

City of Capitola

City Council Meeting Minutes

Tuesday, November 21, 2023 – 6:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Margaux Keiser
Vice Mayor: Kristen Brown
Council Members: Yvette Brooks, Joe Clarke, Alexander Pedersen

Closed Session – 5:45 PM

- i. CONFERENCE WITH LEGAL COUNSEL - LIABILITY CLAIMS (Gov. Code § 54956.95)
Christine Lobel, Claim against the City of Capitola

Regular Meeting of the Capitola City Council – 6 PM

1. **Roll Call and Pledge of Allegiance** – *The meeting was called to order at 6:00 PM in honor of Debra Towne. In attendance: Council Members Brooks, Clarke, Pedersen, Brown, and Mayor Keiser.*
2. **Additions and Deletions to the Agenda** – *Staff proposed removing Item 8D from the Consent Calendar.*
3. **Presentations**
 - A. *Police Chief Dally provided a presentation on Community Emergency Notifications.*
4. **Report on Closed Session** – *The City Council met and discussed one item on the Closed Session agenda. No reportable action was taken.*
5. **Additional Materials**
 - A. *Staff provided an updated attachment to Item 8D.*
 - B. *On email was received related to Item 8F.*
6. **Oral Communications by Members of the Public**
 - *Charlotte Linck, resident, voiced concerns about enforcement of the mobile home rent control ordinance.*
 - *Miriam, Vice-President of the Cabrillo Mobile Home Estates Park HOA, voiced concerns about enforcement of the mobile home rent control ordinance.*
 - *Anne Lam, resident, voiced concerns about enforcement of the mobile home rent control ordinance.*
 - *Megan Carol, Volunteer Coordinator from the Santa Cruz County Animal Shelter, shared issues faced by the Animal Shelter.*
 - *Sally, Director of the Cabrillo College Stroke & Disability Learning Center, thanked the City for their support to the Center's programming.*
7. **Staff / City Council Comments**

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- *Vice Mayor Brown requested that Chief Dally provide a presentation to the City Council at a subsequent meeting on the Animal Shelter JPA and recommended that mobile home residents contact the Community Development Director.*
- *Council Member Clarke requested that staff put an update on the Hill Street/Bay Avenue intersection on the next City Council meeting. Council Member Pedersen requested that a Bay Avenue Corridor meeting be held as a special meeting. Council Member Brooks agreed with Council Member Clarke to place the Bay Avenue Corridor Traffic Update on the December 14th meeting. Council Member Pedersen requested that public input be accepted and requested that a community workshop be held. City Manager Goldstein suggested opening the ad-hoc committee meeting to the public to allow an opportunity for public participation. The City Council agreed.*
- *Council Member Brooks reminded the public to apply to participate in Resilient Capitola.*
- *Mayor Keiser reminded the public of the Surfing Santa Event and the Capitola Village Cookie Walk. She also thanked the Police Department for including her in a ride-along.*

8. Consent Items

- A. City Council Meeting Minutes
Recommended Action: Approved minutes from the regular meeting on November 9, 2023.
- B. City Check Registers
Recommended Action: Approved check registers dated October 27 and November 9, 2023.
- C. Amendments to Title 2: Administration and Personnel
Recommended Action: Adopted Ordinance No. 1064 of the City of Capitola amending Chapters 2.04 and 2.08 of the Capitola Municipal Code.
- D. 2024 Holidays and City Hall Closures
Recommended Action: Adopted Resolution No. 4347 designating the holidays and City Hall closures in calendar year 2024.

Item was pulled from the Consent Calendar by the City Manager and City Council. City Clerk Gautho presented the staff report.

***Motion to approve Item 8D with the July 5th City Hall Closure: Council Member Pedersen
Seconded: Council Member Clarke
Voting Yea: Council Members Brooks, Clarke, Pedersen, Vice Mayor Brown, Mayor Keiser***

- E. Temporary/Hourly Employee Pay Schedule
Recommended Action: Adopted Resolution No. 4348 amending the temporary/hourly employee pay schedule.
- F. Repair of Stockton Avenue Bridge
Recommended Action: Approved the plans, specifications, and construction estimate for the Stockton Avenue Bridge Storm Repair Project; authorized Public Works staff to advertise for construction bids; and authorized Amendment 1 to the Professional Services Agreement with Moffatt & Nichol in the amount of \$18,500 to complete the necessary approvals for construction for the project.
- G. Public Works Equipment Budget Amendment
Recommended Action: Adopted Resolution No. 4349 to amend the FY 2023-24 budget to allow for the purchase of \$35,000 of essential lawn mowing equipment from the Equipment Internal Service Fund.
- H. Monterey Avenue Park PG&E Easement

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Recommended Action: Authorized the City Manager to execute an Easement Deed granting Pacific Gas and Electric Company a non-exclusive utility easement for the installation of a gas distribution regulator station on City-owned property located adjacent to Monterey Avenue Park.

I. REAP 2.0 Grant

Recommended Action: 1) Adopted Resolution No. 4350 accepting a funding allocation not to exceed \$128,750 in Regional Early Action Planning 2.0 funds from the Association of Monterey Bay Area Governments to implement land use strategies within the commercial and mixed-use zoning districts and authorizing the City Manager to enter into agreements and take further actions as may be necessary; and 2) adopted Resolution No. 4351 amending the Fiscal Year 2023-24 adopted budget to appropriate the awarded funds.

Motion to approve Consent Calendar Items 8A-C, 8E-I: Vice Mayor Brown

Seconded: Council Member Clarke

Voting Yea: Council Members Brooks, Clarke, Pedersen, Vice Mayor Brown, Mayor Keiser

9. General Government / Public Hearings

A. Voter Polling Contract

Recommended Action: Authorized the City Manager to execute a Professional Services Agreement with EMC Research in an amount not to exceed \$25,000 to conduct Capitola polling on potential revenue measures to be placed on the 2024 General Election ballot.

Chloe Woodmansee, Assistant to the City Manager, presented the staff report.

Motion to authorize the City Manager to execute the Professional Services Agreement with the addition of a Spanish polling service: Council Member Brooks

Seconded: Council Member Pedersen

Voting Yea: Council Members Brooks, Clarke, Pedersen, Vice Mayor Brown, Mayor Keiser

B. 2024 City Council Meeting Schedule

Recommended Action: Adopted Resolution No. 4352 establishing the regular meeting schedule for 2024.

City Clerk Gautho presented the staff report.

Motion to adopt the resolution with Option B: Vice Mayor Brown

Seconded: Council Member Brooks

Voting Yea: Council Members Brooks, Clarke, Pedersen, Vice Mayor Brown, Mayor Keiser

10. Adjournment – Adjourned at 7:05 PM to the next regularly scheduled City Council meeting on December 14, 2023, at 6:00 PM.

DocuSigned by:
Margaux Keiser
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Margaux Keiser, Mayor

ATTEST:

DocuSigned by:
Julia Gautho
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Julia Gautho, City Clerk