

City of Capitola

City Council Meeting Agenda

Thursday, May 08, 2025 – 6:00 PM



City Council Chambers

420 Capitola Avenue, Capitola, CA 95010

Mayor: Joe Clarke

Vice Mayor: Alexander Pedersen

Council Members: Gerry Jensen, Margaux Morgan, Melinda Orbach

Closed Session – 5:30 PM

Closed Sessions are not open to the public and held only on specific topics allowed by State Law (noticed below). An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the Open Session Meeting.

- i. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code § 54956.8)
Property: A portion of the easterly terminus of Escalona Drive, spanning approximately 60 feet wide, bounded by 620 El Salto Drive (APN 036-143-31) to the west and bounded by 722 Escalona Drive (APN 036-141-28) to the east.
City Negotiator: Jamie Goldstein, City Manager
Under Negotiation: Price and Terms of Payment

Regular Meeting of the Capitola City Council – 6 PM

1. Roll Call and Pledge of Allegiance

Council Members Gerry Jensen, Margaux Morgan, Melinda Orbach, Alexander Pedersen, and Mayor Joe Clarke

2. Additions and Deletions to the Agenda

3. Presentations

Presentations are limited to eight minutes.

- A. Proclamation in Recognition of National Beach Safety Week
- B. Presentation from the Children's Museum of Discovery on Use of Capitola Community Grant Funding

4. Report on Closed Session

5. Additional Materials

Additional information related to an agenda item on this agenda and submitted to the City after distribution of the agenda packet pursuant to Government Code §54957.5. All correspondence received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

6. Oral Communications by Members of the Public

Oral Communications allows time for members of the Public to address the City Council on any “Consent Item” on tonight’s agenda, or on any topic within the jurisdiction of the City that is not on the “General Government/Public Hearings” section of the Agenda. Members of the public may speak for up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. A maximum of 30 minutes is set aside for Oral Communications.

7. Staff / City Council Comments

Comments are limited to three minutes.

8. Consent Items

All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

A. City Council Meeting Minutes

Recommended Action: Approve minutes from the regular meeting on April 10, 2025, the special meeting on April 17, 2025, the special meeting on April 22, 2025, and the regular meeting on April 24, 2025.

B. City Check Registers

Recommended Action: Approve check registers dated March 14, 2025, March 21, 2025, March 28, 2025, April 4, 2025, April 11, 2025, and April 18, 2025.

C. Clean California Community Designation

Recommended Action: Authorize staff to sign the Clean California Community Designation pledge on behalf of the City of Capitola.

D. Contract for Arbitration Services

Recommended Action: Adopt a resolution authorizing the City Manager to execute a professional services agreement with California Hearing Officers, LLP to provide arbitration services for mobile home rent increase petitions pursuant to Capitola Municipal Code Chapter 2.18 and amending the FY 24-25 budget in an amount not to exceed \$120,000.

E. GreenWaste Annual Rate Adjustment

Recommended Action: Adopt a resolution approving the contractual rate increase for collection and disposal of residential and commercial garbage, recycling, organics, food waste, yard waste, and construction and demolition debris, effective July 1, 2025, according to the Service Rate Schedule formula of the Franchise Agreement with GreenWaste Recovery, Inc.

9. General Government / Public Hearings

All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

A. Award of Contract for 2025 Capitola Summer Shuttle Service

Recommended Action: Authorize the City Manager to execute a one-year contract, with an option to extend for one additional season, with Community Bridges for operation of the 2025 Summer Shuttle in an amount not to exceed \$89,100.

B. Park at Rispin Mansion Construction Update and Proposal for Additional Site Work

Recommended Action: Authorize staff to approve Change Order No. 2 to the construction contract with Betz Works for the Park at Rispin Mansion Project in the amount of \$50,000 for additional site work utilizing available Measure Q funds.

10. Adjournment - *The City Council will hold a special meeting on May 15, 2025, at 6:00 PM.*

How to View the Meeting

Meetings are open to the public for in-person attendance at the Capitola City Council Chambers located at 420 Capitola Avenue, Capitola, California, 95010.

Other ways to Watch:

Spectrum Cable Television channel 8

City of Capitola, California YouTube Channel

To Join Zoom Application or Call in to Zoom:

Meeting

link: <https://us02web.zoom.us/j/83328173113?pwd=aVRwcWN3RU03Zzc2dkNpQzRWVXAydz09>

Or dial one of these phone numbers: **1 (669) 900 6833, 1 (408) 638 0968, 1 (346) 248 7799**

Meeting ID: **833 2817 3113**

Meeting Passcode: **678550**

How to Provide Comments to the City Council

Members of the public may provide public comments to the City Council in-person during the meeting. If you are unable to attend in-person, please email your comments to citycouncil@ci.capitola.ca.us and they will be included as a part of the record for the meeting. Please be aware that the City Council will not accept comments via Zoom.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 6:00 p.m. in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City's website and at Capitola City Hall prior to the meeting. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate

individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Si desea asistir a esta reunión pública y necesita ayuda - como un intérprete de lenguaje de señas americano, español u otro equipo especial - favor de llamar al Departamento de la Secretaría de la Ciudad al 831-475-7300 al menos tres días antes para que podamos coordinar dicha asistencia especial o envíe un correo electrónico a jgautho@ci.capitola.ca.us.

Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website by clicking on the Home Page link “Meeting Agendas/Videos.” Archived meetings can be viewed from the website at any time.

Capitola City Council

Agenda Report

Meeting: May 8, 2025

From: City Manager Department

Subject: City Council Meeting Minutes



Recommended Action: Approve minutes from the regular meeting on April 10, 2025, the special meeting on April 17, 2025, the special meeting on April 22, 2025, and the regular meeting on April 24, 2025.

Background: Attached for City Council review and approval are the draft minutes from the regular meeting on April 10, 2025, the special meeting on April 17, 2025, the special meeting on April 22, 2025, and the regular meeting on April 24, 2025.

The April 10th and April 17th meeting minutes were originally scheduled for approval on April 24th. Council Member Orbach requested that the April 17th meeting minutes be modified to include a summary of staff's presentation. The changes are included in Attachment 2.

Attachments:

1. Regular Meeting 4/10/2025
2. Special Meeting 4/17/2025
3. Special Meeting Minutes 4/22/2025
4. Regular Meeting Minutes 4/24/2025

Report Prepared By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager

City of Capitola

City Council Meeting Minutes

Thursday, April 10, 2025 – 6:00 PM



City Council Chambers

420 Capitola Avenue, Capitola, CA 95010

Mayor: Joe Clarke

Vice Mayor: Alexander Pedersen

Council Members: Gerry Jensen, Margaux Morgan, Melinda Orbach

Closed Session – 5:30 PM

- i. **LIABILITY CLAIMS** (Gov't Code § 54956.95)
 Claimants: Kevin Smith, Jianyu (Catherine) Duan, EFC, Cynthia Rae Diola, Jeffrey S. Hines, The Estate of Helen Maureen Hines, The Helen Maureen Hines Revocable Trust
 Agency Claimed Against: City of Capitola

Regular Meeting of the Capitola City Council – 6 PM

1. **Roll Call and Pledge of Allegiance** – *The meeting was called to order at 6:01 PM. In attendance: Council Members Jensen, Morgan, Orbach, Vice Mayor Pedersen, and Mayor Clarke.*
2. **Additions and Deletions to the Agenda** – *None*
3. **Presentations**
 - A. *Mayor Clarke presented a proclamation honoring April 2025 as Arts, Culture, and Creativity Month to Roy Holmberg, Capitola Art and Cultural Commissioner, and Jim Brown, Executive Director of the Arts Council of Santa Cruz County.*
4. **Report on Closed Session** – *The City Council met and discussed one item on the closed session agenda. No reportable action was taken.*
5. **Additional Materials**
 - A. *Item 9A – Fourteen emails received after publication of the agenda packet.*
 - B. *Item 9B – One email received after publication of the agenda packet.*
 - C. *Item 9C - Three emails received after publication of the agenda packet.*
6. **Oral Communications by Members of the Public**
 - Gayle Ortiz
 - Sam Storey
 - Steven Woodside
 - Bud Colligan
 - Terre Thomas
 - Leslie Neilsen
 - Elizabeth Bertrand
 - Matt Arthur
 - Rodney Wartzok
 - Lynn Jackson

- Mike Morrissey
- Kevin Maguire
- Goran Klepic
- Dave Fox
- Enrique Dolmo

7. Staff / City Council Comments

- Police Chief Ryan introduced Officer Roger Schwingel and announced the retirement of Captain Kilroy. Captain Kilroy provided remarks to the City Council.
- Community Service and Recreation Director Bryant advised the Council and the public of an online survey regarding pickleball use in the City.
- Council Member Pedersen advised the public that the southbound offramp at Park Avenue will be closed for 6 months beginning on April 17th.
- Mayor Clarke requested that staff add a report on Capitola Municipal Code Chapter 8.72 to the Special Meeting Agenda on April 17th.

8. Consent Items

A. City Council Meeting Minutes

Recommended Action: Approve minutes from the regular meeting on March 27, 2025, and the special meeting on April 2, 2025.

Motion to approve the Consent Calendar: Council Member Morgan

Second: Council Member Orbach

Voting Yea: Council Members Jensen, Morgan, Orbach, Vice Mayor Pedersen, Mayor Clarke

9. General Government / Public Hearings

A. Grand Avenue Pathway

Recommended Action: Receive a report on recent bluff failure and provide direction to staff on the next steps to address pathway safety and public access on the Grand Avenue Pathway.

Public Works Director Kahn presented the staff report.

Public Comments:

- Dave Fox
- Mike Morrissey
- Stan Ketner
- Tom Parker

The City Council expressed appreciation for the Depot Hill pathway and concern for the current safety conditions of the pathway. The Council discussed the formation of a neighborhood steering committee to review options for the continued use for the community pathway, to be led by a member of the community (Paul Estey). The Council requested that this item return to the City Council in six months to review costs for options for permanent closure, relocation without engineering, relocation with engineering, drainage, encroachment removal, grant opportunities, and community input.

The City Council took a recess from 7:45 PM and reconvened at 7:50 PM.

B. Filtered Tobacco Products

Recommended Action: Provide direction to staff on whether to prepare a draft ordinance on the prohibition on the sale of filtered tobacco products for City Council consideration.

Public Works Director Kahn, and Tara Leonard, Santa Cruz County Health Services Agency, presented the staff report.

Public Comments:

- **Katie Thompson, Executive Director of Save Our Shores**
- **Speaker**
- **Neal Savage**
- **Ardeep**
- **Taylor Lane**
- **Dani Madon**
- **Speaker**
- **Matt Arthur**
- **Speaker**

The City Council thanked the public speakers and the presenters for their comments. The Council expressed support for an ordinance prohibiting the sale of filtered tobacco products within the City. The Council urged impacted business owners to work with City staff and other organizations to mitigate impacts. The Council directed staff to return with a draft ordinance to amend Chapter 5.3 of the Municipal Code.

C. E-Bike Safety

Recommended Action: Receive report regarding existing City e-bike safety initiatives and direct the Mayor to sign a letter regarding proposed State legislation for e-bike safety to Representatives Dawn Addis, Gail Pellerin, and Senator John Laird.

City Manager Goldstein and Police Chief Ryan presented the staff report.

Public Comments:

- **Speaker**
- **Speaker**

The City Council expressed support for statewide legislation for electric bicycles and discussed potential age limitations for riders.

Motion to direct the Mayor to sign a letter to the legislature as proposed by staff with the modification to Section 2 to include language that allows permitting by the DMV, online, or other: Vice Mayor Pedersen

Second: Council Member Orbach

Voting Yea: Council Members Jensen, Morgan, Orbach, Vice Mayor Pedersen, Mayor Clarke

10. Adjournment – The meeting adjourned at 9:26 PM. The next regularly scheduled City Council meeting is on April 24, 2025, at 6:00 PM.

ATTEST:

Joe Clarke, Mayor

Julia Gautho, City Clerk

City of Capitola

Special City Council Meeting Minutes

Thursday, April 17, 2025 – 5:15 PM



City Council Chambers

420 Capitola Avenue, Capitola, CA 95010

Mayor: Joe Clarke

Vice Mayor: Alexander Pedersen

Council Members: Gerry Jensen, Margaux Morgan, Melinda Orbach

Special Meeting of the Capitola City Council – 5:15 PM

1. Roll Call and Pledge of Allegiance – *The meeting was called to order at 5:15 PM. In attendance: Council Members Jensen, Morgan, Orbach, Vice Mayor Pedersen, and Mayor Clarke.*

2. Additional Materials

- A. *Item 3A – 77 emails received after publication of the agenda packet.*
- B. *Item 3B - 120 emails received after publication of the agenda packet.*

3. General Government / Public Hearings

- A. Chapter 8.72 of the Capitola Municipal Code
Recommended Action: Provide direction to staff.

City Attorney Zutler and City Manager Goldstein provided a staff report. In the staff presentation, staff outlined four potential interpretations of CMC Chapter 8.72:

Option 1:

- 1. RTC/County may build a trail in the corridor within City of Capitola***
- 2. RTC/County can not build a trail on City property or right of way***
- 3. Until a contiguous trail is built in Capitola, City can no longer maintain or improve bike or pedestrian facilities on streets or sidewalks that could be used to connect segments of trail***

Option 2:

- 1. RTC/County may build a trail in the corridor within City of Capitola***
- 2. RTC/County cannot build a trail on City property or right of way***
- 3. City can construct and maintain its streets, sidewalks and bike paths as City Council sees fit, provided City does not affirmatively promote a detour of the trail.***

Option 3:

- 1. Same as Option 2 plus:***
- 2. Section 8.72.040 requires City to “take all steps necessary to preserve and utilize the Corridor and Trestle for active transportation and recreation.”***
- 3. Only way Trestle may be used for anything other than rail is for federal Surface Transportation Board (STB) to approve either a railbanking agreement or adverse abandonment of tracks over Trestle, or construction of new bridge that accommodates both rail and trail.***

- 4. “All steps necessary” thus means City must pursue railbanking or adverse abandonment of tracks on Trestle.**

Option 4:

- 1. RTC/County cannot now, or in the future, build a “detour” of trail onto City street or sidewalks**
- 2. City can allow RTC/County to build on Park Ave right of way, as it is not a City street or sidewalk, and would be physically separated from City street by a buffer of at least 3’**
- 3. Improvements through Village are not a “detour,” they are the mapped route of trail.**

Public Comments (Speaker cards accepted until 6:02 PM):

- **Elisabeth Bertrand**
- **Mary Beth Cahalen**
- **TJ**
- **Teresa M.**
- **Mike Morrissey**
- **Chris Amsden**
- **Kevin M.**
- **Leslie Nielsen**
- **Marie Martorella**
- **Rafa Sonnenfeld**
- **Lucinda Eubanks**
- **Gayle Ortiz**
- **Rodney Wartzok**
- **David Dean**
- **Tom McGlashen**
- **Scott Rohlf**
- **Brad Todd**
- **Mary Odeggaard**
- **Daniel Castagnola**
- **Ed Spurr**
- **David Casterson**
- **Margaret Campodonico**
- **Kyle H.**
- **Beatrice Campbell**
- **Lani Faulkner**
- **Brian Peoples**
- **Cheryl Ban**
- **Lynn Jackson**
- **John**
- **Veronica Elsea**
- **Ryan Sarnataro**
- **Mike Sherman**
- **Jack Brown**
- **Matt Arthur**
- **Mick Routh**
- **Mark Crain**
- **Steven Woodside**

- **Kevin Menninger**
- **Tory Del Favero**

The Council took a recess at 6:55 PM and reconvened at 7:05 PM.

The City Council thanked the public for their commentary; discussed the importance of the Council's oath of office; voiced concerns about Municipal Code Chapter 8.72 in the context of the County-wide Rail Trail Project and lack of control over aspects of the project outside of the City's jurisdiction.

***Motion to direct staff to follow Municipal Code Chapter 8.72 to the fullest extent possible:
Council Member Jensen***

Second: Council Member Morgan

Vice Mayor Pedersen requested clarification as to which interpretation of Chapter 8.72 (as outlined in the staff presentation) Council Member Jensen intended.

Council Member Jensen amended his motion to clarify that the interpretation for staff to follow is Option 2 (as outlined in the staff presentation) with the modification that the City can construct and maintain its streets, sidewalks, and bike paths as the City Council sees fit and striking the phrase "provided City does not affirmatively promote a detour of the trail."

Council Member Morgan accepted the motion amendment.

Voting Yea: Council Members Jensen, Morgan, Orbach, Vice Mayor Pedersen, Mayor Clarke

B. Park Avenue Alignment of the Coastal Rail Trail (Segments 10 & 11)

Recommended Action: Discuss and provide direction to staff regarding the Park Avenue alignment for the Coastal Rail Trail Segments 10 and 11.

Public Works Director Kahn provided a staff report.

Public Comments (Speaker cards accepted until 7:55 PM):

- **Peggy**
- **Leslie Nielsen**
- **Rafa Sonnenfeld**
- **Coni Welch**
- **Scott Rohlf**
- **Kaki Rusmore**
- **Brenda Garcia**
- **Nico**
- **Veronica Elsea**
- **Liz McDade**
- **Tom Brady**
- **Mark Crain**
- **Ariel Gray**
- **Kitty Hansen**
- **Elliott Campbell**
- **Mel Vento**
- **Valerie Mishkin**
- **Brian Peoples**
- **Jacques Bertrand**
- **Lynn Jackson**

- **Cheryl Ban**
- **Laurie Hill**
- **Mike Sherman**
- **David Steinman**
- **Christine McBroom**
- **Matt Arthur**
- **Mackenzie Cameron**
- **Stephanie Auld**
- **Jessica Guild**
- **Jonah Henry**
- **TJ Welch**
- **Mary Beth Cahalen**
- **Lani Faulkner**
- **Aiden Hosler**
- **Lowell Hurst**
- **Mary Odegaard**
- **Jocelyn Wolf**
- **Elizabeth Bertrand**
- **Speaker**
- **Stacey Croft**
- **David Casterson**
- **Mike Morrissey**
- **David Dean**
- **Keith Cahalen**
- **Alan Edgar**
- **Barry Scott**
- **Steven Woodside**
- **Chris Amsden**

The Council took a recess at 9:12 PM and reconvened at 9:16 PM.

The City Council thanked the public for their commentary, addressed Capitola’s values of inclusivity as outlined in the recently adopted Strategic Plan,

Based on the Council action taken in Item 3A, the City Council directed staff to work with the SCCRTC to discuss that the Park Avenue alignment proposed was not consistent with Capitola Municipal Code Chapter 8.72.

- 4. Adjournment** - *The meeting adjourned at 9:31 PM. The next regularly scheduled City Council meeting is on April 24, 2025, at 6:00 PM.*

ATTEST:

Joe Clarke, Mayor

Julia Gautho, City Clerk

City of Capitola

Project Celebration / Special City Council Meeting Minutes

Tuesday, April 22, 2025 – 10:00 AM



Capitola Community Center
4400 Jade Street, Capitola, CA 95010

Mayor: Joe Clarke

Vice Mayor: Alexander Pedersen

Council Members: Gerry Jensen, Margaux Morgan, Melinda Orbach

Special Meeting of the Capitola City Council – 6 PM

- 1. Roll Call** – *The meeting was called to order at 10:00 AM. In attendance: Council Members Jensen, Orbach, Vice Mayor Pedersen, and Mayor Clarke. Absent: Council Member Morgan.*
- 2. General Government / Public Hearings**
 - A. Community Center Renovation Project Celebration & Tour of Improvements
Recommended Action: None. No Council Action will be taken.
Public Comments: None
- 3. Adjournment** – *The meeting adjourned at 10:30 AM. The next regularly scheduled City Council meeting is on April 24, 2025, at 6:00 PM.*

ATTEST:

Joe Clarke, Mayor

Julia Gautho, City Clerk

City of Capitola

City Council Meeting Minutes

Thursday, April 24, 2025 – 6:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Joe Clarke

Vice Mayor: Alexander Pedersen

Council Members: Gerry Jensen, Margaux Morgan, Melinda Orbach

Regular Meeting of the Capitola City Council – 6 PM

1. **Roll Call and Pledge of Allegiance** – *The meeting was called to order at 6:00 PM. In attendance: Council Members Jensen, Morgan, Orbach, Vice Mayor Pedersen, and Mayor Clarke.*
2. **Additions and Deletions to the Agenda** – *None*
3. **Presentations**
 - A. *Sally Weiss, Cabrillo College Stroke and Disability Learning Center, provided a presentation to the City Council on the use of Capitola Community Grant Funding.*
4. **Additional Materials**
 - A. *Item 7D – Staff distributed a corrected exhibit to the resolution included in the agenda packet.*
 - B. *Item 8C – Four emails received after publication of the agenda.*
5. **Oral Communications by Members of the Public**
 - *Toni Campbell*
 - *Goran Klepic*
 - *TJ Welch*
 - *Mark Drummond*
6. **Staff / City Council Comments**
 - *Chloe Woodmansee, Assistant to the City Manager, provided an update about the Capitola Historical Museum's exhibit and open hours.*
 - *Council Member Jensen congratulated Captain Zamora on his promotion to Police Captain; provided the public with updates from his attendance at a recent MBARD meeting; and shared that members in the community have created a community group to plan for Capitola's future.*
 - *Council Member Orbach provided the public with updates from her attendance at recent METRO and Children's Network meetings.*
 - *Council Member Morgan congratulated the Library on the installation of new solar panels; reflected on recent City Council meetings and thanked the public for their involvement; and thanked staff for their work.*
 - *Vice Mayor Pedersen responded to TJ Welch's public comments.*
 - *Mayor Clarke requested an agenda item to discuss the citizen subcommittee. The City Manager and City Attorney provided clarification on the applicability of the Brown Act on the group. The City Council briefly discussed the formation and the objective of the committee, and requested it come back for further discussion at a future meeting.*

7. Consent Items

- A. City Council Meeting Minutes
Recommended Action: Approve minutes from the regular meeting on April 10, 2025, and the special meeting on April 17, 2025. **(Item was pulled from Consent by the City Council – not approved)**
- B. Liability Claims
Recommended Action: Deny liability claims from the following claimants: Kevin Smith, Jianyu (Catherine) Duan, EFC, Cynthia Rae Diola, Jeffrey S. Hines, The Estate of Helen Maureen Hines, and The Helen Maureen Hines Revocable Trust.
- C. Designation of Loading Zone on 47th Avenue
Recommended Action: Adopt a resolution establishing a temporary loading zone on 47th Avenue adjacent to Jade Street Park. **(Resolution No. 4425)**
- D. Bay Avenue Corridor Public Outreach and Concept Refinement
Recommended Action: Authorize the City Manager to execute a professional services agreement with Kimley-Horn and Associates, Inc. in the amount of \$75,642 for public outreach and conceptual design refinement for the Bay Avenue Corridor Project; and adopt a resolution approving an amendment to the FY 2024-25 Budget. **(Resolution No. 4426)**

Motion to pull Consent Item 7A: Council Member Orbach

Second: Council Member Morgan

Voting Yea: Council Members Jensen, Morgan, Orbach, Vice Mayor Pedersen, Mayor Clarke

Council Member Jensen recused himself from Item 7D due to the proximity of the project to his residential address.

Motion to approve Consent Items 7B-7C: Council Member Morgan

Second: Council Member Orbach

Voting Yea: Council Members Jensen, Morgan, Orbach, Vice Mayor Pedersen, Mayor Clarke

Motion to approve Consent Item 7D: Council Member Orbach

Second: Council Member Morgan

Voting Yea: Council Members Morgan, Orbach, Vice Mayor Pedersen, Mayor Clarke

Abstain: Council Member Jensen

8. General Government / Public Hearings

- A. Appointments to City Advisory Bodies
Recommended Action: Appoint members of the public to the City's Art and Cultural Commission and Commission on the Environment.

City Clerk Gautho provided a staff report.

Public Comments:

- **Mary Beth Cahalen**
- **Lunamar Harter**
- **Scott Rohlf**

Motion to appoint Enrique Dolmo to the Art and Cultural Commission for a term expiring December 2026: Council Member Morgan

Second: Council Member Orbach

Voting Yea: Council Members Jensen, Morgan, Orbach, Vice Mayor Pedersen, Mayor Clarke

Council Member Orbach appointed Scott Rohlf to the Commission on the Environment for a term expiring December 2026, in accordance with the COE Bylaws.

- B. Santa Cruz County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)
Recommended Action: Receive an informational presentation on the City of Capitola's participation in the 2025 Santa Cruz County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP).

Public Works Director Kahn provided a staff report.

Public Comments:

- ***Clare Peabody***

The City Council thanked staff and the jurisdictional group for their efforts.

- C. 41st Avenue Pavement Rehabilitation and Multimodal Improvements
Recommended Action: Receive report and provide input on the 41st Avenue Pavement Rehabilitation and Multimodal Improvements Project.

Public Works Director Kahn and Chris Brecheisen, Kimley Horn and Associates, provided a staff report.

Public Comments: None

The City Council expressed excitement about the project and requested plastic curbing and bollards to help identify bike lanes in the area.

- 9. Adjournment** - *The meeting adjourned at 7:35 PM. The next regularly scheduled City Council meeting is on May 8, 2025, at 6:00 PM.*

ATTEST:

Joe Clarke, Mayor

Julia Gautho, City Clerk

Capitola City Council

Agenda Report

Meeting: May 8, 2025

From: Finance Department

Subject: City Check Registers



Recommended Action: Approve check registers dated March 14, 2025, March 21, 2025, March 28, 2025, April 4, 2025, April 11, 2025 and April 18, 2025.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
03/14/2025	103273	103332	61	\$ 113,305.01
03/21/2025	103333	103385	53	\$ 328,477.10
03/28/2025	103386	103436	56	\$ 150,350.78
04/04/2025	103437	103490	58	\$ 69,671.14
04/11/2025	103491	103542	53	\$ 117,099.63
04/18/2025	103543	103590	50	\$ 123,377.34

The main account check register dated March 7, 2025, ended with check #103272.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
03/14/2025	7102	7106	11	\$ 141,471.02
03/21/2025	7107	7109	113	\$ 265,675.83
03/28/2025	7110	7115	18	\$ 138,160.95
04/04/2025	227	352	124	\$ 315,815.22
04/11/2025	7116	7120	10	\$ 167,364.92
04/18/2025	358	476	119	\$ 249,896.80

The payroll account check register dated March 7, 2025, ended with payroll check #7101.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
103282	CHAVAN & ASSOCIATES, LLP	Fin	FY24/25 Adult Services	\$ 20,500.00
103311	PACIFIC GAS & ELECTRIC	PW	Gas & Electric Extension Agreement	\$ 17,519.06
103322	SANTA CRUZ SIGNS	PW	Capitola Wharf Interpretive Signage	\$ 14,449.43
109	CalPERS Member Services Division	CM	PERS Contributions PPE 3/1/25	\$ 70,972.49

111	INTERNAL REVENUE SERVICE	CM	Federal Taxes & Medicare PPE 3/1/25	\$ 40,754.99
113	VOYA FINANCIAL	CM	Employee 457 Contributions PPE 3/1/25	\$ 11,147.69
7109	Employee Final Check	CM	Employee Final Check	\$ 24,720.06
226	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare employee final pay	\$ 17,273.19
103341	BURKE WILLIAMS AND SORENSEN LLP	CM	January Legal Services	\$ 23,313.08
103346	COUNTY OF SANTA CRUZ	CM	Capitola Library Solar Panel Installation	\$ 36,872.00
103357	KIMLEY HORN AND ASSOCIATES INC	PW	41st Ave Multimodal Corridor Improvements	\$ 26,975.00
103364	PACIFIC GAS & ELECTRIC	PW	March Monthly Utilities	\$ 19,946.31
103374	SANTA CRUZ REGIONAL 911	PD	FY24/25 Q4 Operating Contribution	\$ 159,613.30
103376	SOQUEL CREEK WATER DISTRICT	PW	Monthly Water & Irrigation Services	\$ 14,783.50
228	CalPERS Member Services Division	CM	PERS contributions PPE 3/15/25	\$ 68,393.49
230	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 3/15/25	\$ 36,310.75
232	VOYA FINANCIAL	CM	Employee 457 contributions PPE 3/15/25	\$ 10,832.28
4	SANTA CRUZ COUNTY BANK	Fin	February Credit Card Charges	\$ 14,255.27
103395	BURKE WILLIAMS AND SORENSEN LLP	CM	January Legal Services	\$ 17,756.00
103398	CSG Consultants Inc.	CDD	February Building Plan Review Services	\$ 11,617.65
103399	CSW-STUBER-STROEH ENGINEERING GROUP INC	PW	Cliff Drive Resiliency Project Services	\$ 14,979.19
103411	KIMLEY HORN AND ASSOCIATES INC	PW	Bay / Hill Intersection Analysis Services	\$ 23,090.00
227	CalPERS Health Insurance	CM	April Health Insurance	\$ 87,336.38
353	CalPERS Member Services Division	CM	PERS contributions PPE 3/29/25	\$ 67,817.04
355	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare PPE 3/29/25	\$ 39,299.43
357	VOYA FINANCIAL	CM	Employee 457 contributions PPE 3/29/25	\$ 10,503.29
7116	Employee Final Check	CM	Employee Final Check	\$ 32,514.46
103500	BPS TACTICAL, INC.	PD	Bullet Proof Vests + Covers	\$ 12,085.16
103501	BURKE WILLIAMS AND SORENSEN LLP	CM	February Legal Services	\$ 36,658.79

103522	LC ACTION POLICE SUPPLY LTD	PD	2023 Dodge Charger Parts	\$ 11,749.42
476	INTERNAL REVENUE SERVICE	CM	Federal taxes & Medicare employee final checks	\$ 20,497.51
103552	BURKE WILLIAMS AND SORENSEN LLP	CM	February Legal Services	\$ 50,048.34
103579	PACIFIC GAS & ELECTRIC	PW	April Monthly Utilities	\$ 15,000.33

Attachments:

1. 03-14-25 Check Register
2. 03-21-25 Check Register
3. 03-28-25 Check Register
4. 04-04-25 Check Register
5. 04-11-25 Check Register
6. 04-18-25 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager


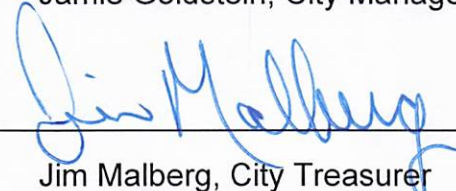
City main account checks dated March 14, 2025, numbered 103273 to 103332 totaling \$111,713.60, 1 EFTs totaling \$1,591.41, 6 payroll checks totaling \$7,677.99 and 5 payroll EFTs totaling \$133,793.03 for a grand total of \$254,776.03, have been reviewed and authorized for distribution by the City Manager.

As of March 14, 2025, the unaudited cash balance is \$1,849,659.85.

CASH POSITION - CITY OF CAPITOLA
March 14, 2025

	3/14/2025
General Fund ⁽¹⁾	\$ (4,455,275.24)
Payroll Payables	\$ 51,242.57
Contingency Reserve Fund	\$ 2,364,345.66
PERS Contingency Fund	\$ 1,154,274.68
Emergency Reserve Fund	\$ 1,631,505.54
Facilities Reserve Fund	\$ 282,714.09
Capital Improvement Fund	\$ (310,206.56)
Stores Fund	\$ 49,203.75
Information Technology Fund	\$ 427,918.72
Equipment Replacement	\$ 346,822.68
Self-Insurance Liability Fund	\$ (265,749.89)
Workers' Comp. Ins. Fund	\$ (83,022.21)
Compensated Absences Fund	\$ 655,886.06
TOTAL AVAILABLE GENERAL FUNDS	\$ 1,849,659.85

(1) March 14th balance includes \$4.64 million non-current investments

 _____ Jamie Goldstein, City Manager	3/18/25 _____ Date
 _____ Jim Malberg, City Treasurer	3/14/25 _____ Date

City Checks Issued March 14, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
1891	03/11/2025			WELLS FARGO BANK	\$1,591.41
	Invoice	Date	Description		Amount
	WF031125	03/11/2025	February Client Analysis Charges		\$1,591.41
Type EFT Totals:					\$1,591.41
SCCB - SCCB Main					
<u>Check</u>					
103273	03/14/2025			ADT SECURITY SERVICES INC.	\$288.94
	Invoice	Date	Description		Amount
	ADT030125	03/01/2025	Corp. yard & museum ADT monitoring		\$288.94
103274	03/14/2025			AGILITY TRIBE LLC	\$110.00
	Invoice	Date	Description		Amount
	10march2025	03/10/2025	Climbing activities for camp		\$110.00
103275	03/14/2025			ALEXANDRIA WORKMAN	\$86.96
	Invoice	Date	Description		Amount
	AW031225	03/12/2025	Arrest & Control Course Travel Reimbursement (POST)		\$86.96
103276	03/14/2025			ALLIED UNIVERSAL	\$2,091.39
	Invoice	Date	Description		Amount
	16748825	03/06/2025	March 2025 Jade Street Park Patrol		\$697.13
	16748833	03/06/2025	March 2025 McGregor Skate Park Patrol		\$697.13
	16748834	03/06/2025	March 2025 Esplanade Park Patrol		\$697.13
103277	03/14/2025			AMAZON CAPITAL SERVICES	\$727.18
	Invoice	Date	Description		Amount
	1XP4-QG9L-3Q6T	03/06/2025	Spray paint		\$47.43
	1K3J-QJM9-6V79	03/10/2025	Signs		\$168.28
	1YD9-3MPL-67VL	03/10/2025	Fuse bolts		\$32.09
	1DMX-MKXN-DXW4	03/10/2025	Index cards		\$35.28
	1GCC-49DX-71PD	03/11/2025	1.5 volt battery		\$165.72
	1CTJ-TCDN-LFNV	03/07/2025	Headphone Jack Adapters		\$19.62
	1JMD-64JL-CQPP	03/10/2025	Otterbox Commuter Case		\$34.84
	1KW9-9PR7-DFD9	03/10/2025	Light Fixture		\$137.33
	1VQF-4FY1-9VLL	03/06/2025	Extension Cords and Wall Shelves		\$86.59
		1000 - General Fund			\$691.90
		2210 - ISF - Stores Fund			\$35.28
103278	03/14/2025			APTOS LANDSCAPE SUPPLY INC.	\$792.54
	Invoice	Date	Description		Amount
	650726	02/26/2025	Pathway bark		\$54.63
	650682	02/26/2025	Pathway bark		\$54.63
	650847	02/28/2025	Champagne fines dirt		\$341.64
	650990	03/03/2025	Champagne fines dirt		\$341.64

City Checks Issued March 14, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103279	03/14/2025			AT&T	\$8.73
	Invoice	Date	Description		Amount
	ATT030125	03/01/2025	March long distance charges		\$8.73
			1000 - General Fund		\$4.30
			2211 - ISF - Information Technology		\$4.43
103280	03/14/2025			AXON ENTERPRISE INC.	\$74.12
	Invoice	Date	Description		Amount
	INUS330240	03/11/2025	Slim Rapidlock Mounts		\$74.12
103281	03/14/2025			B & B SMALL ENGINE REPAIR	\$648.09
	Invoice	Date	Description		Amount
	45499	03/11/2025	Cinch trap		\$223.25
	45627	03/12/2025	Hedge trimmers, shears, ear protectors		\$424.84
103282	03/14/2025			CHAVAN & ASSOCIATES, LLP	\$20,500.00
	Invoice	Date	Description		Amount
	C&A-18593	03/06/2025	FY24/25 Audit Services		\$20,500.00
103283	03/14/2025			CINTAS CORPORATION	\$302.28
	Invoice	Date	Description		Amount
	5257610501	03/05/2025	Corp yard first aid supplies		\$95.24
	5257610502	03/05/2025	City Hall first aid supplies		\$75.23
	5257610503	03/05/2025	First Aid Replenishment		\$131.81
103284	03/14/2025			CIVICPLUS LLC	\$3,349.50
	Invoice	Date	Description		Amount
	327479-1	03/01/2025	Municode Web Open Platform Maintenance		\$3,349.50
			2211 - ISF - Information Technology		
103285	03/14/2025			COMMUNITY TELEVISION OF SANTA CRUZ COUNTY	\$1,855.00
	Invoice	Date	Description		Amount
	3560	02/28/2025	January Planning Commision and City Council meeting footage		\$1,855.00
103286	03/14/2025			CORODATA RECORDS MANAGEMENT, INC.	\$134.62
	Invoice	Date	Description		Amount
	RS3697586	02/28/2025	February records management		\$134.62
103287	03/14/2025			CRYSTAL SPRINGS WATER CO.	\$239.50
	Invoice	Date	Description		Amount
	CSW022825	02/28/2025	February drinking water		\$239.50
103288	03/14/2025			CUMMING MANAGEMENT GROUP, INC.	\$1,587.50
	Invoice	Date	Description		Amount

City Checks Issued March 14, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
	164282	02/28/2025	Community Center Construction Management Services		\$1,587.50
			1200 - Capital Improvement Fund		
103289	03/14/2025			D & G SANITATION	\$501.78
	Invoice	Date	Description		Amount
	312003	02/28/2025	Skate park hand wash station, portable toilets		\$501.78
103290	03/14/2025			ESMERALDA GONZALEZ	\$352.47
	Invoice	Date	Description		Amount
	EG031225	03/12/2025	Acoustic Panels for project CS0097 Reimbursement		\$352.47
103291	03/14/2025			FLYERS ENERGY LLC	\$2,766.48
	Invoice	Date	Description		Amount
	25-311788	03/04/2025	505 gallons gasoline		\$2,242.24
	25-311785	03/04/2025	110 gallons diesel		\$524.24
103292	03/14/2025			GARDAWORLD	\$432.31
	Invoice	Date	Description		Amount
	10810628	03/01/2025	March 2025 Armored Transportation Service		\$432.31
103293	03/14/2025			GRAINGER	\$154.66
	Invoice	Date	Description		Amount
	9417770436	02/24/2025	Trap insert, urinal		\$154.66
103294	03/14/2025			GRANITE CONSTRUCTION COMPANY	\$2,971.84
	Invoice	Date	Description		Amount
	2900870	03/06/2025	Depot Hill Draining Repair		\$2,971.84
			1200 - Capital Improvement Fund		
103295	03/14/2025			HOME DEPOT CREDIT SERVICES	\$1,731.69
	Invoice	Date	Description		Amount
	3621490	02/27/2025	20 volt battery		\$360.26
	5011255	02/25/2025	Vernier caliper		\$22.96
	6031226	02/24/2025	Headlamp		\$85.38
	9522814	02/21/2025	Cargo bar, probe set, rubber tie		\$76.45
	1010348	02/19/2025	Fence post		\$19.76
	0614846	02/20/2025	Super nozzle, couplings, assortment kit		\$71.90
	1511707	02/19/2025	Line up punch tool, spray paint		\$73.75
	0614767	02/20/2025	Faucet supply line, kitchen faucet		\$147.47
	1614625	02/19/2025	Laundry tub, couplings, tubes, soap dispenser		\$337.13
	5623570	03/07/2025	Picture hanging strips		\$83.20
	7520659	03/05/2025	Picture hanging strips		\$125.31
	1636057	03/11/2025	Command strips, poster strips		\$79.32
	6512848	02/24/2025	Screws, bonded cut discs, connector		\$71.98
	7514685	03/05/2025	Bucket, rod support, shelf		\$176.82

City Checks Issued March 14, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103296	03/14/2025			INTERNATIONAL BRONZE PLAQUE COMPANY	\$585.00
	Invoice	Date	Description		Amount
	78576	03/12/2025	Memorial Plaques		\$585.00
		1311 - Wharf			
103297	03/14/2025			JANET RUSSELL KELLER	\$55.26
	Invoice	Date	Description		Amount
	JRK031125	03/11/2025	Instructor payment		\$55.26
103298	03/14/2025			KARIN ANDERSON	\$600.00
	Invoice	Date	Description		Amount
	11	03/01/2025	BIA Ambassador		\$600.00
		1321 - BIA - Capitola Village-Wharf BIA			
103299	03/14/2025			KBA Document Solutions LLC	\$13.37
	Invoice	Date	Description		Amount
	55Y1518420	03/07/2025	City Hall copier usage charges		\$13.37
		2211 - ISF - Information Technology			
103300	03/14/2025			KRAIG EVANS	\$410.92
	Invoice	Date	Description		Amount
	KE031225	03/12/2025	Sherman Block Supervisory Leadership Travel Reimbursement (P		\$410.92
103301	03/14/2025			LABORMAX STAFFING	\$2,786.40
	Invoice	Date	Description		Amount
	26-433763	03/07/2025	Public works seasonal labor 3/3 - 3/7/25		\$2,786.40
103302	03/14/2025			LEWIS TREE SERVICE INC.	\$3,275.00
	Invoice	Date	Description		Amount
	919235856	02/22/2025	Monterey Ave Park Tree Services		\$2,100.00
	919251220	03/03/2025	City Hall Tree Pruning		\$1,175.00
103303	03/14/2025			MARTHA MACAMBRIDGE	\$829.58
	Invoice	Date	Description		Amount
	2260	02/18/2025	January 2025 Postcard mailing		\$829.58
103304	03/14/2025			MID COUNTY AUTO SUPPLY	\$15.81
	Invoice	Date	Description		Amount
	M-2903310	03/12/2025	Bulbs		\$10.44
	M-2903357	03/12/2025	Pliers		\$5.37

City Checks Issued March 14, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103305	03/14/2025			MISSION LINEN SUPPLY	\$145.89
	Invoice	Date	Description		Amount
	523414664	03/05/2025	Corp. Yard linen service		\$45.01
	523414665	03/05/2025	Fleet towels, uniform cleaning		\$100.88
103306	03/14/2025			NICHOLE BRYANT LEBLOND	\$278.53
	Invoice	Date	Description		Amount
	NB031225	03/12/2025	Afterschool snacks reimbursement		\$138.65
	NB031325	03/13/2025	Afterschool snacks reimbursement		\$139.88
103307	03/14/2025			NORTH BAY FORD	\$141.49
	Invoice	Date	Description		Amount
	295054	02/27/2025	Handle assembly door		\$18.43
	295000	02/24/2025	Kit, hose		\$66.54
	295113	03/06/2025	Relay		\$56.52
103308	03/14/2025			O'REILLY AUTO PARTS	\$247.97
	Invoice	Date	Description		Amount
	2763-101413	02/24/2025	Brake shoes		\$27.82
	2763-103092	03/03/2025	Starter		\$220.15
103309	03/14/2025			OPPOSITE OF EAST	\$3,000.00
	Invoice	Date	Description		Amount
	000317-012	03/10/2025	BIA Communications Manager Services		\$3,000.00
			1321 - BIA - Capitola Village-Wharf BIA		
103310	03/14/2025			OUTDOOR SUPPLY HARDWARE	\$214.44
	Invoice	Date	Description		Amount
	303	02/24/2025	Staples, cord, clamps		\$88.56
	305	02/24/2025	Clamps		\$6.52
	301	02/24/2025	Test cap, plug		\$20.69
	A81979	02/25/2025	Concrete patcher, plaster, trowel		\$38.12
	318	03/05/2025	Brush, saw, bristle wall brush		\$60.55
103311	03/14/2025			PACIFIC GAS & ELECTRIC	\$17,519.06
	Invoice	Date	Description		Amount
	128909595	09/07/2024	Gas & Electric extension agreement		\$17,519.06
103312	03/14/2025			PALACE BUSINESS SOLUTIONS	\$16.61
	Invoice	Date	Description		Amount
	2415115-0	03/12/2025	Blue border certificate, labels		\$16.61
			2210 - ISF - Stores Fund		

City Checks Issued March 14, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103313	03/14/2025			REGIONAL WATER MANAGEMENT FOUNDATION	\$5,000.00
	Invoice	Date	Description		Amount
	24/25-CS-8	12/31/2024	FY24/25 Regional Water Management Coordination & Support Se		\$5,000.00
103314	03/14/2025			RSG, INC.	\$392.50
	Invoice	Date	Description		Amount
	13176	02/28/2025	LAFCO annexation study		\$392.50
103315	03/14/2025			SAN LORENZO LUMBER	\$814.12
	Invoice	Date	Description		Amount
	55-0947316	03/05/2025	Lumber		\$163.77
	55-0947741	03/07/2025	Lumber		\$21.36
	55-0948279	03/11/2025	Angle grinder, tuck pointer, trowel		\$628.99
103316	03/14/2025			SANTA CRUZ AUTO PARTS INC.	\$465.31
	Invoice	Date	Description		Amount
	515793	02/24/2025	Epoxy, spreaders, sand paper, putty		\$465.31
103317	03/14/2025			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$4,209.00
	Invoice	Date	Description		Amount
	SCCO013125	01/31/2025	January citation processing		\$4,209.00
103318	03/14/2025			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$5,005.00
	Invoice	Date	Description		Amount
	SCCO022825	02/28/2025	February citation processing		\$5,005.00
103319	03/14/2025			SANTA CRUZ COUNTY DEPT OF PUBLIC WORKS	\$528.38
	Invoice	Date	Description		Amount
	50157	02/28/2025	Landfill charges		\$528.38
103320	03/14/2025			SANTA CRUZ JUNK REMOVAL	\$747.00
	Invoice	Date	Description		Amount
	3057	03/06/2025	Trash Removal Campsite Cleanout		\$747.00
103321	03/14/2025			SANTA CRUZ SENTINEL	\$459.20
	Invoice	Date	Description		Amount
	0001437309	02/28/2025	February legal notices		\$459.20

City Checks Issued March 14, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103322	03/14/2025			SANTA CRUZ SIGNS	\$14,449.43
	Invoice	Date	Description		Amount
	104021	03/10/2025	Capitola Wharf Interpretive Signage Installation		\$14,449.43
			1200 - Capital Improvement Fund		
103323	03/14/2025			SARAH RYAN	\$335.45
	Invoice	Date	Description		Amount
	SR031225	03/12/2025	Executive Management School Reimbursement (POST)		\$335.45
103324	03/14/2025			SECURITY CRIME PREVENTION CORP	\$2,912.25
	Invoice	Date	Description		Amount
	3870	12/30/2024	December 2024 Prisoner Watch and Village Standby		\$2,912.25
103325	03/14/2025			SHANTA SHENOY	\$1,267.50
	Invoice	Date	Description		Amount
	SS031125	03/11/2025	Instructor payment		\$1,267.50
103326	03/14/2025			SHEILA BURT	\$136.50
	Invoice	Date	Description		Amount
	SB031125	03/11/2025	Instructor payment		\$136.50
103327	03/14/2025			SOUTH BAY REGIONAL TRAINING	\$473.00
	Invoice	Date	Description		Amount
	167260INV	08/13/2024	524 FTO Course		\$473.00
103328	03/14/2025			STAPLES ADVANTAGE	\$159.75
	Invoice	Date	Description		Amount
	6025360248	02/27/2025	Copier paper, tissues, sponge		\$159.75
			2210 - ISF - Stores Fund		
103329	03/14/2025			US BANK EQUIPMENT FINANCE	\$179.55
	Invoice	Date	Description		Amount
	550537518	03/04/2025	Recreation copier lease		\$179.55
103330	03/14/2025			JESSICA MCVEY	\$1,090.45
	Invoice	Date	Description		Amount
	JM031025	03/10/2025	Afterschool refund		\$1,090.45

City Checks Issued March 14, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103331	03/14/2025			KATY MANNING	\$1,216.30
	Invoice	Date	Description		Amount
	KM031025	03/10/2025	Afterschool refund		\$1,216.30
103332	03/14/2025			PAJARO VALLEY HISTORICAL ASSOCIATION	\$30.00
	Invoice	Date	Description		Amount
	PVHA031025	03/10/2025	Display Table Reservation		\$30.00
Type Check Totals:					\$111,713.60

SCCB - SCCB Payroll

Check

7103	03/14/2025			CAPITOLA PEACE OFFICERS ASSOCIATION	\$954.50
	Invoice	Date	Description		Amount
	030725	03/07/2025	POA & gym dues PPE 3/1/25		\$954.50
			1001 - Payroll Payables		
7104	03/14/2025			EQUITABLE	\$3,631.56
	Invoice	Date	Description		Amount
	1682484	02/11/2025	March LTD, STD, AD&D, life insurance		\$3,631.56
			1001 - Payroll Payables		
7105	03/14/2025			UPEC LIUNA LOCAL 792	\$927.00
	Invoice	Date	Description		Amount
	UPEC033125	03/07/2025	UPEC dues March		\$927.00
			1001 - Payroll Payables		
7106	03/14/2025			US BANK PARS Acct 6746022400	\$655.44
	Invoice	Date	Description		Amount
	PARS030725	03/07/2025	PARS contributions PPE 3/1/25		\$655.44
			1001 - Payroll Payables		
Type Check Totals:					\$6,168.50

EFT

109	03/10/2025			CalPERS Member Services Division	\$70,972.49
	Invoice	Date	Description		Amount
	1002860082-6	03/07/2025	PERS contributions PPE 3/1/25 & Sandhu retro reinstatement		\$70,972.49
			1000 - General Fund		\$1,912.50
			1001 - Payroll Payables		\$69,059.99

City Checks Issued March 14, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
110	03/10/2025			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$9,448.80
	Invoice	Date	Description		Amount
	0-355-840-400	03/07/2025	State tax PPE 3/1/25 & employee final check		\$9,448.80
			1001 - Payroll Payables		
111	03/10/2025			INTERNAL REVENUE SERVICE	\$40,754.99
	Invoice	Date	Description		Amount
	4102203	03/07/2025	Federal taxes & Medicare PPE 3/1/25 & employee final pay		\$40,754.99
			1001 - Payroll Payables		
112	03/10/2025			STATE DISBURSEMENT UNIT	\$1,469.06
	Invoice	Date	Description		Amount
	51641452	03/07/2025	Employee garnishments PPE 3/1/25		\$1,469.06
			1001 - Payroll Payables		
113	03/10/2025			VOYA FINANCIAL	\$11,147.69
	Invoice	Date	Description		Amount
	VOYA030725	03/07/2025	Employee 457 contributions PPE 3/1/25 & final pay		\$11,147.69
			1001 - Payroll Payables		
Type EFT Totals:					\$133,793.03
Checks			60		\$111,713.60
EFTs			1		\$1,591.41
All			61		\$113,305.01
Payroll Totals					
Checks			6		\$7,677.99
EFTs			5		\$133,793.03
All			11		\$141,471.02
Grand Totals:					
Checks			66		\$119,391.59
EFTs			6		\$135,384.44
All			72		\$254,776.03


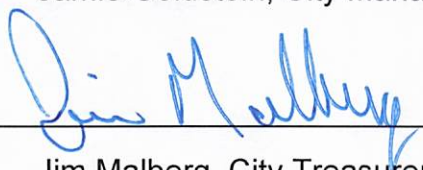
City main account checks dated March 21, 2025, numbered 103333 to 103385 totaling \$328,477.10, 2 payroll checks totaling \$28,408.08 and 111 payroll EFTs totaling \$237,267.75 for a grand total of \$594,152.93, have been reviewed and authorized for distribution by the City Manager.

As of March 21, 2025, the unaudited cash balance is \$1,502,181.88.

CASH POSITION - CITY OF CAPITOLA
March 21, 2025

	<u>3/21/2025</u>
General Fund ⁽¹⁾	\$ (4,948,588.79)
Payroll Payables	\$ 224,239.46
Contingency Reserve Fund	\$ 2,364,345.66
PERS Contingency Fund	\$ 1,154,274.68
Emergency Reserve Fund	\$ 1,631,505.54
Facilities Reserve Fund	\$ 282,714.09
Capital Improvement Fund	\$ (337,181.56)
Stores Fund	\$ 49,186.37
Information Technology Fund	\$ 427,749.79
Equipment Replacement	\$ 346,822.68
Self-Insurance Liability Fund	\$ (265,749.89)
Workers' Comp. Ins. Fund	\$ (83,022.21)
Compensated Absences Fund	\$ 655,886.06
TOTAL AVAILABLE GENERAL FUNDS	<u>\$ 1,502,181.88</u>

(1) March 21st balance includes \$4.64 million non-current investments

 _____ Jamie Goldstein, City Manager	3/24/25 _____ Date
 _____ Jim Malberg, City Treasurer	3/21/25 _____ Date

City Checks Issued March 21, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103333	03/21/2025			AJ'S FUEL MARKET OF CAPITOLA INC	\$96.00
	Invoice	Date	Description		Amount
	AJ022825	02/28/2025	Carwash Closing Date 2/28/2025		\$96.00
103334	03/21/2025			AMAZON CAPITAL SERVICES	\$557.00
	Invoice	Date	Description		Amount
	1G1L-1JFH-9HD6	03/03/2025	Wired Earbuds for Drone Program		\$29.30
	1KJW-K9W7-LH3W	02/27/2025	Dog Grooming Clippers		\$32.68
	1R4X-K37W-FGJX	03/03/2025	HDMI Cable		\$25.00
	1VD3-MLQJ-V44X	03/13/2025	Phone case		\$31.86
	1T77-VKJ6-93RJ	03/14/2025	Phone case		\$19.61
	1PVG-V19X-99FX	03/17/2025	Stereo speakers		\$17.43
	1RQH-LDHQ-9QKC	03/17/2025	Tape		\$16.23
	17KP-TFJ7-CPX3	03/17/2025	Scissors, sticky notes		\$17.38
	1RQH-LDHQ-NTDR	03/18/2025	Wireless keyboard		\$32.69
	1LNG-D94F-CVTL	03/17/2025	Battery and Adapters		\$76.71
	1Q4W-PCND-DDXD	03/17/2025	Light Fixture		\$148.24
	1YJ6-LQ6R-N4F6	03/18/2025	Clipboards, Kiosk Wall Mount, Charger and Notices		\$109.87
		1000 - General Fund			\$383.73
		1300 - SLESF - Supl Law Enfc			\$54.30
		2210 - ISF - Stores Fund			\$17.38
		2211 - ISF - Information Technology			\$101.59
103335	03/21/2025			AT&T/CALNET 3	\$286.83
	Invoice	Date	Description		Amount
	000023184992	03/13/2025	March telephone service		\$286.83
		1000 - General Fund			\$219.49
		2211 - ISF - Information Technology			\$67.34
103336	03/21/2025			AT&T/CALNET 3	\$1,758.19
	Invoice	Date	Description		Amount
	000023185660	03/13/2025	March T-1 access		\$1,758.19
103337	03/21/2025			AXON ENTERPRISE INC.	\$89.95
	Invoice	Date	Description		Amount
	INUS325566	02/21/2025	Officer Safety Plan		\$29.95
	INUS326450	02/26/2025	Dual View Camera Mounts		\$60.00
103338	03/21/2025			B & B SMALL ENGINE REPAIR	\$54.89
	Invoice	Date	Description		Amount
	46469	03/19/2025	Blower		\$54.89

City Checks Issued March 21, 2025

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103339	03/21/2025			BEAR ELECTRICAL SOLUTIONS, LLC	\$3,259.20
	Invoice	Date	Description		Amount
	25950	02/28/2025	February traffic signal maintenance services - response		\$2,612.40
	25825	02/28/2025	February traffic signal maintenance services - routine		\$646.80
			1310 - Gas Tax		
103340	03/21/2025			BPS TACTICAL, INC.	\$2,445.55
	Invoice	Date	Description		Amount
	25010362	02/26/2025	Duty Vest Covers		\$2,445.55
103341	03/21/2025			BURKE WILLIAMS AND SORENSEN LLP	\$23,313.08
	Invoice	Date	Description		Amount
	337494	02/24/2025	January City Attorney Legal Services		\$8,656.03
	337498	02/24/2025	January Litigation Legal Services		\$5,492.50
	337500	02/24/2025	January Public Works Legal Services		\$1,681.50
	337501	02/24/2025	January Labor Negotiations Legal Services		\$910.00
	337507	02/24/2025	January Parks and Recreation Legal Services		\$1,659.00
	337508	02/24/2025	January Police Legal Services		\$2,090.05
	337493	02/24/2025	January Labor and Employment Legal Services		\$2,617.50
	337502	02/24/2025	January Public Records Act Requests Legal Services		\$206.50
103342	03/21/2025			CALE AMERICA INC.	\$2,114.51
	Invoice	Date	Description		Amount
	184482	02/27/2025	February 2025 Active Meters		\$2,114.51
103343	03/21/2025			CALIFORNIA COAST UNIFORM COMPANY	\$815.41
	Invoice	Date	Description		Amount
	113800	03/10/2025	501 Uniform Shirt and Tailoring Charges		\$233.15
	113794	03/10/2025	R15 Tailoring Charges		\$72.00
	113795	03/10/2025	500 Uniform Shirt and Embroidery Charges		\$141.26
	113762	01/30/2025	565 Tailoring Charges		\$58.00
	113798	03/10/2025	583 Tailoring Charges		\$40.00
	113799	03/10/2025	Tailoring and Embroidery Charges		\$151.00
	113797	03/10/2025	524 Tailoring Charges		\$40.00
	113796	03/10/2025	527 Tailoring Charges		\$16.00
	113761	01/30/2025	R15 Tailoring Charges		\$64.00

City Checks Issued March 21, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103344	03/21/2025			COMMUNITY PRINTERS	\$3,500.19
	Invoice	Date	Description		Amount
	40946011	03/11/2025	Aluminum composite sign		\$115.24
	40854011	03/12/2025	Capitola Visitor's Guide Brochure		\$3,384.95
		1000 - General Fund			\$115.24
		1321 - BIA - Capitola Village-Wharf BIA			\$3,384.95
103345	03/21/2025			CORODATA SHREDDING INC.	\$119.42
	Invoice	Date	Description		Amount
	DN1511723	02/28/2025	February records shredding		\$119.42
103346	03/21/2025			COUNTY OF SANTA CRUZ	\$36,872.00
	Invoice	Date	Description		Amount
	SCCO031425	03/18/2025	Capitola Library Solar Panel Installation		\$36,872.00
		1360 - Library Fund			
103347	03/21/2025			EXTREME TOWING	\$357.50
	Invoice	Date	Description		Amount
	011578	03/13/2025	Tow for Charger		\$357.50
103348	03/21/2025			GALLS LLC	\$501.55
	Invoice	Date	Description		Amount
	030518405	02/19/2025	Elite 8 GTX		\$223.91
	030567344	02/25/2025	Uniform Polos		\$170.77
	030580298	02/26/2025	Accumold Side Handle Baton		\$20.93
	030580732	02/26/2025	Flexfit Ballcap		\$85.94
103349	03/21/2025			GRANITE CONSTRUCTION COMPANY	\$892.32
	Invoice	Date	Description		Amount
	2904130	03/11/2025	EZ Street asphalt		\$892.32
103350	03/21/2025			HARBOR FREIGHT	\$239.17
	Invoice	Date	Description		Amount
	acaa2bf4	03/17/2025	Deep sockets, extensions sets, speed polish pad		\$239.17

City Checks Issued March 21, 2025

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103351	03/21/2025			HASCO STATIONS, LLC	\$8.50
	Invoice	Date	Description		Amount
	HCL-014982-25	02/28/2025	Carwash Closing Date 2/28/2025		\$8.50
103352	03/21/2025			Hi-Line Inc.	\$335.26
	Invoice	Date	Description		Amount
	3014431	02/28/2025	Pellets, sealant, cable ties		\$335.26
103353	03/21/2025			HINDERLITER DELLAMAS AND ASSOCIATES	\$5,200.58
	Invoice	Date	Description		Amount
	SIN048084	03/15/2025	District Sales tax auditing services Q3 60334		\$600.00
	SIN048025	03/15/2025	District Sales tax auditing service Q3 44053		\$4,000.58
	SIN048047	03/15/2025	District Sales tax auditing services Q3 60113		\$600.00
103354	03/21/2025			HOME DEPOT CREDIT SERVICES	\$307.36
	Invoice	Date	Description		Amount
	0624744	03/12/2025	Long lock, hooks, speed flaps, saw blade		\$100.47
	1624507	03/11/2025	Paper, canvas, masking film, propane fuel		\$140.64
	9614274	03/13/2025	Paint, picture hanging strips		\$66.25
103355	03/21/2025			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$5,575.78
	Invoice	Date	Description		Amount
	268551	03/18/2025	Road markers, detour signs		\$3,041.09
	268552	03/18/2025	Traffic cones		\$2,534.69
103356	03/21/2025			JANET RUSSELL KELLER	\$193.38
	Invoice	Date	Description		Amount
	JRK031825	03/18/2025	Instructor payment		\$193.38
103357	03/21/2025			KIMLEY HORN AND ASSOCIATES INC	\$26,975.00
	Invoice	Date	Description		Amount
	31130983	02/28/2025	41st Avenue Multimodal Corridor Improvements thru 2.28.25		\$26,975.00
			1200 - Capital Improvement Fund		
103358	03/21/2025			KING'S PAINT AND PAPER INC.	\$186.00
	Invoice	Date	Description		Amount
	AH2YK	03/17/2025	Rust destroyer		\$186.00
103359	03/21/2025			LABORMAX STAFFING	\$2,786.40
	Invoice	Date	Description		Amount
	26-434833	03/14/2025	Public works seasonal labor 3/10 - 3/14/25		\$2,786.40

City Checks Issued March 21, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103360	03/21/2025			LC ACTION POLICE SUPPLY LTD	\$95.81
	Invoice	Date	Description		Amount
	473576	02/26/2025	Radio Holder and Key Holder		\$95.81
103361	03/21/2025			MASTER CLEANERS	\$1,005.79
	Invoice	Date	Description		Amount
	MC030825	03/08/2025	February 2025 Uniform Cleaning		\$1,005.79
103362	03/21/2025			MID COUNTY AUTO SUPPLY	\$502.48
	Invoice	Date	Description		Amount
	M-2903372	03/12/2025	Halogen		\$22.54
	M-2904652	03/13/2025	Breakleen		\$58.47
	M-2905314	03/13/2025	Wheel nuts, wiper blades		\$40.98
	M-2908883	03/17/2025	Transmission filter, gas shock, connector socket		\$380.49
103363	03/21/2025			MISSION LINEN SUPPLY	\$382.03
	Invoice	Date	Description		Amount
	523475206	03/12/2025	Corp. Yard linen service		\$57.43
	523475207	03/12/2025	Corp. Yard linen service		\$94.31
	523482746	03/17/2025	Community Center mop and mat service		\$77.98
	523515243	03/19/2025	Fleet towels, uniform cleaning		\$51.43
	523515244	03/19/2025	Corp. Yard linen service		\$100.88
103364	03/21/2025			PACIFIC GAS & ELECTRIC	\$19,946.31
	Invoice	Date	Description		Amount
	PGE031325-acct9	03/13/2025	March Monthly utilities		\$17,263.55
	PGE031125-acct0	03/11/2025	March Wharf Road Rispin Mansion utilities		\$16.24
	PGE031325-acct5	03/13/2025	March Pacific Cove parking lot utilities		\$2,666.52
			1000 - General Fund		\$10,808.01
			1300 - SLESF - Supl Law Enfc		\$102.23
			1310 - Gas Tax		\$8,175.43
			1311 - Wharf		\$860.64
103365	03/21/2025			PALACE BUSINESS SOLUTIONS	\$254.39
	Invoice	Date	Description		Amount
	2411124-0	02/26/2025	Mouse Pad		\$24.49
	2415893-0	03/14/2025	Pens, paper, pencil sharpener		\$162.11
	2416137-0	03/17/2025	Copy Paper, Wall Calendar and Mouse Pad		\$67.79

City Checks Issued March 21, 2025

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103366	03/21/2025			PETERSON CATERPILLAR	\$533.95
	Invoice	Date	Description		Amount
	PC080212964	03/14/2025	Motor parts		\$533.95
103367	03/21/2025			PHIL ALLEGRI ELECTRIC INC.	\$677.78
	Invoice	Date	Description		Amount
	35554	03/12/2025	Outlet installation		\$677.78
103368	03/21/2025			PHOENIX GROUP INFORMATION SYSTEMS	\$3,278.35
	Invoice	Date	Description		Amount
	012025070	02/19/2025	January 2025 Citation Processing		\$3,278.35
103369	03/21/2025			ROYAL WHOLESALE ELECTRIC	\$197.56
	Invoice	Date	Description		Amount
	7719-1048808	03/12/2025	Lamp		\$197.56
103370	03/21/2025			SAN LORENZO LUMBER	\$1,038.62
	Invoice	Date	Description		Amount
	55-0949023	03/14/2025	Tool chest for truck		\$621.32
	55-0949052	03/14/2025	Saw blade, utility knife, saw blade, holder mag		\$417.30
103371	03/21/2025			SANCRA - SOUTHERN DIVISION	\$155.00
	Invoice	Date	Description		Amount
	1421	01/10/2025	Membership Registration		\$35.00
	1426	01/13/2025	Softball Team Registration		\$48.00
	1431	03/04/2025	Softball Team Registration		\$72.00
103372	03/21/2025			SANTA CRUZ AUTO PARTS INC.	\$358.89
	Invoice	Date	Description		Amount
	516689	03/10/2025	Spreaders, scotch tape, sand paper, spray gun filter		\$358.89
103373	03/21/2025			SANTA CRUZ MUNICIPAL UTILITIES	\$316.47
	Invoice	Date	Description		Amount
	SCMU031025	03/10/2025	February water service for medians		\$316.47

City Checks Issued March 21, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103374	03/21/2025			SANTA CRUZ REGIONAL 911	\$159,613.30
	Invoice	Date	Description		Amount
	SCR031525	03/15/2025	FY24/25 Fourth Quarter Operating Contribution		\$80,157.30
	SCR031525-2	03/15/2025	FY24/25 Second Half Capital/Debt Service		\$79,456.00
103375	03/21/2025			SHARPS SOLUTIONS LLC	\$75.00
	Invoice	Date	Description		Amount
	SS49958	02/07/2025	Biohazard Pickup		\$75.00
103376	03/21/2025			SOQUEL CREEK WATER DISTRICT	\$14,783.50
	Invoice	Date	Description		Amount
	06-14476-0031025	03/10/2025	06-14476-00 430 Kennedy Drive water service		\$149.76
	08-15299-0031025	03/10/2025	08-15299-00 Monterey Ave. water		\$263.86
	08-15562-0031025	03/10/2025	08-15562-00 Cliff and Fairview water service		\$90.10
	09-15964-0031025	03/10/2025	09-15964-00 Monterey Ave. Esplanade water		\$1,849.36
	42-14952-0030325	03/03/2025	42-14952 Cortez Park irrigation		\$615.85
	42-15297-0030325	03/03/2025	42-15297-00 426 Capitola Ave irrigation		\$608.35
	42-15969-0030325	03/03/2025	42-15969-00 Lawn Way irrigation		\$266.84
	42-16122-0030325	03/03/2025	42-16122-00 Esplanade fountain irrigation		\$268.88
	42-10504-0030325	03/03/2025	42-10504-00 Cliff Drive irrigation		\$266.84
	42-11090-0030325	03/03/2025	42-11090-01 Capitola Road irrigation		\$608.35
	42-11467-0030325	03/03/2025	42-11467-00 Jade Street park irrigation		\$3,712.77
	42-11517-0030325	03/03/2025	42-11517-00 41st Avenue irrigation		\$608.35
	42-14404-0030325	03/03/2025	42-14404-00 Monterey Ave. Nobel Gulch Park irrigation		\$266.84
	42-16130-0030325	03/03/2025	42-16130-00 Wharf Road irrigation		\$266.84
	42-16136-0030325	03/03/2025	42-16136-00 1400 Wharf Road irrigation		\$721.81
	42-16407-0030325	03/03/2025	42-16407-00 Bay Ave. irrigation		\$266.84
	13-10919-0030325	03/03/2025	13-10919-00 2000 Wharf Road water service		\$180.79
	34-18508-0030325	03/03/2025	34-18508-00 1510 McGregor Drive water service		\$123.35
	42-14431-0030325	03/03/2025	42-14431-00 Monterey Ave irrigation		\$3,114.04
	42-17688-0030325	03/03/2025	42-17688-00 Lawn Way irrigation 2		\$266.84
	42-18238-0030325	03/03/2025	42-18238-00 Capitola Road irrigation		\$266.84
			1000 - General Fund		\$14,061.69
			1311 - Wharf		\$721.81

City Checks Issued March 21, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103377	03/21/2025			SOUTH BAY REGIONAL TRAINING	\$302.00
	Invoice	Date	Description		Amount
	225406	02/26/2025	563 and 565 PC832 Law of Arrest Course		\$302.00
103378	03/21/2025			SPORTS DESIGN, INC.	\$56.94
	Invoice	Date	Description		Amount
	28383	02/04/2025	Captain Jackets		\$56.94
103379	03/21/2025			STAPLES ADVANTAGE	\$181.60
	Invoice	Date	Description		Amount
	6026110127	03/04/2025	Cups and Napkins		\$181.60
103380	03/21/2025			SUMMIT UNIFORMS	\$1,801.41
	Invoice	Date	Description		Amount
	24755	03/05/2025	533 Uniforms and Embroidery Charges		\$1,338.75
	23851	03/07/2025	564 Uniform Pants and Tailoring Charges		\$462.66
103381	03/21/2025			SWANK MOTION PICTURES INC.	\$1,080.00
	Invoice	Date	Description		Amount
	RG2439566	03/14/2025	Movie licensing - The Garfield Movie, Honey I Shrunk the Kids		\$1,080.00
103382	03/21/2025			UPS	\$6.55
	Invoice	Date	Description		Amount
	0000954791095	03/01/2025	Shipping Costs		\$6.55
103383	03/21/2025			VERIZON WIRELESS	\$2,621.24
	Invoice	Date	Description		Amount
	6108186521	03/10/2025	March telephone charges		\$2,621.24
103384	03/21/2025			WESTERN EXTERMINATOR COMPANY	\$98.11
	Invoice	Date	Description		Amount
	74773965	03/17/2025	City Hall rodent control		\$98.11
103385	03/21/2025			CASSIE OLSEN	\$273.00
	Invoice	Date	Description		Amount
	CO031825	03/18/2025	Refund		\$273.00
Type Check Totals:					\$328,477.10

City Checks Issued March 21, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
SCCB - SCCB Payroll					
<u>EFT</u>					
224	03/17/2025			INTERNAL REVENUE SERVICE	\$71.38
	Invoice	Date	Description		Amount
	40498467	03/14/2025	Federal taxes & Medicare employee final checks		\$71.38
			1001 - Payroll Payables		
225	03/20/2025			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$5,266.75
	Invoice	Date	Description		Amount
	1-477-167-504	03/19/2025	State tax employee final pay		\$5,266.75
			1001 - Payroll Payables		
226	03/20/2025			INTERNAL REVENUE SERVICE	\$17,273.19
	Invoice	Date	Description		Amount
	64020740	03/19/2025	Federal taxes & Medicare employee final pay		\$17,273.19
			1001 - Payroll Payables		
Type EFT Totals:					\$22,611.32
Checks			53		\$328,477.10
EFTs			0		\$0.00
All			53		\$328,477.10
Payroll Totals					
Checks			2		\$28,408.08
EFTs			111		\$237,267.75
All			113		\$265,675.83
Grand Totals:					
Checks			55		\$356,885.18
EFTs			111		\$237,267.75
All			166		\$594,152.93

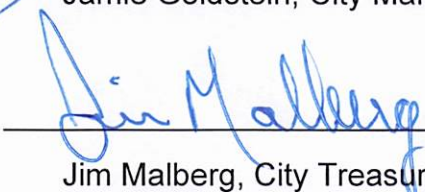
City main account checks dated March 28, 2025, numbered 103386 to 103435 totaling \$136,095.51, 1 EFT totaling \$14,255.27, 12 payroll checks totaling \$12,599.27 and 6 payroll EFTs totaling \$125,561.68 for a grand total of \$288,511.73, have been reviewed and authorized for distribution by the City Manager.

As of March 28, 2025, the unaudited cash balance is \$1,879,500.66.

CASH POSITION - CITY OF CAPITOLA
March 28, 2025

	<u>3/28/2025</u>
General Fund ⁽¹⁾	\$ (4,763,304.46)
Payroll Payables	\$ 87,961.53
Contingency Reserve Fund	\$ 2,364,345.66
PERS Contingency Fund	\$ 1,154,274.68
Emergency Reserve Fund	\$ 1,631,505.54
Facilities Reserve Fund	\$ 282,714.09
Capital Improvement Fund	\$ (7,719.75)
Stores Fund	\$ 48,589.80
Information Technology Fund	\$ 427,196.93
Equipment Replacement	\$ 346,822.68
Self-Insurance Liability Fund	\$ (265,749.89)
Workers' Comp. Ins. Fund	\$ (83,022.21)
Compensated Absences Fund	\$ 655,886.06
TOTAL AVAILABLE GENERAL FUNDS	<u>\$ 1,879,500.66</u>

(1) March 28th balance includes \$4.64 million non-current investments

 _____ Jamie Goldstein, City Manager	3/28/25 _____ Date
 _____ Jim Malberg, City Treasurer	3/28/25 _____ Date

City Checks Issued March 28, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
108368	03/26/2025			CECILLIA SOLADO	\$41.88
	Invoice	Date	Description		Amount
	CS120523	12/05/2023	Swimsuit Reimbursement		\$41.88
108369	03/26/2025			COOPER SANDEN	\$257.56
	Invoice	Date	Description		Amount
	CS081423	08/14/2023	Reimbursement for art project		\$257.56
			1315 - Public Art Fee Fund		
108370	03/26/2025			SENIOR NETWORK SERVICES INC.	\$3,750.00
	Invoice	Date	Description		Amount
	CG010125	01/01/2025	Community Grant		\$3,750.00
108371	03/26/2025			THERESA NELSON	\$214.50
	Invoice	Date	Description		Amount
	TN021923	02/19/2023	Instructor payment		\$214.50
108372	03/26/2025			WAVERLY LIU	\$140.00
	Invoice	Date	Description		Amount
	WL110524	11/05/2024	Plein Air Artist Sales		\$140.00
Type Check Totals:					\$4,403.94
SCCB - SCCB Main					
<u>Check</u>					
103386	03/28/2025			21 CLETS LLC	\$125.00
	Invoice	Date	Description		Amount
	0000497	03/12/2025	581 Emotional Intelligence Course		\$125.00
103387	03/28/2025			ACTION AUTO GLASS	\$485.00
	Invoice	Date	Description		Amount
	I030960	03/20/2025	Windshield replacement Ford F550		\$485.00
103388	03/28/2025			ADAMS ASHBY GROUP INC.	\$5,000.00
	Invoice	Date	Description		Amount
	7039	03/18/2025	General admin of CDBG - Community Center		\$5,000.00
			1350 - CDBG Grants		
103389	03/28/2025			ADRIENNE HARRELL	\$392.78
	Invoice	Date	Description		Amount
	AH032525	03/25/2025	Instructor payment		\$392.78
103390	03/28/2025			AGILE OCCUPATIONAL MEDICINE, PC	\$1,458.00
	Invoice	Date	Description		Amount
	EM041021	03/18/2025	New employee testing & exams		\$1,458.00

City Checks Issued March 28, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103391	03/28/2025			AMAZON CAPITAL SERVICES	\$954.55
	Invoice	Date	Description		Amount
	1X3W-F7RW-3X1W	03/20/2025	Dewalt multi-tool		\$113.12
	1WWW-3LJX-7LCP	03/20/2025	Coffee		\$11.32
	1YRR-9WGT-7JQP	03/20/2025	Keurig cleaning solution		\$18.52
	1KPD-7LJC-KFCX	03/21/2025	Air Freshener, folders		\$36.89
	1JVD-M6T1-XH1D	03/23/2025	Coffee		\$7.49
	1P96-R4WX-9C4N	03/24/2025	Business Prime membership		\$380.41
	19R3-7DPQ-J3JN	03/25/2025	Stapler		\$8.70
	1T3T-QTPL-6N46	03/20/2025	Alarm clock, softballs		\$91.48
	1PGG-K967-9MMF	03/20/2025	Phone Cases and Screens		\$76.17
	1Q9V-TQDY-QWKT	03/22/2025	Plumbing supplies		\$163.61
	1G4N-41M4-H9VN	03/25/2025	Heavy duty cables		\$46.84
		1000 - General Fund			\$917.66
		2210 - ISF - Stores Fund			\$36.89
103392	03/28/2025			APTOS LANDSCAPE SUPPLY INC.	\$329.83
	Invoice	Date	Description		Amount
	651924	03/18/2025	Peagravel		\$29.44
	651576	03/11/2025	Pathway bark		\$54.63
	651546	03/11/2025	Pathway bark, china marker		\$55.49
	652003	03/19/2025	Mini bark		\$54.63
	651879	03/18/2025	Sand		\$135.64
	652166	03/21/2025	Pathway bark		\$54.63
	652003-R	03/19/2025	Bark returned		(\$54.63)
103393	03/28/2025			BEN NOBLE	\$7,012.50
	Invoice	Date	Description		Amount
	1512	03/17/2025	Housing Element Implementation Services through 2.28.25		\$7,012.50
		1313 - General Plan Update and Maint			
103394	03/28/2025			BROPRINTS INC.	\$240.35
	Invoice	Date	Description		Amount
	20978	07/19/2024	75th anniversary stickers		\$240.35
103395	03/28/2025			BURKE WILLIAMS AND SORENSEN LLP	\$17,756.00
	Invoice	Date	Description		Amount
	337499	02/24/2025	January Planning Legal Services		\$678.50
	337504	02/24/2025	January 427 Riverview Legal Services		\$487.50
	337505	02/24/2025	January Housing Rehabilitation Program		\$5,525.00
	337506	02/24/2025	January Code Enforcement Legal Services		\$3,540.50
	337503	02/24/2025	January 1098 38th Street		\$7,524.50
		1000 - General Fund			\$12,231.00
		1372 - Housing Trust			\$5,525.00

City Checks Issued March 28, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103396	03/28/2025			CAPITOLA POLICE DEPARTMENT	\$395.00
	Invoice	Date	Description		Amount
	2025-00000021	03/20/2025	Special Event Permit and Parking Fees		\$395.00
			1321 - BIA - Capitola Village-Wharf BIA		
103397	03/28/2025			COMMUNITY ACTION BOARD	\$7,364.50
	Invoice	Date	Description		Amount
	CAB031125	03/11/2025	February Emergency Housing Assistance		\$7,364.50
			5552 - Cap Hsg Succ- Program Income		
103398	03/28/2025			CSG Consultants Inc.	\$11,617.65
	Invoice	Date	Description		Amount
	60375	03/12/2025	February Building Inspector Services		\$2,620.00
	B250196	03/12/2025	February Building Plan Review Services		\$8,997.65
103399	03/28/2025			CSW-STUBER-STROEH ENGINEERING GROUP INC	\$14,979.19
	Invoice	Date	Description		Amount
	2502088	02/28/2025	Cliff Drive Resiliency Project Services through 1.31.25		\$14,979.19
			1200 - Capital Improvement Fund		
103400	03/28/2025			DUDEK	\$198.75
	Invoice	Date	Description		Amount
	202501532	03/20/2025	#24-0311 723 El Salto Dr Project Services		\$198.75
103401	03/28/2025			EWING IRRIGATION	\$1,361.03
	Invoice	Date	Description		Amount
	24949687	02/21/2025	SS wand, pump w/hose, roundup		\$237.63
	24972847	02/24/2025	Roundup, tank cleaner		\$101.35
	24995490	02/26/2025	Roundup		\$350.66
	24969532	02/24/2025	Irritrol indoor, hat		\$533.63
	24984384	02/25/2025	Solenoid assembly, staples, trash can, batteries		\$137.76
103402	03/28/2025			FIRST ALARM	\$586.69
	Invoice	Date	Description		Amount
	877807	03/15/2025	Evidence Building Monitoring Service for 4/1/25 - 6/30/25		\$293.31
	878139	03/14/2025	Evidence Building Service Call		\$293.38
103403	03/28/2025			FLYERS ENERGY LLC	\$5,434.06
	Invoice	Date	Description		Amount
	25-321666	03/18/2025	139 gallons diesel		\$669.87
	25-321665	03/18/2025	61 gallons gasoline		\$281.29
	25-324630	03/21/2025	1050 gallons gasoline		\$4,482.90

City Checks Issued March 28, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103404	03/28/2025			GRAINGER	\$219.85
	Invoice	Date	Description		Amount
	9447872780	03/21/2025	Autofeed assembly		\$219.85
103405	03/28/2025			HD SUPPLY FORMERLY HOME DEPOT PRO	\$1,184.98
	Invoice	Date	Description		Amount
	854905643	03/13/2025	Cleaning supplies		\$883.70
	855591202	03/18/2025	Cleaning supplies		\$301.28
103406	03/28/2025			HINDERLITER DELLAMAS AND ASSOCIATES	\$1,447.61
	Invoice	Date	Description		Amount
	SIN048661	02/28/2025	February TOT and STR admin fees		\$1,447.61
103407	03/28/2025			HOME DEPOT CREDIT SERVICES	\$2,788.01
	Invoice	Date	Description		Amount
	2637052	03/20/2025	Picture hanging strips		\$79.55
	4626341	03/20/2025	Spray foam insulation		\$6.55
	6520697	03/06/2025	Light bulbs, furniture hole covers, stencils, bucket		\$54.73
	6612847	03/06/2025	Wall mount, bleach, outdoor cleaner		\$105.04
	9624968	03/13/2025	Drain cleaning snake, plunger, T-240 tool set, extension cord		\$772.97
	7622961	03/05/2025	Tool bag, dust collector, tube cutter wheels		\$120.98
	0624732	03/12/2025	Tool storage bin (2), folding hex key sets		\$44.82
	2521792	03/10/2025	concrete mix, wood hand float, trowel		\$86.07
	7520478	03/05/2025	Foam dispensing gun, spray foam, loctite, foam gun cleaner, m		\$177.89
	5612973	03/07/2025	PVC pipe, copper pipe, coupling, brush, end stop, adapter, misc		\$183.87
	4626244	03/18/2025	Drill bit kit,bungee cords,pry bar,snips,pliers,charger,misc		\$176.57
	1521946	03/11/2025	Paint		\$21.86
	0614118	03/12/2025	Shovel, screwdriver, rope cleat, spring links, batteries, misc		\$383.00
	4516863	03/18/2025	Wire coil, wire stripper		\$157.65
	4516829	03/18/2025	Threaded rod, dimmer lights		\$63.29
	0614130	03/12/2025	Drill drain snake, drill bits, recessed light		\$124.05
	6520701	03/06/2025	Deck screws, lumber		\$107.80
	9522510	03/13/2025	LED lights		\$87.47
	4613219	03/08/2025	Drill bits		\$33.85
103408	03/28/2025			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$2,534.69
	Invoice	Date	Description		Amount
	268164	03/11/2025	Traffic cones (100), stop/slow paddles (8)		\$2,534.69
103409	03/28/2025			JEANI MITCHELL	\$253.50
	Invoice	Date	Description		Amount
	JM032725	03/27/2025	Instructor payment		\$253.50

City Checks Issued March 28, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103410	03/28/2025			KBA Document Solutions LLC	\$552.86
	Invoice	Date	Description		Amount
	55Y1521061	03/20/2025	Monthly copier usage charges		\$552.86
			2211 - ISF - Information Technology		
103411	03/28/2025			KIMLEY HORN AND ASSOCIATES INC	\$23,090.00
	Invoice	Date	Description		Amount
	31290585	02/28/2025	Bay Ave / Hill St intersection analysis thru 2.28.25		\$8,435.00
	31264947	02/28/2025	Bay Ave / Hill St intersection analysis thru 2.28.25		\$14,655.00
			1200 - Capital Improvement Fund		
103412	03/28/2025			LABORMAX STAFFING	\$2,786.40
	Invoice	Date	Description		Amount
	26-435974	03/21/2025	Public works seasonal labor 3/17 - 3/21/25		\$2,786.40
103413	03/28/2025			LAURA ALIOTO	\$276.25
	Invoice	Date	Description		Amount
	LA032725	03/27/2025	Instructor payment		\$276.25
103414	03/28/2025			LEO MORENO	\$109.73
	Invoice	Date	Description		Amount
	LM032425	03/24/2025	Acoustic Panels for project CS0097		\$109.73
103415	03/28/2025			LINDE GAS & EQUIPMENT INC.	\$181.11
	Invoice	Date	Description		Amount
	48733106	03/22/2025	Acetylene rental		\$181.11
103416	03/28/2025			LLOYD'S TIRE AND AUTO	\$1,541.17
	Invoice	Date	Description		Amount
	223674	03/17/2025	Tires for 2021 Explorer		\$1,249.58
	223670	03/17/2025	Tire for 2023 Charger		\$291.59
103417	03/28/2025			MBS BUSINESS SYSTEMS	\$689.72
	Invoice	Date	Description		Amount
	488438	03/24/2025	PD copier usage charges		\$689.72
103418	03/28/2025			MID COUNTY AUTO SUPPLY	\$205.42
	Invoice	Date	Description		Amount
	M-2912962	03/20/2025	Fuel filters, oil filter		\$61.60
	M-2912990	03/20/2025	Mirror Head		\$28.20
	M-2913003	03/20/2025	Glass Cleaner credit		(\$4.52)
	M-2912999	03/20/2025	Glass cleaner		\$4.52
	M-2919890	03/26/2025	Rotor, distributor cap, plugs, wire set		\$115.62

City Checks Issued March 28, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103419	03/28/2025			NICHOLE BRYANT LEBLOND	\$199.71
	Invoice	Date	Description		Amount
	NB032625	03/26/2025	Afterschool snack food		\$199.71
103420	03/28/2025			NIGEL BELTON	\$1,197.50
	Invoice	Date	Description		Amount
	3101	01/03/2025	#25-0083 407 Pine Street		\$1,197.50
103421	03/28/2025			NORTH BAY FORD	\$147.54
	Invoice	Date	Description		Amount
	295216	03/20/2025	Wheel cover		\$76.77
	295055	02/27/2025	Grab bar assist handles		\$70.77
103422	03/28/2025			O'REILLY AUTO PARTS	\$557.06
	Invoice	Date	Description		Amount
	2763-106921	03/20/2025	A/T filter		\$18.55
	2763-106697	03/19/2025	Batteries (2)		\$433.37
	2763-106827	03/19/2025	Transmission fluid, motor oil, adapter		\$105.14
103423	03/28/2025			OUTDOOR SUPPLY HARDWARE	\$368.05
	Invoice	Date	Description		Amount
	331	03/18/2025	Washers, hex screws, bucket, bulk fasteners		\$44.86
	322	03/13/2025	Security cable		\$17.43
	A85593	03/05/2025	Moss killer, cleaner, rust treatment, deck box		\$229.95
	332	03/19/2025	PVC caps, bushing, mortar		\$75.81
103424	03/28/2025			PALACE BUSINESS SOLUTIONS	\$39.64
	Invoice	Date	Description		Amount
	2417097-0	03/20/2025	Certificate holder		\$19.82
	2416836-0	03/19/2025	Certificate holder		\$19.82
			2210 - ISF - Stores Fund		
103425	03/28/2025			PHOENIX GROUP INFORMATION SYSTEMS	\$4,516.22
	Invoice	Date	Description		Amount
	022025070	03/14/2025	February 2025 Citation Processing		\$4,516.22
103426	03/28/2025			PITNEY BOWES	\$170.04
	Invoice	Date	Description		Amount
	PB031925	03/19/2025	City Hall postage meter rental		\$170.04
			2210 - ISF - Stores Fund		

City Checks Issued March 28, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103427	03/28/2025			ROBIN H EVEREST	\$172.25
	Invoice	Date	Description		Amount
	RE032925	03/28/2025	Instructor payment		\$172.25
103428	03/28/2025			RON WALTRIP	\$4,000.00
	Invoice	Date	Description		Amount
	581520	03/24/2025	PD Phase 1 Completion		\$4,000.00
103429	03/28/2025			RRM DESIGN GROUP	\$3,056.50
	Invoice	Date	Description		Amount
	2757-01-0225	03/13/2025	Capitola Housing Element Update		\$3,056.50
			1313 - General Plan Update and Maint		
103430	03/28/2025			SAN LORENZO LUMBER	\$640.51
	Invoice	Date	Description		Amount
	55-0950703	03/24/2025	Angle Grinders		\$545.31
	55-0950710	03/24/2025	Playsand		\$95.20
103431	03/28/2025			SANTA CRUZ COUNTY HUMAN SERVICES DEPT	\$1,996.00
	Invoice	Date	Description		Amount
	391600-1159-015	03/12/2025	FY 24/25 Comprehensive Economic Development Strategy		\$1,996.00
103432	03/28/2025			STAPLES ADVANTAGE	\$155.46
	Invoice	Date	Description		Amount
	6027117952	03/20/2025	Copier Paper		\$155.46
103433	03/28/2025			T MOBILE	\$413.31
	Invoice	Date	Description		Amount
	TM032025	03/20/2025	March cell phone usage - acct # 989440968		\$369.60
	TM032025-2	03/20/2025	March cell phone usage - acct # 947590665		\$43.71
103434	03/28/2025			UNITED STATES POSTAL SERVICE	\$350.00
	Invoice	Date	Description		Amount
	USPS032025	03/20/2025	Permit #7013 fee- USPS Marketing Mail		\$350.00
			2210 - ISF - Stores Fund		
103435	03/28/2025			WE ALL RIDE SANTA CRUZ	\$159.60
	Invoice	Date	Description		Amount
	4186059	03/20/2025	Filler hose, jug replacement spout, containers, tire gauge		\$159.60
Type Check Totals:					\$131,691.57

City Checks Issued March 28, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>					
4	03/27/2025			SANTA CRUZ COUNTY BANK	\$14,255.27
	Invoice	Date	Description		Amount
	SCCB030125	03/01/2025	February Credit Card Charges		\$14,255.27
		1000 - General Fund			\$14,145.20
		1315 - Public Art Fee Fund			\$110.07
Type EFT Totals:					\$14,255.27
SCCB - SCCB Payroll					
<u>Check</u>					
7110	03/28/2025			AFLAC	\$1,782.46
	Invoice	Date	Description		Amount
	458654	03/24/2025	March supplemental insurance		\$1,782.46
		1001 - Payroll Payables			
7111	03/28/2025			BENEFIT COORDINATORS CORP.	\$6,173.40
	Invoice	Date	Description		Amount
	B0H4P5	1001 - Payroll Payables			\$6,173.40
7112	03/28/2025			CAPITOLA PEACE OFFICERS ASSOCIATION	\$887.00
	Invoice	Date	Description		Amount
	POA032125	03/21/2025	POA & gym dues PPE 3/15/25		\$887.00
		1001 - Payroll Payables			
7113	03/28/2025			LIUNA PENSION FUND	\$1,164.80
	Invoice	Date	Description		Amount
	FX6363	03/21/2025	LIUNA pension dues - March		\$1,164.80
		1001 - Payroll Payables			
7114	03/28/2025			UNITED WAY OF SANTA CRUZ COUNTY	\$20.00
	Invoice	Date	Description		Amount
	UW033125	03/21/2025	March United Way contributions		\$20.00
		1001 - Payroll Payables			
7115	03/28/2025			US BANK PARS Acct 6746022400	\$826.69
	Invoice	Date	Description		Amount
	PARS032125	03/21/2025	PARS contributions PPE 3/15/25		\$826.69
		1001 - Payroll Payables			
Type Check Totals:					\$10,854.35

City Checks Issued March 28, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>					
228	03/24/2025			CalPERS Member Services Division	\$68,393.49
	Invoice	Date	Description		Amount
	1002869782-5	03/21/2025	PERS contributions PPE 3/15/25		\$68,393.49
		1000 - General Fund		(\$0.90)	
		1001 - Payroll Payables		\$68,394.39	
229	03/24/2025			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$8,417.10
	Invoice	Date	Description		Amount
	0-590-801-296	03/21/2025	State tax PPE 3/15/25		\$8,417.10
		1001 - Payroll Payables			
230	03/24/2025			INTERNAL REVENUE SERVICE	\$36,310.75
	Invoice	Date	Description		Amount
	11662301	03/21/2025	Federal taxes & Medicare PPE 3/15/25		\$36,310.75
		1001 - Payroll Payables			
231	03/24/2025			STATE DISBURSEMENT UNIT	\$1,469.06
	Invoice	Date	Description		Amount
	51793992	03/21/2025	Employee garnishments PPE 3/15/25		\$1,469.06
		1001 - Payroll Payables			
232	03/24/2025			VOYA FINANCIAL	\$10,832.28
	Invoice	Date	Description		Amount
	VOYA032125	03/21/2025	Employee 457 contributions PPE 3/15/25		\$10,832.28
		1001 - Payroll Payables			
233	03/25/2025			WEX HEALTH INC.	\$139.00
	Invoice	Date	Description		Amount
	0002113925-IN	02/28/2025	February COBRA and FSA admin.		\$139.00
Type EFT Totals:					\$125,561.68
Checks			55		\$136,095.51
EFTs			1		\$14,255.27
All			56		\$150,350.78
Payroll Totals					
Checks			12		\$12,599.27
EFTs			6		\$125,561.68
All			18		\$138,160.95
Grand Totals:					
Checks			67		\$148,694.78
EFTs			7		\$139,816.95
All			74		\$288,511.73


City main account checks dated April 4, 2025, numbered 103437 to 103490 totaling \$69,671.14, 4 payroll checks totaling \$108.84 and 120 payroll EFTs totaling \$315,706.38 for a grand total of \$385,486.36, have been reviewed and authorized for distribution by the City Manager.

As of April 4, 2025, the unaudited cash balance is \$2,250,251.23.

CASH POSITION - CITY OF CAPITOLA
April 4, 2025

	4/4/2025
General Fund ⁽¹⁾	\$ (4,854,718.50)
Payroll Payables	\$ 182,813.49
Contingency Reserve Fund	\$ 2,364,345.66
PERS Contingency Fund	\$ 1,154,274.68
Emergency Reserve Fund	\$ 1,631,505.54
Facilities Reserve Fund	\$ 282,714.09
Capital Improvement Fund	\$ (8,157.25)
Stores Fund	\$ 55,116.68
Information Technology Fund	\$ 481,386.06
Equipment Replacement	\$ 363,072.68
Self-Insurance Liability Fund	\$ (75,851.25)
Workers' Comp. Ins. Fund	\$ 17,863.29
Compensated Absences Fund	\$ 655,886.06
TOTAL AVAILABLE GENERAL FUNDS	\$ 2,250,251.23

(1) April 4th balance includes \$5.01 million non-current investments



Jamie Goldstein, City Manager



Date



Jim Malberg, City Treasurer



Date

City Checks Issued April 4, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
108373	03/31/2025			Becky Steinbruner	\$102.00
	Invoice	Date	Description		Amount
	BS101922	10/19/2022	Refund security deposit		\$102.00
108374	03/31/2025			Dahdouh, Phillip	\$41.95
	Invoice	Date	Description		Amount
	PD091324	09/13/2024	Citation # 900130830		\$41.95
108375	03/31/2025			Lewis Tree Service	\$500.00
	Invoice	Date	Description		Amount
	20-0235	10/08/2020	Tree deposit refund 4455 Diamond St. #20-0235		\$500.00
108376	03/31/2025			Lewis Tree Service	\$500.00
	Invoice	Date	Description		Amount
	20-0236	10/08/2020	Tree deposit refund 4480 Diamond St. #20-0236		\$500.00
Type Check Totals:					\$1,143.95

SCCB - SCCB Main

Check

103437	04/04/2025			AMAZON CAPITAL SERVICES	\$465.79
	Invoice	Date	Description		Amount
	1C67-FXJY-99K9	03/27/2025	Glass pitcher credit return		(\$27.90)
	1C67-FXJY-JV33	03/27/2025	Binder dividers		\$7.24
	1P6H-LC33-NNYD	03/31/2025	Digital timer		\$27.78
	1K3W-KXDT-VFY9	04/01/2025	Couplers		\$238.74
	1RLH-L76X-3QDW	04/02/2025	Phone case		\$10.34
	1M1X-746T-J4J6	03/31/2025	Afterschool supplies		\$209.59
			1000 - General Fund		\$448.33
			2210 - ISF - Stores Fund		\$7.12
			2211 - ISF - Information Technology		\$10.34
103438	04/04/2025			AXCIENT	\$145.00
	Invoice	Date	Description		Amount
	FY25INEF1198828	03/31/2025	March AppAssure storage		\$145.00
			2211 - ISF - Information Technology		

City Checks Issued April 4, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103439	04/04/2025			B & B SMALL ENGINE REPAIR	\$559.50
	Invoice	Date	Description	Amount	
	48208	04/01/2025	Ear protectors, control lever kit, chain loop, goggles		\$481.45
	48209	04/01/2025	Control lever kit, gearbox grease		\$78.05
103440	04/04/2025			BECKY ADAMS	\$807.31
	Invoice	Date	Description	Amount	
	BA040125	04/01/2025	Instructor payment		\$807.31
103441	04/04/2025			BIG CREEK LUMBER	\$120.28
	Invoice	Date	Description	Amount	
	2381480	03/27/2025	Lumber, concrete mix		\$120.28
103442	04/04/2025			CA DEPARTMENT OF TRANSPORTATION	\$5,266.53
	Invoice	Date	Description	Amount	
	SL250609	03/24/2025	Oct - Dec signals & lighting		\$5,266.53
			1310 - Gas Tax		
103443	04/04/2025			CINTAS CORPORATION	\$89.69
	Invoice	Date	Description	Amount	
	5262395304	04/02/2025	City Hall first aid supplies		\$13.82
	5262395302	04/02/2025	Corp yard first aid supplies		\$75.87
103444	04/04/2025			COMMUNITY TELEVISION OF SANTA CRUZ COUNTY	\$2,221.00
	Invoice	Date	Description	Amount	
	3570	03/27/2025	February Planning Commision and City Council meeting footage		\$2,221.00
103445	04/04/2025			COUNTY OF SANTA CRUZ	\$2,210.00
	Invoice	Date	Description	Amount	
	SCCO040125	04/01/2025	Edible Food Service Contract Partnership		\$1,856.73
	SCCO040225	04/02/2025	Edible Food Service Contract Partnership		\$353.27
103446	04/04/2025			DAVID SCOTT COBABE	\$1,144.00
	Invoice	Date	Description	Amount	
	DC040125	04/01/2025	Instructor payment		\$1,144.00
103447	04/04/2025			DUDEK	\$1,427.50
	Invoice	Date	Description	Amount	
	202500689	02/21/2025	#24-0311 723 El Salto Dr Project Services		\$1,427.50

City Checks Issued April 4, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103448	04/04/2025			EXCEEDIO	\$9,737.75
	Invoice	Date	Description		Amount
	16976	04/01/2025	April IT services		\$9,433.64
	16978	04/01/2025	Jade Temp Location IT Services		\$304.11
			2211 - ISF - Information Technology		
103449	04/04/2025			EXECUTIVE FACILITIES SERVICES, INC.	\$5,309.69
	Invoice	Date	Description		Amount
	54055	03/31/2025	March Janitorial Services		\$5,309.69
			1000 - General Fund		\$4,378.70
			1311 - Wharf		\$930.99
103450	04/04/2025			FLYERS ENERGY LLC	\$1,080.07
	Invoice	Date	Description		Amount
	25-331202	04/01/2025	Motor oil		\$1,080.07
103451	04/04/2025			GEORGE HILLS COMPANY	\$110.61
	Invoice	Date	Description		Amount
	INV1031203	02/15/2025	Liability claim - Deductible Recovery Invoice		\$110.61
			2213 - ISF - Self-Insurance Liability		
103452	04/04/2025			GEORGE McMENAMIN	\$488.75
	Invoice	Date	Description		Amount
	GM032825	03/28/2025	Riparian restoration services FY2024-2025		\$488.75
103453	04/04/2025			GINA ENRIQUEZ	\$6,826.82
	Invoice	Date	Description		Amount
	GE040125	04/01/2025	Instructor payment		\$6,826.82
103454	04/04/2025			HD SUPPLY FORMERLY HOME DEPOT PRO	\$1,672.15
	Invoice	Date	Description		Amount
	856689955	03/25/2025	Cleaning supplies		\$1,672.15
103455	04/04/2025			Hi-Line Inc.	\$272.50
	Invoice	Date	Description		Amount
	151743007150	03/26/2025	Cable tie, terminal, retainers, connectors		\$272.50

City Checks Issued April 4, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103456	04/04/2025			HOME DEPOT CREDIT SERVICES	\$1,773.79
	Invoice	Date	Description		Amount
	5232670	03/17/2025	Credit return		(\$129.48)
	9201461	03/13/2025	Credit return		(\$61.26)
	30485	02/20/2025	Plywood		\$91.99
	519952	02/10/2025	Lightbulbs		\$328.11
	521478	01/21/2025	Bucket, extension pole, frame		\$40.20
	612669	02/10/2025	Saw blades, flap discs		\$55.71
	1283794	01/30/2025	Pebbles, washer		\$30.38
	1522050	03/11/2025	Hose saver, wall mount, scrub with brush		\$48.05
	2613677	03/10/2025	Fence post, tie wire		\$28.74
	2905124	01/29/2025	E-Dep		\$12.50
	3523894	03/19/2025	Rocker, wallplate, dimmer		\$56.52
	3524001	03/19/2025	Lumber		\$23.21
	3526030	02/07/2025	Utility blade, locking pliers, chisel set		\$72.17
	3615326	03/19/2025	Screws, step bits		\$101.78
	3626476	03/19/2025	Screws		\$52.54
	4525833	02/06/2025	LED lights		\$65.67
	4636665	03/18/2025	Adhesives		\$192.41
	5520697	12/27/2024	Patch cables, screws		\$118.49
	5520737	12/27/2024	Drywall, base board		\$192.28
	5524480	12/17/2024	Pail		\$10.88
	6257081	02/24/2025	Auto feed assembly		\$178.19
	6611195	02/04/2025	Hook blades, utility knife, filters		\$49.18
	6623649	12/06/2024	Bins, industrial shelving unit, dustpan		\$314.43
	6632920	02/04/2025	Plastic sheeting, tarp		\$37.19
	8520231	03/04/2025	Utility shear		\$19.68
	8521150	12/04/2024	Amp		\$13.12
	8523186	02/22/2025	Brush set, diablo saws, oil		\$74.96
	8613078	02/12/2025	Wire connector, anti oxidant		\$27.22
	9510231	02/11/2025	Gap filler, tape, cloths, rail		\$78.35
	9520983	12/03/2024	Driver set, carbon steel, bit set		\$52.40
	9521021	12/03/2024	LED lights		\$218.91
	3191083	08/21/2024	Highline arc credit return		(\$249.61)
	3192764	01/28/2025	Lever credit return		(\$43.77)
	4210077	01/17/2025	Lathing stapler Credit Return		(\$294.56)
	4232734	03/18/2025	Quadtube LED credit return		(\$32.79)
103457	04/04/2025			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$84.13
	Invoice	Date	Description		Amount
	268830	04/02/2025	Pins for Pexco bases		\$84.13

City Checks Issued April 4, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103458	04/04/2025			JIM MALBERG - PETTY CASH CUSTODIAN	\$410.88
	Invoice	Date	Description		Amount
	PC040425	04/04/2025	Petty cash expenses February - March		\$360.11
	PC033125	03/31/2025	Petty Cash Expenses ABC Operations		\$50.77
103459	04/04/2025			KBA Document Solutions LLC	\$121.78
	Invoice	Date	Description		Amount
	55Y1523714	03/28/2025	City Hall copier usage charges		\$112.81
	55Y1523906	04/01/2025	City Hall copier usage charges		\$8.97
			2211 - ISF - Information Technology		
103460	04/04/2025			LABORMAX STAFFING	\$2,786.40
	Invoice	Date	Description		Amount
	26-437106	03/28/2025	Public works seasonal labor 3/24 - 3/28/25		\$2,786.40
103461	04/04/2025			LAURA ALIOTO	\$945.00
	Invoice	Date	Description		Amount
	LA040125	04/01/2025	Instructor payment		\$945.00
103462	04/04/2025			LEO MORENO	\$366.06
	Invoice	Date	Description		Amount
	LM032525	03/25/2025	Visionary Leadership Summit Travel Reimbursement		\$146.60
	LM033125	03/31/2025	Acoustic Panels for project CS0097 Reimbursement		\$219.46
103463	04/04/2025			LLOYD'S TIRE AND AUTO	\$270.10
	Invoice	Date	Description		Amount
	223770	03/25/2025	Tires		\$270.10
103464	04/04/2025			McMASTER-CARR SUPPLY COMPANY	\$341.27
	Invoice	Date	Description		Amount
	73179974	03/31/2025	Welding rods, steel		\$341.27
103465	04/04/2025			MID COUNTY AUTO SUPPLY	\$90.77
	Invoice	Date	Description		Amount
	M-2921226	03/27/2025	Hitches		\$20.43
	M-2922555	03/28/2025	Bulbs		\$13.25
	M-2927469	04/02/2025	Metallic Brake pad		\$114.18
	M-2927976	04/02/2025	Ultra Metallic Brake Pad Credit Return		(\$57.09)

City Checks Issued April 4, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103466	04/04/2025			MISSION LINEN SUPPLY	\$376.03
	Invoice	Date	Description		Amount
	523556771	03/26/2025	Corp. Yard linen service		\$94.31
	523556770	03/26/2025	Fleet towels, uniform cleaning		\$51.43
	523568219	03/31/2025	Community Center mop and mat service		\$77.98
	523592473	04/02/2025	Fleet towels, uniform cleaning		\$51.43
	523592474	04/02/2025	Corp. Yard linen service		\$100.88
103467	04/04/2025			MOFFATT AND NICHOL	\$437.50
	Invoice	Date	Description		Amount
	00796798	02/26/2025	Wharf design services through 2.22.25		\$437.50
			1200 - Capital Improvement Fund		
103468	04/04/2025			NATALIE XILONZOCHILT	\$174.79
	Invoice	Date	Description		Amount
	NX030725	03/07/2025	Wellness Funded Expense - Fitness shoes		\$174.79
			1300 - SLESF - Supl Law Enfc		
103469	04/04/2025			NORTH BAY FORD	\$232.98
	Invoice	Date	Description		Amount
	295206	03/17/2025	Oil - automatic transmission		\$232.98
103470	04/04/2025			O'REILLY AUTO PARTS	\$116.05
	Invoice	Date	Description		Amount
	2763-107144	03/21/2025	Disc pad set, fuel filter		\$35.39
	2763-107153	03/21/2025	Ceramic pad, micro belt		\$80.66
103471	04/04/2025			OUTDOOR SUPPLY HARDWARE	\$43.56
	Invoice	Date	Description		Amount
	345	03/25/2025	Flat cord, plug, adapter		\$35.94
	356	03/29/2025	WD40		\$7.62
103472	04/04/2025			PALACE BUSINESS SOLUTIONS	\$41.60
	Invoice	Date	Description		Amount
	2416836-7	03/27/2025	Certificate holder credit return		(\$19.82)
	2418637-0	03/27/2025	Folders, certificates, tape, white out		\$61.42
			2210 - ISF - Stores Fund		

City Checks Issued April 4, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103473	04/04/2025			PHIL ALLEGRI ELECTRIC INC.	\$310.26
	Invoice	Date	Description		Amount
	35631	03/27/2025	Installation of mounting bracket		\$310.26
103474	04/04/2025			ROBIN H EVEREST	\$172.25
	Invoice	Date	Description		Amount
	RE040125	04/01/2025	Instructor payment		\$172.25
103475	04/04/2025			SAN JOSE BMW MOTORCYCLES	\$205.12
	Invoice	Date	Description		Amount
	4410675	03/20/2025	Charger, connector		\$205.12
103476	04/04/2025			SANTA CRUZ AUTO PARTS INC.	\$971.87
	Invoice	Date	Description		Amount
	517563	03/24/2025	Backup pad, zero rust		\$119.45
	517682	03/25/2025	Oil filters, reducer, mix		\$594.12
	517722	03/26/2025	Wiper blades		\$229.60
	517723	03/26/2025	Wiper blade		\$28.70
103477	04/04/2025			SANTA CRUZ COUNTY DEPT OF PUBLIC WORKS	\$581.91
	Invoice	Date	Description		Amount
	ZONEV-20240357	03/31/2025	Zone V pass through payment		\$581.91
103478	04/04/2025			SANTA CRUZ LIVE SCAN INC.	\$60.00
	Invoice	Date	Description		Amount
	25508	04/01/2025	New hire live scans		\$60.00
103479	04/04/2025			SANTA CRUZ ROLLER PALLADIUM	\$260.00
	Invoice	Date	Description		Amount
	SCRPO13025	01/30/2025	Private Skate for Capitola Rec Afterschool Field Trip		\$260.00
103480	04/04/2025			SAVE OUR SHORES	\$1,446.00
	Invoice	Date	Description		Amount
	2025-124	03/27/2025	Beach Cleanup FY24/25		\$1,446.00

City Checks Issued April 4, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103481	04/04/2025			SOQUEL CREEK WATER DISTRICT	\$678.36
	Invoice	Date	Description		Amount
	10-16317-0032425	03/24/2025	10-16317-00 420 Capitola Ave. water		\$371.16
	10-16315-0032425	03/24/2025	10-16315-00 504 Beulah Dr. water		\$97.14
	10-16316-0032425	03/24/2025	10-16316-00 426 Capitola Ave. water		\$210.06
103482	04/04/2025			SPECTRUM BUSINESS	\$3,691.48
	Invoice	Date	Description		Amount
	170005701032125	03/21/2025	April internet service		\$3,691.48
			1000 - General Fund		\$1,563.05
			2211 - ISF - Information Technology		\$2,128.43
103483	04/04/2025			STAPLES ADVANTAGE	\$115.52
	Invoice	Date	Description		Amount
	6026983194	03/18/2025	Balance board & mat		\$115.52
103484	04/04/2025			TPX COMMUNICATIONS	\$1,484.70
	Invoice	Date	Description		Amount
	184834865-0	03/23/2025	March phone service		\$1,484.70
			1000 - General Fund		\$817.13
			2211 - ISF - Information Technology		\$667.57
103485	04/04/2025			UNITED STATES POSTAL SERVICE	\$5,930.52
	Invoice	Date	Description		Amount
	USPS040425	04/04/2025	Permit #7013 fee- USPS Marketing Mail		\$5,930.52
103486	04/04/2025			US BANK EQUIPMENT FINANCE	\$1,026.12
	Invoice	Date	Description		Amount
	552001075	03/25/2025	City Hall Copier Lease		\$174.40
	550620033	03/05/2025	PD copier lease		\$425.86
	548353010	02/04/2025	PD copier lease		\$425.86
			1000 - General Fund		\$851.72
			2210 - ISF - Stores Fund		\$174.40
103487	04/04/2025			VMI INC.	\$1,408.25
	Invoice	Date	Description		Amount
	20000488	03/31/2025	Chamber tech		\$1,408.25
			1320 - PEG - Public Education and Govt		
103488	04/04/2025			WATSONVILLE BLUEPRINT	\$125.63
	Invoice	Date	Description		Amount
	119931	03/28/2025	Blueprints		\$125.63

City Checks Issued April 4, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103489	04/04/2025			WE ALL RIDE SANTA CRUZ	\$275.44
	Invoice	Date	Description		Amount
	4186156	03/27/2025	Battery, protaper, boxer case		\$275.44
103490	04/04/2025			ALEX HEINTZ	\$1,216.13
	Invoice	Date	Description		Amount
	AH033125	03/31/2025	Permit #20230293 Refund		\$1,216.13
			1000 - General Fund		\$877.15
			1313 - General Plan Update and Maint		\$300.00
			1317 - Technology Fee Fund		\$38.98
Type Check Totals:					\$68,527.19
SCCB - SCCB Payroll					
<u>EFT</u>					
227	04/01/2025			CalPERS Health Insurance	\$87,336.38
	Invoice	Date	Description		Amount
	1002870397	03/21/2025	April Health Insurance		\$87,336.38
			1000 - General Fund		\$4,043.40
			1001 - Payroll Payables		\$83,292.98
Type EFT Totals:					\$87,336.38
Checks					58 \$69,671.14
EFTs					0 \$0.00
All					58 \$69,671.14
Payroll Totals					
Checks					4 \$108.84
EFTs					120 \$315,706.38
All					124 \$315,815.22
Grand Totals:					
Checks					62 \$69,779.98
EFTs					120 \$315,706.38
All					182 \$385,486.36

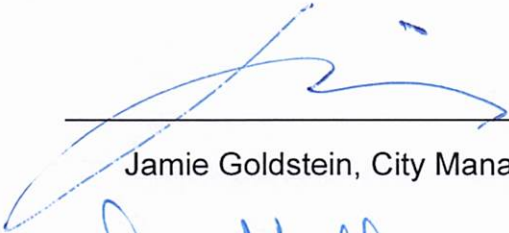
City main account checks dated April 11, 2025, numbered 10391 to 103542 totaling \$115,953.28, 1 EFT totaling \$1,146.35, 5 payroll checks totaling \$38,993.60 and 5 payroll EFTs totaling \$128,371.32 for a grand total of \$284,464.55, have been reviewed and authorized for distribution by the City Manager.

As of April 11, 2025, the unaudited cash balance is \$2,025,320.26.

CASH POSITION - CITY OF CAPITOLA
April 11, 2025

	4/11/2025
General Fund ⁽¹⁾	\$ (4,961,053.78)
Payroll Payables	\$ 77,073.59
Contingency Reserve Fund	\$ 2,364,345.66
PERS Contingency Fund	\$ 1,154,274.68
Emergency Reserve Fund	\$ 1,631,505.54
Facilities Reserve Fund	\$ 282,714.09
Capital Improvement Fund	\$ (9,009.75)
Stores Fund	\$ 54,730.34
Information Technology Fund	\$ 481,518.53
Equipment Replacement	\$ 351,323.26
Self-Insurance Liability Fund	\$ (75,851.25)
Workers' Comp. Ins. Fund	\$ 17,863.29
Compensated Absences Fund	\$ 655,886.06
TOTAL AVAILABLE GENERAL FUNDS	\$ 2,025,320.26

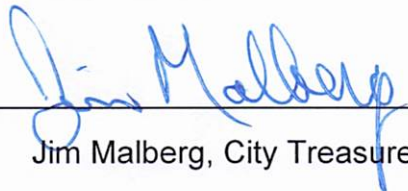
(1) April 11th balance includes \$5.00 million non-current investments



Jamie Goldstein, City Manager



Date



Jim Malberg, City Treasurer



Date

City Checks Issued April 11, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
1892	04/11/2025			WELLS FARGO BANK	\$1,146.35
	Invoice	Date	Description		Amount
	WF041125	04/11/2025	March Client Analysis Charges		\$1,146.35
Type EFT Totals:					\$1,146.35
SCCB - SCCB Main					
<u>Check</u>					
103491	04/11/2025			ADT SECURITY SERVICES INC.	\$288.94
	Invoice	Date	Description		Amount
	ADT032925	03/29/2025	Corp. yard & museum ADT monitoring		\$288.94
103492	04/11/2025			AJ'S FUEL MARKET OF CAPITOLA INC	\$168.00
	Invoice	Date	Description		Amount
	AJ033125	03/31/2025	Carwash Closing Date 3/31/2025		\$168.00
103493	04/11/2025			ALLIED UNIVERSAL	\$2,091.39
	Invoice	Date	Description		Amount
	16853161	04/03/2025	April 2025 Jade Street Park Patrol		\$697.13
	16853169	04/03/2025	April 2025 McGregor Skate Park Patrol		\$697.13
	16853170	04/03/2025	April 2025 Esplanade Park Patrol		\$697.13
103494	04/11/2025			AMAZON CAPITAL SERVICES	\$584.20
	Invoice	Date	Description		Amount
	1HVP-DNMQ-6WNP	04/03/2025	Docking station for monitors		\$202.10
	1RVM-C3CD-CNYL	04/04/2025	Drain cleaner		\$13.07
	1MV7-TFD9-F1TK	04/07/2025	Binders		\$31.66
	1Y37-Q7PH-JJX6	04/08/2025	Head lamps		\$60.72
	1GTV-KRQH-9RRT	04/01/2025	Cabinet Drawer Handles		\$41.68
	1MGV-XH1L-NGDR	04/06/2025	Wall File Organizer		\$72.09
	1QH9-7DCQ-QFNF	03/31/2025	Key Storage, Doorbell Cover, Drawer Handles and File Organiz		\$160.19
	1R6C-MNKF-KVLL	03/28/2025	Replacement Keurig Water Reservoir		\$17.44
	1RXW-Q64P-7XKT	04/02/2025	Wall File Organizer		\$72.09
	1VC9-YMQY-6XRT	04/03/2025	Pencil Holder and Digital Voice Recorder		\$66.18
	14KG-CKJV-73CW	04/01/2025	Credit Memo for 1KW9-9PR7-DFD9		(\$137.33)
	1W3W-T4JX-13JP	04/09/2025	Credit Memo for 1LNG-D94F-CVTL		(\$15.69)
			1000 - General Fund		\$350.44
			2210 - ISF - Stores Fund		\$31.66
			2211 - ISF - Information Technology		\$202.10
103495	04/11/2025			APTOS LANDSCAPE SUPPLY INC.	\$54.63
	Invoice	Date	Description		Amount
	652531	03/25/2025	Pathway bark		\$54.63

City Checks Issued April 11, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103496	04/11/2025			AT&T	\$8.73
	Invoice	Date	Description		Amount
	ATT040125	04/01/2025	April long distance charges		\$8.73
			1000 - General Fund	\$4.30	
			2211 - ISF - Information Technology	\$4.43	
103497	04/11/2025			B & B SMALL ENGINE REPAIR	\$154.38
	Invoice	Date	Description		Amount
	48801	04/04/2025	Ear protectors		\$154.38
103498	04/11/2025			BEAR ELECTRICAL SOLUTIONS, LLC	\$2,792.70
	Invoice	Date	Description		Amount
	26145	03/31/2025	March traffic signal maintenance services - response		\$2,145.90
	26093	03/31/2025	March traffic signal maintenance services - routine		\$646.80
			1310 - Gas Tax		
103499	04/11/2025			BIOBAG AMERICAS INC.	\$2,517.90
	Invoice	Date	Description		Amount
	INV511046	04/07/2025	Dog waste bags		\$2,517.90
103500	04/11/2025			BPS TACTICAL, INC.	\$12,085.16
	Invoice	Date	Description		Amount
	25010535	03/27/2025	Bulletproof Vests		\$7,245.76
	25010534	03/27/2025	Bulletproof Vests Covers		\$4,839.40
103501	04/11/2025			BURKE WILLIAMS AND SORENSEN LLP	\$36,658.79
	Invoice	Date	Description		Amount
	339239	03/24/2025	February Litigation Legal Services		\$3,087.50
	339240	03/24/2025	February Parks & Rec Legal Services		\$2,684.50
	339241	03/24/2025	February Public Works Legal Services		\$147.50
	339242	03/24/2025	February Labor Negotiations Legal Services		\$97.50
	339243	03/24/2025	February Public Records Act Requests Legal Services		\$4,997.50
	339236	03/24/2025	February Labor & Employment Legal Services		\$195.00
	339237	03/24/2025	February City Attorney Legal Services		\$25,449.29
103502	04/11/2025			CALE AMERICA INC.	\$2,114.51
	Invoice	Date	Description		Amount
	184805	03/27/2025	March 2025 Active Meters		\$2,114.51
103503	04/11/2025			CINTAS CORPORATION	\$203.92
	Invoice	Date	Description		Amount
	5262395303	04/02/2025	First Aid Replenishment		\$203.92

City Checks Issued April 11, 2025

Item 8 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103504	04/11/2025			CRYSTAL SPRINGS WATER CO.	\$329.00
	Invoice	Date	Description		Amount
	CSW033125	03/31/2025	March drinking water		\$329.00
103505	04/11/2025			D & G SANITATION	\$501.78
	Invoice	Date	Description		Amount
	312540	03/31/2025	Skate park hand wash station, portable toilets		\$501.78
103506	04/11/2025			Division of the State Architect	\$295.20
	Invoice	Date	Description		Amount
	DSA033125	03/31/2025	January - March disability education & access fee		\$295.20
103507	04/11/2025			ENVIRONMENTAL INNOVATIONS INC.	\$2,200.00
	Invoice	Date	Description		Amount
	3006	04/03/2025	CalRecycle March outreach		\$2,200.00
103508	04/11/2025			ESMERALDA GONZALEZ	\$231.60
	Invoice	Date	Description		Amount
	EG040325	04/03/2025	Roundtrip Flight to WLLE 2025 (POST)		\$231.60
103509	04/11/2025			EWING IRRIGATION	\$1,603.04
	Invoice	Date	Description		Amount
	25214886	03/19/2025	PVC couplings, bucket, repair coup		\$681.16
	25115694	03/10/2025	Insect remover, tank cleaner, brass		\$368.11
	25236090	03/20/2025	Hose, hose swivels, keys		\$553.77
			1000 - General Fund		\$1,049.27
			1360 - Library Fund		\$553.77
103510	04/11/2025			FLYERS ENERGY LLC	\$5,945.08
	Invoice	Date	Description		Amount
	25-334725	04/03/2025	998 gallons gasoline		\$4,772.04
	25-334726	04/03/2025	234 gallons diesel		\$1,173.04
103511	04/11/2025			GALLS LLC	\$85.29
	Invoice	Date	Description		Amount
	030717126	03/12/2025	Mens SS Uniform Shirt and Belt Keepers		\$85.29
103512	04/11/2025			GARDAWORLD	\$535.47
	Invoice	Date	Description		Amount
	10801993	12/01/2024	December 2024 Armored Transportation Service		\$435.63
	10813456	04/01/2025	April 2025 Armored Transportation Service		\$99.84

City Checks Issued April 11, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103513	04/11/2025			GEORGE H WILSON INC.	\$5,647.89
	Invoice	Date	Description		Amount
	20652187	01/31/2025	Transfer duct installation		\$1,077.89
	20628740	11/26/2024	Furnish and install two trance inducer motors		\$4,030.00
	20537878	04/07/2025	HVAC maintenance		\$540.00
103514	04/11/2025			GRAINGER	\$163.16
	Invoice	Date	Description		Amount
	9455667452	03/28/2025	Floor cleaner		\$77.57
	9452497770	03/26/2025	Handling label		\$85.59
103515	04/11/2025			HASCO STATIONS, LLC	\$17.00
	Invoice	Date	Description		Amount
	HCL-018535-25	03/31/2025	Carwash Closing Date 3/31/2025		\$17.00
103516	04/11/2025			HD SUPPLY FORMERLY HOME DEPOT PRO	\$2,706.64
	Invoice	Date	Description		Amount
	858244429	04/03/2025	Cleaning supplies		\$2,706.64
103517	04/11/2025			Hi-Line Inc.	\$333.89
	Invoice	Date	Description		Amount
	3033590	03/31/2025	Block tabs, retainers, connectors, ring crimp		\$333.89
103518	04/11/2025			HOME DEPOT CREDIT SERVICES	\$754.99
	Invoice	Date	Description		Amount
	7510912	03/25/2025	Roller tray, woven roller, screw tips		\$132.37
	7637856	03/25/2025	Grabbers, paper towels		\$155.38
	8623100	04/03/2025	Wire brush, painters tool, screws, acetone		\$160.74
	8034583	04/03/2025	Bolts, hex nuts		\$96.58
	9521558	04/02/2025	Brace band, tension band		\$12.64
	7623304	04/04/2025	Brace band, mesh sand		\$24.77
	7623302	04/04/2025	Goggles		\$38.73
	07510909	03/25/2025	Roll with frame		\$6.54
	1286446	03/31/2025	Brace band, tension band, bolts		\$34.79
	4520525	03/28/2025	Screws, drill bits, wrench		\$46.50
	8014960	03/24/2025	Swivel mount		\$45.95
			1000 - General Fund		\$658.41
			1311 - Wharf		\$96.58

City Checks Issued April 11, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103519	04/11/2025			HOSE SHOP	\$197.32
	Invoice	Date	Description		Amount
	465287	04/03/2025	Couplers		\$197.32
103520	04/11/2025			INTERIOR VISION FLOORING & DESIGN	\$1,486.00
	Invoice	Date	Description		Amount
	10430	04/07/2025	Tile installation		\$1,486.00
103521	04/11/2025			LABORMAX STAFFING	\$2,786.40
	Invoice	Date	Description		Amount
	26-438262	04/04/2025	Public works seasonal labor 3/31 - 4/4/25		\$2,786.40
103522	04/11/2025			LC ACTION POLICE SUPPLY LTD	\$11,749.42
	Invoice	Date	Description		Amount
	468617	09/05/2024	2023 Dodge Charger Parts		\$11,749.42
			2212 - ISF - Equipment Replacement		
103523	04/11/2025			McMASTER-CARR SUPPLY COMPANY	\$341.27
	Invoice	Date	Description		Amount
	43179974	03/31/2025	Chemical sharpener, steel, welding rod		\$341.27
103524	04/11/2025			MID COUNTY AUTO SUPPLY	\$285.58
	Invoice	Date	Description		Amount
	M-2930310	04/04/2025	Center link bushing		\$14.91
	M-2930453	04/04/2025	Brake leen		\$117.20
	M-2932418	04/07/2025	Plug		\$10.27
	M-2934199	04/08/2025	Cement, repair kit		\$7.90
	M-2934562	04/08/2025	Fuel Filter, fuel treatment		\$113.02
	M-2935669	04/09/2025	Wiper blades, brake pads		\$110.96
	M-2936243	04/09/2025	Brake pads credit return		(\$88.68)
103525	04/11/2025			MISSION LINEN SUPPLY	\$145.74
	Invoice	Date	Description		Amount
	523631490	04/09/2025	Fleet towels, uniform cleaning		\$51.43
	523631491	04/09/2025	Corp. Yard linen service		\$94.31

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103526	04/11/2025			NICHOLE BRYANT LEBLOND	\$142.72
	Invoice	Date	Description		Amount
	NB040225	04/02/2025	Afterschool snack food reimbursement		\$142.72
103527	04/11/2025			OUTDOOR SUPPLY HARDWARE	\$441.71
	Invoice	Date	Description		Amount
	343	03/24/2025	Angle grinder		\$86.11
	336	03/20/2025	Algae		\$65.38
	361	03/31/2025	Broom		\$25.06
	355	03/28/2025	Ziploc bags		\$26.13
	360	03/31/2025	Leverage, wire coil		\$39.20
	350	03/26/2025	Split ring, key blank		\$8.70
	367	04/03/2025	Machete		\$43.69
	364	04/02/2025	Movers blanket		\$28.39
	372	04/04/2025	Rubber, hose		\$109.23
	371	04/03/2025	Spray paint		\$9.82
103528	04/11/2025			PALACE BUSINESS SOLUTIONS	\$40.65
	Invoice	Date	Description		Amount
	2421261-0	04/07/2025	Flash Drives		\$40.65
103529	04/11/2025			PAVEMENT ENGINEERING INC.	\$852.50
	Invoice	Date	Description		Amount
	2503-014	04/04/2025	2024 Pavement Management services through 3.31.25		\$852.50
			1200 - Capital Improvement Fund		
103530	04/11/2025			RON WALTRIP	\$4,000.00
	Invoice	Date	Description		Amount
	581522	04/04/2025	PD Phase 2 Completion		\$4,000.00
103531	04/11/2025			SAN LORENZO LUMBER	\$141.46
	Invoice	Date	Description		Amount
	55-0952622	04/03/2025	Lumber		\$22.59
	55-0952734	04/03/2025	Lumber		\$118.87
103532	04/11/2025			SANTA CRUZ COUNTY INFORMATION SERVICES	\$704.99
	Invoice	Date	Description		Amount
	Radio Shop 3/25	04/02/2025	January - March 2025 Radio Shop Charges		\$704.99

City Checks Issued April 11, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103533	04/11/2025			SANTA CRUZ SENTINEL	\$662.35
	Invoice	Date	Description		Amount
	0001439732	03/31/2025	March legal notices		\$662.35
103534	04/11/2025			SHANTA SHENOY	\$728.00
	Invoice	Date	Description		Amount
	SS040625	04/06/2025	Instructor payment		\$728.00
103535	04/11/2025			STAPLES ADVANTAGE	\$39.67
	Invoice	Date	Description		Amount
	6027685582	03/26/2025	Certificate holder		\$39.67
			2210 - ISF - Stores Fund		
103536	04/11/2025			TARGET SPECIALTY PRODUCTS	\$202.56
	Invoice	Date	Description		Amount
	INVP501797799	04/04/2025	Supplies		\$202.56
103537	04/11/2025			TAVIOS GENERAL CONTRUCTION	\$4,900.00
	Invoice	Date	Description		Amount
	1464	03/19/2025	Men's Bathroom Remodel		\$4,900.00
103538	04/11/2025			THE ED. JONES COMPANY	\$3,001.61
	Invoice	Date	Description		Amount
	57387	10/18/2024	500 Badge		\$881.55
	57472	11/05/2024	502, 511 and 523 Badges		\$2,120.06
103539	04/11/2025			UNISAFE INC	\$937.03
	Invoice	Date	Description		Amount
	724332	03/27/2025	Property and Evidence Supplies		\$937.03
103540	04/11/2025			US BANK EQUIPMENT FINANCE	\$494.91
	Invoice	Date	Description		Amount
	552731101	04/04/2025	Recreation copier lease		\$179.90
	552322505	03/29/2025	City Hall Copier Lease		\$315.01
			1000 - General Fund		\$179.90
			2210 - ISF - Stores Fund		\$315.01

City Checks Issued April 11, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103541	04/11/2025			WESTERN EXTERMINATOR COMPANY	\$98.11
	Invoice	Date	Description		Amount
	76009829	04/02/2025	Turnouts rodent control		\$98.11
103542	04/11/2025			WITMER TYSON IMPORTS INC.	\$500.00
	Invoice	Date	Description		Amount
	T15770	03/18/2025	February 2025 K-9 Maintenance Training		\$500.00
Type Check Totals:					\$115,953.28
SCCB - SCCB Payroll					
<u>Check</u>					
7117	04/11/2025			CAPITOLA PEACE OFFICERS ASSOCIATION	\$887.00
	Invoice	Date	Description		Amount
	POA040425	04/04/2025	POA & gym dues PPE 3/29/25		\$887.00
			1001 - Payroll Payables		
7118	04/11/2025			EQUITABLE	\$3,520.54
	Invoice	Date	Description		Amount
	1696511	04/04/2025	April LTD, STD, AD&D, life insurance		\$3,520.54
			1001 - Payroll Payables		
7119	04/11/2025			UPEC LIUNA LOCAL 792	\$927.00
	Invoice	Date	Description		Amount
	UPEC043025	04/04/2025	UPEC dues April		\$927.00
			1001 - Payroll Payables		
7120	04/11/2025			US BANK PARS Acct 6746022400	\$1,144.60
	Invoice	Date	Description		Amount
	PARS040425	04/04/2025	PARS contributions PPE 3/29/25		\$1,144.60
			1001 - Payroll Payables		
Type Check Totals:					\$6,479.14
<u>EFT</u>					
353	04/07/2025			CalPERS Member Services Division	\$67,817.04
	Invoice	Date	Description		Amount
	1002879376-9	04/04/2025	PERS contributions PPE 3/29/25		\$67,817.04
			1000 - General Fund		\$0.96
			1001 - Payroll Payables		\$67,816.08

City Checks Issued April 11, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
354	04/07/2025			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$9,282.50
	Invoice	Date	Description		Amount
	2-062-498-192	04/04/2025	State tax PPE 3/29/25		\$9,282.50
			1001 - Payroll Payables		
355	04/07/2025			INTERNAL REVENUE SERVICE	\$39,299.43
	Invoice	Date	Description		Amount
	12446016	04/04/2025	Federal taxes & Medicare PPE 3/29/25		\$39,299.43
			1001 - Payroll Payables		
356	04/07/2025			STATE DISBURSEMENT UNIT	\$1,469.06
	Invoice	Date	Description		Amount
	51959055	04/04/2025	Employee garnishments PPE 3/29/25		\$1,469.06
			1001 - Payroll Payables		
357	04/07/2025			VOYA FINANCIAL	\$10,503.29
	Invoice	Date	Description		Amount
	VOYA040425	04/04/2025	Employee 457 contributions PPE 3/29/25		\$10,503.29
			1001 - Payroll Payables		
Type EFT Totals:					\$128,371.32
Checks			52		\$115,953.28
EFTs			1		\$1,146.35
All			53		\$117,099.63
Payroll Totals					
Checks			5		\$38,993.60
EFTs			5		\$128,371.32
All			10		\$167,364.92
Grand Totals:					
Checks			57		\$154,946.88
EFTs			6		\$129,517.67
All			63		\$284,464.55


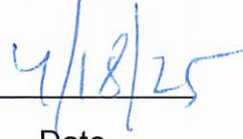
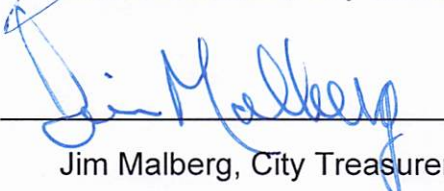

City main account checks dated April 18, 2025, numbered 103543 to 103590 totaling \$123,377.34, and 119 payroll EFTs totaling \$249,896.80 for a grand total of \$373,274.14, have been reviewed and authorized for distribution by the City Manager.

As of April 18, 2025, the unaudited cash balance is \$1,867,344.56.

CASH POSITION - CITY OF CAPITOLA
April 18, 2025

	4/18/2025
General Fund ⁽¹⁾	\$ (5,254,287.30)
Payroll Payables	\$ 221,156.40
Contingency Reserve Fund	\$ 2,364,345.66
PERS Contingency Fund	\$ 1,154,274.68
Emergency Reserve Fund	\$ 1,631,505.54
Facilities Reserve Fund	\$ 282,714.09
Capital Improvement Fund	\$ (17,759.05)
Stores Fund	\$ 54,730.34
Information Technology Fund	\$ 481,442.84
Equipment Replacement	\$ 351,323.26
Self-Insurance Liability Fund	\$ (75,851.25)
Workers' Comp. Ins. Fund	\$ 17,863.29
Compensated Absences Fund	\$ 655,886.06
TOTAL AVAILABLE GENERAL FUNDS	\$ 1,867,344.56

(1) April 18th balance includes \$5.00 million non-current investments

 _____ Jamie Goldstein, City Manager	 _____ Date
 _____ Jim Malberg, City Treasurer	 _____ Date

City Checks Issued April 18, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
108377	04/17/2025			G1 HOLDINGS LLC	\$119.85
	Invoice	Date	Description		Amount
	G1H092524	09/23/2024	G1 Holdings Permit #20240347 Refund		\$119.85
			1000 - General Fund		\$98.96
			1313 - General Plan Update and Maint		\$16.00
			1317 - Technology Fee Fund		\$4.89
108378	04/17/2025			GRAINGER	\$718.35
	Invoice	Date	Description		Amount
	9363335176	01/07/2025	Handrail section steel		\$411.97
	9364221086	01/07/2025	Sand bag filling tool, floor cleaner, trap insert		\$306.38
Type Check Totals:					\$838.20
SCCB - SCCB Main					
<u>Check</u>					
103543	04/18/2025			ALEX FERBER	\$910.00
	Invoice	Date	Description		Amount
	AF041525	04/15/2025	Instructor Payment		\$910.00
103544	04/18/2025			ALLSAFE LOCK COMPANY	\$73.09
	Invoice	Date	Description		Amount
	012999	04/08/2025	Keys		\$73.09
103545	04/18/2025			ALWAYS UNDER PRESSURE	\$297.12
	Invoice	Date	Description		Amount
	103261	04/01/2025	Replacement Nozzles		\$297.12
103546	04/18/2025			AMAZON CAPITAL SERVICES	\$276.76
	Invoice	Date	Description		Amount
	1DF7-QFDC-16MX	04/10/2025	USB printer cable		\$8.35
	1C94-1NKF-K6VG	04/05/2025	Afterschool supplies		\$249.85
	1VXM-WKT1-7FPR	04/14/2025	Magnets		\$18.56
			1000 - General Fund		\$249.85
			1300 - SLESF - Supl Law Enfc		\$18.56
			2211 - ISF - Information Technology		\$8.35
103547	04/18/2025			AT&T/CALNET 3	\$286.83
	Invoice	Date	Description		Amount
	000023332503	04/13/2025	April telephone service		\$286.83
			1000 - General Fund		\$219.49
			2211 - ISF - Information Technology		\$67.34

City Checks Issued April 18, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103548	04/18/2025			AT&T/CALNET 3	\$1,758.19
	Invoice	Date	Description		Amount
	000023333171	04/13/2025	April T-1 access		\$1,758.19
103549	04/18/2025			BAYSIDE OIL II INC.	\$310.76
	Invoice	Date	Description		Amount
	57083	04/08/2025	Solvent bulk, empty pail		\$310.76
103550	04/18/2025			BIG CREEK LUMBER	\$15.64
	Invoice	Date	Description		Amount
	2390391	04/09/2025	Paint		\$15.64
103551	04/18/2025			BOONE LOW RATLIFF ARCHITECTS INC	\$3,321.80
	Invoice	Date	Description		Amount
	4247	04/09/2025	Jade St Community Center renovation design services Phase 2		\$3,321.80
			1200 - Capital Improvement Fund		
103552	04/18/2025			BURKE WILLIAMS AND SORENSEN LLP	\$50,048.34
	Invoice	Date	Description		Amount
	339972	04/04/2025	March Public Records Act Requests Legal Services		\$13,221.50
	339977	04/04/2025	March Rail Trail Legal Services		\$2,065.00
	339967	04/04/2025	March Labor and Employment Legal Services		\$715.00
	339968	04/04/2025	March City Attorney Legal Services		\$21,446.50
	339973	04/04/2025	March Rent Control Ordinance Legal Services		\$2,242.50
	339974	04/04/2025	March 1098 38th Street Legal Services		\$505.00
	339975	04/04/2025	March 427 Riverview Legal Services		\$97.50
	339976	04/04/2025	March Housing Rehabilitation Program Legal Services		\$5,037.50
	339969	04/04/2025	March Code Enforcement Legal Services		\$682.50
	339970	04/04/2025	March Planning Legal Services		\$619.50
	339971	04/04/2025	March Police Legal Services		\$130.34
	339244	03/24/2025	February 1098 38th Street Legal Services		\$555.50
	339238	03/24/2025	February Code Enforcement Legal Services		\$195.00
	339245	03/24/2025	February Housing Rehabilitation Legal Services		\$2,535.00
			1000 - General Fund		\$42,475.84
			1372 - Housing Trust		\$7,572.50
103553	04/18/2025			CA DEPARTMENT OF CONSERVATION	\$796.69
	Invoice	Date	Description		Amount
	CDC033125	03/31/2025	Jan - Mar strong motion & seismic hazard mapping fees		\$796.69

City Checks Issued April 18, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103554	04/18/2025			CA DEPARTMENT OF JUSTICE	\$147.00
	Invoice	Date	Description		Amount
	781606	12/04/2024	New hire fingerprinting		\$98.00
	794248	02/05/2025	New hire fingerprinting		\$49.00
103555	04/18/2025			CALIFORNIA BUILDING STANDARDS COMMISSION	\$242.10
	Invoice	Date	Description		Amount
	CBSC033125	03/31/2025	Jan - Mar Building Standards Admin Fee		\$242.10
103556	04/18/2025			CALIFORNIA COAST UNIFORM COMPANY	\$244.00
	Invoice	Date	Description		Amount
	113828	04/02/2025	Tailoring Charges		\$244.00
103557	04/18/2025			CARIN HANNA	\$4,231.57
	Invoice	Date	Description		Amount
	CH040925	04/09/2025	BIA Reimbursement		\$4,231.57
			1321 - BIA - Capitola Village-Wharf BIA		
103558	04/18/2025			CORODATA RECORDS MANAGEMENT, INC.	\$172.02
	Invoice	Date	Description		Amount
	RS3703952	03/31/2025	March records management		\$172.02
103559	04/18/2025			CSG Consultants Inc.	\$4,192.00
	Invoice	Date	Description		Amount
	60783	04/09/2025	Building Inspector Services		\$4,192.00
103560	04/18/2025			CUMMING MANAGEMENT GROUP, INC.	\$5,427.50
	Invoice	Date	Description		Amount
	166437	03/31/2025	Community Center Construction Management Services thru 3.31		\$5,427.50
			1200 - Capital Improvement Fund		
103561	04/18/2025			DOCTORS ON DUTY	\$35.00
	Invoice	Date	Description		Amount
	DOD040425	04/04/2025	New employee testing & exams		\$35.00
103562	04/18/2025			FOLGER GRAPHICS INC.	\$6,131.33
	Invoice	Date	Description		Amount
	143409	04/10/2025	Recreation Guide		\$6,131.33

City Checks Issued April 18, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103563	04/18/2025			GALLS LLC	\$165.27
	Invoice	Date	Description		Amount
	030829594	03/24/2025	Shield Performance Softshell		\$165.27
103564	04/18/2025			HOUSING AUTHORITY OF SANTA CRUZ COUNTY	\$1,000.00
	Invoice	Date	Description		Amount
	25-06 CSD	01/14/2025	December Security Deposit Assistance Program Administration		\$1,000.00
			5552 - Cap Hsg Succ- Program Income		
103565	04/18/2025			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$5,884.76
	Invoice	Date	Description		Amount
	269007	04/11/2025	Paint for Street Striping		\$2,867.38
	269006	04/11/2025	Paint for Street Striping		\$3,017.38
			1310 - Gas Tax		
103566	04/18/2025			JANET RUSSELL KELLER	\$289.27
	Invoice	Date	Description		Amount
	JRK041525	04/15/2025	Instructor Payment		\$289.27
103567	04/18/2025			KARIN ANDERSON	\$600.00
	Invoice	Date	Description		Amount
	12	04/01/2025	BIA Ambassador		\$600.00
			1321 - BIA - Capitola Village-Wharf BIA		
103568	04/18/2025			KING'S PAINT AND PAPER INC.	\$140.86
	Invoice	Date	Description		Amount
	E288F	04/10/2025	Paint		\$140.86
103569	04/18/2025			KRAIG EVANS	\$399.62
	Invoice	Date	Description		Amount
	KE041625	04/16/2025	Sherman Block Supervisory Leadership Travel Reimbursement		\$399.62
103570	04/18/2025			LABORMAX STAFFING	\$2,692.95
	Invoice	Date	Description		Amount
	26-439381	04/11/2025	Public works seasonal labor 4/7 - 4/11/25		\$2,692.95
103571	04/18/2025			LLOYD'S TIRE AND AUTO	\$3,367.35
	Invoice	Date	Description		Amount
	223978	04/10/2025	Tire & tire installation		\$1,584.28
	223965	04/09/2025	Tire & tire installation		\$910.79
	223955	04/08/2025	Tire & tire installation		\$872.28

City Checks Issued April 18, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103572	04/18/2025			MID COUNTY AUTO SUPPLY	\$206.78
	Invoice	Date	Description		Amount
	M-2938709	04/11/2025	Starter		\$148.18
	M-2937550	04/10/2025	Brakeleen		\$58.60
103573	04/18/2025			MISSION LINEN SUPPLY	\$77.98
	Invoice	Date	Description		Amount
	523655291	04/14/2025	Community Center mop and mat service		\$77.98
103574	04/18/2025			MONTEREY BAY CAST STONE	\$2,469.38
	Invoice	Date	Description		Amount
	1256	04/03/2025	Concrete Memorial Bench Supports		\$2,469.38
103575	04/18/2025			NORTH BAY FORD	\$659.87
	Invoice	Date	Description		Amount
	295393	04/08/2025	Pump assembly		\$659.87
	294779	01/27/2025	Frame assembly seat		\$724.57
	294779CM	01/27/2025	Frame assembly seat Credit Return		(\$724.57)
103576	04/18/2025			O'REILLY AUTO PARTS	\$43.65
	Invoice	Date	Description		Amount
	2763-111250	04/07/2025	Crank sensor		\$43.65
103577	04/18/2025			OPPOSITE OF EAST	\$3,000.00
	Invoice	Date	Description		Amount
	000323-013	04/10/2025	BIA Communications Manager Services		\$3,000.00
			1321 - BIA - Capitola Village-Wharf BIA		
103578	04/18/2025			OUTDOOR SUPPLY HARDWARE	\$310.14
	Invoice	Date	Description		Amount
	386	04/10/2025	Bulk Fasteners		\$310.14
103579	04/18/2025			PACIFIC GAS & ELECTRIC	\$15,000.33
	Invoice	Date	Description		Amount
	PGE041125-acct9	04/11/2025	April Monthly utilities		\$15,000.33
			1000 - General Fund		\$6,359.31
			1300 - SLESF - Supl Law Enfc		\$39.12
			1310 - Gas Tax		\$7,789.26
			1311 - Wharf		\$812.64

City Checks Issued April 18, 2025

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103580	04/18/2025			PALACE BUSINESS SOLUTIONS	\$81.71
	Invoice	Date	Description		Amount
	2420856-0	04/03/2025	Flash Drives and Desk Pad		\$81.71
103581	04/18/2025			RRM DESIGN GROUP	\$260.00
	Invoice	Date	Description		Amount
	2757-01-0325	04/10/2025	March Capitola Housing Element Update Services		\$260.00
			1313 - General Plan Update and Maint		
103582	04/18/2025			SANTA CRUZ AUTO CARE DETAIL	\$400.00
	Invoice	Date	Description		Amount
	7683-50	04/08/2025	Ford mustang detail		\$400.00
103583	04/18/2025			SANTA CRUZ COUNTY DEPT OF PUBLIC WORKS	\$397.37
	Invoice	Date	Description		Amount
	ZONEV-20240270	04/10/2025	Zone V pass through payment		\$265.33
	50274	03/31/2025	Tire landfill charges		\$132.04
103584	04/18/2025			SCCRTC	\$666.46
	Invoice	Date	Description		Amount
	114	04/07/2025	RTC Lease #138612153 Annual Renewal		\$666.46
103585	04/18/2025			UPS	\$8.80
	Invoice	Date	Description		Amount
	0000954791145	04/05/2025	Shipping Costs		\$8.80
103586	04/18/2025			VERITONE INC.	\$2,200.00
	Invoice	Date	Description		Amount
	948352	04/04/2025	Contact Application Annual License Fee for 4/1/25 - 3/31/26		\$2,200.00
			1300 - SLESF - Supl Law Enfc		
103587	04/18/2025			VERIZON WIRELESS	\$2,960.85
	Invoice	Date	Description		Amount
	6110684119	04/10/2025	April telephone charges		\$2,960.85

City Checks Issued April 18, 2025

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
103588	04/18/2025			BSA TROOP 674	\$100.00
	Invoice	Date	Description		Amount
	BSA041425	04/14/2025	Museum Donation		\$100.00
103589	04/18/2025			DINO LABISTE	\$190.00
	Invoice	Date	Description		Amount
	CHM32025	03/07/2025	Tule Mat for Capitola Museum		\$190.00
103590	04/18/2025			Machado, Vernon	\$48.00
	Invoice	Date	Description		Amount
	VM041525	04/15/2025	Citation # 503123791		\$48.00
Type Check Totals:					\$122,539.14
SCCB - SCCB Payroll					
<u>EFT</u>					
475	04/14/2025			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$6,611.56
	Invoice	Date	Description		Amount
	0-989-341-072	04/11/2025	State tax employee final check		\$6,611.56
		1001 - Payroll Payables			
476	04/14/2025			INTERNAL REVENUE SERVICE	\$20,497.51
	Invoice	Date	Description		Amount
	483343535	04/11/2025	Federal taxes & Medicare employee final checks		\$20,497.51
		1001 - Payroll Payables			
Type EFT Totals:					\$27,109.07
Checks			50		\$123,377.34
EFTs			0		\$0.00
All			50		\$123,377.34
Payroll Totals					
Checks			0		\$0.00
EFTs			119		\$249,896.80
All			119		\$249,896.80
Grand Totals:					
Checks			50		\$123,377.34
EFTs			119		\$249,896.80
All			169		\$373,274.14

Capitola City Council

Agenda Report

Meeting: May 8, 2025

From: Public Works Department

Subject: Clean California Community Designation



Recommended Action: Authorize staff to sign the Clean California Community Designation pledge on behalf of the City of Capitola.

Background: In 2021, Caltrans launched the Clean California Initiative program to expand trash removal from state highways and fund local beautification and litter abatement projects. The Clean California initiative is a \$1.2 billion, multi-year clean-up and public education effort led by Caltrans that removes trash, creates thousands of jobs, and joins with communities throughout the state to reclaim, transform, and beautify public spaces. The Clean California program also includes a public education campaign to foster a sense of shared responsibility for litter prevention to help protect our waterways, natural resources, public safety, and health.

Keep California Beautiful (KCB) is a nonprofit organization dedicated to promoting litter prevention, recycling, and community beautification across California. KCB has partnered with Caltrans to implement their new Community Designation Program (Program). The Program designates communities as Clean California Communities, recognizing and rewarding communities for their hard work in staying clean and beautiful through their commitment to zero-litter policies and regular local cleanups (Attachment 1). Any community within California is eligible to apply to the Program and the designation can be pursued by various entities, including cities, towns, counties, municipal districts, military bases, tribal lands, neighborhood groups, school campuses, houses of worship areas, community group service areas, business improvement districts, watershed groups, and other unincorporated entities.

At the April 16th, 2025, Commission on the Environment meeting, staff provided an overview of the current efforts the City is taking which may fulfill certain Program requirements. Following the staff presentation, the Commission recommended the City Council adopt the pledge to pursue the California Clean Community Designation.

Discussion: The Clean California Community Designation provides a framework for communities to enhance local environments and be formally recognized for their efforts.

The first step is signing a Pledge of Commitment (Attachment 2). As of April 5, 2025, 73 communities have signed the pledge (Attachment 3).

After signing the pledge, communities are encouraged to meet at least 10 of the 15 checklist criteria within one year (Attachment 4). The checklist includes actions such as conducting cleanups or recycling drives, planting trees or native plants, and educating the community or youth, among others. Staff has identified the City is meeting at least 11 of the 15 checklist criteria to some extent through current policies, contracts, community-based projects, and management efforts.

Benefits of completing the designation include:

- Personalized on-site signage with the Clean California Community designation seal.
- Recognition on state websites and social media posts, and state-partnered media outreach.
- Right to promote Capitola as a Clean California Community.

- Priority access to national grant opportunities, educational materials, and volunteer cleanup kits from Keep America Beautiful.
- Automatic membership with KCB.

The first 100 communities to complete the process will receive personalized signage and a designation as a Keep California Beautiful affiliate.

Fiscal Impact: There is no fiscal impact associated with the recommended action.

Attachments:

1. Program Summary
2. Clean California Community Designation Webpage:
<https://cleanca.com/designation/>
3. Clean California Community Designation Pledge List
<https://cleanca.com/wp-content/uploads/2025/04/Clean-CA-Designation-Pledged-List-as-of-April-5-2025.pdf>
4. Community Designation Checklist

Report Prepared By: Erika Senyk, Environmental Projects Manager

Reviewed By: Julia Gautho, City Clerk, Jessica Kahn, Public Works Director

Approved By: Jamie Goldstein, City Manager



Make Your Community a Clean California Community!

Item 8 C.

Do you take pride in your community – and want to make it even better? Would you like your community to be recognized as a beautiful and clean place to live? Then help the place you love become a Clean California Community! Caltrans has launched a new statewide designation to reward communities for their hard work in staying clean and beautiful.

Why become a Clean California Community?

Beyond the immediate benefits of beautification, your community – once designated – will also receive,

- ✿ Personalized “You Are Entering a Clean California Community” signage with the Clean California Community logo.
- ✿ Recognition on state websites and social media posts, and state-partnered media outreach.
- ✿ Access to national grant opportunities, educational materials, and volunteer cleanup kits (while supplies last) from Clean CA partner, Keep America Beautiful.

What constitutes a “community”?

This can be incorporated geographic areas, such as cities, towns, counties, municipal districts, and military bases. It can also include neighborhood groups, school districts, houses of worship areas, community group service areas, business improvement districts, watershed groups, and other unincorporated entities. An organized entity with a leadership structure is a likely start. If you’re not sure about your community, reach out and ask!

What is required to become a Clean California Community?

The designation process itself is **FREE**. Your community must commit to meet 10 or more of the following criteria and be able to provide records that they were completed – many of which you may already be doing:

- ✿ Your community’s leader must **sign the pledge**. For a town, this could be a mayor. For an organization, it might be the president or executive director, for a religious organization, it might be the minister, priest, imam, or rabbi.
- ✿ Establish an informal Clean CA committee or some other **advisory body**. This could be an existing committee that you leverage for Clean CA.
- ✿ Get **community input** through a public meeting, a survey, a special event, or some other means of gathering feedback from the public on your community’s approach.
- ✿ Conduct an initial **litter assessment** to establish your baseline.
- ✿ Hold regular **community cleanups**. We recommend at least 4 each year – big or small.
- ✿ Establish **metrics** and **measure** regularly to track your clean community’s progress.





Make Your Community a Clean California Community!

Item 8 C.

- ✿ **Educate the community** by providing signage, community programs, or school lessons* to clean up and prevent litter.
- ✿ Provide **K-12 educational programs*** to help inform anti-littering behaviors among the youngest generations.
- ✿ Offer some form of **enforcement or deterrence** to prevent future littering.
- ✿ Create a **long-term plan** to ensure your community becomes and/or stays clean.
- ✿ **Place anti-litter infrastructure** in key locations, such as trash and recycling bins that are emptied regularly or utilize regular street sweeping to clean as you go.
- ✿ **Green and beautify your community** by planting trees, gardens, or flower beds, or create public art to make your community more vibrant.
- ✿ Schedule/host **collection drives** for hard-to-recycle items, such as “dump days” or “amnesty days.”
- ✿ Engage at least 5 local **business partners** to support your campaign.
- ✿ Provide **cigarette receptacles** to help contain the most widely littered item on the planet.

How do I apply for this designation?

The first step is simple – the community must designate an authorized representative to sign a pledge stating that the community will pursue the designation. Then within the next year, the community must document that it meets at least 10 of the above criteria. Once you achieve this milestone, you can be designated as a Clean California Community!

Visit **CleanCA.com** to learn more about how your community can become a Clean California Community. You can download the pledge and access *educational and designation resources [here](#).





Initial participants in the Clean California Community Designation Program

(Updated as of April 5, 2025)

No.	Leading Organization	Community	Type	Caltrans District
1	American Staffing Service Inc	Sacramento	Incorporation	3
2	Arroyo Grande in Bloom	Arroyo Grande	CBO	5
3	Carmel Cares	Carmel-by-the-Sea	CBO	5
4	Citizens Caring 4 Clearlake	Clearlake Oaks	CBO	1
5	City of Bakersfield	Bakersfield	Local Government	6
6	City of Cerritos	Cerritos	Local Government	7
7	City of Fresno	Fresno	Local Government	6
8	City of Hawthorne	Hawthorne	Local Government	7
9	City of Irvine	Irvine	Local Government	12
10	City of Manhattan Beach	Manhattan Beach	Local Government	7
11	City of Merced	Merced	Local Government	10
12	City of Oakland Public Works - Environmental Services Division	Oakland	Local Government	4
13	City of Palmdale	Palmdale	Local Government	7
14	City of Paso Robles	Paso Robles	Local Government	5
15	City of Riverside	Riverside	Local Government	8
16	City of San Jose	San Jose	Local Government	4
17	City of San Leandro	San Leandro	Local Government	4
18	City of San Mateo: Team Up to Clean Up	San Mateo	CBO	4
19	City of Santa Ana	Santa Ana	Local Government	12
20	City of Santa Clarita	Santa Clarita	Local Government	7
21	City of Tehachapi	Tehachapi	Local Government	9
22	Cleaner California Coast Initiative	Inverness	CBO	4
23	Color the Block	Sacramento	CBO	3
24	Community Member	Needles	Community Member	8
25	Comunidad de National Health Foundation (NHF)	Los Angeles	CBO	7
26	Corning Community of the Olive Tree	Corning	CBO	2
27	County of Santa Cruz/Pitch In Initiative	Santa Cruz	Coalition	5
28	Edwards Air Force Base (AFB)	Edwards AFB, Kern County	Military Base	9
29	Friends of The Tracks at Brea	Brea	CBO	12
30	Girl Scout Troup 3007	Sacramento	CBO	3
31	Goshen, CA	Goshen	Community Member	6

*Hybrid - Nonprofit local government

For **media inquiries**, please contact Cami Crawford at cam.crawford@ogilvy.com

No.	Leading Organization	Community	Type	Caltrans District
32	Gustin Downtown Business Association	Gustin	CBO	10
33	Hearts of Gold	Ladera Ranch	CBO	12
34	Holly's Ploggers	Corona	CBO	8
35	Hillcrest, San Diego	San Diego	CBO	11
36	Hmong Youth and Parents United - Sacramento	Sacramento	CBO	3
37	I Love A Clean San Diego	San Diego	CBO	11
38	Keep Oakland Beautiful	Oakland	CBO	4
39	Kelseyville Business Association	Kelseyville	CBO	1
40	LEAD Filipino	San Jose	CBO	4
41	McDonald, Abdul	-	Community Member	-
42	Monterey County	Monterey	County Government	5
43	MTO Shahmaghsoudi School	Berkeley	CBO	4
44	OCA East Bay, Oakland Chinatown PickITup	Oakland	CBO	4
45	Ocean Institute	Dana Point	Visitor Center	11
46	OC Habitats	Orange County	CBO	12
47	Office of Community Beautification, City of LA	Los Angeles	Local Government	7
48	PacOUT Green Teams	Eureka	CBO	1
49	Pacific Grove Cares	Pacific Grove	Community Member	5
50	Pacific Marine Mammal Center	Laguna Beach	CBO	12
51	Pacoima Beautiful	Los Angeles	CBO	7
52	Ransom House of Hope	Los Angeles	CBO	7
53	Refuse Refuse San Francisco	San Francisco	CBO	4
54	Resources for Older Americans & Retirees (ROAR)	Byron	CBO	4
55	Revitalize Broadway Lemon Grove	Lemon Grove	CBO	11
56	Rio Dell Community Resource Center	Rio Dell	CBO	1
57	Rio Hondo College	Rio Hondo	University	7
58	RioVision	Rio Vista	CBO	3
59	Rising Communities	Vest Athens, Los Angeles	CBO	7
60	San Diego, CA	San Diego	Community Member	11
61	San Clemente Rotary	San Clemente	CBO	12
62	San Luis Obispo County	San Luis Obispo	County Government	5

*Hybrid - Nonprofit local government

For **media inquiries**, please contact Cami Crawford at cam.crawford@ogilvy.com

No.	Leading Organization	Community	Type	Caltrans District
63	Santa Clara Valley Transportation Authority	San Jose	County Government	4
64	Senator Angelique Ashby's Office	Sacramento	Senator	3
65	Shorebird Park Nature Center	Berkeley	CBO	4
66	South Yuba City	Yuba City	Local Government	3
67	Stand Up To Trash	Dana Point	CBO	12
68	Surfrider Foundation	Orange County	CBO	12
69	Tahoe Park Neighborhood Association	Sacramento	CBO	3
70	Vermont Knolls Neighborhood	Los Angeles	CBO	7
71	Watsonville Wetlands Watch	Watsonville	CBO	5
72	Western Riverside Council of Governments	Riverside	Local Government	8
73	West Athens Steering Committee	Los Angeles	CBO	7

*Hybrid - Nonprofit local government

For **media inquiries**, please contact Cami Crawford at cam.crawford@ogilvy.com



Community Designation Checklist

Item 8 C.

To attain designation, communities must meet at least 10 of these 15 criteria

○ Sign the Pledge

Designate a community leader to e-sign thepledge. For a town, this could be a mayor; for an organization it could be the Executive Director, for a school it could be a principal, for a district a supervisor, and so on.

○ Advisory Body

Establish an informal Clean CA committee or some other advisory body. This could also be an existing committee.

○ Community Input

Get community input through a public meeting, survey, special event, virtual call or another means of gathering feedback from the public on your community's approach.

✓ Litter Assessment

Conduct an initial litter assessment to establish your baseline and identify litter hotspots in your community.

✓ Cleanups

Organize community cleanups. We recommend at least 4 each year, big or small.

✓ Measure Progress

Establish metrics and measure regularly to track your clean community's progress. Things to track include # of volunteers, # of cleanups, and pounds of litter removed.

✓ Community Education

Educate the broader public on the impacts and solutions to litter by providing signage, educational programs, or other public awareness & behavior change strategies.

✓ Youth Education

Provide K-12 educational programs to help inform anti-littering behaviors among the youngest generations. Communities can leverage the K-12 Clean CA educational resources to meet this requirement.

✓ Infrastructure

Place anti-littering infrastructure in key locations. This can include trash and recycling bins that are emptied regularly, or utilizing street sweeping to clean as you go.

✓ Enforcement

Establish policies, technologies or programs that prevent or deter future littering.

○ Long-term Planning

Hash out a long-term plan or strategy to ensure the sustainability of your efforts so that your community stays clean.

✓ Greening & Beautification

Complement cleanups by implementing greening and beautification activities - plant trees, gardens or flower beds, or create public art to make your community more vibrant.

✓ Collection Drives

Schedule or host collection drives such as "dump days" or "amnesty days" for hard-to-recycle or bulky items like mattresses, e-waste, or household appliances.

✓ Partnerships

Engage local stakeholders and businesses to partner with you and support your campaign. We recommend partnering with at least 3-5 businesses.

✓ Cigarette Litter

Provide cigarette litter receptacles to help contain the most widely littered item on Earth.



Capitola City Council

Agenda Report

Meeting: May 8, 2025

From: Community Development

Subject: Contract for Arbitration Services



Recommended Action: Adopt a resolution authorizing the City Manager to execute a professional services agreement with California Hearing Officers, LLP to provide arbitration services for mobile home rent increase petitions pursuant to Capitola Municipal Code Chapter 2.18 and amending the FY 24-25 budget in an amount not to exceed \$120,000.

Background: In 2023, the Capitola City Council adopted Ordinance No. 1060, enacting Chapter 2.18 of the Capitola Municipal Code (CMC), which establishes regulations governing rent stabilization in mobile home parks. The ordinance outlines a dispute resolution process that requires an impartial arbitrator to evaluate and decide petitions filed by residents in response to proposed rent increases.

On March 17, 2025, Cabrillo Mobile Home Estates, located at 930 Rosedale Avenue, issued a notice of rent increase to its residents. In accordance with CMC Section 2.18.090, the City subsequently received petitions from affected homeowners requesting review of the proposed rent increase.

Because a petition has been filed and accepted, the ordinance requires the City assign a qualified arbitrator to conduct a hearing and issue a decision on the matter.

Discussion: To implement the rent stabilization ordinance and respond to the petition received from residents of Cabrillo Mobile Home Estates, City staff issued a Request for Qualifications (RFQ) on April 8, 2025, to solicit qualified individuals or firms to serve as arbitrators for mobile home rent disputes.

The City received one response to the RFQ by the deadline of April 24, 2025. Following a review of qualifications, experience, references, and proposed fees, staff recommends contracting with California Hearing Officers, LLP.

California Hearing Officers, LLP meets all minimum qualifications outlined in the RFQ and demonstrates substantial experience in arbitration, rent control matters, and housing law. Their approach to neutrality, thorough understanding of the Municipal Code requirements, and commitment to timely hearings and decisions position them well to support the City's mobile home rent stabilization goals.

Under the agreement, the arbitrator will complete the following scope of work:

- Conduct hearings and issue binding decisions on rent dispute petitions pursuant to CMC §2.18.090;
- Evaluate proposed rent increases for compliance with standards outlined in CMC §2.18.110, including just and reasonable return, net operating income, and mitigating factors;
- Provide written statements of decision within 30 days of hearings; and
- Coordinate with City staff on hearing schedules, document review, and compliance with established procedures.

Fiscal Impact: Costs associated with arbitration services will be funded by the Housing Trust Fund (\$50,000) and General Fund (\$70,000). Based on staff research of similar cases, the cost for arbitration for similar cases is on average \$120,000. The contract will be billed on a time-and-materials basis according to the rates provided in the proposal. The contract agreement is proposed at for up to \$120,000. The total amount included in the proposed budget amendment is \$120,000.

Attachments:

1. Resolution
2. Budget Amendment
3. Contract

Report Prepared By: Katie Herlihy, Community Development Director

Reviewed By: Julia Gautho, City Clerk; Jim Malberg, Finance Director; Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager

RESOLUTION NO. _____**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR ARBITRATION SERVICES RELATED TO MOBILE HOME RENT INCREASE PETITIONS AND TO AMEND THE FISCAL YEAR 2024–2025 BUDGET ACCORDINGLY**

WHEREAS, the Capitola City Council adopted Ordinance No. 1060 in 2023, establishing Chapter 2.18 of the Capitola Municipal Code to regulate mobile home rent stabilization and provide a dispute resolution process for residents; and

WHEREAS, Capitola Municipal Code Section 2.18.090 requires that upon the filing of a petition challenging a rent increase, the City Administrator assign an impartial arbitrator to conduct a hearing and issue a binding decision; and

WHEREAS, on March 17, 2025, Cabrillo Mobile Home Estates issued a notice of rent increase to residents at 930 Rosedale Avenue, and affected homeowners have submitted valid petitions to the City pursuant to Capitola Municipal Code Section 2.18.090(B); and

WHEREAS, on April 8, 2025, the City issued a Request for Qualifications (RFQ) to identify qualified arbitration professionals to assist in the implementation of the mobile home rent stabilization ordinance; and

WHEREAS, California Hearing Officers, LLP submitted a proposal in response to the RFQ and has been determined by staff to be qualified to provide the required arbitration services; and

WHEREAS, funding for arbitration services will be provided through the City's General Fund and Housing Trust Fund;

WHEREAS, the City Council desires to authorize the City Manager to enter into a professional services agreement with California Hearing Officers, LLP and to amend the FY 2024–2025 budget to allocate funds for the associated costs of arbitration services from the General Fund and Housing Trust Fund;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Capitola as follows:

1. The City Council hereby authorizes the City Manager to execute a Professional Services Agreement with California Hearing Officers, LLP, to provide arbitration services related to mobile home rent increase petitions pursuant to Chapter 2.18 of the Capitola Municipal Code.
2. The City Council authorizes a budget amendment to the FY 2024–2025 budget in an amount not to exceed \$120,000 to fund the arbitration services. The funds shall be appropriated from the General Fund (\$70,000) and the Housing Trust Fund (\$50,000).
3. The City Manager is further authorized to take all necessary actions to implement the agreement and ensure timely arbitration of pending petitions.
4. This resolution shall become effective immediately upon adoption.

This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the ____ day of _____, _____, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____, Mayor

ATTEST:

_____, City Clerk



Budget Adjustment Request

Date

05/02/2025

Requesting Department *

Community Development

Type of Adjustment

- ☐ Administrative
- ☒ Council

Item #
Council Date

May 8, 2025

Council Approval

Revenues

Account Number	Account Description	Increase/Decrease

Total Revenues

\$0.00

Expenditures

Account Number	Account Description	Increase/Decrease
1000-10-16-000-4320.103	CS-Legal Servs. Rent Control	\$70,000.00
1372-00-00-000-4320.110	CS-Legal Srvs. Housing	\$50,000.00

Total Expenditures

\$120,000.00

Net Impact

-\$120,000.00

Purpose

Arbitration services for Mobile Home Park Rent Stabilization Ordinance.

Department Head Approval

Hertlery

Finance Director Approval

Jim Malberg

City Manager Approval

Jamie Goldstein

Action History (all history times shown in Pacific Standard Time)

Submit	by Jim Malberg 5/2/2025 1:42:13 pm (Budget Amendment Request Submitted)
Approve	by kherlihy@ci.capitola.ca.us 5/2/2025 1:44:09 pm (Routed to CDD) <ul style="list-style-type: none">The task was assigned to kherlihy@ci.capitola.ca.us 5/2/2025 1:42:13 pm
Approve (send to CM for approval)	by Jim Malberg 5/2/2025 1:45:03 pm (Routed to Finance Director) <ul style="list-style-type: none">The task was assigned to Jim Malberg 5/2/2025 1:44:09 pm
Approve (return to Finance for processing)	by Jamie Goldstein 5/2/2025 1:46:49 pm (Routed to CM for final approval) <ul style="list-style-type: none">The task was assigned to Jamie Goldstein 5/2/2025 1:45:03 pm

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF CAPITOLA AND
CALIFORNIA HEARING OFFICERS, LLP
FOR HEARING OFFICER SERVICES**

This agreement is entered into between the City of Capitola, a political subdivision of the State of California (“City”), and California Hearing Officers, LLP (“Contractor”), for the purpose of providing hearing officers for administrative hearings (collectively, the “Parties” and individually a “Party”).

NOW THEREFORE, the Parties hereto mutually agree as follows:

Section 1. SCOPE OF SERVICES.

- A. Pursuant to the terms and conditions of this agreement, when requested by the City of Capitola, Contractor shall, during the term of this agreement, assign a hearing officer pursuant to Capitola Municipal Code 2.18.090. The hearing officer shall preside over and conduct hearings as identified in Section 2.18.090.F of the City of Capitola Municipal Code pursuant to hearing procedures which may be adopted by the City pursuant to Section 2.18.090, hear and consider the evidence, rule on procedural and legal issues, and prepare necessary findings and orders.
- B. For all findings and orders, the hearing officer shall endeavor to issue those findings and orders within 30 calendar days from the closing of the record, unless otherwise agreed to in advance by all Parties.
- C. When requested by the City of Capitola or another party in an administrative hearing and agreed to by Contractor, Contractor shall hear cases through a mutually agreed video conference program. For cases heard through such video conferencing program, Contractor shall maintain and provide an audio record of all such proceedings to all Parties, unless otherwise agreed to in writing by the Parties.
- D. The City of Capitola will not have the authority to select the hearing officer for any specific case. Contractor will have sole authority and responsibility for assigning a hearing officer to conduct a hearing.
- E. Depending on the particular City Code and/or California Public Resources Code requirements for service of decisions, decisions may be sent directly to the parties by the Contractor, or they may be emailed in PDF format to the appropriate City representative for service on the parties. In the latter procedure, the City may not alter or amend the decision other than to place a date on the decision that matches the date the City actually serves the decision.
- F. The City shall provide the hearing file to Contractor at least 24 hours prior to the hearing.

Section 2. RESPONSIBILITIES OF CITY.

The City shall compensate Contractor as prescribed in sections 3 and 4 of this agreement.

Section 3. COMPENSATION.

For services provided in this agreement, Contractor shall be paid \$700 per hour for the hearing officer's preparation, conducting the hearing, and issuing a written decision for the services described in this agreement. Travel time paid at a rate of \$175 per hour, plus mileage at the allowable IRS rate at the time the travel is conducted, and accommodations and per diem expenses, if necessary.

Contractor shall receive a minimum of four (4) hours of compensation for each hearing conducted hereunder. Thereafter, time shall be billed in 15-minute increments. If a hearing is rescheduled or canceled within 7 days (168 hours or less) of the scheduled hearing date, a four-hour charge will apply. If a hearing is rescheduled or canceled beyond 7 days (more than 168 hours) of the scheduled hearing date, a two-hour charge will apply. This charge shall be incurred each time a hearing is rescheduled or canceled at the rate applicable at the time the hearing is rescheduled or canceled, unless it is rescheduled or canceled at the request of the Contractor in which case no charge shall be applied.

Section 4. BILLING AND PAYMENT.

Contractor shall submit to City after completion of the services prescribed in section I, an itemized statement or invoice of services rendered. City shall make payment within 30 days of receipt of Contractor's correct and approved statement or invoice.

In no event shall City refuse to pay any portion of the statement or invoice because of Contractor's ruling on any particular case.

Should City, or the state or federal government, disallow any amount claimed by Contractor, Contractor will have an opportunity to substantiate its billing before a final decision to disallow. If, however, any amount is disallowed, the Contractor shall reimburse City, or the state or federal government, as directed by City, or the state or federal government, for such disallowed cost.

Section 5. TERM OF AGREEMENT.

This agreement shall commence on May 9, 2025 and shall end May 8, 2028, and shall remain in full force and effect unless sooner terminated as provided herein.

Section 6. TERMINATION OF AGREEMENT.

- A. If Contractor materially fails to preside over a matter when requested by City, or if Contractor fails to fulfill in a timely and professional manner Contractor's responsibilities under this agreement, then City shall have the right to terminate this agreement for cause effective immediately upon the City giving written notice thereof to Contractor. In no event shall City terminate this agreement because of Contractor's ruling on any particular case.

- B. Without Cause. City or Contractor may terminate this Agreement without cause upon thirty (30) days advance written notice to the other party. Such notice shall state the effective date of the termination.
- C. Insufficient Funding. City's obligations under this Agreement are contingent upon the availability of local, state and/or federal funds. In the event such funding is reduced or eliminated, City shall, at its sole discretion, determine whether this Agreement shall be terminated. City shall provide Contractor seven (7) days advance written notice of its intent to terminate this Agreement due to insufficient funding.
- D. City's right to terminate this agreement may be exercised by the City Manager.
- E. Should this agreement be terminated, Contractor shall promptly provide to City any and all finished and unfinished reports, data, studies, photographs, charts, and other documents prepared by Contractor pursuant to this agreement.
- F. If this agreement is terminated, Contractor shall only be paid for services satisfactorily completed and provided prior to the effective date of termination.
- G. Contractor shall have a right to terminate this Agreement in the event of the City's material breach hereof; provided, however, the termination of the breach of this Agreement will not become effective unless and until the Contractor has given the City written notice of breach, which notice shall state the nature of said breach, and the City shall thereafter have a period of ten (10) days following the giving of said notice in which to remedy said default to the reasonable satisfaction of the Contractor.

Section 7. ENTIRE AGREEMENT; AMENDMENTS; HEADINGS; EXHIBITS / APPENDICES.

- A. This agreement supersedes all previous agreements relating to the subject of this agreement and constitutes the entire understanding of the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no others.
- B. No changes, amendments, or alterations to this agreement shall be effective unless in writing and signed by both parties. However, minor amendments that do not result in a substantial or functional change to the original intent of this agreement and do not cause an increase to the maximum amount payable under this agreement may be agreed to in writing between Contractor and the City of Capitola Administrative Officer, provided that the amendment is in substantially the same format as the City's standard format amendment contained in the City Contracts Manual.
- C. The headings that appear in this agreement are for reference purposes only and shall not affect the meaning or construction of this agreement.

- D. If any ambiguity, inconsistency, or conflict exists or arises between the provisions of this agreement and the provisions of any of this agreement's exhibits or appendices, the provisions of this agreement shall govern.
- E. This agreement may be signed in any number of counterparts, each of which is an original and all of which taken together form one single document and will be effective when one or more counterparts have been signed by each of the parties and delivered to the other party. Signatures delivered by email in PDF format or by fax will effective.

Section 8. NONASSIGNMENT OF AGREEMENT; NON-WAIVER.

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate, or sublet any interest herein without the prior written consent of City. The waiver by City of any breach of any requirement of this agreement shall not be deemed to be a waiver of any other breach.

Section 9. EMPLOYMENT STATUS OF CONTRACTOR.

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor, and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow City to exercise discretion or control over the professional manner in which Contractor performs the work or services that are the subject matter of this agreement; provided, however, that the work or services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such work or services. The sole interest of City is to ensure that the work or services shall be rendered and performed in a competent, efficient, and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the federal government that would be withheld from compensation if Contractor were a City employee. City shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under City's workers' compensation insurance plan nor shall Contractor be eligible for any other City benefit. Contractor must issue W-2 and 941 Forms for income and employment tax purposes, for all of Contractor's assigned personnel under the terms and conditions of this agreement.

Section 10. INDEMNIFICATION.

For professional services provided under this agreement, Contractor shall indemnify, defend, and hold harmless City, its elected officials, officers, employees, agents, and volunteers from and against any and all claims, demands, actions, losses, liabilities, damage, and costs, including reasonable attorneys' fees, arising out of or resulting from the reckless or willful misconduct of the professional services provided under this agreement.

Section 11. INSURANCE LIMITS.

Contractor shall maintain the following insurance policy limits of coverage:

- a) Comprehensive general liability insurance: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.
- b) Professional liability insurance: Not less than \$1,000,000 per claim and \$2,000,000 aggregate on a claims-made basis.
- c) Comprehensive motor vehicle liability insurance: Minimum limits of \$1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.
- d) Workers' Compensation Insurance, as required by the Labor Code of the State of California, with statutory limits, and Employers Liability Insurance, or participate in a self-insurance plan approved by the State of California Department of Industrial Relations to cover employees of Contractor, with a limit of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. Contractor will ensure that any non-employees hired by Contractor to perform services under this agreement also maintain continuously Workers' Compensation and Employer's Liability insurance. Each such policy shall contain, or be endorsed to contain, a waiver of subrogation against City, its agents, officers, officials, employees and volunteers.

Section 12. NOTICE OF CLAIM; APPLICABLE LAW; VENUE.

- A. If any claim for damages is filed with Contractor or if any lawsuit is instituted concerning Contractor's performance under this agreement and that in any way, directly or indirectly, contingently or otherwise, affects or might reasonably affect City, Contractor shall give prompt and timely notice thereof to City. Notice shall be prompt and timely if given within 30 days following the date of receipt of a claim or 10 days following the date of service of process of a lawsuit. This provision shall survive the termination, expiration, or cancellation of this agreement.
- B. Any dispute between the parties, and the interpretation of this agreement, shall be governed by the laws of the State of California. Any litigation shall be venued in Santa Cruz County or Sacramento County.

Section 13. COMPLIANCE WITH LAWS; NON-DISCRIMINATION.

- A. Contractor shall observe and comply with all applicable federal, state, and local laws, ordinances, and codes that relate to the work or services to be provided pursuant to this agreement. All hearing officers will have been admitted to practice before the courts of this

state for at least five years prior to his or her appointment as required by California Government Code section 27724.

- B. Contractor shall not discriminate in employment practices or in the delivery of services on the basis of race, color, creed, religion, national origin, sex, age, marital status, sexual orientation, medical condition (including cancer, HIV, and AIDS) physical or mental disability, use of family care leave under either the Family & Medical Leave Act or the California Family Rights Act, or on the basis of any other status or conduct protected by law.
- C. Contractor represents that Contractor is in compliance with and agrees that Contractor shall continue to comply with the applicable provisions of: Title VI and Title VII of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Food Stamp Act of 1977; Title II of the Americans with Disabilities Act of 1990; the California Fair Employment and Housing Act; California Civil Code Sections 51, et seq.; California Government Code Sections 4450, et seq., and regulations and guidelines issued pursuant thereto.

Section 14. COMPLIANCE WITH CHILD, FAMILY, AND SPOUSAL SUPPORT REPORTING OBLIGATIONS.

Contractor's failure to comply with state and federal child, family, and spousal support reporting requirements regarding Contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family, and spousal support obligations shall constitute a default under this agreement. Contractor's failure to cure such default within 90 days of notice by City shall be grounds for termination of this agreement.

Section 15. LICENSES AND PERMITS.

Contractor, and Contractor's officers, employees, and agents performing the work or services required by this agreement, shall possess and maintain all necessary licenses, permits, certificates, and credentials required by the laws of the United States, the State of California, the [AGENCY NAME], and all other appropriate governmental agencies, including any certification and credentials required by City. Failure to maintain the licenses, permits, certificates, and credentials shall be deemed a breach of this agreement and constitutes grounds for the termination of this agreement by City.

Section 16. PERFORMANCE STANDARDS.

Contractor shall perform the work or services required by this agreement in accordance with the industry and/or professional standards applicable to Contractor's work or services.

Section 17. CONFLICTS OF INTEREST.

Contractor and Contractor's officers and employees shall not have a financial interest, or acquire any financial interest, direct or indirect, in any business, property, or source of income

that could be financially affected by or otherwise conflict in any manner or degree with the performance of the work or services required under this agreement.

Section 18. NOTICES.

- A. Except as provided in section 6.B. of this agreement (oral notice of termination due to insufficient funding), any notices required or permitted pursuant to the terms and provisions of this agreement shall be given to the appropriate Party at the address specified below or at such other address as the Party shall specify in writing. Such notice shall be deemed given: (1) upon personal delivery; or (2) if sent by first class mail, postage prepaid, two days after the date of mailing.

If to City: Jamie Goldstein
City of Capitola, City Manager
420 Capitola Avenue
Capitola, CA 95076

If to Contractor: Kamardeep Athwal
California Hearing Officers, LLP
101 Parkshore Drive
Folsom, CA 95630

Section 19. AGREEMENT PREPARATION.

It is agreed and understood by the parties that this agreement has been arrived at through negotiation and that neither Party is to be deemed the Party which created any uncertainty in this agreement within the meaning of section 1654 of the Civil Code.

Section 20. COMPLIANCE WITH POLITICAL REFORM ACT.

Contractor shall comply with the California Political Reform Act (Government Code, sections 81000, *et seq.*), with all regulations adopted by the Fair Political Practices Commission pursuant thereto, and with the City's Conflict of Interest Code, with regard to any obligation on the part of Contractor to disclose financial interests and to recuse from influencing any City decision which may affect Contractor's financial interests. If required by the City's Conflict of Interest Code, Contractor shall comply with the ethics training requirements of Government Code sections 53234, *et seq.*

Section 21. PROPERTY TAXES.

Contractor represents and warrants that Contractor, on the date of execution of this agreement, (1) has paid all property taxes for which Contractor is obligated to pay, or (2) is current in payments due under any approved property tax payment arrangement. Contractor shall make timely payment of all property taxes at all times during the term of this agreement.

Section 22. SEVERABILITY.

If any portion of this agreement or application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction or if it is found in contravention of any federal or state statute or local ordinance, the remaining provisions of this agreement, or the application thereof, shall not be invalidated thereby and shall remain in full force and effect to the extent that the provisions of this agreement are severable.

Section 23. CONFIDENTIALITY.

During the term of this agreement, both parties may have access to information that is confidential or proprietary in nature. Both parties agree to preserve the confidentiality of and to not disclose any such information to any third party without the express written consent of the other Party or as required by law. This provision shall survive the termination, expiration, or cancellation of this agreement.

Section 24. USE OF CITY PROPERTY.

Contractor shall not use City premises, property (including equipment, instruments, and supplies), or personnel for any purpose other than in the performance of Contractor's obligations under this agreement.

IN WITNESS WHEREOF, City and Contractor have executed this agreement on the dates set forth below. By their signatures below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

City of Capitola

Date: _____

Jamie Goldstein, City Manager

Approved as to form:

RISK MANAGEMENT APPROVAL

City Counsel

Samantha Zutler, City Attorney

Date: _____

By: _____
Kamardeep Athwal
California Hearing Officers, LLP

Capitola City Council

Agenda Report

Meeting: May 8, 2025

From: Public Works Department

Subject: GreenWaste Annual Rate Adjustment



Recommended Action: Adopt a resolution approving the contractual rate increase for collection and disposal of residential and commercial garbage, recycling, organics, food waste, yard waste, and construction and demolition debris, effective July 1, 2025, according to the Service Rate Schedule formula of the Franchise Agreement with GreenWaste Recovery, Inc.

Background: On October 14, 2021, the City Council authorized the City Manager to enter into an amended and restated Franchise Agreement ("Agreement") with GreenWaste Recovery, Inc. for collection and disposal of garbage, recycling, organics, food waste, yard waste, and construction and demolition debris for the City of Capitola. The Agreement is effective through June 30, 2030.

The Agreement provides a prescribed formula to determine annual rate adjustments, which become effective July 1st of each year. The formula includes the cost of disposal and processing ("Tipping Fee") at the Monterey Regional Waste Management District facility in Marina and allows adjustments to labor and operating costs and other regulatory fees based on the Consumer Price Index (CPI). Both residential and commercial rates are subject to annual rate adjustments.

Discussion: Residential service rates include collection and disposal of residential garbage, yard waste, food scraps, and recycling. New residential monthly rates for FY 2025-26 were calculated using a 2.38% CPI increase for service rates and 3.00% increase for Tipping Fees. The sum of the service and disposal rate components are used to calculate the new rates for each garbage service category. The average residential rate increase among all garbage service categories is 2.47% (Table 1).

Commercial customers are separately billed for garbage, organics, and recycling. New commercial monthly service rates were calculated using a 2.38% CPI increase for service rates and a 3.00% increase for Tipping Fees on Garbage, Organics, and Recycle service.

Selected rates are included in Table 1 below, and the proposed resolution (Attachment 1) contains the full rate schedule effective July 1, 2025.

Table 1. Residential Rates

Garbage Service Cart Size	Prior Rate (07/01/2024)	New Rate (07/01/2025)	% Rate Increase
10 Gallon	\$ 18.80	\$ 19.27	2.50
<i>Care Discounted*</i>	\$ 11.28	\$ 11.56	2.48
20 Gallon	\$ 22.35	\$ 22.90	2.46
<i>Care Discounted*</i>	\$ 13.41	\$ 13.74	2.46
35 Gallon	\$ 25.33	\$ 25.96	2.49
<i>Care Discounted*</i>	\$ 15.20	\$ 15.57	2.43
64 Gallon	\$ 43.11	\$ 44.17	2.46
96 Gallon	\$ 61.10	\$ 62.61	2.47
Average % Rate Increase			2.47

*The Care Discounted rate is available to residential customers who participate in the PG&E Care Program.

Fiscal Impact: Any rate adjustments will have no effect on City expenses. The Franchise Agreement has a 10% franchise fee of gross receipts. Any rate change provides a corresponding change in franchise fee revenue.

Attachments:

1. Resolution

Report Prepared By: Erika Senyk, Environmental Projects Manager

Reviewed By: Julia Gautho, City Clerk; Jessica Kahn, Public Works Director

Approved By: Jamie Goldstein, City Manager

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
APPROVING A RATE SCHEDULE FOR RESIDENTIAL AND COMMERCIAL
GARBAGE, RECYCLING, ORGANICS, FOOD WASTE, YARD WASTE AND
CONSTRUCTION AND DEMOLITION DEBRIS IN CAPITOLA EFFECTIVE JULY 1,
2025, SUPERSEDING RESOLUTION NO. 4367**

WHEREAS, on October 14, 2021, the City Council approved the Amended and Restated Garbage, Recycling, Organics, Food Waste, Yard Waste and Construction and Demolition Debris Services Franchise Agreement ("Agreement") with GreenWaste Recovery; and

WHEREAS, on May 23, 2024, the City Council adopted Resolution No. 4367, which amended the solid waste rate schedule effective July 1, 2024; and

WHEREAS, the Agreement separates the costs for collection and disposal; and

WHEREAS, the Agreement allows for GreenWaste Recovery to increase the collection rates annually. The annual adjustments include the cost of disposal and processing at the Monterey Regional Waste Management District facility in Marina and the rate change in the Consumer Price Index (CPI) for San Francisco-Oakland-San Jose area..

WHEREAS, the CPI increase was 2.38% for the period ending in December 2024; and

WHEREAS, the City contracts with Monterey Regional Waste Management District for disposal, where disposal costs have increased 3.00% for Residential and Commercial Garbage, Recycling, and Organics service; and

WHEREAS, due to the increase in disposal costs, and as permitted by the Agreement, disposal rates for Residential and Commercial Garbage, Recycling, and Organics service will increase by 2.38%, for the CPI increase, and 3.00% for the increase for disposal, effective July 1, 2025. The sum of the service and disposal rate components are used to calculate the new rates for each garbage service category; and

WHEREAS, the City Council considered the rate increases described herein at a public meeting where members of the public had the opportunity to address the council on the proposed increases.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Capitola, approves the Rate Schedule for Residential and Commercial Refuse, Recycling, Organics, and Yard Waste in Capitola as shown on the Schedule of Rates attached to this Resolution (Exhibit A-1: Residential Rates; Exhibit A-2: Commercial Garbage, Recycle, and Organics Rates) effective July 1, 2025.

BE IT FURTHER RESOLVED that this Resolution becomes effective on July 1, 2025.

I HEREBY CERTIFY that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 8th day of May, 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Joe Clarke, Mayor

ATTEST:

Julia Gautho, City Clerk



March 31, 2025

Jessica Kahn, P.E.
Public Works Director
City of Capitola
420 Capitola Ave
Capitola, California 95010

Dear Ms. Kahn:

We have calculated the new rates for Waste Collection as specified in the AMENDED AND RESTATED GARBAGE, RECYCLING, ORGANICS, FOOD WASTE, YARD WASTE AND CONSTRUCTION AND DEMOLITION DEBRIS SERVICES FRANCHISE AGREEMENT effective October 14, 2021, SECTION 7.1.C. Enclosed is the calculation of the CPI adjustment, a copy of the indexes from the Bureau of Labor Statistics website, and new rate schedules effective July 1, 2025.

The calculated increase is 2.38% based on the underlying CPI Index, with an increase of 3.00% in the MSW disposal component, 3.00% in the Yard waste disposal component, and 3.00% in the Food waste disposal component.

If you have any questions, please feel free to give me a call at (367)-602-1131 or e-mail me at james.redmond@greenwaste.com.

Yours very truly,

A handwritten signature in black ink, appearing to read "J. Redmond", is written above a horizontal line.

James Redmond
Chief Financial Officer

Enclosures



CPI for All Urban Consumers (CPI-U) Original Data Value

Series Id: CUURS49BSA0

Not Seasonally Adjusted

Series All items in San Francisco-Oakland-Hayward, CA, all

Title: urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base 1982-84=100

Period:

Years: 2010 to 2023

Year	Dec
2010	227.658
2011	234.327
2012	239.533
2013	245.711
2014	252.273
2015	260.289
2016	269.483
2017	277.414
2018	289.896
2019	297.007
2020	302.948
2021	315.805
2022	331.222
2023	339.915
2024	348.001
Rate Increase 8.086	
2.379%	

U.S. BUREAU OF LABOR STATISTICS

Reli

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Databases, Tables & Calculators by Subject

Change Output Options:

From: 2015 To: 2024 GO

☐ include graphs ☐ include annual averages

[More Formatting Options](#) ➔

Specs

Data extracted on: March 24, 2025 (1:03:57 PM)

Consumer Price Index for All Urban Consumers (CPI-U)

Series Id: CUURS49BSA0

Not Seasonally Adjusted

Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base Period: 1982-84=100

Download: [Excel](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2015	254.910	257.622	259.117	259.917	260.289	258.572	256.723	260.421							
2016	262.600	264.565	266.041	267.853	270.306	269.483	266.344	263.911	268.777						
2017	271.626	274.589	275.304	275.893	277.570	277.414	274.924	273.306	276.542						
2018	281.308	283.422	286.062	287.664	289.673	289.896	285.550	282.666	288.435						
2019	291.227	294.801	295.259	295.490	298.443	297.007	295.004	293.150	296.859						
2020	299.690	298.074	300.032	300.182	301.736	302.948	300.084	299.109	301.059						
2021	304.387	309.419	309.497	311.167	313.265	315.805	309.721	306.724	312.718						
2022	320.195	324.878	330.539	328.871	332.062	331.222	327.060	323.408	330.711						
2023	337.173	338.496	340.056	340.094	341.219	339.915	339.050	337.689	340.411						
2024	345.151	351.247	351.064	349.290	349.370	348.001	348.417	347.857	348.977						



**Capitola Annual CPI Increase
Disposal Cost**

MRWMD-Proposed Tip Fee increases			Comments
2024 Actual Tip Fee	\$73.15	per ton	Assuming 3% increase based on 2024 avg CPI
2025 Proposed Tip Fee	\$75.34	per ton	
Year-Over-Year Increase	3.00%	per ton	

MRWMD - Proposed Tip Fee increases - Food Waste			Comments
2024 Proposed Fee	\$67.00	per ton	Actual Rate increased to \$67 / ton on Jul-24 Assuming 3% increase based on 2024 avg CPI
2025 Proposed Tip Fee	\$69.01	per ton	
Year-Over-Year Increase	3.00%	per ton	

MRWMD - Proposed Tip Fee increases - Yard Waste			Comments
2024 Proposed Fee	\$47.00	per ton	Actual Rate increased to \$47 / ton on Jul-24 Assuming 3% increase based on 2024 avg CPI
2025 Proposed Tip Fee	\$48.41	per ton	
Year-Over-Year Increase	3.00%	per ton	



**APPENDIX B-1
MONTHLY SERVICE RATES - RESIDENTIAL**

CPI increase	Disposal increase
2.38%	3.00%

	Prior Rate (07/01/2024)				New Rate (07/01/2025)		
Garbage Service	Rate Components				Rate Components		
Cart Size	Quantity	Service	Disposal		Service	Disposal	
10 Gallon	1	\$ 16.35	\$ 2.45	\$ 18.80	\$ 16.74	\$ 2.53	\$ 19.27
Care Discounted		\$ 8.83	\$ 2.45	\$ 11.28	\$ 9.03	\$ 2.53	\$ 11.56
20 Gallon	1	\$ 19.43	\$ 2.92	\$ 22.35	\$ 19.89	\$ 3.00	\$ 22.90
Care Discounted		\$ 10.49	\$ 2.92	\$ 13.41	\$ 10.73	\$ 3.00	\$ 13.74
35 Gallon	1	\$ 22.03	\$ 3.31	\$ 25.33	\$ 22.55	\$ 3.41	\$ 25.96
Care Discounted		\$ 11.89	\$ 3.31	\$ 15.20	\$ 12.17	\$ 3.41	\$ 15.57
64 Gallon	1	\$ 37.49	\$ 5.63	\$ 43.11	\$ 38.38	\$ 5.80	\$ 44.17
96 Gallon	1	\$ 53.13	\$ 7.97	\$ 61.10	\$ 54.39	\$ 8.21	\$ 62.61

Each Resident subscribing to Garbage service receives one (1) 64-gallon Recyclables Cart and one (1) 64-gallon Organics Cart for no additional charge.

Recyclable & Organic Additional monthly charge for one (1) 35-gallon Recyclables Cart and/or one (1) 35-gallon Organics Cart	\$ 0.76	\$ 0.78
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Service Code (addl)	Current Rate	Current Rate
Extra Pick-Up Rate -REC & ORG	\$36.07	\$39.99

Additional Containers (Weekly Recurring)

Material Type	Recyclables Carts		Organics Carts	
	64 Gallon	96 Gallon	64 Gallon	96 Gallon
Extra Carts	\$11.04	\$15.65	\$22.09	\$31.30
Extra Pick-Up Rates	\$39.98	\$43.89	\$47.82	\$55.64

Excess Material Pick-up (Non-Recurring)

Material Type	Prior Per 32-Gal. Set-out	Plus Prior Dismount Fee	Regular Service Day	Prior Non-Service Day Trip Fee	Current Per 32-Gal. Set-out	Plus Current Dismount Fee	Regular Service Day	Non-Service Day Trip Fee
Garbage	\$6.24	\$3.37	n/a	\$28.05	\$6.39	\$3.45	n/a	\$28.71
Recyclables	\$3.82	\$3.37	n/a		\$3.91	\$3.45	n/a	
Organics	\$7.65	\$3.37	n/a		\$7.83	\$3.45	n/a	

Bulky Item Collection

Material Type	Prior Collection Charge	Current Collection Charge	Frequency
Bulky Good	\$28.05	\$28.71	/item
Appliances	\$28.05	\$28.71	/item
Carpet/Padding	\$1.12	\$1.15	/sq.ft.

Prior Containing CFCs	Current Containing CFCs	Frequency	Regular Service Day
n/a	n/a		n/a
\$ 11.22	\$ 11.49	/each	n/a
n/a	n/a		n/a

Miscellaneous Charges

Description	Prior Charge	Current Charge	Frequency
Walk-in Service	\$13.46	\$13.78	/container/mo.
Re-Start Fee	\$28.05	\$28.71	/occurrence
City Surcharge (per household)	\$0.39	\$0.39	/month



Garbage BINS			Rate Components		Prior Rate (07/01/2024)	Rate Components		New Rate (07/01/2025)
Quantity	Cart Size	Frequency	Service	Disposal		Service	Disposal	
1	1 cu yd	1x/week	\$ 222.67	\$ 33.42	\$ 256.09	\$ 227.97	\$ 34.43	\$ 262.39
1	1 cu yd	2x/week	\$ 338.24	\$ 50.77	\$ 389.02	\$ 346.29	\$ 52.30	\$ 398.59
1	1 cu yd	3x/week	\$ 452.50	\$ 67.92	\$ 520.42	\$ 463.26	\$ 69.96	\$ 533.22
1	1 cu yd	4x/week	\$ 567.19	\$ 85.14	\$ 652.33	\$ 580.68	\$ 87.69	\$ 668.38
1	1 cu yd	5x/week	\$ 681.66	\$ 102.32	\$ 783.99	\$ 697.88	\$ 105.39	\$ 803.27
1	1 cu yd	6x/week	\$ 796.12	\$ 119.50	\$ 915.63	\$ 815.06	\$ 123.09	\$ 938.15
2	1 cu yd	1x/week	\$ 338.24	\$ 50.77	\$ 389.02	\$ 346.29	\$ 52.30	\$ 398.59
2	1 cu yd	2x/week	\$ 567.19	\$ 85.14	\$ 652.33	\$ 580.68	\$ 87.69	\$ 668.38
2	1 cu yd	3x/week	\$ 796.12	\$ 119.50	\$ 915.63	\$ 815.06	\$ 123.09	\$ 938.15
2	1 cu yd	4x/week	\$ 1,025.08	\$ 153.87	\$ 1,178.96	\$ 1,049.47	\$ 158.49	\$ 1,207.96
2	1 cu yd	5x/week	\$ 1,253.99	\$ 188.23	\$ 1,442.22	\$ 1,283.82	\$ 193.88	\$ 1,477.70
2	1 cu yd	6x/week	\$ 1,482.92	\$ 222.60	\$ 1,705.52	\$ 1,518.20	\$ 229.27	\$ 1,747.47
3	1 cu yd	1x/week	\$ 452.50	\$ 67.96	\$ 520.69	\$ 463.50	\$ 70.00	\$ 533.50
3	1 cu yd	2x/week	\$ 796.14	\$ 119.51	\$ 915.64	\$ 815.08	\$ 123.09	\$ 938.17
3	1 cu yd	3x/week	\$ 1,139.77	\$ 171.09	\$ 1,310.85	\$ 1,166.88	\$ 176.22	\$ 1,343.10
3	1 cu yd	4x/week	\$ 1,482.95	\$ 222.60	\$ 1,705.55	\$ 1,518.23	\$ 229.28	\$ 1,747.51
3	1 cu yd	5x/week	\$ 1,826.37	\$ 274.15	\$ 2,100.52	\$ 1,869.82	\$ 282.37	\$ 2,152.19
3	1 cu yd	6x/week	\$ 2,169.72	\$ 325.69	\$ 2,495.41	\$ 2,221.34	\$ 335.46	\$ 2,556.80
4	1 cu yd	1x/week	\$ 567.19	\$ 85.14	\$ 652.33	\$ 580.68	\$ 87.69	\$ 668.38
4	1 cu yd	2x/week	\$ 1,025.08	\$ 153.87	\$ 1,178.96	\$ 1,049.47	\$ 158.49	\$ 1,207.96
4	1 cu yd	3x/week	\$ 1,483.41	\$ 222.67	\$ 1,706.08	\$ 1,518.70	\$ 229.35	\$ 1,748.05
4	1 cu yd	4x/week	\$ 1,940.86	\$ 291.33	\$ 2,232.19	\$ 1,987.03	\$ 300.07	\$ 2,287.10
4	1 cu yd	5x/week	\$ 2,398.73	\$ 360.06	\$ 2,758.79	\$ 2,455.79	\$ 370.87	\$ 2,826.65
4	1 cu yd	6x/week	\$ 2,856.52	\$ 428.78	\$ 3,285.30	\$ 2,924.47	\$ 441.65	\$ 3,366.12

APPENDIX B-2
MONTHLY SERVICE RATES - COMMERCIAL GARBAGE

CPI increase	Disposal increase
2.38%	3.00%

Garbage CARTS			Rate Components		Prior Rate (07/01/2024)	Rate Components		New Rate (07/01/2025)
Quantity	Size	Frequency	Service	Disposal		Service	Disposal	
1	35-gal	1x/week	\$ 29.32	\$ 4.40	\$ 33.72	\$ 30.02	\$ 4.53	\$ 34.55
1	35-gal	2x/week	\$ 58.65	\$ 8.80	\$ 67.45	\$ 60.04	\$ 9.07	\$ 69.11
1	35-gal	3x/week	\$ 87.97	\$ 13.20	\$ 101.17	\$ 90.06	\$ 13.60	\$ 103.66
1	35-gal	4x/week	\$ 117.29	\$ 17.61	\$ 134.90	\$ 120.08	\$ 18.13	\$ 138.21
1	35-gal	5x/week	\$ 146.61	\$ 22.01	\$ 168.62	\$ 150.10	\$ 22.67	\$ 172.77
1	35-gal	6x/week	\$ 175.94	\$ 26.41	\$ 202.34	\$ 180.12	\$ 27.20	\$ 207.32
1	64-gal	1x/week	\$ 59.31	\$ 8.90	\$ 68.21	\$ 60.72	\$ 9.17	\$ 69.89
1	64-gal	2x/week	\$ 118.62	\$ 17.81	\$ 136.42	\$ 121.44	\$ 18.34	\$ 139.78
1	64-gal	3x/week	\$ 177.92	\$ 26.71	\$ 204.63	\$ 182.16	\$ 27.51	\$ 209.67
1	64-gal	4x/week	\$ 237.23	\$ 35.61	\$ 272.84	\$ 242.88	\$ 36.68	\$ 279.55
1	64-gal	5x/week	\$ 296.54	\$ 44.51	\$ 341.05	\$ 303.60	\$ 45.85	\$ 349.44
1	64-gal	6x/week	\$ 355.85	\$ 53.42	\$ 409.26	\$ 364.31	\$ 55.02	\$ 419.33
1	96-gal	1x/week	\$ 88.23	\$ 13.24	\$ 101.47	\$ 90.32	\$ 13.64	\$ 103.96
1	96-gal	2x/week	\$ 176.45	\$ 26.49	\$ 202.94	\$ 180.65	\$ 27.28	\$ 207.93
1	96-gal	3x/week	\$ 264.68	\$ 39.73	\$ 304.40	\$ 270.97	\$ 40.92	\$ 311.89
1	96-gal	4x/week	\$ 352.90	\$ 52.97	\$ 405.87	\$ 361.30	\$ 54.56	\$ 415.86
1	96-gal	5x/week	\$ 441.13	\$ 66.22	\$ 507.34	\$ 451.62	\$ 68.20	\$ 519.82
1	96-gal	6x/week	\$ 529.35	\$ 79.46	\$ 608.81	\$ 541.94	\$ 81.84	\$ 623.79
Garbage CANS			Rate Components		Prior Rate (07/01/2024)	Rate Components		New Rate (07/01/2025)
Quantity	Size	Frequency	Service	Disposal		Service	Disposal	
1	32-gal	1x/week	\$ 22.42	\$ 3.36	\$ 25.78	\$ 22.95	\$ 3.47	\$ 26.41
2	32-gal	1x/week	\$ 44.86	\$ 6.73	\$ 51.59	\$ 45.93	\$ 6.94	\$ 52.86
3	32-gal	1x/week	\$ 67.25	\$ 10.10	\$ 77.35	\$ 68.85	\$ 10.40	\$ 79.25

Each Business subscribing to Garbage service in Carts only will receive one (1) 64-gallon Recyclables Cart and one (1) 64-gallon Organics Cart collected 1x/week on the same day as Garbage for no additional charge.



APPENDIX B-2
MONTHLY SERVICE RATES - COMMERCIAL GARBAGE (Cont...)

Garbage BINS			Rate Components		Prior Rate	Rate Components		New Rate
Quantity	Cart Size	Frequency	Service	Disposal	(07/01/2024)	Service	Disposal	(07/01/2025)
1	2 cu yd	1x/week	\$ 338.29	\$ 50.78	\$ 389.06	\$ 346.33	\$ 52.30	\$ 398.63
1	2 cu yd	2x/week	\$ 567.19	\$ 85.14	\$ 652.33	\$ 580.68	\$ 87.69	\$ 668.38
1	2 cu yd	3x/week	\$ 796.12	\$ 119.50	\$ 915.63	\$ 815.06	\$ 123.09	\$ 938.15
1	2 cu yd	4x/week	\$ 1,025.08	\$ 153.87	\$ 1,178.96	\$ 1,049.47	\$ 158.49	\$ 1,207.96
1	2 cu yd	5x/week	\$ 1,253.99	\$ 188.23	\$ 1,442.22	\$ 1,283.82	\$ 193.88	\$ 1,477.70
1	2 cu yd	6x/week	\$ 1,482.92	\$ 222.60	\$ 1,705.52	\$ 1,518.20	\$ 229.27	\$ 1,747.47
2	2 cu yd	1x/week	\$ 567.19	\$ 85.14	\$ 652.33	\$ 580.68	\$ 87.69	\$ 668.38
2	2 cu yd	2x/week	\$ 1,025.08	\$ 153.87	\$ 1,178.96	\$ 1,049.47	\$ 158.49	\$ 1,207.96
2	2 cu yd	3x/week	\$ 1,482.94	\$ 222.60	\$ 1,705.54	\$ 1,518.21	\$ 229.28	\$ 1,747.49
2	2 cu yd	4x/week	\$ 1,940.83	\$ 291.33	\$ 2,232.16	\$ 1,987.00	\$ 300.07	\$ 2,287.07
2	2 cu yd	5x/week	\$ 2,398.74	\$ 360.07	\$ 2,758.80	\$ 2,455.80	\$ 370.87	\$ 2,826.67
2	2 cu yd	6x/week	\$ 2,856.62	\$ 428.80	\$ 3,285.42	\$ 2,924.57	\$ 441.66	\$ 3,366.23
3	2 cu yd	1x/week	\$ 796.12	\$ 119.50	\$ 915.63	\$ 815.06	\$ 123.09	\$ 938.15
3	2 cu yd	2x/week	\$ 1,482.94	\$ 222.60	\$ 1,705.54	\$ 1,518.21	\$ 229.28	\$ 1,747.49
3	2 cu yd	3x/week	\$ 2,169.79	\$ 325.70	\$ 2,495.49	\$ 2,221.41	\$ 335.47	\$ 2,556.88
3	2 cu yd	4x/week	\$ 2,856.62	\$ 428.80	\$ 3,285.42	\$ 2,924.57	\$ 441.66	\$ 3,366.23
3	2 cu yd	5x/week	\$ 3,543.42	\$ 531.89	\$ 4,075.31	\$ 3,627.71	\$ 547.85	\$ 4,175.56
1	3 cu yd	1x/week	\$ 452.70	\$ 67.95	\$ 520.66	\$ 463.47	\$ 69.99	\$ 533.46
1	3 cu yd	2x/week	\$ 793.85	\$ 119.16	\$ 913.01	\$ 812.73	\$ 122.74	\$ 935.47
1	3 cu yd	3x/week	\$ 1,139.54	\$ 171.05	\$ 1,310.60	\$ 1,166.65	\$ 176.18	\$ 1,342.84
1	3 cu yd	4x/week	\$ 1,482.94	\$ 222.60	\$ 1,705.54	\$ 1,518.21	\$ 229.28	\$ 1,747.49
1	3 cu yd	5x/week	\$ 1,826.40	\$ 274.15	\$ 2,100.55	\$ 1,869.85	\$ 282.38	\$ 2,152.22
1	3 cu yd	6x/week	\$ 2,169.79	\$ 325.70	\$ 2,495.49	\$ 2,221.41	\$ 335.47	\$ 2,556.88
2	3 cu yd	1x/week	\$ 796.12	\$ 119.50	\$ 915.63	\$ 815.06	\$ 123.09	\$ 938.15
2	3 cu yd	2x/week	\$ 1,482.94	\$ 222.60	\$ 1,705.54	\$ 1,518.21	\$ 229.28	\$ 1,747.49
2	3 cu yd	3x/week	\$ 2,169.79	\$ 325.70	\$ 2,495.49	\$ 2,221.41	\$ 335.47	\$ 2,556.88
2	3 cu yd	4x/week	\$ 2,856.62	\$ 428.80	\$ 3,285.42	\$ 2,924.57	\$ 441.66	\$ 3,366.23
2	3 cu yd	5x/week	\$ 3,543.42	\$ 531.89	\$ 4,075.31	\$ 3,627.71	\$ 547.85	\$ 4,175.56
2	3 cu yd	6x/week	\$ 4,230.26	\$ 634.99	\$ 4,865.25	\$ 4,330.89	\$ 654.04	\$ 4,984.93
3	3 cu yd	1x/week	\$ 1,139.53	\$ 171.05	\$ 1,310.58	\$ 1,166.64	\$ 176.18	\$ 1,342.82
3	3 cu yd	2x/week	\$ 2,169.79	\$ 325.70	\$ 2,495.49	\$ 2,221.41	\$ 335.47	\$ 2,556.88
3	3 cu yd	3x/week	\$ 3,200.03	\$ 480.34	\$ 3,680.37	\$ 3,276.15	\$ 494.75	\$ 3,770.90
3	3 cu yd	4x/week	\$ 4,230.26	\$ 634.99	\$ 4,865.25	\$ 4,330.89	\$ 654.04	\$ 4,984.93
3	3 cu yd	5x/week	\$ 5,260.52	\$ 789.64	\$ 6,050.16	\$ 5,385.66	\$ 813.33	\$ 6,198.99
3	3 cu yd	6x/week	\$ 6,290.74	\$ 944.28	\$ 7,235.02	\$ 6,440.39	\$ 972.61	\$ 7,412.99
4	3 cu yd	1x/week	\$ 1,482.94	\$ 222.60	\$ 1,705.54	\$ 1,518.21	\$ 229.28	\$ 1,747.49
4	3 cu yd	2x/week	\$ 2,856.62	\$ 428.80	\$ 3,285.42	\$ 2,924.57	\$ 441.66	\$ 3,366.23
4	3 cu yd	3x/week	\$ 4,230.26	\$ 634.99	\$ 4,865.25	\$ 4,330.89	\$ 654.04	\$ 4,984.93
4	3 cu yd	4x/week	\$ 5,603.90	\$ 841.18	\$ 6,445.08	\$ 5,737.21	\$ 866.42	\$ 6,603.62
4	3 cu yd	5x/week	\$ 6,977.61	\$ 1,047.38	\$ 8,024.99	\$ 7,143.60	\$ 1,078.80	\$ 8,222.40
4	3 cu yd	6x/week	\$ 8,351.20	\$ 1,253.57	\$ 9,604.76	\$ 8,549.86	\$ 1,291.17	\$ 9,841.03



APPENDIX B-2
MONTHLY SERVICE RATES - COMMERCIAL GARBAGE (Cont...)

Garbage BINS			Rate Components		Prior Rate (07/01/2024)	Rate Components		New Rate (07/01/2025)
Quantity	Cart Size	Frequency	Service	Disposal		Service	Disposal	
1	4 cu yd	1x/week	\$ 567.19	\$ 85.14	\$ 652.33	\$ 580.68	\$ 87.69	\$ 668.38
1	4 cu yd	2x/week	\$ 1,025.08	\$ 153.87	\$ 1,178.96	\$ 1,049.47	\$ 158.49	\$ 1,207.96
1	4 cu yd	3x/week	\$ 1,482.94	\$ 222.60	\$ 1,705.54	\$ 1,518.21	\$ 229.28	\$ 1,747.49
1	4 cu yd	4x/week	\$ 1,940.83	\$ 291.33	\$ 2,232.16	\$ 1,987.00	\$ 300.07	\$ 2,287.07
1	4 cu yd	5x/week	\$ 2,398.74	\$ 360.07	\$ 2,758.80	\$ 2,455.80	\$ 370.87	\$ 2,826.67
1	4 cu yd	6x/week	\$ 2,856.62	\$ 428.80	\$ 3,285.42	\$ 2,924.57	\$ 441.66	\$ 3,366.23
2	4 cu yd	1x/week	\$ 1,025.08	\$ 153.87	\$ 1,178.96	\$ 1,049.47	\$ 158.49	\$ 1,207.96
2	4 cu yd	2x/week	\$ 1,940.83	\$ 291.33	\$ 2,232.16	\$ 1,987.00	\$ 300.07	\$ 2,287.07
2	4 cu yd	3x/week	\$ 2,856.62	\$ 428.80	\$ 3,285.42	\$ 2,924.57	\$ 441.66	\$ 3,366.23
2	4 cu yd	4x/week	\$ 3,881.01	\$ 582.56	\$ 4,463.57	\$ 3,973.33	\$ 600.04	\$ 4,573.37
2	4 cu yd	5x/week	\$ 4,688.11	\$ 703.71	\$ 5,391.83	\$ 4,799.63	\$ 724.83	\$ 5,524.46
2	4 cu yd	6x/week	\$ 5,603.90	\$ 841.18	\$ 6,445.08	\$ 5,737.21	\$ 866.42	\$ 6,603.62
3	4 cu yd	1x/week	\$ 1,482.22	\$ 222.49	\$ 1,704.71	\$ 1,517.47	\$ 229.16	\$ 1,746.64
3	4 cu yd	2x/week	\$ 2,856.62	\$ 428.80	\$ 3,285.42	\$ 2,924.57	\$ 441.66	\$ 3,366.23
3	4 cu yd	3x/week	\$ 4,230.26	\$ 634.99	\$ 4,865.25	\$ 4,330.89	\$ 654.04	\$ 4,984.93
3	4 cu yd	4x/week	\$ 5,603.90	\$ 841.18	\$ 6,445.08	\$ 5,737.21	\$ 866.42	\$ 6,603.62
3	4 cu yd	5x/week	\$ 6,977.61	\$ 1,047.38	\$ 8,024.99	\$ 7,143.60	\$ 1,078.80	\$ 8,222.40
3	4 cu yd	6x/week	\$ 8,351.20	\$ 1,253.57	\$ 9,604.76	\$ 8,549.86	\$ 1,291.17	\$ 9,841.03
4	4 cu yd	1x/week	\$ 1,940.83	\$ 291.33	\$ 2,232.16	\$ 1,987.00	\$ 300.07	\$ 2,287.07
4	4 cu yd	2x/week	\$ 3,772.39	\$ 566.26	\$ 4,338.65	\$ 3,862.13	\$ 583.25	\$ 4,445.38
4	4 cu yd	3x/week	\$ 5,603.91	\$ 841.18	\$ 6,445.10	\$ 5,737.22	\$ 866.42	\$ 6,603.64
4	4 cu yd	4x/week	\$ 7,435.42	\$ 1,116.10	\$ 8,551.52	\$ 7,612.30	\$ 1,149.59	\$ 8,761.88
4	4 cu yd	5x/week	\$ 9,267.07	\$ 1,391.04	\$ 10,658.11	\$ 9,487.51	\$ 1,432.78	\$ 10,920.29
4	4 cu yd	6x/week	\$ 11,098.49	\$ 1,665.95	\$ 12,764.44	\$ 11,362.50	\$ 1,715.93	\$ 13,078.43
5	4 cu yd	1x/week	\$ 2,467.77	\$ 370.43	\$ 2,838.20	\$ 2,526.48	\$ 381.54	\$ 2,908.02
5	4 cu yd	2x/week	\$ 4,688.13	\$ 703.72	\$ 5,391.84	\$ 4,799.65	\$ 724.83	\$ 5,524.48
5	4 cu yd	3x/week	\$ 6,977.60	\$ 1,047.38	\$ 8,024.98	\$ 7,143.58	\$ 1,078.80	\$ 8,222.38
5	4 cu yd	4x/week	\$ 9,266.97	\$ 1,391.03	\$ 10,658.00	\$ 9,487.41	\$ 1,432.76	\$ 10,920.17
5	4 cu yd	5x/week	\$ 11,556.51	\$ 1,734.70	\$ 13,291.21	\$ 11,831.42	\$ 1,786.74	\$ 13,618.16
5	4 cu yd	6x/week	\$ 13,845.80	\$ 2,078.34	\$ 15,924.14	\$ 14,175.17	\$ 2,140.69	\$ 16,315.86
1	6 cu yd	1x/week	\$ 796.12	\$ 119.50	\$ 915.63	\$ 815.06	\$ 123.09	\$ 938.15
1	6 cu yd	2x/week	\$ 1,482.94	\$ 222.60	\$ 1,705.54	\$ 1,518.21	\$ 229.28	\$ 1,747.49
1	6 cu yd	3x/week	\$ 2,169.79	\$ 325.70	\$ 2,495.49	\$ 2,221.41	\$ 335.47	\$ 2,556.88
1	6 cu yd	4x/week	\$ 2,856.62	\$ 428.80	\$ 3,285.42	\$ 2,924.57	\$ 441.66	\$ 3,366.23
1	6 cu yd	5x/week	\$ 3,543.42	\$ 531.89	\$ 4,075.31	\$ 3,627.71	\$ 547.85	\$ 4,175.56
1	6 cu yd	6x/week	\$ 4,230.26	\$ 634.99	\$ 4,865.25	\$ 4,330.89	\$ 654.04	\$ 4,984.93
2	6 cu yd	1x/week	\$ 1,482.94	\$ 222.60	\$ 1,705.54	\$ 1,518.21	\$ 229.28	\$ 1,747.49
2	6 cu yd	2x/week	\$ 2,856.62	\$ 428.80	\$ 3,285.42	\$ 2,924.57	\$ 441.66	\$ 3,366.23
2	6 cu yd	3x/week	\$ 4,230.26	\$ 634.99	\$ 4,865.25	\$ 4,330.89	\$ 654.04	\$ 4,984.93
2	6 cu yd	4x/week	\$ 5,603.86	\$ 841.17	\$ 6,445.03	\$ 5,737.16	\$ 866.41	\$ 6,603.57
2	6 cu yd	5x/week	\$ 6,977.60	\$ 1,047.38	\$ 8,024.98	\$ 7,143.58	\$ 1,078.80	\$ 8,222.38
2	6 cu yd	6x/week	\$ 8,351.24	\$ 1,253.57	\$ 9,604.81	\$ 8,549.90	\$ 1,291.18	\$ 9,841.08

APPENDIX B-2
MONTHLY SERVICE RATES - COMMERCIAL GARBAGE (Cont...)

Garbage BINS			Rate Components		Prior Rate (07/01/2024)	Rate Components		New Rate (07/01/2025)
Quantity	Cart Size	Frequency	Service	Disposal		Service	Disposal	
1	8 cu yd	1x/week	\$ 1,025.08	\$ 153.87	1,178.96	\$ 1,049.47	\$ 158.49	1,207.96
1	8 cu yd	2x/week	\$ 1,940.83	\$ 291.33	2,232.16	\$ 1,987.00	\$ 300.07	2,287.07
1	8 cu yd	3x/week	\$ 2,856.62	\$ 428.80	3,285.42	\$ 2,924.57	\$ 441.66	3,366.23
1	8 cu yd	4x/week	\$ 3,772.37	\$ 566.26	4,338.62	\$ 3,862.10	\$ 583.24	4,445.35
1	8 cu yd	5x/week	\$ 4,688.14	\$ 703.72	5,391.86	\$ 4,799.66	\$ 724.83	5,524.49
1	8 cu yd	6x/week	\$ 5,603.86	\$ 841.17	6,445.03	\$ 5,737.16	\$ 866.41	6,603.57

Garbage Front-Load Compactor			Rate Components		Prior Rate (07/01/2024)	Rate Components		New Rate (07/01/2025)
Quantity	Size	Frequency	Service	Disposal		Service	Disposal	
1	2 cu yd	1x/week	\$449.92	\$67.54	\$517.46	\$460.63	\$69.56	\$530.19
1	2 cu yd	2x/week	\$754.36	\$113.23	\$867.60	\$772.31	\$116.63	\$888.94
1	2 cu yd	3x/week	\$1,058.85	\$158.94	\$1,217.79	\$1,084.04	\$163.71	\$1,247.75
1	2 cu yd	4x/week	\$1,264.80	\$189.85	\$1,454.65	\$1,294.88	\$195.55	\$1,490.43
2	2 cu yd	1x/week	\$754.36	\$113.23	\$867.60	\$772.31	\$116.63	\$888.94
2	2 cu yd	2x/week	\$1,363.36	\$204.65	\$1,568.01	\$1,395.79	\$210.79	\$1,606.58
3	2 cu yd	1x/week	\$1,058.85	\$158.94	\$1,217.79	\$1,084.04	\$163.71	\$1,247.75
3	2 cu yd	2x/week	\$1,972.31	\$296.06	\$2,268.37	\$2,019.23	\$304.94	\$2,324.17
1	3 cu yd	1x/week	\$602.08	\$90.38	\$692.45	\$616.40	\$93.09	\$709.49
1	3 cu yd	2x/week	\$1,055.83	\$158.49	\$1,214.32	\$1,080.95	\$163.24	\$1,244.19
2	3 cu yd	1x/week	\$1,058.85	\$158.94	\$1,217.79	\$1,084.04	\$163.71	\$1,247.75
2	3 cu yd	2x/week	\$1,972.31	\$296.06	\$2,268.37	\$2,019.23	\$304.94	\$2,324.17
3	3 cu yd	1x/week	\$1,515.58	\$227.50	\$1,743.08	\$1,551.63	\$234.32	\$1,785.96
3	3 cu yd	2x/week	\$2,885.82	\$433.18	\$3,319.00	\$2,954.47	\$446.17	\$3,400.64
4	3 cu yd	1x/week	\$1,972.31	\$296.06	\$2,268.37	\$2,019.23	\$304.94	\$2,324.17
4	3 cu yd	2x/week	\$3,799.30	\$570.30	\$4,369.60	\$3,889.68	\$587.41	\$4,477.09

Excess Material Pick-up (Non-Recurring)

Material Type	Prior Per 32-Gal. Set-out	Plus Prior Dismount Fee	Regular Service Day	Prior Non-Service Day Trip Fee	Current Per 32-Gal. Set-out	Plus Current Dismount Fee	Regular Service Day	Non-Service Day Trip Fee
Garbage	\$ 8.31	\$ 3.37	n/a	\$28.05	\$ 8.51	\$ 3.45	n/a	\$28.72
Recyclables	\$ 3.81	\$ 3.37	n/a		\$ 3.91	\$ 3.45	n/a	\$28.72
Organics	\$ 7.64	\$ 3.37	n/a		\$ 7.82	\$ 3.45	n/a	\$28.72

Trip Fee

Bulky Item Collection

Material Type	Prior Collection Charge	Current Collection Charge	Frequency	Prior Containing CFCs	Current Containing CFCs		Regular Service Day	Non-Service Day Trip Fee
Bulky Good	\$ 28.05	\$ 28.71	/item	n/a	n/a		n/a	
Appliances	\$ 28.05	\$ 28.71	/item	\$ 10.26	\$ 10.50	/each	n/a	\$28.72
Carpet/Padding	\$ 1.12	\$ 1.15	/sq. ft.	n/a	n/a		n/a	

Miscellaneous Charges

Description	Prior Charge	Current Charge	Frequency
Sunday Service	\$ 67.32	\$ 68.92	/month
Bin Locks	\$ 28.05	\$ 28.72	/each
Re-Start Fee	\$ 28.05	\$ 28.72	/occurrence
household)	\$ 0.39	\$ 0.39	/month



APPENDIX B-2
MONTHLY SERVICE RATES - COMMERCIAL RECYCLING

**Disposal
increase**
 3.00%

Recycling CARTS			Rate Components		New Rate
Quantity	Size	Frequency	Service	Disposal	(07/01/2025)
1	35-gal	1x/week	\$ 2.22	\$ 1.58	\$ 3.80
1	35-gal	2x/week	\$ 4.43	\$ 3.17	\$ 7.60
1	35-gal	3x/week	\$ 6.65	\$ 4.75	\$ 11.40
1	35-gal	4x/week	\$ 8.86	\$ 6.34	\$ 15.20
1	35-gal	5x/week	\$ 11.08	\$ 7.92	\$ 19.00
1	35-gal	6x/week	\$ 13.30	\$ 9.51	\$ 22.81
1	64-gal	1x/week	\$ 4.48	\$ 3.21	\$ 7.69
1	64-gal	2x/week	\$ 8.96	\$ 6.41	\$ 15.38
1	64-gal	3x/week	\$ 13.45	\$ 9.62	\$ 23.06
1	64-gal	4x/week	\$ 17.93	\$ 12.82	\$ 30.75
1	64-gal	5x/week	\$ 22.41	\$ 16.03	\$ 38.44
1	64-gal	6x/week	\$ 26.89	\$ 19.23	\$ 46.13
1	96-gal	1x/week	\$ 6.67	\$ 4.77	\$ 11.44
1	96-gal	2x/week	\$ 13.33	\$ 9.54	\$ 22.87
1	96-gal	3x/week	\$ 20.00	\$ 14.31	\$ 34.31
1	96-gal	4x/week	\$ 26.67	\$ 19.08	\$ 45.74
1	96-gal	5x/week	\$ 33.34	\$ 23.84	\$ 57.18
1	96-gal	6x/week	\$ 40.00	\$ 28.61	\$ 68.62

Recycling BINS			Rate Components		New Rate
Quantity	Cart Size	Frequency	Service	Disposal	(07/01/2025)
1	1 cu yd	1x/week	\$ 16.83	\$ 12.04	\$ 28.86
1	1 cu yd	2x/week	\$ 25.56	\$ 18.28	\$ 43.84
1	1 cu yd	3x/week	\$ 34.20	\$ 24.46	\$ 58.65
1	1 cu yd	4x/week	\$ 42.86	\$ 30.66	\$ 73.52
1	1 cu yd	5x/week	\$ 51.51	\$ 36.85	\$ 88.36
1	1 cu yd	6x/week	\$ 60.16	\$ 43.03	\$ 103.20
2	1 cu yd	1x/week	\$ 25.56	\$ 18.28	\$ 43.84
2	1 cu yd	2x/week	\$ 42.86	\$ 30.66	\$ 73.52
2	1 cu yd	3x/week	\$ 60.16	\$ 43.03	\$ 103.20
2	1 cu yd	4x/week	\$ 77.47	\$ 55.41	\$ 132.88
2	1 cu yd	5x/week	\$ 94.76	\$ 67.78	\$ 162.55
2	1 cu yd	6x/week	\$ 112.07	\$ 80.16	\$ 192.22
3	1 cu yd	1x/week	\$ 34.21	\$ 24.47	\$ 58.68
3	1 cu yd	2x/week	\$ 60.16	\$ 43.03	\$ 103.20
3	1 cu yd	3x/week	\$ 86.13	\$ 61.61	\$ 147.74
3	1 cu yd	4x/week	\$ 112.07	\$ 80.16	\$ 192.23
3	1 cu yd	5x/week	\$ 138.02	\$ 98.72	\$ 236.74
3	1 cu yd	6x/week	\$ 163.97	\$ 117.28	\$ 281.25
4	1 cu yd	1x/week	\$ 42.86	\$ 30.66	\$ 73.52
4	1 cu yd	2x/week	\$ 77.47	\$ 55.41	\$ 132.88
4	1 cu yd	3x/week	\$ 112.10	\$ 80.18	\$ 192.29
4	1 cu yd	4x/week	\$ 146.67	\$ 104.91	\$ 251.58
4	1 cu yd	5x/week	\$ 181.27	\$ 129.66	\$ 310.93
4	1 cu yd	6x/week	\$ 215.87	\$ 154.40	\$ 370.27



APPENDIX B-2
MONTHLY SERVICE RATES - COMMERCIAL RECYCLING (Cont...)

**Disposal
increase**
3.00%

Recycling BINS			Rate Components		New Rate (07/01/2025)
Quantity	Cart Size	Frequency	Service	Disposal	
1	2 cu yd	1x/week	\$ 25.56	\$ 18.29	\$ 43.85
1	2 cu yd	2x/week	\$ 42.86	\$ 30.66	\$ 73.52
1	2 cu yd	3x/week	\$ 60.16	\$ 43.03	\$ 103.20
1	2 cu yd	4x/week	\$ 77.47	\$ 55.41	\$ 132.88
1	2 cu yd	5x/week	\$ 94.76	\$ 67.78	\$ 162.55
1	2 cu yd	6x/week	\$ 112.07	\$ 80.16	\$ 192.22
2	2 cu yd	1x/week	\$ 42.86	\$ 30.66	\$ 73.52
2	2 cu yd	2x/week	\$ 77.47	\$ 55.41	\$ 132.88
2	2 cu yd	3x/week	\$ 112.07	\$ 80.16	\$ 192.22
2	2 cu yd	4x/week	\$ 146.67	\$ 104.91	\$ 251.58
2	2 cu yd	5x/week	\$ 181.27	\$ 129.66	\$ 310.93
2	2 cu yd	6x/week	\$ 215.88	\$ 154.41	\$ 370.29
3	2 cu yd	1x/week	\$ 60.16	\$ 43.03	\$ 103.20
3	2 cu yd	2x/week	\$ 112.07	\$ 80.16	\$ 192.22
3	2 cu yd	3x/week	\$ 163.97	\$ 117.28	\$ 281.26
3	2 cu yd	4x/week	\$ 215.88	\$ 154.41	\$ 370.29
3	2 cu yd	5x/week	\$ 267.78	\$ 191.53	\$ 459.31
1	3 cu yd	1x/week	\$ 34.21	\$ 24.47	\$ 58.68
1	3 cu yd	2x/week	\$ 59.99	\$ 42.91	\$ 102.90
1	3 cu yd	3x/week	\$ 86.12	\$ 61.60	\$ 147.71
1	3 cu yd	4x/week	\$ 112.07	\$ 80.16	\$ 192.22
1	3 cu yd	5x/week	\$ 138.02	\$ 98.72	\$ 236.74
1	3 cu yd	6x/week	\$ 163.97	\$ 117.28	\$ 281.26
2	3 cu yd	1x/week	\$ 60.16	\$ 43.03	\$ 103.20
2	3 cu yd	2x/week	\$ 112.07	\$ 80.16	\$ 192.22
2	3 cu yd	3x/week	\$ 163.97	\$ 117.28	\$ 281.26
2	3 cu yd	4x/week	\$ 215.88	\$ 154.41	\$ 370.29
2	3 cu yd	5x/week	\$ 267.78	\$ 191.53	\$ 459.31
2	3 cu yd	6x/week	\$ 319.68	\$ 228.66	\$ 548.34
3	3 cu yd	1x/week	\$ 86.12	\$ 61.60	\$ 147.71
3	3 cu yd	2x/week	\$ 163.97	\$ 117.28	\$ 281.26
3	3 cu yd	3x/week	\$ 241.83	\$ 172.97	\$ 414.80
3	3 cu yd	4x/week	\$ 319.68	\$ 228.66	\$ 548.34
3	3 cu yd	5x/week	\$ 397.54	\$ 284.35	\$ 681.89
3	3 cu yd	6x/week	\$ 475.40	\$ 340.03	\$ 815.43
4	3 cu yd	1x/week	\$ 112.07	\$ 80.16	\$ 192.22
4	3 cu yd	2x/week	\$ 215.88	\$ 154.41	\$ 370.29
4	3 cu yd	3x/week	\$ 319.68	\$ 228.66	\$ 548.34
4	3 cu yd	4x/week	\$ 423.49	\$ 302.91	\$ 726.40
4	3 cu yd	5x/week	\$ 527.30	\$ 377.16	\$ 904.46
4	3 cu yd	6x/week	\$ 631.11	\$ 451.41	\$ 1,082.51



APPENDIX B-2
MONTHLY SERVICE RATES - COMMERCIAL RECYCLING (Cont...)

**Disposal
increase
3.00%**

Garbage BINS			Rate Components		New Rate (07/01/2025)
Quantity	Cart Size	Frequency	Service	Disposal	
1	4 cu yd	1x/week	\$ 42.86	\$ 30.66	\$ 73.52
1	4 cu yd	2x/week	\$ 77.47	\$ 55.41	\$ 132.88
1	4 cu yd	3x/week	\$ 112.07	\$ 80.16	\$ 192.22
1	4 cu yd	4x/week	\$ 146.67	\$ 104.91	\$ 251.58
1	4 cu yd	5x/week	\$ 181.27	\$ 129.66	\$ 310.93
1	4 cu yd	6x/week	\$ 215.88	\$ 154.41	\$ 370.29
2	4 cu yd	1x/week	\$ 77.47	\$ 55.41	\$ 132.88
2	4 cu yd	2x/week	\$ 146.67	\$ 104.91	\$ 251.58
2	4 cu yd	3x/week	\$ 215.88	\$ 154.41	\$ 370.29
2	4 cu yd	4x/week	\$ 293.29	\$ 209.78	\$ 503.07
2	4 cu yd	5x/week	\$ 354.28	\$ 253.41	\$ 607.69
2	4 cu yd	6x/week	\$ 423.49	\$ 302.91	\$ 726.40
3	4 cu yd	1x/week	\$ 112.01	\$ 80.12	\$ 192.13
3	4 cu yd	2x/week	\$ 215.88	\$ 154.41	\$ 370.29
3	4 cu yd	3x/week	\$ 319.68	\$ 228.66	\$ 548.34
3	4 cu yd	4x/week	\$ 423.49	\$ 302.91	\$ 726.40
3	4 cu yd	5x/week	\$ 527.30	\$ 377.16	\$ 904.46
3	4 cu yd	6x/week	\$ 631.11	\$ 451.41	\$ 1,082.51
4	4 cu yd	1x/week	\$ 146.67	\$ 104.91	\$ 251.58
4	4 cu yd	2x/week	\$ 285.08	\$ 203.91	\$ 488.99
4	4 cu yd	3x/week	\$ 423.49	\$ 302.91	\$ 726.40
4	4 cu yd	4x/week	\$ 561.90	\$ 401.91	\$ 963.81
4	4 cu yd	5x/week	\$ 700.32	\$ 500.91	\$ 1,201.23
4	4 cu yd	6x/week	\$ 838.72	\$ 599.91	\$ 1,438.63
5	4 cu yd	1x/week	\$ 186.49	\$ 133.39	\$ 319.88
5	4 cu yd	2x/week	\$ 354.28	\$ 253.41	\$ 607.69
5	4 cu yd	3x/week	\$ 527.30	\$ 377.16	\$ 904.46
5	4 cu yd	4x/week	\$ 700.31	\$ 500.91	\$ 1,201.22
5	4 cu yd	5x/week	\$ 873.33	\$ 624.67	\$ 1,498.00
5	4 cu yd	6x/week	\$1,046.34	\$ 748.41	\$ 1,794.74
1	6 cu yd	1x/week	\$ 60.16	\$ 43.03	\$ 103.20
1	6 cu yd	2x/week	\$ 112.07	\$ 80.16	\$ 192.22
1	6 cu yd	3x/week	\$ 163.97	\$ 117.28	\$ 281.26
1	6 cu yd	4x/week	\$ 215.88	\$ 154.41	\$ 370.29
1	6 cu yd	5x/week	\$ 267.78	\$ 191.53	\$ 459.31
1	6 cu yd	6x/week	\$ 319.68	\$ 228.66	\$ 548.34
2	6 cu yd	1x/week	\$ 112.07	\$ 80.16	\$ 192.22
2	6 cu yd	2x/week	\$ 215.88	\$ 154.41	\$ 370.29
2	6 cu yd	3x/week	\$ 319.68	\$ 228.66	\$ 548.34
2	6 cu yd	4x/week	\$ 423.49	\$ 302.91	\$ 726.39
2	6 cu yd	5x/week	\$ 527.30	\$ 377.16	\$ 904.46
2	6 cu yd	6x/week	\$ 631.11	\$ 451.41	\$ 1,082.52



APPENDIX B-2
MONTHLY SERVICE RATES - COMMERCIAL ORGANICS

CPI increase	Disposal increase
2.38%	3.00%

Organics CARTS			Rate Components		Prior Rate (07/01/2024)	Rate Components		New Rate (07/01/2025)
Quantity	Size	Frequency	Service	Disposal		Service	Disposal	
1	64-gal	1x/week	\$ 36.97	\$ 4.42	\$ 41.39	\$ 37.85	\$ 4.56	\$ 42.40
1	64-gal	2x/week	\$ 73.93	\$ 8.85	\$ 82.78	\$ 75.69	\$ 9.11	\$ 84.80
1	64-gal	3x/week	\$ 110.90	\$ 13.27	\$ 124.17	\$ 113.54	\$ 13.67	\$ 127.20
1	64-gal	4x/week	\$ 147.86	\$ 17.69	\$ 165.55	\$ 151.38	\$ 18.22	\$ 169.60
1	64-gal	5x/week	\$ 184.83	\$ 22.11	\$ 206.94	\$ 189.23	\$ 22.78	\$ 212.00
1	64-gal	6x/week	\$ 221.80	\$ 26.54	\$ 248.33	\$ 227.07	\$ 27.33	\$ 254.40

Organics BINS			Rate Components		Prior Rate (07/01/2024)	Rate Components		New Rate (07/01/2025)
Quantity	Cart Size	Frequency	Service	Disposal		Service	Disposal	
1	1 cu yd	1x/week	\$ 141.79	\$ 16.96	\$ 158.75	\$ 145.16	\$ 17.47	\$ 162.63
1	1 cu yd	2x/week	\$ 215.38	\$ 25.77	\$ 241.15	\$ 220.51	\$ 26.54	\$ 247.05
1	1 cu yd	3x/week	\$ 288.13	\$ 34.47	\$ 322.61	\$ 294.99	\$ 35.51	\$ 330.49
1	1 cu yd	4x/week	\$ 361.17	\$ 43.21	\$ 404.38	\$ 369.76	\$ 44.51	\$ 414.27
1	1 cu yd	5x/week	\$ 434.06	\$ 51.93	\$ 485.99	\$ 444.39	\$ 53.49	\$ 497.88
1	1 cu yd	6x/week	\$ 506.95	\$ 60.65	\$ 567.60	\$ 519.01	\$ 62.47	\$ 581.47
1	1.5 cu yd	1x/week	\$ 185.57	\$ 22.20	\$ 207.78	\$ 189.99	\$ 22.87	\$ 212.86
1	1.5 cu yd	2x/week	\$ 281.89	\$ 33.72	\$ 315.62	\$ 288.60	\$ 34.74	\$ 323.34
1	1.5 cu yd	3x/week	\$ 377.11	\$ 45.12	\$ 422.23	\$ 386.08	\$ 46.47	\$ 432.55
1	1.5 cu yd	4x/week	\$ 472.70	\$ 56.55	\$ 529.25	\$ 483.94	\$ 58.25	\$ 542.19
1	1.5 cu yd	5x/week	\$ 568.10	\$ 67.97	\$ 636.07	\$ 581.61	\$ 70.00	\$ 651.62
1	1.5 cu yd	6x/week	\$ 663.49	\$ 79.38	\$ 742.87	\$ 679.27	\$ 81.76	\$ 761.03

APPENDIX B-3

MONTHLY SERVICE RATES - DEBRIS BOX

CPI increase

2.38%

Debris Box			7/1/2024			New Rate 7/1/2025	Service Code-Haul Charge	Service codes are below (all have on-call) zero rate in Tower
Quantity	Size	Frequency	Service	Tons Included	Add'l Tons	Service		
1	15 cu yd	per pull	\$ 718.97	2.5	Per Ton + 20%	\$ 736.07	HAUL12RO	12ROTR
1	20 cu yd	per pull	\$ 863.86	3.0	Per Ton + 20%	\$ 884.41	HAUL20RO	20ROTR
1	30 cu yd	per pull	\$ 1,157.00	4.0	Per Ton + 20%	\$ 1,184.53	HAUL30RO	30ROTR
1	40 cu yd	per pull	\$ 1,542.21	5.0	Per Ton + 20%	\$ 1,578.90	HAUL40RO	40ROTR(2x/wk)
1	Compactor	per pull	\$ 549.93	-	Per Ton + 20%	\$ 563.01	HAUL15CP	15CPTR
							HAUL20CP	20CPTR(2x&every2wk)
							HAUL25CP	25CPTR(every 2wks)
							HAUL30CP	30CPTR
							HAUL35CP	35CPTR
							HAUL40CP	40CPTR

Capitola City Council

Agenda Report

Meeting: May 8, 2025

From: Public Works Department

Subject: Award of Contract for 2025 Capitola Summer Shuttle Service



Recommended Action: Authorize the City Manager to execute a one-year contract, with an option to extend for one additional season, with Community Bridges for operation of the 2025 Summer Shuttle in an amount not to exceed \$89,100.

Background: The Capitola Summer Shuttle has served as a key seasonal transit service since 2004, helping to reduce vehicle congestion in Capitola Village by providing weekend and holiday shuttle service from peripheral parking areas to the beach area. This service is tied to the City's Local Coastal Program and is required by the Coastal Commission to implement neighborhood parking permits in some areas.

Historically operated by MV Transportation, the service has been maintained through multi-year contracts. The shuttle was suspended in 2020 and 2021 due to the COVID-19 Pandemic, then resumed in 2022.

In March 2025, MV Transportation informed staff they would not be providing service for the upcoming summer season. Given the proximity to the start of operations, staff followed California Contracting Code allowances for informal procurement under \$100,000 and solicited proposals from local transportation providers.

A qualified proposal was received from Community Bridges, a nonprofit based in Watsonville, California.

Discussion: Community Bridges, through its Lift Line transportation division, is proposed as the operator for the 2025 Capitola Summer Shuttle. Based in Watsonville, Community Bridges is a nonprofit organization with nearly five decades of experience delivering transportation and social services throughout Santa Cruz County. Lift Line currently manages a variety of transit programs, including paratransit and special event shuttles, and provides service for the City of Santa Cruz.

The proposed shuttle service includes weekend and holiday operations from Memorial Day weekend through mid-September, running from 10:00 a.m. to 8:00 p.m. The agreement also includes additional service for major events, such as the Capitola Car Show and the Art & Wine Festival, with extended hours and additional buses as needed. All vehicles will be ADA-compliant, with a minimum seating capacity of sixteen passengers and one wheelchair space.

Community Bridges will dispatch all vehicles from its Lift Line facility on Ohlone Parkway in Watsonville. Their operations team, led by experienced program managers and driver supervisors, will oversee scheduling, compliance, driver supervision, and customer service. The proposal includes real-time dispatch capabilities, weekly ridership reporting, and adherence to safety and accessibility standards.

Fiscal Impact: The all-inclusive rate of \$198 per hour covers all operational costs, including driver wages and benefits, vehicle maintenance, fuel, insurance, dispatching, and administrative oversight. The contract allows for an optional CPI-based rate adjustment if extended into 2026. Funds for the shuttle service are included in the Public Works Department FY 2024–25 operating budget.

Attachments: Shuttle Service Contract

Report Prepared By: Jessica Kahn, Public Works Director

Reviewed By: Julia Gautho, City Clerk; Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager

**CITY OF CAPITOLA
SPECIFICATIONS AND AGREEMENT
SUMMER SHUTTLE BUS SERVICE
COMMUNITY BRIDGES**

WHEREAS, the City of Capitola, hereinafter called "City," as a local transit operator, has determined that it is in the best interest of the City and its riding public to utilize a contract with a transportation provider to provide seasonal fixed route transportation services;

WHEREAS, to implement the program, the City developed specifications and solicited proposals from both public and private operators interested in providing such transportation services, and in response to such solicitation of proposals and subsequent contract negotiations, Community Bridges ("Contractor") has been selected to enter into this Agreement with the City to provide fixed route transportation services as hereinafter set forth;

NOW THEREFORE, the parties hereto intending to be legally bound agree and covenant as follows:

I. BASIC AGREEMENT

Contractor hereby covenants and agrees to perform certain fixed route transportation services as hereinafter described, for the benefit of the City and in consideration thereof, the City agrees to provide compensation to the Contractor in accordance with the terms and conditions set forth herein. These services shall be known as "Summer Shuttle Bus Service."

I.1 TERM

The Agreement shall be for one (1) season commencing on the Saturday of Memorial Day weekend and ending on the second Sunday of September. The Agreement may be extended for one (1) additional season upon mutual written consent from the contractor and the City.

I.2 BASIC HOURS OF SERVICE

Contractor shall provide shuttle bus service from 10:00 a.m. to 8:00 p.m. on weekends (Saturday and Sunday) and holidays starting on Memorial Day weekend each year and continuing through the second weekend in September; holidays include Memorial Day, Juneteenth, 4th of July, and Labor Day. The City reserves the right to change the days and hours of service with 30 days' written notice to the Contractor (390 est. total hours per year).

I.3 ART & WINE FESTIVAL

Contractor shall provide shuttle bus service for the Art & Wine Festival (festival date varies, usually in mid-September). The shuttle service hours will be from Saturday 9:30 a.m. to 8:00 p.m. and Sunday 9:30 a.m. to 7:00 p.m. (60 est. total hours). Contractor shall supply 3 shuttle buses on both days of the festival.

I.4 TEMPORARY CHANGES IN HOURS OF SERVICE

For special events like the Capitola Car Show, Wharf-to-Wharf Race, Capitola Beach Festival and the Art and Wine Festival, which are held during the summer months in Capitola Village, temporary changes in the hours of operation and route will be necessary. These changes usually take the form of either delays in the start of service or the extension of service beyond the basic hours of service. Route changes can also be anticipated during these events. The City shall

determine the hours of service necessary for any special events and notify Contractor in advance of any changes. Contractor shall not receive any additional compensation due to these changes and will only be paid at the unit contract price (described in Section II.2) for actual hours of service provided.

I.5 NUMBER OF SHUTTLE BUSES

Contractor shall supply the number of shuttle buses requested by City. A minimum of one (1) shuttle shall operate every day specified in the Basic Hours of Service. The City reserves the right to request additional shuttle operations based on demand. The City may require up to three (3) total shuttle buses for Basic Hours of Service.

Contractor shall supply an additional two (2) shuttle buses for the Art and Wine Festival. Compensation shall be based on the total number of service hours provided by each individual shuttle bus.

The Parties understand and agree that the maximum number of shuttles in Contractor's fleet that meet the shuttle-type specifications in Section 1.6 is five (5) shuttles. Therefore, the number of shuttles available per day is a maximum of five (5) shuttles. In the unlikely event that one of these five (5) shuttles is unavailable due to damage or mechanical issues, Contractor will make a good faith effort to substitute with a replacement shuttle that meets as many of the criteria section 1.6 as possible. The maximum number of shuttles provided per day shall not exceed a total of five (5) unless agreed to in writing by both Parties.

I.6 TYPE OF SHUTTLE

Contractor shall provide a sufficient number of shuttle buses that seat a minimum of sixteen (16) riders each and one wheelchair space. Contractor must have at least one dedicated spare bus to be used as a stand-by shuttle bus. All shuttle buses used must first be approved and accepted by the City before placed in service.

At the City's option and expense, the City may choose to apply decals or skins to increase the visibility of the shuttle bus. The City and Contractor will cooperate to select the vendor and to negotiate the cost of decals and skins with the selected vendor. Such decals must be temporary and able to be removed and reapplied so that Contractor may use the shuttle without obstructing its own decals during times that the shuttle is not being used for the City under this contract.

In addition, some of Contractor's shuttles currently have paid advertising on them which Contractor is contractually obligated to maintain. The Parties agree that the advertising does not need to be removed for the purposes of this contract. There is no advertising inside the shuttles and Contractor will not add any during the term of this contract.

I.7 ROUTES

The shuttle routes will be determined by the City. The primary route is a Beach Shuttle Route as shown on Attachment 1. This route may be modified by the City with advance notice to the Contractor. The Contractor may make variances in the shuttle route due to local traffic conditions if all designated stops are serviced. The City may designate temporary changes in the route to accommodate local road closures that may occur during special events in Capitola Village or other conditions shown on Attachment 2.

During the Art & Wine Festival the Contractor will provide shuttle buses on the route as shown on Attachment 3.

I.8 FARES

Contractor will not charge fares.

I.9 SIGNAGE

Each shuttle bus must display two signs, both located on the sides of the vehicle. Each sign shall measure 72" x 24", reading "Capitola Shuttle" in 12" minimum lettering. The Contractor is responsible for preparing sign design options and submitting them to the City for review. The City will select and approve the final design prior to fabrication.

I.10 RIDERSHIP COUNTS

Driver shall count and maintain a daily account record of all passengers serviced. Counts shall be tabulated and provided to City on a weekly basis, on a form provided by the City shown on Attachment 4.

II. ADMINISTRATION

II.1 BILLING

The Contractor will invoice the City on a monthly basis. Invoices must be accompanied by an itemized list of days that service was provided and hours of service. Overtime, or hours of operation beyond the basic amount, without prior approval of the City will not be paid.

Invoices for payment shall be so marked, include a reference to this Agreement purchase order number and shall be consecutively numbered and forwarded to: ap@ci.capitola.ca.us

Following preliminary verification of the invoice, the City will pay the Contractor within 30 days of receipt of the invoice.

II.2 TERMS OF COMPENSATION

The City shall pay to the Contractor:

\$198.00 per Basic Hour Service.

\$198.00 per hour of service for the Food and Wine Festival.

Compensation shall not exceed \$89,100.00 per year, except as authorized in writing by the Director of Public Works.

Contractor will be entitled to an annual rate adjustment as described in Section VIII.22.

II.3 AUDIT

Contractor agrees to permit the City and its authorized representatives to audit, at any reasonable time during the term of this Agreement and for three (3) years from the date of final payment, Contractor's records pertaining to matters covered by this Agreement. Contractor agrees to maintain accurate books and records in accordance with generally accepted accounting principles for at least three (3) years following the terms of this Agreement.

Any overpayment uncovered in such an audit may be charges against the Contractor's future invoices. The City may withhold payment for services it believes were improper, failed to meet service specifications or are otherwise questionable. Contractor will not bill or be paid for unserved trips.

II.4 DRIVER AND PASSENGER CONDUCT STANDARDS

Drivers shall comply with and enforce the following conduct standards:

- Drivers shall maintain a courteous and cooperative attitude in their contact with the public.
- Drivers shall only provide accurate and correct information to customers.
- Each driver shall carry a timepiece accurate to within one minute, reset to the exact time prior to beginning any route.
- Drivers and passengers shall not smoke on board or near the shuttle buses.
- Drivers and passengers shall not vape on board or near the shuttle buses.
- Drivers and passengers shall not expectorate on or near the shuttle buses.

- There shall be no operation of audio devices by drivers or passengers, with the exception that headphone systems are allowed to be played by passengers.
- Drivers shall not use communication devices of any kind, including cellular telephones or Bluetooth headsets, for any purpose while driving or attending to passengers. These devices shall only be used while the driver is stopped at a designated bus stop or other safe location.
- Shoes and shirts shall be required to be worn by all passengers.
- No eating or drinking shall be allowed on board the shuttle buses.
- Driving while under the influence of drugs and /or alcohol is prohibited.

The Contractor shall exclude any driver whose behavior violates this Agreement.

II.5 INCLEMENT WEATHER POLICY

In the event that weather conditions are such that service must be temporarily suspended to ensure the safety of riders and drivers, the Contractor shall immediately notify the City to that effect. The Contractor shall assume responsibility for making a best faith attempt to contact any riders who may be at intermediate destinations and shall endeavor to provide such transport if safety and prudence permit.

II.6 COMPLAINTS

The Contractor is required to respond verbally or in writing to all rider complaints received from the City or individual riders. The Contractor is required to notify the City of any corrective action that was taken to ensure that the cause of any valid complaint will be eliminated. All written responses must be signed or cosigned by the person a complaint is against. If the City requests a written response to a complaint the Contractor must respond in writing within 14 calendar days.

The City will not ask the Contractor to investigate complaints by riders about on-time performance when the actual pick up and/or drop-off time for trips is reported to be within 10 minutes from the scheduled time.

II.7 CONFIDENTIALITY OF CLIENT INFORMATION

Any and all information regarding any individual person served by the City is strictly confidential. It shall not be released to any party in any form without the authorization of the individual and/or the agency sponsoring the individual's transportation.

II.8 ADVERTISING

During operational hours while performing this contract only, the Contractor shall display shuttle information for the public provided by the City in all shuttle buses in operation for this contract while such shuttles are in use for this contract..

The Contractor may not sell advertising within the shuttle bus without the City's prior written approval other than under the terms set forth in Section I.6.for advertising currently on certain shuttle buses.

III. PERSONNEL

III.1 PERSONNEL

The Contractor shall be solely responsible for the provision of and satisfactory work performance of all employees and contractors performing work described by Agreement or any reasonable performance standard established by the City. The Contractor shall be solely responsible for payment of all employee, contractor and/or subcontractor wages and benefits. Without any additional expense to the City, the Contractor shall comply with the requirements of employee liability, worker's compensation, employment insurance and social security. The City shall have the right to demand removal from the program, for reasonable cause, any personnel furnished by the Contractor. The Contractor shall not, absent prior written notice to, and consent by the City remove or re-assign any key management personnel identified in its proposal (e.g. Program manager) at any time prior to or after execution of the Agreement.

III.2 KEY EMPLOYEE

The Contractor must employ an individual whose major duties include the direction of services performed for the City. This key employee will be required to successfully complete all sensitivity training for both drivers and office personnel and all program, office and automation training, and must have decision-making powers for the Contractor. The key employee will be required to attend such meetings as are required by the City, provided that 48-hour notice is given. If the key employee is unable to attend a given meeting, another person vested with decision-making powers must attend.

III.3 OFFICE PERSONNEL AND PROCEDURES

The Contractor shall supply a sufficient number of employees to staff the office at all required times. The Contractor will be responsible for training these employees and making sure that all program policies and procedures are understood. Sufficient office staff must have dispatch capabilities. Each of the Contractor's non-driving employees who have direct day-to-day interaction with the public will be required to attend a one-day sensitivity training program approved by the City. Personnel with dispatch capabilities will staff the Contractor's office from at least one hour before the first scheduled pick up until at least one hour after the final scheduled drop-off.

III.4 DRIVERS AND DRIVER TRAINING

The Contractor shall supply a sufficient number of properly qualified personnel to operate the shuttle buses and to provide the services required. All drivers must complete a driver-training program paid for or provided by the Contractor and must take an annual refresher course.

The driver-training program will consist of the following:

- Behind the wheel defensive driving class. Minimum two days, including classroom instruction.
- Sensitivity training – minimum one-day classroom and one-half day "hands-on", including lift training.

The Contractor is responsible for ensuring that each driver is properly acquainted with the requirements of the program and his/her responsibilities as a driver. The City requires that drivers

receive at least their defensive driver training and the “hands-on” portion of sensitivity training prior to providing any service in this program. All remaining driver training must be completed no more than thirty (30) days after any given driver begins providing service. Refresher training is required for all drivers on an annual basis. More frequent re-training may be required, as necessary.

III.5 MINIMUM DRIVER STANDARDS/DRUG SCREENING/ANNUAL PHYSICAL EXAMINATION

All drivers shall be properly licensed in the State of California to provide this type of service. Contractor shall annually obtain a written record from the State Department of Motor Vehicles for each driver and shall keep that record on file. Contractor shall provide a driver's record to the City upon request. Drivers shall possess a Class “B” Driver's License, with applicable endorsements mandated by the State of California for the type of vehicle operated. All drivers shall comply with all relevant State of California codes and standards. Each operator participating in the program, without exception, must be at least 21 years of age. A driver shall be disqualified from providing shuttle service, if any of the following circumstances exist:

1. The driver has more than three moving violations within the last 36 months.
2. The driver's license has been revoked within the past 5 years.
3. The driver's license has been suspended, revoked or put on probation by the DMV for a cause involving the safe operation of a motor vehicle within the last three years.

Contractor will conduct individual assessments of each applicant/employee in accordance with applicable state and federal laws.

In accordance with Department of Transportation (DOT) requirements, the Contractor shall, at its own expense, assure that all drivers, mechanics and other safety sensitive personnel performing services are free from alcohol misuse and/or the abuse of drugs; including amphetamines, opiates, cocaine, PCP, marijuana and the misuse/abuse of prescription drugs, formulations of amphetamines or derivatives of narcotic drugs, while on the job and/or performing safety sensitive duties. Contractor will require its prospective safety sensitive employees who may be assigned to perform work under this Agreement undergo pre-employment drug testing. Safety sensitive employees shall also be subject to post-accident testing, probable cause testing, and random testing as required by applicable law. Such drug and alcohol tests will comply with all applicable regulations. If an employee fails a random, post-accident, or probable cause test, Contractor shall inform the City of the failure and of the actions taken within 24-hours of the event.

III.6 PROPER HYGIENE

All operators in the program must practice good hygiene, are required to be neat, clean, and well-groomed and are responsible for the proper care and cleaning of the garments they wear while on duty.

VI. VEHICLES, FACILITY AND MATERIALS

VI.1 VEHICLES

All vehicles must be able to carry a minimum 16 persons, with at least one space designated for wheelchairs.

VI.2 CLEAN EQUIPMENT

All equipment used in the program must be kept clean and be cleaned regularly. If City identifies a vehicle used in service that is not clean, the Contractor shall immediately remove the vehicle from service and replace it with a sufficient vehicle within thirty (30) minutes when requested verbally or in writing by City.

VI.3 RADIO STANDARDS

The Contractor must provide two-way radio communication equipment for every vehicle to be used in provision of service for the City. The Contractor is required to provide the City with its radio frequency number(s) used to communicate/dispatch its vehicles used under this Agreement.

VI.4 REMOVAL OF VEHICLES

The City may order, either verbally or in writing, the immediate removal from service any vehicle that the City determines, in its sole discretion, does not meet the City's vehicle specifications, is unsafe, or not in compliance with any Federal, State, or local laws, inspections or regulations.

VI.5 LAWS, ORDINANCES AND REGULATIONS

It shall be the responsibility of the Contractor to assure that all Federal, State and local laws, regulation, ordinances, licenses, or inspections governing vehicles in this service are complying before service is begun and always covered by the period of this Agreement.

VI.6 APPROVAL BY PUBLIC WORKS DIRECTOR/EXCEPTIONS

Exceptions to any of these requirements shall require prior approval by Public Works Director. Use of any vehicle in the program also requires prior approval of Public Works Director. No exceptions that adversely affect safety will be made. The City will inspect any vehicle for program use approval within 14 working days of the Contractor's request.

VI.7 SAFETY/INSPECTIONS

The Contractor shall perform daily safety inspections of vehicles prior to beginning the day's service. Vehicles failing the daily inspection will not be used in service until the reason for failure is corrected. The City reserves the right to ensure vehicles are being maintained properly and are in safe operating condition. If a vehicle fails inspection, it is barred from service until the problem(s) are corrected. For passenger comfort, the heating and air-conditioning units of all vehicles must be kept in proper working order. The City may inspect vehicles at any time and may bar a vehicle from service until problem(s) are corrected.

VI.8 DAMAGE

Contractor shall repair all damage to vehicles within 30 days of occurrence in a high-quality manner, regardless of cause.

VI.11 SPARE VEHICLES

The Contractor is required to have, at its immediate disposal, at least 1 spare vehicle. Vehicles must be able to carry a minimum of 16 persons and maintained to the previously stated standards. It is the Contractor's responsibility to ensure that sufficient fleet vehicles are available to meet service requirements.

The Contractor shall make available a back-up vehicle for disabled access. The vehicle shall fully conform to ADA requirements. The back-up vehicle shall be available within 20 minutes of dispatch.

VI.12 HEAD ROOM

Ample head room is to be provided to accommodate tall (6'6") wheelchair passengers during entry and transport.

VI.13 RAILS

Each vehicle shall have stanchions and overhead grab rails for standing passengers.

VI.14 LIFTS

Lifts for passenger loading must be hydraulic, electric or a combination of the two, and must be of the latest design. All current safety features are to be incorporated including: stop gate sensitive edges, manual controls, handrails, interlocks to prevent movement and shall be operable only in park. The lift to be used shall have been tested and be capable of safely lifting to 1,000 pounds. If electronic lifts are utilized, they shall also be capable of manual raising and lowering. If lifts are mounted for entry through the rear door of a vehicle, the vehicle must have flashing light signaling capability, mounted near the roof line, to be used during loading and unloading. All lifts must comply with ADA Regulations.

VI.15 AGE

No vehicle shall be more than 10 model years old.

VI.16 WARNING LIGHTS

An audible alarm and external flashing light (hazard warning) shall be incorporated to alert passengers of lift operation. The audible alarm is to sound only during lift motion. The hazard warning lights shall be illuminated whenever power to the lift is turned on.

VI.17 WHEELCHAIR ACCOMMODATIONS

Vehicles must be able to accommodate standard, electric, three-wheelers, (Amigo types), and recent model light alloy wheelchairs.

VI.18 WHEELCHAIR TIE DOWN & SAFETY BELT REQUIREMENT

A wheelchair tie-down system must be in place in all vehicles. The tie-down system must (a) enable the chair and the occupant to be secured independently of each other; (b) not have metal to metal contact of the tie-down mechanism and the chair; and (c) secure the chair at the strongest points of the chair frames, and not at the wheels. All wheelchair restraints must comply with the Americans with Disabilities Act (ADA) regulations.

A safety belt for each rider is required and drivers are required to ensure that the safety belts of each passenger are fastened. For wheelchair occupants, the safety belt must be independent of the wheelchair tie-down system and must be designed for release by an occupant who can release a standard clasp belt buckle.

VI.19 SEATS

Bench seats utilized for passengers must be equipped with a strap or a pull for balance.

VI.20 DOME LIGHTS

Interior dome lights are required for all vehicles.

VI.21 MANEUVERABILITY

Each vehicle must be able to maneuver in narrow one-way streets.

VI.22 SPARE TIRE

Each vehicle must carry a spare tire, in good condition, and the necessary equipment for removing and mounting a tire.

VI.23 INSPECTIONS REQUIREMENT/STATE OF CALIFORNIA

Each vehicle must pass State of California Department of Transportation inspection required for non-emergency medical transportation livery permits. Current inspection stickers must be displayed by all vehicles.

VI.24 FIRE EXTINGUISHER

Each vehicle must carry a full portable current inspected fire extinguisher.

VI.25 TRANSMISSION REQUIREMENTS

All vehicles shall be equipped with a heavy-duty automatic or manual transmission. The transmission shall be properly mated with the engine furnished. Controls and internal parts shall be adequately designed and adjusted to provide smooth power shift accelerations without damage, and to prevent output torque when the selector lever is in neutral position.

VI.26 AIR CONDITIONING

The vehicle heating and air conditions systems shall be designed to provide passenger comfort within the vehicle. Both heated and air-conditioned air shall be evenly distributed in the vehicle interior. Blowers shall be of sufficient size to evenly distribute air without creating drafts or blowing excessively on the passengers. Any vehicle with an inoperable air conditioning or heating system shall not be used for service. Each vehicle must use their air conditioning and/or heating system as weather conditions and passenger comfort dictate.

VI.27 MIRRORS

A fully adjustable mirror shall be installed on each exterior side of the vehicle. An interior rear-view mirror shall be mounted ahead of and to the right of the operator's position to provide a general view of the interior of the vehicle.

VI.28 ROOF STRENGTH

The vehicle roof strength must be such that the likelihood of roof collapse in a rollover accident is minimized.

VI.29 FACILITIES

Contractor shall provide suitable facilities with which to operate the service. This includes maintenance and storage facilities. All furnishings, equipment and supplies are the responsibility of the Contractor.

VI.30 FUELS AND MATERIALS

All fuels, lubricant, parts, materials, etc. required for the performance of this Agreement shall be supplied by Contractor. Diesel operated vehicles must employ diesel particulate filters and utilize lower sulfur diesel fuel.

VI.31 SAFETY EQUIPMENT

Each vehicle shall be equipped with safety equipment that meets California Highway Patrol standards.

VI.32 AIR EMISSIONS STANDARDS

Contractor is responsible for ensuring that all vehicles meet the applicable California Air Resources Board and Air Quality Management District air emissions standards for public transit fleets at all times.

VII. INSURANCE AND BONDS

VII.1 INSURANCE

The Contractor shall be required to carry insurance (and furnish proof thereof) to the following minimum limits:

a) Worker's Compensation

Coverage A – Statutory

b) Comprehensive General Liability (Including Contractual Liability and Independent Contractors)

Bodily Injury Liability:

Each Person \$2,000,000.00

Each Accident \$2,000,000.00

Property Damage Liability:

Each Accident \$2,000,000.00

c) Automobile Liability

Bodily Injury Liability:

Each Person \$2,000,000.00

Each Accident \$2,000,000.00

Property Damage Liability:

Each Accident \$2,000,000.00
Or \$2,000,000.00 Combined Single Limit

All deductible payments are responsibility of Contractor. The City shall be named as additionally insured on all liability policies. All accidents must be reported to the City within 24 hours of the occurrence.

Contractor agrees that these policies shall not be canceled, nor the coverage reduced until thirty (30) days after the City has received written notice from the Contractor of such cancellation or reduction by certified mail.

The Contractor will provide the City documentation proving insurance coverage, in a form approved by the City within 30 days of notice of contract award or 10 days before commencing transportation services, whichever occurs first.

VII.2 CLAIMS

If, as a result of any operation performed under this Agreement, a claim is made against the City or the Contractor, the Contractor must verbally notify the City within 48 hours. Contractor must submit a written verification and analysis of such claim to the City within 14 calendar days. The

City shall notify the Contractor of any claims reported directly to the City within 48 hours of receipt of the claim.

VII.3 ACCIDENTS

All passengers and vehicle related accidents involving any property damage or personal injury resulting from service provided under this agreement must be verbally reported, immediately, and verified, in writing, to the City with a complete report on the incident, including any forms provided by the City for the purpose, within 24 hours of the occurrence. The City shall notify the Contractor of any accident reported directly to the City within 24-hour notice of the accident.

VII.4 PERFORMANCE BOND

Bonding requirements have been waived for this project.

VIII. ADDITIONAL AGREEMENT TERMS AND CONDITIONS

VIII.1 CANCELLATION OF AGREEMENT

a) If Contractor fails to perform any of its material obligations under this Agreement, in addition to all other remedies provided by law, the City may terminate this Agreement immediately upon written notice of termination. Notice of such cancellation will be given with enough time to allow for the orderly withdrawal of the Contractor without additional harm to the participants or the City.

b) The City may terminate this Agreement without cause by giving thirty (30) day prior written notice thereof to Contractor.

The City shall pay Contractor for services satisfactorily performed up to the effective date of termination plus Contractor's reasonable close-out costs which shall not exceed 2% of the annual contract costs. Contractor shall submit to the City detailed invoices with the close-out costs and City shall pay those it deems reasonable. The City has no obligation to the Contractor, of any kind, after the date of termination.

VIII.2 MODIFICATION OF AGREEMENT

Any increase, reduction, delay, or modification of shuttle service shall be mutually agreed to by the City and Contractor in a writing signed by authorized representatives of both parties.

VIII.3 DISCLAIMER OF LIABILITY

The City will not hold harmless or indemnify the Contractor for any liability whatsoever, except to the extent such liability is caused by City's officers', employees' or agents' sole negligence or willful misconduct.

VIII.4 INDEMNIFICATION AND HOLD HARMLESS

The Contractor agrees to protect, defend, indemnify and hold the City, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising out of Contractor's performance under this Agreement. Without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury, infringement of any patent, trademark, copyright (or application thereof) or of any other tangible or intangible personal or property right, or actual or alleged violation of any other tangible or intangible personal or property right, or actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation or decree of any court, shall be included in the indemnity hereunder. The Contractor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his/her sole expense and agrees to bear all other costs and expenses related thereto, even if such claim is groundless, false or fraudulent. Contractor shall not be obligated to indemnify for liability arising from the sole negligence or willful misconduct of the City its officers, employees and agents. The acceptance of services under this Agreement by the City shall not operate as a waiver of the right of indemnification. The provisions of this Section survive the termination of this Agreement.

VIII.5 LAW GOVERNING

All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of California.

VIII.6 ANTI-DISCRIMINATION CLAUSE

The Contractor shall not in any way, directly or indirectly, discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.

VIII.7 LICENSING AND PERMITS

The Contractor shall be appropriately licensed for the work required in the Agreement. The cost for any required licenses or permits shall be the responsibility of the Contractor. The Contractor is liable for any and all taxes due as a result of the Agreement.

VIII.8 ASSIGNMENT/TRANSFER OF INTERESTS

There shall be no assignment/transfer of interests or delegation of the Contractor's rights, duties, or responsibilities of Contractor under this Agreement without prior written approval of the City, not to be unreasonably withheld.

VIII.9 REGULATORY REQUIREMENTS

The Contractor shall comply with all Federal, State, and local licensing and/or regulatory requirements (including permits) applicable to the provision of Summer Shuttle Bus Service.

VIII.10 EQUAL OPPORTUNITY

The Contractor will always abide by the equal opportunity provisions of the Civil Rights Act of 1964 as amended, Executive Order 11375 and as supplemented in Department of Labor Regulations 41CFR Part 60 and of the rules, regulations, and relevant orders of the Secretary of Labor.

VIII.11 SEVERABILITY

In the event any provision of the Agreement is declared or determined to be unlawful, invalid or unconstitutional, such declaration shall not affect, in any manner, the legality of the remaining provisions of the Agreement and each provision of the Agreement will be and is deemed to be separate and severable from each other provision.

VIII.12 SAFETY POLICY

The Contractor shall always abide by the Contractor's written safety policy as described in materials submitted during the procurement process for this Agreement and as approved by the City.

VIII.13 INDEPENDENT CONTRACTOR

Under the terms of this Agreement, the Contractor is an independent contractor and has and retains control and supervision of the services performed by and full control over the employment and direct compensation and discharge of all persons, other than City employees, assisting in the performance of its services hereunder. The Contractor agrees to be solely responsible for all

matters relating to payment of employees, including compliance with social security, all payroll taxes and withholdings, unemployment compensation and all other regulations governing such matters. The Contractor agrees to be responsible for its own acts and those of its subordinates, employees and any and all subcontractors, if any, during the life of this Agreement. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

VIII.14 WAIVER OF TERMS AND CONDITIONS

The failure of the City or the Contractor in any one or more instances to enforce one or more of the terms or conditions of the contract documents or to exercise any of its rights or privileges, or the waiver of any breach of such terms or conditions, shall not be construed as thereafter waiving an such terms, conditions, rights or privileges, and the same shall continue and remain in force and effect as if no waiver had occurred.

VIII.15 INTERPRETATION, JURISDICTION, AND VENUE

This Agreement and other contract documents shall be construed and interpreted solely in accordance with the laws of the State of California. The Contractor hereby consents and submits to the jurisdiction of the appropriate courts of California for adjudication of any suit, right or cause of action arising under or in connection with the contract documents.

VIII.16 INSPECTION OF WORK

a) All works (which term through this clause includes services performed, material furnished or utilized in the performance of services, and workmanship in the performance of services) shall always be subject to inspection and test by the City to the extent practicable and places during the term of the Agreement. All inspections by the City shall be made in such a manner as not to unduly delay the work. The City shall have the right to enter the Contractor's premises for the purpose of inspecting and auditing all data and records which pertains to the Contractor's performance under this Agreement. The City shall also have the right to enter Contractor's premises for the purpose of inspecting vehicles owned by the Contractor that are used to provide service under this Agreement.

b) If any work performed hereunder is not in conformity with the requirements of this Agreement, the City shall have the right to require the Contractor to perform the work again in conformity with the requirements of the Agreement at no additional increase in the total contract amount. When the work to be performed is of such a nature that the defect cannot be corrected by re-performance of the work, the City shall have the right to 1) require the Contractor to immediately take all necessary steps to ensure future performance of the work in conformity with the requirements of the Agreement; and 2) reduce the Agreement price to reflect the reduced value of the work performed. In the event the Contractor fails promptly to perform the work again or to take necessary steps to ensure future performance of the work in conformity with the requirements of the Agreement, the City shall have the right to either a) by contract or otherwise

have the work performed in conformity with the contract requirements and charge to the Contractor any costs to the City that is directly related to the performance of such work, or b) terminate this Agreement for default as provided in the clause of the Agreement entitled "Cancellation of Agreement."

VIII.17 COMPLIANCE WITH LAWS AND PERMITS

The Contractor shall give all notices and comply with all existing and future Federal, State, and municipal laws, ordinances, rules, regulations, and orders of any public authority bearing on the performance of the Agreement, including, but not limited to, the laws referred to in these provisions of the Agreement and the other contract documents. If the contract documents are at variance therewith in any respect, any necessary changes shall be incorporated by appropriate modification. Upon request, the Contractor shall furnish to the City certificates of compliance with all such laws, orders, and regulations.

VIII.18 RESERVED

VIII.19 SUBCONTRACTING

The Contractor shall obtain the City's written consent prior to entering any subcontract affecting the service. The City reserves the right to require certain clauses be placed in any subcontracting agreements affecting the service provided under this Agreement. No subcontractor shall, under any circumstances, relieve the Contractor of their liability and obligation under this Agreement.

VIII.20 AGREEMENT RENEWAL

The City shall notify the Contractor by November 30, 2025 indicating its intent on renewing the Agreement for an additional season. The City and Contractor shall mutually agree to any renewal, and the Contractor shall consent to the renewal by December 31, 2025.

VIII.21 RATE ADJUSTMENTS

The hourly rate will be adjusted annually by the Consumer Price Index (CPI) for San Francisco-Oakland-Hayward for Urban Wage Earners and Clerical Workers, as published by the U.S. Department of Labor, Bureau of Labor Statistics (positive changes only). Additional rate adjustments may be requested by the Contractor with each renewal and must be substantiated with documented cost increases, such as fuel costs. Any request by the Contractor for additional rate increases, above the CPI increase, must be received in writing by the City by December 31st of each year. The City reserves the right to reject the rate increase and may either negotiate with the Contractor or publicly solicit for new proposals.

VIII.22 FORCE MAJEURE

Neither Party shall be liable to the other Party for any losses, expenses, or damages resulting from any delay in performance or from non-performance caused by circumstances beyond the reasonable control of the Party affected, including but not limited to acts of God, fire, flood, explosion, epidemic, war, terrorism, sabotage, strike, or labor dispute. The affected Party shall use reasonable commercial efforts to avoid or remove those causes of non-performance. In the event that either Party is unable to perform its obligations under this Agreement by reason of force majeure, it shall immediately give notice thereof as provided for herein to the other Party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be made, effective and executed as of the 8th day of May, 2025, by their respective authorized officials.

City of Capitola

Community Bridges

By: _____
Benjamin Goldstein, City Manager

By: _____
Ray Cancino, Chief Executive Officer
Community Bridges

Date: _____

Date: _____

Approved as to form:

By: _____
Samantha Zutler, City Attorney

Date: _____

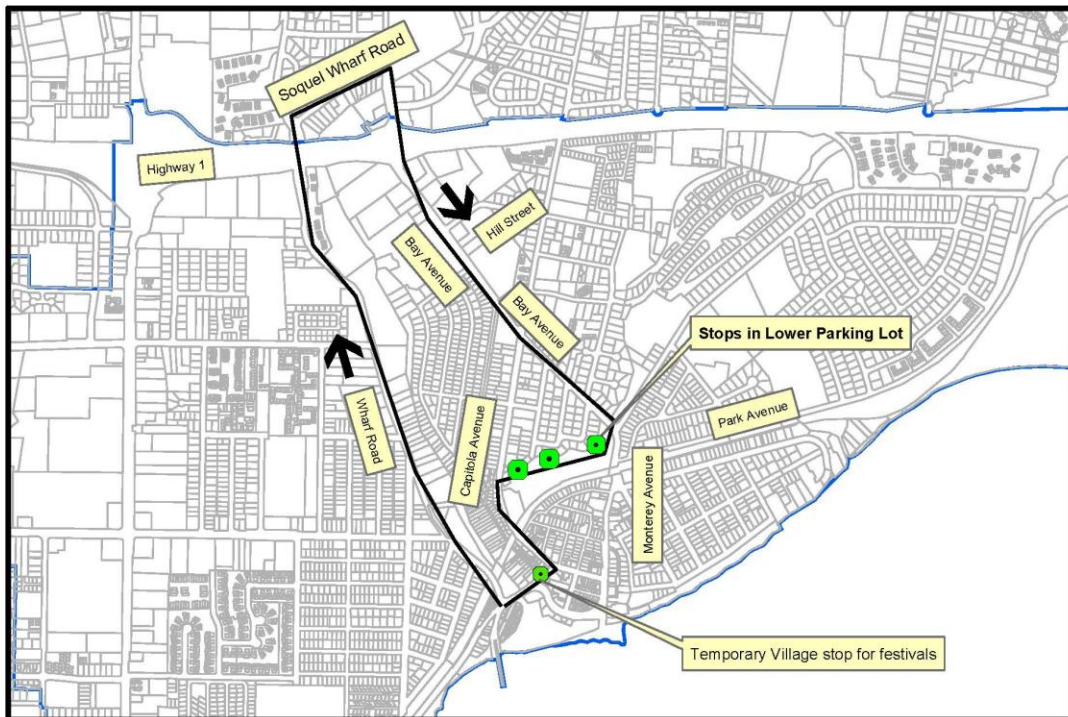
Beach Shuttle Route



Attachment 2

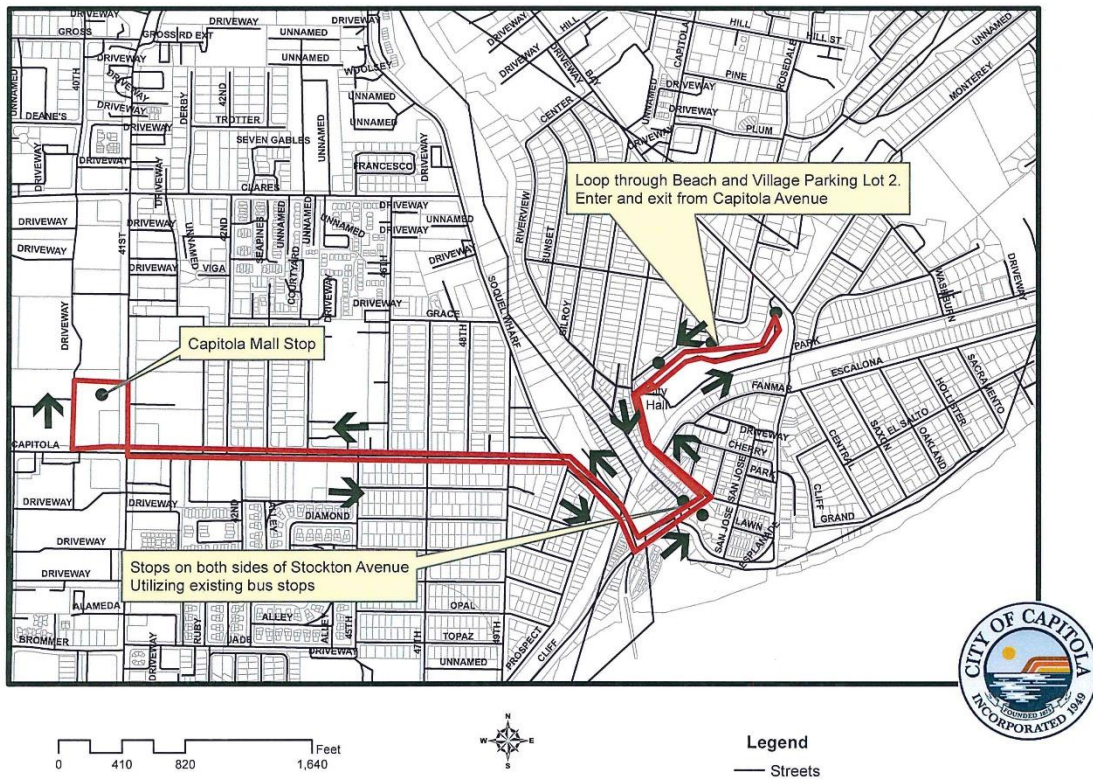
Beach Shuttle - Alternate Route Map

For Use During Festivals Involving Closure of Capitola Avenue



Attachment 3

Art & Wine Festival Shuttle Route



Memorial Day to Mid-September

[illegible]

Capitola City Council

Agenda Report

Meeting: May 8, 2025

From: Public Works Department

Subject: Park at Rispin Mansion Construction Update and Proposal for Additional Site Work



Recommended Action: Authorize staff to approve Change Order No. 2 to the construction contract with Betz Works for the Park at Rispin Mansion Project in the amount of \$50,000 for additional site work utilizing available Measure Q funds.

Background: Construction of the Park at Rispin Mansion has been underway since spring 2024. On March 28, 2024, the City Council authorized the City Manager to execute a construction contract to Betz Works in the amount of \$949,000. During construction, the project experienced delays related to PG&E utility connections and seasonal weather conditions that paused site work until dry conditions returned.

To address the PG&E issues, the City issued Change Order No. 1 in the amount of \$50,000 to fund additional underground utility work and added paving for ADA accessibility improvements.

Since the start of construction, Countywide voters approved Measure Q (November 2024), providing \$200,000 annually to the City in dedicated funding for parks, open space, and public improvements. Staff projects in Fiscal Year 2025–26 approximately \$50,000 in Measure Q funds will remain available after funding other items in the proposed FY 2025–26 Budget. Budget hearings will commence on May 15.

Discussion: When the Park at Rispin Mansion contract was awarded, several enhancements were removed from the project scope to remain within budget.

Given the availability of Measure Q funding, the fact the contractor remains mobilized on-site, and the challenges of adding improvements after the park is landscaped and open, staff recommends completing additional site work now.

The proposed additional work, as funding allows, includes:

- Stamped concrete in the area around the fountain, the landing between the fountain and amphitheater, and the sundial plaza area, including installation of the Pelican Sundial and Sundial pad. The current project includes decomposed granite in those areas. The original project included pavers in those areas, but they were removed due to funding constraints.
- Constructing the oval pathway around the park and future bocce ball court and the connector path. These were previously planned as decomposed granite but could be constructed using stamped concrete to provide a durable and low-maintenance surface that matches the aesthetic originally proposed.

Using stamped concrete, which resembles pavers, will maintain the intended visual appearance while reducing future maintenance costs and installation complexity. Other options for the available funding include security cameras in the Park. However, that work would be completed by a different contractor and could be done at a later date without incurring additional mobilization costs.

Completing these improvements now would enhance the final park experience and avoid future construction disruptions. However, it would extend the park opening timeline by several weeks.

The following elements remain outside of the project scope:

Table 1: Excluded Project Elements

Project Elements	Approximate Cost
Acanto Fountain Emitter	\$7,000
Bike Post Bollards (5 units)	\$7,000
Ceramic Plant Containers (4 units)	\$7,000
Ceramic Urns (2 units)	\$2,000
Game Table with Benches	\$42,000
Oak Leaf Fountain Emitter	\$3,000
New Arbor with Columns	\$82,000
Bocce Ball Court	\$53,000
Additional Planting	\$20,000
Total	\$223,000

Fiscal Impact: The allocated project budget of \$949,000 includes a \$178,000 Proposition 68 grant from State Parks. Including the proposed additional site work, total change orders would amount to approximately \$100,000, or 10.5% of the original contract value.

The additional work would be funded with available \$50,000 in FY 25-26 Measure Q funds. No additional General Fund contributions are required.

Attachments:

1. Locations of proposed hardscape improvements

Report Prepared By: Jessica Kahn, Public Works Director

Reviewed By: Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager

