# REVISED 12/5/2024 2:28 PM

# City of Capitola Planning Commission Meeting Agenda Thursday, December 05, 2024 – 5:00 PM

City Council Chambers 420 Capitola Avenue, Capitola, CA 95010

**Chairperson:** Courtney Christiansen

**Commissioners:** Paul Estey, Gerry Jensen, Susan Westman, Peter Wilk

All correspondence received prior to 5:00 p.m. on the Wednesday preceding a Planning Commission Meeting will be distributed to Commissioners to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Commissioners, nor be read by them prior to consideration of an item.

# 1. Roll Call and Pledge of Allegiance

Commissioners Courtney Christiansen, Paul Estey, Gerry Jensen, Susan Westman, Peter Wilk

# 2. Additions and Deletions to the Agenda

- A. Item 6A Erratum Attachment #2 to Staff Report
- **B.** Item 6B Erratum Attachment #2 to Staff Report

# 3. Oral Communications

Please review the section How to Provide Comments to the Planning Commission for instructions. Oral Communications allows time for members of the public to address the Planning Commission on any Consent Item on tonight's agenda or on any topic within the jurisdiction of the City that is not on the Public Hearing section of the Agenda. Members of the public may speak for up to three minutes unless otherwise specified by the Chair. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue.

# 4. Planning Commission/Staff Comments

# 5. Consent Calendar

All matters listed under "Consent Calendar" are considered by the Planning Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Planning Commission votes on the action unless the Planning Commission request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the Agenda.

- A. Approval of September 5th, 2024 Planning Commission Meeting Minutes
- B. Approval of October 3rd, 2024 Planning Commission Meeting Minutes
- C. 4750 Jewel Street

**Project Description:** Application #24-0345. APN: 034-064-03. Design Permit for the demolition of an existing single-family residence and the construction of a new single-family residence. The project is located within the R-1 (Single-Family Residential) zoning district. This project is in the Coastal Zone and requires a Coastal Development Permit which is not appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption



**Recommended Action:** Consider Application #24-0345 and approve the project based on the attached Conditions and Findings for Approval.

### 6. Public Hearings

Public Hearings are intended to provide an opportunity for public discussion of each item listed as a Public Hearing. The following procedure is as follows: 1) Staff Presentation; 2) Planning Commission Questions; 3) Public Comment; 4) Planning Commission Deliberation; and 5) Decision.

# A. 4825 Opal Street

**Project Description:** Application #24-0148. APN: 034-064-23. Design Permit and Accessory Dwelling Unit (ADU) Permit for the demolition of an existing residence and construction of a new single-family residence and attached ADU. The project is located within the R-1 (Single-Family Residence) zoning district.

This project is in the Coastal Zone and requires a Coastal Development Permit which is not appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption

**Recommended Action:** Consider Application #24-0148 and approve the project based on the Conditions and Findings for Approval.

# B. 4855 Opal Street

**Project Description:** Application #24-0149. APN: 034-064-24. Design Permit and Accessory Dwelling Unit (ADU) Permit for the demolition of an existing residence and construction of a new single-family residence and attached ADU. The project is located within the R-1 (Single-Family Residence) zoning district.

This project is in the Coastal Zone and requires a Coastal Development Permit which is not appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption

**Recommended Action:** Consider Application #24-0149 and approve the project based on the Conditions and Findings for Approval.

# C. 709 Riverview Drive

**Project Description**: Application #24-0429. APN: 035-042-28. Design Permit, Coastal Development Permit, Tree Removal Permit for a new two-story residence and attached Accessory Dwelling Unit (ADU) within the R-1 (single-family) zoning district. This project is in the Coastal Zone and requires a Coastal Development Permit which is not appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption

**Recommended Action:** Staff recommends the Planning Commission approve application #24-0429 based on the Findings and Conditions of Approval.

#### **D.** Chapter 12.12 Community Tree and Forest Management

**Project Description:** Chapter 12:12 Community Tree and Forest Management Ordinance overview and discussion.

**Recommended Action:** Accept the presentation on Chapter 12:12 Community Tree and Forest Management and provide feedback on the existing ordinance.

#### 7. Director's Report

8. Adjournment -- Adjourn to the next regularly scheduled meeting of the Planning Commission on January 22, 2025 at 6:00 PM.

# How to View the Meeting

# Meetings are open to the public for in-person attendance at the Capitola City Council Chambers located at 420 Capitola Avenue, Capitola, California, 95010

### Other ways to Watch:

Spectrum Cable Television channel 8

City of Capitola, California YouTube Channel: https://www.youtube.com/@cityofcapitolacalifornia3172

### To Join Zoom Application or Call in to Zoom:

Meeting link: https://us02web.zoom.us/j/84412302975?pwd=NmlrdGZRU2tnYXRjeSs5SIZweUIOQT09

Or dial one of these phone numbers: 1 (669) 900 6833, 1 (408) 638 0968, 1 (346) 248 7799

Meeting ID: 844 1230 2975

Meeting Passcode: 161805

### How to Provide Comments to the Planning Commission

Members of the public may provide public comments to the Planning Commission in-person during the meeting. If you are unable to attend the meeting in person, please email your comments to and they will be included as a part of the record for that meeting. Emailed comments will be accepted after the start of the meeting until the Chairman announces that public comment for that item is closed.

**Appeals**: The following decisions of the Planning Commission can be appealed to the City Council within the (10) calendar days following the date of the Commission action: Design Permit, Conditional Use Permit, Variance, and Coastal Permit. If the tenth day falls on a weekend or holiday, the appeal period is extended to the next business day.

All appeals must be in submitted writing on an official city application form, setting forth the nature of the action and the basis upon which the action is considered to be in error, and addressed to the City Council in care of the City Clerk. An appeal must be accompanied by a filing fee, unless the item involves a Coastal Permit that is appealable to the Coastal Commission, in which case there is no fee. If you challenge a decision of the Planning Commission in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.

**Notice regarding Planning Commission meetings**: The Planning Commission meets regularly on the 1st Thursday of each month at 6 p.m. in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials**: The Planning Commission Agenda and complete Agenda Packet are available on the Internet at the City's website:https://www.cityofcapitola.org. Need more information? Contact the Community Development Department at (831) 475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Materials that are a public record under Government Code § 54957.5(A) and that relate to an agenda item of a regular meeting of the Planning Commission that are distributed to a majority of all the members of the Planning Commission more than 72 hours prior to that meeting shall be available for public inspection at City Hall located at 420 Capitola Avenue, Capitola, during normal business hours.

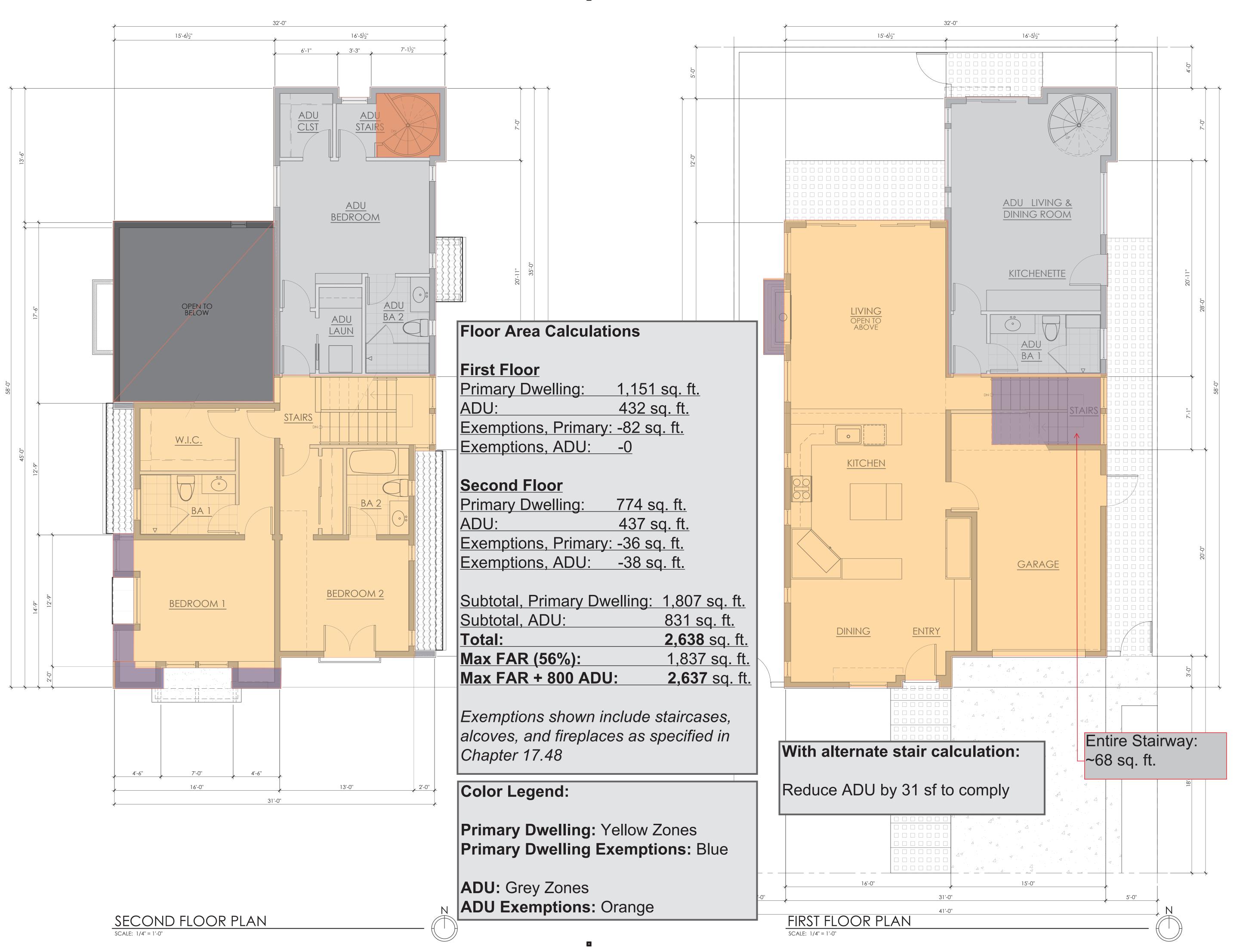
Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the Community Development Department at least 24 hours in advance

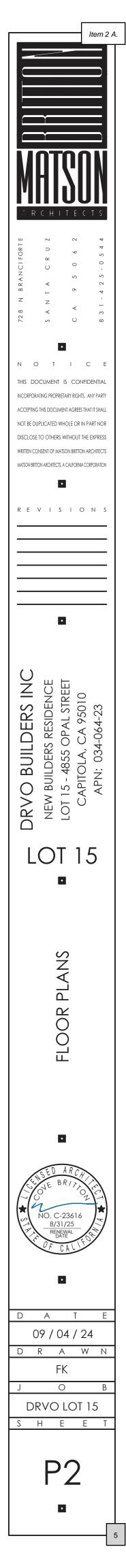
Planning Commission Meeting Agenda – December 05, 2024

of the meeting at (831) 475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Si desea asistir a esta reunión pública y necesita ayuda - como un intérprete de lenguaje de señas americano, español u otro equipo especial - favor de llamar al Departamento de la Secretaría de la Ciudad al 831-475-7300 al menos tres días antes para que podamos coordinar dicha asistencia especial o envié un correo electrónico a jgautho@ci.capitola.ca.us.

**Televised Meetings**: Planning Commission meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be replayed on the following Monday and Friday at 1:00 p.m. on Charter Channel 71 and Comcast Channel 25. Meetings can also be viewed from the City's website: https://www.cityofcapitola.org





# ERRATA TO THE FLOOR AREA DIAGRAMS IN ATTACHMENTS #2 FOR BOTH OF THE NEW RESIDENCE AND ADU PROPOSALS LISTED AS ITEMS 6A AND 6B ON THE DECEMBER 5, 2024, PLANNING COMMISSION AGENDA

Planning staff have recalculated the floor area to exclude the footprint of all stair and landing areas. The result is an exemption of 68 square feet rather than 34 square feet as originally described in the staff report.

#### Item 6A: 4825 Opal Street

Max ADU	800 sq. ft.
<u>Max FAR (56%):</u>	<u>1,837 sq. ft.</u>
Max FAR + 800 ADU:	2,637 sq. ft.
Updated Calculation:	
Subtotal, Primary Dwelling:	1,807 sq. ft.
Subtotal, ADU:	831 sq. ft.
Total:	2,638 sq. ft.

**4825 Opal Street Correction**: Reduce ADU by 31 square feet. Note: 30 square feet of ADU may be shifted into primary residence and be compliant with max FAR.

#### Item 6B: 4855 Opal Street

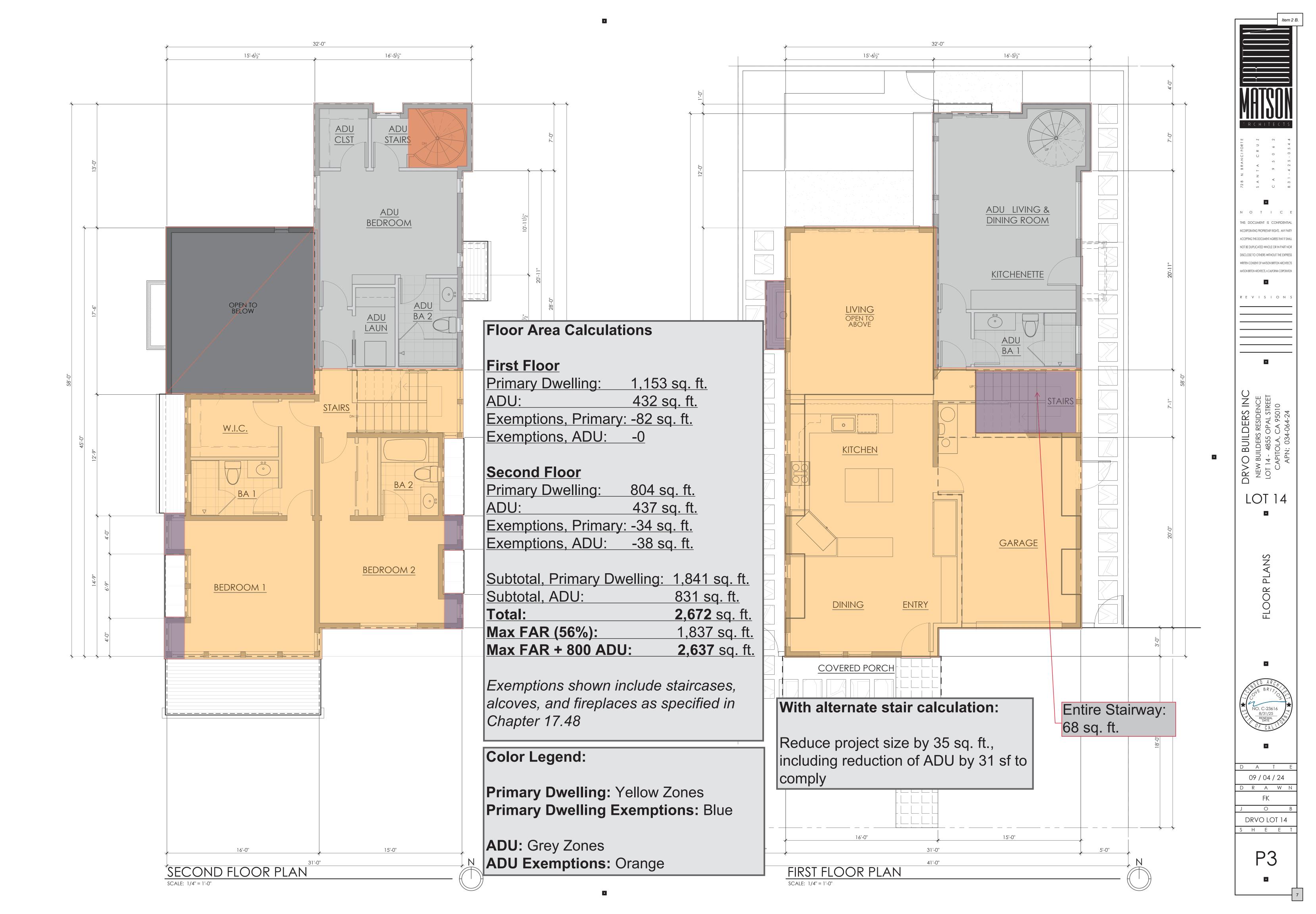
Max ADU	800 sq. ft.
Max FAR (56%):	<u>1,837 sq. ft.</u>
Max FAR + 800 ADU:	2,637 sq. ft.
Subtotal, Primary Dwelling:	1,841 sq. ft.
Subtotal, ADU:	<u>831 sq. ft</u> .
Total:	2,672 sq. ft.

**4855 Opal Street Correction:** Reduce ADU by 31 square feet. Reduce primary dwelling by 4 square feet.

The following diagrams replace Attachments #2 in items 6A and 6B.

Attached:

- 1. Revised Floor Area Diagram for Item 6A: 4825 Opal Street
- 2. Revised Floor Area Diagram for Item 6B: 4855 Opal Street



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#### Item 6B: 4855 Opal Street

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Attached:

- 1. Revised Floor Area Diagram for Item 6A: 4825 Opal Street
- 2. Revised Floor Area Diagram for Item 6B: 4855 Opal Street

# City of Capitola Planning Commission Meeting Minutes Thursday, September 05, 2024 – 6:00 PM

City Council Chambers 420 Capitola Avenue, Capitola, CA 95010

Chairperson: Courtney Christiansen

**Commissioners:** Paul Estey, Gerry Jensen, Susan Westman, Peter Wilk

- 1. Roll Call and Pledge of Allegiance The meeting was called to order at 6:01 PM. In attendance, Commissioners Estey, Westman, Wilk, Vice Chair Jensen, and Chair Christiansen.
- 2. Additions and Deletions to the Agenda Director Herlihy described additional materials received by staff before the start of the meeting

# 3. Oral Communications

• Goran Klepic

# 4. Planning Commission/Staff Comments

Directory Herlihy announced the departure of Deputy City Clerk Austin Westly from his role at the City and introduced Rosie Wyatt as the new Acting Deputy Clerk.

Commissioner Estey congratulated staff and consultants on the recent certification of the Housing Element by HCD.

Vice Chair Jensen echoed these sentiments and reminded the public of an upcoming CWEP event on September 7<sup>th</sup> and 8<sup>th</sup> to install CWEP funded elements of the Capitola Wharf.

Commissioner Wilk congratulated staff about the Housing Element certification, thanked Deputy City Clerk Westly and welcomed Acting Deputy City Clerk Wyatt, and discussed the City's current tree removal permit procedure.

# 5. Consent Calendar

A. Approval of July 18, 2024 Planning Commission Meeting Minutes

Motion to approve item 5A: Commissioner Westman

Seconded: Commissioner Wilk

Voting Yea: 5-0

# 6. Public Hearings

A. Citywide Zoning Code Update

**Project Description:** Application #24-0026 for Amendments to Capitola Municipal Code (CMC) Title 17: Zoning Code, the Capitola Zoning Map, and CMC Chapter 18.03 Residential Density Bonus. The proposed Zoning Code amendments will affect the development standards and regulations for properties citywide. The Zoning Code and Zoning Map are part of the City's Local Coastal Program (LCP), and amendments require certification by the California Coastal Commission before taking effect in the Coastal Zone.

**Recommended Action:** Staff recommends the Planning Commission (1) provide feedback to staff on discussion items outlined in the staff report related to the draft Zoning Code amendments and draft Zoning Map Amendments; and (2) continue the discussion on the Zoning Code and Zoning Map amendments to the September 19, 2024, Special Planning Commission hearing.



Associate Planner Sesanto and Consultant Ben Noble presented the staff report.

Ben Noble provided an overview of Density Bonus laws and ordinances within the State as well as the City of Capitola specifically, information regarding Office Space in Commercial Districts, and the demolition and replacement of accessory dwelling units. Associate Planner Sesanto presented information about Second Story Decks & Balconies.

Public Comments:

Linda Barnes

The Commission discussed certain aspects of the density bonus rules as they relate to Senior Housing and Disabled Housing. The Commission voiced support for programs that could alter office use layouts to comply with proposed permitting requirements. The Commission voiced support for different code requirements for decks and overhanging balconies to remove limitations for larger front-facing decks. The Commission also discussed planned development zones and the impact they may have on Housing Element programs that the City has committed to, and discussed the requirements for a Design Review Committee.

#### 7. Director's Report

Director Herlihy provided information about the City's tree ordinance update, the Upper Parking Lot Sidewalk Project, Jade Street Community Center closure, the Park Avenue Public Art Project, a community event hosted by CWEP on the Wharf September 7<sup>th</sup> and 8<sup>th</sup>, and thanked staff and the Commission for their work on the Housing Element.

**8.** Adjournment – The meeting adjourned at 7:53 PM. The next meeting of the Planning Commission is a special meeting on September 19, 2024, at 5:00 PM.

ATTEST:

Rosie Wyatt, Acting Deputy Clerk

Item 5 B.

# City of Capitola Planning Commission Meeting Minutes Thursday, October 03, 2024 – 6:00 PM

City Council Chambers 420 Capitola Avenue, Capitola, CA 95010

**Chairperson:** Courtney Christiansen

**Commissioners:** Paul Estey, Gerry Jensen, Susan Westman, Peter Wilk

1. Roll Call and Pledge of Allegiance - The meeting was called to order at 6:00PM. In attendance, Commissioners Westman, Wilk, Vice Chair Jensen, and Chair Christiansen.

# 2. Additions and Deletions to the Agenda

- A. Additional Materials Item 6A One email received after publication of the agenda packet.
- B. Additional Materials Item 6C Two emails received after publication of the agenda packet.

# 3. Oral Communications

• Goran Klepic

# 4. Planning Commission/Staff Comments

Director Herlihy announced that the City has kicked off their Strategic Planning process and encouraged everyone to go to the website and take the survey that will be up for the next three weeks.

City Clerk Gautho reminded Commissioners that the City is actively recruiting for all Boards and Commissions and now is the time to submit an application to be reappointed if they haven't already done so.

Commissioner Jensen asked Director Herlihy to speak about the Wharf event this weekend. Director Herlihy advised the public that there will be a special event on the Capitola Wharf this Sunday, October 6th.

# 5. Consent Calendar

# A. Approval of September 19, 2024 Special Planning Commission Meeting Minutes

# B. 510 Escalona Drive

**Project Description:** Application #24-0247. APN: 036-121-18. Design Permit and Accessory Dwelling Unit (ADU) Permit for the demolition of an existing residence and the construction of a new two-story, single-family residence and detached single-story ADU. The project is located within the R-1 (Single-Family Residential) zoning district.

This project is in the Coastal Zone and requires a Coastal Development Permit which is appealable to the California Coastal Commission after all possible appeals are exhausted through the City.

Environmental Determination: Categorical Exemption

**Recommended Action:** Consider Application #24-0247 and approve the project based on the attached Conditions and Findings for Approval.

# Commissioner Westman recused from Item 6A.

Motion to approve Item 6A: Commissioner Jensen



Second: Commissioner Wilk Voting Yea: Wilk, Jensen, Christiansen Absent: Estey Abstain: Westman

Commissioner Wilk commented on the conditions imposed on Item 6B, then moved to approve Item 6B. Second: Commissioner Jensen Voting Yea: Westman, Wilk, Jensen, Christiansen Absent: Estey

#### **Design Permit Findings:**

A. The proposed project is consistent with the general plan, local coastal program, and any applicable specific plan, area plan, or other design policies and regulations adopted by the city council.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence and detached accessory dwelling unit comply with the development standards of the R-1 (Single-Family Residential) zoning district. The project secures the purpose of the General Plan, and Local Coastal Program, and design policies and regulations adopted by the City Council.

B. The proposed project complies with all applicable provisions of the zoning code and municipal code.

Community Development Staff and the Planning Commission have reviewed the application for the proposed residence and ADU. The project complies with all applicable provisions of the zoning code and municipal code.

C. The proposed project has been reviewed in compliance with the California Environmental Quality Act (CEQA).

Section §15303(a) of the CEQA Guidelines exempts a single-family residence, or a second dwelling unit and is subject to Section 753.5 of Title 14 of the California Code of Regulations. The project involves the demolition of an existing a single-family residence and construction of a new single-family residence and new accessory dwelling unit. The project is located within the R-1 (Single-Family Residential) zoning district. No adverse environmental impacts were discovered during review of the proposed project.

D. The proposed development will not be detrimental to the public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence and ADU will not be detrimental to the public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

E. The proposed project complies with all applicable design review criteria in Section 17.120.070 (Design review criteria).

The Community Development Staff and the Planning Commission have reviewed the application. The proposed residence and ADU complies with all applicable design review criteria in Section 17.120.070.

Community Development Staff and the Planning Commission have all reviewed the application for the new single-family residence detached accessory dwelling unit. The primary dwelling and ADU are designed in matching style with horizontal fiber cement lap siding, low-pitch gable rooflines, and colonial pattern windows. The primary dwelling features brick veneer porch columns and standing metal seam roof accents. The project balances a mix of contemporary and classic design elements which will maintain the overall character and scale of the neighborhood.

# Limited Standards ADU Permit Findings:

- A. The ADU provides a minimum rear and side setback of four feet. The proposed ADU is four feet from rear and side property lines.
- **B.** The ADU does not exceed eight hundred square feet in size. The proposed ADU is 537 square feet.
- **C.** The ADU has a maximum height of sixteen feet. The proposed ADU does not exceed sixteen feet in height.

# **Coastal Development Permit Findings:**

- A. The project is consistent with the LCP land use plan, and the LCP implementation program. The proposed development conforms to the City's certified Local Coastal Plan (LCP) land use plan and the LCP implementation program.
- B. The project maintains or enhances public views.

The proposed project is located on private property at 510 Escalona Drive. The project will not negatively impact public landmarks and/or public views.

- **C.** The project maintains or enhances vegetation, natural habitats and natural resources. The site is not located in an area with natural habitats or natural resources. The project will maintain or enhance vegetation consistent with the allowed use and will not have an effect on natural habitats or natural resources.
- D. The project maintains or enhances low-cost public recreational access, including to the beach and ocean.

The project involves residential project will not negatively impact low-cost public recreational access.

- E. The project maintains or enhances opportunities for visitors. The project involves a residential project will not negatively impact visitor serving opportunities.
- F. The project maintains or enhances coastal resources. The project will not negatively impact coastal resources.
- **G.** The project, including its design, location, size, and operating characteristics, is consistent with all applicable design plans and/or area plans incorporated into the LCP. The proposed residential project complies with all applicable design criteria, design guidelines, area plans, and development standards. The operating characteristics are consistent with the R-1 (Single-Family Residential) zone.
- H. The project is consistent with the LCP goal of encouraging appropriate coastal development and land uses, including coastal priority development and land uses (i.e., visitor serving development and public access and recreation).

The project involves a new single-family residence and detached accessory dwelling unit on a residential lot of record. The project is consistent with the LCP goals for appropriate coastal development and land uses. The use is an allowed use consistent with the R-1 zoning district.

### **Conditions of Approval:**

- 1. The project approval includes the demolition of an existing residence and accessory structure and the construction of a 2,132 square-foot single-family residence and 537 square-foot, detached accessory dwelling unit. The maximum Floor Area Ratio for the 4,000 square foot property is 54% (2,160 square feet). The total FAR of the project is 66.7% with a total of 2,669 square feet. The project is subject to the guaranteed allowance for the 537 square-foot ADU. With the guaranteed allowance, the effective FAR is 54%, compliant with the maximum FAR within the zone. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on October 3, 2024, except as modified through conditions imposed by the Planning Commission during the hearing.
- 2. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans.
- 3. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
- 4. At time of submittal for building permit review, Public Works Standard Detail SMP STRM shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with the Public Works Standard Detail BMP STRM.
- 5. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
- 6. Prior to issuance of building permit, a landscape plan shall be submitted and approved by the Community Development Department. The landscape plan can be produced by the property owner, landscape professional, or landscape architect. Landscape plans shall reflect the Planning Commission approval and shall identify type, size, and location of species and details of any proposed (but not required) irrigation systems.
- 7. Prior to issuance of a Certificate of Occupancy, the applicant shall complete landscape work to reflect the approval of the Planning Commission. Specifically, required landscape areas, all required tree plantings, privacy mitigations, erosion controls, irrigation systems, and any other required measures shall be addressed to the satisfaction of the Community Development Director.
- 8. Prior to issuance of building permit, all Planning fees associated with permit #24-0247 shall be paid in full.
- 9. Prior to issuance of building permit, the developer shall pay Affordable housing impact fees as required to assure compliance with the City of Capitola Affordable Housing Impact Fee Ordinance.
- 10. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Soquel Creek Water District, and Central Fire Protection District.

- 11. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
- 12. Prior to issuance of building permits, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).
- 13. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan.
- 14. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
- 15. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official. §9.12.010B
- 16. Prior to a project final, all cracked or broken driveway approaches, curb, gutter, or sidewalk shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
- 17. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.
- 18. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.156.080.
- 19. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
- 20. Upon receipt of certificate of occupancy, garbage and recycling containers shall be placed out of public view on non-collection days.
- 21. Prior to issuance of building permits, the building plans must show that the existing overhead utility lines will be underground to the nearest utility pole.
- 22. Outdoor lighting shall comply with all relevant standards pursuant to Municipal Code Section 17.96.110, including that all outdoor lighting shall be shielded and directed downward such that the lighting is not directly visible from the public right-of-way or adjoining properties.

- 23. Prior to a Building Department final and/or issuance of a Certificate of Occupancy, final inspections by the Planning and Public Works Departments are required.
- 24. Before obtaining a building permit for an accessory dwelling unit, the property owner shall file with the county recorder a declaration of restrictions containing a reference to the deed under which the property was acquired by the present owner and stating that:
  - a. The accessory dwelling unit may not be used for vacation rentals; and
  - b. The accessory dwelling unit shall not be sold separately from the primary dwelling; and
  - c. The deed restriction shall lapse upon removal of the accessory dwelling unit.

# **Public Hearings**

### A. 1210 41st Avenue

**Project Description:** Application #24-0154 A request to modify the Conditional Use Permit for a grocery store to add offsite sales of distilled spirits. The existing Conditional Use Permit allows offsite sales of beer and wine only. The property is zoned C-C (Community Commercial).

**Recommended Action:** Staff recommends the Planning Commission approve application #24-0154 based on the Conditions and Findings of Approval.

Senior Planner Froelich presented the staff report.

Public Comments:

- Steve Rawlings
- Joe Tanner
- Fariba Ghahremani
- Arlyn Osborne

The Commission discussed the conditions imposed with Application #24-0154.

Motion to approve Application #21-0154 based on the Conditions and Findings of Approval: Commissioner Westman Second: Commissioner Wilk Voting Yea: 4-0 (Absent: Estey)

#### Findings

- A. The proposed use is allowed in the applicable zoning district. Sales of alcohol is permitted through a conditional use permit in the C-C zoning district.
- B. The proposed use is consistent with the general plan, local coastal program, zoning code, and any applicable specific plan or area plan adopted by the city council. A retail grocery store with alcohol sales, as conditioned, is consistent with the Zoning Ordinance, General Plan, and Local Coastal Plan.
- C. The location, size, design, and operating characteristics of the proposed use will be compatible with the existing and planned land uses in the vicinity of the property. 1210 41<sup>st</sup> Avenue is located in the 41<sup>st</sup> Avenue Commercial District, an area capable of handling larger vehicular volume, has plentiful parking, and suburban commercial developments that serve a variety of eating and drinking establishments and larger scale retail spaces. Allowing expanded alcohol sales within an existing grocery store building is compatible with existing and planned uses.
- D. The proposed use will not be detrimental to the public health, safety, and welfare.

Sales of alcohol by Grocery Outlet will not be detrimental to the public health, safety, and welfare. Similar services are currently operating in Capitola and surrounding communities.

E. The proposed use is properly located within the city and adequately served by existing or planned services and infrastructure.

1210 41st Avenue is properly located within the 41<sup>st</sup> Avenue Commercial District area and adequately served by services and infrastructure.

F. This project is categorically exempt under Section 15301 of the California Environmental Quality Act and is subject to Section 753.5 of Title 14 of the California Code of Regulations. Section 15301 of the CEQA Guidelines exempts the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. This project involves a minor modification to the items offered for retail sales. No adverse environmental impacts were discovered during review of the proposed project.

#### **CONDITIONS OF APPROVAL**

- The project approval consists of a Conditional Use Permit modification to allow the Grocery Outlet grocery store at 1210 41<sup>st</sup> Avenue to offer distilled spirits for retail sale and offsite consumption. The proposed project is approved as reviewed and approved by the Planning Commission on October 3, 2024, except as modified through conditions imposed by the Planning Commission during the hearing.
- 2. The applicant shall install a six-foot tall fence, wall, or gate to secure the side yard area at the north side of the building, prior to opening the Grocery Outlet.

#### **Conditional Use Permit Conditions**

- 3. The outdoor display area is located at the south-west entrance of the building. The operator may utilize a 56 square foot area for outdoor display. The area must be clearly delineated to identify the area permitted within the conditional use permit for outdoor display. No goods or materials utilized for the display may be located outside the delineated area. The area may only be expanded with the approval of a modification to the CUP by the Planning Commission.
- 4. The outdoor display merchandise shall only be the merchandise of the grocery store tenant. The outdoor display area shall be managed and operated by the grocery store tenant. The outdoor display conditional use permit is not transferable for use by other properties or businesses.
- 5. All outdoor display merchandise shall only be displayed during business hours.
- 6. The outdoor display shall not obstruct pedestrian, bicycle, vehicular, or emergency services access and shall maintain four (4) feet of unobstructed access provided, however, that the width of the clear area shall in all events meet all applicable state and federal regulations and building codes, including all barrier-free and ADA requirements.
- 7. Outdoor vending machines and drop boxes or donation bins shall be prohibited.
- 8. The outdoor displays shall not contain any information which would routinely be placed on a business sign located on the building such as the name or type of business, hours of business operation, business logo, brand name information, etc. The outdoor display may include a sign which indicates the price of the display item(s) or simply indicates a "sale" on the item(s) limited to 8.5" x 11".
- 9. All outdoor displays and outdoor seating shall be continuously maintained in a state of order, security, safety and repair. The display surface shall be kept clean, neatly painted, and free of rust, corrosion, protruding tacks, nails and/or wires. Any cracked, broken surfaces, or other

unmaintained or damaged portion of a display shall be repaired or replaced or removed within thirty (30) days. No display shall contain obscene, indecent or immoral matter.

- 10. The outdoor displays must be self-supporting, stable and weighted or constructed to withstand being overturned by wind or contact. The display shall not be permanently affixed to any object, structure or the ground including utility poles, light poles, trees or any merchandise or products displayed outside permanent buildings.
- 11. The outdoor dining seating area is quasi-public and available for use by patrons of the Begonia Shopping Plaza.
- 12. No amplified entertainment is approved within this permit. An Entertainment Permit is required for any music or entertainment that is audible outside of the structure. An Entertainment Permit may be applied for through the Capitola Police Department.
- 13. The applicant is responsible for maintaining the area directly in front of the business free from litter and/or graffiti.
- 14. The application shall be reviewed by the Planning Commission upon evidence of non-compliance with conditions of approval or applicable municipal code provisions.
- 15. The applicant shall maintain a current business license while operating the business.
- 16. Hours for deliveries to the store shall be limited to 8:00 A.M. 8:00 P.M. Monday through Friday, to minimize noise impacts to neighboring residents. Delivery vehicles shall not be permitted to remain at idle during non-delivery hours.
- 17. Trash enclosures shall be gated and maintained to provide a clean and sanitary area. Use of the compactor shall be limited to the hours of 8:00 A.M. 6:00 P.M.
- 18. No roof equipment is to be visible to the general public. Any necessary roof screening is to match the color of the building as closely as possible. Plans for any necessary screening shall be submitted to the Community Development Department prior to, or in conjunction with the building permit submittal.
- 19. The applicant shall comply with the Municipal Code Section 8.36 Environmentally Acceptable Packaging Materials.

# B. 709 Riverview Drive

**Project Description:** Permit #24-0351 Tree Removal Permit to remove one 85-inch Monterey Cyress tree with a future new residence project in the R-1 (Single-Family Residential) zoning district.

The project is in the Coastal Zone but does not require a Coastal Development Permit.

**Recommended Action:** Staff recommends the Planning Commission deny the application and advise the applicant to submit a tree removal request for consideration in conjunction with a complete application for a new residence.

**Alternative:** Approve application #24-0351 based on the Findings and with the Conditions of Approval listed below.

Commissioner Wilk recused himself from this item due to a general conflict of interest.

Senior Planner Froelich presented the staff report.

Public Comments:

- Brad Suchomel
- Mario Beltramo
- Dennis Norton

The Commission discussed the merits of granting the tree removal application without the submission of a development application and the potential risks of creating a precedent of removing this from future Planning Commission purviews.

Motion to deny Permit #24-0351: Commissioner Westman Second: Commissioner Jensen Voting Yea: Westman, Jensen, Christiansen Absent: Estey Abstain: Wilk

### C. Citywide Zoning Code Update

**Project Description:** Application #24-0026 for Amendments to Capitola Municipal Code Title 17: Zoning Code, Chapter 18.03: Density Bonus, and the Zoning Map, collectively known as the "Zoning Code Amendments". The proposed Zoning Code Amendments will impact the development standards and regulations for properties citywide. The Zoning Code and Zoning Map are part of the City's Local Coastal Program (LCP), and amendments require certification by the California Coastal Commission before taking effect in the Coastal Zone.

**Recommended Action:** Staff recommends the Planning Commission adopt a resolution recommending the City Council adopt the proposed Design Review Zoning Code Amendments and the proposed Density Bonus Code Amendments.

Associate Planner Sesanto presented the staff report.

Public Comments:

- Terry Thomas
- Janine Roeth

The Commission discussed the merits of allowing future Planning Commissions to make a decision on the design review process of new applications.

Motion to adopt a resolution recommending to the City Council to adopt the proposed Zoning Code Amendments excluding the amendments related to Design Permits and to adopt the proposed Density Bonus Code Amendments: Commissioner Westman Second: Commissioner Wilk

# Voting Yea: Westman, Wilk, Jensen, Christiansen Absent: Estey

Commissioner Westman reminded Commissioner Wilk not to email the Planning Commission as a whole to avoid potential Brown Act violations.

#### 7. Director's Report

Director Herlihy reminded the Planning Commission of the southbound Highway 1 onramp closure at Bay Avenue; updated the Planning Commission on the Rispin Mansion Park; provided an update on the location of the Community Services and Recreation Department with the temporary closure of Jade Street Community Center due to a remodel; and reminded the Commission of the City's Strategic Plan Project.

She also advised the Commission of upcoming City Council and Planning Commission agenda items.

8. Adjournment – The meeting adjourned at 7:56 PM. The next regularly scheduled meeting of the Planning Commission is on November 7, 2024 at 6:00 PM.

ATTEST:

Rosie Wyatt, Acting Deputy Clerk

# Capitola Planning Commission Agenda Report

Meeting: December 5, 2024

From: Community Development Department

Address: 4750 Jewel Street



**Project Description:** Application #24-0345. APN: 034-064-03. Design Permit for the demolition of an existing single-family residence and the construction of a new single-family residence. The project is located within the R-1 (Single-Family Residential) zoning district. This project is in the Coastal Zone and requires a Coastal Development Permit which is not appealable to the California Coastal Commission. Environmental Determination: Categorical Exemption

**Recommended Action:** Consider Application #24-0345 and approve the project based on the attached Conditions and Findings for Approval.

Property Owner: Dean Barker Representative: Taylor Bode, Filed: 9/13/24

**Background:** On October 23, 2024, Development and Design Review Staff reviewed the application and provided the applicant with the following direction:

<u>Public Works Representative, Erika Senyk:</u> Provided guidance to the applicant regarding their future building permit submittal.

Building Official, Eric Martin: Inquired about laundry area venting and placement of service meters.

<u>Associate Planner, Sean Sesanto:</u> Discussed the recent comment letter items and noted the project requires existing overhead utilities to be placed underground.

Following the Development and Design Review meeting, the applicant resubmitted plans with corrections and privacy treatments for the upper-story deck and select windows.

**Development Standards:** The following table outlines the zoning code requirements for development in the R-1 Zoning District.

Development Standards			
Building Height			
R-1 Regulation		Proposed	
25 1	t.	22 ft. 6 in.	
Floor Area Ratio (FAR)			
		Proposed	
Lot size		3,359 sq. ft.	
Maximum Floor Area Ratio		56% (Max 1,881 sq. ft.)	
First Story Floor Area		1,335 sq. ft.	
Second Story Floor Area		546 sq. ft.	
		77 sq. ft. deck area exempt	
Total FAR		56% (1,881 sq. ft.)	
Setbacks			
	R-1 regulation	Proposed	
Front Yard 1 <sup>st</sup> Story	15 ft.	Primary: 17 ft. 2 in.	

Front Yard 2 <sup>nd</sup> Story	20 ft.		Primary: 27 ft. 9 in.	
& Garage			Garage: 20 ft.	2 in.
Side Yard 1 <sup>st</sup> Story	10% lot	Lot width 42 ft.	East: 4 ft. 5 in.	
	width	4 ft. 2 in. min.	West: 6 ft. 6 in	
Side Yard 2 <sup>nd</sup> Story	15% of	Lot width 42 ft.	East: 6 ft. 6 in.	
	width	6 ft. 4 in. min	West: 10 ft.	
Rear Yard 1 <sup>st</sup> Story	20% of parcel	Lot depth 80 ft.	16 ft. 4 in.	
Rear Yard 2 <sup>nd</sup> Story	depth	16 ft. min.	26 ft. 1 in.	
Encroachments	Hot tub, sauna comply with Ch. §17.48 for entertainment features			
Parking				
SFD 1,501-2,000 sq. ft.	Required		Proposed	
	2 total, 1 covered		2 total, 1 covered	
Underground Utilities: Required with 25% increase in area Required				

**Discussion:** The subject property is located within the Jewel Box neighborhood, surrounded by oneand two-story single-family residences. The existing site includes a 1960's single-story, single-family residence. The structure is not identified as a historic resource.

<u>Design Permit:</u> The proposal demolishes an existing residence to construct a new 1,881 square foot, single-family residence. The project utilizes contemporary design and materials, with light-colored stucco on the ground level, thin vertical redwood boards on the second floor, and tall windows with minimalist frames. The home uses a shallow-framed hip roof with exposed rafter tails and complete standing metal seam finish. The rear upper-story deck is covered by the primary roof giving a recessed appearance.

<u>Design Review Criteria:</u> When considering design permit applications, the city shall evaluate applications to ensure that they satisfy the following criteria, comply with the development standards of the zoning district, conform to policies of the general plan, the local coastal program, any applicable specific plan, and are consistent with any other adopted policies or guidelines. To obtain design permit approval, projects must satisfy these criteria to the extent they apply. Planning staff does not have concerns with respect to the criteria, but notes criteria F (privacy) is applicable for this project and the upper-story deck. The complete list of Design Review Criteria is included as Attachment #2.

F. <u>Privacy. The orientation and location of buildings, entrances, windows, doors, decks, and other building features minimize privacy impacts on adjacent properties and provide adequate privacy for project occupants.</u>

The project has been designed in consideration of surrounding uses and minimizes privacy impacts. The rear upper-story deck includes privacy screening along the adjacent side property line and complies with applicable deck standards. Several windows include opaque treatments for project occupants.

<u>Garage Setback</u>: In addition to a 20-foot front setback, garages must be setback five feet from the front building wall. The applicant is proposing a reduced three-foot setback from the front building wall instead. Pursuant to §17.16.030(B)(4)(a), the Planning Commission may reduce the minimum setback to three feet without any specific findings, provided the project is in a sidewalk-exempt area. The property is exempt from sidewalk requirements; therefore, the Commission can approve a reduction to the standard.

<u>Parking:</u> The primary dwelling includes two parking spaces, including one garage space, which meets parking requirements for the new dwelling. The other parking space is in the driveway.

<u>Trees:</u> The application includes the removal of three existing palm trees. The applicant proposes to plant a 25-gallon strawberry tree (*arbutus marina*). At maturity, the proposed planting will meet the 15% canopy coverage requirement for new construction.

**CEQA:** §15303(a) of the CEQA Guidelines exempts a single-family residence in a residential zone. The project includes the construction of a new single-family residence. No adverse environmental impacts were discovered during review of the proposed project.

#### **Design Permit Findings:**

A. The proposed project is consistent with the general plan, local coastal program, and any applicable specific plan, area plan, or other design policies and regulations adopted by the city council.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence complies with the development standards of the R-1 (Single-Family Residential) zoning district. The project secures the purpose of the General Plan, and Local Coastal Program, and design policies and regulations adopted by the City Council.

B. The proposed project complies with all applicable provisions of the zoning code and municipal code.

Community Development Staff and the Planning Commission have reviewed the application for the proposed residence. The project complies with all applicable provisions of the zoning code and municipal code.

C. The proposed project has been reviewed in compliance with the California Environmental Quality Act (CEQA).

Section §15303(a) of the CEQA Guidelines exempts a single-family residence and is subject to Section 753.5 of Title 14 of the California Code of Regulations. The project involves the demolition and construction of a single-family. The project is located within the R-1 (Single-Family Residential) zoning district. No adverse environmental impacts were discovered during review of the proposed project.

D. The proposed development will not be detrimental to the public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence will not be detrimental to public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

E. The proposed project complies with all applicable design review criteria in Section 17.120.070 (Design review criteria).

The Community Development Staff and the Planning Commission have reviewed the application. The proposed residence complies with all applicable design review criteria in Section 17.120.070.

F. The proposed project maintains the character, scale, and development pattern of the neighborhood.

Community Development Staff and the Planning Commission have all reviewed the application for the new single-family residence. The project balances a mix of contemporary and classic design elements which will maintain the overall character and scale of the neighborhood.

#### **Coastal Development Permit Findings:**

A. The project is consistent with the LCP land use plan, and the LCP implementation program. The proposed development conforms to the City's certified Local Coastal Plan (LCP) land use plan and the LCP implementation program.

#### B. The project maintains or enhances public views.

The proposed project is located on private property at 4750 Jewel Street. The project will not negatively impact public landmarks and/or public views.

- **C.** The project maintains or enhances vegetation, natural habitats and natural resources. The site is not located in an area with natural habitats or natural resources. The project will maintain or enhance vegetation, consistent with the allowed use and will not have an effect on natural habitats or natural resources.
- D. The project maintains or enhances low-cost public recreational access, including to the beach and ocean.

The residential project will not negatively impact low-cost public recreational access.

- E. The project maintains or enhances opportunities for visitors. The residential project will not negatively impact visitor serving opportunities.
- **F.** The project maintains or enhances coastal resources. The project will not negatively impact coastal resources.
- **G.** The project, including its design, location, size, and operating characteristics, is consistent with all applicable design plans and/or area plans incorporated into the LCP. The proposed single-family residence complies with all applicable design criteria, design guidelines, area plans, and development standards. The operating characteristics are consistent with the R-1 (Single-Family Residential) zone.
- H. The project is consistent with the LCP goal of encouraging appropriate coastal development and land uses, including coastal priority development and land uses (i.e., visitor serving development and public access and recreation). The project involves a new single-family residence on a residential lot of record. The project is consistent with the LCP goals for appropriate coastal development and land uses. The use is an allowed use consistent with the R-1 zoning district.

#### **Conditions of Approval:**

- The project approval includes the demolition of an existing residence and the construction of a 1,881 square-foot single-family residence. The maximum Floor Area Ratio for the 3,359 square foot property is 56% (1,881 square feet). The total FAR of the project is 56% with a total of 1,881 square feet. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on December 5, 2024, except as modified through conditions imposed by the Planning Commission during the hearing.
- 2. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans.
- 3. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
- 4. At time of submittal for building permit review, Public Works Standard Detail SMP STRM shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with the Public Works Standard Detail BMP STRM.

- 5. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
- 6. Prior to issuance of building permit, a landscape plan shall be submitted and approved by the Community Development Department. The landscape plan can be produced by the property owner, landscape professional, or landscape architect. Landscape plans shall reflect the Planning Commission approval and shall identify type, size, and location of species and details of any proposed (but not required) irrigation systems.
- 7. Prior to issuance of a Certificate of Occupancy, the applicant shall complete landscape work to reflect the approval of the Planning Commission. Specifically, required landscape areas, all required tree plantings, privacy mitigations, erosion controls, irrigation systems, and any other required measures shall be addressed to the satisfaction of the Community Development Director.
- 8. Prior to issuance of a Certificate of Occupancy, the applicant shall demonstrate compliance with the tree removal permit authorized by this permit for 3 palm trees to be removed from the property. Replacement tree(s) shall, at maturity, provide 15% canopy coverage as required for new construction. Required replacement trees shall be of the same size, species and planted on the site as shown on the approved plans, unless modified consistent with condition #5.
- 9. Prior to issuance of building permit, all Planning fees associated with permit #24-0345 shall be paid in full.
- 10. Prior to issuance of building permit, the developer shall pay Affordable housing impact fees as required to assure compliance with the City of Capitola Affordable Housing Impact Fee Ordinance.
- 11. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Soquel Creek Water District, and Central Fire Protection District.
- 12. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
- 13. Prior to issuance of building permits, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).
- 14. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan.
- 15. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
- 16. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official. §9.12.010B

- 17. Prior to a project final, all cracked or broken driveway approaches, curb, gutter, or sidewalk shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
- 18. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.
- 19. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.156.080.
- 20. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
- 21. Upon receipt of certificate of occupancy, garbage and recycling containers shall be placed out of public view on non-collection days.
- 22. Prior to issuance of building permits, the building plans must show that the existing overhead utility lines will be underground to the nearest utility pole.
- 23. Prior to demolition of the existing structure, a pest control company shall resolve any pest issue and document that all pest issues have been mitigated. Documentation shall be submitted to the City at time of demolition permit application.
- 24. Outdoor lighting shall comply with all relevant standards pursuant to Municipal Code Section 17.96.110, including that all outdoor lighting shall be shielded and directed downward such that the lighting is not directly visible from the public right-of-way or adjoining properties.
- 25. Prior to a Building Department final and/or issuance of a Certificate of Occupancy, final inspections by the Planning and Public Works Departments are required.

# Attachments:

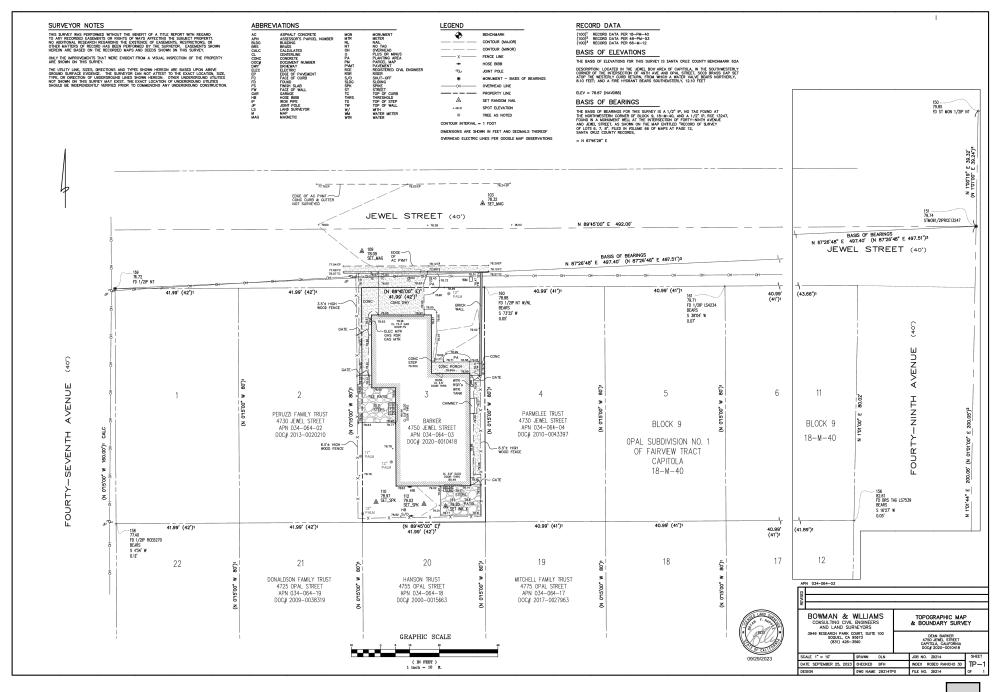
- 1. 4750 Jewel Street Plan Set
- 2. Design Review Criteria

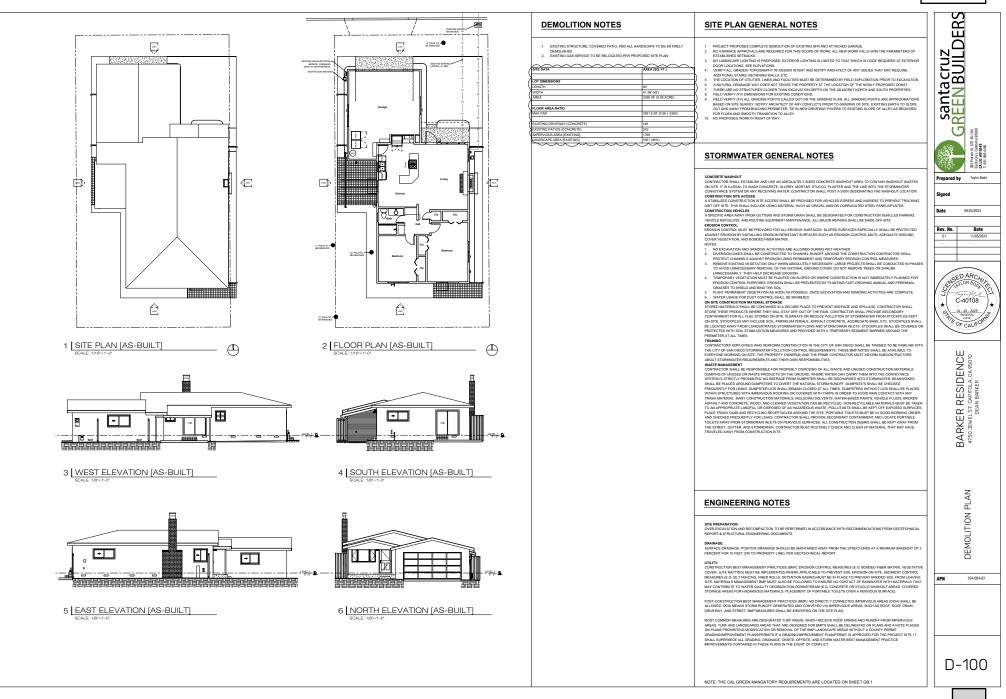
<u>Report Prepared By</u>: Sean Sesanto, Associate Planner <u>Reviewed By</u>: Rosie Wyatt, Acting Deputy City Clerk Approved By: Katie Herlihy, Community Development Director

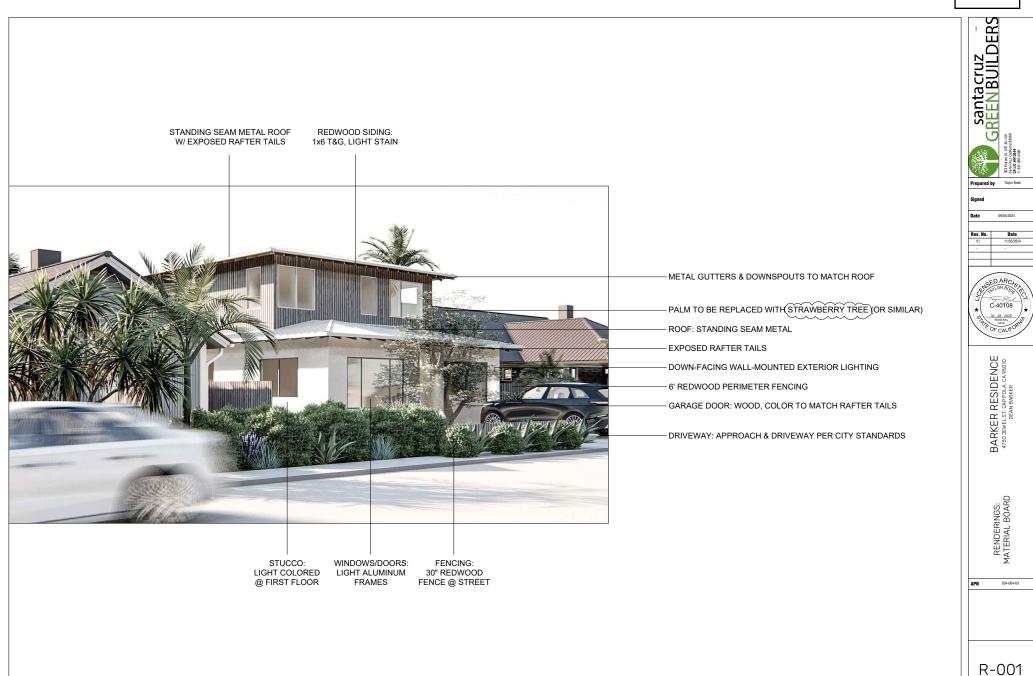
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	1. PROVIDE BINNINGS ST TILLA THE ARE REPORT THEORIES TO FORCE AND AND ANY TRANSPORTANCE				
			MAXIMUM ALLOWABLE HEIGHT	25' (22'-6" PROPOSED)	] 🗍
	AL PROVIDE PERMANENTLY WIRED IN SUMCE DETECTORS WITH BATTERY BACINE PROVER IN SUGAL SEEPING REGULATION TO PROTICIT'S LEEPING REGAL, AND ON EACH STORY IN BASEMENTS (BEC. 310.9) C (14 JANUAL ANALYSTICT TO DONE OR A ADJURCENT TO ANY WIRE) STREPTOR FOR A STATULE AND MILLION STREPTOR RESETUTION AND MILLION STREPTOR RESEAU AND MILLIO				X 8
	26. PROVIDE HANDRALS FEE CRD SECTION R311 7 8 AND QUARDRALS FEE CRD SECTION R312 27. REFORE PLAT DOD WAYS SHOLD LAR E MUTTIES THAN IS IN WITHIN T LESS THAN IS INTER T LESS THAN IS INTER THAN IS INTER THAN IS INTER THAN IS		PROJECT DIRECTOR	<u>Y</u>	A P
<form></form>	28. PROVIDE MONIX VALVES AT SHOWERS FER LINC (BEC. 40.7). 29. WATER HATTERS / FOLLEW TO COMPLY VITH RES (60.5 LINC VITHERMAL EXPANSION		/		
	30. PROVIDE 30 NOHES CLEAR WIDT FOR WATER CLOSET COMPARITMENTS AND 24 INCHES CLEARANCE IN FRONT OF WATER CLOSETS (SEC. 200) 31. DOORS IN THE MERSING CERDESS SYSTEM TO BE OPERALE FROM THE INSIDE WITHOUT USE OF A KEY OR ANY SPECIAL INVOLVED COR REFORT.		OWNER: STRU DEAN BARKER RADO	CTURAL ENGINEER: GENERAL CONTRACTOR: VAN CIVIL ENGINEERING, INC. SANTA CRUZ GREEN BUILDERS	
	THE LOCATION OF THE HOOK UP. THE CONSTRUCTION SHALL NOT BE WITHIN TEN FEET OF ANY POWER LINES-WHETHER OR NOT THE LINES ARE LOCATED ON THE PROPERTY. FAILURE TO COMPLY MAY CAUSE CONSTRUCTION DELAYS AND/OR ADDITIONAL EXPENSES.		PHONE: 408-239-6782 CONT EMAIL: DEAN.BARKER@GMAIL.COM PHON	ACT: ANDREW DADOVAN, P.E. CONTACT: TAYLOR DARLING E: 831-459-7296 PHONE:831-419-0514	
			EMAI	ANDREW@RADOVAN.US EMAIL: IAYLOR@SANTACRUZ GREENBUILDERS.COM	
a) a) to rest       GARLON       GARLON       GERARDSSCREECON	34. PROVIDE 70 NOLH NIGH NON-ABSCREENT WALL ADJACENT TO SHOVER AND APPROVED SHATTER.RESISTANT MATERIALS FOR SHOVER ENCLOSUBE, (R308) 35. AUTOMATIC GARAGE ODOR (PONERS), FRYNDEES JANLE BETEID ON ACCORDANICE WITH UL 32.		ARCHITECT: ENER	GY CONSULTANT: GEOTECHNICAL ENGINEER	
a) a) to rest       GARLON       GARLON       GERARDSSCREECON	36. SMOKE DETECTORS SHALL BE PROVIDED FOR ALL DIVELING UNTS INTENDED FOR HUMAN OCCUPANCY, UPON THE OWNERS APPLICATION FOR A PERMIT FOR ALTERATIONS, REAVING, OR ADDITIONAL EXCEEDING ONE THOUSIAND DOLLARS (§) (300) (R314.6.2) 27. EVENTY SPACE INTENDED FOR HUMAN OCCUPANCY SHALL BE PROVIDED WITH HAITTRALIGHT IN HUMAN OF EXTERDED ONE ETHOUSIAND TO ALLARS (§) (300) (R314.6.2)		CONTACT: TAYLOR BODE CONT PHONE: 831.818.7681 PHON	ACT: JIM BLONQUIST CONTACT: BECKY DEES F-831-728-5503 PHONE: 831-422-1770	.
	AVERAGE LLUMINATION OF 6-POOT CANDLES OVER THE AREA OF THE ROOM AT A HEIGHT OF 30 INCHES ABOVE THE FLOOR LEVEL, 1933 11 38. A COOPY OF THE SULLIAIND REPORT AND/OR COMDITIONS OF LIVE AND AND ALABLE AT THE ALGORITELE. 1933 11 39. COOPY OF THE SULLIAIND REPORT AND/OR COMDITIONS OF LIVE AND AND ALABLE AT THE ALGORITELE. 1933 11		EMAIL: TAYLORBBODE@GMAIL.COM EMAIL GMAI	: FLETCHER.WAGGONER@ E: OFFICE@ COM DEESANDASSOCIATES.COM	
	19. ADOITIONAL NOTES:				
AL WORK TO COMPLY WITH RECOMMENDATION OF GEOTECHNICAL REPORT PERFORMED BY CEES A ASSOCIATES, INC. PROJECT F EOR-MBA, AUGUST 2024.	PLANS ON THE JOB SITE FOR THE INSPECTOR'S USE MAY RESULT IN A DISAPPROVED INSPECTION AND ASSESSMENT OF REINSPECTION FEES.				
AL WORK TO COMPLY WITH RECOMMENDATION OF GEOTECHNICAL REPORT PERFORMED BY CEES A ASSOCIATES, INC. PROJECT F EOR-MBA, AUGUST 2024.	41. COMPLANCE WITH THE DOCUMENTIATION REQUIREMENTS OF THE 2022 DERIOSY EFFCIENCY STANDARDS IS NECESSARY VERY OF THIS PROJECT. REQISTRED, SIGNED, AND DATED COPIES OF THE APPROPRIATE CFIR, CR07, AND CFIR FORMS SHALL BE MADE AVAILABLE AT NECESSARY INVESTARY AND RECENT OR TREASURE VIEW. FINAL COMPLEX AVAILABLE FOR THIS PROJECT. REDISTRED, SIGNED, AND DATED COPIES OF THE APPROPRIATE CFIR, CR07, AND CFIR FORMS SHALL BE MADE		DEFERRED SUBMITT	ALS	
	GEOTECHNICAL REPORT				
	ALL WORK TO COMPLY WITH RECOMMENDATIONS OF GEOTECHNICAL REPORT PERFORMED BY DEES & ASSOCIATES, NC: PROJECT # SGR-1888, AUGUST 2024.		1. SOLAR PHOTOVOLTAIC SYSTEM 2. FIRE SPRINKI ER SYSTEM		
BUILDING CODE (CA) ANY SAME SAME AND ANY SAME AND ANY SAME AND ANY SAME SAME ANY SAME AND ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME SAME ANY SAME ANY SAM			A. PLANS FOR THE DEFERRED SUBMITTAL ITEMS DAYS PRIOR TO INSTALLATION FOR CITY REVIEW	SHALL BE SUBMITTED IN A TIMELY MANNER BUT NOT LESS THAN 30 BUSINESS AND APPROVAL.	APN 034-064-03
BUILDING CODE (CA) ANY SAME SAME AND ANY SAME AND ANY SAME AND ANY SAME SAME ANY SAME AND ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME ANY SAME SAME ANY SAME ANY SAME SAME ANY SAME ANY SAM			B. THE DEFERRED SUBMITTAL ITEMS SHALL NOT APPROVED BY THE BUILDING OFFICIAL.	BE INSTALLED UNTIL THEIR DESIGN AND SUBMITTAL DOCUMENTS HAVE BEEN	
BUILDING CODE DATA  2022 OLEFONN BELIDING CODE (EX) MORO ALEFONN REBENTIAL CODE (CRC) AS APPLICABLE 2022 OLEFONN ARESUND CODE (CRC) AS APPLICABLE 2022 OLEFONN ARESUND CODE (CRC) AS APPLICABLE 2022 OLEFONN ARESUND CODE (CRC) 2022 OLEFONN ARESUND CODE (CRC			C. THE REGISTERED AND RESPONSIBLE DESIGN SUBMIT THEM TO THE BUILDING OFFICIAL. WITH	PROFESSIONAL SHALL REVIEW THE DEFERRED SUBMITTAL DOCUMENTS AND NNOTATION INDICATING THAT THE DEFERRED SUBMITTAL DOCUMENTS HAVE	
G-0001 CHEFORM BULLINK CODE (CRE), NORM CLEAR APPLICALE SCOLD LAFORM ARESIDENTIAL CODE (CRC) AS APPLICALE SCOLD LAFORM ARESIDENTIAL CODE (CRC) SCOLD LAFORM ARE			BEEN REVIEWED AND FOUND TO BE IN GENERAL	CONFORMANCE TO THE DESIGN OF THE BUILDING.	
G-0001 CHEFORM BULLINK CODE (CRE), NORM CLEAR APPLICALE SCOLD LAFORM ARESIDENTIAL CODE (CRC) AS APPLICALE SCOLD LAFORM ARESIDENTIAL CODE (CRC) SCOLD LAFORM ARE					11
2022 CALFORM RESULTAND GERMELACIÓN (CALORM) 2022 CALFORM RECORDANCE CODE (CALORM) 2022 CALFORM ALECTRATICA CODE (CALO) 2022 CALFORMA ALECTRATICA CODE (CALO) 2022 CALFORMA ALUMARIS CODE (CALO) 2022 CALFORMA ALUMARIS CODE (CALO) 2022 CALFORMA ALUMARIS CODE (CALO)			BUILDING CODE DAT	Α	
2022 CALFORM RESULTAND GERMELACIÓN (CALORM) 2022 CALFORM RECORDANCE CODE (CALORM) 2022 CALFORM ALECTRATICA CODE (CALO) 2022 CALFORMA ALECTRATICA CODE (CALO) 2022 CALFORMA ALUMARIS CODE (CALO) 2022 CALFORMA ALUMARIS CODE (CALO) 2022 CALFORMA ALUMARIS CODE (CALO)				—	
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			2022 CALIFORNIA FIRE CODE (CFC) 2022 CALIFORNIA MECHANICAL CODE (CMC)		
			2022 CALIFORNIA ELECTRICAL CODE (CEC) 2022 CALIFORNIA PLUMBING CODE (CPC)		G-001
GTY OF CAPTOLA ZONIG GROININGE, MUNCIPAL CODE, AND AMENDMENTS					• •
			CITY OF CAPITOLA ZONING ORDINANCE, MUNICIP	AL CODE, AND AMENDMENTS	L

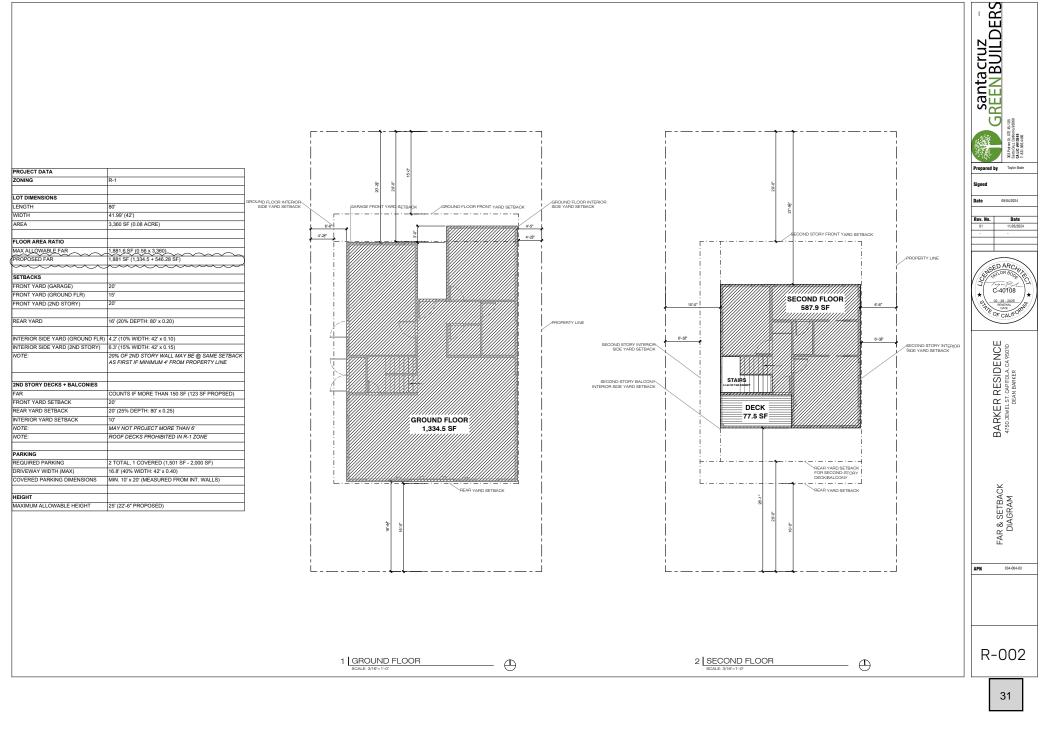
Item 5 C.

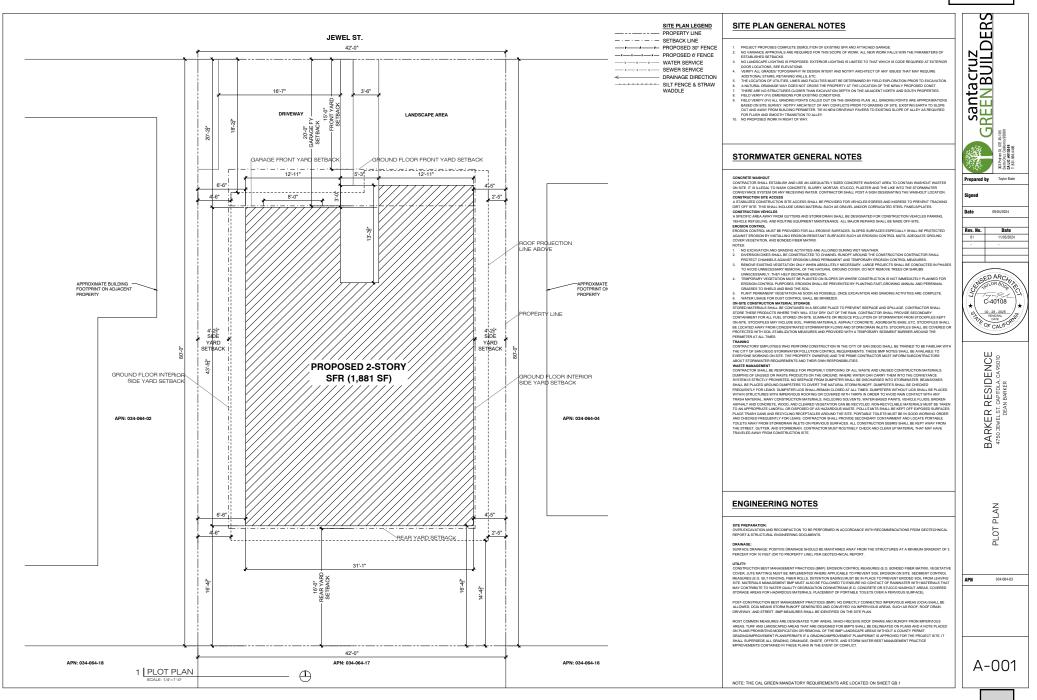






Item 5 C.





santacruz GREEN BUILDERS

Prepared by

Signed

Rev. No.

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C-40108 C-40108 C-40108 C-40108 RENEWAL DATE OF CALIFOR

> BARKER RESIDENCE 4750 JEWEL ST. CAPITOLA, CA 95010 DEAN BARKER

> > ARCHITECTURAL SITE PLAN

> > > 034-064-03

APN

Date

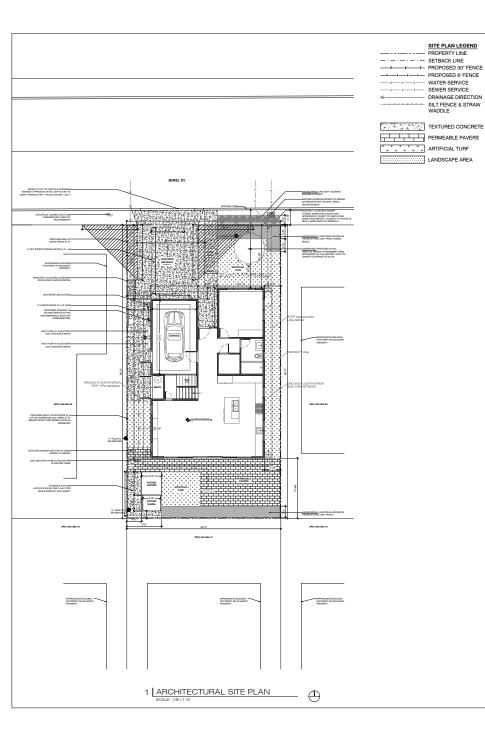
303 Potrero St. STE Santa Cruz Calforni CA LUC #915349 T: 831.566.4485

Taylor Bode

09/04/2024

Date

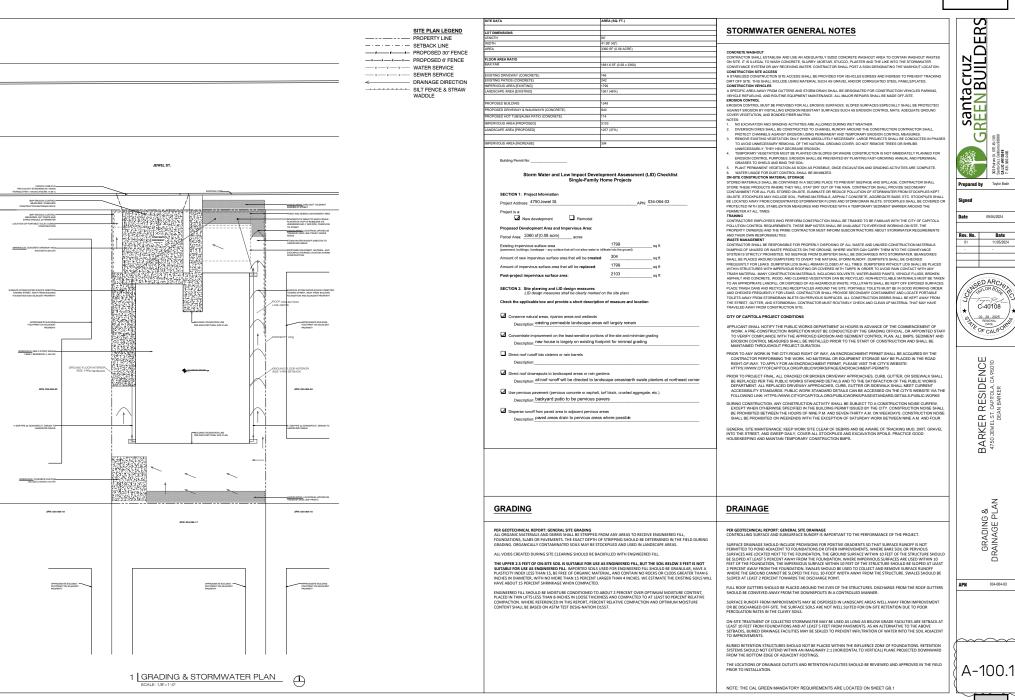
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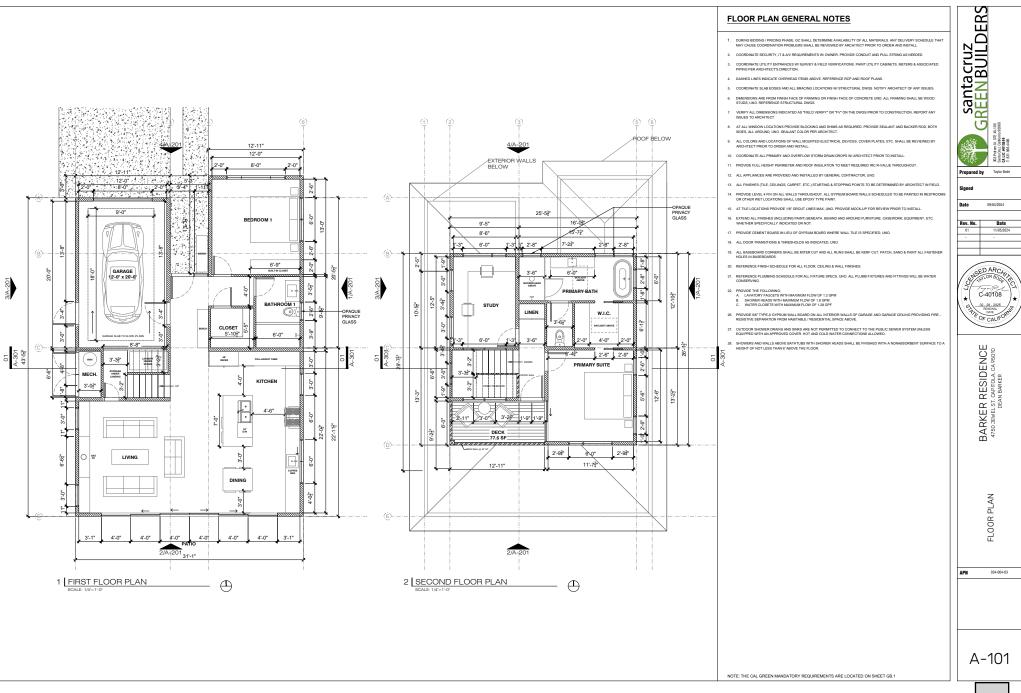


PROJECT DATA ZONING	R-1	SITE PLAN GENERAL NOTES
LOT DIMENSIONS		1. PROJECT PROPOSES COMPLETE DEMOLITION OF EXISTING SFR AND ATTACHED GARAGE.
LENGTH	80'	<ol> <li>NO VARIANCE APPROVALS ARE REQUIRED FOR THIS SCOPE OF WORK. ALL NEW WORK FALLS W/IN THE PARAMETERS OF ESTABLISHED SETBACKS.</li> </ol>
WIDTH	41.99' (42') 3.360 SF (0.08 ACRE)	<ol> <li>NO LANDSCAPE LIGHTING IS PROPOSED. EXTERIOR LIGHTING IS LIMITED TO THAT WHICH IS CODE REQUIRED AT EXTERIOR DOOR LOCATIONS, SEE ELEVATIONS.</li> </ol>
AREA	3,360 SF (0.08 ACRE)	<ol> <li>VERIFY ALL GRADES/ TOPOGRAPHY W/ DESIGN INTENT AND NOTIFY ARCHITECT OF ANY ISSUES THAT MAY REQUIRE ADDITIONAL STAIRS. RETAINING WALLS. ETC.</li> </ol>
FLOOR AREA RATIO		Visem 7 ALL DOUGS (I OROUGHPH Y) BESINT INTEL A WIN (IF 1 A WHILE U. Dr. WIT SIGUES IN MUT REQUIRE: ACOTIONAL TRADIE, RETAINING WILLS, ETC.     THE LOCATION OF UTILTIES, UNES AND FACULTER MUST BE DETERMINED BY FRED EXPLORATION PRORT TO EXCAVATION, A MATURAL DANAGE WIN TO SOST INFO OROST THE I THEOLOTION OF THE NEWLY PRO-DEDICONST.     THEIRE ARE NO STRUCTURES LOCARET HIVE EXCAVATION (IFF'N ON THE LOCATION OF THE NEWLY PRO-DEDICONST.     THEIRE ARE NO STRUCTURES LOCARET HIVE EXCAVATION (IFF'N ON THE LOCATION OF THE NEWLY PRO-DEDICONST.     THEIRE ARE NO STRUCTURES LOCARET HIVE EXCAVATION (IFF'N ON THE LOCATION OF THE NEWLY PRO-DEDICONST.     THEIRE ARE NO STRUCTURES LOCARET HIVE EXCAVATION OF THE NEWLY ADJUST HIVE HORONOUTH PRO-RETIES.     FEDU SERVICE (INFO DEDICINO) CONSTINUE DESITION OF THE ADJUST HIVE DATAGENTIS.
MAX FAR	1,881.6 SF (0.56 x 3,360)	<ol> <li>THERE ARE NO STRUCTURES CLOSER THAN EXCAVATION DEPTH ON THE ADJACENT NORTH AND SOUTH PROPERTIES.</li> <li>FIELD VERIFY (FV) DIMENSIONS FOR EXISTING CONDITIONS.</li> </ol>
	(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
SETBACKS		BASED ON SITE SURVEY. NOTIFY ARCHITECT OF ANY CONFLICTS PRIOR TO GRADING OF SITE. EXISTING EARTH TO SLOPE OUT AND AWAY FROM BUILDING FERMETER. TIE IN NEW DRIVEWAY PAVERS TO EXISTING SLOPE OF ALLEY AS REQUIRED FOR FLUISH AND SMOOTH TRANSITION TO ALLEY.
FRONT YARD (GARAGE)	20'	10. NO PROPOSED WORK IN RIGHT OF WAY.
FRONT YARD (GROUND FLR)	15'	
FRONT YARD (2ND STORY)	20'	
REAR YARD	16' (20% DEPTH: 80' x 0.20)	STORMWATER GENERAL NOTES
INTERIOR SIDE YARD (GROUND FLR)		CONCRETE WASHOUT
INTERIOR SIDE YARD (2ND STORY)	6.3' (15% WIDTH: 42' x 0.15)	CONTRACTOR SHALL ESTABLISH AND USE AN ADEQUATELY SIZED CONCRETE WASHOUT AREA TO CONTAIN WASHOUT WASTES ON SITE. IT IS ILLEGAL TO WASH CONCRETE, SLURRY, MORTAR, STUCCO, PLASTER AND THE LIKE INTO THE STORMWATER
NOTE:	20% OF 2ND STORY WALL MAY BE @ SAME SETBACK AS FIRST IF MINIMUM 4' FROM PROPERTY LINE	CONVEYANCE SYSTEM OR ANY RECEIVING WATER. CONTRACTOR SHALL POST A SIGN DESIGNATING THE WASHOUT LOCATION. CONSTRUCTION SITE ACCESS
		A STABILIZED CONSTRUCTION SITE ACCESS SHALL BE PROVIDED FOR VEHICLES EGRESS AND INGRESS TO PREVENT TRACKING DIRT OFF SITE. THIS SHALL INCLUDE USING MATERIAL SUCH AS GRAVEL AND/OR CORRUGATED STEEL PANELS/PLATES.
		DRI OPP 31E I INIS SPALE INCLUDE DAINS MILERAL, BUCH SO UNIVEL MILLIN COMULATED STEEL PAREAPCATES CONSTRUCTIVE VENCES A SPECIFIC AREA ANNY FROM GUTTERS AND STORM DRAIN SHALL BE DESIGNATED FOR CONSTRUCTION VEHICLES PARKING, VEHICLE REFUENCIA, AND ROTINE GOUPINENT MAINTENANCE, ALL MAJOR REPARS SHALL BE MADE OF AFTE.
2ND STORY DECKS + BALCONIES		VEHICLE REFUELING, AND ROUTINE EQUIPMENT MAINTENANCE. ALL MAJOR REPAIRS SHALL BE MADE OFF-SITE. EROSION CONTROL
FAR	COUNTS IF GREATER THAN 150 SF	EROSION CONTROL MUST BE PROVIDED FOR ALL EROSIVE SURFACES. SLOPED SURFACES ESPECIALLY SHALL BE PROTECTED
FRONT YARD SETBACK	20'	AGAINST EROSION BY INSTALLING EROSION RESISTANT SURFACES SUCH AS EROSION CONTROL MATS, ADEQUATE GROUND COVER VEGETATION, AND BONDED FIBER MATRIX. NOTES:
REAR YARD SETBACK	20' (25% DEPTH: 80' x 0.25)	NOLES: 1. NO EXCAVATION AND GRADING ACTIVITES ARE ALLOWED DURING WET WATHER. 2. DIVERSIGN DURSE SHALL BE CONSTRUCTED TO OWNER, RANGOF AROUND THE CONSTRUCTION CONTRACTOR SHALL PROTECT OWNERS Advance TEORODU UNION PERMANER. TO TRUTKNYK PERSIGN CONTROL ME-ASJRES. 3. REMOVE DISTINUA VEGETATION ONLY TWEN ABSOLUTELY RECESSION. LANGE PROJECTS SHALL BE CONDUCTED IN PHASES TO AND/O MORE CESSIANY REMOVAL OF THE ANTURAL ORDINOCORE, BOART REMOVE PRESIGN GRAVING.
INTERIOR YARD SETBACK NOTE:		<ol> <li>LIVERIOUV LINES OF ALL BE CONSTRUCTED TO CHANNEL RUNDHY AROUND THE CONSTRUCTION CONTRACTOR SHALL PROTECT CHANNELS AGAINST EROSION USING PERMANENT AND TEMPORARY EROSION CONTROL MEASURES.</li> </ol>
NOTE: NOTE:	MAY NOT PROJECT MORE THAN 6' ROOF DECKS PROHIBITED IN R-1 ZONE	<ol> <li>REMOVE EXISTING VEGETATION ONLY WHEN ABSOLUTELY NECESSARY. LARGE PROJECTS SHALL BE CONDUCTED IN PHASES TO AVOID UNNECESSARY REMOVAL OF THE NATURAL GROUND COVER. DO NOT REMOVE TREES OR SHRUBS</li> </ol>
NOTE.	ROOF DECKS FROMIBITED IN R-1 ZONE	4. TEMPORARY VEGETATION MUST BE PLANTED ON SLOPES OR WHERE CONSTRUCTION IS NOT IMMEDIATELY PLANNED FOR
PARKING		EROSION CONTROL PURPOSES. EROSION SHALL BE PREVENTED BY PLANTING FAST-GROWING ANNUAL AND PERENNIAL GRASSES TO SHIELD AND BIND THE SOIL.
REQUIRED PARKING	2 TOTAL, 1 COVERED (1,501 SF - 2,000 SF)	<ol> <li>PLANT PERMANENT VEGETATION AS SOON AS POSSIBLE, ONCE EXCAVATION AND GRADING ACTIVITIES ARE COMPLETE.</li> <li>WATER USAGE FOR DUST CONTROL SHALL BE MINIMIZED.</li> </ol>
DRIVEWAY WIDTH (MAX)	16.8' (40% WIDTH: 42' x 0.40)	ON-SITE CONSTRUCTION MATERIAL STORAGE STORED MATERIALS SHALL BE CONTAINED IN A SECURE PLACE TO PREVENT SEEPAGE AND SPILLAGE. CONTRACTOR SHALL
COVERED PARKING DIMENSIONS	MIN. 10' x 20' (MEASURED FROM INT. WALLS)	5. PLOT TREAMBERT VIEW INTO AN SUCH AS POSSIBLE UNCE ELEVANT IN AND UNKNIN ALTIMIES ARE COMPLETE INTERTURISER FOR USET CONTEX OFFICIAL ELEMANTED ON SETE CONSTRUCTION METABLE STORAGE STORED METABLES SALLE ELECTRICATE DI A SECURE PLACE TO PREVENT SERVICE MOLTRACTOR SHULL STORE THESE PROCUSTS WHERE THEY MULL STAT OPP CALL OF UT RANK CONTRACTOR SHULL PROVIDE SECONARY CONTRAMENT FOR AL PLAS STORED ON SETE. ELEMANTE OR REVERE PLALIFORMET FOR SECONARY CONTRAMENT FOR ALL PLAS STORED ON SETE ELEMANTE OR REVERE PLALIFICATION SETURI SECONARY STORED METABLES CONTRACTOR DEL ENDINGENTI ON SECONARY PLANE SECONARY CONTRAMENT FOR ALL PLAS STORED ON SETE ELEMANTE OR REVERE PLANTISON FOR SECONARY SETE DEL SECONARY PLANE SECONARY PLANE SETE DEL SECONARY PLANE SECONARY SETE DEL SECONARY PLANE SECONARY PLANE DEL SECONARY PLANE SECONARY SETE DEL SECONARY PLANE SECONARY PLANE SECONARY PLANE SECONARY SECONARY PLANE SECONARY PLANE SECONARY PLANE SECONARY PLANE SECONARY PLANE SECONARY
		ON-SITE. STOCKPILES MAY INCLUDE SOL, PARING MATERIALS, ASPHALT CONCRETE, AGGREGATE BASE, ETC. STOCKPILES SHALL BE LOCATED AWAY FROM CONCENTRATED STORMWATER FLOWS AND STORM DRAIN INLETS. STOCKPILES SHALL BE COVERED OR
HEIGHT		PROTECTED WITH SOIL STABILIZATION MEASURES AND PROVIDED WITH A TEMPORARY SEDIMENT BARRIER AROUND THE PERIMETER AT ALL TIMES.
MAXIMUM ALLOWABLE HEIGHT	25' (22'-6" PROPOSED)	
		CONTRACTORS EMPLOYEES WHO PERFORM CONTRUCTION SHALL BE TRANED TO BE FAMILIAR WITH THE CITY OF CAPITOLA POLIUTION CONTROL REDURINGHING. THESE BBH PORTS BHALLE BHALLBER TO DEVERYONE WORKS ON SHE T. HE PROFERY OWNER(S) AND THE PRIME CONTRACTOR MUST INFORM SUBCONTRACTORS ABOUT STORMATER REGUREMENTS AND THEIR OWNERS PROVIDE LIES.
PROPOSED		AND THEIR OWN RESPONSIBILITIES.
FIRST FLOOR AREA	1310 SF (ATTACHED GARAGE 270 SF) [69.6%]	CONTRACTOR SHALL BE RESPONSIBLE FOR PROPERLY DISPOSING OF ALL WASTE AND UNUSED CONSTRUCTION MATERIALS.
SECOND FLOOR AREA	571 [30.4%]	SYSTEM IS STRICTLY PROHIBITED. NO SEEPAGE FROM DUMPSTER SHALL BE DISCHARGED INTO STORMWATER. BEANSIDIKES
TOTAL FLOOR AREA	1881 (1881.6 ALLOWED)	SHALL BE PLACED AROUND DUMPSTERS TO DIVERT THE NATURAL STORM RUNOFF. DUMPSITE'S SHALL BE CHECKED FREQUENTLY FOR LEAKS. DUMPSTER LIDS SHALL-REMAIN CLOSED AT ALL TIMES. DUMPSTERS WITHOUT LIDS SHALL BE PLACED WITHIN STRUCTURES WITH IMPERVIOUS ROCHING OR COVERED WITH TARPS IN ORDER TO AVDID RAIN CONTACT WITH ANY
SECOND FLOOR DECK	123 SF (FAR EXEMPT)	WITHIN STRUCTURES WITH IMPERVIOUS RODFING OR COVERED WITH TARPS IN ORDER TO AVOID RAIN CONTACT WITH ANY TRASH MATERIAL. MANY CONSTRUCTION MATERIALS, INCLUDING SOLVENTS, WATER-BASED PAINTS, VEHICLE FLUIDS, BROKEN
DRIVEWAY	306 SF	ASPHALT AND CONCRETE, WOOD, AND CLEARED VEGETATION CAN BE RECYCLED. NON-RECYCLABLE MATERIALS MUST BE TAKEN TO AN APPROPRIATE LANDFILL OR DISPOSED OF AS HAZARDOUS WASTE. POLLUTANTS SHALL BE KEPT OFF EXPOSED SURFACES.
PATIOS (CONCRETE)	163 SF (47 SIDE, 116 FRONT)	WITHIN STRUCTURES WITH IMPERIOUS ROOFING OF COUCHEED WITH THRP'S IN GREER TO AND O RAN CONTLAT. WITH ANY THISH INATERLI, LAWY CONSTRUCTION THISTIALS, INCLUDES OLIVIES, WITH SAVES AND PAIRS' VEHICLE THISTIALS BROKIN ASPHALT AND CONCRETE, WOOD, AND CLARED VEGETATION CAN BE REPORTED IN OUR STRUCTURES WITH ANY TO INA APPROVATE LANDEL ON DE SUBJECT OF A HALARDOOD WITH STRUCTURES WITH THE THRP IN THISTIAL AND CONCRETE. WOOD CAN BE REPORTED IN AN ER EXPLOYED IN SUBJECT OF SUBJECT OF PLACE THRAN CANA AND RECOLLING RECEIPACLES AND/ON THE STRUCTURES THRAND THE STRUCT AND CHECKEN FOR LANDING AND CHECKEN AND THE STRUCTURES THRANGEN AND LOCE HORIZON AND CHECKEN FOR LANDING AND CHECKEN AND THE STRUCTURES THRANGEN AND LOCE HORIZON AND CHECKEN FOR LANDING AND CHECKEN AND THE STRUCTURES THRANGEN AND LOCE HORIZON AND CHECKEN FOR LANDING AND CHECKEN AND THE STRUCTURES THRANGEN AND LOCE HORIZON CHECKEN.
PROPOSED PERMEABLE PATIO	489 SF	TOLETS AWAY FROM STORMURAIN INLETS ON PERVICUS SURFACES. ALL CONSTRUCTION DEBRIS SHALL BE REFT AWAY FROM THE STREET, GUTTER, AND STORMURAIN, CONTRACTOR MUST ROUTINELY CHECK AND CLEAN UP MATERIAL THAT MAY HAVE
		TRAVELED AWAY FROM CONSTRUCTION SITE.
IMPERVIOUS		
PROPOSED IMPERVIOUS AREA	1779 SF (1310 + 306 + 163)	
PERCENTAGE IMPERVIOUS	52.9%	
PROPOSED PERMEABLE PATIO	489 SF	
PROPOSED LANDSCAPE AREA	1092 SF (32.5%)	
CAPITOLA DESIGN RE	EVIEW NOTES	ENGINEERING NOTES
UKAINAGE AND EROSION CONTROL PLAN: PER CITY OF CAPITOLA REQUIREMENTS, DRAINAG	E AND GRADING PLANS DRAWN BY A LICENSED CIVIL ENGINEER WILL BE LICATION. THOSE PLANS WILL BE INFORMED BY THE SOLLS REPORT AND BEEN PERFORMED.	SITE PREPARATION: OVER-EXCAVATION AND RECOMPACTION TO BE PERFORMED IN ACCORDANCE WITH RECOMMENDATIONS FROM GEOTECHNICAL
SUBMITTED WITH WITH THE BUILDING PERMIT APP GEOTECHNICAL ANALYSIS, WHICH HAS ALREADY E	LICATION. THOSE PLANS WILL BE INFORMED BY THE SOILS REPORT AND BEEN PERFORMED.	REPORT & STRUCTURAL ENGINEERING DOCUMENTS.
THIS SITE PLAN FOR THE DESIGN REVIEW LEVEL S	UBMITTAL PROPOSES STANDARD BMP AND EROSION CONTROL MEASURES,	DRAINAGE: SURFACE DRAINAGE: POSITIVE DRAINAGE SHOULD BE MAINTAINED AWAY FROM THE STRUCTURES AT A MINIMUM GRADIENT OF 3
TEAM INTENDS TO ELABORATE ON STORMWATER.	LIZED CONSTRUCTION ENTRANCE. THE SITE IS EFFECTIVELY FLAT. THE DESIGN DRAINAGE, AND BMP PLANS WITH CIVIL DRAWINGS, STUDIES, AND REPORTS	PERCENT FOR 10 FEET (OR TO PROPERTY LINE), PER GEOTECHNICAL REPORT.
UPON APPROVAL OF THE DESIGN REVIEW PHASE.		UTILITY: CONSTRUCTION BEST MANAGEMENT PRACTICES (BMP): EROSION CONTROL MEASURES (E.G. BONDED FIBER MATRIX, VEGETATIVE
LANDSCAPE NOTES: EXISTING PALMS INTERFERE WITH OVERHEAD POL	WER LINES AND THEREFORE REMOVAL IS PROPOSED. SITE PLAN SHOWS	CONSTRUCTION EST MANAGEMENT PRACTICES (BMP) EROSION CONTROL MESAURES (E. G. BORECH PER NATRIX, V.GETATIVE CONTRA, LITE METINO MARTE EI MENAETTEN VIERE APRILADE TO PREVINT EIN GENORISMO NAS ITTE EINEMPICATION CONTROL MESAURES (E. G. BLIT FENCIN, BEER ROLLS, DETENTION BARINS) BUIST EN IN-RAZE TO PREVINT EIN GENORES SOL FROM LEAVING TEIL MATERNA EINAMEERENT BAN MELTA LISS E FECLUERES TO DENIERE NO CONTROL FRANKER METINT METRINA THAT MARCH CONTRIBUIT TO VIETRI CONTROL AUXILIANS DE LISS EN LISS
PROPOSED STRAWBERRY TREE (25 GAL) IN FRONT LOCATIONS, AND ADDITIONAL DROUGHT-TOLERAN	WER LINES AND THEREFORE REMOVAL IS PROPOSED. SITE PLAN SHOWS I YARD LANDSCAPE AREA, WAS LEAF PRIVET HEDGING AT NOTED PERIMETER IT PLANTS ALONG THE STREET.	SITE. MATERIALS MANAGEMENT BMP MUST ALSO BE FOLLOWED TO ENSURE NO CONTACT OF RAINWATER WITH MATERIALS THAT MAY CONTRIBUTE TO WATER QUALITY DEGRADATION DOWNSTREAM (E.G. CONCRETE OR STUCCO WASHOUT AREAS. COVERED
IRRIGATION NOTES:		
	VPING SHALL BE DESIGNED AND INSTALLED BY LANDSCAPE PROFESSIONAL. F.	POST-CONSTRUCTION BEST MANAGEMENT PRACTICES (BMP): NO DIRECTLY CONNECTED IMPERVIOUS AREAS (DCIA) SHALL BE ALLOWED. DCIA MEANS STORM RUNOFF GENERATED AND CONVEYED VIA IMPERVIOUS AREAS, SUCH AS RODF, ROOF DRAIN, DRIVENIM AND COTEST DANAGEMENT AND ADDRESS OF DISCUSSION OF DRAIN.
		DRIVEWAY, AND STREET. BMP MEASURES SHALL BE IDENTIFIED ON THE SITE PLAN.
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		UN PLANS PHUHIBITING MODIFICATION OR REMOVAL OF THE BMP LANDSCAPE AREAS WITHOUT A COUNTY PERMIT. GRADING/IMPROVEMENT PLANS/PERMITS IF A GRADING/IMPROVEMENT PLAN/PERMIT IS APPROVED FOR THE PROJECT SITE, IT
		SHALL SUPERSEDE ALL GRADING, DRAINAGE, ONSITE, OFFSITE, AND STORM WATER BEST MANAGEMENT PRACTICE IMPROVEMENTS CONTAINED IN THESE PLANS IN THE EVENT OF CONFLICT.
		NOTE: THE CAL GREEN MANDATORY REQUIREMENTS ARE LOCATED ON SHEET GB.1
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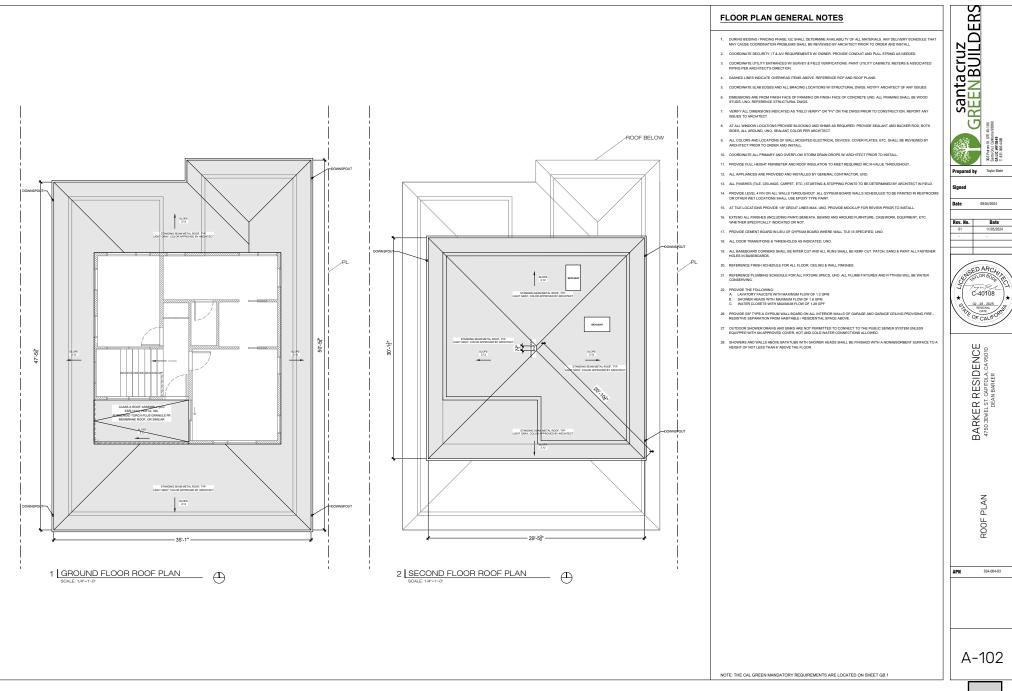
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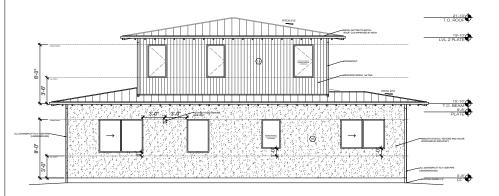


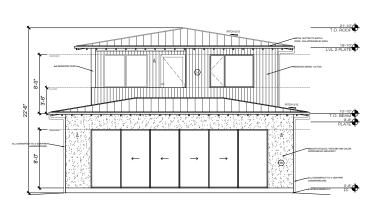
santacruz GREEN BUILDERS

-105

### EXTERIOR ELEVATION NOTES

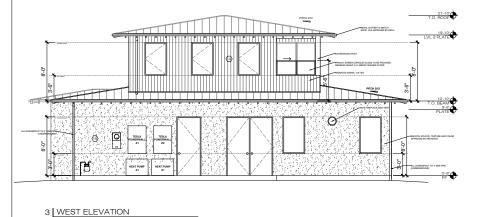
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- REDWOOD SIDING (1x4 T&G, STAIN APPROVED BY ARCHITECT)
   B STUCCO (COLOR AND TEXTURE APPROVED BY ARCHITECT)





2 SOUTH ELEVATION

1 EAST ELEVATION





4 NORTH ELEVATION NOTE: THE CAL GREEN MANDATORY REQUIREMENTS ARE LOCATED ON SHEET GB.1



BARKER RESIDENCE 4750 JEWELST. GAPITOLA, CA 95010 DEAN BARKER



ELEVATIONS



A-201



Item 5 C.

santacruz GREEN BUILDERS

Prepared by

Signed

Rev. No. 01

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> BARKER RESIDENCE 4750 JEWEL ST. CAPITOLA, CA 95010 DEAN BARKER

> > SECTIONS

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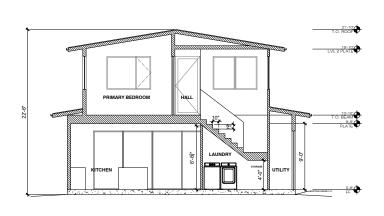
Date

303 Potrero St., STE Santa Cruz, Calforri CA LIC, #915349 T. 831, 596 4485

Taylor Bode

09/04/2024

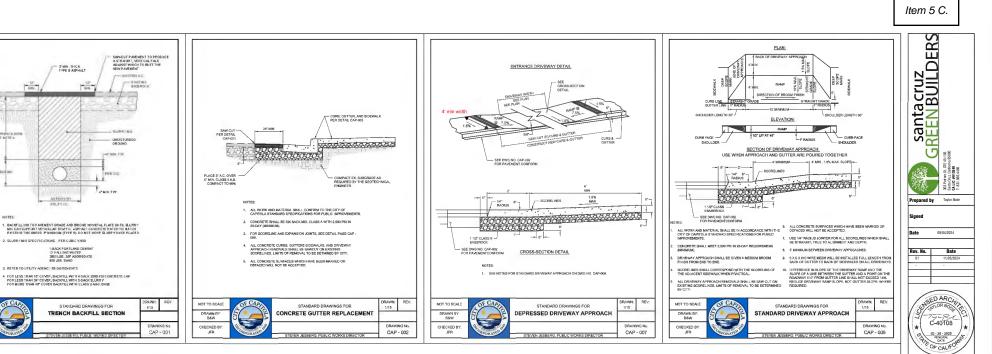
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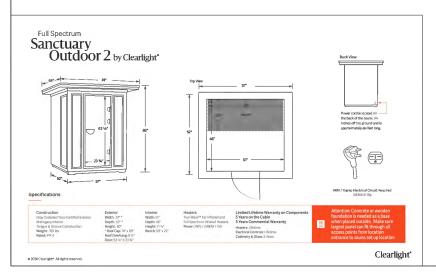


1 SHORT SECTION SCALE: 1/4"=1"-0"

NOTE: THE CAL GREEN MANDATORY REQUIREMENTS ARE LOCATED ON SHEET GB.1

A-301





NOTES:

NOT TO SCALE

DRAWN BY B&W

CHECKED BY

BARKER RESIDENCE 4750 JEWELST. CAPITOLA, CA 95010 DEAN BARKER REFERENCES

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Taylor Bode

09/04/2024

Date



In the City of Capitole, water in streets, gutlers, and storm drains flows directly to local creeks and Monterey Bay without any treatment. When debris, paint, concrete and other harmful polutaints from construction sites and home construction projects ge spilled, leaked or washed into the street or storm drain lube; and damage ansitive create hablas and and up polluting our bay

## In order to induce the amount of pollutants reaching local storm drains and waterways, the City has developed "Best Management Practices" (BMPs) for construction work. All types of construction projects are required to able by the following mandatory BMPs. These BMPs apply to both new and mendoded netadential, commercipat, matal, and inductal projects

microbiology butters. These BMH apply to both new and menositive interestinal, continuenceal, mail, and including to procedule in addition to the following minimative VMHs. The obstration of the obstration of

◆Gettercal Construction & Site Supervision All construction BMPS, eadment and erosion control must be installed point to beginning construction and maintained throughout the project duration. Complexee with the CGP and below BMPs is required year round.

Throughout the project diversion. Comprehension manual and the provided diversion. Comprehension manual paral location provides and ensuing good location provides and ensuing good location provides and ensuing characteristic and ensuing characteristic. Comprehension with the there are not in the ensuing characteristic and ensuing characteristic. This posser engineers in the ensuing characteristic and ensuing characteristic and ensuing characteristic. This posser engineers is the ensuing characteristic and ensuing characteristic and ensuing characteristic. This posser engineers is the ensuing characteristic and and ensuing characteristic and ensuing characteristic

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Good Housekeeping Practices Designate one area of the site located away from storm drains, drainage swales, and creeks for auto parking and heavy Charageneous enable of the late located away from term denter, derivage warks, and dereis for allo parken grant have objectment aborgs, warks instein y and for allo explorated maintered company and and and the materials have been appreciated and the state of the



STORMWATER POLLUTION PREVENTION AND PROTECTION FOR CONSTRUCTION PROJECTS STEVEN JESSENG, PUBLIC WORKS





A OF CAPITO NOT TO SCALE DRAWN BY: DRAWING No CHECKED BY: SEJ STRM-BMP-1

Clean up leaks, drips and other spills immediately so that they do not contaminate the soil or runoff nor leave residue on pased surfaces. Use do clean up methods whenever possible. Water may only be used in minimum quantities to prever tust. f portable toilets are used, ensure that the leasing company properly maintains the toilets and prompity makes repairs. Conduct visual inspections for leaks. Protect vigetation and trees from accidental damages from construction activities by surrounding them with fending or tree.

Advanced Planning

bio-swales to divert water t or berms where appropriat

Materials A Material Resonance of the second second

### Landscaping, Gardening & Ponds/Fountains/Pool/Spa Maintenance

molf that will transport earth Many lendscaping activities and practices expose soils and inorease the Netlihood of water runoff that init Transport de acciments and grains chemicals to the storm drain draing indipation or rain events. Other exterior amenilies such as a poole and spass require regular maintenance using achicrine and/or coppur based algoacides. Water treated with these chemicals is toxic to aquetic tile and should never to discharged to the storm drain.

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In terest using on cover exe, much, or ourse canceler provides in the setes, guere, for exampliant. Ponder@unitarianter.com/Sign Maintenance, any vetures in excess of 500 gallons must be reported in advance to the City of Capitolia Public Works Department. The City will provide galdance on handling special cleaning warse, flow rela restrictions are backflow provention.

 Preventing Water & Sediment Runoff
 Preventing Water & Sediment Runoff
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 Digram files Effective exercision and autoinent control measurem must be implemented aud minimisand on all distuded amas is order to proved an en knowna of a domente et in bas is biom music disclassing autoine to gas-construction lower. During the transport proved and the lossing of autoinent et in bas is biom music disclassing autoine to gas-construction lower. During the transport and and the lossing multimeter and the lossing of the lossing autoinent and the lossing autoinent and the lossing multimeter and the

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Effective filtration devices, barriers, and settling devices shall be selected, installed and maintained properly Sitt fances must be installed so that the drainage around each fence does not create additional erosion and rills down slope

of the fence. If store weblies are used to filter sediment runoff, ensure that the bales are actually filtering the water (and not just causing the water to travel around the bais) and that the store pieces are not carried into the storm drain system.

 Earth Moving Activities & Heavy Equipment
 Earth Moving Activities & Heavy Equipment Soit ecoveration and granting operations locasen large amounts of soil that can be transported into sterm drains when hundhod improperty. Effective erosian control precises reduces the amound in runnel researce as all and solve this boys with check down roughened ground surfaces. Criten, earth moving activities neurine use and storage of heavy explorment. Poorly maintained wholes and heavy equiparent that leak have, d, antifreesa or other fullids onto the construction site are common successe of wholes and heavy equiparent that leak have, d, antifreesa or other fullids onto the construction site are common successe of the common successe of the start of t

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ecycle winenever possible. o not use diseate oit to turbricate equipment parts or clean equipment. Only use weiter for onsite cleaning, over exceeds fifth wheel hitches and other oily or greesy equipment during all rain events.

piles and excavated soil with secured tarps or plastic sheeting.

storm drain pollution

Association (CASQA)

Site Planning

pulpace. site erceion control measures and structural devices, both temporary and permanent, shall be properly maintained so rey do not become nuisances with stagnant water, odors, insect breading, heavy algae growth, debris, and/or safety 

> 2/14 REV. NOT TO SCALE DRAWN BY: CHECKED DRAWING No





Concrete, Cement, & Masonry Products
 Concrete, cement, masonry products, sediment or pollutant laden water shall never be discharged into or allowed to reach

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be provided on-site. Never wash or rinee mixing conteiners and tools into the gutter, street, storm drain inist, drainage ditches or water body. If conducting sidewalk work, material slockpiles must be removed and cleaned up by the end of each day. Sweep or collect n conclusing subwank work, manesa succeptes mais be reintived and ceaned up by the end of secinday, owweep or culled unused materials and debris that remain on perventient and dispose of property. Never leave or abandon materials when the job is completed, collect all unused or wasta materials and dispose of property. Never leave or abandon materials onable. Ensure that nothing has defined towards the terder, quater or oach basin.

### ♦<u>Site Clean Up</u>

ng instaad of hosing down whenever possible. Dispose of litter and debris in the garbage Chan up by seeping instead of hosting down whenever possible. Dispose of lither and daths in the garange. The stores, storewall, and other pored series may not to chand by setwing to by doritory devines (), conclusion, and when the other store stores and the store data ways to be chand by setwing to by doritory between by the store data ways and the store data way





ERENCES REF

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## While an extra contract of the second sec Removal of Surface Coatings U Non-hazardous paint chips and dust from dry shipping and sand blasting may be swept up or collected in plastic drop cieffis

Non-handware paint deps and due tom dy witering and and battering may be avery to or collector in plastic drop cides and disposed of an interfloyation relation of and due tom mer handware paints containing land-manary of the phase in the histophase relation can due to the method or version of a period containing land construct. Paint may the based for two by based of and the tom method or version of an equivalent and the sources. Paint may the based for two by based of an interfloy and the based paint or containing of the two of the When interfloyed in the based for two by based of the two of the based paint or sources the two when the depaint of the based for two by based of the two of the based paint or the based and the sources. The two of the based for two by based paint sources by a two boot statement of the based paint or sources to an when the depaint of the based paint of based paint sources by a two boot statement of the based paint of the two when the depaint of the based paint of based paint on the two of the based paint of the based paint of the based thased based the based the based th

Clean Up of Surface Coatings Never clean trushes or mise paint or vernish containers into a gutter, street, storm drain, French drain or creek, For water back paints, paint out brushes to the extern possible and rinse into an interior sink drain that goes to the sanitary

## sever. For oil based paints, paint out bushes to the extent possible and clean with thinner or solvent. Filter and reuse thinners and solvents where possible. Dispose of excess liquids and residue as hazardious wasts. When theroughtly dv, empty paint cans, used brunkan, rags and drop citchs may be deposed of as garbage.

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### wind, traffic, or minfall. After breaking up old pevement, sweep up materials and recycle as much as possible. Property dispose of non-recyclable

maamaas. Cover and seal nearby storm drain inlets and manholes before applying seal coat, slurry seal, etc. Leave covers in place until the oil gealerri is dry. In the went of rain during construction, divert runoff around work areas and cover materials.

## In die verein O tran overge offe poers or abeorbent traturtals. Park paving machines over drip poers or abeorbent traturtals. Never waar sweepings trom oppoerd aggregate concrete into a sizeet or a storm drain intel. Collect and return to aggregate base stockpilo or dispose of in the tash.

base elockpies or ospose or in the vash. Remove and clean up material stockpiles (i.e. asphalt and sand) by the end of each week or, if during the rainy season, by the end of each day. Stockpiles must be removed by the end of each day if they are located in a public right-of-way.

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### **Design Permit Design Review Criteria**

<u>17.120.070 Design review criteria</u>. When considering design permit applications, the city shall evaluate applications to ensure that they satisfy the following criteria, comply with the development standards of the zoning district, conform to policies of the general plan, the local coastal program, and any applicable specific plan, and are consistent with any other policies or guidelines the city council may adopt for this purpose. To obtain design permit approval, projects must satisfy these criteria to the extent they apply.

- A. Community Character. The overall project design including site plan, height, massing, architectural style, materials, and landscaping contribute to Capitola's unique coastal village character and distinctive sense of place.
- B. Neighborhood Compatibility. The project is designed to respect and complement adjacent properties. The project height, massing, and intensity is compatible with the scale of nearby buildings. The project design incorporates measures to minimize traffic, parking, noise, and odor impacts on nearby residential properties.
- C. Historic Character. Renovations and additions respect and preserve existing historic structure. New structures and additions to non-historic structures reflect and complement the historic character of nearby properties and the community at large.
- D. Sustainability. The project supports natural resource protection and environmental sustainability through features such as on-site renewable energy generation, passive solar design, enhanced energy efficiency, water conservation measures, and other green building techniques.
- E. Pedestrian Environment. The primary entrances are oriented towards and visible from the street to support an active public realm and an inviting pedestrian environment.
- F. Privacy. The orientation and location of buildings, entrances, windows, doors, decks, and other building features minimizes privacy impacts on adjacent properties and provides adequate privacy for project occupants.
- G. Safety. The project promotes public safety and minimizes opportunities for crime through design features such as property access controls (e.g., placement of entrances, fences), increased visibility and features that promote a sense of ownership of outdoor space.
- H. Massing and Scale. The massing and scale of buildings complement and respect neighboring structures and correspond to the scale of the human form. Large volumes are divided into small components through varying wall planes, heights, and setbacks. Building placement and massing avoids impacts to public views and solar access.
- I. Architectural Style. Buildings feature an architectural style that is compatible with the surrounding built and natural environment, is an authentic implementation of appropriate established architectural styles, and reflects Capitola's unique coastal village character.
- J. Articulation and Visual Interest. Building facades are well articulated to add visual interest, distinctiveness, and human scale. Building elements such as roofs, doors, windows, and

porches are part of an integrated design and relate to the human scale. Architectural details such as trim, eaves, window boxes, and brackets contribute to the visual interest of the building.

- K. Materials. Building facades include a mix of natural, high quality, and durable materials that are appropriate to the architectural style, enhance building articulation, and are compatible with surrounding development.
- L. Parking and Access. Parking areas are located and designed to minimize visual impacts and maintain Capitola's distinctive neighborhoods and pedestrian-friendly environment. Safe and convenient connections are provided for pedestrians and bicyclists.
- M. Landscaping. Landscaping is an integral part of the overall project design, is appropriate to the site and structures, and enhances the surrounding area.
- N. Drainage. The site plan is designed to maximize efficiency of on-site drainage with runoff directed towards permeable surface areas and engineered retention.
- O. Open Space and Public Places. Single-family dwellings feature inviting front yards that enhance Capitola's distinctive neighborhoods. Multifamily residential projects include public and private open space that is attractive, accessible, and functional. Nonresidential development provides semi-public outdoor spaces, such as plazas and courtyards, which help support pedestrian activity within an active and engaging public realm.
- P. Signs. The number, location, size, and design of signs complement the project design and are compatible with the surrounding context.
- Q. Lighting. Exterior lighting is an integral part of the project design with light fixtures designed, located, and positioned to minimize illumination of the sky and adjacent properties.
- R. Accessory Structures. The design of detached garages, sheds, fences, walls, and other accessory structures relates to the primary structure and is compatible with adjacent properties.
- S. Mechanical Equipment, Trash Receptacles, and Utilities. Mechanical equipment, trash receptacles, and utilities are contained within architectural enclosures or fencing, sited in unobtrusive locations, and/or screened by landscaping.

## Capitola Planning Commission Agenda Report

Meeting: December 5, 2024

From: Community Development Department

Address: 4825 Opal Street



Item 6 A.

**Project Description:** Application #24-0148. APN: 034-064-23. Design Permit and Accessory Dwelling Unit (ADU) Permit for the demolition of an existing residence and construction of a new single-family residence and attached ADU. The project is located within the R-1 (Single-Family Residence) zoning district.

This project is in the Coastal Zone and requires a Coastal Development Permit which is not appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption

**Recommended Action:** Consider Application #24-0148 and **approve** the project based on the Conditions and Findings for Approval.

Property Owner: DRVO Builders

Representative: Cove Britton, Matson Britton Architects, Filed: 4/29/24

**Background:** On June 26, 2024, Development and Design Review Staff reviewed the application and provided the applicant with the following direction:

<u>Public Works Representative, Erika Senyk:</u> Discussed utilizing semi-pervious materials for driveways and walkways.

<u>Building Official, Eric Martin:</u> Discussed assignment of address since it currently shared the 4855 number, as well as letter or number assignment for each of the primary and secondary units. Mr. Martin and Planner Sesanto noted that 4825 was tentative but the most appropriate with the neighborhood pattern. Mr. Martin recommended planning for the construction material storage for both projects.

<u>Associate Planner, Sean Sesanto:</u> Discussed the recent incomplete letter items and noted the project requires existing overhead utilities to be placed underground. Conversation with staff focused on floor area calculation and when accessory dwelling units could exceed the maximum established floor area ratio. Mr. Sesanto noted the ADU had multiple inconsistencies related to the guaranteed allowance, including a height exceeding 16 feet and floor area exceeding 800 square feet.

Following the Development and Design Review meeting, the applicant submitted revised plans addressing numerous comments. Notably however, the revised design does not comply with the maximum floor area for a guaranteed-allowance ADU.

**Development Standards:** The following table outlines the zoning code requirements for development in the R-1 Zoning District. The project does not comply with all R-1 development standards as identified in the table and discussion below.

Development Standard	S				
Building Height					
R-1 Regulation			F	Proposed	
	25 ft.		25 ft.		
Floor Area Ratio (FAR)					
		Proposed			
Lot size			3,280 sq. ft.		
Maximum Floor Area Ra	atio	56% (Max 1,83			
First Story Floor Area		SFD: 1,099 sq			
Second Story Floor Area		ADU: 432 sq. ft. SFD: 738 sq. ft.			
Second Story Floor Area		ADU: 399 sq. ft.			
Total FAR			81.3% (2,668 sq. ft.)		
		Exceeds Max FAR by 831 sq. ft.			
Setbacks					
	R-1	regulation	Proposed		
Front Yard 1st Story		15 ft.	18 ft.		
Front Yard 2 <sup>nd</sup> Story		20 ft.	Primary: 20 ft.		
& Garage			Garage: 21 ft.		
Side Yard 1 <sup>st</sup> Story	10% lot	Lot width 41 ft.	East: 7 ft.		
	width	4 ft. 1 in. min.	West: 5 ft.		
Side Yard 2 <sup>nd</sup> Story	15% of	Lot width 41 ft.	East: 7 ft.		
	width	6 ft. 2 in. min	West: 7 ft.		
Rear Yard 1 <sup>st</sup> Story	20% of	Lot depth 80 ft.	17 ft.		
Rear Yard 2 <sup>nd</sup> Story	parcel		31 ft. 9 in.		
Encroachments	depth	16 ft. min.			
		case, bedroom 1	alcoves		
Attached Accessory Dv					
	ADU	Regulation	F	Proposed	
Height	Attached	d to SFD: 25 ft.	23 ft. 6 in.		
Front	Same	Same as Primary		1 <sup>st</sup> : 48 ft. 3 in.	
			2 <sup>nd</sup> : 48 ft. 3 in.		
Side 1 <sup>st</sup> Story			East: 4 ft.		
Olde Offerer		4		West: 20 ft. 6 in.	
Side 2 <sup>nd</sup> Story		4 ft.	East: 4 ft. West: 20 ft. 6 in.		
Rear 1 <sup>st</sup> Story		4 n.	4 ft.		
Rear 2 <sup>nd</sup> Story			4 ft.		
Parking					
SFD: 2 spaces, 1 covered	Required		Proposed		
0. 2. 2 spaces, 1 covered	-	•			
2 spaces total 1 covered, 1 uncovered		2 spaces total 1 covered, 1 uncovered			
Underground Utilities: I				Required	
onderground offittes: I	required wit	1 25 % increase	iii alea		

**Discussion:** The subject property is located within the Jewel Box neighborhood, surrounded by oneand two-story single-family residences. The lot shares its existing development with the abutting legal lot, known as 4855 Opal Street, which includes a single-family residence and detached garage. The structures are not identified as historic resources.

The proposal is one of two projects affecting the existing development: applications #24-0148 and #24-0149. The applications would demolish the existing structures and establish two separate developments, each with their own single-family dwelling and attached accessory dwelling unit (ADU).

<u>Design Permit:</u> The proposal is to replace the existing single-family development with a new 1,837 square-foot single-family dwelling unit and an attached 831 square-foot ADU. Both units are split between the first and second stories. The design exhibits a Spanish revival style with its use of materials, gabled roof, arched door and windows, and front balcony. The structure utilizes white stucco siding throughout and clay tile roof with minimal overhang.

<u>Design Review Criteria</u>: When considering design permit applications, the city shall evaluate applications to ensure that they satisfy the design review criteria, comply with the development standards of the zoning district, conform to policies of the general plan, the local coastal program, any applicable specific plan, and are consistent with any other adopted policies or guidelines. To obtain design permit approval, projects must satisfy these criteria to the extent they apply. The complete list of Design Review Criteria is included as Attachment 2. Staff included criteria F (privacy) as it relates to objective design standards for ADUs.

F. Privacy. The orientation and location of buildings, entrances, windows, doors, decks, and other building features minimize privacy impacts on adjacent properties and provide adequate privacy for project occupants.
 Pursuant to §17.74.090(B)(2) objective design standards for ADUs, upper-story privacy impacts shall be mitigated by using clerestory or opaque windows within eight feet of a rear or interior property line. The two-story ADU has several second story windows; therefore, staff included

condition #29 to address this standard. <u>Floor Area Ratio:</u> As stated above, the maximum floor area ratio of the lot is 1,837 square feet (56%). The proposed single-family home is 1,837 square feet and complies with the standard.

The application also includes an ADU. The guaranteed allowance specifies that development standard may not prohibit an ADU provided it does not exceed 800 square feet in size and complies with maximum height and minimum setbacks. The attached ADU has a floor area of 831 square feet which exceeds the guaranteed allowance maximum floor area by 31 square feet. The ADU does not qualify for the guaranteed allowance without a 31-square-foot reduction in size. Staff is recommending approval of the application with Condition #2 which requires the building plans to be updated to reduce the size of the ADU by at least 31 square feet. Additional discussion on local code and state law follows.

"Floor area" is calculated as the sum of horizontal areas of all floors of an enclosed structure, measured from the outside perimeter of the exterior walls as described in §17.48.040. Furthermore, floor area includes the entire area in all enclosed structures without deduction for features such as interior walls or storage areas, pursuant to §17.48.040(B)(2). "Floor area ratio" means the gross floor area of all of the buildings on the parcel divided by the net parcel area. Staff calculations also include applicable exclusions listed within the zoning code when reviewing applications, which are reflected in the calculations provided. Attachment 3 includes an illustration floor area calculation on the project floor plan.

Accessory Dwelling Unit: The project includes an attached 831 square foot ADU. The ADU has a height of 23 feet, 6-inches, split between the first and second floors, internally accessible with a dedicated spiral

staircase. The ADU exterior matches the primary dwelling in mass and composition and is indistinguishable from the primary dwelling.

<u>ADU Guaranteed Allowance and Gov. Code §66321:</u> Capitola established the *guaranteed allowance* provision to parallel with the similar guarantee in the Government Code. Although the State law was expanded to ensure greater flexibility in height, it still does not require local agencies to permit ADUs greater than 800 square feet if they do not comply with the maximum floor area ratio.

### Pursuant to Capitola Municipal Code §17.74.040(H)

"Maximum building coverage, floor area ratio, and private open space standards in Section 17.74.080 (Development standards) shall not prohibit an accessory dwelling unit with <u>up to eight</u> <u>hundred square feet of floor area</u>, up to sixteen feet in height, and four-foot side and rear yard setbacks, provided the accessory dwelling unit complies with all other applicable standards. The guaranteed allowance of eight hundred square feet of floor area is in addition to the maximum floor area of a property."

Pursuant to Gov. Code §66321(b)(3) A local agency may not establish:

"Any requirement for a zoning clearance or separate zoning review or any other minimum or maximum size for an accessory dwelling unit, size based upon a percentage of the proposed or existing primary dwelling, or limits on lot coverage, floor area ratio, open space, front setbacks, and minimum lot size, for either attached or detached dwellings that does not permit <u>at least an 800 square foot accessory dwelling unit</u> with four-foot side and rear yard setbacks to be constructed in compliance with all other local development standards."

Gov. Code §66321(b)(4)(D) further specifies it must include ADUs up to:

"A height of 25 feet or the height limitation in the local zoning ordinance that applies to the primary dwelling, whichever is lower, for an accessory dwelling unit that is attached to a primary dwelling."

<u>ADU Law Background:</u> When the City adopted standards for accessory dwelling units, State law required local agencies to permit, at minimum, an ADU up to 800 square feet, sixteen feet in height, and with four-foot side and rear setbacks. The adopted standards were in accordance with those minimum requirements. Since local adoption, the State law has since broadened relating to height, requiring local agencies to include ADUs over 16 feet in height, such as an attached ADU up to 25 feet tall or maximum permitted by the zoning district, whichever is less.

In November of this year, the City Council adopted revisions to the Zoning Code addressing inconsistencies with ADUs allowed under the guaranteed allowance. However, amendments to the zoning code are typically not operative until receiving certification from the Coastal Commission.

For years, the City has followed the Coastal Commission's interpretation that local agencies with a certified Local Coastal Program (LCP) are not immediately superseded by State housing laws which include Coastal Act provision stating, "Nothing in this section shall be construed to supersede or in any way alter or lessen the effect or application of the California Coastal Act...". Instead, local agencies like Capitola have continued to apply existing zoning until they are able to recertify an LCP with updated zoning code with the Coastal Commission.

Owing to recent court challenges and legislative changes related to the Coastal Act and housing laws, staff sought interim guidance from the city attorney's office on how to process the two similar Opal Street applications. Based on feedback received, staff are advising that the City could approve an ADU prior to the zoning code amendments being certified, provided all the following are met:

# A. <u>Approval of the ADU would not have a negative impact on Coastal Act resource protection</u> <u>policies.</u>

<u>Staff Comment</u>: No negative impacts to coastal access or resources were identified with the application, including the accessory dwelling unit.

- B. <u>A local agency would otherwise be required to approve the ADU based on State law, except that the agency is within the Coastal Zone and has a certified LCP.</u> <u>Staff Comment</u>: State law now requires local agencies to permit an attached ADU that is at least 800 square feet in size and a height up to 25 feet or the zoned height limitation for the primary dwelling. Although inconsistent with existing zoning regulations, staff are recommending the Planning Commission support a two-story ADU as required by State law.
- C. <u>The project otherwise complies with all applicable zoning code and municipal code.</u> <u>Staff Comment</u>: As proposed, the ADU exceeds the maximum size eligible under the guaranteed allowance, which is 800 square feet. The ADU does not qualify for the guaranteed allowance without a 31-square-foot reduction in size.

To advance new housing in a manner that maximizes harmony with local zoning, ADU law and the Coastal Act, staff are recommending approval of the project with conditions to reduce the size of the ADU, thus resolving the issues of the Guaranteed Allowance and permissibly exceeding the FAR. Condition #2 states "At time of submittal for building permit review, the construction plans shall reduce the size of the accessory dwelling unit by at least 31 square feet compared to the submitted plans dated September 4, 2024. The reduction shall be consistent with Chapter 17.48, to the satisfaction of the Community Development Director or their designee."

Without the proposed conditions, the application would also require approval of an ADU Deviation to exceed the Limited Standards size and a Variance to exceed the maximum Floor Area Ratio. Should the Planning Commission consider approval of the current design without Condition #2, the item must be continued to a date certain with direction to the applicant to submit the required Deviation and Variance. A Variance requires additional public notice. The required findings for a Deviation and a Variance include unique circumstances associated with the property and that the granting would not constitute a special privilege.

<u>Garage Setback:</u> In addition to a 20-foot front setback, garages must be setback five feet from the front building wall. The applicant is proposing a reduced three-foot setback from the front building wall instead. Pursuant to §17.16.030(B)(4)(a), the Planning Commission may reduce the minimum setback to three feet without any specific findings, provided the project is in a sidewalk-exempt area. The property is exempt from sidewalk requirements; therefore, the Commission can approve a reduction to the standard.

<u>Parking:</u> The primary dwelling includes one garage space and one driveway space, which meets the parking requirement for the primary dwelling. Accessory dwelling units subject only to limited standards are not required to provide additional parking.

<u>Trees:</u> The application includes the removal of four existing trees. A fifth tree may need to be removed due to interference with construction. The application proposes to preserve several trees, including the mature fir tree located in the rear yard, which is the largest tree on either lot. Two shrub trees will also be planted on site. The new and preserved trees meet the 15% canopy coverage requirements for new construction.

**CEQA:** §15303(a) of the CEQA Guidelines exempts a single-family residence and secondary dwelling unit in a residential zone. The project includes the construction of a new single-family residence and accessory dwelling unit. No adverse environmental impacts were discovered during review of the proposed project.

### **Design Permit Findings:**

A. The proposed project is consistent with the general plan, local coastal program, and any applicable specific plan, area plan, or other design policies and regulations adopted by the city council.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence complies with the development standards of the R-1 (Single-Family Residential) zoning district. The proposed project is inconsistent with zoning standards related to accessory dwelling units (ADU) and the maximum allowed floor area ratio. The project approval includes a condition requiring the ADU to be reduced in size by at least 31 square feet. Therefore, the project has been conditioned to secure the purpose of the General Plan, and Local Coastal Program, and design policies and regulations adopted by the City Council.

# B. The proposed project complies with all applicable provisions of the zoning code and municipal code.

Community Development Staff and the Planning Commission have reviewed the application for the proposed residence and attached accessory dwelling unit (ADU). The subject property has a maximum allowed floor area ratio (FAR) of 56% (1,837 square feet). The proposed project includes a Limited Standards ADU, which may exceed the allowed FAR, provided the ADU does not exceed 800 square feet in size and complies with height and setback standards. The project includes a 1,837 square foot primary dwelling and a 831 square foot ADU, for a proposed FAR of 81.4% (2,669 square feet). As proposed, the ADU exceeds the allowed size under a Limited Standards ADU by 31 square feet and the project exceeds the allowed FAR by 831 square feet. The project approval includes a condition requiring the ADU to be reduced in size by at least 31 square feet. Therefore, the project has been conditioned to comply with all applicable provisions of the zoning code and municipal code.

# C. The proposed project has been reviewed in compliance with the California Environmental Quality Act (CEQA).

Section §15303(a) of the CEQA Guidelines exempts a single-family residence and is subject to Section 753.5 of Title 14 of the California Code of Regulations. The project involves the demolition and construction of a single-family. The project is located within the R-1 (Single-Family Residential) zoning district. No adverse environmental impacts were discovered during review of the proposed project.

D. The proposed development will not be detrimental to the public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence will not be detrimental to public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

E. The proposed project complies with all applicable design review criteria in Section 17.120.070 (Design review criteria).

The Community Development Staff and the Planning Commission have reviewed the application and determined the proposed residence complies with all applicable design review criteria in Section 17.120.070.

F. The proposed project maintains the character, scale, and development pattern of the neighborhood.

Community Development Staff and the Planning Commission have all reviewed the application for the new single-family residence. The project balances a mix of contemporary and classic design elements with its Spanish Revival architecture. As proposed, the project exceeds the scale and development pattern of the neighborhood due to the previously identified inconsistencies with zoning standards relating to accessory dwelling units and the maximum allowed floor area ratio. The project has been conditioned to reduce the scale of the project to comply with code. Therefore, the project has been conditioned to maintain the overall character and scale of the neighborhood.

### Limited Standards ADU Permit Findings:

A. The ADU provides a minimum rear and side setback of four feet. The proposed ADU is four feet from rear and side property lines.

### B. The ADU does not exceed eight hundred square feet in size.

The proposed ADU is 831 square feet in size, which exceeds the allowed size under a Limited Standards ADU. The project approval includes a condition requiring the ADU to be reduced in size by at least 31 square feet. Therefore, the project has been conditioned to comply with this finding.

### C. The ADU has a maximum height of sixteen feet.

The proposed attached ADU is 23 feet and 6 inches in height. However, State law requires local agencies to permit an attached ADU up to 800 square feet in size and up to 25 feet in height, or the zoned height limit for the primary dwelling, whichever is less. The project is located within the R-1 zoning district, which allows a primary dwelling up to 25 feet in height.

### **Coastal Development Permit Findings:**

A. The project is consistent with the LCP land use plan, and the LCP implementation program. As proposed, the project has inconsistencies with zoning standards relating to accessory dwelling units and the maximum allowed floor area ratio, which are detailed in findings for the Design Permit and Accessory Dwelling Unit Permit. FAR limits and ADU standards are part of the Local Coastal Plan (LCP). The project approval includes a condition requiring the ADU to be reduced in size by at least 31 square feet. Therefore, the proposed development has been conditioned to conform to the City's certified LCP land use plan and the LCP implementation program.

### B. The project maintains or enhances public views.

The proposed project is located on private property at 4825 Opal Street. The project will not negatively impact public landmarks and/or public views.

- **C.** The project maintains or enhances vegetation, natural habitats and natural resources. The site is not located in an area with natural habitats or natural resources. The project will maintain or enhance vegetation, consistent with the allowed use and will not negatively affect natural habitats or natural resources.
- D. The project maintains or enhances low-cost public recreational access, including to the beach and ocean.

The residential project will not negatively impact low-cost public recreational access.

- E. The project maintains or enhances opportunities for visitors. The residential project will not negatively impact visitor serving opportunities.
- **F.** The project maintains or enhances coastal resources. The project will not negatively impact coastal resources.

- G. The project, including its design, location, size, and operating characteristics, is consistent with all applicable design plans and/or area plans incorporated into the LCP. As proposed, the project has inconsistencies with zoning standards relating to ADUs and the maximum allowed floor area ratio (FAR), which are detailed in findings for the Design Permit and Accessory Dwelling Unit Permit. The project approval includes a condition requiring the ADU to be reduced in size by at least 31 square feet. Therefore, the proposed single-family residence and ADU have been conditioned to comply with all applicable design criteria, design guidelines, area plans, and development standards. The operating characteristics are consistent with the R-1 (Single-Family Residential) zone.
- H. The project is consistent with the LCP goal of encouraging appropriate coastal development and land uses, including coastal priority development and land uses (i.e., visitor serving development and public access and recreation). The project involves a new single-family residence and attached accessory dwelling unit on a residential lot of record. The project has been conditioned for consistency with the LCP goals for appropriate coastal development and land uses. The use is an allowed use consistent with the R-1 zoning district.

### **Conditions of Approval:**

- The submitted plans, dated September 4, 2024, and reviewed by Planning Commission on December 5, 2024, do not comply with development standards related to accessory dwelling units (ADU) and the maximum FAR. The Design Permit, ADU permit, and Coastal Development Permit are conditionally approved as outlined herein, and as modified through conditions imposed by the Planning Commission during the hearing.
- 2. The maximum allowed FAR for the 3,280 square foot property is 56% (1,837 square feet), of which the primary dwelling complies. The applicant is seeking to apply the ADU guaranteed allowance to the project, however an ADU subject to the guaranteed allowance may not exceed 800 square feet. The submitted plans include a 831 square foot ADU, which exceeds the maximum floor area allowed under the guaranteed allowance by 31 square feet. The plans reviewed by the Planning Commission on December 5, 2024, shall be revised to comply with the maximum FAR in addition to a guaranteed allowance ADU. At time of submittal for building permit review, the construction plans shall reduce the size of the ADU by at least 31 square feet. Floor area revisions shall be consistent with Chapter 17.48, to the satisfaction of the Community Development Director, or their designee.
- 3. At time of submittal for building permit review, the construction plans must show all upper floor windows serving the accessory dwelling unit as clerestory or opaque, unless they are located at least eight feet from all interior side and rear property lines.
- 4. At time of submittal for building permit review, the construction plans shall include cross-section(s) of the living area noted on the architectural plans demonstrating it does not have an internal height exceeding sixteen feet. Any changes or inconsistencies to internal heights that increase floor area must be offset by equal amount and may be subject to Planning Commission approval.
- 5. At time of submittal for building permit review, the construction plans shall show the location of all required parking spaces, and their minimum required dimensions are required by the zoning code.
- 6. Prior to issuance of a building permit, construction plans shall demonstrate the driveway does not exceed 40 percent of the width of the lot at the street line, unless otherwise authorized under Capitola Municipal Code Chapter 12.32.

- 7. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved and conditioned by the Planning Commission. All construction and site improvements shall be completed according to the approved plans.
- 8. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
- 9. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
- 10. At time of submittal for building permit review, Public Works Standard Detail SMP STRM shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with the Public Works Standard Detail BMP STRM.
- 11. Prior to issuance of building permit, a landscape plan shall be submitted and approved by the Community Development Department. The landscape plan can be produced by the property owner, landscape professional, or landscape architect. Landscape plans shall reflect the Planning Commission approval and shall identify type, size, and location of species and details of any proposed (but not required) irrigation systems.
- 12. Prior to issuance of a Certificate of Occupancy, the applicant shall complete landscape work to reflect the approval of the Planning Commission. Specifically, required landscape areas, all required tree plantings, privacy mitigations, erosion controls, irrigation systems, and any other required measures shall be addressed to the satisfaction of the Community Development Director.
- 13. Prior to issuance of a Certificate of Occupancy, the applicant shall demonstrate compliance with the tree removal permit authorized by this permit. Replacement tree(s) shall, at maturity, provide 15% canopy coverage as required for new construction. Required replacement trees shall be of the same size, species and planted on the site as shown on the approved plans, unless modified consistent with Condition #5.
- 14. Prior to issuance of building permit, all Planning fees associated with permit #24-0148 shall be paid in full.
- 15. Prior to issuance of building permit, the developer shall pay Affordable housing impact fees as required to assure compliance with the City of Capitola Affordable Housing Impact Fee Ordinance.
- 16. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Soquel Creek Water District, and Central Fire Protection District.
- 17. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection. Site runoff shall not drain onto adjacent parcels or over sidewalks.

- 18. Prior to issuance of building permits, the applicant shall submit a site plan that includes temporary construction sediment and erosion control measures (e.g. access to the construction site, equipment and material storage locations and duration of placement, stockpile protection location and detail, wattle locations and detail, inlet protection detail, containment of trash/debris, location of portable toilet and containment/protection, etc.). The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
- 19. Prior to issuance of a building permit, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).
- 20. The applicant shall notify the Public Works Department 24 hours in advance of the commencement of work. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan.
- 21. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
- 22. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official. §9.12.010B
- 23. Prior to a project final, all cracked or broken driveway approaches, curb, gutter, or sidewalk shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
- 24. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.
- 25. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.156.080.
- 26. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
- 27. Upon receipt of certificate of occupancy, garbage and recycling containers shall be placed out of public view on non-collection days.
- 28. Prior to issuance of building permits, the building plans must show that the existing overhead utility lines will be underground to the nearest utility pole.

- 29. Prior to demolition of the existing structure, a pest control company shall resolve any pest issue and document that all pest issues have been mitigated. Documentation shall be submitted to the City at time of demolition permit application.
- 30. Outdoor lighting shall comply with all relevant standards pursuant to Municipal Code Section 17.96.110, including that all outdoor lighting shall be shielded and directed downward such that the lighting is not directly visible from the public right-of-way or adjoining properties.
- 31. Prior to a Building Department final and/or issuance of a Certificate of Occupancy, final inspections by the Planning and Public Works Departments are required.
- 32. Prior to a issuance of a Certificate of Occupancy, the property owner shall file with the county recorder a declaration of restrictions containing a reference to the deed under which the property was acquired by the present owner and stating that:
  - a. The accessory dwelling unit may not be used for vacation rentals; and
  - b. The accessory dwelling unit shall not be sold separately from the primary dwelling; and
  - c. The deed restriction shall lapse upon removal of the accessory dwelling unit.

### Attachments:

- 1. 4825 Opal Street Plan Set
- 2. 4825 Opal Street Floor Area Diagram
- 3. Design Review Criteria

Report Prepared By: Sean Sesanto, Associate Planner

Reviewed By: Rosie Wyatt, Acting Deputy City Clerk

Approved By: Katie Herlihy, Community Development Director

DRVO	OT 15					
APN# 03			DRVO BUILDER	OWNER:	DRVO BUILDERS INC 1568 GLEN UNA CT	
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Db BAR DIAMETER DBL. DOUBLE		CTED NG PLAN	2022 CALIFORNIA RESIDENTIAL CODE (CRC) 2022 CALIFORNIA BUILDING CODE (CBC)	P1 TITLE SHEET P2 SITE PLAN	FAX: 831-425-4795 ENGINEERING:	nnrengineering@yahoo.com GEOTECHNICAL:
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FIN. FINISH(ED) F.J. FLOOR JOIST	STR., STRUCTU STRUCT.		4. ADDRESS NUMBERS SHALL BE POSTED AND MAINTAINED AS SHOWN ON THE SITE PLAN. NUMBERS SHALL BE A MINIMUM OF 4 INCHES IN HEIGHT AND OF		MAX FAR (56% OF NET LOT SIZE): TAB 3,280. X .56 = 1,836.8 S.F.	LE 17.16-3
FL. FLUSH FLR. FLOOR	T&G TONGU	BOTTOM GUE & GROOVE	A COLOR CONTRASTING TO THEIR BACKGROUND. 5. ROOF COVERING SHALL BE NO LESS THAN CLASS "B" RATED.		PROPOSED FIRST & SECOND FLOOR A	REA: 1,836.0 S.F.
F.N. FIELD NAILING FND. FOUNDATION F.O. FACE OF	THK. THICK T.O. TOP OF T.P. TOILET P	DF	6. THE JOB COPIES OF THE BUILDING PLANS AND PERMITS MUST REMAIN		TOTAL FAR SQ FT: FAR RATIO: (1,836 / 3,280) =	1,836.0 S.F. 55.975 %
FP. FIREPLACE F.R. FIRE RATED	TYP. TYPICAL U.B.C. UNIFOR	AL DRM BUILDING	ON-SITE DURING INSPECTIONS. 7. PUBLIC FIRE HYDRANT REQUIRED WITHIN 600 FT, OF ANY PORTION OF THE		PROPOSED ATTACHED ADU FLOOR AF (800 SF MAX)	REA: 792 S.F.
FT. FOOT OR FEET FTG. FOOTING FZR. FRFF7FR	VERT. VERTICA W. WIDTH	CAL	BUILDING WITH A MINIMUM 1000 GALLON FIRE FLOW. AVAILABLE FIRE HYDRANT APPROXIMATELY 160' FROM BUILDING (49th & OPAL ST).		PARKING 1 COVERED, 1 UNCOVEREI	D
GA. GAUGE GALV. GALVANIZED	WD. WOOD	-	8. ONE HUNDRED (100) FOOT CLEARANCE TO BE MAINTAINED WITH NON-COMBUSTIBLE VEGETATION AROUND ALL STRUCTURES OR TO THE			
G.B. GRADE BEAM GLB. GLU-LAM BEAM			PROPERTY LINE, WHICHEVER IS SHORTER DISTANCE.			
GYP. BD., GYPSUM WALL BOA G.W.B.	D					

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DRVO BUILDERS INC NEW BUILDERS RESIDENCE LOT 15 - 4485 CPAL STREET CAPITOLA, CA 95010 APN: 034-064-23

LOT 15 æ

TITLE SHEET

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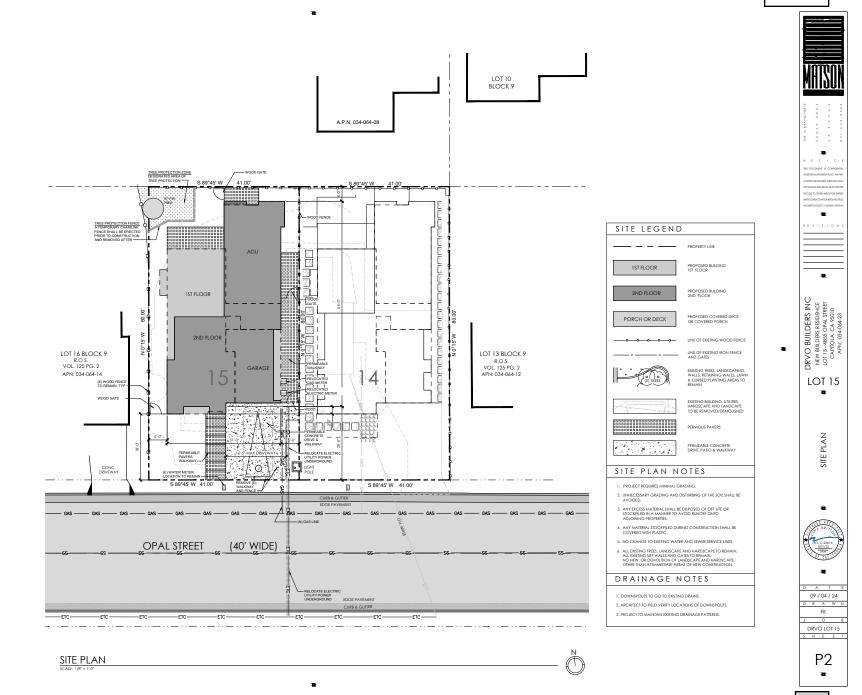
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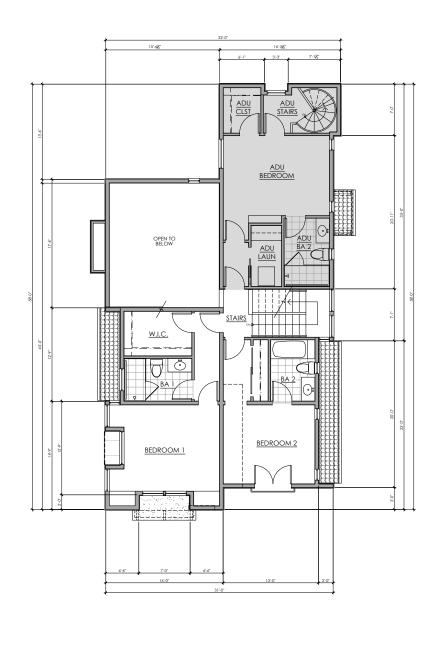
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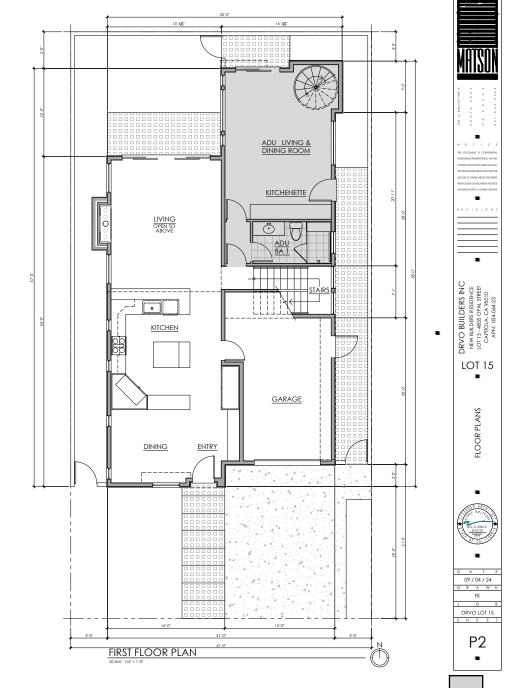
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Item 6 A.



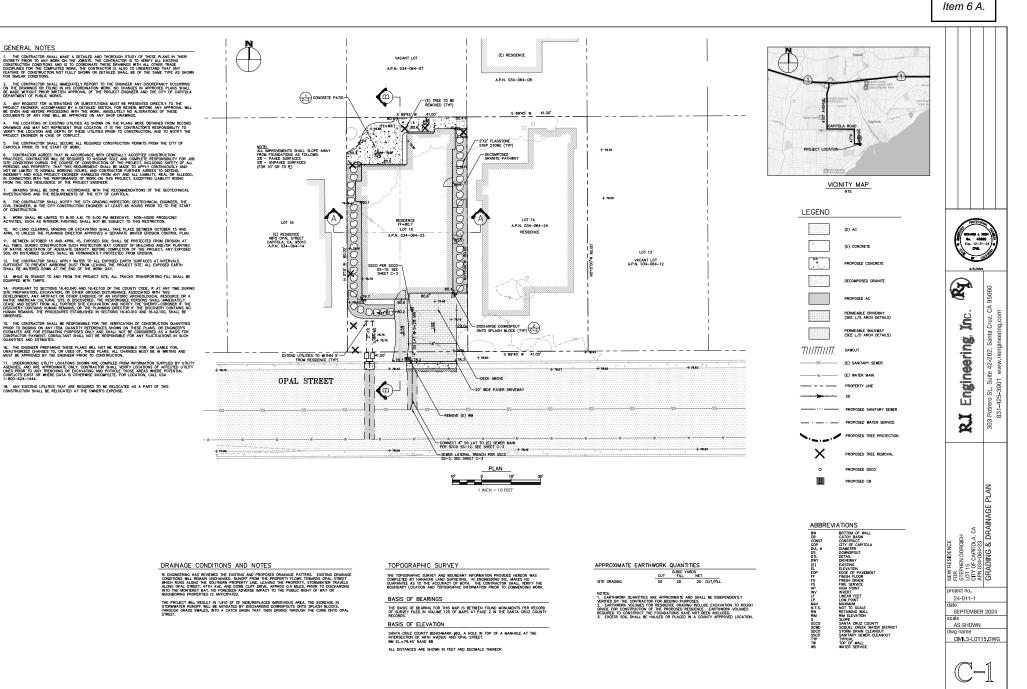
Item 6 A.





SECOND FLOOR PLAN SCALE: 1/4" = 1'-0" Ň



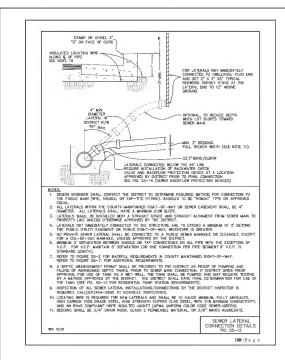


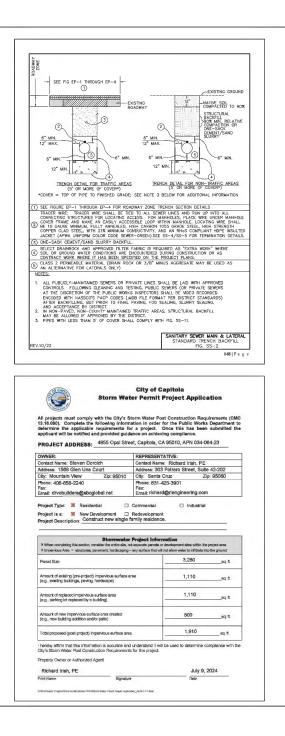
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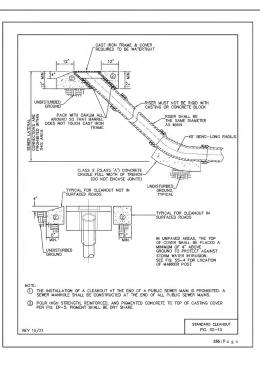
PLANNING SUBMITTAL

Item 6 A. SIDENCE ROOF DOWNSPOUT OUTLET 1" ABOVE SPLASH BLOCK SPLASH BLOCK TO BE EMBEDDED INTO THE SURROUNDING SOILS IN WHICH THE FLOW UNE WILL BE 1/2 INCH ABOVE ADJACENT GRADE #3 @ 18" O.C. EACH WAY 8" MIN ES<sup>(j)</sup> 41100022244 SHED GRAD CONCRETE SLAB 6' OF CLASS 2 AGGREGATE BASE COMPACTED TO 95% RC -6' COMPACTED, NON-EXPANSIVE, ENGINEERED FILL OVER MOISTURE TREATED SUBGRADE SPLASH BLOCK-Ł ROOFDRAIN DOWNSPOUT TO SPLASHBLOCK CONCRETE WALKWAY DETAIL 303 Potrero St., Suite 42-202, Santa Cruz, CA 95060 831-425-3901 www.riengineering.com 2 R.I. Engineering, Inc. 96 96 96 96 92 92 92 92 CONCRETE-88 88 88 88 -PAVER WALKWAY RESIDENCE FF=80.7 RESIDENCE FF=80.7 84 84 84 84 8.5% 80 80 80 80 104 \_\_\_\_/ ժհ 붠 76 76 76 76 72 72 2'x2' FLAGSTONE STEPING STONES ON DG PATHWAY (TYP.) 72 72 68 68 68 68 NEW RESIDENCE FOR STEPHEN DORCICH LOT 15 APN 034-064-23 APN 034-064-23 DETAILS SECTION A-A SECTION A-A project no. 24-011-1 date SEPTEMBER 2024 scale AS SHOWN dwg name CIVIL3-LOT15.DWG C-2 PLANNING SUBMITTAL 60

Item 6 A.













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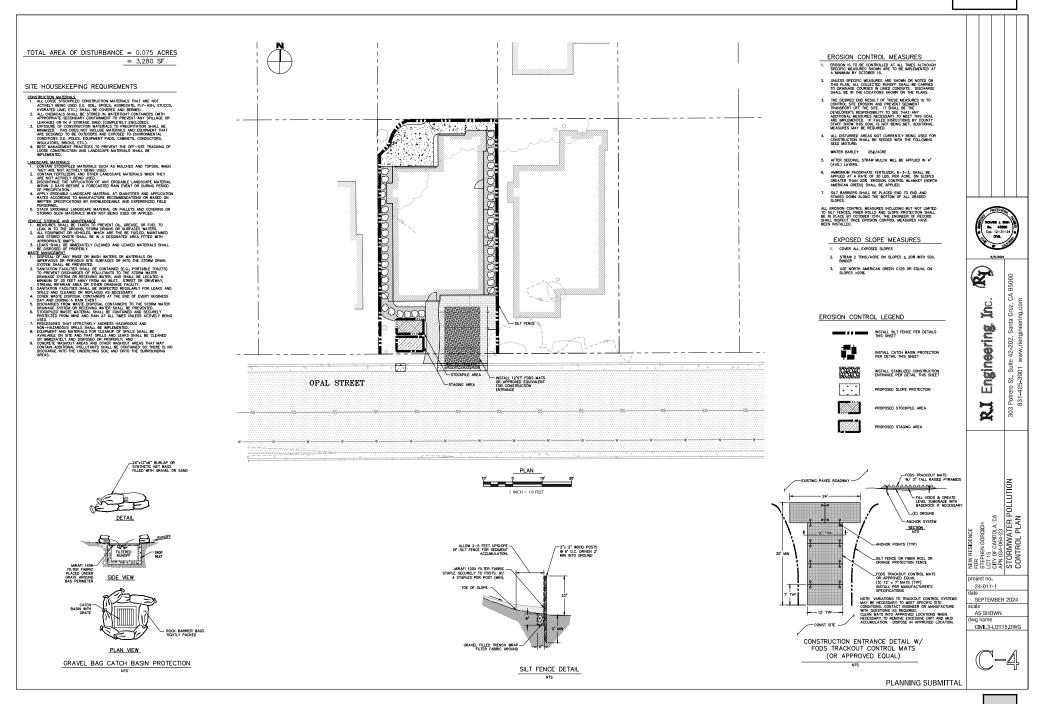
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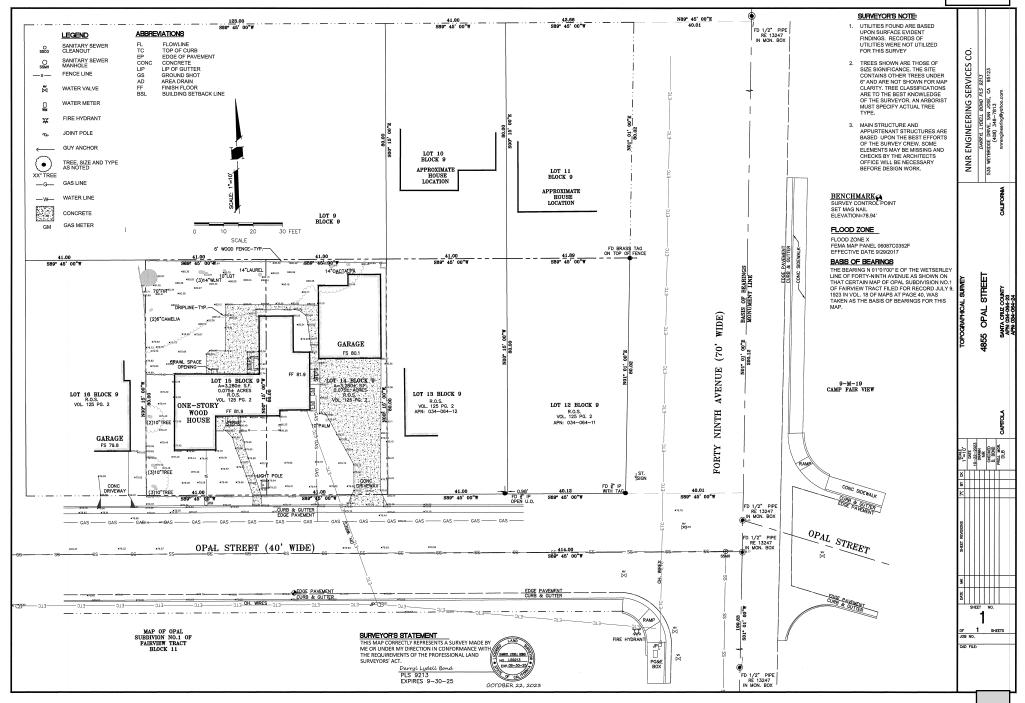
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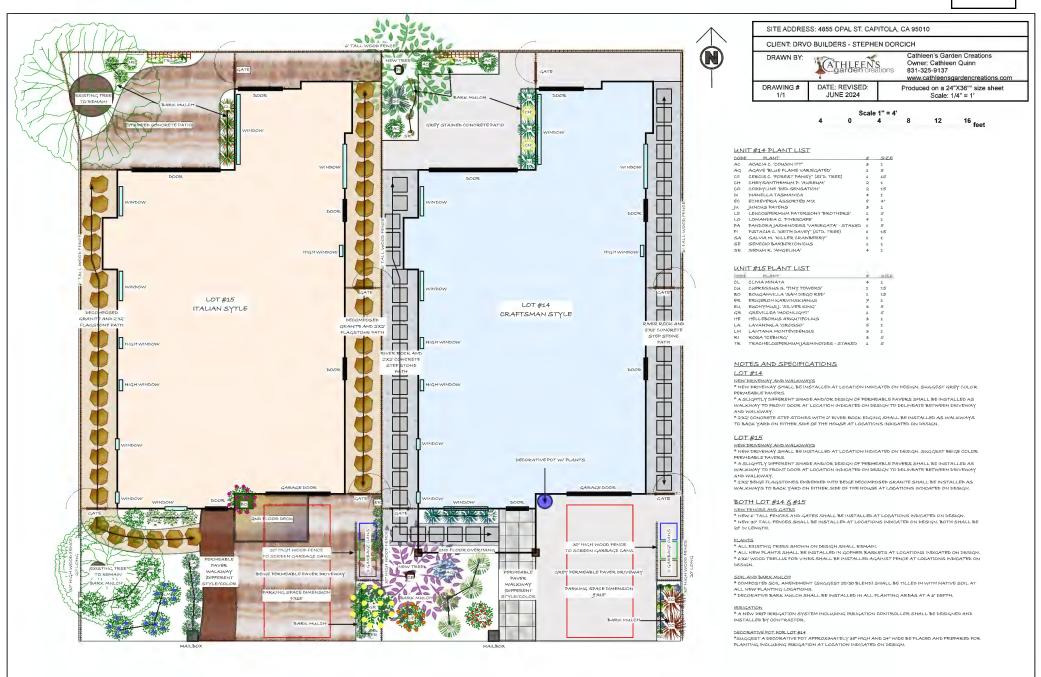
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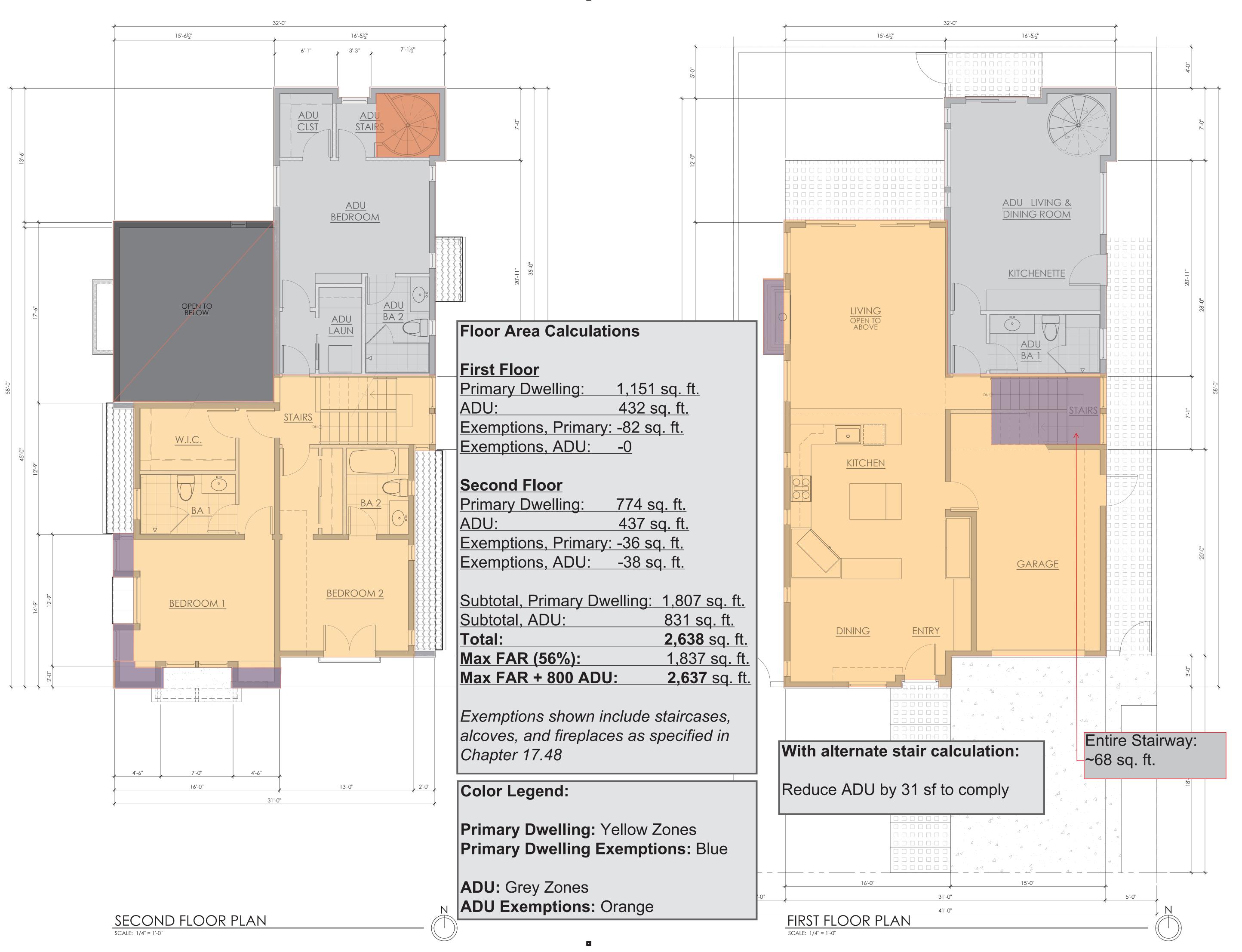
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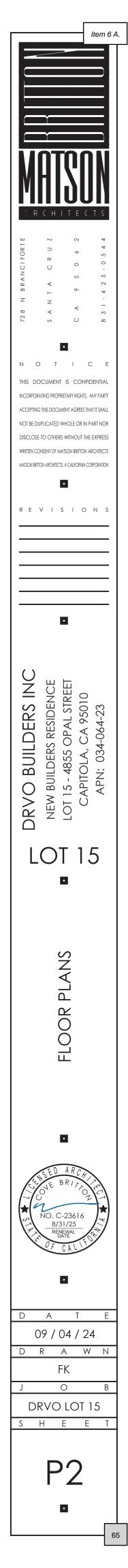


### Item 6 A.









### **Design Permit Design Review Criteria**

<u>17.120.070 Design review criteria</u>. When considering design permit applications, the city shall evaluate applications to ensure that they satisfy the following criteria, comply with the development standards of the zoning district, conform to policies of the general plan, the local coastal program, and any applicable specific plan, and are consistent with any other policies or guidelines the city council may adopt for this purpose. To obtain design permit approval, projects must satisfy these criteria to the extent they apply.

- A. Community Character. The overall project design including site plan, height, massing, architectural style, materials, and landscaping contribute to Capitola's unique coastal village character and distinctive sense of place.
- B. Neighborhood Compatibility. The project is designed to respect and complement adjacent properties. The project height, massing, and intensity is compatible with the scale of nearby buildings. The project design incorporates measures to minimize traffic, parking, noise, and odor impacts on nearby residential properties.
- C. Historic Character. Renovations and additions respect and preserve existing historic structure. New structures and additions to non-historic structures reflect and complement the historic character of nearby properties and the community at large.
- D. Sustainability. The project supports natural resource protection and environmental sustainability through features such as on-site renewable energy generation, passive solar design, enhanced energy efficiency, water conservation measures, and other green building techniques.
- E. Pedestrian Environment. The primary entrances are oriented towards and visible from the street to support an active public realm and an inviting pedestrian environment.
- F. Privacy. The orientation and location of buildings, entrances, windows, doors, decks, and other building features minimizes privacy impacts on adjacent properties and provides adequate privacy for project occupants.
- G. Safety. The project promotes public safety and minimizes opportunities for crime through design features such as property access controls (e.g., placement of entrances, fences), increased visibility and features that promote a sense of ownership of outdoor space.
- H. Massing and Scale. The massing and scale of buildings complement and respect neighboring structures and correspond to the scale of the human form. Large volumes are divided into small components through varying wall planes, heights, and setbacks. Building placement and massing avoids impacts to public views and solar access.
- I. Architectural Style. Buildings feature an architectural style that is compatible with the surrounding built and natural environment, is an authentic implementation of appropriate established architectural styles, and reflects Capitola's unique coastal village character.
- J. Articulation and Visual Interest. Building facades are well articulated to add visual interest, distinctiveness, and human scale. Building elements such as roofs, doors, windows, and

porches are part of an integrated design and relate to the human scale. Architectural details such as trim, eaves, window boxes, and brackets contribute to the visual interest of the building.

- K. Materials. Building facades include a mix of natural, high quality, and durable materials that are appropriate to the architectural style, enhance building articulation, and are compatible with surrounding development.
- L. Parking and Access. Parking areas are located and designed to minimize visual impacts and maintain Capitola's distinctive neighborhoods and pedestrian-friendly environment. Safe and convenient connections are provided for pedestrians and bicyclists.
- M. Landscaping. Landscaping is an integral part of the overall project design, is appropriate to the site and structures, and enhances the surrounding area.
- N. Drainage. The site plan is designed to maximize efficiency of on-site drainage with runoff directed towards permeable surface areas and engineered retention.
- O. Open Space and Public Places. Single-family dwellings feature inviting front yards that enhance Capitola's distinctive neighborhoods. Multifamily residential projects include public and private open space that is attractive, accessible, and functional. Nonresidential development provides semi-public outdoor spaces, such as plazas and courtyards, which help support pedestrian activity within an active and engaging public realm.
- P. Signs. The number, location, size, and design of signs complement the project design and are compatible with the surrounding context.
- Q. Lighting. Exterior lighting is an integral part of the project design with light fixtures designed, located, and positioned to minimize illumination of the sky and adjacent properties.
- R. Accessory Structures. The design of detached garages, sheds, fences, walls, and other accessory structures relates to the primary structure and is compatible with adjacent properties.
- S. Mechanical Equipment, Trash Receptacles, and Utilities. Mechanical equipment, trash receptacles, and utilities are contained within architectural enclosures or fencing, sited in unobtrusive locations, and/or screened by landscaping.

## Capitola Planning Commission Agenda Report

Meeting: December 5, 2024

From: Community Development Department

Address: 4855 Opal Street



Item 6 B.

**Project Description:** Application #24-0149. APN: 034-064-24. Design Permit and Accessory Dwelling Unit (ADU) Permit for the demolition of an existing residence and construction of a new single-family residence and attached ADU. The project is located within the R-1 (Single-Family Residence) zoning district.

This project is in the Coastal Zone and requires a Coastal Development Permit which is not appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption

**Recommended Action:** Consider Application #24-0149 and **approve** the project based on the Conditions and Findings for Approval.

Property Owner: DRVO Builders

Representative: Cove Britton, Matson Britton Architects, Filed: 4/29/24

**Background:** On June 26, 2024, Development and Design Review Staff reviewed the application and provided the applicant with the following direction:

<u>Public Works Representative, Erika Senyk:</u> Discussed utilizing semi-pervious materials for driveways and walkways.

<u>Building Official, Eric Martin:</u> Discussed address assignments of a for the primary residence and ADU. Mr. Martin recommended planning for the construction material storage for both projects.

<u>Associate Planner, Sean Sesanto:</u> Discussed the recent incomplete letter items and noted the project requires existing overhead utilities to be placed underground. Conversation with staff focused on floor area calculation and when accessory dwelling units could exceed the maximum established floor area ratio. Mr. Sesanto noted the ADU had multiple inconsistencies with zoning standards related to floor area and the guaranteed allowance, including a height exceeding 16 feet and floor area exceeding 800 square feet.

Following the Development and Design Review meeting, the applicant submitted revised plans addressing numerous comments. Notably however, the revised design does not comply with the maximum floor area for a guaranteed-allowance accessory dwelling unit.

**Development Standards:** The following table outlines the zoning code requirements for development in the R-1 Zoning District. The project does not comply with all R-1 development standards as identified in the table and discussion below.

<b>Development Standards</b>						
Building Height						
R-1 Regulation			F	Proposed		
	5 ft.	25 ft.				
Floor Area Ratio (FAR)			1 -			
		Proposed				
Lot size Maximum Floor Area Rat	ia	3,280 sq. ft.				
First Story Floor Area	10	56% (Max 1,837 sq. ft.) SFD: 1,101 sq. ft.				
Flist Story Floor Alea		ADU: 432 sq. ft.				
Second Story Floor Area		SFD: 770 sq. f				
		ADU: 399 sq. f				
Total FAR		82.4% (2,702 sq. ft.)				
			Exceeds Max FAR by 865 sq. ft.			
Setbacks			-	-		
	R-1	R-1 regulation		Proposed		
Front Yard 1 <sup>st</sup> Story		15 ft.	18 ft.			
Front Yard 2 <sup>nd</sup> Story		20 ft.		Primary: 20 ft.		
& Garage			Garage: 21 ft.			
Side Yard 1 <sup>st</sup> Story	10% lot	Lot width 41 ft. 4 ft. 1 in. min.	East: 7 ft.			
Cide Varial and Otam	width 15% of	-	West: 5 ft.			
Side Yard 2 <sup>nd</sup> Story	width	Lot width 41 ft.	East: 7 ft. West: 7 ft.			
	Width	6 ft. 2 in. min				
Rear Yard 1 <sup>st</sup> Story	20% of	Lot depth 80 ft.	17 ft.			
Rear Yard 2 <sup>nd</sup> Story	<ul> <li>parcel</li> <li>depth</li> </ul>	16 ft. min.	31 ft. 9 in.			
Encroachments		SFD staircase, bedroom 1 alcoves				
Attached Accessory Dwe	ellina Unit					
····· · · · · · · · · · · · · · · · ·		ADU Regulation		Proposed		
Upight		to SFD: 25 ft.	•			
Height			23 ft. 6 in.			
Front	Same as Primary		1 <sup>st</sup> : 48 ft. 3 in.			
Side 1 <sup>st</sup> Story			2 <sup>nd</sup> : 48 ft. 3 in. East: 4 ft.			
Side 1 Story			West: 20 ft. 6 in.			
Side 2 <sup>nd</sup> Story	1		East: 4 ft.			
	4 ft.		West: 20 ft. 6 in.			
Rear 1 <sup>st</sup> Story			4 ft.			
Rear 2 <sup>nd</sup> Story			4 ft.			
Parking			L			
SFD: 2 spaces, 1 covered	Required		Proposed			
	2 spaces to	2 spaces total		2 spaces total		
		1 uncovered	1 covered, 1 uncovered			
Underground Utilities: Required with 25% increase in area Required						

**Discussion:** The subject property is located within the Jewel Box neighborhood, surrounded by oneand two-story single-family residences. The lot shares its existing development with the abutting legal lot, which includes a single-family residence and detached garage. The structures are not identified as historic resources.

The proposal is one of two projects affecting the existing development: applications #24-0148 and #24-0149. The applications would demolish the existing structures and establish two separate developments, each with their own single-family dwelling and attached accessory dwelling unit (ADU).

<u>Design Permit:</u> The proposal is to replace the existing single-family development with a new 1,857 square-foot single-family dwelling unit and an attached 831 square-foot accessory dwelling unit. Both units are split between the first and second stories. The design exhibits a craftsman style with its use of materials, low-pitched gable roofs, covered porch, and hung windows. The residence utilizes grey stucco siding on the ground level, horizontal wood siding on the upper level and lower-level accents, and composition roof.

<u>Design Review Criteria</u>: When considering design permit applications, the city shall evaluate applications to ensure that they satisfy the design review criteria, comply with the development standards of the zoning district, conform to policies of the general plan, the local coastal program, any applicable specific plan, and are consistent with any other adopted policies or guidelines. To obtain design permit approval, projects must satisfy these criteria to the extent they apply. The complete list of Design Review Criteria is included as Attachment 2. Staff included criteria F (privacy) as it relates to objective design standards for ADUs.

F. <u>Privacy. The orientation and location of buildings, entrances, windows, doors, decks, and other</u> <u>building features minimize privacy impacts on adjacent properties and provide adequate privacy</u> <u>for project occupants.</u>

Pursuant to §17.74.090(B)(2) objective design standards for ADUs, upper-story privacy impacts shall be mitigated by using clerestory or opaque windows within eight feet of a rear or interior property line. The two-story ADU has several upper-story windows; therefore, staff included condition #29 to address this standard.

<u>Floor Area Ratio (FAR)</u>: As stated in the table above, the maximum floor area ratio of the lot is 1,837 square feet (56%). The proposed single-family home is 1871 square feet, which exceeds the maximum allowed FAR by 34 square feet.

The application also includes an ADU. The guaranteed allowance specifies that development standards, including the maximum FAR, may not prohibit an ADU provided it does not exceed 800 square feet in size and complies with maximum height and minimum setbacks. The attached ADU is 831 square feet, which exceeds the guaranteed allowance by 31 square feet. The ADU does not qualify for the guaranteed allowance without a 31-square-foot reduction in size. Staff is recommending approval of the application with Condition #2 which requires the building plans to be updated to reduce the size of the ADU by at least 31 square feet. Additional discussion on local code and state law follows.

In total, the project must be reduced by 65 square feet, with at least 31 square feet reduced from the ADU, to comply with the zoning standards for the guaranteed allowance and FAR. Please find additional discussion in the following sections. Staff recommend approval of the application with Condition #2 which requires the construction plans to be updated to reduce the size of the accessory dwelling unit by at least 31 square feet further reduce 34 square feet from either the accessory or primary dwelling, for a total of 65 square feet.

"Floor area" is calculated as the sum of horizontal areas of all floors of an enclosed structure, measured from the outside perimeter of the exterior walls as described in §17.48.040. Furthermore, floor area includes the entire area in all enclosed structures without deduction for features such as interior walls or

storage areas, pursuant to §17.48.040(B)(2). "Floor area ratio" means the gross floor area of all of the buildings on the parcel divided by the net parcel area. Staff consider applicable exclusions listed within the zoning code when reviewing applications, which are reflected in the calculations provided.

<u>Accessory Dwelling Unit:</u> The project includes an attached 831 square foot ADU. The ADU has a height of 23 feet, 6-inches, split between the first and second floors, internally accessible with a dedicated spiral staircase. The ADU exterior matches the primary dwelling in mass and composition and is indistinguishable from the primary dwelling.

<u>ADU Guaranteed Allowance and Gov. Code §66321:</u> Capitola established the *guaranteed allowance* provision to parallel with the similar guarantee in the Government Code. Although the State law was expanded to ensure greater flexibility in height, it still does not require local agencies to permit ADUs greater than 800 square feet if they do not comply with the maximum floor area ratio.

Pursuant to Capitola Municipal Code §17.74.040(H)

"Maximum building coverage, floor area ratio, and private open space standards in Section 17.74.080 (Development standards) shall not prohibit an accessory dwelling unit with <u>up to eight</u> <u>hundred square feet of floor area</u>, up to sixteen feet in height, and four-foot side and rear yard setbacks, provided the accessory dwelling unit complies with all other applicable standards. The guaranteed allowance of eight hundred square feet of floor area is in addition to the maximum floor area of a property."

Pursuant to Gov. Code §66321(b)(3) A local agency may not establish:

"Any requirement for a zoning clearance or separate zoning review or any other minimum or maximum size for an accessory dwelling unit, size based upon a percentage of the proposed or existing primary dwelling, or limits on lot coverage, floor area ratio, open space, front setbacks, and minimum lot size, for either attached or detached dwellings that does not permit <u>at least an 800 square foot accessory dwelling unit</u> with four-foot side and rear yard setbacks to be constructed in compliance with all other local development standards."

Gov. Code §66321(b)(4)(D) further specifies it must include ADUs up to:

"A height of 25 feet or the height limitation in the local zoning ordinance that applies to the primary dwelling, whichever is lower, for an accessory dwelling unit that is attached to a primary dwelling."

<u>ADU Law Background:</u> When the City adopted standards for accessory dwelling units, State law required local agencies to permit, at minimum, an ADU up to 800 square feet, sixteen feet in height, and with four-foot side and rear setbacks. The City-adopted standards were in accordance with those minimum requirements. Since local adoption, the State law has since broadened relating to height, requiring local agencies to include ADUs over 16 feet in height, such as an attached ADU up to 25 feet tall or maximum permitted by the zoning district, whichever is less.

In November of this year, the City Council adopted revisions to the Zoning Code addressing inconsistencies with ADUs allowed under the guaranteed allowance. However, amendments to the zoning code are typically not operative until receiving certification from the Coastal Commission.

For years, the City has followed the Coastal Commission's interpretation that local agencies with a certified Local Coastal Program (LCP) are not immediately superseded by State housing laws which include Coastal Act provision stating, "Nothing in this section shall be construed to supersede or in any way alter or lessen the effect or application of the California Coastal Act...". Instead, local agencies like Capitola have continued to apply existing zoning until they are able to recertify an LCP with updated zoning code with the Coastal Commission.

Owing to recent court challenges and legislative changes related to the Coastal Act and housing laws, staff sought interim guidance from the city attorney's office on how to process the two similar Opal Street

applications. Based on feedback received, staff are advising that the City could approve an ADU prior to the zoning code amendments being certified, provided all the following are met:

A. <u>Approval of the ADU would not have a negative impact on Coastal Act resource protection</u> <u>policies.</u>

<u>Staff Comment</u>: No negative impacts to coastal access or resources were identified with the application, including the accessory dwelling unit.

B. <u>A local agency would otherwise be required to approve the ADU based on State law, except that the agency is within the Coastal Zone and has a certified LCP.</u> Staff Comment:

State law now requires local agencies to permit an attached ADU that is at least 800 square feet in size and a height up to 25 feet or the zoned height limitation for the primary dwelling. Although inconsistent with existing zoning regulations, staff are recommending the Planning Commission support a two-story ADU as required by State law.

C. <u>The project otherwise complies with all applicable zoning code and municipal code.</u> <u>Staff Comment</u>:

As proposed, the ADU exceeds the maximum size eligible for the guaranteed allowance, which is 800 square feet. The ADU does not qualify for the guaranteed allowance without a 31-square foot reduction in size.

To advance new housing in a manner that maximizes harmony with local zoning, ADU law and the Coastal Act, staff are recommending approval of the project with conditions to reduce the size of the ADU and primary dwelling, thus resolving the issues of the Guaranteed Allowance and permissibly exceeding the FAR. Condition #2 states "At time of submittal for building permit review, the construction plans shall reduce the size of the accessory dwelling unit by at least 31 square feet further reduce 34 square feet from either the accessory or primary dwelling, for a total of 65 square feet, compared to the submitted plans dated September 4, 2024. The reduction shall be consistent with Chapter 17.48, to the satisfaction of the Community Development Director or their designee."

Without the proposed conditions, the application would also require approval of an ADU Deviation to exceed the Limited Standards size, a Variance to exceed the maximum Floor Area Ratio. Should the Planning Commission consider approval of the current design without Condition #2, the item must be continued to a date certain with direction to the applicant to submit the required Deviation and Variance. A Variance requires additional public notice and a fee. The required findings for a Deviation and Variance include unique circumstances associated with the property and that the granting would not constitute a special privilege.

<u>Garage Setback:</u> In addition to a 20-foot front setback, garages must be setback five feet from the front building wall. The applicant is proposing a reduced three-foot setback from the front building wall instead. Pursuant to §17.16.030(B)(4)(a), the Planning Commission may reduce the minimum setback to three feet without any specific findings, provided the project is in a sidewalk-exempt area. The property is exempt from sidewalk requirements; therefore, the Commission can approve a reduction to the standard.

<u>Parking:</u> The primary dwelling includes one garage space and one driveway space, which meets the parking requirement for the primary dwelling. Accessory dwelling units subject only to limited standards are not required to provide additional parking.

<u>Trees:</u> The application includes the removal of two trees in the rear yard and are located close to the proposed ADU footprint. The applicant is proposing to plant a forest pansy redbud and ornamental pistache. At maturity, the proposed trees will secure the 15% canopy coverage requirements for new construction, pursuant to CMC §12.12.190(C)

**CEQA:** §15303(a) of the CEQA Guidelines exempts a single-family residence and secondary dwelling unit in a residential zone. The project includes the construction of a new single-family residence and accessory dwelling unit. No adverse environmental impacts were discovered during review of the proposed project.

### **Design Permit Findings:**

A. The proposed project is consistent with the general plan, local coastal program, and any applicable specific plan, area plan, or other design policies and regulations adopted by the city council.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence complies with the development standards of the R-1 (Single-Family Residential) zoning district. The proposed project is inconsistent with zoning standards related to accessory dwelling units (ADU) and the maximum allowed floor area ratio. The project approval includes a condition requiring the project to be reduced in size by at least 65 square feet, of which 31 square feet must be reduced from the ADU. Therefore, the project has been conditioned to secure the purpose of the General Plan, and Local Coastal Program, and design policies and regulations adopted by the City Council.

## B. The proposed project complies with all applicable provisions of the zoning code and municipal code.

Community Development Staff and the Planning Commission have reviewed the application for the proposed residence and attached accessory dwelling unit (ADU). The subject property has a maximum allowed floor area ratio (FAR) of 56% (1,837 square feet). The proposed project includes a Limited Standards ADU, which may exceed the allowed FAR, provided the ADU does not exceed 800 square feet in size and complies with height and setback standards. The project includes a 1,870 square foot primary dwelling and a 831 square foot ADU, for a proposed FAR of 82.3% (2,698 square feet). As proposed, the ADU exceeds the allowed size under a Limited Standards ADU by 31 square feet and with the primary dwelling, the project exceeds the allowed FAR by 865 square feet. The project approval includes a condition requiring the project to be reduced in size by at least 65 square feet, of which 31 square feet must be reduced from the ADU. Therefore, the project has been conditioned to comply with all applicable provisions of the zoning code and municipal code.

C. The proposed project has been reviewed in compliance with the California Environmental Quality Act (CEQA).

Section §15303(a) of the CEQA Guidelines exempts a single-family residence and is subject to Section 753.5 of Title 14 of the California Code of Regulations. The project involves the demolition and construction of a single-family. The project is located within the R-1 (Single-Family Residential) zoning district. No adverse environmental impacts were discovered during review of the proposed project.

D. The proposed development will not be detrimental to the public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence will not be detrimental to public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

E. The proposed project complies with all applicable design review criteria in Section 17.120.070 (Design review criteria).

The Community Development Staff and the Planning Commission have reviewed the application and determined the proposed residence complies with all applicable design review criteria in Section 17.120.070.

## F. The proposed project maintains the character, scale, and development pattern of the neighborhood.

Community Development Staff and the Planning Commission have all reviewed the application for the new single-family residence. The project incorporates numerous elements of a classic craftsmen design. As proposed, the project exceeds the scale and development pattern of the neighborhood due to the previously identified inconsistencies with zoning standards relating to accessory dwelling units and the maximum allowed floor area ratio. The project has been conditioned to reduce the scale of the project to comply with code. Therefore, the project has been conditioned to maintain the overall character and scale of the neighborhood.

### Limited Standards Accessory Dwelling Unit (ADU) Permit Findings:

A. The ADU provides a minimum rear and side setback of four feet.

The proposed ADU is four feet from rear and side property lines.

### B. The ADU does not exceed eight hundred square feet in size.

The proposed ADU is 831 square feet in size, which exceeds the allowed size under a Limited Standards ADU. The project approval includes a condition requiring the ADU to be reduced in size by at least 31 square feet. Therefore, the project has been conditioned to comply with this finding.

### C. The ADU has a maximum height of sixteen feet.

The proposed attached ADU is 23 feet and 6 inches in height. However, State law requires local agencies to permit an attached ADU up to 800 square feet in size and up to 25 feet in height, or the zoned height limit for the primary dwelling, whichever is less. The project is located within the R-1 zoning district, which allows a primary dwelling up to 25 feet in height.

### **Coastal Development Permit Findings:**

A. The project is consistent with the LCP land use plan, and the LCP implementation program. As proposed, the project has inconsistencies with zoning standards relating to accessory dwelling units and the maximum allowed floor area ratio, which are detailed in findings for the Design Permit and Accessory Dwelling Unit Permit. FAR and ADU standards are part of the Local Coastal Plan (LCP). The project approval includes a condition requiring the project to be reduced in size by at least 65 square feet, of which 31 square feet must be reduced from the ADU. Therefore, the proposed development has been conditioned to conform to the City's certified LCP land use plan and the LCP implementation program.

### B. The project maintains or enhances public views.

The proposed project is located on private property at 4855 Opal Street. The project will not negatively impact public landmarks and/or public views.

### C. The project maintains or enhances vegetation, natural habitats and natural resources.

The site is not located in an area with natural habitats or natural resources. The project will maintain or enhance vegetation, consistent with the allowed use and will not negatively affect natural habitats or natural resources.

D. The project maintains or enhances low-cost public recreational access, including to the beach and ocean.

The residential project will not negatively impact low-cost public recreational access.

- E. The project maintains or enhances opportunities for visitors. The residential project will not negatively impact visitor serving opportunities.
- **F.** The project maintains or enhances coastal resources. The project will not negatively impact coastal resources.

- **G.** The project, including its design, location, size, and operating characteristics, is consistent with all applicable design plans and/or area plans incorporated into the LCP. As proposed, the project has inconsistencies with zoning standards relating to accessory dwelling units (ADU) and the maximum allowed floor area ratio (FAR), which are detailed in findings for the Design Permit and Accessory Dwelling Unit Permit. The project approval includes a condition requiring the project to be reduced in size by at least 65 square feet, of which 31 square feet must be reduced from the ADU. Therefore, the proposed single-family residence and ADU have been conditioned to comply with all applicable design criteria, design guidelines, area plans, and development standards. The operating characteristics are consistent with the R-1 (Single-Family Residential) zone.
- H. The project is consistent with the LCP goal of encouraging appropriate coastal development and land uses, including coastal priority development and land uses (i.e., visitor serving development and public access and recreation).

The project involves a new single-family residence and attached accessory dwelling unit on a residential lot of record. The project has been conditioned for consistency with the LCP goals for appropriate coastal development and land uses. The use is an allowed use consistent with the R-1 zoning district.

### **Conditions of Approval:**

- The submitted plans, dated September 4, 2024, and reviewed by Planning Commission on December 5, 2024, do not comply with development standards related to accessory dwelling units (ADU) and the maximum FAR. The Design Permit, ADU permit, and Coastal Development Permit are conditionally approved as outlined herein, and as modified through conditions imposed by the Planning Commission during the hearing.
- 2. The maximum allowed FAR for the 3,280 square foot property is 56% (1,837 square feet). The proposed primary dwelling is 1,870 square feet, which exceeds the maximum FAR by 34 square feet. The applicant is also seeking to apply the ADU guaranteed allowance to the project, however an ADU subject to the guaranteed allowance may not exceed 800 square feet. The submitted plans include a 831 square foot ADU, which exceeds the maximum floor area allowed under the guaranteed allowance by 31 square feet. The plans reviewed by the Planning Commission on December 5, 2024, shall be revised to comply with the maximum FAR in addition to a guaranteed allowance ADU. At time of submittal for building permit review, the construction plans shall reduce the project size by at least 65 square feet, of which at least 31 square feet must be reduced from the ADU. Floor area revisions shall be consistent with Chapter 17.48, to the satisfaction of the Community Development Director, or their designee.
- 3. At time of submittal for building permit review, the construction plans must show all upper floor windows serving the accessory dwelling unit as clerestory or opaque, unless they are located at least eight feet from all interior side and rear property lines.
- 4. At time of submittal for building permit review, the construction plans shall include cross-section(s) of the living area noted on the architectural plans demonstrating it does not have an internal height exceeding sixteen feet. Any changes or inconsistencies to internal heights that increase floor area must be offset by equal amount and may be subject to Planning Commission approval.
- 5. At time of submittal for building permit review, the construction plans shall show the location of all required parking spaces, and their minimum required dimensions are required by the zoning code.
- Prior to issuance of a building permit, construction plans shall demonstrate the driveway does not exceed 40 percent of the width of the lot at the street line, unless otherwise authorized under Capitola Municipal Code Chapter 12.32.

- 7. Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved and conditioned by the Planning Commission. All construction and site improvements shall be completed according to the approved plans.
- 8. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
- 9. Prior to making any changes to approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
- 10. At time of submittal for building permit review, Public Works Standard Detail SMP STRM shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with the Public Works Standard Detail BMP STRM.
- 11. Prior to issuance of building permit, a landscape plan shall be submitted and approved by the Community Development Department. The landscape plan can be produced by the property owner, landscape professional, or landscape architect. Landscape plans shall reflect the Planning Commission approval and shall identify type, size, and location of species and details of any proposed (but not required) irrigation systems.
- 12. Prior to issuance of a Certificate of Occupancy, the applicant shall complete landscape work to reflect the approval of the Planning Commission. Specifically, required landscape areas, all required tree plantings, privacy mitigations, erosion controls, irrigation systems, and any other required measures shall be addressed to the satisfaction of the Community Development Director.
- 13. Prior to issuance of a Certificate of Occupancy, the applicant shall demonstrate compliance with the tree removal permit authorized by this permit. Replacement tree(s) shall, at maturity, provide 15% canopy coverage as required for new construction. Required replacement trees shall be of the same size, species and planted on the site as shown on the approved plans, unless modified consistent with condition #5.
- 14. Prior to issuance of building permit, all Planning fees associated with permit #24-0149 shall be paid in full.
- 15. Prior to issuance of building permit, the developer shall pay Affordable housing impact fees as required to assure compliance with the City of Capitola Affordable Housing Impact Fee Ordinance.
- 16. Prior to issuance of a building permit, the applicant must provide documentation of plan approval by the following entities: Santa Cruz County Sanitation Department, Soquel Creek Water District, and Central Fire Protection District.
- 17. Prior to issuance of building permits, a drainage plan, grading, sediment and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection. Site runoff shall not drain onto adjacent parcels or over sidewalks.

- 18. Prior to issuance of building permits, the applicant shall submit a site plan that includes temporary construction sediment and erosion control measures (e.g. access to the construction site, equipment and material storage locations and duration of placement, stockpile protection location and detail, wattle locations and detail, inlet protection detail, containment of trash/debris, location of portable toilet and containment/protection, etc.). The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
- 19. Prior to issuance of a building permit, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).
- 20. The applicant shall notify the Public Works Department 24 hours in advance of the commencement of work. Prior to any land disturbance, a pre-site inspection must be conducted by the grading official to verify compliance with the approved erosion and sediment control plan.
- 21. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
- 22. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official. §9.12.010B
- 23. Prior to a project final, all cracked or broken driveway approaches, curb, gutter, or sidewalk shall be replaced per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
- 24. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.
- 25. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.156.080.
- 26. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
- 27. Upon receipt of certificate of occupancy, garbage and recycling containers shall be placed out of public view on non-collection days.
- 28. Prior to issuance of building permits, the building plans must show that the existing overhead utility lines will be underground to the nearest utility pole.

- 29. Prior to demolition of the existing structure, a pest control company shall resolve any pest issue and document that all pest issues have been mitigated. Documentation shall be submitted to the City at time of demolition permit application.
- 30. Outdoor lighting shall comply with all relevant standards pursuant to Municipal Code Section 17.96.110, including that all outdoor lighting shall be shielded and directed downward such that the lighting is not directly visible from the public right-of-way or adjoining properties.
- 31. Prior to a Building Department final and/or issuance of a Certificate of Occupancy, final inspections by the Planning and Public Works Departments are required.
- 32. Prior to a issuance of a Certificate of Occupancy, the property owner shall file with the county recorder a declaration of restrictions containing a reference to the deed under which the property was acquired by the present owner and stating that:
  - a. The accessory dwelling unit may not be used for vacation rentals; and
  - b. The accessory dwelling unit shall not be sold separately from the primary dwelling; and
  - c. The deed restriction shall lapse upon removal of the accessory dwelling unit.

#### Attachments:

- 1. 4855 Opal Street Plan Set
- 2. 4855 Opal Street Floor Area Diagram
- 3. Design Review Criteria

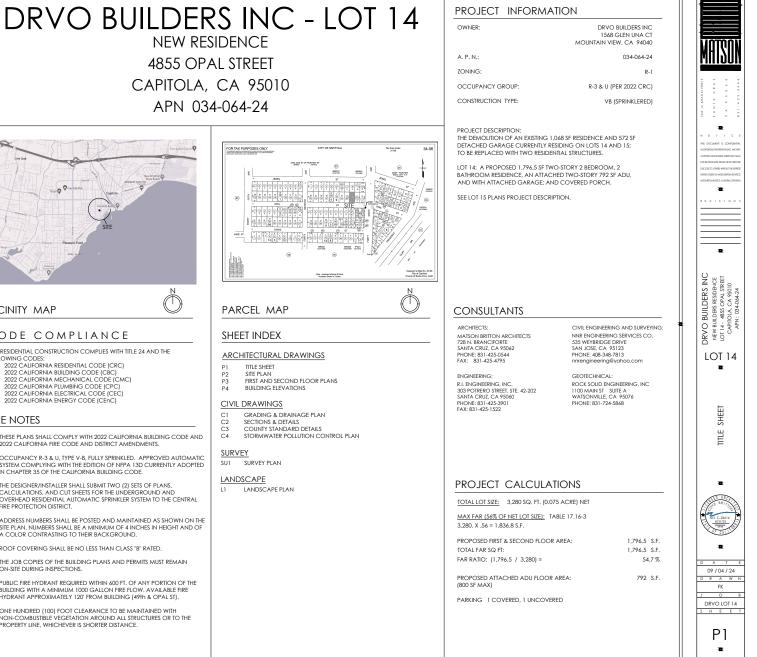
Report Prepared By: Sean Sesanto, Associate Planner

Reviewed By: Rosie Wyatt, Acting Deputy City Clerk

Approved By: Katie Herlihy, Community Development Director

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Item 6 B.



### DRVO LOT 14 APN# 034-064-24 ABBREVIATIONS

8.	AND	H.B.	HOSE BIB
., A	ANGLE	HDR.	HEADER
@	AT	HDWR.	HARDWARE
	DEGREE	HORIZ.	HORIZONTAL
A.B.	ANCHOR BOLT	HT., H.	HEIGHT
A)	ABOVE	I.D.	INSIDE DIAMETER
4.C.I.	AMERICAN	IN.	INCH(ES)
	CONCRETE	INSUL.	INSULATION
	INSTITUE	INT.	INTERIOR
ADJ.	ADJACENT	JT.	JOINT
A.F.F.	ABOVE FINISH	K.P.	KING POST
	FLOOR	L. LIN	LENGTH LINEAR
A.I.S.C.	AMERICAN INSTITUE	LIN. MAX.	MAXIMUM
	OF STEEL CONSTRUCTION	M B	MACHINE BOLT
ALT. ALUM.	ALTERNATE	MEMB	MEMBRANE
APPROX.	ALUMINUM	MFR.	MANUFACTURER
ARCH	APPROXIMATELY ARCHITECTURAL	MIN.	MINIMUM
A.S.T.M.	AMERICAN SOCIETY	MISC.	MISCELLANEOUS
·	OF TESTING MATERIALS	MTL.	METAL
(B)	BELOW	MW.	MICROWAVE
BD	BOARD	Ν.	NORTH
BLDG.	BUILDING	(N)	NEW
BLDG. BLKG.	BLOCKING	N.T.S.	NOT TO SCALE
BM.	BEAM	0/	OVER
B.N.	BOUNDARY NAILING	0.C.	ON CENTER
B.O.	BOTTOM OF	O.D.	OUTSIDE DIAMETE
BOT.,	BOTTOM	O.H.	OPPOSITE HAND
BOTT.		OV.	OVEN
BTWN.	BETWEEN	N.I.C. PL.	NOT IN CONTRAC
CAB.	CABINET	PL. PLYWD.	PLATE PLYWOOD
С.В.	CEILING BEAM	PLYWD. PKG.	PLYWOOD PARKING
C.J.	CEILING JOIST	PKG. P.S.F.	PARKING POUNDS PER
CLG.	CEILING	1.J.F.	SQUARE FOOT
CLR.	CLEAR	P.S.I.	POUNDS PER
COL.	COLUMN CONCRETE		SQUARE INCH
CONC. CONT.	CONCRETE	QTY.	QUANTITY
CONT. CTR.	CENTER	RAD.	RADIUS
CIR. CL	CENTERLINE	R.B.	ROOF BEAM
CL Db	BAR DIAMETER	RCP.	REFLECTED
DBL.	DOUBLE		CEILING PLAN
DEG.	DEGREE	RE:	REFERENCE
DEMO.	DEMOLISH	REF.	REFRIGERATOR
DET., DTL.	DETAIL	REINF.	REINFORCED
D.W.	DISHWASHER	REQ'D.	REQUIRED
DWG.	DRAWING	RM.	ROOM
DWN.,	DOWN	R.O.	ROUGH OPENING
DN.		R.R.	ROOF RAFTER
E)	EXISTING	SCHED.	SCHEDULE
EA.	EACH	SF., SQ. FT.	SQUARE FOOT
E.N.	EDGE NAILING	SQ. FT. SHTG.	SHEATHING
EL.,	ELEVATION	SHIG. SHT.	SHEATHING SHEET
ELEV. ELEV.	FLEVATOR	SIM.	SIMILAR
ELEV. ENG.	ELEVATOR ENGINEER	SL.	SIMILAR
ENG. FQ	ENGINEER	SPKL.	SPRINKLER
EQ. EXT.	EQUAL	SQ.	SQUARE
E.W.	EACH WAY	STAGG.	STAGGER
E.WV. F.B.	FLOOR BEAM	STD.	STANDARD
F.F.	FINISHED FLOOR	STL.	STEEL
FIN.	FINISH(ED)	STR.,	STRUCTURAL
F.J.	FLOOR JOIST	STRUCT.	
FL.	FLUSH	T&B	TOP & BOTTOM
FLR.	FLOOR	T&G	TONGUE & GROC
F.N.	FIELD NAILING	THK.	THICK
FND.	FOUNDATION	T.O.	TOP OF
F.O.	FACE OF	T.P.	TOILET PAPER
FP.	FIREPLACE	TYP.	TYPICAL
F.R.	FIRE RATED	U.B.C.	UNIFORM BUILDIN
FT.	FOOT OR FEET		CODE
FTG.	FOOTING	VERT.	VERTICAL
FZR.	FREEZER	W.	WIDTH
GA.	GAUGE	WD.	WOOD
GALV.	GALVANIZED	WH.	WATER HEATER
G.B.	GRADE BEAM		
GLB.	GLU-LAM BEAM		
GYP. BD., G.W.B.	GYPSUM WALL BOARD		



#### VICINITY MAP

CODE COMPLIANCE

THIS RESIDENTIAL CONSTRUCTION COMPLIES WITH TITLE 24 AND THE FOLLOWING CODES: 2022 CALIFORNIA RESIDENTIAL CODE (CRC)

2022 CALIFORNIA BUILDING CODE (CBC) 2022 CALIFORNIA MECHANICAL CODE (CMC) 2022 CALIFORNIA PLUMBING CODE (CPC) 2022 CALIFORNIA ELECTRICAL CODE (CEC) 2022 CALIFORNIA ENERGY CODE (CEnC)

#### FIRE NOTES

- 1 THESE PLANS SHALL COMPLY WITH 2022 CALLEORNIA BUILDING CODE AND 2022 CALIFORNIA FIRE CODE AND DISTRICT AMENDMENTS.
- 2. OCCUPANCY R-3 & U, TYPE V-B, FULLY SPRINKLED. APPROVED AUTOMATIC SYSTEM COMPLYING WITH THE EDITION OF NFPA 13D CURRENTLY ADOPTED IN CHAPTER 35 OF THE CALIFORNIA BUILDING CODE.

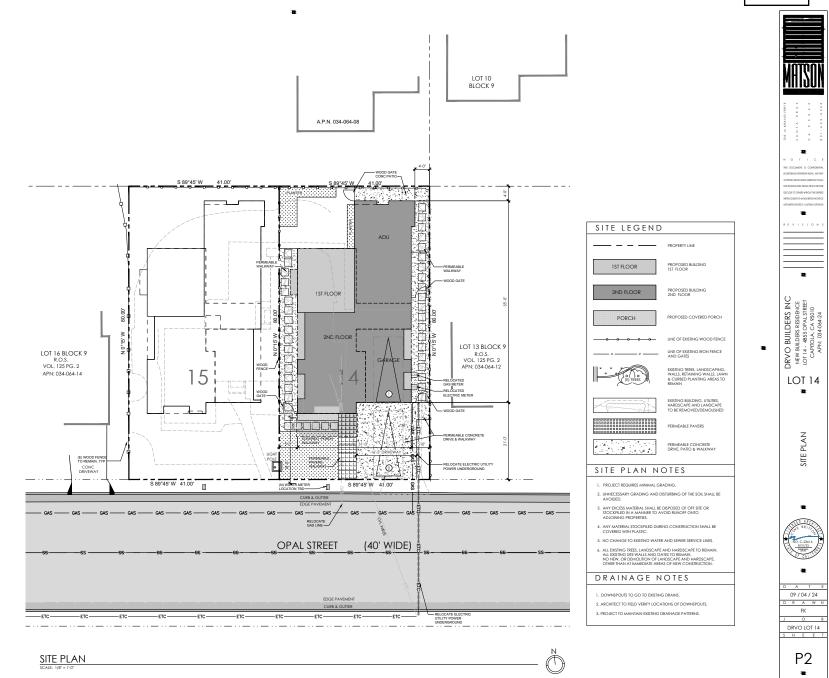
THE DESIGNER/INSTALLER SHALL SUBMIT TWO (2) SETS OF PLANS, 3 CALCULATIONS, AND CUT SHEETS FOR THE UNDERGROUND AND OVERHEAD RESIDENTIAL AUTOMATIC SPRINKLER SYSTEM TO THE CENTRAL FIRE PROTECTION DISTRICT

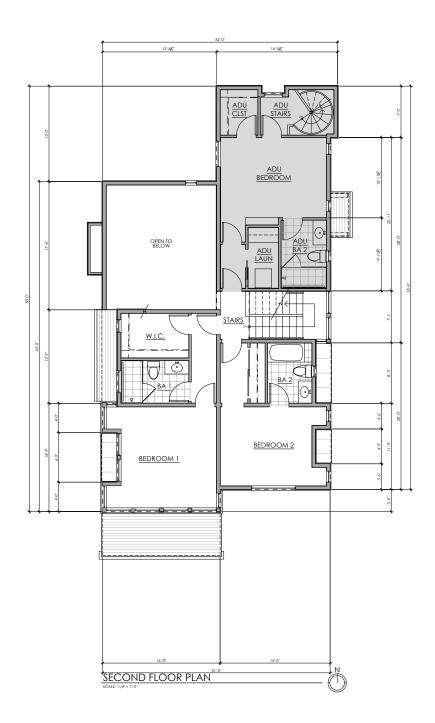
ADDRESS NUMBERS SHALL BE POSTED AND MAINTAINED AS SHOWN ON THE 4. SITE PLAN. NUMBERS SHALL BE A MINIMUM OF 4 INCHES IN HEIGHT AND OF A COLOR CONTRASTING TO THEIR BACKGROUND.

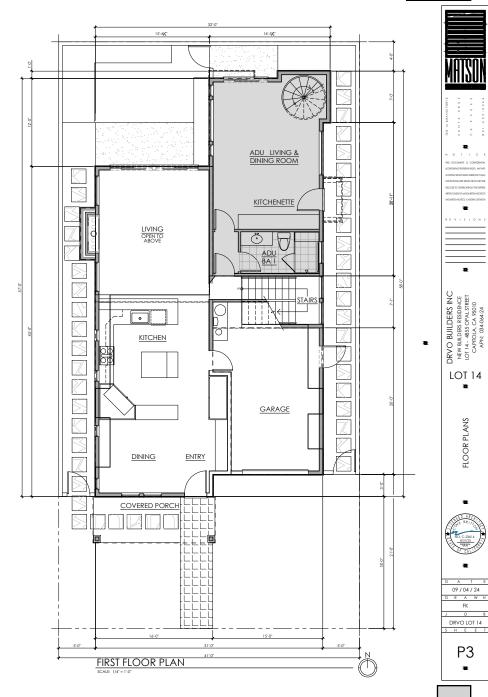
5 ROOF COVERING SHALL BE NO LESS THAN CLASS "B" RATED

- 6. THE JOB COPIES OF THE BUILDING PLANS AND PERMITS MUST REMAIN ON-SITE DURING INSPECTIONS.
- 7. PUBLIC FIRE HYDRANT REQUIRED WITHIN 600 FT. OF ANY PORTION OF THE BUILDING WITH A MINIMUM 1000 GALLON FIRE FLOW AVAILABLE FIRE HYDRANT APPROXIMATELY 120' FROM BUILDING (49th & OPAL ST).
- ONE HUNDRED (100) FOOT CLEARANCE TO BE MAINTAINED WITH 8. NON-COMBUSTIBLE VEGETATION AROUND ALL STRUCTURES OR TO THE PROPERTY LINE, WHICHEVER IS SHORTER DISTANCE.

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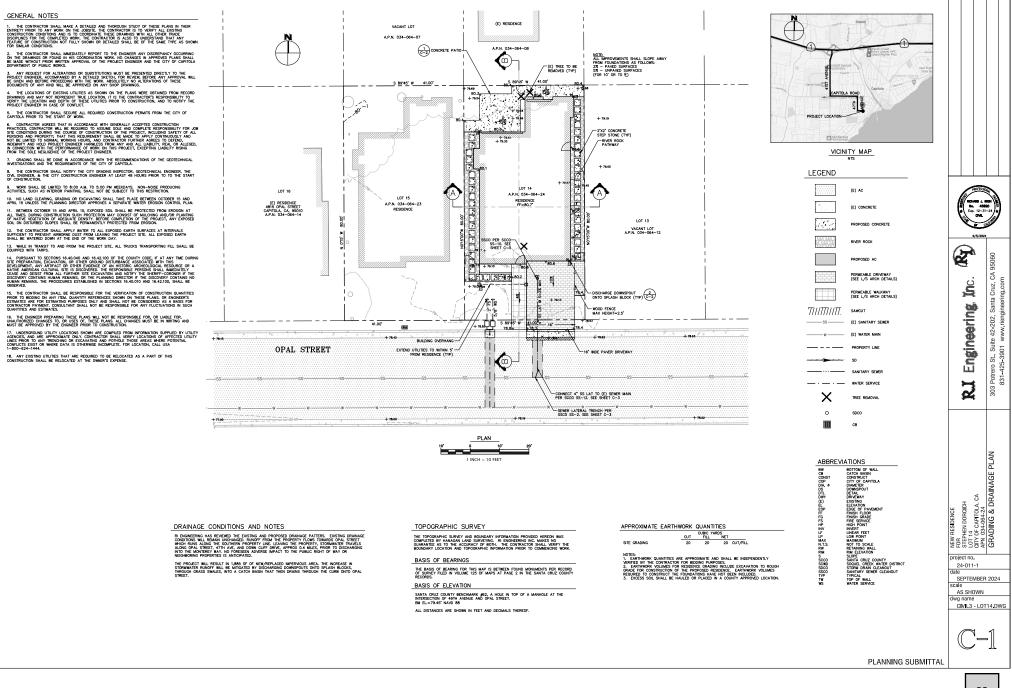


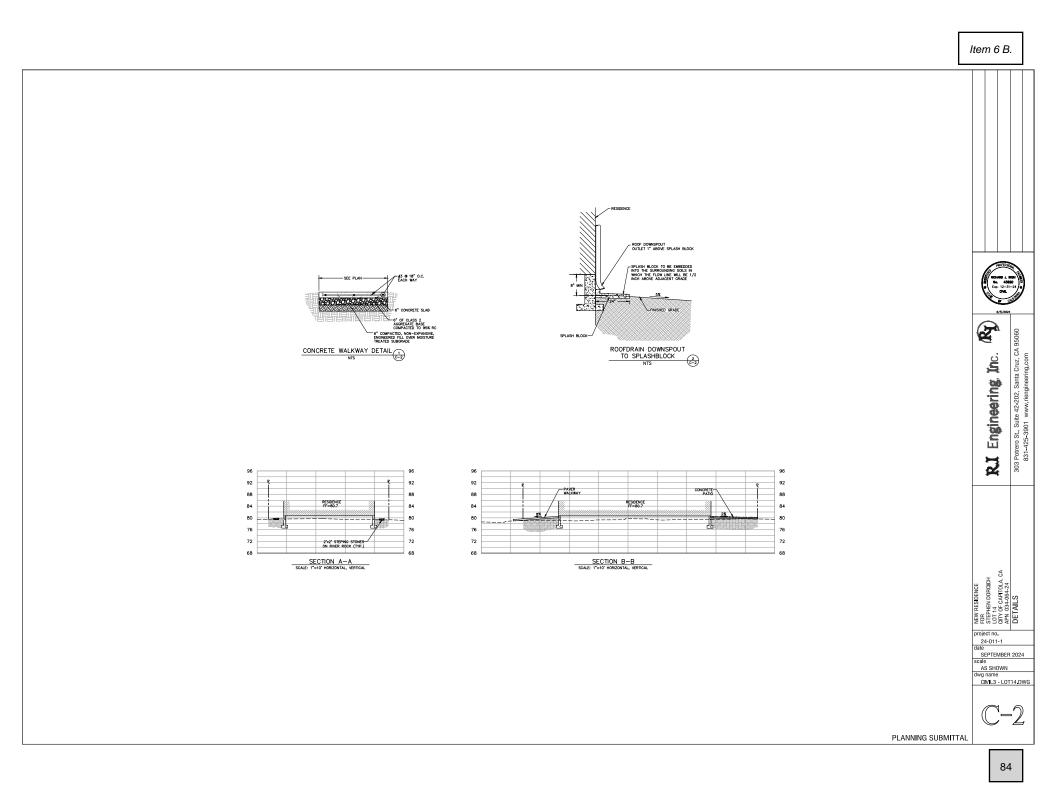


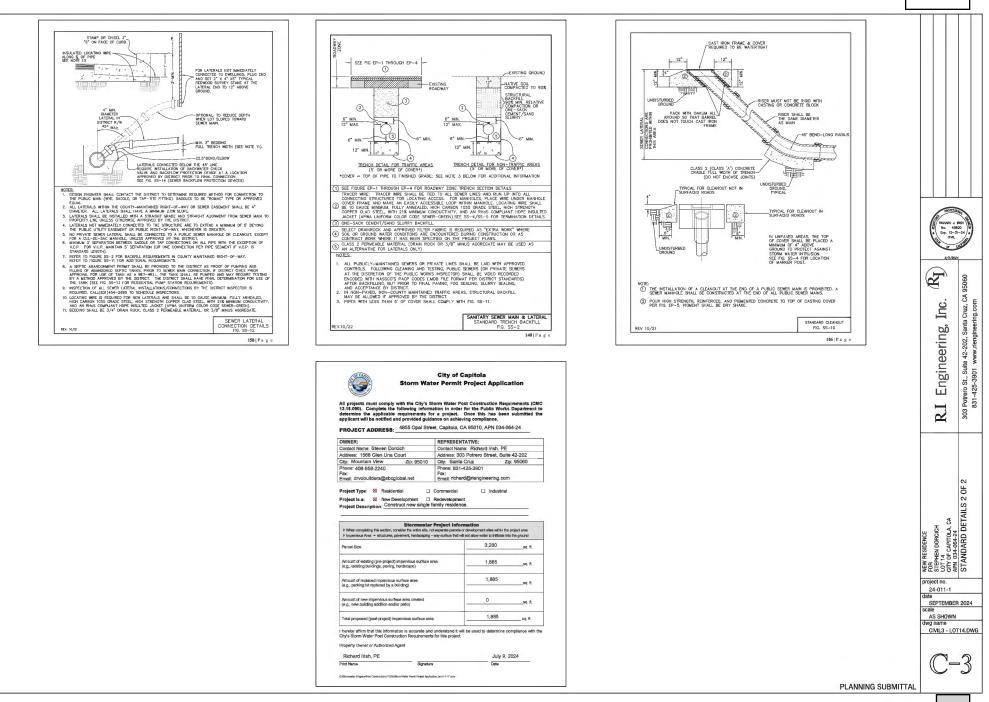


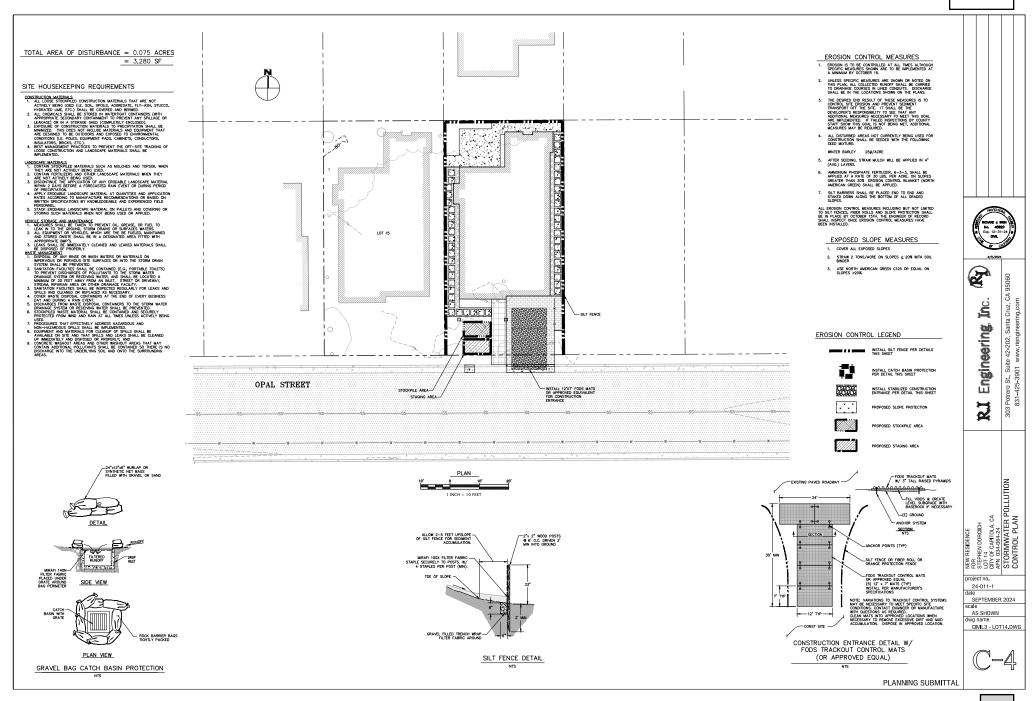
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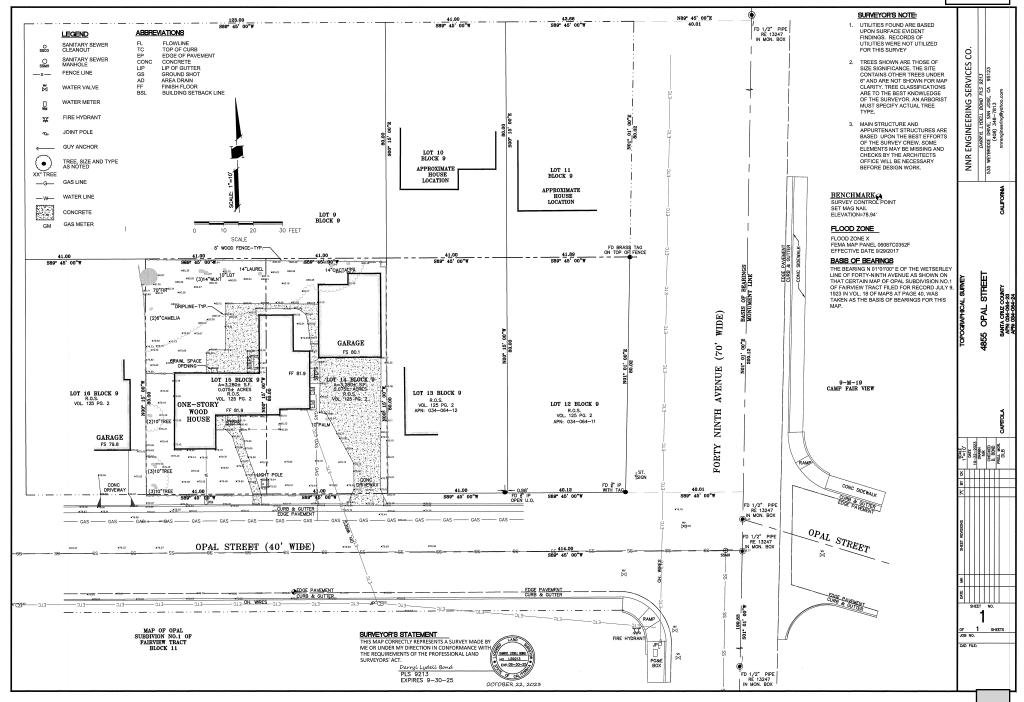


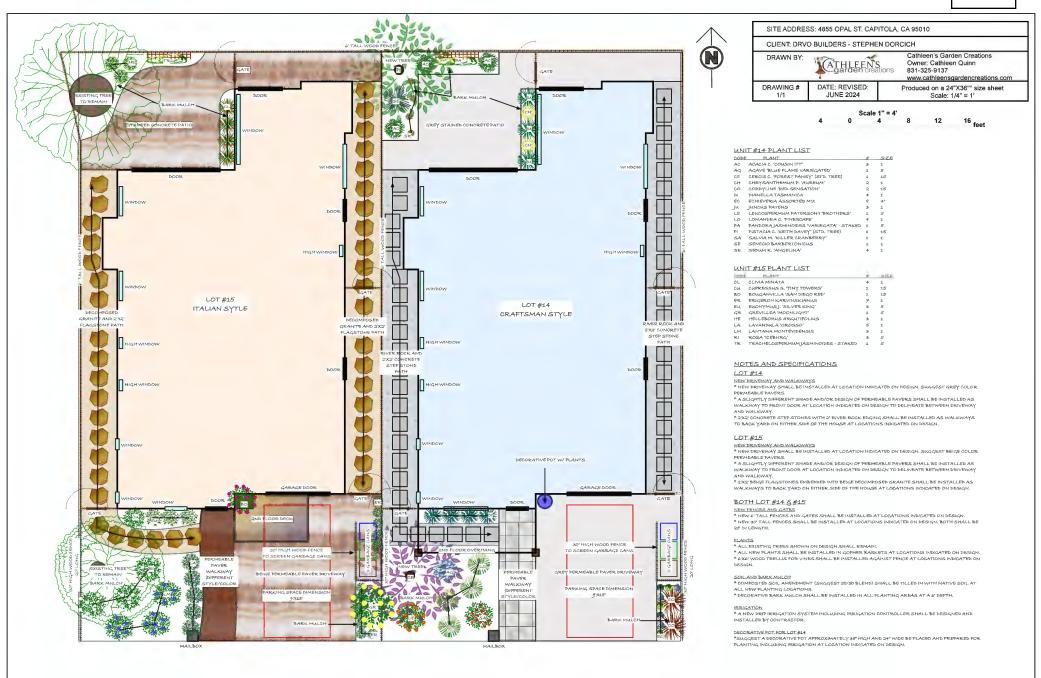


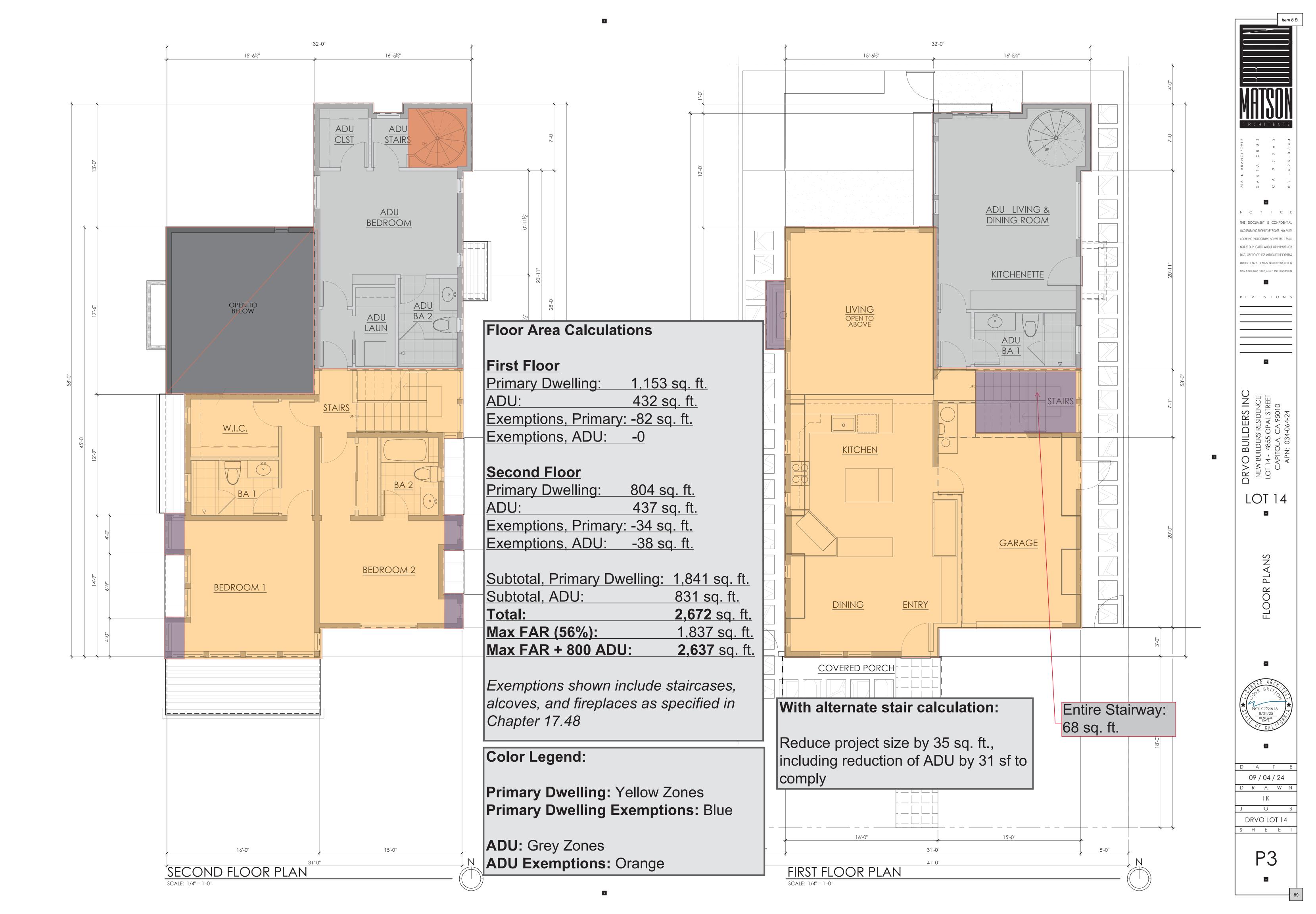












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#### **Design Permit Design Review Criteria**

<u>17.120.070 Design review criteria</u>. When considering design permit applications, the city shall evaluate applications to ensure that they satisfy the following criteria, comply with the development standards of the zoning district, conform to policies of the general plan, the local coastal program, and any applicable specific plan, and are consistent with any other policies or guidelines the city council may adopt for this purpose. To obtain design permit approval, projects must satisfy these criteria to the extent they apply.

- A. Community Character. The overall project design including site plan, height, massing, architectural style, materials, and landscaping contribute to Capitola's unique coastal village character and distinctive sense of place.
- B. Neighborhood Compatibility. The project is designed to respect and complement adjacent properties. The project height, massing, and intensity is compatible with the scale of nearby buildings. The project design incorporates measures to minimize traffic, parking, noise, and odor impacts on nearby residential properties.
- C. Historic Character. Renovations and additions respect and preserve existing historic structure. New structures and additions to non-historic structures reflect and complement the historic character of nearby properties and the community at large.
- D. Sustainability. The project supports natural resource protection and environmental sustainability through features such as on-site renewable energy generation, passive solar design, enhanced energy efficiency, water conservation measures, and other green building techniques.
- E. Pedestrian Environment. The primary entrances are oriented towards and visible from the street to support an active public realm and an inviting pedestrian environment.
- F. Privacy. The orientation and location of buildings, entrances, windows, doors, decks, and other building features minimizes privacy impacts on adjacent properties and provides adequate privacy for project occupants.
- G. Safety. The project promotes public safety and minimizes opportunities for crime through design features such as property access controls (e.g., placement of entrances, fences), increased visibility and features that promote a sense of ownership of outdoor space.
- H. Massing and Scale. The massing and scale of buildings complement and respect neighboring structures and correspond to the scale of the human form. Large volumes are divided into small components through varying wall planes, heights, and setbacks. Building placement and massing avoids impacts to public views and solar access.
- I. Architectural Style. Buildings feature an architectural style that is compatible with the surrounding built and natural environment, is an authentic implementation of appropriate established architectural styles, and reflects Capitola's unique coastal village character.
- J. Articulation and Visual Interest. Building facades are well articulated to add visual interest, distinctiveness, and human scale. Building elements such as roofs, doors, windows, and

porches are part of an integrated design and relate to the human scale. Architectural details such as trim, eaves, window boxes, and brackets contribute to the visual interest of the building.

- K. Materials. Building facades include a mix of natural, high quality, and durable materials that are appropriate to the architectural style, enhance building articulation, and are compatible with surrounding development.
- L. Parking and Access. Parking areas are located and designed to minimize visual impacts and maintain Capitola's distinctive neighborhoods and pedestrian-friendly environment. Safe and convenient connections are provided for pedestrians and bicyclists.
- M. Landscaping. Landscaping is an integral part of the overall project design, is appropriate to the site and structures, and enhances the surrounding area.
- N. Drainage. The site plan is designed to maximize efficiency of on-site drainage with runoff directed towards permeable surface areas and engineered retention.
- O. Open Space and Public Places. Single-family dwellings feature inviting front yards that enhance Capitola's distinctive neighborhoods. Multifamily residential projects include public and private open space that is attractive, accessible, and functional. Nonresidential development provides semi-public outdoor spaces, such as plazas and courtyards, which help support pedestrian activity within an active and engaging public realm.
- P. Signs. The number, location, size, and design of signs complement the project design and are compatible with the surrounding context.
- Q. Lighting. Exterior lighting is an integral part of the project design with light fixtures designed, located, and positioned to minimize illumination of the sky and adjacent properties.
- R. Accessory Structures. The design of detached garages, sheds, fences, walls, and other accessory structures relates to the primary structure and is compatible with adjacent properties.
- S. Mechanical Equipment, Trash Receptacles, and Utilities. Mechanical equipment, trash receptacles, and utilities are contained within architectural enclosures or fencing, sited in unobtrusive locations, and/or screened by landscaping.

## Capitola Planning Commission Agenda Report

Meeting: December 5, 2024

From: Community Development Department

Address: 709 Riverview Drive



**Project Description:** Application #24-0429. APN: 035-042-28. Design Permit, Coastal Development Permit, Tree Removal Permit for a new two-story residence and attached Accessory Dwelling Unit (ADU) within the R-1 (single-family) zoning district. This project is in the Coastal Zone and requires a Coastal Development Permit which is not appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption

**Recommended Action:** Staff recommends the Planning Commission approve application #24-0429 based on the Findings and Conditions of Approval.

Property Owner: Brad Suchomel

Representative: Dennis Norton, Filed: 11.01.2024

**Background:** The property at 709 Riverview Drive is a 5,367 square foot, mid-block rectangular lot within the Riverview neighborhood that is surrounded by one- and two-story single-family residences. The lot currently contains a modest ranch-style home built in 1952 with an attached garage. At the rear of the property is City owned land, and Soquel Creek lies about 80 feet downslope from the rear property line.

On October 3, 2024, the Planning Commission denied a proposal to remove a healthy 85-inch diameter Monterey Cypress tree from the property. The property owner had proposed to remove the tree without a defined development project and the accompaniment of development plans.

On November 20, 2024, Development and Design Review staff reviewed the application and provided the applicant with the following direction:

<u>Public Works, Erika Senyk</u>: Discussed the need for 3/8<sup>th</sup> inch joints for permeable pavers. Confirmed that the applicant intends to install two rain barrels. Informed the applicant that a replacement sidewalk, curb, and gutter will be a condition of approval. Confirmed that the applicant intends to relocate the rear property fence back to the property line.

Building Department, Robin Woodman: Had no comments.

Senior Planner, Brian Froelich: Reviewed the public noticing requirements and schedule.

The project representative responded to comments by providing an updated plan set that incorporated the Public Works comments.

**Development Standards:** The following table outlines the zoning code requirements for development of a two story ADU in the R-1 Zoning District. The project complies with all quantitative development standards.

Development Standards				
Building Height				
R-1 Regulation	Existing		Proposed	
25 ft. ridge	Proposed for demolition		23 ft. 8 in.	
28 ft. cupola			26 ft. 8 in.	
Floor Area Ratio (FAR)		<b>—</b> • <i>4</i>		
	Existing		Proposed	
Lot size	5,367 sq. ft.		No change	
Maximum Floor Area Ratio	49% (Max 2,630sq. ft.)		49% (Max 2,630 sq. ft.)	
First Story Floor Area	Proposed for demolition		1,102 sq. ft.	
Second Story Floor Area			1,005 sq. ft.	
Attached Garage			401 sq. ft.	
Total FAR			49% (2,630 sq. ft.)	
ADU	N/A		363 sq. ft. (241 sq. ft. exempt)	
Setbacks				
	R-1 regulation		Proposed	
Front Yard 1 <sup>st</sup> Story	15 ft.		15 ft.	
Front Yard 2 <sup>nd</sup> Story		20 ft.	22 ft.	
Side Yard 1 <sup>st</sup> Story	10% lot	Lot width 40 ft.	5 ft. 6 in.	
South	width	5 ft. 4 in. min.		
Side Yard 2 <sup>nd</sup> Story South	15% of width	Lot width 40 ft. 8 ft. 1 in. min	11 ft. 5 in.	
Side Yard 1 <sup>st</sup> Story	10% lot	Lot width 40 ft.	6 ft. 1in.	
North	width	5 ft. 4 in. min.		
Side Yard 2 <sup>nd</sup> Story	15% of	Lot width 40 ft.	8 ft. 2 in.	
North	width	8 ft. 1 in. min	0.11.2.111	
Rear Yard	20% of depth	Lot depth 100 ft. 20 ft. min	31 ft. 5 in.	
Side Yard ADU	4 ft.		5 ft. 6 in.	
Rear Yard ADU	4 ft.		65 ft.	
Encroachments	None			
Parking				
Residential (2,001 – 2,600 sf.)	Required		Proposed	
Limited Standards ADU	3 spaces total		3 spaces total	
exempt from parking.	1 covered		1 covered (garage)	
	2 uncovered		2 uncovered (driveway)	
Underground Utilities: Require	Required			

<u>Discussion</u>: The lot includes an approximately 1,200-square-foot single-story home with an attached garage, proposed for demolition. The new two-story residence with an attached ADU and garage complies with all measurable development standards.

<u>Design Permit:</u> The new home includes a covered entryway and a street-facing garage. It features a metal seam roof and a combination of horizontal lap and board-and-batten siding. The internal ADU is not architecturally distinguishable from the main residence. A cupola over the stairway provides natural light and complies with the standard permitting architectural appurtenances to extend up to three feet above the height limit.

To address privacy concerns from the second floor, the design incorporates clerestory windows and setbacks for other windows from property boundaries.

The primary residence and garage most of the allowable floor area ratio (FAR). However, ADUs are permitted to exceed the maximum FAR if they comply with the following requirements as specified in Section 17.74.040(H):

- The ADU is less than 800 square feet in area.
- The ADU is less than 16 feet in height.
- The ADU maintains a minimum of four-foot side and rear setbacks.

<u>Design Review Criteria:</u> When considering design permit applications, the city shall evaluate applications to ensure that they satisfy the design review criteria, comply with the development standards of the zoning district, conform to policies of the general plan, the local coastal program, any applicable specific plan, and are consistent with any other adopted policies or guidelines. To obtain design permit approval, projects must satisfy the criteria to the extent they apply. Planning staff notes that criteria F (privacy) has been well addressed in the design. The complete list of Design Review Criteria is included as Attachment #4.

F. <u>Privacy. The orientation and location of buildings, entrances, windows, doors, decks, and other building features minimize privacy impacts on adjacent properties and provide adequate privacy for project occupants.</u>

The project has upper floor windows sized and located in areas that minimize privacy impacts. The upper floor deck is similarly recessed into the first-floor roof structure and provides a solid exterior wall along the side.

<u>Upper Floor Deck:</u> The proposal includes an upper floor deck accessed off the master bedroom. The deck is less than 150 square feet and does not factor into the floor area. The deck complies with the 10-foot side yard setback requirement and proposes a solid six-foot tall exterior wall along the side that is parallel with the side property line. The open side of the deck faces the rear of the property.

<u>Parking:</u> The 2,230-square-foot habitable area of the primary residence requires three on-site parking spaces, one of which must be covered. The proposal includes two driveway spaces and one space in the attached single-car garage, meeting the requirement. The ADU, classified as a "Limited Standards ADU" under Section 17.74.050, does not require additional parking.

<u>Tree Removal</u>: The existing landscape includes a 14-inch Live Oak Tree near the rear property line that provides a canopy of approximately 500 square feet (9%), a juniper bush next to the driveway, and an 85-inch Monterey Cypress tree in the rear yard that is proposed for removal. The Planning Commission has full authority to approve or deny tree removal in conjunction with development projects and is not bound by required findings.

Considerations

- The tree is a large specimen at 85 inches diameter and has a canopy spread of 60 feet.
- General ISA (International Society of Arboriculture) practices define the critical root zone as following the drip line (canopy).
- The property's buildable area (lot area excluding setback area) is 2,695 square feet.

- The critical root zone covers 1,100 square feet or 41% of the buildable area.
- Accommodation of the tree would require major efforts to design around the tree and/or the use an atypical foundation type (piers) to minimize impacting the critical root zone.
- The tree is past the mid-point of its typical lifespan.
- Solar access and orientation are considerations in the Tree Ordinance (12.12.020k & 12.12.070C).

Planning staff is recommending that the tree be removed based on the following analysis related to buildable area, solar access, age, and alignment with the City's canopy goal.

In analyzing the request, staff evaluated the buildable area of the property. The buildable area is the center lot area that is not encumbered by setbacks. This area is approximately 2,750 square feet or 51% of the lot area. The critical root zone of the tree covers an area of approximately 1,550 square feet or 56% of the buildable area leaving an irregularly shaped footprint of approximately 1,200 square feet to locate structures. The property's maximum floor area is 2,630 square feet, which is incompatible with a building footprint of 1,200 square feet and any conceivable redevelopment of the property.

Solar exposure is another factor that was evaluated. The property is oriented relatively true to the eastwest axis with the front of the property facing east and rear of the property facing west. The Monterey Cypress tree is located toward the southwest corner of the property and effectively blocks out the midday and afternoon sun. The rear of the residence and most of the rear yard do not have any access to sunlight. Additionally, the southwest is the primary orientation for solar panels, which would be ineffective if the tree were to remain. The owner has communicated an intent to install solar panels.

Additional consideration was given to the age of the tree and useful life of structures. The existing structure is in poor condition and at the end of its useful life. A new structure is expected to have a useful life of 50-75 years. Monterey Cypress trees typically live about 100 years and pursuant to the arborist, the tree is approximately 50-60 years old. A new building is expected to outlive the tree. Removal of the tree in conjunction with the new development minimizes risk in the actual removal operation and allows the property owner to select new landscaping that is compatible with the new development.

Pursuant to Section 12.12.180D, the city's goal is to maintain at least 15% canopy coverage for individual properties. Staff reviewed the existing and proposed tree canopy during the plan review process. The existing canopy coverage is 2,745 square feet, which is 51% of the property. If the Monterey Cypress tree were removed the canopy coverage would be reduced to 9%. The applicant acknowledges that the tree is large and is proposing mitigation that will increase the canopy coverage to 30% at maturity. The replacement plantings include three, 24-inch box Manzanita trees.

<u>Underground Utilities:</u> New construction requires underground utilities per Section 17.96.120. Condition #13 has been included to ensure this requirement is enforced.

<u>CEQA</u>: §15303(a) of the CEQA Guidelines exempts one single-family residence and accessory structures in a residential zone. No adverse environmental impacts were discovered during the review of the proposed project.

### **Design Permit Findings:**

A. The proposed project is consistent with the general plan, local coastal program, and any applicable specific plan, area plan, or other design policies and regulations adopted by the city council.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence and ADU comply with the development standards of the R-1 zoning district. The project is consistent with the General Plan, and Local Coastal Program, and

design policies and regulations adopted by the City Council.

## B. The proposed project complies with all applicable provisions of the zoning code and municipal code.

Community Development Staff and the Planning Commission have reviewed the application for a new single-family residence and ADU. As conditioned the project complies with all applicable provisions of the zoning code and municipal code.

## C. The proposed project has been reviewed in compliance with the California Environmental Quality Act (CEQA).

Section §15303(a) of the CEQA Guidelines exempts one single-family residence and accessory structures in single family zones. This project involves a single-family residence within the Single-Family Residential (R-1) zoning district. No adverse environmental impacts were discovered during review of the proposed project.

## D. The proposed development will not be detrimental to the public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

Community Development Staff and the Planning Commission have reviewed the project. The proposed single-family residence and ADU will not be detrimental to the public health, safety, or welfare or materially injurious to the properties or improvements in the vicinity.

## E. The proposed project complies with all applicable design review criteria in Section 17.120.070 (Design Review Criteria).

The Community Development Staff and the Planning Commission have reviewed the application. The proposed single-family residence complies with all applicable design review criteria in Section 17.120.070.

## F. The proposed project maintains the character, scale, and development pattern of the neighborhood.

Community Development Staff and the Planning Commission have reviewed the application for the single-family residence and attached ADU. The design of the structures with standing metal seam roof, and horizontal and batten board siding will fit appropriately with the existing neighborhood. The project will maintain the character, scale, and development pattern of the neighborhood.

### **Coastal Development Permit Findings:**

## A. The project is consistent with the LCP land use plan, and the LCP implementation program.

The proposed development conforms to the City's certified Local Coastal Plan (LCP) land use plan and the LCP implementation program.

#### B. The project maintains or enhances public views.

The proposed project is located on private property at 709 Riverview Drive. The project will not negatively impact public landmarks and/or public views.

### C. The project maintains or enhances vegetation, natural habitats and natural resources.

The proposed project is located at 709 Riverview Drive in the Riverview Terrace neighborhood. The home is not located in an area with natural habitats or natural resources. The project, as conditioned, will mitigate vegetation and tree removal with new plantings and maintain the tree canopy goal defined by the City's Community Forest Management goals.

## D. The project maintains or enhances low-cost public recreational access, including to the beach and ocean.

The project involves the construction of a single-family residence and ADU in a developed neighborhood and will not negatively impact low-cost public recreational access.

#### E. The project maintains or enhances opportunities for visitors.

The project involves the construction of a single-family residence and ADU in a developed neighborhood and will not negatively impact visitor serving opportunities.

#### F. The project maintains or enhances coastal resources.

The project involves the construction of a single-family residence and ADU in a developed neighborhood and will not negatively impact coastal resources.

## G. The project, including its design, location, size, and operating characteristics, is consistent with all applicable design plans and/or area plans incorporated into the LCP.

The proposed residential project complies with all applicable design criteria, design guidelines, area plans, and development standards. The operating characteristics are consistent with the R-1 (Single-Family Residential) zone.

# H. The project is consistent with the LCP goal of encouraging appropriate coastal development and land uses, including coastal priority development and land uses (i.e., visitor serving development and public access and recreation).

The project involves a new single-family residence and ADU on a residential lot of record. The project is consistent with the LCP goals for appropriate coastal development and land uses. The use is an allowed use consistent with the R-1 zoning district.

### Accessory Dwelling Unit Design Permit Findings:

A. The exterior design of the accessory dwelling unit is compatible with the primary dwelling on the parcel through architectural use of building forms, height, construction materials, colors, landscaping, and other methods that conform to acceptable construction practices.

The proposed ADU exterior design matches all existing primary dwelling materials and colors.

#### B. The exterior design is in harmony with, and maintains the scale of, the neighborhood.

The proposed ADU utilizes materials and is on the first floor of the proposed residence. The exterior design is in harmony with and maintains the scale of the neighborhood.

#### C. The accessory dwelling unit will not create excessive noise, traffic, or parking congestion.

The proposed project includes a studio ADU on a site that has compliant parking facilities. The ADU will not create excessive noise, traffic, or parking congestion.

D. The accessory dwelling unit has or will have access to adequate water and sewer service as determined by the applicable service provider.

The proposed ADU is located on a developed lot in a residential neighborhood with adequate water and sewer service.

E. Adequate open space and landscaping have been provided that are usable for both the accessory dwelling unit and the primary residence. Open space and landscaping provide for privacy and screening of adjacent properties.

The proposed project provides adequate open space for the accessory dwelling unit and the primary residence. The yard provides ample outdoor open space for both units.

F. The location and design of the accessory dwelling unit maintain a compatible relationship to adjacent properties and do not significantly impact the privacy, light, air, solar access, or parking of adjacent properties.

The proposed ADU is internal with the primary structure. Potential impacts to privacy, light, air, solar access, and parking have been considered and mitigated in design and with conditions of approval. The location and design of the ADU maintain a compatible relationship with adjacent properties.

G. The accessory dwelling unit generally limits the major access stairs, decks, entry doors, and major windows to the walls facing the primary residence, or to the alley if applicable. Windows that impact the privacy of the neighboring side or rear yard have been minimized. The design of the accessory dwelling unit complements the design of the primary residence and does not visually dominate it or the surrounding properties.

The proposed ADU is located on the first floor of the primary dwelling and minimizes privacy impacts to the greatest degree possible. The design of the ADU is indistinguishable from the design of the primary residence with siding materials matching the primary residence.

H. The site plan is consistent with physical development policies of the general plan, any area plan or specific plan, or other city policy for physical development. If located in the coastal zone, the site plan is consistent with policies of the local coastal plan. If located in the coastal zone and subject to a coastal development permit, the proposed development will not have adverse impacts on coastal resources.

The location of the proposed ADU complies with the development standards in CMC §17.74.080. The project is within the coastal zone and complies with the local coastal plan.

I. The project would not impair public views along the ocean and of scenic coastal areas. Where appropriate and feasible, the site plan restores and enhances the visual quality of visually degraded areas.

The project does not impair public views of the ocean or scenic coastal areas.

### **Conditions of Approval:**

### <u>Planning</u>

1. The project approval consists of construction of a new 2,508 square-foot single-family dwelling and 363 square-foot Accessory Dwelling Unit (ADU). The maximum Floor Area Ratio for the 5,367 square foot property is 49% (2,630 square feet). The project utilizes the Guaranteed Maximum

Allowance to allow the ADU to exceed the maximum Floor Area allowance. The proposed project is approved as indicated on the final plans reviewed and approved by the Planning Commission on December 5, 2024, except as modified through conditions imposed by the Planning Commission during the hearing.

- Prior to construction, a building permit shall be secured for any new construction or modifications to structures authorized by this permit. Final building plans shall be consistent with the plans approved by the Planning Commission. All construction and site improvements shall be completed according to the approved plans.
- 3. At time of submittal for building permit review, the Conditions of Approval must be printed in full on the cover sheet of the construction plans.
- 4. Prior to making any changes to the approved plans, modifications must be specifically requested and submitted in writing to the Community Development Department. Any significant changes to the size or exterior appearance of the structure shall require Planning Commission approval.
- 5. Prior to issuance of building permit, all Planning fees associated with permit #24-0429 shall be paid in full.
- 6. Prior to issuance of a building permit, the developer shall pay Affordable housing impact fees as required to assure compliance with the City of Capitola Affordable Housing Impact Fee Ordinance.
- 7. Prior to issuance of a building permit, the applicant plan approval may be required by the following entities: Santa Cruz County Sanitation Department, Soquel Creek Water District, and Central Fire Protection District.
- 8. During construction, any construction activity shall be subject to a construction noise curfew, except when otherwise specified in the building permit issued by the City. Construction noise shall be prohibited between the hours of nine p.m. and seven-thirty a.m. on weekdays. Construction noise shall be prohibited on weekends with the exception of Saturday work between nine a.m. and four p.m. or emergency work approved by the building official. §9.12.010B.
- 9. Prior to issuance of a Certificate of Occupancy, compliance with all conditions of approval shall be demonstrated to the satisfaction of the Community Development Director. Upon evidence of non-compliance with conditions of approval or applicable municipal code provisions, the applicant shall remedy the non-compliance to the satisfaction of the Community Development Director or shall file an application for a permit amendment for Planning Commission consideration. Failure to remedy a non-compliance in a timely manner may result in permit revocation.
- 10. This permit shall expire 24 months from the date of issuance. The applicant shall have an approved building permit and construction underway before this date to prevent permit expiration. Applications for extension may be submitted by the applicant prior to expiration pursuant to Municipal Code section 17.156.080.
- 11. The planning and infrastructure review and approval are transferable with the title to the underlying property so that an approved project may be conveyed or assigned by the applicant to others without losing the approval. The permit cannot be transferred off the site on which the approval was granted.
- 12. Upon receipt of certificate of occupancy, garbage and recycling containers shall be placed out of public view on non-collection days.

- 13. Prior to issuance of building permits, the building plans must show that the existing overhead utility lines will be underground to the nearest utility pole.
- 14. Outdoor lighting shall comply with all relevant standards pursuant to Municipal Code Section 17.96.110, including that all outdoor lighting shall be shielded and directed downward such that the lighting is not directly visible from the public right-of-way or adjoining properties. Please provide all exterior lighting manufacturer's specifications on the plans for Building permit plan check.
- 15. Prior to demolition of the existing structure, a pest control company shall resolve any pest issue and document that all pest issues have been mitigated. Documentation shall be submitted to the City at time of demolition permit application.
- 16. To the extent practicable, tree removal shall be performed from September 1 through January 31 to avoid the general nesting period for birds. If tree removal cannot be performed during this period, precutting surveys will be performed no more than two days prior to beginning work activities to locate any active nests as follows: The owner/applicant shall be responsible for the retention of a qualified biologist to conduct a survey of the project site and surrounding 300' for active nests—with particular emphasis on nests of migratory birds—if tree cutting will begin during the bird nesting season, from February 1 through August 31. If active nests are observed on either the project site or the surrounding area, the project owner/applicant, in coordination with the appropriate city staff, shall establish no-disturbance buffer zones around the nests, with the size to be determined in consultation with the California Department of Fish and Wildlife (usually 100' for perching birds and 300' for raptors). The no-disturbance buffer will remain in place until the biologist determines the nest is no longer active or the nesting season, an additional survey will be necessary to avoid impacts on active bird nests that may be present.
- 17. Prior to issuance of Building Permits for an accessory dwelling unit, the property owner shall file with the county recorder a declaration of restrictions containing a reference to the deed under which the property was acquired by the present owner and stating that:
  - a. The accessory dwelling unit may not be used for vacation rentals; and
  - b. The accessory dwelling unit shall not be sold separately from the primary dwelling.

### Public Works

- 18. Prior to project final, the applicant shall install new curb, gutter, and sidewalk along the property frontage to city standard per the Public Works Standard Details and to the satisfaction of the Public Works Department. All replaced driveway approaches, curb, gutter or sidewalk shall meet current Accessibility Standards.
- 19. Prior to issuance of building permits, submit a utility plan and sidewalk improvement plan that shows the location of utility vaults, proposed curb cut, cross slope, running slope and elevation of the driveway.
- 20. Prior to issuance of building permits, a drainage plan, grading, sediment, and erosion control plan, shall be submitted to the City and approved by Public Works. The plans shall be in compliance with the requirements specified in Capitola Municipal Code Chapter 13.16 Storm Water Pollution Prevention and Protection.
- 21. Prior to issuance of building permits, the applicant shall submit a stormwater management plan to the satisfaction of the Director of Public Works which implements all applicable Post Construction Requirements (PCRs) and Public Works Standard Details, including all standards relating to low impact development (LID).

- 22. Applicant shall notify the Public Works Department 24 hours in advance of the commencement of work. A pre-construction inspection must be conducted by the grading official, or appointed staff to verify compliance with the approved erosion and sediment control plan. All BMPs, sediment and erosion control measures shall be installed prior to the start of construction and shall be maintained throughout project duration.
- 23. Prior to any work in the City road right of way, an encroachment permit shall be acquired by the contractor performing the work. No material or equipment storage may be placed in the road right-of-way.
- 24. At time of submittal for building permit review, Public Works Standard Detail SMP STRM shall be printed in full and incorporated as a sheet into the construction plans. All construction shall be done in accordance with the Public Works Standard Detail BMP STRM.

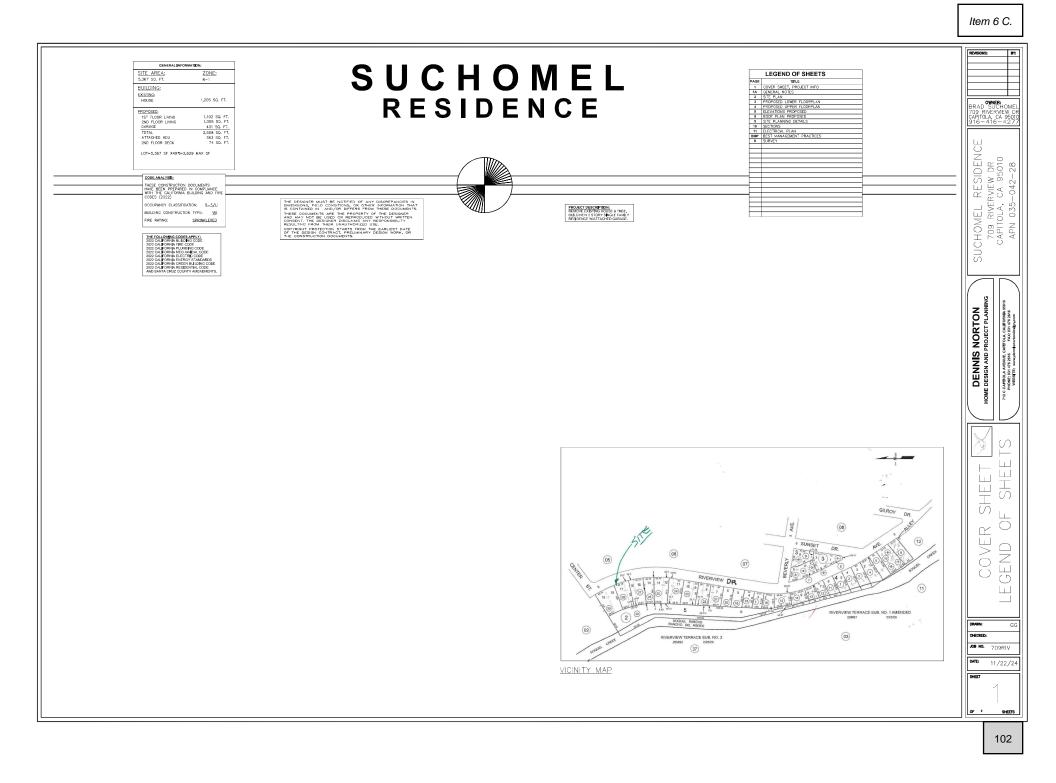
### Attachments:

- 1. 709 Riverview Drive Plan Set
- 2. Arborist Report
- 3. Owner's Statement
- 4. Design Criteria

Report Prepared By: Brian Froelich, Associate Planner

Reviewed By: Rosie Wyatt, Acting Deputy City Clerk

Approved By: Katie Herlihy, Community Development Director



OWNER:

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### **GENERAL NOTES:**

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EROSION CONTROL:

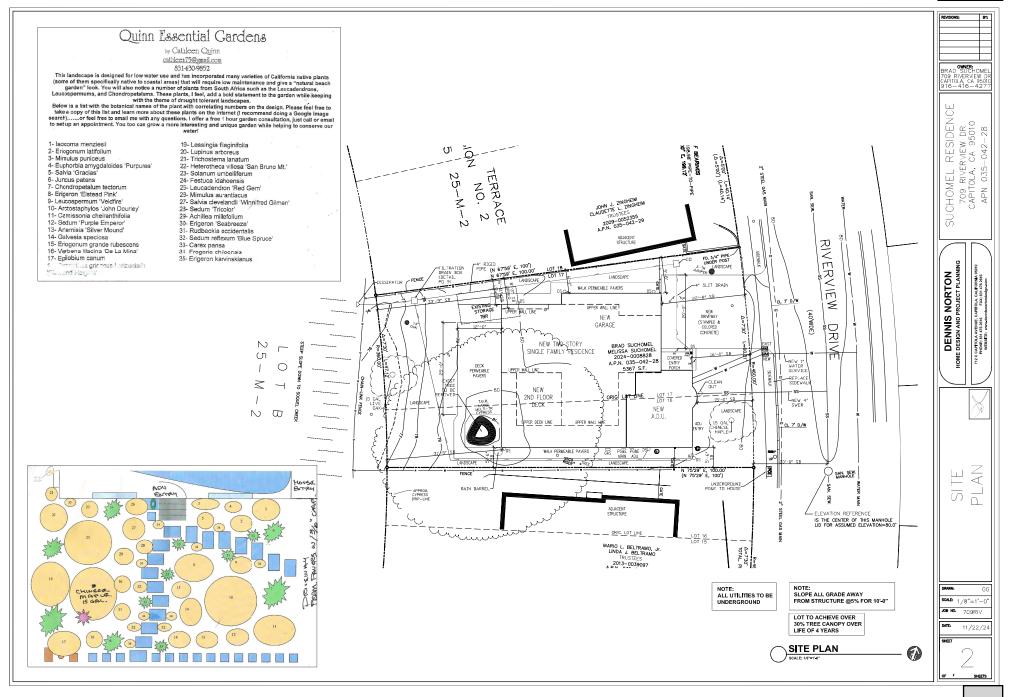
RESIDENTIAL WINDOWS AND DOOR CODE REQUIREMENTS

#### FIRE FLOW REQUIREMENTS FOR SUBJECT PROPERTY ARE A MINIMUM 1,000 GALLONS FER MINUTE FROM HYDRANT LOCATED WITHIN 250 FEET. EXISTING HYDRANT 1.430 G.P.M.

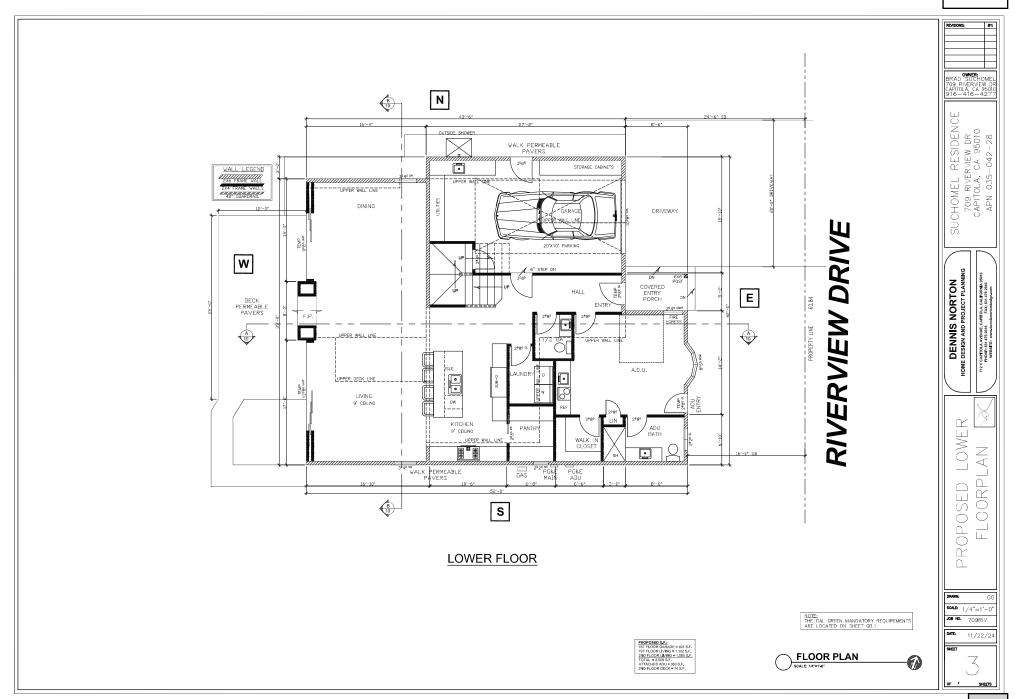
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9. PRE-INFORM SHALL BE ZWITED IN ACCORDANCE WIT HELESTIC OF CALIFORMA (D). DIPENANT SHALL INK IN PACE, LU WALTER SERVICE PORT ON AT YMANKE CONTRUCTION. 11. PRE DWYAMY SHALL INK IN PACE, LU WALTER SERVICE PORT ON AT YMANKE CONTRUCTION. 12. BY CONTRUCTION OF SUBJECT, CALIFORNIA DY CALIFORMIA DO INCLUE REPERTING DO E LAD OPERANDE CALIFIE THAT HELY ME SOLUL SEGMENTIAL FOR TOLENANCE WIT SYSCEPTIONS STAURTED AND THAT HELY ME SOLUL SEGMENTIAL FOR TOLENANCE WIT SYSCEPTIONS STAURTED AND THAT HELY ME SOLUL SEGMENTIAL FOR TOLENANCE ON DO FORMATION STAURTED AND THAT HELY ME SOLUL SEGMENTIAL FOR TOLENANCE WIT SYSCEPTIONS STAURTED AND THAT HELY ME SOLUL SEGMENTIAL FOR TOLENANCE ON DO FORMATION STAURTED AND THAT HELY ME SOLUL SEGMENTIAL FOR TOLENANCE ON DO FORMATION STAURTED AND THAT HELY ME SOLUL SEGMENTIAL FOR TOLENANCE ON DO FORMATION STAURTED AND THAT HELY ME SOLUL SEGMENTIAL FOR TOLENANCE ON DO FORMATION STAUDURED AND THAT HELY ME SOLUL SEGMENTIAL FOR TOLENANCE ON DO FORMANCE AND THAT HELY ME SOLUL SEGMENTIAL SEGMENTIAL CONNECTION OF SEC DEVICENT, LO SEGMENTIAL SEGMENTIAL SEGMENTIAL SEGMENTIAL CONNECTION OF SEC DEVICENT, LO SEGMENTIAL SEGMENTIAL SEGMENTIAL SEGMENTIAL SEGMENTIAL CONNECTION SET DE SECTION SEGMENTIAL SEGMENTIAL SEGMENTIAL SEGMENTIALS FORCE. OPENZIAL MONTHMENTIAL SEGMENTIAL SEGMENTIALS SEGMENTIALS AS APPROPRIATE TO THE FORCE. CONTAIL.

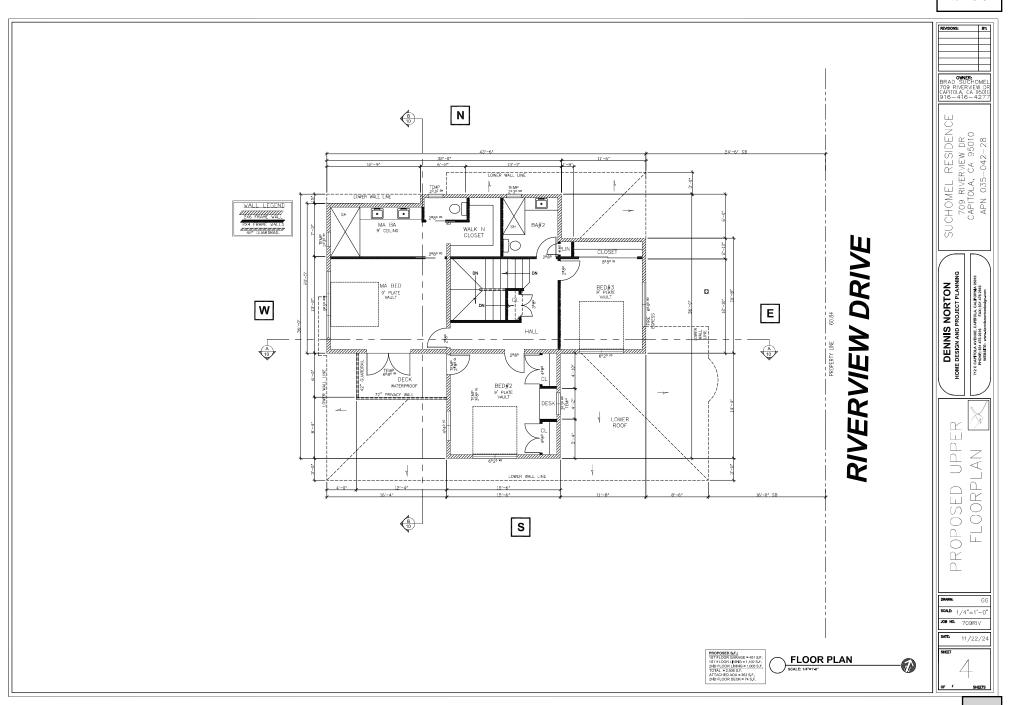
TESTED AND LABELED TO COMPLY WITH THE AMMA STANDARDS PER CRC, SEC. 609.3.
 SAFETY GLAZING TESTING AND LABELING PER CRC, SECTIONS 308.1 & 308.4.
 EMERGY TESTING AND CERTIFICATION PER CERC, SECTIO.6.



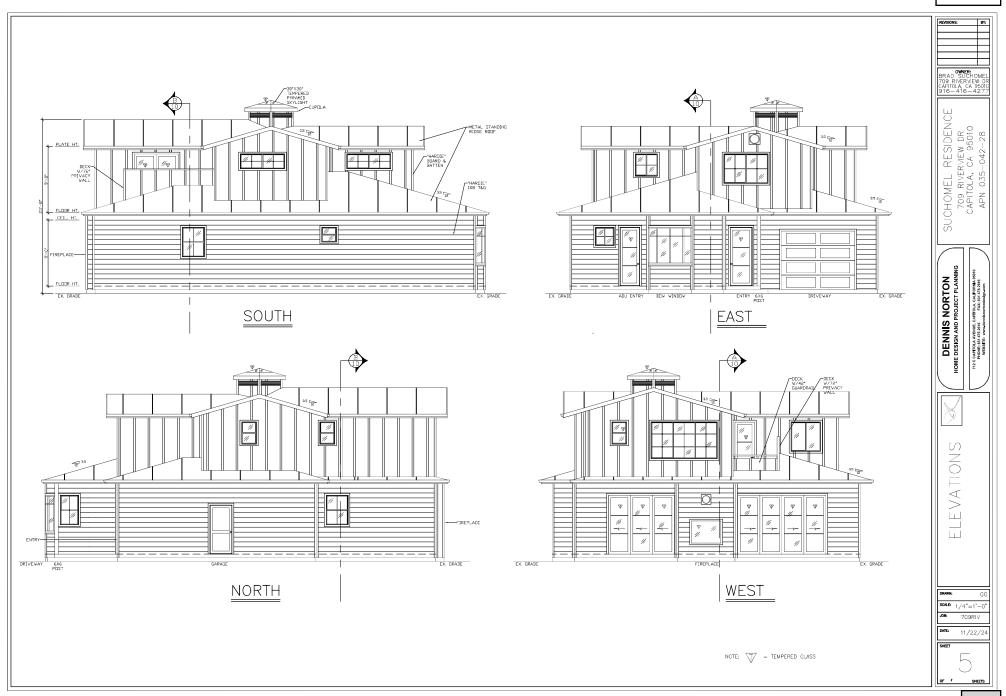
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Item 6 C.

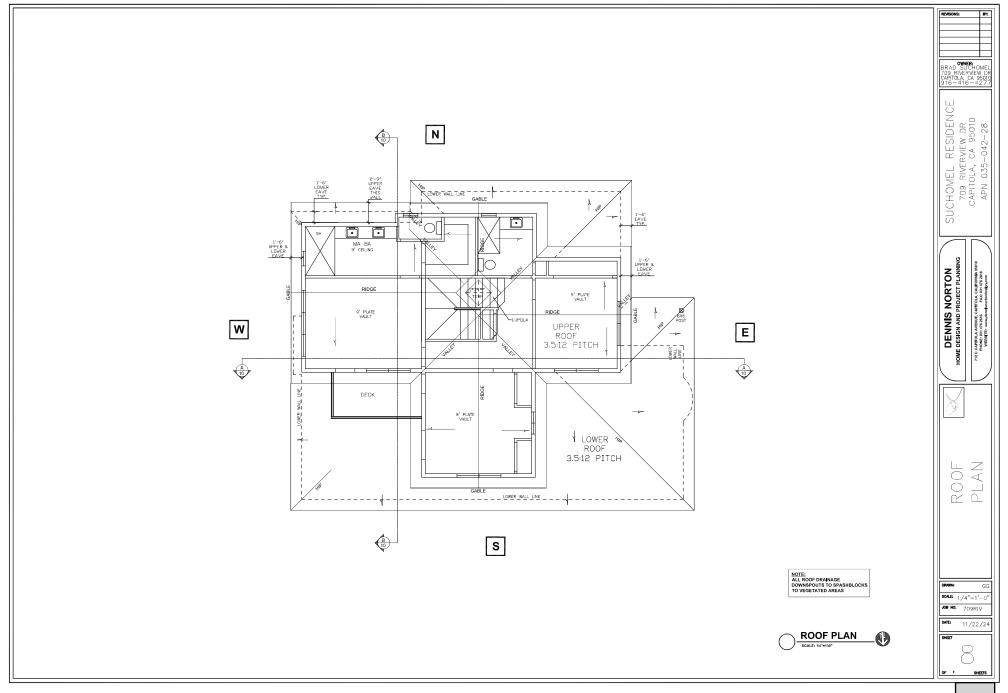


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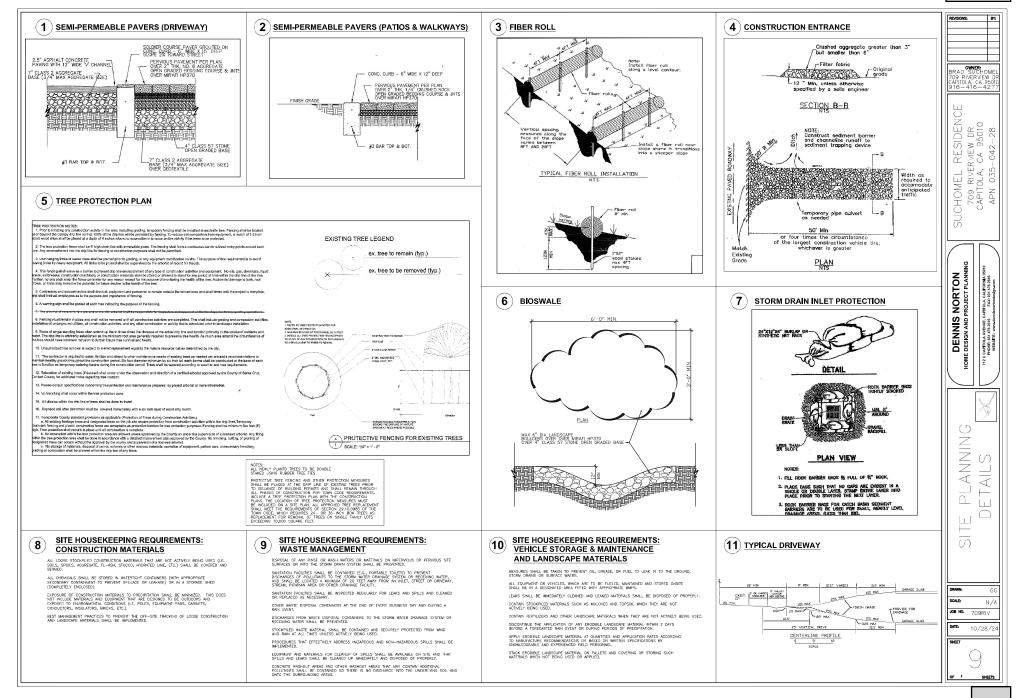


Item 6 C.



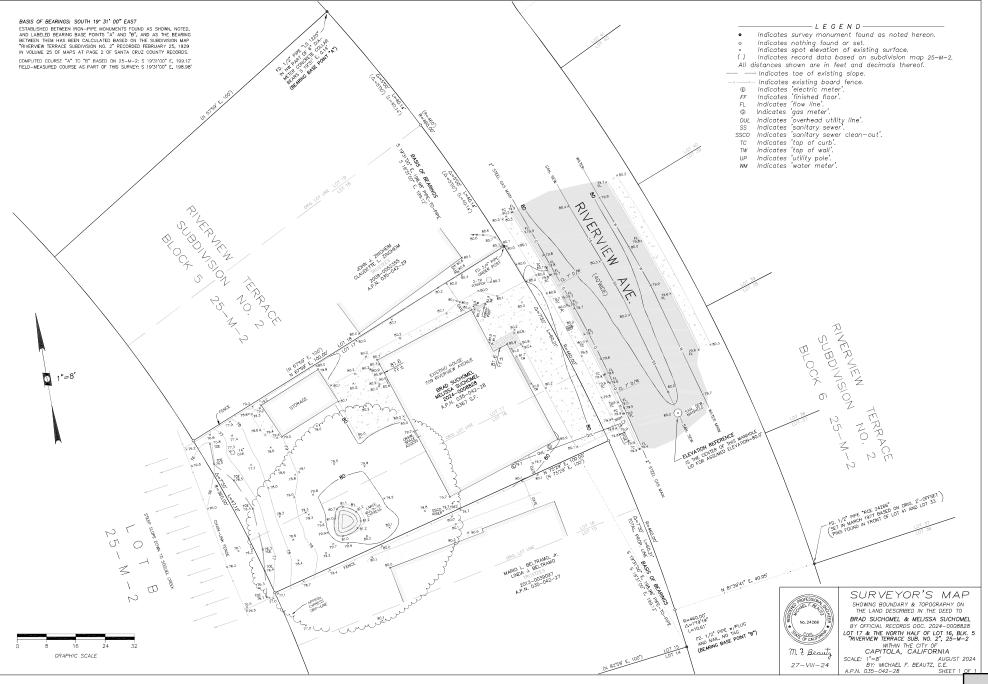


#### Item 6 C.



Item 6 C.

	tion and Protection for Construction Pro							. Concrete	, Cement, & Masonr	ry Products			1.0
In the City sector water in streets, gutters, and st	form drains flows directly to local creeks and Montere	y Bay without any	<ul> <li>Silt fences mu</li> </ul>	ition devices, barriers ust be installed so the	a, and setting devices shall be selected, install at the drainage around each fence does not cr	led and maintained prop reste additional erosion of	erly. and rills down sione	Concrete, c	ement, masonry products, a	sediment or pollutant laden wate	er shall never be discharged i	into or allowed to reach	
In the City water in streets, guiters, and storm drains flows directly to local creeks and Monterey Bay without any treatment. When debris, paint: concrete and other harmful pollutaris from construction sites and home construction projects get spilled, leaded or watered in this tarteet or storm drain in they can demage sensitive cave habitast and and up polluting our bay			of the fence.					the storm d	rain system. g excess amount of fresh or	concrete or coment morter on-sit	te.		
and ocean.			the water to travel around the bale) and that the straw pieces are not carried into the storm drain system. <ul> <li>Whonever possible, use lerracing, surface roughening (e.e. with a buildozer), and energy discipaters (such as none), and</li> </ul>					<ul> <li>During tile of to the store</li> </ul>	cutting, ensure that the slurn in drain system is prohibited	sediment or pollutant laden was concrete or cament mortar on sit ry water does not run off into the 1. Driec situry must be cleared ig containers may not be washe ble washout box, excevation or s	e street or storm drain system up and discosed of property	n. The discharge of slurry	
In order to reduce the amount of pollutants reaching local storm drains and waterways, the City has ceveloped "Best Management Practices" (BMPs for construction work. All types of construction projects are required to abide by the following mandatory BMPs. These BMPs apply to both new and removided relationtary commercial, retail, and industrial projects.			It is water to tave arout the balls and table store pieces are not carried into the store yetwork. The balls water pieces are not carried into the store yetwork and the store the store water					Concrete, c	ement, and masonry mixing	ig containers may not be washed	d or rinsed into the street or st	torm drain system. If a	
			for this purpor	ise. osion control measure	es and structural devices, both temporary and	permanent, shall be pro	perly maintained so -	be provide:	ansit mixer is used, a suitab 1 on-site.	ble washout box, excavation or s	self-washing mixer able to con	ntain waste material shall	BR
In addition to the following mandatory BMPs, the Cent	tral Coast Regional Water Quality Control Board (Reg	gional Wate Board)	that they do n	not become nuisance	is with stagnant water, odors, insect breeding,	heavy algae growth, del	bris, and/or safety	<ul> <li>Never was</li> <li>If conducting</li> </ul>	n or ninse mixing containers ig sidewalk work, material st	s and tools into the gutter, street, stockpiles must be removed and	cleaned up by the end of eac	ch day. Sweep or collect	. CAF
under the Stats Water Resources Control Board Stat Construction Activities Storm Water General Pennit, o any construction or demolition activity, including, but r	or CGP, to regulate storm water runoff from constructi	ion sites. In general,	A qualified pe	erson should conduct	l inspections of all on-site BMPs during each ra perly. For sites greater than one-acre, onsite i	ainstorm and after a stor	m is over to ensure	unused ma	terials and debris that rema	ain on pavement and dispose of unused or waste materials and o	property.	ave or abandon motoriale	91
any construction or demolition activity, including, but r activity that results in a land dis urbance of equal to or	not limited to, clearing, grading, grubbing, or excavation r greater than one acre, requires coverage under the	on, or any other CGP. Construction	that the BMPs the GCP.	's are functioning proj	perly. For sites greater than one-acre, onsite i	inspections are required	in accordance with	onsite. En	sure that nothing has drifted	d towards the street, gutter or ca	tch basin.	ave or abandon materials	
any construction of the second	s (LUPs) also require coverage under the CGP. It sh	ould be noted that (excluding waiver	♠Earth Movi	ing Activities &	Heavy Equipment			♦ Site Clea	n Up				
sites) must be done by a qualified SWPPP developer be found at http://www.waterboards.ca.gov/water.issi	(QSD), respectively. More information on the CGP a	ind QSD/QSPs may	Soil excavation a	and grading operation	ins locsen large amounts of soil that can be tra practices reduce the amount of runoff crossing earth moving activities require use and storage	ansported into storm drai	ins when handled	Clean up by     The street	y sweeping instead of hosin sidewalk and other naved a	ng down whenever possible. Dis areas may not be cleaned by we stem. If water is used to flush se as large enough to absorb all the naterials stockpiles must be rem- oition wastes must never be left hernicals. Materials that cannot	spose of litter and debris in the	ne garbage.	
de round at http://www.waterocalds.ca.gov/water issi	desiprograms stormwater/considerning shifting		Improperly. Effe roughened groui	octive erosion control and surfaces. Often, e	practices reduce the amount of runol/ crosses earth moving activities require use and storage	g a site and slow the lion e of heavy equipment. F	w with check dams or Poorly maintained	other partic	les into the storm drain syst	stem. If water is used to flush se	diment or particles from pave	ement, the water must be	
General Construction & Site Supervision The rainy sesson referred to herein applies to the date Compliance with the CGP and kelow BMPs is require and even movement.	es October 1 to April 30; the dry season spans May1	to September 30.	vehicles and hea storm drain pollu	evy equipment that le ution.	eak fuel, oil, antifreeze or other fluids onto the	construction site are con	nmon sources of	□ If conductin	ig road or sidewalk work, mi	naterials stockpiles must be rem	oved and cleaned up by the e	end of each work day.	L
Compliance with the CGP and kelow BMPs is require and non-raiovsenson.	id year round however, different requirements may b	e needed for the rainy	Site Planning					<ul> <li>Discarded properly in</li> </ul>	building materials and demo cluding leftover paint and ch	olition wastes must never be left hemicals. Materials that cannot	t in a stree; gully, or waterwa; be reused or recycled must b	ay. Dispose of all wastes be taken to the landfill or	
			Maintain all h Perform maio	eevy equipment, insp or auto or heavy equip	pect frequently for leaks, and repair leaks imm prnent maintenance, repair jobs and vehicle or or oil, radiatro coolant or other fluids on site, u all spent fluids, store in separate containers an	ediately upon discovery. r equipment washing off-	site	disposed o	f as hazardous waste.				
General Principles Keep an orderly site and ensure good houseksepin Maintain equipment property	ng practicas are used.		If you must dr to catch drips	rain and replace moti s and spills. Collect a	or oil, radiator coolant or other fluids on site, up	se drip pans, plastic she id property dispose as ha	eting or drop cloths azardous waste						
<ul> <li>Maintain ecuipment properly</li> <li>Cover materials when they are not in use.</li> </ul>			Recycle when	never possible.	uniquent and as size an invest. Only use	under for engle election	-		Signed and Agreed to by: Project Owner or General Co	Centrodor			
C Keap multiple away from intents, quiters, etcm carins and dranage channels. C Ensure dut control water own on the web field or clustering to sterm drain a strategistic to beginning work. Inform your Train your enployees on these BMPs and familiare them with storm water issues prior to beginning work. Inform your D end of the strategistic to the strategistic tot the strategistic to the strategistic to the strategistic			Recycle whenever possible.  Denoticus discale oil to bitrizate equipment parts or clean ecuipment. Only use water for onsite cleaning. Cover exposed fifth wheel hitches and other oily or greasy equipment during al rain events.					Signed: Date:					
			Practices During Construction							ī			
<ul> <li>Refer to the following approved references for BMF versions unless otherwise roted:</li> </ul>	P selection, implementation, and on-site managamen	t (most recent	<ul> <li>Remove exist where constr</li> </ul>	and vegetation only a ruction is not immedia	when absolutely necessary. Plant temporary v ately planned. rses, creeks and storm drains with wattles or te	regetation for erosion co	and on slopes of		rin Name:				
	fornia Regional Water Quality Control Board San Fran	ncisco Bay Region,	<ul> <li>Protect down</li> <li>Use check date</li> </ul>	n stope drainage cour ams or ditches to dive	ses, creeks and storm drains with wattles or te ert runoff around excavations. Refer to the Erc	emporary drainage swale osion & Sediment Contro	es. ol Field Manual,			× .			
<ul> <li>Manuel of Standards for Erosion and Sediment</li> </ul>	Control Measures, Association of Bay Area Governn	nents (ABAG)	California Re	agional Water Quality	er nuroff around excavations. Refer to the Er Control Board San Francisco Bay Region, Fo Standards for Erosion and Sediment Control M Iruction Best Management Practices (BMPs) H	urth Edition August 2002	2; and the most Bay Area						
<ul> <li>Construction Best Management Practices 'BMF</li> <li>Construction Site Best Management Practices</li> </ul>	roma Regional Water Quality Control Board San Fran I Control Measures, Association of Bay Area Governn Pay Handbook, California Stormwater Quality Handbooks, Ca (BMPs) Manwal, Storm Water Quality Handbooks, Ca	tion (CASQA)	Governments Association (	s (ABAG), and Const	Inuction Best Management Practices (BMPs) H	andbook, California Sto	rmwater Quality	- F					·     (
Good Houseteeping Practices			Cover stocke	iles and excavated a	oil with secured tarps or plastic sheeting.								
Good Housekeeping Practices Disignale one area of the site located away from sequences and so the site located away from sequences and so the site located away from sequences and so the site located away from sequences are sequences and so the site located away from sequences are sequences and so the site located away from sequences are sequences are sequences are sequences.	storm drains, drainage swales, and creeks for auto pa	arking and heavy	Spill Clean Up		e. dry cleanup methods if possible. or impermeable surfaces where fluids have sp thenever possible and properly dispose of abs- mediate/. Never atternot to wash them away							F	
<ul> <li>To preventoff-site tracking of dirt, provide site entr</li> </ul>	storm drains, drainage sweates, and creeks for adJo per ramose with sabilized aggregate surfaces or provide a amelis. Mud dit, gravel, sand and other materials tr g hito the storm drains, minimation from the site. Store on wind, rain and runoff. Cover exposed piles of oor re rainfall events, sweep and remove material from su	a tire wash area on	<ul> <li>Maintain a sp</li> <li>Clean up spil</li> </ul>	perclean-up kit on site Its immediately. Use	e. dry cleanup methods if possible.								
the site, but away from storm inlets or drainage ch city streets must be cleaned up to prevent washing	anners. Mud, dirt, gravel, sand and other materials tr g into the storm drains.	acked or dropped on	Never hose d materials cer	down cirty pavement at litter and/or racs) w	or impermeable surfaces where fluids have sp thenever possible and properly discose of always	oilled. Use dry cleanup r orbent materials.	methods (absorbent						
Keep materials and soil stoccpiles out of the rain a and excavation soils under cover and protected for	and prevent ranoff contamination from the site. Store r	materials, stockpiles	□ Sweep up sp	oilled dry materials im	mediately. Never attempt to wash them away dust control. If water is used, ensure it does n	with water or bury them	L to storm decise						
soil with plastic sheeting or temporary roofs. Befor	re rainfall events, sweep and remove material from si	urfaces that drain to	Call 911 for s	significant spills. If th	e spill poses a significant hazard to human he	alth and safety, you mus	a to storm grains.						
Place trash cans around the site to reduce litter. D	Dispose of non-hazardous construction wastes in cow	ared dumpsters or	State Office of	of Emergency Servic	es.								
recycling receptacles.	psters or bins that don't have a lid, cover them with ta	rcs or plastic											=
sheeting, secured around the exterior of the cump hosing it down on the construction site.	ster or place them under temporary roofs. Never cla	an out a dumpster by											_    ₹
noting it own on the construction site.													
NOT TO SCALE	STANDARD DRAWINGS FOR	DRAWW: REV:	NOT TO SCALE		07100100 00400000		2/14 REV:	NOT TO SCALE				2/14 REV:	
STORM	STANDARD DRAWINGS FOR				STANDARD DRAWINGS F STORMWATER POLLUTION PRI	EVENTION AND	214			STORMWATER POLLU	RAMINGS FOR TION PREVENTION AND	214	<u>    S</u>
DRAWN BY: M.P.	PROTECTION		DRAWN BY: M.P.		PROTECTION		1	DRAWN BY:		PROTE	ECTION		II 🖌
CHECKED													
		DRAWING No.	CHECKED				DRAWING No.	MUP.				DRAWING No.	<u> </u>
Clean us leaks, crips and other spills immediately period sufficient. Use any clean up methods where of position because any set of the set of the Conduct visual inspections for leaks. Protect wayshow and these macdemats datas	company properly maintains the toilets and promptly ges from construction activities by surrounding them	BMP-STRM-1 leave residue on antibles to prevent makes repairs. with fencing or tree	BY: SEJ. Paints, variids, st chenicals may co cleaning fixis shar drains and valoro Handling of Surf. C Keep paint, var or runoff conta When there is i	face Coatings mish, solvents and a aining paint or paint th a risk of a spill reach	enter assess rule, coords settion of Softwarts 8, addressives to product Assessment 8, addressives tip product or from cleaning invitians or ingli- tip product or from cleaning invitians or ingli- p possible ar properly deposed to prevent the possible ar properly deposed to prevent interesting, never be discharged into the soft	Ke and aquatic life in our s. Paint materials and w ree substances from enf gutter, street and storm m drein system. must be protected prior	BMP-STRM-3	NP. CHECKED BY: 3 FJ.		STECH COMPS, PA	BUT WORKS DEBUTCH	DRAWING No. BMP-STRM-5	
BY     Set	as that they do not contaminate the scal or numfinor in ref soutable. Water may only be used in minimum of company regority maintains the totalits and poncifying ges from construction activities by surrounding teem and abits in order to minimize the policities of possible total or orteral areas the second and poncified to contain any second policities of possible to contain any second policities of policities of and abits and policities and exposure pilor to constaut and abits and possible to any second policities of any second policities of any second policities of any second policities of any second policities of abits. 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# *ARBORIST REPORT-*Evaluation of a Monterey Cypress

709 Riverview Drive Capitola, CA 95010

9/9/2024

## Prepared for:

Brad Suchomel 709 Riverview Drive Capitola, CA, 95010

Prepared by:



826 Monterey Avenue Capitola, CA 95010 831-359-3607 kurtfouts1@outlook.com

ISA Certified Arborist WE0681A ISA Tree Risk Assessment Qualification (TRAQ)

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## Background

I was contacted by Mr. Brad Suchomel, to give a general evaluation of a Monterey Cypress tree growing on his property at 709 Riverview Drive, Capitola, address any areas of concern, and provide management recommendations. Mr. Suchomel is planning site improvements to the property and wants to know if the cypress is suitable for inclusion in his project.

On 8/6/2024, I examined the tree onsite.

# Summary of Findings

The mature Monterey cypress is in good health, limbs are well attached, the tree appears stable, and is a good candidate for retention in the development project.

An assessment of the trees current condition, a discussion of my findings, and the reasons for my recommendation are dicussed in more detail in the report that follows.

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# **OBSERVATIONS**

The mature Monterey cypress, (*Hesperocyparis macrocarpa*), has a trunk diameter of 85inches, is 75-feet tall and has a diameter canopy spread of 60-feet. Based on its trunk diameter the cypress meets the City of Capitola criteria as a *protected tree*, and is regulated by the city. Such trees are protected and require submittal of a tree removal permit application if removal of the tree is desired.

Growing conditions for the cypress are close to optimal with no competition from other trees and a good water source, (Soquel Creek), nearby. Because of these conditions, the cypress appears vigorous and likely grows at a fast rate. Based on these observations, I estimate that the age of the tree is between 50 - 60 years old.

The tree grows in the back yard of the home, (Image #1).



Image #1 – Cypress tree canopy growing above home. View from the front yard.

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The tree grows on level ground. West of the tree, the property slopes down to the rear fence line. The cypress grows about 8-feet from the southern property line and is the same distance from the existing home. The canopy overhangs the adjacent property by about 15-feet, (Image #2).

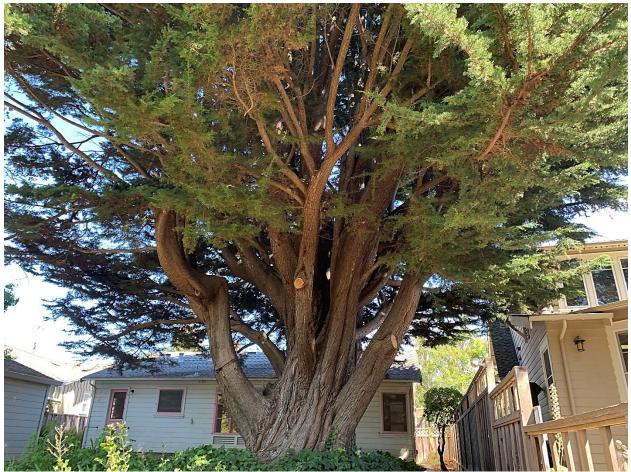


Image #2 – Cypress tree, looking east, with existing home in background. Note canopy overhangs adjacent home. West of the tree, the property slopes down.

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A dense groundcover of English ivy grows under the tree's canopy, (Image #3). The tree has a large rooting area of undisturbed soil to collect water and sustain its growth.



Image #3 – Cypress with English ivy ground cover growing beneath the canopy area.

Several surface roots from 4" to 10" in diameter were seen growing on the east, south and west sides of the tree.

**Health** - The tree has a dense foliar canopy, with a minor amount of dieback in the interior of the tree, most likely due to shading from a lack of sunlight. I noted new tip growth throughout the tree.

No significant insects or fungal pathogens were found. The cypress is growing vigorously, and overall, on a scale of (good, fair, or poor), I rate the tree's health as good.

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**Structure** - The cypress has multiple trunks. The trunks are layered against each other, with one set of trunks originating near the base of the tree, and a second set beginning at about 5 - 6-feet above grade. Multiple trunks are considered a structural defect; however this growth habit is typical of the species, and I did not note other defects that when combined with multiple trunks would create a cause for concern, (Image #4).



Image #4 – Note multiple trunks growing near the base of the tree and a second set higher up.

The lower trunks tended to grow more laterally, with their lowest branches 10 - 12-feet above grade. Most of the trunks that originated higher on the tree grow more vertically.

Evaluation of a Monterey Cypress 709 Riverview Drive, Capitola 9/9/2024 Page 6

I inspected the limb to trunk attachments on the larger scaffolds and they appeared sound. The limbs had ample amounts of attachment wood, and the angles of attachment were proper for good stability, (Image #5).



Image #5 – Note the extra attachment wood around the limb, (circled).



I noted a large, (14" diameter X 5-feet), deadwood stub in the center of the tree, (Image #6).

Image #6 – Note deadwood stub, (circled).

This stub was pruned many years ago and any live growth that remained on its lower limbs has since died back, or been removed.

I also noted several limb stubs (limbs with no live growth), from  $4^{\circ} - 6^{\circ}$  in diameter and between 2 - 6-feet in length.

Using a rubber mallet, I did a sounding, (tapping on the trunk), around the circumference of the tree in the lower trunk area. I perform a sounding to listen for hollow sounds indicating cavities. No cavities were noted, and I did not find any significant decay that could affect the integrity of this tree.

I noted that some recent pruning cuts were made in limbs from 4 to 8-inches in diameter. The pruning cuts were in the lower part of the tree, and were most likely made to provide better ground clearance. The cuts were well executed, and made to industry standards.

I noted that the more horizontal growing limbs have been shortened, (to decrease mechanical stress), and the canopy outline was even throughout, with no limbs growing beyond the general canopy outline.

Overall, I rate the structure of the tree as fair to good, on a scale of (good, fair, or poor).

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# DISCUSSION

The cypress is in good health, limbs are well attached, the tree appears stable, and is a good candidate for retention in the development project.

Some pruning work should be done to improve the trees long term health, to provide clearance from the neighboring home, (Image #7), and may be necessary to create clearance for the proposed development.



Image #7 – Note limb growth on or near neighbors roof. The limbs growing close to the home should be shortened.

The large stub shown in image #5 should be inspected for signs of decay. If none are found it can be retained, or if pruned, a cut should be made above the live branch growing to the north. The other deadwood stubs I noted, should be pruned back to a live side branch.

If any of the new development encroaches closer to the tree than the existing home, mitigation to offset the loss of roots should entail hand digging and root pruning.

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## RECOMMENDATIONS

- 1. Have the large deadwood stub in the center of the tree inspected for decay.
- 2. Perform minor tree pruning. Remove deadwood stubs, and clearance prune tree a minimum of 5-feet from neighboring home.
- 3. If any of the new development encroaches closer to the tree than the existing home, mitigation to offset the loss of roots should entail hand digging and root pruning.

Respectfully submitted,

Kurt Foits

Kurt Fouts ISA Certified Arborist WE0681A ISA Tree Risk Assessment Qualification (TRAQ)



826 Monterey Avenue Capitola, CA 95010 831-359-3607 kurtfouts1@outlook.com

### ASSUMPTIONS AND LIMITING CONDITIONS

- 1. Any legal description provided by the appraiser/consultant is assumed to be correct. No responsibility is assumed for matters legal in character nor is any opinion rendered as the quality of any title.
- 2. The appraiser/consultant can neither guarantee nor be responsible for accuracy of information provided by others.
- 3. The appraiser/consultant shall not be required to give testimony or to attend court by reason of this appraisal unless subsequent written arrangements are made, including payment of an additional fee for services.
- 4. Loss or removal of any part of this report invalidates the entire appraisal/evaluation.
- 5. Possession of this report or a copy thereof does not imply right of publication or use for any purpose by any other than the person(s) to whom it is addressed without written consent of this appraiser/consultant.
- 6. This report and the values expressed herein represent the opinion of the appraiser/consultant, and the appraiser/consultant's fee is in no way contingent upon the reporting of a specified value nor upon any finding to be reported.
- 7. Sketches. Diagrams. Graphs. Photos. Etc., in this report, being intended as visual aids, are not necessarily to scale and should not be construed as engineering reports or surveys.
- 8. This report has been made in conformity with acceptable appraisal/evaluation/diagnostic reporting techniques and procedures, as recommended by the International Society of Arboriculture.
- 9. When applying any pesticide, fungicide, or herbicide, always follow label instructions.
- 10. No tree described in this report was climbed, unless otherwise stated. We cannot take responsibility for any defects which could only have been discovered by climbing. A full root collar inspection, consisting of excavating around the tree to uncover the root collar and major buttress roots, was not performed, unless otherwise stated. We cannot take responsibility for any root defects which could only have been discovered by such an inspection.

### CONSULTING ARBORIST DISCLOSURE STATEMENT

Arborists are tree specialists who use their education. Knowledge, training, and experience to examine trees, recommend measures to enhance the beauty and health of trees, and attempt to reduce risk of living near trees, Clients may choose to accept or disregard the recommendations of the arborist, or to seek additional advice.

Arborists cannot detect every condition that could possibly lead to the structural failure of a tree. Trees are living organisms that fail in ways we do not fully understand. Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy or safe under all circumstances, or for a specified period of time. Likewise, remedial treatments, like medicine, cannot be guaranteed.

Trees can be managed, but they cannot be controlled. To live near trees is to accept some degree of risk. The only way to eliminate all risk associated with trees is to eliminate all trees.



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### Froelich, Brian

From: Sent: To: Cc: Subject: Brad Suchomel <brad@weareflagship.com> Friday, November 22, 2024 11:25 AM Froelich, Brian Dennis Norton 709 Riverview Dr tree removal

Brian,

Below find my write up on the removal of the tree at 709 Riverview Dr. let me know of you have any questions.

Regarding the matter of the removal of the Monterey Cypress at 709 Riverview Drive, initially I wanted to keep the tree, but I started to think about what would happen if the tree of that size blew over or dropped a large limb and I became concerned about its potential to cause serious injury and damage. It should be my right as a property owner to decide to remove the tree especially when the tree has the potential to do damage to life and property. The responsibility will be mine if the tree causes harm so it is only fair that I should have control over the decision to keep or remove it.

After removing the cypress, we plan on adding three additional trees that, when mature, will provide the property with even more canopy coverage than currently exists. We will be able to place the new trees in locations on the property that won't block the southern exposure. This means we will be able to add solar panels on the south facing roof which is optimal for solar power production. The carbon that will be offset from years of solar power production along with the three new trees will more than mitigate the loss of the cypress tree.

It is our intention to address the issue of the tree removal thoughtfully and responsibly and hope you will support our effort.

Brad

Sent from my iPhone

#### **Design Permit Design Review Criteria**

<u>17.120.070 Design review criteria</u>. When considering design permit applications, the city shall evaluate applications to ensure that they satisfy the following criteria, comply with the development standards of the zoning district, conform to policies of the general plan, the local coastal program, and any applicable specific plan, and are consistent with any other policies or guidelines the city council may adopt for this purpose. To obtain design permit approval, projects must satisfy these criteria to the extent they apply.

- A. Community Character. The overall project design including site plan, height, massing, architectural style, materials, and landscaping contribute to Capitola's unique coastal village character and distinctive sense of place.
- B. Neighborhood Compatibility. The project is designed to respect and complement adjacent properties. The project height, massing, and intensity is compatible with the scale of nearby buildings. The project design incorporates measures to minimize traffic, parking, noise, and odor impacts on nearby residential properties.
- C. Historic Character. Renovations and additions respect and preserve existing historic structure. New structures and additions to non-historic structures reflect and complement the historic character of nearby properties and the community at large.
- D. Sustainability. The project supports natural resource protection and environmental sustainability through features such as on-site renewable energy generation, passive solar design, enhanced energy efficiency, water conservation measures, and other green building techniques.
- E. Pedestrian Environment. The primary entrances are oriented towards and visible from the street to support an active public realm and an inviting pedestrian environment.
- F. Privacy. The orientation and location of buildings, entrances, windows, doors, decks, and other building features minimizes privacy impacts on adjacent properties and provides adequate privacy for project occupants.
- G. Safety. The project promotes public safety and minimizes opportunities for crime through design features such as property access controls (e.g., placement of entrances, fences), increased visibility and features that promote a sense of ownership of outdoor space.
- H. Massing and Scale. The massing and scale of buildings complement and respect neighboring structures and correspond to the scale of the human form. Large volumes are divided into small components through varying wall planes, heights, and setbacks. Building placement and massing avoids impacts to public views and solar access.
- I. Architectural Style. Buildings feature an architectural style that is compatible with the surrounding built and natural environment, is an authentic implementation of appropriate established architectural styles, and reflects Capitola's unique coastal village character.
- J. Articulation and Visual Interest. Building facades are well articulated to add visual interest, distinctiveness, and human scale. Building elements such as roofs, doors, windows, and

porches are part of an integrated design and relate to the human scale. Architectural details such as trim, eaves, window boxes, and brackets contribute to the visual interest of the building.

- K. Materials. Building facades include a mix of natural, high quality, and durable materials that are appropriate to the architectural style, enhance building articulation, and are compatible with surrounding development.
- L. Parking and Access. Parking areas are located and designed to minimize visual impacts and maintain Capitola's distinctive neighborhoods and pedestrian-friendly environment. Safe and convenient connections are provided for pedestrians and bicyclists.
- M. Landscaping. Landscaping is an integral part of the overall project design, is appropriate to the site and structures, and enhances the surrounding area.
- N. Drainage. The site plan is designed to maximize efficiency of on-site drainage with runoff directed towards permeable surface areas and engineered retention.
- O. Open Space and Public Places. Single-family dwellings feature inviting front yards that enhance Capitola's distinctive neighborhoods. Multifamily residential projects include public and private open space that is attractive, accessible, and functional. Nonresidential development provides semi-public outdoor spaces, such as plazas and courtyards, which help support pedestrian activity within an active and engaging public realm.
- P. Signs. The number, location, size, and design of signs complement the project design and are compatible with the surrounding context.
- Q. Lighting. Exterior lighting is an integral part of the project design with light fixtures designed, located, and positioned to minimize illumination of the sky and adjacent properties.
- R. Accessory Structures. The design of detached garages, sheds, fences, walls, and other accessory structures relates to the primary structure and is compatible with adjacent properties.
- S. Mechanical Equipment, Trash Receptacles, and Utilities. Mechanical equipment, trash receptacles, and utilities are contained within architectural enclosures or fencing, sited in unobtrusive locations, and/or screened by landscaping.

#### Item 6 D.

# Capitola Planning Commission Agenda Report

Meeting: December 5, 2024

From: Community Development Department

**Topic:** Chapter 12.12 Community Tree and Forest Management

**Project Description:** Chapter 12:12 Community Tree and Forest Management Ordinance overview and discussion.

**Recommended Action:** Accept the presentation on Chapter 12:12 Community Tree and Forest Management and provide feedback on the existing ordinance.

**Background:** Chapter 12:12 Community Tree and Forest Management Ordinance was adopted on 2004 and amended in 2011. Since 2011, the ordinance has been in its current format (Attachment 1). Commissioner Wilk requested that a discussion on the tree ordinance, specifically tree removals, be placed on an agenda for discussion.

**Discussion:** Within Chapter 12.12 Community Tree and Forest Management Ordinance, tree removal in Capitola follows two different processes; one due to circumstances related to the tree and the second due to a development application.

### Tree Removal Due to Circumstances Related to Tree

When a tree removal application is received staff will inspect the tree(s) to determine if they are damaging structures or present an immediate danger. The full findings for tree removal can be found at 12.12.180C and include the health or conditions of tree concerning disease infestation, or danger of falling, safety consideration, or situations where a tree has caused, or has the potential to cause, unreasonable property damage and/or interference with existing utility services. If staff cannot make the required findings, then an arborist report is commissioned to provide an expert opinion.

### Tree Removal Due to Development Application

When tree removal is proposed in conjunction with a development application, the Planning Commission has full authority to approve or deny the tree removal and is not bound by the same findings. The Planning Commission routinely evaluates canopy coverage, proposed landscape, and development plans in a holistic approach to reach a determination for proposed tree removal in the context of the proposed development project. The Planning Commission may also consider other factors such as the age of existing trees, useful lifespan of proposed structures, best arboricultural practices, and better outcomes for a project and the community.

### Attachments:

1. Chapter 12:12 Community Tree and Forest Management Ordinance

Report Prepared By: Katie Herlihy, Community Development Director

Reviewed By: Rosie Wyatt, Deputy City Clerk

Approved By: Katie Herlihy, Community Development Director



#### Chapter 12.12

#### COMMUNITY TREE AND FOREST MANAGEMENT

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#### Article I. Purpose, Goals, and Authority

#### 12.12.010 Purpose.

The city council finds that protection and enhancement of existing tree cover throughout the city serves several public interests: reducing local air pollution by absorbing carbon dioxide and producing oxygen; reducing soil erosion; enhancing the visual and aesthetic qualities of the city that attract visitors and businesses and serve as a source of community image and pride; and providing habitat for birds and other wildlife.

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The city council finds that trees are a valuable asset and have a positive economic effect on the city by enhancing property values and making the city a more attractive place to visit and do business. The protection and enhancement of trees helps safeguard and enhance the property values of public and private investments, and preserves and protects the unique identity and environment of Capitola. Healthy trees of the appropriate size and species, growing in the appropriate places, enhance the value and marketability of property and promote the stability of desirable neighborhoods.

In order to protect existing tree cover, increase tree cover, and enhance the natural beauty of the city, the city council, therefore, adopts this chapter in the interest of public health and safety. The purpose of this chapter is to establish regulations relating to the protection, planting, maintenance, removal, and replacement of trees, and to set forth the process for development of a comprehensive plan for the planting and maintenance of a sustained community forest within the city. (Ord. 863 § 2, 2004)

#### 12.12.020 Goals and policies.

A. The overall goals of this chapter are to protect and increase the level of tree cover on public and private lands within the city, maintain trees in a healthy and non-hazardous condition, and promote planting of additional trees to increase tree cover (hereby referred to as canopy coverage) throughout the city.

B. It is the policy of the city to protect the locally significant, scenic and mature trees as listed in the heritage tree list to be adopted pursuant to this chapter, in order to protect the character of Capitola.

C. It is the policy of the city to encourage new tree planting on public and private property and to cultivate a flourishing community forest.

D. It is the goal of the city to maintain and enhance the tree canopy coverage existing at the time of adoption of the ordinance codified in this chapter (as determined through aerial photography taken within twelve months from adoption of the ordinance codified in this chapter), and to increase flowering tree canopy to help identify and beautify city streets and neighborhoods.

E. On individual lots, it is the goal of the city to maintain fifteen percent coverage of tree canopy, consisting of flowering, deciduous, and evergreen trees, to be enforced on an on-going basis via the design review process.

F. It is the goal of the city to establish a community tree fund to pay for tree replacement planting in suitable locations in city parks, sensitive habitat areas, or along city streets, as set forth in a "community forest program," to be completed and adopted within three years from adoption of the ordinance codified in this chapter.

G. It is the goal of the city to develop partnerships with the owners of heritage trees to provide technical and financial help for the maintenance of such trees, as funds become available in the community tree fund.

H. It is the policy of the city to pursue grants to fund a monitoring program to evaluate the performance of this chapter, every three years after the adoption of the ordinance codified in this chapter.

I. It is the policy of the city to encourage community efforts such as the "Heritage Tree Walk," and promote education programs to increase the awareness of trees and their benefits.

J. It is the policy of the city to help counteract carbon dioxide (CO2) emissions by planting trees, as trees absorb CO2 from the air, and store it in their branches, roots and trunks and then release oxygen into the atmosphere.

K. It is the policy of the city that the regulations of this chapter regarding tree planting, maintenance, removal and replacement take into consideration the protection of view sheds and solar orientation and exposure, in relation to all affected properties. (Ord. 863 § 2, 2004)

#### 12.12.030 Definitions.

A. "Canopy coverage" shall mean the area covered by the projection of branches and leaves of a tree over the drip-line or the outermost area of canopy.

B. "Certified arborist" shall mean an individual who has demonstrated knowledge and competency through obtainment of the current International Society of Arboriculture (ISA) Arborist Certification, and/or who is a

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member of the American Society of Consulting Arborists and has achieved a level of knowledge in the art and science of tree care through at least three years of experience and continued education.

C. "City" shall mean the city of Capitola situated in the county of Santa Cruz, California.

D. "Commission" shall mean the city planning commission.

E. "Community forest" shall mean all public or private trees within the city.

F. "Community forest program" shall mean a program implemented by the public works director, to guide the tree planting on public properties, streets, parks, and sensitive habitat areas. Refer to Section 12.12.050 for specific provisions.

G. "Community tree and forest management account" shall mean a fund or account where tree and canopy coverage in-lieu fees are deposited. This account is created for the specific function of accumulating funds to pay for replacement of trees, to provide incentives for the maintenance of heritage trees, and related canopy coverage purposes, by the public works department. This account is being established upon approval of the ordinance codified in this chapter.

H. "Council" shall mean the city council.

I. "Cutting" shall mean the removal, from a living tree, by any method, of foliage, branches or trunks, including removal of the entire tree, except for pruning allowable by Section 12.12.160, Permit requirements.

J. "Damage" shall mean any action undertaken which may cause the death or significant injury, or which places a tree in a hazardous condition or in an irreversible state of decline. This includes, but is not limited to, tree cutting, excessive foliar crown removal, topping/cropping, girdling, or poisoning of, or trenching, excavating or compacting.

K. "Department" shall mean the city community development department.

L. "Director" shall mean the community development department director of the city or designee.

M. "Environmental and Socio-Economic Benefits of Trees" shall mean a city brochure that may be available at the community development department, including current statistical figures, results of scientific studies and of surveys to show the benefits of an urban forest.

N. "Heritage tree" shall mean any locally significant, scenic and mature tree growing on public or private property that is listed on the city's adopted heritage tree list as set forth in Sections 12.12.090 through 12.12.110.

O. "Heritage tree list" shall mean a list of those "heritage trees" approved by the city council to be protected for future generations. Refer to Section 12.12.100 for the nomination process for heritage status.

P. "List of certified arborists, certified tree climbers and landscape contractors" shall mean a list of tree experts, contractors and landscape businesses who provide tree work service in the city that have received certification in accordance to the provisions of this chapter, and/or a city permit to operate in Capitola according to requirements as described in the community forest program.

Q. "Owner" shall mean the legal owner of real property as shown on the most recent county assessor's roll.

R. "Person" shall mean any individual, firm, business, partnership, association, public utility, corporation, legal entity, and/or agent, employee or representative thereof.

S. "Planting, pruning and maintaining trees" shall mean a city brochure that may be available at the community development department, to provide specific guidelines on how and where to plant and take care of trees.

T. "Private property" shall mean all property within the boundaries of the city, as shown on the most recent county assessor's roll to be owned by persons, firms, corporations other than the city or another public agency within the tree's root zone.

U. "Pruning" shall mean the removal of branches or foliage in a manner and to the extent that does not jeopardize the health or longevity of a tree.

V. "Public property" shall mean all property owned by any governmental agency, except those legally exempt from this chapter, within the boundaries of the city including those noncontiguous areas incorporated by the city.

W. "Public street" or "streets" shall mean all roads, streets, avenues, boulevards, alleys, park ways, public rights-of-way or any portion thereof, of the city.

X. "Recommended tree list" shall mean a list of suitable trees for Capitola, available at the community development department to help property owners select new trees for their property. The list shall be consistent with Section 17.72.030. The list should reflect different city natural habitats and neighborhoods, and may be included into the community forest program.

Y. "Tree." For the purpose of this chapter, "tree" shall mean a usually tall woody plant, distinguished from a shrub by having, at maturity, comparatively greater height and characteristically, a single trunk rather than several stems, and a minimum six-inch diameter measured at forty-eight inches above existing grade or at average breast height (abh). Exception: Within the boundaries of a "biologist certified environmentally sensitive habitat area" identified pursuant to Chapter 17.64, all sizes of trees, even seedlings, are subject to this chapter and all degrees of trimming shall be defined as "cutting" and shall require a permit. A healthy sensitive habitat has young and small, medium size, large and/or old samples of each species.

Z. "Topping" shall mean the reduction of a tree's size using heading cuts that shorten limbs or branches back to stubs. Topping is not an acceptable pruning practice. Refer to Section 12.12.160(C)(1) and (C)(2).

AA. "Stub" shall mean an undesirable short length of a branch remaining after a break or incorrect pruning cut is made. Refer to Section 12.12.130(C)(7).

AB. "Utility" shall mean a public utility or private utility and includes any pipeline corporation, gas company, electrical corporation, telephone, telegraph or other communications corporation, water corporation, sewer system or heat corporation, or railroad and power companies, the services of which are performed for, or the commodity delivered to, the general public or any portion thereof. (Ord. 863 § 2, 2004)

#### 12.12.040 Authority and duties.

A. Community Development Director. The community development director or designee shall be responsible for administering and enforcing this chapter. The community development director or designee shall have the following powers and duties:

1. Grant or deny applications for non-heritage tree removal permits as set forth in Section 12.12.180 and make recommendations on permit applications involving heritage trees that are reviewed by the planning commission;

2. Provide technical information to assist owners in maintaining heritage trees on private property;

3. Review all development and construction applications for the purpose of determining canopy coverage requirements and any development impacts on the community forest;

4. Make recommendations to the planning commission pertaining to the management of the city's community forest;

5. Help process and pursue grants to implement the community forest program;

6. Require applicants to cover the costs to prepare an independent arborist report to support the findings under Section 12.12.110(D) or deny an application under this section.

B. Public Works Director. The public works director shall have the following powers and duties:

1. Abate public nuisances pursuant to Title 4 of this code;

2. Develop the community forest program in conjunction with the community development director;

3. Order the alteration or removal of hazardous trees when they are found to pose a threat to other trees or to the community, as set forth in Section 12.12.210; and administer tree replacement and planting per the community forest program, for the planting, sitting, location and placement of all trees along the public streets or on public property of the city, and shall likewise have supervision, direction and control of the care, protection, pruning, removal, relocation and replacement thereof.

C. Planning Commission Powers and Duties. The planning commission shall have the following powers and duties:

1. Grant or deny applications for heritage tree removal permits pursuant to Section 12.12.110, Permit process for removal and pruning of heritage trees, of this chapter;

2. Grant or deny permit applications on appeal pursuant to Section 12.12.180, Permit process for removal of nonheritage trees, of this chapter;

3. Make recommendations to the city council concerning policies, programs and decisions relating to the city's urban forest, and regarding all related matters, documents, and policies; and

4. Approve nominations for heritage tree status.

D. City Council.

1. Review appeals of planning commission decisions;

2. Approve the heritage tree list, and removals of trees from the list;

3. Approve Capitola recommended tree list;

4. Approve the program and allocate funding for implementation of the community forest program. (Ord. 954 § 1, 2011; Ord. 863 § 2, 2004)

#### **Article II. Tree Planting**

#### 12.12.050 Community forest program.

The director, with the advice and participation of the public works director, planning commission, and city council, may prepare a "community forest program" to guide tree replanting efforts throughout the city, including planting on public properties, streets, parks and sensitive habitat areas. This program would be established as a result from the collection of fees and potential grant funding.

A. Program Elements. The program shall incorporate the following elements: mapping identification of tree planting sites; prioritized planting plan and schedule; standards and lists of trees for tree selection, including the Capitola recommended tree list; guidelines for sitting, planting and pruning of trees on public property; maintenance plan; inspection requirements and specific licensing requirements for tree trimmers.

B. Program Incentives. The community forest program should provide for financial and technical incentives, and eligibility criteria, for activities such as:

1. Maintenance and problem solving for heritage trees, such as arborists' evaluations, are possible mitigations to save a heritage tree, including selective removal of roots, branches and/or special trimming;

2. Planting incentives to encourage increased canopy coverage and neighborhood identity;

3. Other incentives to encourage educational efforts similar to the heritage tree walk.

C. Program Provisions. The community forest program should include several planting and maintenance items including, but not limited to:

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1. Specific city permit requirements for tree trimmers/tree climbers needed to obtain a "city permit to operate," such as relationship with or employment of a certified arborist and certified tree climber; insurance and contractor's license; low noise producing equipment; and commitment to follow provisions of city ordinance;

2. Retain a certified arborist under a city contract to perform tree evaluation and reports on heritage and nonheritage trees for a flat fee, paid for by the applicant. The contract certified arborist should be retained as soon as the ordinance codified in this chapter is effective.

3. Specific provisions for public works department staff to monitor compliance with project conditions of approval and supervise/monitor replacement trees on public property.

D. Flowering Trees. The program would encourage the planting of large and/or small flowering trees, according to different neighborhoods. Deciduous flowering trees would allow sun exposure in the winter months and provide color in the spring and other seasons. Flowering trees can create neighborhood identity. A tree expert should review the program prior to its adoption.

E. Neighborhood Entries. The program would incorporate a section regarding the selection of at least two suggested flowering trees per neighborhood, and provisions for a neighborhood entry sign with a few of those colored trees being planted around the sign to establish the neighborhood program. Property owners would be encouraged to plant similar trees on their properties with the objective of creating a special identity for their neighborhood. Suggested flowering trees would reflect specific neighborhood characteristics, such as view shed issues, character protection, and soils. The city may provide an incentive to property owners, by supplying young trees for "free" to accelerate the show of specific neighborhood colors. The approval of the selected neighborhood flowering trees shall be subject to a regularly scheduled public hearing so as to inform the residents and welcome participation. There is no obligation on the part of the resident to plant a selected tree.

F. Funding. In addition to resources of the tree and canopy replacement in-lieu fees to be deposited in the community tree and forest management account, the program would pursue potential grant funding to pay for educational efforts, monitoring and evaluation of this chapter. (Ord. 863 § 2, 2004)

#### 12.12.060 Description of existing canopy coverage.

The canopy coverage throughout the city includes all trees on public and private properties, including street trees, parks, and habitat areas. Habitat areas include riparian corridors and monarch butterfly habitat, as identified in the general plan, local coastal program and the city's environmentally sensitive habitats ordinance (Chapter 17.64 of this code).

On individual lots, canopy coverage shall be evaluated as part of tree removal permit or development application requests as set forth in Section 12.12.190. (Ord. 863 § 2, 2004)

#### 12.12.070 Tree planting.

A. Recommended Tree List.

1. Development of the Capitola Recommended Tree List. The director, with the advice and participation of the planning commission and city council, shall prepare a "Capitola recommended tree list" to identify types and species of trees suitable and desirable for planting along streets and on private property, and determine the areas in which and conditions under which such trees shall be planted in or which may overhang the public streets or public property. The list should reflect the different city natural habitats and neighborhoods; and should encourage use of California natives and drought-tolerant species. Such determination shall be made by the planning commission, which may consult with landscape architects and arborists. The planning commission may report its findings in writing to the city council, and the council may approve the "Capitola recommended tree list," which may be filed and available to the public from the community development department, or as part of the community forest program.

2. Purpose. The purpose of the Capitola recommended tree list is to help property owners to select new trees for their properties. The list shall include, but not be limited to, the following information: botanical and common names; suitability as a street tree; height; physical characteristics (deciduous or evergreen, required exposure);

decorative features (flowering and/or scented); and tolerances to drought, insects, diseases, saline environment, and irrigation watering. Recommended flowering trees for identified neighborhoods may also be included.

B. Trees Discouraged from Planting. Please refer to the Capitola recommended tree list.

C. Considerations Related to Solar Orientation. The planting, and replacement of trees shall take into consideration solar orientation for the benefit of the property in question as well as adjacent properties. For more information, please refer to brochures available at the community development department regarding considerations related to solar orientation and planting locations for trees in order to maximize sun exposure in the winter and shaded areas in the summer. (Ord. 863 § 2, 2004)

#### 12.12.080 Environmental and socio-economic benefits of trees.

Tree provisions covering planting, maintenance, and removal of trees on public and private land help to maintain maximum tree cover/canopy coverage. As tree size and canopy coverage increase the benefits derived from the urban forest increase. The benefit/cost ratio of urban trees for a community is as high as seven and nine-tenths to one, and well worth the investment. Property values of landscaped homes are five to twenty percent higher than those of non-landscaped homes (International Society of Arboriculture). A city brochure on the "Environmental and Socio-Economic Benefits of Trees" is available to provide information regarding energy conservation, air quality, prevention of water run-off, flooding and soil erosion, enhancement of community identity and well-being, and protection of city hardscape. (Ord. 863 § 2, 2004)

#### Article III. Maintenance and Protection Strategy

#### 12.12.090 Heritage tree historic context.

Capitola has a rich heritage in its trees. Residents have been committed to their cultivation and preservation since the city's inception as Camp Capitola in 1874 on lands owned by Frederick A. Hihn, on which tree removal was prohibited and an extensive tree-planting program was undertaken. Heritage trees help define the character of the city. By virtue of their historic significance, size, beauty, age or value to wildlife, heritage trees offer intrinsic benefits to the entire city as well as individual properties. (Ord. 863 § 2, 2004)

#### 12.12.100 Heritage tree list and nomination process.

A. Definition. "Heritage tree" shall mean any locally significant, historic, scenic and/or mature tree growing on public or private property, that is listed on the city's adopted heritage tree list as set forth in this section, that is supported by the property owner and by the city council. A heritage tree list should be adopted no longer than six months from the approval of the ordinance codified in this chapter.

B. Heritage Tree List.

1. Nomination. Nominations of trees for inclusion on the heritage tree list may be made from any person to the community development department if it meets one or more of the following criteria. Upon receiving consent of the owner of the property on which the tree is located, the community development director submits the nominated tree(s) to the planning commission for consideration and approval.

a. Any tree which has a trunk with a circumference of forty-four inches approximately fourteen inches in diameter or more, measured at forty-eight inches above existing grade or at average breast height (abh);

b. Any tree, or grove of trees, which has historical significance, including, but not limited to, those which were/are:

i. Planted as a commemorative,

ii. Planted during a particularly significant historical era, or

iii. Marking the spot of a historical event;

c. Any tree, or grove of trees, which has horticultural significance, including, but not limited to, those which are:

i. Unusually beautiful or distinctive,

ii. Old (determined by comparing the age of the tree in question with other trees of its species within the city),

iii. Distinctive specimen in size or structure for its species (determined by comparing the tree to average trees of its species within the city),

iv. A rare or unusual species for the Capitola area (to be determined by the number of similar trees of the same species within the city),

v. Providing a valuable wild life habitat, or

vi. Identified by the city council as having significant arboricultural value to the citizens of the city.

2. Property Owner Support. No tree shall be considered by the planning commission or included on the heritage tree list by the planning commission unless written property owner consent has been obtained, agreeing to the nomination and designation.

3. Approval of Heritage Trees. The planning commission shall review and approve nominations for heritage trees via a public hearing properly noticed. The main function of the public hearing is to announce the trees nominated and to educate the community regarding heritage trees.

4. Removal of Tree from Heritage Tree List. A tree or trees shall be removed from the heritage tree list upon approval of a heritage tree removal permit by the planning commission, and/or the adoption of a resolution by the city council in case a removal permit is not applicable, based on findings by a qualified arborist that:

a. The tree is a hazard to public health and safety or to other trees as per Section 12.12.210 of this chapter; or

b. The tree no longer retains or holds the values and the community interest for which it was placed upon the heritage tree list.

C. Protection of Heritage Trees. No person shall allow any condition to exist, which may be harmful to any heritage tree, including, but not limited to, any of the following conditions:

1. Existence of any tree, heritage or otherwise, within the city limits that is irretrievably infested or infected with insects, scale or disease detrimental to the health of any heritage tree;

2. Paving and/or filling up the ground area around any heritage tree so as to shut off air, light or water to its roots;

3. Piling building materials, parking equipment and/or pouring any substance, which may be detrimental to the health of any heritage tree;

4. Posting any sign, poster, notice or similar device on any heritage tree;

5. Driving metal stakes, tying ropes, wire or metal braces and similar restricting devices, into the heritage tree or their root area for any purpose other than supporting and healing the heritage tree, except if recommended by a certified arborist;

6. Causing a fire to burn near any heritage tree;

7. Excessive pruning of the tree to cause its death;

8. "Choking" trees with undergrowth (heavy ivy).

D. Incentives. It is the goal of the city to develop partnerships with owners of heritage trees and provide incentives for maintenance, such as technical and financial assistance to maintain heritage trees as funds accumulate in the community tree and forest management account. Owners of heritage trees are eligible, according to certain criteria, to apply for city financial incentives/grants from the community tree and forest management account for maintenance and preservation of heritage trees. These criteria include, but are not limited to: having the tree listed on the adopted heritage tree list; needing the services of an arborist to address invasive root problems; needing special pruning services to clear tree branches due to utility lines; needing to diagnose disease problems, and having no code violations within the subject property; as listed in the community forest program. (Ord. 863 § 2, 2004)

#### 12.12.110 Permit process for removal and pruning of heritage trees.

A. Permit Required. No person shall prune, trim, cut off, or perform any work, on a single occasion or cumulatively, over a three-year period, affecting twenty-five percent or more of the crown and/or the volume of foliage and branches of any heritage tree without first obtaining a permit pursuant to this section. No person shall root prune, relocate or remove any heritage tree without first obtaining a permit pursuant to this section. No permits are required for maintenance trimming.

B. Application. All persons, utilities and any department or agency located in the city shall submit a permit application, together with the appropriate fee as set forth by city council resolution, to the community development department prior to performing any work requiring a permit as set forth in this section. The permit application shall include the number, species, size, and location of each subject tree, a clear description of the work being proposed, and the reason for the requested action. An arborist report must also be submitted.

C. Process. Permits for heritage tree removal or pruning over twenty-five percent within a three-year period are discretionary and are approved by the planning commission only in accordance with CEQA and if the findings in this section can be made.

D. Findings and Conditions.

- 1. The tree removal is in the public interest based on one of the following:
  - a. Because of the health or condition of the tree, with respect to disease or infestation; or
  - b. For safety considerations or danger of falling on persons or property; or
  - c. In situations where a tree has caused, or has the potential to cause, unreasonable property damage.

2. Pruning, root removal, and all other feasible alternatives to removal have been applied and were not sufficient to resolve the problem.

3. Replacement trees and locations have been identified, and as a last resort in-lieu fees were paid as a condition of the permit in accordance with Section 12.12.190, especially subsections D and E of Section 12.12.190.

4. The removal of the tree would not be contrary to the purposes of this chapter or Chapter 17.64.

5. The approved pruning of heritage trees shall be conducted in the presence of a licensed certified arborist.

E. Hearing Notice. All public hearing notices for a heritage tree removal permit shall be posted in three public places, including the site, at least ten working days prior to hearing date, and shall be published in at least one local newspaper. (Ord. 954 § 2, 2011; Ord. 863 § 2, 2004)

#### 12.12.120 Harming trees unlawful.

It is unlawful for any person to break, injure, deface, mutilate, kill or destroy any street tree (heritage or non-heritage tree) or set fire or permit any fire to burn where such fire or the heat thereof will injure any portion of any tree in any public street in the city, nor shall any person place, apply, attach or keep attached to any such tree or to the guard of stake intended for the protection thereof any wire, rope, (other than one used to support a young or broken tree) sign, paint, or any other substance, structure, thing or device of any kind whatsoever, without having first obtained a permit so to do. (Ord. 863 § 2, 2004)

#### 12.12.130 Tree protection, management and maintenance.

A. Protection of Trees. New residential or commercial development, including driveways and parking areas, shall be sited and designed to minimize cutting of trees, especially trees that provide screening from neighboring properties or provide buffer between different uses. A plan for tree protection and preservation may be required at the time the development application is submitted.

B. Tree Planting, Pruning and Maintenance. The city may make available to the public a "planting, pruning, and maintenance brochure," and may provide technical assistance as funds become available in the community tree and forest management account. This brochure should also include guidelines for where not to plant trees, such as under power lines, too close to the neighboring property lines, and so forth.

C. Safeguarding Trees During Construction, Demolition or Tree Removal. For the purpose of safeguarding trees during construction, demolition or tree removal, the following conditions should apply to all trees other than trees for which a removal permit has been issued:

1. Pre-construction Guidelines. Prior to the commencement of construction, demolition or tree removal, all trees on the building site should be inventoried by the owner or contractor or project arborist as to size, species and location on the lot, and the inventory should be submitted on a topographical map to the community development director. This condition may be waived by the community development director for tree removal and minor demolition.

2. The property owner, contractor or project arborist shall be required to erect protective barricades around the dripline of all trees to be retained on the site to provide protection during construction. These barricades must be in place prior to the start of any construction or demolition activities. Under certain conditions where soil compaction is probable, fences may also be required around a tree or grouping of trees.

3. Earth surfaces within the dripline of any tree should not be changed or compacted. All equipment, construction material, and soil storage shall be kept beyond the dripline of trees.

4. Wires, signs and other similar items should not be attached to trees.

5. Cutting and filling around the base of trees should be done only after consultation with a certified arborist. Wherever cuts are made in the ground near the roots of trees, appropriate measures shall be taken to prevent exposed soil from drying out and causing damage to tree roots.

6. Pruning cuts shall conform to ANSI arboricultural standards and should not cut into the branch bark ridge or collar, or leave a stub. Please refer to the "Tree, Shrub, and Other Woody Plant Maintenance – Standard Practices (Pruning)" published by the American National Standards Institute, Inc. (ANSI) for pruning practices. In cases of conflict between pruning standards, the standards in this chapter shall apply.

7. Damage to any tree during construction, demolition or tree removal should be immediately reported by the person causing the damage, the responsible contractor or the property owner to the community development director, and the contractor and/or owner should treat the tree for damage in the manner specified by the city's contract arborist, and/or public works director.

8. The property owner is responsible for care of all trees that are to remain on the site.

9. Failure to protect or maintain trees on construction/demolition sites is a violation of this code and grounds for suspension of the building permit.

D. Safeguarding Trees that are Required to be Planted as a Condition of Tree Removal Permit Approval.

1. Trees required to be kept on a building site and trees required to be planted as a condition of tree removal permit approval shall be maintained according to accepted arboricultural practices. If the tree dies the applicant shall be required to replace the tree as many times as necessary.

2. At no time shall these trees be moved without the issuance of a valid permit.

3. Nothing contained in this section shall be deemed to replace or revoke any requirements for the safeguarding of trees found elsewhere in this code or in the ordinances and procedures of the city. (Ord. 863 § 2, 2004)

#### 12.12.140 License – Tree pruning business.

Any tree service company employed by an owner or public utility to carry out any act for which a permit is required under Section 12.12.110 or Section 12.12.180 shall comply with the city's tree pruning guidelines, obtain a city operation permit, a clearance from the community development director, and shall include the services of certified arborist, a certified tree climber/trimmer, proof of contractor's license and insurance. Refer to list of city approved tree pruning businesses, tree trimmers, licensed contractors and certified arborists. Property owners pruning their own trees shall also comply with the provision of this chapter. (Ord. 863 § 2, 2004)

#### 12.12.150 Educational programs.

The community development director may make available to interested persons, copies of:

- A. The community forest management ordinance;
- B. Summary handouts regarding the ordinance;
- C. The "Capitola recommended tree planting list;"
- D. The "Capitola heritage tree list;"
- E. The "Heritage Tree Walk" brochure;
- F. The community forest program;

G. Pamphlets describing where, when, how and what tree to plant, listing the various choices for size, architectural, structural, leaf and bark color, and other elements of the trees;

H. The city's "list of certified arborists, tree trimmers, and licensed contractors;"

I. The "Planting, Pruning and Maintaining Trees" brochure; and

J. The "Environmental and Socio-Economic Benefits of Trees" brochure. (Ord. 863 § 2, 2004)

#### Article IV. Tree Removal and Replacement

#### 12.12.160 Permit requirements.

A. Permit Required. Except as herein provided, no person may, in the city, cause the cutting or intentional killing of any tree within the city unless a tree removal permit has been obtained and has been prominently displayed in the area of the cutting for the time provided in this chapter. As part of any development application considered by it, the planning commission, or the community development director, may allow tree removal or pruning, as applicable. All trees within environmentally sensitive habitat areas shall require a tree removal permit, and issuance of such permits for tree removals, pruning, cutting and trimming shall be consistent with Chapter 17.64, the environmentally sensitive habitats ordinance. Any tree removal or pruning activity must be specifically allowed in the permit. Refer to Section 12.12.110 for permit process for removal and pruning of heritage trees.

B. Pruning Allowable without Permit.

1. Non-heritage trees located on lots used solely as a single-family residence or duplex and not located within environmentally sensitive habitat areas may be pruned as follows:

a. One-fourth or not more than twenty-five percent of the tree's height;

b. One-fourth or not more than twenty-five percent of the volume of its foliage and branches;

c. Within environmentally sensitive habitat areas as described in Chapter 17.64, Environmentally Sensitive Habitat Areas, all degrees of pruning shall be defined as "cutting" and shall require a permit.

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2. The foregoing measurements are based on the largest size ever obtained by the existing tree. If that size cannot be precisely determined, then the community development director's best estimate of largest size shall be utilized. In the later case, the community development director would utilize average tree size information from standard landscape books, such as the Sunset Book and take into consideration local soil and other circumstances to make the final decision.

3. Pruning of trees should be done only as needed, but not more often than every two years, to ensure pruning is not causing a hardship for the tree.

C. Topping/Heading Cuts Prohibited. Topping, heading cuts to public and private trees is prohibited. Topping/heading cuts are often done to reduce a tree's size by shortening of limbs or branches back to a predetermined crown limit. It can result in indiscriminate cutting back of major limbs to stubs or to lateral branches that are not large enough to assume the terminal/leader role. It weakens the tree structure, causes inappropriate and rapid growth, and may result in reduced vigor, disease, decay, decline, or sudden death of the tree.

1. Alternative to Topping/Heading. There are times when a tree must be reduced in height or spread. Pruning methods approved by the International Society of Arboriculture such as "crown reduction" is recommended in these instances. "Crown reduction" is the selective removal or reduction of major limbs to proper lateral branches to decrease height and spread. "Thinning cuts," "drop-crotch pruning" and "end weight reduction" are used to reduce the length and weight on the ends of branches. These pruning methods result in healthier more natural appearing trees, where new branches will not be hanging and attached only to the outside of the tree trunk but will structurally grow from the tree itself.

2. Providing Clearance for Utility Lines. There are recommended techniques for line clearance by the ISA, such as "directional pruning." This method includes the removal of branches with proper cuts to direct the growth of the crown and limbs away from and around conductors. If a branch must be shortened, it should be cut back to a significant lateral that is large enough to assume the terminal role or the "leader" role. A rule of thumb for this is to cut back to a lateral that is at least one-third the diameter of the limb being removed, so the lateral can take over the structural role of the central or lateral leader. For more information refer to brochures from the International Society of Arboriculture available at the community development department.

D. Permit – Public Utility or Agency. Any person doing business as a public utility subject to the jurisdiction of the Public Utilities Commission of the state and constituted public agency authorized to provide and providing utility service, shall apply for an annual permit for trimming and/or other tree related work; such permit shall include specific guidelines and conditions reflecting requirements in this chapter, permitting such person to trim, brace, remove or perform such other acts with respect to trees growing adjacent to the public streets of the city or which grow upon private property, to the extent that they encroach upon such public streets as may be necessary to comply with the safety regulations of said commission and as may be necessary to maintain the safe operations of its business, as well as be in compliance with the provisions of this chapter. (Ord. 863 § 2, 2004)

#### 12.12.170 Exceptions.

Fruit-bearing trees are exempted from the provisions of this chapter, with exception of large and mature fruit trees that could fit the definition of a heritage tree. (Ord. 863 § 2, 2004)

#### 12.12.180 Permit process for removal of non-heritage trees.

A. Application. All persons, utilities and any department or agency located in the city shall submit a permit application, together with the appropriate fee as set forth by city council resolution, to the community development department prior to performing any work requiring a permit as set forth in this section. The permit application shall include the number, species, size, and location of each subject tree, description of replacement trees, location and schedule of planting, and the reason for the requested action. An arborist report may be required, and if approved, notice of the tree removal shall be posted on site and at City Hall ten working days prior to the removal.

B. Process. Permits for non-heritage tree removal or pruning are ministerial and are approved by the community development director or designee. A staff in the public works department can approve the removal of a non-heritage tree only if the findings of subsections (C)(1) through (C)(4) of this section can be made. If these finding cannot be made, the application shall be transferred to the planning staff for further review and canopy coverage evaluation. The city may require the applicant to pay for services of an arborist under contract to the city, to provide

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recommendations and/or a written evaluation or report regarding the tree. Then, based on the city's evaluation or report, the director would make a decision as to whether or not the tree should be removed. The community development director shall make all findings listed below prior to a tree removal determination. The director may require planning commission review and approval of the permit.

C. Findings.

- 1. The tree removal is in the public interest based on one of the following:
  - a. Because of the health or condition of the tree, with respect to disease infestation, or danger of falling;
  - b. Safety considerations; or

c. In situations where a tree has caused, or has the potential to cause, unreasonable property damage and/or interference with existing utility services.

2. All possible and feasible alternatives to tree removal have been evaluated, including, but not limited to undergrounding of utilities, selective root cutting, trimming and relocation.

3. The type, size and schedule for planting replacement trees is specified and shall be concurrent with the tree removal or prior to it, in accordance with Section 12.12.190(F) and (G).

4. The removal of the tree would not be contrary to the purposes of this chapter and Chapter 17.64.

5. Replacement trees in a ratio of two to one as needed to ensure that with replacement trees a canopy coverage of at least fifteen percent will result, and location(s) for tree replanting are selected, and/or as a last resort, in-lieu fees have been paid as a condition of the permit in accordance with Section 12.12.190. Replacement trees and/or in-lieu fees are not required if post-removal tree canopy coverage on the site or parcel will be thirty percent or more.

D. Canopy Coverage Review. On individual lots, it is the goal of the city to maintain a fifteen percent coverage of tree canopy, consisting of flowering, deciduous trees and evergreen trees. Canopy coverage goals shall be evaluated as part of: (a) tree removal requests for trees that are not found to be diseased, infested, or hazardous; (b) as part of review of development applications on vacant properties; and (c) as part of tree replacement requirements that cannot be met on site. Tree removal requests may be approved for trees that do not meet the findings in relation to canopy coverage as stated in Section 12.12.180(C)(5), if it is determined that the site canopy coverage goal will be maintained or exceeded with removal of the tree. Replacement trees and/or in-lieu fees are not required if post-removal tree canopy coverage on the site or parcel will be thirty percent or more. If other city regulations such as the 41st Avenue Design Guidelines establish a different and/or higher tree-planting standard than the requirement of fifteen percent canopy coverage, the higher standard shall apply.

E. Effective Date of Permit. The decision of the community development director shall be final unless appealed to the planning commission by the permit applicant or any other aggrieved person pursuant to this section. Unless appealed, the permit shall take effect ten working days after it is issued, except where the tenth day occurs on a Saturday, Sunday or holiday, in which case the effective date shall be extended to the next following business day. All work performed on any trees, including designated heritage trees pursuant to a permit as provided in this section shall be completed within forty-five days from the effective date of the permit, or within such longer period as the director may specify, and in case of replacement trees work shall be completed in accordance with Section 12.12.190(F).

F. Appeals. Any person aggrieved by any act or determination, contained, provided or granted in this chapter shall have the right to appeal the director's decision within ten working days from approval or denial, to the planning commission, and the planning commission's decision to the city council of the city, whose decision, after public hearing on said matter, shall be final.

All appeals must be in writing, state the reasons therefore, and must be made within ten working days of permit approval and delivered to the office of the city clerk. Community development director decisions are appealable to the planning commission. Planning commission decisions are appealable to the city council. However, the city

council, at its sole discretion, may determine whether to hear or not to hear any such appeal. If the council decides not to hear or consider the appeal, the planning commission decision shall be final. All appeal hearings shall be de novo. Any tree related permit which has been issued and which has been appealed shall, during any appeal period, be suspended. (Ord. 863 § 2, 2004)

#### 12.12.190 Tree replacement.

A. Tree Replacement Ratio. An approval for tree removal under this chapter shall be conditioned upon the applicant planting, at some other location on the subject property, replacement trees to compensate for the removed tree(s) on a ratio of at least two trees or more for each one tree removed, as determined by the director. Replacement trees and/or in-lieu fees are not required if post-removal tree canopy coverage on the site or parcel will be thirty percent or more. Native trees grown from locally or regionally collected stock are preferred, in the case where a native tree is not appropriate as determined by the community development director, a non-invasive exotic tree may be planted.

B. Tree Replacement Size to be Planted On Site. The community development director and/or his or her designee shall approve the type and size of replacement trees. Generally, twenty-four-inch box or larger trees should replace trees located upon properties zoned or used in whole or in part for commercial purposes. Fifteen gallon or larger trees should replace those located upon residential properties. Size of tree could vary per recommendation of a certified arborist and acceptance by the community development director and/or designee. For replacement selection, the applicant should refer to Section 17.72.030, and/or to the community forest program. Trees to be planted on public property or on sensitive habitat zone shall be based on the community forest program guidelines and performance standards developed pursuant to Section 12.12.050, Community forest program. Replacement of canopy coverage calculations can be determined on the basis of the size of the subject trees removed, or based on standard landscape guides, such as the Sunset Book.

C. Replacement of Canopy Coverage Related to Development Applications. New construction and major remodels of residential and commercial structures shall trigger a canopy coverage review. The goal of the city is to reach and maintain at least fifteen percent tree coverage per lot on an on-going basis. Project conditions of approval shall require planting or replacement of all or part of the trees necessary to meet the city goal per discretion of the community development director and/or the planning commission as applicable. Planting and replacement should be done within the same lot, possibly in different locations. As a last resort, should tree planting on site not be possible due to existing, nonself-imposed hardship and/or topographic conditions, a variation of this requirement may be considered with the payment of in-lieu fees.

Nonself-imposed hardship shall mean the unusual form or shape of a lot, existing rock outcroppings on the property, or other topographic feature desired to be protected, or any site physical circumstance that does not allow the applicant to enjoy the same privileges as neighbors have by planting a tree, and/or a circumstance which negatively affects adjacent properties. Circumstances may also include needed sun exposure, visibility of business signs, and other such fundamental reasons that would not justify the planting of a replacement tree on site. If the trees are found to be diseased, infested or hazardous, then canopy coverage replacement is not activated. Replacement trees and/or in-lieu fees are not required if post-removal tree canopy coverage on the site or parcel will be thirty percent or more.

D. In-Lieu Fees for Trees and Canopy Coverage Replacement. An approval for tree removal under this chapter is conditioned upon the applicant planting, at some location on the subject property, replacement trees and canopy coverage, or as a last resort if all other locations on site are found infeasible, pay in-lieu fees to compensate for the planting and maintenance of those trees by the public works director somewhere else off site.

E. In-Lieu Fee Structure. The applicant shall pay the in-lieu fees in effect at the time as established by city council resolution. In-lieu fees would include a deposit and be based on a cost recovery system for the planting and maintenance of trees and canopy percentage to be planted and/or replaced. The cost recovery system is to be approved by the public works director and/or be based on the tree guide published by the International Society of Arboriculture. The fees shall be deposited in the community tree and forest management account administered by the public works director.

In-lieu fees shall be established by city resolution and include the following:

1. For tree replacements off site; and

2. For canopy coverage replacements in relation to healthy trees removed or to conditions on new development applications.

F. Time Limits for Replacement. Permits for tree removal shall not be issued until five hundred dollars have been deposited with the city to secure the applicant's obligation of planting the replacement tree, unless the director receives proof that the replacement tree has been planted prior to tree removal or will be planted at the same time as tree removal. If the replacement tree is not planted as required, the city may utilize the money for the expenses (including, but not limited to, staff time) in effecting the planting of the replacement trees.

G. Maintenance of Replacement Trees. Whenever a permit has been issued on the basis that the applicant will be planting a replacement tree, the applicant must agree to maintain those trees, and to refrain from destroying such trees regardless of the size of the tree. If the tree dies, the applicant shall be required to replace the tree as many times as necessary.

H. Tree Removal and Replacement Fees. The applicant shall pay a permit fee for tree removals and in-lieu fees as applicable, and set forth in the city council fee resolution. The fees would include a deposit and would recover all staff costs for processing, planting, and maintaining trees to replace lost canopy coverage. (Ord. 954 § 3, 2011; Ord. 863 § 2, 2004)

#### 12.12.200 Removal by the city of hazardous trees on private property.

A. Declaration of Public Nuisance. Based on recommendations of the community development director or the public works director, the city council by resolution may declare tree (heritage and non-heritage tree) to be a public nuisance to be abated as set forth in this section if it is found that any tree growing on private property, when infested by any insect or infected by reason of such infestation or infection, endangers the life or growth or healthful existence of other trees within the city not so infested or infected, or any trees determined to be a danger to persons or property.

B. Notice to Abate Public Nuisance. After the passage of such resolution, the community development director shall cause to be conspicuously posted on the property upon which such public nuisance is alleged to exist, not less than ten working days prior to abatement, not less than three notices headed "notice to abate public nuisance," such heading to be in letters not less than one inch in height and substantially in the following form:

#### NOTICE TO ABATE PUBLIC NUISANCE

Notice is hereby given that on the \_\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the City Council of the City of Capitola passed a resolution declaring that certain (trees) located upon (description of property) are infested with insects, infected with disease, or a clear and present danger to persons or property, and that the same constitute a public nuisance which must be abated by the removal of the same, otherwise they will be removed and the nuisance abated by the City, in which case the cost of such removal shall be assessed upon the property from which such (trees, or other plants) are removed, and such cost will constitute a lien upon such property until paid. Reference is hereby made to said resolution for further particulars.

Any person objecting to the proposed removal, as aforesaid, is hereby notified to attend the meeting of said City Council to be held in the Council Chambers in City Hall at (time) on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

C. Nothing contained in this section shall be deemed to impose any liability upon the city, its officers or employees, nor to relieve the owner of any private property from the duty to keep any tree upon his or her property or under his or her control in such a condition as to prevent it from constituting a public nuisance as defined in this section. (Ord. 863 § 2, 2004)

#### 12.12.210 Emergency removal.

In the event of an emergency whereby immediate action is required because of disease or because of imminent danger to life or property, a non-heritage and a heritage tree may be pruned, altered or removed by order of the public works director or by order of the police chief. The person ordering the pruning, alteration or removal shall file a report listing findings to justify the tree removal as follows:

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A. Removal Findings for Heritage Trees. That the emergency removal of the heritage tree is in the public interest because of the health condition of the tree with respect to disease, infestation, or danger of falling on persons or property; that other feasible and safe alternatives to removal have already been explored or applied and would not or did not resolve the problem; that replacement trees and locations have been identified and scheduled for planting. The report shall also include photos and tree documentation for heritage trees and trees in the sensitive habitat areas.

B. Removal Findings for Non-Heritage Trees. That the emergency removal of non-heritage trees is in the public interest because of the health conditions of the tree with respect to disease, infestation or danger of falling on persons or property; that other feasible and safe alternatives have been evaluated and that replacement trees and locations have been identified and scheduled for planting.

C. The report shall be filed within five days from removal with the community development director. The community development director shall forward copies of the report to the planning commission and council for their information. (Ord. 863 § 2, 2004)

#### 12.12.220 Americans with Disabilities Act compliance.

The removal and replacement of any trees, including heritage trees, shall be in compliance with the Americans with Disabilities Act regulations, such as for path of access and cross slope. This would avoid creating barriers to disabled access. (Ord. 863 § 2, 2004)

#### Article V. Enforcement and Evaluation

#### 12.12.230 Enforcement.

The community development director is hereby charged with the responsibility for the enforcement of the ordinance codified in this chapter as soon as it is adopted, and may serve notice to any person in violation thereof or institute legal proceedings as may be required, and the city attorney is hereby authorized to institute appropriate proceedings to that tend. (Ord. 863 § 2, 2004)

#### 12.12.240 Monitoring conditions of approval.

The community development director and/or designee, with the help of the public works department, shall enforce conditions of approval, monitor replacement tree planting and maintenance to ensure the city regulations are being implemented.

A. Conditions of Approval for Sick and Hazardous Trees. In general the staff member who issues tree permits for sick or hazardous trees will monitor planting and enforce conditions related to those replacement trees planted in the public property.

B. Conditions of Approval for Healthy and Heritage Trees. The community development department staff will monitor planting and enforce conditions related to healthy trees, heritage trees, and for replacement trees planted on private property that were part of a removal permit issued by the public works department staff. (Ord. 863 § 2, 2004)

#### 12.12.250 Citizen complaints.

The public works department will respond to citizen complaints regarding dangerous, diseased, and hazardous trees. The community development department will respond to complaints related to illegal removal, harm or excessive pruning and similar problems occurring to healthy trees and heritage trees. When such complaint calls are received during the weekends by the police department, a police officer would inspect the site, order a stop work notice, and report to the community development department staff on the first working day of the week. In case of an emergency situation the officer would follow provisions as stated in Section 12.12.210. (Ord. 863 § 2, 2004)

#### 12.12.260 Tree trimmers.

Tree trimmers are required to perform according to city regulations as set forth in this chapter and in the community forest program. Violation of these regulations is reason for revocation of the city permit to operate within Capitola, and removal from the city list of certified tree trimmers and arborists. (Ord. 863 § 2, 2004)

#### 12.12.270 Penalty for violation.

A. Criminal Penalty. Any person alone, or through an agent, employee or representative, who violates any provision of this chapter shall be guilty of a separate offense for each act constituting a violation of this chapter. Persons

criminally liable for a violation of this chapter include, but are not limited to, a property owner, an arborist, a tree trimming business, or contractor who perform work or cause work to be performed in violation of this chapter. The city attorney shall have the discretion to prosecute any violation of this chapter as either a misdemeanor or an infraction punishable by a fine in the maximum amount authorized by the California Penal Code for misdemeanors and infractions.

B. Civil Penalty. As an alternative to criminally prosecuting violations of this chapter, the city may seek civil penalties as herein below set forth.

1. Non-Heritage Tree Violations.

a. The violation of any provision contained in this chapter is declared to be unlawful and shall constitute a public nuisance, subject to the penalties as prescribed in this chapter. Such penalties may be assessed also against a certified arborist, property owner, or contractor who performed work in violation of this section. In addition thereto, any person unlawfully removing, destroying or damaging any protected tree shall be penalized as follows:

i. Replacing the unlawfully removed tree with one or more new trees which, in the opinion of the community development director or planning commission, will provide equivalent aesthetic quality in terms of size, height, location, appearance, age and other characteristics of the unlawfully removed tree. Such trees shall be located on site where the tree was removed;

ii. Where similar replacement trees will not provide reasonably equivalent aesthetic quality because of the size, height, location, appearance, age and other characteristics of the unlawfully removed or damaged tree at the discretion of the community development director or planning commission, the community development director shall calculate the value of the removed tree in accordance with the latest edition of the Guide for Establishing Values of Trees and Other Plants, as prepared by the Council of Tree and Landscape Appraisers. Upon the determination of such value, the community development director may require either a cash payment to the city, and/or the planting of replacement trees as designated by the community development director, or any combination thereof, in accordance with the following:

(A) Cash payment for any portion or all of the value of the removed tree in accordance with this section, and

(B) The replacement of removed trees, the retail costs of such trees, as shown by documentary evidence satisfactory to the community development director, shall be offset against the value of the removed or damaged tree, but no credit shall be given for transportation, installation, maintenance and other costs incidental to the planting and care of the replacement trees;

iii. Where a violation(s) of this section has previously occurred with the same property owner, agent, certified arborist or contractor, or advance knowledge of the requirements of this section have been provided to the property owner, agent certified arborist or contractor, the community development director or planning commission, at their discretion, shall require payment of a double penalty fee pursuant to subsection (B)(1);

iv. All applications and permit fees paid to the city shall be forfeited.

b. In addition to the civil penalty herein above prescribed, the city shall also recover the cost of staff time, attorney fees and court proceedings incurred in connection with the violation.

2. For Heritage Trees. A penalty pursuant to subsection (B)(1) shall be charged. In addition to the penalty herein prescribed, the city shall also recover the cost of staff time, attorney fees and court proceedings incurred in connection with the violation.

C. Restitution. As an alternative, or in addition to criminal or civil penalties the city may require restitution of any person unlawfully removing, destroying or damaging any trees as prohibited in this chapter as follows:

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1. Replace the unlawfully removed tree with one or more trees that, in the opinion of the community development director, will provide equivalent aesthetic quality and other values in terms of size, height, location, appearance, age and other characteristics of the unlawfully removed tree. Such trees may be required to be located either on or off site where the tree was removed.

2. Where similar replacement trees cannot be planted on site, in lieu fees shall be paid into the community tree fund to compensate for the planting and maintenance of the tree and the canopy coverage removed.

D. Disqualification. In the event a violation is committed by or under the direction of a certified arborist, a "permitted" tree trimmer or other contractor included in the city's list, he or she will be removed from the city's list for a minimum of one year. A person or company may petition to be relisted. The community development director may grant the petition if he or she concludes that the petitioner will follow this chapter's regulations in the future. (Ord. 954 § 4, 2011; Ord. 863 § 2, 2004)

#### 12.12.280 Performance evaluation.

The community development director may collect and maintain all records and data necessary to objectively evaluate whether progress is being made toward the stated goals of this chapter. Evaluation methods may include, and may not be limited to:

A. Aerial photos taken periodically to develop citywide base maps for canopy coverage evaluation, sensitive habitat zones area evaluation, parks and street/transportation corridor landscaping;

B. An annual summary and analysis of the tree removal and replacement trees planted on lots evaluated, may be prepared by the director at the direction of the planning commission, and may include, but not be limited to the:

- 1. Canopy coverage removed,
- 2. Canopy coverage replaced,
- 3. Flowering trees replaced,
- 4. Large trees planted, and

5. The amount of in-lieu fees collected over a one to three-year period as specified by the commission. (Ord. 863 § 2, 2004)