

City of Capitola

Special City Council Meeting Minutes

Tuesday, March 01, 2022 – 5:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Sam Storey

Vice Mayor: Margaux Keiser

Council Members: Jacques Bertrand, Yvette Brooks, Kristen Petersen

Special Meeting of the Capitola City Council – 5 PM

1. Roll Call and Pledge of Allegiance

Council Members Kristen Petersen, Jacques Bertrand, Margaux Keiser, Mayor Sam Storey, and Yvette Brooks

2. Additions and Deletions to the Agenda

3. Additional Materials – none

4. Oral Communications by Members of the Public

Rory McBroom commented that west bound on Park Avenue from Soquel to Capitola can be a challenge for bike riders. He also asked that a drain be repaired underneath the overpass.

5. Staff / City Council Comments

City Manager Goldstein announced that the City is aware that the website is down and are working to get it back as soon as possible. He also said that the Leadership Academy begins the next evening and thanked those that will be participating.

Mayor Storey honored the fallen Police Officer from Salinas.

6. Consent Items

Motion: Approve Budget Calendar

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Petersen

Second: Vice Mayor Keiser

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

A. Consider Fiscal Year 2022-23 Budget Calendar

Recommended Action: Approve Budget Calendar for Fiscal Year (FY) 2022-23

7. General Government / Public Hearings

A. Fiscal Year 2022-23 Budget Principles and Goals

Recommended Action: Adopt the Fiscal Year (FY) 2022-23 budget principles and goals and identify related key projects and programs.

Finance Director Malberg presented a summary of the FY 2021-22 adopted principals and goals, and their status. City Manager Goldstein presented potential goals for the coming year's budget as recommended by staff, based on current/anticipated fund balances.

Council Member Brooks confirmed that the feminine hygiene products would be included as an ongoing expense. She asked about the frequency of implicit bias training.

In response to a question from Council Member Bertrand, Director Jesberg explained that the Clares Street pedestrian pathway is a part of the approved complete street project.

Mayor Storey confirmed that Park Avenue project including bike lane improvements and traffic calming has funding.

There was no public comment.

Council reviewed the basic budget principals.

Motion: Confirm budget principals' three categories: 1) Fiscal Policy, 2) Public Service Principals, and 3) Public & Safety Improvement

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Petersen

Second: Vice Mayor Brooks

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

Council reviewed the goals from the previous budget year.

Motion: Confirm carry over goals from FY 2021-22 budget, including explore grant opportunities for "youth and early education opportunities for programming"

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Brooks

Second: Vice Mayor Bertrand

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

Council discussed the staff proposed workplan goals for FY 2022-23.

Council Member Brooks asked that bike safety be included in the street infrastructure item.

Motion: Confirm staff proposed workplan goals for FY 2022-23 as listed 1) Housing Element update 2) enhance community outreach 3) launch regional bikeshare program 4) update comprehensive city fee study 5) consider potential ballot measures for 2022 6) memorial bench replacement program 7) implement bike patrol for parking enforcement officers 8) update special event permit process

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Petersen

Seconded: Vice Mayor Bertrand

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

After much discussion, Council compromised on a prioritized list, including budget allocations, for the following list of projects:

Available Funding		Balance						
Item	Amount							
General fund balance	\$2.4 million (one-time) ¹ Incl. \$400k COVID							
Additional American Rescue Plan funding	\$250,000 (one-time)							
FY 2022-23 Measure F revenues	\$1.1 million (ongoing through FY 2026-27)							
Additional unallocated ongoing revenues	\$385,000							
FY 2022-23 revenues and expenditures	TBD during budget process							
Expected minimum total available	\$4.135 million	4,135,000	(500,000)		3,635,000			
Public Improvements & Fiscal Goals								
Item	Amount	KP	Motion	JB	YB	MK	SS	
Housing Element Update (funded with special revenue)								
Enhance community outreach								
Launch regional bikeshare program								
Update comprehensive city fee study	\$50,000							
Consider potential ballot measures for 2022		50,000	50,000	50,000	50,000	50,000	50,000	
Memorial bench replacement program								
Implement bike patrol for Parking Enforcement Officers								
Update special event permit process								
Wharf Rehabilitation Project	\$2.3 million required for full funding. Project can be scaled to match budget allocation	500,000	1,500,000	2,300,000	500,000	2,300,000	#####	
Community Center	Significant facility needs. Complete building renovation costs likely \$1-2 million. Addressing near-term needs \$150,000 - \$400,000	400,000	150,000	400,000	400,000	150,000	150,000	
Library Tot Lot	\$150,000	150,000	150,000		150,000	150,000	150,000	
Local Hazard Mitigation Projects								
Funding to study City Hall options	\$50,000 - \$75,000	50,000	50,000	50,000	50,000	50,000	50,000	
Stockton Bridge reinforcement project	\$350,000 - \$4 million		350,000	400,000	350,000	350,000	50,000	
Sluff / Cliff Drive study	\$50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Voble Gulch engineering feasibility analysis	\$50,000		50,000	50,000	50,000	50,000	50,000	
Fire risk reduction (eucalyptus groves)	\$20,000 - \$100,000		50,000					
Minimal City Hall maintenance	\$100,000	100,000	100,000	50,000	100,000	100,000	100,000	
McGregor Sidewalk	\$750,000 - \$1 million							
Climate action plan projects								
Charging stations	\$10,000 each	20,000	20,000	20,000	20,000	20,000	grants	
Roundabout at Bay/Cap Ave	\$1.5 million	500,000	-	500,000				
Bike/Pedestrian safety projects	\$50,000 +	100,000	100,000	50,000	100,000	100,000	100,000	
Peery Park Bridge maintenance	\$100,000		50,000					
Bike Park renovation	Potentially grant/donation funded							
Allocate funding to CalPERS Trust	\$1 million to reach funding target	500,000	500,000	1,000,000	500,000	500,000	500,000	
Pavement management	Varies							
			##### 3,170,000	4,320,000	#####	3,870,000	#####	
		Resiliency Fund	385,000	385,000		385,000	385,000	385,000
			#####	#####	4,320,000	#####	4,255,000	#####

Motion: Adopt New Key Projects for FY 2022-23 as prioritized in the list pictured above (approved priorities are in the yellow column)

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Petersen

Seconded: Council Member Brooks

Yea: Mayor Storey, Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Petersen

8. Adjournment

The meeting adjourned at 7:35PM to the next regular meeting of the City Council on March 10, 2022.

APPROVED MARCH 24, 2022