

City of Capitola

City Council Meeting Agenda

Thursday, March 27, 2025 – 6:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Joe Clarke

Vice Mayor: Alexander Pedersen

Council Members: Gerry Jensen, Margaux Morgan, Melinda Orbach

Regular Meeting of the Capitola City Council – 6 PM

All correspondence received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

1. Roll Call and Pledge of Allegiance

Council Members Gerry Jensen, Margaux Morgan, Melinda Orbach, Alexander Pedersen, and Mayor Joe Clarke

2. Additions and Deletions to the Agenda

3. Presentations

Presentations are limited to eight minutes.

- A. Presentation from the Friends of Santa Cruz County Parks on Treasure Cove Playground Fundraising Campaign

4. Additional Materials

Additional information submitted to the City after distribution of the agenda packet.

- A. Item 3A - Correspondence Received
- B. Item 8B - Correspondence Received
- C. Item 8C - Correspondence Received

5. Oral Communications by Members of the Public

*Oral Communications allows time for members of the Public to address the City Council on any "Consent Item" on tonight's agenda, or on any topic within the jurisdiction of the City that is not on the "General Government/Public Hearings" section of the Agenda. Members of the public may speak for up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. A **maximum of 30 minutes** is set aside for Oral Communications.*

6. Staff / City Council Comments

Comments are limited to three minutes.

7. Consent Items

All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

- A. City Council Meeting Minutes**
Recommended Action: Approve minutes from the regular meeting on March 13, 2025.
- B. City Check Registers**
Recommended Action: Approve check registers dated January 17, 2025, January 31, 2025, February 14, 2025, February 28, 2025, and March 7, 2025.
- C. Surplus Vehicle**
Recommended Action: Adopt a resolution to declare one Police Department vehicle as surplus property and authorize its transfer to the San Benito County Sheriff’s Office as a donation, in accordance with Administrative Policy III-8 - Surplus Property.
- D. Consultant Contract - 41st Avenue Corridor Plan**
Recommended Action: Authorize the City Manager to execute an agreement with SWA Group for preparation of a 41st Avenue Corridor Plan in an amount not to exceed \$105,000, subject to City Attorney review and approval.
- E. Library Facilities Financing Authority Joint Powers Agreement Amendment**
Recommended Action: Approve the second amendment to the Library Facility Financing Authority Joint Powers Agreement (JPA) to increase member allocations, and authorize the City Manager to allocate Capitola’s additional debt service coverage to support Santa Cruz City bonding capacity
- F. CDBG Program Income Funds**
Recommended Action: Adopt a resolution amending Resolution No. 4420.

8. General Government / Public Hearings

All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. 2025-2029 Strategic Plan**
Recommended Action: Adopt the City of Capitola Strategic Plan.
- B. Stockton Bridge Replacement Project Design Amendment**
Recommended Action: Staff recommends the City Council approve an amendment to the Professional Services Agreement with CSWST2 in the amount of \$715,000, for a total contract value of \$840,398, to complete all tasks outlined in the Scope of Work (SOW), excluding final engineering, for the Stockton Avenue Bridge Replacement Project.
- C. Housing Element Annual Progress Report 2024**
Recommended Action: Accept the presentation and direct staff to submit the annual report to the California Department of Housing and Community Development (HCD) by April 1, 2025.
- D. Housing Rehabilitation Assistance Program**
Recommended Action: Adopt a resolution approving the City of Capitola Housing Rehabilitation Assistance Program for Owner-Occupied Deed-Restricted-Affordable Units with Resale Price Restrictions (“Program”), adopting associated Program Guidelines, approving an agreement with Habitat for Humanity Monterey Bay for the administration and operation of the Program in

the amount of \$22,500, authorizing the City Manager to execute same on behalf of the City, and directing staff to oversee the Program implementation.

9. Adjournment - *The next regularly scheduled City Council meeting is on April 10, 2025, at 6:00 PM.*

How to View the Meeting

Meetings are open to the public for in-person attendance at the Capitola City Council Chambers located at 420 Capitola Avenue, Capitola, California, 95010.

Other ways to Watch:

Spectrum Cable Television channel 8

City of Capitola, California YouTube Channel

To Join Zoom Application or Call in to Zoom:

Meeting

link: <https://us02web.zoom.us/j/83328173113?pwd=aVRwcWN3RU03Zzc2dkNpQzRWVXAydz09>

Or dial one of these phone numbers: **1 (669) 900 6833, 1 (408) 638 0968, 1 (346) 248 7799**

Meeting ID: **833 2817 3113**

Meeting Passcode: **678550**

How to Provide Comments to the City Council

Members of the public may provide public comments to the City Council in-person during the meeting. If you are unable to attend in-person, please email your comments to citycouncil@ci.capitola.ca.us and they will be included as a part of the record for the meeting. Please be aware that the City Council will not accept comments via Zoom.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 6:00 p.m. in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City’s website and at Capitola City Hall prior to the meeting. Need more information? Contact the City Clerk’s office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Si desea asistir a esta reunión pública y necesita ayuda - como un intérprete de lenguaje de señas americano, español u otro equipo especial - favor de llamar al Departamento de la Secretaría de

la Ciudad al 831-475-7300 al menos tres días antes para que podamos coordinar dicha asistencia especial o envíe un correo electrónico a jgautho@ci.capitola.ca.us.

Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website by clicking on the Home Page link “Meeting Agendas/Videos.” Archived meetings can be viewed from the website at any time.