BOARD OF ALDERMEN REGULAR MEETING



Tuesday, December 09, 2025 at 7:00 PM City Hall, 206 Van Buren NE, Camden, AR 71701

AGENDA

A. CALL TO ORDER

- B. <u>INVOCATION</u> Reverend Rodney Frazier, Pastor Pilgrim Rest Missionary Baptist Church, 675 Viser Street SE, Camden, Arkansas
- C. PLEDGE OF ALLEGIANCE
- D. ROLL CALL
- E. APPROVAL OF MINUTES
- F. ACCEPTANCE OF FINANCIAL REPORTS
- **G. AUDIENCE PARTICIPATION**
- H. MAYOR'S REPORT
- I. OLD BUSINESS
 - 1. Ordinance No. 12-25, an ordinance rezoning property located at 114 Spring Street from C-3 (Central Commercial) to RM-2 (Multi Family District).
 - 2. Ordinance No. 13-25, an ordinance adopting an artificial intelligence Policy for the City of Camden, Arkansas in compliance with the ACT 848 of 2025; and for other purposes.

J. NEW BUSINESS

- 1. Ordinance No. 14-25, an ordinance amending Ordinance 12-10 regarding the position of City Treasurer.
- 2. Ordinance No. 15-25, an ordinance authorizing the issuance and sale of Capital Improvement Revenue Bonds; providing for the payment of the principal of and interest on the bonds; prescribing other matters relating thereto; and declaring an emergency.
- 3. Resolution 40-25, a resolution declaring the structure located at 908 Garland Street a public nuisance and to order the removal of same.
- 4. Resolution No. 41-25, a resolution declaring the structure located at 2251 Bess Street a public nuisance and to order the removal of same.
- 5. Resolution No. 42-25, a resolution declaring the structure located at 602 Magnolia Road a public nuisance and to order the removal of same.
- 6. Resolution No. 43-25, a resolution declaring the structure located at 181 Hickory Street a public nuisance and to order the removal of same.
- 7. Resolution No. 44-25, a resolution approving the appointment of Kayla McKelvy as the city treasurer.
- 8. Resolution No. 45-25, a resolution providing for and adopting the City of Camden, Arkansas, an Annual Operating budget for the twelve months beginning January 1, 2026, and ending December 31, 2026; appropriating money for each and every item of expenditure therein provided for; and for other purposes.
- 9. Resolution No. 46-25, a resolution awarding the bid for the purchase of oils and lubricants for the year 2026.
- 10. Resolution No. 47-25, a resolution awarding the bid for the purchase of batteries for the year 2026.
- 11. Resolution No. 48-25, a resolution awarding the bid for the purchase of tires and tubes for the year 2026.

- 12. Resolution No. 49-25, a resolution awarding the bid for towing regular-sized city vehicles for the year 2026.
- 13. Resolution No. 50-25, a resolution awarding the bid for towing large-sized city vehicles for the year 2026.
- 14. Resolution No. 51-25, a resolution authorizing the Mayor to pay an end-of-year bonus to employees.
- 15. Resolution No. 52-25, a resolution setting a date for a public hearing to petition to abandon an undeveloped alley located off Fairview Road.

K. OTHER BUSINESS

L. ADJOURNMENT

ORDINANCE NO.12-25

AN ORDINANCE OF THE CITY OF CAMDEN ARKANSAS, REZONING PROPERTY LOCATED AT 114 SPRING ST. FROM C-3 (CENTRAL COMMERCIAL) TO RM-2 (MULTI FAMILY DISTRICT).

WHEREAS: The Planning Commission of the City of Camden met in regular session on October 16, 2025, and approved a request by Two Brothers Lindsey LLC to rezone the property located at 114 Spring St. from C-3 to RM-2; and

WHEREAS: The rezoning request is in harmony with Camden's land use plan.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, THAT:

SECTION 1: Ordinance No. 1-90, Zoning Ordinance of the City of Camden, Arkansas, enacted February 20, 1990, is hereby amended to rezone certain property located at 114 Spring St. in the City of Camden as described below:

From C-3 (Central Commercial) to RM-2 (Multi Family Residential District) for residential only instead of commercial being more particularly described as follows SUBDIVISION W. L. Bradley Addition. Parcel #780-0001-000C.

SECTION 2: This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED AND APPROVED THIS	DAY OF	2025.
Mayor		
City Clerk		

CITY OF CAMDEN

ORDINANCE NO. 13-25

AN ORDINANCE ADOPTING AN ARTIFICIAL INTELLIGENCE POLICY FOR THE CITY OF CAMDEN IN COMPLIANCE WITH ACT 848 OF 2025; AND FOR OTHER PURPOSES

WHEREAS, Act 848 of 2025, enacted by the Arkansas General Assembly and codified at Ark. Code Ann. § 25-1-128 et. seq., requires all public entities, including municipalities, to adopt a policy concerning the authorized use of artificial intelligence (AI) and automated decision tools; and

WHEREAS, the Act defines AI as a machine-based system that can, based on a given set of human-defined objectives, make predictions, recommendations, or decisions influencing real or virtual environments and it defines Automated Decision Tool as a system or service that uses AI and has been specifically developed and marketed, or specifically modified, to make or to be a controlling factor in making consequential decisions; and

WHEREAS, the Act mandates that final decisions involving AI must be made by a human employee; and

WHEREAS, Section (d) of Act 848 specifically prohibits the use of AI and automated decision tools by public employees; and

WHEREAS, the Act further requires municipalities to provide employee training on the AI policy and to establish disciplinary procedures for violations of the policy; and

WHEREAS, the Arkansas Municipal League has made free training resources available to assist municipalities in complying with Act 848;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS:

Section 1. The City hereby adopts the attached Artificial Intelligence Policy, which defines the authorized use of AI and automated decision tools by city employees.

Section 2. The policy requires that all consequential decisions involving AI tools must be reviewed and finalized by a human employee or authorized designee.

Section 3. The policy includes a prohibition on the use of AI and automated decision tools for the following purposes, as required by Section (d) of Act 848 of 2025:

- Expressing a personal political opinion to an elected official unless the opinion is within
 the scope of the employee's regular job duties; or requested by an elected official or
 public entity; or
- Engaging in lobbying an elected official on a personal opinion if the employee is a not a registered lobbyist for the city;
- Engaging in illegal activities or activities otherwise prohibited by federal law or state law;
- Intentionally overriding or avoiding the cybersecurity or system integrity procedures of the City.

Section 4. All city employees may complete a free training on the AI policy, as provided by the Arkansas Municipal League or other approved sources prior to using AI on city business or city equipment.

Section 5. Violations of the policy may result in disciplinary action.

PASSED AND APPROVED THIS	DAY OF	
Charlotte Young, Mayor		
Donna Stewart, Clerk		

ORDINANCE NO. 13-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, AMENDING ORDINANCE 12-10 REGARDING THE POSITION OF CITY TREASURER.

WHEREAS, Ordinance No. 12-10 established the appointed office of City Treasurer; and

WHEREAS, Section 4 of Ordinance No. 12-10 provides that the City Treasurer shall have a Bachelor's Degree with a major in accounting, mathematics or a related field; and

WHEREAS, the City desires to amend Ordinance 12-10 so that the Council may appoint an individual to serve as City Treasurer without a degree in certain circumstances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, THAT:

SECTION 1. The first sentence of Section 4 of Ordinance 12-10 is amended to read as follows:

"The City Treasurer shall have a Bachelor's Degree with a major in accounting, mathematics or a related field, *unless the City Council waives such requirement by resolution.*"

SECTION 2. Because it is essential that the City Council have full discretion in selecting a City Treasurer, and this Ordinance being necessary to protect the public health, safety and welfare, this Ordinance shall be effective immediately upon its passage and approval.

PASSED AND APPROVED THIS	DAY OF	, 2025.
Mayor		
City Clerk		

RESOLUTION NO. 40-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, TO DECLARE THE STRUCTURE LOCATED AT 908 GARLAND STREET A PUBLIC NUISANCE AND ORDER THE REMOVAL OF THE SAME PURSUANT TO PROCEDURE OUTLINED IN ORDINANCE NO. 14-84

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS THAT:

SECTION 1: The building is located at 908 Garland Street, owned by Scott Pattison FOR Ken Pattison. Camden, AR 71701 Parcel No 765-00007-000R, property, is hereby declared to be a nuisance by the City Council of The City of Camden, Arkansas pursuant to the provisions of Section 1 and Section 2 of the Ordinance No. 14-84, and the same is hereby condemned and shall be demolished and removed as provided in Ordinance No.14-84.

SECTION 2: BE IT FURTHER RESOLVED that this resolution shall take effect from and after its adoption.

PASSED AND APPROVED THIS	DAY OF	, 2025.
Mayor		
City Clerk		

RESOLUTION NO. 42-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, TO DECLARE THE STRUCTURE LOCATED AT 602 MAGNOLIA ROAD A PUBLIC NUISANCE AND ORDER THE REMOVAL OF THE SAME PURSUANT TO PROCEDURE OUTLINED IN ORDINANCE NO. 14-84

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS THAT:

SECTION 1: The building is located at 602 Magnolia Rd, owned by Jimmy Hill. Camden, AR 71701 Parcel No 893-00013-000R, property is hereby declared to be a nuisance by the City Council of The City of Camden, Arkansas pursuant to the provisions of Section 1 and Section 2 of the Ordinance No. 14-84, and the same is hereby condemned and shall be demolished and removed as provided in Ordinance No.14-84.

SECTION 2: BE IT FURTHER RESOLVED that this resolution shall take effect from and after its adoption.

PASSED AND APPROVED THIS	DAY OF	, 2025.
Morror		
Mayor		
City Clerk		

RESOLUTION NO. 43-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, TO DECLARE THE STRUCTURE LOCATED AT 181 Hickory STREET A PUBLIC NUISANCE AND ORDER THE REMOVAL OF THE SAME PURSUANT TO PROCEDURE OUTLINED IN ORDINANCE NO. 14-84

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS THAT:

SECTION 1: The building is located at 181 Hickory Street, owned by Adrian and Abegail Valdez. Camden, AR 71701 Parcel No 850-00162-000R, property, is hereby declared to be a nuisance by the City Council of The City of Camden, Arkansas pursuant to the provisions of Section 1 and Section 2 of the Ordinance No. 14-84, and the same is hereby condemned and shall be demolished and removed as provided in Ordinance No.14-84.

SECTION 2: BE IT FURTHER RESOLVED that this resolution shall take effect from and after its adoption.

PASSED AND	APPROVED THIS	DAY OF	, 2025.
Mayor			
 City Clark			

RESOLUTION NO. 44-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, APPROVING THE APPOINTMENT OF KAYLA MCKELVEY AS THE CITY TREASURER.

WHEREAS, Ordinance No. 12-10 established the appointed office of City Treasurer; and

WHEREAS, Ordinance No. 12-10 provides that the Treasurer shall be recommended by the Mayor and approved by the City Council; and

WHEREAS, a Kayla McKelvey was previously appointed to serve as Interim Treasurer; and

WHEREAS, Mayor recommends that the Interim Treasurer, Kayla McKelvey, be appointed for the position of City Treasurer for the City's Finance Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, THAT:

SECTION 1. Interim Treasurer, Kayla McKelvey, is hereby appointed City Treasurer for the City's Finance Department.

SECTION 2. The requirement that the Treasurer have a Bachelors Degree is waived because she has already demonstrated her competence by serving as Interim Treasurer.

SECTION 3. The initial salary shall be Sixty-Thousand Dollars (\$60,000) per year.

SECTION 4. Upon approval, this appointment shall go into effect at the beginning of the next pay period.

PASSED AND APPROVED THIS	DAY OF	, 2025.
Mayor		
City Clerk		

RESOLUTION NO. 14-25

A RESOLUTION PROVIDING FOR AND ADOPTING FOR THE CITY OF CAMDEN, ARKANSAS, AN ANNUAL OPERATING BUDGET FOR THE TWELVE MONTHS BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026; APPROPRIATING MONEY FOR EACH AND EVERY ITEM OF EXPENDITURE THEREIN PROVIDED FOR; AND FOR OTHER PURPOSES.

WHEREAS, the City Council of the City of Camden has made a comprehensive study and review of the proposed Fiscal Year 2026 Operating Budget; and

WHEREAS, it is the opinion of the City Council that the schedules and exhibits of financial information prepared and reviewed revealing anticipated revenues and expenditures for all funds for the Fiscal Year 2026, including the various pay rate modifications, appear to be as accurate as possible for budgetary purposes.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, THAT:

SECTION 1. This Resolution shall be known as the Budget Resolution for the City of Camden, Arkansas, for the twelve-month period beginning January 1, 2026, and ending December 31, 2026, reflecting estimated revenues and expenditures for all funds as set forth in the Fiscal Year 2026 Operating Budget Document, including the various pay rate modifications, for the City of Camden. Said Official Budget Document is hereby made an attachment to this Resolution and is incorporated herein as if fully set forth.

SECTION 2. This budget may be altered or revised by action of this governing body and unpledged funds may be subsequently appropriated to another purpose, except as prohibited by law.

SECTION 3. The Mayor or her duly authorized representative may approve for payment, out of funds appropriated by this budget or otherwise approved by the City Council for those purposes, or may disapprove any bills, debts, or liabilities asserted as claims against the City, up to a maximum amount allowed by Arkansas law and local purchasing ordinances and the payment or disapproval of any bills, debts or liabilities exceeding that amount shall require the confirmation of this governing body.

SECTION 5. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are declared to be severable.

PASSED AND APPROVED THIS _	DAY OF	, 2025.
Mayor		
nay or		
City Clerk		

RESOLUTION NO. 46-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, AWARDING THE BID FOR THE PURCHASE OF OILS AND LUBRICANTS FOR THE YEAR 2026.

WHEREAS, the City of Camden has solicit lubricants for the City's vehicle and equipme	
WHEREAS, following a review and evaluate bid of benefit for the City of Camden.	· · · · · · · · · · · · · · · · · · ·
NOW THEREFORE, BE IT RESOLVED CITY OF CAMDEN, ARKANSAS, THAT	
SECTION 1. the oils and lubricants for the calendar year 2 hereto and incorporated by reference.	, is awarded the bid for 2026, as shown on the bid tabulation attached
PASSED AND APPROVED THIS	DAY OF, 2025.
Mayor	
City Clerk	

RESOLUTION NO. 47-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, AWARDING THE BID FOR THE PURCHASE OF BATTERIES FOR THE YEAR 2026.

WHEREAS , the City of Camden has solution size batteries for the City's vehicle and education		
WHEREAS, following a review and eva bid of	· · · · · · · · · · · · · · · · · · ·	nas determined that the maximum benefit for
the City of Camden.		
NOW THEREFORE, BE IT RESOLV CITY OF CAMDEN, ARKANSAS, TH		UNCIL OF THE
SECTION 1.	is awarded t	the bid for the BCI
group size batteries for the calendar year hereto and incorporated by reference.	2026, as shown on the bi	d tabulation attached
PASSED AND APPROVED THIS	DAY OF	, 2025.
Mayor		

RESOLUTION NO. 48-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, AWARDING THE BID FOR THE PURCHASE OF TIRES AND TUBES FOR THE YEAR 2026.

WHEREAS, the City of Camden has some size tires and tubes for the City's vehicand	*	
WHEREAS, following a review and ebid fromCamden.	•	
NOW THEREFORE, BE IT RESOI CITY OF CAMDEN, ARKANSAS,		NCIL OF THE
SECTION 1.	is awa	rded the bid for the
tires and tubes for the calendar year 20 and incorporated by reference.		
PASSED AND APPROVED THIS _	DAY OF	, 2025.
Mayor		

RESOLUTION NO. 49-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, AWARDING THE BID FOR TOWING REGULAR-SIZED CITY VEHICLES FOR THE YEAR 2026.

WHEREAS, the City of Camden has soli regular-sized City vehicles for the calendary		competitive bids for towing
WHEREAS , following a review and evaluate bid of	luation of bids, the (City has determined that thewill provide maximum
benefit for the City of Camden.		
NOW THEREFORE, BE IT RESOLV CITY OF CAMDEN, ARKANSAS, TH		COUNCIL OF THE
SECTION 1.		is awarded
the bid for towing regular-sized city vehice bid tabulation attached hereto and incorpo-		year 2026, as shown on the
PASSED AND APPROVED THIS	DAY OF	, 2025.
Mayor		

RESOLUTION NO. 50-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, AWARDING THE BID FOR TOWING LARGE-SIZED CITY VEHICLES FOR THE YEAR 2026.

WHEREAS, the City of Camden has solicited and received competitive bids for towing large-sized City vehicles for the calendar year 2026; and

WHEREAS, following a review and evaluation of bids, the City has determined that the bid of _______ will provide maximum benefit for the City of Camden.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, THAT:

SECTION 1. _______ is awarded the bid for towing large-sized city vehicles for the calendar year 2026, as shown on the bid tabulation attached hereto and incorporated by reference.

PASSED AND APPROVED THIS ______ DAY OF _______, 2025.

Mayor

RESOLUTION NO. 51-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, AUTHORIZING THE MAYOR TO PAY AN END-OF-YEAR BONUS TO EMPLOYEES.

WHEREAS, Arkansas State Statute §14-42-120 allows for cities to pay its employees a monetary incentive at the discretion of the governing body; and

WHEREAS, the City Council, the official governing body of the City of Camden, wishes to show its appreciation for the hard work and dedication of the employees of the City; and

WHEREAS, all full-time employees, except department heads and elected officials, should receive a bonus of \$500.00, and all part-time employees should receive a bonus of \$250.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, THAT:

SECTION 1. The City Council hereby authorizes the Mayor to pay all full-time employees, excluding department heads and elected officials, a bonus of \$500.00 and all part-time employees a bonus of \$250.00.

SECTION 2. Full-time District Court employees that are paid half by the City and half by the County (including the Chief District Court Clerk) shall receive a bonus of \$250.00.

SECTION 3. Payments will be prorated for recent hires, who will receive 100% if hired in the first quarter of 2024; 75% if hired in the second quarter of 2024; 50% if hired in the third quarter of 2024; and 25% if hired in the fourth quarter 2024.

<u>SECTION 4</u>. The bonus payments shall be subject to Medicare, Social Security, LOPFI and other mandatory withholdings.

PASSED AND APPROVED THIS	DAY OF	, 2025.
Mayor		
City Clerk		

RESOLUTION NO. 52-25

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CAMDEN, ARKANSAS, SETTING A DATE FOR A PUBLIC HEARING ON A PETITION TO ABANDON AN UNDEVELOPED ALLEY LOCATED OFF OF FAIRVIEW ROAD.

WHEREAS, the City has received a Petition from Deborah Porchia to abandon an undeveloped alley off of Fairview Road, Camden; and

WHEREAS, the City Council desires to schedule a date for a public hearing on said Petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CAMDEN, ARKANSAS, THAT:

SECTION 1. A hearing on the Petition filed by Deborah Porchia for the abandonment of an undeveloped alley off of Fairview Road shall be held before the City Council on Tuesday, January 13, 2026 at 7:00 p.m..

SECTION 2. Upon passage of this Resolution, the Petitioner shall pay a fee of \$2.00 per linear foot and the cost of publishing a Notice of said hearing in the Camden News for two consecutive weeks.

PASSED AND APPROVED THIS	DAY OF	
MAYOR		
CUTY OF EDIA		
CITY CLERK		