580.00	
	352058	10/13/2025	September 427 Riverview Legal Services	\$8,349.00	
	352059	10/13/2025	September Wireless Application Legal Services	\$2,448.00	

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105305	11/26/2025			CA DEPARTMENT OF JUSTICE	\$192.00
	Invoice	Date	Description	Amount	
	001435	11/04/2025	October 2025 PD Fingerprinting	\$192.00	
105306	11/26/2025			CA DEPT OF TAX AND FEE ADMINISTRATION	\$480.19
	Invoice	Date	Description	Amount	
	L0033401474	11/13/2025	FY25/26 Annual Water Rights Fee	\$480.19	
105307	11/26/2025			CALIFORNIA COAST UNIFORM COMPANY	\$341.78
	Invoice	Date	Description	Amount	
	113964	11/18/2025	Tie Bar and Collar Extenders	\$35.78	
	113965	11/18/2025	Tailoring Charges	\$306.00	
105308	11/26/2025			CARIN HANNA	\$250.00
	Invoice	Date	Description	Amount	
	CH111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105309	11/26/2025			CAROL TARZIER	\$1,665.00
	Invoice	Date	Description	Amount	
	CT111825	11/18/2025	Plein Air Art Sales	\$665.00	
	CT111925	11/18/2025	Plein Air Art Winner	\$1,000.00	
105310	11/26/2025			CATHY XU	\$822.50
	Invoice	Date	Description	Amount	
	CX111825	11/18/2025	Plein Air Art Sales	\$822.50	
105311	11/26/2025			CHEVROLET OF WATSONVILLE	\$362.96
	Invoice	Date	Description	Amount	
	527721	11/14/2025	Sensor	\$90.74	
	527704	11/13/2025	Sensor, grille	\$272.22	
105312	11/26/2025			CIVICPLUS LLC	\$6,300.00
	Invoice	Date	Description	Amount	
	349320	11/26/2025	AudioEye Managed Website ADA Compliance	\$6,300.00	
105313	11/26/2025			COMMUNITY ACTION BOARD	\$772.81
	Invoice	Date	Description	Amount	
	CAB111225	11/12/2025	October Emergency Housing Assistance	\$772.81	
			5552 - Cap Hsg Succ- Program Income		

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105314	11/26/2025			COMMUNITY PRINTERS	\$976.78
	Invoice	Date	Description	Amount	
	44066011	11/18/2025	Prop 68 site sign	\$603.63	
	43645011	11/20/2025	Composite Rispin Sign	\$373.15	
105315	11/26/2025			COMMUNITY TELEVISION OF SANTA CRUZ COUNTY	\$2,465.75
	Invoice	Date	Description	Amount	
	3670	11/24/2025	October Planning Commision and City Council meetir	\$2,465.75	
105316	11/26/2025			CORODATA RECORDS MANAGEMENT, INC.	\$270.16
	Invoice	Date	Description	Amount	
	RS3748664	10/31/2025	October records management	\$270.16	
105317	11/26/2025			CORODATA SHREDDING INC.	\$585.08
	Invoice	Date	Description	Amount	
	DN1548198	10/31/2025	October Records Shredding	\$585.08	
105318	11/26/2025			COVELLO AND COVELLO PHOTOGRAPHY	\$109.75
	Invoice	Date	Description	Amount	
	1104	08/14/2025	Photography sessions	\$109.75	
105319	11/26/2025			CREATIVE SERVICES OF NEW ENGLAND	\$558.95
	Invoice	Date	Description	Amount	
	C25-29771	10/29/2025	Junior Officer Badge Stickers	\$558.95	
105320	11/26/2025			CSG Consultants Inc.	\$89,582.44
	Invoice	Date	Description	Amount	
	B251286	10/01/2025	Building Plan Review Services thru 9.30.25	\$4,261.70	
	63288	10/10/2025	Building Inspector Services	\$18,980.00	
	B251444	11/03/2025	Building Plan Review Services thru 10.31.25	\$7,235.49	
	63756	11/18/2025	Building Inspector Services	\$22,974.00	
	63672	11/14/2025	Planning Services thru 10.31.25	\$12,102.50	
	62948	09/16/2025	Planning Services thru 8.29.25	\$12,807.50	
	63204	10/09/2025	Planning Services thru 9.26.25	\$11,221.25	
105321	11/26/2025			CSW-STUBER-STROEH ENGINEERING GROUP INC	\$28,486.73
	Invoice	Date	Description	Amount	
	2510120	10/31/2025	Stockton Ave Bridge Debris Mitigation Services throu	\$25,641.59	
	2510113	10/31/2025	Cliff Drive Resiliency Project Services through 9.30.21	\$2,845.14	
			1200 - Capital Improvement Fund		

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105322	11/26/2025			CYNTHIA KASKEY	\$663.00
	Invoice	Date	Description	Amount	
	CK111825	11/18/2025	Instructor payment	\$663.00	
105323	11/26/2025			D & G SANITATION	\$1,340.71
	Invoice	Date	Description	Amount	
	316744	10/31/2025	Skate park hand wash station, portable toilets	\$504.93	
	316746	10/31/2025	Wharf portable toilets	\$698.62	
	316745	10/31/2025	Lower parking lot portable toilet rental	\$137.16	
			1000 - General Fund	\$642.09	
			1311 - Wharf	\$698.62	
105324	11/26/2025			DAVID SCOTT COBABE	\$1,144.00
	Invoice	Date	Description	Amount	
	DC111825	11/18/2025	Instructor payment	\$1,144.00	
105325	11/26/2025			EWING IRRIGATION	\$805.14
	Invoice	Date	Description	Amount	
	28075822	10/21/2025	Trash can, staples, woven fabric, leaf rake	\$639.34	
	28056087	10/20/2025	Silt fencing	\$45.60	
	27989627	10/14/2025	Wattle straw, trench shovel	\$120.20	
105326	11/26/2025			FERGUSON ENTERPRISES LLC #795	\$14.73
	Invoice	Date	Description	Amount	
	6337478	11/10/2025	Blue magic pipe	\$14.73	
105327	11/26/2025			FLOCK GROUP INC.	\$350.00
	Invoice	Date	Description	Amount	
	INV-78867	11/07/2025	Camera Replacement	\$350.00	
			1300 - SLESF - Supl Law Enfc		
105328	11/26/2025			FLYERS ENERGY LLC	\$3,344.60
	Invoice	Date	Description	Amount	
	25-518402	11/12/2025	690 gallons gasoline	\$2,849.83	
	25-518401	11/12/2025	101 gallons diesel	\$494.77	
105329	11/26/2025			FUSE ARCHITECTS, INC.	\$56,250.00
	Invoice	Date	Description	Amount	
	24-529-001	09/05/2025	Wharf Master Plan	\$56,250.00	
			1311 - Wharf		

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105330	11/26/2025			GRAHAM CONTRACTORS INC.	\$19,483.55
	Invoice	Date	Description	Amount	
	033514	10/31/2025	2025 Pavement Maintenance Project Services thru 10/31/2025	\$19,483.55	
			1308 - SB1 Road Maint. & Rehab.	\$9,741.78	
			1309 - RTC Streets	\$9,741.77	
105331	11/26/2025			GRAINGER	\$767.31
	Invoice	Date	Description	Amount	
	9702527418	11/06/2025	Urinal sealant (2)	\$247.13	
	9702527426	11/06/2025	Floor cleaner (4)	\$25.92	
	9700542088	11/05/2025	Urinal sealant (2)	\$247.13	
	9702034969	11/06/2025	Urinal sealant (2)	\$247.13	
			1000 - General Fund	\$741.39	
			1311 - Wharf	\$25.92	
105332	11/26/2025			GRANITE ROCK COMPANY	\$97.57
	Invoice	Date	Description	Amount	
	2259962	11/15/2025	Buckets, cement trowel, sponge, stucco	\$97.57	
105333	11/26/2025			GREEN HALO SYSTEMS INC	\$200.00
	Invoice	Date	Description	Amount	
	6085	11/04/2025	Waste Management Monthly Hosting	\$200.00	
			1314 - Green Building Education		
105334	11/26/2025			GUADALUPE SANTOS	\$1,032.50
	Invoice	Date	Description	Amount	
	GS111825	11/18/2025	Plein Air Art Sales	\$1,032.50	
105335	11/26/2025			GUILLERMO E. VAZQUEZ	\$1,462.02
	Invoice	Date	Description	Amount	
	GV112125	11/21/2025	Sexual Assault Training Travel Reimbursement (POS)	\$1,462.02	
105336	11/26/2025			HARBOR FREIGHT	\$246.27
	Invoice	Date	Description	Amount	
	925aa42c	11/14/2025	Misc tools, funnels, circuit testers, buff wheels	\$246.27	
105337	11/26/2025			HD SUPPLY FORMERLY HOME DEPOT PRO	\$5,707.76
	Invoice	Date	Description	Amount	
	902130137	11/13/2025	Cleaning supplies	\$1,804.45	
	901108837	11/05/2025	Mild wash	\$179.99	
	901154047	11/06/2025	Cleaning supplies	\$1,075.66	
	901314138	11/06/2025	Nitro gloves	\$144.47	
	901500165	11/07/2025	Enzyme digestant	\$86.38	
	900730862	11/04/2025	Cleaning supplies	\$2,416.81	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105338	11/26/2025			HINDERLITER DELLAMAS AND ASSOCIATES	\$1,447.61
	Invoice	Date	Description	Amount	
	SIN056394	10/31/2025	October TOT and STR admin fees	\$1,447.61	
105339	11/26/2025			HOME DEPOT CREDIT SERVICES	\$1,796.73
	Invoice	Date	Description	Amount	
	4045614	11/13/2025	Ford key	\$21.77	
	1525136	11/06/2025	Headlamps, fertilizer, neem oil, bucket, shears, loctite	\$123.19	
	9527611	11/18/2025	Trapsnake (2), bucket, utility blade	\$133.44	
	3622839	11/14/2025	Concrete mix, trowel, pencils, rubber hose, trash can	\$190.07	
	5640446	11/12/2025	Battery charger, Reciprocating saw, batteries, nails	\$527.18	
	1512787	11/06/2025	Bucket, blades, washers, painters tape, acetone, clot	\$99.44	
	1525104	11/06/2025	Bolts, washers, hex nuts	\$257.13	
	5513801	11/12/2025	Brushes, tote, buckets	\$140.11	
	8514981	11/19/2025	Brass, pack belts, brushes, bucket, regulator, hose	\$304.40	
105340	11/26/2025			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$140.63
	Invoice	Date	Description	Amount	
	273348	11/18/2025	Signs	\$140.63	
105341	11/26/2025			KBA Document Solutions LLC	\$298.67
	Invoice	Date	Description	Amount	
	55Y1568823	11/17/2025	City Hall copier usage charges	\$94.60	
	55Y1568289	11/12/2025	City Hall copier usage charges	\$13.17	
	55Y1570672	11/24/2025	City Hall copier usage charges	\$190.90	
			2211 - ISF - Information Technology		
105342	11/26/2025			KIMLEY HORN AND ASSOCIATES INC	\$16,312.37
	Invoice	Date	Description	Amount	
	33808629	10/31/2025	Bay Ave Corridor Project Services through 10.31.25	\$16,312.37	
			1200 - Capital Improvement Fund		
105343	11/26/2025			KING'S PAINT AND PAPER INC.	\$288.17
	Invoice	Date	Description	Amount	
	CBBRT	11/19/2025	Paint	\$199.37	
	HNRVQ	11/14/2025	Paint	\$88.80	
105344	11/26/2025			LABORMAX STAFFING	\$2,489.07
	Invoice	Date	Description	Amount	
	26-476917	11/14/2025	Public Works Seasonal Labor 11/10 - 11/14/25	\$1,393.20	
	26-478035	11/21/2025	Public works seasonal labor 11/18 - 11/21/25	\$1,095.87	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105345	11/26/2025			LARISA ANAYA	\$1,137.50
	Invoice	Date	Description	Amount	
	LA111825	11/18/2025	Plein Air Art Sales	\$1,137.50	
105346	11/26/2025		12/10/2025	LAURA ALIOTO	\$357.50
	Invoice	Date	Description	Amount	
	LA111825	11/18/2025	Instructor payment	\$357.50	
105347	11/26/2025			LEWIS TREE SERVICE INC.	\$850.00
	Invoice	Date	Description	Amount	
	920133742	11/10/2025	Tree pruning Wharf Rd X Clares St	\$850.00	
105348	11/26/2025			LINDE GAS & EQUIPMENT INC.	\$234.03
	Invoice	Date	Description	Amount	
	53368251	11/22/2025	Acetylene rental	\$234.03	
105349	11/26/2025			LISA ZYLSTRA	\$700.00
	Invoice	Date	Description	Amount	
	LZ111825	11/18/2025	Plein Air Art Sales	\$700.00	
105350	11/26/2025			LP POLICE	\$600.00
	Invoice	Date	Description	Amount	
	1025LP31150	10/31/2025	Semi Annual Plan Fee	\$600.00	
105351	11/26/2025			MAR-KEN K-9 TRAINING CENTER	\$300.00
	Invoice	Date	Description	Amount	
	224-25	11/17/2025	November 2025 K-9 Maintenance Training	\$300.00	
105352	11/26/2025			MARIE MASSEY	\$1,319.50
	Invoice	Date	Description	Amount	
	MM111825	11/18/2025	Plein Air Art Sales	\$1,319.50	
105353	11/26/2025			MASTER CLEANERS	\$1,114.19
	Invoice	Date	Description	Amount	
	MC110125	11/01/2025	October 2025 Uniform Cleaning	\$1,114.19	
105354	11/26/2025			MAUREEN ISOM	\$449.96
	Invoice	Date	Description	Amount	
	MI102925	10/29/2025	Halloween City Hall Luncheon Reimbursement	\$449.96	
105355	11/26/2025			MEISHA KRISTINE GRICHUHIN	\$840.00
	Invoice	Date	Description	Amount	
	MG111825	11/18/2025	Plein Air Art Sales	\$840.00	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105356	11/26/2025			MID COUNTY AUTO SUPPLY	\$675.43
	Invoice	Date	Description	Amount	
	M-3182935	11/19/2025	Multi-fit sensor	\$80.51	
	M-3182919	11/19/2025	TPMS Sensor	\$184.33	
	M-3182123	11/18/2025	Spark plugs, windshield wash, brakleen, coil	\$247.29	
	M-3177883	11/13/2025	LED tractor lamps (3)	\$135.99	
	M-3184523	11/20/2025	Wheel seal	\$27.31	
105357	11/26/2025			MISSION LINEN SUPPLY	\$326.05
	Invoice	Date	Description	Amount	
	524988864	11/19/2025	Corp. Yard linen service	\$93.21	
	524988863	11/19/2025	Fleet towels, uniform cleaning	\$58.48	
	525035149	11/26/2025	Corp. Yard linen service	\$98.03	
	525035148	11/26/2025	Fleet towels, uniform cleaning	\$76.33	
105358	11/26/2025			MISSION PRINTERS	\$731.80
	Invoice	Date	Description	Amount	
	67880	11/14/2025	Windowed envelopes	\$313.31	
	67877	11/14/2025	Windowed envelopes	\$418.49	
			2210 - ISF - Stores Fund		
105359	11/26/2025			MONTEREY BAY CAST STONE	\$2,414.50
	Invoice	Date	Description	Amount	
	1262a	09/10/2025	Sundial pedestal, stainless steel thread rod	\$2,414.50	
105360	11/26/2025			NATALIA AANDEWIEL	\$917.00
	Invoice	Date	Description	Amount	
	NA111825	11/18/2025	Plein Air Art Sales	\$917.00	
105361	11/26/2025			NICHOLE BRYANT	\$304.15
	Invoice	Date	Description	Amount	
	NB111925	11/19/2025	Afterschool snacks reimbursement	\$304.15	
105362	11/26/2025			NORTH BAY FORD	\$2,046.24
	Invoice	Date	Description	Amount	
	297258	11/06/2025	Bolt	\$7.02	
	391760	10/15/2025	Parts and labor 2021 Explorer (VIN23226)	\$1,948.23	
	297369	11/19/2025	Switch assembly	\$90.99	
105363	11/26/2025			NUTAN FINE ARTS LLC	\$420.00
	Invoice	Date	Description	Amount	
	2026-00000375	11/18/2025	Plein Air Art Sales	\$420.00	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105364	11/26/2025			O'REILLY AUTO PARTS	\$533.11
	Invoice	Date	Description	Amount	
	2763-165192	11/20/2025	Sensors	\$305.51	
	2763-164940	11/19/2025	Bearings, camshaft	\$227.60	
105365	11/26/2025			OUTDOOR SUPPLY HARDWARE	\$588.74
	Invoice	Date	Description	Amount	
	760	11/05/2025	Rubber wheels, hex screws, bucket, countersink, was	\$323.42	
	779	11/14/2025	Mortar hoe, fiberglass	\$90.66	
	787	11/19/2025	Bulk Fasteners, wiper blades, keyblank, washers	\$174.66	
105366	11/26/2025			PACIFIC CREST ENGINEERING INC.	\$14,429.61
	Invoice	Date	Description	Amount	
	15796	11/12/2025	Grand Ave footpath geological assessment	\$14,429.61	
			1000 - General Fund	\$52.50	
			1310 - Gas Tax	\$14,377.11	
105367	11/26/2025			PACIFIC GAS & ELECTRIC	\$19,575.03
	Invoice	Date	Description	Amount	
	PGE111225-acct9	11/12/2025	November Monthly utilities	\$16,195.97	
	PGE111225-acct89	11/12/2025	November Rispin Park Utilities	\$112.83	
	PGE111225-acct5	11/12/2025	November Pacific Cove parking lot utilities	\$3,266.23	
			1000 - General Fund	\$10,466.30	
			1300 - SLESF - Supl Law Enfc	\$101.17	
			1310 - Gas Tax	\$8,047.48	
			1311 - Wharf	\$960.08	
105368	11/26/2025			PETERSON CATERPILLAR	\$730.81
	Invoice	Date	Description	Amount	
	PC080218305	11/11/2025	Bolts, hex heads, washers	\$730.81	
105369	11/26/2025			PHIL ALLEGRI ELECTRIC INC.	\$675.00
	Invoice	Date	Description	Amount	
	36766	11/21/2025	Esplanade electrical services	\$675.00	
105370	11/26/2025			ROBIN DESHAYES	\$700.00
	Invoice	Date	Description	Amount	
	RD111825	11/18/2025	Plein Air Art Sales	\$700.00	
105371	11/26/2025			ROBIN H EVEREST	\$571.35
	Invoice	Date	Description	Amount	
	RE111825	11/18/2025	Instructor payment	\$571.35	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105372	11/26/2025			ROSE PENG	\$630.00
	Invoice	Date	Description	Amount	
	RP111825	11/18/2025	Plein Air Art Sales	\$630.00	
105373	11/26/2025			SAN LORENZO LUMBER	\$390.60
	Invoice	Date	Description	Amount	
	56-0149781	11/19/2025	Planting mix	\$355.29	
	55-0998965	11/12/2025	Stakes (25)	\$35.31	
105374	11/26/2025			SANTA CRUZ COUNTY DEPT OF PUBLIC WORKS	\$143.00
	Invoice	Date	Description	Amount	
	51229	10/31/2025	Landfill Charges Acct #1094	\$143.00	
105375	11/26/2025			SANTA CRUZ ELECTRONICS INC.	\$23.93
	Invoice	Date	Description	Amount	
	553533	11/06/2025	Hook probe, test probe, heatshrink	\$23.93	
105376	11/26/2025		12/10/2025	SANTA CRUZ JUNK REMOVAL	\$895.00
	Invoice	Date	Description	Amount	
	3129	11/07/2025	Junk removal	\$895.00	
105377	11/26/2025			SANTA CRUZ MUNICIPAL UTILITIES	\$430.00
	Invoice	Date	Description	Amount	
	SCMU110725	11/07/2025	October water service for medians	\$430.00	
105378	11/26/2025			SANTA CRUZ SENTINEL	\$2,018.61
	Invoice	Date	Description	Amount	
	0001457425	10/31/2025	October legal notices	\$2,018.61	
105379	11/26/2025			SAVE OUR SHORES	\$1,498.00
	Invoice	Date	Description	Amount	
	2025-162	11/20/2025	Beach Cleanup FY25/26	\$1,498.00	
105380	11/26/2025			SECURE SOLUTIONS	\$5,020.10
	Invoice	Date	Description	Amount	
	001991	11/19/2025	Parking Enforcement Officer Candidate Background I	\$1,040.00	
	001992	11/19/2025	Police Records Tech Candidate Background Investigat	\$1,996.70	
	001993	11/19/2025	Police Records Tech Candidate Background Investigat	\$1,983.40	
105381	11/26/2025			SHERWIN-WILLIAMS	\$280.56
	Invoice	Date	Description	Amount	
	2947-1	11/17/2025	Paint	\$280.56	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105382	11/26/2025			SOQUEL CREEK WATER DISTRICT	\$8,681.21
	Invoice	Date	Description		Amount
	42-10504-0110325	11/03/2025	42-10504-00 Cliff Drive irrigation		\$100.41
	42-11090-0110325	11/03/2025	42-11090-01 Capitola Road irrigation		\$280.83
	42-11467-0110325	11/03/2025	42-11467-00 Jade Street park irrigation		\$3,373.09
	42-11517-0110325	11/03/2025	42-11517-00 41st Avenue irrigation		\$280.83
	42-14404-0110325	11/03/2025	42-14404-00 Monterey Ave. Nobel Gulch Park irrigation		\$224.66
	42-14431-0110325	11/03/2025	42-14431-00 Monterey Ave irrigation		\$2,543.28
	42-14952-0110325	11/03/2025	42-14952 Cortez Park irrigation		\$518.33
	42-15297-0110325	11/03/2025	42-15297-00 426 Capitola Ave irrigation		\$280.83
	42-16122-0110325	11/03/2025	42-16122-00 Esplanade fountain irrigation		\$105.88
	42-16130-0110325	11/03/2025	42-16130-00 Wharf Road irrigation		\$100.41
	42-16136-0110325	11/03/2025	42-16136-00 1400 Wharf Road irrigation		\$541.89
	42-16407-0110325	11/03/2025	42-16407-00 Bay Ave. irrigation		\$100.41
	42-17688-0110325	11/03/2025	42-17688-00 Lawn Way irrigation 2		\$100.41
	42-18238-0110325	11/03/2025	42-18238-00 Capitola Road irrigation		\$100.41
	34-18508-0110325	11/03/2025	34-18508-00 1510 McGregor Drive water service		\$29.54
			1000 - General Fund		\$8,139.32
			1311 - Wharf		\$541.89
105383	11/26/2025			SOQUEL NURSERY GROWERS INC.	\$705.25
	Invoice	Date	Description		Amount
	401788	11/19/2025	Ferns (24)		\$497.82
	401634	11/07/2025	Ferns (10)		\$207.43
105384	11/26/2025			STACEY NUSSBAUM	\$420.00
	Invoice	Date	Description		Amount
	SN111825	11/18/2025	Plein Air Art Sales		\$420.00
105385	11/26/2025			STAPLES ADVANTAGE	\$421.17
	Invoice	Date	Description		Amount
	6047334534	11/05/2025	Office supplies		\$171.44
	6047728544	11/11/2025	Copier paper		\$73.21
	6048377823	11/20/2025	Printing Paper and Wireless Mouse		\$176.52
			1000 - General Fund		\$176.52
			2210 - ISF - Stores Fund		\$244.65
105386	11/26/2025			STATE WATER RESOURCES CONTROL BOARD	\$10,819.00
	Invoice	Date	Description		Amount
	SW-0322606	11/05/2025	Storm Water Annual Permit Fee		\$7,279.00
	WD-0304192	11/19/2025	Soquel Creek Lagoon annual permit fee		\$3,540.00

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105387	11/26/2025			STRIPE-A-LOT INC.	\$5,050.00
	Invoice	Date	Description	Amount	
	9349	11/11/2025	Restripe Bay Ave / Hill Street Intersection	\$4,500.00	
	9361	11/19/2025	Layout and Stripe - Reposa/38th Ave	\$550.00	
		1310 - Gas Tax			
105388	11/26/2025			SUMMIT UNIFORMS	\$223.13
	Invoice	Date	Description	Amount	
	34279	11/07/2025	Uniform Shirts	\$223.13	
105389	11/26/2025			SWA GROUP INC	\$9,920.35
	Invoice	Date	Description	Amount	
	206484	10/13/2025	41st Avenue Corridor Study Services through 9.30.25	\$3,251.48	
	206845	11/12/2025	41st Avenue Corridor Study Services thru 10.31.25	\$6,668.87	
		1313 - General Plan Update and Maint			
105390	11/26/2025			T MOBILE	\$403.20
	Invoice	Date	Description	Amount	
	TM112025	11/20/2025	November cell phone usage - acct # 989440968	\$403.20	
105391	11/26/2025			TRANSPORTATION ALLIANCE BANK INC.	\$1,103.75
	Invoice	Date	Description	Amount	
	692379	11/24/2025	GB set (4)	\$1,103.75	
		1310 - Gas Tax			
105392	11/26/2025			TYLER BUSINESS FORMS	\$54.89
	Invoice	Date	Description	Amount	
	107531	11/18/2025	1095B & 1095C Forms	\$54.89	
105393	11/26/2025			UNISAFE INC	\$894.57
	Invoice	Date	Description	Amount	
	726425	11/07/2025	Evidence and Property Supplies	\$894.57	
105394	11/26/2025			UNITED STATES POSTAL SERVICE	\$6,487.23
	Invoice	Date	Description	Amount	
	USPS112125	11/21/2025	Permit #7013 Fee - USPS Marketing Mail	\$6,487.23	
105395	11/26/2025			US BANK EQUIPMENT FINANCE	\$841.47
	Invoice	Date	Description	Amount	
	568214621	11/06/2025	City Hall Copier Lease	\$456.24	
	568174288	11/05/2025	PD copier lease	\$205.33	
	568077077	11/04/2025	Recreation copier lease	\$179.90	
		1000 - General Fund	\$385.23		
		2210 - ISF - Stores Fund	\$456.24		

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105396	11/26/2025			VERDE DESIGN INC	\$4,600.00
	Invoice	Date	Description	Amount	
	5-23003202	11/14/2025	Jade St Park - universally accessible playground desi	\$4,600.00	
		1200 - Capital Improvement Fund			
105397	11/26/2025			VERIZON WIRELESS	\$2,193.76
	Invoice	Date	Description	Amount	
	6128169015	11/10/2025	November telephone charges	\$2,193.76	
105398	11/26/2025			WEI-TING CHUANG	\$1,855.00
	Invoice	Date	Description	Amount	
	WTC111825	11/18/2025	Plein Air Art Sales	\$1,855.00	
105399	11/26/2025			WENDY BRAYTON GOLDSTEIN	\$2,257.50
	Invoice	Date	Description	Amount	
	WBG111825	11/18/2025	Plein Air Art Sales	\$2,257.50	
105400	11/26/2025			WESTERN EXTERMINATOR COMPANY	\$110.21
	Invoice	Date	Description	Amount	
	85454053	11/17/2025	City Hall rodent control	\$110.21	
105401	11/26/2025			ZEP SALES & SERVICE	\$213.64
	Invoice	Date	Description	Amount	
	9012099688	11/24/2025	Zep write away - graffiti cleaner	\$213.64	
105402	11/26/2025			37TH PARALLEL	\$250.00
	Invoice	Date	Description	Amount	
	37TH111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
		1321 - BIA - Capitola Village-Wharf BIA			
105403	11/26/2025			3PS VINEYARDS	\$250.00
	Invoice	Date	Description	Amount	
	3PS111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
		1321 - BIA - Capitola Village-Wharf BIA			
105404	11/26/2025			AIWEN CHEN	\$224.00
	Invoice	Date	Description	Amount	
	AC111825	11/18/2025	Plein Air Art Sales	\$224.00	
105405	11/26/2025			ALFARO	\$250.00
	Invoice	Date	Description	Amount	
	ALF111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
		1321 - BIA - Capitola Village-Wharf BIA			

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105406	11/26/2025			ANATUM WINES	\$250.00
	Invoice	Date	Description	Amount	
	AW111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105407	11/26/2025			ANDREA KOSMO	\$315.00
	Invoice	Date	Description	Amount	
	AK111825	11/18/2025	Plein Air Art Sales	\$315.00	
105408	11/26/2025			BARGETTO	\$250.00
	Invoice	Date	Description	Amount	
	BA111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105409	11/26/2025			BIG BASIN WINERY	\$250.00
	Invoice	Date	Description	Amount	
	BB111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105410	11/26/2025			BILL KENNANN	\$276.50
	Invoice	Date	Description	Amount	
	BK111825	11/18/2025	Plein Air Art Sales	\$276.50	
105411	11/26/2025			BLADE AND TALON	\$250.00
	Invoice	Date	Description	Amount	
	BT111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105412	11/26/2025			BURRELL SCHOOL	\$250.00
	Invoice	Date	Description	Amount	
	BS111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105413	11/26/2025			CELLAR 13	\$250.00
	Invoice	Date	Description	Amount	
	CE111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105414	11/26/2025			CHARMANT VINEYARDS	\$250.00
	Invoice	Date	Description	Amount	
	CV111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105415	11/26/2025			CHAUCERS	\$250.00
	Invoice	Date	Description	Amount	
	CH111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105416	11/26/2025			CHRISTINA LIM	\$322.00
	Invoice	Date	Description	Amount	
	CL111825	11/18/2025	Plein Air Art Sales	\$322.00	
105417	11/26/2025			CINDI UNDERWOOD	\$122.50
	Invoice	Date	Description	Amount	
	CU111825	11/18/2025	Plein Air Art Sales	\$122.50	
105418	11/26/2025			CLO LA CHANCE	\$250.00
	Invoice	Date	Description	Amount	
	CLC111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105419	11/26/2025			DAISHA SHERMAN	\$42.00
	Invoice	Date	Description	Amount	
	DS111825	11/18/2025	Plein Air Art Sales	\$42.00	
105420	11/26/2025			DEVON SALTER	\$250.00
	Invoice	Date	Description	Amount	
	DS111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105421	11/26/2025			FLY WHEEL	\$250.00
	Invoice	Date	Description	Amount	
	FW111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105422	11/26/2025			GALI	\$250.00
	Invoice	Date	Description	Amount	
	GA111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105423	11/26/2025			JIM STAUDER	\$140.00
	Invoice	Date	Description	Amount	
	JS111825	11/18/2025	Plein Air Art Sales	\$140.00	

City Checks Issued November 28, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105424	11/26/2025			KAZ CHANDLER	\$385.00
	Invoice	Date	Description	Amount	
	KC111825	11/18/2025	Plein Air Art Sales	\$385.00	
105425	11/26/2025			KISSED BY THE ANGEL	\$250.00
	Invoice	Date	Description	Amount	
	KBTA111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105426	11/26/2025			LAGO LOMITA VINEYARDS	\$250.00
	Invoice	Date	Description	Amount	
	LLV111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105427	11/26/2025			LEAH ROSE	\$326.20
	Invoice	Date	Description	Amount	
	LR111825	11/18/2025	Plein Air Art Sales	\$326.20	
105428	11/26/2025			LLAMA WINES	\$500.00
	Invoice	Date	Description	Amount	
	LW111725	11/17/2025	Sip & Stroll Stipend	\$500.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105429	11/26/2025			MARY BRILEY	\$276.50
	Invoice	Date	Description	Amount	
	MB111825	11/18/2025	Plein Air Art Sales	\$276.50	
105430	11/26/2025			MILA KIRILLOVA	\$532.00
	Invoice	Date	Description	Amount	
	MK111825	11/18/2025	Plein Air Art Sales	\$532.00	
105431	11/26/2025			MJA VINEYARDS	\$250.00
	Invoice	Date	Description	Amount	
	MJA111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105432	11/26/2025			PELICAN RANCH	\$250.00
	Invoice	Date	Description	Amount	
	PR111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		

City Checks Issued November 28, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105433	11/26/2025			RAFFAELLI VINEYARDS	\$250.00
	Invoice	Date	Description	Amount	
	RV111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105434	11/26/2025			ROSSCIENDA VINEYARDS	\$250.00
	Invoice	Date	Description	Amount	
	RV111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105435	11/26/2025			RUTH BATES	\$385.00
	Invoice	Date	Description	Amount	
	RB111825	11/18/2025	Plein Air Art Sales	\$385.00	
105436	11/26/2025			SANTA CRUZ CIDER	\$250.00
	Invoice	Date	Description	Amount	
	SCC111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105437	11/26/2025			SER	\$250.00
	Invoice	Date	Description	Amount	
	SER111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105438	11/26/2025			SHANNA KUEMPFL	\$210.00
	Invoice	Date	Description	Amount	
	SK111825	11/18/2025	Plein Air Art Sales	\$210.00	
105439	11/26/2025			SONES CELLARS	\$250.00
	Invoice	Date	Description	Amount	
	SC111725	11/17/2025	Sip & Stroll Stipend	\$250.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105440	11/26/2025			TAMARA KEIPER	\$481.60
	Invoice	Date	Description	Amount	
	TK111825	11/18/2025	Plein Air Art Sales	\$481.60	
105441	11/26/2025			TIINA SEPPALAINEN	\$374.50
	Invoice	Date	Description	Amount	
	TS111825	11/18/2025	Plein Air Art Sales	\$374.50	

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105442	11/26/2025			VICTORIA GALITZINE	\$77.00
	Invoice	Date	Description		Amount
	VG111825	11/18/2025	Plein Air Art Sales		\$77.00
105443	11/26/2025			WARGIN WINERY	\$500.00
	Invoice	Date	Description		Amount
	WW111725	11/17/2025	Sip & Stroll Stipend		\$500.00
			1321 - BIA - Capitola Village-Wharf BIA		
105444	11/26/2025			WATSONVILLE GRADING & EXCAVATION	\$500.00
	Invoice	Date	Description		Amount
	20251048	11/17/2025	City Hall paving services		\$500.00
105445	11/26/2025			WINDY OAKS WINERY	\$250.00
	Invoice	Date	Description		Amount
	WOW111725	11/17/2025	Sip & Stroll Stipend		\$250.00
			1321 - BIA - Capitola Village-Wharf BIA		
105446	11/26/2025			YONI MATATYAOU	\$140.00
	Invoice	Date	Description		Amount
	YM111825	11/18/2025	Plein Air Art Sales		\$140.00
Type Check Totals:					\$520,481.31
<u>EFT</u>					
31	11/25/2025	12/10/2025		SANTA CRUZ COUNTY BANK	\$23,026.49
	Invoice	Date	Description		Amount
	SCCB103125	10/31/2025	October credit card charges		\$23,026.49
			1000 - General Fund		\$20,582.31
			1300 - SLESF - Supl Law Enfc		\$1,554.94
			2210 - ISF - Stores Fund		\$889.24
Type EFT Totals:					\$23,026.49
SCCB - SCCB Payroll					
<u>Check</u>					
7251	11/26/2025			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,203.00
	Invoice	Date	Description		Amount
	POA111425	11/14/2025	POA & gym dues PPE 11/8/25		\$1,203.00
			1001 - Payroll Payables		
7252	11/26/2025			EQUITABLE	\$3,319.17
	Invoice	Date	Description		Amount
	1791860	10/13/2025	November LTD, STD, AD&D, life insurance		\$3,319.17
			1001 - Payroll Payables		

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
7253	11/26/2025			UPEC LIUNA LOCAL 792	\$824.00
	Invoice	Date	Description	Amount	
	UPEC111425	11/14/2025	UPEC dues November	\$824.00	
			1001 - Payroll Payables		
7254	11/26/2025			US BANK PARS Acct 6746022400	\$958.88
	Invoice	Date	Description	Amount	
	PARS111425	11/14/2025	PARS contributions PPE 11/8/25	\$958.88	
			1001 - Payroll Payables		
Type Check Totals:					\$6,305.05
<u>EFT</u>					
2502	11/25/2025		12/10/2025	WEX HEALTH INC.	\$135.00
	Invoice	Date	Description	Amount	
	0002251486-IN	10/31/2025	October COBRA and FSA admin.	\$135.00	
2503	11/17/2025		12/10/2025	CalPERS Member Services Division	\$70,097.73
	Invoice	Date	Description	Amount	
	1003049971-4	11/14/2025	PERS contributions PPE 11/8/25	\$70,097.73	
			1000 - General Fund	\$0.02	
			1001 - Payroll Payables	\$70,097.71	
2504	11/17/2025		12/10/2025	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$9,446.10
	Invoice	Date	Description	Amount	
	0-588-373-072	11/14/2025	State tax PPE 11/8/25	\$9,446.10	
			1001 - Payroll Payables		
2505	11/17/2025		12/10/2025	INTERNAL REVENUE SERVICE	\$39,128.72
	Invoice	Date	Description	Amount	
	23126847	11/14/2025	Federal taxes & Medicare PPE 11/8/25	\$39,128.72	
			1001 - Payroll Payables		
2506	11/17/2025		12/10/2025	STATE DISBURSEMENT UNIT	\$1,197.67
	Invoice	Date	Description	Amount	
	54513169	11/14/2025	Employee garnishments PPE 11/8/25	\$1,197.67	
			1001 - Payroll Payables		
2507	11/17/2025		12/10/2025	VOYA FINANCIAL	\$10,498.86
	Invoice	Date	Description	Amount	
	VOYA111425		1001 - Payroll Payables	\$10,498.86	

City Checks Issued November 28, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
2508	11/20/2025		12/10/2025	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$5,969.44
	Invoice	Date	Description		Amount
	1-835-580-496	11/18/2025	State tax employee final check		\$5,969.44
			1001 - Payroll Payables		
2509	11/19/2025		12/10/2025	INTERNAL REVENUE SERVICE	\$18,438.87
	Invoice	Date	Description		Amount
	75338714	11/18/2025	Federal taxes & Medicare employee final check		\$18,438.87
			1001 - Payroll Payables		
Type EFT Totals:					\$154,912.39
Checks			162		\$520,481.31
EFTs			1		\$23,026.49
All			163		\$543,507.80
Payroll Totals					
Checks			5		\$34,348.85
EFTs			108		\$362,677.53
All			113		\$397,026.38
Grand Totals:					
Checks			167		\$554,830.16
EFTs			109		\$385,704.02
All			276		\$940,534.18

Cash Position – City of Capitola

December 19, 2025

City main account checks dated December 19, 2025, numbered 105447 to 105730 totaling \$1,118,934.16, 10 payroll checks totaling \$16,517.33, and 111 payroll EFTs totaling \$539,463.09 for a grand total of \$1,674,914.58, have been reviewed and authorized for distribution by the City Manager.

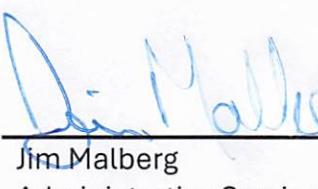
As of December 19, 2025, the unaudited cash balance is \$4,566,912.

CASH BALANCE December 19, 2025

Fund	Description	Ending Balance
1000	General Fund	\$ (6,843,653)
1001	Payroll Payables	55,482
Total General Funds		\$ (6,788,170)
1010	Contingency Reserve	\$ 2,364,346
1015	PERS Contingency Fund	1,690,919
1020	Emergency Reserve	1,592,776
1025	Facilities Reserve Fund	282,714
Total Reserve Funds		\$ 5,930,754
1200	Capital Improvement Fund	\$ (1,440,092)
2210	ISF - Stores Fund	\$ 49,249
2211	ISF - Information Technology	549,397
2212	ISF - Equipment Replacement	254,938
2213	ISF - Self-Insurance Liability	(159,478)
2214	ISF - Workers Compensation	119,499
2216	ISF - Compensated Absences	(137,240)
Total Internal Service Funds		\$ 676,365
TOTAL AVAILABLE GENERAL FUNDS		\$ (1,621,143)
1300	SLESF - Supl Law Enfc	\$ 94,933
1305	Restricted TOT	68,815
1308	SB1 Road Maint. & Rehab.	576,006
1309	RTC Streets	675,671
1310	Gas Tax	281,344
1311	Wharf	12,014
1313	General Plan Update and Maint	333,583
1314	Green Building Education	284,175
1315	Public Art Fee Fund	135,200
1316	Parking Reserve Fund	737
1317	Technology Fee Fund	114,674
1320	PEG - Public Education and Govt	70,934
1321	BIA - Capitola Village-Wharf BIA	38,356
1350	CDBG Grants	115,744
1351	CDBG Program Income	970
1360	Library Fund	71,192
1370	HOME Reuse	1,118,531
1372	Housing Trust	340,646
1373	Permanent Local Housing Allocatic	467,433
5552	Cap Hsg Succ- Program Income	1,387,096
Total Special Revenue Funds		\$ 6,188,055
TOTAL CITY CASH BALANCE		\$ 4,566,912


Jamie Goldstein
City Manager

12/31/25
Date


Jim Malberg
Administrative Services Director

12/31/25
Date

(1) December 19th balance does not include
\$1,000,125 held in the OPEB Trust.

City Checks Issued December 19, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105447	12/01/2025			DOUG & ANN MARIE CONRAD	\$1,500.00
	Invoice	Date	Description	Amount	
	DAMC101525	10/15/2025	Outdoor Dining Deposit Release	\$1,500.00	
105448	12/01/2025			R L HASTINGS AND ASSOCIATES LLC	\$3,200.00
	Invoice	Date	Description	Amount	
	101325-2	10/13/2025	2025 HOME Long-Term Monitoring	\$3,200.00	
			1370 - HOME Reuse		
105449	12/05/2025			INTERSTATE BATTERY SYSTEM OF SAN JOSE INC	\$482.12
	Invoice	Date	Description	Amount	
	110088878	11/04/2025	Batteries (3)	\$482.12	
105450	12/05/2025			MISSION SPRINGS	\$60.00
	Invoice	Date	Description	Amount	
	MS120225	12/02/2025	Leadership Workshop	\$60.00	
105591	12/19/2025			ADAMS ASHBY GROUP INC.	\$11,000.00
	Invoice	Date	Description	Amount	
	7463	12/17/2025	General admin of CDBG - Community Center	\$5,000.00	
	7464	12/17/2025	General admin of CDBG - Jade Street Park	\$6,000.00	
			1350 - CDBG Grants		
105592	12/19/2025			ADRIENNE HARRELL	\$377.00
	Invoice	Date	Description	Amount	
	AH121625	12/16/2025	Instructor payment	\$377.00	
105593	12/19/2025			ADT SECURITY SERVICES INC.	\$670.43
	Invoice	Date	Description	Amount	
	ADT112925	11/29/2025	Corp. yard & museum ADT monitoring	\$670.43	
105594	12/19/2025			ADVOCACY INC.	\$5,000.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$5,000.00	
105595	12/19/2025			AGILE OCCUPATIONAL MEDICINE, PC	\$1,240.00
	Invoice	Date	Description	Amount	
	EM059707	12/05/2025	New employee background checks	\$1,240.00	
105596	12/19/2025			AIMEE FITZGERALD	\$546.00
	Invoice	Date	Description	Amount	
	AF121625	12/16/2025	Instructor payment	\$546.00	

City Checks Issued December 19, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105597	12/19/2025			AMAZON CAPITAL SERVICES	\$2,987.07
	Invoice	Date	Description		Amount
	1LRY-J9VG-XNL6	11/26/2025	Nut driver sets		\$45.87
	13WJ-CNPM-XJ1D	11/26/2025	Pliers, pipes		\$64.11
	19JC-YHQG-FCC1	12/01/2025	Work pants		\$109.22
	1DF7-KQJH-FJ1P	12/01/2025	Powder coat		\$31.87
	1YKR-GJVD-F1CW	12/01/2025	Work pants		\$136.88
	1CRT-YH19-G411	12/01/2025	Work pants		\$183.55
	1VKK-6QGQ-DMH9	12/01/2025	Work boots		\$139.29
	19JC-YHQG-CXTG	12/01/2025	Afterschool supplies		\$81.61
	13DK-DYJ7-6NYH	12/02/2025	Blinds		\$28.49
	1LF4-XMN4-4VW4	12/04/2025	Work pants		\$106.96
	1WCM-9VQ1-DTNP	12/04/2025	Work gloves		\$356.73
	1LF4-XMN4-DR1L	12/04/2025	Tire bead sealer		\$126.72
	1QYG-WKWF-Y4N9	12/05/2025	Toner cartridge		\$49.15
	1Y6R-M6KW-J9HV	12/09/2025	Safety signs for corp yard		\$345.93
	14GW-DFTN-D9GM	12/10/2025	Work boots		\$273.07
	14CW-37N1-NWYW	12/11/2025	Cabinet locks with keys		\$58.10
	19TG-RCDC-KGKY	12/04/2025	Afterschool supplies		\$75.33
	1FHY-9Q3H-NXWC	12/15/2025	Strobe light kits		\$280.50
	1QY6-GD74-4CFP	12/15/2025	Batteries, air fresheners, disinfecting wipes		\$46.97
	1YJY-6PGL-3XY1	12/15/2025	Paper clamps		\$9.32
	119H-1KH9-TCWY	12/11/2025	Afterschool supplies		\$92.36
	1XYX-W9TN-P9LC	12/16/2025	Planter for flowers		\$345.04
		1000 - General Fund		\$2,902.29	
		2210 - ISF - Stores Fund		\$84.78	
105598	12/19/2025			APOTOS LANDSCAPE SUPPLY INC.	\$6,352.08
	Invoice	Date	Description		Amount
	669963	11/24/2025	Top soil		\$183.96
	668830	11/03/2025	Sod mix landscape supplies		\$5,431.20
	670438	12/04/2025	Pathway bark		\$341.09
	670453	12/04/2025	Pathway bark		\$146.18
	670322	12/01/2025	Top soil, rake		\$249.65
105599	12/19/2025			ARTS COUNCIL OF SANTA CRUZ COUNTY	\$1,250.00
	Invoice	Date	Description		Amount
	CG123125	12/15/2025	Community grant		\$1,250.00

City Checks Issued December 19, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105600	12/19/2025			AT&T	\$8.73
	Invoice	Date	Description		Amount
	ATT120125	12/01/2025	Monthly long distance charges		\$8.73
		1000 - General Fund			\$4.30
		2211 - ISF - Information Technology			\$4.43
105601	12/19/2025			AT&T/CALNET 3	\$288.88
	Invoice	Date	Description		Amount
	0024522340	12/13/2025	December telephone service		\$288.88
		1000 - General Fund			\$221.09
		2211 - ISF - Information Technology			\$67.79
105602	12/19/2025			AT&T/CALNET 3	\$1,756.50
	Invoice	Date	Description		Amount
	0024523008	12/13/2025	December T-1 access		\$1,756.50
105603	12/19/2025			B & B SMALL ENGINE REPAIR	\$489.44
	Invoice	Date	Description		Amount
	80212	12/03/2025	Ear protectors, saw kit, saw head, pruner		\$489.44
105604	12/19/2025			BAY AVENUE SENIOR HOUSING, LP	\$2,500.00
	Invoice	Date	Description		Amount
	CG123125	12/15/2025	Community grant		\$2,500.00
105605	12/19/2025			BAY PHOTO LAB	\$32.55
	Invoice	Date	Description		Amount
	21700467	11/18/2025	Plein air painting		\$32.55
105606	12/19/2025			BEAR ELECTRICAL SOLUTIONS, LLC	\$1,965.75
	Invoice	Date	Description		Amount
	28742	11/30/2025	November traffic signal maintenance services - respons		\$1,318.95
	28722	11/30/2025	November traffic signal maintenance services - routi		\$646.80
		1310 - Gas Tax			
105607	12/19/2025			BECKY ADAMS	\$2,035.80
	Invoice	Date	Description		Amount
	BA120825	12/08/2025	Instructor payment		\$1,017.90
	BA121625	12/16/2025	Instructor payment		\$1,017.90

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105608	12/19/2025			BERRY, DUNN, McNEIL & PARKER LLC	\$3,460.00
	Invoice	Date	Description	Amount	
	459607	07/01/2025	Project Planning & Management Services	\$1,730.00	
	461146	07/01/2025	Project Planning & Management Services	\$1,380.00	
	463162	07/01/2025	Project Planning & Management Services	\$350.00	
105609	12/19/2025			BETZ WORKS INC	\$9,800.00
	Invoice	Date	Description	Amount	
	25221	10/27/2025	Trotter St Repairs	\$9,800.00	
			1310 - Gas Tax		
105610	12/19/2025			BIG BROTHERS BIG SISTERS OF SC COUNTY	\$2,500.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$2,500.00	
			1305 - Restricted TOT		
105611	12/19/2025			BOONE LOW RATLIFF ARCHITECTS INC	\$14,254.28
	Invoice	Date	Description	Amount	
	4361	11/05/2025	Jade St Community Center renovation design servic	\$9,593.74	
	4380	12/01/2025	Jade St Community Center renovation design servic	\$753.04	
	4382	12/01/2025	Community Center Patio Renovation Services	\$742.50	
	4379	12/01/2025	Community Center Construction Admin	\$3,165.00	
			1200 - Capital Improvement Fund		
105612	12/19/2025			BURKE WILLIAMS AND SORENSEN LLP	\$47,490.12
	Invoice	Date	Description	Amount	
	355115	11/25/2025	October 4425 Clares St Loan Agreement Legal Serv	\$1,830.00	
	355114	11/25/2025	October Housing Rehabilitation Program Legal Serv	\$1,921.50	
	355113	11/25/2025	October 427 Riverview Legal Services	\$4,455.00	
	355112	11/25/2025	October Rent Control Ordinance Legal Services	\$2,937.00	
	355110	11/25/2025	October Fee Issues Legal Services	\$30.50	
	355109	11/25/2025	October Public Works Legal Services	\$900.00	
	355108	11/25/2025	October Police Legal Services	\$150.00	
	355107	11/25/2025	October Planning Legal Services	\$10,940.58	
	355106	11/25/2025	October Code Enforcement legal services	\$64.00	
	355105	11/25/2025	October Capitola Mall Project legal services	\$1,938.00	
	355104	11/25/2025	October City Attorney Services	\$22,323.54	
			1000 - General Fund	\$45,568.62	
			1372 - Housing Trust	\$1,921.50	
105613	12/19/2025			CA DEPARTMENT OF JUSTICE	\$49.00
	Invoice	Date	Description	Amount	
	010041	12/04/2025	November fingerprinting	\$49.00	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105614	12/19/2025			CABRILLO COLLEGE STROKE CENTER	\$4,000.00
	Invoice	Date	Description		Amount
	CG123125	12/15/2025	Community grant		\$4,000.00
105615	12/19/2025			CAPITOLA SELF STORAGE	\$2,544.00
	Invoice	Date	Description		Amount
	CSS121425	12/14/2025	Museum storage rental unit 1229		\$2,544.00
105616	12/19/2025			CAPITOLA-SOQUEL CHAMBER OF COMMERCE	\$14,233.51
	Invoice	Date	Description		Amount
	CSCC093025	09/30/2025	FY25/26 Q1 TOT		\$14,233.51
			1305 - Restricted TOT		
105617	12/19/2025			CHEVROLET OF WATSONVILLE	\$1,097.36
	Invoice	Date	Description		Amount
	527809	11/19/2025	Grille for PD201		\$1,097.36
105618	12/19/2025			CINTAS CORPORATION	\$174.89
	Invoice	Date	Description		Amount
	5306431704	12/05/2025	City Hall First Aid Supplies		\$166.66
	5306431702	12/05/2025	Corp yard first aid supplies		\$8.23
105619	12/19/2025			CIVICPLUS LLC	\$21,300.92
	Invoice	Date	Description		Amount
	356958	11/20/2025	Recreation Management Annual Fee		\$21,300.92
105620	12/19/2025			CLAIRE LAUGHLIN CONSULTING	\$3,950.00
	Invoice	Date	Description		Amount
	1406	12/18/2025	Leadership Retreat		\$3,950.00
105621	12/19/2025			CLAUDIO FRANCA	\$117.00
	Invoice	Date	Description		Amount
	CF120225	12/02/2025	Instructor payment		\$117.00
105622	12/19/2025			COAST LOCK & SAFE INC.	\$608.74
	Invoice	Date	Description		Amount
	033858	11/28/2025	Keys and service for PD182		\$608.74
105623	12/19/2025			COMMUNITY ACTION BOARD	\$5,000.00
	Invoice	Date	Description		Amount
	CG123125	12/15/2025	Community grant		\$5,000.00

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105624	12/19/2025			COMMUNITY PRINTERS	\$122.26
	Invoice	Date	Description	Amount	
	44489011	12/15/2025	Rispin Photo signs	\$122.26	
105625	12/19/2025			COMMUNITY TELEVISION OF SANTA CRUZ COUNTY	\$3,044.75
	Invoice	Date	Description	Amount	
	3682	12/08/2025	November Planning Commision and City Council me	\$3,044.75	
105626	12/19/2025			COMPLETE MAILING SERVICE INC.	\$275.00
	Invoice	Date	Description	Amount	
	9465	11/10/2025	Trading cards	\$275.00	
105627	12/19/2025			CORODATA RECORDS MANAGEMENT, INC.	\$265.34
	Invoice	Date	Description	Amount	
	RS3755073	11/30/2025	November records management	\$265.34	
105628	12/19/2025			CORODATA SHREDDING INC.	\$63.56
	Invoice	Date	Description	Amount	
	DN1552862	11/30/2025	November Records Shredding	\$63.56	
105629	12/19/2025			CRYSTAL SPRINGS WATER CO.	\$413.50
	Invoice	Date	Description	Amount	
	CSW113025	11/30/2025	November drinking water	\$413.50	
105630	12/19/2025			CSG Consultants Inc.	\$25,537.00
	Invoice	Date	Description	Amount	
	64142	12/15/2025	Planning Services thru 11.28.25	\$10,575.00	
	63878	12/12/2025	Building Inspector Services	\$14,962.00	
105631	12/19/2025			CUMMING MANAGEMENT GROUP, INC.	\$14,955.00
	Invoice	Date	Description	Amount	
	180678	11/30/2025	Community Center Construction Management Servic	\$10,595.00	
	180679	11/30/2025	CDBG Funded Construction Management Services	\$4,360.00	
			1200 - Capital Improvement Fund		
105632	12/19/2025			D & G SANITATION	\$3,611.79
	Invoice	Date	Description	Amount	
	315517	08/31/2025	August Skate park hand wash station, portable toilet	\$504.93	
	315519	08/31/2025	August Wharf portable toilets	\$2,070.48	
	315518	08/31/2025	August Lower parking lot portable toilet rental	\$531.45	
	317319	11/30/2025	November Skate park hand wash station, portable tc	\$504.93	
			1000 - General Fund	\$1,541.31	
			1311 - Wharf	\$2,070.48	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105633	12/19/2025			DUDEK	\$1,988.00
	Invoice	Date	Description	Amount	
	202510121	12/01/2025	#25-0484 714 Escalona Drive Bio Assessment	\$1,988.00	
105634	12/19/2025			EAST BAY TIRE CO.	\$2,205.00
	Invoice	Date	Description	Amount	
	2197403	11/26/2025	Tires	\$524.50	
	2197615	12/08/2025	Tires	\$682.50	
	2197617	12/08/2025	Tires	\$667.00	
	2199882	12/08/2025	Tires	\$331.00	
105635	12/19/2025			EDIBLE MONTEREY BAY	\$1,000.00
	Invoice	Date	Description	Amount	
	5424-2	10/20/2025	Advertisement for BIA	\$1,000.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105636	12/19/2025			ELEVATOR SERVICE COMPANY INC.	\$210.00
	Invoice	Date	Description	Amount	
	54263	12/01/2025	Quarterly lube and inspection	\$210.00	
105637	12/19/2025			ENVIRONMENTAL INNOVATIONS INC.	\$550.00
	Invoice	Date	Description	Amount	
	3347	11/28/2025	CalRecycle November outreach	\$550.00	
105638	12/19/2025			EWING IRRIGATION	\$1,032.76
	Invoice	Date	Description	Amount	
	28350533	11/12/2025	Flexdrain pipes (100), pump	\$191.05	
	28501650	11/26/2025	Bucket, hose swivel, drain grate	\$656.65	
	28441106	11/20/2025	Gloves, cleaner, shovels	\$185.06	
105639	12/19/2025			EXECUTIVE FACILITIES SERVICES, INC.	\$5,309.69
	Invoice	Date	Description	Amount	
	35966	11/30/2025	November Janitorial Services	\$5,309.69	
			1000 - General Fund	\$4,743.22	
			1311 - Wharf	\$566.47	
105640	12/19/2025			FAD STUDIOS LLC	\$600.00
	Invoice	Date	Description	Amount	
	2025-101	12/12/2025	Plein Air Art Activity Facilitation Services	\$600.00	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105641	12/19/2025			FAMILY SERVICE AGENCY OF THE CENTRAL COAST	\$3,500.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant		\$3,500.00
105642	12/19/2025			FLYERS ENERGY LLC	\$3,497.59
	Invoice	Date	Description	Amount	
	25-532432	12/04/2025	798 gallons gasoline		\$3,098.45
	25-532433	12/04/2025	81 gallons diesel		\$399.14
105643	12/19/2025			FOLGER GRAPHICS INC.	\$6,191.48
	Invoice	Date	Description	Amount	
	145810	12/10/2025	Recreation Guide		\$6,191.48
105644	12/19/2025			FREEMAN ENVIRONMENTAL COMPANY	\$3,744.50
	Invoice	Date	Description	Amount	
	12125	11/26/2025	Hydroseed Erosion Material		\$3,744.50
105645	12/19/2025			GINA ENRIQUEZ	\$5,684.00
	Invoice	Date	Description	Amount	
	GE121625	12/16/2025	Instructor payment		\$5,684.00
105646	12/19/2025			GRAHAM CONTRACTORS INC.	\$34,246.04
	Invoice	Date	Description	Amount	
	GC-NOC121225	12/12/2025	2025 PMP Notice Of Completion Retention Release		\$34,246.04
			1308 - SB1 Road Maint. & Rehab.		\$17,123.02
			1309 - RTC Streets		\$17,123.02
105647	12/19/2025			GRAINGER	\$96.63
	Invoice	Date	Description	Amount	
	9722057826	11/24/2025	Floor cleaner (12)		\$77.74
	9730443588	12/03/2025	Hex bolts		\$18.89
			1000 - General Fund		\$18.89
			1311 - Wharf		\$77.74
105648	12/19/2025			GRANITE ROCK COMPANY	\$61.62
	Invoice	Date	Description	Amount	
	2261960	11/30/2025	Quikrete, RBI sponge, epoxy		\$61.62
105649	12/19/2025			GREEN HALO SYSTEMS INC	\$200.00
	Invoice	Date	Description	Amount	
	6150	12/01/2025	Waste Management Monthly Hosting		\$200.00
			1314 - Green Building Education		

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105650	12/19/2025			HABITAT FOR HUMANITY MONTEREY BAY	\$2,000.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$2,000.00	
105651	12/19/2025			HANYA FOJACO	\$1,638.00
	Invoice	Date	Description	Amount	
	HF121625	12/16/2025	Instructor payment	\$1,638.00	
105652	12/19/2025			HD SUPPLY FORMERLY HOME DEPOT PRO	\$1,919.23
	Invoice	Date	Description	Amount	
	902443373	11/14/2025	Paper towels	\$141.49	
	9243391719	11/25/2025	Cleaning supplies	\$1,777.74	
105653	12/19/2025			HO KUK MU SUL CORPORATION	\$169.00
	Invoice	Date	Description	Amount	
	HKMSC120225	12/02/2025	Instructor payment	\$169.00	
105654	12/19/2025			HOME DEPOT CREDIT SERVICES	\$3,300.84
	Invoice	Date	Description	Amount	
	2522326	12/05/2025	Work gloves, lumber	\$34.68	
	2516069	11/25/2025	Concrete	\$8.18	
	1520713	11/26/2025	Concrete	\$16.35	
	2621528	12/05/2025	Rubber hose	\$54.73	
	4522052	12/03/2025	Woven roller, gray primer	\$27.92	
	7622800	12/10/2025	Screws, bit sets	\$48.77	
	5521833	12/02/2025	Scraper, scraper combo kit	\$21.86	
	2621536	12/05/2025	Bucket, utility knife, wrench set	\$48.09	
	1014123	08/28/2025	Nozzles	\$57.90	
	1903556	11/26/2025	Village bollards	\$1,064.49	
	2624828	10/06/2025	Utility hangers	\$17.43	
	3015146	09/05/2025	Trash bags, tiles	\$120.99	
	3900584	09/05/2025	Recycling trash cans	\$321.96	
	4621083	12/03/2025	Drilling hammer, wrecking bar, chisel set	\$82.02	
	4636008	11/03/2025	Tool bag	\$54.71	
	5031506	11/12/2025	Gauging trowel, hex heads, patcher	\$54.10	
	5044485	08/14/2025	Water	\$12.36	
	6228279	08/13/2025	Tire repair patch plug combo	\$51.04	
	6641767	12/01/2025	Flathead screws, fender washer, deckmate	\$38.77	
	7511752	08/22/2025	Angle plugs, rubber cord, steel framing, tote	\$185.86	
	7527945	11/20/2025	Hooks	\$5.70	
	8637411	11/19/2025	Mini LED lights	\$197.03	
	9031530	11/18/2025	Tote bag, gallon, latex brush, hole repair	\$82.74	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
	9046257	11/18/2025	White mini LED lights		\$131.36
	9621163	09/19/2025	Core bit		\$213.53
	637253	11/17/2025	White mini LED lights, folding saw, tape		\$348.27
			1000 - General Fund		\$3,083.18
			1311 - Wharf		\$217.66
105655	12/19/2025			HOUSING AUTHORITY OF SANTA CRUZ COUNTY	\$1,750.00
	Invoice	Date	Description	Amount	
	26-05CSD	12/10/2025	Security Deposit Assistance Program Administration		\$1,750.00
			5552 - Cap Hsg Succ- Program Income		
105656	12/19/2025			INTERSTATE BATTERY SYSTEM OF SAN JOSE INC	\$462.20
	Invoice	Date	Description	Amount	
	110009152	12/02/2025	Auto batteries		\$462.20
105657	12/19/2025			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$197.50
	Invoice	Date	Description	Amount	
	273841	12/17/2025	Yield signs		\$197.50
			1310 - Gas Tax		
105658	12/19/2025			JACOB'S HEART CHILDREN'S CANCER SUPPORT SE	\$3,500.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant		\$3,500.00
105659	12/19/2025			JAMIE GOLDSTEIN	\$250.00
	Invoice	Date	Description	Amount	
	JG121225	11/29/2025	Digital Reading Device Reimbursement		\$250.00
105660	12/19/2025			JANET RUSSELL KELLER	\$492.70
	Invoice	Date	Description	Amount	
	JRK121625	12/16/2025	Instructor payment		\$492.70
105661	12/19/2025			JEANI MITCHELL	\$175.50
	Invoice	Date	Description	Amount	
	JM121625	12/16/2025	Instructor payment		\$175.50
105662	12/19/2025			JETMULCH INC.	\$11,653.56
	Invoice	Date	Description	Amount	
	31155-OL	11/13/2025	Small Firm Bark Mulch Installation		\$6,888.81
	30440-OL	12/03/2025	Wood fiber		\$4,764.75

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105663	12/19/2025			JIM MALBERG	\$1,985.59
	Invoice	Date	Description	Amount	
	JM112125	11/21/2025	CALPELRA Conference Travel Reimbursement	\$1,985.59	
105664	12/19/2025			KARIN ANDERSON	\$700.00
	Invoice	Date	Description	Amount	
	20	12/03/2025	BIA ambassador	\$700.00	
			1321 - BIA - Capitola Village-Wharf BIA		
105665	12/19/2025			KATHLEEN BROWN	\$698.75
	Invoice	Date	Description	Amount	
	KB121625	12/16/2025	Instructor payment	\$698.75	
105666	12/19/2025			KBA Document Solutions LLC	\$173.61
	Invoice	Date	Description	Amount	
	55Y1571668	12/01/2025	City Hall copier usage charges	\$124.55	
	55Y1571667	12/01/2025	City Hall copier usage charges	\$7.15	
	55Y1572394	12/03/2025	Toner	\$15.00	
	55Y1575174	12/16/2025	City Hall copier usage charges	\$26.91	
			2210 - ISF - Stores Fund	\$15.00	
			2211 - ISF - Information Technology	\$158.61	
105667	12/19/2025			KIMLEY HORN AND ASSOCIATES INC	\$6,584.26
	Invoice	Date	Description	Amount	
	33903413	10/31/2025	41st Avenue Multimodal Corridor Improvements thru	\$6,584.26	
			1200 - Capital Improvement Fund		
105668	12/19/2025			KING'S PAINT AND PAPER INC.	\$415.11
	Invoice	Date	Description	Amount	
	LPQ28	12/17/2025	Paint	\$415.11	
105669	12/19/2025			LABORMAX STAFFING	\$2,930.79
	Invoice	Date	Description	Amount	
	26-479076	11/28/2025	Public works seasonal labor 11/24 -11/26/25	\$891.99	
	26-479928	12/05/2025	Public Works Seasonal Labor 12/1 - 12/5/25	\$1,019.40	
	26-480902	12/12/2025	Public works seasonal labor 12/8 - 12/12/25	\$1,019.40	
105670	12/19/2025			LAURA ALIOTO	\$733.25
	Invoice	Date	Description	Amount	
	LA120225	12/02/2025	Instructor payment	\$733.25	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105671	12/19/2025			MID COUNTY AUTO SUPPLY	\$1,229.76
	Invoice	Date	Description	Amount	
	M-3193509	12/02/2025	Alternator	\$305.92	
	M-3194917	12/03/2025	Air filter panel	\$46.07	
	M-3194928	12/03/2025	Brakleen, coil	\$296.86	
	M-3194971	12/03/2025	Air filter panels	\$17.31	
	M-3201814	12/09/2025	Bulbs	\$4.25	
	M-3204297	12/11/2025	Air filter panel	\$22.72	
	M-3204305	12/11/2025	Lube filter, windshield wash, bulbs, filters	\$257.45	
	M-3204398	12/11/2025	Lube filters	\$51.98	
	M-3207390	12/15/2025	Brake rotor, brake pads	\$227.20	
105672	12/19/2025			MID COUNTY SENIOR CENTER	\$3,500.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$3,500.00	
105673	12/19/2025			MISSION LINEN SUPPLY	\$711.68
	Invoice	Date	Description	Amount	
	525009447	11/24/2025	Community Center mop and mat service	\$77.98	
	525071009	12/03/2025	Fleet towels, uniform cleaning	\$58.48	
	525071010	12/03/2025	Corp. Yard linen service	\$93.21	
	525119828	12/10/2025	Fleet towels, uniform cleaning	\$76.33	
	525119829	12/10/2025	Corp. Yard linen service	\$98.03	
	524923100	11/10/2025	Community Center mop and mat service	\$77.98	
	525098199	12/08/2025	Community Center mop and mat service	\$77.98	
	525169087	12/17/2025	Corp. Yard linen service	\$93.21	
	525169086	12/17/2025	Fleet towels, uniform cleaning	\$58.48	
105674	12/19/2025			MONARCH SERVICES	\$3,500.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$3,500.00	
105675	12/19/2025			MONTEREY BAY NATIONAL MARINE SANCTUARY	\$5,000.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$5,000.00	
			1305 - Restricted TOT		
105676	12/19/2025			NAMI SANTA CRUZ COUNTY	\$5,000.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$5,000.00	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105677	12/19/2025			NICHOLE BRYANT	\$736.58
	Invoice	Date	Description		Amount
	NB121725	12/17/2025	Afterschool snacks reimbursement		\$736.58
105678	12/19/2025			NORTH BAY FORD	\$837.76
	Invoice	Date	Description		Amount
	297472	12/01/2025	Motor and fan assembly		\$435.81
	297396	11/21/2025	Oxygen sensors (4)		\$401.95
105679	12/19/2025			NUZ Inc.	\$714.00
	Invoice	Date	Description		Amount
	158854	11/05/2025	Good Times publication advertising - Plein Air		\$714.00
105680	12/19/2025			O'NEILL SEA ODYSSEY	\$4,250.00
	Invoice	Date	Description		Amount
	CG123125	12/15/2025	Community grant		\$4,250.00
105681	12/19/2025			O'REILLY AUTO PARTS	\$1,339.13
	Invoice	Date	Description		Amount
	2763-166710	11/26/2025	Battery		\$270.74
	2763-168200	12/04/2025	Starter, gaskets, heat shield, battery		\$481.28
	2763-167532	12/01/2025	Batteries (2)		\$415.39
	2763-165148	11/20/2025	Cop coil		\$101.20
	2763-164853	11/18/2025	Oil filter, drain pan, oil		\$70.52
105682	12/19/2025			OPPOSITE OF EAST	\$6,133.34
	Invoice	Date	Description		Amount
	41215-000410-3	09/22/2025	BIA brand& logo design, event & flyer package		\$2,833.34
	000441-021	12/10/2025	BIA Communications Manager Services		\$3,300.00
			1321 - BIA - Capitola Village-Wharf BIA		

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105683	12/19/2025			OUTDOOR SUPPLY HARDWARE	\$3,289.30
	Invoice	Date	Description	Amount	
	817	12/10/2025	Key blank	\$13.08	
	816	12/10/2025	hammer drill bits, wrenches, hammer, hitch ring, latc	\$452.49	
	805	12/03/2025	Garden hose	\$87.38	
	820	12/12/2025	Screwdrivers, wrench kits	\$371.43	
	818	12/11/2025	Utility knife, caulk gun, fork gate	\$42.56	
	581	08/07/2025	Screwdriver	\$17.46	
	605	08/22/2025	Staples, flat bar	\$44.77	
	607	08/22/2025	Couplings	\$25.12	
	608	08/22/2025	Key, key blank	\$23.99	
	610	08/25/2025	Black spray primer	\$26.19	
	621	08/29/2025	Pipe, pipe cap	\$72.01	
	649	09/12/2025	Oil, paint thinner	\$65.53	
	650	09/12/2025	Sealant, sink supply	\$49.54	
	658	09/16/2025	Mason Jar	\$14.74	
	659	09/16/2025	Knit rags	\$36.04	
	665	09/18/2025	Crayons	\$8.04	
	678	09/29/2025	Rotary nozzles, sprayer bottle	\$272.00	
	686	10/02/2025	Screws, staples	\$28.34	
	691	10/03/2025	Pry bar, socket set, gloss oil, paint	\$129.52	
	694	10/07/2025	Screws, sponge	\$14.36	
	696	10/09/2025	Anti seize lube	\$16.38	
	717	10/16/2025	Tape, epoxy tube	\$29.90	
	727	10/20/2025	Steel wool pad, adapter	\$25.09	
	729	10/20/2025	Adapters, washers, O rings	\$32.73	
	744	10/30/2025	Volt tester, usb tester	\$78.42	
	754	11/03/2025	Wrenches	\$116.86	
	757	11/04/2025	Extension pole, roller frame, roller tray, metal tray	\$58.00	
	767	11/12/2025	Concrete bonding	\$25.11	
	770	11/12/2025	Clip box, stacker box, plastic box, string box	\$103.72	
	777	11/13/2025	Leaf rake	\$21.84	
	785	11/18/2025	Aerosol, trigger	\$29.48	
	792	11/24/2025	Turnbuckle, clamp	\$59.80	
	794	11/25/2025	Garden hose, spray nozzle	\$73.18	
	804	12/03/2025	Penetrating oil, drill set	\$108.14	
	808	12/05/2025	Oxide abrasive, blade kit	\$122.26	
	809	12/08/2025	Socket extensions	\$28.38	
	814	12/09/2025	Hex key set, t-handle set, duct tape	\$53.50	
	824	12/15/2025	Paint pail	\$5.45	
	827	12/16/2025	Drill bits, point bits	\$87.36	
	OSH113025	11/30/2025	Finance Charges	\$30.26	
	828	12/17/2025	Rubber grinder	\$6.22	
	829	12/17/2025	Succulent, groundcover, potting	\$325.28	
	830	12/17/2025	Roller cover, paint roller	\$57.35	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
		1000 - General Fund			\$3,187.73
		1311 - Wharf			\$101.57
105684	12/19/2025			PACIFIC CREST ENGINEERING INC.	\$805.00
	Invoice	Date	Description		Amount
	15258	07/14/2025	Grand Ave footpath geological assessment		\$805.00
		1310 - Gas Tax			
105685	12/19/2025			PACIFIC GAS & ELECTRIC	\$43,291.65
	Invoice	Date	Description		Amount
	50113943V2	11/06/2025	Gas & Electric extension agreement		\$22,668.91
	PGE121225-acct9	12/12/2025	December Monthly utilities		\$17,398.81
	PGE121225-acct89	12/12/2025	December Rispin Park Utilities		\$147.78
	PGE121225-acct5	12/12/2025	December Pacific Cove parking lot utilities		\$3,076.15
		1000 - General Fund			\$11,340.34
		1200 - Capital Improvement Fund			\$22,668.91
		1300 - SLESF - Supl Law Enfc			\$105.54
		1310 - Gas Tax			\$8,224.50
		1311 - Wharf			\$952.36
105686	12/19/2025			PARENTS CENTER OF SANTA CRUZ	\$3,700.00
	Invoice	Date	Description		Amount
	CG123125	12/15/2025	Community grant		\$3,700.00
		1305 - Restricted TOT			
105687	12/19/2025			PETERSON CATERPILLAR	\$893.96
	Invoice	Date	Description		Amount
	PC080218511	11/20/2025	Disc, kit-lining (2)		\$861.94
	PC080218587	11/25/2025	Bolts (6), washers (6)		\$32.02
105688	12/19/2025			ROYAL WHOLESALE ELECTRIC	\$31.41
	Invoice	Date	Description		Amount
	7719-1056507	12/08/2025	Pipe wrap, temflex tape		\$31.41
105689	12/19/2025			RSG, INC.	\$697.50
	Invoice	Date	Description		Amount
	14520	11/30/2025	LAFCO annexation study		\$697.50
105690	12/19/2025			SAN LORENZO LUMBER	\$443.31
	Invoice	Date	Description		Amount
	55-1001292	11/25/2025	Plastic container, bonding, boogie bomb, metal cut c		\$62.10
	56-0149968	12/02/2025	Ornamental, cactus succulent, glazed pot		\$344.55
	55-1002207	12/03/2025	Cement, playsand		\$36.66

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105691	12/19/2025			SANTA CRUZ AUTO PARTS INC.	\$328.93
	Invoice	Date	Description	Amount	
	532283	11/21/2025	Solvent, misc parts and supplies	\$99.13	
	533134	12/08/2025	Synthetic oil, stabilizer	\$130.38	
	533135	12/08/2025	Fullthane urethane	\$99.42	
105692	12/19/2025			SANTA CRUZ CHILDRENS MUSEUM OF DISCOVERY	\$7,250.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$7,250.00	
			1305 - Restricted TOT		
105693	12/19/2025			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$7,764.50
	Invoice	Date	Description	Amount	
	SCCO103125	10/31/2025	October citation processing	\$7,764.50	
105694	12/19/2025			SANTA CRUZ LIVE SCAN INC.	\$30.00
	Invoice	Date	Description	Amount	
	163	12/01/2025	New hire live scans	\$30.00	
105695	12/19/2025			SANTA CRUZ MUNICIPAL UTILITIES	\$123.20
	Invoice	Date	Description	Amount	
	SCMU120825	12/08/2025	November water service for medians	\$123.20	
105696	12/19/2025			SANTA CRUZ SANDBLASTING INC	\$800.00
	Invoice	Date	Description	Amount	
	1540	12/09/2025	Sandblast concrete	\$800.00	
105697	12/19/2025			SANTA CRUZ SENTINEL	\$1,499.09
	Invoice	Date	Description	Amount	
	0001460029	11/30/2025	November legal notices	\$1,499.09	
105698	12/19/2025			SENIOR NETWORK SERVICES INC.	\$5,000.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$5,000.00	
105699	12/19/2025			SENIORS COUNCIL OF SC COUNTY	\$5,000.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$5,000.00	
105700	12/19/2025			SHANTA SHENOY	\$1,755.00
	Invoice	Date	Description	Amount	
	SS121625	12/16/2025	Instructor payment	\$1,755.00	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105701	12/19/2025		12/02/2025	SIGNATURE RESOLUTION, LLC	\$17,000.00
	Invoice	Date	Description	Amount	
	PR79036	11/19/2025	Cabrillo Mobile Home Park Arbitration Services	\$17,000.00	
		1000 - General Fund		\$0.01	
		1372 - Housing Trust		\$16,999.99	
105702	12/19/2025			SKY DESIGN	\$1,008.99
	Invoice	Date	Description	Amount	
	0220632	11/13/2025	Capitola Wharf Signage	\$1,008.99	
		1200 - Capital Improvement Fund			
105703	12/19/2025			SOQUEL CREEK WATER DISTRICT	\$8,741.07
	Invoice	Date	Description	Amount	
	06-14476-0120225	11/17/2025	06-14476-00 430 Kennedy Drive water service	\$147.65	
	08-15562-0111725	11/17/2025	08-15562-00 Cliff and Fairview water service	\$90.10	
	08-15299-0111725	11/17/2025	08-15299-00 Monterey Ave. water	\$233.47	
	09-15964-0111725	11/17/2025	09-15964-00 Monterey Ave. Esplanade water	\$2,081.37	
	10-16317-0111725	11/17/2025	10-16317-00 420 Capitola Ave. water	\$555.76	
	10-16316-0111725	11/17/2025	10-16316-00 426 Capitola Ave. water	\$210.06	
	10-16315-0111725	11/17/2025	10-16315-00 504 Beulah Dr. water	\$118.24	
	13-10919-0111725	11/17/2025	13-10919-00 2000 Wharf Road water service	\$106.00	
	42-14952-0120225	12/02/2025	42-14952 Cortez Park irrigation	\$324.86	
	42-15297-0120225	12/02/2025	42-15297-00 426 Capitola Ave irrigation	\$320.83	
	42-16122-0120225	12/02/2025	42-16122-00 Esplanade fountain irrigation	\$141.71	
	42-10504-0120225	12/02/2025	42-10504-00 Cliff Drive irrigation	\$140.41	
	42-11090-0120225	12/02/2025	42-11090-01 Capitola Road irrigation	\$320.83	
	42-11467-0120225	12/02/2025	42-11467-00 Jade Street park irrigation	\$753.90	
	42-11517-0120225	12/02/2025	42-11517-00 41st Avenue irrigation	\$320.83	
	42-14404-0120225	12/02/2025	42-14404-00 Monterey Ave. Nobel Gulch Park irrigation	\$140.41	
	42-16130-0120225	12/02/2025	42-16130-00 Wharf Road irrigation	\$140.41	
	42-16136-0120225	12/02/2025	42-16136-00 1400 Wharf Road irrigation	\$488.94	
	42-16407-0120225	12/02/2025	42-16407-00 Bay Ave. irrigation	\$140.41	
	34-18508-0120225	12/02/2025	34-18508-00 1510 McGregor Drive water service	\$70.52	
	42-14431-0120225	12/02/2025	42-14431-00 Monterey Ave irrigation	\$1,613.54	
	42-17688-0120225	12/02/2025	42-17688-00 Lawn Way irrigation 2	\$140.41	
	42-18238-0120225	12/02/2025	42-18238-00 Capitola Road irrigation	\$140.41	
		1000 - General Fund		\$8,252.13	
		1311 - Wharf		\$488.94	
105704	12/19/2025			SOQUEL NURSERY GROWERS INC.	\$293.49
	Invoice	Date	Description	Amount	
	401953	12/02/2025	Succulents, flowers	\$293.49	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105705	12/19/2025			SPECTRUM BUSINESS	\$3,668.77
	Invoice	Date	Description	Amount	
	170005701112125	11/21/2025	December internet service	\$3,668.77	
		1000 - General Fund		\$1,578.07	
		2211 - ISF - Information Technology		\$2,090.70	
105706	12/19/2025			SSB CONSTRUCTION	\$518,138.18
	Invoice	Date	Description	Amount	
	SSBPatio#1	10/31/2025	Community Center Patio Renovation Services throu	\$402,392.08	
	SSBTCP#1	11/30/2025	Treasure Cove Playground Project Services thru 11.	\$115,746.10	
		1200 - Capital Improvement Fund			
105707	12/19/2025			STAPLES ADVANTAGE	\$124.96
	Invoice	Date	Description	Amount	
	6048534007	11/22/2025	Powerpoint clicker	\$22.28	
	6048534008	11/22/2025	Powerpoint clicker, hanging folders, copy paper, pen	\$102.68	
		1000 - General Fund		\$22.28	
		2210 - ISF - Stores Fund		\$102.68	
105708	12/19/2025			STATE STEEL COMPANY	\$625.46
	Invoice	Date	Description	Amount	
	129274	12/02/2025	Misc steel parts	\$625.46	
105709	12/19/2025			STREAMLINE PUBLISHING INC	\$500.00
	Invoice	Date	Description	Amount	
	INV24529	11/21/2025	Plein air magazine	\$500.00	
105710	12/19/2025			THE DIVERSITY CENTER	\$3,550.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$3,550.00	
		1305 - Restricted TOT			
105711	12/19/2025			TIMECLOCK PLUS, LLC	\$3,378.80
	Invoice	Date	Description	Amount	
	INV00451674	11/13/2025	PD Annual Humanity Pro License	\$3,378.80	
105712	12/19/2025			TPX COMMUNICATIONS	\$1,984.44
	Invoice	Date	Description	Amount	
	188155467-0	11/23/2025	November phone service	\$1,984.44	
		1000 - General Fund		\$1,027.81	
		2211 - ISF - Information Technology		\$956.63	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105713	12/19/2025			TRAFFIC LOGIX CORPORATION	\$3,933.00
	Invoice	Date	Description	Amount	
	QUO-28048-M5B0Q8	11/18/2025	Cloud Access Radar Signs Renewal 2211 - ISF - Information Technology		\$3,933.00
105714	12/19/2025			UNITED WAY OF SANTA CRUZ COUNTY	\$3,750.00
	Invoice	Date	Description	Amount	
	CG123125-1	12/15/2025	Community grant - Cradle to Career SC County		\$3,750.00
105715	12/19/2025			UNITED WAY OF SANTA CRUZ COUNTY	\$1,250.00
	Invoice	Date	Description	Amount	
	CG123125-2	12/15/2025	Community grant - United Way		\$1,250.00
105716	12/19/2025			UNITED WAY OF SANTA CRUZ COUNTY	\$2,500.00
	Invoice	Date	Description	Amount	
	CG123125-3	12/15/2025	Community grant - United4Youth 1305 - Restricted TOT		\$2,500.00
105717	12/19/2025			US BANK EQUIPMENT FINANCE	\$1,743.44
	Invoice	Date	Description	Amount	
	569456130	11/24/2025	City Hall copier lease		\$174.80
	570334441	12/04/2025	Recreation copier lease		\$193.90
	570427179	12/05/2025	PD copier lease		\$426.66
	570487454	12/06/2025	City Hall Copier Lease 1000 - General Fund 2210 - ISF - Stores Fund		\$948.08 \$620.56 \$1,122.88
105718	12/19/2025			VERIZON WIRELESS	\$2,094.37
	Invoice	Date	Description	Amount	
	6130680400	12/10/2025	December telephone charges		\$2,094.37
105719	12/19/2025			VICTORIA M JOHNSON	\$275.60
	Invoice	Date	Description	Amount	
	VMMJ120225	12/02/2025	Instructor payment		\$275.60
105720	12/19/2025			VISIT SANTA CRUZ COUNTY	\$79,947.20
	Invoice	Date	Description	Amount	
	VSCC093025	12/01/2025	FY25/26 Q1 TMD		\$79,947.20

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105721	12/19/2025			VISTA CENTER FOR THE BLIND	\$5,000.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$5,000.00	
105722	12/19/2025			VOLUNTEER CENTERS OF SC COUNTY	\$3,500.00
	Invoice	Date	Description	Amount	
	CG123125	12/15/2025	Community grant	\$3,500.00	
105723	12/19/2025			WE ALL RIDE SANTA CRUZ	\$207.35
	Invoice	Date	Description	Amount	
	4189805	12/11/2025	Brake pads	\$18.86	
	4189801	12/11/2025	Brake pads, gear oil	\$188.49	
105724	12/19/2025			WESTERN EXTERMINATOR COMPANY	\$110.21
	Invoice	Date	Description	Amount	
	89119316	12/01/2025	Turnouts rodent control	\$110.21	
105725	12/19/2025			GREEN VALLEY CORPORATION	\$4,051.00
	Invoice	Date	Description	Amount	
	GVC121525	12/15/2025	#22-0404 120 Monterey Ave PCR Deposit Refund	\$4,051.00	
105726	12/19/2025			MISSION SPRINGS	\$240.00
	Invoice	Date	Description	Amount	
	MS121725	12/17/2025	Leadership Workshop	\$240.00	
105727	12/19/2025			SHANNON DURHAM	\$1,068.16
	Invoice	Date	Description	Amount	
	SD120825	12/02/2025	Refund for adjusted scope	\$1,068.16	
			1000 - General Fund	\$543.16	
			1313 - General Plan Update and Maint	\$350.00	
			1314 - Green Building Education	\$175.00	
105728	12/19/2025			SHELLEY WHITEHOUSE	\$113.00
	Invoice	Date	Description	Amount	
	SW120225	12/02/2025	Capitola Recreation Refund	\$113.00	

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
105729	12/19/2025			SHELLEY WHITEHOUSE	\$12.00
	Invoice	Date	Description		Amount
	SW120325	12/02/2025	Capitola Recreation Refund		\$12.00
105730	12/19/2025			SHELLEY WHITEHOUSE	\$12.00
	Invoice	Date	Description		Amount
	SW120425	12/02/2025	Capitola Recreation Refund		\$12.00
Type Check Totals:					\$1,118,934.16
SCCB - SCCB Payroll					
<u>Check</u>					
7255	12/05/2025			AFLAC	\$1,391.78
	Invoice	Date	Description		Amount
	062531	11/25/2025	November supplemental insurance		\$1,391.78
			1001 - Payroll Payables		
7256	12/05/2025			BENEFIT COORDINATORS CORP.	\$6,142.70
	Invoice	Date	Description		Amount
	B0KLYB	11/01/2025	November dental & vision insurance		\$6,142.70
			1001 - Payroll Payables		
7257	12/05/2025			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,203.00
	Invoice	Date	Description		Amount
	POA112825	11/28/2025	POA & gym dues PPE 11/22/25		\$1,203.00
			1001 - Payroll Payables		
7258	12/05/2025			LIUNA PENSION FUND	\$1,164.80
	Invoice	Date	Description		Amount
	GB8171	11/28/2025	LIUNA pension dues - November		\$1,164.80
			1001 - Payroll Payables		
7259	12/05/2025			UNITED WAY OF SANTA CRUZ COUNTY	\$20.00
	Invoice	Date	Description		Amount
	UW112825	11/28/2025	November United Way contributions		\$20.00
			1001 - Payroll Payables		

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
7260	12/05/2025			US BANK PARS Acct 6746022400	\$786.06
	Invoice	Date	Description		Amount
	PARS112825		1001 - Payroll Payables		\$786.06
7262	12/19/2025			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,153.00
	Invoice	Date	Description		Amount
	POA121225	12/12/2025	POA & gym dues PPE 12/6/25		\$1,153.00
			1001 - Payroll Payables		
7263	12/19/2025			EQUITABLE	\$3,251.99
	Invoice	Date	Description		Amount
	1803844	11/11/2025	December LTD, STD, AD&D, life insurance		\$3,251.99
			1001 - Payroll Payables		
7264	12/19/2025			UPEC LIUNA LOCAL 792	\$824.00
	Invoice	Date	Description		Amount
	9209	12/12/2025	UPEC dues December		\$824.00
			1001 - Payroll Payables		
7265	12/19/2025			US BANK PARS Acct 6746022400	\$580.00
	Invoice	Date	Description		Amount
	PARS121225	12/12/2025	PARS contributions PPE 12/6/25		\$580.00
			1001 - Payroll Payables		
Type Check Totals:					\$16,517.33
<u>EFT</u>					
2610	12/02/2025			CalPERS Health Insurance	\$88,797.04
	Invoice	Date	Description		Amount
	1003060154	11/14/2025	December health insurance		\$88,797.04
			1000 - General Fund		\$4,193.52
			1001 - Payroll Payables		\$84,603.52

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
2611	12/02/2025			CalPERS Member Services Division	\$67,250.25
	Invoice	Date	Description	Amount	
	1003059945-8	11/28/2025	PERS contributions PPE 11/22/25 and Mendoza adj	\$67,250.25	
		1000 - General Fund		(\$0.02)	
		1001 - Payroll Payables		\$67,250.27	
2612	12/01/2025			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$8,640.89
	Invoice	Date	Description	Amount	
	1-737-204-304	11/28/2025	State tax PPE 11/22/25	\$8,640.89	
		1001 - Payroll Payables			
2613	12/01/2025			INTERNAL REVENUE SERVICE	\$36,855.50
	Invoice	Date	Description	Amount	
	35905893	11/28/2025	Federal taxes & Medicare PPE 11/22/25	\$36,855.50	
		1001 - Payroll Payables			
2614	12/01/2025			STATE DISBURSEMENT UNIT	\$1,197.67
	Invoice	Date	Description	Amount	
	54649644	11/28/2025	Employee garnishments PPE 11/22/25	\$1,197.67	
		1001 - Payroll Payables			
2615	12/02/2025			VOYA FINANCIAL	\$10,524.11
	Invoice	Date	Description	Amount	
	VOYA112825	11/28/2025	Employee 457 contributions PPE 11/22/25	\$10,524.11	
		1001 - Payroll Payables			
2716	12/15/2025			CalPERS Member Services Division	\$64,874.58
	Invoice	Date	Description	Amount	
	1003070434-7	12/12/2025	PERS contributions PPE 12/6/25	\$64,874.58	
		1001 - Payroll Payables			

City Checks Issued December 19, 2025

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
2717	12/15/2025			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$8,551.67
	Invoice	Date	Description	Amount	
	1-535-562-320	12/12/2025	State tax PPE 12/6/25		\$8,551.67
			1001 - Payroll Payables		
2718	12/15/2025			INTERNAL REVENUE SERVICE	\$36,511.97
	Invoice	Date	Description	Amount	
	45074559	12/12/2025	Federal taxes & Medicare PPE 12/6/25		\$36,511.97
			1001 - Payroll Payables		
2719	12/15/2025			STATE DISBURSEMENT UNIT	\$1,197.67
	Invoice	Date	Description	Amount	
	54832770	12/12/2025	Employee garnishments PPE 12/6/25		\$1,197.67
			1001 - Payroll Payables		
2720	12/15/2025			VOYA FINANCIAL	\$11,107.59
	Invoice	Date	Description	Amount	
	VOYA121225	12/12/2025	Employee 457 contributions PPE 12/6/25		\$11,107.59
			1001 - Payroll Payables		
Type EFT Totals:					\$335,508.94
Checks		144			\$1,118,934.16
EFTs		0			\$0.00
All		144			\$1,118,934.16
Payroll Totals					
Checks		10			\$16,517.33
EFTs		111			\$539,463.09
All		121			\$555,980.42
Grand Totals:					
Checks		154			\$1,135,451.49
EFTs		111			\$539,463.09
All		265			\$1,674,914.58

Capitola City Council

Agenda Report

Meeting: January 22, 2026

From: Community and Economic Development Department

Subject: Local Coastal Program Amendments for Cliff Drive Resiliency



Recommended Action: Adopt an ordinance amending Capitola Municipal Code Title 17: Zoning, Chapter 17.32 Parks and Open Space, Chapter 17.64 ESHA, Chapter 17.76 Parking and Loading, and Chapter 17.68 Geological Hazard (collectively, the "Zoning Code Amendments") and authorizing submittal to the California Coastal Commission for Certification.

Background: The Public Works Department initiated the Cliff Drive Resiliency Project as a comprehensive effort to address bluff erosion, sea level rise, and stormwater drainage impacts along the Cliff Drive corridor while also enhancing pedestrian, bicycle, and coastal access. The project extends from the western City limit to Capitola Village and includes connections to Hooper Beach and the Capitola Wharf overlook. Following an August 2024 presentation regarding alternatives for the project, the City Council reviewed the feasibility study and directed staff to move forward with Alternative 3 for full bluff protection, which includes continuous bluff stabilization along the project length, a Class I facility, cantilevered sections where needed, overviews, and reconfigured parking.

The City hosted a community meeting on August 12, 2025, and presented an overview of the project.

The City Council received an update on the Cliff Drive Resiliency Project on August 28, 2025. At that meeting, staff discussed utilizing a phased approach due to overall cost and the current \$10.5 million committed funding through the Federal Highway Administration (FHWA) Emergency Relief Program.

Before moving forward with the Cliff Drive Resiliency Project, the City must amend two planning documents that guide future development along the corridor. The City received a \$500,000 Coastal Commission LCP grant for the Cliff Drive Resiliency Project. As part of the grant contract, the City is required to update Capitola's Local Coastal Program relative to the Cliff Drive improvements.

Capitola's Local Coastal Program (LCP) is the guiding policy and regulatory framework for development and resources within the City's Coastal Zone. There are two key components to a Local Coastal Program. The LCP Land Use Plan is a long-range planning document that establishes broad policies for land use, coastal access, habitat protection, and hazard management. The LCP Implementation Plan (sections of CMC Title 17 Zoning Code) contains specific zoning standards, ordinances, and procedures to carry out the Land Use Plan policies. The City must amend the two documents to update outdated references and policies related to Cliff Drive resilience planning. These updates address increased coastal erosion, sea-level rise, and public access needs.

On September 4, 2025, the Planning Commission held a public hearing to consider the Local Coastal Program Amendments, received public comment, voted to recommend the City Council adopt the proposed LCP Implementation Plan amendments, and voted to continue the LCP Land Use Plan amendments due to additional edits requested during the meeting.

On October 2, 2025, the Planning Commission reviewed the additional LCP Land Use Plan amendments, received public comment, and forwarded a positive recommendation to the City Council to adopt.

On January 8, 2026, the City Council unanimously approved the introduction of the ordinance. The Council also unanimously adopted a resolution for the LCP Land Use Plan, with one minor edit to Section 2.

Discussion: The following list contains the sections of the LCP proposed for amendments:

1. CMC Chapter 17.32 Parks and Open Space
2. CMC Chapter 17.64 ESHA
3. CMC Chapter 17.76 Parking and Loading
4. CMC Chapter 17.68 Geological Hazards
5. Capitola's Land Use Plan Chapter 2: Public Access
6. Capitola's Local Coastal Land Use Plan Chapter 7: Natural Hazards

The update to Chapter 17.32: Parks and Open Space includes a new allowance for improvements along Cliff Drive related to the Cliff Drive Resiliency Project, as well as new limitations for development to ensure it is subordinate to recreational, scenic, or natural resources and prohibited on beaches except for public facilities (such as flumes, jetties, beach erosion control structures, lifeguard stands, etc.).

Chapter 17.68: Geological Hazards amendments create consistency in the definition of bluff/Seacliff, introduce a definition for coastal hazards, expand the purpose statement of the geological hazards overlay, remove references to outdated documents for geological reports, and remove the reference to the economic life of the project while maintaining a minimum fifty-year standard. The amendment to

Chapter 17.64: Ecologically Sensitive Habitat Areas clarifies that resource-dependent uses (low-intensity public access and recreation, nature study, restoration) are included as an exception for development within ESHA.

The amendment to Chapter 17.76: Parking and Loading corrects the reference to the Southern Pacific railroad right-of-way by replacing it with the Regional Transportation Commission.

The proposed Land Use Plan amendments would update descriptions of existing conditions, replace references to Southern Pacific Railroad with the Regional Transportation Commission, amend policies to include support for multi-modal enhancements, public access, coastal planning for sea-level rise, shoreline structures, and drainage, and introduce new policies for future climate adaptation planning.

At the January 8, 2026 City Council meeting, the Council directed staff to make one minor edit to Land Use Plan Chapter 2: Public Access. Specifically, the implementation section under Policy II-4 was updated to remove the reference to the Village and Park Avenue area since the policy had been amended to focus specifically on Cliff Drive.

Environmental Review: Adoption of the LUP and IP Amendments is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Public Resources Code section 21080.9, which exempts activities and approvals by any local government for the preparation and adoption of a local coastal program or long-range land use development plan under the Coastal Act. Further, the Project is categorically exempt from CEQA because it can be seen with certainty that there is no possibility that the Project will have a significant effect on the environment (CEQA Guidelines, 14 Cal. Code of Regs. Section 15061(b)(3)).

Fiscal Impact: No fiscal impacts.

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Community Safety; Healthy Families, Community, and Environment; Sustainable Infrastructure

Attachments:

1. Proposed Ordinance
2. CMC Chapter 17.32 Parks and Open Space
3. CMC Chapter 17.64 ESHA
4. CMC Chapter 17.76 Parking and Loading
5. CMC Chapter 17.68 Geological Hazards

Report Prepared By: Rosie Wyatt, Deputy City Clerk

Reviewed By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager

ORDINANCE NO. 1074

AN ORDINANCE OF THE CITY OF CAPITOLA ADOPTING AMENDMENTS TO THE LOCAL COASTAL PROGRAM IMPLEMENTATION PLAN (CAPITOLA MUNICIPAL CODE TITLE 17: ZONING ORDINANCE, CHAPTERS 17.32, 17.64, 17.68, AND 17.76) AND DIRECTING THE CITY MANAGER TO SUBMIT THE AMENDMENTS TO THE CALIFORNIA COASTAL COMMISSION FOR CERTIFICATION (CEQA EXEMPT)

WHEREAS, the City of Capitola's Local Coastal Program (LCP) was certified by the California Coastal Commission in December of 1981 and has since been amended from time to time; and

WHEREAS, the City of Capitola's LCP includes the LCP Implementation Plan; and

WHEREAS, certain chapters of the City of Capitola Municipal Code Title 17 (Zoning Ordinance) are a component of the City's certified LCP Implementation Plan; and

WHEREAS, the Public Works Department initiated the Cliff Drive Resiliency Project as a comprehensive effort to address bluff erosion, sea-level rise, and stormwater drainage impacts along the Cliff Drive corridor while also enhancing pedestrian, bicycle, and coastal access; and

WHEREAS, the City of Capitola received a \$500,000 Coastal Commission LCP grant for the Cliff Drive Resiliency Project, requiring updates to Capitola's Municipal Code Title 17: Zoning Ordinance, Chapters 17.32, 17.64, 17.68, and 17.76 relative to the Cliff Drive improvements; and

WHEREAS, City staff prepared draft amendments to the Capitola Municipal Code Title 17 (Zoning Ordinance), specifically:

- Chapter 17.32 Parks and Open Space – to allow for Cliff Drive improvements and clarify limitations on development in parks and beaches;
- Chapter 17.64 Ecologically Sensitive Habitat Areas (ESHA) – to clarify that resource-dependent uses are permitted within ESHA;
- Chapter 17.76 Parking and Loading – to update references from Southern Pacific Railroad to the Regional Transportation Commission;
- Chapter 17.68 Geological Hazards – to update definitions, technical standards, and hazard analysis requirements;
- All together, the amendments are known as the "IP Amendments" attached hereto as Exhibit A, B C and D and incorporated herein by this reference; and

WHEREAS, the IP Amendments were made available for public review at City Hall, the Community Center, the Capitola Library, and online, in compliance with Coastal Act Section 30514; and

WHEREAS, the Planning Commission held a duly noticed public hearing on September 4, 2025, and October 2, 2025, reviewed the proposed IP Amendments, considered all public comments, and recommended the City Council approve the IP Amendments; and

WHEREAS, Coastal Commission staff have requested additional clarifying changes to the IP Amendments as detailed in the staff report associated with this Resolution, which are not

substantial and do not require reconsideration by the Planning Commission pursuant to Capitola Municipal Code section 17.144.060(D); and

WHEREAS, the City Council conducted a duly noticed public hearing on January 8, 2026 considered all testimony, and determined that the proposed IP Amendments are consistent with the General Plan, the Land Use Plan, and intended to be implemented in a manner fully conforming with the State of California and the California Coastal Act

NOW, THEREFORE, the City Council of the City of Capitola ordains as follows:

Section 1: The above findings are adopted and incorporated herein.

Section 2: Pursuant to Capitola Municipal Code Section 17.144.050 and 17.144.060 and based on substantial evidence in the record:

- a) The proposed IP Amendments are consistent with the General Plan and any applicable specific plan as provided by Government Code Section 65860, as well as the Local Coastal Program Land Use Plan and the Coastal Act;
- b) The proposed IP Amendments will not be detrimental to the public interest, health, safety, convenience, or welfare of the City.
- c) The proposed IP Amendments are internally consistent with other applicable provisions of the Zoning Code.

Section 3: Title 17 (Zoning) of the Capitola Municipal Code is amended as set forth in Exhibit A, B, C, and D.

Section 4: Environmental Review. Adoption of the IP Amendments is exempt from the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code section 21080.9, which exempts activities and approvals by any local government for the preparation and adoption of a local coastal program or long-range land use development plan under the Coastal Act. Further, adoption of the IP Amendments is categorically exempt from CEQA because it can be seen with certainty that there is no possibility that the Project will have a significant effect on the environment. (CEQA Guidelines, 14 Cal. Code of Regs. Section 15061(b)(3)).

Section 5: Transmittal to Coastal Commission. The City Manager or their designee is directed to submit the IP Amendments to the California Coastal Commission for its review and certification.

Section 6. Effective Date.

This Ordinance shall be in full force and effect thirty (30) days from its passage and adoption except that it will not take effect within the coastal zone until certified by the California Coastal Commission. This Ordinance shall be transmitted to the California Coastal Commission and shall take effect in the coastal zone immediately upon certification by the California Coastal Commission or upon the concurrence of the Commission with a determination by the Executive Director that the Ordinance adopted by the City is legally adequate.

Section 7: Severability. The City Council hereby declares every section, paragraph, sentence, cause, and phrase of this ordinance is severable. If any section, paragraph, sentence, clause, or phrase of this ordinance is for any reason found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining sections, paragraphs, sentences, clauses, or phrases.

Section 8: Certification. The City Clerk shall cause this ordinance to be posted and/or published in the manner required by law.

This Ordinance was introduced at the meeting of the City Council on the 8th day of January, 2026, and was adopted at a regular meeting of the City Council on the 22nd day of January, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Margaux Morgan, Mayor

Attest: _____
Julia Gautho, City Clerk

Approved as to form:

Marc Tran, City Attorney

Chapter 17.32

SPECIAL PURPOSE ZONING DISTRICTS Revised 1/25 Revised 6/25

Sections:

- 17.32.010 Purpose of the special purpose zoning districts.
- 17.32.020 Land use regulations. **Revised 1/25 Revised 6/25**
- 17.32.030 Development standards.

17.32.010 Purpose of the special purpose zoning districts.

A. Community Facility (CF). The CF zoning district provides areas for public and community facilities serving Capitola residents and visitors. Land uses permitted in the CF zoning district include public uses such as governmental offices, police and fire stations, community centers, schools, libraries, and other similar uses. The CF zoning district implements the public/quasi-public land use designation in the general plan.

B. Parks and Open Space (P/OS). The P/OS zoning district provides parks, recreational facilities, and open space for the use and enjoyment of the community and visitors. The P/OS zoning district also protects and preserves environmentally sensitive natural areas and habitat in Capitola. The P/OS zoning district implements the parks and open space land use designation in the general plan. (Ord. 1043 § 2 (Att. 2), 2020)

17.32.020 Land use regulations. **Revised 1/25 Revised 6/25**

A. Permitted Uses. Table 17.32-1 identifies land uses permitted in the CF and P/OS zoning districts.

B. Commercial Uses in the P/OS Zoning District. Commercial uses that are accessory to a permitted use in the P/OS zoning district are permitted with a conditional use permit as long as the park, recreation, and open space purposes are met by the overall development.

C. Visitor Accommodations in New Brighton State Beach. Visitor accommodations and campground uses are permitted in the New Brighton State Beach.

D. P/OS Standards. The following standards apply to uses in the P/OS zoning district:

1. Any structure, land use, or removal of vegetation or natural materials that in the opinion of the community development director is inconsistent with the purpose of the P/OS zoning district is prohibited.
2. Development shall be subordinate to its recreational, scenic, or natural resource purpose consistent with the local coastal program (LCP). Natural resource protection shall include protection of arroyos; creeks, riparian corridors, and other environmentally sensitive habitat; and woodlands.
3. No new structures are permitted on the open, sandy beach area of Capitola except for appropriate public facilities (e.g., the flume and jetties), required shoreline protective structures (approved beach erosion control structures), and structures required for public health and safety (e.g., lifeguard stands) if otherwise consistent with the local coastal program.

Table 17.32-1: Permitted Land Uses in the CF and P/OS Zoning Districts

Key	Zoning District		Additional Regulations
	CF	P/OS	
P	Permitted Use		
A	Administrative Permit required		
M	Minor Use Permit required		
C	Conditional Use Permit required		
—	Use not allowed		
Public and Quasi-Public Uses			
Colleges and Trade Schools	C	—	
Community Assembly	P [1]	—	
Cultural Institutions	P [1]	—	
Day Care Centers	P [1]	—	
Government Offices	P	—	
Parks and Recreational Facilities	P [1]	P [1]	
Public Paths and Coastal Accessways <u>[2]</u>	P	P	
Public Safety Facilities	P	—	
Schools, Public or Private	P	—	
Transportation, Communication, and Utilities Uses			
Recycling Collection Facilities	C	—	Section 17.96.130
Utilities, Major	C	C	
Utilities, Minor	P	P	
Wireless Telecommunications Facilities	See Chapter 17.104		
Other Uses			
Accessory Uses and Structures	See Chapter 17.52		
Temporary Uses and Structures	See Section 17.96.180		
Urban Agriculture			
Community Gardens	M [1]	M [1]	

Note:

[1] Publicly owned and/or operated facilities only.

[2] Coastal armoring to support public paths and coastal accessways along Cliff Drive is allowable. See Capitola LCP policy II-4 and VII-12.

(Ord. 1066 § 2 (Att. 1), 2024; Ord. 1043 § 2 (Att. 2), 2020)

17.32.030 Development standards.

A. Floor Area Ratio. The maximum permitted floor area ratio (FAR) is 0.25 in the P/OS zoning district and as determined by the planning commission through the design review process in the CF zoning district.

B. Other Development Standards. Other development standards (e.g., setbacks, height, building coverage) in the CF and P/OS zoning districts shall be determined by the planning commission through the design review and coastal development permit (if in the coastal zone) process. (Ord. 1043 § 2 (Att. 2), 2020)

Chapter 17.64

ENVIRONMENTALLY SENSITIVE HABITAT AREAS

Sections:

- 17.64.010 Purpose.
- 17.64.020 Applicability.
- 17.64.030 General standards.
- 17.64.040 Soquel Creek, Lagoon, and Riparian Corridor.
- 17.64.050 Monarch butterfly habitat – Rispin-Soquel Creek and Escalona Gulch.

17.64.010 Purpose.

This chapter establishes standards to protect and preserve environmentally sensitive habitat areas in Capitola consistent with Capitola's general plan, local coastal program (LCP), and the requirements of the Coastal Act. (Ord. 1043 § 2 (Att. 2), 2020)

17.64.020 Applicability.

This chapter applies to the following environmentally sensitive habitat areas. Environmentally sensitive habitat areas (ESHA) are any areas in which plant or animal life or their habitats are either rare or especially valuable because of their special nature or role in an ecosystem and which could be easily disturbed or degraded by human activities and developments. ESHA includes wetlands, coastal streams and riparian vegetation, and terrestrial ESHA, including habitats of plant and animal species listed under the federal or California Endangered Species Act. The ESHA map identifies properties in the general location of sensitive habitats. The precise location of sensitive habitats within a site shall be identified in the biological study as required within Section 17.64.030(G) (Biological Study). In addition, the following areas are categorically ESHA as identified in Capitola's LCP:

- A. Soquel Creek, Lagoon, and Riparian Corridor.
- B. Noble Gulch Riparian Corridor.
- C. Tannery Gulch Riparian Corridor.
- D. Monarch butterfly habitat – Rispin-Soquel Creek and Escalona Gulch. (Ord. 1043 § 2 (Att. 2), 2020)

17.64.030 General standards.

The following standards apply to all environmentally sensitive habitat areas:

- A. Allowable Development within Sensitive Habitat Area. The only allowed development within the sensitive habitat areas as identified in the biological study required in subsection G of this section (Biological Study) shall be those uses dependent on the resource (e.g., low-intensity public access and recreation, nature study, restoration). The only new uses allowed in wetlands and streams/riparian areas shall be those specified in Coastal Act Sections 30233 and 30236, respectively.
- B. Impact Prevention. Allowable development within an environmentally sensitive habitat area shall be sited and designed to prevent impacts which would significantly degrade the area.

C. Long-Term Protection. Allowable development shall be sited, designed, and maintained to achieve the long-term protection of the environmentally sensitive habitat areas.

D. Prohibited Areas for Development. With the exception of restoration and resource protection and enhancement activities and resource-dependent uses as set forth in A above, no new development may encroach into the waters of Soquel Creek or Lagoon, be sited within the root zone of riparian or butterfly host trees, or require the removal of trees in a monarch butterfly habitat area which provide roosting habitat or wind protection.

E. Minimum Setbacks.

1. Development may not encroach into required minimum setbacks from environmentally sensitive habitat areas as shown in Table 17.64-1 (Required Setbacks from Environmentally Sensitive Habitat Areas), except as allowed in subsection (E)(2) of this section. The setbacks listed below are minimums and may be increased depending on the findings of the biological study required in subsection G of this section.

Table 17.64-1: Required Setbacks from Environmentally Sensitive Habitat Areas

Environmentally Sensitive Habitat Area	Minimum Setback
Soquel Creek and Lagoon	35 feet from the western shoreline of Soquel Creek Lagoon [1]
Soquel Creek Riparian Corridor	25 feet from the outer edge of riparian vegetation. On the heavily developed east side of the lagoon and creek (from Stockton Avenue to Center Street) the setback requirement shall be measured from the bank of Soquel Creek. In no case may the setback be located on the west side of the pedestrian path.
Noble Gulch Riparian Corridor	35 feet from the outer edge of riparian vegetation
Tannery Gulch Riparian Corridor	50 feet from the outer edge of riparian vegetation
Other ESHA	A setback sufficient to ensure the protection of ESHA habitat values as identified in the biological study as required within subsection G of this section (Biological Study).

Note:

[1] Does not apply to public facilities outside the coastal zone. Within the coastal zone, applies to public facilities unless otherwise specified in Section 30233 of the Coastal Act.

2. To allow for a minimum level of development on a physically constrained lot, the city may allow a reduction to the required minimum setback; provided, that a biological study determines that the reduced setback does not have a significant adverse effect on the ESHA and its habitat value.

F. Setback Exceptions on Developed Lots.

1. The city may grant an exception to the minimum setbacks in subsection E of this section (Minimum Setbacks) for the following projects on developed lots:
 - a. An addition or modifications to an existing single-family home, or an accessory structure, that does not extend closer to the environmentally sensitive habitat area, and provided the addition or modification or accessory structure is compatible with, and will not significantly degrade, the ESHA and/or its habitat values.
2. A “developed lot” means a lot that is developed or utilized to its ultimate potential use according to the applicable zoning district. For example, an R-1 lot that contains a single-family home or a permitted public/quasi-public use is considered developed. A residential or commercial lot that is vacant or used periodically for temporary uses (e.g., seasonal holiday sales) is not considered developed.
3. The city may grant an exception with the approval of an administrative permit, or a coastal development permit for sites located within the coastal zone, upon finding that the project is:
 - a. Sited and designed to prevent impacts which would significantly degrade environmentally sensitive habitat areas;
 - b. Consistent with the recommendation of the biological study prepared for the proposed development; and
 - c. Compatible with the continuance of habitat and recreation activities within environmentally sensitive habitat areas.
4. The city may attach conditions to the administrative permit or coastal development permit to ensure compliance with all city policies and regulations pertaining to the protection of environmentally sensitive habitat areas.
5. City approval of an exception shall not require the applicant to prepare a biological study.

G. Biological Study. For any proposed development located on a parcel within the ESHA areas identified above, the city shall contract with a qualified biologist at the applicant's expense to prepare a biological study. Biological studies shall at a minimum include the following:

1. Field surveys to determine the presence and location of any sensitive habitats and sensitive plant and animal species; and
2. A biological report which includes vegetation maps, a list of all observed native plant and animal species, an evaluation of other sensitive species which were not observed but have the potential to occur on the site, an impact analysis, and recommendations for avoiding, minimizing, or mitigating impacts. The biological report shall identify appropriate building and other setbacks, appropriate use, restoration, and development standards within setbacks, wetland buffers, landscape recommendations, and mitigation monitoring and reporting requirements as appropriate.

H. Waiver of Biological Study. The city may waive the requirement of a biological study on a developed lot if a project is proposed in a previously developed area of the lot and the project will not degrade the ESHA and/or its habitat values.

I. Conservation Easements and/or Deed Restrictions. If necessary and appropriate to protect natural areas and ESHA, the city shall require a permanent conservation easement or deed restriction over any portion of the property containing environmentally sensitive habitat areas and their required setbacks.

J. Erosion Control and Water Quality.

1. All development shall conform to erosion control and water quality requirements consistent with federal, state, and local regulations. Within riparian areas, allowed grading shall be minimized within the riparian setback area. Grading shall not be permitted to damage the roots of riparian trees or trees within butterfly habitat areas. Grading shall only take place during the dry season.
2. During construction, erosion control measures shall be implemented, including limiting removal of vegetation, minimizing exposure of bare soils, replanting disturbed soils with suitable native species, controlling runoff, and preventing sedimentation from entering drainages. All areas outside the immediate construction areas shall not be disturbed. The city shall require measures for temporary drainage retention during construction, including mulching, erosion control seeding, and other measures as needed to prevent any sediment from reaching sensitive habitat areas.

K. Removal of Native Riparian Trees. Removal of native riparian trees within riparian corridors is prohibited unless it is determined by the community development director, on the basis of an arborist report, that such removal is in the public interest by reason of good forestry practice, disease of the tree, or safety considerations.

L. Dead Trees in Riparian Corridors. Snags, or standing dead trees, shall not be removed from riparian corridors unless in imminent danger of falling, where same would lead to a public safety issue. Removal shall be consistent with all applicable provisions of Chapter 12.12 (Community Tree and Forest Management). Any removed tree shall be replaced with a healthy young tree of an appropriate native riparian species or appropriate habitat for monarch butterflies.

M. Landscaping Plan. A landscaping plan shall be prepared for proposed developments that identifies the location and extent of any proposed modification to existing vegetation and the locations, kinds, and extent of new landscaping. The emphasis of such plans shall be on the maintenance and enhancement of native species, the removal of existing invasive species, and the enhancement of natural habitat. New invasive plant or tree species are prohibited, with the exception of species which positively contribute to monarch butterfly habitat.

N. Wood-Burning Fireplaces. Wood-burning fireplaces shall be prohibited in structures built on sites where monarch butterflies may be disturbed due to chimney smoke. The city discourages wood-burning fireplaces for residential uses in all other areas of Capitola. (Ord. 1043 § 2 (Att. 2), 2020)

17.64.040 Soquel Creek, Lagoon, and Riparian Corridor.

The following standards apply in the Soquel Creek, Lagoon, and Riparian Corridor in addition to the standards in Section 17.64.030 (General standards):

A. No New Development. No new development is permitted within the riparian corridor along Soquel Creek and Lagoon, except for restoration and resource protection and enhancement activities, and, outside the coastal zone only, public facilities.

B. Division of Land. New divisions of land may be approved only if each new parcel contains adequate area outside the riparian or stream bank setback to accommodate new development. (Ord. 1043 § 2 (Att. 2), 2020)

17.64.050 Monarch butterfly habitat – Rispin-Soquel Creek and Escalona Gulch.

The following standard applies to both the Rispin-Soquel Creek and the Escalona Gulch monarch butterfly habitat areas in addition to the standards in Section 17.64.030 (General standards):

A. Permitted Construction Periods. Construction for otherwise allowable development within or on properties contiguous to the designated butterfly groves shall be prohibited during fall and winter months when the monarch butterflies are present. Removal or modification of trees (including pruning) within the groves shall not be permitted during these periods except when determined by the community development director, on the basis of an arborist report, to be an emergency necessary to protect human life or property.

B. Tree Protection.

1. Development shall be sited and designed to avoid removal of large trees. New development located immediately adjacent to large trees shall be evaluated by an arborist to ensure that the development will not negatively impact the tree in the future.

2. Trees removed for construction shall be replaced based on a written tree replanting program developed in consultation with a qualified monarch butterfly expert. The trees shall be sited in strategic locations as identified by the replanting program.

3. Barrier fencing shall be installed around large trees, especially cluster trees, for protection during construction.

C. Structure Height. The city shall limit structure heights as needed to prevent shading of cluster sites.

D. Construction Involving Heavy Equipment. No construction involving heavy equipment that may bump into the cluster trees or produce heavy plumes of exhaust smoke is permitted during the months in which the monarch butterflies are in residence (October 1st to March 1st). (Ord. 1043 § 2 (Att. 2), 2020)

Chapter 17.68 - GH Geologic Hazards District

Chapter 17.68

GH GEOLOGIC HAZARDS DISTRICT*

Sections:

- 17.68.010 Definitions.
- 17.68.020 Applicability.
- 17.68.030 Purpose.
- 17.68.040 Combining district.
- 17.68.050 Principal permitted uses.
- 17.68.060 Accessory uses.
- 17.68.070 Conditional uses.
- 17.68.080 Development standards.
- 17.68.090 Beach area regulations.
- 17.68.100 Bluff and cliff area regulations.
- 17.68.110 Earthquake fault areas.
- 17.68.120 Floodplain.
- 17.68.130 Landslide areas.
- 17.68.140 Steep slope areas.
- 17.68.150 Other geologic hazard areas.
- 17.68.160 Contents of geologic/engineering reports.
- 17.68.170 Appeals.
- 17.68.180 Requirement of disclosure of property location by seller to seller's agent.
- 17.68.190 Report to be noted on subdivision maps.

* Prior ordinance history: Ords. 472, 562.

17.68.010 Definitions. For purposes of this chapter the following definitions shall apply:

- A. "Bluff or Seacliff" means a landform that includes a scarp or steep face of rock adjacent to the bay or ocean and meeting one of the following two parameters:
 - a. The toe is now or was historically (generally within the last two hundred years) subject to marine erosion.
 - b. The toe of which lies within an area otherwise identified in Public Resources Code Section 30603(a)(1) or (a)(2).
- ~~or cliff" means the scarp or steep face of rock, decomposed rocks, sediment or soil resulting from erosion, faulting, folding or excavation of land mass and exceeding ten feet in height, and includes what we commonly know as "cliffs."~~
- B. "Floodplain" means the land on either side of the creek or other watercourse which may be subject to flooding, includes

Chapter 17.68 - GH Geologic Hazards District

but is not necessarily limited to any one-hundred year floodplain, as determined by the Federal Flood Insurance Program.

C. "Geological hazard" means a threat to life, property or public safety caused by geological or hydrological processes such as faulting and secondary seismic effects, including but not limited to: liquefaction, landsliding, erosion, flooding, tsunami, or storm wave inundation. (Ord. 628 §2 (part), 1987).

D. "Coastal hazard" includes but is not limited to episodic and long-term shoreline retreat and coastal erosion, high seas, ocean waves, storms, tsunami, tidal scour, wave overtopping, coastal flooding, landslides, bluff and geologic instability, bluff retreat, liquefaction and their interaction, many of which are likely to worsen with sea level rise.

17.68.020 Applicability. The regulations set forth in this chapter apply in all GH districts. (Ord. 628 §2 (part), 1987).

17.68.030 Purpose. The GH district is designed to inform property owners and potential property owners of lands which are located in areas containing geological hazards, including, but not limited to, floodplains, fault zones, known landslide areas, bluffs, tsunami inundation areas, and high liquefaction areas. Along the shoreline and in areas subject to coastal hazards, the GH district is also designed (a) to protect and enhance bluff, shoreline, offshore, and sandy beach recreational areas for public use and enjoyment while ensuring all development (including private structures and public infrastructure) is safe from coastal hazards as much as possible both now and in the future; and (b) to ensure that otherwise allowable development is sited, designed, and conditioned to minimize risks to life and property, to avoid being subject to coastal hazards, and where development cannot entirely avoid coastal hazards, to appropriately mitigate for all adverse impacts to coastal resources, including to bluff, shoreline, offshore, and sandy beach recreational areas.

(Ord. 628 §2 (part), 1987).

17.68.040 Combining district. Land classified GH shall also have a basic zoning classification as defined in Chapters 17.12 through 17.45. For example, R-1-GH means that the R-1 district regulations apply as well as the GH regulations. (Ord. 628 §2 (part), 1987).

Chapter 17.68 - GH Geologic Hazards District

17.68.050 Principal permitted uses. The following are principal permitted uses the GH district:

A. All uses permitted in the basic zoning district. (Ord. 628 §2(part), 1987).

17.68.060 Accessory uses. The following are accessory uses permitted in the GH district:

A. All accessory uses permitted in the basic zoning district. (Ord. 628 §2(part), 1987).

17.68.070 Conditional uses. The following are conditional uses in the GH district:

A. All conditional uses in the basic zoning district. (Ord. 628 §2(part), 1987).

17.68.080 Development standards. The development standards in the GH district shall be the same as the basic zoning district except in those instances when more restrictive standards are necessary to provide assurance that stability and structural integrity can be maintained for ~~the economic life of the project~~ (fifty years.) (Ord. 628 §2(part), 1987).

17.68.090 Beach area regulations. In the GH district:

A. A geologic/engineering report shall be required for all developments located on or adjacent to a beach, including shoreline protective measures. "Shoreline protective measures" includes the installation, in an area where coastal process operate, of any structure or material, including but not limited to riprap or a seawall, for the purpose of protecting any structure, including a road, utility or transmission line. Shoreline protection structures shall be permitted only when they are:

1. Necessary If required to protect coastal-dependent uses, and/or existing development structures (other than accessory structures), or public beaches in danger from erosion; or and

2. Necessary to protect public beaches in danger from erosion, and Only if nonstructural solutions (i.e.g., artificial beach nourishment, relocation of structures, etc.) and any other less environmentally damaging alternatives (such as nature-based adaptation measures) have proven to be infeasible; and

3. If they are determined to be the least environmentally damaging feasible alternative to protect the

Chapter 17.68 - GH Geologic Hazards District

endangered structure/beach/use; and

4. If all coastal resource impacts are avoided, and where all unavoidable impacts are commensurately mitigated; including that they are ~~D~~esigned so as to eliminate or mitigate adverse impacts on local shoreline sand supply, public access, marine habitats, visual resources, and paleontological resources, and any other coastal resources; and

45. Designed to provide lateral and vertical public access elements where feasible (Ord. 628 §2(part), 1987).

17.68.100 Bluff and seacliff area regulations. In the GH district:

A. Bluff and seacliff top development shall be permitted only if the design and setback provisions are designed to assure stability and structural integrity for ~~the expected life of the development~~ (at least fifty years;) and if the development (including storm runoff, foot traffic, grading and irrigation) will neither create nor contribute significantly to erosion problems or geological instability of the site or surrounding areas.

B. A geologic/engineering report shall be required for any blufftop or seacliff development which is proposed within two hundred feet of the seacliff edge. In specific areas of known geological stability ~~or where adequate protective devices already exist (as determined by adequate geologic evaluation and historic evidence)~~, a lesser area of demonstration may be designated. The city may designate a greater area of demonstration or exclude development entirely in areas of known high instability. (Ord. 677 §15 (A), 1989; Ord. 628 §2(part), 1987).

17.68.110 Earthquake fault areas. In any area determined by the State Geologist, pursuant to Public Resources Code Section 2622, to be a special studies zone, a geologic/ engineering report shall be required before any developmental permit may be issued. Nothing in this section shall diminish the duties of any person arising out of the AlquistPriolo- Special Studies Zone Act (Public Resources Code Section 2621 and following.) (Ord. 628 §2(part), 1987).

17.68.120 Floodplain. Any development in the GH district which is proposed to be located within the one-hundred year riverine floodplain of Soquel Creek or Noble Creek shall be constructed so as to conform to the Federal Flood Insurance

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program guidelines for development control. (Ord. 628 §2(part), 1987).

17.68.130 Landslide areas. In areas determined by the planning director, the public works director, the building inspector or the planning commission to have a landslide potential, a geologic/engineering report shall be required. (Ord. 628 §2(part), 1987).

17.68.140 Steep slope areas. Any development in the G-H district which is designed to be built on a slope in excess of thirty percent shall require a geologic/engineering **report**. The report shall include methods of achieving structural stability as well as any mitigation measures for preventing erosion. (Ord. 677 §15 (B), 1989: Ord. 628 §2(part), 1987).

17.68.150 Other Geologic hazard areas. The planning commission may require a geologic/engineering report in other areas of geologic hazards. (Ord. 628 §2(part), 1987).

17.68.160 Contents of geologic/engineering reports. ~~All geologic/engineering reports required by this chapter shall be prepared according to the guidelines for practice issued by the California Division of Mines and Geology, specifically, No. 37 Guidelines for Preparing Engineering Geological Reports and Coastal Commission Guidelines for Bluff Top Development. The required geological reports for all developments shall be prepared by a registered geologist or professional engineer with expertise in soils or foundations engineering, or by a certified engineering geologist. Because the city staff may not contain the expertise necessary to evaluate the adequacy of a report, the city may employ, at the applicant's expense, an appropriate expert to evaluate the adequacy of the report.~~ (Ord. 628 §2(part), 1987).

Bluff and hillside stability evaluations shall consider a range of coastal hazards—including erosion rates, wave climate, storm surge, and sea-level rise—over a 50-year planning horizon. Proposed development shall incorporate mitigation measures designed to perform for a minimum of 50 years post-occupancy. Slope stability shall meet minimum factors of safety of 1.5 (static) and 1.1 (seismic, pseudo static) unless otherwise justified by a site-specific analysis prepared and sealed by a California-licensed Geotechnical Engineer (GE) or Certified Engineering Geologist (CEG) and accepted by the City of

Chapter 17.68 - GH Geologic Hazards District

Capitola. Because the city staff may not contain the expertise necessary to evaluate the adequacy of a report, the city may employ, at the applicant's expense, an appropriate expert to evaluate the adequacy of the report.

17.68.170 Appeals. Planning commission determination made pursuant to this chapter may be appealed to the city council as provided in Chapter 2.56. (Ord. 628 §2(part), 1987).

17.68.180 Requirement of disclosure of property location by seller to seller's agent. A person who is acting ~~on~~ behalf of real property which is located within a GH district, or the seller if ~~he is~~ they are acting without an agent, shall disclose any prospective purchaser the fact that the property is located within a GH district. The planning director may adopt methods of informing owners and real estate salespersons of this requirement. (Ord. 628 §2(part), 1987).

17.68.190 Report to be noted on subdivision maps. All geologic/engineering reports prepared in conjunction with an application to subdivided property shall be noted on the map as provided in Government Code Section 66434(f). (Ord. 628 §2(part), 1987).

Excerpt from Chapter 17.76 - PARKING AND LOADING

17.76.090 Visitor serving parking.

A. Shuttle Program Parking. Parking for the free summer beach shuttle program shall be provided in a remote lot or lots, such as those located on Bay Avenue and the Village public parking lots. The free shuttle shall operate, at a minimum, on weekends and holidays between Memorial Day weekend and Labor Day weekend.

B. Public Parking in the Coastal Zone.

1. Public parking existing as of June 9, 2021, in the following locations in the CF zoning district shall be maintained for public parking:

- a. The Upper City Hall parking lot;
- b. The Cliff Drive overlook parking; and
- c. The Cliff Drive ~~Southern Pacific~~ Regional Transportation Commission railroad right-of-way parking unless Cliff Drive must be relocated due to cliff erosion.

2. Substantial changes in public parking facilities in the coastal zone require a local coastal program (LCP) amendment.

3. Expansion of any existing legally established residential parking programs and/or new residential parking programs in the coastal zone require an amendment to coastal development permit 3-87-42 and consistency with the LCP land use plan.

4. The city shall evaluate the potential impact on public coastal access when considering a coastal development permit application for any development that would reduce public parking spaces near beach access points, shoreline trails, or parklands, including any changes to the residential parking program established under coastal development permit 3-87-42.

When parking is reduced, the city shall evaluate alternative opportunities for public coastal access as needed to ensure existing levels of public access are maintained, or if possible enhanced. Such opportunities may include bicycle lanes and bicycle parking, pedestrian trails, relocated vehicular parking spaces, and enhanced shuttle/transit service. (Ord. 1043 § 2 (Att. 2), 2020)

Capitola City Council

Agenda Report

Meeting: January 22, 2026

From: Administrative Services Department

Subject: Fiscal Year 2026-27 Budget Calendar



Recommended Action: Approve the Budget Calendar for Fiscal Year (FY) 2026-27.

Background: The Capitola Municipal Code requires the City to prepare and disseminate a budget calendar on or before March 1st each fiscal year. The attached draft calendar provides dates for City Council and Finance Advisory Committee meetings to hold budget study sessions, hearings, and other significant budget events.

Discussion: Staff has prepared the attached draft Budget Calendar for FY 2026-27. Pursuant to this calendar, the Proposed Budget will be distributed on Friday, April 17, 2026, and the presentation of the draft City Budget is scheduled for a Special Meeting on Thursday, May 7th. This is a tentative schedule that may be changed as necessary by the City Council and/or City Manager. Some meetings may be cancelled if they become unnecessary based on prior sessions.

Fiscal Impact: None

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government

Attachments:

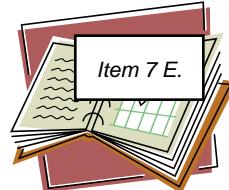
1. FY 2026-27 Draft Budget Calendar

Report Prepared By: Jim Malberg, Administrative Services Director

Reviewed By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager

CITY OF CAPITOLA BUDGET CALENDAR – 2026-27 FISCAL YEAR



The City Manager and/or the City Council may change this tentative schedule.

NOTE: Some meetings may be cancelled if they become unnecessary based on prior sessions.

Meeting Date 2026	Week/Day	Nature of Meeting	Description
Feb 26	4 th Thursday	*Regular City Council	Mid-Year Budget Review
April 14	2 nd Tuesday	Finance Advisory Committee	Finance Advisory Committee to discuss proposed Budget
April 17	3 rd Friday	N/A	Proposed budget distribution
May 5	1 st Tuesday	Special Finance Advisory Committee	Finance Advisory Committee to discuss proposed Budget and draft recommendations to Council
May 7	1st Thursday	*Special City Council	Council Deliberations
May 14	2 nd Thursday	Regular City Council	
May 21	3rd Thursday	*Special City Council	Council Deliberations (If necessary)
May 26	4 th Tuesday	Special Finance Advisory Committee	Committee Deliberations, 3 rd qtr. budget vs. actual report
May 28	4 th Thursday	*Regular City Council	
June 4	1st Thursday	*Special City Council	Council Deliberations (If necessary)
June 11	2 nd Thursday	*Regular City Council	Reports from Finance: Appropriations Limit Resolution and Investment Policy
June 16	3 rd Tuesday	Finance Advisory Committee	Finance Advisory Committee to discuss proposed Budget
June 18	3rd Thursday	*Special City Council	Final City Council Budget deliberations (If necessary)
June 25	4 th Thursday	*Regular City Council	Final Adoption of the City Budget and Pertinent Resolutions

NOTE: **Special** meetings will begin at 6:00 p.m., all Regular meetings begin at 6:00 p.m. Meetings with an asterisk (*) are held in the City Hall Council Chambers and will be televised "Live" on Charter Communications Cable Channel 8. The Finance Advisory Committee Meetings begins at 6:00 pm and are scheduled to be held in the Community Room.

Capitola City Council

Agenda Report

Meeting: January 22, 2026

From: City Manager Department

Subject: Use Agreement for Capitola City Hall Council Community Room



Recommended Action: Authorize the City Manager to execute an agreement with the Capitola Village and Wharf Business Improvement Area for use of the City Hall Community Room for the next three years.

Background: The Capitola Village and Wharf Business Improvement Area (BIA) non-profit organization coordinates community events, such as seasonal Sip N' Strolls, and holds regular Board meetings. The BIA uses the Capitola City Hall Community Room to conduct board meetings and to plan its various events.

The Community Room is a multi-use space essential to City operations, hosting mandated advisory body meetings, staff training, staff meetings, and overflow for City Council and Planning Commission meetings. When not in use for City business, the room is available to partner agencies, local businesses, and community groups at no cost.

Due to high demand, the City currently limits reservations to a three-month rolling window via an online management system. This administrative process requires approximately five hours of staff time per month across three staff members to coordinate schedules, minimize conflicting reservations, and ensure the room remains available for high-priority City functions.

The BIA has expressed a need for consistent, long-term access to the Community Room to facilitate planning efforts over the next several years. To accommodate this, the organization has requested the ability to secure recurring reservations beyond the standard three-month limit.

Discussion: As the City has a contractual relationship with the BIA nonprofit, and provides the nonprofit significant annual funding, Staff recommends establishing a formalized use agreement with the BIA nonprofit organization. This agreement would grant the organization the necessary scheduling flexibility to ensure successful event execution while reducing the monthly administrative burden of manual booking.

Should the City Council approve this agreement, the Community Room will be reserved for BIA Board meetings on the second Tuesdays of each month from 8:30 AM to 10:00 am, and for additional time in February, May, and November to accommodate the planning of typical special events, making it unavailable for other public or City uses during those times. To mitigate any potential impact on City operations, the agreement will include provisions ensuring that essential City business or emergency sessions take precedence over scheduled partner use.

Additionally, if the City Council adopts a use fee for the Community Room during the proposed three-year contract, the BIA would be required to pay the non-profit rate adopted for the use of the room from that point forward.

Fiscal Impact: Potentially none. The Community Room is currently available free of charge.

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Economic Opportunity; Sustainable Infrastructure

Attachments:

1. Proposed Use Agreement – BIA

Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Reviewed By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager

FACILITY USE AGREEMENT
BETWEEN THE CITY OF CAPITOLA AND THE CAPITOLA WHARF &
VILLAGE BUSINESS IMPROVEMENT AREA

THIS FACILITY USE AGREEMENT ("Agreement") dated January 22, 2026, ("Effective Date") is made and entered into by and between the City of Capitola, a municipal corporation, ("City"), and the Capitola Wharf & Village Business Improvement Area organization ("BIA"). City and BIA are sometimes referred to herein individually as a "Party" and collectively as the "Parties."

RECITALS

A. WHEREAS, City is the owner of real property located at 420 Capitola Avenue, Capitola, California 95010, in the County of Santa Cruz, State of California (the "Premises").

B. WHEREAS, BIA is in need of a reliable meeting room to conduct regular Board meetings and to plan and execute BIA events such as annual Sip N' Strolls; and

C. WHEREAS, it is the intent of the City to make its Community Room ("Facilities"), located within the Premises, available for use by the BIA when not needed for City related business.

NOW, THEREFORE, with regard to the above recitals and for good and sufficient consideration, the adequacy of which is hereby acknowledged, the Parties agree to the following:

AGREEMENT

1. **Term.** The term ("Term") of this Agreement shall run for three (3) years from the Effective Date set forth above, and will automatically renew for subsequent one (1) year periods unless terminated in accordance with section 2 of this Agreement.

2. **Termination.** Either Party may terminate this Agreement for any reason by ninety (90) days' advance written notice. If any actions by BIA are creating a hazard or causing damage to the facilities, City may terminate this Agreement immediately.

3. **Fees, Costs, and Charges.** BIA agrees to pay the non-profit rate for use of the Community Room if and when the City Council adopts fees for the use of the Community Room during the term of this Agreement.

4. **BIA's Use of City's Premises.**

a. City will make available to BIA the Facilities for the purpose of conducting BIA Board Meetings ("Meetings") on the second Tuesday of each month, from 8:30 a.m. until the conclusion of the meeting, and for planning meetings for BIA events such as the Sip N' Stroll, as communicated with City staff on an annual basis. If a conflict arises wherein the City needs to use the Facilities at the same time as the BIA is scheduled to use the Facilities, City will

have priority in using the Facilities. City agrees to provide the BIA as much notice as practically possible so that the BIA may notify its members of the change in venue in a timely manner. The organization may request use of the Facilities on other dates and times as needed, and the City may approve or deny such requests in its discretion. If the request is approved, City and BIA agree that no further payment obligations will arise unless by separate agreement of the Parties. The BIA may further use the Facilities for special meetings based on availability.

- b. City shall pay for all water, gas, electricity, light, heat, telephone, power, and other utilities and communications services for the Premises during the Term of this Agreement.
- c. City will provide BIA a code to access the Facilities prior to the first meeting in February 2026.
- d. During its use of the Facilities, BIA shall maintain the Facilities in a lawful, fully operable, safe, neat, clean, and sanitary condition, free from waste and debris. BIA shall not permit any waste or nuisance in or about the Facilities, nor store materials hazardous to health or safety of the public, nor shall BIA permit the use of the Facilities for any illegal purposes at all times during the Term of this Agreement. After the conclusion of each Meeting, BIA shall return the Facilities to the condition it was in prior to when the Meeting began.
- e. Should BIA not maintain Facilities in a fully operable, safe, neat, clean, and sanitary condition, free from waste and debris, the City shall be entitled to additional payments from the BIA to recover costs necessary to return the property to fully operable, safe, neat, clean, and sanitary condition, free from waste and debris. Such costs shall be determined at City's sole discretion.
- f. The BIA acknowledges this agreement does not include City staff/technical assistance to help set up or troubleshoot issues prior to or during meetings.
- g. BIA shall report any personal injuries or property damage arising at any time during, and/or in any way connected with, BIA's use or occupancy of the Facilities to City staff in writing and as soon as practicable.
- h. City will make available the following equipment and services for each Board Meeting:
 - i. Tables

- ii. Chairs, and
- iii. Television

5. **Indemnification.** BIA shall indemnify, defend, and hold harmless City and its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with BIA's use or occupancy of the Facilities, unless solely caused by the active negligence or willful misconduct of City or its officers, employees, or agents.

6. **Insurance Requirements.**

- a. BIA must hold adequate general liability insurance for bodily injury and property damage that applies to that person or group's use of the Facilities. The insurance should provide coverage of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Proof of such insurance must be furnished upon request by City.
- b. BIA must hold employer's liability insurance of at least \$1,000,000 per accident for bodily injury and property damage.
- c. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits, or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. BIA may meet its obligation in this section through equivalent self-insurance.

7. **Assignment; Subleases; Transfers.** BIA shall not voluntarily or by operation of law assign, transfer, sublet, mortgage, or otherwise transfer or encumber all or any part of BIA's interest in this Agreement or the Facility.

8. **Severability.** Each provision of this Agreement is severable from the other provisions. If any provision of this Agreement is held by a court of competent jurisdiction to be either invalid, void, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect to the fullest extent permitted by law.

9. **No Waiver.** The failure of either Party to this Agreement to insist at any time upon the strict observance or performance of any of the provisions of this Agreement, or to exercise any right or remedy as provided in this Agreement, shall not impair any such right or remedy or be construed as a waiver or relinquishment of such right or remedy with respect to subsequent defaults.

10. Miscellaneous.

- a. BIA shall comply with all local, state, and federal laws and regulations related to the use of the Facilities. BIA agrees to abide by all applicable federal and state accessibility standards and regulations.
- b. Each Party agrees that this Agreement is made and accepted on and subject to the condition that there be no discrimination against or segregation of any person or group of persons, on account of race, color, sex, sexual orientation, age, handicap, marital status, religion, nation origin or ancestry in the use, occupancy, tenure or enjoyment of the Facilities, nor shall any Party, or any person claiming under or through it, establish or permit any practice or practices of discrimination or segregation with reference to the Facilities.
- c. BIA shall not admit a larger number of individuals than can lawfully, safely, and freely move about the Facilities. In no event may BIA admit a number of individuals than that permitted by the Fire Marshal for the Facilities.

11. Applicable Law and Venue. The execution, interpretation, and performance of this Agreement shall in all respects be controlled and governed by the laws of the State of California. Venue for any action filed with respect to the Agreement shall be in the courts of the County of Santa Cruz and all Parties agree to submit to the jurisdiction of said courts.

12. Notices. Should any notice be required, such notice shall be in writing and delivered either in person at the normal offices of the other party, or, in the alternative, may be given by depositing such notice in the United States mail, postage fully prepaid, and addressed to the parties as follows:

CITY OF CAPITOLA
420 Capitola Ave
Capitola, CA 95010
Attn: City Manager

**CAPITOLA WHARF &
VILLAGE BUSINESS IMPROVEMENT AREA**
P.O. Box 501
Capitola, CA, 95010

13. Entire Agreement. This Agreement, including any specified attachments, constitutes the entire agreement between the Parties with respect to use of the Facilities and supersedes and replaces any and all previous agreements entered into or/and negotiated between City and BIA relating to the Facilities covered by this Agreement. No change to this Agreement shall be valid unless made by supplemental written agreement executed and approved by City and

BIA. Except as otherwise provided herein, any and all amendments, additions, or deletions to this Agreement shall be null and void unless approved by City and BIA in writing.

14. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, City and BIA have executed this Agreement as of the date first written above.

CITY OF CAPITOLA

CAPITOLA WV BIA

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Date: _____

Date: _____

Capitola City Council

Agenda Report

Meeting: January 22, 2026
From: Public Works Department
Subject: Offshore Oil Drilling



Recommended Action: Authorize the Mayor to submit a letter opposing the Bureau of Ocean Energy Management's proposed 11th National Outer Continental Shelf Oil & Gas Leasing Program.

Background: The Bureau of Ocean Energy Management (BOEM), an agency of the U.S. Department of the Interior, is responsible for managing development of the nation's offshore resources. In 2025, BOEM released its proposed 11th National Outer Continental Shelf Oil & Gas Leasing Program (Proposed 11th Program), which would establish a framework for potential offshore oil and gas lease sales on the U.S. Outer Continental Shelf for the upcoming program period.

Although the Proposed 11th Program does not identify specific lease sale locations at this time, it creates the potential for future offshore oil and gas development in federal waters, including areas offshore of Central California and even within the boundaries of National Marine Sanctuaries. BOEM is currently accepting public comment on the Proposed 11th Program as part of the federal review process through January 23, 2026.

In the late 1980s, Santa Cruz and Monterey Counties helped to form the Central Coast Outer Continental Shelf (OCS) Regional Studies Program to integrate science and policy on OCS proposals, supporting findings that drilling threatened coastal environments, economies, and resources. This regional effort prevented several federal proposals from opening oil and gas drilling operations in the OCS and led to the establishment of the Monterey Bay National Marine Sanctuary (MBNMS).

In support of this effort and to align with regional policies, the Capitola City Council voted unanimously to prohibit onshore facilities for offshore oil in April 1987. That prohibition remains in effect today and is codified in the City's Zoning Code as Municipal Code Section 17.96.090 (Attachment 1). The adopted ordinance prohibits the construction, reconstruction, operation, or maintenance of any commercial industrial offshore oil development support facility within the City. Prohibited facilities and activities include any facility that operates directly in support of any offshore oil or gas exploration, development, drilling, pumping, or production (e.g., oil or gas storage facilities).

The current ordinance is effective at preventing offshore oil development because without access to nearby onshore facilities (e.g., ports, pipelines, storage yards, processing facilities) drilling projects become logically impractical or prohibitively expensive. By adopting the current ordinance in the 1980s, the City became part of California's "Blue Wall", which refers to a network of local zoning protections enacted by coastal cities and counties that restrict or prohibit the construction of onshore facilities needed to support offshore oil development. To fortify the "Blue Wall", approximately 27 coastal jurisdictions adopted laws requiring local approval (often voter approval) for any onshore support facilities. The City of Capitola's current ordinance is stricter than those adopted by other local jurisdictions, given that it outrightly prohibits any such support facilities, rather than including a requirement for voter approval.

The City's ordinance, as currently adopted, does not specifically call out restrictions on support facilities for seabed mining activities. BOEM's primary focus for the Proposed 11th Program is on scheduling oil and gas lease sales and does not include seabed mining as part of that specific oil and gas leasing program. Although seabed mining is not formally included as part of the Program's schedule or scope, parallel BOEM actions indicate that the agency is also advancing planning and potential leasing for critical minerals on or near the seabed in waters of the United States.

Recently, there have been numerous local and state governments opposing the latest federal effort to allow oil drilling in environmentally sensitive ocean areas. On June 10, 2025, the City of Santa Cruz's City Council unanimously adopted a resolution confirming the City's commitment to prohibiting offshore drilling in the Monterey Bay National Marine Sanctuary and authorized the Mayor of Santa Cruz to send a letter opposing BOEM's Proposed 11th Program.

On June 22, 2025, the County of Santa Cruz Board of Supervisors approved the launch of regional coordination efforts among local communities in the State of California focused on offshore drilling policy advocacy and calling for multi-jurisdictional support. On November 18, 2025, the City of Santa Cruz's City Council approved a Memorandum of Understanding (MOU) with the County of Santa Cruz and executed a Professional Services Agreement with Save Our Shores to coordinate efforts to strengthen regional opposition to offshore drilling and seabed mining.

At the November 13, 2025, Capitola City Council meeting, Council Member Orbach requested that an item regarding City ordinances preventing offshore oil drilling and seabed mining activities be added to a future agenda for discussion. In preparation, staff will present this topic to the City's Commission on the Environment (COE) during a regularly scheduled COE meeting on January 21, 2026. Feedback from the COE will be presented to the City Council on January 22nd.

Discussion: The City of Capitola has adopted policies supporting environmental protection, coastal stewardship, and climate action. The City's economy, quality of life, and community identity are closely tied to a clean, healthy ocean and coastline. Offshore oil and gas development poses documented risks, including oil spills, chronic pollution, harm to marine ecosystems, and negative impacts on tourism, recreation, and fisheries.

The Proposed 11th Program also presents inconsistencies with state and federal laws. The City's coastline borders the MBNMS, which receives federal protection from offshore oil and gas exploration, development, and production within its boundaries under the National Marine Sanctuaries Act. These protections are reinforced by California state laws, such as the Coastal Zone Management Act, which requires federal consistency with state coastal policies. Together, the state and federal laws are intended to preserve the ecological health, scenic value, and economic benefits of the Monterey Bay coastline.

Additionally, expansion of offshore oil and gas leasing is inconsistent with state and local climate goals aimed at reducing greenhouse gas emissions and transitioning to renewable energy sources. The State of California and the City have made clear policy commitments to addressing climate change and protecting coastal resources, and offshore drilling is inconsistent with those objectives.

As part of the regional coordination effort, Save Our Shores representatives are currently reviewing Santa Cruz City and County ordinances against offshore drilling to strengthen their legal defensibility and include protections against the new threat of seabed mining. Staff propose no changes to the City's current ordinance at this time to allow for a coordinated approach with neighboring jurisdictions in support of a shared coastal policy.

Authorizing the Mayor to submit a formal comment letter (Attachment 2) opposing the Proposed 11th Program allows the City of Capitola to document its concerns about the Program, join regional coordination efforts with coastal communities in opposing offshore drilling, and ensure that the City's voice is part of BOEM's public comment record.

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Community Safety; Healthy Families, Community, and Environment; Sustainable Infrastructure

Fiscal Impact: There is no fiscal impact associated with the recommended action.

Attachments:

1. Municipal Code Section 17.96.090
2. Mayor's Comment Letter

Report Prepared By: Erika Senyk, Environmental Projects Manager

Reviewed By: Julia Gautho, City Clerk, Jessica Kahn, Public Works Director; Marc Tran, City Attorney

Approved By: Jamie Goldstein, City Manager

17.96.090 Offshore oil development support facilities.

A. Prohibition. There shall be no construction, reconstruction, operation, or maintenance of any commercial or industrial offshore oil development support facility within the city of Capitola.

B. Facilities and Activities Included in Prohibition. Prohibited facilities and activities include, but are not limited to:

1. Oil or gas storage facilities, pipe and drilling materials, or equipment repair or storage facilities, which operate directly in support of any offshore oil or gas exploration, development, drilling, pumping or production.
2. Construction, reconstruction, or operation of facilities to process any oil or natural gas taken or removed from any offshore oil or gas drilling or pumping operations. (Ord. [1043](#) § 2 (Att. 2), 2020)



420 Capitola A
Capitola, California 95010
Telephone: (831) 475-7300
FAX: (831) 479-8879
Website: <http://www.cityofcapitola.org>

Item 8 A.

Acting Director Matthew Giacoma
Bureau of Ocean Energy Management
1849 C Street, NW
Washington, DC 20240

RE: Docket ID BOEM-2025-0483 — 11th National OCS Oil & Gas Leasing Draft Proposed Program

Dear Mr. Giacoma:

The City of Capitola (City) respectfully submits these comments strongly opposing the Proposed 11th National Outer Continental Shelf (OCS) Oil & Gas Leasing Draft Proposed Program (Proposed 11th Program) as it pertains to the State of California and, specifically, the Central Coast of California.

Previous efforts to promote new offshore oil were defeated in the Central California region due to impacts on tourism, agriculture, and commercial and recreational fishing, the acceleration of climate change, and effects on the diverse wildlife and habitats.

As lease sales under the Proposed 11th Program are now scheduled to begin as early as 2027, the current plan places the City and its surrounding protected marine environment at imminent risk. Consequently, the City Council voted **X-X-X** at its January 22, 2026, meeting to formally oppose the proposed offshore oil lease sales scheduled for 2027 and 2029 in the Central California planning area.

Violation of Federal, State, and Local Laws

The Proposed 11th Program conflicts with a range of federal, state, and local laws and regulations designed to protect the Monterey Bay National Marine Sanctuary (MBNMS) and California's coast. Federally, the National Marine Sanctuaries Act and its implementing regulations (15 C.F.R. Part 922) expressly prohibit exploring for, developing, or producing oil, gas, or minerals within the sanctuary boundaries, and any new lease issuance that would authorize such activities inside those boundaries would be inconsistent with these protections. At the state level, the Proposed 11th Program violates the Coastal Zone Management Act, which requires federal consistency with state coastal policies. Locally, in April 1987, the Capitola City Council voted unanimously to prohibit onshore facilities for offshore oil, in part due to the effect that offshore oil and gas development would have on its economic base (Municipal Code Section 17.96.090).

Tourism and the Local Economy

The City of Capitola, with a population of approximately 9,500, is a popular beach tourism destination centered around the Capitola Village with seaside shopping and restaurants, world renowned surfing, and many other outdoor recreational activities. Tourism-related revenues, including transient occupancy tax and parking revenues, represent a significant portion of the City's discretionary revenue and are highly dependent on visitor activity.

Historically the Capitola Municipal Wharf has been a center for recreational fishing and the waters surrounding it have been popular for salmon, crab, and varieties of rockfish, owing in part to the



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nearby offshore Soquel Canyon. This popular outdoor activity supports the visitor-based economy of the City.

Recent events such as ocean storm damage to the Capitola Wharf and Village in 2023 greatly impacted the City, which suffered approximately \$2.5 million in storm damage, coupled with losses in business activity and employment. An oil spill would have similar negative effects on the City's economy, with the addition of increased cleanup and repair costs to impacted facilities.

Offshore oil and gas drilling poses significant risks to the economy of a beachside city, where tourism, recreation, and small businesses depend on a clean and healthy coastal environment. For a coastal community whose economic vitality is closely tied to its natural resources and scenic coastline, potential oil spills or industrial accidents from offshore drilling would discourage visitation, be detrimental to the City's local revenue, and compromise public well-being.

Climate Considerations

The Proposed 11th program also conflicts with the State's and City's well-established policies to protect coastal resources and address climate change. The Proposed 11th Program prioritizes fossil fuel extraction incentives and would undermine state and local efforts to reduce greenhouse gas emissions, transition to clean energy, and build climate resilience. At a time when coastal communities are already facing sea level rise, erosion, and other climate-related impacts, further investment in fossil fuel development is inconsistent with both sound public policy and environmental responsibility.

Ecological Impacts

The rich and diverse ecosystems around the City and within the MBNMS support dozens of marine mammals (e.g., sea otters, sea lions, and multiple whale species), seabirds, fish, and invertebrates, along with critical habitats such as kelp forests, rocky reefs, estuaries, and upwelling zones that fuel food webs.

Activities affiliated with offshore drilling (e.g., increased vessel traffic, noise pollution, and significant risks of oil spills) could disrupt natural patterns for feeding, communication, migration, and breeding behaviors of marine protected species. Even small oil spills or leaks could have long-term ecological impacts on sensitive habitats within the MBNMS such as kelp beds and intertidal zones, leading to elevated mortality, reproductive harm, and population declines. These risks pose serious threats to recreational and commercial fisheries and would compromise decades of progress made within the MBNMS to restore and protect keystone species and their critical habitats.

Considering the impacts of the Proposed 11th Program, the City strongly recommends that BOEM:

1. Exclude the State of California and, specifically, the Central Coast, the Monterey Bay National Marine Sanctuary and adjacent waters from the Program to protect sensitive ecosystems and coastal communities.
2. Prioritize renewable energy development and alternatives to fossil fuel extraction that are consistent with state and local regulations.



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3. Enhance coordination with state and local governments and Tribes, ensuring federal actions are fully consistent with local coastal plans and climate action goals.
4. Require completion of site-specific environmental review, including cumulative impact assessments and climate risk modeling, prior to any lease consideration.

The Central Coast of California is a region of exceptional ecological, cultural, and economic value. Its offshore waters support diverse marine life and working coastal economies, while its beaches and coastal access define the character and quality of life for residents and visitors alike. The City of Capitola urges BOEM to recognize the strong opposition of local coastal communities and to remove California's Central Coast waters from consideration under the Proposed 11th Program.

Sincerely,

Margaux Morgan

Mayor, City of Capitola



Item 8 A.

Offshore Oil Drilling

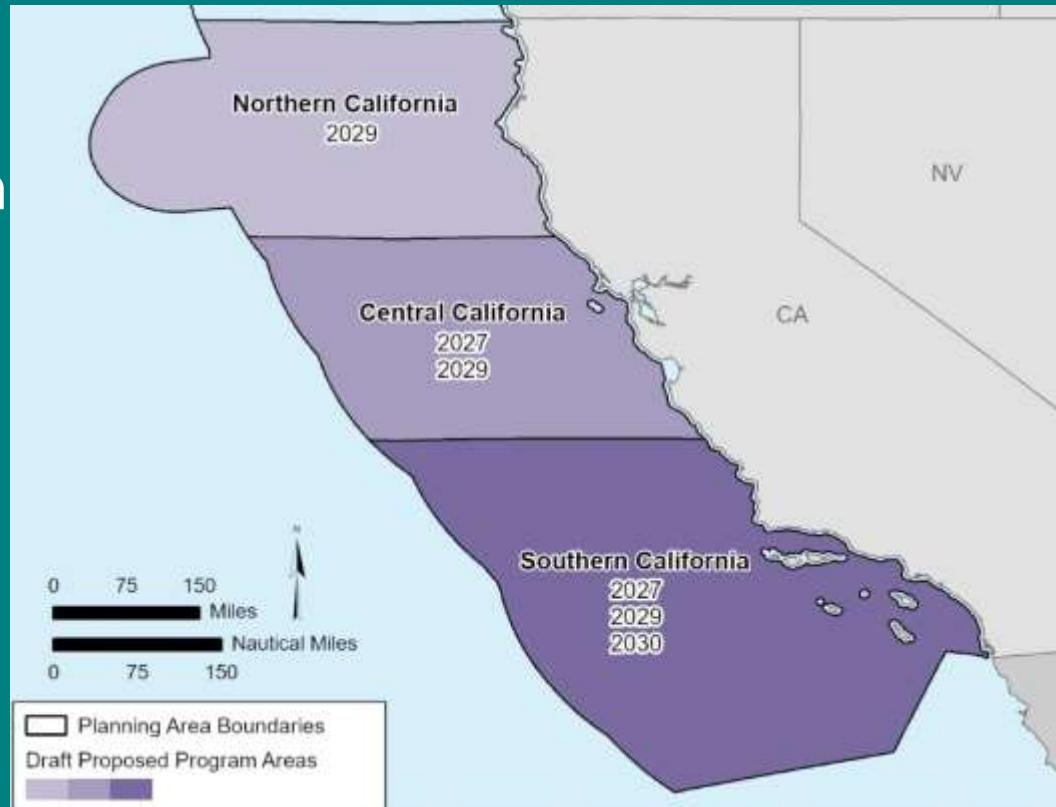
City Council
January 22, 2026





BOEM's Proposed 11th Program

In 2025, Bureau of Ocean Energy Management (BOEM) proposed six offshore lease sales for oil & gas exploration off the coast of California.



November 13, 2025 City Council Meeting:
Council directed staff to bring a future agenda item for discussion.



Capitola Municipal Code 17.96.090

- Onshore support facilities for offshore oil development are prohibited in Capitola.
- There is no approval pathway — voter or otherwise — for these facilities.
- Seabed mining is not explicitly addressed in current code.



Commission on the Environment

- On January 21, Commission received a presentation from Save Our Shores.
- Presentation covered:
 - BOEM's current offshore oil and gas leasing program, and
 - Status of 27 coastal ordinances regulating or prohibiting onshore oil support facilities ("The Blue Wall").

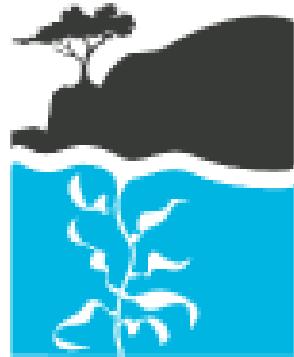


Regional Coordination

November 18, 2025

- Santa Cruz County and City of Santa Cruz executed an MOU and PSA with Save Our Shores.
- Purpose: coordinate and strengthen regional opposition to offshore drilling and seabed mining.





SAVE OUR SHORES

Guest Presentation

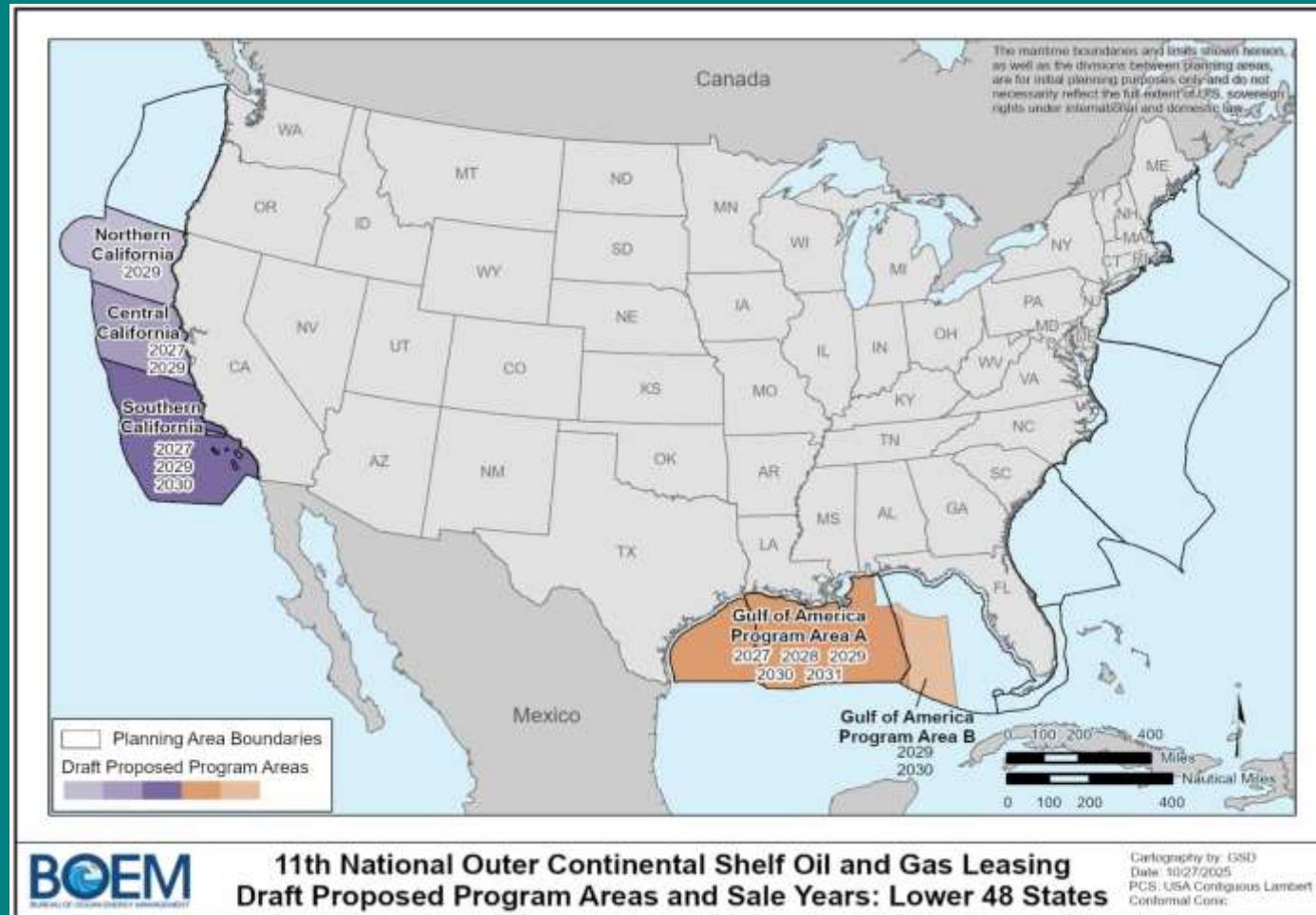
Katie Thompson, Executive Director
(Aug 2024 – Present)

Dan Haifley, Former Director
(Feb 1986 – Jan 1993)

The Blue Wall: onshore facilities for offshore oil ordinances



Bureau of Ocean Energy Management has proposed six offshore oil lease sales off California, two off the Central Coast (Sonoma – Monterey Counties) in 2027 and 2029.



Plan contemplates potential drilling in national marine sanctuaries

The 2025 [Federal Register Notice](#) for plan contains a link to a list of west coast areas excluded from consideration which says:

“Pursuant to the July 14, 2008, Presidential Memorandum issued ...any national marine sanctuary that was designated as of July 14, 2008, is withdrawn from oil and gas leasing for a time without specific expiration.

Any NMS created or expanded after that date is not withdrawn from oil and gas leasing per se. Rules and regulations governing the designation and management of a specific national marine sanctuary may also restrict or prohibit certain activities within that sanctuary.”

Monterey Bay NMS was expanded in November, 2008, and Greater Farallones and Cordell Bank NMSs were expanded in 2015.

Plan inconsistent with federal, state law

Federal:

- National Marine Sanctuaries Act
- Endangered Species Act
- Marine Mammal Protection Act
- National Environmental Quality Act
- Coastal Zone Management Act
- Clean Water Act
- Clean Air Act

State:

- California Coastal Act
- Marine Life Protection Act
- SB 32, requiring statewide greenhouse gas emissions be cut to 40% below 1990 levels by 2030

Environmental impacts

- Oil exploration/ seismic
- Drilling & processing
- Oil spills
- Onshore impacts
- Environmental justice
- Climate change



1969 Santa Barbara oil spill

*Public comments now being accepted on
plan through January 23, 8:59 PM PST*

Go to regulations.gov

Search BOEM-2025-0483

Click on Submit Comment

Some history

- In 1980s, US Rep. Leon Panetta obtained annual moratoria on funding activities to support offshore oil.
- After a failed compromise, proposed moratorium lost by one vote in Appropriations Committee in 1985.
- This allowed plans to lease federal waters for offshore oil to proceed.

PROTECTING THE COAST AN INCH AT A TIME

Frustrated, Santa Cruz City leaders formulated a local strategy.

In November 1985 82% of Santa Cruz City voters agreed to:

1. Subject zoning changes for onshore facilities for offshore oil to a vote of the people, and
2. Spend funds to spread the idea in California.

Save Our Shores was hired with Dan Haifley as coordinator.



He traveled the coast, engaging communities and local governments.

26 communities from San Diego to Humboldt passed laws, most by popular vote.

Marin County's ordinance, approved in 2020, made it 27.

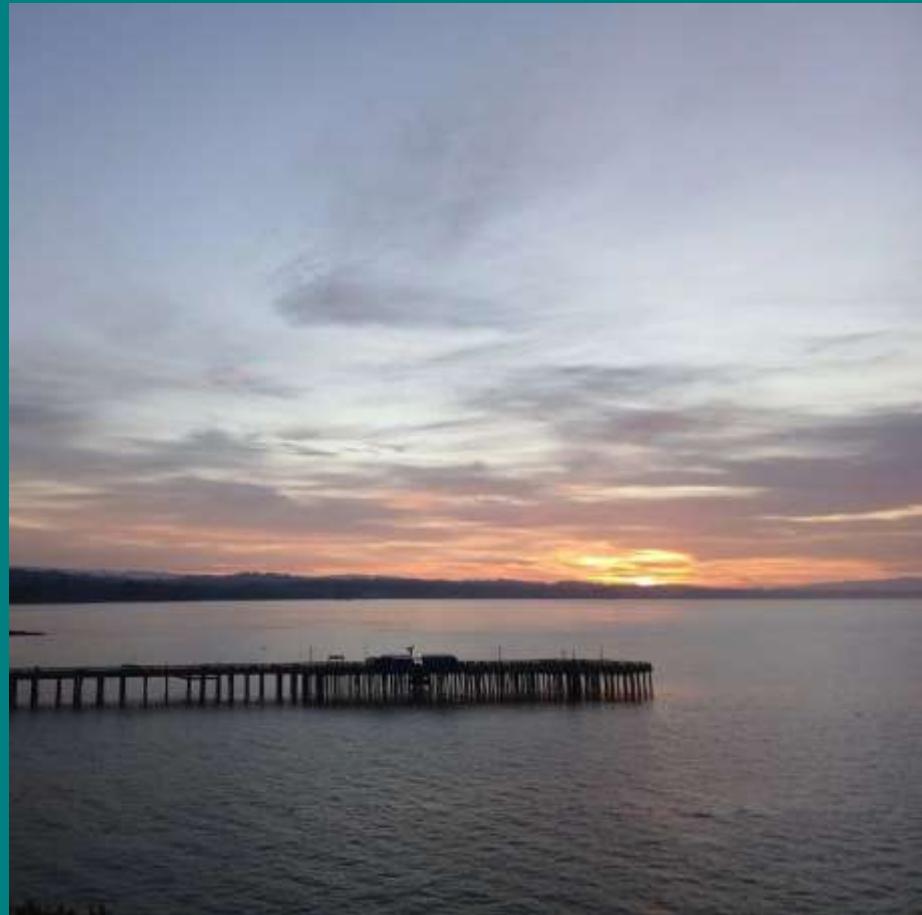


Onshore Oil Facilities Ordinances Map



Capitola's ordinance

- Approved 5-0 in April 1987.
- Bans onshore facilities, no industrial space in city.
- Symbolic, not included in oil industry lawsuit.



Lawsuit against 13 ordinances

- Western Oil and Gas Association (WOGA) lawsuit was filed against 13 communities – WOGA vs, Sonoma County, et al.
- Heard in 1987 by federal Judge Consuelo Marshall of Central District Court in California.
- Marshall ruled in favor of local governments; that decision was upheld by Appeals Court.

San Luis Obispo Test Case



- In 1988, San Luis Obispo County law was tested when three permits - the San Miguel Project - went to the ballot.
- Shell Oil spent around twenty dollars per yes vote, according to the *San Luis Obispo Tribune*, and lost.

December 7, 1992, article in the
Oil & Gas Journal:

“Shell Oil Co. suspended plans to develop San Miguel oil field in the northern Santa Maria offshore basin after voters in San Luis Obispo County rejected an onshore facility in 1988.”

After Shell’s loss, WOGA asked the Supreme Court to review the Appeals Court decision.

Supreme Court rejected that request in January 1992.



Platform Irene, off Point Conception

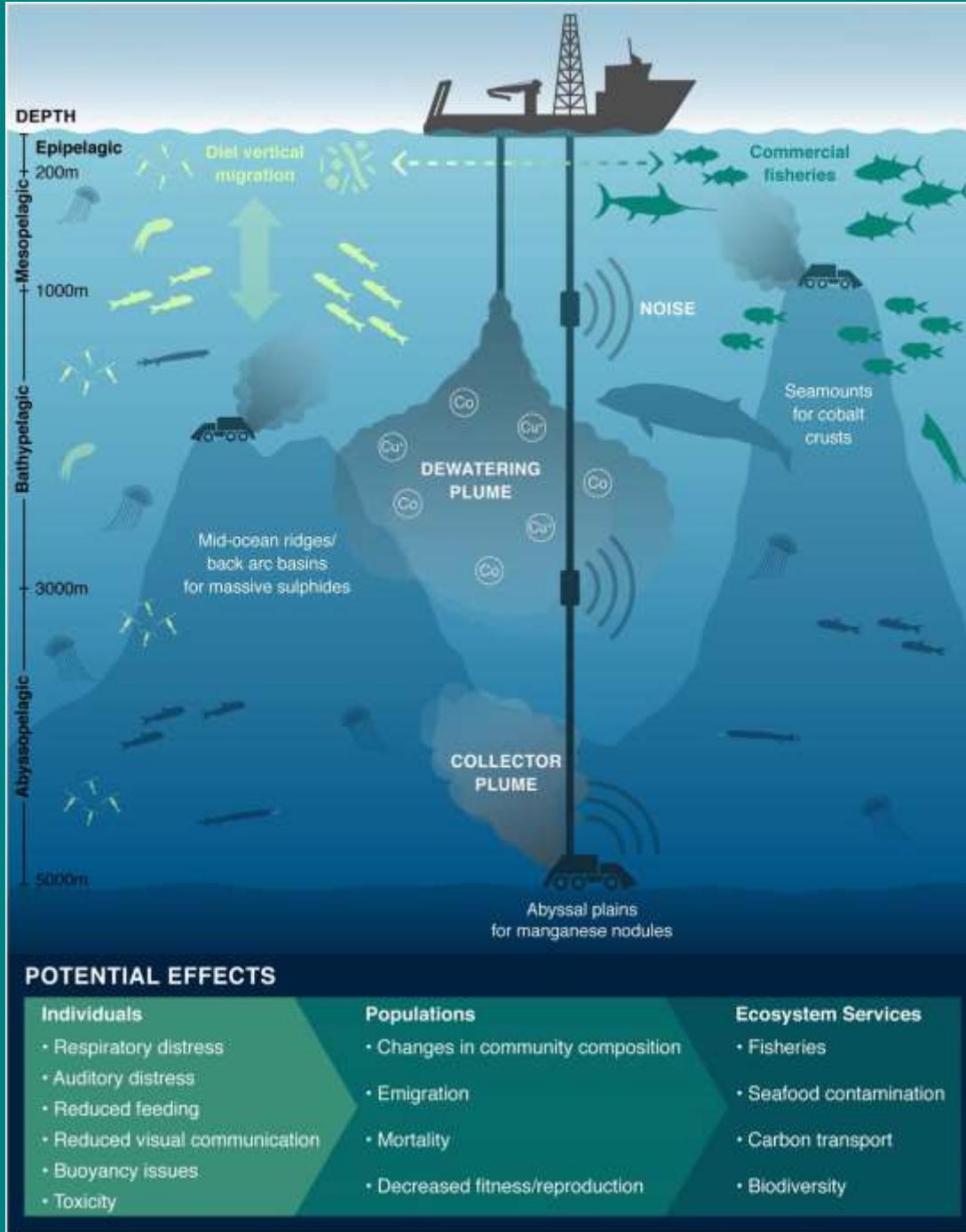
Fortifying the Blue Wall

- Strengthen legal defensibility of existing laws.
- Add language to cover emerging threat of seabed mining, under separate BOEM lease and permit track.
- Add laws where they do not exist.
- *Save Our Shores asks Capitola to revise its ordinance.*



Progress with Santa Cruz

- Currently reviewing Santa Cruz City and County ordinances
- Goals are to:
 1. Strengthen legal defensibility
 2. Include the new threat of seabed mining
- Seabed mining development will be under a separate federal plan
- Updating ordinances allows for reinforced protections against offshore oil and to be proactive against seabed mining



Environmental impacts of seabed mining. Image credit: Amanda Dillon



Recommended Action

Authorize Mayor to submit a letter opposing the Bureau of Ocean Energy Management's proposed 11th National Outer Continental Shelf Oil & Gas Leasing Program.



For more information contact Katie Thompson,
Save Our Shores, (831) 462-5660,
katie@saveourshores.org.

Capitola City Council

Agenda Report

Meeting: January 22, 2026

From: Public Works Department

Subject: Support for Santa Cruz County Regional Transportation Commission Direction on Coastal Rail Trail Segments 10–11 and Evaluation of the Capitola Trestle



Recommended Action: Adopt a resolution expressing support for the Santa Cruz County Regional Transportation Commission's December 4, 2025 action advancing an Interim Trail configuration for Coastal Rail Trail Segments 9–11 and directing evaluation of the historic Capitola trestle for interim bicycle and pedestrian use.

Background: The Santa Cruz County Regional Transportation Commission (RTC) owns and manages the Santa Cruz Branch Rail Line includes of the Capitola trestle and serves as the lead agency for planning and coordination of the Coastal Rail Trail in partnership with local jurisdictions.

On December 4, 2025, the RTC approved a resolution accepting the Zero Emission Passenger Rail and Trail (ZEPRT) Final Project Concept. As part of that action, the RTC approved multiple implementation directions affecting Coastal Rail Trail Segments 9–11, including:

- Directing staff to return within approximately two months with a proposal that would allow construction of an Interim Trail without the need for railbanking or adverse abandonment of the freight easement;
- Directing staff to bring forward a final design and take actions necessary to implement the Interim Trail on Segments 9–11 as expeditiously as feasible, while pausing further work on the Ultimate Trail configuration in those segments;
- Directing staff to pursue revised cooperative agreements with the City and County of Santa Cruz to implement the above direction; and
- Directing staff to pursue and return with options for retrofitting the historic Capitola trestle for interim bicycle and pedestrian use, either as part of Segment 11 or as a separate project.

The motion passed on a 7–5 vote.

At the City Council meeting on December 11, 2025, Councilmember Jensen requested a future agenda item for the City Council to support for the direction the RTC is taking related to advancing the Interim Trail and evaluating the Capitola trestle as part of the project.

The historic Capitola trestle is a key structure within the rail corridor and is necessary for long-term continuity of the Coastal Rail Trail through Capitola. At this time, the trestle is not included in the scope of the Coastal Rail Trail projects currently advancing through design and funding, though the project EIR includes an option in Alternative One that includes routing the trail over the trestle.

In November 2018, Capitola voters approved Measure L, codified as Capitola Municipal Code Chapter 8.72, which establishes requirements governing use of the rail corridor within City limits.

At a Special City Council meeting on April 17, 2025, the City Council affirmed its interpretation of Capitola Municipal Code Chapter 8.72 when considering rail trail alignment options. The Council confirmed the RTC/County trail may be built within the rail corridor in the City of Capitola, but not on City property or City rights-of-way, and that the City may construct and maintain its streets, sidewalks, and bike paths as the City Council sees fit.

Discussion: Expressing support for the RTC's direction to construct the Interim Trail communicates the Council's view of the project direction while preserving discretion over future project actions.

This action does not commit the City to a specific design, funding contribution, schedule, construction activity, or execution of agreements. The RTC has indicated it will return with additional proposals related to Interim Trail implementation, cooperative agreement updates.

Staff will continue to monitor these efforts and participate in coordination as appropriate. Any proposed agreements, funding participation, or project implementation actions affecting City property, regulatory authority, or financial resources would be brought forward to the Council for separate consideration and direction.

Any future actions related to the Coastal Rail Trail or trestle within the City would remain subject to applicable City policy and regulatory requirements, including Capitola Municipal Code Chapter 8.72.

Fiscal Impact: There is no fiscal impact associated with this action. Any future fiscal impacts would be evaluated and presented to the City Council as part of separate actions.

Attachments:

1. Resolution Supporting RTC Direction on Coastal Rail Trail Segments 10–11 and Evaluation of the Capitola Trestle
2. Excerpt of Santa Cruz County RTC Draft Minutes – December 4, 2025 (Item 26)

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Attainable Housing; Community Safety; Economic Opportunity; Healthy Families, Community, and Environment; Sustainable Infrastructure

Report Prepared By: Jessica Kahn, Public Works Director

Reviewed By: Julia Gautho, City Clerk; Marc Tran, City Attorney

Approved By: Jamie Goldstein, City Manager

RESOLUTION NO._____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
SUPPORTING SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION DIRECTION ON COASTAL RAIL TRAIL SEGMENTS 10–11 AND
EVALUATION OF THE HISTORIC CAPITOLA TRESTLE**

WHEREAS, the Santa Cruz County Regional Transportation Commission (RTC) owns and manages the Santa Cruz Branch Rail Line and serves as the lead agency for planning and coordination of the Coastal Rail Trail in partnership with local jurisdictions; and

WHEREAS, the Coastal Rail Trail provides important regional mobility, recreation, and coastal access benefits; and

WHEREAS, Capitola Municipal Code Chapter 8.72 governs preservation of the rail corridor for potential future rail use and interim bicycle and pedestrian trail use; and

WHEREAS, on December 4, 2025, the RTC approved a resolution accepting the Zero Emission Passenger Rail and Trail (ZEPRT) Final Project Concept and adopted direction to advance an Interim Trail configuration for Coastal Rail Trail Segments 9–11 and to evaluate the historic Capitola trestle for interim bicycle and pedestrian use; and

WHEREAS, the City Council supports continued progress on the Coastal Rail Trail and coordination with regional partners to advance near-term community benefits consistent with Capitola Municipal Code Chapter 8.72.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Capitola, California:

1. Expresses support for the Santa Cruz County Regional Transportation Commission's December 4, 2025 direction to advance an Interim Trail configuration for Coastal Rail Trail Segments 9–11 and to evaluate the historic Capitola trestle for interim bicycle and pedestrian use; and
2. Encourages continued coordination between the RTC and local jurisdictions as the project advances.

I HEREBY CERTIFY that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 22nd day of January 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Margaux Morgan, Mayor

ATTEST:

Julia Gautho, City Clerk



**Santa Cruz County
Regional Transportation Commission**

Draft MINUTES

**Thursday, December 4, 2025
9:00 a.m.**

In-Person Meeting

Watsonville City Council Chambers
275 Main Street, Watsonville, CA 95076

Remote Participation (see page 5 for more information)

RTC Zoom

<https://us02web.zoom.us/j/89597173447>

Dial-in: +1 312 626 6799

Webinar ID: 895 9717 3447

1. Roll call. The meeting was called to order at 9:00 a.m.

Members present:

City of Capitola	Gerry Jensen
City of Santa Cruz	Fred Keeley
City of Scotts Valley	Steve Clark
City of Watsonville	Eduardo Montesino
County of Santa Cruz	Manu Koenig
County of Santa Cruz	Kimberly DeSerpa
County of Santa Cruz	Andy Schiffрин (Alt.)
County of Santa Cruz	Larry Pageler (Alt.)
County of Santa Cruz	Lowell Hurst (Alt.)
Santa Cruz Metropolitan Transit District	Vanessa Quiroz-Carter (Remote)
Santa Cruz Metropolitan Transit District	Fabian Leonor
Santa Cruz Metropolitan Transit District	Donna Lind (Alt.)
Caltrans (ex-officio)	Kelly McClendon (Remote)

Staff present:

Sarah Christensen	Nisha Singh
Amin AbuAmara	Riley Gerbrandt
Grace Blakeslee	Shannon Munz
Italo Jimenez	Yesenia Parra
Krista Corwin	Steven Mattas (RTC Counsel)
Luis Mendez	

2. Considered AB 2449 Just Cause and Emergency Circumstances Requests
3. Additions or deletions to consent and regular agenda

Administrative Services Officer Yesenia Parra noted that handouts for items 25 and 26 and replacement page for item 5 and 26 were posted to the website.

4. Oral Communications

Received public comment from:

Brian Peoples, Trail Now
Saladin Sale
Brett Garrett, Santa Cruz PRT
Fred Geiger, Santa Cruz PRT
Mark Lee, Santa Cruz PRT
Joe Jordan
Ron Swenson
Michael Saint, Santa Cruz PRT
Bob Hickman
Joe Rinquist

Commissioners Koenig, DeSerpa and Commissioner Alternate Hurst arrived to the meeting at 9:19 a.m.

CONSENT AGENDA

Commissioner Jensen communicated in regards to item 5 on the consent agenda that he had recused himself from voting on Resolution 22-26, and Administrative Services Officer Yesenia Parra confirmed that the minutes were corrected.

Commissioner Koenig made a motion and Commissioner Alternate Schiffrin seconded the motion to approve the consent agenda.

The motion passed unanimously with Commissioners Leonor, Quiroz-Carter, Koenig, DeSerpa, Montesino, Clark, Keeley, Jensen, and Commissioner Alternates Lind, Pageler, Schiffrin and Hurst voting "aye."

MINUTES

5. Approved draft minutes of the November 6, 2025 Regional Transportation Commission meeting

6. Accepted draft committee meeting minutes
 - a. October 15, 2025 Safe on 17 Taskforce

POLICY ITEMS

No consent items

PROJECTS AND PLANNING ITEMS

7. Accepted Release of the Draft 2050 Regional Transportation Plan (RTP) and Draft Environmental Impact Report (EIR)
8. Adopted the Santa Cruz County Transportation Equity Action Plan
9. Approved authorizing the Executive Director to amend a Professional Engineering Services Agreement with Mark Thomas for the Highway 1 Freedom Blvd to State Park Drive Auxiliary Lanes and Bus on Shoulder, and Coastal Rail Trail Segment 12 Project (**Resolution 25-26**)
10. Approved authorizing the Executive Director to enter into a Memorandum of Understanding (MOU) with County of Santa Cruz Community Development and Infrastructure Sanitation Division for the Davenport lift station (**Resolution 26-26**)
11. Approved authorizing the Executive Director to negotiate and execute amendments to the Cooperative Agreements with Caltrans for the Highway 1 41st/Soquel and Bay-Porter/State Park Final Design and Right of Way Components (**Resolution 27-26**)

BUDGET AND EXPENDITURES ITEMS

12. Accepted status report on Transportation Development Act (TDA) revenues
13. Accepted status report on Measure D revenues

ADMINISTRATION ITEMS

14. Accepted Fiscal Years (FY) 2021-2022 to 2023-2024 Triennial Performance Audits
15. Approved authorizing the Executive Director to amend the agreement with Redwood Public Law for legal services (**Resolution 28-26**)

INFORMATION/OTHER ITEMS

16. Accepted monthly meeting schedule

17. Accepted correspondence log
18. Accepted letters from committees and staff to other agencies
19. Accepted information items - *none*

REGULAR AGENDA

20. Commissioner Reports

Commissioner Clark reported on his participation at the 2026 Focus on the Future conference (November 9-11, 2025) along with Chair Montesino, Executive Director Christensen, Director of Capital Projects Amin AbuAmara, Director of Internal Services Nisha Singh, and Supervising Transportation Planner Grace Blakeslee. He expressed appreciation to staff for attending and presenting and added that RTC is well-recognized and respected statewide, and our team exemplified the agency's professionalism and leadership.

21. Recommendation for Chair and Vice-Chair for 2026

Chair Montesino reported that the RTC Chair nominating committee, was comprised of Commissioners Keeley, Jensen, Downing, and Koenig.

Commissioner Koenig reported that the ad hoc committee recommends Eduardo Montesino to serve another year as Chair in 2026 and Steve Clark to serve as Vice-Chair. Commissioner Keeley seconded the nominations.

The motion passed unanimously with Commissioners Leonor, Quiroz-Carter, Koenig, DeSerpa, Montesino, Clark, Keeley, Jensen, and Commissioner Alternates Lind, Pageler, Schiffrin, and Hurst voting "aye."

Received public comment from:

Brian Peoples, Trail Now

22. Director's Report

Executive Director Sarah Christensen delivered updates on the Notice of Availability of the Draft 2050 Regional Transportation Plan (RTP); the three projects proposed for Caltrans Sustainable Transportation Planning Grant funding: (1) the Watsonville Area Trucking Efficiency and Multimodal Enhancement Study, (2) Santa Cruz Multimodal Corridor Plan, and (3) Planning for Climate Resiliency of the South County Santa Cruz Branch Rail Line; release of the Transportation Equity Action Plan; North Coast Transportation Demand Management Project Outreach; New Brighton Railroad Bridge Storm Damage Repair: review of the Commission's accomplishments in 2025 and announced that the RTC office will be closed to the public for the holidays December 24-Jan 1 but that staff would be

reachable by telephone and email.

Commissioners discussed: impact of the Commission's accomplishments and gratitude to staff.

Received public comment from:

Brian Peoples, Trail Now
John Will
David Dean

23. Caltrans Report

Caltrans Ex-Officio Kelly McClendon, Senior Planner from District 5, delivered comments on Caltrans Sustainable Planning Grant program, which closed in late November and thanked Commissioner Martinez for hosting a recent townhall meeting in San Lorenzo Valley.

Received public comment from:

Brian Peoples, Trail Now
Jack Brown
Joe
Sean

At the request of the Chair, Director of Capital Projects Amin AbuAmara responded to a concern raised by a member of the public regarding bicycle safety near the Mar Vista Overcrossing.

24. Amendments to the Fiscal Year (FY) 2025-26 RTC Budget & Work Program and Measure D Budget

Italo Jimenez, Finance and Budget Officer, delivered the staff report.

Commissioner Alternate Schiffrin expressed his sincere appreciation to the staff for taking the time to meet and discuss concerns regarding the Reserve Fund, and noted that all of his questions were thoroughly addressed. Commissioner Keeley motioned and Commissioner Alternate Schiffrin seconded the motion to approve the staff recommendation to approve. The motion passed unanimously with Commissioners Leonor, Quiroz-Carter, Koenig, DeSerpa, Montesino, Clark, Keeley, Jensen, and Commissioner Alternates Lind, Pageler, Schiffrin and Hurst voting "aye."

Resolution 29-26:

1. Amending the FY 2025-26 Budget and Work Program for the Santa Cruz County Regional Transportation Commission (RTC) and FY2025-26 Budget for Measure D and

2. Authorizing the Executive Director to make amendments and modifications to the RTC's FY 2025-26 Overall Work Program as required by Caltrans to ensure receipt of grant funds and ensure the completion of work products as long as such amendments and modifications are consistent with the approved budget.

Received public comment from:

Mark Lee

25. Railbanking Overview

Executive Director Sarah Christensen presented the staff report and delivered a presentation on behalf of Real Property Specialist Bella Kressman. This presentation was prepared in response to a request from the Commission in September to provide an informational item at the December meeting. The purpose was to discuss rail banking and educate both the Commission and the public on what rail banking entails.

Commissioners discussed: rail banking process, abandonment, common carrier, and the ACL agreement.

Commissioner Alternate Schiffrin motioned and Commissioner Koenig seconded the motion to approve the staff recommendation to accept the informational overview of railbanking as it relates to the RTC-owned Santa Cruz Branch Rail Line (SCBRL).

The motion passed with Commissioners Leonor, Koenig, DeSerpa, Montesino, Clark, Keeley, Jensen, and Commissioner Alternates Schiffrin, Lind, and Pageler voting "aye," and Commissioner Quiroz-Carter and Commissioner Alternate Hurst voting "no."

Received public comment from:

Fred Geiger, Santa Cruz PRT

Jim Weller

Ryan Sarnataro

Dean Cutter

Jessica Evans

Charles Hicks

Buzz Anderson

Brett Garrett

Matt Farrell, Friends of the Rail and Trail

Jack Brown

Jessie Jarvie

Lani Faulkner

Saladin Sale

Elizabeth Malamorg

Mark Lee
Paula Bradley
Rosemary Sarka
Tina Andreatta
Trink Praxel
Becky Steinbruner
Brian Peoples, Trail Now
Mary Alsip
Annalyn Rutherford
Anonymous Speaker
Elizabeth Bertrand
Gina Cole
Eva Brunner
Anonymous Speaker
Sally Arnold
Elia Bulaich
Barry Scott
David Dean
Michael Saint
Bob Hickman
Rafa Sonnenfeld
Jim MacKenzie
David Date
Sean
Kevin Maguire
Patrick Mottram
Joe
Jean Brocklebank
Jevan Gray
Susan Kaufman
Tim Brattan
John Will
Tom Brady
James Polizzi
Corrina McFarlane

The Commission took a break at 11:43 a.m. and returned at 12:00 p.m.

26. **Accept Zero Emission Passenger Rail and Trail Final Project Concept Report**

Riley Gerbrandt, Associate Transportation Engineer, delivered the staff report and consultant Marc McLaren of HDR Engineering provided a presentation.

Mr. Gerbrandt and Executive Director Sarah Christensen responded to Commissioners' questions regarding: the condition of the rail line upon purchase and its condition today; responsibility for maintenance of the rail line; cost estimates for elevated/at-grade service at the Boardwalk; challenges at Walker Street in Watsonville; likelihood of project acceptance by the California Coastal Commission; funding strategies for capital costs and operational costs; peer review of the cost analysis; challenges of the Beach Flats area and funding challenges.

Marc McLaren responded to a Commissioner's question regarding the role of fare revenue in operational costs.

Commissioner Koenig made a motion and Commissioner Keeley seconded the motion to approve the staff recommendation to:

1. Receive a presentation on the Zero Emission Passenger Rail and Trail (ZEPRT) Final Project Concept, and
2. Approve the resolution to
 - a. Accept the Final Project Concept Report,
 - b. Direct staff to continue pursuing eligible state and federal funding to complete the preliminary engineering and environmental review for the ZEPRT Project, and
 - c. Direct staff to continue coordinating with state and federal partners to pursue passenger rail along the Santa Cruz Branch Rail Line.

And the following recommendations:

1. Accept the ZEPRT Report and modify section 1 of the resolution to change the word "adopted" to "accepted."
2. Agree to use future STIP funding allocated at the November 2025 meeting to the ZEPRT EIR for a combined rail and trail project for the Santa Cruz Branch Line and direct staff to seek full funding for this project and return for approval of the RTC prior to any funding application submittal for the rail program.
3. Approve a Resolution of Support for Future Rail and continued partnership with the Caltrans Division of Rail on Corridor Identification and Development.
4. Direct Staff to return within two months with a proposal to allow the construction of the Interim Trail without the need for adverse abandonment of the freight easement or railbanking.
5. Direct Staff to bring back to the Commission for consideration a final design for and take any other actions to implement the Interim Trail on Segments 9-11 as expeditiously as possible. Pause project activities on the Ultimate Trail segments 9-11, and investigate where the tracks can be preserved next to the trail.

6. Direct Staff to work with project sponsors to advance construction of Segment 8 Ultimate Trail.
7. Direct Staff to bring back to the Commission for consideration revised Rail Trail Cooperative Agreements with the City and County of Santa Cruz to implement the above direction.

And additional friendly amendments to:

8. Invite the Chief of Caltrans Division of Rail to present information to the RTC on the Federal Corridor ID Program and the service development plan at the January meeting if feasible, or as soon as possible; and
9. Direct staff to return to the RTC with designs for interim trail that include an alternative that does not require removal or complete covering of the tracks no later than the February 2026 meeting, if feasible.
10. Direct staff to pursue and bring back to commission options for retrofitting the historic Capitola trestle for interim bicycle and pedestrian use as quickly as possible either as part of the Coastal Rail Trail Segment 11 project or a separate project with the intent to move forward with such a project over the Capitola trestle when feasible.

The motion passed on a 7-5 vote with Commissioners Jensen, Keeley, Clark, Montesino, DeSerpa, Koenig, and Commissioner Alternate Lind voting "aye," and Commissioners Quiroz-Carter, Leonor and Commissioner Alternates Hurst, Schiffrin, and Pageler voting "no."

Received public comment from:

Saladin Sale
 Elizabeth Bertrand
 Debbie Hale
 Brian Peoples
 Fred Geiger
 Brett Garrett
 Stephanie Auld, IHSS Advisory Commission
 Lani Faulkner
 Matt Farrell
 Mark Lee
 David Van Brink
 Paula Bradley
 Ryan Sarnataro
 Trink Praxel
 Rosemary Sarka
 Jack Brown
 Jim Weller
 Tina Andreatta

Jessica Evans
Becky Steinbruner
Elizabeth Malamorg
Eva Brunner
Sally Arnold
Anonymous Speaker
Barry Scott
Elia Bulaich
Sean
Rafa Sonnenfeld
Micheal Saint
Kevin C Maguire
David Dean
Jim
Jean Brocklebank
James Polizzi
Bob Hickman
David Date
Tom Brady
Johanna Lighthill
Dianne D.
Piet Canin, Ecology Action
Steve Graff
Leslie Nielsen
Jevan Gray

27. Review of items to be discussed in closed session

RTC Counsel Steve Mattas provided an overview of the item to be discussed in closed session, stating that there will be no reportable action.

Received public comment from:

Jessica Evans

The Commission entered closed session at 2:41 p.m.

Commissioner Leonor and Commissioner Alternate Lind departed the meeting at 2:41 p.m.

CLOSED SESSION

**28. Conference with Legal Counsel – Anticipated Litigation
(Pursuant to Government Code Section 54956.9(d)(2))
Significant Exposure to Litigation: Two Cases**

OPEN SESSION

29. Report on items discussed in closed session

The Commission returned from closed session at 3:00 p.m. There was no reportable action from closed session. The meeting adjourned at 3:00 p.m.

30. Next meetings

The next RTC meeting is scheduled for Thursday, January 15, 2026 at 6:00p.m. at the Watsonville City Council Chambers, 275 Main Street, Fourth Floor, Watsonville, CA 95076.

Respectfully submitted,

Yesenia Parra, Administrative Services Officer

Attendees

Brian Peoples, Trail Now	Tina Andreatta
Saladin Sale	Trink Praxel
Brett Garrett, Santa Cruz PRT	Becky Steinbruner
Fred Geiger, Santa Cruz PRT	Mary Alsip
Mark Lee, Santa Cruz PRT	Annalyn Rutherford
Joe Jordan	Elizabeth Bertrand
Ron Swenson	Gina Cole
Michael Saint, Santa Cruz PRT	Eva Brunner
Joe Rinquist	Anonymous Speaker
John Will	Sally Arnold
David Dean	Barry Scott
Fred Geiger, Santa Cruz PRT	Bob Hickman
Jim Weller	Rafa Sommerfeld
Ryan Sarnataro	Jim MacKenzie
Dean Cutter	David Date
Jessica Evans	Kevin Maguire
Charles Hicks	Jean Brocklebank
Buzz Anderson	Jevan Gray
Brett Garrett	Susan Kaufman
Matt Farrell	Tim Brattan
Jack Brown	Tom Brady
Jessie Jarvie	James Polizzi
Lani Faulkner	Karina
Saladin Sale	Leonard Foreman
Elizabeth Malamorg	Dean Cutter
Mark Lee	Ilia Bulaich
Paula Bradley	Elisabeth Bertrand
Rosemary Sarka	Charles Hicks

Meghan Largent	Nick Fabbricino
Joni Steele	Nadene Thorne
David Morris	Elika Changizi
mark's iPad	karlrice
Rafa Sonnenfeld (he/him)	Dianne D
Bud Colligan	Elaine Rohlfs
Deborah Still	Jillian
Regina Kelbert	christine miguel
John's iPad	Meilin Obinata
TJ	Peter Haworth
Brian	Mike
cookconstr@cruzio.com	Tim Brattan
Bob Berlage	Jaeden Gales
Kelly Mercer-Lebov, Santa Cruz	Todd Guild
County Parks	Justin Davilla
PRC243	s163636
Ben	Nyanko
Amy Meza's iPhone	iPhone
Fernanda D. Pini	iPad (3) JEFF MICK
Jesse Jarvie	Leslie Nielsen
Mike Sherrod	Taylor Lahey
Courtney	Jacques Bertrand
Molly ording	KMSzubielski
Lana Martinez Davis	Ron Marquez
MARY	Zoom user
david date	Justin Blair
Kevin McGuigan	Scott Cohn
Christina Watson, TAMC	Steve Galletly
1831****730	LW
nasya	LC
Jamie	1952****579
Stephen Buchter	Theresia Rogerson
SCCRTC	Rebecca Hurley
joe	Marshall
John Will	Monica Martinez (she/her)
Dscott	1669****020
Frank Rimicci	dcutter
mhuffaker	Amelia Conlen's iPhone
donnahall	Kara Dyble
Ari Parker	Steve Wiesner
Michael Zeller	Elizabeth Madrigal (she/her)
Michele DiFrancia	jguire@aol.com
Rob Cunningham	Johanna Lighthill
Mrt	Diane D.
CCC Central Coast	Piet Canin, Ecology Action
Linda Locklin, Coastal Commission	Steve Graff

Leslie Nielsen	Michael N. Conneran
Maria Perez - Regeneración	iPhone
Christine's iPad	Teresa Maguire
Jeff	Jackie
Prof Mike Arnold	Kate's iPad
Jim's iPad (3)	Adam C
Ramon Gomez, Sup. Hernandez	Amelia Conlen, City of Santa Cruz
Mike Fulton	Nyanko Nyasu
Henrik's iPhone	Mauricio Arias
Janine Ramirez	Steve Wiesner
Santa Cruz Black	Jeanette
Gloria	Richard James
Nora Hochman	1408****939
Gregory Becker	PRC001
Kris Reyes	Seb Frey, REALTOR Silicon Valley
Sean	prc316
Hil Hamm	Howard Cohen
Alan C. Miller, Davis CA	Member
Sandy Brown	Susan Westman
Ben Wolfe	Hil H.
Adam	RCNV
cschneiter	Jillian Ritter - District 1
Brian Harrison	Don
1831****248	Sakura Cannestra
kris's iPhone	virginiajohnson
Christina Holiday	iPhone (2)Big Daddy
Marc B. Yellin MD	Edward McNamara
Joanna Edmonds City of Santa Cruz	iPhone (2)
John Urgo	jessie hess
Ricardo Valdes	Casey Beyer
Nicole Steel	Darrell Maxey
Brendan Quirk, LTSCC	Doug Valby, SCWD
Maureen	Antonio Rivas
miguel.lizarraga	Michael Pisano
BobFi	Paul Guirguis Caltrans
LoriC	Rae Hughes SCCRTC
robert.schneider	Kelly McClendon# Caltrans D5
Mikey Cohen	Guest Guest
Jeanette Bent	Mark
Tiffany Mendoza	Mikey Cohen
jesus bojorquez	Geo
Teresa Buika	Gigi Kelbert
Michael Lewis	GSD662
Liam Keeton	Ginger
John	Laurie Waters
Steve Graff	Cynthia Convisser, SCCRTC

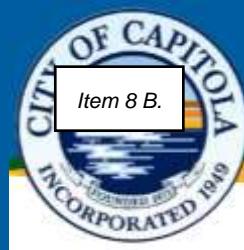
Toby Goddard
Nancy
Ann
Rebecca Hurley
James Polizzi
Alyson
Emilia Gamboa
43983
Joe Martinez
Cami Corvin
Ron Swenson
David Date
Charles's iPhone
Joe Martinez
Fred
Marc's iPhone (2)
Janine Roeth
Paul Hierling, AMBAG
Janneke Strause, TAMC
mark Mattern
Rebecca Moore
Madilyn Jacobsen
Corrina McFarlane
Andreas Mueller
Andrew Hoeksema
Zoom user
iPad
Laurie
Zoom user
Jessie hess
Heather Adamson, AMBAG
Rob Tidmore
Will Mayall
Patrick Mottram
Jacob Lutz
Nathan Nguyen
David Moody
MRT
Randy
zoe barb
Dog
Courtney Bonifant
Jamie Sehorn
Tiffany Mendoza
Max Chun
Connie Croker
AP
Anja's iPhone
Cami Corvin, Santa Cruz, CA
Bob Broussard
pcanin



Support for RTC
Direction on
Coastal Rail
Trail Segments
10-11

City Council
January 22, 2026

Support for Rail Trail Segments 10-11

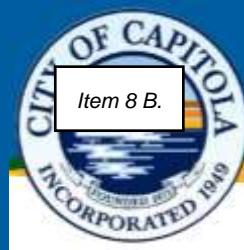


Item 8 B.

- SCCRTC owns and manages Santa Cruz Branch Rail Line
- SCCRTC leads planning for Coastal Rail Trail with local jurisdictions
- Capitola Trestle is a key structure for long-term trail continuity



Support for Rail Trail Segments 10-11



Item 8 B.

Capitola Municipal Code
Chapter 8.72 (Measure L)

- Requirements governing use of rail corridor within City limits

April 17, 2025 City Council
Action:

- RTC/County trail may be built in rail corridor
- Not on City property or City ROW
- City retains authority over streets, sidewalks, bike paths

Support for Rail Trail RTC December 4, 2025 Action Segments 10-11 Summary

Implementation
directions for CRT
Segments 9-11:

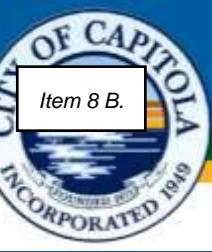
- Allow Interim Trail without railbanking
- Advance Interim Trail design and pause Ultimate Trail
- Pursue revised cooperative agreements
- Evaluate retrofitting Capitola Trestle



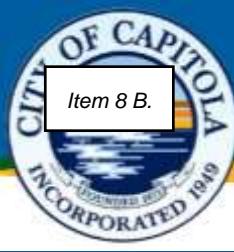
Ultimate Trail Configuration



Interim Trail Configuration



Support for Rail Trail What This Action Does / Does Segments 10-11P Not Do



Item 8 B.

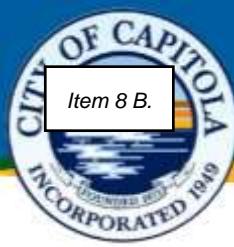
Does:

- Express Council support for RTC direction
- Communicate City policy position

Does NOT:

- Commit to funding, design, schedule, or agreements
- Authorize construction or property use

Support for Rail Trail Segments 10-11



Item 8 B.

- RTC returning with Interim Trail proposals and agreement updates
- Staff will monitor and coordinate
- Any agreements or funding impacts return to Council for approval
- No fiscal impact for this action



Recommend Action

Adopt a resolution expressing support for the Santa Cruz County Regional Transportation Commission's December 4, 2025 action advancing an Interim Trail configuration for Coastal Rail Trail Segments 9-11 and directing evaluation of the historic Capitola



Capitola City Council

Agenda Report

Meeting: January 22, 2026

From: City Manager Department

Subject: Introduction to Discover Capitola, the City's Civic Engagement Program



Recommended Action: Receive report.

Background: The City of Capitola conducts a recurring civic engagement program designed to educate the public on the internal operations of local government. The primary objective is to illustrate how the City Council and professional staff collaborate to serve the Capitola community. Historically, the program consists of four evening workshops held during the late winter or early spring of even-numbered (election) years. While the program is tailored to Capitola, enrollment is open to all interested stakeholders and regional partners. The program is built upon a collaborative model, utilizing direct interaction between participants, City Officials, and partner agencies.

The goal of each session is to foster informed community involvement and strengthen the lines of communication between the City and the community. Participants learn how decisions are made, how City funds are allocated, and how City departments operate together. In addition to internal presentations, the program features guest speakers from the City's partner agencies to provide a broader view of regional governance. Past participants have included representatives from the Soquel Union Elementary School District, Soquel Creek Water District, Central Fire District, and the Santa Cruz County Public Library System.

Civic engagement initiatives, often referred to as "Citizens' Academies," are a standard best practice in municipal government. Similar programs in the region include: the Town of Los Gatos, Leadership Los Gatos; the City of Scotts Valley, Citizens' Academy; the City of Half Moon Bay, NET Community Academy (Network–Engage–Transform); the City of Watsonville, Watsonville Academy; and the City of Santa Cruz, (department-specific) Citizens' Police Academy.

Administering this program is a resource-intensive endeavor, requiring significant staff hours to coordinate sessions, develop presentation materials, and facilitate the two-hour workshops. Given current staff capacity and community demand, the City has found a biennial (every two years) schedule to be the most sustainable model.

The program is intentionally scheduled during election years to serve as a foundational resource for residents considering public service. By providing an in-depth look at City operations before the filing period, the Academy helps potential candidates make informed decisions about running for office.

Discussion: In anticipation of the 2026 session, staff initiated a redesign of Capitola's civic engagement program to create a dynamic, engaging, and community-focused experience. Now branded as "Discover Capitola," the new program aims to encourage greater public interest and communication between the City and constituents. If successful, the 2026 session will serve as the new pilot model for future election-year programming.

Discover Capitola's curriculum was developed through research of other successful civic engagement programs from neighboring jurisdictions and input from past participants and City staff. The program will consist of four workshops scheduled outside of traditional business hours to maximize accessibility for working participants. The program will offer participants an overview of the Capitola community, including a transparent view into the "how" and "why" behind City services.

The four sessions are designed to promote public participation, help residents better understand how the City works, and frame the City's role within the larger community.

February 11: Capitola 101

- Introduction from Mayor, "State of the City" presentation by City staff, highlights of current and upcoming City projects from Public Works and Community & Economic Development Departments.

February 24: Public Safety

- Presentations from Capitola Police Chief and Central Fire Chief, tour of Capitola Police Department.

March 3: Local Business

- Presentation from City staff and the Capitola Business Improvement Area and Capitola & Soquel Chamber of Commerce.

March 19: Community Identity

- Presentation from the Historical Museum on the history of Capitola, discussion of youth and adult programming from the Recreation and Community Services Department, and a presentation from the Santa Cruz Public Library System.

Each session is structured to facilitate interactive dialogue between presenters and participants, peer networking opportunities, and direct engagement with City leadership. During each session, staff will be seeking feedback from participants to ensure that Discover Capitola remains participant-centric and that the curriculum remains adaptable. Discover Capitola formally concludes at the City Council meeting on Thursday, **March 26**. During the meeting, the Council will formally recognize participants for completing the program.

The new program has been promoted through a press release, strategically placed print flyers throughout Capitola, social media outreach, inclusion in the *Capitola Waves* newsletter, and targeted email outreach to community stakeholders and previous City Council applicants. Those interested in participating must complete a brief application (link listed as Attachment 2) by January 28. As of January 16, the City has received 17 applications.

Fiscal Impact: None, staff resources to manage the program were included in the FY 25/26 Budget. While a few local civic academies charge a fee for participants, the Capitola program is free. Several civic engagement programs held at local agencies are budgeted at \$10,000 or more and include meals and transportation for participants.

Attachments:

1. Promotional Flyer
2. Link to Application: <https://portal.laserfiche.com/p0099/forms/3RFSe>

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Healthy Families, Communities, and Environment.

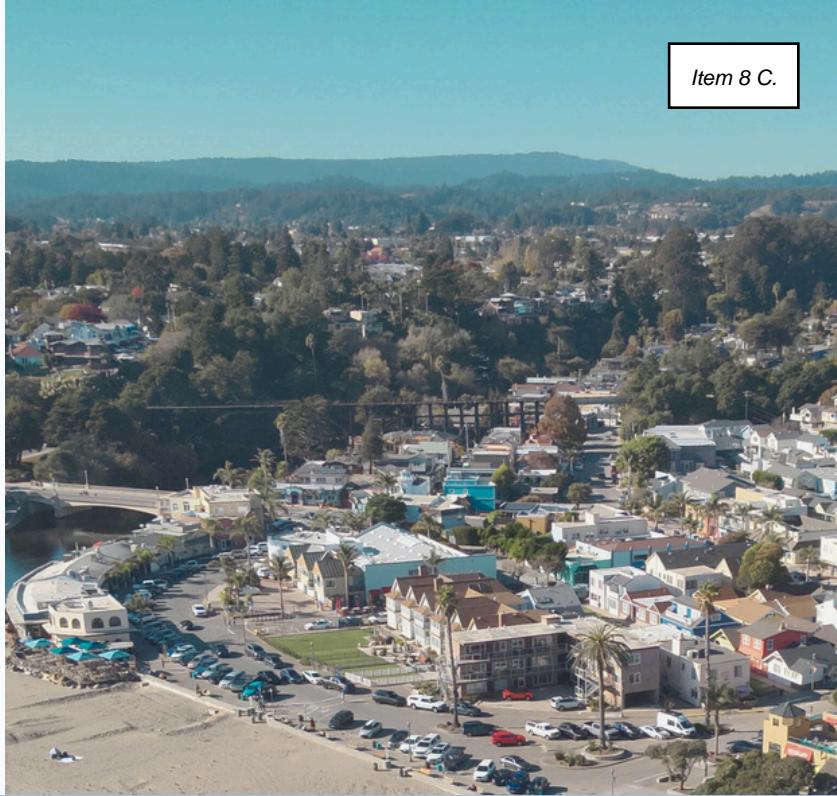
Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Reviewed By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager

**Join us to
participate in
a civic
engagement
cohort!**

**Apply by
January 28**



Discover Capitola

**Learn how Capitola works, network
with community leaders, and make a
positive impact.**



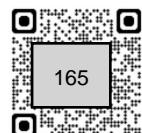
Session Dates:

2/11; 2/24; 3/3; 3/19

Topics:

**Government structure,
finances, and projects;
public safety; local
economic vitality; and
community identity**

Scan to apply



YOUR Civic Engagement Program

DISCOVER CAPITOLA

February - March 2026



What are Civic Engagement Programs?

Purpose:

Foster informed community involvement & strengthen lines of communication between City and community

Outcome:

Participants learn how decisions are made, how City budgets work, how City departments operate together, and how the City works with partner agencies

Discover Capitola

- Offered in election years
- Includes guest speakers from partner agencies
- Intended for regional stakeholders, business owners & residents



Session Breakdown

Dates:

Wednesday, February 11

Tuesday, February 24

Tuesday, March 3

Thursday, March 19

Times:

All sessions begin at 6 PM
at Capitola City Hall

Capitola 101:

- “State of the City”
- Public Works Department
- Community & Economic Development Department

Public Safety:

- Capitola Police
- Central Fire

Local Business:

- Capitola Business Improvement Area
- Capitola & Soquel Chamber of Commerce

Community Identity:

- Capitola History
- Youth Programming
- Public Library System



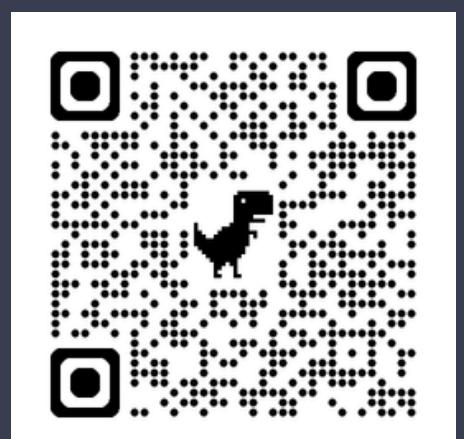
Join us!

Apply by January 28. Visit CityOfCapitola.org for more info.

Participants will be celebrated at the March 26 Council meeting.



scan to apply



Questions?

Capitola City Council

Agenda Report

Meeting: January 22, 2026
From: Administrative Services Department
Subject: Temporary/Hourly Employee Pay Schedule



Recommended Action: Adopt a resolution amending the temporary/hourly employee pay schedule.
(Continued from December 11, 2025, City Council meeting)

Background: The City of Capitola employs temporary/hourly employees to provide services for the community. Most of these positions are within the Community Services and Recreation Department (CS&R), though other City departments also occasionally employ temporary/hourly workers. Temporary employees work either part-time or on a seasonal basis for a limited number of hours per fiscal year and are not regular City employees. Temporary employees are not represented by any union, are not subject to any existing memoranda of understanding (MOU) and are not eligible for City healthcare or pension benefits. For this reason, any wage increases are enacted by City Council action separate from the adoption of MOUs for other City bargaining groups.

On December 11, 2025, the City Council voted to continue this item until January 22, 2026, requesting:

- A mechanism (such as an ordinance or resolution) to avoid bringing temporary salary adjustments due to increases in the California minimum wage before the City Council for approval; and
- Clarification of messaging regarding providing temporary employees cost of living adjustments while the City identified future deficits during the recent town hall meeting; and
- Additional information regarding temporary salaries of other public agencies in the regions.

Discussion: The City Council last adjusted the temporary pay schedule in January 2025 to maintain compliance with California minimum wage requirements. The California minimum wage increased to \$16.90 per hour from \$16.50 per hour on January 1, 2026. The Recreation Facility Assistant classification is the lowest entry level position included in the temporary salary schedule with the first step of the pay schedule equal or close to California's minimum wage. The pay rates for all other temporary classifications in the pay schedule are driven by the 1st step of the Recreation Facility Assistant classification and generally those pay rates are increased by the same percentage increase to minimize compaction of the pay rates throughout the pay schedule while complying with California's minimum wage.

In order to facilitate compliance with the California minimum wage, staff recommends increasing all classifications within the temporary/hourly pay schedule by 2.49% which is the San Francisco Bay Area Consumer Price Index (CPI) from Aug. 2024 – Aug. 2025. It should be noted that October CPI data is currently unavailable due to the federal government shutdown.

In California cities, the City Council generally must approve any changes to employee compensation, including cost-of-living adjustments (COLAs) for temporary workers. While the specific process may depend on whether the city is a general law city or a charter city, the ultimate authority usually rests with the Council to ensure transparency and proper stewardship of public funds. While City Council approval is generally required for employee compensation changes, staff will continue exploring procedural options to streamline future minimum wage compliance adjustments, consistent with applicable law and transparency requirements.

The proposed COLA for temporary employees was anticipated and included as part of the FY 2025-26 Adopted Budget. The majority of temporary employees work in CS&R programs and the registration fees for participants of those programs adopted by City Council June 26, 2025, were established with the

intent of offsetting the costs of the anticipated COLAs. If seasonal hourly wages are not adjusted by the CPI this year, the City will need to take that into account when CS&R registration fees are next evaluated in June 2026 with the fee schedule.

A review of temporary hourly wages among comparable public agencies in Santa Cruz County indicates the City of Capitola's proposed pay schedule with a 2.49% COLA remains competitive while generally trending below or near regional averages, supporting workforce stability while maintaining fiscal responsibility. It is worth noting the City of Santa Cruz will be adjusting their seasonal pay rates by 4% in March. The following table summarizes the current salary comparison.

POSITION	Step				
	0	1	2	3	4
Intern	18.60	19.53	20.50	21.53	
City of Capitola Beach Lifeguard / Junior Lifeguard Instructor	21.63	22.71	23.84	25.03	
City of Santa Cruz Beach Lifeguard I	21.09			25.63	
City of Santa Cruz Beach Lifeguard II	22.53			27.38	
California State Parks Seasonal Lifeguard	21.29			23.53	
City of Capitola Lifeguard Lieutenant / Junior Lifeguard Assistant Coordinator	25.03	26.29	27.60	28.98	
City of Santa Cruz Lieutenant	24.65			29.95	
Ca State Parks Lifeguard II	22.51			25.27	
City of Capitola Junior Lifeguard Coordinator	28.98	30.43	31.95	33.55	
City of Capitola Recreation Leader I	17.76	18.65	19.59	20.57	
City of Santa Cruz Rec I, II, III	18.69	27.16			
City of Pacific Grove Rec Assistant I	16.50	17.33	18.19	19.10	20.06
SC County Parks & Rec Cultural Worker I	17.73				
City of Seaside Rec Leader I	16.90	18.66			
City of Capitola Recreation Leader II	21.59	22.67	23.81	25.00	
City of Santa Cruz Rec IV, V	24.47	32.56			
City of Pacific Grove Rec Assistant II	20.21	21.22	22.28	23.39	24.56
SC County Parks & Rec Cultural Worker II	19.09	20.27			
City of Seaside Rec Leader II	17.53	19.35			
City of Capitola Recreation Program Assistant Coordinator	23.81	25.00	26.25	27.56	
SC County Parks & Rec Cultural Worker III	19.47	20.26			
SC County Parks & Rec Cultural Worker IV	19.85	21.09			
City of Capitola Recreation Program Coordinator	26.25	27.56	28.94	30.38	
City of Seaside Recreation Program Coordinator	34.52	40.84			
City of Capitola Recreation Facility Assistant	16.92	17.76	18.65	19.59	
City of Seaside Facility Attendant	17.90	19.78			
City of Capitola Recreation Specialist I	26.80	28.22	29.70	31.27	
City of Santa Cruz Recreation Specialist	25.51			35.90	
City of Watsonville Recreation Specialist	28.30			37.93	
County of Santa Cruz Rec Program Specialist	27.03			34.10	
City of Campbell Recreation Specialist (PPT)	31.88	34.08	36.37	38.84	41.47
City of Capitola Recreation Specialist II	32.90	34.64	36.47	38.38	

No classifications are being added to the schedule. If approved, the salary schedule (Attachment 2) will go into effect January 18, 2026, which is the current pay period. Alternatively, while all current temporary employees are receiving greater than minimum wage, the Council may make the action retroactive to January 4, 2026.

While the City Council has a history of approving this item annually, the City Council is not strictly required to revisit and approve increases as the City can set seasonal hourly pay at its own discretion. However at a minimum, the Recreation Facility Assistant position must be adjusted to comply with Minimum Wage.

While the City generally adjusts hourly pay annually, staff does not recommend establishing a fixed formula, or deferring authority to the City Manager, as allowing for flexibility in how the hourly pay is adjusted has been a component of prior responses to recessions when full-time staff had made economic concessions to help support the City's response. In addition, even if the item is generally approved on

the City Council consent calendar, publicly making changes to compensation helps increase overall awareness of changes.

Fiscal Impact: The 2.49% increase to the temporary/hourly employee pay schedule is estimated to be \$17,000 with approximately half paid during FY 2025-26 and half in FY 2026-27. This increase was anticipated when preparing for the Fiscal Year 2025-26 Budget and are largely offset by registration fees.

Alignment with 2025-2029 Strategic Plan Priority: Accountable Government; Economic Opportunity; Healthy Families, Community, and Environment

Attachments:

1. Resolution
2. Proposed pay schedule

Report Prepared By: Jim Malberg, Administrative Services Director

Reviewed By: Julia Gautho, City Clerk;

Approved By: Jamie Goldstein, City Manager

RESOLUTION NO. ____**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
AMENDING THE HOURLY/SEASONAL EMPLOYEE PAY SCHEDULES**

WHEREAS, the City Council sets the compensation rates for hourly and temporary employment positions; and

WHEREAS, the City Council last amended the Temporary /Hourly Pay Schedule by Resolution No. 4408 on December 12, 2024, which amended the Pay Schedule to comply with California minimum wage requirements; and

WHEREAS, California minimum wage increased to \$16.90/hour for all employees as of January 1, 2026; and

WHEREAS, the City Council wishes to further amend the Pay Schedule to increase wages based on the annual change in the Consumer Price index.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Capitola approves as follows:

1. The Temporary/Hourly Pay Schedule is repealed and replaced by Exhibit "A," attached hereto and incorporated herein by reference.
2. Effective Date. This Resolution will be effective as of January 18, 2026.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the City Council of the City of Capitola on the 22nd day of January 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Margaux Morgan, Mayor

ATTEST:

Julia Gautho, City Clerk

City of Capitola Temp/Hourly Pay Rates

Item 8 D.

Effective January 1, 2026 (for approval 12-11-25)	0	1	2	3			
POSITION							
Intern	18.60	19.53	20.50	21.53			
Beach Lifeguard / Junior Lifeguard Instructor	21.63	22.71	23.84	25.03			
Lifeguard Lieutenant / Junior Lifeguard Assistant Coordinator	25.03	26.29	27.60	28.98			
Junior Lifeguard Coordinator	28.98	30.43	31.95	33.55			
Recreation Leader I	17.76	18.65	19.59	20.57			
Recreation Leader II	21.59	22.67	23.81	25.00			
Recreation Program Assistant Coordinator	23.81	25.00	26.25	27.56			
Recreation Program Coordinator	26.25	27.56	28.94	30.38			
Recreation Facility Assistant	16.92	17.76	18.65	19.59			
Recreation Specialist I	26.80	28.22	29.70	31.27			
Recreation Specialist II	32.90	34.64	36.47	38.38			
POSITION							
Retired Annuitant	Salary will be equivalent to the position for which the individual is working in as per the CALPERS regulations.						
Retired Annuitant Officer	Salary will be equivalent to the position for which the individual is working in as per the CALPERS regulations.						
	However, retired Capitola Police Officers who apply and are accepted as Annuitant Officers will be paid an hourly wage consistent with Step F of the Police Officer salary range.						
Reserve Officer Level I	Automatically adjusts to 20% below the Police Officer Pay Scale						
Reserve Officer Level II	Automatically adjusts to 20% below the Level I Reserve Officer Pay Scale						
Seasonal Recreation Assistant	Salary will be equivalent to the position of Recreation Assistant						
Part-Time Parking Enforcement Officer	Salary will be equivalent to the position of Parking Enforcement Officer						
Police Records Technician	Salary will be equivalent to the position of Police Records Technician						

Temporary / Hourly Employee Pay Schedule

January 22, 2026

Background

Item 8 D.

Temporary employees provide community services

Majority in CS&R

Not benefited employees

No union or MOU

Minimum Wage

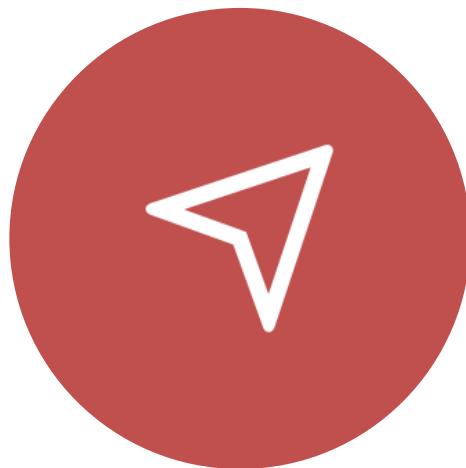
Item 8 D.

CA minimum wage: \$16.90
effective Jan 1, 2026

Recreation Facility Assistant
(RFA) tied to minimum wage

Wages for other positions in
schedule driven off RFA

Proposed Adjustment



**2.49% INCREASE BASED ON
BAY AREA CPI**

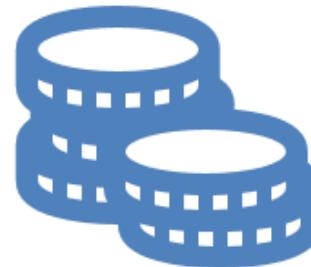
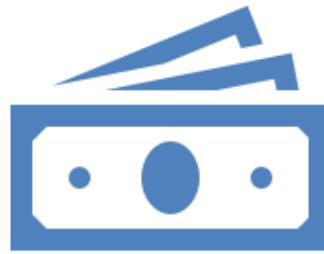


**MAINTAINS EQUITY AND
COMPLIANCE**

Council Direction

- December 11th
 - Streamline minimum wage adjustments
 - In CA, City Council approval best practice for changes in compensation
 - Previously presented on consent
 - Clarify COLA messaging
 - Provide regional comparisons

Budget Context



Increase anticipated in FY
25-26 Budget

CS&R fees offset costs

Regional Comparison

Capitola competitive regionally

Santa Cruz increasing seasonal pay 4%

Fiscal Impact

Estimated cost \$17,000

Split across FY 2025-26 & 2026-27

Implementation

Effective Jan 18, 2026

Could make effective retroactively to Jan 4th

No new classifications

Recommended Action

Adopt a resolution amending the temporary/hourly employee pay schedule.

POSITION	Step				Item 8 D. 4
	0	1	2	3	
Intern	18.60	19.53	20.50	21.53	
City of Capitola Beach Lifeguard / Junior Lifeguard Instructor	21.63	22.71	23.84	25.03	
City of Santa Cruz Beach Lifeguard I	21.09			25.63	
City of Santa Cruz Beach Lifeguard II	22.53			27.38	
California State Parks Seasonal Lifeguard	21.29			23.53	
City of Capitola Lifeguard Lieutenant / Junior Lifeguard Assistant Coordinator	25.03	26.29	27.60	28.98	
City of Santa Cruz Lieutenant	24.65			29.95	
Ca State Parks Lifeguard II	22.51			25.27	
City of Capitola Junior Lifeguard Coordinator	28.98	30.43	31.95	33.55	
City of Capitola Recreation Leader I	17.76	18.65	19.59	20.57	
City of Santa Cruz Rec I, II, III	18.69	27.16			
City of Pacific Grove Rec Assistant I	16.50	17.33	18.19	19.10	20.06
SC County Parks & Rec Cultural Worker I	17.73				
City of Seaside Rec Leader I	16.90	18.66			
City of Capitola Recreation Leader II	21.59	22.67	23.81	25.00	
City of Santa Cruz Rec IV, V	24.47	32.56			
City of Pacific Grove Rec Assistant II	20.21	21.22	22.28	23.39	24.56
SC County Parks & Rec Cultural Worker II	19.09	20.27			
City of Seaside Rec Leader II	17.53	19.35			
City of Capitola Recreation Program Assistant Coordinator	23.81	25.00	26.25	27.56	
SC County Parks & Rec Cultural Worker III	19.47	20.26			
SC County Parks & Rec Cultural Worker IV	19.85	21.09			
City of Capitola Recreation Program Coordinator	26.25	27.56	28.94	30.38	
City of Seaside Recreation Program Coordinator	34.52	40.84			
City of Capitola Recreation Facility Assistant	16.92	17.76	18.65	19.59	
City of Seaside Facility Attendant	17.90	19.78			
City of Capitola Recreation Specialist I	26.80	28.22	29.70	31.27	
City of Santa Cruz Recreation Specialist	25.51			35.90	
City of Watsonville Recreation Specialist	28.30			37.93	
County of Santa Cruz Rec Program Specialist	27.03			34.10	
City of Campbell Recreation Specialist (PPT)	31.88	34.08	36.37	38.84	41.47
City of Capitola Recreation Specialist II	32.90	34.64	36.47	38.3	186