

City of Capitola

City Council Meeting Minutes

Thursday, March 09, 2023 – 6:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Margaux Keiser
Vice Mayor: Kristen Brown
Council Members: Yvette Brooks, Joe Clarke, Alexander Pedersen

Closed Session – 5:30 PM

Called to order at 5:30 PM. In attendance: Council Members Brooks, Clarke, Pedersen, and Vice Mayor Brown. Absent: Mayor Keiser

- i. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (§ 54956.9)
Significant exposure to litigation pursuant to § 54956.9(d)(4): one case

Regular Meeting of the Capitola City Council – 6 PM

- 1. Roll Call and Pledge of Allegiance** - *Called to order at 6:02 PM. In attendance: Council Members Brooks, Clarke, Pedersen, Brown, and Mayor Keiser.*
- 2. Additions and Deletions to the Agenda** - *None*
- 3. Presentations**
 - A. The Mayor presented a proclamation declaring March 2023 as Red Cross Month to Antonio Rivas, Executive Board Member on the American Red Cross Central Coast Board.
- 4. Report on Closed Session**

The City Council met and discussed one item on the Closed Session Agenda and took no reportable action.
- 5. Additional Materials**
 - A. Correspondence Received - Item 8B
 - B. Correspondence Received - Item 8C
- 6. Oral Communications by Members of the Public** - *None*
- 7. Staff / City Council Comments**

City Manager Goldstein shared a brief update on sandbag availability and storm preparations.

Council Member Brooks shared that Capitola received a Grade A rating from the California State of Tobacco Control.

Mayor Keiser shared that the new Capitola Museum exhibit will open on March 18th at 11:30 AM.
- 8. Consent Items**
 - A. Consider and Approve 2/23/2023 & 3/1/2023 City Council Meeting Minutes

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- B. Capitola Bar & Grill Entertainment Permit Administrative Appeal
Recommended Action: Set the hearing date and time for the Capitola Bar & Grill administrative appeal for April 13, 2023, at 6:00 PM.
- C. Beach House Rentals, LLC Transient Occupancy Tax Administrative Appeal
Recommended Action: Set the hearing date and time for the Beach House Rentals, LLC appeal for May 25, 2023, at 6:00 PM.
- D. Ordinance Amending Capitola Municipal Code Sections 8.04.020 and 8.04.080
Recommended Action: Adopt an ordinance of the City of Capitola amending Capitola Municipal Code Sections 8.04.020 and 8.04.080 regarding the storage of waste collection containers.
- E. Termination of Local Emergency
Recommended Action: Adopt a resolution terminating the Proclamation of the Existence of a Local Emergency due to the Worldwide Spread of the Coronavirus (“COVID-19”).

Mayor Keiser pulled Item 8B from the Consent Calendar.

Motion to approve Items 8A, 8C, 8D, and 8E: Council Member Brooks

Seconded: Council Member Clarke

Voting Yea: Council Members Brooks, Clarke, Pedersen, Brown, and Mayor Keiser

Motion to approve Item 8B: Council Member Brooks

Seconded: Clarke

Voting Yea: Council Members Brooks, Clarke, Pedersen, and Vice Mayor Brown

Abstaining: Mayor Keiser

9. General Government / Public Hearings

- A. Consider Changes to Administrative Policy V-18: Outdoor Display of Governmental and Non-Governmental Flags on City Property
Recommended Action: Approve changes to policy.
Chloe Woodmansee, Assistant to the City Manager, presented the staff report.
Council Member discussion included clarification regarding the best practice for Council Member sponsorship, non-governmental flag approval and denial.
Public Comments: None
Motion to approve the changes listed in Option 2 with added language regarding Council Member sponsorship procedure: Council Member Clarke
Seconded: Vice Mayor Brown
Voting Yea: Council Members Brooks, Clarke, Pedersen, Brown, and Mayor Keiser
- B. Fiscal Year 2023-2024 Federal Funding Requests
Recommended Action: Consider requests for Fiscal Year 2023-24 Federal Funding.
Public Works Director Kahn presented the staff report.
Public Comments: None
Motion to direct staff to apply for three federal funding sources for three projects: Vice Mayor Brown
Seconded: Council Member Brooks
Voting Yea: Council Members Brooks, Clarke, Pedersen, Brown, and Mayor Keiser
- C. City Council Orientation Presentation

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Recommended Action: Receive presentation and provide feedback regarding potential Administrative Policy updates.

City Manager Goldstein, City Attorney Zutler, City Clerk Moss, and Assistant to the City Manager Woodmansee presented the staff report.

Council Member discussion included guidance for a new Administrative Policy regarding City Council training and travel.

10. Adjournment - Adjourned at 7:49 PM to a special meeting on March 16, 2023, at 6:00 PM.

ATTEST:

DocuSigned by:
Julia Moss
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Julia Moss, City Clerk

DocuSigned by:
Margaux Keiser
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Margaux Keiser, Mayor