

City of Capitola

City Council Meeting Agenda

Thursday, September 08, 2022 – 7:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Sam Storey
Vice Mayor: Margaux Keiser
Council Members: Jacques Bertrand, Yvette Brooks, Kristen Brown

Regular Meeting of the Capitola City Council – 7 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

1. Roll Call and Pledge of Allegiance

Council Members Jacques Bertrand, Yvette Brooks, Kristen Brown, Margaux Keiser, and Mayor Sam Storey.

2. Additions and Deletions to the Agenda

3. Presentations

Presentations are limited to eight minutes.

- A. Introduction of Recreation Division Staff; Brennan Howard, Recreation Coordinator: Beach Lifeguard Services, Junior Guard & Sports
- B. Junior Guard Participant Recognition

4. Additional Materials

Additional information submitted to the City after distribution of the agenda packet.

5. Oral Communications by Members of the Public

*Please review the Notice of Remote Access for instructions. Oral Communications allows time for members of the Public to address the City Council on any “Consent Item” on tonight’s agenda, or on any topic within the jurisdiction of the City that is not on the “General Government/Public Hearings” section of the Agenda. Members of the public may speak for up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. A **maximum of 30 minutes** is set aside for Oral Communications.*

6. Staff / City Council Comments

Comments are limited to three minutes.

7. Consent Items

All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless

members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

- A.** Consider the minutes from the August 25, 2022, regular City Council meeting
Recommended Action: Approve minutes.
- B.** Approval of City Check Registers Dated July 15, July 22, July 29, August 5, and August 19.
Recommended Action: Approve check registers.
- C.** Afterschool Scholarship Donation
Recommended Action: Accept donation of \$20,000 from the Soquel Union Elementary School District for Afterschool Rec Club participant scholarships.
- D.** Hybrid Meeting Administrative Policy
Recommended Action: Approve draft policy.
- E.** Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing
Recommended Action: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

8. General Government / Public Hearings

All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A.** Resolution Supporting Local Measure K on the November 8, 2022 Ballot
Recommended Action: Adopt resolution supporting Local Measure K (Santa Cruz High School District Bond) on the November 8, 2022 Ballot.
- B.** Village Palm Tree Lights Proposal
Recommended Action: Consider a request from the Capitola Village and Wharf Business Improvement Area to replace existing “bright-white” rope lights on the palm trees throughout the Village with “warm-white” rope lights.
- C.** Park Avenue Traffic Calming Report
Recommended Action: 1) Provide feedback on traffic calming options for Park Avenue and 2) Direct Public Works staff to conduct public outreach on the proposed alternatives.
- D.** Consider an Ordinance Amending Capitola Municipal Code Section 2.04.275 as Recommended by the Finance Advisory Committee
Recommended Action: Consider the Finance Advisory Committee recommendation to adjust Council Member compensation and approve the first reading of an Ordinance amending Capitola Municipal Code Section 2.04.275 pertaining to City Council Member salary to provide an adjusted salary of \$660 per month for members of the City Council, to be effective upon the start of new terms of office following the November 2022 General Municipal Election.

9. Adjournment

Notice of In-Person & Remote Access

In accordance with Assembly Bill 361, City Council meetings are open to the public for in-person attendance at the Capitola City Council Chambers located at 420 Capitola Avenue, Capitola, California, 95010. Council and Staff will be meeting in-person and remotely, and the public can choose to attend either in-person or via remote access.

Other ways to Watch:

- Spectrum Cable Television channel 8
- City of Capitola, California YouTube Channel

For Remote Access, Join Zoom Application or Call in to Zoom:

- Meeting link:
<https://us02web.zoom.us/j/89658842157?pwd=VS9WamYwMkgxRDV1N1NrVkp6V0xDZz09>
- Or dial one of these phone numbers: **1 (669) 900 6833, 1 (408) 638 0968, 1 (346) 248 7799**
- Meeting ID: **896 5884 2157**
- Meeting Passcode: **826489**

To make a remote public comment:

- **Via Zoom Application:** Use participant option to “raise hand”. The moderator will unmute you
- **Via Zoom phone call:** Dial *9 on your phone to “raise your hand”. The moderator will unmute you

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: www.cityofcapitola.org and at Capitola City Hall prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website at www.cityofcapitola.org by clicking on the Home Page link “**Meeting Agendas/Videos.**” Archived meetings can be viewed from the website at any time.

Capitola City Council Agenda Report

Meeting: August 25, 2022

From: City Manager Department

Subject: Consider the minutes from the August 25, 2022, regular City Council meeting



Recommended Action: Approve minutes.

Discussion: Attached for Council review and approval are the draft minutes from the regular City Council meeting on August 25, 2022.

Attachments:

1. August 25 draft

Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Reviewed/Approved By: Jamie Goldstein, City Manager

City of Capitola

City Council Meeting Minutes

Thursday, August 25, 2022 – 7:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Sam Storey

Vice Mayor: Margaux Keiser

Council Members: Jacques Bertrand, Yvette Brooks, Kristen Brown

Regular Meeting of the Capitola City Council – 7 PM

1. Roll Call and Pledge of Allegiance

Council Members Jacques Bertrand, Yvette Brooks, Kristen Brown, Margaux Keiser, and Mayor Sam Storey.

2. Additions and Deletions to the Agenda

3. Presentations

- A. Introduction to Capitola's First Hybrid City Council Meeting
- B. Introduction of Capitola Community Development Staff; Senior Planner Brian Froelich, Building Inspector II Eric Martin, and Development Service Technician Jorge Melgoza
- C. Presentation of a Certificate of Appreciation to Brandon Napoli the Director of the Santa Cruz Small Business Development Center for administering the CDBG Small Business Covid-19 Economic Development Grants

Community Development Director Herlihy introduced Brandon, who also thanked Alexander Pedersen who helped very much with these grants

4. Additional Materials

5. Oral Communications by Members of the Public

In-person, a member of the public said she appreciated the hybrid-meeting model, allowing for both in-person and virtual attendance options for the public.

Judith Baraki asked several questions regarding a vacant home tax measure.

Via Zoom, Nicole asked about a previously noticed item (1610 Bulb Avenue). The Mayor requested staff to respond; Community Development Director Herlihy explained that the item had been continued by the Planning Commission and therefore not placed on the agenda for a Council hearing. She said the item would be noticed again and likely come to Council sometime in October.

Mayor Storey explained that Council previously determined not to place a vacant home tax measure on the November 2022 ballot and that the issue was not being researched at this time.

6. Staff / City Council Comments

City Manager Goldstein asked for patience as staff and Council adjust to hybrid-meetings.

Council Member Bertrand and Council Member Brown both expressed excitement to be back in the Council Chambers for the meeting.

Requested Future Agenda Items:

- Off-leash dog proposal (Bertrand)
- Presentation from Santa Cruz City Schools about Bond Measures L and K (Mayor Storey)

7. Consent Items

Mayor Storey pulled Item 7.D: Over-the-street Banner Policy off Consent, to be heard at the end of the agenda.

Motion: Approve Items 7.A, 7.B, 7.C, 7.E, and 7.F as recommended

Result: Passed, 4:0 (Unanimous)

Mover: Council Member Brown

Second: Council Member Bertrand

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brown, Mayor Storey

Absent: Council Member Brooks

- A. Consider the minutes from the July 28, 2022, regular City Council meeting and the August 11, 2022, special City Council meeting
Recommended Action: Approve minutes.
- B. Consider an update to the Accountant I, Accountant II, and Senior Accountant job descriptions
Recommended Action: Approve changes to the job descriptions for the Accountant I, Accountant II, and Senior Accountant job classifications.
- C. Consider the Purchase of New Mobile Computers for the Police Department
Recommended Action: Adopt the proposed resolution amending the Budget and authorizing the Police Department to use funding from the Supplement Law Enforcement State Funds (SLESF) and Information Technology Funds (totaling \$50,000) for the purchase of ten mobile computers from government contractor CDW Government LLC.
- D. Over-the-Street Banner Policy Update
Recommended Action: Approve updates to Administrative Policy V-17: Capitola Village Street Banner Program to ensure consistency with current best practices.

The item was heard after General Government Item 8.F.

Mayor Storey asked for more information regarding non-profits and their ability to have over-the-street banners. City Manager Goldstein clarified that the intent of the changed language is to restrict banner content, not disallow organizations from having a banner.

There was no public comment.

Mayor Storey asked that language is clarified to indicate that all holders of a major special event permit (including non-profits) may apply for an over-the-street banner.

Motion: Approve the policy with the recommended modifications included

Result: Passed, 4:0 (Unanimous)

Mover: Council Member Bertrand

Second: Council Member Brown

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brown, Mayor Storey

Absent: Council Member Brooks

- E. Appeal of Design Permit, Historic Alteration Permit, Variance, and Coastal Development Permit to demolish an existing residence and construct a new home that retains nonconformities for size and setbacks at 1410 Prospect Avenue
Recommended Action: Set a public hearing during the City Council meeting of September 22, 2022, to consider the appeal of Application #21-0376.
- F. Receive Update on Pandemic Response and Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing
Recommended Action: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

8. General Government / Public Hearings

- A. Appoint Representatives to the Historical Museum Board
Recommended Action: Appoint two representatives to the Historical Museum Board.

Council Member Brown asked if the Board can vote to remove members; City Manager Goldstein clarified that only Council can vote to remove Board members. She also confirmed that the Historical Museum Board members must sign the City’s Code of Conduct.

There was no public comment.

Council Member Brown said she trusts the Board to make decisions that are best for them and the museum.

Vice Mayor Keiser said she also appreciates the Board’s insight into appointments and encouraged all new members to follow the Code of Conduct.

Motion: Accept Museum Board’s recommendation and appoint Mary Hay and John Mulry to the Historical Museum Board

Result: Passed, 4:0 (Unanimous)

Mover: Council Member Bertrand

Second: Council Member Brown

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brown, Mayor Storey

Absent: Council Member Brooks

- B. Consider a Resolution Accepting a Grant in the Amount of \$19,304.88 from the Department of Alcoholic Beverage Control Alcohol Policing Partnership Program, Authorizing the Police Chief to Execute the Grant Agreement, and Authorizing the Finance Director to Amend the 2022-23 Fiscal Year City Budget by \$19,304.88
Recommended Action: Adopt the proposed resolution accepting a State of California Department of Alcoholic Beverage Control (ABC) grant in the amount of \$19,304.88, authorizing the Police Chief to execute the Grant Agreement with the ABC, and authorizing the Finance Director to amend the FY 2022-23 General Fund operating budget to increase revenues and expenditures by \$19,304.88.

Chief Dally thanked Council for the opportunity to meet in-person and introduced Captain Ryan who presented a brief staff report.

Council Member Bertrand asked for more information on the type of training offered; Captain Ryan replied that the training focuses on educating restaurant and bar owners in a collaborative

way to combat over-drinking and over-serving. She also explained the Capitola Police Department Explorer Program in response to a question.

There was no public comment.

Motion: 1) Adopt the resolution accepting the grant and 2) Authorize the Finance Director to amend the budget to increase expenditures by \$19,304.88

Result: Passed, 4:0 (Unanimous)

Mover: Council Member Bertrand

Second: Council Member Brown

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brown, Mayor Storey

Absent: Council Member Brooks

C. Community Grant Subcommittee

Recommended Action: Appoint two Council Members to a subcommittee to review applications for the 2022 – 2023 Community Grant Program.

Mayor Storey recused himself from this item and stated that wife works for the Community Action Board. Council Member Brown stated that she is a non-compensated member on the Community Action Board.

Council Member Bertrand asked when the grant allocations would come back to Council. City Manager Goldstein replied that grant awards would take place within this fiscal year.

Council Member Brown asked to be considered to serve on the ad-hoc committee, she also suggested that Vice-Mayor Keiser serve if Council agreed.

There was no public comment.

Vice Mayor Keiser agreed and noted that she was a member of the ad-hoc committee for the previous grant cycle; she asked that the ad-hoc committee's recommendations be considered and respected by Council when Council makes the final grant allocations.

Council Member Bertrand agreed with comments.

Result: Appoint Council Member Brown and Vice-Mayor Keiser to the Community Grant subcommittee.

D. Consider Hybrid Meeting Administrative Policy

Recommended Action: Review draft policy and provide feedback.

Assistant to the City Manager Woodmansee presented a brief staff report.

Mayor Storey suggested that the previously requested limitation on Council Member in-person attendance should no longer be required.

Council Member Brown agreed that all five members could attend at one time but asked that members continue to have discretion about attending remotely or not.

In public comment, Anna Vaage said that Council candidates may have health concerns and should still be permitted to attend meetings remotely.

Result: Feedback provided to staff

E. Designation of the Voting Delegate and Alternate for the 2022 League of California Cities Annual Conference

Recommended Action: Designate voting delegate and alternate(s), if desired.

Motion: Designate Council Member Bertrand the City’s voting delegate

Result: Passed, 4:0 (Unanimous)

Mover: Council Member Brown

Second: Vice Mayor Keiser

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brown, Mayor Storey

Absent: Council Member Brooks

F. In-Person Council Attendance

Recommended Action: Determine which City Council Members will attend the next regularly scheduled Council meeting in-person and remotely.

This item was not heard, as Council determined any of all five Council Members can attend meetings either in-person or remotely during Item 8. D.

9. Adjournment

The meeting was adjourned at 8:30pm to the next regular City Council meeting on September 8, 2022.

ATTEST:

Sam Storey, Mayor

Chloé Woodmansee, City Clerk

Capitola City Council

Agenda Report

Meeting: September 8, 2022

From: Finance Department

Subject: Approval of City Check Registers Dated July 15, July 22, July 29, August 5, and August 19.



Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
7/15/2022	101083	101084	4	\$ 1,921.01
7/22/2022	101085	101126	42	\$ 174,676.96
7/29/2022	101127	101240	117	\$ 877,800.33
8/5/2022	101241	101282	48	\$ 289,692.30
8/19/2022	101283	101389	114	\$ 847,674.33

The main account check register dated July 8, 2022, ended with check #101082.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
7/15/2022	19910	20035	126	\$ 227,557.22
7/22/2022	5764	5765	2	\$ 1,719.86
7/29/2022	20036	20160	127	\$ 232,152.36
8/5/2022	5768	5798	30	\$ 49,622.56
8/19/2022	20161	20253	95	\$ 188,066.94

The payroll account check register dated May 20, 2022, ended with EFT #19528.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
101092	Community Bridges		April – June meals on wheels	\$ 15,000.00
1354	CalPERS Member Services Division	CM	PERS contributions PPE 7/9/22	\$ 56,718.70
1355	Employment Development Department	CM	State taxes PPE 7/9/22	\$ 10,701.93
1356	IRS	CM	Federal taxes & Medicare PPE 7/9/22	\$ 38,857.81
101128	Soquel Creek Water District	PW	Irrigation	\$ 16,627.53
101176	Kimley Horn and Associates Inc	PW	Traffic calming, sidewalks, intersection analysis	\$ 14,530.00
101188	MBASIA		FY22-23 property, WC, EAP, liability insurance	\$ 463,433.05

101195	Moffat and Nichol		Wharf final permits, final design, bid & construction support	\$ 22,101.78
101200	Pacific Gas & Electric		July gas & utilities	\$ 16,740.75
101206	Santa Cruz County Animal Shelter		Quarterly animal services contribution	\$ 32,196.80
101210	Santa Cruz Regional 911		FY22/23 first quarter contribution	\$ 195,355.65
101247	Burke Williams and Sorenson LLP		June legal services	\$ 16,713.62
101250	Clean Building Maintenance Co		May and June janitorial services	\$ 11,231.84
101252	Communication Service Corporation		Building video camera, recorder, and labor	\$ 11,702.26
1363	CalPERS Health Insurance		August health insurance	\$ 65,176.11
1364	CalPERS Member Services Division		PERS contributions PPE 7/23/22	\$ 57,113.39
1365	Employment Development Department		State taxes PPE 7/23/22	\$ 11,167.37
1366	IRS		Federal taxes & Medicare PPE 7/23/22	\$ 40,324.24
1368	VOYA Financial		Employee 457 contributions PPE 7/23/22	\$ 13,744.32
5798	Employee		Final check 8/5/22	\$ 11,897.19
101294	Bear Electrical Solutions Inc		Install adaptive traffic control system	\$ 255,499.60
101327	Kimley Horn and Associates Inc		Traffic calming, signal control engineering, library driveway improvements, sidewalks, intersection analysis	\$ 21,756.75
101338	Moffatt and Nichol		Wharf final permits, final design, bid & construction support	\$ 18,601.75
101340	MV Transportation Inc		May, June, July beach shuttle	\$ 39,037.26
101346	Pacific Gas & Electric		August utilities	\$ 16,278.44
101357	Santa Cruz Regional 911		Operating/SCRMS	\$ 195,355.65
101364	Soquel Creek Water District		Irrigation	\$ 19,575.19
101382	Wells Fargo Bank		July credit card transactions	\$ 12,321.73
1369	VOYA financial		Employee contributions final pay 8/5/22	\$ 10,300.00
1370	CalPERS Member Services Division		PERS contributions PPE 8/6/22	\$ 56,719.05
1371	Employment Development Department		State taxes PPE 8/6/22	\$ 12,757.66
1372	IRS		Federal taxes & Medicare PPE 8/6/22	\$ 44,453.99

Attachments:

1. 7-15-22 Check Register
2. 7-22-22 Check Register
3. 7-29-22 Check Register
4. 8-5-22 Check Register
5. 8-19-22 Check Register

Report Prepared By: Leda Laidlaw-Hunter, Account Technician

Reviewed By: Chloé Woodmansee, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager

City main account checks dated July 15, 2022, numbered 101083 to 101084 totaling \$784.55, one EFTs totaling \$50.74 and 126 payroll EFTs totaling \$227,557.22, for a grand total of \$228,392.51, have been reviewed and authorized for distribution by the City Manager.

As of July 15, 2022, the unaudited cash balance is \$6,953,427.45.

**CASH POSITION - CITY OF CAPITOLA
July 15, 2022**

	7/15/2022
General Fund	\$ (1,618,782.78)
Payroll Payables	\$ 201,285.68
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 432,714.09
Capital Improvement Fund	\$ 4,074,201.67
Stores Fund	\$ 65,435.11
Information Technology Fund	\$ 321,562.63
Equipment Replacement	\$ 966,129.60
Self-Insurance Liability Fund	\$ (28,429.06)
Workers' Comp. Ins. Fund	\$ 367,078.79
Compensated Absences Fund	\$ 110,886.06
TOTAL UNASSIGNED GENERAL FUNDS	\$ 6,953,427.45

The Emergency Reserve Fund balance is \$1,314,205.54 (not included above).
The PERS Contingency Fund balance is \$974,096.85 (not included above).

 Jamie Goldstein, City Manager	8/19/22 Date
 Jim Malberg, City Treasurer	8/19/22 Date

City Checks Issued July 15, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101083	07/11/2022			STEVEN JONSSON	\$500.00
	Invoice	Date	Description		Amount
	SJ071522	07/08/2022	Food truck Friday musical performance 7/15		\$500.00
101084	07/11/2022			VITAL RECORDS HOLDING LLC	\$284.55
	Invoice	Date	Description		Amount
	2728939	06/30/2022	June record storage and compliance reporting		\$284.55
Check Totals:					\$784.55
EFT					
1352	07/11/2022			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$50.74
	Invoice	Date	Description		Amount
	1-942-326-624	07/08/2022	State tax employee final paycheck		\$50.74
EFT Totals:					\$50.74

Main City Totals	Count	Total
Checks	2	\$784.55
EFTs	1	\$50.74
All	3	\$835.29

Payroll Totals	Count	Total
Checks	0	\$0.00
EFTs	126	\$227,557.22
All	126	\$227,557.22

Grand Totals:	Count	Total
Checks	2	\$784.55
EFTs	127	\$227,607.96
All	129	\$228,392.51


City main account checks dated July 22, 2022, numbered 101085 to 101126 totaling \$59,209.58, five EFTs totaling \$115,332.38 and two payroll checks totaling \$1,719.86, for a grand total of \$176,261.82, have been reviewed and authorized for distribution by the City Manager.

As of July 22, 2022, the unaudited cash balance is \$8,413,703.28.

CASH POSITION - CITY OF CAPITOLA
July 22, 2022

	7/22/2022
General Fund	\$ (31,659.73)
Payroll Payables	\$ 80,254.81
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 432,714.09
Capital Improvement Fund	\$ 4,073,841.67
Stores Fund	\$ 65,435.11
Information Technology Fund	\$ 316,106.28
Equipment Replacement	\$ 966,129.60
Self-Insurance Liability Fund	\$ (28,429.06)
Workers' Comp. Ins. Fund	\$ 367,078.79
Compensated Absences Fund	\$ 110,886.06
TOTAL UNASSIGNED GENERAL FUNDS	\$ 8,413,703.28

The Emergency Reserve Fund balance is \$1,314,205.54 (not included above).
The PERS Contingency Fund balance is \$974,096.85 (not included above).

 Jamie Goldstein, City Manager	8/19/22 Date
 Jim Malberg, City Treasurer	8/19/22 Date

City Checks Issued July 22, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101085	07/22/2022			AMAZON CAPITAL SERVICES	\$2,194.74
	Invoice	Date	Description		Amount
	1MYJ-JXTQ-V4MV	06/29/2022	Wall clock, paper souffle cups		\$45.07
	1VH9-G7WJ-3FFW	06/30/2022	Stuffed animals, toys, slap bracelets, invisible pens		\$229.29
	1LJ4-1LJH-17GP	06/30/2022	Afterschool program toys and supplies		\$1,275.64
	1LHR-1MHQ-XTQ	07/03/2022	Junior guards certificate paper		\$316.00
	1LNP-GV3D-T3CG	07/02/2022	Camp food storage bags, toys		\$80.38
	1MFH-VJCF-39RK	07/11/2022	Work gloves (15 pairs), Neck Gaiter Face Mask		\$248.36
101086	07/22/2022			AT&T	\$9.38
	Invoice	Date	Description		Amount
	ATT070122	07/01/2022	July long distance charges		\$9.38
			1000 - General Fund	\$4.62	
			2211 - Information Technology	\$4.76	
101087	07/22/2022			AXCIENT	\$375.00
	Invoice	Date	Description		Amount
	FY22INEFI105977	04/30/2022	April AppAssure storage		\$125.00
	FY22INEFI108464	05/31/2022	May AppAssure storage		\$125.00
	FY22INEFI111146	06/30/2022	June AppAssure storage		\$125.00
			2211 - Information Technology		
101088	07/22/2022			B & B SMALL ENGINE REPAIR	\$95.69
	Invoice	Date	Description		Amount
	501186	07/11/2022	Trimmer line		\$21.78
	501198	07/11/2022	Cinch trap		\$73.91
101089	07/22/2022			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,570.50
	Invoice	Date	Description		Amount
	POA071522	07/15/2022	POA & gym dues PPE 7/9/22		\$1,570.50
			1001 - Payroll Payables		
101090	07/22/2022			CAPITOLA SELF STORAGE	\$925.00
	Invoice	Date	Description		Amount
	61508	07/10/2022	Museum unit 1229 rent		\$925.00
101091	07/22/2022			CLASSIFIED SOUND	\$1,650.00
	Invoice	Date	Description		Amount
	220720A	06/05/2022	Twilight concert sound engineer 7/20		\$825.00
	220727A	06/05/2022	Twilight concert sound engineer 7/27		\$825.00
101092	07/22/2022			COMMUNITY BRIDGES	\$15,000.00
	Invoice	Date	Description		Amount
	CBCV2-3063022	06/30/2022	April - June meals on wheels		\$15,000.00
			1351 - CDBG Program Income		

City Checks Issued July 22, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101093	07/22/2022			COVELLO AND COVELLO PHOTOGRAPHY	\$3,754.92
	Invoice	Date	Description		Amount
	6665	06/29/2022	Junior guards photo sessions		\$3,754.92
101094	07/22/2022			DAVID WILLIAM MOREAU	\$78.00
	Invoice	Date	Description		Amount
	DM070122	07/05/2022	Softball official services		\$78.00
101095	07/22/2022			DOCTORS ON DUTY	\$315.00
	Invoice	Date	Description		Amount
	DOD070422	07/04/2022	New employee testing		\$315.00
101096	07/22/2022			EXCEEDIO	\$5,076.59
	Invoice	Date	Description		Amount
	12724	07/01/2022	July IT services 2211 - Information Technology		\$5,076.59
101097	07/22/2022			FLYERS ENERGY LLC	\$3,481.11
	Invoice	Date	Description		Amount
	22-583821	07/14/2022	89 gallons diesel		\$575.45
	22-583822	07/14/2022	504 gallons gasoline		\$2,905.66
101098	07/22/2022			FRED C. BEYERS	\$360.00
	Invoice	Date	Description		Amount
	FB070522	06/30/2022	Softball official 6/20 - 6/30		\$360.00
101099	07/22/2022			GALLS LLC	\$179.85
	Invoice	Date	Description		Amount
	019521229	10/14/2021	Boots		\$179.85
101100	07/22/2022			HOME DEPOT CREDIT SERVICES	\$771.68
	Invoice	Date	Description		Amount
	4611796	07/12/2022	Home fire ext x 4, builder's paper, blue tape, switches, blades		\$285.70
	5030943	07/11/2022	Street painting supplies		\$216.40
	8621336	07/08/2022	Galvanized cap, floor flange, diesel exhaust fluid		\$269.58
101101	07/22/2022			HOSE SHOP	\$1,021.48
	Invoice	Date	Description		Amount
	444627	07/05/2022	Crimp fittings, hose assembly, siphon, supplies		\$1,021.48
101102	07/22/2022			HOUSING AUTHORITY OF SANTA CRUZ COUNTY	\$1,993.00
	Invoice	Date	Description		Amount
	22-12 CSD	07/01/2022	June security deposit program 5552 - Cap Hsg Succ Program Income		\$1,993.00

City Checks Issued July 22, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101103	07/22/2022			HYDROSCIENCE ENGINEERS INC.	\$1,440.00
	Invoice	Date	Description		Amount
	331019002	07/04/2022	4401 Capitola Rd apartments stormwater review		\$1,440.00
101104	07/22/2022			INTERSTATE TRAFFIC CONTROL PRODUCTS	\$1,505.63
	Invoice	Date	Description		Amount
	251488	07/08/2022	Custom signs		\$1,505.63
101105	07/22/2022			KING'S PAINT AND PAPER INC.	\$513.98
	Invoice	Date	Description		Amount
	A0324572	07/11/2022	Curb paint		\$55.91
	A0324735	07/08/2022	Jade St paint supplies		\$458.07
101106	07/22/2022			LABORMAX STAFFING	\$3,273.21
	Invoice	Date	Description		Amount
	26-224992	07/08/2022	Seasonal labor 7/2 - 7/8/22		\$764.77
	26-226813	07/15/2022	Seasonal labor 7/9 - 7/15/22		\$2,508.44
101107	07/22/2022			LAURA ALIOTO	\$787.50
	Invoice	Date	Description		Amount
	LA063022	06/30/2022	Instructor payment		\$787.50
101108	07/22/2022			LLOYD'S TIRE AND AUTO	\$1,206.11
	Invoice	Date	Description		Amount
	211232	07/11/2022	2018 Ford tires		\$1,206.11
101109	07/22/2022			MID COUNTY AUTO SUPPLY	\$49.43
	Invoice	Date	Description		Amount
	M-1788701	07/05/2022	Engine paint, gloves		\$49.43
101110	07/22/2022			MISSION LINEN SUPPLY	\$34.03
	Invoice	Date	Description		Amount
	517392805	07/13/2022	Fleet uniform cleaning, towels		\$34.03
101111	07/22/2022			NORTH BAY FORD	\$254.05
	Invoice	Date	Description		Amount
	285706	06/23/2022	Radiator grille assembly		\$198.50
	285747	06/27/2022	Lock cylinder, lever, clip		\$55.55
101112	07/22/2022			O'REILLY AUTO PARTS	\$100.77
	Invoice	Date	Description		Amount
	2763-290594	06/28/2022	Car wash soap, dirt buster		\$58.10
	2763-292725	07/08/2022	Brake pads		\$42.67
101113	07/22/2022			OUTDOOR SUPPLY HARDWARE	\$29.34
	Invoice	Date	Description		Amount
	F73753	07/07/2022	Sanding block, fasteners		\$29.34

City Checks Issued July 22, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101114	07/22/2022			PACIFIC GAS & ELECTRIC	\$20.53
	Invoice	Date	Description		Amount
	PGE051122-acct0	05/11/2022	May Rispin Mansion utilities		\$10.09
	PGE061022-acct0	06/10/2022	Wharf Road Rispin Mansion utilities		\$10.44
101115	07/22/2022			PAVEMENT ENGINEERING INC.	\$938.00
	Invoice	Date	Description		Amount
	2206-055	07/08/2022	Clares St. pavement evaluation services		\$360.00
	2206-069	07/08/2022	Pavement management update final report and presentation		\$578.00
			1200 - Capital Improvement Fund	\$360.00	
			1308 - SB1 Road Maint & Rehab	\$289.00	
			1309 - RTC Streets	\$289.00	
101116	07/22/2022			SAN LORENZO LUMBER	\$106.14
	Invoice	Date	Description		Amount
	56-0170754	07/11/2022	Village supplies, bonide neem oil, ground cover, fertilizer		\$106.14
101117	07/22/2022			SANTA CRUZ SENTINEL	\$1,027.20
	Invoice	Date	Description		Amount
	0001341559	06/30/2022	June legal notices		\$1,027.20
101118	07/22/2022			SANTA CRUZ WAVES	\$200.00
	Invoice	Date	Description		Amount
	9477	06/01/2022	BIA Facebook post		\$200.00
			1321 - BIA - Capitola Village-Wharf BIA		
101119	07/22/2022			SOQUEL CREEK WATER DISTRICT	\$168.25
	Invoice	Date	Description		Amount
	06-14476-0070522	07/11/2022	430 Kennedy Drive water service		\$168.25
101120	07/22/2022			THE HOME DEPOT PRO	\$2,727.14
	Invoice	Date	Description		Amount
	694464348	07/06/2022	Janitorial supplies		\$2,727.14
101121	07/22/2022			US BANK EQUIPMENT FINANCE	\$103.57
	Invoice	Date	Description		Amount
	476330485	07/01/2022	Recreation copier lease		\$103.57
101122	07/22/2022			US BANK EQUIPMENT FINANCE	\$26.06
	Invoice	Date	Description		Amount
	476330774	07/01/2022	Recreation copier lease		\$26.06
101123	07/22/2022			US BANK EQUIPMENT FINANCE	\$288.83
	Invoice	Date	Description		Amount
	476331061	07/01/2022	PD copier lease		\$288.83
101124	07/22/2022			US BANK PARS Acct 6746022400	\$4,472.15
	Invoice	Date	Description		Amount

City Checks Issued July 22, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
	PARS071522	07/15/2022	PARS contributions PPE 7/9/22 1001 - Payroll Payables		\$4,472.15
101125	07/22/2022			WELLS FARGO BANK	\$1,085.72
	Invoice	Date	Description		Amount
	WF071122	07/11/2022	June client analysis charges		\$1,085.72
101126	07/22/2022	VOIDED - duplicate payment 7/26/2022		WEX HEALTH INC.	\$0.00
	Invoice	Date	Description		Amount
	0001550693-IN	06/30/2022	June COBRA and FSA admin 1001 - Payroll Payables		\$0.00
Check Totals:					\$59,209.58
EFT					
1354	07/21/2022			CalPERS Member Services Division	\$56,718.70
	Invoice	Date	Description		Amount
	1002157964-7	07/15/2022	PERS contributions PPE 7/9/22 1000 - General Fund (\$21.65) 1001 - Payroll Payables		\$56,718.70
1355	07/18/2022			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$10,701.93
	Invoice	Date	Description		Amount
	1-160-871-264	07/15/2022	State taxes PPE 7/9/22 1001 - Payroll Payables		\$10,701.93
1356	07/18/2022			INTERNAL REVENUE SERVICE	\$38,857.81
	Invoice	Date	Description		Amount
	40972979	07/15/2022	Federal taxes & Medicare PPE 7/9/22 1001 - Payroll Payables		\$38,857.81
1357	07/18/2022			STATE DISBURSEMENT UNIT	\$1,575.68
	Invoice	Date	Description		Amount
	40482208	07/15/2022	Employee garnishments PPE 7/9/22 1001 - Payroll Payables		\$1,575.68
1358	07/18/2022			VOYA FINANCIAL	\$7,478.26
	Invoice	Date	Description		Amount
	VOYA071522	07/15/2022	Employee 457 contributions PPE 7/9/22 1001 - Payroll Payables		\$7,478.26
EFT Totals:					\$115,332.38

City Checks Issued July 22, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
Main City Totals				Count	Total
Checks				42 (1 voided check)	\$59,209.58
EFTs				5	\$115,332.38
All				47	\$174,541.96
Payroll Totals					
Checks				2	\$1,719.86
EFTs				0	\$0.00
All				2	\$1,719.86
Grand Totals:					
Checks				44	\$60,929.44
EFTs				5	\$115,332.38
All				49	\$176,261.82

City main account checks dated July 29, 2022, numbered 101127 to 101240 totaling \$877,451.76, three EFTs totaling \$348.57, two payroll checks totaling \$1,859.33, and 125 payroll EFTs totaling \$232,152.36 for a grand total of \$1,111,812.02, have been reviewed and authorized for distribution by the City Manager.


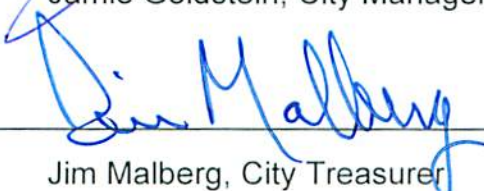
As of July 29, 2022, the unaudited cash balance is \$5,874,289.73.

CASH POSITION - CITY OF CAPITOLA
July 29, 2022

	7/29/2022
General Fund	\$ (2,177,904.10)
Payroll Payables	\$ 200,266.44
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 432,714.09
Capital Improvement Fund	\$ 4,029,399.89
Stores Fund	\$ 65,213.80
Information Technology Fund	\$ 311,312.56
Equipment Replacement	\$ 966,129.60
Self-Insurance Liability Fund	\$ (392,153.06)
Workers' Comp. Ins. Fund	\$ 267,078.79
Compensated Absences Fund	\$ 110,886.06
TOTAL UNASSIGNED GENERAL FUNDS	\$ 5,874,289.73

The Emergency Reserve Fund balance is \$1,314,205.54 (not included above).

The PERS Contingency Fund balance is \$974,096.85 (not included above).

 Jamie Goldstein, City Manager	8/19/22 Date
 Jim Malberg, City Treasurer	8/19/22 Date

City of Capitola
City Checks Issued July 29, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101127	07/27/2022			MICHAEL SANTA CRUZ	\$1,250.00
	Invoice	Date	Description		Amount
	MS072722	07/27/2022	Twilight concert performance 7/27		\$1,250.00
101128	07/27/2022			SOQUEL CREEK WATER DISTRICT	\$16,627.53
	Invoice	Date	Description		Amount
	42-14952-0062822	06/28/2022	Cortez Park irrigation		\$1,075.69
	42-15297-0062822	06/28/2022	426 Capitola Ave irrigation		\$149.27
	42-15969-0062822	06/28/2022	Lawn Way irrigation		\$344.48
	42-16122-0062822	06/28/2022	Esplanade fountain irrigation		\$68.04
	42-10504-0062822	06/28/2022	Cliff Drive irrigation		\$64.40
	42-11090-0162822	06/28/2022	Capitola Road irrigation		\$149.27
	42-11467-0062822	06/28/2022	Jade Street park irrigation		\$8,685.29
	42-11517-0062822	06/28/2022	41st Avenue irrigation		\$149.27
	42-14404-0062822	06/28/2022	Monterey Ave. Nobel Gulch Park irrigation		\$468.43
	42-16130-0062822	06/28/2022	Wharf Road irrigation		\$64.40
	42-16136-0062822	06/28/2022	1400 Wharf Road irrigation		\$1,129.74
	42-16407-0062822	06/28/2022	Bay Ave. irrigation		\$68.04
	34-18508-0006272	06/27/2022	1510 McGregor Drive water service		\$45.82
	42-14431-0062822	06/28/2022	Monterey Ave irrigation		\$4,036.59
	42-17688-0062822	06/28/2022	Lawn Way irrigation 2		\$64.40
	42-18238-0062822	06/28/2022	Capitola Road irrigation		\$64.40
			1000 - General Fund	\$15497.79	
			1311 - Wharf	\$1129.74	
101129	07/29/2022			ACE PORTABLE SERVICES	\$503.00
	Invoice	Date	Description		Amount
	182038	06/17/2022	Food truck Friday portable toilet rental		\$503.00
101130	07/29/2022			ADAMS ASHBY GROUP INC.	\$3,000.00
	Invoice	Date	Description		Amount
	4359	07/15/2022	CDBG CV2-3 sub-recipient monitoring		\$1,000.00
	4358	07/15/2022	CDBG-CV2/3 sub-recipient monitoring		\$1,000.00
	4357	07/15/2022	CDBG CV2/3 sub-recipient monitoring		\$1,000.00
			1350 - CDBG Grants		
101131	07/29/2022			ADRIENNE HARRELL	\$920.60
	Invoice	Date	Description		Amount
	AH071822	07/18/2022	Instructor payment		\$920.60
101132	07/29/2022			AFLAC	\$2,199.18
	Invoice	Date	Description		Amount
	223524	07/29/2022	July supplemental insurance		\$2,199.18
			1000 - General Fund	\$ 79.98	
			1001 - Payroll Payables	\$2,119.20	
101133	07/29/2022			AIMEE FITZGERALD	\$242.97
	Invoice	Date	Description		Amount
	AF071822	07/18/2022	Instructor payment		\$242.97
101134	07/29/2022			AMAZON CAPITAL SERVICES	\$819.92
	Invoice	Date	Description		Amount
	1VVW-F1FJ-66RW	07/21/2022	Air purifier		\$328.86
	117J-J4JY-RLXG	04/06/2022	Replacement power supply charger		\$121.19
	19VR-FQ7V-GMN7	07/18/2022	Car steps		\$197.32
	1WCQ-XPLG-VVYG	07/17/2022	Sandwich bags, snack bags, plastic sheet kit		\$44.20
	1T1P-QQVT-DLG1	07/26/2022	Address labels		\$27.20
	1TY6-RL6Y-PGHC	07/27/2022	Reflective safety tape		\$31.51
	1HFX-WX4K-3C9W	07/28/2022	Roller seat		\$69.64
			1000 - General Fund	\$671.53	
			2210 - ISF - Stores Fund	\$ 27.20	
			2211 - ISF - Informational	\$121.19	

City of Capitola
City Checks Issued July 29, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101135	07/29/2022 Invoice 4230	Date 07/01/2022	Description FY22-23 member dues	ASSOCIATION OF MONTEREY BAY AREA GOVERNMENT	Amount \$3,223.00
101136	07/29/2022 Invoice 000018488823	Date 07/13/2022	Description July telephone service 1000 - General Fund 2211 - ISF - IT	AT&T/CALNET 3	Amount \$216.50 \$164.53 \$ 51.97
101137	07/29/2022 Invoice 000018489491	Date 07/13/2022	Description July T-1 access	AT&T/CALNET 3	Amount \$1,202.76
101138	07/29/2022 Invoice 21904	Date 07/22/2022	Description July wharf meter reading 1311 - Wharf	AUTOMATION TEST ASSOCIATES	Amount \$40.00
101139	07/29/2022 Invoice 501264 501695 502236	Date 07/12/2022 07/19/2022 07/26/2022	Description Leaf rake, hand loppers String trimmer tune-up Hedge trimmer tune-up, air filter, fuel filter, spark plug	B & B SMALL ENGINE REPAIR	Amount \$352.30 \$143.82 \$131.82 \$76.66
101140	07/29/2022 Invoice 16063	Date 06/28/2022	Description June traffic signal maintenance services - routine 1310 - Gas Tax	BEAR ELECTRICAL SOLUTIONS INC.	Amount \$646.80
101141	07/29/2022 Invoice B05ZFG	Date 07/01/2022	Description July dental and vision insurance 1000 - General Fund 1001 - Payroll Payables	BENEFIT COORDINATORS CORP.	Amount \$5,859.00 \$ 13.80 \$5,845.20
101142	07/29/2022 Invoice 16581	Date 07/14/2022	Description Rispin/Peery park engineering services 1200 - Capital Improvement Fund	BOWMAN & WILLIAMS INC.	Amount \$380.00
101143	07/29/2022 Invoice BH072522	Date 07/25/2022	Description U-haul rental reimbursement	BRENNAN HOWARD	Amount \$184.18
101144	07/29/2022 Invoice 86557 86558	Date 07/18/2022 07/18/2022	Description Lifeguard plaques, trophies Jr. guards ribbons	BRINKS AWARDS & SIGNS	Amount \$1,044.22 \$941.73 \$102.49
101145	07/29/2022 Invoice 591409	Date 06/30/2022	Description June recreation fingerprinting	CA DEPARTMENT OF JUSTICE	Amount \$294.00
101146	07/29/2022 Invoice 10059	Date 06/09/2022	Description Art at the beach banners	CADILLAC DESIGNS INC.	Amount \$787.50
101147	07/29/2022 Invoice 170100	Date 06/30/2022	Description Cale parking meter labor	CALE AMERICA INC.	Amount \$135.00
101148	07/29/2022 Invoice 9105	Date 12/13/2021	Description Holster	CALIFORNIA COAST UNIFORM COMPANY	Amount \$224.49

City of Capitola
City Checks Issued July 29, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101149	07/29/2022 Invoice CBF-06-2022	Date 07/12/2022	Description June affordable housing program management 5552 - Cap Hsg Succ - Program Income	CAROLYN FLYNN	\$4,930.00
101150	07/29/2022 Invoice SCPWD070122	Date 07/01/2022	Description Street smarts regional outreach	CITY OF SANTA CRUZ	\$5,000.00
101151	07/29/2022 Invoice 220803A	Date 06/05/2022	Description Twilight concert sound engineer 8/3	CLASSIFIED SOUND	\$825.00
101152	07/29/2022 Invoice 3137	Date 06/30/2022	Description June televised meetings	COMMUNITY TELEVISION OF SANTA CRUZ COUNTY	\$1,040.00
101153	07/29/2022 Invoice B221138	Date 07/01/2022	Description June building plan review services	CSG Consultants Inc.	\$4,648.74
101154	07/29/2022 Invoice CK071822	Date 07/18/2022	Description Instructor payment	CYNTHIA KASKEY	\$621.00
101155	07/29/2022 Invoice DC071222	Date 07/12/2022	Description Instructor payment	DAVID SCOTT COBABE	\$1,357.20
101156	07/29/2022 Invoice DM071822	Date 07/18/2022	Description Softball official	DAVID WILLIAM MOREAU	\$39.00
101157	07/29/2022 Invoice 10598615267	Date 07/12/2022	Description Laptops 2211 - ISF - IT	DELL MARKETING LP	\$4,257.78
101158	07/29/2022 Invoice 202205422	Date 07/11/2022	Description 720 Hill St. environmental review	DUDEK	\$2,482.50
101159	07/29/2022 Invoice 99133	Date 07/13/2022	Description Crisis intervention & behavioral health training	EMBASSY CONSULTING SERVICES LLC	\$375.00
101160	07/29/2022 Invoice 17072812	Date 06/16/2022	Description Jade St. park repair couplings, PVC cement, PVC parts	EWING IRRIGATION	\$318.32
101161	07/29/2022 Invoice 690893	Date 06/15/2022	Description Evidence room quarterly monitoring	FIRST ALARM	\$250.83
101162	07/29/2022 Invoice 22-591298 22-591299	Date 07/22/2022 07/22/2022	Description 676 gallons gasoline 145 gallons diesel	FLYERS ENERGY LLC	\$4,816.40
101163	07/29/2022 Invoice FB071522	Date 07/15/2022	Description Sports official services 7/11 - 7/15	FRED C. BEYERS	\$225.00
101164	07/29/2022 Invoice 019452681 021584017	Date 10/05/2021 07/07/2022	Description Commuter sling LED weapon light	GALLS LLC	\$336.39

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101165	07/29/2022			GARDAWORLD	\$379.63
	Invoice	Date	Description		Amount
	10699413	07/01/2022	July armored car service		\$379.63
101166	07/29/2022			GINA ENRIQUEZ	\$4,160.00
	Invoice	Date	Description		Amount
	GE071222	07/12/2022	Instructor payment		\$4,160.00
101167	07/29/2022			HO KUK MU SUL CORPORATION	\$140.40
	Invoice	Date	Description		Amount
	HKMSC071822	07/18/2022	Instructor payment		\$140.40
101168	07/29/2022			HOME DEPOT CREDIT SERVICES	\$69.81
	Invoice	Date	Description		Amount
	5632192	07/21/2022	Gloves, batteries, pipe		\$69.81
101169	07/29/2022			HOPE REHABILITATION SERVICES	\$3,000.00
	Invoice	Date	Description		Amount
	S173709	06/30/2022	June litter abatement services		\$3,000.00
101170	07/29/2022			HUMBOLDT PETROLEUM LLC	\$127.50
	Invoice	Date	Description		Amount
	INV-044932	06/30/2022	June car washes		\$127.50
101171	07/29/2022			INTERNATIONAL BRONZE PLAQUE COMPANY	\$477.00
	Invoice	Date	Description		Amount
	22-63074	07/22/2022	Memorial plaque		\$159.00
	22-63102	07/26/2022	Memorial plaques		\$318.00
101172	07/29/2022			INTERSTATE ALL BATTERY CENTER	\$51.01
	Invoice	Date	Description		Amount
	814704	07/19/2022	Batteries		\$51.01
101173	07/29/2022			INTERSTATE BATTERY SYSTEM OF SAN JOSE INC	\$439.66
	Invoice	Date	Description		Amount
	120122585	07/18/2022	Batteries		\$439.66
101174	07/29/2022			JEANI MITCHELL	\$436.80
	Invoice	Date	Description		Amount
	JM071822	07/18/2022	Instructor payment		\$436.80
101175	07/29/2022			KBA Document Solutions LLC	\$362.78
	Invoice	Date	Description		Amount
	55Y1291096	07/18/2022	City Hall copier usage charges 2211 - ISF - IT		\$362.78
101176	07/29/2022			KIMLEY HORN AND ASSOCIATES INC	\$14,530.00
	Invoice	Date	Description		Amount
	097763139-0622	06/30/2022	June Park Ave. traffic calming		\$670.00
	21787842	06/30/2022	Upper Pac Cove sidewalk		\$6,040.00
	21764202	06/30/2022	Kennedy Dr. sidewalk		\$3,450.00
	21787839	06/30/2022	41st Ave. & Capitola Rd. intersection analysis 1200 - Capital Improvement Fund		\$4,370.00
101177	07/29/2022			KING'S PAINT AND PAPER INC.	\$273.28
	Invoice	Date	Description		Amount
	A0324965	07/22/2022	Lower parking lot paint		\$48.61
	A0324926	07/21/2022	Curb paint		\$207.54
	A0324840	07/19/2022	Paint supplies		\$17.13
101178	07/29/2022			KUSTOM CULTURE DESIGN	\$2,585.48
	Invoice	Date	Description		Amount
	5199	06/30/2022	Camp t-shirts		\$2,186.54
	5213	07/15/2022	T-shirts		\$221.27
	5214	07/15/2022	Shirts, hoodies		\$177.67
101179	07/29/2022			LABORMAX STAFFING	\$2,416.67
	Invoice	Date	Description		Amount
	26-228793	07/22/2022	Seasonal labor 7/16 - 7/22		\$2,416.67

City Checks Issued July 29, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101180	07/29/2022			LAURA ALIOTO	\$601.10
	Invoice	Date	Description		Amount
	LA071222	07/12/2022	Instructor payment		\$440.70
	LA071822	07/18/2022	Instructor payment		\$160.40
101181	07/29/2022			LC ACTION POLICE SUPPLY LTD	\$5,940.81
	Invoice	Date	Description		Amount
	4400600	06/27/2022	Range supplies		\$5,940.81
101182	07/29/2022			LINDE GAS & EQUIPMENT INC.	\$237.36
	Invoice	Date	Description		Amount
	30208496	07/22/2022	Acetylene rental		\$237.36
101183	07/29/2022			LIUNA PENSION FUND	\$1,747.20
	Invoice	Date	Description		Amount
	FH9339	07/29/2022	July LIUNA pension dues 1001 - Payroll Payables		\$1,747.20
101184	07/29/2022			LLOYD'S TIRE AND AUTO	\$310.49
	Invoice	Date	Description		Amount
	211391	07/22/2022	Tires		\$310.49
101185	07/29/2022			LUXLAUNDER	\$886.63
	Invoice	Date	Description		Amount
	LL063022	06/30/2022	June uniform cleaning		\$886.63
101186	07/29/2022			MARIANO MARTINEZ	\$656.28
	Invoice	Date	Description		Amount
	7666	07/21/2022	Camp obstacle course, combo slide		\$656.28
101187	07/29/2022			MASTER CLEANERS	\$107.54
	Invoice	Date	Description		Amount
	MC063022	06/30/2022	June uniform cleaning		\$107.54
101188	07/29/2022			MBASIA	\$463,433.05
	Invoice	Date	Description		Amount
	220701-1	07/01/2022	FY22-23 property, WC, EAP, liability insurance 2213 - ISF - Self-Ins Liability \$363,433.05 2214 - ISF - Workers Comp \$100,000.00		\$463,433.05
101189	07/29/2022			METRO MOBILE COMMUNICATIONS	\$61.60
	Invoice	Date	Description		Amount
	46369	05/26/2022	Antenna		\$61.60
101190	07/29/2022			MICHAEL ARNONE	\$3,465.00
	Invoice	Date	Description		Amount
	202201-2	07/22/2022	Outdoor dining plots, prints, mailings		\$3,465.00
101191	07/29/2022			MICHAEL G LEW	\$163.80
	Invoice	Date	Description		Amount
	ML071222	07/12/2022	Instructor payment		\$163.80
101192	07/29/2022			MIRACLE PLAYSYSTEMS INC.	\$1,683.11
	Invoice	Date	Description		Amount
	F2022-0207	04/22/2022	Space ship body, bolt, washer		\$1,683.11
101193	07/29/2022			MISSION LINEN SUPPLY	\$218.06
	Invoice	Date	Description		Amount
	517374306	07/11/2022	Recreation towels, mats, mops		\$75.00
	517451614	07/25/2022	Recreation towels, mats, mops		\$75.00
	517428595	07/20/2022	Fleet uniform cleaning, towels		\$34.03
	517470280	07/27/2022	Fleet uniform cleaning, towels		\$34.03
101194	07/29/2022			MISSION PRINTERS	\$65.96
	Invoice	Date	Description		Amount
	63088	07/21/2022	Business cards		\$65.96

City of Capitola
City Checks Issued July 29, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101195	07/29/2022			MOFFATT AND NICHOL	\$22,101.78
	Invoice	Date	Description		Amount
	770440	06/28/2022	Wharf final permits, final design, bid & construction support 1200 - Capital Improvement Fund		\$22,101.78
101196	07/29/2022			NATIONAL ACADEMY OF ATHLETICS	\$1,316.00
	Invoice	Date	Description		Amount
	NAA071222	07/12/2022	Instructor payment		\$1,316.00
101197	07/29/2022			NICHOLE BRYANT LEBLOND	\$386.17
	Invoice	Date	Description		Amount
	NB072322	07/23/2022	Jr. Guards Regionals travel reimbursement		\$386.17
101198	07/29/2022			O'REILLY AUTO PARTS	\$65.58
	Invoice	Date	Description		Amount
	2763-289756	06/24/2022	Returned air fuel sensor		(\$188.40)
	2763-295097	07/19/2022	Power steering reservoir, power steering pump		\$253.98
101199	07/29/2022			OUTDOOR SUPPLY HARDWARE	\$125.61
	Invoice	Date	Description		Amount
	F73510	07/07/2022	Jr. guards supplies		\$49.55
	F85611	07/27/2022	Saw blades		\$76.06
101200	07/29/2022			PACIFIC GAS & ELECTRIC	\$16,740.75
	Invoice	Date	Description		Amount
	PGE071422-acct5	07/14/2022	Pacific Cove parking lot utilities		\$1,244.49
	PGE071422-acct9	07/14/2022	July gas & electricity		\$15,496.26
			1000 - General Fund	\$6,477.12	
			1300 - SLESF	\$ 133.01	
			1310 - Gas Tax	\$6,842.29	
			1311 - Wharf	\$3,288.33	
101201	07/29/2022			PALACE BUSINESS SOLUTIONS	\$517.06
	Invoice	Date	Description		Amount
	C648335-0	06/29/2022	Returned desk pad		(\$37.68)
	647989-0	06/22/2022	Office supplies		\$51.96
	648336-0	06/30/2022	Desk pad		\$37.68
	648872-0	07/12/2022	Labels		\$136.39
	648438-0	06/30/2022	Paper, calculator		\$134.60
	649120-0	07/14/2022	Paper		\$84.76
	648729-0	07/14/2022	Paper		\$109.35
			1000 - General Fund	\$322.95	
			2210 - ISF - Stores Fund	\$194.11	
101202	07/29/2022			PAVEMENT ENGINEERING INC.	\$7,430.00
	Invoice	Date	Description		Amount
	2202-040	03/08/2022	Clares St. pavement evaluation 1200 - Capital Improvement Fund		\$7,430.00
101203	07/29/2022			ROBERT M PATTERSON	\$100.00
	Invoice	Date	Description		Amount
	RMP062822	06/28/2022	Citation admin. hearings (2)		\$100.00
101204	07/29/2022			ROBIN H EVEREST	\$416.00
	Invoice	Date	Description		Amount
	RE071822	07/18/2022	Instructor payment		\$416.00
101205	07/29/2022			SANTA CRUZ AUTO PARTS INC.	\$204.99
	Invoice	Date	Description		Amount
	14508-447632	07/27/2022	Carb cleaner, brake cleaner, air filter, oil filter		\$204.99
101206	07/29/2022			SANTA CRUZ COUNTY ANIMAL SHELTER	\$32,196.80
	Invoice	Date	Description		Amount
	22/23-1CA	07/19/2022	Quarterly animal services contribution		\$32,196.80
101207	07/29/2022			SANTA CRUZ COUNTY INFORMATION SERVICES	\$1,360.70
	Invoice	Date	Description		Amount
	Radio Shop 6/22	06/27/2022	April - June radio shop charges		\$704.99
	SCISD063022	07/01/2022	June open query scan charges		\$655.71

City of Capitola
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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101208	07/29/2022			SANTA CRUZ COUNTY SANITATION DISTRICT	\$896.98
	Invoice	Date	Description		Amount
	SCC070822	07/08/2022	Annual sewer discharge permit DWD001		\$896.98
101209	07/29/2022			SANTA CRUZ MUNICIPAL UTILITIES	\$267.26
	Invoice	Date	Description		Amount
	SCMU063022	06/30/2022	June water service for medians		\$267.26
101210	07/29/2022			SANTA CRUZ REGIONAL 911	\$195,355.65
	Invoice	Date	Description		Amount
	SCR061522	06/15/2022	FY22/23 first quarter contribution		\$195,355.65
101211	07/29/2022			SANTA CRUZ ROLLER PALLADIUM	\$80.00
	Invoice	Date	Description		Amount
	SCR072022	07/20/2022	Camp roller skating		\$80.00
101212	07/29/2022			SANTA CRUZ SEASIDE COMPANY	\$69.00
	Invoice	Date	Description		Amount
	1-2-9	07/18/2022	Camp Capitola bowling		\$69.00
101213	07/29/2022			SERVPRO OF SANTA CRUZ	\$301.54
	Invoice	Date	Description		Amount
	2090	07/12/2022	Bio vehicle 181		\$301.54
101214	07/29/2022			SHANTA SHENOY	\$643.50
	Invoice	Date	Description		Amount
	SS071222	07/12/2022	Instructor payment		\$643.50
101215	07/29/2022			SOQUEL CREEK WATER DISTRICT	\$3,653.97
	Invoice	Date	Description		Amount
	08-15299-0071122	07/11/2022	Monterey Ave. water		\$147.76
	08-15562-0071122	07/11/2022	Cliff and Fairview water service		\$48.01
	09-15964-0071122	07/11/2022	Monterey Ave. Esplanade water		\$3,458.20
101216	07/29/2022			SOUTH BAY REGIONAL TRAINING	\$1,177.00
	Invoice	Date	Description		Amount
	141593INV	07/15/2022	FTO course		\$177.00
	146113INV	07/14/2022	Inner perspectives course		\$500.00
	146112INV	07/14/2022	Inner perspectives course		\$500.00
101217	07/29/2022			STAPLES ADVANTAGE	\$447.87
	Invoice	Date	Description		Amount
	8066611607	06/18/2022	Toner		\$447.87
101218	07/29/2022			STOP COMPANY	\$130.80
	Invoice	Date	Description		Amount
	1606	07/19/2022	Road closed signs		\$130.80
101219	07/29/2022			THE HOME DEPOT PRO	\$3,746.66
	Invoice	Date	Description		Amount
	697025211	07/20/2022	Batteries, gloves, restroom supplies		\$1,423.04
	697203230	07/20/2022	Hand soap		\$47.70
	696203116	07/14/2022	Hand soap		\$23.85
	696281641	07/15/2022	Janitorial supplies		\$2,252.07
101220	07/29/2022			TRANSPORTATION ALLIANCE BANK INC.	\$1,700.39
	Invoice	Date	Description		Amount
	671765	07/25/2022	Sweeper blended filaments, G.B. set 1310 - Gas Tax		\$1,700.39
101221	07/29/2022			UNITED WAY OF SANTA CRUZ COUNTY	\$30.00
	Invoice	Date	Description		Amount
	UW073122	07/29/2022	July United Way contributions 1001 - Payroll Payables		\$30.00
101222	07/29/2022			UPEC LIUNA LOCAL 792	\$864.50
	Invoice	Date	Description		Amount
	UPEC073122	07/27/2022	July UPEC dues 1001 - Payroll Payables		\$864.50

City Checks Issued July 29, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101223	07/29/2022 Invoice VA062722	Date 06/27/2022	Description Gymnastics academy	VERNON VARGAS	Amount \$195.00
101224	07/29/2022 Invoice VJ071822	Date 07/18/2022	Description Instructor payment	VICTORIA M JOHNSON	Amount \$60.00
101225	07/29/2022 Invoice 106960	Date 07/26/2022	Description PW plans	WATSONVILLE BLUEPRINT	Amount \$69.87
101226	07/29/2022 Invoice WN071822	Date 07/18/2022	Description Instructor payment	WENDY NOLAN	Amount \$211.25
101227	07/29/2022 Invoice 00040177	Date 07/01/2022	Description Wheel chair casters, backrest cover	WHEELCHAIRS OF SAN MATEO & TECH	Amount \$455.00
101228	07/29/2022 Invoice WV080322	Date 08/03/2022	Description Twilight concert 8/3	WILLIAM VANCE	Amount \$1,250.00
101229	07/29/2022 Invoice 21097-111	Date 06/30/2022	Description SB2 ADU jurisdictional review set, style guides progress	WORKBENCH	Amount \$500.00
101230	07/29/2022 Invoice DR070822	Date 07/08/2022	Description Refund towing and storage release fee	Derek Rosa	Amount \$533.00
101231	07/29/2022 Invoice 900123944	Date 07/08/2022	Description Citation refund	Erik Kaiser	Amount \$96.00
101232	07/29/2022 Invoice FM071322	Date 07/13/2022	Description Tire damage claim 2213 - ISF - Self-Ins Liability	Fernando Marron	Amount \$290.95
101233	07/29/2022 Invoice 200142598	Date 06/29/2022	Description Citation refund	Jose Sobrinho	Amount \$48.00
101234	07/29/2022 Invoice 42987637	Date 07/20/2022	Description Camp registration refund	Kevin Coullahan	Amount \$278.00
101235	07/29/2022 Invoice 200141472	Date 07/06/2022	Description Citation dismissed	Monika Zamora	Amount \$39.00
101236	07/29/2022 Invoice 500127379	Date 07/05/2022	Description Citation refund	Phuc Luong	Amount \$96.00
101237	07/29/2022 Invoice 500126722	Date 07/08/2022	Description Citation refund	Sakuya Morimoto	Amount \$96.00
101238	07/29/2022 Invoice 500127016	Date 07/08/2022	Description Citation refund	Samuel Shih	Amount \$96.00
101239	07/29/2022 Invoice 200143525	Date 07/20/2022	Description Citation dismissed	Sandra Wollen	Amount \$36.00

City of Capitola
City Checks Issued July 29, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101240	07/29/2022			Watson Fine Art Conservation	\$71.01
	Invoice	Date	Description		Amount
	580249	07/27/2022	Museum framing murals		\$71.01
Check Totals:					\$877,451.76
EFT					
1360	07/26/2022			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$21.88
	Invoice	Date	Description		Amount
	1-759-318-880	07/22/2022	State tax employee final paycheck 1001 - Payroll Payables		\$21.88
1361	07/26/2022			INTERNAL REVENUE SERVICE	\$191.69
	Invoice	Date	Description		Amount
	12007629	07/22/2022	Federal tax & Medicare employee final paychecks 1001 - Payroll Payables		\$191.69
1362	07/25/2022			WEX HEALTH INC.	\$135.00
	Invoice	Date	Description		Amount
	0001550693-IN-2	06/30/2022	June COBRA and FSA admin.		\$135.00
EFT Totals:					\$348.57
Main City Totals				Count	Total
Checks				114	\$877,451.76
EFTs				3	\$348.57
All				117	\$877,800.33
Payroll Totals					
Checks				2	\$1,859.33
EFTs				125	\$232,152.36
All				127	\$234,011.69
Grand Totals:					
Checks				116	\$879,311.09
EFTs				128	\$232,500.93
All				244	\$1,111,812.02


City main account checks dated August 5, 2022, numbered 101241 to 101282 totaling \$100,591.19, 6 EFTs totaling \$189,101.11, and 30 payroll checks totaling \$48,055.80, for a grand total of \$337,748.10, have been reviewed and authorized for distribution by the City Manager.

As of August 5, 2022, the unaudited cash balance is \$5,833,043.44.

CASH POSITION - CITY OF CAPITOLA
August 5, 2022

	8/5/2022
General Fund	\$ (2,053,106.44)
Payroll Payables	\$ 35,061.50
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 432,714.09
Capital Improvement Fund	\$ 4,049,399.89
Stores Fund	\$ 64,510.57
Information Technology Fund	\$ 291,176.78
Equipment Replacement	\$ 966,129.60
Self-Insurance Liability Fund	\$ (392,153.06)
Workers' Comp. Ins. Fund	\$ 267,078.79
Compensated Absences Fund	\$ 110,886.06
TOTAL UNASSIGNED GENERAL FUNDS	\$ 5,833,043.44

The Emergency Reserve Fund balance is \$1,314,205.54 (not included above).
The PERS Contingency Fund balance is \$974,096.85 (not included above).

 Jamie Goldstein, City Manager	8/19/22 Date
 Jim Malberg, City Treasurer	8/19/22 Date

City Checks Issued August 5, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101241	08/05/2022			ALLIED UNIVERSAL	\$812.81
	Invoice	Date	Description		Amount
	12989191	08/04/2022	McGregor skate park foot patrol		\$392.06
	12989192	08/04/2022	Esplanade park foot patrol		\$420.75
101242	08/05/2022			ALVAREZ TECHNOLOGY GROUP INC	\$215.00
	Invoice	Date	Description		Amount
	64298	07/19/2022	August antivirus 2211 - ISF - IT		\$215.00
101243	08/05/2022			AMAZON CAPITAL SERVICES	\$526.22
	Invoice	Date	Description		Amount
	19JK-JJ6J-31HG	07/28/2022	Samsung Galaxy A03 phone case		\$9.80
	1LRL-PQ69-VAVF	07/31/2022	Air purifier x 2		\$516.42
			1000 - General Fund	\$516.42	
			2211 - ISF - IT	\$ 9.80	
101244	08/05/2022			BIG CREEK LUMBER	\$40.44
	Invoice	Date	Description		Amount
	1750542	07/14/2022	Duct Tape, Bender Board		\$40.44
101245	08/05/2022			BIOBAG AMERICAS INC.	\$2,740.00
	Invoice	Date	Description		Amount
	INV491738	07/28/2022	Dog waste bags		\$2,740.00
101246	08/05/2022			BUENA VISTA LANDFILL	\$34.56
	Invoice	Date	Description		Amount
	03-02106478	07/13/2022	Treated Wood Waste		\$34.56
101247	08/05/2022			BURKE WILLIAMS AND SORENSEN LLP	\$16,713.62
	Invoice	Date	Description		Amount
	288193	07/29/2022	June labor and employment legal services		\$130.25
	288194	07/29/2022	June legal services		\$11,546.87
	288195	07/29/2022	June code enforcement legal services		\$1,261.50
	288196	07/29/2022	June planning legal services		\$3,475.00
	288197	07/29/2022	June police legal services		\$300.00
101248	08/05/2022			CARIN HANNA	\$4,672.21
	Invoice	Date	Description		Amount
	CH071222	07/12/2022	BIA website, mailchimp, storage, ads, print, mail, sip&stroll 1321 - BIA		\$4,672.21

City Checks Issued August 5, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101249	08/05/2022			CLASSIFIED SOUND	\$825.00
	Invoice	Date	Description		Amount
	220810A	06/05/2022	Twilight concert sound engineer 8/10		\$825.00
101250	08/05/2022			CLEAN BUILDING MAINTENANCE CO.	\$11,231.84
	Invoice	Date	Description		Amount
	29988	05/31/2022	May janitorial services		\$5,719.92
	30390	07/31/2022	July janitorial services		\$5,511.92
			1000 - General Fund	\$9,623.96	
			1311 - Wharf	\$1,607.88	
101251	08/05/2022			COLIN GAILEY	\$1,250.00
	Invoice	Date	Description		Amount
	CG081022	08/10/2022	Twilight concert 8/10		\$1,250.00
101252	08/05/2022			COMMUNICATION SERVICE CORPORATION	\$11,702.26
	Invoice	Date	Description		Amount
	221767	07/27/2022	Building Video camera, recorder, & labor 2211 - ISF - IT		\$11,702.26
101253	08/05/2022			ELEVATOR SERVICE COMPANY INC.	\$180.00
	Invoice	Date	Description		Amount
	37628	06/01/2022	Quarterly elevator lube and inspection		\$180.00
101254	08/05/2022			EQUITABLE	\$2,882.63
	Invoice	Date	Description		Amount
	1315453	06/13/2022	AD/D BASIC - Accidental Death & Dismemberment* 1001 - Payroll Payables		\$2,882.63
101255	08/05/2022			EVOLVED GEAR LLC	\$7,012.50
	Invoice	Date	Description		Amount
	65668	06/29/2022	MK107 MOD 1-M SBR Rifle (6) 1300 - SLESF		\$7,012.50
101256	08/05/2022			EWING IRRIGATION	\$859.85
	Invoice	Date	Description		Amount
	17344188	07/18/2022	Fertilizer		\$317.38
	17316940	07/14/2022	Fertilizer		\$542.47
101257	08/05/2022			EXCEEDIO	\$5,278.24
	Invoice	Date	Description		Amount
	12852	08/01/2022	August IT services 2211 - ISF - IT		\$5,278.24

City Checks Issued August 5, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101258	08/05/2022			FLYERS ENERGY LLC	\$2,503.14
	Invoice	Date	Description		Amount
	22-596698	07/28/2022	434 gallons gasoline		\$2,503.14
101259	08/05/2022			HINDERLITER DELLAMAS AND ASSOCIATES	\$1,250.00
	Invoice	Date	Description		Amount
	SIN020127	06/30/2022	June TOT and STR admin fees		\$1,250.00
101260	08/05/2022			HOME DEPOT CREDIT SERVICES	\$1,261.98
	Invoice	Date	Description		Amount
	1612237	07/15/2022	50' Rubber Hoses		\$108.96
	0524631	07/26/2022	Queen Palm, Potting Soil		\$89.15
	4522391	07/12/2022	Bucket, Scraper, Succulent, Canna, Granite		\$105.04
	3522549	07/13/2022	Soil, Drain Opener, Extension Cord		\$126.18
	7523475	07/19/2022	Salvia 2.5 Qt.		\$9.79
	3640589	07/13/2022	Lightening Cable, USB Charger		\$69.17
	7631925	07/19/2022	Paint, Roller Tray, Tape, Roller, Roller Cover		\$40.31
	0620950	07/06/2022	Caulk Tool, Paint, Primer		\$60.88
	9014566	07/17/2022	Auto Paint		\$50.17
	4640545	07/12/2022	Door, Paint, Caulk, Saw Blades		\$471.57
	1622373	07/15/2022	2 Tables		\$130.76
101261	08/05/2022			KBA Document Solutions LLC	\$225.22
	Invoice	Date	Description		Amount
	55Y1294050	07/29/2022	Recreation copier usage charges		\$44.27
	55Y1294138	07/29/2022	Recreation copier usage charges		\$3.25
	55Y1295099	08/01/2022	City Hall & Recreation copier usage charges		\$177.70
			1000 - General Fund	\$214.94	
			2211 - ISF - IT	\$ 10.28	
101262	08/05/2022			LABORMAX STAFFING	\$2,799.07
	Invoice	Date	Description		Amount
	26-230788	07/29/2022	Seasonal labor 7/23-7-28		\$2,799.07
101263	08/05/2022			LEO MORENO	\$936.60
	Invoice	Date	Description		Amount
	LM072322	07/23/2022	SLI training reimbursement		\$936.60
101264	08/05/2022			LESLIE FELLOWS	\$900.00
	Invoice	Date	Description		Amount
	LF080122	08/01/2022	Art at the beach program coordinator		\$900.00

City Checks Issued August 5, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101265	08/05/2022			MISSION LINEN SUPPLY	\$313.50
	Invoice	Date	Description		Amount
	517428596	07/20/2022	Shop Uniform Cleaning, Towels		\$97.07
	517392806	07/13/2022	Shop Uniform Cleaning, Towels		\$119.36
	517342519	07/06/2022	Shop Uniform Cleaning, Towels		\$97.07
101266	08/05/2022			MISSION PRINTERS	\$528.83
	Invoice	Date	Description		Amount
	63113	08/02/2022	Window envelopes (2,000)		\$285.13
	63117	08/02/2022	Envelopes (2,000) 2210 - ISF - Stores Fund		\$243.70
101267	08/05/2022			OUTDOOR SUPPLY HARDWARE	\$961.55
	Invoice	Date	Description		Amount
	F78387/2	07/15/2022	20 OZ Wasp & Hornet Spray		\$10.01
	F85063/2	07/26/2022	Measuring Tape, Ruler, Tape		\$90.44
	F82002/2	07/21/2022	Sprinkler, Nozzle, Pruner		\$88.26
	F81425/2	07/20/2022	Wharf to Wharf Supplies		\$257.71
	F76685/2	07/12/2022	Long Nose Pliers		\$8.71
	F77772/2	07/14/2022	Drill Unibit Set		\$81.74
	F55358/2	06/09/2022	Rope, Pulleys, Snap Links		\$86.69
	F80804/2	07/19/2022	Hedge Shears		\$41.41
	F80220/2	07/18/2022	Paint, Paint Brush, Bucket, Roller Cover		\$139.07
	F65137/2	06/24/2022	Pry Bar, Claw Bar, Hammer Framing		\$87.17
	F75994/2	07/11/2022	Concrete Bonding, Trowel		\$34.86
	F76074/2	07/11/2022	Cement, Paint Containers		\$35.48
101268	08/05/2022			PALACE BUSINESS SOLUTIONS	\$2,827.84
	Invoice	Date	Description		Amount
	34409-0	07/28/2022	Chairs (5)		\$2,827.84
101269	08/05/2022			REBECCA ROUDMAN	\$1,250.00
	Invoice	Date	Description		Amount
	RR081722	08/17/2022	Twilight concert 8/17		\$1,250.00
101270	08/05/2022			SAN LORENZO LUMBER	\$184.62
	Invoice	Date	Description		Amount
	55-0742671	07/20/2022	Paint		\$99.50
	55-0739088	07/05/2022	Lumber		\$25.81
	55-0738352	06/30/2022	Sealant, Chalk Line, Utility Knife		\$59.31

City Checks Issued August 5, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101271	08/05/2022			SANTA CRUZ APTOS AUTO TOWING	\$250.00
	Invoice	Date	Description		Amount
	15204	05/12/2022	Wharf Ramp		\$125.00
	15505	07/19/2022	Wharf Ramp 1311 - Wharf		\$125.00
101272	08/05/2022			SANTA CRUZ LIVE SCAN INC.	\$120.00
	Invoice	Date	Description		Amount
	2135	08/01/2022	Live scan fees		\$120.00
101273	08/05/2022			SCOTT NEWTON	\$2,626.44
	Invoice	Date	Description		Amount
	SN072922	07/29/2022	Out of county training reimbursement		\$1,358.36
	SN072222	07/22/2022	Out of county training reimbursement		\$1,268.08
101274	08/05/2022			SOQUEL CREEK WATER DISTRICT	\$516.55
	Invoice	Date	Description		Amount
	10-16315-0071822	07/25/2022	504 Beulah Dr water		\$55.56
	10-16316-0071822	07/25/2022	426 Capitola Ave water		\$108.29
	10-16317-0071822	07/25/2022	420 Capitola Ave water		\$352.70
101275	08/05/2022			SPECTRUM BUSINESS	\$3,899.54
	Invoice	Date	Description		Amount
	0000178070122	07/01/2022	July internet service		\$3,899.54
			1000 - General Fund	\$1,712.80	
			2211 - ISF - IT	\$2,186.74	
101276	08/05/2022			T MOBILE	\$581.12
	Invoice	Date	Description		Amount
	TM062122	06/21/2022	June cell phone usage		\$193.70
	TM072122	07/25/2022	July cell phone usage		\$387.42
101277	08/05/2022			TPX COMMUNICATIONS	\$1,636.63
	Invoice	Date	Description		Amount
	159420693-0	07/23/2022	July phone service		\$1,636.63
			1000 - General Fund	\$903.17	
			2211 - ISF - IT	\$733.46	
101278	08/05/2022			US BANK EQUIPMENT FINANCE	\$174.40
	Invoice	Date	Description		Amount
	478274574	07/22/2022	City Hall copier lease 2210 - ISF - Stores Fund		\$174.40

City Checks Issued August 5, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101279	08/05/2022			US BANK PARS Acct 6746022400	\$4,787.19
	Invoice	Date	Description		Amount
	PARS072922	07/29/2022	PARS contributions PPE 7/23/22 1001 - Payroll Payables		\$4,787.19
101280	08/05/2022			VERIZON WIRELESS	\$2,892.74
	Invoice	Date	Description		Amount
	9910836251	07/10/2022	July telephone charges		\$2,892.74
101281	08/05/2022			NATALIE XILONZOCHILT	\$92.68
	Invoice	Date	Description		Amount
	NX070722	07/07/2022	Training meal expenses		\$92.68
101282	08/05/2022			RACHEL TATE	\$94.37
	Invoice	Date	Description		Amount
	RT070722	07/07/2022	Training meal expenses		\$94.37
Check Totals:					<u>\$100,591.19</u>
EFT					
1363	08/03/2022			CalPERS Health Insurance	\$65,176.11
	Invoice	Date	Description		Amount
	2023-00000067	07/28/2022	August health insurance 1000 - General Fund \$ 3,684.17 1001 - Payroll Payables \$61,491.94		\$65,176.11
1364	08/02/2022			CalPERS Member Services Division	\$57,113.39
	Invoice	Date	Description		Amount
	1002167337-40	07/29/2022	PERS contributions PPE 7/23/22 1000 - General Fund (\$ 0.43) 1001 - Payroll Payables \$57,113.82		\$57,113.39
1365	08/02/2022			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$11,167.37
	Invoice	Date	Description		Amount
	1-349-137-248	07/29/2022	State taxes PPE 7/23/22 1001 - Payroll Payables		\$11,167.37
1366	08/02/2022			INTERNAL REVENUE SERVICE	\$40,324.24
	Invoice	Date	Description		Amount
	80491917	07/29/2022	Federal taxes & Medicare PPE 7/23/22 1001 - Payroll Payables		\$40,324.24

City Checks Issued August 5, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
1367	08/02/2022			STATE DISBURSEMENT UNIT	\$1,575.68
	Invoice	Date	Description		Amount
	40661652	07/29/2022	Employee garnishments PPE 7/29/22 1001 - Payroll Payables		\$1,575.68
1368	08/02/2022			VOYA FINANCIAL	\$13,744.32
	Invoice	Date	Description		Amount
	VOYA072922	07/29/2022	Employee 457 contributions PPE 7/23/22 1001 - Payroll Payables		\$13,744.32

EFT Totals: \$189,101.11

Main City Totals	Count	Total
Checks	42	\$100,591.19
EFTs	6	\$189,101.11
All	48	\$289,692.30

Payroll Totals	Count	Total
Checks	31 (1 voided check)	\$48,055.80
EFTs	0	\$0.00
All	31	\$48,055.80

Grand Totals:	Count	Total
Checks	73	\$148,646.99
EFTs	6	\$189,101.11
All	79	\$337,748.10

City main account checks dated August 19, 2022, numbered 101283 to 101389 totaling \$713,427.00, seven EFTs totaling \$134,247.33, two payroll checks totaling \$1,208.41, and 93 payroll EFTs totaling \$186,858.53, for a grand total of \$1,035,741.27, have been reviewed and authorized for distribution by the City Manager.

As of August 19, 2022, the unaudited cash balance is \$4,964,618.24.

CASH POSITION - CITY OF CAPITOLA
August 19, 2022

	8/19/2022
General Fund	\$ (2,622,224.97)
Payroll Payables	\$ 42,460.24
Contingency Reserve Fund	\$ 2,061,345.66
Facilities Reserve Fund	\$ 432,714.09
Capital Improvement Fund	\$ 3,755,231.79
Stores Fund	\$ 64,195.56
Information Technology Fund	\$ 285,025.69
Equipment Replacement	\$ 966,129.60
Self-Insurance Liability Fund	\$ (398,224.27)
Workers' Comp. Ins. Fund	\$ 267,078.79
Compensated Absences Fund	\$ 110,886.06
TOTAL UNASSIGNED GENERAL FUNDS	\$ 4,964,618.24

The Emergency Reserve Fund balance is \$1,314,205.54 (not included above).
The PERS Contingency Fund balance is \$974,096.85 (not included above).

	8/19/22
Jamie Goldstein, City Manager	Date
	8/19/22
Jim Malberg, City Treasurer	Date

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101283	08/18/2022			ACE PORTABLE SERVICES	\$503.00
	Invoice	Date	Description		Amount
	183052	07/15/2022	Food Truck Friday portable toilet rental		\$503.00
101284	08/18/2022			ADT SECURITY SERVICES INC.	\$225.21
	Invoice	Date	Description		Amount
	ADT072922	08/04/2022	Corp. yard & museum ADT monitoring		\$225.21
101285	08/18/2022			ALLIED UNIVERSAL	\$800.17
	Invoice	Date	Description		Amount
	12989177	08/04/2022	Jade Street foot patrol Aug 2022		\$379.42
	13126997	09/01/2022	Esplanade Park foot patrol		\$420.75
101286	08/18/2022			AMAZON CAPITAL SERVICES	\$1,112.24
	Invoice	Date	Description		Amount
	1T7M-VHQY-1HDR	08/11/2022	office supplies		\$27.12
	174R-11PV-9FVC	08/03/2022	Air Purifier		\$108.98
	17HL-XDGN-JD7G	08/06/2022	Asus monitor		\$334.82
	11HD-JWWX-1LNL	08/09/2022	Wrist rest		\$15.25
	1YWY-MQCQ-3WRP	08/16/2022	Lifeproof iPhone case		\$98.00
	1RNC-LPWG-9F7P	08/16/2022	Bookcase, laundry hampers		\$284.03
	119Q-3THN-93Y6	08/04/2022	Laundry hampers		(\$66.59)
	1L7H-64MQ-6X1D	08/16/2022	Laundry hamper		\$80.64
	1FGQ-WRMV-47TL	08/15/2022	Webcam stand		\$42.05
	119Q-3THN-1GVJ	08/15/2022	Webcam		\$75.40
	1KPM-XFDX-3KTN	08/15/2022	OtterBox iPhone case		\$25.42
	13QT-HDKT-D1K6	08/12/2022	Face masks		\$87.12
			1000 - General Fund	\$536.55	
			2211 - ISF - IT	\$575.69	
101287	08/18/2022			AMERICAN CAMP ASSOCIATION	\$1,169.00
	Invoice	Date	Description		Amount
	A-9120734-2023	08/11/2022	Camp fee and membership renewal		\$1,169.00
101288	08/18/2022			APTOS LANDSCAPE SUPPLY INC.	\$400.03
	Invoice	Date	Description		Amount
	585314	08/02/2022	Top soil		\$85.02
	585245	08/01/2022	Jade St. Park Grass Enduro		\$315.01
101289	08/18/2022			AT&T	\$9.38
	Invoice	Date	Description		Amount
	ATT80122	08/01/2022	August long distance charges		\$9.38
			General Fund	\$4.62	
			2211 - ISF - IT	\$4.76	

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101290	08/18/2022			AT&T/CALNET 3	\$235.38
	Invoice	Date	Description		Amount
	000018643074	08/13/2022	August telephone service		\$235.38
			1000 - General Fund	\$179.21	
			2211 - ISF - IT	\$ 56.17	
101291	08/18/2022			AT&T/CALNET 3	\$1,202.76
	Invoice	Date	Description		Amount
	000018643742	08/13/2022	August T-1 access		\$1,202.76
101292	08/18/2022			AXON ENTERPRISE INC.	\$207.65
	Invoice	Date	Description		Amount
	inus086310	07/14/2022	Holster		\$207.65
101293	08/18/2022			B & B SMALL ENGINE REPAIR	\$564.58
	Invoice	Date	Description		Amount
	502591	08/01/2022	Edger blade		\$45.56
	503043	08/08/2022	Engine, screws		\$519.02
101294	08/18/2022			BEAR ELECTRICAL SOLUTIONS INC.	\$255,499.60
	Invoice	Date	Description		Amount
	16294	08/07/2022	Install adaptive traffic control system		\$255,499.60
			1200 - Capital Improvement Fund		
101295	08/18/2022			BECKY ADAMS	\$341.25
	Invoice	Date	Description		Amount
	BA080622	08/06/2022	Instructor payment		\$341.25
101296	08/18/2022			BROWNELLS INC.	\$1,629.02
	Invoice	Date	Description		Amount
	2022410283957	07/12/2022	range supplies		\$1,057.34
	2022410341323	08/02/2022	range supplies		\$571.68
101297	08/18/2022			CA DEPARTMENT OF TRANSPORTATION	\$4,200.56
	Invoice	Date	Description		Amount
	SL221364	07/26/2022	April - June signals & lighting		\$4,200.56
			1310 - Gas Tax		
101298	08/18/2022			CALE AMERICA INC.	\$1,883.87
	Invoice	Date	Description		Amount
	170219	07/22/2022	July 2022 active meters		\$1,883.87

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101299	08/18/2022			CALIFORNIA COAST UNIFORM COMPANY	\$2,345.96
	Invoice	Date	Description		Amount
	9608	07/15/2022	uniform		\$112.15
	9606	07/15/2022	uniform		\$238.62
	9605	07/15/2022	uniform		\$304.22
	9571	06/27/2022	uniform		\$60.00
	9570	06/27/2022	uniform		\$119.00
	9569	06/24/2022	uniform		\$32.59
	9607	07/15/2022	uniform		\$162.30
	9609	07/15/2022	uniform		\$658.54
	9610	07/15/2022	uniform		\$658.54
101300	08/18/2022			CAPITOLA PEACE OFFICERS ASSOCIATION	\$1,570.50
	Invoice	Date	Description		Amount
	POA081222	08/12/2022	POA & gym dues PPE 8/6/22 1001 - Payroll Payables		\$1,570.50
101301	08/18/2022			CLASSIFIED SOUND	\$1,650.00
	Invoice	Date	Description		Amount
	220824A	06/05/2022	Twilight concert sound engineer 8/24		\$825.00
	220817A	06/05/2022	Twilight concert sound engineer 8/12		\$825.00
101302	08/18/2022			COMPLETE MAILING SERVICE INC.	\$1,605.01
	Invoice	Date	Description		Amount
	7113	06/06/2022	Twilight Concert mailing		\$1,605.01
101303	08/18/2022			COVELLO AND COVELLO PHOTOGRAPHY	\$3,244.73
	Invoice	Date	Description		Amount
	6671	07/27/2022	Junior Guards photo sessions		\$3,244.73
101304	08/18/2022			CRYSTAL SPRINGS WATER CO.	\$458.75
	Invoice	Date	Description		Amount
	CSW073122	08/04/2022	Monthly drinking water		\$458.75
101305	08/18/2022			CVS PHARMACY INC.	\$28.60
	Invoice	Date	Description		Amount
	9269	08/08/2022	Afterschool binders, notebooks, pencils, erasers		\$28.60

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101306	08/18/2022			D & G SANITATION	\$3,447.85
	Invoice	Date	Description		Amount
	291795	07/31/2022	Wharf portable toilets and hand wash station		\$1,543.25
	291794	07/31/2022	Lower parking lot portable toilet rental		\$1,041.55
	291793	07/31/2022	Cortez Park hand wash station		\$119.90
	291792	07/31/2022	Jade Street hand wash station		\$119.90
	291791	07/31/2022	Skate park hand wash station, portable toilettes		\$623.25
			1000 - General Fund	\$1,904.60	
			1311 - Wharf	\$1,543.25	
101307	08/18/2022			DAVID WILLIAM MOREAU	\$39.00
	Invoice	Date	Description		Amount
	DM080122	08/01/2022	Softball official services 7/29		\$39.00
101308	08/18/2022			DOCTORS ON DUTY	\$35.00
	Invoice	Date	Description		Amount
	DOD070622	07/06/2022	New employee testing		\$35.00
101309	08/18/2022			ESMERALDA GONZALEZ	\$198.28
	Invoice	Date	Description		Amount
	EG071322	07/13/2022	ABC Alcohol Policing Partnership Grant Training Conf		\$198.28
101310	08/18/2022			EWING IRRIGATION	\$647.99
	Invoice	Date	Description		Amount
	11005838	08/05/2022	Sprinklers		\$632.06
	10885521	07/25/2022	Staking flags		\$12.80
	17421047	07/27/2022	PVC piping		\$3.13
101311	08/18/2022			EXCEEDIO	\$3,050.20
	Invoice	Date	Description		Amount
	12866	08/01/2022	August managed services 2211 - ISF - IT		\$3,050.20
101312	08/18/2022			FASTENAL COMPANY	\$11.70
	Invoice	Date	Description		Amount
	CAWAT125107	07/28/2022	Hardware		\$11.70
101313	08/18/2022			FERGUSON ENTERPRISES LLC #795	\$22.86
	Invoice	Date	Description		Amount
	0095597	08/04/2022	Repair parts 1311 - Wharf		\$22.86

City Checks Issued August 19, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101314	08/18/2022			FLYERS ENERGY LLC	\$5,414.05
	Invoice	Date	Description		Amount
	22-607669	08/11/2022	171 gallons diesel		\$1,021.30
	22-607687	08/11/2022	496 gallons gasoline		\$2,765.67
	22-602086	08/03/2022	290 gallons gas		\$1,627.08
101315	08/18/2022			FOLD A GOAL	\$717.60
	Invoice	Date	Description		Amount
	199460	03/22/2022	Field marking paint		\$717.60
101316	08/18/2022			FRED C. BEYERS	\$405.00
	Invoice	Date	Description		Amount
	FB080122	08/01/2022	Softball official services 7/18 - 7/28		\$405.00
101317	08/18/2022			GALLS LLC	\$399.54
	Invoice	Date	Description		Amount
	021650489	07/15/2022	boots		\$221.25
	021742839	07/27/2022	Stinger flashlight		\$178.29
101318	08/18/2022			GARDAWORLD	\$379.63
	Invoice	Date	Description		Amount
	10703541	08/01/2022	August armored car service		\$379.63
101319	08/18/2022			GEORGE McMENAMIN	\$1,237.50
	Invoice	Date	Description		Amount
	GM081422	08/14/2022	Bay St. & Peery Park riparian restoration		\$1,237.50
101320	08/18/2022			GINA ENRIQUEZ	\$166.40
	Invoice	Date	Description		Amount
	GE081322	08/13/2022	Instructor payment		\$166.40
101321	08/18/2022			HANYA FOJACO	\$216.45
	Invoice	Date	Description		Amount
	HF081322	08/13/2022	Instructor payment		\$216.45
101322	08/18/2022			HOLIDAY SMOG	\$123.50
	Invoice	Date	Description		Amount
	35554	06/23/2022	1997 Ford truck smog		\$61.75
	37051	08/02/2022	1999 Ford F150 smog		\$61.75
101323	08/18/2022			HOME DEPOT CREDIT SERVICES	\$176.02
	Invoice	Date	Description		Amount
	9524789	07/27/2022	Plants, soil, gloves		\$90.08
	7525129	07/29/2022	Plants		\$54.46
	7633098	07/29/2022	Granite cleaner, gloves		\$31.48

City Checks Issued August 19, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101324	08/18/2022			HOPE REHABILITATION SERVICES	\$5,700.00
	Invoice	Date	Description		Amount
	S173891	07/31/2022	July litter abatement services		\$5,700.00
101325	08/18/2022			HUMBOLDT PETROLEUM LLC	\$204.00
	Invoice	Date	Description		Amount
	inv-046195	07/15/2022	carwash 7/1-7/15/22		\$102.00
	inv-047224	07/31/2022	carwash 7/16-7/31/22		\$102.00
101326	08/18/2022			KATHLEEN BROWN	\$52.00
	Invoice	Date	Description		Amount
	KB081322	08/13/2022	Instructor payment		\$52.00
101327	08/18/2022			KIMLEY HORN AND ASSOCIATES INC	\$21,756.75
	Invoice	Date	Description		Amount
	22036413	07/31/2022	41st Ave & Capitola Rd intersection analysis		\$5,440.00
	22036412	07/31/2022	Kennedy Drive sidewalk		\$3,840.00
	22036411	07/31/2022	Upper Pac Cove sidewalk		\$4,175.00
	22036410	07/31/2022	Library driveway improvements		\$1,690.00
	097763118-0722	07/31/2022	Traffic signal adaptive control engineering		\$2,111.75
	21547772	05/31/2022	Park Avenue traffic calming		\$4,500.00
			1200 - Capital Imp Fund	\$20,066.75	
			1360 - Library Fund	\$ 1690.00	
101328	08/18/2022			LABORMAX STAFFING	\$4,573.31
	Invoice	Date	Description		Amount
	26-234778	08/12/2022	Seasonal labor 8/06 - 8/11		\$2,240.77
	26-232796	08/05/2022	Seasonal labor 7/30 - 8/05		\$2,332.54
101329	08/18/2022			LAFCO/LOCAL AGENCY FORMATION COMMISSION	\$8,074.35
	Invoice	Date	Description		Amount
	LAFCO2022-2023	06/02/2022	LAFCO fees FY22-23		\$8,074.35
101330	08/18/2022			LAURA ALIOTO	\$551.70
	Invoice	Date	Description		Amount
	LA081322	08/13/2022	Instructor payment		\$11.70
	LA080622	08/06/2022	Instructor payment		\$540.00
101331	08/18/2022			LC ACTION POLICE SUPPLY LTD	\$272.43
	Invoice	Date	Description		Amount
	441112	07/13/2022	uniform		\$272.43

City Checks Issued August 19, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101332	08/18/2022			LESLIE FELLOWS	\$270.00
	Invoice	Date	Description		Amount
	LF081522	08/15/2022	Art at the beach program coordinator		\$270.00
101333	08/18/2022			LINDE GAS & EQUIPMENT INC.	\$218.63
	Invoice	Date	Description		Amount
	30555566	08/05/2022	Welding supplies		\$218.63
101334	08/18/2022			MARK CASH	\$500.00
	Invoice	Date	Description		Amount
	MC081922	08/08/2022	August 19 food truck Fridays		\$500.00
101335	08/18/2022			MICHAEL ARNONE	\$2,042.50
	Invoice	Date	Description		Amount
	201503-10	08/09/2022	Rispin Park council meeting & prep, plan revisions		\$2,042.50
101336	08/18/2022			MID COUNTY AUTO SUPPLY	\$40.91
	Invoice	Date	Description		Amount
	M-1842793	08/17/2022	Serpentine belt, tensioner		\$109.58
	M-1782805	06/29/2022	Returned starter		(\$68.67)
101337	08/18/2022			MISSION LINEN SUPPLY	\$468.52
	Invoice	Date	Description		Amount
	517595499	08/17/2022	Fleet Uniform Cleaning, Towels		\$34.03
	517025289	05/16/2022	Recreation towels, mops, mats		\$75.00
	517555106	08/10/2022	Fleet uniform cleaning, towels		\$34.03
	517537838	08/08/2022	Recreation towels, mops, mats		\$75.00
	517470281	07/27/2022	Shop Uniform Cleaning, Towels		\$119.36
	517512832	08/03/2022	Shop Uniform Cleaning, Towels		\$97.07
	517512831	08/03/2022	Fleet Uniform Cleaning, Towels		\$34.03
101338	08/18/2022			MOFFATT AND NICHOL	\$18,601.75
	Invoice	Date	Description		Amount
	00771577	08/15/2022	Wharf final permits, final design, bid & construction support 1200 - Capital Improvement Fund		\$18,601.75
101339	08/18/2022			MONTEREY BAY AIR RESOURCES DISTRICT	\$4,897.00
	Invoice	Date	Description		Amount
	0003106	07/29/2022	Per capita assessment FY22-23		\$4,897.00
101340	08/18/2022			MV TRANSPORTATION INC.	\$39,037.26
	Invoice	Date	Description		Amount
	120099	08/04/2022	May - June beach shuttle service		\$19,697.70
	120100	08/10/2022	July beach shuttle service		\$19,339.56

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101341	08/18/2022			NATIONAL ACADEMY OF ATHLETICS	\$75.60
	Invoice	Date	Description		Amount
	NAA081122	08/11/2022	Instructor payment		\$75.60
101342	08/18/2022			NICK ADAMS	\$1,250.00
	Invoice	Date	Description		Amount
	NA082422	08/24/2022	Twilight Concert Performance 8/24		\$1,250.00
101343	08/18/2022			NORTH BAY FORD	\$437.72
	Invoice	Date	Description		Amount
	285979	07/21/2022	Retainer, actuator		\$75.25
	283894	01/07/2022	Door lock		\$334.58
	285978	07/21/2022	Lamp assembly		\$27.89
101344	08/18/2022			O'REILLY AUTO PARTS	\$466.93
	Invoice	Date	Description		Amount
	2763-299190	08/08/2022	Oil filter, oil, alternator, battery cable, core charge, vc brth		\$234.74
	2763-299596	08/10/2022	Radiator hose, coolant, wiper fluid		\$54.41
	2763-297066	07/29/2022	Starter		\$177.78
101345	08/18/2022			OUTDOOR SUPPLY HARDWARE	\$588.07
	Invoice	Date	Description		Amount
	F89365	08/02/2022	Solar salt		\$42.44
	F85535	07/27/2022	Pruning saw		\$34.87
	F81982	07/21/2022	Post bases, tree loppers, supplies		\$151.08
	F89191	08/02/2022	Paint		\$45.83
	F90507	08/04/2022	Spray paint, flap discs		\$63.15
	F91744	08/06/2022	Spray paint		\$18.94
	F85122/2	07/26/2022	Paint rollers, roller covers, fasteners		\$28.25
	F86102/2	07/28/2022	Spray paint		\$28.42
	F86134/2	07/28/2022	Nuts, bolts		\$20.36
	F86974/2	07/29/2022	Spray paint		\$17.42
	F78310/2	07/15/2022	Headlamps		\$137.31

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101346	08/18/2022			PACIFIC GAS & ELECTRIC	\$16,278.44
	Invoice	Date	Description		Amount
	PGE081122-acct0	08/11/2022	Wharf Road Rispin Mansion Utilities		\$10.44
	PGE081422-acct5	08/14/2022	Pacific Cove parking lot utilities		\$1,116.42
	2023-00000158	08/04/2022	Wharf Road Rispin Mansion utilities		\$0.00
	PGE081122-acct9	08/04/2022	August gas & electricity		\$15,168.59
	PGE041222-acct0	04/12/2022	Wharf Road Rispin Mansion utilities (climate credit)		(\$28.15)
	PGE071222-acct0	07/12/2022	Wharf Road Rispin Mansion utilities		\$11.14
			1000 - General Fund	\$6,119.83	
			1300 - SLESF	\$ 127.45	
			1310 - Gas Tax	\$6,816.02	
			1311 - Wharf	\$3,215.14	
101347	08/18/2022			PALACE BUSINESS SOLUTIONS	\$493.72
	Invoice	Date	Description		Amount
	649560-0	07/21/2022	office supplies		\$202.55
	646586-0	05/31/2022	Pencils, pens, paper, thermal pouches		\$221.42
	651680-0	08/11/2022	office supplies		\$69.75
101348	08/18/2022			PAVEMENT ENGINEERING INC.	\$4,684.50
	Invoice	Date	Description		Amount
	2205-089	06/08/2022	Pavement management		\$4,684.50
			1308 - SB1 Road Maint	\$2,342.25	
			1309 - RTC Streets	\$2,342.25	
101349	08/18/2022			PHOENIX GROUP INFORMATION SYSTEMS	\$7,675.32
	Invoice	Date	Description		Amount
	062022070	07/15/2022	June 2022		\$7,675.32
101350	08/18/2022			PRECISION POLYGRAPH	\$280.00
	Invoice	Date	Description		Amount
	CPD22-08-01	08/01/2022	Pre-employment Examination		\$280.00
101351	08/18/2022			SAMUEL NIGH	\$1,250.00
	Invoice	Date	Description		Amount
	SN083122	08/31/2022	Twilight Concert Performance 8/31		\$1,250.00
101352	08/18/2022			SAN LORENZO LUMBER	\$415.70
	Invoice	Date	Description		Amount
	55-0733312	06/09/2022	Lumber		\$337.85
	55-0740728	07/12/2022	USB charger, reinforced cable		\$58.24
	55-0740740	07/12/2022	Cable		\$19.61

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101353	08/18/2022			SANTA CLARA VALLEY HEALTH & HOSPITAL SYSTE	\$5,164.00
	Invoice	Date	Description		Amount
	H8329096501	10/17/2021	21c-01234 investigation		\$1,755.00
	H8197770401	08/02/2022	21c-00888 investigation		\$1,361.00
	H8205767801	08/05/2022	21c-00903 investigation		\$2,048.00
101354	08/18/2022			SANTA CRUZ AUTO PARTS INC.	\$64.96
	Invoice	Date	Description		Amount
	14508-447438-2	07/25/2022	Stickit discs		\$13.20
	14508-447438	07/25/2022	Belts, gloves		\$51.76
101355	08/18/2022			SANTA CRUZ BACKFLOW TESTING & REPAIR	\$1,773.00
	Invoice	Date	Description		Amount
	6522A	06/04/2022	Annual backflow tests and repairs		\$1,698.00
	71022F	07/10/2022	Annual backflow test		\$75.00
101356	08/18/2022			SANTA CRUZ MUNICIPAL UTILITIES	\$343.64
	Invoice	Date	Description		Amount
	2023-00000151	07/31/2022	July water service for medians		\$343.64
101357	08/18/2022			SANTA CRUZ REGIONAL 911	\$195,355.65
	Invoice	Date	Description		Amount
	22/23	08/04/2022	operating/scrms		\$195,355.65
101358	08/18/2022			SANTA CRUZ ROLLER PALLADIUM	\$80.00
	Invoice	Date	Description		Amount
	SCRPO80322	08/03/2022	Camp roller skating		\$80.00
101359	08/18/2022			SANTA CRUZ SEASIDE COMPANY	\$116.76
	Invoice	Date	Description		Amount
	35476	08/02/2022	Camp Capitola Bowling		\$116.76
101360	08/18/2022			SANTA CRUZ SENTINEL	\$939.65
	Invoice	Date	Description		Amount
	0001345076	07/31/2022	July legal notices		\$939.65
101361	08/18/2022			SARAH RYAN	\$46.58
	Invoice	Date	Description		Amount
	SR071322	07/13/2022	ABC Alcohol Policing Partnership Grant Training Conf		\$46.58
101362	08/18/2022			SERVPRO OF SANTA CRUZ	\$305.69
	Invoice	Date	Description		Amount
	2180	08/05/2022	Bio Remediation vehicle #211		\$305.69

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101363	08/18/2022			SHANTA SHENOY	\$117.00
	Invoice	Date	Description		Amount
	SS081322	08/13/2022	Instructor payment		\$117.00
101364	08/18/2022			SOQUEL CREEK WATER DISTRICT	\$19,575.19
	Invoice	Date	Description		Amount
	42-18238-0007312	07/31/2022	42-18238-00 Capitola Road irrigation		\$64.40
	42-17688-0007312	07/31/2022	42-17688-00 Lawn Way irrigation 2		\$64.40
	42-14431-0007312	07/31/2022	42-14431-00 Monterey Ave irrigation		\$6,429.16
	34-18508-0007312	07/31/2022	34-18508-00 1510 McGregor Drive water service		\$51.97
	13-10919-0007312	07/31/2022	13-10919-00 2000 Wharf Road water service		\$48.01
	42-16407-0007312	07/31/2022	42-16407-00 Bay Ave. irrigation		\$73.77
	42-16136-0007312	07/31/2022	42-16136-00 1400 Wharf Road irrigation		\$1,067.06
	42-16130-0007312	07/31/2022	42-16130-00 Wharf Road irrigation		\$65.24
	42-14404-0007312	07/31/2022	42-14404-00 Monterey Ave. Nobel Gulch Park irrigation		\$651.56
	42-11517-0007312	07/31/2022	42-11517-00 41st Avenue irrigation		\$149.27
	42-11467-0007312	07/31/2022	42-11467-00 Jade Street park irrigation		\$8,328.68
	42-11090-0107312	07/31/2022	42-11090-01 Capitola Road irrigation		\$149.27
	42-10504-0007312	07/31/2022	42-10504-00 Cliff Drive irrigation		\$64.40
	42-16122-0007312	07/31/2022	42-16122-00 Esplanade fountain irrigation		\$98.68
	42-15969-0007312	07/31/2022	42-15969-00 Lawn Way irrigation		\$484.80
	42-15297-0007312	07/31/2022	42-15297-00 426 Capitola Ave irrigation		\$149.27
	42-14952-0007312	07/31/2022	42-14952 Cortez Park irrigation		\$1,467.83
	06-14476-0008082	08/08/2022	06-14476-00 430 Kennedy Drive water service		\$167.42
			1000 - General Fund	\$18,508.13	
			1311 - Wharf	\$ 1,067.06	
101365	08/18/2022			SOUTH BAY REGIONAL TRAINING	\$177.00
	Invoice	Date	Description		Amount
	223010	07/26/2022	Field Training Officer Course		\$177.00
101366	08/18/2022			SPECTRUM BUSINESS	\$3,899.54
	Invoice	Date	Description		Amount
	0000178080122	08/01/2022	August internet service		\$3,899.54
			1000 - General Fund	\$1,712.80	
			2211 - ISF - IT	\$2,186.74	
101367	08/18/2022			STAPLES ADVANTAGE	\$446.71
	Invoice	Date	Description		Amount
	8066831481	07/09/2022	office supplies		\$71.66
	8066761040	07/02/2022	office supplies		\$79.75
	8066974130	07/23/2022	office supplies		\$295.30

City Checks Issued August 19, 2022

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Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101368	08/18/2022			THE CLEANING MACHINE INC.	\$5,520.00
	Invoice	Date	Description		Amount
	6581	08/10/2022	Village sidewalk pressure washing		\$2,760.00
	6570	07/29/2022	Village sidewalk pressure washing		\$2,760.00
101369	08/18/2022			THE HOME DEPOT PRO	\$5,076.63
	Invoice	Date	Description		Amount
	699732020	08/03/2022	Pens		\$10.03
	699548004	08/03/2022	Restroom supplies		\$1,467.76
	701054645	08/11/2022	Restroom supplies, cleaning supplies, batteries		\$1,768.59
	698809803	07/29/2022	Janitorial supplies		\$1,830.25
101370	08/18/2022			THIRD DEGREE COMMUNICATIONS INC.	\$525.00
	Invoice	Date	Description		Amount
	11459	08/05/2022	IA course November 14-16		\$525.00
101371	08/18/2022			TODD HANSON	\$2,799.61
	Invoice	Date	Description		Amount
	00023	08/01/2022	August BIA marketing, website management, media boost, sip&strl 1321 - BIA		\$2,799.61
101372	08/18/2022			TRACTOR SUPPLY COMPANY	\$391.35
	Invoice	Date	Description		Amount
	554510	08/04/2022	Fleet supplies		\$391.35
101373	08/18/2022			UNITED STATES LIFESAVING ASSOCIATION	\$1,040.00
	Invoice	Date	Description		Amount
	2984	08/03/2022	Junior Guard competition		\$1,040.00
101374	08/18/2022			UPEC LIUNA LOCAL 792	\$816.00
	Invoice	Date	Description		Amount
	UPEC083122	08/05/2022	August UPEC dues 1001 - Payroll Payables		\$816.00
101375	08/18/2022			US BANK EQUIPMENT FINANCE	\$288.83
	Invoice	Date	Description		Amount
	479172363	08/03/2022	PD copier lease		\$288.83
101376	08/18/2022			US BANK EQUIPMENT FINANCE	\$260.43
	Invoice	Date	Description		Amount
	479172181	08/03/2022	Recreation copier lease		\$260.43

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101377	08/18/2022			US BANK EQUIPMENT FINANCE	\$315.01
	Invoice	Date	Description		Amount
	478718182	07/28/2022	City Hall copier lease 2210 - ISF - Stores Fund		\$315.01
101378	08/18/2022			US BANK PARS Acct 6746022400	\$4,471.31
	Invoice	Date	Description		Amount
	PARS081222	08/12/2022	PARS contributions PPE 8/6/22 1001 - Payroll Payables		\$4,471.31
101379	08/18/2022			VERIZON WIRELESS	\$3,179.65
	Invoice	Date	Description		Amount
	9913164910	08/10/2022	August telephone charges		\$3,179.65
101380	08/18/2022			VITAL RECORDS HOLDING LLC	\$284.55
	Invoice	Date	Description		Amount
	2775948	07/31/2022	July record storage and compliance reporting		\$284.55
101381	08/18/2022			WE ALL RIDE SANTA CRUZ	\$105.68
	Invoice	Date	Description		Amount
	4173668	08/03/2022	Wax, battery		\$105.68
101382	08/18/2022			WELLS FARGO BANK	\$12,321.73
	Invoice	Date	Description		Amount
	WF080322	08/03/2022	July credit card transactions		\$12,321.73
			1000 - General Fund	\$11,600.20	
			1350 - CDBG Grants	\$ 105.00	
			2211 - ISF - IT	\$ 616.53	
101383	08/18/2022			WITMER TYSON IMPORTS INC.	\$650.00
	Invoice	Date	Description		Amount
	T14529	07/20/2022	June K-9 training		\$650.00
101384	08/18/2022			American Family Connect Insurance Company	\$2,650.67
	Invoice	Date	Description		Amount
	2023-00000079	08/04/2022	Claim Payment 2213 - ISF - Self-Ins Liability		\$2,650.67
101385	08/18/2022			American Vendor Family Connect Insurance Company	\$2,650.67
	Invoice	Date	Description		Amount
	01-004-47467 fin	08/04/2022	Claim payment 2213 - ISF - Self-Ins Liability		\$2,650.67

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
101386	08/18/2022			Claire Le Gall	\$90.00
	Invoice	Date	Description		Amount
	1020621.001-2	08/10/2022	Class refund re-issue		\$90.00
101387	08/18/2022			Dyno Nobel	\$2,081.71
	Invoice	Date	Description		Amount
	94115594	07/12/2022	K-9 supplies		\$2,081.71
101388	08/18/2022			Osterberg, Deborah	\$606.38
	Invoice	Date	Description		Amount
	500052267651	08/02/2022	Claim Payment 2213 - ISF - Self-Ins Liability		\$606.38
101389	08/18/2022			Valenzula, Brenda	\$163.49
	Invoice	Date	Description		Amount
	BV080322	08/04/2022	Liability claim 2213 - ISF - Self-Ins Liability		\$163.49
Check Totals:					\$713,427.00
EFT					
1369	08/08/2022			VOYA FINANCIAL	\$10,300.00
	Invoice	Date	Description		Amount
	VOYA080522	08/05/2022	Employee 457 contribution Laurent final pay 8/5/22 1001 - Payroll Payables		\$10,300.00
1370	08/17/2022			CalPERS Member Services Division	\$56,719.05
	Invoice	Date	Description		Amount
	1002178779-82	08/12/2022	PERS contributions PPE 8/6/22 1000 - General Fund (\$ 0.38) 1001 - Payroll Payables \$56,719.43		\$56,719.05
1371	08/15/2022			EMPLOYMENT DEVELOPMENT DEPARTMENT	\$12,757.66
	Invoice	Date	Description		Amount
	0-509-483-872	08/12/2022	State taxes PPE 8/6/22 1001 - Payroll Payables		\$12,757.66
1372	08/15/2022			INTERNAL REVENUE SERVICE	\$44,453.99
	Invoice	Date	Description		Amount
	53591088	08/12/2022	Federal taxes & Medicare PPE 8/6/22 1001 - Payroll Payables		\$44,453.99
1373	08/15/2022			STATE DISBURSEMENT UNIT	\$1,575.68
	Invoice	Date	Description		Amount
	40805303	08/12/2022	Employee garnishments PPE 8/6/22 1001 - Payroll Payables		\$1,575.68

City Checks Issued August 19, 2022

Item 7 B.

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
1374	08/15/2022			VOYA FINANCIAL	\$7,040.95
	Invoice	Date	Description		Amount
	VOYA081222	08/12/2022	Employee 457 contributions PPE 8/6/2022 1001 - Payroll Payables		\$7,040.95
1376	08/15/2022			CalPERS Fiscal Services Division	\$1,400.00
	Invoice	Date	Description		Amount
	1002177383	08/03/2022	PERS GASB 68 reports		\$1,400.00

EFT Totals: \$134,247.33

Main City Totals	Count	Total
Checks	107	\$713,427.00
EFTs	7	\$134,247.33
All	114	\$847,674.33

Payroll Totals	Count	Total
Checks	2	\$1,208.41
EFTs	93	\$186,858.53
All	95	\$188,066.94

Grand Totals:	Count	Total
Checks	109	\$714,635.41
EFTs	100	\$321,105.86
All	209	\$1,035,741.27

Capitola City Council

Agenda Report



Meeting: September 8, 2022
From: City Manager Department
Subject: Afterschool Scholarship Donation

Recommended Action: Accept donation of \$20,000 from the Soquel Union Elementary School District for Afterschool Rec Club participant scholarships.

Background: In Fall 2020 the City expanded its pilot Afterschool Program to include elementary students, creating the Out-of-School Time (OST) Program in response to the COVID-19 pandemic and the need for distance learning. Soquel Union Elementary School District (SUESD) supported the program by contributing \$16,000. As schools returned to in-person learning, the OST program was modified to provide an Afterschool program located at each elementary school in the District due to the absence of any other available programs. As the 2021/2022 school year began, residents continued to look to the City as an option for an afterschool program for elementary and middle school students and SUESD again provided a similar donation for the school year.

Discussion: The Afterschool Rec Club provides enrichment and homework support to elementary and middle school students at the New Brighton Middle School campus. The City provides an affordable public program that the SUESD Board of Trustees is proud to support to jointly aid residents and provide equitable access to families.

SUESD will contribute \$20,000 to support a scholarship fund for the school year 2022/2023 for students meeting income criteria as evaluated by the Capitola Public Safety and Community Service Foundation.

Fiscal Impact: This \$20,000 donation will provide a restricted fund for Afterschool Recreation Club scholarship applicants.

Attachments:

1. MOU - SUESD and the City of Capitola

Report Prepared By: Nikki Bryant LeBlond, Recreation Division Manager

Reviewed By: Chloé Woodmansee, Assistant to the City Manager

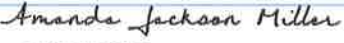
Approved By: Jamie Goldstein, City Manager

Memorandum of Understanding

Between Soquel Union Elementary School District (SUESD) and the City of Capitola (Capitola)
Regarding Support for the Afterschool Rec Club
August 17, 2022

The City of Capitola's Afterschool Rec Club (originally called the Out of School Time program) was specifically designed to support SUESD Families during the COVID-19 health pandemic and distance/virtual learning. The city has continued the program (even as we moved back to full in-person learning) to serve as crucial childcare partners to our community's families. As such, SUESD wishes to continue to contribute financially to the program. Specifically, SUESD wishes to contribute to program scholarships so that families meeting identified income criteria may have equitable access to the program.

The SUESD Board of Trustees is proud to support this collaboration with Capitola to jointly support our community. As such, SUESD will contribute \$20,000 to support the overall cost of running the program. This agreement will be in place through May 26, 2023.

DocuSigned by:

C944870445C04C8

SUESD Board President
Amanda Jackson Miller



SUESD Superintendent
Scott Turnbull

City of Capitola Recreation Supervisor
Nikki LeBlond Bryant

Capitola City Council

Agenda Report



Meeting: September 8, 2022
From: City Manager Department
Subject: Hybrid Meeting Administrative Policy

Recommended Action: Approve draft policy.

Background: In September 2021, Assembly Bill 361 was approved by the Governor. The Bill amends the Brown Act to allow cities to hold virtual meetings if the state is under a proclaimed state of emergency (as Capitola City Council meetings currently function), and the city has made certain findings. The Bill sunsets in 2024 and is not tied to COVID-19, but instead allows for virtual meetings in the instance of any Governor-declared state of emergency. The Bill requires legislative bodies to comply with the requirements set forth in Government Code section 54953(e)(2) to ensure the public can safely participate and observe local government meetings. As of July 22, 2022, the Governor's emergency declaration remains in place. On the Consent agenda this evening, Council adopted a resolution in compliance with Assembly Bill 361, allowing for City Council (and Planning Commission and all advisory bodies) to conduct teleconferencing meetings for the next 30 days.

On March 24, 2022, City Council directed staff to prepare for hybrid meetings (allowing the public to attend via in-person and Zoom) beginning sometime in Summer 2022. At the time, Mayor Storey recommended that staff review potential administrative policies in preparation.

On June 9, 2022, Council asked that the first hybrid meeting (allowing for Council and the public to attend via in-person and Zoom) be the regular City Council meeting held on August 25.

On July 28, 2022, Council provided direction for staff to draft an Administrative Policy to serve as guidelines for hybrid meetings.

Discussion: On August 25, 2022, Council met for the first hybrid meeting and reviewed the proposed policy; feedback was provided that was incorporated in the new draft policy attached; specifically, that up to all five Council members may attend meetings in-person and content regarding action to take if Zoom is no longer available unexpectedly during a meeting.

Fiscal Impact: None.

Attachments:

1. Draft Hybrid Meeting policy

Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Approved By: Jamie Goldstein, City Manager

ADMINISTRATIVE POLICY #: HYBRID CITY COUNCIL MEETINGS

Number: TBD
Issued: September 8, 2022
Jurisdiction: City Council

PURPOSE

The purpose of this policy is to outline the process and expectations for Council Members, and members of the public to participate in hybrid (remote attendance and in-person attendance allowed) City Council meetings.

COUNCIL ATTENDANCE AT CITY COUNCIL MEETINGS

- A. In-Person Attendance: At least one City Council Member should attend City Council meetings in-person. State and local health orders shall control to the extent they conflict with this policy.
- B. Remote Attendance: The Council Members attending meetings via Zoom should generally keep their camera on (as technology permits) for the duration of the meeting.
- C. Determining Attendance: Council will self-determine how to attend meetings; either in-person or remotely, as long as remote attendance by Council Members is permitted by State law.

PUBLIC COMMENTS

Members of the public can make verbal public comment in-person at the Council Chambers or remotely via Zoom, using the “raise hand” feature of the software. At each public comment period, the Mayor will ask for public comments from both those in attendance in the room and anyone attending the meeting remotely via Zoom or any other teleconferencing technology used by the City. Written public comments will not be accepted as public comments while the meeting is taking place. Written materials regarding agenda items and sent to Council prior to a Council Meeting will be announced and distributed to the Council as additional materials.

COVID-19 PRECAUTIONS

- A. Council Chambers Set Up: Social distancing will be encouraged by blocking off every-other row of audience seating.
- B. Overflow Seating: The Community Room will be open for overflow seating. The room television will be set up to play the meeting Community TV broadcast.
- C. Masks: Facial coverings will be encouraged for all in attendance, regardless of vaccination status.
- D. Airflow: Doors will be open and air filters also used to enhance air flow during meetings.
- E. State or Local Health Orders: To the extent state or local health officials promulgate more restrictive procedures, those procedures shall control.

ASSEMBLY BILL 361 VS. PUBLIC REMOTE ATTENDANCE

- A. AB 361 Meetings: If any Council Members are meeting remotely, in the current format allowed under Assembly Bill 361 (Gov. Code § 55953(e)), the public must also have remote access to Council meetings. If for any reason the public’s remote access is disrupted, for example if Zoom stops working unexpectedly, the Council meeting will end, and remaining items will be rescheduled.

- B. Non-AB 361 Meetings: If the City Council holds in-person meetings without invoking the procedures listed in AB 361 (Gov. Code § 54953(e)), and provides members of the public the opportunity to attend such meetings both in-person or remotely via Zoom, meetings shall continue as normal if the public’s remote access is disrupted during the meeting.

This policy is approved and authorized by

Jamie Goldstein
City Manager

Capitola City Council

Agenda Report

Meeting: August 25, 2022

From: City Manager Department

Subject: Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing



Recommended Action: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

Background: In December 2019, an outbreak of a respiratory illness linked to the novel coronavirus (COVID-19) was first identified. In March 2020, the State of California, the County of Santa Cruz, and the City of Capitola each declared a state of emergency due to the virus. Also in March 2020, the World Health Organization declared COVID-19 a pandemic.

State and local health officers issued health orders to stop the spread of COVID-19; in Santa Cruz County this included March, April, and May 2020 Shelter-In-Place orders that were more restrictive than statewide guidance. Since then, the County Health Officer has incorporated all Orders of the State Public Health Officer, which set baseline statewide restrictions on travel and business activities.

Currently (and since February 2022), there are no State required COVID-19 restrictions, other than minimal masking requirements in certain settings. COVID-19 public safety economic restrictions were mostly removed in June 2021 when the state met the criteria to fully reopen the economy and moved beyond the Blueprint for a Safer Economy.

Discussion: The Governor signed Assembly Bill 361 on September 16, 2021. The Bill allows cities to continue virtual meetings (much as Capitola City Council Meetings function now) as long as the state is under a proclaimed state of emergency; through 2024 when the bill will sunset. The Bill requires legislative bodies to comply with the requirements set forth in Government Code section 54953(e)(2) to ensure the public can safely participate and observe local government meetings. One of the requirements is for Council to adopt findings every thirty days.

Attached is a resolution that makes the following findings:

- 1) Find that current conditions authorize teleconference public meetings, based on the Governor's state of emergency regarding the COVID-19 Pandemic
- 2) Authorize legislative bodies to conduct teleconference meetings, allowing Capitola City Council, Planning Commission, and other advisory bodies to continue to meet using Zoom.

Council will need to adopt resolutions making findings required by AB361 as long as Hybrid Meetings (with Council Members attending remotely) continue.

Fiscal Impact: Fiscal impacts are continually reviewed by Staff as business restrictions and consumer behaviors change in our community. City Council has maintained \$385,000 in a resiliency fund to help ensure the City has available resources should the pandemic result in further unforeseen impacts, which remains in the approved FY 2022-23 Budget.

Attachments:

1. Proposed Teleconferencing resolution

Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Approved By: Jamie Goldstein, City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AND ON BEHALF OF COMMISSIONS AND COMMITTEES CREATED BY THE CITY COUNCIL PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54952(b) AUTHORIZING TELECONFERENCE MEETINGS IN COMPLIANCE WITH AB 361 (GOVERNMENT CODE SECTION 54953(e)) TO CONTINUE TO ALLOW MEMBERS OF THE PUBLIC TO SAFELY PARTICIPATE IN LOCAL GOVERNMENT MEETINGS

WHEREAS, the City Council is committed to ensuring public access to observe and participate in local government meetings; and

WHEREAS, all meetings of the City Council and other legislative bodies created pursuant to Government Code Section 54952(b) are open and public, as required by the Ralph M. Brown Act, so that any member of the public may participate in local government meetings; and

WHEREAS, the recently adopted AB 361, codified at Government Code section 54953(e), makes provisions for remote teleconferencing participation in local government meetings, without compliance with the requirements of 54953(b)(3), during a Governor-proclaimed state of emergency and if the local legislative body determines, by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, and

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency due to the outbreak of respiratory illness due to a novel coronavirus (now known as COVID-19) and that State of Emergency is still in effect in the State of California; and

WHEREAS, on March 12, 2020, the Capitola City Council proclaimed the existence of a local emergency due to the worldwide spread of the coronavirus with Resolution No. 4168, pursuant to Section 8.08.020 of the Capitola Municipal Code and Section 8625 of the California Emergency Services Act in response to the COVID-19 pandemic; and

WHEREAS, COVID-19 continues to threaten the health and lives of City residents; and

WHEREAS, the SARS-CoV-2 Delta Variant (Delta Variant) is highly transmissible in indoor settings; and

WHEREAS, on July 28, 2021, the California Department of Public Health issued guidance calling for the use of face coverings and stating that the Delta Variant is two times as contagious as early COVID-19 variants, leading to increasing infections, the Delta Variant accounts for over 80% of cases sequenced, and cases and hospitalizations of COVID-19 are rising throughout the state; and

WHEREAS, the Delta Variant has caused, and will continue to cause, conditions of imminent peril to the health safety of persons within the City; and

WHEREAS, on October 14, November 23, and December 9, 2021, January 13, February 10, and February 27, March 10, March 24, April 14, April 28, May 12 and May 26, June 9, June 23, and July 28, 2022, the City Council adopted a resolution proclaiming the need to meet by teleconference pursuant to Government Code Section 54953; and

WHEREAS, the City Council, acting as a legislative body pursuant to Government Code section 54952(a) and for the benefit of the commissions, committees and other bodies that were created by the City Council pursuant to Government Code section 54952(b) (collectively referred to as "Legislative Bodies"), finds that the current conditions meet the circumstances set forth in Government Code section 54953(e)(3) to allow Legislative Bodies to continue to use

teleconferencing to hold open and public meetings if the Legislative Bodies comply with the requirements set forth in Government Code section 54953(e)(2) to ensure the public can safely participate in and observe local government meetings.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Capitola that the City Council does hereby:

1. Recitals. The Recitals set forth above are true and correct and are hereby incorporated by this reference.

2. Find that Current Conditions Authorize Teleconference Public Meetings of Legislative Bodies. The City Council has reconsidered the circumstances of the state of emergency and finds that based on the California Governor’s continued declaration of a State of Emergency and current conditions, meeting in person would present imminent risks to the health or safety of attendees, such that the conditions continue to exist pursuant to Government Code section 54953(e)(3) to allow Legislative Bodies to use teleconferencing to hold public meetings in accordance with Government Code section 54953(e)(2) to ensure members of the public have continued access to safely observe and participate in local government meetings.

3. Authorize Legislative Bodies to Conduct Teleconference Meetings. The Legislative Bodies are hereby authorized to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act.

I HEREBY CERTIFY that the foregoing resolution was PASSED and ADOPTED by the City Council of the City of Capitola on the 25th day of August 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sam Storey, Mayor

ATTEST: _____
Chloé Woodmansee, City Clerk

Capitola City Council

Agenda Report

Meeting: September 8, 2022

From: City Manager Department

Subject: Resolution Supporting Local Measure K on the November 8, 2022 Ballot



Recommended Action: Adopt resolution supporting Local Measure K (Santa Cruz High School District Bond) on the November 8, 2022 Ballot.

Background: The Santa Cruz City High School District (District) provides public secondary education for residents in the City of Capitola. Generally, high-school aged Capitola residents attend Soquel High School, which is in the Santa Cruz City High School District. Our public schools are one of our community's most vital assets and are in dire need of investment to maintain facilities and infrastructure. A measure on the November 2022 ballot provides an opportunity for the community to address these critical needs in secondary schools.

Measure K: Santa Cruz High School District Bond

Our secondary schools have educated generations of students, but the facilities are aging and in need of major repair, upgrades, or replacement. Today, these schools are in constant use, and in dire need of continued repair and maintenance. Investment in these facilities now represents an investment in our community's future.

Measure K authorizes a prudent, responsible plan to upgrade secondary schools to protect the outstanding quality of education at our local public schools and to help ensure that they continue to provide an academic environment where our students can thrive.

Measure K will:

- Continue ongoing modernization of classrooms to support high quality instruction in reading, writing, math, science, engineering, and technology
- Repair and replace aging roofs, plumbing, heating, ventilation, and electrical systems
- Remove hazardous materials like asbestos, lead pipes, and lead paint from older school sites
- Reduce our schools' environmental impact and save money by funding installation of solar panels and fund other energy and water conservation projects
- Construct affordable rental housing to attract and retain highly qualified teachers and essential staff

All funds will remain local, and the State cannot take this funding away or use it for other purposes. Mandatory taxpayer safeguards are included. No funds are allowed for administrators' salaries, and Independent Citizens' Oversight and annual audits ensure funds are spent properly. Passing Measure K also qualifies the school district to receive millions in State matching funds when they become available, leveraging local tax dollars even further.

Without Measure K, those State funds will go to other communities that have passed local measures.

Discussion: The City of Capitola has many active and strong partnerships with local schools, including school safety, youth programs and facilities agreements. The success of this measure will complement these partnerships and help further the opportunities for local youth.

Fiscal Impact: Supporting Measure K has no fiscal impact on the City of Capitola. If Measure K is approved by the voters, the measure will authorize issuance of \$249 million in bonds and will levy an assessment of an estimated three cents per \$100 assessed value on property owners.

Attachments:

1. Resolution in Support of Measure K

Reviewed By: Chloé Woodmansee, Assistant to the City Manager

Written and Approved By: Jamie Goldstein, City Manager

RESOLUTION NO. NS-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA SUPPORTING LOCAL MEASURES K (SANTA CRUZ HIGH SCHOOL DISTRICT BOND) ON THE NOVEMBER 8, 2022 BALLOT

WHEREAS, our local schools are in dire need of investment to maintain facilities and infrastructure; and,

WHEREAS, Santa Cruz City High School District is the high school district for the City of Capitola; and,

WHEREAS, a measure on the November 8, 2022 ballot provides an opportunity for the community to address these critical needs; and

WHEREAS, Measure K, the Santa Cruz High School District Bond, authorizes a prudent, responsible plan to upgrade secondary schools to keep the best teachers and properly prepare students for college and career success; and

WHEREAS, Measure K will also support the District to build workforce housing on District owned property, ensuring our schools will be able to recruit and retain the best teachers and essential staff to serve our children; and

WHEREAS, all funds will remain local, and the State cannot take this funding away or use it for other purposes; and

WHEREAS, no funds are allowed for administrators' salaries, and Independent Citizens Oversight and annual audits ensure funds will be spent properly; and

WHEREAS, passing Measures K qualifies the school district to receive millions in State matching programs and facilities agreements, and the success of these measures will complement these partnerships; and

WHEREAS, no public funds shall be used in the campaign for or against Measure K; and

WHEREAS, this resolution came before the City Council on September 8, 2022, at which time members of the public were free to comment on this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Capitola hereby supports the passage of Measure K (Santa Cruz High School District Bond) on the November 8, 2022, ballot.

PASSED AND ADOPTED this DATE, by the following vote:

AYES:

NOES:

ABSENT:

DISQUALIFIED:

APPROVED:

ATTEST: _____
_____, Acting City Clerk

Capitola City Council

Agenda Report



Meeting: September 8, 2022
From: Department of Public Works
Subject: Village Palm Tree Lights Proposal

Recommended Action: Consider a request from the Capitola Village and Wharf Business Improvement Area to replace existing “bright-white” rope lights on the palm trees throughout the Village with “warm-white” rope lights.

Background: Historically the City, in partnership with the BIA, hung “twinkle lights” on the palm trees in Capitola Village during the holidays. Those lights were warm in color and emitted less light, and generally seemed well received, but required annual replacement. In around 2018 the BIA purchased bright white rope lights, which are more durable but emitted a different intensity light. In response to that change, the City Council adopted the Village Streetscape Decoration Policy, which outlines a process by which the BIA and others can propose new/changes to decorations hung in the streetscape.

In 2019 the City installed “warm white” and “off white” rope lights on two trees in the Village to solicit feedback. The input the City received was mixed, with some preferring the “warm white” rope lights and some preferring the “bright white” lights, and some indicating a preference for the historic twinkle lights.

On April 9, 2020, and because of the onset of the pandemic, City Council delayed consideration of a proposal from the Capitola Village and Wharf Business Improvement Area (BIA) to replace the rope lights hung on the Village palm trees with low voltage twinkle LED lights. That 2020 proposal had been based on prior City Council direction for the BIA to form an ad-hoc Village lighting committee to develop a plan to replace the rope lighting. At the time the item was delayed, Council allowed the existing rope lights to remain in place until a hearing could be held that allowed for in-person public access. Council and Staff did not fully anticipate the far-reaching effects of the pandemic, and as a result a public hearing on the Village palm tree lights was never held.

The BIA has now submitted a proposal to replace the existing bright-white rope lights with warm-white rope lights. This proposal would replace the existing lights, some of which do not currently work, and improve the electrical connections for the lights at the tree wells to increase reliability. The BIA would like to complete installation work prior to Thanksgiving and is currently soliciting bids from professional installers. The BIA proposal is included as Attachment 1. The lights in the Village are generally used from around the Thanksgiving Holiday through New Year’s.

Discussion: Replacing existing lights with the proposed warm-white lights would give the Village a new Holiday look and repair existing broken lights. The 2020 proposal to install low voltage LED lights had a cost of \$14,175; the funding included a request of \$6,000 from the City, \$5,000 from the BIA, and two donations totaling \$3,000 each, from the Capitola Safety Foundation and a private donor. The current proposal from the BIA does not indicate whether this funding is still available. A fully copy of the agenda material from April 2020, including the BIA proposal, is included as Attachment 2.

Fiscal Impact: If the Public Works crews are asked to hang new lights, staff time costs will incur. Those potential costs can be covered with existing personnel cost appropriations in the budget.

Attachments:

1. 2022 BIA proposal
2. April 9, 2020- agenda packet material

Report Prepared By: Steven Jesberg, Public Works Director

Reviewed By: Chloé Woodmansee, Assistant to the City Manager

Approved By: Jamie Goldstein, City Manager



August 31, 2022

City of Capitola
420 Capitola Ave.
Capitola, CA 95010

The Capitola Village and Wharf Business Improvement Area submits the following proposal to be heard at the next available City Council meeting.

The BIA would like to replace the current rope lights on the palm trees in the village.

- The lights would be warm tone rather than the current white tone
- The lights are part of the holiday theme of “The Village of Lights”
- There are 27 palm trees in the village with lights to be replaced
- The lights would be replaced with the same type of rope light, in warm tone, which has proven to be durable and is reasonably priced keeping within the BIA budget for village enhancement
- An added step would improve dependability by better protecting the connection between the lights and the power source with a sleeve
- The BIA has liability insurance

We would like to see the lights replaced before Thanksgiving. Installation options are the city crew or professional installer. We are currently soliciting quotes for the professional installation. There are no plans to replace the lights on the large palm tree as they are newer and working well.

Thank you for your consideration.

Anthony Guajardo
BIA Chair

**Capitola Village and Wharf Business Improvement Association
Post Office Box 806, Capitola, CA 95010-0806**

Capitola Village palm lights

Village Palm Lighting map

- PALM 1
- PALM 2
- PALM 3
- PALM 4
- PALM 5
- PALM 6
- PALM 7
- PALM 8
- PALM 9
- PALM 10
- PALM 11
- PALM 12
- PALM 13
- PALM 14
- PALM 15
- PALM 16
- PALM 17
- PALM 18
- PALM 19
- PALM 20
- PALM 21
- PALM 22
- PALM 23
- PALM 24
- PALM 25



 PALM 26

 PALM 27

 PALM 28

Inventory/survey of village palm tree rope lights' working status (as of Aug. 5, 2022)

Item 8 B.

* BLACK - Non-working

* BLUE - Working, but dim & dirty

* GREEN - Working & clean

* PURPLE - Working & clean, but dim



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 9, 2020

FROM: Public Works Department

SUBJECT: Delay Consideration of a Village Tree Light Plan Proposal

RECOMMENDED ACTION: Delay consideration of a proposal for lighting the palm trees in the Village until the shelter in place order is lifted by the County of Santa Cruz Health Officer, so that the public may attend the hearing; and leave the existing LED rope lights in place until the Council provides further direction.

BACKGROUND: On November 6, 2019, the City Council considered a plan for lighting the trees throughout the Village. The plan was prepared by the Ad-Hoc Palm Tree Lighting Committee, a group comprised of Village merchants, city residents, and Mayor Peterson. Council direction was to allow the existing LED rope lights to remain on the trees through March 2020, and for the ad-hoc committee to develop an implementation plan, supported by the Capitola Village and Wharf Business Improvement Area, for the installation of low voltage LED lights. The ad-hoc committee submitted a proposal on March 14, 2020. A copy of this proposal is included as an Attachment.

DISCUSSION: Due to the shelter in place order issued on March 16, 2020 by the County of Santa Cruz Health Officer, City Council meetings are currently not open for the public to attend in person. Staff recommends consideration of the lighting plan be deferred until public attendance is possible. This item will be placed on an agenda soon after the shelter in place order has been lifted. Until that future hearing, staff recommends leaving the existing rope lights in place.

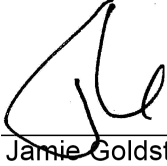
FISCAL IMPACT: None

ATTACHMENTS:

1. Palm Tree Lighting Plan Proposal 03-14-2020

Report Prepared By: Steve Jesberg
Public Works Director

Reviewed and Forwarded by:



Jamie Goldstein, City Manager 4/2/2020

City Council
City of Capitola
Capitola, California

March 14, 2020

Mayor Petersen and Members of the Council:

Over the last nine months, the members of the Ad Hoc Palm Tree Lighting Committee have been working diligently over the last nine months to develop a balanced Plan to Light the Palm Trees in the Village. This Committee includes representatives of Village merchants and residents as well as a member of the City Council. Our goal was to identify a tree lighting solution that would be acceptable to the community and to the Council.

During the course of our investigation we have found several examples where Cities and Villages who have successfully used tree lighting systems to enhance the beauty of their communities. We believe the Plan we are proposing tonight enhances the beauty and safety of the Village and addresses the concerns raised over the first attempt using rope lights. We appreciate the patience of the City Council in extending the time line for our Committee to complete its work until your March 26th meeting.

Please note that our proposal involves only the 27 palm trees in the Village area, which currently have electrical service. It also does not include the large and historic palm tree in front of Esplanade Park plus the two smaller trees. The size and importance of these palm trees merit consideration of a professionally designed signature lighting installation. This Committee stands ready to assist in the large palm tree project in any way you deem fit. Bringing electric power to the remaining trees would involve underground engineering and unknown costs and would best be included in future City sidewalk improvement projects in the Village. As the vendor to supply and install the palm tree lighting, our Committee recommends Christmas Tree Lighting Pros (CLP), a local company owned and operated for several years by Mr. Yanni Carlson. Their primary work is the installation and maintenance of seasonal and decorative lighting systems. They have done successful installations in neighboring cities. We investigated other lighting specialists. While all were competitive with materials costs, CLP was significantly lower on labor to install and maintain the system.

PROJECT HIGHLIGHTS

- CLP supplies 100' of low voltage warm white LED clip lights, rated for year round outdoor use on 27 palm trees in Capitola Village. The low voltage lights will be wrapped around the palm trees with agreed upon space in between runs of lights. Lights will be installed using a year round, waterproof low voltage 12VDC, 100W transformer on each palm tree along with low voltage wire. \$500 per tree including labor. **\$13,500** for 27 trees.

- Remove the existing lights on the current trees at \$25.00/tree. **\$675.00**
- CLP will guarantee defect free installation and operation of the lights for the first three months after installation. CLP will make all repairs and necessary maintenance within 24-48 hours from the time the request is received. If maintenance were required after the first 3 months CLP would charge a minimal fee.
- Dimensions and specifications for new lights will be:
 - 5 feet from the ground and 20 feet high, however every effort will be made to have lighting to be at a uniform height.
 - Lighting strands will be spaced 6 to 7 inches
- Complete the de-installation and installation by April/May 2020
Total Cost **\$14,175**

FINANCING

- Capitola Wharf and Village Improvement Association (B.I.A.) - \$5,000
- Capitola Foundation - \$3,000
- Private Donations - \$3,000

With CLP doing both the removal of the old rope lights and the installation of the new mini-lights there is no need for to again ask the City Public Works Department to assist in the project by handling the installation, thereby avoiding that additional assignment. It is therefore the Committee's request that in view of this the City would entertain contributing \$6,000 to the project budget to offset the modest budget shortfall, unexpected additional expenses and to create a fund to pay for vandalism, maintenance beyond the 3-month guarantee, etc.

Respectfully Submitted:

Petrina James	Merchant
Josh Fisher	Merchant
Anthony Guajardo	Merchant
Mara & Joe Palandrani	Resident
Katherine & Tom Parker	Resident
Kristen Petersen	Council Member
Demien Sherinian	Resident/Merchant
Tim & Linda Wadley	Resident
Nels Westman	Merchant
Gary Wetsel	Merchant
Leslie Wetsel	Merchant
Dede Wilson	Merchant

Palm Tree Lighting Committee

Member Name	Resident/Merchant	Email	Reply	7/3/19		7/29/19		8/20/19		9/24/19		11/4/19		1/2/20		2/19/20	
				3:00 PM	9:30 AM	9:30 AM	9:30 AM	9:00 AM	9:30 AM	9:30 AM	9:30 AM	9:30 AM	9:30 AM				
Tim & Linda Wadley	Resident	tim.linda.123@gmail.com	yes	yes	yes	yes	no	yes	yes	yes	?	?	yes	yes			
Nels Westman	Resident	nels@bestwestman.com	yes	yes	yes	yes	no	yes	yes	yes	yes	yes	yes	yes			
Katherine & Tom Parker	Resident	katharinep3@gmail.com	yes	yes	yes	yes	yes	no	no	no	yes	yes	yes	yes			
Leslie Wetsel	Merchant	leslieatparadise@aol.com	yes	yes	yes	Medical	Medical	Medical	Medical	Medical	yes	yes	yes	yes			
Josh Fisher	Merchant	bass3upfront@yahoo.com	yes	shop	yes	Medical	no	no	no	no	no	no	?	?			
Dernien Sherinian	Merchant	Yvonnecapitolia@me.com	yes	yes	yes	Medical	yes	yes	yes	yes	yes	yes	yes	yes			
Dede Wilson	Merchant/resident	Dwilson@miabellaboutique.com	yes	no	yes	yes	no	no	no	no	no	no	?	?			
Petrina James	Merchant	Petrina@seachangedesignstudio.com	yes	yes	yes	yes	yes	yes	no	yes	yes	yes	?	?			
Mara & Joe Palandrani	Resident	Mara@serrautility.net	yes	yes	yes	no	yes	yes	yes	yes	no	no	yes	yes			
Kristen Petersen	Council Member	ladykpetersen@gmail.com	yes	yes	yes	yes	yes	yes	no	no	no	no	yes	yes			
Gary Wetsel	Merchant	gary@mauisunrise.net	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes			
Anthony Guajardo	Merchant	anthony@mijostaqueria.com	yes	no	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes			
Residents			7	7	4	3	3	2	2	3	2	3	3	3			
Merchants			7	4	6	4	3	4	4	3	0	4	4	3			
Council			1	1	1	1	0	0	0	0	0	1	1	0			
				12	11	8	6	6	6	6	6	8	8	6			



January 8, 2020

Capitola Village

RE: Lighting Estimate

Scope of Work

Lighting of 27 Palm Trees in Capitola Village

Low Voltage Clip Lights Installed by The Christmas Light Pros

- Install 100' of low voltage warm white LED clip lights, rated for year round outdoor use on 27 palm trees in Capitola Village. The low voltage lights will be wrapped around the palm trees with agreed upon spacing between runs of lights. Lights will be installed using a year round, waterproof low voltage 12VDC, 100W transformer on each palm tree along with low voltage wire. \$500 per tree includes labor. \$13,500 for 27 trees.

Low Voltage Clip Lights and Equipment Purchase to be installed by the City

- The Christmas Light Pros will sell the city 100' of low voltage warm white LED clip lights, rated for year round outdoor use, one waterproof low voltage 12VDC, 100W transformer and low voltage wire for 27 palm trees. \$300 per tree, does not include labor or \$8100 for 27 trees.

Contract Details

The pricing includes the purchase of low voltage lights, transformers and wire. Lights and Equipment have one-year manufacturers warranty.

Purchase price of lighting & equipment for 27 trees installed by The CLP's \$x \$13,500

Purchase price of lights and equipment for 27 trees, no labor \$x 8,100

Maintenance

Standard maintenance and repair service will be provided free of charge for the first 3 months after installation. We make all repairs and necessary maintenance within 24-48 hours from the time the request is received. However, most repairs are done within 24 hours. The variables that affect the repair time are unsafe weather conditions, when the call is received and the geographic location of our repair crews. If maintenance were needed after first few months, the CLP's would charge a minimal fee. If lights needed to be replaced due to damage or theft, The Christmas Light Pros would charge to replace the lights and labor to install them.

The Christmas Light Pros Requirements

Capitola Village will provide adequate power and receptacles in order to operate all necessary lights. If the lights are not working due to a lack of power at the receptacle, then Capitola Village is responsible for making the necessary repairs.

This contract does not guarantee a specific date for installation. The date will be determined upon execution of contract.

Please contact Jessica Carlson with any questions related to this contract.

Jessica Carlson

831-402-8644

Jessica@thechrismlightpros.com

I hereby execute and agree to this contract dated _____ and authorize The Christmas Light Pros to perform the duties listed above.

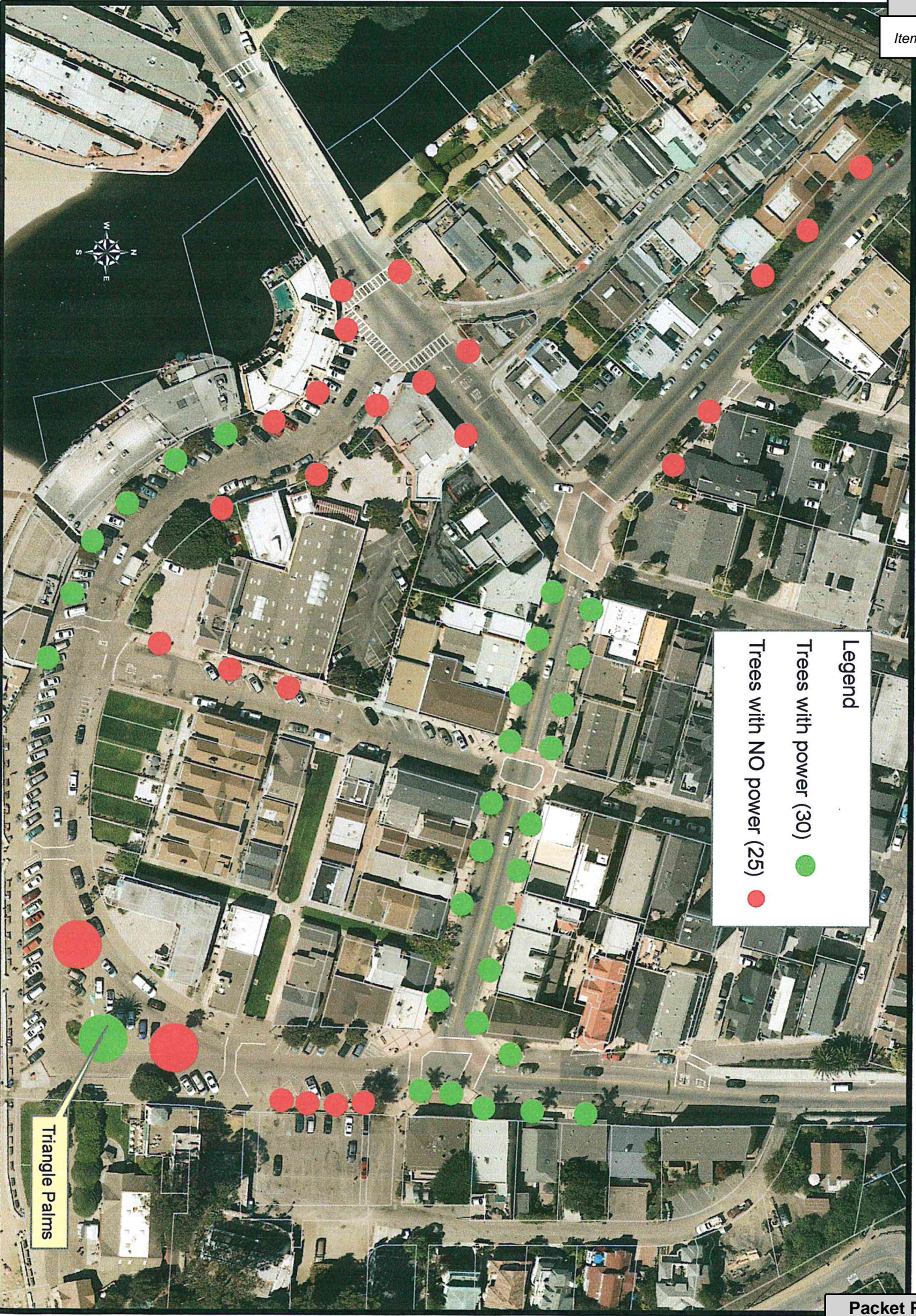
Customer Name _____ Date _____.

Your Name Here _____ Date _____.

Owner/Operator of the Christmas Light Pros

Attachment: Palm Tree Lighting Plan Proposal 03-14-2020 (Village Lights Proposal Continued)

1 inch = 100 feet



From: **Mara Palandrani** Mara@sierrautility.net 
 Subject: UPDATE From Yanni
 Date: February 26, 2020 at 9:05 AM
 To: gary@mauisunrise.net
 Cc: **Leslie Wetsel** leslieatparadise@aol.com, **Nels Westman** nels@bestwestman.com, **Devon F. Salter** devon@capitolareef.com, **Anthony Guajardo** anthony@mijostaqueria.com, **Kristen Petersen** ladykpetersen@gmail.com, **Linda Wadley** tim.linda.123@gmail.com, **Yvonne capitola** @me.com, **Katharine Parker** katharinep3@gmail.com, **Petrina@seachangedesignstudio.com**, **Deedee Wilson** Dwilson@miabellaboutique.com, **Greg Carpenter** Greg@mabusinessadvisors.com, bass3upfront@yahoo.com

Hello Mara and Gary,

I have attached the revised proposal. The previous proposal was geared for our holiday lease program so I changed the wording slightly, my apologies for not noticing that earlier.

The lights have a one year manufacturers warranty and we will do free repairs for the first three months just as we would do for our holiday lease program.

The chances of the lights being defective are slim, we have not seen that with these low voltage lights. The problems that we have seen with these lights in other cities that we have left them up in and its not often, is people pulling at them or squirrels trying to eat them. In either of those cases we would charge a repair fee or light replacement fee if necessary. Usually repairs can be made for a minimal fee of about \$50 as opposed to replacing the lights. I am also sure you are aware of this, but the low voltage lights have to be installed with the 12DVC transformer or it will damage them.

We did speak with our lighting distributor on Monday and he let us know that the low voltage lights for this year, 2020 changed slightly. He does not have enough of the past years lights in stock to fulfill your needs so we would need to use the new version of the lights. Yanni actually used the new lights a couple weeks ago, on 11 trees at The Barnyard in Carmel and likes the quality of the new ones better but we should make sure you all like the new lights before installing them. They are similar but we would want approval first. Can Yanni install the new version of lights on a tree at the end of this week? We would have let you know this sooner but we just learned that our distributor does not have enough of last years lights to fulfill the order and when we installed the last sample in October, our distributor did not have the 2020 lights in yet. The 2020 lights are the same price but our distributor and Yanni feel they are an upgraded version due to them feeling hardier then the previous version.

Lastly, we could remove the rope lights on the current trees during the installation but Yanni would charge \$25 per tree to do that.

Hope I answered all your questions. Please let me know if any other questions arise. Yanni is available to install a sample of the new version of the lights on either Thursday or Friday. Also my apologies for the delay getting back to you. After my travel last week, I came down with a virus and got home to Yanni and our boys all sick too. That set us all back a few days.

Thank you,
 Jessica

Jessica Carlson
The Christmas Light Pros
831-402-8644



Capitola Village Palm
Tree Lightin...oposal.pdf

Attachment: Palm Tree Lighting Plan Proposal 03-14-2020 (Village Lights Proposal Continued)

Capitola City Council

Agenda Report



Meeting: September 8, 2022

From: Department of Public Works

Subject: Park Avenue Traffic Calming Report

Recommended Action: 1) Provide feedback on traffic calming options for Park Avenue and 2) Direct Public Works staff to conduct public outreach on the proposed alternatives.

Background: Park Avenue is a principal arterial street that serves as a primary cross-town route for vehicles, bicycles, and pedestrians visiting and passing through the City. In addition to being designated by Caltrans as a principal arterial, this road is designated as part of the Pacific Coast Bike Route and a regional bicycle route by the Santa Cruz County Regional Transportation Commission.

In January 2020, the Public Works Department, in coordination with the Police Department, completed an engineering and traffic study as required by California Vehicle Code. Based upon the results of this study City Council determined that efforts should be taken to evaluate options to reduce the observed speeds along Park Avenue. In January 2022 the Public Works Department began work with our on-call traffic engineering team, Kimley Horn, to review and evaluate alternatives to reduce speeds along Park Avenue.

Discussion: The purpose of this report is to provide an overview of the alternatives considered to address vehicular speeds and improve safety along Park Avenue and to seek input from Council on the staff recommended implementation measures.

The scope of this evaluation includes the entire length of Park Avenue within Capitola City limits from the intersection at Monterey Avenue to Highway 1. For the purposes of this discussion, it is helpful to break this one-mile segment into three sections: 1) Monterey Avenue to Wesley Street, 2) Wesley Street to Coronado Street, and 3) Coronado Street to Highway 1.

The following measures were evaluated for reducing vehicular speeds and improving safety:

- *Vertical Deflections* - commonly referred to as speed bumps/humps which force drivers to reduce speeds to navigate the obstacle
- *Horizontal Deflections* - involves adding additional curves or chicanes to the road, which forces drivers to slow down to navigate the section of road
- *Physical Barriers* - features such as plastic delineators that provide a visual and physical separation between vehicular and pedestrian/bicycle traffic
- *Road Diets* – narrowing the width of travel lanes
- *Signage* – both speed feedback signs and standard road signs that highlight the allowed speeds on the section of road

The pros and cons of implementing a combination of the measures above were evaluated with our traffic engineering team and are shown as alternatives 1-3 in the attached technical memorandum, summarized below:

Alternative 1. Road Diet Striping: lane narrowing, buffered bike lanes and speed feedback signs

Alternative 2. Lateral Shift: lane narrowing, buffered bike lanes, horizontal lane deflections, speed feedback signs

Alternative 3. Median Shift: lane narrowing, buffered bike lanes, median deflections, speed feedback signs

Staff believes Alternative 1, which includes a combination of a road diet and speed feedback signage, achieves the best combination of speed reduction and safety measures. The rationale for excluding the other three measures is provided below. Vertical deflections, although effective were omitted from consideration as they are not recommended for our arterial streets which include 41st Avenue, Capitola Road, Park Avenue, Wharf Road, Bay Avenue, Cliff Drive, Capitola Avenue.

Horizontal deflections require additional road width to implement, and the required width is only available on segment 2 of Park Avenue from Wesley Street to Coronado Street. This measure does show a greater reduction in speeds as compared to the road diet; however this portion of Park Avenue does not have the greatest speed issue. Staff recommends this measure should be rejected due to the safety concerns posed by the combination of the reduced separation of vehicles and bicycles created by the additional turning movements combined with the potentially distracting views of the ocean.

Physical barriers were considered as an addition tool to provide separation from bicycles in both the horizontal deflection and the road diet alternatives. Staff recommends this measure should be omitted due to the inability to maintain a debris free roadway when physical barriers are installed. Adding physical barriers prevent cars from entering areas, but also prevents street sweepers from keeping those sections of road clear for safe use by bicyclists.

Staff recommends Public Works solicit feedback from the community before implementing alternative 1 and is seeking direction from Council to move forward with our public outreach. Planned outreach includes conducting one zoom meeting and one online survey to allow the greatest flexibility for the community to participate and provide feedback. After the outreach meetings, staff will finalize the recommended alternative and bring the final plans and specifications back to Council for approval to advertise bids.

Fiscal Impact: The total funding allocated to the CIP project was \$100,000. To date our traffic engineering team has been awarded \$19,500 to complete the design alternatives and conduct public outreach. The preparation of final construction documents is estimated to require an additional \$10,000-\$20,000. An engineer's estimate for the construction costs has not been prepared, but staff anticipates the remaining \$60,000-\$70,000 will cover construction costs.

Attachments:

1. Park Avenue Traffic Calming Technical Memorandum

Report Prepared By: Kailash Mozumder, Public Works Project Manager

Reviewed By: Chloé Woodmansee, Assistant to the City Manager; Steve Jesberg, Public Works Director

Approved By: Jamie Goldstein, City Manager

TECHNICAL MEMORANDUM

To: Kailash Mozumder and Steve Jesberg, City of Capitola
From: Derek Wu P.E. and Frederik Venter P.E., Kimley-Horn and Associates, Inc.
Date: May 26, 2022

Re: **Park Avenue Traffic Calming – Corridor Alternatives and Recommended Improvements**

This technical memorandum presents the findings of potential traffic calming impacts to Park Avenue in the City of Capitola. The City of Capitola (City) is planning to construct traffic calming improvements on Park Avenue from Monterey Avenue to Coronado Street to reduce vehicle speeds and improve accessibility for bicyclists and pedestrians along the corridor.

1. Existing Conditions

Park Avenue between Monterey Avenue and Coronado Street is an existing east-west two-lane arterial facility with a curb to curb roadway width between approximately 30 to 40 feet. It is an asphalt paved road with one lane in each direction and provides direct access to single-family homes on the north side, the City’s downtown village to the south, and freeway access to Highway 1 to the north. Numerous residential driveways and local streets, such as Washburn and Cabrillo, intersect Park Avenue as stop control on the minor approach. This section of Park Avenue is also part of the Pacific Coast bike route that runs from Half Moon Bay to Watsonville.

The Park Avenue roadway cross-section generally consists of 10.5-foot travel lanes, Class II bike lanes, a 5-foot wide sidewalk on the northside, and a variable wide shoulder on the southside. On-street parking is prohibited along Park Avenue except for signed areas on the southside. The posted speed limit is 25 mph, and an existing electronic speed feedback sign is located east of Cabrillo Street in the eastbound direction. An overview map of the study roadway segment is shown below in **Figure 1**.

Figure 1: Overview Map



2. Speed Survey Review

Speed zones are primarily established to protect the public from the unreasonable behavior of reckless, unreliable, or other dangerous drivers. Typically, speed limits are generally established at or near the 85th percentile speed (critical speed), which is defined as the speed at or below which 85 percent of traffic is moving.

In January 2020, the City conducted an Engineering and Traffic Study to determine vehicle speed limits per the California Vehicle Code and using speed survey data. For Park Avenue, the observed 85th percentile speed was 31 mph in the eastbound and westbound direction. The study recommended that a 25 mph speed limit be implemented in concurrence with the MUTCD. The 25 mph speed limit was obtained by a 5 mph reduction of the critical speed of 30 mph due to the existing number of access points, residential district density, and pedestrian and bicycle safety.

In July 2021, an additional speed survey was conducted. The speed survey collected an average daily traffic of 6,294 using tube counters to calculate vehicle speeds traveling along Park Avenue. The observed 85th percentile speed was 33 mph in the eastbound direction and 35 mph in the westbound direction. These observed 85th percentile speeds exceed the 25-mph posted speed limit on Park Avenue. A copy of the 2020 and 2021 speed surveys are attached in the **Appendix**.

3. Traffic Calming Design Alternatives

Kimley-Horn was tasked to evaluate potential traffic calming alternatives on Park Avenue that would reduce vehicle speeds and improve roadway conditions for bicycle and pedestrian access. Geo-referenced aerial photographs and Santa Cruz County GIS data were used to establish a base map for determining existing topographic features and developing preliminary concepts.

Up to three (3) alternative traffic calming concepts were developed for Park Avenue between Monterey Road and Coronado Street. The layouts of each traffic calming alternative are summarized below and attached in the **Appendix**.

Alternative 1 – Road Diet Striping

Improvements under Alternative 1 consist of striping buffer bike lanes and narrowing the vehicle traffic lanes enhance bicycle accessibility along Park Avenue. The existing Park Avenue roadway cross-section between Monterey and Cabrillo is 30' to 34' wide. Since this arterial facility needs to maintain Class II bike lanes and one vehicle travel lane in each direction, there is limited space and opportunities to introduce multiple traffic calming features. However, a road diet striping layout that incorporates green bike markings and buffer bike striping where there is adequate space is feasible. In addition, an electronic speed feedback sign in the westbound direction is proposed at the Washburn intersection.

- Road diet striping from Monterey to Coronado
- Buffered Class II bike lanes and green bike striping at conflict zones
- Speed feedback sign at Washburn

Alternative 2 – Lateral Shift

Improvements under Alternative 2 consist of the road diet striping layout from Alternative 1 but with additional horizontal deflection in the form of a lateral lane shift along Park Avenue between Cabrillo and Coronado. A lateral shift or chicane is a realignment of an otherwise straight street that causes the travel lanes to shift to one direction as a means to reduce vehicle speeds.

- Road diet striping from Monterey to Coronado
- Buffered Class II bike lanes and green bike striping at conflict zones
- Speed feedback sign at Washburn
- Series of lateral shifts from Cabrillo to Coronado

Alternative 3 – Median Shift

Improvements under Alternative 3 is similar to Alternative 2, but the proposed horizontal deflection between Cabrillo and Coronado consists of a series of medians to provide the lateral shift along Park Avenue.

- Road diet striping from Monterey to Coronado
- Buffered Class II bike lanes and green bike striping at conflict zones
- Speed feedback sign at Washburn
- Series of lateral shifts using medians from Cabrillo to Coronado

4. Traffic Calming Impacts to Vehicle Speed

Reducing vehicle speeds along street corridors improves the bicycling and pedestrian environment by diminishing the severity of crashes if they occur and enhancing the driver's ability to see and react to various road conditions. Physical geometric traffic calming elements can be divided into vertical, horizontal, or narrowing features.

- **Vertical** control measures consist of wide, slight pavement elevations that self-enforce a slower speed from motorists and typically have the highest reduction effect on speeds (i.e. speed tables).
- **Horizontal** control measures cause motorists to reduce speeds in response to a lateral shift and a need to navigate a curving travel lane.
- **Narrowing** or street width reduction control measures use a psycho-perceptive sense of enclosure to discourage speeding by incorporating landscaping or other vertical elements along the constricted pathway.

The traffic calming features proposed in the design alternatives consist of horizontal deflection from lateral shifts and chicanes along Park Avenue between Cabrillo and Coronado Street. Narrowing features from striping buffer bike lanes and reducing the travel lane width with a road diet would also reduce vehicle travel speeds through the corridor.

Potential Speed Reductions

Determining the potential speed calming impacts to a roadway is highly case-specific and is affected by many factors including, but not limited to, the geometrics and spacing of calming features, availability of alternative routes, and treatment of other streets in area wide applications, etc. Conducting a before-and-after study of the project site provides the best method to analyzing the actual effectiveness of a traffic calming element.

For this analysis, published before-and-after study results from FHWA and ITE publications were referenced to determine typical speed reductions for the proposed Park Avenue layouts. These collected studies have been used to generate summary speed statistics on various speed reducing countermeasures such as 85th percentile speed after treatment, average absolute change in 85th percentile speed from before to after treatment, and average percentage change in 85th percentile speed. The potential speed impacts from traffic calming Alternatives are summarized below in **Table 1**.

Table 1: Potential Speed Reduction from Traffic Calming Features

Estimated Speed Reduction from Traffic Calming Features										
Concept Name	Segment	Description	Traffic Calming Feature	Traffic Calming Type	Vehicle Speeds					
					2020 Survey (85%)	Estimated Change (%)	Estimated Reduced Speed		Estimated Speed Range	
Alternative 1 Road Diet	1	Monterey to Washburn	Road Diet	Narrowing	31.0	-4%	0.0	-2.0	31.0	29.0
	2	Washburn to Wesley	Road Diet / Speed Feedback (WB)	Narrowing / Signing		-4%	0.0	-2.0	31.0	29.0
	3	Wesley to Cabrillo	Road Diet	Narrowing		-4%	0.0	-2.0	31.0	29.0
	4	Cabrillo to Coronado	Road Diet / Speed Feedback (EB)	Narrowing / Signing		-4%	0.0	-2.0	31.0	29.0
Alternative 2 Lateral Shift	1	Monterey to Washburn	Road Diet	Narrowing	31.0	-4%	0.0	-2.0	31.0	29.0
	2	Washburn to Wesley	Road Diet / Speed Feedback (WB)	Narrowing / Signing		-4%	0.0	-2.0	31.0	29.0
	3	Wesley to Cabrillo	Road Diet	Narrowing		-4%	0.0	-2.0	31.0	29.0
	4	Cabrillo to Coronado	Chicane / Speed Feedback (EB)	Horizontal / Signing		-18%	-4.0	-6.0	27.0	25.0
Alternative 3 Median Shift	1	Monterey to Washburn	Road Diet	Narrowing	31.0	-4%	0.0	-2.0	31.0	29.0
	2	Washburn to Wesley	Road Diet / Speed Feedback (WB)	Narrowing / Signing		-4%	0.0	-2.0	31.0	29.0
	3	Wesley to Cabrillo	Road Diet	Narrowing		-4%	0.0	-2.0	31.0	29.0
	4	Cabrillo to Coronado	Chicane / Speed Feedback (EB)	Horizontal / Signing		-20%	-5.0	-7.0	26.0	24.0

Notes:
 Average of eastbound and westbound 85th percentile speeds from 2020 City Engineering and Traffic Survey
 Average speed percentile change from FHWA Engineering Countermeasures for Reducing Speed (2014)
 Average speed reduction based on FHWA Traffic Calming ePrimer and ITE

As shown in Table 1, the proposed traffic calming features help reduce vehicle speeds at various levels. Of the physical geometric traffic calming elements, the lateral shift chicanes have the greatest potential to reduce speeds up to 20% while road diet features can potentially reduce speeds up to 4% based on past studies. The estimated speed change data summarized from FHWA and ITE applies for a single speed countermeasure. When multiple traffic calming features are utilized and designed appropriately, the combined speed reduction effects could be extended throughout the entire roadway corridor. The Alternative 3 layout has the potential to provide the greatest vehicle speed reduction through the Park Avenue corridor with the combined traffic calming improvements.

Estimated 85th Percentile Speed Profile

Using the estimated speed reduction effects presented in Table 1, preliminary speed profiles along the Park Avenue corridor were plotted in graphical format. The eastbound and westbound estimated 85th percentile speed for each complete street concept is plotted for every 100 feet along the Park Avenue alignment between Monterey Avenue (Station 10+00) and Coronado Street (Station 46+00). Speed profiles for vehicles traveling eastbound assume a 20-mph starting speed from accelerating at the stop controlled Monterey intersection while westbound vehicles assume a 20-mph starting speed from accelerating at the stop-controlled Coronado intersection. The speed profiles are presented below in **Table 2** and **Table 3**.

As shown in **Tables 2 and 3**, the proposed traffic calming features has the potential to reduce the existing 85th percentile speed throughout the entire roadway corridor. The greatest speed change occurs between Coronado and Cabrillo where the proposed horizontal deflection traffic calming features are implemented. The spacing of the proposed traffic calming features along the Park Avenue corridor can potentially control estimated vehicles speeds to 29 mph or less in-between intersections.

Table 2: Park Avenue Eastbound Speed Profile

Park Avenue Estimated 85th Percentile Speed Profile (Eastbound)

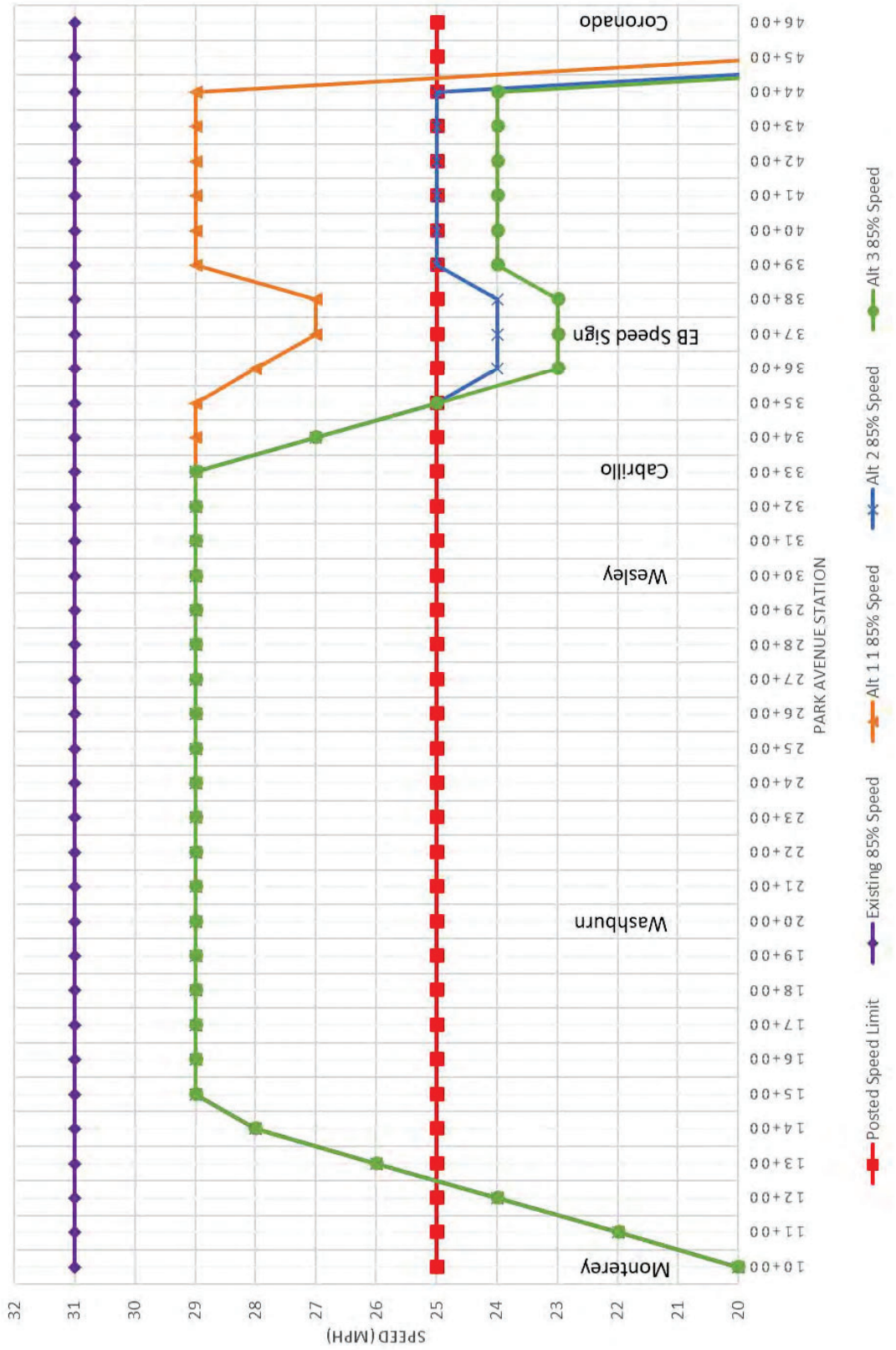
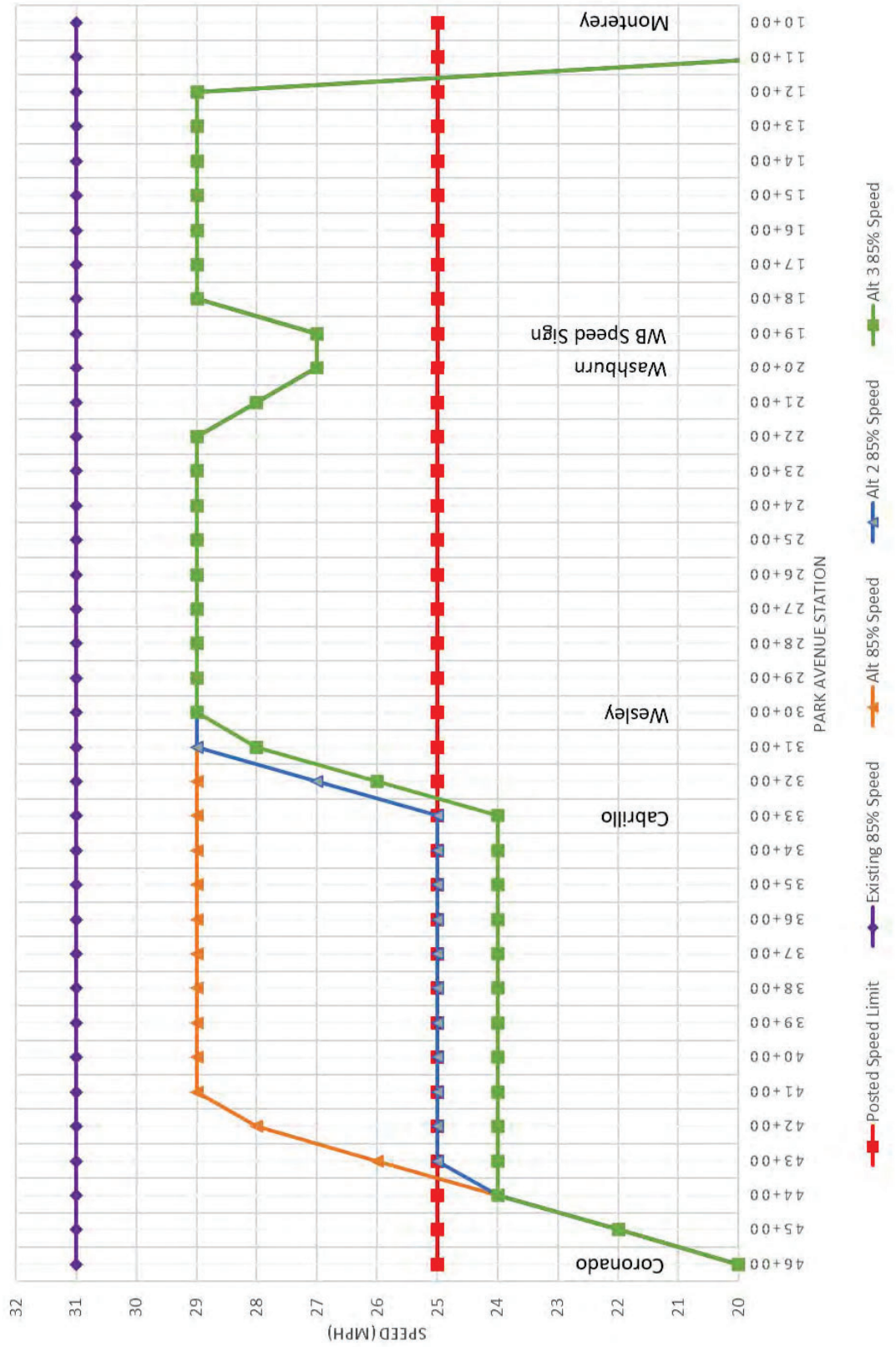


Table 3: Park Avenue Westbound Speed Profile

Park Avenue Estimated 85th Percentile Speed Profile (Westbound)

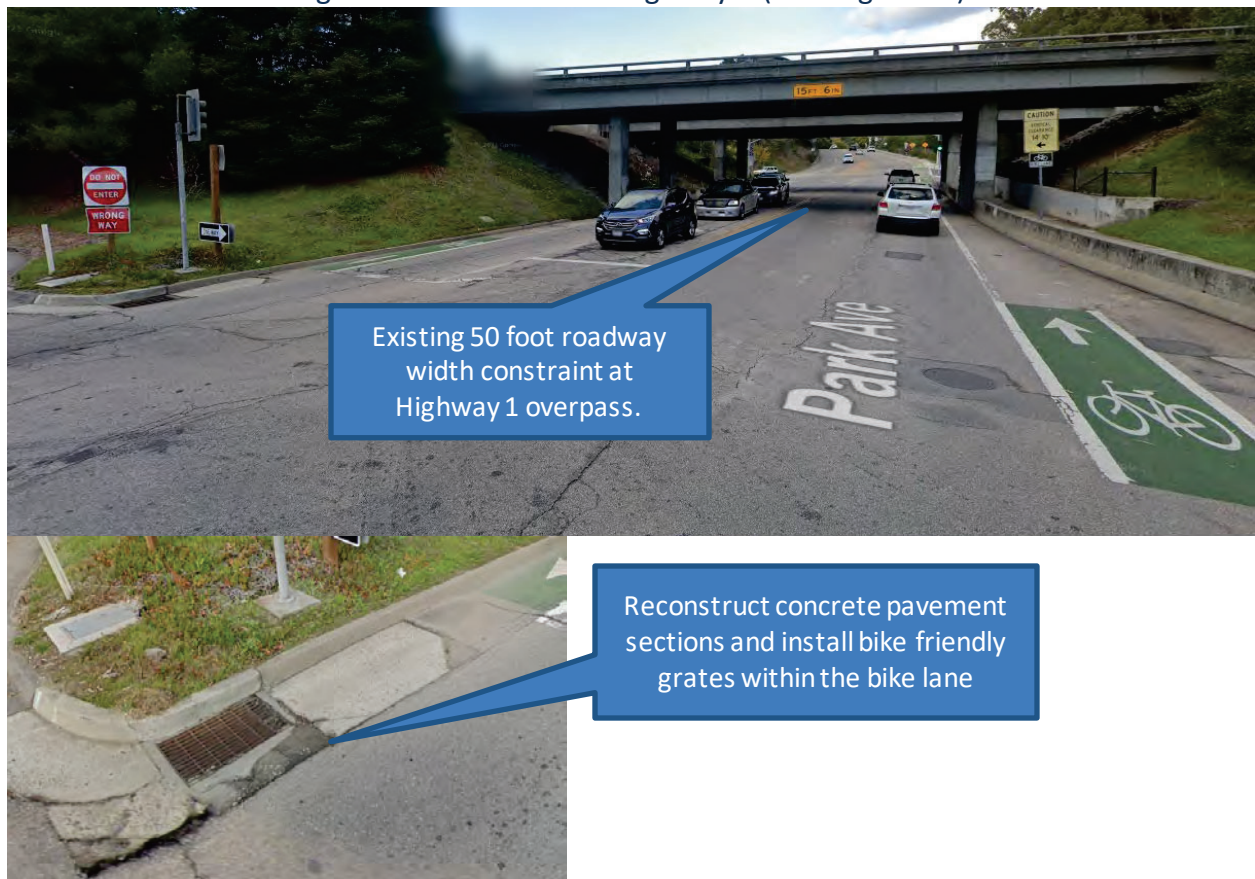


5. Potential Bicycle Access Improvements at Highway 1 Interchange

In 2016, the City added green bike striping on Park Avenue to improve bicycle visibility at the Highway 1 ramp intersections. The existing Park Avenue roadway cross-section at the Highway 1 overpass is approximately 50' wide between the bridge columns and consists of 4' Class II bike lanes, 10.5' travel lanes, and 11' left turn pockets which satisfy the minimum lane dimensions per Caltrans standard. Since this road section needs to maintain the existing Class II bike lanes and vehicle travel lanes in each direction, there is limited space and opportunities to introduce traffic calming features to further enhance bicycle accessibility.

A field review of the Highway 1 intersections revealed that some sections within the existing bike lane have uneven pavement and can potentially create a tripping hazard for bikes. To provide a smooth riding experience for cyclists, it is recommended to reconstruct the uneven pavement sections and replace the existing drainage grates with bicycle-friendly grates within the bike lane.

Figure 2: Park Avenue at Highway 1 (Looking North)



References

Federal Highway Administration. 2014. *Engineering Countermeasures for Reducing Speeds: A Desktop Reference of Potential Effectiveness*. <https://www.ite.org/technical-resources/traffic-calming/traffic-calming-measures/>

Ewing, Reid. Institute of Transportation Engineers: Traffic Calming State of the Practice (August 1999)

Xu, Guan. February 17, 2017. Federal Highway Administration: Traffic Calming ePrimer. https://safety.fhwa.dot.gov/speedmgt/traffic_calm.cfm

Appendix

- 2020 Park Avenue Speed Survey Data
- 2021 Park Avenue Speed Survey Data
- Traffic Calming Layout – Alternative 1
- Traffic Calming Layout – Alternative 2
- Traffic Calming Layout – Alternative 3

City of Capitola

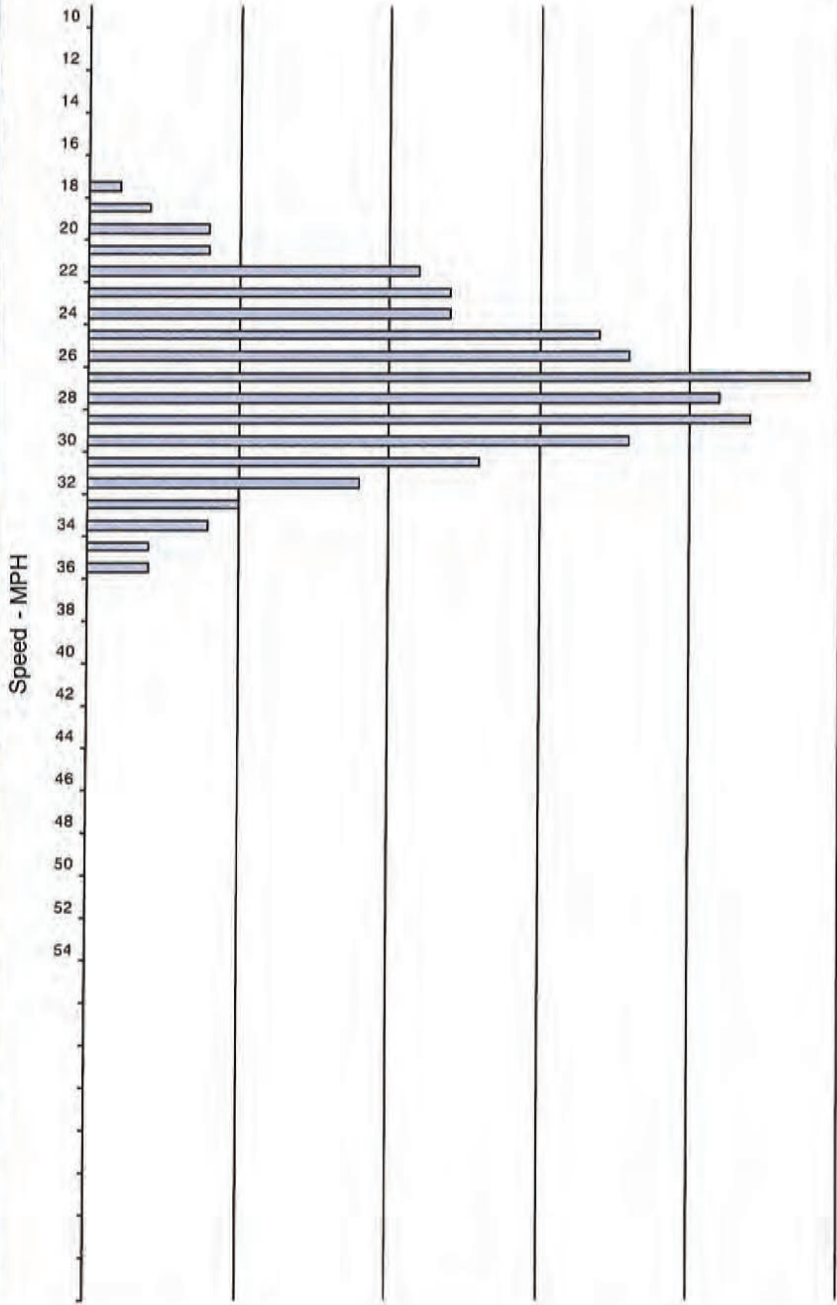
DATE: 1/29/20
TIME: 12:20-13:10

Location: Park Ave 200' W/O Coronado St
Posted Speed: 25 MPH Clear/Dry

Project #: 20-8004-040

Eastbound & Westbound Spot Speeds

Speed mph	ALL Vehicles
<=10	
11	
12	
13	
14	
15	
16	
17	
18	1
19	2
20	4
21	4
22	11
23	12
24	12
25	17
26	18
27	24
28	21
29	22
30	18
31	13
32	9
33	5
34	4
35	2
36	2
37	
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>=70	



SPEED PARAMETERS									
Class	Count	Range	50th Percentile	85th Percentile	10 MPH Pace	# in Pace	Percent in Pace	% / # Below Pace	% / # Above Pace
ALL	201	18 - 36	27 mph	31 mph	22 - 31	168	84%	5% / 11	11% / 22

SPEED

316 Park Ave

Day: Sunday

Date: 7/25/2021

City: Capitola

Project #: CA21_090059_005e

Item 8 C.

East Bound

Time	< 15	15 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 +	Total
00:00 AM	0	0	3	13	8	4	0	0	0	0	0	0	0	28
01:00	0	0	1	9	4	1	0	0	0	0	0	0	0	15
02:00	0	0	0	4	3	1	1	0	0	0	0	0	0	9
03:00	0	1	0	1	0	0	0	0	0	0	0	0	0	2
04:00	0	0	1	3	2	0	0	0	0	0	0	0	0	6
05:00	0	0	0	1	3	1	0	0	0	0	0	0	0	5
06:00	0	1	1	8	7	2	1	0	0	0	0	0	0	20
07:00	0	1	15	27	19	6	0	0	0	0	0	0	0	68
08:00	1	2	21	51	26	2	0	0	0	0	0	0	0	103
09:00	2	5	31	67	35	4	0	0	0	0	0	0	0	144
10:00	0	7	66	81	41	4	1	0	0	0	0	0	0	200
11:00	3	11	56	89	56	10	0	0	0	0	0	0	0	225
12:00 PM	14	12	60	122	41	4	0	0	0	0	0	0	0	253
13:00	4	12	70	132	62	11	0	0	0	0	0	0	0	291
14:00	4	6	83	135	59	14	2	1	0	0	0	0	0	304
15:00	11	20	81	127	57	10	3	0	0	0	0	0	0	309
16:00	3	8	62	170	77	13	0	0	0	0	0	0	0	333
17:00	0	4	74	130	62	9	1	0	0	0	0	0	0	280
18:00	0	5	60	144	60	8	3	0	0	0	0	0	0	280
19:00	1	3	34	97	65	15	3	2	0	0	0	0	0	220
20:00	0	4	23	80	59	7	3	0	0	0	0	0	0	176
21:00	0	4	20	53	27	8	1	0	0	0	0	0	0	113
22:00	0	0	12	20	16	4	4	1	0	0	0	0	0	57
23:00	0	0	5	24	16	4	2	0	0	0	0	0	0	51
Totals	43	106	779	1588	805	142	25	4						3492
% of Totals	1%	3%	22%	45%	23%	4%	1%	0%						100%

Directional Peak Periods	AM 7-9	NOON 12-2	PM 4-6	Off Peak Volumes
All Speeds	Volume	Volume	Volume	Volume
	%	%	%	%
AM Volumes	171	544	613	2164
% AM	5%	16%	18%	62%
AM Peak Hour	10:00	11:00	02:00	
Volume	3	1		
PM Volumes	83	15	4	333
% PM	2%	0%	0%	76%
PM Peak Hour	14:00	19:00	19:00	16:00
Volume	14	170	2	333
Totals	106	1588	779	3492

Percentiles						
Street Name	Direction	15th	50th	85th	95th	ADT
Park Ave	East Bound	22	28	33	35	3492
Park Ave	West Bound	26	31	35	38	2802

SPEED

316 Park Ave

Day: Sunday
Date: 7/25/2021

City: Capitola
Project #: CA21_090059_005w

Item 8 C.

West Bound

Time	< 15	15 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 +	Total
00:00 AM	0	0	0	3	2	1	2	0	0	0	0	0	0	8
01:00	1	0	1	2	7	1	0	0	0	0	0	0	0	12
02:00	0	0	0	0	1	1	0	0	0	0	0	0	0	2
03:00	0	0	0	0	2	0	0	0	0	0	0	0	0	2
04:00	0	0	0	2	3	1	0	0	0	0	0	0	0	6
05:00	0	0	0	6	4	3	0	0	0	0	0	0	0	13
06:00	0	0	1	10	19	6	1	1	0	0	0	0	0	38
07:00	0	0	0	15	39	10	2	0	0	0	0	0	0	66
08:00	0	1	1	28	55	21	0	0	0	0	0	0	0	106
09:00	0	1	6	70	75	24	0	0	0	0	0	0	0	176
10:00	0	0	15	77	86	24	2	0	0	0	0	0	0	204
11:00	0	3	21	68	134	14	1	1	0	0	0	0	0	242
12:00 PM	2	2	10	108	157	24	1	1	0	0	0	0	0	305
13:00	0	0	21	127	107	22	0	0	0	0	0	0	0	277
14:00	0	0	13	135	128	16	1	0	0	0	0	0	0	293
15:00	0	4	26	115	115	10	0	0	0	0	0	0	0	270
16:00	2	6	9	56	74	22	4	0	0	0	0	0	0	173
17:00	1	0	9	70	83	21	2	0	0	0	0	0	0	186
18:00	0	0	8	41	60	21	0	0	0	0	0	0	0	130
19:00	0	1	2	30	57	18	2	0	0	0	0	0	0	110
20:00	0	1	7	21	37	17	0	0	0	0	0	0	0	83
21:00	2	2	3	12	16	8	3	1	0	0	0	0	0	47
22:00	0	1	1	5	10	10	0	0	0	0	0	0	0	27
23:00	0	0	1	7	8	7	3	0	0	0	0	0	0	26
Totals	8	22	155	1008	1279	302	24	4						2802
% of Totals	0%	1%	6%	36%	46%	11%	1%	0%						100%

Directional Peak Periods	AM 7-9	NOON 12-2	PM 4-6	Off Peak Volumes
All Speeds	Volume	Volume	Volume	Volume
	172	582	359	1689
	↔	↔	↔	↔
	6%	21%	13%	60%
AM Volumes	281	427	106	875
% AM	10%	15%	4%	31%
AM Peak Hour	11:00	11:00	09:00	11:00
Volume	3	134	24	242
PM Volumes	727	852	196	1927
% PM	26%	30%	7%	69%
PM Peak Hour	12:00	12:00	12:00	12:00
Volume	6	157	24	305

Street Name	Direction	Percentiles		
		15th	50th	95th
Park Ave	East Bound	22	28	35
Park Ave	West Bound	26	31	38
			Average	ADT
			28	3492
			31	2802

SPEED

850 Park Ave

Day: Sunday

Date: 7/25/2021

City: Capitola

Project #: CA21_090059_006e

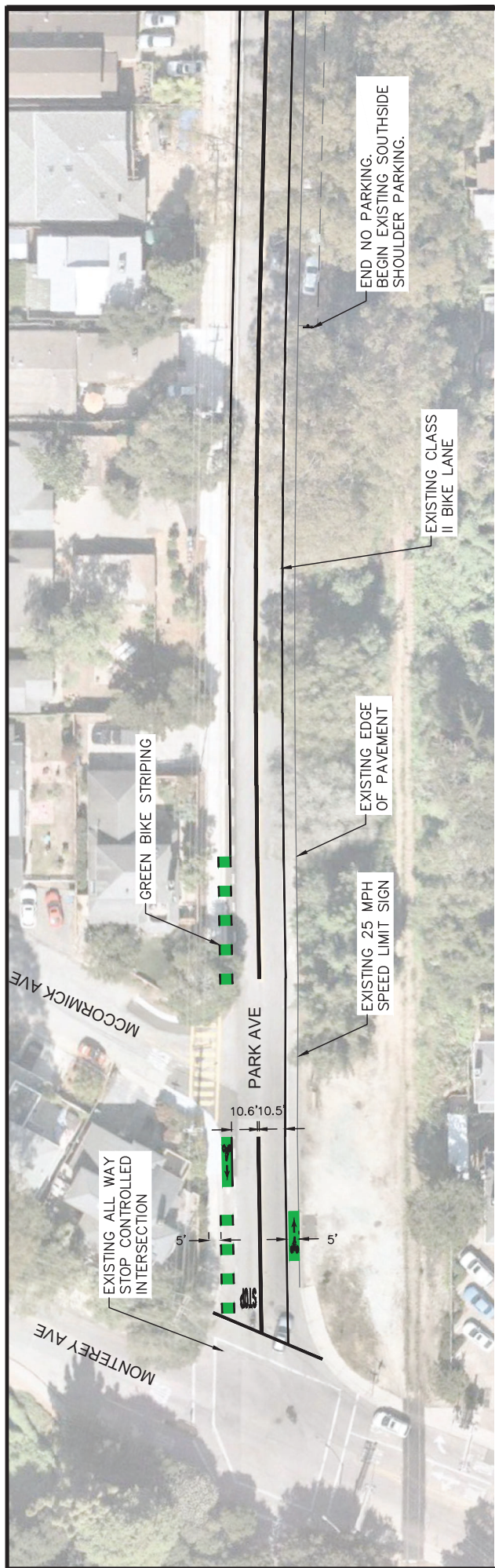
Item 8 C.

East Bound

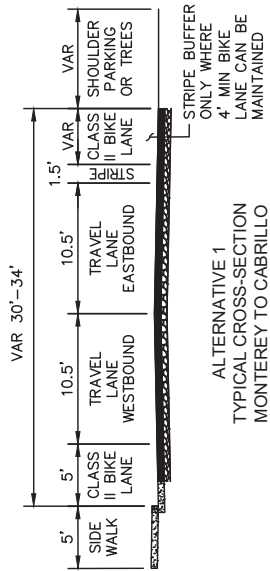
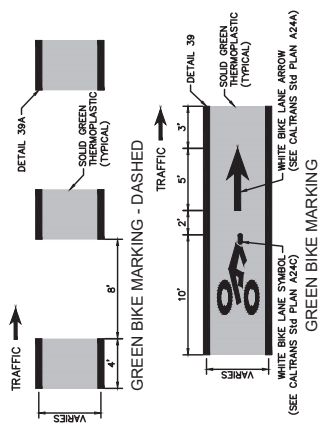
Time	< 15	15 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 +	Total
00:00 AM	0	0	1	2	9	8	2	1	0	0	0	0	0	23
01:00	0	0	0	7	5	2	1	1	0	1	0	0	0	17
02:00	0	0	0	2	5	1	2	1	0	0	0	0	0	11
03:00	0	0	1	1	0	0	0	0	0	0	0	0	0	2
04:00	0	0	0	0	3	1	0	0	0	0	0	0	0	4
05:00	0	0	0	2	2	2	1	0	0	0	0	0	0	7
06:00	0	1	2	5	7	3	2	0	0	0	0	0	0	20
07:00	1	1	1	14	36	12	3	1	0	0	0	0	0	69
08:00	0	0	7	21	46	18	4	0	0	0	0	0	0	96
09:00	0	0	10	47	65	21	2	0	0	0	0	0	0	145
10:00	0	0	3	51	71	42	4	0	0	0	0	0	0	171
11:00	0	0	6	35	105	45	12	0	0	0	0	0	0	203
12:00 PM	0	0	9	45	129	39	11	0	0	0	0	0	0	233
13:00	2	1	8	71	111	55	3	0	0	0	0	0	0	251
14:00	1	0	17	90	123	52	6	0	0	0	0	0	0	289
15:00	1	0	8	78	127	61	8	0	0	0	0	0	0	283
16:00	0	1	9	83	125	69	13	1	0	0	0	0	0	301
17:00	1	3	8	59	122	55	10	2	1	0	0	0	0	261
18:00	0	0	10	88	123	46	7	0	0	0	0	0	0	274
19:00	0	0	3	49	112	39	7	0	0	0	0	0	0	210
20:00	0	0	2	43	83	31	3	1	1	0	0	0	0	164
21:00	0	0	5	23	49	25	7	0	0	0	0	0	0	109
22:00	0	0	2	8	20	11	5	1	0	0	0	0	0	47
23:00	0	0	0	9	18	16	2	1	0	0	0	0	0	46
Totals	6	7	112	833	1496	654	115	10	2	1	1	1	1	3236
% of Totals	0%	0%	3%	26%	46%	20%	4%	0%	0%	0%	0%	0%	0%	100%

Directional Peak Periods	AM 7-9		NOON 12-2		PM 4-6		Off Peak Volumes	
	Volume	%	Volume	%	Volume	%	Volume	%
AM Volumes	187	6%	354	11%	4	0%	0	0%
% AM	0%	0%	11%	1%	0%	0%	0	0%
AM Peak Hour	06:00	09:00	10:00	11:00	11:00	01:00	11:00	11:00
Volume	1	10	51	105	45	1	1	203
PM Volumes	646	20%	1142	35%	499	15%	2	2468
% PM	0%	0%	35%	20%	15%	0%	0	76%
PM Peak Hour	13:00	14:00	12:00	16:00	16:00	17:00	17:00	16:00
Volume	2	3	129	69	69	2	1	301

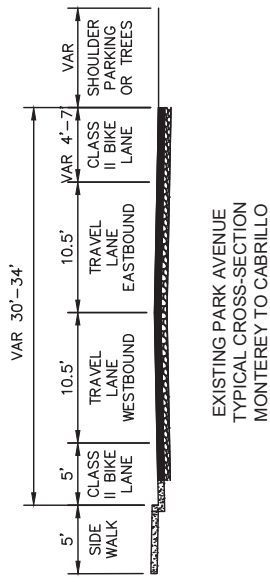
Percentiles					
Street Name	Direction	15th	50th	95th	ADT
Park Ave	East Bound	27	32	40	3236
Park Ave	West Bound	28	33	41	2512



MATCHLINE



ALTERNATIVE 1
TYPICAL CROSS-SECTION
MONTEREY TO CABRILLO



EXISTING PARK AVENUE
TYPICAL CROSS-SECTION
MONTEREY TO CABRILLO

CONCEPT LAYOUT FOR
PLANNING PURPOSES.
NOT FOR CONSTRUCTION

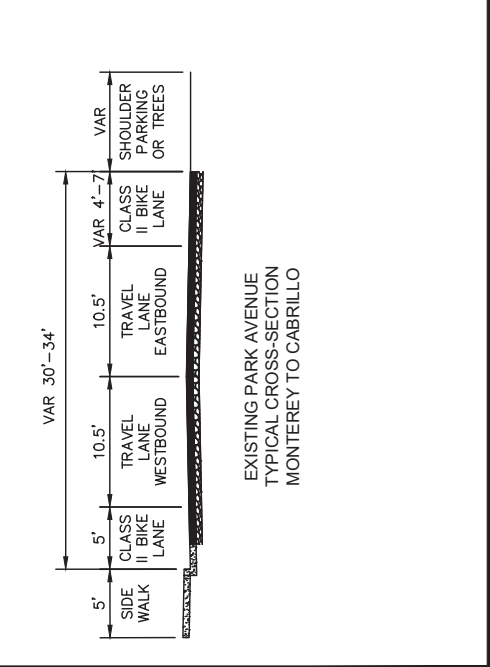
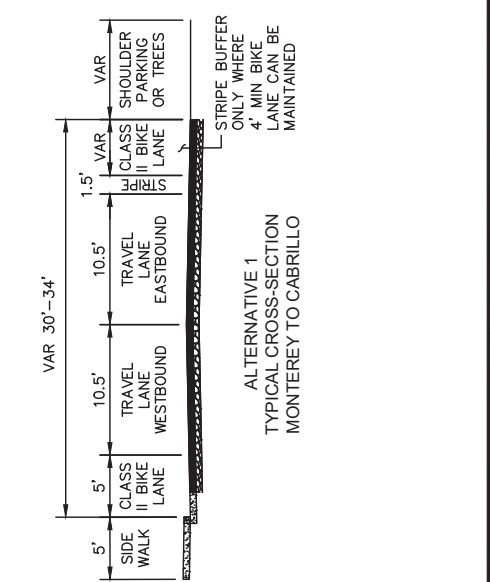
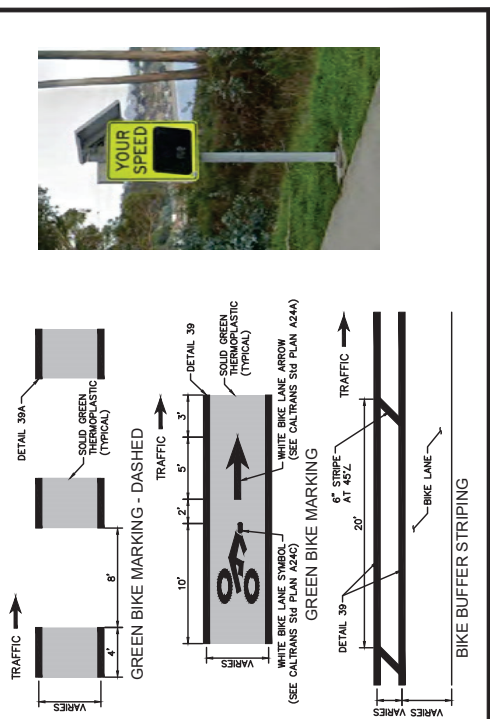
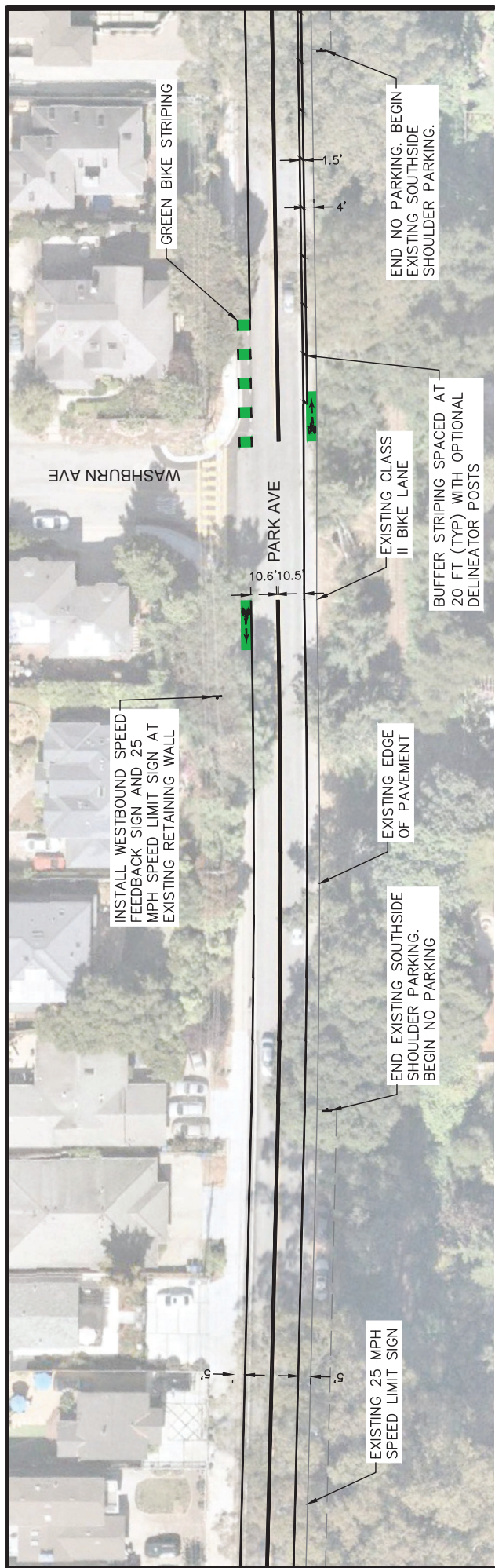


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ALTERNATIVE 1 - ROAD DIET STRIPING
PROPOSED TC LAYOUT - SHEET 1

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

Item 8 C.



**ALTERNATIVE 1 - ROAD DIET STRIPING
PROPOSED TC LAYOUT - SHEET 2**

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

CONCEPT LAYOUT FOR
PLANNING PURPOSES.
NOT FOR CONSTRUCTION.





EXISTING 25 MPH SPEED LIMIT SIGN

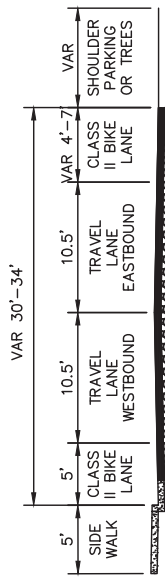
GREEN BIKE STRIPING

PARK AVE

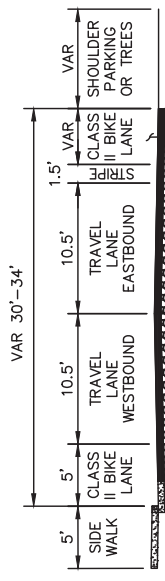
BUFFER STRIPING SPACED AT 20 FT (TYP) WITH OPTIONAL DELINEATOR POSTS

EXISTING EDGE OF PAVEMENT

END EXISTING SOUTHSIDE SHOULDER PARKING. BEGIN NO PARKING.

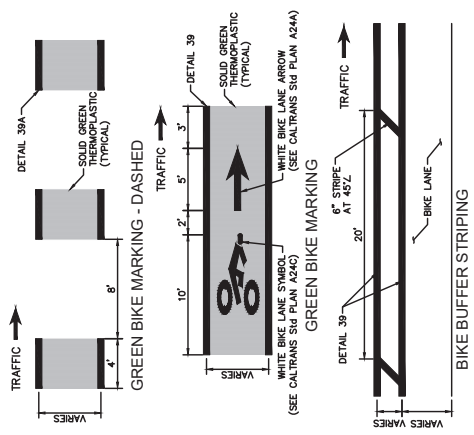


EXISTING PARK AVENUE TYPICAL CROSS-SECTION MONTEREY TO CABRILLO



ALTERNATIVE 1 TYPICAL CROSS-SECTION MONTEREY TO CABRILLO

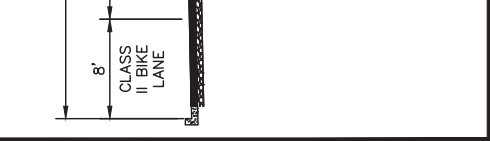
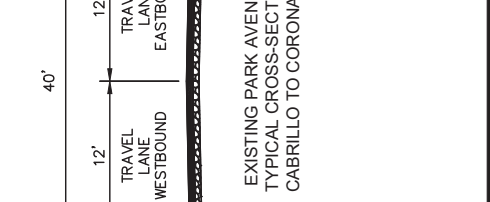
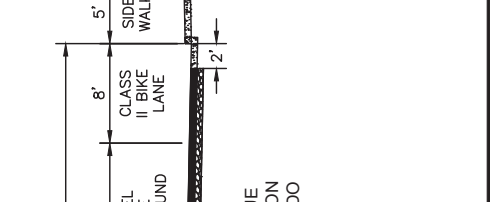
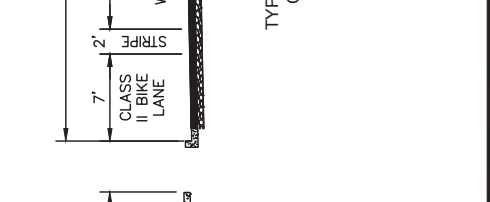
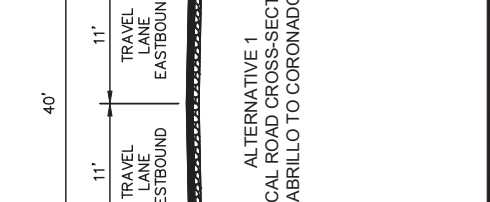
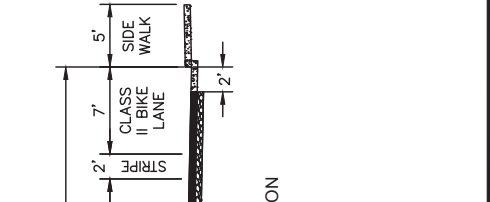
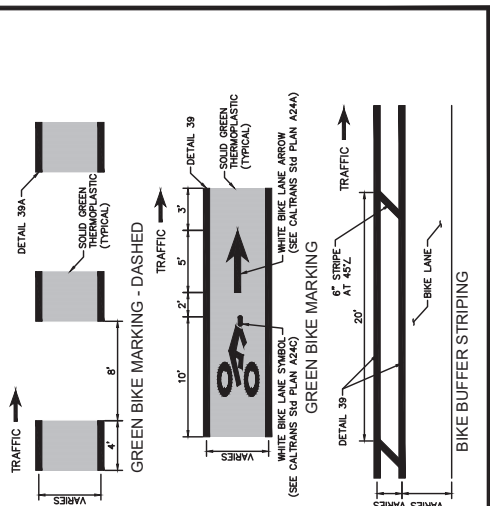
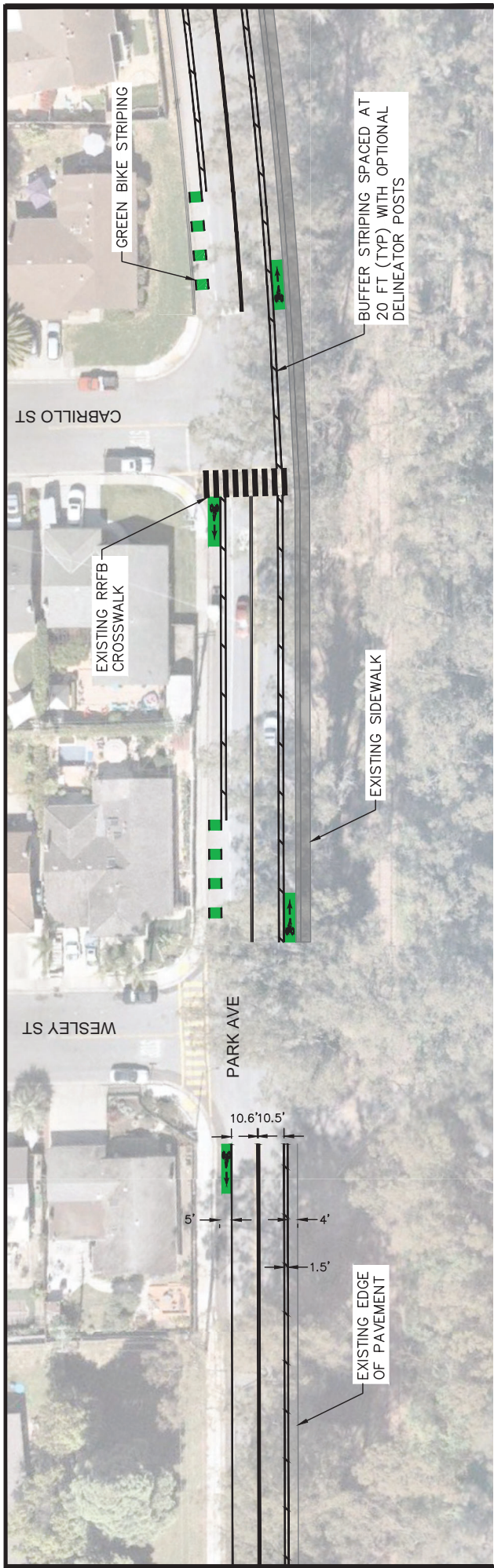
STRIPE BUFFER ONLY WHERE 4' MIN BIKE LANE CAN BE MAINTAINED



**ALTERNATIVE 1 - ROAD DIET STRIPING
PROPOSED TC LAYOUT - SHEET 3**

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

Item 8 C.

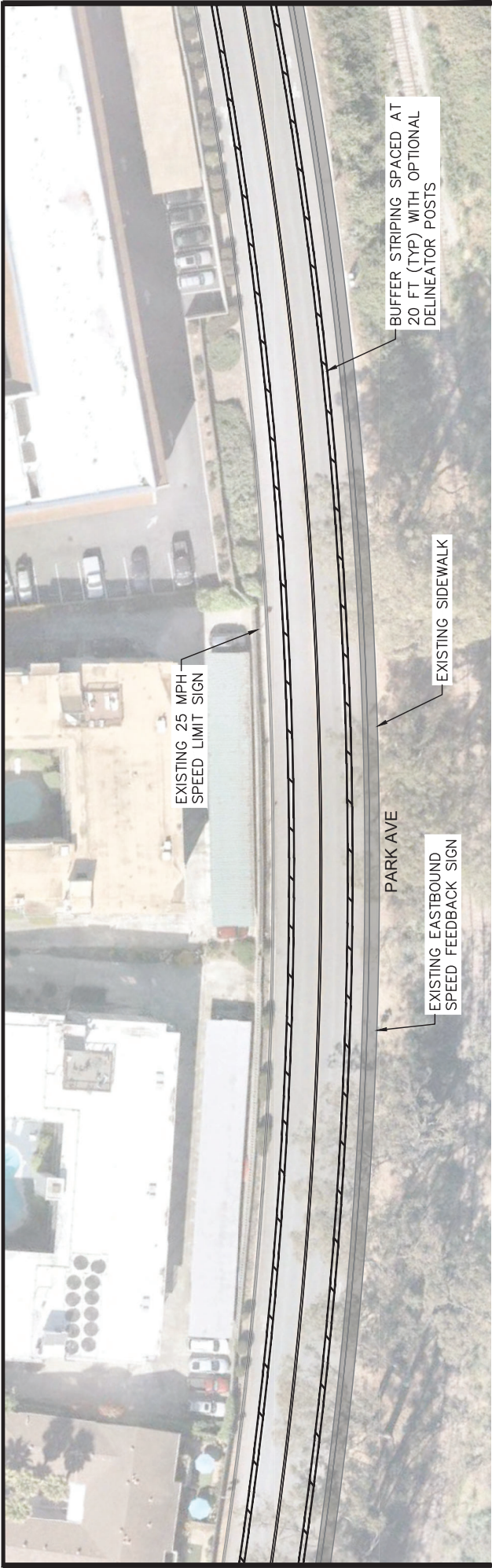


ALTERNATIVE 1 - ROAD DIET STRIPING
 PROPOSED TC LAYOUT - SHEET 4
 CITY OF CAPITOLA - PARK AVENUE TRAFFIC

CONCEPT LAYOUT FOR
 PLANNING PURPOSES.
 NOT FOR CONSTRUCTION

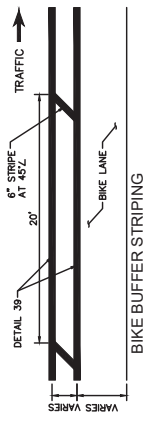
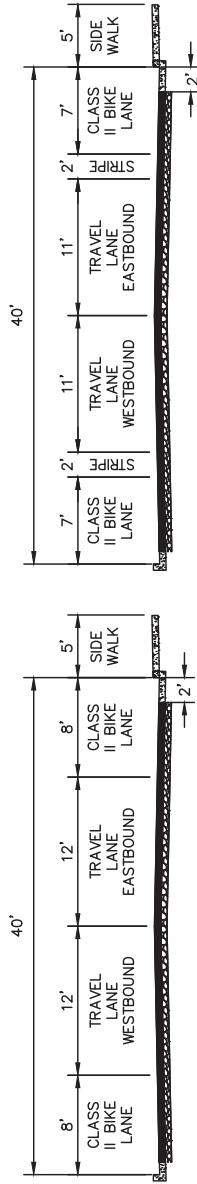


Item 8 C.



MATCHLINE

MATCHLINE



Kimley»Horn

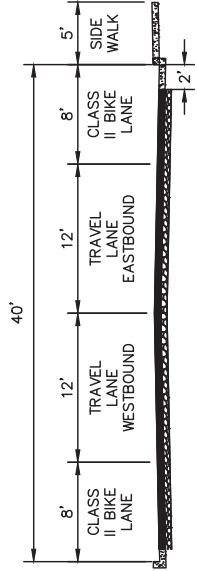
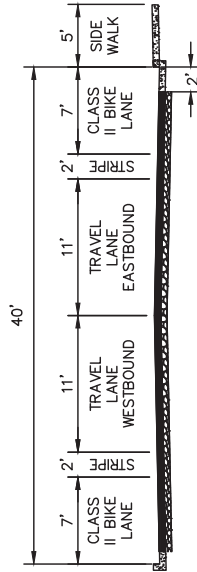
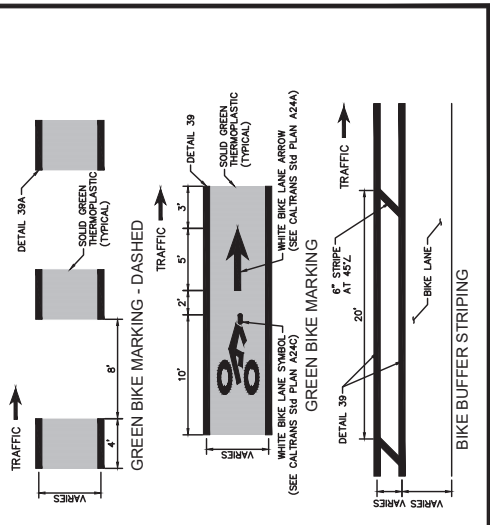
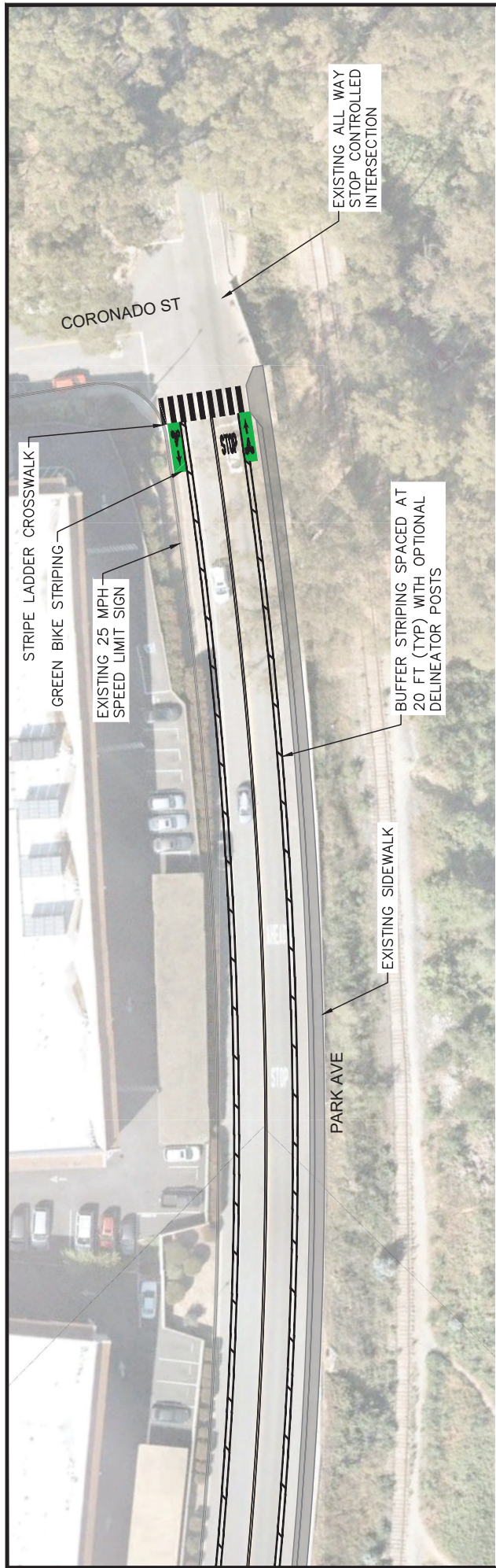
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**ALTERNATIVE 1 - ROAD DIET STRIPING
PROPOSED TC LAYOUT - SHEET 5**

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

Item 8 C.

References



**ALTERNATIVE 1 - ROAD DIET STRIPING
PROPOSED TC LAYOUT - SHEET 6**

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

Item 8 C.

CONCEPT LAYOUT FOR
PLANNING PURPOSES.
NOT FOR CONSTRUCTION.



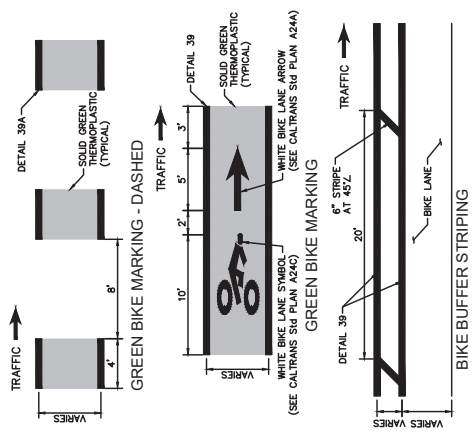
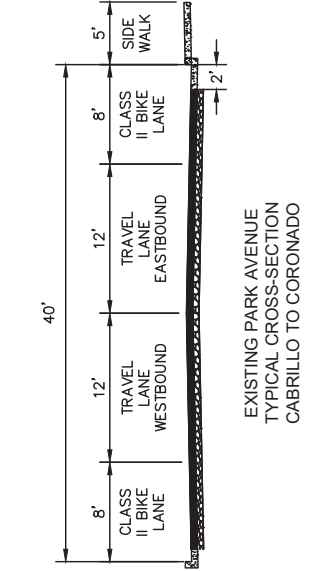
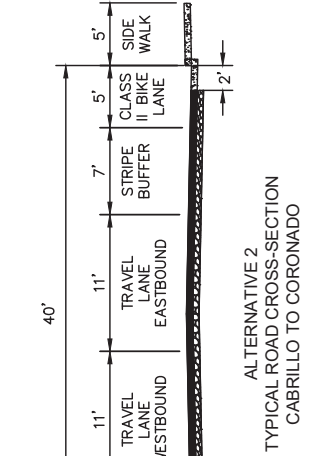
Kimley»Horn

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MATCHLINE



CONCEPT LAYOUT FOR PLANNING PURPOSES. NOT FOR CONSTRUCTION.

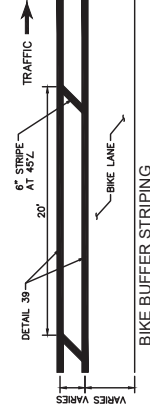
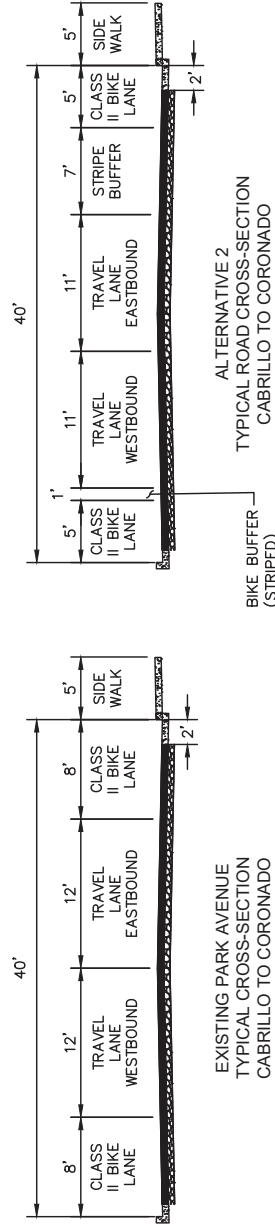
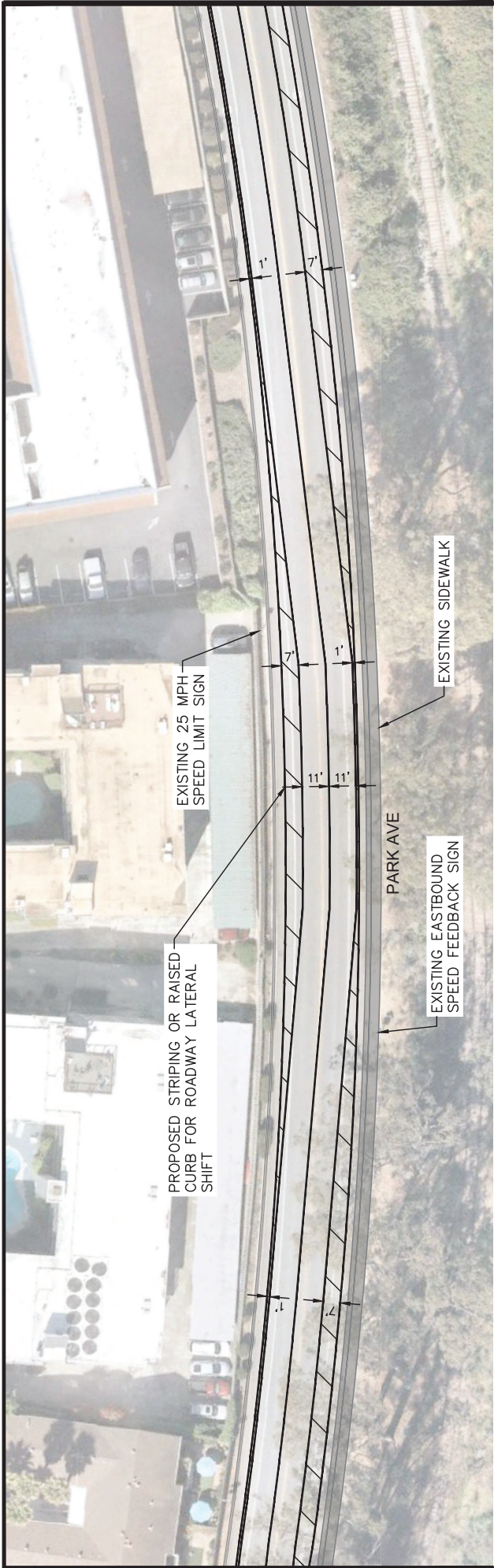


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ALTERNATIVE 2 - LATERAL SHIFT
PROPOSED TC LAYOUT - SHEET 4

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

Item 8 C.

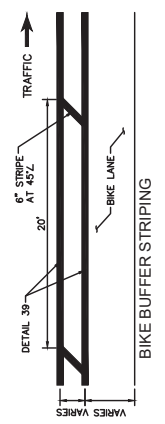
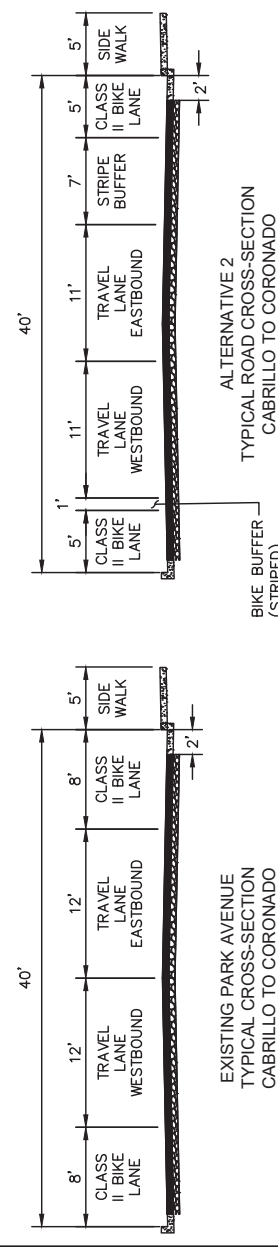
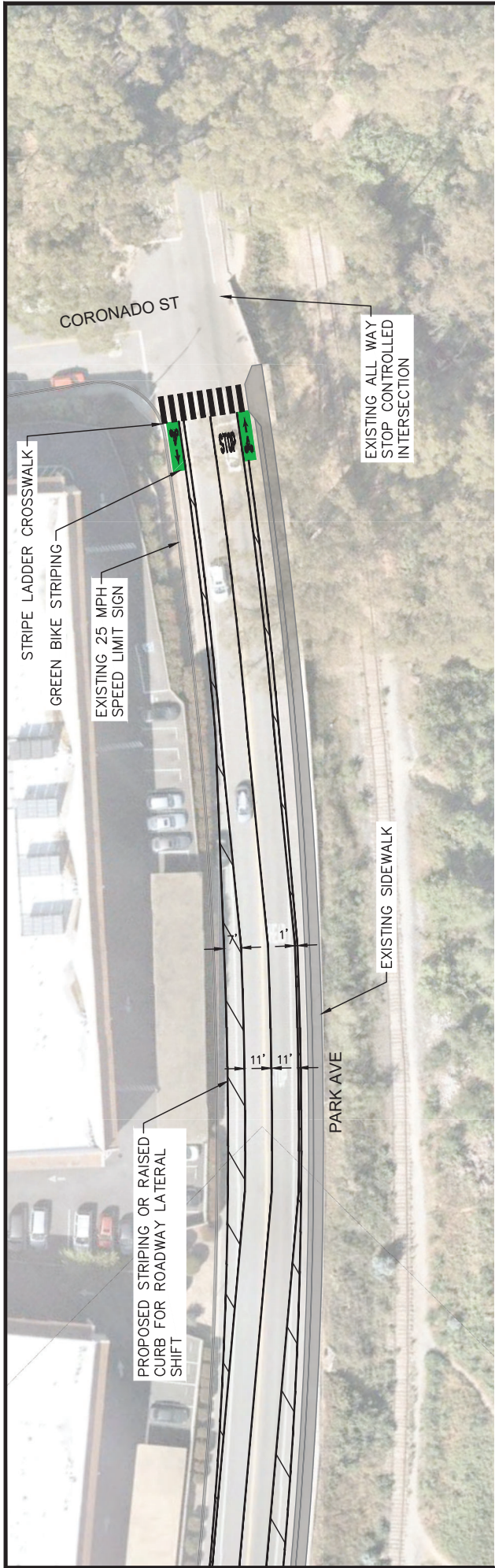


CONCEPT LAYOUT FOR PLANNING PURPOSES. NOT FOR CONSTRUCTION.

**ALTERNATIVE 2 - LATERAL SHIFT
PROPOSED TC LAYOUT - SHEET 5**

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

Item 8 C.



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CONCEPT LAYOUT FOR PLANNING PURPOSES. NOT FOR CONSTRUCTION.

**ALTERNATIVE 2 - LATERAL SHIFT
PROPOSED TC LAYOUT - SHEET 6**

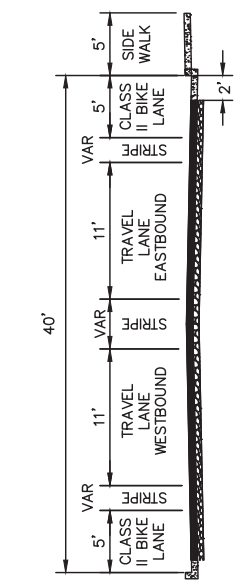
CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

Item 8 C.

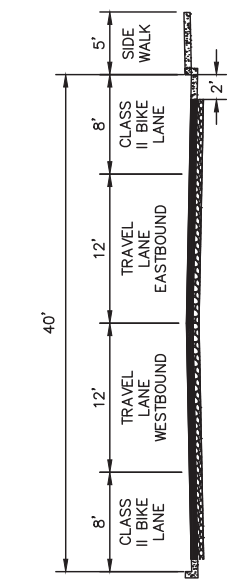


MATCHLINE

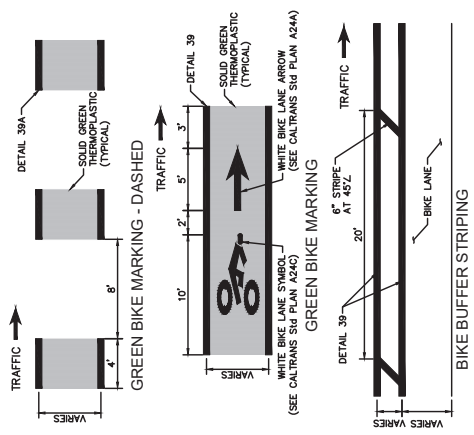
MATCHLINE



ALTERNATIVE 3
TYPICAL ROAD CROSS-SECTION
CABRILLO TO CORONADO



EXISTING PARK AVENUE
TYPICAL CROSS-SECTION
CABRILLO TO CORONADO



CONCEPT LAYOUT FOR
PLANNING PURPOSES.
NOT FOR CONSTRUCTION.

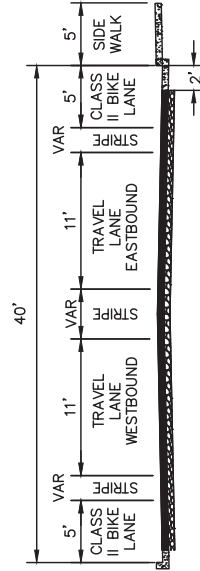
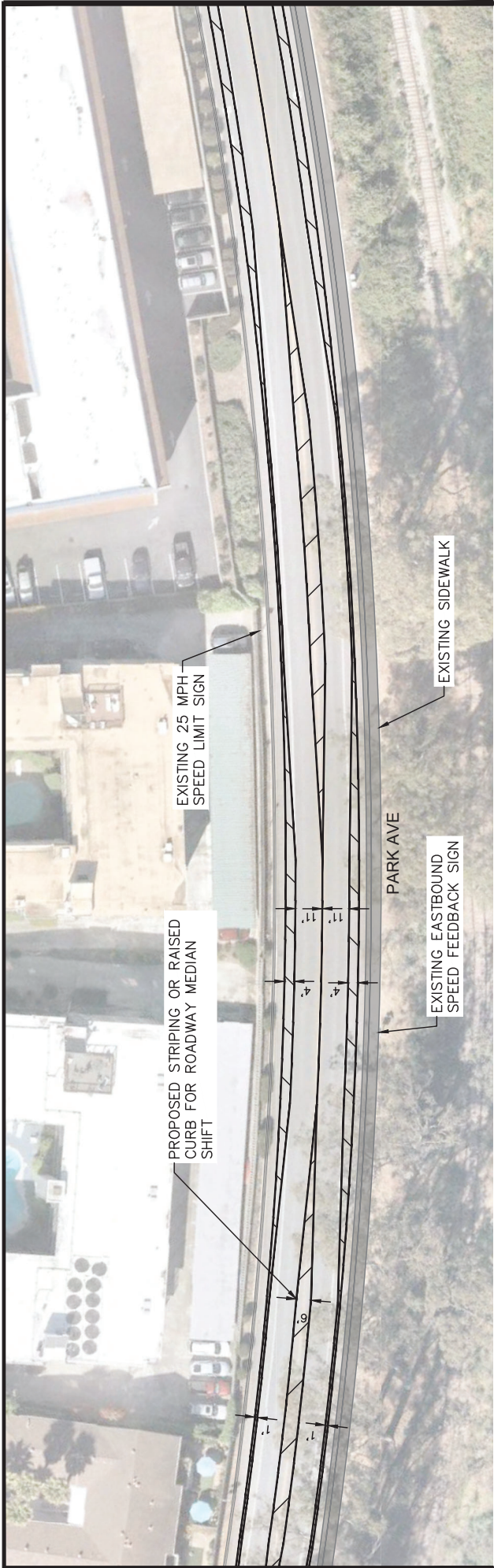


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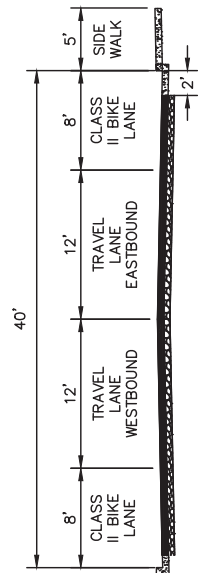
ALTERNATIVE 3 - MEDIAN SHIFT
PROPOSED TC LAYOUT - SHEET 4

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

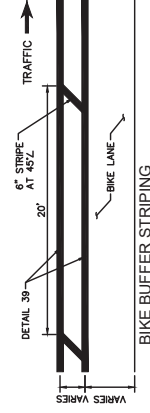
Item 8 C.



ALTERNATIVE 3
TYPICAL ROAD CROSS-SECTION
CABRILLO TO CORONADO



EXISTING PARK AVENUE
TYPICAL CROSS-SECTION
CABRILLO TO CORONADO

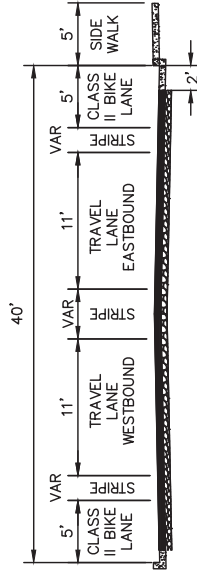
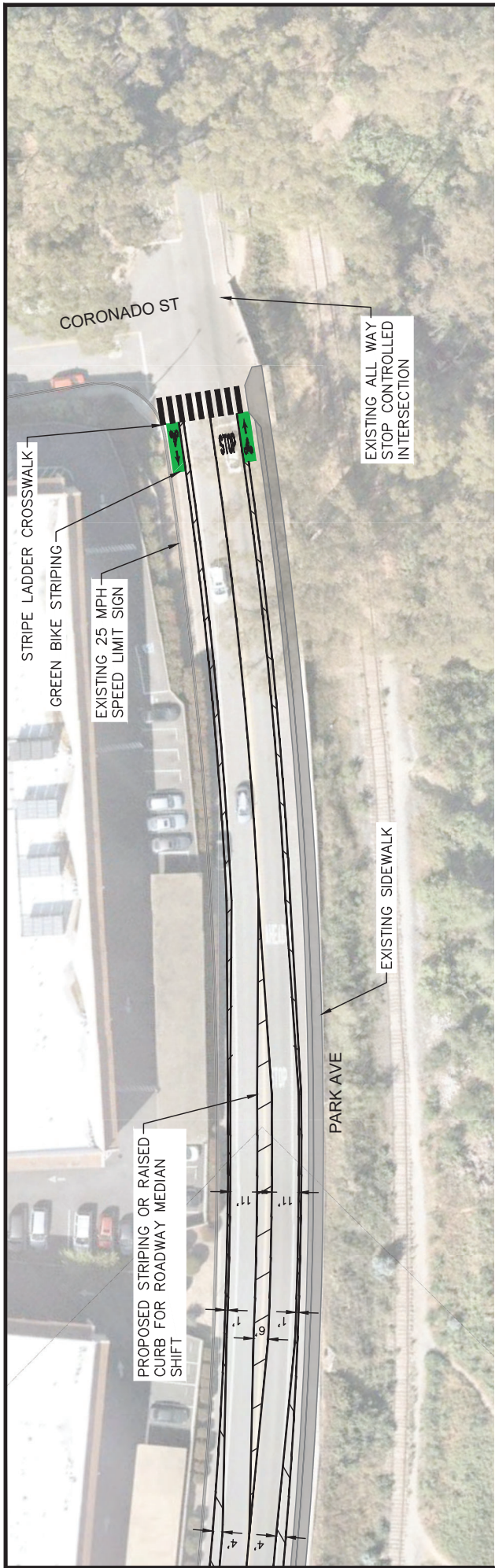


CONCEPT LAYOUT FOR
 PLANNING PURPOSES.
 NOT FOR CONSTRUCTION.

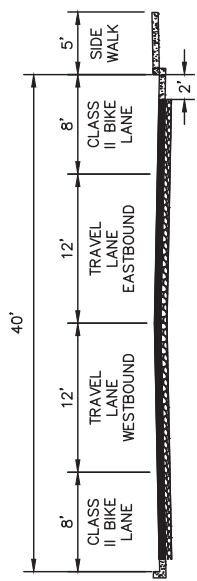
**ALTERNATIVE 3 - MEDIAN SHIFT
 PROPOSED TC LAYOUT - SHEET 5**

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

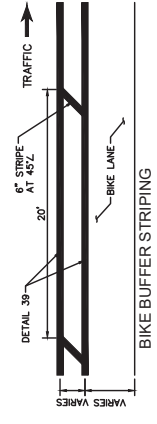
Item 8 C.



ALTERNATIVE 3
TYPICAL ROAD CROSS-SECTION
CABRILLO TO CORONADO



EXISTING PARK AVENUE
TYPICAL CROSS-SECTION
CABRILLO TO CORONADO



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**ALTERNATIVE 3 - MEDIAN SHIFT
PROPOSED TC LAYOUT - SHEET 6**

CITY OF CAPITOLA - PARK AVENUE TRAFFIC C

Item 8 C.

Capitola City Council

Agenda Report



Meeting: September 8, 2022

From: Finance Department

Subject: Consider an Ordinance Amending Capitola Municipal Code Section 2.04.275 as Recommended by the Finance Advisory Committee

Recommended Action: Consider the Finance Advisory Committee recommendation to adjust Council Member compensation and approve the first reading of an Ordinance amending Capitola Municipal Code Section 2.04.275 pertaining to City Council Member salary to provide an adjusted salary of \$660 per month for members of the City Council, to be effective upon the start of new terms of office following the November 2022 General Municipal Election.

Background: This past June, City Council requested the Finance Advisory Committee (FAC) review City Council Member compensation and make a recommendation to the City Council.

In 1966, City Council Member salaries were established at \$75 per month by Ordinance No. 283. Salaries were subsequently increased to \$150 per month by the adoption of Ordinance No. 418 on July 11, 1977, \$300 per month by Ordinance No. 716 adopted July 11, 1991, and \$500 per month by Ordinance No. 901 adopted March 23, 2006.

On September 12, 2019, City Council adopted Ordinance No. 1032 amending Capitola Municipal Code Section 2.04.275; approving an adjusted salary of \$600 per month upon the start of new terms following the November 2020 General Municipal Election.

California Government Code Section 36516 allows the City Council to increase its compensation by an amount equal to 5 percent for each calendar year from the operative date of the last adjustment, provided the City Council approves the increase by Ordinance and the increase does not go into effect until after the next General Municipal Election, when new terms of office begin. For purposes of Government Code Section 36516, the operative date of the last salary adjustment was December 2020.

Discussion: At the FAC meeting on July 19, 2022, the committee discussed City Council Member compensation. That discussion included a review of the compensation history listed above and compared the current salary to other cities within Santa Cruz, Monterey, and San Benito counties. The 11 comparable cities that were used are the same cities used for the 2020 employee compensation study: Santa Cruz, Watsonville, Scotts Valley, Marina, Seaside, Carmel, Pacific Grove, Monterey, Pismo Beach, Gilroy, and Hollister.

Along with the salary of the mayor and council members for each city, the FAC also considered the population, the overall revenue, and revenue per capita (Attachment 1). Government Code Section 36516 permits an increase of 5 percent for each calendar year from December 2020. The maximum adjusted salary permitted by law in December 2022 is \$660 per month.

Following the discussion, the FAC unanimously approved recommending an increase to Council Member compensation of 5 percent per year (2021 & 2022) to \$660 per month. The FAC also briefly discussed providing additional benefits for City Council Members such as health care, dental and vision coverage, but did not include additional benefits as part of their recommendation at this time. Additionally, the FAC recommended that City Council Member compensation be

reviewed by the FAC as part of the budget review process each year, with potential adjustments every two years, to consider more frequent cost of living adjustments. FAC members Mayor Sam Storey and Vice Mayor Margaux Keiser abstained from voting on the recommendation.

Fiscal Impact: Increasing Council Member salaries to \$660 per month will have a fiscal impact of approximately \$3,800 annually, which includes \$3,700 in salaries and \$100 in benefits and employer payroll taxes. The impact in FY 2022-23 would be approximately half of the annual impact.

Attachments:

1. 2022 City Council Compensation Comps
2. Proposed Ordinance

Report Prepared By: Jim Malberg, Finance Director

Reviewed By: Chloé Woodmansee, Assistant to the City Manager; Tamar Burke, Assistant City Attorney

Approved By: Jamie Goldstein, City Manager

	Capitola	Santa Cruz	Watsonville	Marina	Seaside	Carmel	Pacific Grove
Mayor Salary	\$ 600.00	\$ 3,420.00	\$ 713.52	\$ 250.00	\$ 400.00	\$ 160.00	\$ 700.00
Council Salary	\$ 600.00	\$ 1,710.00	\$ 597.75	\$ 200.00	\$ 400.00	\$ 160.00	\$ 420.00
Benefits		medical					
Population	10,091	56,156	51,366	21,920	32,121	4,023	15,536
Overall Revenue (2021 CAFR)	\$ 20,363,975	\$ 131,661,885	\$ 65,022,129	\$ 38,789,801	\$ 48,807,906	\$ 25,069,667	\$ 30,715,786
Revenue Per Capita	\$ 2,018	\$ 2,345	\$ 1,266	\$ 1,770	\$ 1,520	\$ 6,232	\$ 1,977
	Scotts Valley	Pismo Beach	Monterey	Gilroy	Hollister	Average	Median
Mayor Salary	\$ 488.67	\$ 772.20	\$ 700.00	\$ 1,349.00	\$ 520.00	\$ 839	\$ 650
Council Salary	\$ 488.67	\$ 1,072.20	\$ 500.00	\$ 900.00	\$ 520.00	\$ 631	\$ 510
Benefits	medical	245.00/max					
Population	11,755	8,108	28,460	56,599	40,646	\$ 28,065	\$ 25,190
Overall Revenue (2021 CAFR)	\$ 18,354,540	\$ 39,089,645	\$ 108,650,695	\$ 75,749,351	\$ 44,161,887	\$ 53,869,772	\$ 41,625,766
Revenue Per Capita	\$ 1,561	\$ 4,821	\$ 3,818	\$ 1,338	\$ 1,087	\$ 2,518	\$ 1,873

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AMENDING
CAPITOLA MUNICIPAL CODE SECTION 2.04.275 AND APPROVING AN ADJUSTED
SALARY OF \$600 PER MONTH FOR MEMBERS OF THE CITY COUNCIL UPON THE
START OF NEW TERMS OF OFFICE FOLLOWING THE NOVEMBER 2020 GENERAL
MUNICIPAL ELECTION**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAPITOLA AS FOLLOWS:

Section 1. FINDINGS

A. The City Council initially established City Council Member at \$75 per month by Ordinance No. 283 adopted February 14, 1966. City Council Member salaries were subsequently increased to \$150 per month by adoption of Ordinance No. 418 on July 11, 1977, increased to \$300 per month by Ordinance No. 716 adopted July 11, 1991, increased to \$500 per month by adoption of Ordinance No. 901 on March 23, 2006, and \$600 per month by the adoption of Ordinance No. 1032. Each increase was in conformance with Government Code Section 36516, subdivision (c), which permits the City Council to increase its compensation by an amount equal to 5 percent for each calendar year from the operative date of the last adjustment, provided that the City Council approve the increase by Ordinance and the increase does not go into effect until after the next general municipal election when new terms begin.

B. For purposes of Government Code Section 36516, the operative date of the last adjustment of salary was December 2020.

C. Government Code Section 36516 permits an increase of 5 percent for each calendar year from December 2020. The adjusted salary permitted by law is \$660 per month.

Section 2. Capitola Municipal Code Section 2.04.275 is hereby amended to read as follows:

“2.04.275 City Council Member Salary

Pursuant to California Government Code Section 36516, commencing December 2022 the salary for City Council Members shall be six hundred and sixty dollars (\$660) per month and may be adjusted in accordance with state law. Such salary shall be payable in the same manner as salaries are paid to other officers and employees of the City.”

Section 3. COMPLIANCE WITH CALIFORNIA ENVIRONMENTAL QUALITY ACT.

The City Council hereby finds that the action to adopt this ordinance will not result in any change in the environment and thus is not a project subject to the requirements of CEQA.

Section 4. SEVERABILITY.

The City Council hereby declares every section, paragraph, sentence, cause and phrase of this ordinance is severable. If any section, paragraph, sentence, clause or phrase of this ordinance is for any reason found to be invalid or unconstitutional, such invalidity, or unconstitutionality shall not affect the validity or constitutionality of the remaining sections, paragraphs, sentences, clauses or phrases.

Section 5. EFFECTIVE DATE.

This ordinance shall be in full force and take effect after the next general municipal election when new terms begin in December 2022.

This ordinance was introduced on the 8th day of September 2022, and was passed and adopted by the City Council of the City of Capitola on the __ day of ____ 2022, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

APPROVED:

Sam Storey, Mayor

ATTEST:

| _____
Chloé Woodmansee, Interim City Clerk