City of Capitola

Capitola Historical Museum Board of Trustees Meeting Agenda

Thursday, November 5, 2026 – 5:00 PM

City Hall Community Room

420 Capitola Avenue, Capitola, CA 95010

President: Brian Legakis

Vice President: Roger Wyant

Members: Toni Alldredge, Cami Corvin, Enrique Dolmo, Gordon van Zuiden (Board Historian) and Raymond Gaeta – Youth Board Representative is vacant

1. **Call to order and roll call**
2. **Approval of minutes – [Museum Board Meeting, October 1, 2026]**
3. **Oral communication by members of the public**

   Oral Communications allows time for members of the public to address the Capitola Historical Museum Board of Trustees for up to three minutes each, unless otherwise specified by the Board President. Speakers may address the board once and must direct comments to the entire board without engaging in dialogue.

4. **Reports**

   A. Trustee's Reports
   Time allotted for each Trustee to speak if they wish

   B. President's Report
   The Board President will give a report

   C. Curator's Report
   The Museum Curator will provide highlights of their monthly report

5. **Old Business**

   D. Contingencies Committee:
   Issues which need immediate attention
   (Members: Curator, Vice President Roger Wyant, and President Brian Legakis)
   Inform the Board about the change of security system for the Museum

   E. Museum Membership
   Issues related to the free Museum membership
   (Members: Curator, President Brian Legakis, Vice President Roger Wyant, and Trustee Toni Alldredge)
   Discuss November issue of the Museum Membership Bulletin

   F. Volunteer Committee
   Issues related to Museum volunteers
   (Members: Curator and President Brian Legakis)
   - Discuss planning of Volunteer Appreciation Breakfast at The Point (November 7th) and categories of gifts for volunteers.

G. Collections Committee
Issues related to the museum collections including potential donations
(Members: Curator and President Brian Legakis)
- Progress on collection documentation project by the Curator

H. Special Events Committee
Issues related to special event planning
(Members: Curator, President Brian Legakis, Trustee Toni Alldredge and Trustee Cami Corvin)
Review recent special events: Spooky Rispin Park Walk & Children's Halloween Parade

I. Exhibition Committee
Issues related to exhibitions
(Members: Curator and President Brian Legakis)
– 2027 Exhibit planning by Curator

J. Bookstore Committee
Issues related to the selection of items for the museum bookstore
(Members: Curator and Trustee Toni Alldredge)
None

6. New Business And Upcoming Events

K. Vote on new Museum logo recommendation
L. Discuss planning for the History Circle scheduled for 11 a.m. to noon on Saturday, November 14th at the Capitola Street Community Center at Jade Street. Will we coordinate to have some attendees discuss their stories and will be try to record stories? Must ensure that the Museum is opened on time at noon.
M. Discuss protocol for monthly Board meetings.
N. Fall Museum newsletter

7. Information Items/Identify Items For Future Board Consideration

8. Adjournment: The next regular Capitola Museum Board of Trustees meeting is on December 3, 2026.

Agenda and Agenda Packet Materials: *The Capitola Museum Board of Trustees agenda is available on the City's website: vwww.cityofcapitola.gov on the Friday prior to the Thursday meeting. If you need additional information, please contact the City Hall Department at (831) 475-7300.*

Remote participation is possible in the form of an emailed public comment. How to comment via email:

1. *Send additional materials to the Capitola Historical Museum via dosterberg@cityofcapitola.gov by 5 p.m. the Monday before the meeting and they will be distributed to agenda recipients.*

2. *During the meeting, send comments via email to dosterberg@cityofcapitola.gov*

- *Identify the item you wish to comment on in your email's subject line.*
- *Emailed comments will be accepted from the start of the meeting until the Chair announces that public comment for that Consent Agenda/Public Hearing item is closed.*
- *Emailed comments should be a maximum of 450 words, which corresponds to approximately 3 minutes of speaking time.*
- *Each emailed comment will be read aloud for up to three minutes and/or displayed on a screen.*
- *Outside the comment period, you may continue to email Deborah Osterberg, Museum Curator at dosterberg@cityofcapitola.gov*