

# City of Capitola

## City Council Meeting Agenda

### Thursday, October 13, 2022 – 7:00 PM



City Council Chambers  
420 Capitola Avenue, Capitola, CA 95010

**Mayor:** Sam Storey  
**Vice Mayor:** Margaux Keiser  
**Council Members:** Jacques Bertrand, Yvette Brooks, Kristen Brown

---

### Regular Meeting of the Capitola City Council – 7 PM

*All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.*

#### 1. Roll Call and Pledge of Allegiance

Council Members Jacques Bertrand, Yvette Brooks, Kristen Brown, Margaux Keiser, and Mayor Sam Storey.

#### 2. Additions and Deletions to the Agenda

#### 3. Presentations

*Presentations are limited to eight minutes.*

- A. Mayor for a Day Essay Contest: Elementary School Winner Recognition
- B. Introductions of new Public Works Director Jessica Kahn and Customer Service/Office Coordinator Liliana Carrisoza

#### 4. Additional Materials

*Additional information submitted to the City after distribution of the agenda packet.*

#### 5. Oral Communications by Members of the Public

*Please review the Notice of Remote Access for instructions. Oral Communications allows time for members of the Public to address the City Council on any “Consent Item” on tonight’s agenda, or on any topic within the jurisdiction of the City that is not on the “General Government/Public Hearings” section of the Agenda. Members of the public may speak for up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. A **maximum of 30 minutes** is set aside for Oral Communications.*

#### 6. Staff / City Council Comments

*Comments are limited to three minutes.*

#### 7. Consent Items

*All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless*

*members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.*

- A.** Consider the minutes from the September 22, 2022, regular City Council meeting  
Recommended Action: Approve minutes.
- B.** Approval of City Check Registers Dated September 2, September 16, and September 30.  
Recommended Action: Approve check registers.
- C.** Coastal Conservancy Grant Resolution  
Recommended Action: Adopt the proposed resolution authorizing the City Manager, Finance Director, or Public Works Director to receive \$1,900,000 in grant funds from the State Coastal Conservancy for the Capitola Wharf Renovation.
- D.** Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing  
Recommended Action: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

## **8. General Government / Public Hearings**

*All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.*

- A.** Community Development Block Grant COVID-19 Response Funding  
Recommended Action: Adopt three proposed resolutions authorizing the City Manager to amend the current Community Development Block Grant Coronavirus Response (CDBG-CV) which will re-allocate CDBG-CV funding from rental assistance and business assistance to 1) Grey Bears and 2) Community Bridges, and 3) allocate Program Income to Second Harvest Food Bank.
- B.** Community Grant 2022-25 Fund Allocation – Community Action Board  
Recommended Action: Consider the recommendation of the Community Grant Subcommittee to award the Community Action Board of Santa Cruz County \$10,000 as part of the Community Grant Program.
- C.** Community Grant 2022-25 Fund Allocations – Monterey Bay National Marine Sanctuary Foundation  
Recommended Action: Consider the recommendation of the Community Grant Subcommittee to award the Monterey Bay National Marine Sanctuary Foundation \$5,000 from the General Fund and \$7,500 from Early Childhood and Youth Programming funds as part of the Community Grant Program.
- D.** Community Grant 2022-25 Fund Allocations  
Recommended Action: Consider the Community Grant Subcommittee grant award recommendations for program applications, excluding the grant requests from the Community Action Board and the Monterey Bay National Marine Sanctuary Foundation.

## **9. Adjournment**

## Notice of In-Person & Remote Access

**In accordance with Assembly Bill 361, City Council meetings are open to the public for in-person attendance at the Capitola City Council Chambers located at 420 Capitola Avenue, Capitola, California, 95010. Council and Staff will be meeting in-person and remotely, and the public can choose to attend either in-person or via remote access.**

### **Other ways to Watch:**

- Spectrum Cable Television channel 8
- City of Capitola, California YouTube Channel

### **To Join Zoom Application or Call in to Zoom:**

- Meeting link:  
<https://us02web.zoom.us/j/83328173113?pwd=aVRwcWN3RU03Zzc2dkNpQzRWVXAydz09>
- Or dial one of these phone numbers: **1 (669) 900 6833, 1 (408) 638 0968, 1 (346) 248 7799**
- Meeting ID: **833 2817 3113**
- Meeting Passcode: **678550**

### **To make a remote public comment:**

- **Via Zoom Application:** Use participant option to “raise hand”. The moderator will unmute you
- **Via Zoom phone call:** Dial \*9 on your phone to “raise your hand”. The moderator will unmute you

**Note:** Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

**Notice regarding City Council:** The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: [www.cityofcapitola.org](http://www.cityofcapitola.org) and at Capitola City Hall prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.

**Agenda Materials Distributed after Distribution of the Agenda Packet:** Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

**Televised Meetings:** City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and

City Council Meeting Agenda – October 13, 2022

Comcast Channel 25). Meetings are streamed “Live” on the City’s website at [www.cityofcapitola.org](http://www.cityofcapitola.org) by clicking on the Home Page link “**Meeting Agendas/Videos.**” Archived meetings can be viewed from the website at any time.

# Capitola City Council Agenda Report

**Meeting:** October 13, 2022

**From:** City Manager Department

**Subject:** Consider the minutes from the September 22, 2022, regular City Council meeting



---

Recommended Action: Approve minutes.

Discussion: Attached for Council review and approval are the draft minutes from the regular City Council meeting on September 22, 2022.

Attachments:

1. September 22 draft

Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Reviewed/Approved By: Jamie Goldstein, City Manager

# City of Capitola

## City Council Meeting Minutes

### Thursday, September 22, 2022 – 7:00 PM



City Council Chambers  
420 Capitola Avenue, Capitola, CA 95010

**Mayor:** Sam Storey  
**Vice Mayor:** Margaux Keiser  
**Council Members:** Jacques Bertrand, Yvette Brooks, Kristen Brown

#### Regular Meeting of the Capitola City Council – 7 PM

#### 1. Roll Call and Pledge of Allegiance

Council Members Jacques Bertrand, Yvette Brooks, Kristen Brown, and Vice-Mayor Margaux Keiser were present. Mayor Sam Storey was absent.

#### 2. Additions and Deletions to the Agenda

#### 3. Presentations

- A. Present a Mayor's Proclamation in Honor of Public Works Director Steve Jesberg's Retirement

Vice Mayor Keiser honored Director Steve Jesberg upon his retirement after 21 years of service.

#### 4. Additional Materials

- A. Presentation Item – 1 public comment email  
B. Item 5.B – 1 public comment email  
C. Item 6.B – 6 public comment emails

#### 5. Oral Communications by Members of the Public

Debbie Sheehan, president of the mid-county senior center, introduced herself and said that she is working to grow membership and increase community involvement at the Senior Center.

Janet Edwards announced frustration regarding traffic at 41<sup>st</sup> Avenue and Clares Street.

#### 6. Staff / City Council Comments

Jamie announced that he has appointed a new Public Works Director, Jessica Khan.

Director Jesberg said that the Capitola Beach Festival's lighted boat parade has been cancelled, and that the decorated floats will instead be placed on the beach along the esplanade.

Recreation Division Manager Bryant-LeBlond introduced the Mayor for a Day essay contest.

Council Member Bertrand asked for an update on the In-Shape Gym pool closure. Director Herlihy explained that the project was red-tagged and that City staff is in contact with the contractor.

Council Member Brown announced that Senator Caballero sent a letter congratulating AMBAG for a recent 1 million dollar grant awarded to our region.

## 7. Consent Items

- A. Consider the minutes from the September 8, 2022, regular City Council meeting  
Recommended Action: Approve minutes.
- B. Clares Street Traffic Calming Project Contract Change Order #1  
Recommended Action: Approve Contract Change Order #1 for the Clares Street Traffic Calming Project in the amount of \$118,925, increasing the limits of the road rehabilitation work to 40<sup>th</sup> Avenue and adding vehicle activated safety lights to the library driveway.
- C. Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing  
Recommended Action: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

**Motion: Approve Items 7.A, 7.B, and 7.C as recommended**

**Result: Passed, 4:0 (Unanimous)**

**Mover:** Council Member Bertrand

**Second:** Council Member Brooks

**Yea:** Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Brown

**Absent:** Mayor Sam Storey

## 8. General Government / Public Hearings

- A. Appeal of 1410 Prospect Avenue Design Permit, Historical Alteration Permit, Variance, and Coastal Development Permit to demolish an existing residence and construct a new home. This project is in the Coastal Zone and requires a Coastal Development Permit which is appealable to the California Coastal Commission after all possible appeals are exhausted through the City.  
Environmental Determination: Categorical Exemption  
Property Owner: Alex Johnson,  
Appellant: SCC Regional Transportation Commission, Filed: 04.18.22  
Recommended Action: 1) Uphold the Planning Commission’s decision to approve the variance; and 2) adopt a resolution with additional conditions of approval and findings that address the matter appealed.

Associate Planner Sesanto presented a staff report.

Council Member Bertrand asked about the communication between the City and the Regional Transportation Commission. Director Herlihy said that since the appeal was received, communication has been excellent.

In response to a question, the property owner said that he is in full support of the resolution and support the variance proposed.

There was no public comment.

**Motion: 1) Uphold the Planning Commission decision to approve the variance and 2) Adopt the proposed resolution**

**Result: Passed, 4:0 (Unanimous)**

**Mover:** Council Member Brooks

**Second:** Council Member Brown

**Yea:** Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Brown  
**Absent:** Mayor Sam Storey

- B. Consider a Petition to Create a Dogs Off-Leash Area at Monterey Avenue Park  
Recommended Action: Take no action; thereby maintaining existing rules requiring dogs remain on leash at Monterey Avenue Park due to existing Park uses.

Council Member Bertrand recused himself due to his living in proximity to Monterey Park.

Public Works Director Jesberg presented a staff report.

Council Member Brown asked about suspending the City code; Attorney Zutler responded that if done with a resolution, Council would specify where and when the on-leash requirements would be suspended.

Council Member Brooks confirmed that the petitioners did not present any alternatives to their proposal.

Vice Mayor Keiser asked for clarification on the temporary fence.

In public comment, 7 members of the public spoke in support of the petition proposing a trial period for a dog off-leash area. They explained that informal Monterey Park dog off-leash area has allowed for happy dogs and greater community bonding and emphasized that all of them are responsible dog owners.

Council Member Brooks commented that she supported the idea but wants it 'done right'.

In response to a question, City Manager Goldstein said that Council could identify creating a dogs off-leash area within City limits as a Council Goal during the annual goal setting discussion in February 2023. Council Member Brooks announced she would like to see this sooner rather than later, while also considering safety and the concerns of the Superintendent.

Council Member Brown asked staff to address the issue of the ground cover/bark used at the McGregor Dog Park, which was mentioned in several public comments. Director Jesberg agreed that staff could investigate alternatives.

Council asked the City Attorney how best to move forward appropriately; should they form a subcommittee or ad hoc committee? Considering Brown Act requirements, Attorney Zutler recommended that Council direct staff to work with the community on this idea.

**Result: Council directed staff to work with the community to review ideas on a potential dog off-leash area in a location other than Monterey Avenue Park**

- C. Lifeguard Tower Budget Amendment  
Recommended Action: Approve a resolution to amend the budget increasing the budgeted amount of \$45,000 to \$62,000, increase of \$17,000, for the purchase of a new Lifeguard Tower.

Recreation Division Manager Bryant-LeBlond presented a staff report.

Council Member Bertrand asked about the lifetime of towers; Manger Bryant-LeBlond responded that 20+ years is a reasonable estimation of how long a tower will last before degradation from the ocean air, etc., takes its toll.

In public comment, Jill asked if the City could build something, rather than purchase such an expensive tower.



At the request of the Mayor, Manager Bryant-LeBlond responded that while in the early 2000s City staff did build lifeguard towers, it is more cost effective and safer to rely on an expert to source this equipment.

**Motion: Approve the proposed resolution increasing the budgeted amount to \$62,000 for the purchase of a new lifeguard tower**

**Result: Passed, 4:0 (Unanimous)**

**Mover:** Council Member Brown

**Second:** Council Member Bertrand

**Yea:** Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Brown

**Absent:** Mayor Sam Storey

## 9. Adjournment

\_\_\_\_\_  
201 and 207 Capitola Avenue test lights are up!

**ATTEST:**

\_\_\_\_\_  
Sam Storey, Mayor

\_\_\_\_\_  
Chloé Woodmansee, City Clerk

# Capitola City Council

## Agenda Report

**Meeting:** October 13, 2022

**From:** Finance Department

**Subject:** Approval of City Check Registers Dated September 2, September 16, and September 30.



Recommended Action: Approve check registers.

<b>Account: City Main</b>				
Date	Starting Check #	Ending Check #	Payment Count	Amount
9/2/2022	101390	101528	146	\$ 565,789.09
9/16/2022	101529	101622	99	\$ 286,754.10
9/30/2022	101623	101712	97	\$ 528,980.17

The main account check register dated August 19, 2022, ended with check #101389.

<b>Account: Payroll</b>				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
9/2/2022	5801	5802	94	\$ 173,943.79
9/16/2022	5803	5803	95	\$ 179,598.01
9/30/2022	5804	5806	99	\$ 197,495.13

The payroll account check register dated May 20, 2022, ended with EFT #19528.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
101390	Santa Cruz County Bank	Fin	Pac Cove financing lease	\$ 82,532.87
101416	Community Action Board	CDD	Mortgage & rent assistance	\$ 10,110.71
101438	HdL	Fin	Quarterly sales tax auditing service & July TOT admin	\$ 11,972.03
101448	Kosmont Companies	CDD	Monarch Cove Hotel study & review services	\$ 17,089.25
101463	Moffatt and Nichol	PW	Wharf design, permit, construction support	\$ 12,012.75
101466	Optimal Solutions Consulting	CDD	Community Grants program consulting	\$ 21,525.00
101493	Visit Santa Cruz County	Fin	Apr – Jun TMD	\$ 88,136.55
1377	CalPERS Health Insurance	CM	September health care	\$ 61,716.82
1378	CalPERS Member Services Division	CM	PERS contributions PPE 8/20/22	\$ 54,848.43
1380	Internal Revenue Service	CM	Federal taxes & Medicare PPE	\$ 29,519.33

101542	Capitola-Soquel Chamber of Commerce	Fin	April – June TOT	\$ 16,445.26
101595	Santa Cruz County Auditor-Controller	Fin	July citation processing	\$ 22,316.00
101596	Santa Cruz County Auditor-Controller	Fin	August citation processing	\$ 21,549.50
101597	Santa Cruz County Dept of Public Works	PW	Zone 5 master plan update	\$ 15,574.00
101617	Wells Fargo Bank	Fin	August credit card transactions	\$ 12,105.86
1385	CalPERS Member Services Division	CM	PERS contributions PPE 9/3/22	\$ 56,379.57
1387	Internal Revenue Service	CM	Federal taxes & Medicare PPE 9/3/22	\$ 31,415.01
101636	City of Santa Cruz	Rec	Lifeguard services	\$ 39,500.00
101637	CivicPlus LLC	Rec	Recreation software annual fee	\$ 14,526.75
101670	Pacific Gas & Electric	PW	September utilities	\$ 16,661.92
101674	Phil Allegri Electric Inc	PW	EV charging station & improvements for street sweeper	\$ 12,133.00
101678	RRM Design Group	CDD	Housing element update	\$ 13,678.75
101683	Santa Cruz Regional 911	PD	2 <sup>nd</sup> quarter contributions	\$ 139,539.75
101685	Soquel Creek Water District	PW	September water service	\$ 24,893.26
1391	CalPERS Health Insurance	CM	October health insurance	\$ 61,470.98
1392	CalPERS Member Services Division	CM	PERS contributions PPE 9/17/22	\$ 56,629.85
1393	Employment Development Department	CM	State taxes PPE 9/17/22	\$ 11,298.91
1394	Internal Revenue Service	CM	Federal taxes & Medicare PPE 9/17/22	\$ 36,763.76

Attachments:

1. 9-2-22 Check Register
2. 9-16-22 Check Register
3. 9-30-22 Check Register

Report Prepared By: Leda Laidlaw-Hunter, Account Technician

Reviewed By: Chloé Woodmansee, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager

City main account checks dated September 2, 2022, numbered 101390 to 101528 totaling \$402,460.59, seven EFTs totaling \$163,328.50, two payroll checks totaling \$561.84, and 92 payroll EFTs totaling \$173,381.95, for a grand total of \$739,732.88, have been reviewed and authorized for distribution by the City Manager.

As of September 2, 2022, the unaudited cash balance is \$5,860,243.77.

**CASH POSITION - CITY OF CAPITOLA**  
**September 2, 2022**

	9/2/2022
General Fund	\$ (1,851,379.80)
Payroll Payables	\$ 164,741.33
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 432,714.09
Capital Improvement Fund	\$ 3,765,335.17
Stores Fund	\$ 63,974.17
Information Technology Fund	\$ 275,232.30
Equipment Replacement	\$ 966,129.60
Self-Insurance Liability Fund	\$ (395,813.60)
Workers' Comp. Ins. Fund	\$ 267,078.79
Compensated Absences Fund	\$ 110,886.06
<b>TOTAL UNASSIGNED GENERAL FUNDS</b>	<b>\$ 5,860,243.77</b>

The Emergency Reserve Fund balance is \$1,314,205.54 (not included above).  
 The PERS Contingency Fund balance is \$974,096.85 (not included above).

 Jamie Goldstein, City Manager	9/6/22 Date
 Jim Malberg, City Treasurer	9/6/22 Date

# City Checks Issued September 2, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101390	08/31/2022			SANTA CRUZ COUNTY BANK	\$82,532.87
	Invoice	Date	Description		Amount
	SCCB071922	07/19/2022	Pacific Cove financing lease acct #900380400 1420 - Pac Cove Lease Financing		\$82,532.87
101391	09/02/2022			ADAMS ASHBY GROUP INC.	\$750.00
	Invoice	Date	Description		Amount
	4397	08/15/2022	July CDBG CV2/3 general admin		\$250.00
	4396	08/15/2022	July CDBG CV2/3 general admin		\$250.00
	4398	08/15/2022	July CDBG CV2/3 general admin 1350 - CDBG Grants		\$250.00
101392	09/02/2022			ADRIENNE HARRELL	\$523.97
	Invoice	Date	Description		Amount
	AH090322	08/30/2022	Instructor payment		\$523.97
101393	09/02/2022			AFLAC	\$1,393.52
	Invoice	Date	Description		Amount
	595753	08/26/2022	August supplemental insurance 1000 - General Fund \$ 38.88 1001 - Payroll Payables \$1,354.64		\$1,393.52
101394	09/02/2022			AGILITY TRIBE LLC	\$3,180.00
	Invoice	Date	Description		Amount
	AT082222	08/22/2022	Agility Boulders summer camps		\$3,180.00
101395	09/02/2022			ALLIED UNIVERSAL	\$379.42
	Invoice	Date	Description		Amount
	13126982	09/01/2022	Jade Street Park patrol Sept. 2022		\$379.42
101396	09/02/2022			ALLSAFE LOCK COMPANY	\$181.49
	Invoice	Date	Description		Amount
	53800	07/25/2022	Padlocks		\$156.96
	53911	08/15/2022	Keys		\$24.53
101397	09/02/2022			ALVAREZ TECHNOLOGY GROUP INC	\$220.00
	Invoice	Date	Description		Amount
	64678	08/18/2022	September antivirus 2211 - ISF - IT		\$220.00
101398	09/02/2022			AMAZON CAPITAL SERVICES	\$765.71
	Invoice	Date	Description		Amount
	1L9F-G36X-1D4D	07/13/2022	HEX security bits		\$43.56
	1KfV-3FJF-4K1P	08/22/2022	Bookshelf, envelopes		\$294.72
	11W9-C37N-1376	08/21/2022	Mouse traps, spray chalk		\$93.93
	19K7-K43T-W7GW	08/27/2022	Work boots (2 pair)		\$273.56
	1DT3-TPTR-DNHf	08/29/2022	Wireless keyboard and mouse 1000 - General Fund \$705.77 2211 - ISF - IT \$ 59.94		\$59.94
101399	09/02/2022			APTOS LANDSCAPE SUPPLY INC.	\$346.62
	Invoice	Date	Description		Amount
	586597	08/18/2022	Jade Street sod mix		\$346.62
101400	09/02/2022			AUTOMATION TEST ASSOCIATES	\$40.00
	Invoice	Date	Description		Amount
	21958	08/22/2022	August wharf meter reading 1311 - Wharf		\$40.00

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction	Amount
101401	09/02/2022			B & B SMALL ENGINE REPAIR	A	\$1,000.00
	Invoice	Date	Description			Amount
	502726	08/03/2022	Spark plugs, air filter			\$42.52
	503186	08/10/2022	Screws			\$23.28
	502676	08/02/2022	Mower repair			\$132.57
	174.40	08/30/2022	Battery			\$174.40
	504361	08/30/2022	Spiked bumper, nuts, screws, chainsaw			\$492.51
	503895	08/23/2022	Battery			\$381.48
	504038	08/25/2022	Cinch trap			\$55.42
101402	09/02/2022			BEAR ELECTRICAL SOLUTIONS INC.		\$7,559.35
	Invoice	Date	Description			Amount
	16314	07/28/2022	July traffic signal maintenance services - routine			\$646.80
	16313	07/28/2022	July traffic signal maintenance services - response			\$1,412.55
	16418	08/19/2022	Capitola & 30th Ave installation of loops			\$5,500.00
			1200 - Cap Improvement	\$5,500.00		
			1310 - Gas Tax	\$2,059.35		
101403	09/02/2022			BENEFIT COORDINATORS CORP.		\$5,641.50
	Invoice	Date	Description			Amount
	B0662G	08/01/2022	August dental & vision insurance			\$5,641.50
			1001 - Payroll Payables			
101404	09/02/2022			BROWNELLS INC.		\$2,580.60
	Invoice	Date	Description			Amount
	2022410365897	08/11/2022	range			\$300.99
	2022410385653	08/18/2022	Range supplies SLESF			\$2,279.61
			1000 - General Fund	\$ 300.99		
			1300 - SLESF	\$2,279.61		
101405	09/02/2022			BUENA VISTA LANDFILL		\$51.00
	Invoice	Date	Description			Amount
	03-02112639	08/03/2022	Fluorescent lights disposal			\$51.00
101406	09/02/2022			CA DEPARTMENT OF CONSERVATION		\$443.45
	Invoice	Date	Description			Amount
	CDC063022	06/30/2022	Apr - Jun strong motion & seismic hazard mapping fees			\$443.45
101407	09/02/2022			CA DEPARTMENT OF JUSTICE		\$341.00
	Invoice	Date	Description			Amount
	597008	08/04/2022	July recreation fingerprinting			\$275.00
	595500	08/04/2022	July fingerprinting			\$66.00
101408	09/02/2022			CALE AMERICA INC.		\$2,081.44
	Invoice	Date	Description			Amount
	170682	08/24/2022	August active meters			\$1,883.87
	170599	08/15/2022	card readers			\$197.57
101409	09/02/2022			CALIFORNIA BUILDING STANDARDS COMMISSION		\$173.70
	Invoice	Date	Description			Amount
	CBSC063022	06/30/2022	Apr - Jun building standards admin fee			\$173.70
101410	09/02/2022			CALIFORNIA COAST UNIFORM COMPANY		\$1,082.87
	Invoice	Date	Description			Amount
	9696	08/15/2022	uniform			\$80.00
	9694	08/15/2022	uniform			\$42.00
	9692	08/15/2022	uniform			\$35.00
	9691	08/15/2022	uniform			\$100.00
	9690	08/15/2022	uniform			\$10.00
	9693	08/15/2022	uniform SLESF			\$815.87
			1000 - General Fund	\$267.00		
			1300 - SLESF	\$815.87		

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101411	09/02/2022 Invoice POA082622	08/26/2022	POA & gym dues PPE 8/20/22 1001 - Payroll Payables	CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,570.50
101412	09/02/2022 Invoice CBF-07-2022	08/11/2022	July affordable housing program management 5552 - Cap Hsg Succ	CAROLYN FLYNN	\$4,205.00
101413	09/02/2022 Invoice 46164011	08/08/2022	Fall 2022 Recreation Guide	CASEY PRINTING	\$7,315.21
101414	09/02/2022 Invoice 220831A	06/05/2022	Twilight concert sound engineer 8/31	CLASSIFIED SOUND	\$825.00
101415	09/02/2022 Invoice CS070122	07/01/2022	Overpayment of health premium 1001 - Payroll Payables	CLIFF SLOMA	\$1,450.82
101416	09/02/2022 Invoice CAB080322 CAB080322-2	08/03/2022 08/03/2022	Rent Assistance Mortgage Assistance 5552 - Cap Hsg Succ	COMMUNITY ACTION BOARD	\$10,110.71
101417	09/02/2022 Invoice 32542011 32275011	08/24/2022 08/24/2022	Notice to defendant forms BIA Visitor's Guide brochures 1000 - General Fund 1321 - BIA	COMMUNITY PRINTERS	\$2,600.38
101418	09/02/2022 Invoice 3146	08/29/2022	July televised meetings	COMMUNITY TELEVISION OF SANTA CRUZ COUNTY	\$847.50
101419	09/02/2022 Invoice 7270	08/12/2022	Fall brochure mailing	COMPLETE MAILING SERVICE INC.	\$7,953.64
101420	09/02/2022 Invoice CK071322	07/13/2022	Instructor payment	CYNTHIA KASKEY	\$855.40
101421	09/02/2022 Invoice DC082722	08/27/2022	Instructor payment	DAVID SCOTT COBABE	\$1,583.40
101422	09/02/2022 Invoice DM081522	08/15/2022	Softball official services 8/12	DAVID WILLIAM MOREAU	\$39.00
101423	09/02/2022 Invoice 822-04	08/25/2022	Soquel Creek monitoring and reporting	DONALD W ALLEY	\$4,304.92

Transaction  
A  
Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Amount	Transaction
101424	09/02/2022 Invoice L1675544720	Date 08/01/2022	Description Apr - Jun unemployment insurance 2213 - ISF - Self-Insurance Liability	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$240.00	Item 7 B.
101425	09/02/2022 Invoice 0167754-IN	Date 08/11/2022	Description badge 530	ENTENMANN-ROVIN CO.	\$118.09	
101426	09/02/2022 Invoice 1328317	Date 08/26/2022	Description Aug LTD, STD, Life, AD&D insurance 1001 - Payroll Payables	EQUITABLE	\$2,752.90	
101427	09/02/2022 Invoice 17504599 17551551 17630759 11199439 11173227	Date 08/05/2022 08/11/2022 08/22/2022 08/25/2022 08/23/2022	Description Cortez sprinklers Jade Street sprinklers Basketball nets, sprinkler part Sprinkler parts, shovel Cement, sprinkler parts	EWING IRRIGATION	\$632.06 \$818.19 \$242.85 \$59.79 \$104.67	\$1,857.56
101428	09/02/2022 Invoice 12958 12949	Date 09/01/2022 08/19/2022	Description September managed services Patch cable 14' 2211 - ISF - IT	EXCEEDIO	\$8,328.44 \$17.44	\$8,345.88
101429	09/02/2022 Invoice 0128800	Date 08/23/2022	Description Plumbing suplies	FERGUSON ENTERPRISES LLC #795	\$331.70	\$331.70
101430	09/02/2022 Invoice 698224	Date 08/15/2022	Description Community Center quarterly intrusion system monitoring	FIRST ALARM	\$225.69	\$225.69
101431	09/02/2022 Invoice 22-614169 22-619606 22-619607	Date 08/18/2022 08/25/2022 08/25/2022	Description 455 gallons gasoline 155 gallons diesel 362 gallons gasoline	FLYERS ENERGY LLC	\$2,529.51 \$951.66 \$2,014.03	\$5,495.20
101432	09/02/2022 Invoice FB081522 FB083022	Date 08/15/2022 08/30/2022	Description Softball official services 8/01 - 8/11 Softball official 8/15-8/26	FRED C. BEYERS	\$360.00 \$315.00	\$675.00
101433	09/02/2022 Invoice FM081822	Date 08/18/2022	Description Movies at the beach projectionist services	FRED MENG AUDIO VISUAL SERVICES	\$800.00	\$800.00
101434	09/02/2022 Invoice 00001850	Date 08/11/2022	Description Plants, soil	GARDEN HAVEN NURSERY	\$320.81	\$320.81
101435	09/02/2022 Invoice GE082022	Date 08/20/2022	Description Instructor payment	GINA ENRIQUEZ	\$3,369.60	\$3,369.60
101436	09/02/2022 Invoice 22-257	Date 08/01/2022	Description Lateral police officer background check	GUARDIAN PSBI INC.	\$1,600.00	\$1,600.00



Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101437	09/02/2022 Invoice HF082022	Date 08/20/2022	Description Instructor payment	HANYA FOJACO	Amount \$873.16
101438	09/02/2022 Invoice SIN020681 SIN02731 SIN021160 SIN021115	Date 08/23/2022 07/31/2022 08/31/2022 08/25/2022	Description Sales tax audit services July TOT/STR admin and audit fees Quarterly district sales tax auditing service Quarterly district sales tax auditing service	HINDERLITER DELLAMAS AND ASSOCIATES	Amount \$3,972.03 \$6,800.00 \$600.00 \$600.00
101439	09/02/2022 Invoice HKMSC090322	Date 08/18/2022	Description Instructor payment	HO KUK MU SUL CORPORATION	Amount \$304.20
101440	09/02/2022 Invoice 0514070 6522459 0273030 1512532 1625145 4643987 0634044 3016000 3624893 4521148 0514052 9514231 4521189 8011152 6611181 7520674 6522483 8614441 2610186 5632183 4620314 1610302 630581 8932946 5524267 9515712 10929 1271754 2527510 9034903	Date 08/15/2022 08/19/2022 08/15/2022 08/04/2022 08/04/2022 08/11/2022 08/05/2022 06/23/2022 08/02/2022 08/11/2022 08/15/2022 08/16/2022 08/11/2022 08/17/2022 08/09/2022 08/08/2022 08/19/2022 07/28/2022 08/03/2022 07/21/2022 08/11/2022 08/04/2022 07/06/2022 08/18/2022 08/30/2022 08/26/2022 07/06/2022 07/25/2022 06/24/2022 06/27/2022	Description Propane, gas, play sand, gloves Wall plate, power strip, BlueDef Gap filler, cement, hose bib, piping Closet bolts, wax ring Lumber Light, bulb, hoses Polymer, door kickplate, panic device Lumber Clamps, mag sleeve, drill bits Screws, bolts, paint, metal polish, door guard Keys, clamps, steel demon, pull plate, key safe, deadbolt Rake Bags, extension cord Paint roller covers, roller trays, liners Sprinklers Painter's tool, putty knife, scraper Bucket, bungee cords, neem oil, billhook Roller cover, roller trays, liners, adhesive Roller covers, painter rags Grinding wheel Concrete patcher, fortifier Paint, spray grip PD supplies Quikrete Neem oil, rubber hose washers Duct tape, granite cleaner Caulking Maintex antibacterial, citrus spray Rings, stain, sign, letters and numbers, Zep spray Trim kit, bar kit, flat bar lumber	HOME DEPOT CREDIT SERVICES	Amount \$73.83 \$145.08 \$58.29 \$58.34 \$410.42 \$319.78 \$332.57 \$140.75 \$83.17 \$113.25 \$203.44 \$65.36 \$24.47 \$62.68 \$76.28 \$50.75 \$75.08 \$51.33 \$41.31 \$103.52 \$149.70 \$41.86 \$213.26 \$75.08 \$13.85 \$26.30 \$4.34 \$26.08 \$35.27 \$85.17
101441	09/02/2022 Invoice HUB052522	Date 05/25/2022	Description Food Truck event insurance	HUB INTERNATIONAL	Amount \$682.11
101442	09/02/2022 Invoice INV-048452	Date 08/15/2022	Description carwash	HUMBOLDT PETROLEUM LLC	Amount \$136.00
101443	09/02/2022 Invoice 22-63360	Date 08/25/2022	Description Memorial plaque	INTERNATIONAL BRONZE PLAQUE COMPANY	Amount \$195.00

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount	Transaction Description
101444	09/02/2022 Invoice 252318	Date 08/19/2022	Description Custom signs	INTERSTATE TRAFFIC CONTROL PRODUCTS	Amount \$149.46	Item 7 B.
101445	09/02/2022 Invoice KB071322	Date 07/13/2022	Description Instructor payment	KATHLEEN BROWN	Amount \$29.32	
101446	09/02/2022 Invoice 55Y1299983	Date 08/18/2022	Description City Hall copier usage 2211 - ISF - IT	KBA Document Solutions LLC	Amount \$264.55	
101447	09/02/2022 Invoice A0325960 A0325961 A0326251	Date 08/18/2022 08/18/2022 08/25/2022	Description Paint Paint supplies, plastic tray liner Paint	KING'S PAINT AND PAPER INC.	Amount \$171.62 \$0.65 \$103.77	
101448	09/02/2022 Invoice 2205.6-003 2205.6-002	Date 07/31/2022 06/30/2022	Description 620 El Salto Dr review services Monarch Cove Hotel study	KOSMONT COMPANIES	Amount \$12,732.25 \$4,357.00	\$17,089.25
101449	09/02/2022 Invoice 26-236744 26-238737	Date 08/19/2022 08/26/2022	Description Seasonal labor 8/14 - 8/19 Seasonal labor 8/20 - 8/26	LABORMAX STAFFING	Amount \$1,827.80 \$1,881.33	\$3,709.13
101450	09/02/2022 Invoice LA090322	Date 08/30/2022	Description Instructor payment	LAURA ALIOTO	Amount \$865.50	\$865.50
101451	09/02/2022 Invoice 0549564-IN	Date 08/19/2022	Description range supplies	LAW ENFORCEMENT TARGETS INC.	Amount \$322.76	\$322.76
101452	09/02/2022 Invoice LM092022	Date 08/25/2022	Description SLI training reimbursement	LEO MORENO	Amount \$773.92	\$773.92
101453	09/02/2022 Invoice 30796603	Date 08/23/2022	Description Acetylene rental	LINDE GAS & EQUIPMENT INC.	Amount \$244.37	\$244.37
101454	09/02/2022 Invoice FJ3715	Date 08/26/2022	Description August LIUNA pension dues 1001 - Payroll Payables	LIUNA PENSION FUND	Amount \$1,164.80	\$1,164.80
101455	09/02/2022 Invoice 211664 211741 211833-2	Date 08/12/2022 08/19/2022 08/26/2022	Description Tires 2008 Ford F-250 tires 2017 Ford F-250 tires	LLOYD'S TIRE AND AUTO	Amount \$310.49 \$1,363.68 \$1,414.48	\$3,088.65
101456	09/02/2022 Invoice LL080122 LL073122	Date 08/01/2022 08/01/2022	Description uniform cleaning Mats for PD May, June, July	LUXLAUNDER	Amount \$1,009.22 \$246.40	\$1,255.62
101457	09/02/2022 Invoice MC080122	Date 08/01/2022	Description July uniform cleaning	MASTER CLEANERS	Amount \$150.37	\$150.37

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101458	09/02/2022 Invoice 430465	Date 08/24/2022	Description PD copier usage charges	MBS BUSINESS SYSTEMS	Amount \$525.38
101459	09/02/2022 Invoice 1154343	Date 08/03/2022	Description #22-0220 206 Hollister Ave evaluation	MICHAEL BAKER INTERNATIONAL	Amount \$3,500.00
101460	09/02/2022 Invoice MF082022	Date 08/20/2022	Description Instructor payment	MICHELE FAIA	Amount \$364.00
101461	09/02/2022 Invoice M-1859941	Date 08/31/2022	Description Bulbs	MID COUNTY AUTO SUPPLY	Amount \$119.58
101462	09/02/2022 Invoice 517555107 517595500 517625409 517639315 517687713 517687714 517639316	Date 08/10/2022 08/17/2022 08/22/2022 08/24/2022 08/31/2022 08/31/2022 08/24/2022	Description Shop Uniform Cleaning, Towels Shop Uniform Cleaning, Towels Recreation towels, mops, matts Fleet uniform cleaning, towels Fleet uniform cleaning, towels Shop Uniform Cleaning, Towels Shop Uniform Cleaning, Towels	MISSION LINEN SUPPLY	Amount \$119.36 \$97.07 \$75.00 \$34.03 \$34.03 \$97.07 \$119.36
101463	09/02/2022 Invoice 00772104	Date 08/31/2022	Description Wharf design, permit, construction support 1200 - Cap Improvement	MOFFATT AND NICHOL	Amount \$12,012.75
101464	09/02/2022 Invoice 1411000801	Date 08/18/2022	Description April cloud storage 2211 - ISF - IT	MOTOROLA SOLUTIONS INC.	Amount \$150.41
101465	09/02/2022 Invoice 285978-2 286324 286224	Date 07/21/2022 08/25/2022 08/16/2022	Description Lamp assembly balance due Injector assembly Brake lining kit, rotor assembly	NORTH BAY FORD	Amount \$2.58 \$48.76 \$359.99
101466	09/02/2022 Invoice 1478	Date 06/30/2022	Description Community Grants program consulting	OPTIMAL SOLUTIONS CONSULTING	Amount \$21,525.00

Transaction  
A  
Item 7 B.  
\$

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction
101467	09/02/2022			OUTDOOR SUPPLY HARDWARE	\$1, <span style="border: 1px solid black; padding: 2px;">Item 7 B.</span>
	Invoice	Date	Description		Amount
	F96978/2	08/15/2022	Bulk fasteners, liquid nails, keys, bucket		\$119.38
	F97526/2	08/16/2022	Hedge trimmers		\$74.11
	F95152/2	08/12/2022	Bin		\$32.69
	F93019/2	08/08/2022	Spray paint, saw blades		\$80.57
	F86307/2	07/28/2022	Towels, paint		\$80.26
	F94033/2	08/10/2022	Nutsetter, socket adapters		\$36.58
	F93951/2	08/10/2022	Stretch cords		\$28.33
	F97750/2	08/16/2022	Bucket, , gloves, towels, rope, knife, pulley, bolts		\$188.26
	F98237/2	08/17/2022	Flag pole		\$259.42
	F97586/2	08/16/2022	Padlocks, key identifiers		\$38.05
	G01135	08/22/2022	Bit holder, nut setter		\$39.21
	G02214	08/24/2022	Identity O/S nat, stretch cords		\$74.09
	F94810	08/11/2022	Varnish, chip brush, lock nuts		\$22.75
	F93424	08/09/2022	Fender washer, rollers		\$45.20
	F98174	08/17/2022	Sabers		\$333.52
	F86764	07/29/2022	Teak oil		\$63.92
	F99257	08/19/2022	Spray paint		\$23.96
	G01300	08/22/2022	Paint rollers		\$18.94
101468	09/02/2022			PACIFIC CREST ENGINEERING INC.	\$2,612.50
	Invoice	Date	Description		Amount
	11159	07/31/2022	Project 2266 1410 Prospect Ave. Peer Review		\$2,612.50
101469	09/02/2022			PALACE BUSINESS SOLUTIONS	\$1,225.48
	Invoice	Date	Description		Amount
	653351-0	08/22/2022	Pencils		\$28.10
	653351-1	08/24/2022	Pencils		\$18.89
	651944-0	08/12/2022	Pens, folders, paper, binder clips, tape		\$152.60
	651944-1	08/12/2022	Pen refills, binder clips		\$5.79
	654020-0	08/25/2022	Staple removers, loctite adhesive		\$10.13
	654076-0	08/26/2022	office supplies		\$70.84
	654123-0	08/29/2022	office supplies		\$586.94
	653799-0	08/24/2022	office supplies		\$252.35
	651680-1	08/15/2022	office supplies		\$82.40
	654629-0	08/30/2022	Notebooks		\$17.44
			1000 - General Fund	\$1,161.05	
			2210 - ISF - Stores Fund	\$ 46.99	
			2211 - ISF - IT	\$ 17.44	
101470	09/02/2022			PHOENIX GROUP INFORMATION SYSTEMS	\$7,537.04
	Invoice	Date	Description		Amount
	072022070	08/16/2022	July 2022		\$7,537.04
101471	09/02/2022			R L HASTINGS AND ASSOCIATES LLC	\$3,200.00
	Invoice	Date	Description		Amount
	050422-1	05/04/2022	2022 HOME long-term monitoring 1370 - HOME Reuse		\$3,200.00
101472	09/02/2022			RDO EQUIPMENT CO.	\$727.36
	Invoice	Date	Description		Amount
	P5306739	08/29/2022	Wheel kit, lock nut, cap, spray paint, hitch kit, misc supplies		\$727.36
101473	09/02/2022			RRM DESIGN GROUP	\$2,981.01
	Invoice	Date	Description		Amount
	2023-00000155	07/27/2022	Capitola Housing Element Update		\$1,646.25
	2757-01-0722	08/22/2022	Capitola Housing Element Update 1313 - General Plan Update & Maint		\$1,334.76

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101474	09/02/2022 Invoice 2022-23-1	Date 08/29/2022	Description Central Coast Recycling Media Coalition	SALINAS VALLEY SOLID WASTE AUTHORITY	\$5,000.00
101475	09/02/2022 Invoice 55-0744974 55-0738404 55-0747289 55-0737567 55-0752389 55-0752191	Date 08/01/2022 06/30/2022 08/10/2022 06/28/2022 08/31/2022 08/30/2022	Description Bungee cords, tarps, tie downs Wharf House French doors Screws, marker, tape measure Safety glasses, putty knife, spackle Bits, glass scrapers, tape, valves, misc. supplies Lumber 1000 - General Fund 1311 - Wharf	SAN LORENZO LUMBER	\$1,949.59 \$100.43 \$1,552.65 \$45.37 \$56.47 \$154.12 \$40.55 \$ 396.94 \$1,552.65
101476	09/02/2022 Invoice 14508-449709	Date 08/20/2022	Description Oil filters	SANTA CRUZ AUTO PARTS INC.	\$49.48
101477	09/02/2022 Invoice 109609	Date 08/15/2022	Description fire extinguishers recharged	SANTA CRUZ FIRE EQUIPMENT CO.	\$147.35
101478	09/02/2022 Invoice 2179	Date 09/01/2022	Description Recreation live scans	SANTA CRUZ LIVE SCAN INC.	\$90.00
101479	09/02/2022 Invoice 2254	Date 08/25/2022	Description Bio clean for vehicle #211	SERVPRO OF SANTA CRUZ	\$247.60
101480	09/02/2022 Invoice SS090322	Date 08/30/2022	Description Instructor payment	SHANTA SHENOY	\$409.50
101481	09/02/2022 Invoice 0556645-IN 0555097-IN	Date 08/17/2022 08/04/2022	Description evidence supplies sharps container	SIRCHIE	\$921.04 \$759.25 \$161.79
101482	09/02/2022 Invoice 08-15299-0081522 08-15562-0008152 09-15964-0081522 10-16317-0008222 10-16315-0008222 10-16316-0008222	Date 08/18/2022 08/18/2022 08/18/2022 08/22/2022 08/22/2022 08/22/2022	Description Monterey Ave. water Cliff and Fairview water service Monterey Ave. Esplanade water 10-16317-00 420 Capitola Ave. water 10-16315-00 504 Beulah Dr. water 10-16316-00 426 Capitola Ave. water	SOQUEL CREEK WATER DISTRICT	\$4,217.95 \$141.60 \$48.01 \$3,500.31 \$367.11 \$52.63 \$108.29
101483	09/02/2022 Invoice 223088	Date 08/25/2022	Description Field Training Officer Course	SOUTH BAY REGIONAL TRAINING	\$177.00
101484	09/02/2022 Invoice 8067217042 8067139990	Date 08/13/2022 08/06/2022	Description office supplies office supplies	STAPLES ADVANTAGE	\$140.81 \$119.89 \$20.92
101485	09/02/2022 Invoice RG3232171 RG3236250	Date 08/18/2022 08/22/2022	Description Movie license - Jungle Cruise Movie license - Sing 2	SWANK MOTION PICTURES INC.	\$990.00 \$495.00 \$495.00

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101486	09/02/2022 Invoice 6567	Date 07/11/2022	Description Village sidewalk cleaning 1321 - BIA	THE CLEANING MACHINE INC.	Amount \$2,760.00
101487	09/02/2022 Invoice 702215419 702292855 703541011	Date 08/17/2022 08/18/2022 08/25/2022	Description Nitrile gloves Restroom supplies, cleaning supplies Restroom supplies	THE HOME DEPOT PRO	Amount \$147.04 \$2,014.00 \$419.93
101488	09/02/2022 Invoice 160577929-0	Date 08/23/2022	Description August phone service 1000 - General Fund 2211 - ISF - IT	TPX COMMUNICATIONS	Amount \$1,638.85 \$903.68 \$735.17
101489	09/02/2022 Invoice 672471	Date 08/24/2022	Description Sweeper dirt shoe, pivot rod, chain, shackle 1310 - Gas Tax	TRANSPORTATION ALLIANCE BANK INC.	Amount \$612.19
101490	09/02/2022 Invoice UW082622	Date 08/26/2022	Description UNITED WAY - United Way Contribution* 1001 - Payroll Payables	UNITED WAY OF SANTA CRUZ COUNTY	Amount \$20.00
101491	09/02/2022 Invoice 480799618	Date 08/24/2022	Description City Hall copier lease 2210 - ISF - Stores Fund	US BANK EQUIPMENT FINANCE	Amount \$174.40
101492	09/02/2022 Invoice PARS082622	Date 08/26/2022	Description PARS contributions PPE 8/20/22 1001 - Payroll Payables	US BANK PARS Acct 6746022400	Amount \$361.12
101493	09/02/2022 Invoice VSCC063022	Date 06/30/2022	Description Apr - Jun TMD	VISIT SANTA CRUZ COUNTY	Amount \$88,136.55
101494	09/02/2022 Invoice 785307	Date 08/17/2022	Description Reframing prints	WATSON FINE ART CONSERVATION	Amount \$57.00
101495	09/02/2022 Invoice 680	Date 08/01/2022	Description Paint, bucket, thinner 1311 - Wharf	WEST MARINE PRODUCTS INC	Amount \$76.54
101496	09/02/2022 Invoice 26223855 26223854 25454751 25454750	Date 08/01/2022 08/01/2022 07/06/2022 07/06/2022	Description August turnouts rodent control August City Hall rodent control July turnouts rodent control July City Hall rodent control	WESTERN EXTERMINATOR COMPANY	Amount \$69.80 \$69.80 \$69.80 \$69.80
101497	09/02/2022 Invoice T14561	Date 08/18/2022	Description July K-9 training	WITMER TYSON IMPORTS INC.	Amount \$750.00
101498	09/02/2022 Invoice 9007739442	Date 08/22/2022	Description Graffiti cleaner	ZEP SALES & SERVICE	Amount \$369.09

Transaction  
A  
Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount	Transaction Description
101499	09/02/2022 Invoice 500127704	Date 08/09/2022	Description 500127704	Andrea Nagel	Amount \$10.00	Item 7 B.
101500	09/02/2022 Invoice 249315	Date 08/09/2022	Description 249315	Bianca Crowbear	Amount \$82.00	
101501	09/02/2022 Invoice 500127901	Date 08/09/2022	Description 500127901	Deanna Rizzo	Amount \$31.00	
101502	09/02/2022 Invoice 200137896	Date 08/09/2022	Description 200137896	Deborah Lashever	Amount \$96.00	
101503	09/02/2022 Invoice 200143315	Date 08/09/2022	Description Refund cite 200143315	Delia & Chris Jimenez	Amount \$48.00	
101504	09/02/2022 Invoice 200133724	Date 08/09/2022	Description 200133724	Diana Jane Ardley	Amount \$96.00	
101505	09/02/2022 Invoice 200133379	Date 08/09/2022	Description 200133379	Diana Jane Ardley	Amount \$96.00	
101506	09/02/2022 Invoice 200139172	Date 08/09/2022	Description 20013972	Dickerson Don V Lse	Amount \$5.00	
101507	09/02/2022 Invoice 500127826	Date 08/19/2022	Description refund cite 500127826	Eulo August	Amount \$86.00	
101508	09/02/2022 Invoice 2023-00000187	Date 08/25/2022	Description 4570 Emerald Street Tree Permit Refund	FRASER, JOHN	Amount \$500.00	
101509	09/02/2022 Invoice 702129301	Date 08/09/2022	Description 702129301	Ian Andrew Turner	Amount \$72.00	
101510	09/02/2022 Invoice 381814006	Date 08/01/2022	Description Photos for PD 1300 - SLESF	James Stanton	Amount \$696.96	
101511	09/02/2022 Invoice 200135043	Date 08/09/2022	Description 200135043	Jennifer Felder	Amount \$36.00	
101512	09/02/2022 Invoice 200142946	Date 07/20/2022	Description refund cite 200142946	John Andrada	Amount \$41.00	
101513	09/02/2022 Invoice 200143783	Date 08/09/2022	Description 200143783	Lauren Flynn	Amount \$36.00	

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Amount	Transaction
101514	09/02/2022 Invoice 200129166	Date 08/09/2022	Description refund cite 200129166	Lawrie Christopher William	Amount \$76.00	A Item 7 B.
101515	09/02/2022 Invoice 702127310	Date 08/09/2022	Description 702127310	Mark Shaffer	Amount \$72.00	\$72.00
101516	09/02/2022 Invoice 400125198	Date 08/09/2022	Description cite 400125198	Merin Marnie	Amount \$38.00	\$38.00
101517	09/02/2022 Invoice 200136501	Date 08/09/2022	Description refund 200136501	Mirelez Mia Allene	Amount \$72.00	\$72.00
101518	09/02/2022 Invoice 200139161	Date 08/09/2022	Description 200139161	Monaghan Khyah Breanne	Amount \$3.95	\$3.95
101519	09/02/2022 Invoice 22-0121	Date 08/04/2022	Description Tree deposit refund	Patricia Vitale	Amount \$500.00	\$500.00
101520	09/02/2022 Invoice 200138898	Date 08/09/2022	Description 200138898	Principle Merchants Lea Lsr/Fox Rental	Amount \$62.00	\$62.00
101521	09/02/2022 Invoice 700123831	Date 08/09/2022	Description refund cite 700123831	PV Holding Corp	Amount \$66.00	\$66.00
101522	09/02/2022 Invoice 500127592	Date 08/23/2022	Description refund cite 500127592	Racela Reynaldo C	Amount \$43.00	\$43.00
101523	09/02/2022 Invoice 200144444	Date 08/23/2022	Description 200144444	Racela Reynaldo C	Amount \$39.00	\$39.00
101524	09/02/2022 Invoice 200136528	Date 08/09/2022	Description 200136528	Rosa Rodriguez Harman	Amount \$38.00	\$38.00
101525	09/02/2022 Invoice 702128162	Date 08/09/2022	Description 702128162	Sherrie Lee Grassi	Amount \$10.00	\$10.00
101526	09/02/2022 Invoice 500125775	Date 08/09/2022	Description 500125775	Silvasubramanian Balaji or Subanna Swapna	Amount \$96.00	\$96.00
101527	09/02/2022 Invoice 700124065	Date 08/09/2022	Description 700124065	Singh Asheeta	Amount \$72.00	\$72.00
101528	09/02/2022 Invoice 200133293	Date 08/09/2022	Description 200133293	Travis or Kathryn Martin	Amount \$86.00	\$86.00

Check Totals:

\$402,460.59



Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
EFT					
1377	08/29/2022 Invoice 1002186840	Date 09/01/2022	Description September health care 1000 - General Fund 1001 - Payroll Payables	CalPERS Health Insurance	\$61,716.82 \$61,716.82
1378	08/30/2022 Invoice 1002187640-3	Date 08/26/2022	Description PERS contributions PPE 8/20/22 1000 - General Fund 1001 - Payroll Payables	CalPERS Member Services Division	\$54,848.43 \$54,848.43
1379	08/29/2022 Invoice 1-300-268-896	Date 08/26/2022	Description State taxes PPE 8/20/22 1001 - Payroll Payables	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$8,540.68 \$8,540.68
1380	08/29/2022 Invoice 95222191	Date 08/26/2022	Description Federal taxes & Medicare PPE 8/20/22 1001 - Payroll Payables	INTERNAL REVENUE SERVICE	\$29,519.33 \$29,519.33
1381	08/29/2022 Invoice 40960009	Date 08/26/2022	Description Employee garnishments PPE 8/20/22 1001 - Payroll Payables	STATE DISBURSEMENT UNIT	\$1,575.68 \$1,575.68
1382	08/29/2022 Invoice VOYA082622	Date 08/26/2022	Description Employee 457 contributions PPE 8/20/22 1001 - Payroll Payables	VOYA FINANCIAL	\$6,992.56 \$6,992.56
1383	08/25/2022 Invoice 0001566980-IN	Date 07/31/2022	Description July COBRA and FSA admin	WEX HEALTH INC.	\$135.00 \$135.00

EFT Totals: \$163,328.50

Main City Totals	Count	Total
Checks	139	\$402,460.59
EFTs	7	\$163,328.50
All	146	\$565,789.09

Payroll Totals	Count	Total
Checks	2	\$561.84
EFTs	92	\$173,381.95
All	94	\$173,943.79

Grand Totals:	Count	Total
Checks	141	\$403,022.43
EFTs	99	\$336,710.45
All	240	\$739,732.88

City main account checks dated September 16, 2022, numbered 101529 to 101622 totaling \$181,352.39, five EFTs totaling \$105,401.71, one payroll check totaling \$70.70, and 94 payroll EFTs totaling \$179,527.31, for a grand total of \$466,352.11, have been reviewed and authorized for distribution by the City Manager.

As of September 16, 2022, the unaudited cash balance is \$367,497.16.

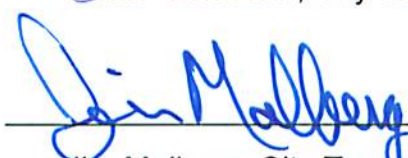
**CASH POSITION - CITY OF CAPITOLA**  
**September 16, 2022**

	9/16/2022
General Fund	\$ (7,213,370.61)
Payroll Payables	\$ 40,680.95
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 432,714.09
Capital Improvement Fund	\$ 3,765,335.17
Stores Fund	\$ 61,535.01
Information Technology Fund	\$ 270,976.04
Equipment Replacement	\$ 966,129.60
Self-Insurance Liability Fund	\$ (395,813.60)
Workers' Comp. Ins. Fund	\$ 267,078.79
Compensated Absences Fund	\$ 110,886.06
<b>TOTAL UNASSIGNED GENERAL FUNDS</b>	<b>\$ 367,497.16</b>

The Emergency Reserve Fund balance is \$1,314,205.54 (not included above).  
The PERS Contingency Fund balance is \$974,096.85 (not included above).

  
 \_\_\_\_\_  
 Jamie Goldstein, City Manager

9/19/22  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Jim Malberg, City Treasurer

9/15/22  
 \_\_\_\_\_  
 Date

## City Checks Issued September 16, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101529	09/16/2022			ACE PORTABLE SERVICES	\$503.00
	Invoice	Date	Description		Amount
	184777	08/19/2022	Food Truck Friday portable toilet rental		\$503.00
101530	09/16/2022			ADT SECURITY SERVICES INC.	\$225.21
	Invoice	Date	Description		Amount
	ADT082922	08/29/2022	Corp yard & museum ADT monitoring		\$225.21
101531	09/16/2022			AGILITY TRIBE LLC	\$160.00
	Invoice	Date	Description		Amount
	AT091322	09/13/2022	Agility Boulders summer camps week of 7/08/22		\$160.00
101532	09/16/2022			ALLSAFE LOCK COMPANY	\$368.92
	Invoice	Date	Description		Amount
	53951	08/29/2022	Jade Street Park door		\$55.00
	53914	08/31/2022	Padlocks		\$313.92
101533	09/16/2022			AMAZON CAPITAL SERVICES	\$443.85
	Invoice	Date	Description		Amount
	1VKD-F9LX-CW79	09/12/2022	iPhone case		\$27.52
	1TTQ-GTT4-4C7W	09/08/2022	Kids' Bookshelf		\$142.78
	1LXR-9GWQ-43HK	09/08/2022	Desk chairs, desk organizers, metal storage organizer		\$273.55
			1000 - General Fund	\$416.33	
			2211 - ISF - IT	\$ 27.52	
101534	09/16/2022			AT&T	\$9.38
	Invoice	Date	Description		Amount
	ATT090122	09/07/2022	September long distance charges		\$9.38
			1000 - General Fund	\$4.62	
			2211 - ISF - IT	\$4.76	
101535	09/16/2022			AT&T/CALNET 3	\$225.97
	Invoice	Date	Description		Amount
	0018778967	09/13/2022	September telephone service		\$225.97
			1000 - General Fund	\$171.88	
			2211 - ISF - IT	\$ 54.09	
101536	09/16/2022			AT&T/CALNET 3	\$1,202.76
	Invoice	Date	Description		Amount
	0018779347	09/13/2022	September T-1 access		\$1,202.76
101537	09/16/2022			BRINKS AWARDS & SIGNS	\$36.00
	Invoice	Date	Description		Amount
	86788	08/01/2022	engrave tags for lockers		\$36.00
101538	09/16/2022			CA DEPARTMENT OF JUSTICE	\$833.00
	Invoice	Date	Description		Amount
	584755	06/03/2022	Recreation May fingerprinting		\$833.00

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101539	09/16/2022			CALIFORNIA COAST UNIFORM COMPANY	\$2,405.23
	Invoice	Date	Description		Amount
	9572	07/15/2022	uniform		\$1,021.86
	9573	06/27/2022	uniform		\$368.20
	9697	08/15/2022	uniform		\$481.48
	9695	08/15/2022	uniform		\$219.74
	9710	08/31/2022	uniform		\$190.00
	9732	08/31/2022	uniform		\$108.95
	9733	08/31/2022	uniform		\$15.00
101540	09/16/2022			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,720.50
	Invoice	Date	Description		Amount
	POA090922	09/09/2022	POA & gym dues PPE 9/3/22 1001 - Payroll Payables		\$1,720.50
101541	09/16/2022			CAPITOLA-SOQUEL CHAMBER OF COMMERCE	\$16,445.26
	Invoice	Date	Description		Amount
	CSCC063022	06/30/2022	April - June TOT 1305 - Restricted TOT		\$16,445.26
101542	09/16/2022			CAROLYN FLYNN	\$3,552.50
	Invoice	Date	Description		Amount
	CBF-08-2022	09/12/2022	August affordable housing program management 5552 - Cap Housing Successor		\$3,552.50
101543	09/16/2022			CENTRAL HOME SUPPLY	\$101.85
	Invoice	Date	Description		Amount
	62217/2	09/07/2022	Wattle		\$101.85
101544	09/16/2022			CIVICPLUS LLC	\$3,800.00
	Invoice	Date	Description		Amount
	238753	09/01/2022	Municode Meetings Annual Renewal 2211 - ISF - IT		\$3,800.00
101545	09/16/2022			CLEAN BUILDING MAINTENANCE CO.	\$5,992.92
	Invoice	Date	Description		Amount
	30801	08/31/2022	August janitorial services 1000 - General Fund 1311 - Wharf	\$5,145.48 \$ 847.44	\$5,992.92
101546	09/16/2022			COAST LOCK & SAFE INC.	\$1,171.70
	Invoice	Date	Description		Amount
	025933	08/04/2022	PD keys		\$50.80
	026015	08/30/2022	City Hall lever and deadbolt		\$745.08
	026016	08/31/2022	City Hall backset privacy lever		\$375.82
101547	09/16/2022			CODE PUBLISHING COMPANY	\$1,195.00
	Invoice	Date	Description		Amount
	GC00117974	08/31/2022	Municipal code web update		\$1,195.00
101548	09/16/2022			COMMUNITY ACTION BOARD	\$648.47
	Invoice	Date	Description		Amount
	CAB090922	09/09/2022	Rent Assistance 5552 - Cap Housing Successor		\$648.47

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101549	09/16/2022			CRYSTAL SPRINGS WATER CO.	\$272.50
	Invoice	Date	Description		Amount
	CSW083122	08/31/2022	Monthly drinking water		\$272.50
101550	09/16/2022			D & G SANITATION	\$3,447.85
	Invoice	Date	Description		Amount
	292566	08/31/2022	Skate park hand wash station, portable toilets		\$623.25
	292567	08/31/2022	Jade Street hand wash station		\$119.90
	292568	09/01/2022	Cortez Park hand wash station		\$119.90
	292569	08/31/2022	Lower parking lot portable toilet rental		\$1,041.55
	292570	08/31/2022	Wharf portable toilets and hand wash station		\$1,543.25
			1000 - General Fund	\$1,904.60	
			1311 - Wharf	\$1,543.25	
101551	09/16/2022			DAVID WILLIAM MOREAU	\$78.00
	Invoice	Date	Description		Amount
	DM091322	09/13/2022	Softball official services		\$78.00
101552	09/16/2022			ELEVATOR SERVICE COMPANY INC.	\$180.00
	Invoice	Date	Description		Amount
	38665J7543	09/01/2022	Quarterly lube and inspection		\$180.00
101553	09/16/2022			ENVIRONMENTAL INNOVATIONS INC.	\$440.00
	Invoice	Date	Description		Amount
	1793	09/05/2022	Complete EAR report		\$440.00
101554	09/16/2022			EWING IRRIGATION	\$164.46
	Invoice	Date	Description		Amount
	17660909	08/25/2022	Sprinkler parts, shovel		\$59.79
	17640081	08/23/2022	Cement, sprinkler parts		\$104.67
101555	09/16/2022			FedEx Freight	\$77.00
	Invoice	Date	Description		Amount
	8243790940	06/03/2022	Biobag shipment		\$77.00
101556	09/16/2022			FIRST ALARM	\$177.50
	Invoice	Date	Description		Amount
	701538	08/31/2022	evidence room work		\$177.50
101557	09/16/2022			FLYERS ENERGY LLC	\$2,500.15
	Invoice	Date	Description		Amount
	22-625925	09/01/2022	84 gallons diesel		\$406.86
	22-625926	09/01/2022	379 gallons gas		\$2,093.19
101558	09/16/2022			FRED C. BEYERS	\$90.00
	Invoice	Date	Description		Amount
	FB091322	09/13/2022	Softball official services		\$90.00
101559	09/16/2022			GALLS LLC	\$903.86
	Invoice	Date	Description		Amount
	021933383	08/19/2022	uniform		\$85.19
	022005659	08/29/2022	uniform		\$54.22
	022000516	08/29/2022	uniform		\$246.14
	022010219	08/30/2022	uniform		\$518.31

Item 7 B.

Check	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101561	10707479	09/01/2022	September armored car service	GARDAWORLD	\$371.07
101561	09/16/2022	07/13/2022	Spade	HOME DEPOT CREDIT SERVICES	\$873.41
	Invoice	Date	Description	Amount	
	3522552	07/13/2022	Spade	\$11.96	
	4836373	07/12/2022	Safety vests	\$175.47	
	5520534	07/01/2022	Paint and primer	\$32.98	
	5652223	07/11/2022	Drill driver	\$150.41	
	3972935	07/13/2022	Fire extinguisher bracket, jump starter	\$159.82	
	3030426	09/01/2022	Latching boxes, Blue Del	\$182.03	
	6524150	08/29/2022	Gloves, lumber	\$78.46	
	2063891	09/02/2022	Scouting pad, terry towels	\$39.85	
	5524252	08/30/2022	seed spreader, adhesive	\$42.43	
101562	09/16/2022	08/31/2022	August filter abatement & street cleaning	HOPE REHABILITATION SERVICES	\$6,000.00
	Invoice	Date	Description	Amount	
	S174003	08/31/2022	August filter abatement & street cleaning	\$6,000.00	
101563	09/16/2022	09/06/2022	Auto parts	HOSE SHOP	\$174.62
	Invoice	Date	Description	Amount	
	446254	09/06/2022	Auto parts	\$174.62	
101564	09/16/2022	08/31/2022	carwash	HUMBOLDT PETROLEUM LLC	\$102.00
	Invoice	Date	Description	Amount	
	INV-049632	08/31/2022	carwash	\$102.00	
101565	09/16/2022	09/13/2022	Instructors, Rec	JEANI MITCHELL	\$152.88
	Invoice	Date	Description	Amount	
	JM091322	09/13/2022	Instructors, Rec	\$152.88	
101566	09/16/2022	09/02/2022	Jade Street Park wood fiber	JETMULCH INC.	\$3,766.13
	Invoice	Date	Description	Amount	
	19287-OL	09/02/2022	Jade Street Park wood fiber	\$3,766.13	
101567	09/16/2022	09/16/2022	Petty cash expenses July - September	JIM MALBERG - PETTY CASH CUSTODIAN	\$550.39
	Invoice	Date	Description	Amount	
	PC091622	09/16/2022	Petty cash expenses July - September	\$550.39	
101568	09/16/2022	09/04/2022	Tribute to Begonia Festival band performance	JOHN JAY PAUL	\$750.00
	Invoice	Date	Description	Amount	
	JJP090422	09/04/2022	Tribute to Begonia Festival band performance	\$750.00	
101569	09/16/2022	09/01/2022	City Hall copier usage	KBA Document Solutions LLC	\$27.37
	Invoice	Date	Description	Amount	
	551303655	09/01/2022	City Hall copier usage	\$27.37	
			2211 - ISF - IT		
101570	09/16/2022	05/31/2022	21-0267 620 El Saito Dr consultant fee	KOSMONT COMPANIES	\$1,014.00
	Invoice	Date	Description	Amount	
	2205-6-001	05/31/2022	21-0267 620 El Saito Dr consultant fee	\$1,014.00	
101571	09/16/2022	09/02/2022	Seasonal labor 8/27 - 9/02	LABORMAX STAFFING	\$4,695.67
	Invoice	Date	Description	Amount	
	26-240779	09/02/2022	Seasonal labor 8/27 - 9/02	\$2,508.44	
	26-242798	09/09/2022	Seasonal labor 9/03 - 9/09	\$2,187.23	

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101572	09/16/2022			LANGUAGE LINE SERVICES INC	\$1.88
	Invoice	Date	Description		Amount
	10618796	08/31/2022	Language translation line		\$1.88
101573	09/16/2022			LAURIE HILL	\$537.37
	Invoice	Date	Description		Amount
	LH091322	09/13/2022	Begonia Tribute supplies reimbursement		\$537.37
101574	09/16/2022			LAW ENFORCEMENT PSYCHOLOGICAL SERVIC	\$450.00
	Invoice	Date	Description		Amount
	2183	08/31/2022	Psychological assessment		\$450.00
101575	09/16/2022			LC ACTION POLICE SUPPLY LTD	\$1,409.16
	Invoice	Date	Description		Amount
	443319	09/07/2022	range supplies		\$1,191.48
	44829	08/25/2022	holster		\$217.68
101576	09/16/2022			LLOYD'S TIRE AND AUTO	\$2,082.48
	Invoice	Date	Description		Amount
	211901	09/01/2022	Tires		\$641.84
	211972	09/08/2022	Tires		\$1,440.64
101577	09/16/2022			MID COUNTY AUTO SUPPLY	\$161.88
	Invoice	Date	Description		Amount
	M-1861760	09/01/2022	Marine grease		\$37.02
	M-1876214	09/13/2022	Oil, glaze, foam cutting pad, foam finish pad		\$124.86
101578	09/16/2022			MISSION LINEN SUPPLY	\$111.03
	Invoice	Date	Description		Amount
	517725417	09/07/2022	Fleet Uniform Cleaning, Towels		\$36.03
	517711823	09/05/2022	Recreation towels, mops, mats		\$75.00
101579	09/16/2022			NATHANAEL LIEBY	\$600.00
	Invoice	Date	Description		Amount
	NL091622	09/16/2022	Food Truck Friday band performance		\$600.00
101580	09/16/2022			O'REILLY AUTO PARTS	\$419.74
	Invoice	Date	Description		Amount
	2763-305530	09/07/2022	Radiator		\$231.34
	2763-289561	06/23/2022	Air fuel sensor		\$188.40
101581	09/16/2022			OUTDOOR SUPPLY HARDWARE	\$419.71
	Invoice	Date	Description		Amount
	F95148	08/12/2022	Pliers, spring snaps		\$21.23
	G07033	09/01/2022	Sandpaper, fasteners, anchors		\$94.43
	G05590	08/29/2022	Fasteners		\$15.24
	G08883	09/04/2022	Tape, cable ties		\$69.72
	G05959	08/30/2022	Planter, plant		\$91.54
	G06970	09/01/2022	Scouring pads, tape measure, hose, gloves		\$127.55
			1000 - General Fund	\$404.47	
			1311 - Wharf	\$ 15.24	
101582	09/16/2022			PACIFIC CREST ENGINEERING INC.	\$475.00
	Invoice	Date	Description		Amount
	11214	08/31/2022	Project 2266 1410 Prospect Ave. Peer Review		\$475.00

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101583	09/16/2022			PACIFIC GAS & ELECTRIC	\$11.14
	Invoice	Date	Description		Amount
	PGE091222-acct0	09/12/2022	Wharf Road Rispin Mansion Utilities		\$11.14
101584	09/16/2022			PALACE BUSINESS SOLUTIONS	\$247.73
	Invoice	Date	Description		Amount
	655103-0	09/02/2022	Certificate holders, paper		\$103.16
	654657-0	08/30/2022	Paper, notebooks		\$31.32
	655479-0	09/08/2022	office supplies		\$113.25
			1000 - General Fund	\$144.57	
			2210 - ISF - Stores Fund	\$103.16	
101585	09/16/2022			PHIL ALLEGRI ELECTRIC INC.	\$210.00
	Invoice	Date	Description		Amount
	31076	09/01/2022	Repair library car charger		\$210.00
101586	09/16/2022			PITNEY BOWES	\$2,020.99
	Invoice	Date	Description		Amount
	PB081922	08/19/2022	City Hall postage meter refill		\$2,020.99
			2210 - ISF - Stores Fund		
101587	09/16/2022			RDO EQUIPMENT CO.	\$956.41
	Invoice	Date	Description		Amount
	P5353839	09/07/2022	Auto parts		\$956.41
101588	09/16/2022			ROBERT M PATTERSON	\$200.00
	Invoice	Date	Description		Amount
	RMP082622	08/26/2022	August administrative reviews		\$200.00
101589	09/16/2022			RRM DESIGN GROUP	\$3,913.75
	Invoice	Date	Description		Amount
	1783-03-0722	08/18/2022	22-0244 4401 Capitola Rd design peer review		\$2,333.75
	1783-04-0722	08/18/2022	21-0149 3720 Capitola Rd senior living design peer review		\$1,580.00
101590	09/16/2022			RYDIN DECAL	\$347.94
	Invoice	Date	Description		Amount
	396764	08/25/2022	residential parking decals		\$347.94
101591	09/16/2022			SAFETY STRIPING SERVICE INC.	\$3,509.50
	Invoice	Date	Description		Amount
	SS082722	08/27/2022	Minor striping project 2022		\$3,509.50
			1310 - Gas Tax		
101592	09/16/2022			SAN LORENZO LUMBER	\$415.71
	Invoice	Date	Description		Amount
	0753695	09/07/2022	PD bollards lumber and supplies		\$415.71
101593	09/16/2022			SANTA CRUZ AUTO PARTS INC.	\$52.09
	Invoice	Date	Description		Amount
	14508-450724	09/02/2022	Fuel filter, oil filters, lube		\$52.09
101594	09/16/2022			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$355.80
	Invoice	Date	Description		Amount
	SCC090222	09/02/2022	FY22-23 County blood alcohol testing trust fund deficit		\$355.80
101595	09/16/2022			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$22,316.00
	Invoice	Date	Description		Amount
	SCCO073122	07/31/2022	July citation processing		\$22,316.00

Item 7 B.



Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101596	09/16/2022			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$21,549.50
	Invoice	Date	Description		Amount
	SCCO083122	08/31/2022	August citation processing		\$21,549.50
101597	09/16/2022			SANTA CRUZ COUNTY DEPT OF PUBLIC WORKS	\$15,574.00
	Invoice	Date	Description		Amount
	SCC040822	04/08/2022	Zone 5 Master Plan Update		\$15,574.00
101598	09/16/2022			SANTA CRUZ OCCUPATIONAL MEDICAL CENTER	\$725.00
	Invoice	Date	Description		Amount
	F-2274	08/31/2022	New employee medical exam		\$725.00
101599	09/16/2022			SANTA CRUZ SENTINEL	\$924.93
	Invoice	Date	Description		Amount
	0001348337	09/01/2022	August legal notices		\$924.93
101600	09/16/2022			SERVPRO OF SANTA CRUZ	\$559.48
	Invoice	Date	Description		Amount
	2291	09/08/2022	clean		\$248.33
	2300	09/12/2022	bio hazard vehicle cleaning		\$311.15
101601	09/16/2022			SOQUEL CREEK WATER DISTRICT	\$91.17
	Invoice	Date	Description		Amount
	34-18508-0008242	08/29/2022	1510 McGregor Drive water service		\$43.16
	13-10919-0008252	08/29/2022	2000 Wharf Road water service		\$48.01
101602	09/16/2022			SUMMIT UNIFORMS	\$4,680.15
	Invoice	Date	Description		Amount
	81976	08/19/2022	Vest		\$983.28
	82156	08/27/2022	vest		\$983.28
	81703	08/04/2022	uniform		\$80.94
	81711	08/04/2022	uniform		\$141.09
	81871	08/13/2022	uniform		\$2,491.56
101603	09/16/2022			THE HOME DEPOT PRO	\$2,775.41
	Invoice	Date	Description		Amount
	703949321	08/26/2022	Janitorial supplies		\$73.32
	704694678	08/31/2022	Gloves		\$147.04
	704771971	09/01/2022	Restroom supplies		\$2,555.05
101604	09/16/2022			THE LISTENING STACK	\$152.93
	Invoice	Date	Description		Amount
	4426	08/29/2022	Radio adapter, electronics		\$152.93
101605	09/16/2022			THE SKYLIGHT PLACE INC.	\$2,173.40
	Invoice	Date	Description		Amount
	42121A	08/08/2022	Skylights for Boat and Bait 1311 - Wharf		\$2,173.40
101606	09/16/2022			TODD HANSON	\$2,668.00
	Invoice	Date	Description		Amount
	00024	09/01/2022	September BIA marketing, website management, media boost 1321 - BIA		\$2,668.00
101607	09/16/2022			TRANSPORTATION ALLIANCE BANK INC.	\$2,521.68
	Invoice	Date	Description		Amount
	672631	09/01/2022	Filaments, GB set, plate, dirt shoe 1310 - Gas Tax		\$2,521.68

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101608	09/16/2022			TYLER BUSINESS FORMS	\$189.86
	Invoice	Date	Description		Amount
	74315	09/02/2022	1099 and W2 forms		\$189.86
101609	09/16/2022			UPS	\$2.15
	Invoice	Date	Description		Amount
	0000954791332	08/13/2022	Missing PLD fee		\$2.15
101610	09/16/2022			US BANK EQUIPMENT FINANCE	\$205.61
	Invoice	Date	Description		Amount
	481553014	09/02/2022	Recreation copier lease		\$205.61
101611	09/16/2022			US BANK EQUIPMENT FINANCE	\$315.01
	Invoice	Date	Description		Amount
	480932128	08/26/2022	City Hall copier lease 2210 - ISF - Stores Fund		\$315.01
101612	09/16/2022			US BANK PARS Acct 6746022400	\$432.34
	Invoice	Date	Description		Amount
	PARS090922	09/09/2022	PARS contributions PPE 9/3/22 1001 - Payroll Payables		\$432.34
101613	09/16/2022			VERIZON WIRELESS	\$3,222.74
	Invoice	Date	Description		Amount
	9915505722	09/10/2022	September telephone charges		\$3,222.74
101614	09/16/2022			VITAL RECORDS HOLDING LLC	\$401.97
	Invoice	Date	Description		Amount
	2834725	08/31/2022	August records storage and compliance reporting		\$301.76
	2819509	08/31/2022	August records destruction, fuel fee, other services		\$100.21
101615	09/16/2022			WATSON FINE ART CONSERVATION	\$135.00
	Invoice	Date	Description		Amount
	WFA081722	08/17/2022	Painting restoration		\$135.00
101616	09/16/2022			WATSONVILLE BLUEPRINT	\$145.52
	Invoice	Date	Description		Amount
	107714	09/13/2022	Color copies 1313 - General Plan Update & Maint		\$145.52
101617	09/16/2022			WELLS FARGO BANK	\$12,105.86
	Invoice	Date	Description		Amount
	WF090222	09/02/2022	August credit card transactions 1000 - General Fund 2211 - ISF - IT	\$11,424.34 \$ 681.52	\$12,105.86
101618	09/16/2022			Daniel Castagnola	\$118.00
	Invoice	Date	Description		Amount
	22-0125	07/31/2022	201 Monterey Ave Suite C - CUP Mod deposit refund		\$118.00
101619	09/16/2022			Dawn Roh	\$41.00
	Invoice	Date	Description		Amount
	200142125	09/08/2022	200142125		\$41.00
101620	09/16/2022			Nicholas Paz	\$36.00
	Invoice	Date	Description		Amount
	200143767	09/08/2022	cite 200143767		\$36.00

Item 7 B.

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101621	09/16/2022			Randi or Charles Obrien	\$43.00
	Invoice	Date	Description		Amount
	500127592	09/12/2022	refund cite 500127592		\$43.00
101622	09/16/2022			Raul Gonzalez	\$486.99
	Invoice	Date	Description		Amount
	22C-00975	08/29/2022	Administrative vehicle release		\$486.99
<b>Check Totals:</b>					<b>\$181,352.39</b>
<b>EFT</b>					
1385	09/12/2022			CalPERS Member Services Division	\$56,379.57
	Invoice	Date	Description		Amount
	1002197178-80	09/09/2022	PERS contributions PPE 9/3/22		\$56,379.57
			1000 - General Fund	(\$ 0.38)	
			1001 - Payroll Payables	\$56,379.95	
				.	
1386	09/12/2022			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$9,028.83
	Invoice	Date	Description		Amount
	1-504-077-664	09/09/2022	State taxes PPE 9/3/22		\$9,028.83
			1001 - Payroll Payables		
1387	09/12/2022			INTERNAL REVENUE SERVICE	\$31,415.01
	Invoice	Date	Description		Amount
	03658371	09/09/2022	Federal taxes & Medicare PPE 9/3/22		\$31,415.01
			1001 - Payroll Payables		
1388	09/12/2022			STATE DISBURSEMENT UNIT	\$1,575.68
	Invoice	Date	Description		Amount
	41129143	09/09/2022	Employee garnishments PPE 9/3/22		\$1,575.68
			1001 - Payroll Payables		
1389	09/12/2022			VOYA FINANCIAL	\$7,002.62
	Invoice	Date	Description		Amount
	VOYA090922	09/09/2022	Employee 457 contributions PPE 9/3/22		\$7,002.62
			1001 - Payroll Payables		
<b>EFT Totals:</b>					<b>\$105,401.71</b>
<b>Main City Totals</b>					
				<b>Count</b>	<b>Total</b>
<b>Checks</b>				<b>94</b>	<b>\$181,352.39</b>
<b>EFTs</b>				<b>5</b>	<b>\$105,401.71</b>
<b>All</b>				<b>99</b>	<b>\$286,754.10</b>
<b>Payroll Totals</b>					
<b>Checks</b>				<b>1</b>	<b>\$70.70</b>
<b>EFTs</b>				<b>94</b>	<b>\$179,527.31</b>
<b>All</b>				<b>95</b>	<b>\$179,598.01</b>
<b>Grand Totals:</b>					
<b>Checks</b>				<b>95</b>	<b>\$181,423.09</b>
<b>EFTs</b>				<b>99</b>	<b>\$284,929.02</b>
<b>All</b>				<b>194</b>	<b>\$466,352.11</b>

City main account checks dated September 30, 2022, numbered 101623 to 101712 totaling \$353,689.07, 7 EFTs totaling \$175,291.10, three payroll checks totaling \$1,113.65, and 96 payroll EFTs totaling \$196,381.48, for a grand total of \$726,475.30, have been reviewed and authorized for distribution by the City Manager.

As of September 30, 2022, the unaudited cash balance is \$5,837,000.15.

**CASH POSITION - CITY OF CAPITOLA**  
**September 30, 2022**

	9/16/2022
General Fund	\$ (1,700,236.35)
Payroll Payables	\$ 4,881.92
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 432,714.09
Capital Improvement Fund	\$ 3,761,810.17
Stores Fund	\$ 61,153.91
Information Technology Fund	\$ 267,049.90
Equipment Replacement	\$ 966,129.60
Self-Insurance Liability Fund	\$ (395,813.60)
Workers' Comp. Ins. Fund	\$ 267,078.79
Compensated Absences Fund	\$ 110,886.06
<b>TOTAL UNASSIGNED GENERAL FUNDS</b>	<b>\$ 5,837,000.15</b>

The Emergency Reserve Fund balance is \$1,314,205.54 (not included above).

The PERS Contingency Fund balance is \$974,096.85 (not included above).

  
 \_\_\_\_\_  
 Jamie Goldstein, City Manager
 
 9/30/22  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Jim Malberg, City Treasurer
 
 9/30/22  
 \_\_\_\_\_  
 Date

## City Checks Issued September 30, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101623	09/30/2022			ABSOLUTE AUTO GLASS INC.	\$125.00
	Invoice	Date	Description		Amount
	W064863	09/14/2022	Windshield repair		\$125.00
101624	09/30/2022			AFLAC	\$1,345.04
	Invoice	Date	Description		Amount
	969395	09/25/2022	September supplemental insurance		\$1,345.04
			1000 - General Fund	(\$ 9.60)	
			1001 - Payroll Payables	\$1,354.64	
101625	09/30/2022			ALLIED UNIVERSAL	\$1,192.23
	Invoice	Date	Description		Amount
	13249271	10/06/2022	McGregor skate park foot patrol		\$392.06
	13249272	10/06/2022	Esplanade Park foot patrol		\$420.75
	13249256	09/06/2022	Jade Street foot patrol Sept 2022		\$379.42
101626	09/30/2022			ALVAREZ TECHNOLOGY GROUP INC	\$215.00
	Invoice	Date	Description		Amount
	65010	09/19/2022	October antivirus		\$215.00
			2211 - ISF - IT		
101627	09/30/2022			AMAZON CAPITAL SERVICES	\$1,573.17
	Invoice	Date	Description		Amount
	1FV1-JYXN-4Q6J	09/12/2022	Epson printer		\$465.43
	1HGV-6DM4-NRPR	09/21/2022	shelves for wellness project		\$55.58
	1LPQ-MHGK-PL97	09/07/2022	Paper cups, ibuprofen		\$84.73
	1GV6-R3KW-V14H	09/24/2022	Secchi disk		\$28.63
	1XXR-GFLD-C9WJ	09/20/2022	Work boots, beach/lagoon calibration supplies		\$577.00
	1CXF-KPP6-NVL4	09/16/2022	Cardboard mailers		\$126.84
	1FR6-HCM7-M4DP	09/23/2022	Craft sticks, tape, saline wound wash, portion cups, tissue ppr		\$54.28
	1FTC-VYCH-VRJV	09/15/2022	Art drying rack		\$180.68
			1000 - General Fund	\$1,107.74	
			2211 - ISF - IT	\$ 465.43	
101628	09/30/2022			AUTOMATION TEST ASSOCIATES	\$40.00
	Invoice	Date	Description		Amount
	22016	09/22/2022	September wharf meter reading		\$40.00
			1311 - Wharf		
101629	09/30/2022			B & B SMALL ENGINE REPAIR	\$234.33
	Invoice	Date	Description		Amount
	504051	08/25/2022	Pole pruner, mid pole		\$234.33
101630	09/30/2022			BEAR ELECTRICAL SOLUTIONS INC.	\$1,498.00
	Invoice	Date	Description		Amount
	16576	08/28/2022	August traffic signal maintenance - response		\$484.65
	16577	08/28/2022	August traffic signal maintenance - routine		\$646.80
	16481	09/09/2022	Battery replacement for speed radar sign Park Ave		\$366.55

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction
			1310 - Gas Tax		Item 7 B.
101631	09/30/2022			BELSON OUTDOORS	\$2,824.71
	Invoice 312331	Date 09/16/2022	Description Jade St park bench		Amount \$2,824.71
101632	09/30/2022			BENEFIT COORDINATORS CORP.	\$5,195.40
	Invoice B06H18	Date 09/23/2022	Description September dental & vision insurance		Amount \$5,195.40
			1001 - Payroll Payables		
101633	09/30/2022			BROWNELLS INC.	\$668.11
	Invoice 2022410425929	Date 09/02/2022	Description range supplies		Amount \$668.11
101634	09/30/2022			CALE AMERICA INC.	\$3,766.79
	Invoice 171007	Date 09/14/2022	Description parts for pay station		Amount \$512.05
	171323	09/21/2022	paper		\$3,254.74
101635	09/30/2022			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,720.50
	Invoice POA092322	Date 09/23/2022	Description POA & gym dues PPE 9/17/22		Amount \$1,720.50
			1001 - Payroll Payables		
101636	09/30/2022			CITY OF SANTA CRUZ	\$39,500.00
	Invoice 042871	Date 09/14/2022	Description Lifeguard services		Amount \$39,500.00
101637	09/30/2022			CIVICPLUS LLC	\$14,526.75
	Invoice 240119	Date 09/30/2022	Description Recreation software annual fee		Amount \$14,526.75
101638	09/30/2022			CSG Consultants Inc.	\$218.00
	Invoice B221543	Date 09/01/2022	Description August building plan review services		Amount \$218.00
101639	09/30/2022			DEBORAH WU	\$900.00
	Invoice DW092422	Date 09/24/2022	Description Instructor payment		Amount \$900.00
101640	09/30/2022			DIXON AND SON INC.	\$517.48
	Invoice 239584	Date 08/24/2022	Description Service CAT loader		Amount \$517.48
101641	09/30/2022			ENTENMANN-ROVIN CO.	\$118.09
	Invoice 0167695-in	Date 08/09/2022	Description badge 515		Amount \$118.09
101642	09/30/2022			EQUITABLE	\$2,597.89
	Invoice 1347086	Date 09/23/2022	Description Sep LTD, STD, Life, AD&D insurance		Amount \$2,597.89
			1001 - Payroll Payables		
101643	09/30/2022			EXTREME TOWING	\$302.50

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Amount	Transaction
	Invoice 018266	Date 09/10/2022	Description evidence tow		Amount \$302.50	Item 7 B.
101644	09/30/2022			FASTENAL COMPANY		\$1.08
	Invoice CAWAT125107-2	Date 07/28/2022	Description Hardware - balance due		Amount \$1.08	
101645	09/30/2022			FIRST ALARM		\$250.83
	Invoice 707745	Date 09/15/2022	Description evidence bldg. 10/1-12/31/22		Amount \$250.83	
101646	09/30/2022			FLYERS ENERGY LLC		\$6,347.18
	Invoice 22-635892	Date 09/15/2022	Description 171 gallons diesel		Amount \$1,038.59	
	22-635891	09/15/2022	682 gallons gas		\$3,542.72	
	22-637845	09/19/2022	55 gallons motor oil		\$1,684.22	
	CFS-3154357	09/15/2022	Card processing - 13.48 gallons gas		\$81.65	
101647	09/30/2022			GARDAWORLD		\$7.51
	Invoice 20539753	Date 08/31/2022	Description Excess premise time		Amount \$7.51	
101648	09/30/2022			GEORGE H WILSON INC.		\$750.00
	Invoice 20304260	Date 09/13/2022	Description Lawn Way lift station maintenance		Amount \$750.00	
101649	09/30/2022			GINA ENRIQUEZ		\$5,632.00
	Invoice GE092422	Date 09/24/2022	Description Instructor payment		Amount \$5,632.00	
101650	09/30/2022			HDL COREN & CONE		\$695.00
	Invoice SIN021742	Date 09/27/2022	Description FY21/22 ACFR statistical package		Amount \$695.00	

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction
101651	09/30/2022			HOME DEPOT CREDIT SERVICES	Item 7 B.
	Invoice	Date	Description		Amount
	0032221	09/14/2022	Lumber, brush, mat, cloth, hardener		\$97.97
	8214422	07/01/2022	Credit for faucet connectors & prep coat		(\$82.98)
	4213404	08/11/2022	Credit for door panic device		(\$160.22)
	8221274	08/17/2022	Credit for Wharf screen doors & ultra finish		(\$383.10)
	1632377	09/13/2022	8" succulent		\$27.23
	3528118	09/21/2022	Beach fest supplies		\$126.71
	1526758	09/13/2022	First aid kit, headlight, door pull, paint		\$71.17
	3033434	09/21/2022	Plug, wire connector, 15pc tool set, wire stripper, caution tape		\$90.37
	9527045	09/15/2022	Car charger, lightening cable, push broom		\$81.65
	8512286	09/16/2022	Primer, mop refill, push broom, screws, tarp, gloves		\$130.73
	2031344	07/14/2022	Hinge supplies		\$45.64
	25227389	07/14/2022	Paint		\$18.27
	4624727	08/01/2022	Wharf House supplies		\$67.98
	6010010	08/08/2022	Wharf House lumber		\$18.44
	9514264	08/16/2022	Putty, tape, garden valves		\$49.40
	9522030	08/16/2022	Hammer		\$21.77
	8514332	08/17/2022	Screen doors, broom, countersink set, adapters, misc supplies		\$494.22
	8522170	08/17/2022	Wharf House screen doors, framing		\$197.57
	7514475	08/18/2022	Paint, lumber, lubricant, pencils, pull handle		\$55.55
			1000 - General Fund	\$547.20	
			1311 - Wharf	\$421.17	
101652	09/30/2022			HUMBOLDT PETROLEUM LLC	\$93.50
	Invoice	Date	Description		Amount
	INV-051118	09/15/2022	carwash		\$93.50
101653	09/30/2022			HYDROSCIENCE ENGINEERS INC.	\$2,681.25
	Invoice	Date	Description		Amount
	331018006	08/01/2022	720 Hill St. stormwater review services #2021-156		\$903.75
	331018005	07/04/2022	720 Hill St. stormwater review services #2021-156		\$1,777.50
101654	09/30/2022			INTERNATIONAL BRONZE PLAQUE COMPAN	\$390.00
	Invoice	Date	Description		Amount
	22-63598	09/21/2022	Memorial plaque		\$195.00
	22-63575	09/21/2022	Memorial plaque		\$195.00
101655	09/30/2022			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$553.50
	Invoice	Date	Description		Amount
	252867	09/16/2022	Custom signs		\$553.50
101656	09/30/2022			KATHLEEN BROWN	\$65.00
	Invoice	Date	Description		Amount
	KB091722	09/17/2022	Instructor payment		\$65.00
101657	09/30/2022			KBA Document Solutions LLC	\$287.67
	Invoice	Date	Description		Amount
	55Y1309122	09/23/2022	City Hall copier usage charges		\$287.67
			2211 - ISF - IT		



Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction
101658	09/30/2022			KIMLEY HORN AND ASSOCIATES INC	Item 7 B.
	Invoice	Date	Description		Amount
	22280818	08/31/2022	Clares St traffic calming		\$1,140.00
	22280820	08/31/2022	Capitola Library driveway improvement		\$640.00
	22280821	08/31/2022	Upper Pac Cove sidewalk		\$1,425.00
	22280822	08/31/2022	Kennedy Dr sidewalk		\$960.00
			1200 - Capital Improvement Fund	\$3,525.00	
			1360 - Library Fund	\$ 640.00	
101659	09/30/2022			KING'S PAINT AND PAPER INC.	\$688.06
	Invoice	Date	Description		Amount
	A0326990	09/15/2022	Curb paint		\$162.19
	A0326886	09/13/2022	Paint and stain		\$505.65
	A0326501	09/01/2022	Paint tray & rollers		\$20.22
101660	09/30/2022			KUSTOM CULTURE DESIGN	\$1,716.16
	Invoice	Date	Description		Amount
	5267	09/20/2022	Afterschool t-shirts		\$158.00
	5271	09/27/2022	Staff shirts		\$693.79
	5266	09/19/2022	Jackets		\$864.37
101661	09/30/2022			LABORMAX STAFFING	\$2,822.00
	Invoice	Date	Description		Amount
	26-244691	09/16/2022	Seasonal labor 9/10 - 9/14		\$1,154.80
	26-246731	09/23/2022	Seasonal labor 9/18-9/23		\$1,667.20
101662	09/30/2022			LC ACTION POLICE SUPPLY LTD	\$3,629.44
	Invoice	Date	Description		Amount
	443500	09/12/2022	range supplies		\$2,151.66
	443484	09/12/2022	muzzle		\$805.47
	443536	09/13/2022	range supplies		\$672.31
			1000 - General Fund	\$2,823.97	
			1300 - SLESF - Supl Law Enfc	\$ 805.47	
101663	09/30/2022			LINDE GAS & EQUIPMENT INC.	\$244.37
	Invoice	Date	Description		Amount
	31391877	09/22/2022	Acetylene rental		\$244.37
101664	09/30/2022			LIUNA PENSION FUND	\$1,164.80
	Invoice	Date	Description		Amount
	FJ7687	09/23/2022	September LIUNA pension dues		\$1,164.80
			1001 - Payroll Payables		
101665	09/30/2022			MASTER CLEANERS	\$1,157.47
	Invoice	Date	Description		Amount
	MC083122	09/01/2022	uniform cleaning		\$924.10
	MC090722	09/01/2022	uniform cleaning		\$233.37
101666	09/30/2022			MID COUNTY AUTO SUPPLY	\$34.23
	Invoice	Date	Description		Amount
	M-1879507	09/16/2022	Antifreeze		\$34.23

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction
101667	09/30/2022			MISSION LINEN SUPPLY	\$559.49
	Invoice	Date	Description		Amount
	517775593	09/14/2022	Fleet uniform cleaning, towels		\$34.03
	517811546	09/21/2022	Fleet uniform cleaning, towels		\$34.03
	517775594	09/14/2022	Shop uniform cleaning, towels		\$97.07
	517811547	09/21/2022	Shop uniforms, towels, mats		\$119.36
	517799859	09/19/2022	Recreation towels, mops, mats		\$75.00
101668	09/30/2022			NATHAN KESSLER	\$200.00
	Invoice	Date	Description		Amount
	NK092222	09/22/2022	Work boot reimbursement		\$200.00
101669	09/30/2022			OUTDOOR SUPPLY HARDWARE	\$895.40
	Invoice	Date	Description		Amount
	G13086	09/11/2022	Play sand, charger, light		\$69.72
	G11808	09/09/2022	Hooks, gloves, fasteners		\$90.43
	G11868	09/09/2022	Garbage can for special events		\$114.42
	G17977	09/20/2022	Liquid bolt locker, bulk fasteners		\$21.18
	G14531	09/14/2022	Clipper		\$63.21
	G18202	09/21/2022	wire connectors, power cord, extension cord		\$37.37
	G13565	09/12/2022	Broom, rake, bucket, paint		\$104.66
	G18206	09/21/2022	Bulk fastener		\$2.02
	G21140	09/26/2022	Shovel, broom, bucket, brushes, paint		\$164.08
	G15673	09/16/2022	3/8 Nylon SB		\$12.86
	G14556	09/14/2022	N95 masks		\$35.96
	G07209	09/01/2022	Paint, torch cylinder		\$16.00
	F76101	07/11/2022	Pole saw		\$163.49
101670	09/30/2022			PACIFIC GAS & ELECTRIC	\$16,661.92
	Invoice	Date	Description		Amount
	PGE091422-acct5	09/14/2022	Pacific Cove parking lot utilities		\$1,175.54
	2023-00000334	09/14/2022	September utilities		\$15,486.38
			1000 - General Fund	\$6,229.09	
			1300 - SLESF - Supl Law Enfc	\$ 133.40	
			1310 - Gas Tax	\$6,855.42	
			1311 - Wharf	\$3,444.01	
101671	09/30/2022			PALACE BUSINESS SOLUTIONS	\$574.03
	Invoice	Date	Description		Amount
	656341-0	09/14/2022	Boxes		\$164.02
	651944-2	08/16/2022	G2 pens		\$3.03
	651528-0	08/10/2022	office supplies		\$300.50
	657210-0	09/21/2022	Pens, paper		\$106.48
			1000 - General Fund	\$467.55	
			2210 - ISF - Stores Fund	\$106.48	
101672	09/30/2022			Paula Yoshiko Suzuki	\$585.00
	Invoice	Date	Description		Amount
	PS092422	09/24/2022	Instructor payment		\$585.00
101673	09/30/2022			PETERSON CATERPILLAR	\$234.13
	Invoice	Date	Description		Amount
	PC001797007	09/13/2022	Hose		\$234.13

Transaction  
Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction
101674	09/30/2022			PHIL ALLEGRI ELECTRIC INC.	\$ <span style="border: 1px solid black; padding: 2px;">Item 7 B.</span>
	Invoice	Date	Description		Amount
	31151	09/22/2022	Install EV charging station & improvements for EV street sweeper		\$12,133.00
101675	09/30/2022			PHOENIX GROUP INFORMATION SYSTEMS	\$6,357.69
	Invoice	Date	Description		Amount
	082022070	09/16/2022	Aug 2022		\$6,357.69
101676	09/30/2022			PITNEY BOWES	\$274.62
	Invoice	Date	Description		Amount
	PB091922	09/19/2022	City Hall postage machine refill, finance charge, late fees 2210 - ISF - Stores Fund		\$274.62
101677	09/30/2022			RDO EQUIPMENT CO.	\$24.14
	Invoice	Date	Description		Amount
	P5386639	09/13/2022	Switch		\$24.14
101678	09/30/2022			RRM DESIGN GROUP	\$13,678.75
	Invoice	Date	Description		Amount
	2757-01-0822	09/19/2022	Housing Element Update 1313 - General Plan Update and Maint		\$13,678.75
101679	09/30/2022			SAN LORENZO LUMBER	\$781.27
	Invoice	Date	Description		Amount
	55-0756584	09/20/2022	Beach & lagoon lumber		\$54.50
	55-0755069	09/13/2022	Beach lumber		\$12.83
	55-0756727	09/20/2022	Pumphouse screws		\$21.56
	55-0756786	09/20/2022	Pump house lumber		\$254.91
	55-0757204	09/22/2022	Pump house lumber		\$374.16
	55-0749265	09/10/2022	Caulk gun, stain, sealer, spackle 1000 - General Fund 1311 - Wharf	\$717.96 \$ 63.31	\$63.31
101680	09/30/2022			SANTA CRUZ CHILDREN'S MUSEUM OF DISC	\$400.00
	Invoice	Date	Description		Amount
	121960	08/02/2022	Field trips 6/21, 7/5, 7/19, 8/2		\$400.00
101681	09/30/2022			SANTA CRUZ COUNTY DEPT OF PUBLIC WO	\$25.00
	Invoice	Date	Description		Amount
	43269	08/31/2022	August landfill charge balance		\$25.00
101682	09/30/2022			SANTA CRUZ MUNICIPAL UTILITIES	\$300.58
	Invoice	Date	Description		Amount
	SCMU090522	09/05/2022	Monthly water service for medians		\$300.58
101683	09/30/2022			SANTA CRUZ REGIONAL 911	\$139,539.75
	Invoice	Date	Description		Amount
	SCR091522	09/21/2022	2nd qtr contribution		\$139,539.75
101684	09/30/2022			SIRCHIE	\$66.05
	Invoice	Date	Description		Amount
	0560106-IN	09/14/2022	evidence supplies		\$66.05

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Tran
101685	09/30/2022			SOQUEL CREEK WATER DISTRICT	\$24,893.26
	<b>Invoice</b>	<b>Date</b>	<b>Description</b>		<b>Amount</b>
	06-1476-0009062	09/06/2022	06-14476-00 430 Kennedy Drive water service		\$167.48
	42-14952-0009062	09/06/2022	42-14952 Cortez Park irrigation		\$1,320.79
	42-15297-0009062	09/06/2022	42-15297-00 426 Capitola Ave irrigation		\$149.27
	42-15969-0009062	09/06/2022	42-15969-00 Lawn Way irrigation		\$412.33
	42-16122-0009062	09/06/2022	42-16122-00 Esplanade fountain irrigation		\$207.66
	42-10504-0009062	09/06/2022	42-10504-00 Cliff Drive irrigation		\$64.40
	42-11090-0109062	09/06/2022	42-11090-01 Capitola Road irrigation		\$149.27
	42-11467-0009062	09/06/2022	42-11467-00 Jade Street park irrigation		\$9,742.93
	42-11517-0009062	09/06/2022	42-11517-00 41st Avenue irrigation		\$149.27
	42-14404-0009062	09/06/2022	42-14404-00 Monterey Ave. Nobel Gulch Park irrigation		\$624.14
	42-16130-0009062	09/06/2022	42-16130-00 Wharf Road irrigation		\$64.40
	42-16136-0009062	09/06/2022	42-16136-00 1400 Wharf Road irrigation		\$1,113.37
	42-16407-0009062	09/06/2022	42-16407-00 Bay Ave. irrigation		\$72.23
	42-14431-0009062	09/06/2022	42-14431-00 Monterey Ave irrigation		\$7,012.12
	42-17688-0009062	09/06/2022	42-17688-00 Lawn Way irrigation 2		\$64.40
	42-18238-0009062	09/06/2022	42-18238-00 Capitola Road irrigation		\$64.40
	08-15299-0091922	09/19/2022	08-15299-00 Monterey Ave. water		\$153.07
	08-15562-0091922	09/19/2022	08-15562-00 Cliff and Fairview water service		\$48.01
	09-15964-0091922	09/19/2022	09-15964-00 Monterey Ave. Esplanade water		\$2,831.30
	10-16317-0091922	09/19/2022	10-16317-00 420 Capitola Ave. water		\$321.78
	10-16315-0091922	09/19/2022	10-16315-00 504 Beulah Dr. water		\$52.35
	10-16316-0091922	09/19/2022	10-16316-00 426 Capitola Ave. water		\$108.29
			1000 - General Fund	\$23,779.89	
			1311 - Wharf	\$ 1,113.37	
101686	09/30/2022			SPECTRUM BUSINESS	\$3,899.54
	<b>Invoice</b>	<b>Date</b>	<b>Description</b>		<b>Amount</b>
	0000178090122	09/01/2022	September internet service		\$3,899.54
			1000 - General Fund	\$1,712.80	
			2211 - ISF - IT	\$2,186.74	
101687	09/30/2022			STAPLES ADVANTAGE	\$72.33
	<b>Invoice</b>	<b>Date</b>	<b>Description</b>		<b>Amount</b>
	806731682	09/10/2022	office supplies		\$72.33
101688	09/30/2022			T MOBILE	\$193.74
	<b>Invoice</b>	<b>Date</b>	<b>Description</b>		<b>Amount</b>
	TM082122	08/21/2022	August cell phone usage		\$0.02
	TM092122	09/21/2022	September cell phone usage		\$193.72
101689	09/30/2022			THE CLEANING MACHINE INC.	\$2,760.00
	<b>Invoice</b>	<b>Date</b>	<b>Description</b>		<b>Amount</b>
	6584	08/24/2022	Village sidewalk pressure washing		\$2,760.00
101690	09/30/2022			THE HOME DEPOT PRO	\$4,109.17
	<b>Invoice</b>	<b>Date</b>	<b>Description</b>		<b>Amount</b>
	705791671	09/08/2022	Restroom supplies		\$2,512.80
	707994729	09/21/2022	Restroom supplies		\$1,596.37

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction
101691	09/30/2022			TPX COMMUNICATIONS	Item 7 B.
	Invoice 161748942-0	Date 09/23/2022	Description September phone service	Amount \$1,674.81	
			1000 - General Fund	\$903.51	
			2211 - ISF - IT	\$771.30	
101692	09/30/2022			TRACTOR SUPPLY COMPANY	\$294.96
	Invoice 565474	Date 09/16/2022	Description 8ft ladder	Amount \$294.96	
101693	09/30/2022			TRANSPORTATION ALLIANCE BANK INC.	\$450.72
	Invoice 672902	Date 09/16/2022	Description Sweeper parts	Amount \$450.72	
			1310 - Gas Tax		
101694	09/30/2022			TYLER BUSINESS FORMS	\$94.61
	Invoice 74627	Date 09/15/2022	Description Window envelopes	Amount \$94.61	
101695	09/30/2022			UNITED WAY OF SANTA CRUZ COUNTY	\$20.00
	Invoice UW092322	Date 09/23/2022	Description September United Way contributions	Amount \$20.00	
			1001 - Payroll Payables		
101696	09/30/2022			UPEC LIUNA LOCAL 792	\$864.50
	Invoice UPEC092322	Date 09/23/2022	Description September UPEC dues	Amount \$864.50	
			1001 - Payroll Payables		
101697	09/30/2022			UPS	\$15.29
	Invoice 0000954791372	Date 09/10/2022	Description PD shipping	Amount \$15.29	
101698	09/30/2022			US BANK PARS Acct 6746022400	\$446.31
	Invoice PARS092322	Date 09/23/2022	Description PARS contributions PPE 9/17/22	Amount \$446.31	
			1001 - Payroll Payables		
101699	09/30/2022			WESTERN EXTERMINATOR COMPANY	\$139.60
	Invoice 26989340	Date 09/06/2022	Description September turnouts rodent control	Amount \$69.80	
	26989339	09/06/2022	September City Hall rodent control	\$69.80	
101700	09/30/2022			WHITLOW CONCRETE INC.	\$1,400.00
	Invoice B2140	Date 09/08/2022	Description 45th Ave. SW repair	Amount \$1,400.00	
101701	09/30/2022			WITMER TYSON IMPORTS INC.	\$750.00
	Invoice T14592	Date 09/13/2022	Description August K-9 trainging	Amount \$750.00	
101702	09/30/2022			Britannia Arms of Capitola	\$500.00
	Invoice 10581deprefund	Date 09/20/2022	Description Outdoor dining temp program deposit refund	Amount \$500.00	

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction
101703	09/30/2022			Caruso's Tuscan Cuisine	Item 7 B.
	Invoice	Date	Description		Amount
	10734deprefund	09/20/2022	Outdoor dining temp program deposit refund		\$500.00
101704	09/30/2022			English Ales Brewers Inc	\$500.00
	Invoice	Date	Description		Amount
	10962deprefund	09/20/2022	Outdoor dining temp program deposit refund		\$500.00
101705	09/30/2022			Left Coast Sausage Worx	\$500.00
	Invoice	Date	Description		Amount
	10789deprefund	09/20/2022	Outdoor dining temp program deposit refund		\$500.00
101706	09/30/2022			Mr Toots Coffeehouse	\$500.00
	Invoice	Date	Description		Amount
	10098deprefund	09/20/2022	Outdoor dining temp program deposit refund		\$500.00
101707	09/30/2022			Neil Caskey	\$96.00
	Invoice	Date	Description		Amount
	400125476	09/23/2022	cite 400125476		\$96.00
101708	09/30/2022			Paradise Beach Grill	\$500.00
	Invoice	Date	Description		Amount
	10322deprefund	09/20/2022	Outdoor dining temp program deposit refund		\$500.00
101709	09/30/2022			Redwood Skye Inc	\$500.00
	Invoice	Date	Description		Amount
	10881deprefund	09/20/2022	Outdoor dining temp program deposit refund		\$500.00
101710	09/30/2022			Reef Dog Deli	\$500.00
	Invoice	Date	Description		Amount
	10989deprefund	09/20/2022	Outdoor dining temp program deposit refund		\$500.00
101711	09/30/2022			Seaside Siam Restaurant	\$500.00
	Invoice	Date	Description		Amount
	10712deprefund	09/20/2022	Outdoor dining temp program deposit refund		\$500.00
101712	09/30/2022			The Sand Bar	\$500.00
	Invoice	Date	Description		Amount
	10751deprefund	09/20/2022	Outdoor dining temp program deposit refund		\$500.00
Check Totals:					\$353,689.07
<u>EFT</u>					
1390	09/26/2022			WEX HEALTH INC.	\$135.00
	Invoice	Date	Description		Amount
	0001583643-IN	08/31/2022	August COBRA and FSA admin		\$135.00
1391	09/26/2022			CalPERS Health Insurance	\$61,470.98
	Invoice	Date	Description		Amount
	1002205737	09/23/2022	October health insurance		\$61,470.98
			1000 - General Fund	\$ 3,826.95	
			1001 - Payroll Payables	\$57,644.03	
1392	09/26/2022			CalPERS Member Services Division	\$56,629.85
	Invoice	Date	Description		Amount
	1002205613-6	09/23/2022	PERS contributions PPE 9/17/22		\$56,629.85

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction
			1000 - General Fund	(\$ 0.35)	Item 7 B.
			1001 - Payroll Payables	\$56,630.20	
1393	09/26/2022			EMPLOYMENT DEVELOPMENT DEPARTMEN	\$11,298.91
	Invoice 2-005-929-824	Date 09/23/2022	Description State taxes PPE 9/17/22		Amount \$11,298.91
			1001 - Payroll Payables		
1394	09/26/2022			INTERNAL REVENUE SERVICE	\$36,763.76
	Invoice 72103338	Date 09/23/2022	Description Federal taxes & Medicare PPE 9/17/22		Amount \$36,763.76
			1001 - Payroll Payables		
1395	09/26/2022			STATE DISBURSEMENT UNIT	\$1,575.68
	Invoice 41288108	Date 09/23/2022	Description Employee garnishments PPE 9/17/22		Amount \$1,575.68
			1001 - Payroll Payables		
1396	09/26/2022			VOYA FINANCIAL	\$7,416.92
	Invoice VOYA092322	Date 09/23/2022	Description Employee 457 contributions PPE 9/17/22		Amount \$7,416.92
			1001 - Payroll Payables		

EFT Totals: \$175,291.10

Main City Totals	Count	Total
Checks	90	\$353,689.07
EFTs	7	\$175,291.10
All	97	\$528,980.17

Payroll Totals	Count	Total
Checks	3	\$1,113.65
EFTs	96	\$196,381.48
All	99	\$197,495.13

Grand Totals:	Count	Total
Checks	93	\$354,802.72
EFTs	103	\$371,672.58
All	196	\$726,475.30

# Capitola City Council

## Agenda Report



**Meeting:** October 13, 2022

**From:** Department of Public Works

**Subject:** Coastal Conservancy Grant Resolution

---

**Recommended Action:** Adopt the proposed resolution authorizing the City Manager, Finance Director, or Public Works Director to receive \$1,900,000 in grant funds from the State Coastal Conservancy for the Capitola Wharf Renovation.

**Background:** On June 18, 2020, the State Coastal Conservancy (Conservancy) adopted a resolution authorizing a grant to the City of Capitola (City) for the Capitola Wharf Renovation in the amount of \$1,900,000. For the Conservancy to process City invoices for this grant they require the City to adopt a resolution accepting the funds.

**Discussion:** On June 24, 2020, a letter was sent from the Conservancy to the City authorizing the disbursement of funds. Upon receipt of this authorization the Public Works department began invoicing, and to date has submitted three invoices and been reimbursed for a total of \$553,536.76. At the time of the last invoice Conservancy staff discovered that the subject resolution had not been requested and should be completed before the next invoice is submitted. No project delays or challenges with invoicing have been encountered and the execution of this resolution will ensure that all future invoices will be processed.

**Fiscal Impact:** The FY 2022-23 Adopted Budget anticipated this grant funding and there is no cost to accept the grant funds.

**Attachments:**

1. State Coastal Conservancy Conditions Met Letter for Grant Agreement No. 19-143
2. State Coastal Conservancy Resolution

**Report Prepared By:** Kailash Mozumder, Public Works Project Manager

**Reviewed By:** Chloé Woodmansee, Assistant to the City Manager, Steve Jesberg, Public Works Director

**Approved By:** Jamie Goldstein, City Manager





1515 Clay Street, 10<sup>th</sup> Floor  
Oakland, California 94612  
(510) 286-1015

June 24, 2020

Mr. Steven Jesberg  
Public Works Director  
City of Capitola  
420 Capitola Avenue  
Capitola CA 95010

**Re: Conditions Met under SCC Grant Agreement No. 19-143  
Capitola Wharf Renovation Project**

Dear Mr. Jesberg:

On behalf of the Conservancy's Executive Officer, this letter confirms the conditions precedent to commencement of the project and disbursement of funds, including an approved work plan, as provided in Coastal Conservancy Grant Agreement No. 19-143 have been met. Thus, you are now authorized to commence work described in the approved work program.

Sincerely,

*TIMOTHY DUFF*

Timothy Duff  
Project Manager

Cc Kailash Mozumder, Public Works Project Manager  
SCC Contracts Unit

RESOLUTION NO.           

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA APPROVING THE  
GRANT FUNDS FROM THE STATE COASTAL CONSERVANCY FOR  
THE CAPITOLA WHARF RENOVATION

WHEREAS, the Legislature of the State of California has established the State Coastal Conservancy (“Conservancy”) under Division 21 of the California Public Resources Code, and has authorized the Conservancy to award grants to public agencies and nonprofit organizations to implement the provisions of Division 21; and

WHEREAS, the Conservancy awards grants for projects that it determines are consistent with Division 21 of the Public Resources Code and with the Conservancy’s Strategic Plan and that best achieve the Conservancy’s statutory objectives, in light of limited funding.

WHEREAS, at its June 18, 2020 meeting, the Conservancy adopted a resolution authorizing a grant to the City of Capitola (“grantee”) for the Capitola Wharf Renovation (“the project”) in the amount of \$1,900,000. The resolution was adopted by the Conservancy pursuant to and is included in the Conservancy June 18, 2020 staff recommendation, a copy of which is on file with the grantee and with the Conservancy.

WHEREAS, the Conservancy requires that governing body of the grantee certify through a resolution that it approves the award of Conservancy grant funding and authorizes the execution by a representative of the grantee of a grant agreement on terms and conditions required by the Conservancy grant agreement number 19-143.

NOW, THEREFORE, be it resolved that the grantee hereby:

1. Approves the award of grant funding from the Conservancy for the project.
2. Acknowledges that it has or will have sufficient funds to complete the project and, if any property is acquired as part of the project to operate and maintain the property, and, if any facilities are constructed as a part of the project, to operate and maintain the facilities for a reasonable period, not less than the useful life of the facilities.
3. Agrees to be bound by all terms and conditions of the grant agreement and any other agreement or instrument as may be required by the Conservancy and as may be necessary to fulfill the terms of the grant agreement and to complete the project.
4. Authorizes any person holding any of the following positions with the grantee to act as a representative of the grantee, to negotiate and execute on behalf of the grantee all agreements and instruments necessary to complete the project and to comply with the Conservancy’s grant requirements, including, without limitation, the grant agreement: the City Manager, Finance Director, or Public Works Director.

I HEREBY CERTIFY that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the \_\_\_th day of \_\_\_\_\_, 20\_\_, by the following vote:

AYES:  
NOES:  
ABSENT:

ABSTAIN:

---

Sam Story, Mayor

ATTEST:

---

Chloe Woodmansee, City Clerk

# Capitola City Council

## Agenda Report



**Meeting:** October 13, 2022

**From:** City Manager Department

**Subject:** Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing

**Recommended Action:** 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

**Background:** In December 2019, an outbreak of a respiratory illness linked to the novel coronavirus (COVID-19) was first identified. In March 2020, the State of California, the County of Santa Cruz, and the City of Capitola each declared a state of emergency due to the virus. Also in March 2020, the World Health Organization declared COVID-19 a pandemic. State and local health officers issued health orders to stop the spread of COVID-19; in Santa Cruz County this included March, April, and May 2020 Shelter-In-Place orders that were more restrictive than statewide guidance. Since then, the County Health Officer has incorporated all Orders of the State Public Health Officer, which set baseline statewide restrictions on travel and business activities. Currently (and since February 2022), there are no State required COVID-19 restrictions, other than minimal masking requirements in certain settings. COVID-19 public safety economic restrictions were mostly removed in June 2021 when the state met the criteria to fully reopen the economy and moved beyond the Blueprint for a Safer Economy.

**Discussion:** The Governor signed Assembly Bill 361 on September 16, 2021. The Bill allows cities to continue virtual meetings (much as Capitola City Council Meetings function now) as long as the state is under a proclaimed state of emergency; through 2024 when the bill will sunset. The Bill requires legislative bodies to comply with the requirements set forth in Government Code section 54953(e)(2) to ensure the public can safely participate and observe local government meetings. One of the requirements is for Council to adopt findings every thirty days.

Attached is a resolution that makes the following findings:

- 1) Find that current conditions authorize teleconference public meetings, based on the Governor's state of emergency regarding the COVID-19 Pandemic
- 2) Authorize legislative bodies to conduct teleconference meetings, allowing Capitola City Council, Planning Commission, and other advisory bodies to continue to meet using Zoom.

Council will need to adopt resolutions making findings required by AB361 as long as Hybrid Meetings (with Council Members attending remotely) continue.

**Fiscal Impact:** City Council has maintained \$385,000 in a resiliency fund to help ensure the City has available resources should the pandemic result in further unforeseen impacts, which remains in the approved FY 2022-23 Budget.

**Attachments:**

1. Proposed Teleconferencing resolution

**Report Prepared By:** Chloé Woodmansee, Assistant to the City Manager

**Approved By:** Jamie Goldstein, City Manager

## RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AND ON BEHALF OF COMMISSIONS AND COMMITTEES CREATED BY THE CITY COUNCIL PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54952(b) AUTHORIZING TELECONFERENCE MEETINGS IN COMPLIANCE WITH AB 361 (GOVERNMENT CODE SECTION 54953(e)) TO CONTINUE TO ALLOW MEMBERS OF THE PUBLIC TO SAFELY PARTICIPATE IN LOCAL GOVERNMENT MEETINGS**

**WHEREAS**, the City Council is committed to ensuring public access to observe and participate in local government meetings; and

**WHEREAS**, all meetings of the City Council and other legislative bodies created pursuant to Government Code Section 54952(b) are open and public, as required by the Ralph M. Brown Act, so that any member of the public may participate in local government meetings; and

**WHEREAS**, the recently adopted AB 361, codified at Government Code section 54953(e), makes provisions for remote teleconferencing participation in local government meetings, without compliance with the requirements of 54953(b)(3), during a Governor-proclaimed state of emergency and if the local legislative body determines, by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, and

**WHEREAS**, on March 4, 2020, Governor Newsom proclaimed a State of Emergency due to the outbreak of respiratory illness due to a novel coronavirus (now known as COVID-19) and that State of Emergency is still in effect in the State of California; and

**WHEREAS**, on March 12, 2020, the Capitola City Council proclaimed the existence of a local emergency due to the worldwide spread of the coronavirus with Resolution No. 4168, pursuant to Section 8.08.020 of the Capitola Municipal Code and Section 8625 of the California Emergency Services Act in response to the COVID-19 pandemic; and

**WHEREAS**, COVID-19 continues to threaten the health and lives of City residents; and

**WHEREAS**, the SARS-CoV-2 Delta Variant (Delta Variant) is highly transmissible in indoor settings; and

**WHEREAS**, on July 28, 2021, the California Department of Public Health issued guidance calling for the use of face coverings and stating that the Delta Variant is two times as contagious as early COVID-19 variants, leading to increasing infections, the Delta Variant accounts for over 80% of cases sequenced, and cases and hospitalizations of COVID-19 are rising throughout the state; and

**WHEREAS**, the Delta Variant has caused, and will continue to cause, conditions of imminent peril to the health safety of persons within the City; and

**WHEREAS**, on October 14, November 23, and December 9, 2021, January 13, February 10, and February 27, March 10, March 24, April 14, April 28, May 12 and May 26, June 9, June 23, and July 28, 2022, August 25, and September 8, and September 22, 2022 the City Council adopted a resolution proclaiming the need to meet by teleconference pursuant to Government Code Section 54953; and

**WHEREAS**, the City Council, acting as a legislative body pursuant to Government Code section 54952(a) and for the benefit of the commissions, committees and other bodies that were created by the City Council pursuant to Government Code section 54952(b) (collectively referred to as "Legislative Bodies"), finds that the current conditions meet the circumstances set forth in

Government Code section 54953(e)(3) to allow Legislative Bodies to continue to use teleconferencing to hold open and public meetings if the Legislative Bodies comply with the requirements set forth in Government Code section 54953(e)(2) to ensure the public can safely participate in and observe local government meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Capitola that the City Council does hereby:

- 1. Recitals. The Recitals set forth above are true and correct and are hereby incorporated by this reference.
- 2. Find that Current Conditions Authorize Teleconference Public Meetings of Legislative Bodies. The City Council has reconsidered the circumstances of the state of emergency and finds that based on the California Governor’s continued declaration of a State of Emergency and current conditions, meeting in person would present imminent risks to the health or safety of attendees, such that the conditions continue to exist pursuant to Government Code section 54953(e)(3) to allow Legislative Bodies to use teleconferencing to hold public meetings in accordance with Government Code section 54953(e)(2) to ensure members of the public have continued access to safely observe and participate in local government meetings.
- 3. Authorize Legislative Bodies to Conduct Teleconference Meetings. The Legislative Bodies are hereby authorized to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act.

**I HEREBY CERTIFY** that the foregoing resolution was PASSED and ADOPTED by the City Council of the City of Capitola on the 25<sup>th</sup> day of August 2022, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST: \_\_\_\_\_  
Chloé Woodmansee, City Clerk

# Capitola City Council

## Agenda Report

**Meeting:** October 13, 2022

**From:** Community Development Department

**Subject:** Community Development Block Grant COVID-19 Response Funding



**Recommended Action:** Adopt three proposed resolutions authorizing the City Manager to amend the current Community Development Block Grant Coronavirus Response (CDBG-CV) which will re-allocate CDBG-CV funding from rental assistance and business assistance to 1) Grey Bears and 2) Community Bridges, and 3) allocate Program Income to Second Harvest Food Bank.

**Background:** On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) to support preparation for and response to the community impacts of the COVID-19 pandemic. The state of California received approximately \$90 million in CARES Act funds that will be distributed in multiple rounds by the California Department of Housing and Community Development (HCD) Community Development Block Grant (CDBG) Program.

In the first round of CDBG-CV, Capitola was allocated \$88,010 in CARES Act funding. The City also utilized \$80,632.35 of CDBG Program Income funds toward coronavirus relief. During the first round, applicants could provide aid for three federally-defined “activities” and one additional activity for the program income funds. The City funded four entities all of which fit into the “public service” activity – these were: Community Action Board, Second Harvest Food Bank, Community Bridges and Grey Bears.

On December 18, 2020, the HCD published the Notice of Funding Availability (NOFA) for round two and three of CARES Act funding which released approximately \$44 million. The HCD modified the process to combine the second and third rounds into one review. The City of Capitola will receive a total of \$320,261 total in rounds two and three (CDBG-CV2/CV3).

On January 28, 2021, City Council held a public hearing to discuss the funding opportunity and receive public input. Public comment was made by representatives of Grey Bears, Second Harvest Food Bank, and Community Bridges. City Council directed staff to allocate \$15,000 to each of the food distribution programs funded in the first round and utilize the remaining funds to support local businesses with forgivable economic development loans for rent and utilities.

**Discussion:** Most of the funding has been expended over the previous 18 months. HCD is allowing for amendments to CDBG-CV contracts until the end of October should changes be needed to ensure all funding is expended by 2023. Below is a table outlining amounts that have been originally allocated, expenditures to date and balances that remain:

	CV1	CV2/3	Expended	Balance
<b>Grey Bears</b>	\$15,000	\$15,000	\$30,000	\$0.00
<b>Second Harvest</b>	\$37,298	\$15,000	\$37,298	\$15,000
<b>Community Bridges</b>	\$66,925	\$15,000	\$81,925	\$0.00
<b>CAB</b>	\$20,000	\$0.00	\$0.00	\$20,000
<b>Business Assistance</b>	\$0.00	\$269,745	\$165,000	\$104,745
<b>TOTALS</b>	\$139,223	\$314,745	\$314,223	\$139,745

Based on feedback from Second Harvest, we are confident they will fully expend their remaining balance. Staff is proposing to re-allocate the grant balances that remain for CAB and the business assistance program.

The business assistance program was overseen and implemented by the Santa Cruz Small Business Development Center (SBDC). The SBDC and city staff worked extensively on this program with hopes of expending all funding. Ten businesses eventually “qualified” for funding and each received \$15,000. The program demands are quite extensive and at this point it is not feasible to continue operating the program.

When staff first applied for these funds, it was assumed that a large amount of money would need to be utilized for rental assistance as many households were out of work during COVID. However, the State passed a multi-billion-dollar aid package with much of those monies being earmarked towards the Emergency Rental Assistance Program (ERAP). While the ERAP program was operating, HCD did not allow grantees to access their own CDBG rental assistance money as to ensure no duplication of benefits occurs. Staff has stayed in close contact with CAB to determine if additional funding would be needed to aid households with rent/mortgage expenses related to Covid-19. At this point, city staff and CAB have determined that it would be appropriate to re-allocated these funds to food services thereby avoiding risk associated with duplication of benefits.

An additional \$44,200 in program income (loan repayments) has been received by the City that needs to be spent prior to grant funds being expended.

Staff recommends the following re-allocations from available funding:

Agency	Re-Allocation
Grey Bears	\$49,024.78
Second Harvest	\$44,200 (Program Income)
Community Bridges	\$75,720.22

Upon approval, staff will work with HCD to amend these contracts to re-allocate the monies and work with the sub-recipients to ensure these dollars are spent efficiently in the community. We anticipate expending all funding by mid-2023.

**Fiscal Impact:** All funding from CDBG-CV is 100% grant. The only impact may be for administrative charges incurred by our consultant (Adams Ashby Group) to complete the amendment process. These charges will be covered by the administration dollars that are available within the grant awards.

**Attachments:**

1. Resolution allocating money to Grey Bears & Community Bridges
2. Resolution allocating money to Grey Bears for food
3. Resolution allocating money to continue programs

**Report Prepared By:** Katie Herlihy, Community Development Director

**Reviewed By:** Chloé Woodmansee, Assistant to the City Manager; Samantha Zutler, City Attorney

**Approved By:** Jamie Goldstein, City Manager



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING AN AMENDMENT TO THE STANDARD AGREEMENT FOR THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CORONAVIRUS RESPONSE ROUND 2 and 3 (CDBG-CV2 and CV3) NOFA DATED DECEMBER 18, 2020**

BE IT RESOLVED by the *City Council* of the *City of Capitola* as follows:

**SECTION 1:**

The *City Council* has reviewed and hereby approves the submission to the State of California (“State”) of one or more amendments to its existing CDBG-CV2 and CV3 Standard Agreement with the State numbered 20-CDBG-CV2-3-00054 (the “Standard Agreement”) pursuant to the State’s December 2020 CDBG-CV2 and CV3 Notice of Funding Availability (NOFA). The reviewed and approved amendment(s) are presented in Section 2 of this Resolution.

**SECTION 2:**

The following amendments to the Standard Agreement have been reviewed and approved by the *City Council* with acknowledgement that all provisions of the Standard Agreement other than those shown in the tables below shall remain unmodified.

**Existing Section Reference (if applicable):****Existing Provision:**

*20-CDBG-CV-2-3-00054 Business Assistance Activity. Program was successful however spent less than originally anticipated thus we would like to revise the current scope of work to other activities that are currently being implemented with additional CV2/3 monies.*

*Amount Remaining: \$109,655.50*

**Amended Provision:**

*05A Senior Services - Grey Bears will utilize CDBG-CV funding to support the Healthy Food program, a service that has and will continue to operate throughout the COVID-19 pandemic. The Healthy Food program is a nutritional lifeline for Capitola seniors, families and veterans who receive a weekly shopping bag filled with fresh produce and healthy staples. Grocery store food rescues, daily distributions, and hot meals nourish thousands more. The primary beneficiaries of our services are 300 predominantly low-income Capitola seniors we are currently serving – including 70 who are homebound. They will receive an 8-10 pound bag of fresh produce, healthy staples each week, and as a modification to the program we add other essential supplies to deliveries each week*

*05A Senior Services - Community Bridges will utilize CDBG-CV funding to support their food access a program, a service that has and will continue to operate throughout the COVID-19 pandemic. The meals on wheels program will focus on any older adult who is 60 years of age or older that is eligible to receive home-delivered meals through Meals on Wheels for Santa Cruz County, regardless of income level. Seniors needing the meal delivery service may apply online. The application gathers the client's contact information, emergency contact, race, gender, general demographics, nutritional needs, and communication barriers. Once an application is submitted, Meals on Wheels staff will make the first contact to introduce the client to the program. Low-income seniors who are 60 years of age or older and persons with disabilities may qualify to receive the transportation services provided by Lift Line. The expanded services provided through this funding is offered to all seniors 60 years of age or older and disabled residents regardless of income during this COVID-19 environment. An application is not needed at this time to schedule a ride. Those requiring a ride may call Lift Line one or two days in advance, if possible. Rides can be scheduled from Monday – Friday 8:00 am – 4:00 pm and Saturday – Sunday 8:00 am – 3:30 pm.*

**SECTION 3:**

The *City* acknowledges compliance with all state and federal public participation requirements with respect to the proposed amendments to the Standard Agreement described in Section 2 above.

**SECTION 4:**

The *City* hereby authorizes and directs the City Manager, or designee\*, to execute and deliver all applications and/or amendments and act on the *City's* behalf in all matters pertaining to all such applications and/or amendments.

**SECTION 5:**

If an amendment to the Standard Agreement is approved as contemplated above, the City Manager, or designee\*, is authorized to enter into, execute, and deliver an amendment to the Standard Agreement and any and all other documentation which may be required by the State from time to time for the purposes of this grant.

**SECTION 6:**

If an amendment to the Standard Agreement is approved, the City Manager, or designee\*, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with this grant.

PASSED AND ADOPTED at a regular meeting of the *City Council* of the *City of Capitola* held on September 22, 2022 by the following vote:

[Instruction: Fill in all four (4) vote-count fields below. If none, indicate "0" for that field.]

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Name and Title  
[City Council or Board of Supervisors]

**STATE OF CALIFORNIA**

[City or County] of \_\_\_\_\_

I, \_\_\_\_\_, [City or County] Clerk of the [City or County] of \_\_\_\_\_, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said [City Council or Board of Supervisors, as applicable] on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ .

Department of Housing and Community Development  
Revised 5/11/2022

CDBG-CV2 & CV3  
NOFA

\_\_\_\_\_  
Name, [City or County] Clerk of the [City or County] of  
\_\_\_\_\_, State of California

By: \_\_\_\_\_  
Name and Title

*(Note: The attesting officer cannot be the person identified in the Resolution as the authorized signer.)*

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING AN AMENDMENT TO THE STANDARD AGREEMENT FOR THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CORONAVIRUS RESPONSE ROUND 1 (CDBG-CV1) NOFA DATED JUNE 5, 2020**

BE IT RESOLVED by the *City Council* of the *City of Capitola* as follows:

**SECTION 1:**

The *City Council* has reviewed and hereby approves the submission to the State of California (“State”) of one or more amendments to its existing CDBG-CV1 Standard Agreement with the State numbered 20-CDBG-CV1-00005 (the “Standard Agreement”) pursuant to the State’s June 2020 CDBG-CV1 Notice of Funding Availability (NOFA). The reviewed and approved amendment(s) are presented in Section 2 of this Resolution.

**SECTION 2:**

The following amendments to the Standard Agreement have been reviewed and approved by the *City Council* with acknowledgement that all provisions of the existing Standard Agreement other than those shown in the tables below shall remain unmodified.

**Existing Section Reference** (if applicable):**Existing Provision:**

*20-CDBG-CV1-00005 – Subsistence Payment Program. 05Q Matrix Code*

*The program has had very little interest thus the City is requesting to amend the activity scope of work to better utilize these funds.*

**Amended Provision:**

*Revising to: Senior Services. 05A Matrix Code*

*Grey Bears will utilize CDBG-CV funding to support the Healthy Food program, a service that has and will continue to operate throughout the COVID-19 pandemic. The Healthy Food program is a nutritional lifeline for Capitola seniors, families and veterans who receive a weekly shopping bag filled with fresh produce and healthy staples. Grocery store food rescues, daily distributions, and hot meals nourish thousands more. The primary beneficiaries of our services are 300 predominantly low- income Capitola seniors we are currently serving – including 70 who are homebound. They will receive an 8-10 pound bag of fresh produce, healthy staples each week, and as a modification to the program we add other essential supplies to deliveries each week (which include toilet paper, face masks and hand sanitizers) as available.*

**SECTION 3:**

The *City* acknowledges compliance with all state and federal public participation requirements with respect to the approved amendments to the Standard Agreement described in Section 2 above.

**SECTION 4:**

The *City* hereby authorizes and directs the City Manager, or designee\*, to execute and deliver all applications and/or amendments and to act on the *City's* behalf in all matters pertaining to all such applications and/or amendments.

**SECTION 5:**

If an amendment to the Standard Agreement is approved as contemplated above, the City Manager, or designee\*, is authorized to enter into, execute, and deliver an amendment to the Standard Agreement and any and all other documentation which may be required by the State from time to time for the purposes of this grant.

**SECTION 6:**

If an amendment to the Standard Agreement is approved, the City Manager, or designee\*, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with this grant.

PASSED AND ADOPTED at a regular meeting of the *City Council* of the *City of Capitola* held on September 22, 2022 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Name and Title  
City Council

**STATE OF CALIFORNIA**

[*City or County*] of \_\_\_\_\_

I, \_\_\_\_\_, [*City or County*] Clerk of the [*City or County*] of \_\_\_\_\_, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said [City Council or Board of Supervisors, as applicable] on this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ .

\_\_\_\_\_  
Name, [*City or County*] Clerk of the [*City or County*] of \_\_\_\_\_, State of California

By: \_\_\_\_\_  
Name and Title

*(Note: The attesting officer cannot be the person identified in the Resolution as the authorized signer.)*

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING AN AMENDMENT TO THE STANDARD AGREEMENT FOR THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CORONAVIRUS RESPONSE ROUND 2 and 3 (CDBG-CV2 and CV3) NOFA DATED DECEMBER 18, 2020**

BE IT RESOLVED by the *City Council* of the *City of Capitola* as follows:

**SECTION 1:**

The *City Council* has reviewed and hereby approves the submission to the State of California (“State”) of one or more amendments to its existing CDBG-CV2 and CV3 Standard Agreement with the State numbered 20-CDBG-CV2-3-00040 (the “Standard Agreement”) pursuant to the State’s December 2020 CDBG-CV2 and CV3 Notice of Funding Availability (NOFA). The reviewed and approved amendment(s) are presented in Section 2 of this Resolution.

**SECTION 2:**

The following amendments to the Standard Agreement have been reviewed and approved by the *City Council* with acknowledgement that all provisions of the Standard Agreement other than those shown in the tables below shall remain unmodified.



**Existing Section Reference (if applicable):****Existing Provision:***20-CDBG-CV2-3-00040**Funded currently with CV2-3 monies for a total of \$15,000***Amended Provision:***Allocating up to \$45,000 in CDBG Program Income towards this contract.**Scope of work remains the same.***SECTION 3:**

The *City* acknowledges compliance with all state and federal public participation requirements with respect to the proposed amendments to the Standard Agreement described in Section 2 above.

**SECTION 4:**

The *City* hereby authorizes and directs the (*City Manager*), or designee\*, to execute and deliver all applications and/or amendments and act on the *City's* behalf in all matters pertaining to all such applications and/or amendments.

**SECTION 5:**

If an amendment to the Standard Agreement is approved as contemplated above, the *City Manager*, or designee\*, is authorized to enter into, execute, and deliver an amendment to the Standard Agreement and any and all other documentation which may be required by the State from time to time for the purposes of this grant.

**SECTION 6:**

If an amendment to the Standard Agreement is approved, the *City Manager*, or designee\*, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with this grant.

PASSED AND ADOPTED at a regular meeting of the *City Council* of the *City of Capitola* held on *October 13, 2022* by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Name and Title  
[City Council or Board of Supervisors]

**STATE OF CALIFORNIA**

[City or County] of \_\_\_\_\_

I, \_\_\_\_\_, [City or County] Clerk of the [City or County] of \_\_\_\_\_, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said [City Council or Board of Supervisors, as applicable] on this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ .

\_\_\_\_\_  
Name, [City or County] Clerk of the [City or County] of \_\_\_\_\_, State of California

By: \_\_\_\_\_  
Name and Title

# Capitola City Council

## Agenda Report



**Meeting:** October 13, 2022

**From:** City Manager Department

**Subject:** Community Grant 2022-25 Fund Allocation – Community Action Board

---

**Recommended Action:** Consider the recommendation of the Community Grant Subcommittee to award the Community Action Board of Santa Cruz County \$10,000 as part of the Community Grant Program.

**Background:** The City of Capitola Community Grant Program funds non-profit organizations that provide services to City residents. Grant applications for Year 2022-2023 were due on August 15 and on August 25, City Council appointed Vice-Mayor Keiser and Council Member Brown to review Community Grant Program FY 2022-25 applications.

On September 8, staff met with the subcommittee and received a recommendation on how to allocate available grant funding to applicants.

The City received 24 applications from 23 different organizations.

**Discussion:** The Community Grant subcommittee reviewed the application from Community Action Board of Santa Cruz County (CAB). CAB requested a \$15,000 Stable/Affordable Housing/Shelter Outcome Grant.

Council is considering this application separately from the overall Community Grant Program due to conflicts of interest in this item.

**Fiscal Impact:** The Fiscal Year 2022-23 General Fund impact for the recommended award to Community Action Board is \$10,000.

**Report Prepared By:** Chloé Woodmansee, Assistant to the City Manager

**Reviewed By:** Samantha Zutler, City Attorney

**Approved By:** Jamie Goldstein, City Manager

# Capitola City Council

## Agenda Report



**Meeting:** October 13, 2022

**From:** City Manager Department

**Subject:** Community Grant 2022-25 Fund Allocations – Monterey Bay National Marine Sanctuary Foundation

**Recommended Action:** Consider the recommendation of the Community Grant Subcommittee to award the Monterey Bay National Marine Sanctuary Foundation \$5,000 from the General Fund and \$7,500 from Early Childhood and Youth Programming funds as part of the Community Grant Program.

**Background:** The City of Capitola Community Grant Program funds non-profit organizations that provide services to City residents. Grant applications for Year 2022-2023 were due on August 15 and on August 25, City Council appointed Vice-Mayor Keiser and Council Member Brown to review Community Grant Program FY 2022-25 applications.

On September 8, staff met with the subcommittee and received a recommendation on how to allocate available grant funding to applicants.

The City received 24 applications from 23 different organizations.

**Discussion:** The Community Grant subcommittee reviewed two applications from the Monterey Bay National Marine Sanctuary (MBNMS). MBNMA applied for 1) a Healthy Environment Operational Grant and 2) an Early Childhood and Youth Programming Operational Grant.

Operational grants are limited to funding of no more than \$7,500.

Council is considering this application separately from the overall Community Grant Program due to conflicts of interest in this item.

**Fiscal Impact:** The Fiscal Year 2022-23 impact for the recommended awards to Monterey Bay National Marine Sanctuary is \$5,000 (General Fund) and \$7,500 (Early Childhood and Youth Programming); totaling \$12,500.

**Report Prepared By:** Chloé Woodmansee, Assistant to the City Manager

**Reviewed By:** Samantha Zutler, City Attorney

**Approved By:** Jamie Goldstein, City Manager

# Capitola City Council

## Agenda Report

**Meeting:** October 13, 2022  
**From:** City Manager Department  
**Subject:** Community Grant 2022-25 Fund Allocations



**Recommended Action:** Consider the Community Grant Subcommittee grant award recommendations for program applications, excluding the grant requests from the Community Action Board and the Monterey Bay National Marine Sanctuary Foundation.

**Background:** Since 2020, City Council and staff have worked with Optimal Solutions Consulting to review the City's Community Grant program. A subcommittee was formed in early 2022 and on May 26, the subcommittee presented recommended program modifications which were approved by Council and implemented this grant cycle. These modifications included a significantly streamlined application to improve program access and transparency, and the creation of a three-year grant cycle, meaning applications will not be accepted until Summer 2025 for the next three-year grant cycle. The Community Grant Program has been allocated \$125,000 in FY 2022-23, with \$60,000 of additional funding specified for Early Childhood and Youth Programming.

On May 26, Council approved the creation of three grant categories, each allocated a percentage of the total funding: Stable/Affordable Housing and Shelter (50%), Health and Wellness (30%), and Healthy Environment (20%). Council did not prioritize specific categories within the Early Childhood and Youth Program funding. Council also approved the creation of two types of grants: Operational, with the maximum request of up to \$7,500 per applicant; and Outcome, with a funding range of \$7,500 - \$15,000. Outcome grants have a priority, with 70% of funding while Operational have 30% total funding. A chart detailing these priorities is included as Attachment 1.

Grant applications for Year 2022-2023 were due on August 15 and on August 25, City Council appointed Vice-Mayor Keiser and Council Member Brown to the subcommittee review Community Grant Program FY 2022-25 applications.

On September 8, staff met with the subcommittee and received a recommendation on how to allocate available grant funding to applicants.

**Discussion:** The City received 24 applications from 23 different organizations; two of which (Blue Circle and Mid County Senior Center) are first-time applicants.

Significantly, the applications received did not correlate with the grant category priorities set by Council; for example, though Council prioritized the Stable/Affordable Housing and Shelter category (intending to allocate it 50% of funding), only two of the 24 applications were in this category. Thirteen applications were self-categorized as Health and Wellness, and only one application was self-categorized as Healthy Environment. The subcommittee discussed funding categories to the maximum based on the previously set priorities. Doing so would have "overfunded" both the Stable/Affordable Housing and Shelter and Healthy Environment categories (leaving funding unallocated), while "underfunding" the Health and Wellness category (meaning several applications would not receive a grant award).

The subcommittee focused on providing the most funding possible to all applicants and did not want to have unallocated funding.

In a change from previous years, only six of all 24 applications indicated a specific grant request dollar amount: instead, most simply applied for either an Operational or Outcome grant. Because these two grant types are associated with a set funding range, it appears applicants did not consider including a specific request in their applications. For the next grant cycle in 2025, staff plans to include a grant request amount as part of the application.

Details on applications received are included in the FY 2022-2025 Grant Application Summary chart, included as Attachment 2.

Due to City Council conflicts of interest, this item includes all grant applicants except for applications from the Community Action Board (CAB) and the Monterey Bay Marine Sanctuary, which will be considered as separate items on this same meeting's agenda.

Fiscal Impact: The Fiscal Year 2022-23 cost of the subcommittee recommendation is \$125,000 from the General Fund for the Capitola Community Grant Program (CGP) and \$60,000 of dedicated Youth and Early Childhood program funding.

Attachments:

1. Community Grant Program, funding breakdown
2. FY 2022-2025 Grant Application Summary chart

Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Reviewed By: Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager

Total of General Fund Available		\$ 125,000.00	30%	70%	100%
			<b>Operational (&lt; \$7500)</b>	<b>Outcome (&gt;\$7500-\$15,000)</b>	
		Amount	\$ 37,500.00	\$ 87,500.00	
		<b>Stable &amp; Affordable</b>			
Priority 1	50%	<b>Housing &amp; Shelter</b>	\$18,750	\$43,750	
Priority 2	30%	<b>Health &amp; Wellness</b>	\$11,250	\$26,250	
Priority 3	20%	<b>Healthy Environment</b>	\$7,500	\$17,500	
				<b>Requirements for Outcome grants</b>	
				1.Presentation to Council once per grant Cycle 2. Directly benefit Capitola 3. Up	
				To 25% for admin costs	
ECYP TOT		\$ 60,000.00	30%	70%	100%
"Priority 4"		<b>ECYP</b>	<b>Operational (&lt; \$7500)</b>	<b>Outcome (&gt;\$7500-\$15,000)</b>	
			\$ 18,000.00	\$ 42,000.00	
<b>ECYP</b>					
TOT Revenues		\$ 60,000.00			
Fund Balance		\$ 51,000.00	Parks and Recreation Youth Programs		

Item 8 D.

<u>Organization</u>	<u>Health/Wellbeing Condition</u>	<u>21/22 Award</u>	<u>Grant Type</u>	<u>Funding Request</u>	<u>Recommendation 9/8/2022</u>
Community Action Board	Housing	\$ 3,750.00	Outcome	\$ 15,000.00	\$ 10,000.00
Monarch Services	Housing	\$ 5,000.00	Operational		\$ 7,500.00
<b>Subtotal Housing/Shelter</b>					<b>\$ 17,500.00</b>
Advocacy Inc (last funded 2019/20)	Health and Wellness	\$ 7,834.00	Outcome		\$ 10,000.00
Arts Council SC County	Health and Wellness	\$ 5,000.00	Operational		\$ 2,500.00
Blue Circle	Health and Wellness	n/a	Outcome		\$ 5,000.00
Cabrillo College Stroke Disability Learning Center	Health and Wellness	\$ 9,000.00	Outcome		\$ 10,000.00
Family Service Agency of the Central Coast (last funded 2019/20)	Health and Wellness	\$ 11,996.00	Operational	\$ 7,375.00	\$ 7,500.00
Hospice of SC County	Health and Wellness	\$ 2,500.00	Operational		\$ 3,000.00
MidCounty Senior Center	Health and Wellness	n/a	Operational		\$ 7,500.00
NAMI - SC County	Health and Wellness	\$ 10,000.00	Outcome	\$ 12,000.00	\$ 12,000.00
Parents Center (last year ECYP)	Health and Wellness	\$ 7,025.00	Operational	\$ 7,500.00	\$ 7,500.00
Senior Network Services	Health and Wellness	\$ 7,500.00	Operational		\$ 7,500.00
Seniors Council	Health and Wellness	\$ 10,000.00	Outcome		\$ 10,000.00
United Way	Health and Wellness	\$ 5,000.00	Outcome		\$ 7,500.00
Vista Center for Blind and Visually Impaired	Health and Wellness	\$ 4,500.00	Outcome	\$ 8,500.00	\$ 5,000.00
Volunteer Center	<i>indicated all, including EYCP</i>	\$ 10,000.00	Operational	\$ 7,500.00	\$ 7,500.00
<b>Subtotal Health/wellness</b>					<b>\$ 102,500.00</b>
Monterey Bay Natinal Marine Sanctuary Foundation	Environments	\$ 5,000.00	Operational		\$ 5,000.00
<b>Subtotal Environments</b>					<b>\$ 5,000.00</b>
<b>General Fund</b>		<b>\$ 59,025.00</b>		<b>General Fund Total</b>	<b>\$ 125,000.00</b>



						\$ -
Big Brothers Big Sisters		\$ 6,000.00	Operational			\$ 7,500.00
Boys & Girls Club		\$ 10,000.00	Operational			\$ 7,500.00
Court Appointed Special Advocates of SC County		\$ 10,000.00	Operational			\$ 7,500.00
Diversity Center SC County		\$ 3,000.00	Operational			\$ 7,500.00
Monterey Bay National Marine Sactuary Foundation		\$ 5,000.00	Operational			\$ 7,500.00
O'Neill Sea Odyssey* (last year GF)	Environments	\$ 3,400.00	Outcome	\$ 9,390.00		\$ 10,000.00
SC Children's Discovery Museum		\$ 10,000.00	Outcome			\$ 12,500.00
	<b>ECYP</b>	<b>\$ 47,400.00</b>				<b>\$ 60,000.00</b>
<b>New Applicants</b>						
<b>Applicant Considered in Separate Agenda Item</b>						