

City of Capitola Regular City Council Meeting Agenda

Thursday, February 10, 2022 – 7:00 PM

City of Capitola

City Council Chambers

420 Capitola Avenue, Capitola, CA 95010

Mayor: Sam Storey

Vice Mayor: Margaux Keiser

Council Members: Jacques Bertrand, Yvette Brooks, Kristen Petersen



Regular Meeting of the Capitola City Council – 7 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

1. Roll Call and Pledge of Allegiance

Council Members Kristen Petersen, Jacques Bertrand, Margaux Keiser, Mayor Sam Storey, and Yvette Brooks

2. Presentations

Presentations are limited to eight minutes.

- A. Introduction of new Capitola City Public Works Department Staff Member George Duncan
- B. Update on Newly Adopted State and County Redistricting Maps

3. Additional Materials

Additional information submitted to the City after distribution of the agenda packet.

4. Additions and Deletions to the Agenda

5. Oral Communications by Members of the Public

*Please review the Notice of Remote Access for instructions. Oral Communications allows time for members of the Public to address the City Council on any "Consent Item" on tonight's agenda, or on any topic within the jurisdiction of the City that is not on the "General Government/Public Hearings" section of the Agenda. Members of the public may speak for up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. **A maximum of 30 minutes** is set aside for Oral Communications.*

6. Staff / City Council Comments

Comments are limited to three minutes.

7. Consent Items

All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

- A.** Consider the January 27, 2022, Regular City Council Meeting Minutes
Recommended Action: Approve minutes.
- B.** Approval of City Check Registers Dated January 7, January 14, January 22 and January 28.
Recommended Action: Approve check registers.
- C.** Finance Advisory Committee Membership
Recommended Action: Adopt proposed resolution regarding membership of the Capitola Finance Advisory Committee.
- D.** Receive Update on Pandemic Response and Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing
Recommended Action: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

8. General Government / Public Hearings

All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A.** Presentation on Highway 1 Auxiliary Lane and Bus-on-Shoulder Project between Bay Avenue/Porter Street and State Park Drive
Recommended Action: Receive a presentation from the Santa Cruz County Regional Transportation Commission (RTC) and provide input on the aesthetic treatments for the Highway 1 Auxiliary Lane and Bus-on-Shoulder Project between Bay Ave./Porter St. and State Park Dr.
- B.** Lifeguard Services Updates
Recommended Action: 1) Approve Resolution Amending the Hourly and Seasonal Salary Schedule and modifying the City of Capitola Beach Lifeguard/Junior Guard Instructor job description; 2) Authorize the City Manager to execute a side letter to the Lifeguard Services Agreement with the City of Santa Cruz, increasing the amount of the Agreement to \$110,119; and 3) Receive report regarding seasonal staffing plans for summer 2022.
- C.** Realignment of the Proposed Pedestrian Pathway from the Upper Breach and Village Parking Lot to Monterey Avenue

Recommended Action: Approve a new proposed route for the pedestrian pathway from the Upper Beach and Village Parking Lot to Monterey Avenue.

- D.** Consider Letter in Support for California Senate Bill 843 Regarding Renter's Tax Credit
Recommended Action: Direct the Mayor to sign a letter in support of California Senate Bill 843, which would increase California renter's tax credit.

9. Adjournment

Notice of Remote Access

In accordance California Senate Bill 361, the City Council meeting is not physically open to the public and in person attendance cannot be accommodated.

To watch:

- Online <http://cityofcapitola.org/meetings>
- Spectrum Cable Television channel 8
- YouTube

Join Zoom by Computer or Phone:

- Click this meeting link:
<https://us02web.zoom.us/j/81492483812?pwd=bnJjN25aYkRhRHlUajAzM3o1cnpDQT09>
- Or call one of these phone numbers:
 - 1 (669) 900 6833
 - 1 (408) 638 0968
 - 1 (346) 248 7799
- Meeting ID: 814 9248 3812
- Meeting Passcode: 426714

To submit public comment:

When submitting public comment, one comment (via phone or email, not both), per person, per item is allowed. If you send more than one email about the same item, the last received will be read.

- Zoom Meeting (Via Computer or Phone) Link:

If using computer: Use participant option to “raise hand” during the public comment period for the item you wish to speak on. Once unmuted, you will have up to 3 minutes to speak

If called in over the phone: Press *9 on your phone to “raise your hand” when the mayor calls for public comment. Once unmuted, you will have up to 3 minutes to speak

- Send Email: During the meeting, send comments via email to publiccomment@ci.capitola.ca.us

- Emailed comments on items will be accepted after the start of the meeting until the Mayor announces that public comment for that item is closed.
- Emailed comments should be a maximum of 450 words, which corresponds to approximately 3 minutes of speaking time.
- Each emailed comment will be read aloud for up to three minutes and/or displayed on a screen.

- Emails received by publiccomment@ci.capitola.ca.us outside of the comment period outlined above will not be included in the record.

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: www.cityofcapitola.org and at Capitola City Hall prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website at www.cityofcapitola.org by clicking on the Home Page link “**Meeting Agendas/Videos.**” Archived meetings can be viewed from the website at any time.

Capitola City Council Agenda Report

Meeting: February 10, 2022

From: City Manager Department

Subject: Consider the January 27, 2022, Regular City Council Meeting Minutes



Recommended Action: Approve minutes.

Discussion: Attached for Council review and approval are the minutes from the regular City Council meeting held on January 27, 2022.

Attachments:

1. January 27 draft minutes

Report Prepared By: Chloé Woodmansee, City Clerk

Reviewed/Approved By: Jamie Goldstein, City Manager

City of Capitola Regular City Council Meeting Minutes

Thursday, January 27, 2022 – 7:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Sam Storey

Vice Mayor: Margaux Keiser

Council Members: Jacques Bertrand, Yvette Brooks, Kristen Petersen

Regular Meeting of the Capitola City Council – 7 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

1. Roll Call and Pledge of Allegiance

Council Members Kristen Petersen, Jacques Bertrand, Margaux Keiser, Mayor Sam Storey, and Yvette Brooks

2. Presentations

Presentations are limited to eight minutes.

A. Report on the January 15, 2022, Tsunami

Chief Dally presented on the tsunami and how the Police Department and Public Works crews responded to the weather event.

B. Introduction of new Capitola Police Parking Enforcement Officers Jose Lopez and Alexandria Workman

Captain Ryan introduced the two new members of the Capitola Police Department.

3. Additional Materials

Additional information submitted to the City after distribution of the agenda packet.

A. Item 8.A - one application

B. Item 8.B - one public comment email

C. Item 8.D - one public comment email

4. Additions and Deletions to the Agenda – none

5. Oral Communications by Members of the Public

Please review the Notice of Remote Access for instructions. Oral Communications allows time for members of the Public to address the City Council on any “Consent Item” on tonight’s agenda, or on any topic within the jurisdiction of the City that is not on the “General Government/Public Hearings” section of the Agenda. Members of the public may speak for

up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. A maximum of 30 minutes is set aside for Oral Communications.

Mark Kane - comment on January 13 agenda report - two years ago, homeless crisis location, money is better served going to services already in place, not duplicating services
- Against Council influencing police.

6. Staff / City Council Comments

Comments are limited to three minutes.

Council Member Brooks asked if implicit bias training for City staff had been rescheduled.

Council Member Bertrand said that at the February 3 RTC public meeting, a report would be given regarding passenger trains and said that no vote or action would be taken at the meeting.

Future Agenda Items:

- Letter in support of SB843 – Petersen
- Update on Tobacco grant – Brooks
- Local Hazard Mitigation Plan Update/Review – Storey

7. Consent Items

All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

Motion: Approve, Authorize, and Determine as recommended

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Bertrand

Second: Vice Mayor Keiser

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

- A. Consider the January 13, 2022, Regular City Council Meeting Minutes
Recommended Action: Approve minutes.
- B. Notice of Completion Capitola Wharf Resiliency & Public Access Improvement Project – Phase 1
Recommended Action: 1) Approve a notice of completion for the Capitola Wharf Resiliency & Public Access Improvement Project – Phase 1 constructed by Power Engineering Construction Co. at the final cost of \$484,740, and 2) Authorize the release of the contract retention of \$24,237 as prescribed in the contract.
- C. Receive Update on Pandemic Response
Recommended Action: Make the determination that all hazards related to the worldwide spread of coronavirus (COVID-19) as detailed in Resolution No 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action.

8. General Government / Public Hearings

All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. Appoint Representatives to the Art and Cultural Commission and Finance Advisory Commission

Recommended Action: Appoint representatives to City advisory bodies.

Motion: Appoint the three incumbent commissioners (Mary Beth Cahalen, Laurie Hill, and James Wallace) to the Art and Cultural Commission

Result: Passed, 5:0 (Unanimous)

Mover: check this

Second: Council Member Bertrand

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

Motion: Appoint Sam Storey as the Council Member Representative to the Art and Cultural Commission

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Brooks

Second: Council Member Petersen

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

Motion: Appoint Alexander Pedersen AND Alexandra Tozi to the Finance Advisory Committee; update Committee rules to allow for two business representatives if necessary

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Brooks

Second: Council Member Petersen

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

- B. RFP for 6th Cycle Housing Element

Recommended Action: Accept presentation on the 6th Cycle Housing Element Update process and authorize staff to issue a Request for Proposals (RFP) to contract a planning consultant to lead preparation of the update.

Director Herlihy presented on the Housing Element and Regional Housing Needs Allocation (RHNA) numbers.

Council Member Bertrand asked about how developers are incentivized to propose low-income housing projects; Director Herlihy said that the State has modified the permitting process (for specifically qualified projects) to allow for quicker development, and that there may be tax incentives as well for developers providing low-income housing.

Council Member Brooks asked how Council will be prepared to participate in the necessary high-level conversations on these complicated topics; Director Herlihy

replied that several presentations and meetings will go over the information to enhance Council's understanding of the issues.

Mayor Storey asked if the RFP would include the direction to analyze population and characteristics of Capitola and the neighboring communities. Director Herlihy said yes and that in addition statistics and new census data will be incorporated.

There was no public comment.

Motion: Authorize staff to issue an RFP to contract a planning consultant to lead preparation for a Housing Element Update

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Petersen

Second: Council Member Bertrand

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

C. FY 2021-22 Mid-Year Budget Report

Recommended Action: Receive Fiscal Year 2021-22 Mid-Year Budget Report and adopt the proposed resolution amending the Fiscal Year 2021-22 Budget.

Finance Director Malberg presented the mid-year budget report.

Council Member Brooks asked that upcoming goals for the FY 2022-23 Budget be kept separate from this midyear budget update.

Mayor Storey asked about the grant application for the Rispin Park project. Director Jesberg clarified that the application for \$425,000 was rejected, however the project is only \$260,000 short of being funded, though this is a year-old estimate.

Council Member Bertrand asked about transient occupancy tax income. Director Malberg explained that hotels do not publish their occupancy rates, but that based on discussions with neighboring jurisdictions it is likely that hotel occupancy is lower than normal in our County but that room rates have increased significantly.

There was no public comment.

Motion: Adopt the proposed resolution amending the Fiscal Year 2021-22 Budget

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Brooks

Second: Council Member Keiser

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

D. Modifications to Permit Parking Programs at City Provided Electric Vehicle Charging Stations

Recommended Action: Consider a resolution removing public parking spaces dedicated to electric vehicle charging stations from all permit parking programs.

Public Works Director Jesberg presented a staff report.

Council Member Bertrand asked about a transition period for the public to adjust to this change.

There was no public comment.

Mayor Storey dropped off the Zoom meeting; the rest of the item was presided over by Vice-Mayor Keiser.

Motion: Adopt the proposed resolution removing public parking spaces dedicated to electric vehicle charging stations from all permit parking programs; with a staff determined grace period to allow for public notice of this change

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Bertrand

Second: Council Member Petersen

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

9. Adjournment

The meeting was adjourned at 9PM to the next regular Capitola City Council meeting on February 10, 2022.

Sam Storey, Mayor

ATTEST:

Chloé Woodmansee, City Clerk

Capitola City Council

Agenda Report

Meeting: February 10, 2022

From: Finance Department

Subject: Approval of City Check Registers Dated January 7, January 14, January 22 and January 28.



Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
1/7/2022	99626	99667	48	\$ 233,611.38
1/14/2022	99668	99720	54	\$ 549,300.89
1/21/2022	99721	99780	65	\$ 878,507.24
1/28/2022	99781	99818	39	\$ 381,757.42

The main account check register dated December 30, 2021, ended with check #99625.

Account: Library				
Date	Starting Check #	Ending Check #	Payment Count	Amount
1/7/2022	297	298	2	\$ 8,392.00
1/14/2022	299	299	1	\$ 1,192.50
1/28/2022	300	300	1	\$ 23,115.78

The library account check register dated December 17, 2021, ended with check #296.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
12/31/2021	18496	18580	85	\$ 170,302.64
1/14/2022	18581	18667	87	\$ 166,482.75
1/28/2022	18668	18759	93	\$ 175,744.26

The payroll account check register dated December 30, 2021, ended with check #18495.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
99638	Emergency Vehicle Specialists	PD	Patrol vehicle equipment	\$ 33,509.70
1259	CalPERS Health	CM	January health insurance	\$ 56,499.98
1260	CalPERS Member Services	FN	PERS contributions PPE 12/25/21	\$ 54,796.15

1262	IRS	FN	Federal taxes & Medicare PPE 12/25/21	\$ 29,382.31
99684	Donald Alley	PW	Soquel lagoon monitoring	\$ 10,540.14
99705	Power Engineering Contractors	PW	Wharf resiliency & public access project	\$ 460,503.00
99712	US Bank	FN	Pac Cove facility lease	\$ 10,121.79
99721	Enterprise Car Sales	REC	2020 Toyota Sienna	\$ 44,312.56
99725	Anne M. Stephanson Inc.	CD	CDBG COVID-19 grant	\$ 15,000.00
99728	Buena Vista Business Services LP	CD	CDBG COVID-19 grant	\$ 15,000.00
99733	Cathleen M. Bentley	CD	CDBG COVID-19 grant	\$ 15,000.00
99741	Gang Hu Liang	CD	CDBG COVID-19 grant	\$ 15,000.00
99744	Jeannie L. Martin	CD	CDBG COVID-19 grant	\$ 15,000.00
99745	Jessica Giuffre	CD	CDBG COVID-19 grant	\$ 15,000.00
99746	Jishen Pan	CD	CDBG COVID-19 grant	\$ 15,000.00
99747	Jonelle E. Badger	CD	CDBG COVID-19 grant	\$ 15,000.00
99753	MBASIA	CM	Workers' compensation & liability insurance	\$ 506,831.02
99759	PG&E	PW	Gas & electricity	\$ 18,398.23
99762	Pronpimol Suwonsupar	CD	CDBG COVID-19 grant	\$ 15,000.00
99778	Workbench	CD	SB2 design services	\$ 16,292.00
99779	Yellow Bus	CD	CDBG COVID-19 grant	\$ 15,000.00
1266	CalPERS Member Services	FN	PERS contributions PPE 1/8/22	\$ 55,480.97
1268	IRS	FN	Federal taxes & Medicare PPE 1/8/22	\$ 27,189.34
99785	Bear Electrical Solutions	PW	41 st Ave. adaptive traffic control system	\$ 274,343.75
99787	Community Bridges	CD	CDBG CV1 meals on wheels grant	\$ 22,764.69
99807	Santa Cruz County Animal Shelter	PD	Quarterly animal services contribution	\$ 14,771.00
99818	Workbench	CD	ADU conceptual design, schematic design, information content, structural & MEP engineer coordination	\$ 26,828.00
300	Noll & Tam Architects	PW	Library fencing, grading, mileage reimbursement, art fabrication, landscape changes	\$ 23,115.78

Attachments:

1. 1-7-22 Check Register
2. 1-14-22 Check Register
3. 1-22-22 Check Register
4. 1-28-22 Check Register

Report Prepared By: Mark Sullivan

Reviewed By: Chloé Woodmansee, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager

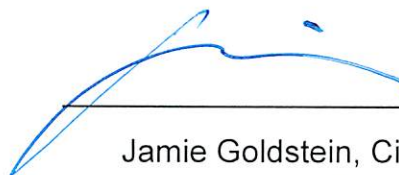
City main account checks dated January 7, 2022, numbered 99626 to 99667, totaling \$74,630.34, six EFTs for \$158,981.04, 85 payroll EFTs (12/31) for \$170,302.64 and two library checks for \$8,392.00, for a grand total of \$412,306.02, have been reviewed and authorized for distribution by the City Manager.

As of January 7, 2022, the unaudited cash balance is \$6,254,391.86.

CASH POSITION - CITY OF CAPITOLA
January 7, 2022

	1/7/2022
General Fund	\$ 284,335.91
Payroll Payables	\$ 4,628.52
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 522,714.09
Capital Improvement Fund	\$ 1,712,630.65
Stores Fund	\$ 68,250.93
Information Technology Fund	\$ 324,516.60
Equipment Replacement	\$ 606,564.16
Self-Insurance Liability Fund	\$ 35,643.95
Workers' Comp. Ins. Fund	\$ 432,639.79
Compensated Absences Fund	\$ 201,121.60
TOTAL UNASSIGNED GENERAL FUNDS	\$ 6,254,391.86

The Emergency Reserve Fund balance is \$1,374,205.54 (not included above).
 The PERS Contingency Fund balance is \$1,029,628.32 (not included above).
 The Library Fund balance is \$322,530.99 (not included above).

	1/10/22
_____ Jamie Goldstein, City Manager	Date
	1/7/22
_____ Jim Malberg, City Treasurer	Date

City Checks Issued January 7, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99626	01/07/2022			ADT SECURITY SERVICES INC.	\$183.28
	Invoice	Date	Description		Amount
	ADT122921	12/29/2021	Corp. yard ADT monitoring		\$183.28
99627	01/07/2022			AFLAC	\$1,973.37
	Invoice	Date	Description		Amount
	578847	12/29/2021	December supplemental insurance 1001 - Payroll		\$1,973.37
99628	01/07/2022			ALLIED UNIVERSAL	\$1,083.85
	Invoice	Date	Description		Amount
	12113769	01/06/2022	January Jade St. foot patrol		\$344.93
	12113789	01/06/2022	Esplanade park foot patrol		\$382.50
	12113788	01/06/2022	McGregor skate park foot patrol		\$356.42
99629	01/07/2022			ALLSAFE LOCK COMPANY	\$4.36
	Invoice	Date	Description		Amount
	53554	01/04/2022	Key		\$4.36
99630	01/07/2022			ALVAREZ TECHNOLOGY GROUP INC	\$212.50
	Invoice	Date	Description		Amount
	61827	12/20/2021	January antivirus 2211 - IT Fund		\$212.50
99631	01/07/2022			AMAZON CAPITAL SERVICES	\$673.61
	Invoice	Date	Description		Amount
	1VWF-1NTT-1XMW	01/04/2022	Toner, iPhone case, DisplayPort HDMI cable		\$53.27
	17GC-JPNK-TCLJ	01/02/2022	Monitors (2), speakers		\$400.19
	1CKM-17QV-VCC9	12/30/2021	Air purifier filter		\$174.39
	1XM3-FY19-RPXX	12/29/2021	Air purifier filters		\$45.76
			1000 - General Fund	\$220.15	
			2211 - IT Fund	\$453.46	
99632	01/07/2022			AVENU MUNISERVICES	\$1,700.00
	Invoice	Date	Description		Amount
	INV06-013399	01/05/2022	ACFR principal employers & direct and overlapping debt reports		\$1,700.00
99633	01/07/2022			AXCIENT	\$500.00
	Invoice	Date	Description		Amount
	FY21INEFI090871	10/31/2021	October AppAssure storage		\$125.00
	FY21INEFI088287	09/30/2021	September AppAssure storage		\$125.00
	FY21INEFI093385	11/30/2021	November AppAssure storage		\$125.00
	FY21INEFI095912	12/31/2021	December AppAssure storage 2211 - IT Fund		\$125.00

City Checks Issued January 7, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99634	01/07/2022			B & B SMALL ENGINE REPAIR	\$219.30
	Invoice	Date	Description		Amount
	486651	12/08/2021	Stihl-HL100 hedger troubleshoot		\$20.00
	487436	12/21/2021	Rope, ball lock carab, supplies		\$199.30
99635	01/07/2022			BROWNELLS INC.	\$207.69
	Invoice	Date	Description		Amount
	21937063.00	12/28/2021	Range supplies		\$207.69
99636	01/07/2022			CALIFORNIA COAST UNIFORM COMPANY	\$245.25
	Invoice	Date	Description		Amount
	9170	12/31/2021	Chief's uniform hat		\$245.25
99637	01/07/2022			CAPITOLA-SOQUEL CHAMBER OF COMMERCE	\$375.00
	Invoice	Date	Description		Amount
	4027	12/01/2021	2022 membership dues		\$375.00
99638	01/07/2022			EMERGENCY VEHICLE SPECIALISTS INC.	\$33,509.70
	Invoice	Date	Description		Amount
	13362	12/17/2021	Patrol vehicle equipment		\$16,754.85
	13361	12/17/2021	Patrol vehicle equipment		\$16,754.85
			2212 - Equipment Fund		
99639	01/07/2022			ENTENMANN-ROVIN CO.	\$118.09
	Invoice	Date	Description		Amount
	0162968-IN	12/23/2021	Captain badge		\$118.09
99640	01/07/2022			EWING IRRIGATION	\$53.72
	Invoice	Date	Description		Amount
	15839745	12/21/2021	PVC elbows, couplings, PVC pipe, teflon tape		\$53.72
99641	01/07/2022			FLYERS ENERGY LLC	\$3,556.52
	Invoice	Date	Description		Amount
	21-448160	01/03/2022	57 gallons diesel		\$259.25
	21-448162	01/03/2022	700 gallons gasoline		\$3,297.27
99642	01/07/2022			GARDAWORLD	\$290.99
	Invoice	Date	Description		Amount
	10673241	01/01/2022	January armored car service		\$290.99
99643	01/07/2022			HOME DEPOT CREDIT SERVICES	\$291.30
	Invoice	Date	Description		Amount
	9012885	12/29/2021	Lumber, steel stakes		\$213.30
	8012994	12/30/2021	Wharf paint, sponges, broom w/ dustpan		\$78.00
			1000 - General Fund	\$213.30	
			1311 - Wharf Fund	\$78.00	

City Checks Issued January 7, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99644	01/07/2022			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$3,288.09
	Invoice	Date	Description		Amount
	248370	01/04/2022	Sign posts (25)		\$3,288.09
99645	01/07/2022			KING'S PAINT AND PAPER INC.	\$50.52
	Invoice	Date	Description		Amount
	A0318818	01/04/2022	Jade St. paint, scraper, scotch brite		\$50.52
99646	01/07/2022			LANGUAGE LINE SERVICES INC	\$12.22
	Invoice	Date	Description		Amount
	10436898	12/31/2021	Translation services		\$12.22
99647	01/07/2022			LIUNA PENSION FUND	\$1,523.20
	Invoice	Date	Description		Amount
	FD7478	12/31/2021	December LIUNA dues 1001 - Payroll		\$1,523.20
99648	01/07/2022			MBASIA	\$8,809.40
	Invoice	Date	Description		Amount
	MBA20-0509-3	12/20/2021	Liability claim 2213 - Self Insurance		\$8,809.40
99649	01/07/2022			MID COUNTY AUTO SUPPLY	\$51.58
	Invoice	Date	Description		Amount
	MID-1522227	11/24/2021	XtremeVision bulb		\$51.58
99650	01/07/2022			MISSION LINEN SUPPLY	\$202.82
	Invoice	Date	Description		Amount
	516144633	12/22/2021	Corp. yard uniform cleaning, towels		\$95.51
	516190230	12/29/2021	Corp. yard uniform cleaning, mats, towels		\$107.31
99651	01/07/2022			OUTDOOR SUPPLY HARDWARE	\$38.13
	Invoice	Date	Description		Amount
	E63414	12/29/2021	Gorilla tape, rake		\$38.13
99652	01/07/2022			PALACE BUSINESS SOLUTIONS	\$200.65
	Invoice	Date	Description		Amount
	630913-0	12/10/2021	Envelopes		\$91.82
	630760-0	12/09/2021	Boxes		\$108.83
			1000 - General Fund	\$108.83	
			2210 - Stores Fund	\$91.82	

City Checks Issued January 7, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99653	01/07/2022			PET PALS DISCOUNT PET SUPPLIES	\$434.87
	Invoice	Date	Description		Amount
	2564556	11/30/2021	K-9 supplies		\$203.81
	2488445	06/28/2021	K-9 supplies		\$231.06
99654	01/07/2022			QUILL CORPORATION	\$6.53
	Invoice	Date	Description		Amount
	21757648	12/20/2021	Name plate		\$6.53
99655	01/07/2022			ROYAL WHOLESALE ELECTRIC	\$52.32
	Invoice	Date	Description		Amount
	7719-1012771	12/29/2021	Light		\$52.32
99656	01/07/2022			SANTA CRUZ OCCUPATIONAL MEDICAL CENTER	\$760.00
	Invoice	Date	Description		Amount
	I-32007	12/30/2021	December new employee medical exams		\$760.00
99657	01/07/2022			SERVPRO OF SANTA CRUZ	\$249.31
	Invoice	Date	Description		Amount
	2656	12/28/2021	Bio hazard vehicle cleaning		\$249.31
99658	01/07/2022			SESAC	\$513.00
	Invoice	Date	Description		Amount
	10532460	01/01/2022	Annual music performance license		\$513.00
99659	01/07/2022			SPECTRUM BUSINESS	\$3,862.72
	Invoice	Date	Description		Amount
	0000178010122	01/01/2022	January internet service		\$3,862.72
			1000 - General Fund	\$1,682.42	
			2211 - IT Fund	\$2,180.30	
99660	01/07/2022			TECHKNOWLEDGE GROUP	\$641.36
	Invoice	Date	Description		Amount
	1060	12/06/2021	Barracuda message archiver subscription		\$641.36
			2211 - IT Fund		
99661	01/07/2022			THE HOME DEPOT PRO	\$217.89
	Invoice	Date	Description		Amount
	660188632	12/27/2021	Nitrile gloves		\$217.89
99662	01/07/2022			TODD HANSON	\$2,668.00
	Invoice	Date	Description		Amount
	00016	12/01/2021	December BIA marketing, website management, media boost		\$2,668.00
			1321 - BIA		

City Checks Issued January 7, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99663	01/07/2022			UNITED WAY OF SANTA CRUZ COUNTY	\$10.00
	Invoice	Date	Description		Amount
	UW123121	12/31/2021	United Way employee contribution PPE 12/25 1001 - Payroll		\$10.00
99664	01/07/2022			UPS	\$7.00
	Invoice	Date	Description		Amount
	0000954791012	01/01/2022	PD shipping		\$7.00
99665	01/07/2022			US BANK EQUIPMENT FINANCE	\$174.40
	Invoice	Date	Description		Amount
	461132854	12/24/2021	City Hall & Recreation copier leases 2210 - Stores Fund		\$174.40
99666	01/07/2022			US BANK PARS Acct 6746022400	\$256.20
	Invoice	Date	Description		Amount
	PARS123121	12/31/2021	PARS contributions PPE 12/25/21 1001 - Payroll		\$256.20
99667	01/07/2022			WATCHGUARD VIDEO	\$5,401.60
	Invoice	Date	Description		Amount
	BCMINV0013470	12/16/2021	Magnetic center mounts (4), evidence library, freight 1300 - SLESF		\$5,401.60
Check Totals:					\$74,630.34
EFT					
1259	01/05/2022			CalPERS Health Insurance	\$56,499.98
	Invoice	Date	Description		Amount
	100000016652070	12/14/2021	January health insurance		\$56,499.98
			1000 - General Fund	\$3,451.15	
			1001 - Payroll	\$53,048.83	
1260	01/04/2022			CalPERS Member Services Division	\$54,796.15
	Invoice	Date	Description		Amount
	1002016540-3	12/31/2021	PERS contributions PPE 12/25/21 1001 - Payroll	\$53	\$54,796.15
1261	01/04/2022			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$9,143.80
	Invoice	Date	Description		Amount
	0-211-499-104	12/31/2021	State taxes PPE 12/25/21 1001 - Payroll	\$53	\$9,143.80

City Checks Issued January 7, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
1262	01/04/2022			INTERNAL REVENUE SERVICE	\$29,382.31
	Invoice	Date	Description		Amount
	41692647	12/31/2021	Federal taxes & Medicare PPE 12/25/21		\$29,382.31
			1001 - Payroll	\$53	
1263	01/04/2022			STATE DISBURSEMENT UNIT	\$652.61
	Invoice	Date	Description		Amount
	38295780	12/31/2021	Employee garnishments PPE 12/25/21		\$652.61
			1001 - Payroll	\$53	
1264	01/04/2022			VOYA FINANCIAL	\$8,506.19
	Invoice	Date	Description		Amount
	VOYA123121	12/31/2021	Employee 457 contributions PPE 12/25/21		\$8,506.19
			1001 - Payroll	\$53	

EFT Totals: \$158,981.04

Library					
297	01/07/2022			JOHN F OTTO INC ESCROW NO 02-701154	\$251.76
	Invoice	Date	Description		Amount
	14160retainer	11/30/2021	November library retainer		\$251.76
298	01/07/2022			OTTO CONSTRUCTION INC.	\$8,140.24
	Invoice	Date	Description		Amount
	14160	11/30/2021	Library fence, punch list items		\$8,140.24

Library Totals: \$8,392.00

Main City Totals	Count	Total
Checks	42	\$74,630.34
EFTs	6	\$158,981.04
All	48	\$233,611.38

Payroll Totals	Count	Total
Checks	0	\$0.00
EFTs	85	\$170,302.64
All	85	\$170,302.64

Library Totals	Count	Total
Checks	2	\$8,392.00
EFTs	0	\$0.00
All	2	\$8,392.00

Grand Totals:	Count	Total
Checks	44	\$83,022.34
EFTs	91	\$329,283.68
All	135	\$412,306.02


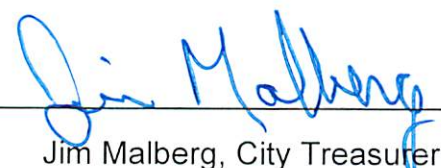
City main account checks dated January 14, 2022, numbered 99668 to 99720, totaling \$548,033.80, one EFT for \$1,267.09 and 87 payroll EFTs for \$166,482.75, for a grand total of \$715,783.64, have been reviewed and authorized for distribution by the City Manager.

As of January 14, 2022, the unaudited cash balance is \$5,519,138.67.

CASH POSITION - CITY OF CAPITOLA
January 14, 2022

	1/14/2022
General Fund	\$ 28,655.29
Payroll Payables	\$ 144,873.03
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 522,714.09
Capital Improvement Fund	\$ 1,248,929.81
Stores Fund	\$ 67,935.92
Information Technology Fund	\$ 320,767.37
Equipment Replacement	\$ 606,564.16
Self-Insurance Liability Fund	\$ 35,643.95
Workers' Comp. Ins. Fund	\$ 432,639.79
Compensated Absences Fund	\$ 49,069.60
TOTAL UNASSIGNED GENERAL FUNDS	\$ 5,519,138.67

The Emergency Reserve Fund balance is \$1,374,205.54 (not included above).
 The PERS Contingency Fund balance is \$1,029,628.32 (not included above).
 The Library Fund balance is \$322,500.99 (not included above).

 <hr style="border: 0; border-top: 1px solid black;"/> Jamie Goldstein, City Manager	1/19/22 <hr style="border: 0; border-top: 1px solid black;"/> Date
 <hr style="border: 0; border-top: 1px solid black;"/> Jim Malberg, City Treasurer	1/18/22 <hr style="border: 0; border-top: 1px solid black;"/> Date

City Checks Issued January 14, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99668	01/14/2022			ADAMS ASHBY GROUP INC	\$2,500.00
	Invoice	Date	Description		Amount
	3953	12/02/2021	November CDBG-CV1 admin.		\$1,000.00
	3954	12/02/2021	November CDBG CV2-3 admin. 1350 - CDBG		\$1,500.00
99669	01/14/2022			ALLSAFE LOCK COMPANY	\$180.69
	Invoice	Date	Description		Amount
	52995	12/01/2021	Jade St. deadbolt repairs and labor		\$124.69
	53517	12/28/2021	Jade St. restroom lock cylinder repairs		\$56.00
99670	01/14/2022			ALWAYS UNDER PRESSURE	\$28.21
	Invoice	Date	Description		Amount
	95896	01/05/2022	Rupture disks, spacer, shipping		\$28.21
99671	01/14/2022			AMAZON CAPITAL SERVICES	\$1,752.62
	Invoice	Date	Description		Amount
	11C7-CDGP-D1P7	01/06/2022	Rock hammer, neck gaiters, face masks		\$1,453.96
	1NQL-WGC9-KMNM	01/06/2022	N95 masks		\$113.36
	1R6R-NGFW-P9MC	01/10/2022	Work boots		\$185.30
99672	01/14/2022			AT&T	\$9.32
	Invoice	Date	Description		Amount
	ATT010122	01/01/2022	January long distance charges		\$9.32
			1000 - General Fund	\$4.59	
			2211 - IT Fund	\$4.73	
99673	01/14/2022			CA DEPARTMENT OF CONSERVATION	\$340.65
	Invoice	Date	Description		Amount
	CDC123121	12/31/2021	Oct. - Dec. strong motion & seismic hazard mapping fees		\$340.65
99674	01/14/2022			CALIFORNIA BUILDING STANDARDS COMMISSION	\$138.60
	Invoice	Date	Description		Amount
	CBSC123121	12/31/2021	October - December BSASRF fees		\$138.60
99675	01/14/2022			CASEY PRINTING	\$5,929.86
	Invoice	Date	Description		Amount
	44781011	12/10/2021	Spring 2022 recreation guide		\$5,929.86
99676	01/14/2022			CIRCLE UP EDUCATION	\$4,200.00
	Invoice	Date	Description		Amount
	2886	01/06/2022	Diversity training		\$4,200.00

City Checks Issued January 14, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99677	01/14/2022			CLEAN BUILDING MAINTENANCE CO.	\$6,997.92
	Invoice	Date	Description		Amount
	29001	12/31/2021	December janitorial services		\$6,997.92
			1000 - General Fund	\$5,582.98	
			1311 - Wharf Fund	\$1,414.94	
99678	01/14/2022			COMMUNITY ACTION BOARD	\$253.90
	Invoice	Date	Description		Amount
	CAB010722	01/07/2022	November mortgage assistance program		\$55.82
	CAB010722-2	01/07/2022	November emergency housing assistance		\$198.08
			5552 - Housing Successor		
99679	01/14/2022			CRAIG R. WILSON	\$97.50
	Invoice	Date	Description		Amount
	CW011022	01/10/2022	Instructor payment		\$97.50
99680	01/14/2022			CRYSTAL SPRINGS WATER CO.	\$242.50
	Invoice	Date	Description		Amount
	CSW123121	12/31/2021	December drinking water		\$242.50
99681	01/14/2022			CSG Consultants Inc.	\$2,400.00
	Invoice	Date	Description		Amount
	B211940	12/01/2021	November building plan review services		\$775.00
	40647	12/10/2021	November building official & plan review services		\$1,625.00
99682	01/14/2022			Division of the State Architect	\$265.20
	Invoice	Date	Description		Amount
	DSA123121	12/31/2021	October - December disability access & education fees		\$265.20
99683	01/14/2022			DLT SOLUTIONS LLC	\$4,075.40
	Invoice	Date	Description		Amount
	5046874A	01/10/2022	Rapid recovery maintenance renewal		\$4,075.40
			2211 IT Fund		
99684	01/14/2022			DONALD W ALLEY	\$10,540.14
	Invoice	Date	Description		Amount
	122-02	01/06/2022	Soquel lagoon monitoring		\$10,540.14
99685	01/14/2022			FLYERS ENERGY LLC	\$2,286.87
	Invoice	Date	Description		Amount
	22-450746	01/06/2022	485 gallons gasoline		\$2,286.87

City Checks Issued January 14, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99686	01/14/2022			GINA ENRIQUEZ	\$3,554.92
	Invoice	Date	Description		Amount
	GE121621	12/16/2021	Instructor payment		\$3,554.92
99687	01/14/2022			GLADWELL GOVERNMENT SERVICES INC.	\$250.00
	Invoice	Date	Description		Amount
	4708	01/10/2022	Records retention legal review		\$250.00
99688	01/14/2022			GRANICUS LLC	\$1,190.70
	Invoice	Date	Description		Amount
	143173	09/01/2021	September legislative management software 1320 - PEG		\$1,190.70
99689	01/14/2022			HOLIDAY SMOG	\$103.50
	Invoice	Date	Description		Amount
	26448	09/27/2021	1997 Ford Aerostar smog		\$41.75
	26270	09/21/2021	1997 Ford F350 smog		\$61.75
99690	01/14/2022			HOME DEPOT CREDIT SERVICES	\$51.10
	Invoice	Date	Description		Amount
	8635316	12/30/2021	Batteries		\$51.10
99691	01/14/2022			HUB INTERNATIONAL	\$102.28
	Invoice	Date	Description		Amount
	HUB123121	01/11/2022	December event insurance		\$102.28
99692	01/14/2022			HYDROSCIENCE ENGINEERS INC.	\$2,127.50
	Invoice	Date	Description		Amount
	331018003	01/03/2022	720 Hill St. storm water review services		\$2,127.50
99693	01/14/2022			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$1,276.94
	Invoice	Date	Description		Amount
	248415	01/10/2022	Post rivets		\$1,276.94
99694	01/14/2022			KBA Document Solutions LLC	\$28.22
	Invoice	Date	Description		Amount
	55Y1240667	01/10/2022	Monthly copier usage charges		\$28.22
			1000 - General Fund	\$20.12	
			2211 - IT Fund	\$8.10	
99695	01/14/2022			KING'S PAINT AND PAPER INC.	\$43.32
	Invoice	Date	Description		Amount
	A0318893	01/07/2022	Jade St. paint		\$43.32

City Checks Issued January 14, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99696	01/14/2022			LAURA ALIOTO	\$315.00
	Invoice	Date	Description		Amount
	LA010622	01/06/2022	Instructor payment		\$315.00
99697	01/14/2022			MID COUNTY AUTO SUPPLY	\$205.25
	Invoice	Date	Description		Amount
	M-1562469	01/03/2022	Spark plugs, wire kit, penetrating oil		\$205.25
99698	01/14/2022			MISSION LINEN SUPPLY	\$34.03
	Invoice	Date	Description		Amount
	516230617	01/05/2022	Fleet uniform cleaning, towels		\$34.03
99699	01/14/2022			MOFFATT AND NICHOL	\$3,197.84
	Invoice	Date	Description		Amount
	766204	01/11/2022	Wharf construction support, mileage reimbursement 1200 - CIP		\$3,197.84
99700	01/14/2022			NAPA AUTO PARTS	\$10.91
	Invoice	Date	Description		Amount
	070909	12/07/2021	Oil		\$10.91
99701	01/14/2022			NATIONAL ACADEMY OF ATHLETICS	\$1,135.15
	Invoice	Date	Description		Amount
	NAA011122	01/11/2022	Instructor payment		\$1,135.15
99702	01/14/2022			PACIFIC GAS & ELECTRIC	\$10.48
	Invoice	Date	Description		Amount
	PGE011022-acct0	01/10/2022	Wharf Road Rispin Mansion utilities		\$10.48
99703	01/14/2022			PALACE BUSINESS SOLUTIONS	\$55.71
	Invoice	Date	Description		Amount
	C631635-0	12/20/2021	Returned appointment book		(\$17.34)
	631115-0	12/13/2021	Wall calendar		\$25.08
	631115-1	12/14/2021	Appointment book		\$13.29
	631636-0	12/17/2021	Appointment book		\$17.34
	631348-0	12/15/2021	Appointment book		\$17.34
99704	01/14/2022			PETERSON CATERPILLAR	\$56.88
	Invoice	Date	Description		Amount
	PC080190199	01/07/2022	O ring seal, sensor		\$56.88

City Checks Issued January 14, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99705	01/14/2022			POWER ENGINEERING CONTRACTORS INC.	\$460,503.00
	Invoice	Date	Description		Amount
	2130-01	12/22/2021	Wharf resiliency & public access improvement project 1200 - CIP		\$460,503.00
99706	01/14/2022			SAN LORENZO LUMBER	\$48.47
	Invoice	Date	Description		Amount
	55-0693257	12/16/2021	Lumber		\$48.47
99707	01/14/2022			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$9,891.00
	Invoice	Date	Description		Amount
	SCC123121	12/31/2021	December citation processing		\$9,891.00
99708	01/14/2022			SANTA CRUZ FIRE EQUIPMENT CO.	\$239.57
	Invoice	Date	Description		Amount
	107942	12/21/2021	Wharf flammable storage shed semi-annual service, supplies 1311 - Wharf Fund		\$239.57
99709	01/14/2022			THE HOME DEPOT PRO	\$1,919.23
	Invoice	Date	Description		Amount
	661022558	01/03/2022	Nitrile gloves		\$220.07
	661091850	01/04/2022	Cleaning Supplies		\$1,045.91
	661091868	01/04/2022	Restroom supplies		\$653.25
99710	01/14/2022			TRACTOR SUPPLY COMPANY	\$201.93
	Invoice	Date	Description		Amount
	100181689	12/01/2021	Fleet supplies		\$201.93
99711	01/14/2022			UPS	\$23.71
	Invoice	Date	Description		Amount
	0000954791022	01/08/2022	PD shipping		\$23.71
99712	01/14/2022			US BANK	\$10,121.79
	Invoice	Date	Description		Amount
	63498	01/01/2022	Facility lease #CIEDB-BC15-103 A/C# 207877000 1421 - Pac Cove Park		\$10,121.79
99713	01/14/2022			US BANK EQUIPMENT FINANCE	\$315.01
	Invoice	Date	Description		Amount
	461460982	12/28/2021	City Hall copier leases 2210 - Stores Fund		\$315.01

City Checks Issued January 14, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99714	01/14/2022			US BANK EQUIPMENT FINANCE	\$103.57
	Invoice	Date	Description		Amount
	461920878	01/03/2022	Recreation copier leases		\$103.57
99715	01/14/2022			US BANK EQUIPMENT FINANCE	\$26.06
	Invoice	Date	Description		Amount
	461920977	01/03/2022	Recreation copier lease		\$26.06
99716	01/14/2022			US BANK EQUIPMENT FINANCE	\$288.83
	Invoice	Date	Description		Amount
	461921108	01/03/2022	PD copier lease		\$288.83
99717	01/14/2022			VITAL RECORDS HOLDING LLC	\$259.60
	Invoice	Date	Description		Amount
	2427385	12/31/2021	January record storage		\$259.60
99718	01/14/2022			WORKBENCH	\$7,806.00
	Invoice	Date	Description		Amount
	21097-104	12/13/2021	November ADU design development & structural engineering		\$7,806.00
99719	01/14/2022			Martha Ackerman	\$74.70
	Invoice	Date	Description		Amount
	2005470.002	01/03/2022	Balance refund		\$74.70
99720	01/14/2022			Swenson Builders	\$222.22
	Invoice	Date	Description		Amount
	20210520	12/10/2021	Permit 20210520 partial refund		\$222.22
Check Totals:					\$548,033.80
EFT					
1265	01/11/2022			WELLS FARGO BANK	\$1,267.09
	Invoice	Date	Description		Amount
	WF011122	01/11/2022	January client analysis charges		\$1,267.09
EFT Totals:					\$1,267.09

City Checks Issued January 14, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
Main City Totals				Count	Total
Checks				53	\$548,033.80
EFTs				1	\$1,267.09
All				54	\$549,300.89
Payroll Totals					
Checks				0	\$0.00
EFTs				87	\$166,482.75
All				87	\$166,482.75
Grand Totals:					
Checks				53	\$548,033.80
EFTs				88	\$167,749.84
All				141	\$715,783.64

City main account checks dated January 21, 2022, numbered 99721 to 99780, totaling \$778,674.95, five EFTs for \$99,832.29, and one library check for \$1,192.50, for a grand total of \$879,699.74, have been reviewed and authorized for distribution by the City Manager.

As of January 21, 2022, the unaudited cash balance is \$4,962,148.92.

CASH POSITION - CITY OF CAPITOLA
January 21, 2022

	1/21/2022
General Fund	\$ 133,548.25
Payroll Payables	\$ 43,213.64
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 522,714.09
Capital Improvement Fund	\$ 1,241,025.39
Stores Fund	\$ 67,808.15
Information Technology Fund	\$ 319,719.82
Equipment Replacement	\$ 562,251.60
Self-Insurance Liability Fund	\$ (191,786.07)
Workers' Comp. Ins. Fund	\$ 153,238.79
Compensated Absences Fund	\$ 49,069.60
TOTAL UNASSIGNED GENERAL FUNDS	\$ 4,962,148.92

The Emergency Reserve Fund balance is \$1,374,205.54 (not included above).

The PERS Contingency Fund balance is \$1,029,628.32 (not included above).

The Library Fund balance is \$321,308.49 (not included above).


 _____ 1/24/22
 Jamie Goldstein, City Manager Date


 _____ 1/24/22
 Jim Malberg, City Treasurer Date

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99721	01/18/2022			ENTERPRISE CAR SALES	\$44,312.56
	Invoice	Date	Description		Amount
	Enterprise011822	01/18/2022	2020 Toyota Sienna VIN 82633 2212 - Equipment Fund		\$44,312.56
99722	01/21/2022			ADAMS ASHBY GROUP INC	\$3,750.00
	Invoice	Date	Description		Amount
	4005	01/06/2022	December CDBG CV2/2 admin. 1350 - CDBG		\$3,750.00
99723	01/21/2022			ALWAYS UNDER PRESSURE	\$120.79
	Invoice	Date	Description		Amount
	95936	01/13/2022	Rupture disk, flow switch, shipping		\$120.79
99724	01/21/2022			AMAZON CAPITAL SERVICES	\$651.79
	Invoice	Date	Description		Amount
	1KXV-VM49-4YX6	01/13/2022	Boots		\$156.35
	1M9J-4YFD-JNDF	01/17/2022	Monitor		\$191.61
	1JNW-3KQQ-QMQ6	01/17/2022	Pressure washer unloader kit		\$86.49
	16CN-NY7D-TDQK	01/17/2022	Red safety can, release valve for pressure washer pump		\$191.18
	1CJX-MRDW-XTJX	01/18/2022	N95 masks		\$26.16
			1000 - General Fund	\$434.02	
			2210 - Stores Fund	\$26.16	
			2211 - IT Fund	\$191.61	
99725	01/21/2022			ANNE M. STEPHANSON INC.	\$15,000.00
	Invoice	Date	Description		Amount
	AS010622	01/06/2022	CDBG COVID-19 grant 1350 - CDBG		\$15,000.00
99726	01/21/2022			BEAR ELECTRICAL SOLUTIONS INC.	\$938.18
	Invoice	Date	Description		Amount
	14631	12/28/2021	December traffic signal maintenance - routine		\$646.80
	14630	12/28/2021	December traffic signal maintenance - response 1310 - Gas Tax		\$291.38
99727	01/21/2022			BROWNELLS INC.	\$15.25
	Invoice	Date	Description		Amount
	21937063.01	12/28/2021	Pipe cleaners		\$15.25
99728	01/21/2022			BUENA VISTA BUSINESS SERVICES LP	\$15,000.00
	Invoice	Date	Description		Amount
	BVBS010622	01/06/2022	CDBG COVID-19 grant 1350 - CDBG		\$15,000.00

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99729	01/21/2022			CA DEPARTMENT OF JUSTICE	\$147.00
	Invoice	Date	Description		Amount
	555408	01/06/2022	December finger printing		\$147.00
99730	01/21/2022			CALE AMERICA INC.	\$1,829.00
	Invoice	Date	Description		Amount
	167182	12/27/2021	December CALE meters		\$1,829.00
99731	01/21/2022			CALIFORNIA COAST UNIFORM COMPANY	\$2,952.95
	Invoice	Date	Description		Amount
	9148	12/31/2021	Tailoring charges		\$93.00
	9164	12/31/2021	Class A hat, tailoring charges		\$361.79
	9167	12/31/2021	Wool shirt, tailoring charges, Class A black tie		\$312.10
	9162	12/31/2021	Hem pants		\$15.00
	9142	12/31/2021	Pants, shirt, jacket		\$721.42
	9168	12/31/2021	Tailoring charges		\$71.00
	9052	12/31/2021	FTO patches, Sgt. chevrons, Corp. chevrons, service stripes		\$779.49
	9141	12/31/2021	Tailoring charges		\$20.00
	9147	12/31/2021	Tailoring charges, clip on ties		\$46.69
	9149	12/31/2021	Tailoring charges		\$14.00
	9154	12/31/2021	Tailoring charges		\$24.00
	9156	12/31/2021	Hat, tailoring charges		\$79.20
	9157	12/31/2021	Tailoring charges		\$93.00
	9158	12/31/2021	Tailoring charges		\$25.00
	9159	12/31/2021	Tailoring charges		\$40.00
	9160	12/31/2021	Tailoring charges		\$84.00
	9165	12/31/2021	Pants		\$173.26
99732	01/21/2022			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,560.50
	Invoice	Date	Description		Amount
	POA010822	01/14/2022	POA & gym dues PPE 1/8/22 1001 - Payroll		\$1,560.50
99733	01/21/2022			CATHLEEN M. BENTLEY	\$15,000.00
	Invoice	Date	Description		Amount
	CB010622	01/06/2022	CDBG COVID-19 grant 1350 - CDBG		\$15,000.00
99734	01/21/2022			CENTRAL COAST AUDIO & TINT	\$100.00
	Invoice	Date	Description		Amount
	10106	01/10/2022	Ford Explorer tint		\$100.00

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99735	01/21/2022			D & G SANITATION	\$859.83
	Invoice	Date	Description		Amount
	286730	12/31/2021	Skate park hand wash station, portable toilets		\$621.13
	286731	12/31/2021	Jade st. park hand wash station rental		\$119.35
	286732	12/31/2021	Cortez park hand wash station		\$119.35
99736	01/21/2022			EWING IRRIGATION	\$410.14
	Invoice	Date	Description		Amount
	15915157	01/12/2022	Wharf supplies		\$214.54
	15820747	12/16/2021	PVC supplies, shovel, leaf rake, bow rake, PVC cement		\$195.60
			1000 - General Fund	\$195.60	
			1311 - Wharf Fund	\$214.54	
99737	01/21/2022			FBINAA	\$125.00
	Invoice	Date	Description		Amount
	47705-2022	12/31/2021	2022 membership dues for Cliff Sloma		\$125.00
99738	01/21/2022			FERGUSON ENTERPRISES LLC #795	\$211.64
	Invoice	Date	Description		Amount
	9703439	01/12/2022	Hex wrench, closet spud, ball valve		\$113.85
	9708255	01/14/2022	Esplanade caulk, gasket, supplies		\$97.79
99739	01/21/2022			FLYERS ENERGY LLC	\$3,303.69
	Invoice	Date	Description		Amount
	22-456192	01/14/2022	150 gallons diesel		\$705.93
	22-456191	01/14/2022	532 gallons gasoline		\$2,597.76
99740	01/21/2022			GALLS LLC	\$513.07
	Invoice	Date	Description		Amount
	020014927	12/16/2021	Boots		\$177.11
	020099120	12/29/2021	Gun light, locking fork		\$181.04
	020114152	12/30/2021	Maverick battle belt		\$154.92
99741	01/21/2022			GANG HU LIANG	\$15,000.00
	Invoice	Date	Description		Amount
	GHL010622	01/06/2022	CDBG COVID-19 grant		\$15,000.00
			1350 - CDBG		
99742	01/21/2022			GARDAWORLD	\$30.25
	Invoice	Date	Description		Amount
	20511270	12/31/2021	Excess premise time		\$30.25

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99743	01/21/2022			HOME DEPOT CREDIT SERVICES	\$379.62
	Invoice	Date	Description		Amount
	6522567	01/11/2022	Lumber, gloves, brass coupling, paint, brush cleaner		\$114.74
	5644064	01/12/2022	Rust remover, ZEP, sponges, batteries, adapter plug		\$84.05
	5613535	01/12/2022	Dust pan, roofing sealant, brushes, hose nozzle		\$180.83
99744	01/21/2022			JEANNIE L. MARTIN	\$15,000.00
	Invoice	Date	Description		Amount
	JM010622	01/06/2022	CDBG COVID-19 grant 1350 - CDBG		\$15,000.00
99745	01/21/2022			JESSICA GIUFFRE	\$15,000.00
	Invoice	Date	Description		Amount
	JG010622	01/06/2022	CDBG COVID-19 grant 1350 - CDBG		\$15,000.00
99746	01/21/2022			JISHEN PAN	\$15,000.00
	Invoice	Date	Description		Amount
	JP010622	01/06/2022	CDBG COVID-19 grant 1350 - CDBG		\$15,000.00
99747	01/21/2022			JONELLE E. BADGER	\$15,000.00
	Invoice	Date	Description		Amount
	JB010622	01/06/2022	CDBG COVID-19 grant 1350 - CDBG		\$15,000.00
99748	01/21/2022			KBA Document Solutions LLC	\$121.43
	Invoice	Date	Description		Amount
	55Y1242753	01/14/2022	Recreation copier usage charges		\$4.21
	55Y1243114	01/18/2022	City Hall copier usage charges		\$117.22
			1000 - General Fund	\$4.21	
			2211 - IT Fund	\$117.22	
99749	01/21/2022			KIMLEY HORN AND ASSOCIATES INC	\$6,886.42
	Invoice	Date	Description		Amount
	20446186	12/31/2021	Clares St. traffic calming 1200 - CIP		\$6,886.42
99750	01/21/2022			LEAGUE OF CALIFORNIA CITIES	\$150.00
	Invoice	Date	Description		Amount
	8275	01/07/2022	2022 membership dues		\$150.00

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99751	01/21/2022			LUXLAUNDER	\$825.54
	Invoice	Date	Description		Amount
	LL123121	12/31/2021	December uniform cleaning		\$825.54
99752	01/21/2022			MASTER CLEANERS	\$172.90
	Invoice	Date	Description		Amount
	MC123121	12/31/2021	December uniform cleaning		\$172.90
99753	01/21/2022			MBASIA	\$506,831.02
	Invoice	Date	Description		Amount
	220101-1	01/01/2022	Workers' comp. & liability insurance		\$506,831.02
			2213 - Self Insurance	\$227,430.02	
			2214 - Workers' Compensation	\$279,401	
99754	01/21/2022			MISSION LINEN SUPPLY	\$131.10
	Invoice	Date	Description		Amount
	516285252	01/12/2022	Fleet uniform, towels		\$34.03
	516230618	01/05/2022	Corp. yard uniform cleaning, towels		\$97.07
99755	01/21/2022			MONTEREY BAY AIR RESOURCES DISTRICT	\$420.00
	Invoice	Date	Description		Amount
	2012-123021	12/30/2021	Corp. yard gasoline dispenser permit #15554		\$420.00
99756	01/21/2022			NORTH BAY FORD	\$407.94
	Invoice	Date	Description		Amount
	283865	01/05/2022	Mirror assembly		\$121.20
	283945	01/11/2022	Mirror assembly, windshield moulding		\$286.74
99757	01/21/2022			OLIVE SPRINGS QUARRY INC.	\$18.05
	Invoice	Date	Description		Amount
	135924	01/10/2022	0.72 Perm C/1 type A		\$18.05
99758	01/21/2022			OUTDOOR SUPPLY HARDWARE	\$837.00
	Invoice	Date	Description		Amount
	D70856-2	07/23/2021	Credit for paystation numbers paid by credit card and check		(\$18.42)
	E65393	01/03/2022	Graffiti remover		\$38.12
	E63026	12/28/2021	Flex seal, rustoleum, pump, extension cord, paint supplies		\$724.64
	E66061	01/04/2022	Jade St. paint, wheel grind cutoff, bucket		\$70.72
	E66929	01/06/2022	Jade St. park fasteners		\$21.94

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99759	01/21/2022			PACIFIC GAS & ELECTRIC	\$18,398.23
	Invoice	Date	Description		Amount
	PGE011222-acct5	01/12/2022	Pacific Cove parking lot utilities		\$1,236.17
	PGE011322-acct7	01/13/2022	Library gas & electricity		\$2,595.01
	PGE011222-acct9	01/12/2022	January gas & electricity		\$14,567.05
			1000 - General Fund	\$9,345.27	
			1300 - SLESF	\$107.84	
			1310 - Gas Tax	\$6,760.59	
			1311 - Wharf Fund	\$2,184.53	
99760	01/21/2022			PALACE BUSINESS SOLUTIONS	\$147.49
	Invoice	Date	Description		Amount
	632666-0	01/10/2022	Paper, mesh cup		\$60.51
	632340-0	01/05/2022	Toner		\$100.27
	C631650-0	01/18/2022	Returned appointment book		(\$13.29)
99761	01/21/2022			PETERSON CATERPILLAR	\$176.87
	Invoice	Date	Description		Amount
	PC080190227	01/08/2022	926M parts		\$176.87
99762	01/21/2022			PRONPIMOL SUWONSUPAR	\$15,000.00
	Invoice	Date	Description		Amount
	PS010622	01/06/2022	CDBG COVID-19 grant		\$15,000.00
			1350 - CDBG		
99763	01/21/2022			ROBERT M PATTERSON	\$200.00
	Invoice	Date	Description		Amount
	RMP010622	01/06/2022	Parking citation admin. hearings (4)		\$200.00
99764	01/21/2022			SANTA CRUZ AUTO PARTS INC.	\$31.89
	Invoice	Date	Description		Amount
	14508-425706	11/16/2021	Returned oil filter		(\$12.67)
	14508-430159	01/10/2022	Supplies		\$26.22
	14508-430158	01/10/2022	Sand paper		\$18.34
99765	01/21/2022			SANTA CRUZ COUNTY INFORMATION SERVICES	\$655.71
	Invoice	Date	Description		Amount
	SCC010322	01/03/2022	December Open Query SCAN charges		\$655.71
99766	01/21/2022			SANTA CRUZ SENTINEL	\$265.60
	Invoice	Date	Description		Amount
	0001320539	12/31/2021	December ordinance summary legal notices		\$265.60

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99767	01/21/2022			SIRCHIE	\$79.66
	Invoice	Date	Description		Amount
	0526429-IN	01/06/2022	Evidence supplies		\$79.66
99768	01/21/2022			SOQUEL CREEK WATER DISTRICT	\$4,017.73
	Invoice	Date	Description		Amount
	06-14476-0010422	01/04/2022	430 Kennedy Drive water service		\$108.83
	42-14952-0122721	12/27/2021	Cortez Park irrigation		\$142.46
	42-15297-0122721	12/27/2021	426 Capitola Ave irrigation		\$136.94
	42-15751-0122721	12/27/2021	2005 Wharf Road irrigation		\$60.23
	42-15969-0122721	12/27/2021	Lawn Way irrigation		\$150.30
	42-16122-0122721	12/27/2021	Esplanade fountain irrigation		\$60.36
	42-10504-0122721	12/27/2021	Cliff Drive irrigation		\$59.08
	42-11090-0122721	12/27/2021	Capitola Road irrigation		\$136.94
	42-11467-0122721	12/27/2021	Jade Street park irrigation		\$1,277.85
	42-11517-0122721	12/27/2021	41st Avenue irrigation		\$136.94
	42-14404-0122721	12/27/2021	Monterey Ave. Nobel Gulch Park irrigation		\$59.08
	42-16130-0122721	12/27/2021	Wharf Road irrigation		\$355.32
	42-16136-0122721	12/27/2021	1400 Wharf Road irrigation		\$443.60
	42-16407-0122721	12/27/2021	Bay Ave. irrigation		\$59.08
	34-18508-0122721	12/27/2021	1510 McGregor Drive water service		\$32.66
	42-14431-0122721	12/27/2021	Monterey Ave irrigation		\$656.29
	42-17688-0122721	12/27/2021	Lawn Way irrigation		\$82.69
	42-18238-0122721	12/27/2021	Capitola Road irrigation		\$59.08
			1000 - General Fund	\$3,574.13	
			1311 - Wharf Fund	\$443.60	
99769	01/21/2022			STAPLES ADVANTAGE	\$371.09
	Invoice	Date	Description		Amount
	8064749337	01/01/2022	Adhesive strips, cups		\$90.23
	8064690148	12/25/2021	Plates, bowls, spoons, knives, forks, USB sticks		\$280.86
99770	01/21/2022			STATE WATER RESOURCES CONTROL BOARD	\$1,018.00
	Invoice	Date	Description		Amount
	WD-0197767	01/05/2022	Wharf resiliency fill & excavation permit		\$1,018.00
			1200 - CIP		
99771	01/21/2022			SWANK MOTION PICTURES INC.	\$30.00
	Invoice	Date	Description		Amount
	RG3123751	12/15/2021	Movie license		\$465.00
	CM3132410	01/13/2022	Movie license credit		(\$435.00)

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99772	01/21/2022			THE HOME DEPOT PRO	\$58.60
	Invoice	Date	Description		Amount
	661982538	01/07/2022	Janitorial supplies		\$58.60
99773	01/21/2022			UPS	\$4.30
	Invoice	Date	Description		Amount
	0000954791032	01/15/2022	PD shipping		\$4.30
99774	01/21/2022			US BANK PARS Acct 6746022400	\$266.54
	Invoice	Date	Description		Amount
	PARS010822	01/14/2022	PARS contributions PPE 1/8/22 1001 - Payroll		\$266.54
99775	01/21/2022			WATSONVILLE BLUEPRINT	\$76.61
	Invoice	Date	Description		Amount
	103833	01/11/2022	523 Burlingame Ave. plans		\$76.61
99776	01/21/2022			WELLS FARGO BANK	\$6,230.97
	Invoice	Date	Description		Amount
	WF010322	01/03/2022	December credit card charges		\$6,230.97
			1000 - General Fund	\$3,446.14	
			1311 - Wharf Fund	\$1,944.50	
			2210 - Stores Fund	\$101.61	
			2211 - IT Fund	\$738.72	
			Purchases over \$500:		
			SC Garage Doors	\$1,944.50	Deposit on commercial door
			Revzilla Motorsports	\$715.02	LED light kit
99777	01/21/2022			WITMER TYSON IMPORTS INC.	\$1,300.00
	Invoice	Date	Description		Amount
	T14287	12/31/2021	November K-9 training		\$650.00
	T14306	01/11/2022	December K-9 training		\$650.00
99778	01/21/2022			WORKBENCH	\$16,292.00
	Invoice	Date	Description		Amount
	21097-103	12/03/2021	October SB2 design services		\$9,377.00
	21097-102	11/09/2021	September SB2 design services		\$6,915.00
99779	01/21/2022			YELLOW BUS	\$15,000.00
	Invoice	Date	Description		Amount
	YB010622	01/06/2022	CDBG COVID-19 grant 1350 - CDBG		\$15,000.00

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99780	01/21/2022			John Alexiou	\$41.00
	Invoice	Date	Description		Amount
	200137620	01/07/2022	Citation refund		\$41.00
Check Totals:					\$778,674.95
EFT					
1266	01/19/2022			CalPERS Member Services Division	\$55,480.97
	Invoice	Date	Description		Amount
	1002027222-5	01/14/2022	PERS contributions PPE 1/8/22 1001 - Payroll		\$55,480.97
1267	01/18/2022			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$8,106.97
	Invoice	Date	Description		Amount
	1-375-048-800	01/14/2022	State taxes PPE 1/8/22 1001 - Payroll		\$8,106.97
1268	01/18/2022			INTERNAL REVENUE SERVICE	\$27,189.34
	Invoice	Date	Description		Amount
	94961048	01/14/2022	Federal taxes & Medicare PPE 1/8/22 1001 - Payroll		\$27,189.34
1269	01/18/2022			STATE DISBURSEMENT UNIT	\$652.61
	Invoice	Date	Description		Amount
	38429898	01/14/2022	Employee garnishments PPE 1/8/22 1001 - Payroll		\$652.61
1270	01/18/2022			VOYA FINANCIAL	\$8,402.40
	Invoice	Date	Description		Amount
	VOYA011422	01/14/2022	Employee 457 contributions PPE 1/8/22 1001 - Payroll		\$8,402.40
EFT Totals:					\$99,832.29
Library					
299	01/21/2022			KIMLEY HORN AND ASSOCIATES INC	\$1,192.50
	Invoice	Date	Description		Amount
	20446187	12/31/2021	Library driveway improvement project		\$1,192.50
Library Totals:					\$1,192.50

City Checks Issued January 21, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
Main City Totals				Count	Total
Checks				60	\$778,674.95
EFTs				5	\$99,832.29
All				65	\$878,507.24
Library Totals					
Checks				1	\$1,192.50
EFTs				0	\$0.00
All				1	\$1,192.50
Grand Totals:					
Checks				61	\$779,867.45
EFTs				5	\$99,832.29
All				66	\$879,699.74

City main account checks dated January 28, 2022, numbered 99781 to 99818, totaling \$381,622.42, one EFT for \$135.00, one library check for \$23,115.78, and 92 EFTs and one payroll check totaling \$175,744.26, for a grand total of \$580,617.46, have been reviewed and authorized for distribution by the City Manager.

As of January 28, 2022, the unaudited cash balance is \$5,275,252.24.

CASH POSITION - CITY OF CAPITOLA
January 28, 2022

	1/28/2022
General Fund	\$ 582,467.73
Payroll Payables	\$ 182,328.91
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 522,714.09
Capital Improvement Fund	\$ 966,681.64
Stores Fund	\$ 67,278.37
Information Technology Fund	\$ 319,661.92
Equipment Replacement	\$ 562,251.60
Self-Insurance Liability Fund	\$ (191,786.07)
Workers' Comp. Ins. Fund	\$ 153,238.79
Compensated Absences Fund	\$ 49,069.60
TOTAL UNASSIGNED GENERAL FUNDS	\$ 5,275,252.24

The Emergency Reserve Fund balance is \$1,374,205.54 (not included above).
The PERS Contingency Fund balance is \$1,029,628.32 (not included above).
The Library Fund balance is \$298,485.80 (not included above).



 Jamie Goldstein, City Manager

2/1/22

 Date



 Jim Malberg, City Treasurer

1/31/22

 Date

City Checks Issued January 28, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99781	01/28/2022			AMAZON CAPITAL SERVICES	\$197.85
	Invoice	Date	Description		Amount
	13WQ-69XV-JWMD	01/21/2022	Parking supplies SD card otterbox for phones		\$69.73
	1V6X-7DT9-VVFF	01/22/2022	Air compressor fitting		\$10.56
	1JDH-QCHV-JLQC	01/21/2022	2022 labor law posters		\$108.96
	16LD-LJ6W-M667	01/25/2022	Monitor cable		\$8.60
			1000 - General Fund	\$80.29	
			2210 - Stores Fund	\$108.96	
			2211 - IT Fund	\$8.60	
99782	01/28/2022			AT&T/CALNET 3	\$204.61
	Invoice	Date	Description		Amount
	000017623070	01/13/2022	January telephone service		\$204.61
			1000 - General Fund	\$155.31	
			2211 - IT Fund	\$49.30	
99783	01/28/2022			AT&T/CALNET 3	\$1,188.03
	Invoice	Date	Description		Amount
	000017623738	01/13/2022	January T-1 access		\$1,188.03
99784	01/28/2022			AUTOMATION TEST ASSOCIATES	\$40.00
	Invoice	Date	Description		Amount
	21573	01/22/2022	January wharf meter reading		\$40.00
			1311 - Wharf Fund		
99785	01/28/2022			BEAR ELECTRICAL SOLUTIONS INC.	\$274,343.75
	Invoice	Date	Description		Amount
	14699	01/24/2022	41st Ave. adaptive traffic control system		\$274,343.75
			1200 - CIP		
99786	01/28/2022			CALIFORNIA COAST UNIFORM COMPANY	\$1,641.09
	Invoice	Date	Description		Amount
	9163	12/31/2021	Shirt, tailoring charges		\$122.60
	9161	12/31/2021	Tailoring charges		\$35.00
	9143	12/31/2021	Pants		\$318.17
	9145	12/31/2021	Pants, shirt, tailoring charges		\$276.97
	9155	12/31/2021	Wool pants, tailoring charges		\$224.89
	9151	12/31/2021	Wool dress pants, tailoring charges		\$212.52
	9166	12/31/2021	Shirts, tailoring charges		\$290.19
	9150	12/31/2021	Pants, tailoring charges		\$160.75
99787	01/28/2022			COMMUNITY BRIDGES	\$22,764.69
	Invoice	Date	Description		Amount
	CBCV1123121	12/31/2021	October - December CDBG CV1 meals on wheels grant		\$22,764.69
			1351 - CDBG Program Income		

City of Capitola
City Checks Issued January 28, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99788	01/28/2022			ENTENMANN-ROVIN CO.	\$752.60
	Invoice	Date	Description		Amount
	0163402-IN	01/14/2022	Chief badge, sergeant badge		\$222.28
	0163404-IN	01/14/2022	CSO badges		\$206.84
	0163452-IN	01/20/2022	PEO badges		\$323.48
99789	01/28/2022			FLYERS ENERGY LLC	\$874.19
	Invoice	Date	Description		Amount
	22-458737	01/21/2022	184 gallons gasoline		\$874.19
99790	01/28/2022			GRANICUS LLC	\$3,572.10
	Invoice	Date	Description		Amount
	144119	10/01/2021	October legislative management software		\$1,190.70
	145387	11/01/2021	November legislative management software		\$1,190.70
	142482	08/01/2021	August legislative management software 1320 - PEG		\$1,190.70
99791	01/28/2022			HOME DEPOT CREDIT SERVICES	\$1,881.72
	Invoice	Date	Description		Amount
	6621690	01/21/2022	Batteries, gloves, tool boxes		\$101.13
	0521834	01/07/2022	Street sign rivets, ox bits		\$42.89
	2511589	01/05/2022	Pivot tips, 6 piece pin punch, diamond wheel pt., punch set		\$79.93
	2612463	01/05/2022	Toilet auger driver, bath faucet, spray bottles		\$202.66
	8510877	12/30/2021	Cleanout plug, ABS cap, square covers		\$18.36
	9520567	12/29/2021	City Hall roof sealant, elastotape		\$55.36
	3643590	01/04/2022	Rust stopper, bucket lids, paint		\$33.38
	1623282	01/06/2022	Flanges, wall panel		\$83.43
	6621702	01/21/2022	6 qt storage boxes, pipe thread seal tape		\$13.95
	7614800	01/20/2022	Wing nut test plug, plumbers wrench, ABS cleanout adapter, plug		\$59.99
	7614819	01/20/2022	Combo wrench		\$7.99
	7621526	01/20/2022	Roofing sealant, rollers, brushes, supplies		\$220.24
	3393115	01/14/2022	Pressure washer		\$138.03
	3404779	01/14/2022	Green vests		\$105.61
	3630695	01/14/2022	Plastic roller trays, gerber suspension multi-tool		\$45.08
	8032182-2	01/19/2022	Bench vise, buffing kit, 4-pc removal project set, receiver		\$177.41
	9523814	01/18/2022	Black ox bits, 15 piece hex set		\$20.17
	6031213	01/11/2022	Chisel, pliers, wrenches, tape, tool backpack, screwdrivers		\$444.99
	5630553	01/12/2022	Wharf spring links, screws, hardware		\$31.12
			1000 - General Fund	\$1,850.60	
			1311 - Wharf Fund	\$31.12	
99792	01/28/2022			HUMBOLDT PETROLEUM LLC	\$30.00
	Invoice	Date	Description		Amount
	090911	01/15/2022	January car washes		\$30.00

City Checks Issued January 28, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99793	01/28/2022			INTERNATIONAL ASSOC. OF CHIEFS OF POLICE	\$190.00
	Invoice	Date	Description		Amount
	0206476	12/28/2021	Chief's 2022 membership		\$190.00
99794	01/28/2022			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$1,996.09
	Invoice	Date	Description		Amount
	248648	01/24/2022	Sign posts		\$1,996.09
99795	01/28/2022			JOHNSON ROBERTS & ASSOCIATES INC.	\$17.50
	Invoice	Date	Description		Amount
	147632	01/21/2022	Employee background investigation		\$17.50
99796	01/28/2022			KING'S PAINT AND PAPER INC.	\$179.43
	Invoice	Date	Description		Amount
	A0319362	01/25/2022	Paint		\$79.60
	A0319369	01/25/2022	Street paint		\$99.83
99797	01/28/2022			LINDE GAS & EQUIPMENT INC.	\$220.30
	Invoice	Date	Description		Amount
	68453425	01/22/2022	Acetylene rental		\$220.30
99798	01/28/2022			MISSION LINEN SUPPLY	\$226.39
	Invoice	Date	Description		Amount
	516312337	01/19/2022	Fleet uniform cleaning, towels		\$34.03
	516285253	01/12/2022	Corp. yard uniform cleaning, mats, towels		\$117.36
	516342377	01/24/2022	Recreation mats, mops, towels		\$75.00
99799	01/28/2022			NAPA AUTO PARTS	\$60.00
	Invoice	Date	Description		Amount
	6841-074131	01/18/2022	Squeegee, jelly blade, fuses		\$60.00
99800	01/28/2022			O'REILLY AUTO PARTS	\$274.10
	Invoice	Date	Description		Amount
	2763-258323	01/19/2022	Master cylinder, brake shoes, drum kits, wheel seals, brake hose		\$274.10

City Checks Issued January 28, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99801	01/28/2022			OUTDOOR SUPPLY HARDWARE	\$738.93
	Invoice	Date	Description		Amount
	E70802	01/14/2022	Fasteners, solder gun, cloths, wire brush, sandpaper		\$102.55
	E68965	01/10/2022	Graffiti paint		\$14.15
	E70278	01/13/2022	Key blanks, gloves, paint brushes, paint container		\$42.04
	E70226	01/13/2022	Bulk fasteners, safety vests		\$34.26
	E69794	01/12/2022	Broom		\$16.34
	E62445	12/27/2021	Intellipump, garden hose		\$270.30
	E62453	12/27/2021	Fasteners, toilet seal rubber, bolts		\$40.73
	E66024	01/04/2022	Couplings, flex pipe, ABS cement		\$50.61
	E69768	01/12/2022	Chisel, reciprocating saw blade		\$31.59
	E70244	01/13/2022	Rubber mallet, markers, screwdriver		\$48.98
	E73393	01/19/2022	Concrete mix		\$15.66
	E73456	01/19/2022	Braided earphones w/ mic		\$25.81
	E73498	01/19/2022	Plumbing sealant, lubricant		\$18.94
	E73951	01/20/2022	Hose clamp, clamp screws		\$26.97
99802	01/28/2022			PALACE BUSINESS SOLUTIONS	\$588.74
	Invoice	Date	Description		Amount
	633632-0	01/19/2022	USB drives, flash drive		\$96.82
	633419-0	01/18/2022	Paper		\$71.10
	634331-0	01/25/2022	Post-its, paper, headset		\$420.82
			1000 - General Fund	\$167.92	
			2210 - Stores Fund	\$420.82	
99803	01/28/2022			PET PALS DISCOUNT PET SUPPLIES	\$202.71
	Invoice	Date	Description		Amount
	2591337	01/21/2022	K-9 supplies		\$202.71
99804	01/28/2022			PHOENIX GROUP INFORMATION SYSTEMS	\$7,672.62
	Invoice	Date	Description		Amount
	122021070	01/18/2022	December citation processing		\$7,672.62
99805	01/28/2022			SALINAS VALLEY PRO SQUAD	\$79.74
	Invoice	Date	Description		Amount
	318759	12/14/2021	Duty belt		\$79.74
99806	01/28/2022			SANTA CRUZ AUTO PARTS INC.	\$104.08
	Invoice	Date	Description		Amount
	14508-430968	01/18/2022	Fuel filter, hydraulic fluid, fuel/water separator		\$88.42
	14508-431052	01/19/2022	Oil filters		\$15.66
99807	01/28/2022			SANTA CRUZ COUNTY ANIMAL SHELTER	\$14,771.00
	Invoice	Date	Description		Amount
	21-22-3CA	01/15/2022	Quarterly animal services contribution		\$14,771.00

City Checks Issued January 28, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99808	01/28/2022			SANTA CRUZ MUNICIPAL UTILITIES	\$361.64
	Invoice	Date	Description		Amount
	SCMU123121	12/31/2021	December water service for medians		\$361.64
99809	01/28/2022			SARAH RYAN	\$904.03
	Invoice	Date	Description		Amount
	SR010722	01/07/2022	Sherman Leadership Institute training reimbursement		\$904.03
99810	01/28/2022			SOQUEL CREEK WATER DISTRICT	\$1,259.21
	Invoice	Date	Description		Amount
	08-15299-0011122	01/11/2022	Monterey Ave. water		\$150.27
	08-15562-0011122	01/11/2022	Cliff and Fairview water service		\$44.04
	09-15964-0011122	01/11/2022	Monterey Ave. Esplanade water		\$701.45
	10-16317-0011322	01/13/2022	420 Capitola Ave. water		\$188.25
	10-16315-0011322	01/13/2022	504 Beulah Dr. water		\$75.86
	10-16316-0011322	01/13/2022	426 Capitola Ave. water		\$99.34
99811	01/28/2022			STAPLES ADVANTAGE	\$361.69
	Invoice	Date	Description		Amount
	8064820102	01/08/2022	Stamps		\$102.35
	8064897143	01/15/2022	Pens, binder clips, sharpies, post-its, gas pump rolls		\$259.34
99812	01/28/2022			STATE WATER RESOURCES CONTROL BOARD	\$2,031.00
	Invoice	Date	Description		Amount
	WD-0199273	01/05/2022	Soquel creek lagoon fill & excavation annual permit		\$2,031.00
99813	01/28/2022			THE HOME DEPOT PRO	\$1,955.47
	Invoice	Date	Description		Amount
	663116218	01/14/2022	Janitorial supplies		\$1,529.83
	663116226	01/14/2022	Diaper changing station		\$383.24
	663285674	01/14/2022	Janitorial supplies		\$42.40
99814	01/28/2022			TRAFFIC LOGIX CORPORATION	\$9,508.72
	Invoice	Date	Description		Amount
	SIN14062	11/29/2021	Solar speed sign		\$3,159.91
	SIN14077	11/30/2021	Solar speed signs (2) 1310 - Gas Tax		\$6,348.81
99815	01/28/2022			VERIZON WIRELESS	\$2,844.33
	Invoice	Date	Description		Amount
	9897015736	01/10/2022	January telephone charges		\$2,844.33
99816	01/28/2022			WE ALL RIDE SANTA CRUZ	\$366.67
	Invoice	Date	Description		Amount
	4171032	01/04/2022	Spark plugs, air filters, tie down		\$366.67

City Checks Issued January 28, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
99817	01/28/2022			WITMER TYSON IMPORTS INC.	\$389.40
	Invoice	Date	Description		Amount
	T14328	01/20/2022	Leather pants		\$389.40
99818	01/28/2022			WORKBENCH	\$26,828.00
	Invoice	Date	Description		Amount
	21097-105	01/20/2022	December structural & MEP engineer coordination		\$6,940.00
	21097-101	09/16/2021	ADU conceptual design, schematic design, information content		\$19,888.00
Type Check Totals:					\$381,622.42

EFT					
1271	01/25/2022			WEX HEALTH INC.	\$135.00
	Invoice	Date	Description		Amount
	0001453127-IN	12/31/2021	Deceber COBRA and FSA admin.		\$135.00
EFT Totals:					\$135.00

Library					
300	01/28/2022			NOLL AND TAM ARCHITECTS	\$23,115.78
	Invoice	Date	Description		Amount
	0058954	12/03/2020	October 2020 library public art fabrication, landscape changes		\$10,569.90
	0059438	10/22/2021	Library mileage reimbursement		\$110.88
	0059571	01/25/2022	Library fencing and grading		\$12,435.00
Library Totals:					\$23,115.78

Main City Totals	Count	Total
Checks	38	\$381,622.42
EFTs	1	\$135.00
All	39	\$381,757.42

Payroll Totals	Count	Total
Checks	1	\$2,573.51
EFTs	92	\$173,170.75
All	93	\$175,744.26

Library Totals	Count	Total
Checks	1	\$23,115.78
EFTs	0	\$0.00
All	1	\$23,115.78

Grand Totals:	Count	Total
Checks	40	\$407,311.71
EFTs	93	\$173,305.75
All	133	\$580,617.46

Capitola City Council

Agenda Report



Meeting: February 10, 2022
From: Finance Department
Subject: Finance Advisory Committee Membership

Recommended Action: Adopt proposed resolution regarding membership of the Capitola Finance Advisory Committee.

Background: The Capitola City Council first established a Finance Advisory Committee (FAC) in August 1995. The purpose of the FAC is:

1. To provide financial and budget alternatives to the City Council
2. To provide financial and budget advice to the City Manager
3. To conduct financial studies at the request of the City Council or City Manager
4. To review the budget and financial reports of Capitola

Each December the FAC sets their meeting schedule for the following calendar year; generally FAC meetings are held at 6PM on the second Tuesday of every other month. The City Finance Director provides staff support to the FAC, which includes preparation of agendas and minutes, compilation of material for discussion at committee meetings, and follow-up as necessary.

Discussion: Since forming the FAC in 1995 the City Council has adopted several resolutions clarifying the membership and mandate of the FAC. Resolution No. 4105 was adopted on February 22, 2018, which removed the reference to the Redevelopment Agency Treasurer, increased committee member terms from one year to two years, and provided the committee the ability to recruit youth members. The current composition of the FAC is as follows:

- The Mayor and Vice Mayor or other Council Member if the Mayor or Vice Mayor do not want to serve
- The Capitola City Treasurer
- Four additional members, serving at the pleasure of the City Council, consisting of three Capitola residents plus one Capitola businessperson and/or Capitola resident representing the business community.
- The Committee may also recruit youth members pursuant to Administrative Policy I-38

In November 2018 the Capitola voters approved Measure K to amend the Municipal Code to provide that the City Treasurer is appointed by the City Manager, subject to the approval of the City Council, instead of being an elected position. In January 2019, the City Manager appointed the Capitola Finance Director as City Treasurer, which was approved by the City Council. Since the Finance Director provides staff support to the FAC and is not a voting member of the committee, staff recommends removing the Capitola City Treasurer as a voting member of the FAC. Removing the City Treasurer reduces the number of voting members to six (the youth member is considered non-voting and does not count towards a quorum).

At the January 27 City Council meeting, Council directed staff to research FAC membership requirements, and if necessary, amend those requirements to allow up to two representatives

from the business community. Resolution 4105 currently indicates that one Capitola businessperson will sit on the FAC.

Therefore, staff is recommending the attached resolution, which modifies the composition of the FAC as follows:

- The Mayor and Vice Mayor or other Council Member if the Mayor or Vice Mayor do not want to serve
- Four or five additional members, serving at the pleasure of the City Council for a term of two years ending in December of each even-numbered year, as follows:
 - Three Capitola Residents, each appointed by the remaining Capitola City Council Members not on the committee at the time of appointment
 - One or two Capitola Businesspersons or Capitola Residents representing the business community appointed by the Capitola City Council with consideration given to a recommendation from the Capitola Soquel Chamber of Commerce
- The Committee may also recruit youth members pursuant to Administrative Policy I-38.

Fiscal Impact: None

Attachments:

1. Proposed Resolution

Report Prepared By: Report Prepared By: Jim Malberg, Finance Director

Reviewed By: Chloé Woodmansee, City Clerk; Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
AMENDING RESOLUTION NO. 4105 REGARDING MEMBERSHIP OF THE CAPITOLA
FINANCE ADVISORY COMMITTEE AND WHAT CONSITUTES A QUORUM**

WHEREAS, on February 22, 2018, the Capitola City Council adopted Resolution No. 4105 clarifying the membership and mandate of the Finance Advisory Committee; and

WHEREAS, Section 2.a of Resolution 4105 lists as a member of the Finance Advisory Committee the Capitola City Treasurer, a position that is no longer elected, but rather appointed by the City Manager; and

WHEREAS, the City Council desires to maintain a committee of seven members by increasing the number of additional members to five to make up for the loss of the Capitola City Treasurer as a voting committee member; and

WHEREAS, other City advisory bodies have terms of at least two years; and

WHEREAS, the City Council, at its September 28, 2017, meeting, directed staff to apply Administrative Policy I-38 for youth members to the Finance Advisory Committee;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Capitola that Resolution No. 4105 Section 2 is hereby amended to read as follows:

- a. The Finance Advisory Committee shall be comprised of the following representation:
 - The Mayor and Vice Mayor shall serve on this committee. When either or both the Mayor and Vice Mayor do not want to serve on this committee, other member(s) of the City Council shall be appointed by the Mayor, with the concurrence of the City Council.
 - Four or five additional members, serving at the pleasure of the City Council for a term of two years ending in December of each even-numbered year, as follows:
 - Three Capitola Residents, each appointed by the remaining Capitola City Council Members not on the committee at the time of appointment
 - One or two Capitola Businesspersons or Capitola Residents representing the business community appointed by the Capitola City Council with consideration given to a recommendation from the Capitola Soquel Chamber of Commerce
 - The Committee may also recruit youth members pursuant to Administrative Policy I-38.

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Capitola on the 10th day of February, 2022, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

Sam Storey, Mayor

ATTEST:

Chloé Woodmansee, City Clerk

Capitola City Council

Agenda Report

Meeting: February 10, 2022

From: City Manager Department

Subject: Receive Update on Pandemic Response and Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing



Recommended Action: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

Background: In December 2019, an outbreak of a respiratory illness linked to the novel coronavirus (COVID-19) was first identified. In March 2020, the State of California, the County of Santa Cruz, and the City of Capitola each declared a state of emergency due to the virus. Also in March 2020, the World Health Organization declared COVID-19 a pandemic.

State and local health officers issued health orders to stop the spread of COVID-19; in Santa Cruz County this included March, April, and May 2020 Shelter-In-Place orders that were more restrictive than statewide guidance. Since then, the County Health Officer has incorporated all Orders of the State Public Health Officer, which set baseline statewide restrictions on travel and business activities.

As of February 4, 2022, more than 5.7 million people worldwide have died of COVID-19. This is likely an undercount of all those that have died from the virus. There have been 388 million cases reported worldwide. Since the beginning of the pandemic in the United States more than 896,183 people have died from the virus and more than 75 million COVID-19 cases have been reported.

Discussion: Since the beginning of the pandemic, 80,022 deaths due to COVID-19 have been reported in California; there is currently a daily average of 104 deaths a day, up from 42 per day two-weeks ago. According to data from February 4, 2022, the average new COVID-19 case count per 100k was 127.6 (down from 270.6 on January 18).

Boosters

You are eligible for a booster shot if:

- 1) You got a Pfizer or Moderna vaccine at least 6 months ago
- 2) If you got a Johnson & Johnson vaccine at least 2 months ago

Booster shots can be a different vaccine brand than you received before, as long as you completed your original vaccine series (one dose of Johnson & Johnson or two doses of Pfizer or Moderna). As of January 21, 2022, the total number of vaccinations administered in Santa Cruz County is 509,779. In the County, there are 215,269 (or 78.8%) people vaccinated with at least one dose, and 197,954 (72.5%) are fully vaccinated.

Omicron Variant & Surge

As stated by the World Health Organization (WHO), "all viruses, including SARS-CoV-2, the virus that causes COVID-19, change over time. Most changes have little to no impact on the virus' properties. However, some changes may affect the virus's properties, such as how easily it

spreads, the associated disease severity, or the performance of vaccines, therapeutic medicines, diagnostic tools, or other public health and social measures”.

On November 26, the WHO designated a new variant, B.1.1.529 as a Variant of Concern (VOC) and named it Omicron. The WHO has reported that “preliminary evidence suggests an increased risk of reinfection with this variant, as compared to other VOCs. On November 30, the United States designated Omicron as a variant of concern.

On December 1, California reported the first omicron case in the United States; Minnesota quickly followed reporting a case the next day. As of January 4, the CDC estimated that 95% of the new infections are the Omicron variant, just over four weeks after it was first reported.

Case numbers are currently rising at a faster rate than at any other time in the pandemic, however hospitalizations remain below last winter’s peaks. As of January 18, the New York Times reported that, while “most of the Country continues to see explosive case growth...infection levels seem to have peaked in some of the places that were hit first by Omicron. Puerto Rico, Cleveland, Chicago, New York City and Washington, D.C. are among the places beginning to see improvement”.

Local Case Numbers and Statistics in Santa Cruz County

As of January 21, there were 30,383 total known cases of COVID-19 and 6,191 active cases. On February 4, the total known case count is at 42,141 with 10,143 active cases.

While it appears that Santa Cruz County experienced an intense Omicron surge like the rest of the Country, the County seems to have peaked locally and is beginning a “bumpy” path to less active cases.

As of February 4, 2022, COVID-19 has claimed 239 people’s lives in the County.

Testing in the County

The Santa Cruz County Health Department has partnered with the County Office of Education to move a south county testing site to the County Fairgrounds, making it available to all community members. The Santa Cruz County Fairgrounds testing site is located at 2601 E Lake Ave, Watsonville, CA 95076 and is open Monday-Friday, 10am to 5 pm and Saturday, 9am to 3 pm. Registration is required at <https://sccoe.link/inspiresc>.

The County Health Services Agency released guidance on January 14 that encourages people with COVID-19 symptoms or who have had known exposure to COVID to “presume they are positive and isolate in accordance with the California Department of Public Health guidelines” if they are not able to get tested immediately.

Masks & COVID-19 Tests

On November 19, the Santa Cruz County Health Officer issued a new Order requiring the use of face coverings indoors, regardless of vaccination status. The new Order is effective at midnight November 21, 2021, and states that masks must be worn in private settings when non-household members are present. Health Officer Newell stated that “a potential winter surge appears to be a significant threat to the health and safety of our community”. The Order will remain in effect until it is rescinded, superseded, or amended in writing by the Health Officers, considering hospitalizations, variants of concern, and case and vaccination rates.

Due to rising cases, California Department of Public Health mandated that everyone in California wear a mask in indoor public spaces and workplaces from December 15, 2021, to January 15, 2022. On January 5, this mandate was extended by another month due to the Omicron surge. If major changes occur between the date of agenda publication and the City Council meeting,

further updates on the regional and local coronavirus response will be provided in a verbal report at the meeting.

The U.S. Government is giving out free N95 masks to those that need them. Each person is eligible for three masks, and masks will be available at community health centers, pharmacies, and other stores. Locally, Walgreens and CVS will be a distribution point in the next few weeks. Walmart will begin distributing by mid-February.

At-home tests are now more readily available at many drug stores. Four free rapid antigen at-home tests are also available for all residents, provided by the federal government. Shipments are limited per household, and you can sign up for your free delivery through the United States Postal Service with this link: <https://special.usps.com/testkits>. Tests are generally delivered within a week-and-a-half of ordering.

City Hall Operations

City Hall has been open to the public since June 2020 in one configuration or another, dependent upon applicable health guidance and local COVID-19 case levels. City Hall operations have been updated slightly to account for this winter's Omicron surge. Staff is now staggering their time in shared office spaces. The lobby has been rearranged, with a plexiglass in-person service window installed at the front door. This keeps the lobby and City Hall facilities relatively closed off to non-staff members, while still allowing for in-person service. This recreates how City Hall functioned during last winter's Delta surge. Members of the public are helped one-at-a-time at the window, and masks are required by everyone to enter City Hall.

Continuing Virtual/Teleconferencing Meetings

The Governor signed Assembly Bill 361 on September 16, 2021. The Bill allows cities to continue virtual meetings (much as Capitola City Council Meetings function now) as long as the state is under a proclaimed state of emergency; through 2024 when the bill will sunset. The Bill requires legislative bodies to comply with the requirements set forth in Government Code section 54953(e)(2) to ensure the public can safely participate and observe local government meetings. One of the requirements is for Council to adopt findings every thirty days.

Attached is a resolution that makes the following findings:

- 1) Find that current conditions authorize teleconference public meetings, based on the Governor's state of emergency regarding the COVID-19 Pandemic
- 2) Authorize legislative bodies to conduct teleconference meetings, allowing Capitola City Council, Planning Commission, and other advisory bodies to continue to meet using Zoom.

Fiscal Impact: Fiscal impacts are continually reviewed by Staff as business restrictions and consumer behaviors change in our community. In addition, the City Council has set aside \$600,000 to help ensure the City has available resources should the pandemic result in further unforeseen impacts, which remains in the approved FY 2021/22 Budget.

Attachments:

1. Proposed Teleconferencing resolution

Report Prepared By: Chloé Woodmansee, City Clerk

Reviewed/Approved By: Jamie Goldstein, City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AND ON BEHALF OF COMMISSIONS AND COMMITTEES CREATED BY THE CITY COUNCIL PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54952(b) AUTHORIZING TELECONFERENCE MEETINGS IN COMPLIANCE WITH AB 361 (GOVERNMENT CODE SECTION 54953(e)) TO CONTINUE TO ALLOW MEMBERS OF THE PUBLIC TO SAFELY PARTICIPATE IN LOCAL GOVERNMENT MEETINGS

WHEREAS, the City Council is committed to ensuring public access to observe and participate in local government meetings; and

WHEREAS, all meetings of the City Council and other legislative bodies created pursuant to Government Code Section 54952(b) are open and public, as required by the Ralph M. Brown Act, so that any member of the public may participate in local government meetings; and

WHEREAS, the recently adopted AB 361, codified at Government Code section 54953(e), makes provisions for remote teleconferencing participation in local government meetings, without compliance with the requirements of 54953(b)(3), during a Governor-proclaimed state of emergency and if the local legislative body determines, by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, and

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency due to the outbreak of respiratory illness due to a novel coronavirus (now known as COVID-19) and that State of Emergency is still in effect in the State of California; and

WHEREAS, on March 12, 2020, the Capitola City Council proclaimed the existence of a local emergency due to the worldwide spread of the coronavirus with Resolution No. 4168, pursuant to Section 8.08.020 of the Capitola Municipal Code and Section 8625 of the California Emergency Services Act in response to the COVID-19 pandemic; and

WHEREAS, COVID-19 continues to threaten the health and lives of City residents; and

WHEREAS, the SARS-CoV-2 Delta Variant (Delta Variant) is highly transmissible in indoor settings; and

WHEREAS, on July 28, 2021, the California Department of Public Health issued guidance calling for the use of face coverings and stating that the Delta Variant is two times as contagious as early COVID-19 variants, leading to increasing infections, the Delta Variant accounts for over 80% of cases sequenced, and cases and hospitalizations of COVID-19 are rising throughout the state; and

WHEREAS, the Delta Variant has caused, and will continue to cause, conditions of imminent peril to the health safety of persons within the City; and

WHEREAS, on October 14, November 23, and December 9, 2021, and January 13, the City Council adopted a resolution proclaiming the need to meet by teleconference pursuant to Government Code Section 54953; and

WHEREAS, the City Council, acting as a legislative body pursuant to Government Code section 54952(a) and for the benefit of the commissions, committees and other bodies that were created by the City Council pursuant to Government Code section 54952(b) (collectively referred to as "Legislative Bodies"), finds that the current conditions meet the circumstances set forth in Government Code section 54953(e)(3) to allow Legislative Bodies to continue to use

teleconferencing to hold open and public meetings if the Legislative Bodies comply with the requirements set forth in Government Code section 54953(e)(2) to ensure the public can safely participate in and observe local government meetings.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Capitola that the City Council does hereby:

1. Recitals. The Recitals set forth above are true and correct and are hereby incorporated by this reference.

2. Find that Current Conditions Authorize Teleconference Public Meetings of Legislative Bodies. The City Council has reconsidered the circumstances of the state of emergency and finds that based on the California Governor’s continued declaration of a State of Emergency and current conditions, meeting in person would present imminent risks to the health or safety of attendees, such that the conditions continue to exist pursuant to Government Code section 54953(e)(3) to allow Legislative Bodies to use teleconferencing to hold public meetings in accordance with Government Code section 54953(e)(2) to ensure members of the public have continued access to safely observe and participate in local government meetings.

3. Authorize Legislative Bodies to Conduct Teleconference Meetings. The Legislative Bodies are hereby authorized to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act.

I HEREBY CERTIFY that the foregoing resolution was PASSED and ADOPTED by the City Council of the City of Capitola on the 10th day of February 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sam Storey, Mayor

ATTEST: _____
Chloé Woodmansee, City Clerk

Capitola City Council

Agenda Report



Meeting: February 10, 2022

From: Public Works Department

Subject: Presentation on Highway 1 Auxiliary Lane and Bus-on-Shoulder Project between Bay Avenue/Porter Street and State Park Drive

Recommended Action: Receive a presentation from the Santa Cruz County Regional Transportation Commission (RTC) and provide input on the aesthetic treatments for the Highway 1 Auxiliary Lane and Bus-on-Shoulder Project between Bay Ave./Porter St. and State Park Dr.

Background: The Santa Cruz County Regional Transportation Commission (RTC), in a joint effort with Caltrans District 5 and the County of Santa Cruz, is developing a Highway 1 Auxiliary Lanes and Bus-on-Shoulder Project between Bay Ave./Porter St. and State Park Dr. The project is currently in the final design phase and construction is tentatively scheduled to start in 2023.

Discussion: The project includes the following improvements along the corridor:

- New northbound and southbound auxiliary lanes between Bay Ave./Porter St. and Park Ave. interchanges, and between Park Ave. and State Park Dr. interchanges
- Bus-on-shoulder facilities
- New bicycle/pedestrian overcrossing at Mar Vista Drive
- Replacement of the Capitola Ave. bridge/overcrossing

Improvements within Capitola City limits include the following:

- Replacement of the Capitola Ave. overcrossing. The new and improved bridge will provide full sidewalks, bike lanes, and safety fencing.
- Sound walls along the highway adjacent to the Capitola Knolls condominiums
- Retaining walls south of the Bay Ave./Porter St. interchange

Aesthetic improvements included throughout the project are:

- Community identifiers on safety fences of the overpass at Capitola Ave. and the Mar Vista bicycle/pedestrian bridge
- Aesthetic treatments on sound walls and retaining walls
- Landscaping

While the engineering design of project is complete, the RTC is seeking Council and community input on the aesthetic treatments of project elements for inclusion in the final design documents.

Construction of this project will impact the City while Capitola Ave. Overcrossing is closed for its' replacement.

A publicity flyer promoting a video on the aesthetic features of the project will be distributed to the public for their information, and to encourage feedback/comments. The flyer is included as Attachment 4.

Fiscal Impact: None

Attachments:

1. Project Improvement Map
2. Capitola Avenue Overcrossing Graphic
3. Public Notice Flyer

Report Prepared By: Steven Jesberg, Public Works Director

Reviewed By: Chloé Woodmansee, City Clerk

Approved By: Jamie Goldstein, City Manager

We Want Your Thoughts

ON AESTHETIC DESIGN ELEMENTS

— FOR —

HIGHWAY 1

Bay Ave/Porter Street to State Park Drive

AUXILIARY LANES PROJECT

Queremos su opinión sobre los elementos de diseño para el proyecto de carriles auxiliares Highway 1 Bay Ave/Porter Street hasta State Park Drive



- Capitola Avenue Overcrossing
- Mar Vista Drive Overcrossing

Scan the code

Escanea el código

1. WATCH A VIDEO

Learn about the project and possible options for aesthetic features.
Conozca el proyecto y las posibles opciones de características estéticas.

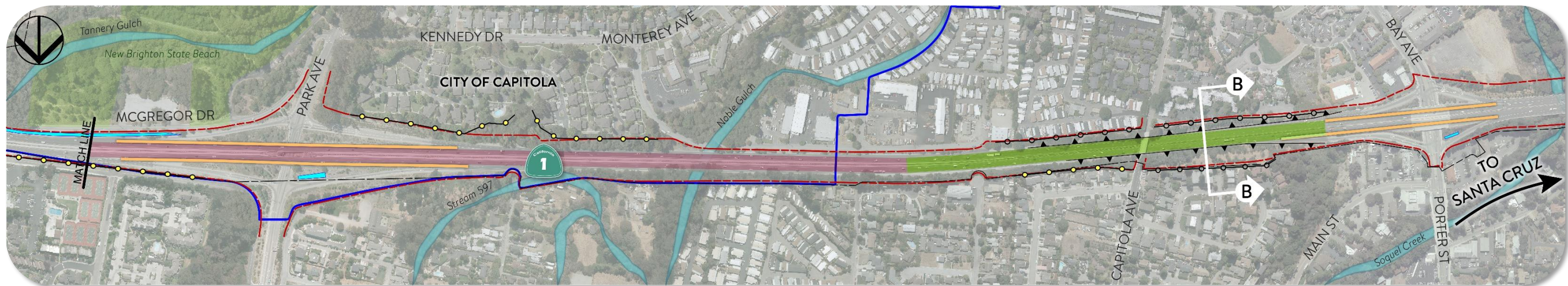
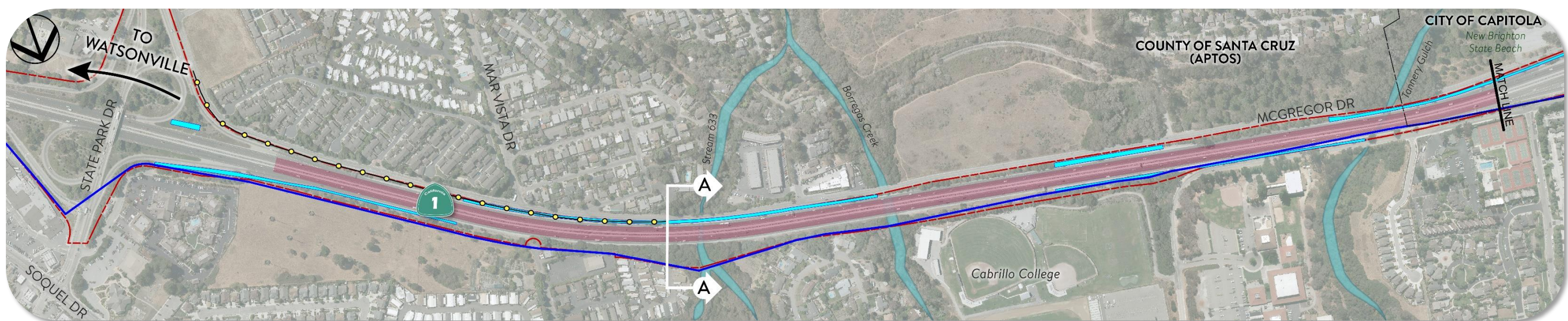
2. TAKE A SURVEY

(BY FEB. 25)
Share your input on design aesthetics you think will fit best with the community.
Comparta su opinión sobre la estética del diseño que cree que encajará mejor con la comunidad.



sccrtc.org/projects/streets-highways/hwy1corridor/bayporter-statepark

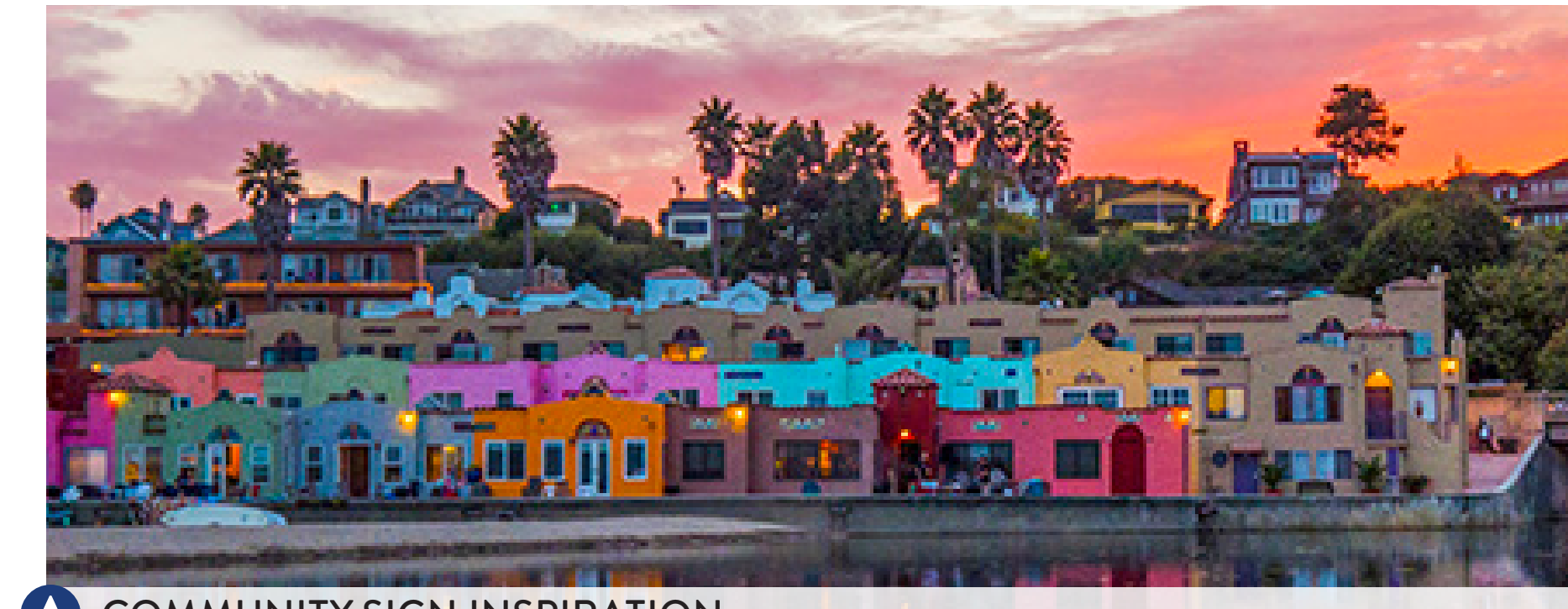
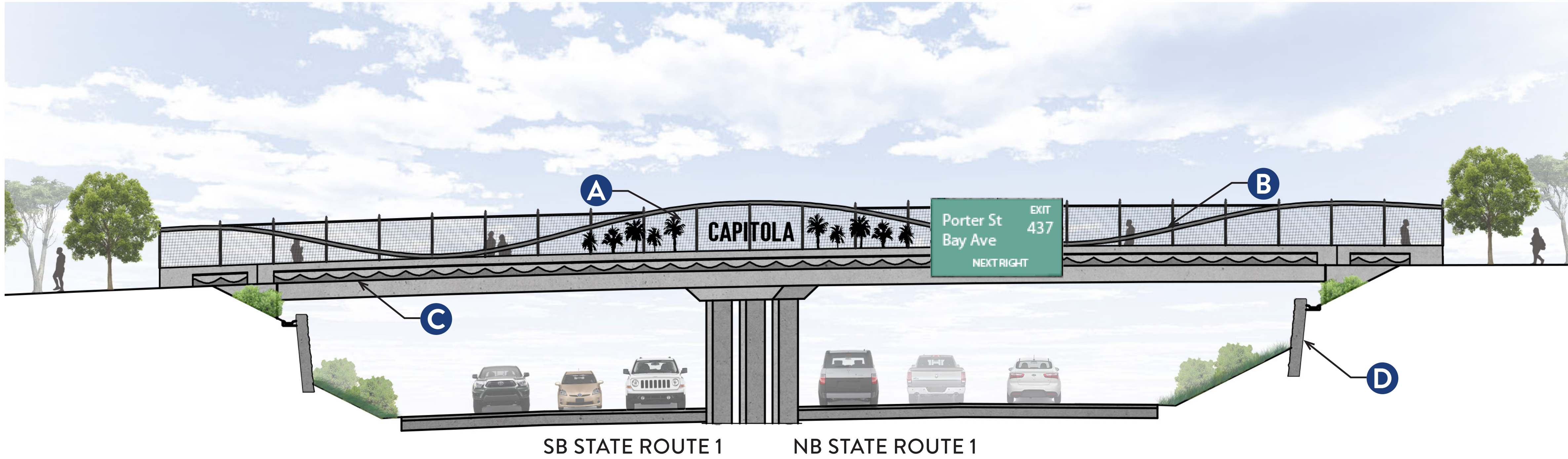
ATTACHMENT 2 PROJECT IMPROVEMENT MAP



- Outside Widening
- Inside Widening
- Stormwater Treatment
- Bus Lanes
- Existing Soundwall
- Proposed Soundwall
- Proposed Retaining Wall
- Coastal Zone
- Right-of-Way

HWY 1 BAY PORTER TO STATE PARK AESTHETICS

ATTACHMENT 3



A COMMUNITY SIGN INSPIRATION



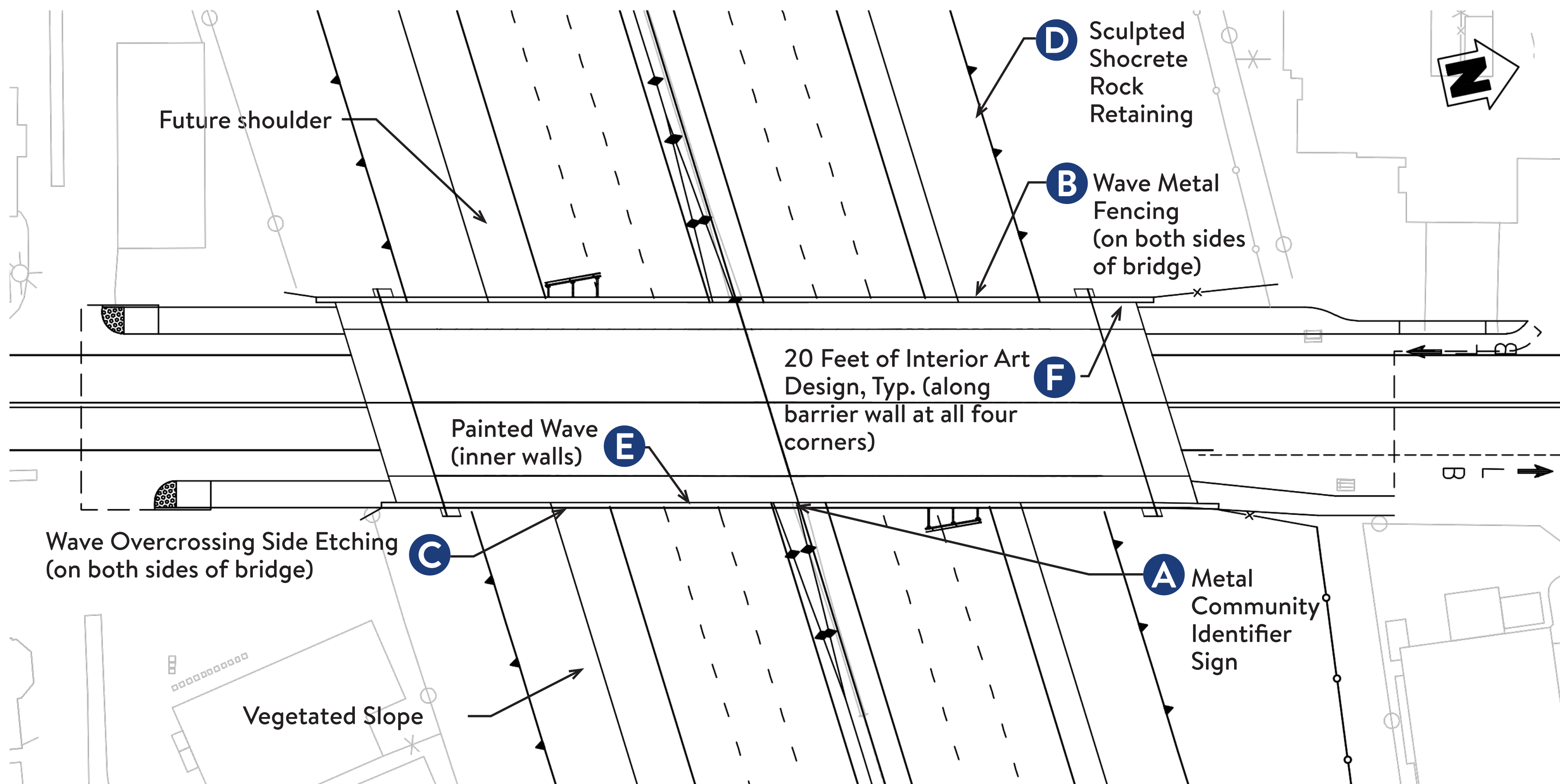
B WAVED FENCING EXAMPLE



C OVERCROSSING SIDE ETCHING EXAMPLE

NEW BRIDGE STRUCTURAL DESIGN

SCALE 1" = 10'



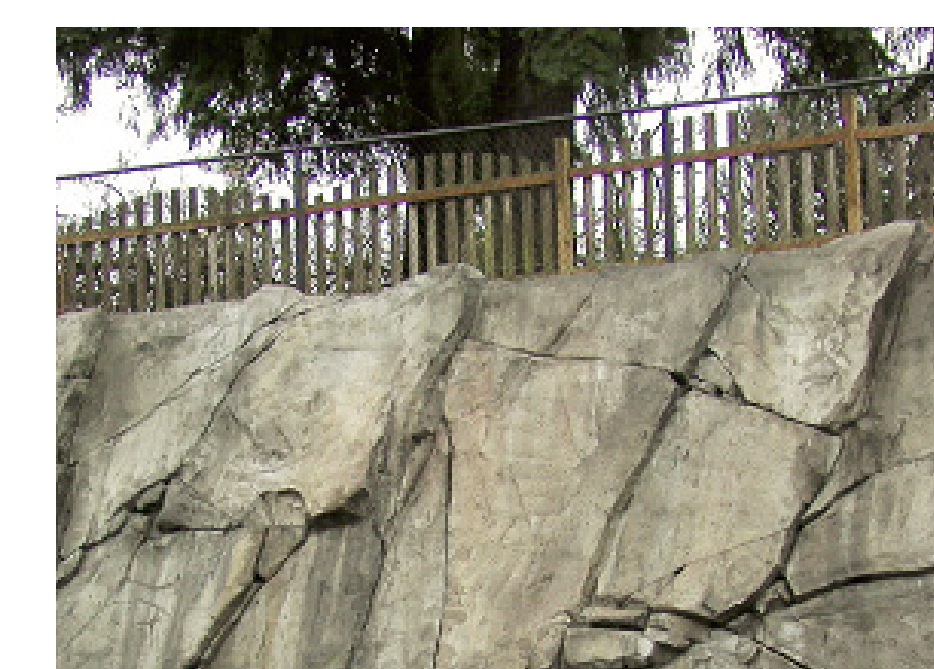
PLAN VIEW OF COMMUNITY IDENTIFIER LOCATIONS

SCALE 1" = 40'

Capitola
Franklin Gothic Demi

CAPITOLA
Angela Love Sans Regular

FONT OPTIONS



D RETAINING WALL EXAMPLE
**OPTIONS ON PAGE 3



E PAINTED WAVE



F INTERIOR ART DESIGN



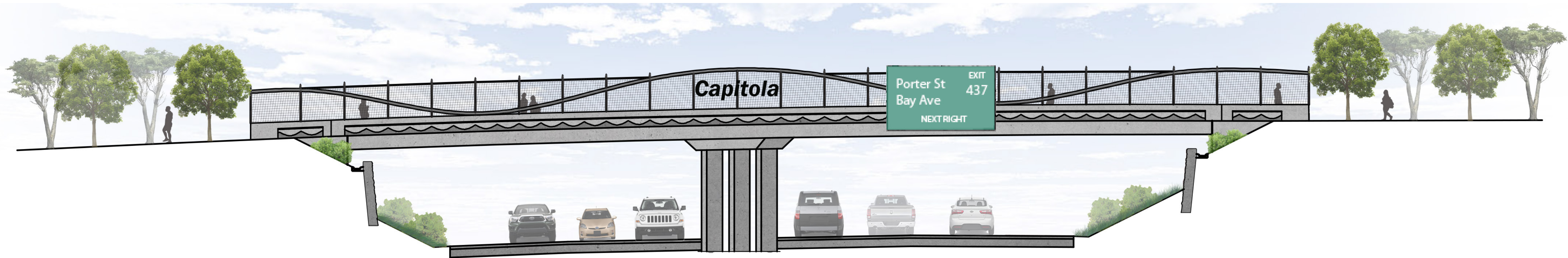
TREATMENT EXAMPLES

CAPITOLA COMMUNITY IDENTIFIER

JANUARY 4, 2022

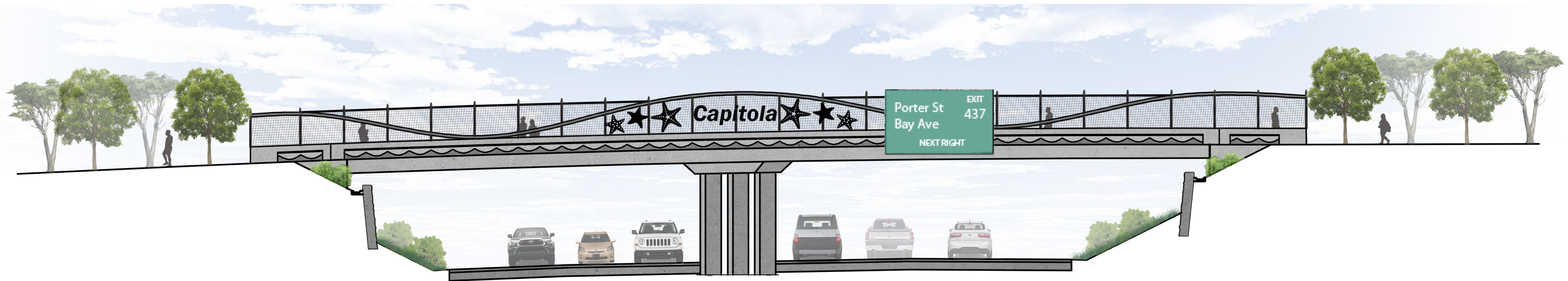
HWY 1 BAY PORTER TO STATE PARK AESTHETICS

ATTACHMENT 3



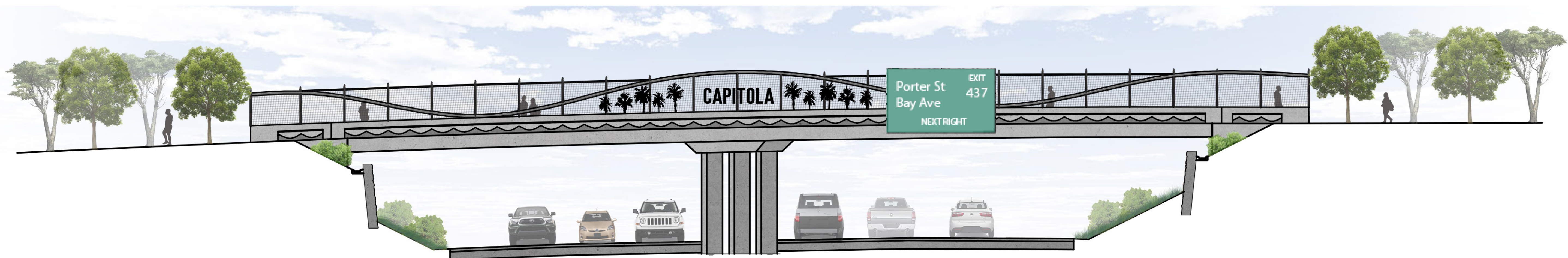
COMMUNITY IDENTIFIER WITH ITALIC FONT FENCING DETAIL

SCALE 1" = 10'



COMMUNITY IDENTIFIER WITH WAVE FONT AND SEA CREATURE FENCING DETAIL

SCALE 1" = 10'

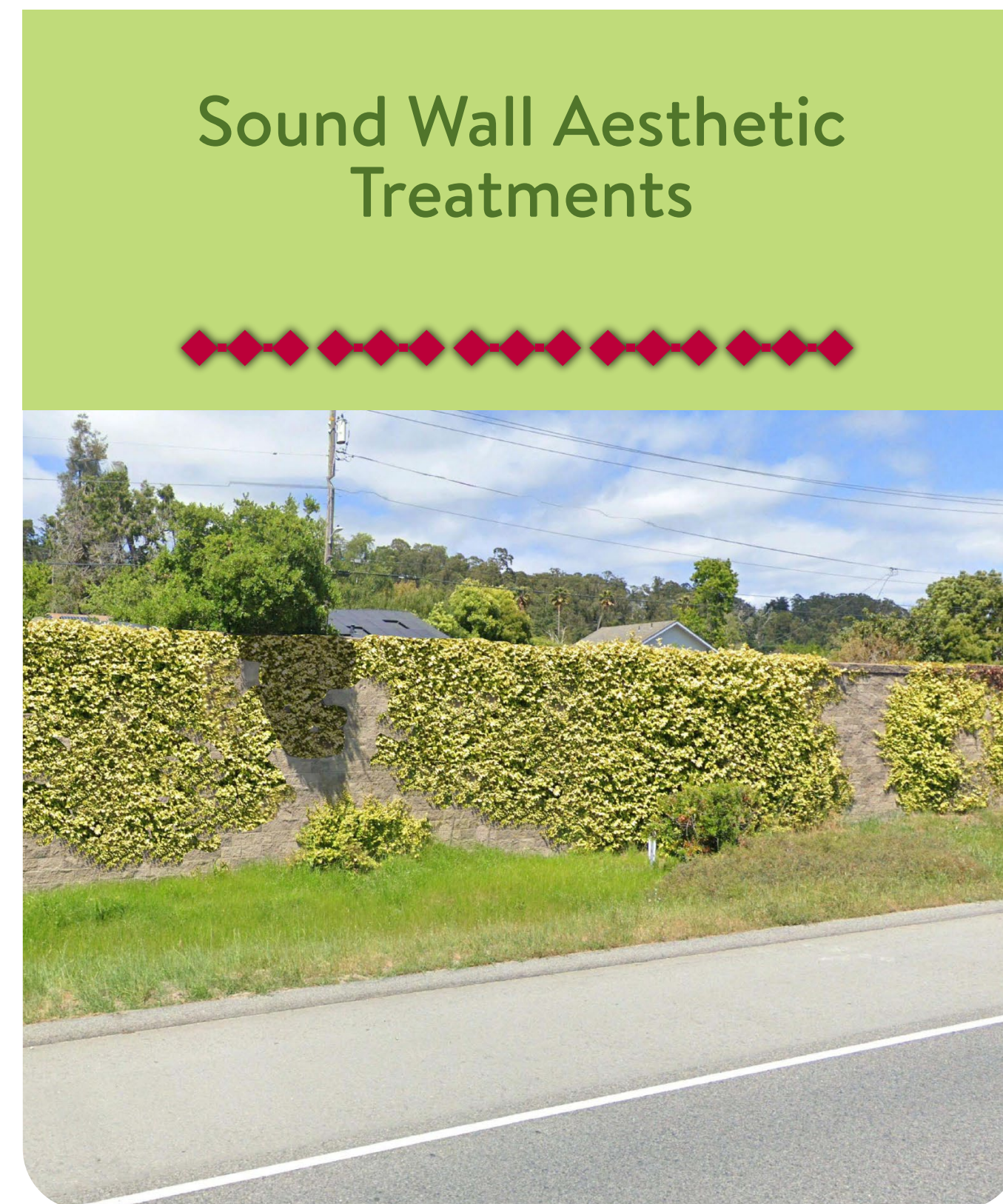
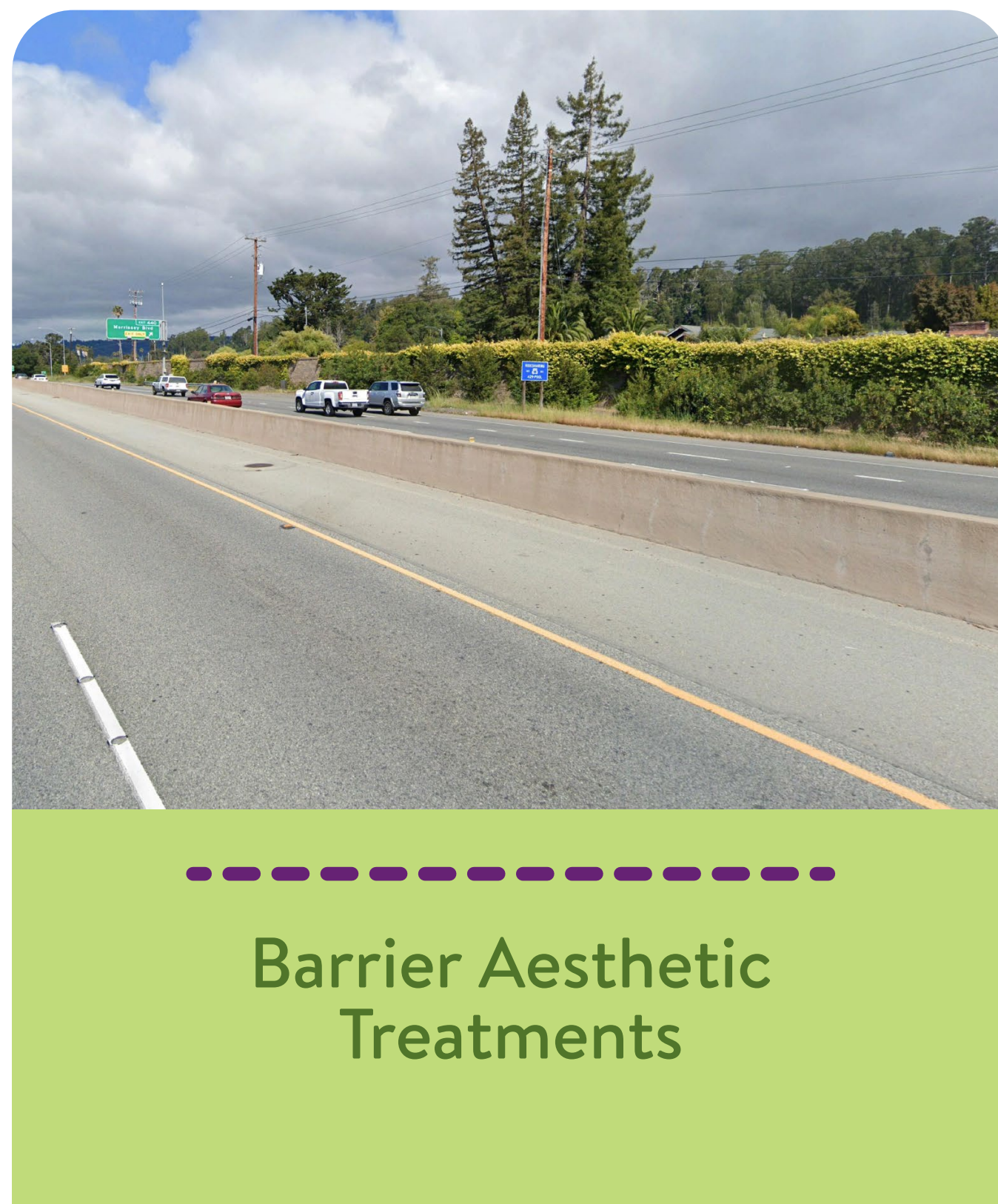
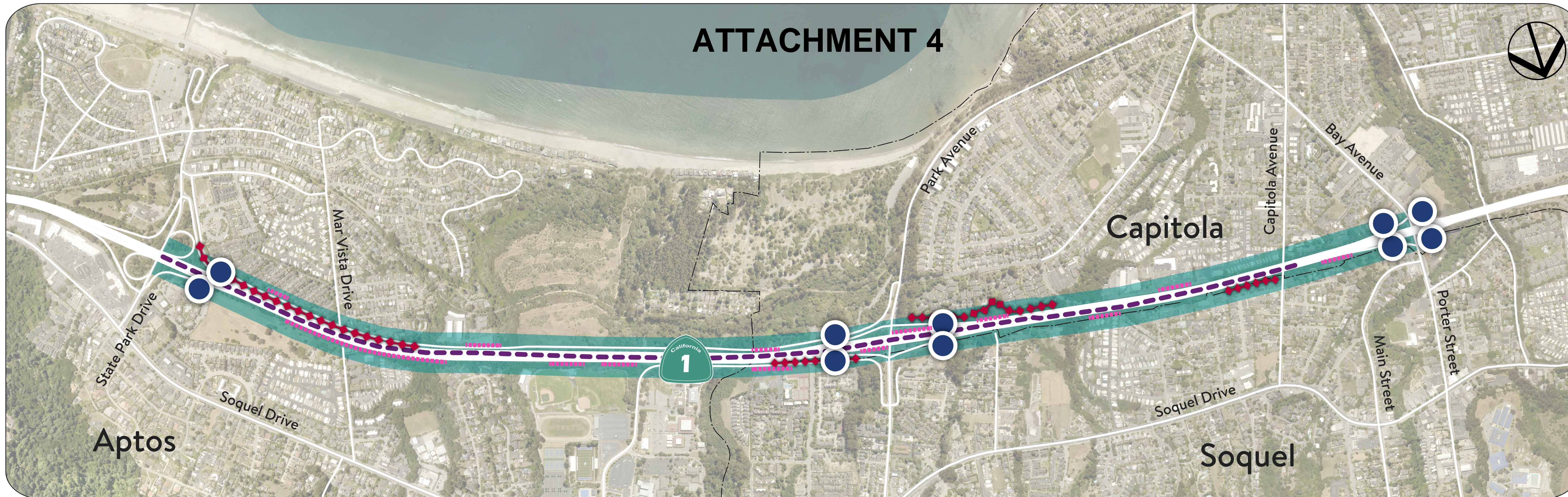


COMMUNITY IDENTIFIER WITH CAPITAL FONT AND PALM TREE FENCING DETAIL

SCALE 1" = 10'

CAPITOLA BRIDGE FENCING WITH COMMUNITY IDENTIFIER OPTIONS

ATTACHMENT 4



Highway 1 Auxiliary Lanes (State Park Drive to Porter Street) Aesthetic Opportunity Locations

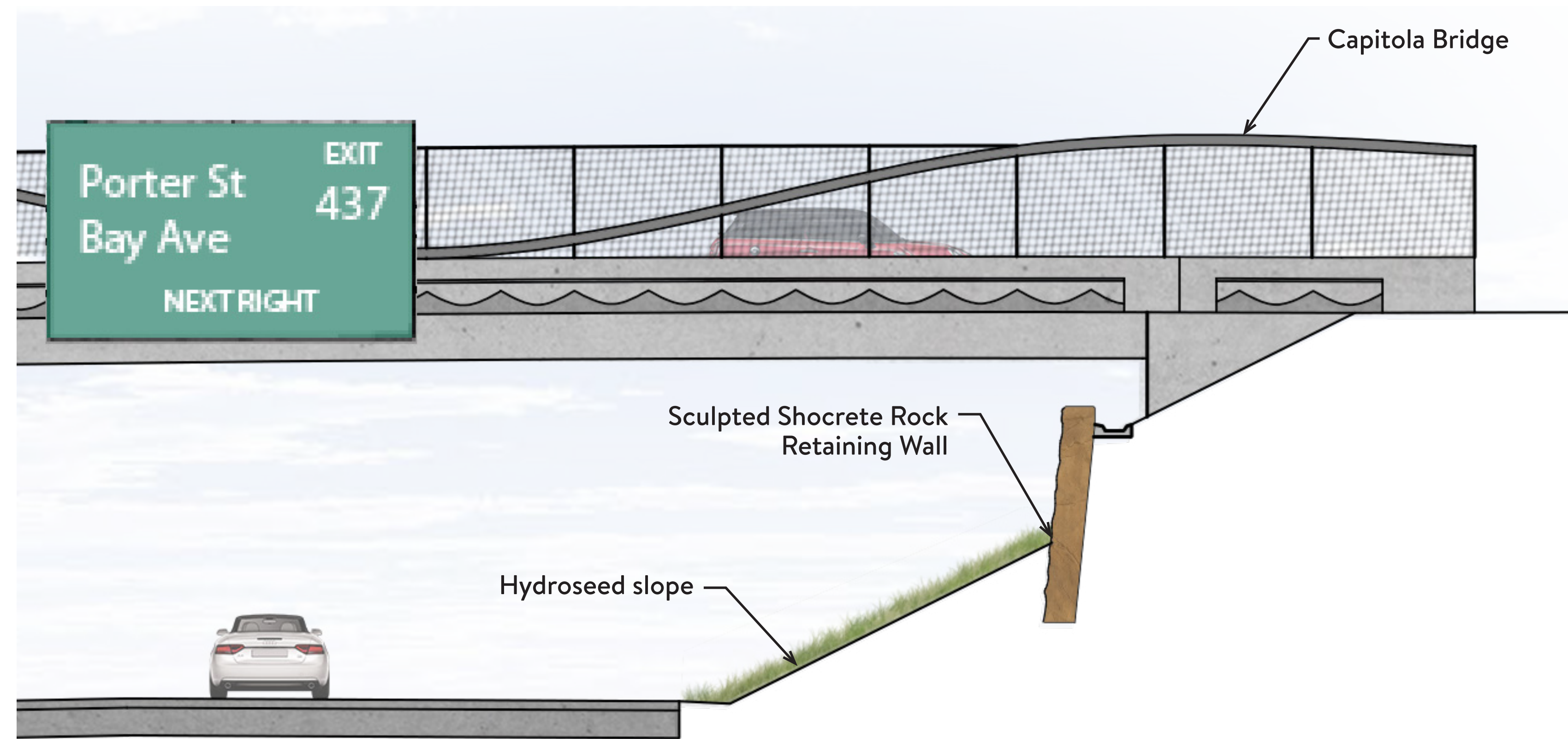
HWY 1 BAY PORTER TO STATE PARK AESTHETICS

ATTACHMENT 4



RETAINING WALL TREATMENT OPTIONS

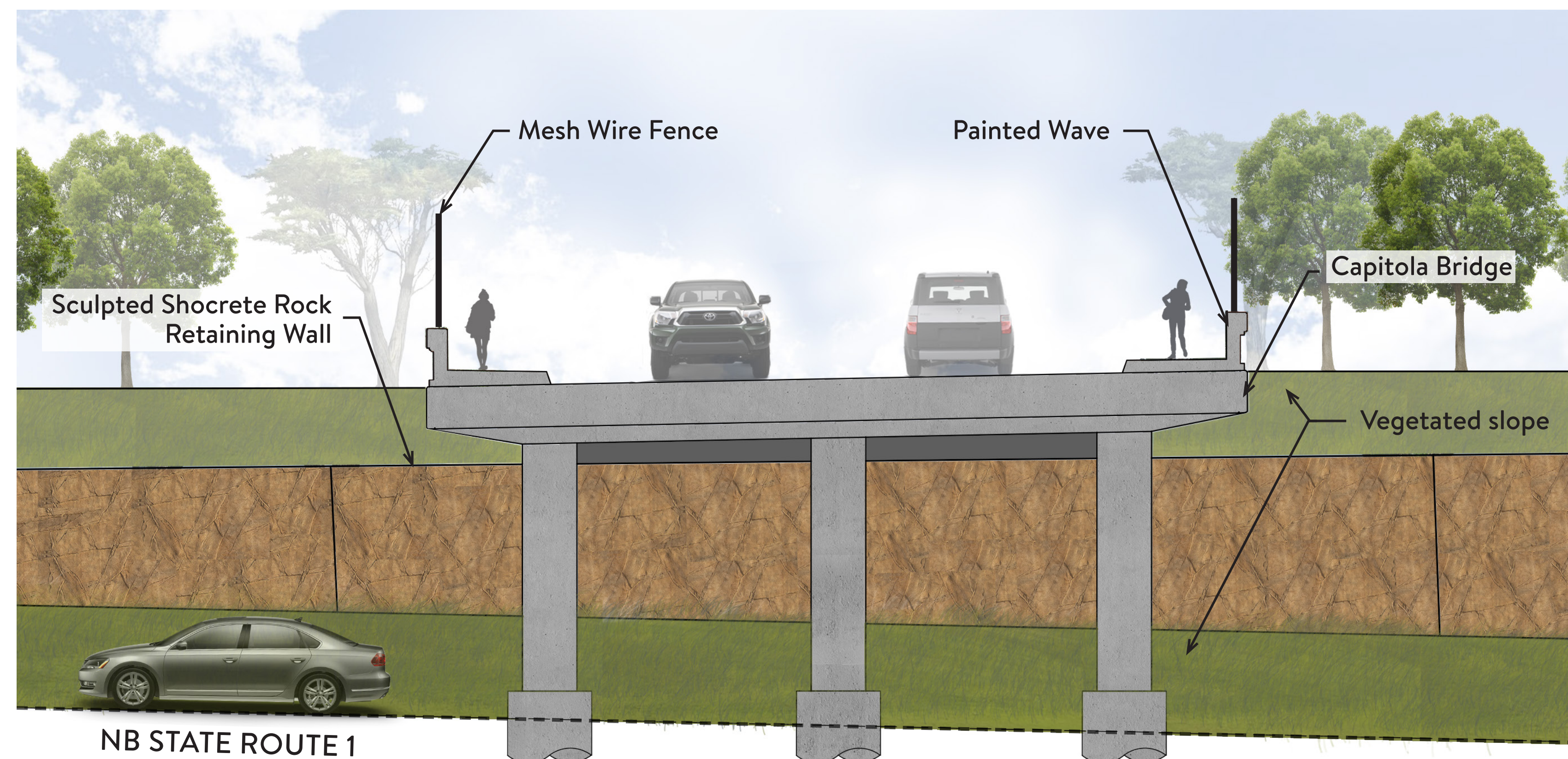
EITHER A GRAY OR TAN COLOR TREATMENT FOR THE NEWPORT SANDSTONE OR THE SANTA CRUZ LIMESTONE



NB STATE ROUTE 1

SECTION OF RETAINING WALL

SCALE 1" = 5'



NB STATE ROUTE 1

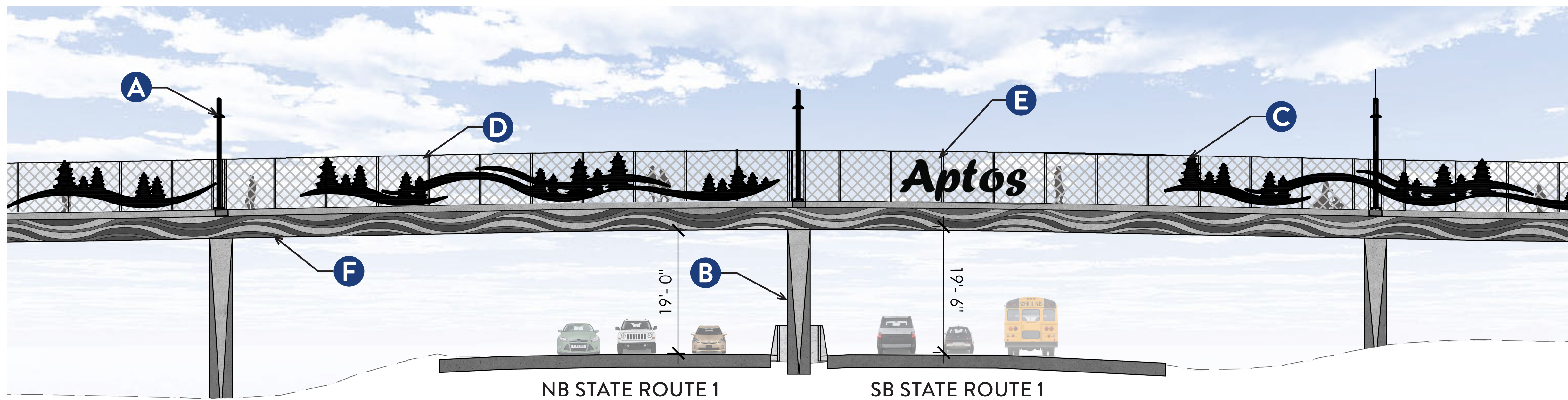
SECTION ELEVATION OF CAPITOLA BRIDGE

SCALE 1" = 5'

CAPITOLA SCULPTED SHOCRETE ROCK RETAINING WALL TREATMENT OPTIONS

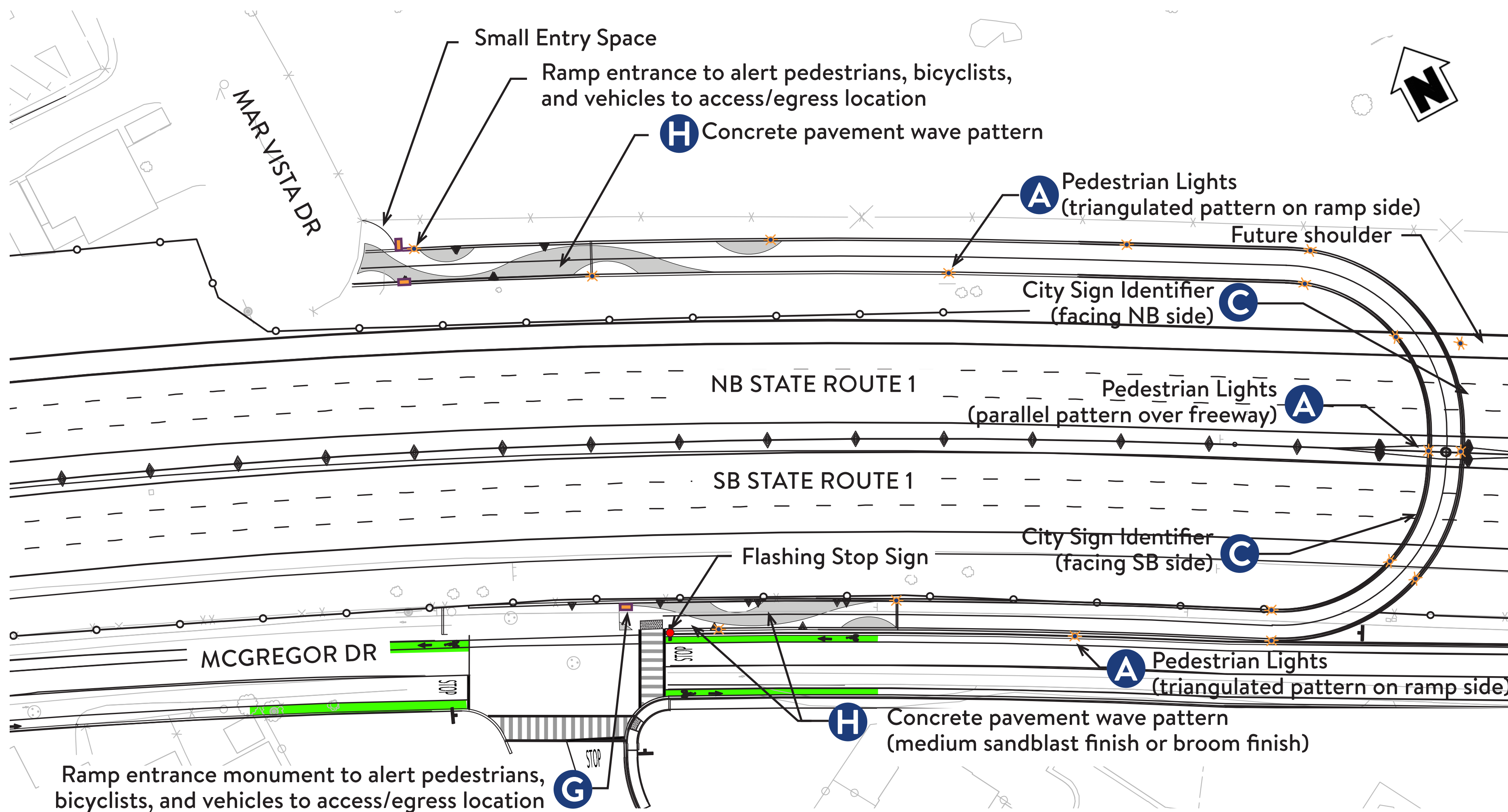
HWY 1 BAY PORTER TO STATE PARK AESTHETICS

ATTACHMENT 4



NEW OVERCROSSING DESIGN

SCALE 1" = 40'



PLAN VIEW OF COMMUNITY IDENTIFIER LOCATIONS

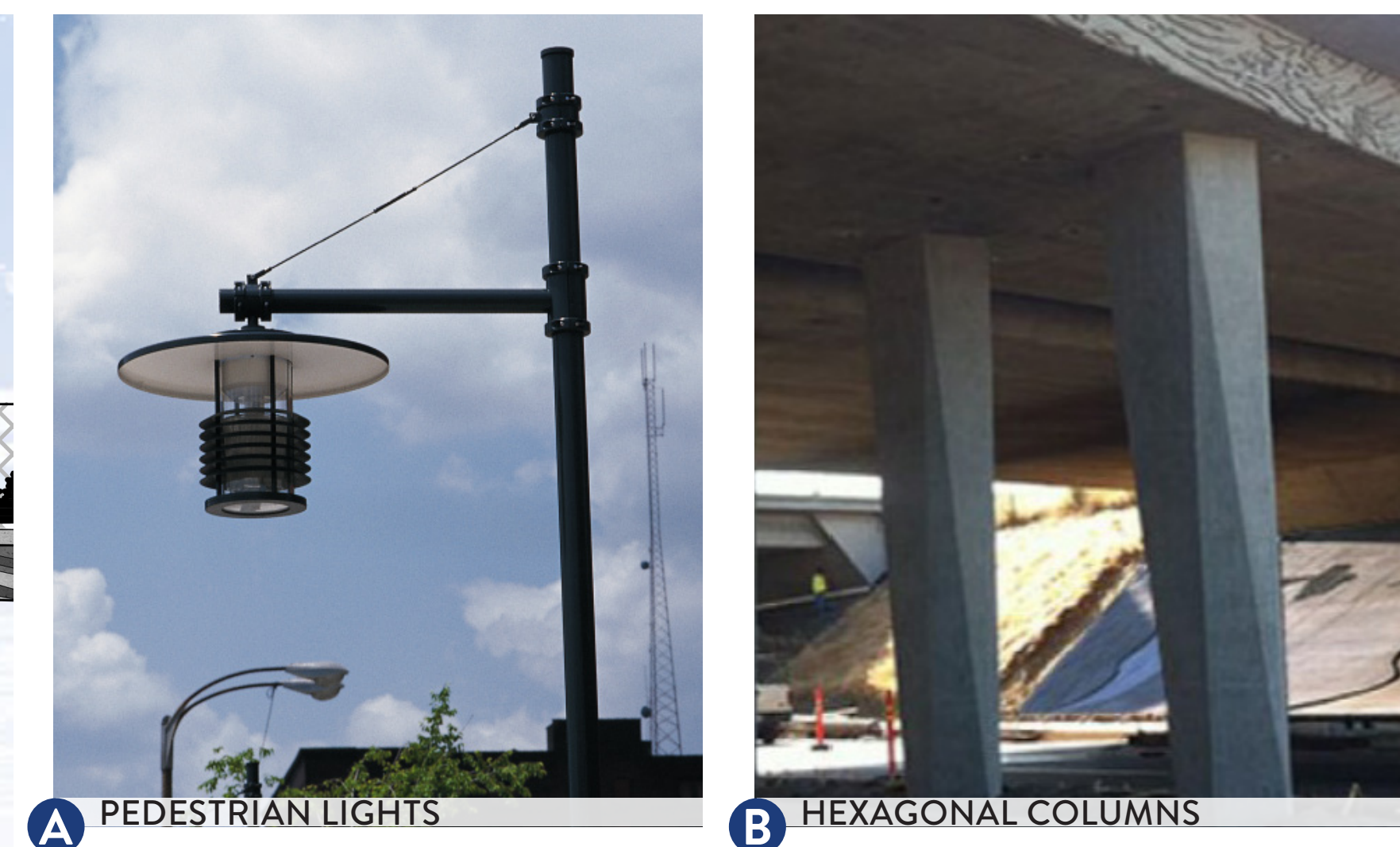
SCALE 1" = 40'

APTOS
Charmini Extra Bold Alt

APTOS
Britannic Bold Italic

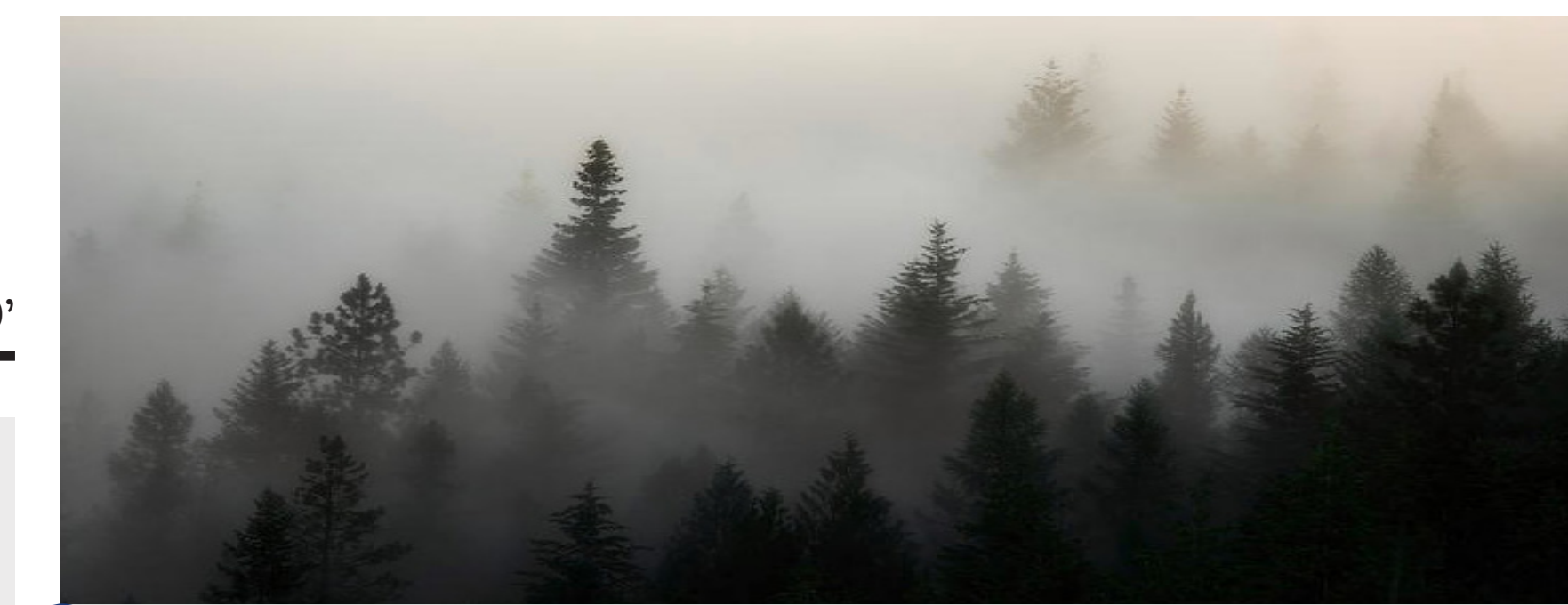
Aptos
Forte

FONT OPTIONS

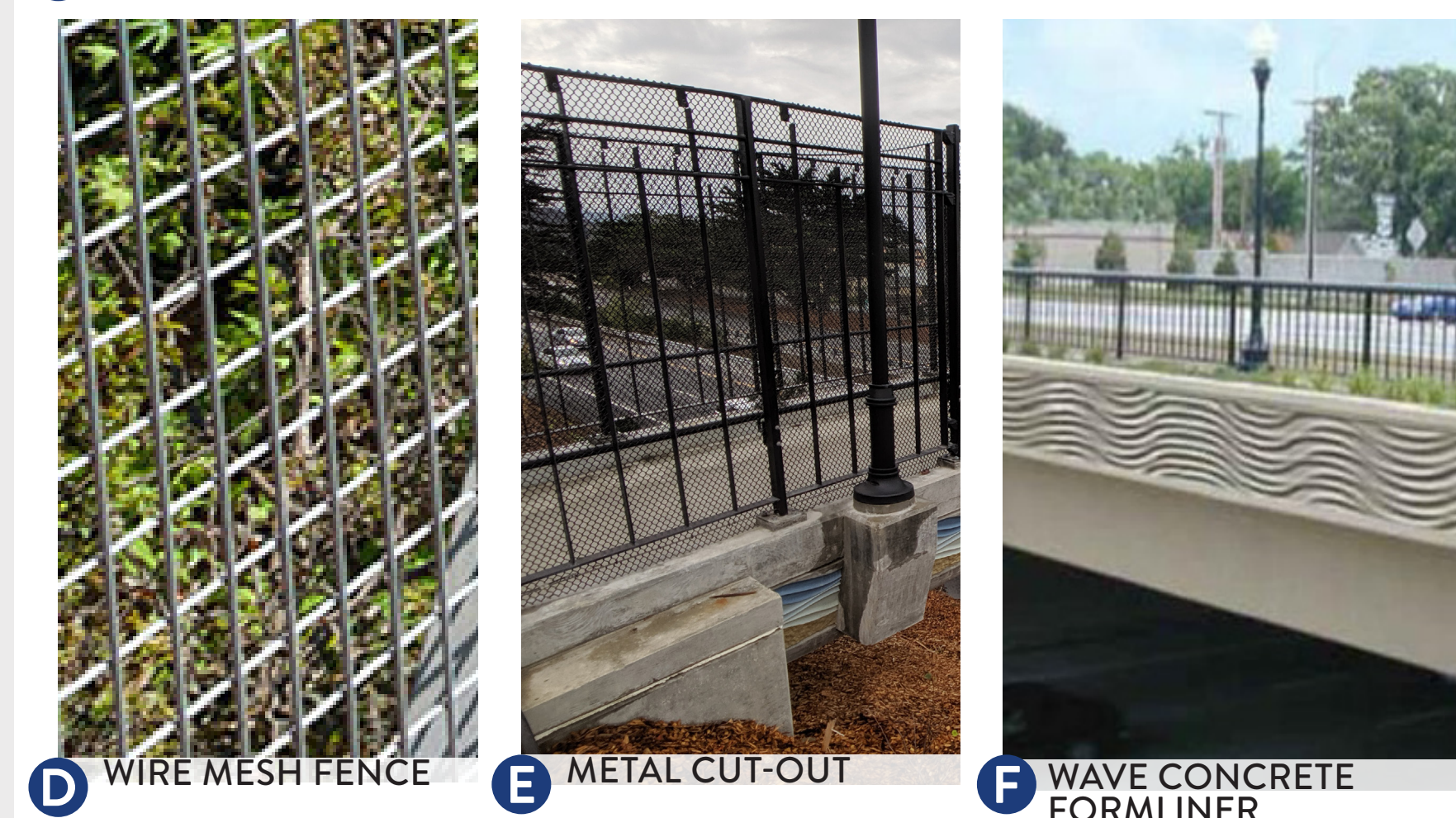


A PEDESTRIAN LIGHTS

B HEXAGONAL COLUMNS



C MISTY REDWOODS INSPIRATION



D WIRE MESH FENCE

E METAL CUT-OUT

F WAVE CONCRETE FORMLINER



G ENTRY MONUMENT

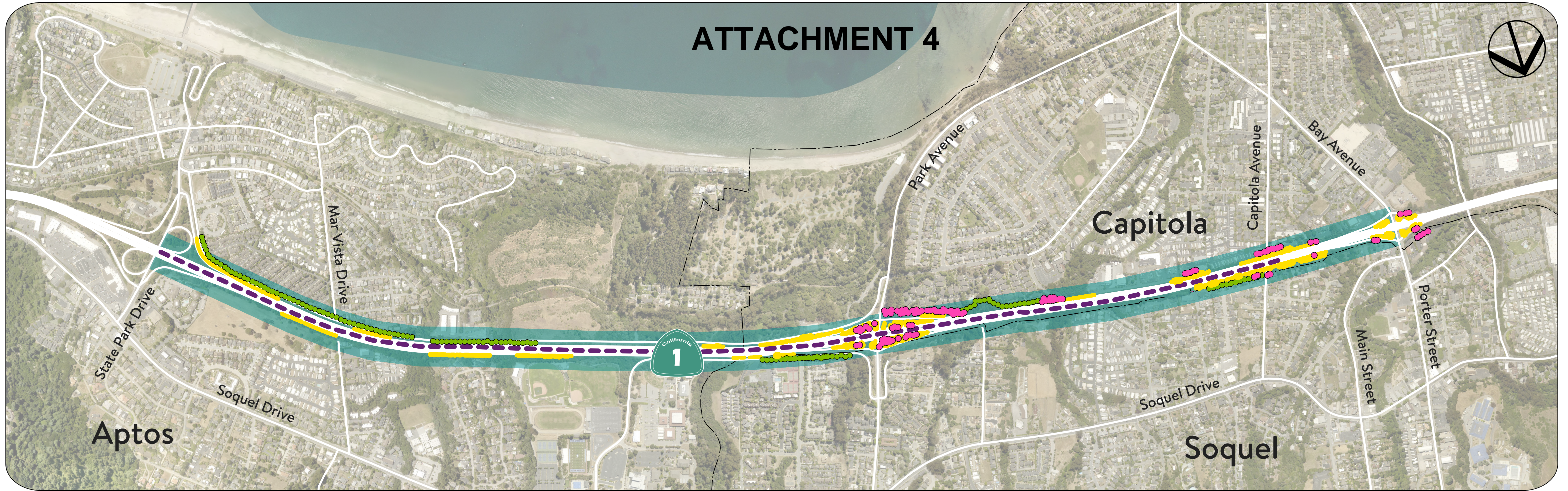
H WAVE PATTERN PAVEMENT EXAMPLE

TREATMENT EXAMPLES

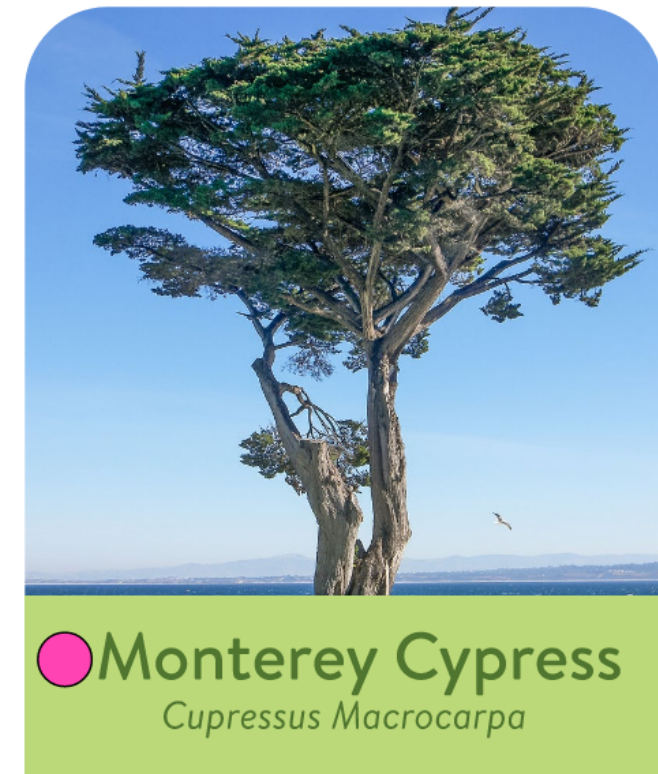
APTOS COMMUNITY IDENTIFIER

JANUARY 4, 2022

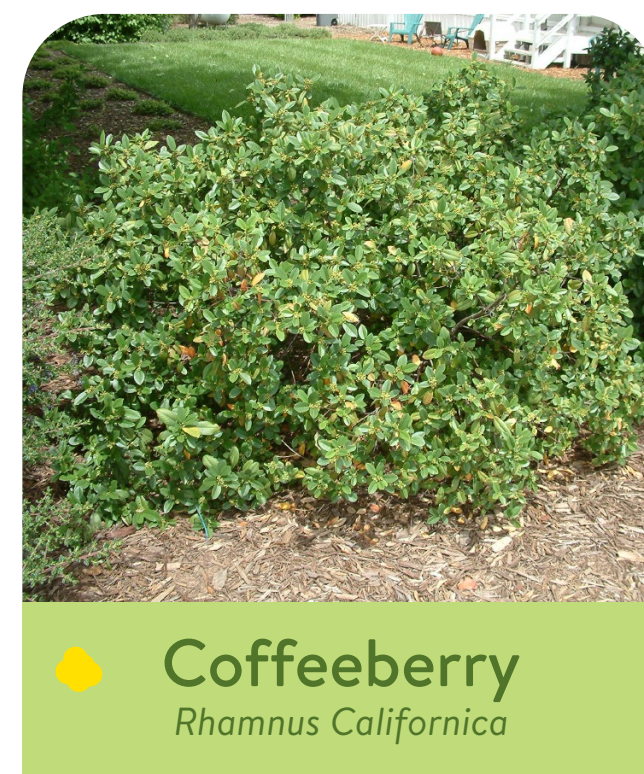
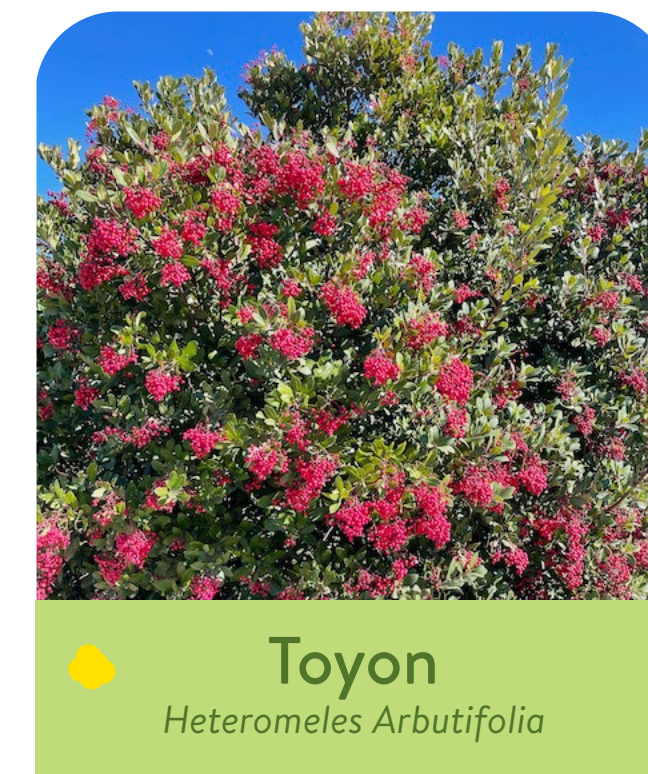
ATTACHMENT 4



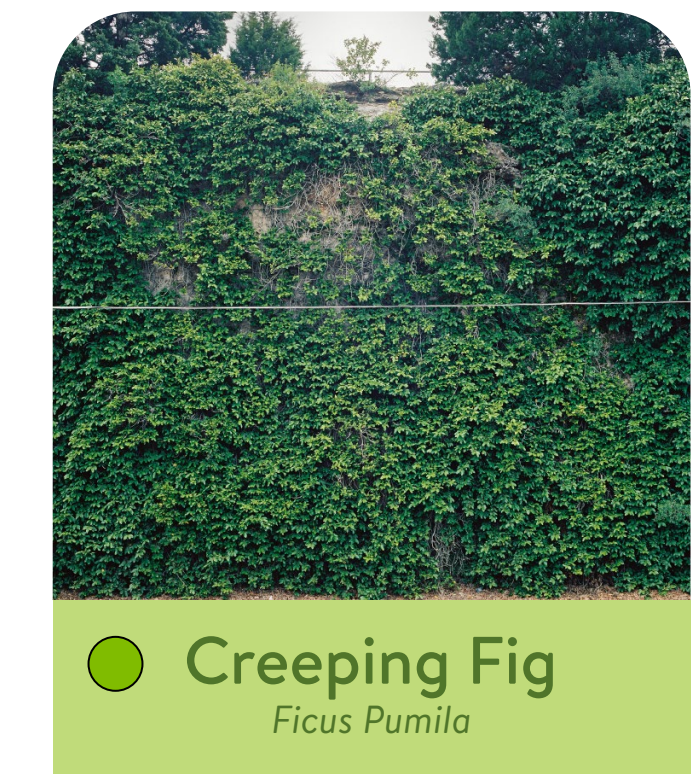
TREES



SHRUBS



VINES



Highway 1 Auxiliary Lanes (State Park Drive to Porter Street)
Aesthetic Opportunity Locations

Capitola City Council

Agenda Report



Meeting: February 10, 2022
From: City Manager Department
Subject: Lifeguard Services Updates

Recommended Action: 1) Approve Resolution Amending the Hourly and Seasonal Salary Schedule and modifying the City of Capitola Beach Lifeguard/Junior Guard Instructor job description; 2) Authorize the City Manager to execute a side letter to the Lifeguard Services Agreement with the City of Santa Cruz, increasing the amount of the Agreement to \$110,119; and 3) Receive report regarding seasonal staffing plans for summer 2022.

Background: Since 2012 Capitola has partnered with the City of Santa Cruz to provide seasonal summer lifeguards on Capitola Beach. Under the agreement Capitola covers the cost incurred by Santa Cruz for the additional lifeguards necessary to staff Capitola's two towers. In February 2021, the City and Santa Cruz extended the agreement by two-years. That extended agreement will end in September 2022.

The City entered a separate contract in 2019 with Central Fire District (Central Fire) to provide lifeguard training services to Capitola Junior Lifeguard Instructors. As a District with marine emergency response responsibilities, Central Fire has been an excellent partner to provide training services that meet or exceed the United States Lifesaving Association (USLA) standards for Open Water Lifesaving. As part of this agreement, the City and Central Fire have discussed plans for Central Fire to provide lifeguard tower services on Capitola Beach (in place of Santa Cruz City Fire Department staff). The target to begin operation was the 2023 season.

During normal operations the Capitola Junior Lifeguard program hires 24 seasonal staff, including: one Coordinator, one Assistant Coordinator and 22 Instructors. The past two summers, the Recreation Division has provided a modified Junior Guard program, due to COVID-19, which utilized half the typical number of seasonal staff. Retention is an important factor for the recruitment of seasonal staff.

The City's hourly and seasonal employees are paid pursuant to the City's adopted Hourly and Seasonal Salary Schedule. Hourly and seasonal positions are not represented by any labor union and are not subject to any existing memorandum of understanding (MOU), therefore the City retains the authority to modify that schedule at any time. The City last adjusted the hourly pay schedule in December 2021, prompted by the increases to minimum wage.

Discussion: The Recreation Division has begun the recruitment process for 2022 seasonal positions using the approved salaries. Since the recruitment started, staff became aware that the Beach Lifeguard/Junior Lifeguard Instructor salaries in neighboring jurisdictions have increased significantly since the beginning of 2022. To ensure a successful recruitment for this year's seasonal employees, Staff recommends adjusting the salaries of the Junior Lifeguard Instructor by approximately 11.9%, the Junior Lifeguard Assistant Coordinator by approximately 6.9% and the salary of the Junior Lifeguard Coordinator by about 1.5% to be more competitive in the recruitment process. This will cost an additional \$20,000 over the entire summer. A resolution accounting for these proposed changes to the salary schedule is included as Attachment 1.

Recently, the City of Santa Cruz requested a \$19,000 increase to their contract for lifeguard services, bringing the total contract amount for the summer of 2022 to \$101,119. The cost increase is due to an approximately \$5 per hour increase in Santa Cruz's hourly employee pay

rates. As the intent of the contract with Santa Cruz is to offset their direct costs to provide lifeguard services in Capitola, staff recommends Council approve the \$19,000 increase.

Also in November 2021, Central Fire District met with City staff to discuss the development of a Central Fire lifeguard program for 2023. Central is currently in the process of developing a strategic plan and therefore cannot identify a timeline to develop a beach lifeguard program in Capitola at this time. However Central has agreed to participate in Santa Cruz's lifeguard supervisor training this summer to continue to build their internal skills and abilities.

Considering the changes to lifeguard services, staff is proposing to start taking action now to maintain as much flexibility as possible to ensure the City has a successful lifeguard program next summer, whether in partnership with Santa Cruz, Central, or a City-managed program. Therefore, staff proposes several changes to job descriptions and staffing levels.

Job Descriptions

Staff proposes two adjustments to the current Beach Lifeguard/Junior Lifeguard Instructor job description. One change adjusts the age requirement for employment. Currently the position is restricted to individuals 18 years of age or older. The USLA Open Water Lifeguard standards for Seasonal Lifeguards require that an individual be 16 years of age to obtain certification. Staff is proposing to revise the job description to "must be 17 years of age by July 1 of the applying year, or age 16 for Capitola Junior Guards who have received rank of Captain and recommended for hire by Junior Guard Coordinator". This adjustment is modeled after established lifeguard agencies with influence in California Surf Lifesaving Association (CSLSA). A second change identifies that some personnel would be assigned "to lifeguard coverage {that} will provide continual surveillance of swimmer and other beach patrons from a tower within as assigned beach area". The current job description only describes duties as providing instruction for Junior Guard program. Again, this is a similar adjustment to other lifeguard agencies whose employees provide both lifeguard tower service and Junior Guard instruction. The updated job descriptions are included as Attachment 2.

Staffing Levels

Staff proposes to increase the number of Capitola lifeguard staff hired this season by four. This would be done for two reasons. First, the additional staff would participate in training provided by the City of Santa Cruz and gain necessary experience as tower lifeguards. This would help the City gain the experience needed to potentially run a lifeguard program in future years, if necessary. Second the additional staff would help ensure the City has a larger pool of returning applicants for lifeguard positions in summer 2023, if the City needed to increase positions to staff the towers. The extra staff will cost approximately \$40,000 more, over the course of the summer.

Fiscal Impact: As the fiscal year ends midsummer, the lifeguard program operates over two budgets. The chart below summarizes cost.

Item	FY 21/22 additional cost	Full FY additional cost
Increase pay rates	\$7,000	\$15,000
Hire four additional seasonal staff	\$20,000	\$40,000
Increase Santa Cruz lifeguard contract	\$0	\$19,000
Total	\$27,000	\$74,000

Staff is not recommending a budget amendment at this time as the adopted budget for the Recreation Division includes necessary resources to cover the increased costs this Fiscal Year. The proposed FY 2022/23 budget will include the additional costs associated with the proposed adjustments.

Attachments:

1. Part-Time Seasonal Salary Schedule Resolution
2. Revised Beach Lifeguard/Junior Lifeguard Instructor Job Description
3. Lifeguard Services Agreement Side Letter

Report Prepared By: Nikki Bryant LeBlond, Recreation Division Manager

Reviewed By: Chloé Woodmansee, City Clerk; Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager

RESOLUTION NO. ____
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
AMENDING THE HOURLY/SEASONAL EMPLOYEE PAY SCHEDULES EFFECTIVE
February 11, 2022

WHEREAS, the City Council sets the compensation rates for hourly and seasonal employment positions; and

WHEREAS, the City Council last amended the Seasonal/Hourly Pay Schedule (Pay Schedule, attached as Exhibit "A") by Resolution No. 4242 on December 9, 2021 which amended the Pay Schedule to comply with California minimum wage requirements.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Capitola approves as follows:

1. Approve the amended Junior Lifeguard Instructor Job Description
2. The Hourly/Seasonal Pay Schedule attached hereto as Exhibit "A," is amended as shown in the Exhibit.

BE IT FURTHER RESOLVED that this Resolution becomes effective on February 10, 2022.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the City Council of the City of Capitola on the 10th day of February, 2022 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sam Storey, Mayor

ATTEST:

Chloé Woodmansee, City Clerk

EXHIBIT A

Updated February 11, 2022 (Minimum wage \$15.00/hour)								
POSITION	0		1		2		3	
Intern	\$	16.54	\$	17.37	\$	18.24	\$	19.15
Junior Lifeguard Instructor	\$	18.50	\$	19.43	\$	20.40	\$	21.42
Junior Lifeguard Assistant Coordinator	\$	21.42	\$	22.49	\$	23.61	\$	24.79
Junior Lifeguard Coordinator	\$	24.79	\$	26.03	\$	27.33	\$	28.70
Recreation Leader I	\$	15.75	\$	16.54	\$	17.36	\$	18.23
Recreation Leader II	\$	19.14	\$	20.10	\$	21.11	\$	22.16
Recreation Program Assistant Coordinator	\$	21.11	\$	22.16	\$	23.27	\$	24.43
Recreation Program Coordinator	\$	23.27	\$	24.43	\$	25.66	\$	26.94
Recreation Facility Assistant	\$	15.00	\$	15.75	\$	16.54	\$	17.36
POSITION								
Retired Annuitant Officer	Salary will be equivalent to the position for which the individual is working i However, retired Capitola Police Officers who apply and are accepted as Anr will be paid an hourly wage consistent with Step F of the Police Officer sala							
Reserve Officer Level I	Automatically adjusts to 20% below the Police Officer Pay Scale							
Reserve Officer Level II	Automatically adjusts to 20% below the Level I Reserve Officer Pay Scale							
Seasonal Recreation Assistant	Salary will be equivalent to the position of Recreation Assistant							
Part-Time Parking Enforcement Officer	Salary will be equivalent to the position of Parking Enforcement Officer							
Art and Cultural Assistant	Salary will be equivalent to the position of Administrative Assistant							
Police Records Technician	Salary will be equivalent to the position of Police Records Technician							



Beach Lifeguard/Junior Lifeguard Instructor
Salary Range: \$18.50 - \$21.42
Test Dates: March 12th & 26th, 2022
Training Dates: May 7th & 8th, June 6th to 11th, 2022

DUTIES

Under supervision, of Junior Lifeguard Coordinator/Lead City Lifeguard, Beach Lifeguard/Junior Lifeguard Instructors will implement and supervise Junior Lifeguard program, events and competitions, including sports, fitness, and swimming activities. The Lifeguard/Instructor is responsible for the safety and conduct of the group of children, ages 6- 17, in his or her care on the beach and in the water. He or she should be comfortable working individually or as part of a team. Employees assigned to lifeguard coverage will provide continual surveillance of swimmer and other beach patrons from a tower within as assigned beach area.

REQUIRED QUALIFICATIONS

- Must be 17 years of age by July 1 of the applying year or age 16 for Capitola Junior Guards who have received rank of Captain and recommended for hire by Junior Guard Coordinator.
- Ability to obtain CPR Certification (Pro or healthcare provider).
- Physical ability and stamina to perform the duties of an open water lifeguard.
- The ability to meet and maintain a 500-meter ocean swim time of under 10 minutes.
- Vision 20-40 corrected.
- Criminal history and fingerprint check.
- Successful completion of Lifeguard training program after initial hiring process is completed. Successful completion and maintenance of required medical training certificates.
- Meet the minimum requirements for a USLA open water lifeguard.
- All employees must comply with the City of Capitola COVID-19 Vaccination Policy
- Proof of negative tuberculosis test or clear chest X-ray must be presented within 14 days of hire - No exceptions.

ABILITIES

- Swim in adverse weather conditions for extended periods of time.
- Adopt effective course of action in an emergency situation.
- Maintain constant observation of an assigned area for hazardous conditions and take appropriate action to protect the public from those hazards.



- Interact in a professional and courteous manner with the public and other emergency service employees.

DESIRABLE QUALIFICATIONS

- Possession of a USLA Open Water Lifeguard Training Certificate or written verification from last USLA employer.
- First Aid for Public Safety Personnel (Title 22) Certification.
- Advanced First Aid, First Responder or EMT
- Participation in a Junior Lifeguard program
- Training or experience in working with children and with special needs
- Red Cross Lifeguard Training, Water Safety Instructor or other aquatics training
- Experience working as a lifeguard, particularly on the beach
- A safe driving record as determined by the City's Personnel Department

SCHEDULE

The Beach Lifeguard/Junior Lifeguard Instructor is a Part-Time/Seasonal position from June to Labor Day, not to exceed 960 hours in a calendar year. Candidates for the Beach Lifeguard/Junior Lifeguard Instructor must be available for employment for the summer months (June through Labor Day).

SELECTION PROCESS

Applicants are required to submit a City application in addition to resume and any relevant documents. Applicants with corrective lens restrictions must provide a physician's note, dated within 30 days, to verify current vision. Those candidates who most closely meet the requirements of the position will be invited for a swim test and oral interview. Successful candidates must attend mandatory training scheduled in June.

TEST

Candidates must complete 200 meter run - 500 meter swim in the ocean in 10 minutes. Wetsuits are permitted, no swim fins.

Capitola City Council

Agenda Report

Meeting: February 10, 2022

From: Department of Public Works

Subject: Realignment of the Proposed Pedestrian Pathway from the Upper Beach and Village Parking Lot to Monterey Avenue



Recommended Action: Approve a new proposed route for the pedestrian pathway from the Upper Beach and Village Parking Lot to Monterey Avenue.

Background: On March 25, 2021, the City Council approved an agreement with the Santa Cruz County Regional Transportation Commission (RTC) for studies and construction of a pathway along the rail corridor connecting the Upper Beach and Village Parking Lot and Monterey Avenue. Since then, the City Public Works Department has been working with RTC staff and County of Santa Cruz staff to review preliminary designs and associated studies for the Rail Trail Segments 10 and 11 Project that goes through Capitola, including the area of the pathway project. The County has taken the lead on the preliminary design and are currently preparing the environmental review documents.

Discussion: The purpose of this project is to provide a dedicated pedestrian pathway to leave the Upper Beach and Village Parking and connect to Monterey Ave. The original planned route of the pathway involved ramping up from the parking lot to the rail corridor then traveling approximately 75 feet along the rail corridor to Monterey Avenue. From there the pathway continued across Monterey Avenue to the vacant lot east of Monterey Ave. This route was selected as it provided very good pedestrian separation from vehicular traffic. However, a number of factors have led staff to reconsider their recommendation regarding the path alignment

First, in participation in rail trail design meetings with other jurisdictions it has become apparent to City staff the final design for this section of the rail trail will not be finalized in the near future. This is important because if the ultimate location of the trail is on the south side of the tracks, the path the City is proposing to construct now would likely become obsolete. Second, the potential for soil contamination in the rail corridor would likely slow down the City's pathway project. Third, a large cypress tree that was previously blocking an alternative pathway alignment collapsed earlier this winter, thereby reducing the number of trees that would need to be removed if the pathway were to be located outside the rail corridor.

Based on these factors, staff proposes moving the pathway design away from the rail corridor and instead designing the pathway as a sidewalk from the Upper Beach and Village Parking Lot to Monterey Avenue.

This proposed change will follow the slopes and alignment of the existing road to the parking lot and provide separation between vehicles and pedestrians. Under this proposal the sidewalk would be located almost entirely on City property and the work to be done on the rail right of way will not require extensive environmental studies.

The impacts on the large oak trees along this new route will likely be less than the original route. However, the proposed sidewalk would still be located near six large oak trees and removal or heavy trimming on some, or all of these trees will be needed. The project would still include

improvements to vacant land east of Monterey Avenue with a new curb and gutter, a turn out along Park Avenue, and minor landscaping, but no pathway.

Removing the project from rail property will allow City staff to expedite the design, permitting, and construction of the sidewalk.

Fiscal Impact: The project has previously received \$250,000 in RTC grant funding and \$50,000 in General Fund. The City has expended \$30,000 on surveying, previous route layouts and coordination with the RTC. Staff believe the remaining funding should be sufficient to complete the sidewalk but will need to verify as preliminary design work is completed. The preliminary design work should be completed in time to consider additional funding during budget adoption process.

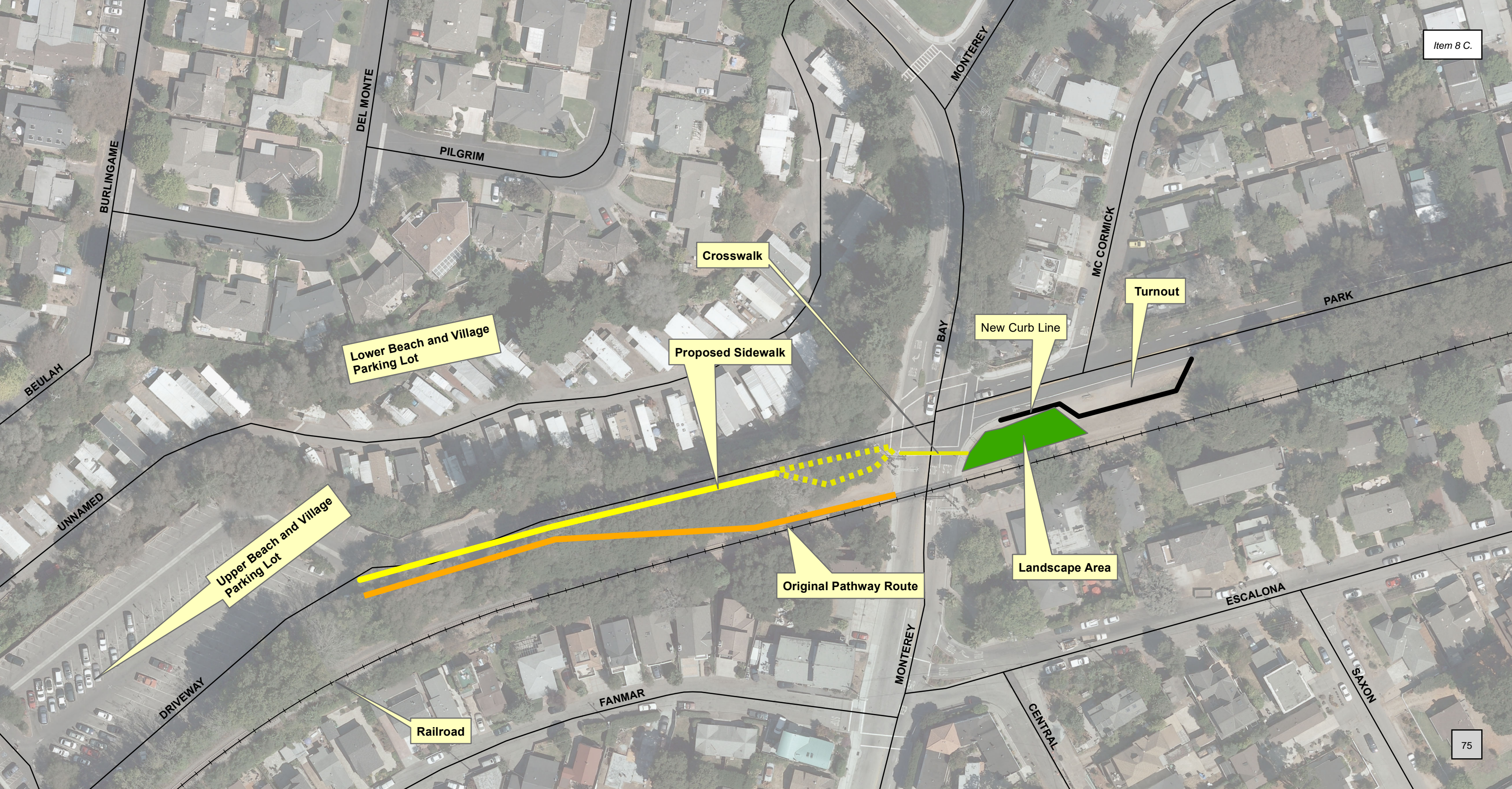
Attachments:

1. Site Map

Report Prepared By: Steve Jesberg, Public Works Director

Reviewed By: Chloé Woodmansee, City Clerk

Approved By: Jamie Goldstein, City Manager



Item 8 C.

Lower Beach and Village
Parking Lot

Upper Beach and Village
Parking Lot

Proposed Sidewalk

Crosswalk

Original Pathway Route

New Curb Line

Landscape Area

Turnout

Railroad

Capitola City Council

Agenda Report

Meeting: February 10, 2022

From: City Manager Department

Subject: Consider Letter in Support for California Senate Bill 843
Regarding Renter's Tax Credit



Recommended Action: Direct the Mayor to sign a letter in support of California Senate Bill 843, which would increase California renter's tax credit.

Background: At the January 27, 2022, City Council meeting, Council Member Petersen requested an item be brought forward to Council to support the proposed California State Senate Bill 843 (SB843), which will increase renter's tax credit for low-income California renters.

SB843 would increase the California renter's tax credit for the first time since 1979; the renter's tax credit was first established in 1972. The increase proposed would account for inflation and is intended to offer relief to Californian's burdened by high rent. Single households making \$43,533 or less would receive \$500, and joint filers making \$87,066 or less would receive \$1,000 in tax credit (in contrast to the current offset of \$60 for single filers and \$120 for joint filers).

The Bill is supported by more than 40 California legislators, and our region's Senator John Laird is a co-author. California Community Action Partnership Association (CalCAPA), the mission of which is to address poverty and help communities and families of low-income reach self-sustainability, also supports the Bill.

Discussion: Attached is a draft letter of support for SB843, which, once signed, will be sent to Senator Steve Glazer, who presented the bill to California State legislator on January 12, 2022.

Fiscal Impact: None.

Attachments:

1. Draft letter of support

Report Prepared By: Chloé Woodmansee, City Clerk

Reviewed/Approved By: Jamie Goldstein, City Manager



420 Capitola Avenue
Capitola, California 95010
Telephone: (831) 475-7300
FAX: (831) 479-8879
Website: www.cityofcapitola.org

February 1, 2022

Honorable Senator Steven Glazer
State Capitol, Room 7250
Sacramento, California 95814

Subject: City of Capitola's Support of SB 843 (Glazer)

Dear Senator Glazer,

I am writing to you on behalf of the City of Capitola to express support of Senate Bill 853. This bill would provide financial relief to 2.4 million low-and-middle income Californians by expanding and reforming the renter's tax credit.

In the City of Capitola, approximately 46% of lived-in housing units are renter-occupied and the average monthly rent is more than \$2,300. According to data collected in 2018, 39.2% of residents in our local Senate District are renters.

Surging rental prices across our state have made California increasingly unaffordable. Half of California's renters pay more than 30% of their income on rent; almost 1 in 3 renters pay 50% or more of their income on rent each month.

Further, the COVID-19 pandemic has exacerbated the pressure on California's renters. While the Legislature passed temporary relief through the Golden State Stimulus and the eviction moratorium, the affordable housing crisis for renters existed before the pandemic and will exist after if we don't take steps to provide permanent relief.

Senate Bill 853 increases the renter's tax credit to \$1,000 for all those that are income eligible. This bill would provide needed relief to renters throughout the state and by not only increasing the credit, but making it refundable. Even those without an income could receive this credit, helping California families struggling the most.

This bill would help California renters in a meaningful way, increasing the renter's tax credit to address the reality of the housing affordability crisis throughout our state and providing relief to struggling California families.

For these reasons, the City of Capitola supports Senate Bill 843 (Glazer).

Sincerely,

Sam Storey, Mayor
City of Capitola

Cc: Denna Sessums, League of Cities