

# City of Capitola

## City Council Meeting Agenda

### Thursday, June 25, 2026 – 4:00 PM



City Council Chambers

420 Capitola Avenue, Capitola, CA 95010

**Mayor:** Margaux Morgan

**Vice Mayor:** Gerry Jensen

**Council Members:** Joe Clarke, Melinda Orbach, Susan Westman

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### Regular Meeting of the Capitola City Council – 4 PM

#### 1. Roll Call and Pledge of Allegiance

*Council Members Joe Clarke, Melinda Orbach, Susan Westman, Vice Mayor Gerry Jensen, and Mayor Margaux Morgan*

#### 2. Additions and Deletions to the Agenda

#### 3. Presentations

*Presentations are limited to eight minutes.*

A. Proclamation Honoring July 2026 as "Parks Make Life Better" Month

B. Presentation from United Way Youth Liaison Program Participant, Josephine McGinty

#### 4. Additional Materials

*Additional information related to an agenda item on this agenda and submitted to the City after distribution of the agenda packet pursuant to Government Code §54957.5. All correspondence received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.*

A. Item 8A - Correspondence Received

B. Item 8C - Presentation from the Capitola Police Officers Association

C. Item 8E - Correspondence Received

D. Item 8F - Correspondence Received

#### 5. Oral Communications by Members of the Public

*Oral Communications allows time for members of the Public to address the City Council on any "Consent Item" on tonight's agenda, or on any topic within the jurisdiction of the City that is not on the "General Government/Public Hearings" section of the Agenda. Members of the public may speak for up to three minutes, unless otherwise specified by the Mayor. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. **A maximum of 30 minutes** is set aside for Oral Communications.*

#### 6. Staff / City Council Comments

*Comments are limited to three minutes.*

**A. Staff Introductions**

**7. Consent Items**

*All items listed as “Consent Items” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government. Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.*

**A. City Council Meeting Minutes**

Recommended Action: Approve minutes from the regular meeting on June 11, 2026.

**B. 2026 Reposa Avenue Pavement Rehabilitation Project – Construction Contract Award**

Recommended Action: Award a construction contract to Betz Works for the 2026 Reposa Avenue Pavement Rehabilitation Project in the amount of \$134,800 and authorize the City Manager to execute the contract.

**C. State of California Office of Traffic Safety Grant Program**

Recommended Action: Adopt a resolution accepting a California Office of Traffic Safety Selective Traffic Enforcement Program (STEP) Grant in the amount of \$60,000 and amending the FY 2026-27 General Fund operating budget to increase revenues and expenditures by \$60,000.

**D. Beach Lifeguard Service Organizational Study**

Recommended Action: Authorize the City Manager to enter a professional services agreement with Richard Gould in the amount of \$5,000 for a Beach Lifeguard Service Organizational Study, the results of which will be presented to City Council.

**8. General Government / Public Hearings**

*All items listed in “General Government / Public Hearings” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.*

**A. Monterey Park Play Space Community Outreach Results and Next Steps**

Recommended Action: Receive the Monterey Park Play Space outreach results and direct staff to develop a conceptual play space plan on the west side of the park, consistent with the survey outreach results.

**B. FY 2026–27 Salary Schedule**

Recommended Action: Adopt a resolution approving the Fiscal Year 2026-27 annual salary adjustments, consistent with the following employment agreements: Association of Capitola Employees, Police Officers Association, Confidential Employees, Mid-Management Employees, Police Captains, the Department Head Compensation Plan, and City Manager Employment Agreement.

**C. Compliance with Assembly Bill 2561/Government Code Section 3502.3 regarding Vacancies, Recruitment, and Retention Efforts**

Recommended Action: Conduct the duly noticed public hearing and receive a report on the City of Capitola’s recruitment and retention efforts.

**D. Capitola Village and Wharf Business Improvement Area Assessments for Fiscal Year 2026-27**

Recommended Action: Conduct the duly noticed public hearing and adopt a resolution levying the Fiscal Year 2026-27 Capitola Village and Wharf Business Improvement Area (CVWBIA) Assessments and accepting the CVWBIA Annual Plan and budget.

**E. City-Owned Property Leasing Policy**

Recommended Action: Consider a policy to establish a standard frequency to issue requests for proposals for the lease of City-owned property and outlining the process for the lease of City-owned property.

**F. Draft Council District Maps**

Recommended Action: 1) Conduct a **time-certain duly noticed public hearing at 6:15 PM**; 2) receive public input; 3) provide feedback to the demographic consultant regarding the draft Council district boundary maps; and 4) consider designating a preferred map for inclusion in the ordinance that is to be drafted and brought to the Council for possible introduction following the public hearing on this topic on July 23, 2026.

**G. Presentation Regarding California Public Records Act Requirements and Managing Related Costs**

Recommended Action: Receive and file the informational presentation.

**H. FY 2026-27 City Fee Schedule**

Recommended Action: Conduct the duly noticed public hearing on the proposed changes to the City's Fee Schedule and adopt a resolution approving the Fiscal Year 2026-27 Fee Schedule.  
(Continued from May 14, 2026)

## 9. Adjournment

*The next regularly scheduled City Council meeting is on July 23, 2026, at 6:00 PM.*

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### How to View the Meeting

Meetings are open to the public for in-person attendance at the Capitola City Council Chambers located at 420 Capitola Avenue, Capitola, California, 95010.

**Other ways to Watch:**

Spectrum Cable Television channel 8

City of Capitola, California YouTube Channel

### How to Provide Comments to the City Council

Members of the public may provide public comments to the City Council in-person during the meeting. If you are unable to attend in-person, please email your comments to [citycouncil@cityofcapitola.gov](mailto:citycouncil@cityofcapitola.gov) and they will be included as a part of the record for the meeting.

**Notice regarding City Council:** The City Council meets on the 2nd and 4th Thursday of each month at 6:00 p.m. in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The City Council Agenda and the complete Agenda Packet are available for review on the City's website and at Capitola City Hall prior to the meeting. Need more information? Contact the City Clerk's office at 831-475-7300.

**Agenda Materials Distributed after Distribution of the Agenda Packet:** Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Si desea asistir a esta reunión pública y necesita ayuda - como un intérprete de lenguaje de señas americano, español u otro equipo especial - favor de llamar al Departamento de la Secretaría de la Ciudad al 831-475-7300 al menos tres días antes para que podamos coordinar dicha asistencia especial o envíe un correo electrónico a [jgautho@cityofcapitola.gov](mailto:jgautho@cityofcapitola.gov).

**Televised Meetings:** City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website by clicking on the Home Page link "Meeting Agendas/Videos." Archived meetings can be viewed from the website at any time.