



City Council Regular Meeting Agenda Monday, November 20, 2023, 7:00 PM Council Chambers, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to www.cityofcamas.us/meetings and click "Watch Livestream" (left on page)

To participate in the meeting (able to public comment)

- go to <https://us06web.zoom.us/j/88544014593> (public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

This is the public's opportunity to comment about any item on the agenda, including items up for final Council action.

CONSENT AGENDA

NOTE: Consent Agenda items may be removed for general discussion or action.

1. [November 6, 2023 Camas City Council Regular and Workshop Meeting Minutes](#)
2. Automated Clearing House and Claim Checks Approved by Finance Committee
3. [2022-2026 Generator Maintenance and Repair Change Order 2 – Increase for 2023-2024 Contract Year in the amount of \\$4,600.87 \(10%\). 2023/2024 Contract Amount = \\$50,655.63](#)
(Submitted by Will Noonan, Public Works Operations Manager)
4. [Interlocal Agreement with Clark County and Clark County jurisdictions for Cooperative Climate Planning](#)
(Submitted by Alan Peters, Community Development Director)
5. \$145,084.30 for July 2023 Emergency Medical Services (EMS) Write-off Billings; \$125,673.99 for Monthly Uncollectable Balance of Medicare and Medicaid Accounts and \$19,410.31 for Ground Emergency Medical Transport funding.
(Submitted by Cathy Huber Nickerson, Finance Director)

6. \$125,388.07 for August 2023 Emergency Medical Services (EMS) Write-off Billings; \$116,703.51 for Monthly Uncollectable Balance of Medicare and Medicaid Accounts and \$8,684.56 for Ground Emergency Medical Transport funding. (Submitted by Cathy Huber Nickerson, Finance Director)
7. \$99,819.87 for September 2023 Emergency Medical Services (EMS) Write-off Billings; \$96,980.87 for Monthly Uncollectable Balance of Medicare and Medicaid Accounts and \$2,839.00 for Ground Emergency Medical Transport funding. (Submitted by Cathy Huber Nickerson, Finance Director)
8. \$163,845.93 for October 2023 Emergency Medical Services (EMS) Write-off Billings for Monthly Uncollectable Balance of Medicare and Medicaid Accounts (Submitted by Cathy Huber Nickerson, Finance Director)
9. [\\$171,955 Right Systems Inc. Change Order #2](#)
(Cathy Huber Nickerson, Finance Director)

NON-AGENDA ITEMS

10. Staff
11. Council

MAYOR

12. Mayor Announcements
13. [Small Business Saturday Proclamation](#)

MEETING ITEMS

14. [Public Stormwater Facility Maintenance Construction Contract Award](#)
Presenter: Rob Charles, Utilities Manager
Time Estimate: 5 minutes
15. [STEP Tank Control Panel Upgrade Construction Award](#) Presenter: Rob Charles, Utilities Manager
Time Estimate: 5 minutes
16. [Ordinance No. 23-013 Amendment to Comprehensive Plan and Zoning Maps \(MacKay Annual Review Request\)](#)
Presenter: Robert Maul, Planning Manager
Time Estimate: 5 minutes
17. [Resolution No. 23-010 Revising the City of Camas Fee Schedule for 2024](#)
Presenters: Debra Brooks, Financial Analyst and Cathy Huber Nickerson, Finance Director
Time Estimate: 5 minutes

18. [Public Hearing – 2024 Property Tax Levies](#)
[Presenter: Cathy Huber Nickerson, Finance Director](#)
[Time Estimate: 10 minutes](#)
19. [Ordinance No. 23-014 Levying the Ad Valorem Taxes for the 2024 General Fund](#)
[Presenter: Cathy Huber Nickerson, Finance Director](#)
[Time Estimate: 10 minutes](#)
20. [Ordinance No. 23-015 Levying the Ad Valorem Taxes Regarding Emergency Medical Services Levy for 2024](#)
[Presenter: Cathy Huber Nickerson, Finance Director](#)
[Time Estimate: 5 minutes](#)

PUBLIC COMMENTS

CLOSE OF MEETING



City Council Regular Meeting Minutes – Draft
Monday, November 6, 2023, 7:00 PM
Council Chambers, 616 NE 4th AVE

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

Mayor Steve Hogan called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Marilyn Boerke, Bonnie Carter, Don Chaney, Tim Hein, Leslie Lewallen, John Nohr, and Jennifer Senescu

Staff: Sydney Baker, Carrie Davis, Cliff Free, Jennifer Gorsuch, Cathy Huber Nickerson, Tina Jones, Trang Lam, Shawn MacPherson, Alan Peters, Doug Quinn, Bryan Rachal, Connie Urquhart, and Steve Wall

Press: Kelly Moyer, Camas-Washougal Post Record

PUBLIC COMMENTS

Evangeline Pattison, Camas, commented about the library building agreement.

Margaret Tweet, Camas, commented about light rail transportation.

CONSENT AGENDA

1. Camas City Council October 16, 2023 Workshop and Regular Meeting Minutes Approval
2. \$1,053,577.09 Automated Clearing House 700227-700254 and Claim Checks 155984-156136. \$3,016,247.69 Automated Clearing House, Direct Deposit, Payroll Checks 7948-7949 and Claim Checks 154488-154497.
3. \$116,870.65 Nakia Creek Fire Restoration Area Reforestation Bid Award (Submitted by Rob Charles, Utilities Manager)
4. Skate Park Improvements Final Acceptance (Submitted by James Carothers, Engineering Manager)

It was moved by Boerke, and seconded, to approve the Consent Agenda. The motion carried unanimously.

NON-AGENDA ITEMS

5. Staff

There were no additional staff updates.

6. Council

Hein commented about the Hometown Holidays tree lighting and about Wreaths Across America for veterans that are buried at the Camas Cemetery.

Chaney urged everyone to vote.

MAYOR

7. Mayor Announcements

There were no additional Mayor announcements.

8. Veterans Day Proclamation

Mayor Hogan proclaimed November 11, 2023 as Veterans Day in the City of Camas.

9. Native American Heritage Month Proclamation

Mayor Hogan proclaimed November 2023 as Native American Heritage Month in the City of Camas.

MEETING ITEMS

10. Professional Services Agreement for Library Building Updates
Presenter: Connie Urquhart, Library Director

It was moved by Boerke, and seconded, to approve the Professional Services Agreement for Library Building Updates. The motion carried unanimously.

11. Resolution 23-008 Civility and Belonging Agreement
Presenter: Council Members Boerke, Carter, and Lewallen

It was moved by Carter, and seconded, that Resolution 23-008 Civility and Belonging Agreement be adopted. The motion passed.

Boerke – Yes

Carter – Yes

Chaney – Yes

Hein – Yes

Lewallen – Yes

Nohr – Yes

Senescu – Nay

12. Public Hearing – Resolution No. 23-009 Suspension of Annual Site-Specific Comprehensive Plan Amendment Requests
Presenter: Alan Peters, Community Development Director

Mayor opened the public hearing at 7:45 p.m. No one wished to provide public comment.

The public hearing closed at 7:46 p.m.

It was moved by Nohr, and seconded, that Resolution 23-009 Suspension of Annual Site-Specific Comprehensive Plan Amendment Requests be adopted as amended. The motion carried unanimously.

13. Ordinance No. 23-011 Thrive at Green Mountain Subdivision Street Name Changes
Presenter: Alan Peters, Community Development Director

It was moved by Carter, and seconded, that Ordinance 23-011 Thrive at Green Mountain Subdivision Street Name Changes be adopted and published according to law. The motion carried unanimously.

14. Public Hearing for Ordinance No. 23-012 Amending the 2023 Budget
Presenter: Debra Brooks, Financial Analyst & Cathy Huber Nickerson, Finance Director

Mayor opened the public hearing at 7:53 p.m. No one wished to provide public comment at this time.

The public hearing will remain open until the December 4, 2023 Regular Meeting.

15. Public Hearing – Mackay Annual Review Comprehensive Plan Amendment Request
Presenter: Robert Maul, Planning Manager

Mayor opened the public hearing at 8:20 p.m. The following residents provided testimony:

Tim Schauer
Dan Mackay
Dee Vultaggio

The public hearing closed at 8:51 p.m.

It was moved by Boerke, and seconded, to approve the proposed Comprehensive Plan Amendment and Zone Change as requested by the applicant under city file CPA23-01 and direct the City Attorney to prepare an adoptive ordinance for the November 20, 2023 Council Meeting. The motion carried unanimously.

PUBLIC COMMENTS

Margaret Tweet, Camas, commented on the utility tax.

EXECUTIVE SESSION

16. Executive Session – Topic: Potential Litigation (RCW 42.30.110)
Time Estimate: 15 Minutes

The executive session started at 9:00 p.m. Those in attendance were Council Members Boerke, Carter, Chaney, Hein, Lewallen, Nohr, and Senescu. Staff members in attendance were Shawn MacPherson – City Attorney, Doug Quinn – City Administrator, and Steve Wall – Public Works Director.

The Council met in Executive Session to discuss potential litigation. No decisions were made.

Mayor Hogan reconvened the meeting at 9:15 p.m.

CLOSE OF MEETING

The meeting closed at 9:15 p.m.



City Council Workshop Minutes - Draft
Monday, November 6, 2023, 4:30 PM
Council Chambers, 616 NE 4th AVE

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

Mayor Steve Hogan called the meeting to order at 4:30 p.m.

ROLL CALL

Present: Council Members Marilyn Boerke, Bonnie Carter, Don Chaney, Tim Hein, Leslie Lewallen, John Nohr, and Jennifer Senescu

Staff: Sydney Baker, Rob Charles, Carrie Davis, Cliff Free, Jennifer Gorsuch, Cathy Huber Nickerson, Michelle Jackson, Tina Jones, Trang Lam, Robert Maul, Alan Peters, Doug Quinn, Bryan Rachal, Connie Urquhart, and Steve Wall

Press: Kelly Moyer, Camas-Washougal Post Record

PUBLIC COMMENTS

Rick Marshall, Camas, commented on taxes.

WORKSHOP TOPICS

1. 2024 Property Tax Presentation
 Presenter: Cathy Huber Nickerson, Finance Director

An Ordinance for this item will be placed on the November 20, 2023 Regular Meeting for Council's consideration.

2. 2024 Fee Schedule Presentation
 Presenter: Cathy Huber Nickerson, Finance Director & Debra Brooks, Financial Analyst

A Resolution for this item will be placed on the November 20, 2023 Regular Meeting for Council's consideration.

3. 2024 Mayor's Recommended Capital Budget Presentation
 Presenter: Cathy Huber Nickerson, Finance Director & Debra Brooks, Financial Analyst

A Public Hearing and Ordinance for this item will be placed on the December 4, 2023 Regular Meeting for Council's consideration.

4. Interlocal Agreement with Clark County and Clark County Jurisdictions for Cooperative Climate Planning
Presenter: Alan Peters, Community Development Director

This item will be placed on the November 20, 2023 Regular Meeting Consent Agenda for Council's consideration.

5. Staff Miscellaneous Updates
Presenter: Doug Quinn, City Administrator

Quinn gave an update on the Hometown Holidays tree lighting and on the Camas-Washougal Fire Department Interlocal Agreement.

Wall commented on the Clark County Transportation Alliance.

COUNCIL COMMENTS AND REPORTS

Lewallen will be attending the Regional Transportation Commission (RTC) meeting and commented about citizen phone calls.

Hein attended the Parks and Recreation Commission meeting, thanked staff for their efforts on the Ward Two Town Hall responses and thanked Council Members Carter, Chaney, and Nohr for their efforts on the Joint Policy Advisory Committee (JPAC).

Chaney congratulated Council Member Nohr on being elected as the chair for the Clark Regional Emergency Services Agency board. Chaney commented about the Hometown Holidays tree lighting and about the JPAC meeting.

Carter commented about the JPAC meeting and the Finance Committee meeting. Carter attended the Camas Police Emergency Vehicle Operator Course (EVOC) training at Portland International Raceway.

Boerke commented about the JPAC meeting and about the Hometown Holidays tree lighting.

Senescu commented about the Hometown Holidays tree lighting and about homelessness.

Nohr attended the JPAC meeting, Fireworks Subcommittee meeting, Downtown Camas Association (DCA) First Friday, and Associated Washington Cities (AWC) Region Five Luncheon.

Hogan attended the Clark County Lacamas Lake Symposium and commented on law enforcement policies.

PUBLIC COMMENTS

Wayne Pattison, Camas, commented about Veterans Day events.

Margaret Tweet, Camas, commented about consultants.

Rick Marshall, Camas, commented about taxes.

CLOSE OF MEETING

The meeting closed at 6:25 p.m.



City of Camas
Contract Change Order

Order No. 2 Date October 30, 2023

Contract for 2022-2026 Generator Maintenance and Repair

To Pacific Power Group, LLC
(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item	Description of Changes	Quantity	Unit Cost	Decrease in Contract Price	Increase in Contract Price
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1A	Increase 2023/2024 Generator Preventive Maintenance annual costs.				4,240.43
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	Subtotal:				4,240.43
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	8.5% Sales Tax				360.44
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	Net Change in Contract Price:				4,600.87
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Contract Change Order for this project = Annual Preventive Maintenance on City Generators in compliance with Annual State Contract as managed by the Department of Enterprise Services. Original Contract Value= \$46,054.76 (Annual Preventive Maintenance), increase for the 2023-2024 Contract Year in the amount of \$4,600.87 (10%). **2023/2024 Contract Amount = \$50,655.63.**

NOTES: **1A – Increase for the 2023/2024 Contract Year.**

Description of Changes	Amount (\$)	Additional Calendar Days
1. Cost increase due to Industry increases for fuel, materials and labor	4,600.87	0.00
Total this Change Order	4,600.87	0.00

This document will become a supplement to the contract and all provisions will apply hereto.

Requested _____
Public Works Operations Manager Date _____

Recommended _____
Public Works Director Date _____

Accepted _____
Contractor Date _____

Approved _____
City Administrator Date _____

2022 ANNUAL GENERATOR MAINTENANCE AND REPAIR FOR FORTY-SIX (46) GENERATORS AS SHOWN IN Exhibit "A: Camas Generator List					
GENERATOR LOCATION NAME		DIVISION	ADDRESS	10/10/2022 - 10/09/2023 CONTRACT AMOUNT	10/10/2023 - 10/09/2024 PROPOSED PRICING*
1	Camas City Hall	Facilities	616 NE 4TH AVENUE, Camas, WA 98607	\$809.44	\$890.30
2	Camas Police Department	Facilities	2100 NE 4RD AVENUE, Camas, WA 98607	\$1,116.18	\$1,227.69
3	Camas Fire Station 42	Facilities	4321 NW PARKER ST, Camas, WA 98607	\$874.43	\$961.79
4	Camas Fire Station 43	Facilities	1400 A STREET, Washougal, WA 98671	\$1,058.44	\$1,164.18
5	Slow Sand Filter Plant	Water/Sewer	32723 NE Lessard Road, Camas, WA 98607	\$808.02	\$888.74
6	Angelo Pump	Water/Sewer	325 NE 23rd Avenue, Camas, WA 98607	\$1,131.39	\$1,244.42
7	Butler Reservoir & Pump	Water/Sewer	707 NE 43rd Avenue, Camas, WA 98607	\$1,288.20	\$1,416.89
8	Crown Road Pump	Water/Sewer	3609 SE Strong Avenue, Camas, WA 98607	\$1,036.71	\$1,140.28
9	Lacamas Pump	Water/Sewer	4542 NW Rae Court, Camas, WA 98607	\$734.75	\$808.15
10	Lower Prune Hill Reservoir & Pump	Water/Sewer	600 NW 18th Loop, Camas, WA 98607	\$1,288.20	\$1,416.89
11	Upper Prune Hill Reservoir (Radio Room)	Water/Sewer	2822 NW 18th Avenue, Camas, WA 98607	\$617.92	\$679.65
12	Upper Prune Hill Reservoir (Portable)	Water/Sewer	2822 NW 18th Avenue, Camas, WA 98607	\$738.32	\$812.08
13	Well 8	Water/Sewer	1919 SE 6th, Camas, WA 98607	\$711.54	\$782.62
14	Well 11&12	Water/Sewer	1919 SE 6th, Camas, WA 98607	\$1,638.86	\$1,802.58
15	Well 13	Water/Sewer	1250 East 1st Avenue, Camas, WA 98607	\$1,243.66	\$1,367.90
16	Well 14	Water/Sewer	1919 SE 6th, Camas, WA 98607	\$1,243.66	\$1,367.90
17	232nd Avenue Lift Station	WWTP	NEAR 618 NE 232nd Ave., Camas, WA 98607	\$885.06	\$973.48
18	Baz Park Lift Station	WWTP	1906 NE 3rd Loop, Camas, WA 98607	\$1,087.53	\$1,196.17
19	Brady Road Lift Station	WWTP	919 NW Brady Rd, Camas, WA 98607	\$851.66	\$936.74
20	Camas Meadows Lift Station	WWTP	6902 NW Morgan Wy., Camas, WA 98607	\$799.92	\$879.83
21	Crown View Lift Station	WWTP	3222 NW Ivy Ln., Camas, WA 98607	\$711.95	\$783.07
22	Fisher Lift Station	WWTP	5870 NW 38th, Camas, WA 98607	\$862.20	\$948.33
23	Goodwin Road Lift Station	WWTP	2305 NE Goodwin Rd., Camas, WA 98607	\$899.73	\$979.71
24	Grand Ridge Lift Station	WWTP	843 NW Grand Ridge Dr., Camas, WA 98607	\$699.92	\$769.84
25	HARL Lift Station	WWTP	2100 N Woodburn Dr., Camas, WA 98607	\$862.20	\$948.33
26	Hillshire Lift Station	WWTP	2032 NW Artz Ct., Camas, WA 98607	\$797.19	\$876.83
27	Hunters Ridge Lift Station	WWTP	2021 NW 17th Ave., Camas, WA 98607	\$828.82	\$911.62
28	Lacamas Creek Lift Station	WWTP	1641 NE 3rd Ave., Camas, WA 98607	\$1,010.93	\$1,111.92
29	Lacamas Meadows Lift Station	WWTP	3263 NE 45th Ave., Camas, WA 98607	\$828.82	\$911.62
30	Lacamas Shores Lift Station	WWTP	6230 NW El Rey Dr., Camas, WA 98607	\$711.54	\$782.62
31	Larkspur Lift Station	WWTP	6162 NW Larkspur, Camas, WA 98607	\$828.82	\$911.62
32	Ledbetter Road Lift Station	WWTP	1050 SE Ledbetter Rd., Camas, WA 98607	\$1,368.31	\$1,505.00
33	Main Pump Station Lift Station	WWTP	480 SE 3rd Ave., Camas, WA 98607	\$1,197.90	\$1,317.57
34	Oak Park Lift Station	WWTP	907 SE Polk St., Camas, WA 98607	\$840.21	\$924.15
35	One Stop Lift Station	WWTP	200 SE Yale St., Camas, WA 98607	\$797.19	\$876.83
36	Parker Estates Lift Station	WWTP	3436 NW Parker, Camas, WA 98607	\$734.75	\$808.15
37	Prune Hill Park Lift Station	WWTP	3403 NW Sierra Dr., Camas, WA 98607	\$699.92	\$769.84
38	Lower Prune Hill Lift Station	WWTP	2381 NW 6th Pl., Camas, WA 98607	\$797.19	\$876.83
39	Stone Leaf Lift Station	WWTP	5713 NW 26th Ave., Camas, WA 98607	\$799.94	\$879.85
40	Sunningdale Gardens Lift Station	WWTP	4043 NW Dahlia Ln., Camas, WA 98607	\$711.54	\$782.62
41	Two Creeks Lift Station	WWTP	7402 NW Morgan Wy., Camas, WA 98607	\$798.71	\$878.50
42	West Camas Lift Station	WWTP	1625 NW 6th Pl., Camas, WA 98607	\$880.41	\$968.36
43	Winchester I Lift Station	WWTP	19617 SE 34th St., Camas, WA 98607	\$711.54	\$782.62
44	Winchester II Lift Station	WWTP	19320 SE 42nd St., Camas, WA 98607	\$711.54	\$782.62
45	WWTP #1 (Equip. Bldg)	WWTP	1129 S.E. Polk St., Camas, WA 98607	\$1,200.31	\$1,320.22
46	WWTP #2 (UV Bldg.)	WWTP	1129 S.E. Polk St., Camas, WA 98607	\$1,200.31	\$1,320.22
TOTAL BID ITEMS 1-46 BASIS OF AWARD				\$42,446.78	\$46,687.21

*DUE TO RECENT FREQUENT ANO SIGNIFICANT COST INCREASES PACIFIC POWER GROUP RESERVES THE RIGHT TO REQUOTE PRICING IF OUR COST OF PREVAIUNG WAGE LABOR OR MATERIALS INCREASE AFTER DATE OF QUOTE.

1 **INTERLOCAL AGREEMENT BETWEEN AND AMONG CLARK COUNTY AND THE CITIES OF BATTLE**
2 **GROUND, CAMAS, LA CENTER, RIDGEFIELD, WASHOUGAL, AND THE TOWN OF YACOLT FOR**
3 **COOPERATIVE CLIMATE PLANNING**

4 THIS IS AN INTERLOCAL AGREEMENT, entered into under the authority of the Interlocal
5 Cooperation Act, Chapter 39.34 RCW, between and among Clark County, a governmental subdivision of
6 the State of Washington (“County”), and the Cities of Battle Ground, Camas, La Center, Ridgefield,
7 Washougal, and the Town of Yacolt, municipal corporations of the State of Washington (together, “Cities”).
8 The County and the Cities may be referred to together as “Parties”.

9 WHEREAS, pursuant to Chapter 39.34 RCW (Interlocal Cooperation Act), two or more public
10 agencies may contract with one another to jointly perform government functions or services which each
11 is by law authorized to perform; and

12 WHEREAS, Engrossed Second Substitute House Bill 1181, Chapter 228 Laws of 2023, amended
13 Chapter 36.70A RCW, the Growth Management Act (“GMA”), in several respects to require that counties
14 planning under GMA and cities within those counties are required to include Climate Elements as part of
15 their Comprehensive Growth Management Plan periodic reviews, which for Clark County and the cities
16 within it, are due June 30, 2025; and

17 WHEREAS, pursuant to RCW 36.70A.070 (as amended and effective July 23, 2023) and Laws of
18 2023, C. 228, S. 4, which adopted a new section of GMA, each of the Parties with a population greater
19 than 6,000 people must include two sub-elements within its Climate Element: a greenhouse gas emissions
20 reduction sub-element and a resilience sub-element; and

21 WHEREAS, pursuant to RCW 36.70A.070 (2023) and Laws of 2023, C. 228, S. 4, each of the Parties
22 with a population less than 6,000 people must include only the resilience sub-element within its Climate
23 Element; and

24 WHEREAS, dependent upon funding by the legislature, the Washington State Department of
25 Commerce (“Commerce”) is expected to provide a grant pursuant to RCW 36.70A.190 (as amended and
26 effective July, 2023) to develop climate elements for jurisdictions to incorporate in comprehensive growth
27 management plan periodic reviews; and

28 WHEREAS, because pollution caused by greenhouse gas emissions and the impacts from climate
29 change such as wildfire smoke, flooding, and extreme weather crosses jurisdictional boundaries, planning
30 for climate change is best achieved through cooperative and collaborative planning; and

31 WHEREAS, funding and timing efficiencies and economies of scale in use of expected grant funds
32 can be realized by cooperative and collaborative climate element planning;

33 NOW THEREFORE,

34 The Parties agree as follows:

35 SECTION 1. ADOPTION OF RECITALS. The recitals set forth above are hereby adopted as the factual
36 and legal bases for this Agreement.

37 SECTION 2. PURPOSE. The purpose of this Agreement is to set forth the following necessary
38 features of cooperative climate element planning using expected Department of Commerce grant funds:

- 1 A. An administrative structure;
 2 B. Agreed-upon goals; and
 3 C. Identified tasks and responsibilities.

4 SECTION 3. ADMINISTRATIVE STRUCTURE. This Agreement does not establish a separate legal
 5 entity to carry out the cooperative climate element planning undertaken herein. The following paragraphs
 6 make provision for a joint board and administrator responsible for the undertaking.

7 A. Joint Board. A Board is hereby established as the Project Management Team. The Board
 8 consists of two staff representing Clark County, and one staff representing each of the other Parties.

9 B. Administrator. Clark County Community Planning is designated as the Project Manager to
 10 administer this Agreement.

11 C. Communications. The Project Manager and the Project Management Team will
 12 communicate via in-person meetings, web-based meetings, telephone or e-mail to relay information,
 13 answer questions, or raise concerns. All Parties will respond promptly to communications. The Project
 14 Manager will ensure that information related to the project is timely provided to the Parties, among the
 15 Parties, and between the Parties and the Washington State Department of Commerce.

16 D. Documents to be Provided. The Project Manager will cause to be distributed to each Party
 17 an electronic copy, or where electronic copies are not efficacious, one (or more if necessary) hard copies
 18 of review documents and deliverables as described in the Scope of Work attached hereto as Exhibit A.

19 E. Decision-Making. Decision-making will ordinarily be by consensus, but if no consensus can
 20 be reached, decision-making will be by majority vote of all Parties, with each Party having one vote. In the
 21 event of a tie vote, the Project Manager will make the final decision.

22 F. Record-Keeping. The Project Manager will keep the official project records and make them
 23 available to the Project Management Team.

24 SECTION 4. AGREED-UPON GOALS. The Parties agree to the following goals necessary for
 25 cooperative climate element planning:

- 26 A. The Parties intend to develop mutually consistent climate elements.
 27 B. Each Party will cooperate to carry out the terms of the agreed Scope of Work.
 28 C. The Parties establish the following priorities, in priority order, for spending funds:
 29 1. Baseline greenhouse gas emissions inventory;
 30 2. Baseline vehicle miles traveled per capita study or evaluation;
 31 3. Documentation of approach and sources for Section 4(C)1 and 2 as described in the
 32 Exhibit A scope of work;
 33 4. Exploration of climate impacts;
 34 5. Resilience plan and policy audit of Clark Regional Natural Hazard Mitigation Plan and
 35 each Party's Comprehensive Growth Management Plan;
 36 6. If needed, based on outcomes of the resilience plan and policy audit, assessment of
 37 vulnerability and risk;
 38 7. Documentation of approach and sources for Section 4(C)4 through 6 as described in
 39 the Exhibit A scope of work;
 40 8. Consultant technical support to each Party in setting greenhouse gas emission and
 41 vehicle miles traveled reduction targets for the planning period 2025-2045;

- 1 9. Consultant technical support to each Party to answer questions or present
- 2 information to decision makers regarding the greenhouse gas emissions sub-element;
- 3 10. Consultant technical support to each Party to answer questions or present
- 4 information to decision makers regarding the resilience sub-element;
- 5 11. Consultant communication and planning with Project Management Team for the
- 6 greenhouse gas sub-element; and
- 7 12. Consultant communication and planning with the Project Management Team for the
- 8 resilience sub-element.

9 D. The City of La Center and Town of Yacolt will only participate in resilience sub-element
 10 planning. The county shall ensure these Parties’ funds will only be spent on resilience related items,
 11 Section 4(C)4 through 7, 10, and 12.

12 E. The Parties will jointly establish a regional approach to the items listed in Section 4(C).

13

14 SECTION 5. IDENTIFIED TASKS AND RESPONSIBILITIES

15 A. The Parties agree to the Scope of Work in Exhibit A to achieve the agreed upon climate
 16 planning priorities.

17 B. Each Party shall apply for its own Department of Commerce Climate Planning Grant funds.

18 C. If Climate Planning Grant funds are obtained from the Department of Commerce, each
 19 Party shall enter into any necessary contracts with the Department of Commerce for use of funds obtained
 20 from the grant.

21 D. Each Party shall administer its respective Department of Commerce Climate Planning
 22 Grant agreement. Grant administration may include activities such as submitting documentation to the
 23 Department of Commerce to receive Climate Planning Grant payment.

24 E. Each Party may have additional climate planning Scope of Work duties outside this
 25 Agreement that are required by the Party’s respective Department of Commerce Climate Planning Grant.

26 F. Clark County shall submit to each Party all deliverables in the Exhibit A Scope of Work.

27 G. The agreed-upon amount that each Party shall pay to Clark County including a total not-
 28 to-exceed amount is specified in the Budget attached hereto as Exhibit B.

29 H. Clark County Community Planning shall issue a Request for Proposals for technical
 30 consultant services necessary to implement the agreed-upon Scope of Work.

31 I. Each Party is solely responsible for any legislative action it may take to consider and adopt
 32 a Climate Element as part of its Comprehensive Growth Management Plan periodic review due by June
 33 30, 2025.

34

35 SECTION 6. TERM. This Agreement shall become effective upon the date a fully executed original
 36 is recorded with the Clark County Auditor in accordance with Section 23. Subject to the provisions of
 37 Sections 7 and 8, it shall remain in effect through June 30, 2025; provided, however, that Sections 10, 11,
 38 13, 14, 16, 17, 18, 24, and 25 shall survive termination pursuant to this Section, or otherwise.

39

40 SECTION 7. TERMINATION. Any Party may choose to terminate its participation in this Agreement
 41 by notifying the other parties in writing thirty (30) days prior to termination. Termination of participation
 42 shall not entitle a party to assert any claim to unexpended Commerce grant funds. Any terminating party
 43 shall continue to be entitled to, and pay for, work products generated pursuant to this Agreement through
 44 the termination date of this Agreement.

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SECTION 8. EXTENSIONS. The term of this Agreement may be extended for one additional year, until June 30, 2026, by mutual written agreement of all Parties at least fifteen (15) days prior to the expiration of this Agreement. The written agreement shall be in the form of an amendment pursuant to Section 21 below.

SECTION 9. COST OF SERVICE. Once deliverables in the Exhibit A Scope of Work are delivered to each Party, Clark County is responsible for providing an invoice to each Party for their portion of the deliverable cost as specified in the Exhibit B Budget. Except as provided in this section, no party will charge another Party for services rendered under this Agreement.

SECTION 10. BILLING METHOD AND PROCESS. Each Party shall pay the Clark County for deliverables upon receipt of a written invoice according to the Scope of Work set forth in Exhibit A and the funding arrangement set forth in Exhibit B. The parties mutually agree that in no event may the amount paid by any Party to Clark County exceed the not-to-exceed dollar amount stated in Exhibit B without prior written approval by the Party providing payment, and that absent such prior approval, the Party shall not be obliged to pay any amount in excess of the not-to-exceed dollar amount stated in Exhibit B.

SECTION 11. DISPUTE RESOLUTION. If there is a dispute among the Parties regarding the delivery of services under this Agreement, payment of any amount due pursuant to Section 10, or any other controversy or claim arising out of or relating to this Agreement or the alleged breach of such Agreement, each will attempt to address it by conferring in good faith to reach a resolution before filing a lawsuit against the other Party.

SECTION 12. INDEPENDENT CONTRACTOR. The Parties are and shall at all times be deemed to be independent contractors in the provision, performance, or use of the services set forth in this Agreement. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between the Parties. Each Party shall retain all authority for provision of services, standards of performance, discipline and control of personnel, and other matters incident to its performance of services pursuant to this Agreement. Nothing in this Agreement shall make any employee of any Party an employee of any other Party for any purpose, including but not limited to, for withholding of taxes, payment of benefits, workers' compensation pursuant to Title 51 RCW, or any other rights or privileges accorded their respective employees by virtue of their employment.

SECTION 13. HOLD HARMLESS/INDEMNIFICATION. It is understood and agreed that each Party will be responsible for its own negligence and will, to the extent of its negligence, indemnify and hold harmless the other Parties from any and all resulting claims, losses, or causes of action, suits and actions of any kind in law or equity.

SECTION 14. ATTORNEYS FEES AND COSTS. Each Party shall bear its own attorneys' fees and costs of enforcing the rights and responsibilities under this Agreement.

1 SECTION 15. ASSIGNMENT/SUBCONTRACTING. No Party shall transfer, assign, or subcontract, in
2 whole or in part, any or all of its respective rights or obligations under this Agreement without the prior
3 written consent of the other Parties, which may be withheld for any reason.

4
5 SECTION 16. NO THIRD PARTY BENEFICIARY. The Parties do not intend by this Agreement to
6 assume any contractual obligations to anyone other than each other. The Parties do not intend there to
7 be any third-party beneficiary to this Agreement.

8
9 SECTION 17. NOTICE. Any notices to be given under this Agreement shall at minimum be delivered,
10 postage prepaid and addressed as follows, provided that the name and address to which notices shall be
11 directed may be changed by any Party giving the other Parties notice of such change as provided in this
12 section:

13 To Clark County:

14 CLARK COUNTY
15 Community Planning
16 PO Box 9810
17 Vancouver, WA 98666-9810
18 Attention: Jenna Kay, Planner III, and
19 Gary Albrecht, Planner III

20 To the City of Battle Ground

21 CITY OF BATTLE GROUND
22 Planning Department
23 109 SW 1st Street, Suite 127
24 Battle Ground, WA 98604
25 Attention: Sam Crummett, Community Development Director

26 To the City of Camas

27 CITY OF CAMAS
28 Planning Division
29 616 NE 4th Avenue
30 Camas, WA 98607
31 Attention: Alan Peters, Community Development Director

32 To the City of La Center

33 CITY OF LA CENTER
34 Community Development
35 210 E. 4th St.
36 La Center, WA 98629
37 Attention: Bryan Kast, Community Development/Public Works Director

38 To the City of Ridgefield

39 CITY OF RIDGEFIELD

1 Community Development
2 PO Box 608
3 Ridgefield, WA 98642
4 Attention: Claire Lust, Community Development Director

5 To the City of Washougal

6 CITY OF WASHOUGAL
7 Community Development
8 1701 C Street
9 Washougal, WA 98671
10 Attention: Mitch Kneipp, Community Development Director

11 To the Town of Yacolt

12 TOWN OF YACOLT
13 PO Box 160
14 Yacolt, WA 98675
15 Attention: Stephanie Fields, Clerk

16 SECTION 18. WAIVER. No waiver by any Party of any term or condition of this Agreement
17 incorporated in this Agreement shall be deemed or construed to constitute a waiver of any other term or
18 condition or of any subsequent breach, whether of the same or a different provision.

19 SECTION 19. INTERLOCAL COOPERATION ACT COMPLIANCE. This is an Agreement entered into
20 pursuant to Chapter 39.34 RCW. Its purpose is as set forth in Section 2 (Purpose). Its duration is as specified
21 in Section 6 (Term). Its method of termination is set forth in Section 7 (Termination). Its manner of
22 financing and of establishing and maintaining a budget therefore is described in Sections 5 (Identified Tasks
23 and Responsibilities), 9 (Cost of Service) and 10 (Billing Method and Process). No real or personal property
24 shall be acquired pursuant to this Agreement that will need to be disposed of upon partial or complete
25 termination of this Agreement. No separate legal entity is created by this Agreement, which is to be
26 administered pursuant to Sections 3 (Administrative Structure), 4 (Agreed-Upon Goals), and 5 (Identified
27 Tasks and Responsibilities).

28 SECTION 20. ENTIRE AGREEMENT. This Agreement, as amended pursuant to Section 21, contains
29 the entire agreement of the parties with respect to the subject matter covered or mentioned therein, and
30 no prior or other Agreement shall be effective to the contrary.

31 SECTION 21. AMENDMENT. The provisions of this Agreement may be amended by the mutual
32 written consent of the Parties. No addition to, or alteration of, the terms of this Agreement shall be valid
33 unless made in writing and formally approved and executed as an amendment by the duly authorized
34 agent of each Party.

35 SECTION 22. COUNTERPARTS. This Agreement may be executed simultaneously in several
36 counterparts, each of which shall be deemed an original, and all of which together shall constitute one
37 and the same instrument.

38 SECTION 23. DOCUMENT EXECUTION AND FILING. The Parties agree that there shall be 4 duplicate
39 originals of this Agreement prepared and distributed for signature by the necessary officials of each Party.

1 Each Party who executes this Agreement shall cause two executed originals to be returned to the Project
2 Manager, who shall date it below, and shall cause one executed original be filed with the Clark County
3 Auditor, retain one original for its records, and distribute conformed copies to the designated agents of
4 the Parties pursuant to Section 17 (Notice). Upon filing with the Clark County Auditor of the signed original,
5 such signed original shall constitute an Agreement binding upon the parties.

6 SECTION 24. SEVERABILITY. If any section or part of this Agreement is held by a court to be invalid,
7 such action shall not affect the validity of any other part of this Agreement or of the Agreement as a whole.

8 SECTION 25. GOVERNING LAW. This Agreement shall be governed as to interpretation and
9 execution by the laws of the State of Washington, except for choice law provisions. Venue for any litigation
10 shall be in accordance with RCW 36.01.050.

11 IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed in its
12 respective name by its duly authorized officers and has caused this Agreement to be dated as of the 5th
13 day of December, 2023.

14

15 FOR CITY OF BATTLE GROUND, a municipal corporation

16 By: _____

17 Erin Erdman, City Manager

18 ATTEST:

19 By: _____

20 Elizabeth Halili, City Clerk

21 APPROVED as to form:

22 By: _____

23 Kirk Ehliis, Menke Jackson Beyer, City Attorney

24

25 FOR CITY OF CAMAS a municipal corporation

26 By: _____

27 Steve Hogan, Mayor

28 ATTEST:

29 By: _____

30 Sydney Baker, City Clerk

31 APPROVED as to form:

32

1 By: _____

2 Shawn MacPherson, City Attorney

3

4 FOR CLARK COUNTY, a municipal corporation

5 COUNTY COUNCIL
6 CLARK COUNTY, WASHINGTON

7

8 Attest:

9 _____

By: _____

10 Clerk to the Council

Karen Dill Bowerman, Chair

11

12 By: _____

13 Glen Yung, Councilor

14

15 By: _____

16 Michelle Belkot, Councilor

17 Approved as to Form Only:

18 Anthony F. Golik

By: _____

19 Prosecuting Attorney

Gary Medvigy, Councilor

20

21 By: _____

By: _____

22 Christine Cook,

Sue Marshall, Councilor

23 Sr. Deputy Prosecuting Attorney

24

25 FOR CITY OF LA CENTER a municipal corporation

26 By: _____

27 Thomas Strobehn, Mayor

28 ATTEST:

29

1 By: _____

2 Maria Swinger-Inskeep, City Clerk

3 APPROVED as to form:

4 By: _____

5 Bronson Potter, City Attorney

6

7 FOR CITY OF RIDGEFIELD, a municipal corporation

8 By: _____

9 Steve Stuart, City Manager

10 ATTEST:

11 By: _____

12 Julie Ferris, City Clerk

13 APPROVED as to form:

14 By: _____

15 Janean Parker, City Attorney

16

17 FOR CITY OF WASHOUGAL, a municipal corporation

18 By: _____

19 David Scott, City Manager

20 ATTEST:

21 By: _____

22 Daniel Layer, Finance Director/City Clerk

23 APPROVED as to form:

24 By: _____

25 Robert Zeinemann, City Attorney

26

27 FOR TOWN OF YACOLT, a municipal corporation

28 By: _____

29 Katelyn Listek, Mayor

1 ATTEST:
2 By: _____
3 Stephanie Fields, Town Clerk
4 APPROVED as to form:
5 By: _____
6 David Ridenour, Town Attorney
7

Exhibit A

Scope of Work for Cooperative Climate Planning

Task 1: Greenhouse gas reduction sub-element baseline data collection technical assistance

Task description: This task is for a consultant to provide baseline data collection and technical support in development of the greenhouse gas reduction sub-elements for Clark County and the Cities of Battle Ground, Camas, Ridgefield, and Washougal consistent with E2SHB 1181 and the December 2023 Department of Commerce Climate Element guidance.

Deliverables:

- 1.1 A consultant provided baseline greenhouse gas emissions inventory report for each of the following communities: Cities of Battle Ground, Camas, Ridgefield, Washougal, unincorporated Clark County, and countywide. The greenhouse gas emissions inventory for the unincorporated county needs to differentiate between urban and rural areas.
 - The county and cities' Project Management Team can assist the county-hired consultant in locating data managed by respective local government entities. Otherwise, the technical consultant will be responsible for collecting data for the emissions inventory.
 - Consultant calculated baseline energy usage and emissions for each participating jurisdiction must be done using non-proprietary methods and all assumptions, calculations, data sources, and key contacts must be made available to the participating jurisdictions.
 - This deliverable includes a separate report for each party that textually and graphically presents the greenhouse gas emissions inventory and identifies emissions over which each participating jurisdiction may have significant influence (as well as additional communitywide emissions). The report will identify top-priority sources of greenhouse gas emissions for which reduction strategies could be developed in later phases of the climate change planning process. The report will include documentation of approach used to develop baselines, to serve as documentation for use of best available science/scientific credibility, incorporation of environmental justice, and other Growth Management Act mandated requirements applicable to this task.
- 1.2 A consultant will train county staff to update the greenhouse gas emissions inventory moving forward.
 - The county-hired technical consultant will be training county staff with the information and materials necessary to replicate the greenhouse gas emissions calculations used for the base year inventory, track progress, and generate reports. The consultant will hold training sessions (no less than 3) for county staff to learn how to update the inventory.
 - City staff will be invited to join the inventory training, if of interest. This is an optional item the cities may choose to participate in.
- 1.3 A consultant provided baseline vehicle miles traveled (VMT) per capita study or evaluation for the Cities of Battle Ground, Camas, Ridgefield, Washougal, unincorporated Clark County, and

countywide. Data for the unincorporated county needs to differentiate between urban and rural areas.

- Consultant approach must be made in collaboration with Regional Transportation Council (RTC) staff.
- The county will provide each jurisdiction with a copy of the study/evaluation.

1.4 Consultant-provided support to stakeholder groups, staff, and decision makers in setting greenhouse gas emission and VMT reduction targets for the planning period 2025-2045.

- This deliverable includes technical consultant preparation of presentation materials for each jurisdiction.
- This deliverable includes the technical consultant being available to answer questions or present information to stakeholder groups and local decision makers for each jurisdiction.

1.5 Communication and planning with the technical consultant.

- This deliverable includes county coordination and communication with the technical consultant.

Task 2: Climate resiliency sub-element foundational research and technical assistance

Task description: This task is for a consultant to provide foundational data, research, and technical support in development of the resilience sub-elements for the county and Cities of Battle Ground, Camas, La Center, Ridgefield, Washougal, and the Town of Yacolt, consistent with E2SHB 1181 and the December 2023 Department of Commerce Climate Element guidance. This task includes exploration of climate impacts; an audit of plans and policies; and, if needed, assessment of vulnerability and risk.

Deliverables:

2.1 Consultant provided documentation of approach and sources for foundational data and research to serve as county and cities' documentation for use of best available science/scientific credibility, incorporation of environmental justice, and other legislatively mandated requirements.

2.2 Consultant lead exploration of Climate Impacts with a focus on vulnerable communities and consistent with Department of Commerce guidance.

- Identification of climate impact exploration tool to use with stakeholder groups and confirmed with county and city Project Management Team.
- Climate exploration activity/discussion that helps stakeholder groups better understand/explore impacts and helps stakeholders identify priority climate impacts for the project. County and city Project Management Team to confirm stakeholders to invite to activity/discussion.
- A summary of recommended priority climate impacts that is created for general public understanding for each participating jurisdiction. A focus on vulnerable communities is expected to be included in the approach for identifying priority climate impacts.

2.3 Consultant provided summary of the results of an audit of plans and policies consistent with Department of Commerce guidance.

- The plan and policy audit should prioritize the [Clark Regional Natural Hazard Mitigation Plan](#) and existing county and city comprehensive plans. There are likely other plans and policies that could be considered in this step, time and budget permitting.
- 2.4 If needed, based on the outcomes of the plan and policy audit, a consultant provided assessment of vulnerability and risk, consistent with Department of Commerce guidance.
- This deliverable includes documentation of the results of the vulnerability and risk assessment for each jurisdiction consistent with the Department of Commerce Guidance.
 - Any maps developed by the consultant through the vulnerability and risk assessment will be provided to all jurisdictions.
- 2.5 Consultant availability to field questions from stakeholder groups, staff, and speak with decision makers, if needed.
- This deliverable includes the technical consultant being available to answer questions or present information to stakeholder groups and local decision makers for each jurisdiction.
- 2.6 Communication and planning with the technical consultant.
- This deliverable includes county coordination and communication with the technical consultant.

Task 3: Project Management

Task description: This task includes work focused on county project communication, coordination, and administration with the cities.

Deliverables:

- 3.1 Communication and coordination with cities.
- 3.2 Interlocal agreement administration including provision of deliverables and invoices.

Exhibit B
Budget for Cooperative Climate Planning

Item 4.

	County	Battle Ground	Camas	La Center	Ridgefield	Washougal	Yacolt
GHG sub-element payment percentage per deliverable	28.5714%	17.8571%	17.8571%	0.0000%	17.8571%	17.8571%	0.0000%
Resilience sub-element payment percentage per deliverable	25.0000%	15.6250%	15.6250%	6.2500%	15.6250%	15.6250%	6.2500%
Total payment to Clark County not to exceed amount	N/A	\$40,096.37	\$40,096.37	\$5,650.00	\$40,096.37	\$40,096.37	\$5,650.00

Note: Percentages are based on the proportion of money each party is expected to receive from the Department of Commerce. Totals are based on the total expected cost per Party based on consultant proposals. For task items that are county-specific, \$0 will be paid by the other Parties.

	County	Battle Ground	Camas	La Center	Ridgefield	Washougal	Yacolt	Total Cost	Assumptions
Task 1: GHG Reduction Assistance									
1.1 Greenhouse gas emissions inventory	\$ 24,846.83	\$ 15,529.25	\$ 15,529.25	\$ -	\$ 15,529.25	\$ 15,529.25	\$ -	\$ 86,964.00	
1.2 Train county staff to update GHG inventory moving forward	\$ 6,959.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,959.00	County-only task
1.3 VMT per capita study/evaluation	\$ 3,958.85	\$ 2,474.28	\$ 2,474.28	\$ -	\$ 2,474.28	\$ 2,474.28	\$ -	\$ 13,856.00	
1.4 GHG emission and VMT reduction target setting support, answering questions and presenting information	\$ 11,891.42	\$ 7,432.13	\$ 7,432.13	\$ -	\$ 7,432.13	\$ 7,432.13	\$ -	\$ 41,620.00	
1.5 Communication and planning with technical consultant	\$ 857.14	\$ 535.71	\$ 535.71	\$ -	\$ 535.71	\$ 535.71	\$ -	\$ 3,000.00	
Sub-total	\$ 48,513.24	\$ 25,971.37	\$ 25,971.37	\$ -	\$ 25,971.37	\$ 25,971.37	\$ -	\$ 152,399.00	
Task 2: Resilience Assistance									
2.1 Documentation of approach	\$ 4,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 16,000.00	
2.2 Exploration of climate impacts	\$ 6,000.00	\$ 3,750.00	\$ 3,750.00	\$ 1,500.00	\$ 3,750.00	\$ 3,750.00	\$ 1,500.00	\$ 24,000.00	
2.3 Audit summary	\$ 2,000.00	\$ 1,250.00	\$ 1,250.00	\$ 500.00	\$ 1,250.00	\$ 1,250.00	\$ 500.00	\$ 8,000.00	
2.4 Assessment of vulnerability and risk	\$ 7,000.00	\$ 4,375.00	\$ 4,375.00	\$ 1,750.00	\$ 4,375.00	\$ 4,375.00	\$ 1,750.00	\$ 28,000.00	
2.5 Answering questions and presenting information	\$ 2,100.00	\$ 1,312.50	\$ 1,312.50	\$ 525.00	\$ 1,312.50	\$ 1,312.50	\$ 525.00	\$ 8,400.00	
2.6 Communication and planning with technical consultant	\$ 750.00	\$ 468.75	\$ 468.75	\$ 187.50	\$ 468.75	\$ 468.75	\$ 187.50	\$ 3,000.00	
Sub-total	\$ 21,850.00	\$ 13,656.25	\$ 13,656.25	\$ 5,462.50	\$ 13,656.25	\$ 13,656.25	\$ 5,462.50	\$ 87,400.00	
Task 3: Project Management									
3.1 Communication and coordination	\$ 375.00	\$ 234.38	\$ 234.38	\$ 93.75	\$ 234.38	\$ 234.38	\$ 93.75	\$ 1,500.00	
3.2 Interlocal agreement administration	\$ 375.00	\$ 234.38	\$ 234.38	\$ 93.75	\$ 234.38	\$ 234.38	\$ 93.75	\$ 1,500.00	
Sub-total	\$ 750.00	\$ 468.75	\$ 468.75	\$ 187.50	\$ 468.75	\$ 468.75	\$ 187.50	\$ 3,000.00	
TOTAL	\$ 71,113.24	\$ 40,096.37	\$ 40,096.37	\$ 5,650.00	\$ 40,096.37	\$ 40,096.37	\$ 5,650.00	\$ 242,799.00	



CHANGE ORDER REQUEST

In reference to the Section titled Change Management Process of the below-referenced Statement of Work (SOW) between Right! Systems, Inc. ("RSI") and City of Camas ("Customer"), both parties hereby certify, by the signature of an authorized representative, that this Change Order Request (COR) will amend and be fully incorporated into the existing SOW. Except as changed herein, all terms and conditions of the SOW remain in full force and effect.

STAFF AUGMENTATION CHANGE REQUEST	
COMPANY NAME	City of Camas
PROJECT NAME NUMBER	ERP Project Management Consulting CW 3919 Change Order #2
REASON FOR CHANGE REQUEST	Adjusting Project Management Services to support module engagement and options for the Tyler Technologies ERP Implementation (PACE), 2023 - 2025

COST IMPACT – 2023						
RESOURCE	RATE PER HOUR	ORIGINAL HOURS	GRAND TOTAL CONTRACT HOURS	ADDL HOURS THIS COR	ADDL COST THIS COR	GRAND TOTAL CONTRACT COST
Project Manager (September)	\$175	39	90	51	\$8,925	\$15,750
Project Manager (October)	\$175	54	90	36	\$6,300	\$15,750
Project Manager (November)	\$175	54	90	36	\$6,300	\$15,750
Project Manager (December)	\$175	54	90	36	\$6,300	\$15,750
Total Change for 2023					\$27,825	\$63,000

COST IMPACT – 2024						
RESOURCE	RATE PER HOUR	ORIGINAL HOURS	GRAND TOTAL CONTRACT HOURS	ADDL HOURS THIS COR	ADDL COST THIS COR	GRAND TOTAL CONTRACT COST
Project Manager (January)	\$182	54	90	36	\$6,552	\$16,380
Project Manager (February)	\$182	64	90	26	\$4,732	\$16,380
Project Manager (March)	\$182	64	90	26	\$4,732	\$16,380
Project Manager (April)	\$182	53	90	37	\$6,734	\$16,380
Project Manager (May)	\$182	53	90	37	\$6,734	\$16,380
Project Manager (June)	\$182	53	90	37	\$6,734	\$16,380
Project Manager (July)	\$182	14	90	76	\$13,832	\$16,380
Project Manager (August)	\$182	4	90	86	\$15,652	\$16,380

COST IMPACT – 2024

Item 9.

RESOURCE	RATE PER HOUR	ORIGINAL HOURS	GRAND TOTAL CONTRACT HOURS	ADDL HOURS THIS COR	ADDL COST THIS COR	GRAND TOT CONTRACT COST
Project Manager (September)	\$182	4	80	76	\$13,832	\$14,560
Project Manager (October)	\$182	4	70	66	\$12,012	\$12,740
Project Manager (November)	\$182	4	60	56	\$10,192	\$10,920
Project Manager (December)	\$182	4	50	46	\$8,372	\$9,100
Total Change for 2024					\$110,110	\$178,360

COST IMPACT – 2025

RESOURCE	RATE PER HOUR	ORIGINAL HOURS	GRAND TOTAL CONTRACT HOURS	ADDL HOURS THIS COR	ADDL COST THIS COR	GRAND TOTAL CONTRACT COST
Project Manager (January)	\$189	4	40	36	\$6,804	\$7,560
Project Manager (February)	\$189	4	40	36	\$6,804	\$7,560
Project Manager (March)	\$189	4	40	36	\$6,804	\$7,560
Project Manager (April)	\$189	14	50	36	\$6,804	\$9,450
Project Manager (May)	\$189	14	50	36	\$6,804	\$9,450
Total Change for 2025					\$34,020	\$41,580

SUMMARY OF COST

RESOURCE	RATE PER HOUR	ORIGINAL HOURS	GRAND TOTAL CONTRACT HOURS	NET CHANGE	ADDITIONAL COST THIS COR	GRAND TOTAL CONTRACT COST
Project Manager (2022)	\$175	504	504	-0-	\$0	\$88,200
Project Manager (2023)	\$175	758	917	159	\$27,825	\$160,475
Project Manager (2024)	\$182	375	980	605	\$110,110	\$178,360
Project Manager (2025)	\$189	40	220	180	\$34,020	\$41,580
VALUE OF THIS CHANGE ORDER					\$171,955	\$468,615



The signatures below indicate that Right! Systems, Inc. and City of Camas agree to the change order as provided, and all terms and conditions detailed in this Change Order Request. If a City of Camas purchase order number is required for invoicing by Right! Systems, Inc., City of Camas agrees to provide purchase order number and/or copy of purchase order with signed Change Order.

CUSTOMER PO: 200000

If no customer PO is provided, RSI will use the following PO for invoicing purposes: CW#3919

This Statement of Work is valid for signature 30 days from October 16, 2023.

Right! Systems Inc.

City of Camas

Authorized Signature

Authorized Signature

Printed or Typed Name

Printed or Typed Name

Title

Title

Date

Date



Staff Report – Consent Agenda

November 20, 2023 Council Regular Meeting

\$171,955 Right Systems Inc. Change Order #2 (Cathy Huber Nickerson, Finance Director)

Phone	Email
360.817. 1537	chuber@cityofcamas.us

BACKGROUND: The Change Order #2 with Right Systems Inc. is to continue to fund the City Project Manager for the Tyler ERP Implementation for the remaining two modules, Enterprise Asset Management and Utility Billing. The additional costs include: \$27,825 in 2023, \$110,110 in 2024, and \$34,020 in 2025 for a total of \$171,955. Cost allocation for Enterprise Asset Management would be spread between General Fund, Street Fund, CWFD, and the Utility Funds. The Utility Billing module would be funded between Stormwater, Solid Waste, Water and Sewer utility rate revenue.

SUMMARY: The City retained Cass in early 2022 before the ERP project started based upon recommendations from other cities. The City’s Project Manager is responsible for overall oversight of the project and performs tracking, scheduling, documentation, managing internal meetings, troubleshooting, and working with Tyler Project Management to ensure the City is meeting deadlines, providing deliverables, and finding resources.

Her performance is demonstrated with modules coming in on time and under budget. Financials is the backbone to the system and the feedback staff received from several Tyler employees is that Camas could be a model they would refer other cities to.

Below is a table showing the Original Contract cost of \$198,450 for the City’s project manager for the Financials and Human Resources. In early 2023, staff realized staff needed her assistance with the Permitting module for \$98,210. Each time, we thought with staffing that perhaps we could absorb the work she performs. With staffing positions not filled, we realized that the idea was not achievable. The staff is asking to continue her services for the two remaining yet most challenging: Asset Management and Utility Billing. The additional cost would be \$171,995 and as with the other phases it is a not to exceed contract.

To show some of the savings that we can demonstrate today, \$131,273 has been saved. Staff believes we may even save more as the modules wrap up.

Right System Contract - Cass Tang

	Original Contract	Change Order 2/10/23	Change Order 10/23	Total Contract	Actual Paid	Variance
2022	\$ 88,200			\$ 88,200	\$ 99,593	\$ (11,393)
2023	\$ 110,250	\$ 22,400	\$ 27,825	\$ 160,475	\$ 113,895	\$ 46,580
2024	\$	\$ 68,250	\$ 110,110	\$ 178,360		
2025	\$	\$ 7,560	\$ 34,020	\$ 41,580		
	\$ 198,450	\$ 98,210	\$ 171,955	\$ 468,615	\$ 213,487	\$ 35,188

Module	Column1	Hours Contracted	Hours Used	Remaining Hours	Cost/Hour	Savings
Financials		152	\$ 113	\$ 40	\$ 175	\$ 6,913
Human Resource Mgmt		59.5	\$ 32	\$ 28		
Enterprise Permitting		155	\$ 35	\$ 120		
Utility Billing		38	\$ -	\$ 38		
Enterprise Asset Mgmt		65	\$ -	\$ 65		
Advanced Scheduling		12.5	\$ -	\$ 13		
		482	\$ 179	\$ 303	\$ 175	\$ 6,913

Contract Savings	
Empl Exp Reimb	\$ (27,370)
IVR Gateway	\$ (25,540)
Recruiting	\$ (9,475)
Conversions	\$ (19,500)
Financials Savings	\$ (6,913)
Travel	\$ (40,000)
Annual Maint.	\$ (2,475)
Tyler Cost Savings	\$ (131,273)
Change Order	\$ 171,955
Net Costs	\$ 40,683

9% May not use -not to exceed contract

BENEFITS TO THE COMMUNITY: The benefit of this contract is to keep the costs of the ERP project on time and under budget while ensuring quality outward facing and transparent online services to the community.

POTENTIAL CHALLENGES: Any ERP project inherently has challenges, but the goal of this contract is to mitigate risks by continuing to assess and address. This approach has been incredibly successful to date and should pay off in future years with documentation for future reference.

BUDGET IMPACT: This change order should be absorbed in the 2023-2024 budget with savings identified in the Tyler contract. The remaining costs will be included in the proposed 2025 Budget.

RECOMMENDATION: Staff recommends Council approve the Mayor to approve and sign the Right Systems Inc. Change Order #2.

~ PROCLAMATION ~

Whereas, the City of Camas celebrates our local small businesses and the contributions they make to our local economy and community; and

Whereas, according to the U.S. Small Business Administration, there are 33 million small businesses in the United States: small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 62.7% of net new jobs created since 1995, and small businesses employ 46.4% of the employees in the private sector in the United States; and

Whereas, 68 cents of every dollar spent at a small business in the United States stays in the local community and every dollar spent at small businesses creates an additional 48 cents in local business activity as a result of employees and local businesses purchasing local goods and services; and

Whereas, 72% of consumers reported that Small Business Saturday 2022 made them want to shop and dine at small, independently-owned retailers and restaurants all year long; and

Whereas, the City of Camas, supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Steve Hogan, Mayor of the City of Camas, do hereby proclaim, November 25, 2023, as

“Small Business Saturday”

in the City of Camas and call upon all our residents to recognize and commend its observance.



In witness whereof, I have set my hand and caused the seal of the City of Camas to be affixed this 20th day of November 2023.

Steve Hogan, Mayor



Staff Report

November 6th, 2023 Council Workshop Meeting

Public Stormwater Facility Maintenance Construction Contract Award

Presenter: Rob Charles, Utilities Manager

Time Estimate: 5 minutes

Phone	Email
360.817.7003	rcharles@cityofcamas.us

BACKGROUND: The City owns 24 stormwater vaults which house a total of 110 storm cartridge units. The cartridges have media which needs to be exchanged, disposed of, and replaced due to age and This maintenance will allow the facilities to treat stormwater to the quality intended with the media before being released to the receiving water.

SUMMARY: The City received 5 bids on the project. The engineer’s estimate on the project was \$59,235.68.

Emeritec, Inc. - **\$67,360.06**

Olson Environmental - \$73,302.60

Graymar Environmental - \$77,143.50

Jeffries Construction, LLC - \$82,205.03

Olson Brothers Pro-Vac, LLC - \$131,330.57

Emeritec, Inc. failed to acknowledge an addendum that was submitted on the project. The City Attorney has deemed that this is a minor irregularity which would not disqualify their bid. A memo to this effect will be provided for this item at the regular council meeting scheduled for Nov. 20th.



Figure 2: Storm Cartridge with treatment media



Figure 2: Storm filter vault

BENEFITS TO THE COMMUNITY: Continue to provide clean stormwater to receiving bodies of waters from these treatment vaults and meet NPDES permit requirements.

BUDGET IMPACT: There are sufficient funds in Stormwater to cover the costs of this work.

RECOMMENDATION: Staff recommends that this item be placed on the November 20th Regular meeting agenda for council's consideration. The contract will be a three year contract with 1 renewal in year 3 allowing for additional media exchanges in the 24 vaults.



Staff Report

November 20, 2023 Council Regular Meeting

STEP Tank Control Panel Upgrade Construction Award

Presenter: Rob Charles, Utilities Manager

Time Estimate: 5 minutes

Phone	Email
360.817.7003	rcharles@cityofcamas.us

BACKGROUND: The City of Camas owns the Septic Tank Effluent Pump (STEP) control panels which control when the pumps operate to pump effluent from holding tanks into the city’s force mains. Around 2014 period, the city switched to a panel supplier which utilized an ultrasonic sensor instead of floats to measure liquid levels in the tank for activating pumps. Due to moisture issues in the ultrasonic sensors from storm events, they have been slowly failing. The city tried replacing over 200 sensors but they started failing again due to moisture from storm events. Due to failure of the sensors and the manufacturer’s inability to come up with a solution, the city determined it would be beneficial to return to the float systems for activating pumps in tanks. The current panels are not compatible with a float system so new panels and float systems were purchased by the city in anticipation of a replacement project. There are 217 of these systems that need to be replaced.

SUMMARY: The City received 7 bids on the project;

Elite Electrical Contracting - **\$215,680.33**

Prestige Electric - **\$221,286.94**

City Electric - \$270,197.55

Lindberg Electrical – \$347,281.40

MJ Electrical - \$394,888.19

Accurate Electric -\$450,513.70

NE Electric - \$428,358.00

Engineer’s Estimate - \$424,831.75.

The low bidder, Elite Electrical, is not being recommended to be awarded the project based on a review of the submittals due at the time of bid opening which showed their Bid Bond was not signed and was incomplete.

The Council can either accept this recommendation from the city attorney to reject Elite Electrical's bid as a conforming bid and award to the next responsible low bidder, Prestige Electric at \$221,286.94.

The Council can also waive the Bid Bond issue as a minor irregularity and award the bid to Elite Electrical.

The Council can lastly reject all bids and require the city to go out for bids on the project again.

Refer to the City Attorney's memo for specific guidance on Council's choices.



Figures 1 and 2: New replacement Orenco Panel and failing ultrasonic sensor.



Figure 3: New Replaement Floats in STEP Tank

BENEFITS TO THE COMMUNITY: Smooth operation of STEP Tank pumping for the homeowner, and less call outs for city staff due to failures of the sensors in the existing tanks.

BUDGET IMPACT: There is sufficient budget in the Sewer O& M fund to cover the cost of this project.

RECOMMENDATION: Staff recommends Council authorize the Mayor to sign the STEP Tank Control Panel Upgrade Project with Prestige Electric in the amount of \$221,286.94.

MEMORANDUM

TO: Rob Charles

FROM: Shawn MacPherson, City Attorney

RE: Bid irregularity

DATE: November 7, 2023

The apparent low bidder, Elite Electrical, submitted a bid that varies from the instructions. Specifically, the specifications require that a Bid Bond be submitted which is complete as well as signed by the bidder. Elite Electrical submitted an unsigned Bid Bond which was not complete in form from the Surety Company.

The first step when the City obtains bids that vary from the bid specifications in some respect is to ascertain whether those irregularities are substantial and material or whether they are minor in nature. A material irregularity is defined as an irregularity giving the bidder a substantial advantage or benefit not enjoyed by other bidders. Any bid containing a material irregularity must be rejected. On the other hand, if the irregularity is deemed to be minor, then the City may either reject the bid, or waive the irregularity and accept the bid. *East Side Disposal Company v. Mercer Island*, 9 Wn. App. 667 (1973); *Gostovich v. West Richland*, Wn. 2d 583 (1969); and *Farmer Construction v. State*, 98 Wn. 2d 600 (1983).

In determining whether there is an undue advantage conferred upon a bidder, the courts principally look to whether the defect is such as would allow the bidder to avoid performing the contract. A bidder is found to have a substantial advantage if it has the option of deciding whether to perform or not, depending on how the other bids are submitted. In *AAB Electric v. Stevenson Public Schools*, 6 Wn. App. 887 (1971), the low bidder neglected to sign its bid. The school board awarded the contract to the second bidder, and the school board's action was upheld by the court, because the bidder, not having signed its bid, was in a position where it could decide whether or not to accept the award and perform the work. The court held that the omitted signature could only be considered to be a material defect, because the bid was not binding upon the bidder until properly signed by its corporate officers.

In both *East Side Disposal* and *Farmer Construction*, the low bidders signed the bid bond, but neglected to sign the bid proposal. The court in both cases held that the failure to sign the bid proposal was a minor irregularity that could be waived. The court held that, if it appears from examination of all the writings that the writing which was signed by the party to be charged was signed with the intention that it refer to the unsigned writing, and that the writings are so connected by internal reference an assigned writing to the unsigned one, they may be said to constitute one paper relating to the same contract. Thus, the irregularity was deemed minor, because the bidder could not get out of the contract, and the city had the option to accept the low bid and waive the irregularity, or to reject the low bid on the basis of the irregularity.

It is clear from reading the cases that questions of whether a bid variance is material are questions for the city council. *R.W. Rhine Company v. Tacoma*, 13 Wn. App. 597 (1975). So long as the council's determination is made in good faith, it should be upheld by the court.

Thus, in this case, the City Council would need to make the following determinations:

1. Is the irregularity in the bid substantial or minor? If it is substantial, then the bid must be rejected.
2. If you determine that the irregularity is minor, then you must decide whether to waive the irregularity and accept the bid, or to reject the bid on the basis of the minor irregularity.
3. Please note that the City always reserves the right to reject all bids and rebid the project.

By way of guidance in this matter, the Bid Bond which is required is a critical part of any bid submission for public work projects. The failure to sign the Bid Bond and provide a complete form from the Surety Company would appear to rise to the level of a substantial issue which would allow Elite Electrical to avoid entering into a contract or provide them with an unfair and substantial advantage. As such, if Council concurs then the bid must be rejected and the contract awarded to the second low bidder. Staff will outline the available motions for Council when this matter is presented on a regular agenda.

November 21, 2023

Nicholas Sundby
Prestige Electric, LLC
421 C Street Bldg. 2A
Washougal, WA 98671

Subject: *Notice of Award – STEP Tank Control Panel Update*

Dear Nicholas Sundby:

The purpose of this letter is to advise you that your company was awarded the contract for the above referenced project at the City Council Meeting of December 18, 2023, for your total anticipated annual bid price of \$221,286.94, including sales tax.

Please submit the following items at your earliest convenience:

- Contract Bond
- ACORD Certificate of Insurance identifying the project title and naming the following as additional insured
 - The City of Camas and its officers, elected officials, employees, agents, and volunteers
- Intent To Pay Prevailing Wages
- Letter identifying your E.E.O. Officer
- Letter identifying your superintendent and two after-hours emergency telephone numbers
- Construction schedule
- Traffic Control Plan, if applicable

The Contract Manual will be transmitted to you via DocuSign once we receive the contract bond and other items listed above. A copy of the fully-executed agreement will be provided once the contract is executed.

Please contact Rob Charles, Utilities Manager, at rcharles@cityofcamas.us to schedule the preconstruction conference and with any questions.

Sincerely,

Steven R. Wall, P.E.
Public Works Director

cc: Rob Charles, Mike Katzer, Ronda Syverson, Tara Carlin, file



Staff Report – Ordinance

November 20, 2023 City Council Regular Meeting

Ordinance No. 23-013 Amendment to Comprehensive Plan and Zoning Maps (MacKay Annual Review Request)

Presenter: Robert Maul, Planning Manager

Time Estimate: 5 minutes

Phone	Email
360.817.4255	rmaul@cityofcamas.us

BACKGROUND: The Camas Municipal Code (CMC) allows for annual review requests to modify a comprehensive plan designation for properties outside of the periodic comprehensive plan review process required by state law. Specifically, CMC 18.51.020 states, “The comprehensive plan shall be reviewed once a year as a Type IV legislative process, and in accordance with RCW35A.63.070-073.” The City received one annual review request application this year from Dan MacKay.

SUMMARY: The applicant requested a comprehensive plan and zoning map change for five properties located near Brady Road and NW 18th Avenue (parcel numbers 125185000, 986055381, 125193000, 127367000, and 127372000). The proposal changes these properties from Industrial and Commercial land use designations to Multi-Family-High and from Business Park and Regional Commercial zoning to Multi-Family-Residential 18 (MF-18). A public hearing was held with the Planning Commission on August 15, 2023, where the Planning Commission voted to recommend approval. Council held a public hearing on November 6, 2023, and voted to approve the requested comprehensive plan and zoning map amendments and directed the City Attorney to prepare an adoptive ordinance for the November 20, 2023, Council Meeting.

BUDGET IMPACT: N/A

RECOMMENDATION: Staff recommends that Council approve Ordinance 23-013.

ORDINANCE NO. 23-013

AN ORDINANCE relating to consideration of proposed revisions to the City of Camas Comprehensive Plan and adopting revisions to the Zoning Map of the City of Camas.

WHEREAS, the City of Camas has heretofore adopted a Comprehensive Plan and Comprehensive Land Use Map as required by the provisions of RCW 36.70A, Revised Code of Washington, the Growth Management Act, and

WHEREAS, under Chapter 36.70A, Revised Code of Washington, the City is required annually to consider amendments to the land use element of the Comprehensive Plan and associated rezones, and

WHEREAS, the Planning Commission has conducted a public hearing on a request for revision submitted to the City, and has forwarded its recommendation to the City Council, and

WHEREAS, the City Council has conducted a public hearing on the request for revision,

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

A request from property owner to change the Comprehensive Plan and zoning designation for five parcels located at Brady Road and NW 18th Avenue with a combined 31.40 acres. The request is to amend the Comprehensive Plan designation of Industrial and Commercial with zoning of Business Park and Regional Commercial to a Comprehensive Plan designation of Multi-Family-High with a concurrent zone change to Multifamily Residential-18 (MF-18). The Planning Commission forwarded a recommendation to City Council consistent with the Camas Municipal Code Section 18.51.050(B)(3) to accept the proposed amendment.

Section II

The City Council hereby accepts the recommendation of the Planning Commission, and directs the Community Development Director to amend the Camas Comprehensive Plan, and to amend the Camas Zoning map consistent with the table set forth within the attached Exhibit "A".

Section III

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this ____ day of November, 2023.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

EXHIBIT "A"

Table of Comprehensive Plan and Zoning Map Amendments

Parcel Number	Current Comprehensive Plan Designation	Current Zoning	New Comprehensive Plan Designation	New Zoning
125185000	Industrial	Business Park (BP)	Multi-Family-High	Multifamily Residential-18 (MF-18)
986055381	Industrial	Business Park (BP)	Multi-Family-High	Multifamily Residential-18 (MF-18)
125193000	Industrial	Business Park (BP)	Multi-Family-High	Multifamily Residential-18 (MF-18)
127367000	Commercial	Regional Commercial (RC)	Multi-Family-High	Multifamily Residential-18 (MF-18)
127372000	Commercial	Regional Commercial (RC)	Multi-Family-High	Multifamily Residential-18 (MF-18)

ORDINANCE NO. 23-013

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WHEREAS, the City of Camas has heretofore adopted a Comprehensive Plan and Comprehensive Land Use Map as required by the provisions of RCW 36.70A, Revised Code of Washington, the Growth Management Act, and

WHEREAS, under Chapter 36.70A, Revised Code of Washington, the City is required annually to consider amendments to the land use element of the Comprehensive Plan and associated rezones, and

WHEREAS, the Planning Commission has conducted a public hearing on a request for revision submitted to the City, and has forwarded its recommendation to the City Council, and

WHEREAS, the City Council has conducted a public hearing on the request for revision,

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

A request from property owner to change the Comprehensive Plan and zoning designation for five parcels located at Brady Road and NW 18th Avenue with a combined 31.40 acres. The request is to amend the Comprehensive Plan designation of Industrial and Commercial with zoning of Business Park and Regional Commercial to a Comprehensive Plan designation of Multi-Family-High with a concurrent zone change to Multifamily Residential-18 (MF-18). The Planning Commission forwarded a recommendation to City Council consistent with the Camas Municipal Code Section 18.51.050(B)(3) to accept the proposed amendment.

Section II

The City Council hereby accepts the recommendation of the Planning Commission, and directs the Community Development Director to amend the Camas Comprehensive Plan, and to amend the Camas Zoning map consistent with the table set forth within the attached Exhibit "A".

Section III

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this 20th day of November, 2023.

SIGNED: Donald C. Chang
Mayor

ATTEST: Sydney Balin
Clerk

APPROVED as to form:

[Signature]
City Attorney

EXHIBIT “A”

Table of Comprehensive Plan and Zoning Map Amendments

Parcel Number	Current Comprehensive Plan Designation	Current Zoning	New Comprehensive Plan Designation	New Zoning
125185000	Industrial	Business Park (BP)	Multi-Family-High	Multifamily Residential-18 (MF-18)
986055381	Industrial	Business Park (BP)	Multi-Family-High	Multifamily Residential-18 (MF-18)
125193000	Industrial	Business Park (BP)	Multi-Family-High	Multifamily Residential-18 (MF-18)
127367000	Commercial	Regional Commercial (RC)	Multi-Family-High	Multifamily Residential-18 (MF-18)
127372000	Commercial	Regional Commercial (RC)	Multi-Family-High	Multifamily Residential-18 (MF-18)



Staff Report – Resolution

November 20, 2023 Council Regular Meeting

Resolution No. 23-010 Revising the City of Camas fee schedule for 2024

Presenters: Debra Brooks, Financial Analyst and Cathy Huber Nickerson, Finance Director

Time Estimate: 5 minutes

Phone	Email
360.817.7025	dbrooks@cityofcamas.us
360.817.1537	chuber@cityofcamas.us

BACKGROUND: Resolution No. 23-010 revises the City of Camas fee schedule for 2024.

SUMMARY: Updates to the City of Camas fee schedule includes indexed fees to CPI, adjustments to fees for cost recovery and any additional fees. The 2024 fee schedule reflects a 3.5% increase as allowed by City resolution except for Water and Sewer System Development Charges which are indexed to the Engineering New Review Seattle Index to increase by 0.9% as provided by City code. In addition, staff will present a few other modifications to the fee schedule.

BENEFITS TO THE COMMUNITY: The fee schedule provides for funding for services such as building permits, recreational programming, solid waste extras and fire marshal inspections.

POTENTIAL CHALLENGES: The City reviews the fees annually to ensure fees are at market, fund reasonable amount of service provided, and the fees do not place unfair burden on the residents.

BUDGET IMPACT: These fees are included in the 2024 Recommended Revenue Budget.

RECOMMENDATION: Staff recommends County move to approve Resolution 23-010 revising the City of Camas fee schedule for 2024.

RESOLUTION NO. 23-010

A RESOLUTION revising the City of Camas fee schedule for 2024.

WHEREAS, the City of Camas has established a Fee Schedule pursuant to its authority to establish fees and charges for services provided by the City; and

WHEREAS, it is prudent business to review fees and charges imposed by the City; and

WHEREAS, it is necessary to establish such fees at rates that reasonably assure recovery of the full direct and indirect costs of the time and materials expended to provide the service for which the fee is charged; and

WHEREAS, it should be understood that these fees and charges are an important part of the resources for the operation of the City and in many cases do not cover the costs involved; and

WHEREAS, the fee schedule and administrative provisions set forth in this resolution are supported by the analysis performed by the City and adjusted by inflation; and

WHEREAS, it is desirable to improve the City's ability to communicate its fees and charges to its citizens and customers through the preparation of a consolidated fee schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

I

The fees and charges on the attached Exhibit "A" are adopted and made part of the City of Camas Fee Schedule effective January 1, 2024.

Resolution No. 23-010

II

On January 1 of each year, the fees set forth in this Resolution may increase (if allowed by law) by the rate of increase, if any, of the Consumer Price Index for All Urban Consumers (CPI-U) Western Region, All Items, July to July Index, published by the Bureau of Labor Statistics in the year prior. Fees will be rounded to the nearest whole dollar.

III

ADOPTED by the Council of the City of Camas and approved by the Mayor this 20th day of November, 2023.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

2024 City of Camas Fee Schedule

Item 17.

Fee Description	Notes	
ADMINISTRATIVE FEES		
Public Records		
Photocopies of Public Records, printed copies of electronic when requested by the person requesting records, or for use of agency equipment to photocopy records .	per page; RCW 42.56.070 2017 c 340.	\$ 0.15
Public Records scanned into an electronic format or for use of agency equipment to scan records	per page; RCW 42.56.070 2017 c 340.	\$ 0.10
Each four electronic files or attachments uploaded to email, cloud-based data storage service or other electronic means	per 4 electronic files; RCW 42.56.070 2017 c 340.	\$ 0.05
Transmission of Public Records in an electronic format or for the use of agency equipment to send the records electronically	per gigabyte; RCW 42.56.070 2017 c 340.	\$ 0.10
Maps Printed		\$ 9.00
Non-Sufficient Funds / Returned Payments Processed		\$ 35.00
Photos	actual cost	
Digital storage media/device, mail container, postage/delivery charge	actual cost	
Customized technology expertise to prepare data or provide customized electronic access	actual cost	
COMMUNITY DEVELOPMENT, BUILDING, ENGINEERING & PLANNING FEES		
System Development Charges		
Water		
Accessory Dwelling Unit	no additional charge	
Residential/Commercial – 3/4" water meter		\$ 9,056.00
Residential/Commercial – 1" water meter		\$ 15,093.00
Residential/Commercial – 1.5" water meter		\$ 30,183.00
Residential/Commercial – 2" water meter		\$ 48,248.00
Residential/Commercial – 3" water meter		\$ 96,587.00
Residential/Commercial – 4" water meter		\$ 150,917.00
Residential/Commercial – 6" water meter		\$ 301,833.00
Residential/Commercial – 8" water meter		\$ 482,934.00
Industrial/Other	calculated by mandatory engineering study	
Sewer		
Residential		\$ 7,184.00
Commercial – 3/4" water meter		\$ 7,184.00
Commercial – 1" water meter		\$ 11,973.00
Commercial – 1.5" water meter		\$ 23,946.00
Commercial – 2" water meter		\$ 38,313.00
Commercial – 3" water meter		\$ 71,836.00
Commercial – 4" water meter		\$ 119,727.00
Commercial – 6" water meter	calculated by PW Director	
Commercial – 8" water meter	calculated by PW Director	
Commercial II / Industrial	calculated by PW Director	
Accessory dwelling unit (internal)	no additional charge	
Accessory dwelling unit (external)	no additional charge	
Impact Fees		
Park/Open Space		
Single Family (detached)		\$ 5,853.00
Apartment/Duplex/Townhome		\$ 5,520.00
Transportation – North District		

2024 City of Camas Fee Schedule

Item 17.

Fee Description	Notes	
Single Family (detached)		\$ 10,372.00
Apartment	per dwelling unit	\$ 5,972.00
Duplex/Townhome	per dwelling unit	\$ 6,391.00
Accessory dwelling unit (internal)		\$ 2,593.00
Accessory dwelling unit (external)		\$ 3,630.00
Commercial	calculated by PW Director	
Transportation – South District		
Single Family (detached)		\$ 3,948.00
Apartment	per dwelling unit	\$ 2,273.00
Duplex/Townhome	per dwelling unit	\$ 2,433.00
Accessory dwelling unit (internal)		\$ 987.00
Accessory dwelling unit (external)		\$ 1,382.00
Commercial	calculated by PW Director	
Fire		
Single Family (detached)	per square foot	\$ 0.69
Apartment/Duplex/Townhome	per square foot	\$ 0.37
Accessory dwelling unit (external)	per square foot	\$ 0.69
Commercial	per square foot	\$ 0.89
School – Camas School District		
School Impact Fee – Single Family		\$ 6,650.00
School Impact Fee – Multi-Family		\$ 6,650.00
School Impact Fee – Accessory dwelling units (internal)	25% of single family rate	
School Impact Fee – Accessory dwelling units (external)	35% of single family rate	
School – Evergreen School District		
School Impact Fee – Single Family		\$ 6,432.00
School Impact Fee – Multi-Family		\$ 3,753.00
School Impact Fee – Accessory dwelling units (internal)	25% of single family rate	
School Impact Fee – Accessory dwelling units (external)	35% of single family rate	
School – Washougal School District		
School Impact Fee – Single Family		\$ -
School Impact Fee – Multi-Family		\$ -
School Impact Fee – Accessory dwelling units (internal)	25% of single family rate	
School Impact Fee – Accessory dwelling units (external)	35% of single family rate	
Building Fees		
Building Permit Fees Total Valuation		
\$1.00 to \$500.00		\$ 32.00
\$501.00 to \$2,000.00		
for the first \$500		\$ 32.00
for each additional \$100, or fraction thereof, to and including \$2,000		\$ 5.00
\$2,001.00 to \$25,000.00		
for the first \$2,000		\$ 100.00
for each additional \$1,000, or fraction thereof, to and including \$25,000		\$ 20.00
\$25,001.00 to \$50,000.00		
for the first \$25,000		\$ 546.00
for each additional \$1,000, or fraction thereof, to and including \$50,000		\$ 14.00
\$50,001.00 to \$100,000.00		
for the first \$50,000		\$
for each additional \$1,000, or fraction thereof, to and including \$100,000		\$
\$100,001.00 to \$500,000.00		

2024 City of Camas Fee Schedule

Item 17.

Fee Description	Notes	
for the first \$100,000		\$ 1,401.00
for each additional \$1,000, or fraction thereof, to and including \$500,000		\$ 8.00
\$500,001.00 to \$1,000,000.00		
for the first \$500,000		\$ 4,593.00
for each additional \$1,000, or fraction thereof, to and including \$1,000,000		\$ 7.00
\$1,000,001.00 and up		
for the first \$1,000,000		\$ 8,013.00
for each additional \$1,000, or fraction thereof		\$ 6.00
Washington State Surcharge Pass-Through Fee	Per RCW 19.27.85	
Inspections & Fees		
Building Plan Review Fee	65% of the Building Permit Fee	
Inspections During Non-Business Hours (minimum charge 2 hours)	per hour	\$ 94.00
Re-inspection Fees	per hour	\$ 94.00
Inspections for which No Fee is Specifically Indicated (minimum charge – one half hour)	per hour	\$ 94.00
Additional Plan Review for Changes, Additions or Revisions to Plans (minimum charge – one half hour)	per hour	\$ 94.00
Use of Outside Consultants for Plan Checking and Inspections, or both	actual costs (include administrative and overhead costs)	
Reissue of Lost Permit		\$ 46.00
Reissue of Lost or Damaged Approved Construction Plans & Documents		\$ 94.00
Impact Fee Deferral	City fee plus pass-through lien filing/release fee per dwelling	\$ 545.00
Latecomer Pass-Through Fee		\$ 65.00
Building Valuation Table		
Building Valuation Table – August prior year	100% of ICC Building Safety Journal Building Valuation Data	
Mechanical Permit Fees		
Mechanical Permit		\$ 47.00
Mechanical Plan Review	65% of the Mechanical Permit Fee	
Unit Fee Schedule – Does not include permit issuance fee		
For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance		
Up to and including 100,000 Btu/h (29.3kW)		\$ 32.00
Over 100,000 Btu/h (29.3kW)		\$ 39.00
For the installation or relocation of each floor furnace, including vent		\$ 32.00
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted heater		\$ 32.00
Repairs or Additions		
Repair or alteration or addition to heating appliance, refrigeration unit, cooking unit, absorption unit or heating, cooling, absorption or evaporative cooling system including installation of controls regulated by Mechanical Code		\$ 28.00
Boilers, Compressor and Absorption Systems		
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3kW)		\$ 32.00
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW), to and including 15 horsepower (52.7 kW) or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)		\$ 59.00

2024 City of Camas Fee Schedule

Item 17.

Fee Description	Notes	
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), to or including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)		\$ 78.00
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW), to or including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)		\$ 111.00
For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)		\$ 183.00
Air Handlers		
For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto	This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code	\$ 23.00
For each air-handling unit greater than 10,000 cubic feet per minute (cfm) (4719L/s)		\$ 40.00
Evaporative Coolers		
For each evaporative cooler, other than a portable type		\$ 22.00
Ventilation & Exhaust		
For each ventilation fan connected to a single duct		\$ 16.00
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit		\$ 23.00
For the installation of each hood which is served by a mechanical exhaust, including ducts for such hood		\$ 23.00
Incinerators		
For the installation or relocation of each domestic-type incinerator		\$ 40.00
For the installation or relocation of each commercial or industrial-type incinerator		\$ 29.00
Miscellaneous		
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed		\$ 21.00
Gas Piping System		
For each gas piping system of one to four outlets		
one to four outlets		\$ 10.00
more than 4	fee for each additional gas piping outlet	\$ 3.00
For each hazardous process piping system (HPP) of one to four outlets		
one to four outlets		\$ 10.00
more than 4	fee for each additional outlet	\$ 3.00
For each non-hazardous process piping system (NPP) of one to four outlets		
one to four outlets		\$ 6.00
more than 4	fee for each additional outlet	\$ 3.00
Plumbing Permit Fees		
For issuance of each permit		\$ 47.00
Plumbing Plan Review	65% of the Plumbing Permit Fee	
Unit Fee Schedule (in addition to 2 items above)		

2024 City of Camas Fee Schedule

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Fee Description	Notes	
For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection thereof)		\$ 16.00
For each building sewer and each trailer park sewer		\$ 32.00
Rainwater systems – per drain (inside building)		\$ 16.00
For each water heater and/or vent		\$ 16.00
For each gas-piping system of one to four outlets		
one to four outlets		\$ 10.00
more than 4	fee for each additional outlet	\$ 3.00
For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps		\$ 16.00
For each installation, alteration or repair of water piping and/or water treating equipment	each	\$ 16.00
For each repair or alteration of drainage or vent piping, each fixture		\$ 16.00
For each backflow protective device		
two inch (51 mm) diameter and smaller		\$ 16.00
over two inch (51 mm) diameter		\$ 32.00
For each graywater system	plumbing plan review required	\$ 78.00
For each annual cross-connection testing of a reclaimed water system (excluding initial test)	per hour	\$ 94.00
For each medical gas piping system for a specific gas		
one to four inlet(s)/outlet(s)		\$ 97.00
more than 4	fee for each additional medical gas inlet(s)/outlet(s)	\$ 10.00
Other Inspections & Fees		
Inspections outside of normal business hours (minimum charge – two hours)	per hour	\$ 93.00
Reinspection fees, per inspection		\$ 93.00
Inspections for which no fee is specifically indicated (minimum charge – one half hour)	per hour	\$ 93.00
Additional plan review required by changes, additions, or revisions to approved plans (minimum charge – one half hour)	per hour	\$ 93.00
Demolition Permit		\$ 31.00
Residential Re-Roofing		\$ 162.00
Residential Siding		\$ 162.00
Commercial Re-Reroofing		\$ 358.00
Commercial Siding		\$ 358.00
Administrative Fee – Residential Permits		\$ 65.00
Addressing Changes (minimum charge – one hour)	per hour	\$ 94.00
Engineering Fees		
Grading Plan Review Fees		
Additional Plan Review required by Changes, Additions or Revisions to Approved Plans (minimum charge – one half hour)	per hour	\$ 94.00
Other Grading Plan Fees		
Inspections Outside of Normal Business Hours (minimum charge – 2 hours)	per hour	\$ 94.00
Reinspection Fees, per Inspection	per hour	\$ 94.00
Inspections for which no fee is specifically indicated (minimum charge – one half hour)	per hour	\$ 94.00
<small>¹The fee for a grading permit authorizing additional work under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.</small>		
Other Inspections & Fees		
Encroachment Permit		

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Fee Description	Notes	
first \$1,500 construction value		\$ 40.00
over \$1,500 construction value	fee plus 2.5% of construction value	\$ 40.00
Encroachment Permit extension		\$ 33.00
Encroachment Permit for Street Tree Removal		\$ -
Engineering Construction Inspection Overtime	actual cost-calculation based on time worked and actual staff overtime rate	
Engineering Plan Review & Construction Inspection Fee	3% of estimated construction costs	
Franchise Agreement Administrative Fee		\$ 5,954.00
Gates/Barrier on Private Street Review Fee		\$ 1,191.00
Modification to Approved Engineering Construction Plans		\$ 480.00
Storm Water Review Fee – Single Family Residence		\$ 238.00
Planning Fees		
Annexation – 10% petition		\$ 987.00
Annexation – 60% petition		\$ 4,195.00
Appeal Fee		\$ 456.00
Archaeological Review		\$ 157.00
Binding Site Plan		\$ 2,148.00
plus fee per unit		\$ 25.00
Boundary Line Adjustment		\$ 118.00
Comprehensive Plan Amendment		\$ 6,662.00
Conditional Use Permit – Residential		\$ 3,908.00
plus fee per unit		\$ 110.00
Conditional Use Permit – Non-Residential		\$ 4,949.00
Continuance of Public Hearing		\$ 599.00
Critical or Sensitive Areas	fee per type (wetlands, steep slopes/ potentially unstable soils, streams & watercourses, vegetation removal, wildlife habitat)	\$ 886.00
Design Review – Minor		\$ 495.00
Design Review – Committee		\$ 2,716.00
Development Agreement	first hearing	\$ 1,002.00
Continuance or Additional Hearing		\$ 617.00
Director's Interpretation		\$ 366.00
Home Occupation – Minor	notification	\$ -
Home Occupation – Major		\$ 78.00
LI/BP Development		\$ 4,949.00
plus fee per 1,000 sf of GFA		\$ 43.00
Lot Line Adjustment		\$ 117.00
Planned Residential Development	per unit plus subdivision fee	\$ 40.00
Plat, Preliminary – Short Plat	4 lots or less: per lot	\$ 2,214.00
Plat, Preliminary – Short Plat		\$ 8,204.00
plus fee for each lot		\$ 261.00
Plat, Preliminary Subdivision		\$ 8,204.00
plus fee for each lot		\$ 261.00
Plat, Final – Short Plat		\$ 229.00
Plat, Final – Subdivision		\$ 2,716.00
Plat Modification/Alteration		\$ 1,367.00
Pre-Application Conference for Type III or IV	general	\$ 405.00
Pre-Application Conference for Type III or IV	subdivision	\$ 1,041.00
SEPA		\$
Shoreline Permit		\$ 1,577.00

2024 City of Camas Fee Schedule

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Fee Description	Notes	
Sign Permit – General Sign	exempt if building permit is required	\$ 47.00
Sign Permit – Master Sign Permit		\$ 144.00
Site Plan Review – Residential		\$ 1,316.00
plus fee per lot		\$ 36.00
Site Plan Review – Non-Residential		\$ 3,289.00
plus fee per 1,000 sf of GFA		\$ 71.00
Site Plan Review – Mixed Use		\$ 4,636.00
plus fee per residential unit		\$ 36.00
plus fee per 1,000 sf of GFA		\$ 71.00
Temporary Use Permit		\$ 92.00
Variance – Minor		\$ 794.00
Variance – Major		\$ 1,481.00
Zone Change	single tract	\$ 3,825.00
Sexually Oriented Businesses		
Live Entertainment Application Fee		\$ 996.00
Live Entertainment License Fee	renewal Date 12/31	\$ 333.00
Live Entertainment Renewal Fee		\$ 333.00
Live Entertainment Renewal Fee – 1/2 Year	after 6/30	\$ 174.00
Other Sexually Oriented Business Application Fee		\$ 666.00
Other Sexually Oriented Business License Fee	renewal Date 12/31	\$ 333.00
Other Sexually Oriented Business Renewal Fee		\$ 333.00
Other Sexually Oriented Business Renewal Fee – 1/2 Year	after 6/30	\$ 175.00
Manager's License Application Fee		\$ 140.00
Manager's License Fee	renewal Date 12/31	\$ 70.00
Manager's License Renewal Fee		\$ 70.00
Manager's License Renewal Fee – 1/2 Year	after 6/30	\$ 39.00
Entertainer's License Application Fee		\$ 140.00
Entertainer's License Fee	renewal Date 12/31	\$ 70.00
Entertainer's License Renewal Fee		\$ 70.00
Entertainer's License Renewal Fee – 1/2 Year	after 6/30	\$ 39.00
FINANCE FEES		
Ambulance		
ALS In-District		\$ 905.00
ALS Out-of-District		\$ 1,444.00
BLS In-District		\$ 905.00
BLS Out-of-District		\$ 1,444.00
Extra Attendant		\$ 201.00
Late Fee		\$ 35.00
Mileage (in district)	per mile	\$ 23.00
Mileage (out of district)	per mile	\$ 25.00
Non-emergency transport		\$ 678.00
Patient treated – no transport		\$ 239.00
Ambulance – annual license		\$ 69.00
Cemetery		
Lots – Full Burial		
Adult – Flat Marker		\$ 1,233.00
Adult – Upright Marker		\$ 2,588.00
Child under 5 years in Garden of Angels		\$ 588.00

2024 City of Camas Fee Schedule

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Fee Description	Notes	
Cremaains		
Single Niche Garden of Faith		\$ 1,009.00
Single Niche Premium		\$ 1,233.00
Single Niche Standard		\$ 1,009.00
Double Niche Premium		\$ 1,900.00
Double Niche Standard		\$ 1,597.00
4 x 4 Foot Ground Lot		\$ 590.00
Liners		
Cremaains Liner (Single Urn Vaults)		\$ 258.00
Cremaains Liner (Double Urn Vaults)		\$ 432.00
Niche Wall (Single Bronze Urns)		\$ 185.00
Urn Vault Liner (Wooden Urns)		\$ 303.00
Open & Close Fees		
Disinterment Charges	includes staking & inspection fee, and deed transfer fee	\$ 561.00
Cremaains – Added with a Full Burial Lot		\$ 432.00
Cremaains – 4 x 4 Lot		\$ 432.00
Cremaains – Niche Wall	does not include engraving	\$ 392.00
Saturday Services	in addition to any other applicable fees	\$ 280.00
Sunday/Holiday Services	in addition to any other applicable fees	\$ 504.00
Locating, Marker & Staking Fees		
Staking & Inspection (cremaains & grave lots)		\$ 140.00
Marker Setting Fee		\$ 140.00
Miscellaneous Additional Charges		
Remembrance Wall – Inscription	City fee is in addition to pass-through fees from vendor	\$ 26.00
Engraving of Niche Wall	City fee is in addition to pass-through fees from vendor	\$ 26.00
Deed Transfers/Replacement Deeds		\$ 39.00
Maintenance Fund Lot		\$ 225.00
Maintenance Fund Niche		\$ 280.00
Second Rite of Burial	one full burial and two cremaains, or three cremaains per lot	\$ 392.00
Other License & Permits		
Dog License – lifetime		\$ 39.00
Dog License – replacement		\$ 7.00
Guard Dog		\$ 70.00
Pawnbroker's/Second Hand Dealer – 2 yr. license		\$ 140.00
Solicitor's License application/back ground check		\$ 58.00
Solicitor's License New or Renewal		\$ 39.00
Special Event Permit		\$ 52.00
Taxicab – annual license	issued after 7/1 - half of fee	\$ 52.00
Taxicab per vehicle		\$ 16.00
Taxi Driver's license		\$ 8.00
Taxi Driver's License Renewal		\$ 8.00
Vehicle Restoration Permit		\$ 32.00
Utilities		
Lien and Lien Release Filing Fees	City fee is in addition to pass-through fees from vendor	\$ 26.00
New Utility Account Set-Up Fee		\$ 30.00
Title Check Fee	plus pass-through fee from vendor	\$ 17.00
Utility Late Fee	5% of past due balance with a minimum charge equivalent to current fee	\$
Utility Service Call Fee	first call free, additional each	\$

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Fee Description	Notes	
Water – Sewer		
Portable Hydrant Meter Rental – Deposit	refundable - damage dependent	\$ 1,380.00
Portable Hydrant Meter Rental – Placement Fee		\$ 117.00
STEP/STEF Inspection		\$ 199.00
STEP/STEF Reinspection	per inspection	\$ 90.00
Temporary Water Service	to be determined based on meter size and use as approved by PW Director	
Water Meter Installation – 3/4" Meter		\$ 450.00
Water Meter Installation – 1" Meter		\$ 502.00
Water Meter Installation – 1.5" Meter		\$ 1,112.00
Water Meter Installation – 1.5" Turbine Meter		\$ 1,112.00
Water Meter Installation – 2" Meter		\$ 2,148.00
2" Service with 1.5" Meter	in addition to 1.5" Water Meter Installation fee	\$ 570.00
Water Meter Installation Reinspection		\$ 90.00
Water Disconnection at Owner's Request		\$ 41.00
Water Disconnection for Non-Payment		\$ 52.00
Water Reconnection After Hours		\$ 105.00
Padlocking Water Meter		\$ 52.00
Removal of Water Meter		\$ 52.00
Wrongfully or Illegally Reconnection		\$ 285.00
Water Meter Testing	deposit to be returned if meter found not to be operating within range	\$ 252.00
Solid Waste		
Change Can Size		\$ 13.00
Return Trip For Missed Service		\$ 7.00
Overfilling Can		\$ 4.00
Extra Bag		\$ 4.00
Extra Can 35 gallon		\$ 8.00
Extra Can 65 gallon		\$ 17.00
Extra Can 95 gallon		\$ 26.00
Bi-weekly service on off-week		\$ 8.00
Unscheduled Pick Up Charge (day other than normal service day)		\$ 23.00
Extra Yard (not in rented container)		\$ 40.00
Replacement of damaged can		
35 gallon can		\$ 67.00
65 gallon can		\$ 88.00
Extra Solid Waste Items		
Barbeque		\$ 26.00
Bicycle		\$ 14.00
Christmas Tree	no taller than five feet	\$ 14.00
Table		\$ 28.00
Recycling	pass-through from vendor	
FIRE DEPARTMENT (FMO)		
Development Review		
Commercial Site Plans – Review Fee		\$ 240.00
Commercial Site Plans – Inspection Fee		\$ 240.00
Subdivision or PRD – Review Fee		\$ 201.00
Subdivision or PRD – Inspection Fee		\$ 201.00
Pre-Application Conference – Review Fee		\$
Other Land Use Applications – Review Fee		\$

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Fee Description	Notes	
Other Land Use Applications – Inspection Fee		\$ 161.00
Building Construction/Change of Use or Occupancy		
A, B, E, F, M, R Occupancies 0-1,000 sq. ft. – Review Fee		\$ 122.00
A, B, E, F, M, R Occupancies 0-1,000 sq. ft. – Inspection Fee		\$ 122.00
A, B, E, F, M, R Occupancies 1,001-5,000 sq. ft. – Review Fee		\$ 161.00
A, B, E, F, M, R Occupancies 1,001-5,000 sq. ft. – Inspection Fee		\$ 122.00
A, B, E, F, M, R Occupancies 5,001-10,000 sq. ft. – Review Fee		\$ 201.00
A, B, E, F, M, R Occupancies 5,001-10,000 sq. ft. – Inspection Fee		\$ 161.00
A, B, E, F, M, R Occupancies 10,001-20,000 sq. ft. – Review Fee		\$ 248.00
A, B, E, F, M, R Occupancies 10,001-20,000 sq. ft. – Inspection Fee		\$ 201.00
A, B, E, F, M, R Occupancies 20,001-40,000 sq. ft. – Review Fee		\$ 296.00
A, B, E, F, M, R Occupancies 20,001-40,000 sq. ft. – Inspection Fee		\$ 239.00
Each Additional 20,000 sq. ft. – Review Fee		\$ 49.00
Each Additional 20,000 sq. ft. – Inspection Fee		\$ 40.00
Portable Classroom – Review Fee		\$ 181.00
Portable Classroom – Inspection Fee		\$ 181.00
H1 Occupancy – Review Fee		\$ 478.00
H1 Occupancy – Inspection Fee		\$ 478.00
H2 Occupancy – Review Fee		\$ 478.00
H2 Occupancy – Inspection Fee		\$ 478.00
H3 Occupancy – Review Fee		\$ 530.00
H3 Occupancy – Inspection Fee		\$ 530.00
H4 Occupancy – Review Fee		\$ 372.00
H4 Occupancy – Inspection Fee		\$ 362.00
H5 Occupancy – Review Fee		\$ 658.00
H5 Occupancy – Inspection Fee		\$ 658.00
I Occupancy – Review Fee		\$ 362.00
I Occupancy – Inspection Fee		\$ 240.00
S Occupancy – Review Fee		\$ 240.00
S Occupancy – Inspection Fee		\$ 240.00
Each additional 10,000 sq. ft. – Review Fee		\$ 122.00
Each additional 10,000 sq. ft. – Inspection Fee		\$ 122.00
Building or Structure for Special or Temporary Use – Review Fee		\$ 181.00
Building or Structure for Special or Temporary Use – Inspection Fee		\$ 181.00
Fire Alarm System		
Fire Alarm – Minor Alteration – Review Fee		\$ 122.00
Fire Alarm – Minor Alteration – Inspection Fee		\$ 122.00
Fire Alarm – New System, 1 to 20 Devices – Review Fee		\$ 181.00
Fire Alarm – New System, 21 or more Devices – Review Fee		\$ 181.00
fee for each additional device	in addition to review fee	\$ 3.00
Fire Alarm – New System, 1 to 20 Devices – Inspection Fee		\$ 181.00
Fire Alarm – New System, 21 or more Devices – Inspection Fee		\$ 181.00
fee for each additional device	in addition to inspection fee	\$ 3.00
Fire Extinguishing System		
New System NFPA 13 – Single Riser – Review Fee		\$ 362.00
New System NFPA 13 – Single Riser – Inspection Fee	includes five inspections	\$ 362.00
Each Additional Inspection		\$
Each Additional Riser – Review Fee		\$

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Fee Description	Notes	
Each Additional Riser – Inspection Fee	includes five inspections	\$ 362.00
Each Additional Inspection		\$ 122.00
New System NFPA 13D (Single Family) – Inspection Fee		\$ 122.00
Each Additional Inspection		\$ 122.00
Alteration to Fire Sprinkler Systems – Review Fee		\$ 122.00
Alteration to Fire Sprinkler Systems – Inspection Fee		\$ 122.00
New System NFPA 13R (Per Building) – Review Fee		\$ 240.00
New System NFPA 13R (Per Building) – Inspection Fee	includes five inspections	\$ 240.00
Each Additional Inspection		\$ 122.00
Underground Fire Sprinkler Mains – Review Fee		\$ 181.00
Underground Fire Sprinkler Mains – Inspection Fee	includes five inspection	\$ 181.00
Each Additional Inspection		\$ 122.00
Standpipe System/Wet or Dry – Review Fee		\$ 122.00
Standpipe System/Wet or Dry – Inspection Fee		\$ 122.00
Commercial Cooking Extinguishing System/Protection – Review Fee		\$ 181.00
Commercial Cooking Extinguishing System/Protection – Inspection Fee		\$ 181.00
Other Extinguishing Systems – Review Fee		\$ 297.00
Other Extinguishing Systems – Inspection Fee		\$ 297.00
Fire Pumps and Private or Dedicated Fire Hydrant Systems – Review Fee		\$ 297.00
Fire Pumps and Private or Dedicated Fire Hydrant Systems – Inspection Fee		\$ 297.00
Hazardous Operations		
Smoke Removal Systems – Review Fee		\$ 297.00
Smoke Removal Systems – Inspection Fee		\$ 297.00
Application of Flammable Finishes – Review Fee		\$ 297.00
Application of Flammable Finishes – Inspection Fee		\$ 297.00
Commercial Drying Ovens – Review Fee		\$ 181.00
Commercial Drying Ovens – Inspection Fee		\$ 181.00
Organic Coating Systems – Review Fee		\$ 181.00
Organic Coating Systems – Inspection Fee		\$ 181.00
Dip Tanks, Listed Spray Booths – Review Fee		\$ 161.00
Dip Tanks, Listed Spray Booths – Inspection Fee		\$ 122.00
Unlisted Spray Booths – Review Fee		\$ 240.00
Unlisted Spray Booths – Inspection Fee		\$ 161.00
Semiconductor Fabrication HPM Tool Installation – Review Fee		\$ 297.00
Semiconductor Fabrication HPM Tool Installation – Inspection Fee		\$ 297.00
Other Hazardous Material Equipment & Systems – Review Fee		\$ 297.00
Other Hazardous Material Equipment & Systems – Inspection Fee		\$ 297.00
Compressed Gas System (greater than exempt amounts) – Review Fee		\$ 362.00
Compressed Gas System (greater than exempt amounts) – Inspection Fee		\$ 362.00
Refrigeration Systems – Review Fee		\$ 297.00
Refrigeration Systems – Inspection Fee		\$ 161.00
LPG Tank Installation (greater than 125 gal.) – Review Fee		\$ 181.00
LPG Tank Installation (greater than 125 gal.) – Inspection Fee		\$ 181.00
Dispensing and use of LPG – Review Fee		\$ 201.00
Dispensing and use of LPG – Inspection Fee		\$ 161.00
Dispensing and use of Combustible/Flammable Liquids Above Ground Tanks – Review Fee		\$ 201.00
Fee		

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Fee Description	Notes	
Dispensing and use of Combustible/Flammable Liquids Above Ground Tanks – Inspection Fee		\$ 161.00
Dispensing and use of Combustible/Flammable Liquids Underground Tanks – Review Fee		\$ 478.00
Dispensing and use of Combustible/Flammable Liquids Underground Tanks – Inspection Fee		\$ 478.00
Aerosols – Review Fee		\$ 181.00
Aerosols – Inspection Fee		\$ 181.00
CO2 Monitoring Systems – Review Fee		\$ 122.00
CO2 Monitoring Systems – Inspection Fee		\$ 122.00
Hazardous Materials		
Storage, Dispensing & Use of Hazardous Materials – Review Fee		\$ 478.00
Storage, Dispensing & Use of Hazardous Materials – Inspection Fee		\$ 478.00
HMIS – Review Fee		\$ 240.00
HMIS – Inspection Fee		\$ 240.00
HMMP – Review Fee		\$ 362.00
HMMP – Inspection Fee		\$ 362.00
Decommissioning Underground Storage Tank – Review Fee		\$ 181.00
Decommissioning Underground Storage Tank – Inspection Fee		\$ 122.00
Explosive Materials		
Explosive Storage & Use/Blast Permit – Review Fee		\$ 478.00
Explosive Storage & Use/Blast Permit – Inspection Fee, up to 20 blasts		\$ 240.00
Each additional 20 blasts, or portions thereof		\$ 240.00
Blast Permit – Use of Consultant Review	pass-through from vendor	
Storage of black or smokeless powder, small arms ammunition, precession caps, and primers for consumer consumption – Review Fee		\$ 122.00
Storage of black or smokeless powder, small arms ammunition, precession caps, and primers for consumer consumption – Inspection Fee		\$ 122.00
Manufacture, assembly, testing of ammunition, fireworks, blasting agents, and other explosives or explosive material – Review Fee		\$ 161.00
Manufacture, assembly, testing of ammunition, fireworks, blasting agents, and other explosives or explosive material – Inspection Fee		\$ 122.00
Other storage, use, handling, or demolition of explosives or explosive material – Review Fee		\$ 490.00
Other storage, use, handling, or demolition of explosives or explosive material – Inspection Fee		\$ 161.00
Magazines (Explosives) – Review Fee		\$ 240.00
Magazines (Explosives) – Inspection Fee		\$ 240.00
Fireworks Stand – Review Fee	per season	\$ 50.00
Fireworks Stand – Inspection Fee	per season	\$ 50.00
Fireworks Display – Review Fee		\$ 240.00
Fireworks Display – Inspection Fee		\$ 240.00
Pyrotechnic special effects – Review Fee		\$ 122.00
Pyrotechnic special effects – Inspection Fee		\$ 122.00
High-Piled Combustible Storage		
Designated storage area 501-2,500 sq. ft. – Review Fee		\$ 161.00
Designated storage area 501-2,500 sq. ft. – Inspection Fee		\$
Designated storage area 2,501-12,000 sq. ft. – Inspection Fee		\$

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Fee Description	Notes	
Designated storage area 2,501- 12,000 sq. ft. – Review Fee		\$ 161.00
Designated storage area 12,001-20,000 sq. ft. – Review Fee		\$ 240.00
Designated storage area 12,001-20,000 sq. ft. – Inspection Fee		\$ 201.00
Designated storage area 20,001- 30,000 sq. ft. – Review Fee		\$ 297.00
Designated storage area 20,001-30,000 sq. ft. – Inspection Fee		\$ 240.00
Each additional 30,000 sq. ft. or portion thereof – Review Fee		\$ 362.00
Each additional 30,000 sq. ft. or portion thereof – Inspection Fee		\$ 297.00
Cryogenic Systems, process or product – Review Fee		\$ 181.00
Cryogenic Systems, process or product – Inspection Fee		\$ 181.00
Each tank or vessel – Review Fee		\$ 65.00
Each tank or vessel – Inspection Fee		\$ 52.00
Candles & Open Flames in Places of Assembly – Review Fee		\$ 26.00
Other Fire Permits		
Revision to plan previously submitted	per hour	\$ 122.00
Investigation Fee (work started without a permit) – Review Fee	fee is double the applicable review fee that would have been charged if a permit was obtained prior to work initiated	
Investigation Fee (work started without a permit) – Inspection Fee	fee is double the applicable inspection fee that would have been charged if a permit was obtained prior to work initiated	
Re-inspection Fees		\$ 122.00
Use of Consultant for Plan Review and Inspections – Review Fee	pass-through from vendor	
Use of Consultant for Plan Review and Inspections – Inspection Fee	pass-through from vendor	
Emergency Generators – Review Fee		\$ 122.00
Emergency Generators – Inspection Fee		\$ 122.00
Privacy/Security Gates – Review Fee		\$ 122.00
Privacy/Security Gates – Inspection Fee		\$ 122.00
Other plan reviews or permits required by the International Fire Code – Review Fee	per hour	\$ 122.00
Other plan reviews or permits required by the International Fire Code – Inspection Fee	per hour	\$ 122.00
Solar Photo-Voltaic – Review Fee		\$ 122.00
Solar Photo-Voltaic – Inspection Fee		\$ 122.00
Training Burn	per sq. ft. minimum \$1,000, maximum \$2,000	\$ 0.50
Hot Works – Inspection		\$ 122.00
Mobile Food Preparation Vehicles – Inspection Fee		\$ 122.00
Hydrants		
Witness Flow Test – Inspection Fee		\$ 123.00
LIBRARY		
Meeting Rooms		
Room A		
Maintenance Charge:		
Non-Profit	no charge	
Private Functions	per hour	\$ 57.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
For-Profit	per hour	\$ 57.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
Room B		
Maintenance Charge:		
Non-Profit		

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Fee Description	Notes	
Private Functions	per hour	\$ 57.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
For-Profit	per hour	\$ 57.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
Rooms A & B		
Maintenance Charge:		
Non-Profit		
Private Functions	per hour	\$ 106.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
For-Profit	per hour	\$ 113.00
Cleaning deposit, if serving food (refundable);	cost exceeding deposit will be billed	\$ 68.00
Kitchen Use		
Non-Profit		\$ 19.00
Private Functions		\$ 38.00
For Profit		\$ 38.00
Closed Hours Staffing Fee		
Non-Profit	per hour in addition to hourly charge	\$ 68.00
Private Functions	per hour in addition to hourly charge	\$ 68.00
For Profit	per hour in addition to hourly charge	\$ 68.00
Non-refundable application fee		
Non-Profit		
Private Functions		\$ 19.00
For Profit		\$ 19.00
Non-Resident Annual Fees		
Household		\$ 154.00
Lost & Damaged Materials: Default prices if not noted in bib record		
Audiobooks		\$ 48.00
Board book		\$ 11.00
Book discussion kit		\$ 137.00
Devices		\$ 285.00
DVD/Blue Ray		\$ 40.00
Hardcover & Paperback Books		\$ 36.00
Interlibrary loan	pass-through – assessed by lending library	
Magazines & Documents		\$ 8.00
Music CD		\$ 28.00
Playaway		\$ 62.00
Reference book	replacement cost – pass-through from vendor	
PARKS & RECREATION FEES		
Camas Community Center Rental		
Reception Room – Midweek	per day	\$ 90.00
Reception Room – Weekend	per day	\$ 180.00
Reception Room – Long Term Use	per hour	\$ 15.00
Conference Room – Midweek	per day	\$ 60.00
Conference Room – Weekend	per day	\$ 120.00
Conference Room – Long Term Use	per hour	\$ 15.00
Ball Room – Midweek	per day	\$ 175.00
Ball Room – Weekend	per day	\$
Ball Room – Long Term Use	per hour	\$

2024 City of Camas Fee Schedule

Item 17.

Fee Description	Notes	
Kitchen – Midweek	per day	\$ 40.00
Kitchen – Weekend	per day	\$ 60.00
Kitchen – Long Term Use	per hour	\$ 15.00
Sound System – Midweek	per day	\$ 75.00
Sound System – Weekend	per day	\$ 75.00
Sound System Projector – Midweek	per day	\$ 100.00
Sound System Projector – Weekend	per day	\$ 100.00
Deposit – refundable		\$ 500.00
Alcohol Use Fee		\$ 100.00
Key Call Back Fee		\$ 150.00
Long Term Users will be charged per hour	must pay for 6 months to be long term user	\$ 15.00
<i>Midweek is Monday through Thursday and Friday until 2:00 p.m.</i>		
<i>Weekends are Fridays after 2:00 p.m. through Sunday</i>		
<i>No rental fee will be charged to non-profit groups who are community-based and IRS recognized, City of Camas sponsored events, school sponsored events or governmental agencies that reserve the facility Monday through Thursday, between the hours of 8:00 a.m. and 5:00 p.m. and Friday before 2:00 p.m. Mid-week daily rate will be charged for weekend reservations (Friday after 2:00 p.m. through Sunday).</i>		
<i>Camas residents will receive 20% discount</i>		
Fallen Leaf Lake Park Rental		
Monday through Thursday	per day	\$ 225.00
Fridays, Saturdays, Sundays and Holidays	per day	\$ 375.00
Deposit – refundable		\$ 500.00
Alcohol Use Fee		\$ 100.00
Key Call Back Fee		\$ 150.00
<i>Camas residents will receive 20% discount</i>		
<i>Non-profit groups renting on weekends will be charged mid-week rates</i>		
Lacamas Lake Lodge Rental		
Main Hall	hourly; Saturday – 5 hr. minimum; all other days – 2 hr. minimum	\$ 200.00
Main Hall – public agencies	hourly; mid-week excluding Fridays during normal business hours	\$ 75.00
Deposit – refundable	per day	\$ 500.00
Room 1A	hourly; Saturday – 5 hr. minimum; all other days – 2 hr. minimum	\$ 40.00
Deposit – refundable	per day	\$ 200.00
Room 1B	hourly; Saturday – 5 hr. minimum; all other days – 2 hr. minimum	\$ 40.00
Deposit – refundable	per day	\$ 200.00
AV Equipment	per day	\$ 100.00
Alcohol Use Fee		\$ 100.00
<i>Non-profit will receive a 50% discount off the hourly rate</i>		
<i>Cancellation must be received a minimum of 61 days prior to the event to receive a full refund. A 50% refund will be allowed if cancellation notices is received 30–60 days prior to the event. No refunds will be made with less than a 30 day notice.</i>		
<i>Camas residents will receive 20% discount</i>		
POLICE DEPARTMENT		
Background/Clearance Letters		\$ 14.00
Fingerprint Cards	per card	\$ 21.00
Lost/Unreturned Community Room Key		\$ 30.00
Police Case Reports (no charge to victim)	per page	\$ 0.17
Record Checks/Non-Criminal Justice Agency inc. Military Services		\$ 14.00
State Accident Reports (no charge to involved party)		\$ 8.00
Video Delivery Fee	per flash drive or DVD	\$
Work crew Sign-Up Fee		\$



Staff Report – Public Hearing for 2024 Property Tax Levies (Ordinances 23-014 and 23-015)

November 20, 2023 Council Regular Meeting

Public Hearing – 2024 Property Tax Levies

Presenter: Cathy Huber Nickerson, Finance Director

Time Estimate: 10 minutes

Phone	Email
360.817.1537	chuber@cityofcamas.us

BACKGROUND: This public hearing is to consider public comments on two property tax ordinances. The first ordinance is 23-014 for the General Fund property tax levy and the second is 23-015 for the EMS property tax levy. Both levies are for the fiscal year 2024.

SUMMARY: Property taxes are the primary revenue source for funding of general fund services and emergency medical services for the City of Camas. Property taxes are complicated with different limitations but the one limit which requires the City Council’s annual consideration is the Levy Increase Limit. In Washington State, property taxes increases are not based on the increasing value of properties but rather on the amount of property taxes that are assessed from the prior year. Each year’s levy may be increased by no more than 1% or the Implicit Price Deflator (IPD) whichever is less. The IPD is the percentage change in the implicit price deflator for personal consumption as published by the Bureau of Economic Analysis by September 25th. The IPD for the 2024 property tax levy is 3.67%. Therefore, the lawful highest levy would be 1% increase.

The City Council considered three options for the General Fund Levy: increase the levy 1%, hold the levy to 2023, or increase the levy 1.65% to utilize the 1% for 2024 and remaining banked capacity of 0.65% from 2023. The Council provided staff direction to bring back a General Fund Ordinance opting for 1.65% in 2024 and an EMS Levy Ordinance of 1% (the banked capacity is not available for the EMS levy).

BENEFITS TO THE COMMUNITY:

POTENTIAL CHALLENGES: For residents who are having difficulty to pay their property tax bill the Clark County Assessor’s Office can provide exemptions for homeowners who are within certain age and income groups as well as homeowners who may be disabled.

BUDGET IMPACT: The 2024 Budget is projected to incorporate the 1.65% General Fund Levy increase which utilizes the banked capacity of a portion of the 1% from 2023 and 1% increase for the EMS Levy. In the past, Council has maintained the 1% to ensure the compounding

impact of the 1% is preserved. Below is the impact of the 1.65% for the General Fund and 1% for the EMS Levy:

Levy	Increase Rate	Tax Levy	Tax Rate	Annual Impact on Homeowner Of \$649,124 Home
General Fund	1% and use of banked capacity	15,177,881	\$1.87/\$1,000	\$1,217 (\$130 less than 2023)
EMS Levy	1%	\$2,612,539	\$0.327/\$1,000	\$213 (\$15 less than 2023)

RECOMMENDATION: Staff recommends the Council open a public hearing to consider public comments followed by consideration of Ordinance No. 23-014 and Ordinance No. 23-015. Staff recommends Council moves to adopt Ordinance No. 23-014 and Ordinance No. 23-015.

ORDINANCE NO. 23-014

AN ORDINANCE levying the ad valorem taxes for obligations of the General Fund for fiscal year ending December 31, 2024.

WHEREAS, the Council of the City of Camas has met and considered its budget for the calendar year 2024, and

WHEREAS, the Council of the City of Camas after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Camas requires a regular levy in the amount of \$14,693,557 which is equal to the property tax revenue from the previous year, and excludes amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City and in its best interest;

WHEREAS, the Council of the City of Camas has further determined, following due consideration, a need for tax revenue to be dedicated to Street Preservation and Maintenance;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMAS as follows:

SECTION I

The dollar amount of the increase over the actual levy amount from the previous year shall be \$243,049.09 which is a percentage increase of 1.6531832% from the previous year to include the City's banked capacity as allowed by law. This is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexation that have occurred and refunds made.

Ordinance No. 23-014

SECTION II

The dollar amount over the actual levy amount from the previous year for the budget year 2024 as set forth in Section I herein shall be dedicated to Street Preservation and Maintenance.

SECTION III

A CERTIFIED BUDGET request or estimate shall be filed with the County Assessor's Office, separate from this ordinance. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The form for this purpose is titled "Levy Certification" and is available through the Assessor's Office. Certification is made in a manner prescribed by the County Assessor's Office.

SECTION IV

This Ordinance shall take force and be in effect five days from and after its publication according to law.

PASSED by the council and APPROVED by the Mayor this 20th day of November, 2023.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 23-014

AN ORDINANCE levying the ad valorem taxes for obligations of the General Fund for fiscal year ending December 31, 2024.

WHEREAS, the Council of the City of Camas has met and considered its budget for the calendar year 2024, and

WHEREAS, the Council of the City of Camas after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Camas requires a regular levy in the amount of \$14,693,557 which is equal to the property tax revenue from the previous year, and excludes amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City and in its best interest;

WHEREAS, the Council of the City of Camas has further determined, following due consideration, a need for tax revenue to be dedicated to Street Preservation and Maintenance;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMAS as follows:

SECTION I

The dollar amount of the increase over the actual levy amount from the previous year shall be \$243,049.09 which is a percentage increase of 1.6531832% from the previous year to include the City's banked capacity as allowed by law. This is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexation that have occurred and refunds made.

Ordinance No. 23-014

SECTION II

The dollar amount over the actual levy amount from the previous year for the budget year 2024 as set forth in Section I herein shall be dedicated to Street Preservation and Maintenance.

SECTION III

A CERTIFIED BUDGET request or estimate shall be filed with the County Assessor's Office, separate from this ordinance. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The form for this purpose is titled "Levy Certification" and is available through the Assessor's Office. Certification is made in a manner prescribed by the County Assessor's Office.

SECTION IV

This Ordinance shall take force and be in effect five days from and after its publication according to law.

PASSED by the council and APPROVED by the Mayor this 20th day of November, 2023.

SIGNED: Morale & Chang
Mayor

ATTEST: Sydney Baker
Clerk

APPROVED as to form:

[Signature]
City Attorney

ORDINANCE NO. 23-015

AN ORDINANCE levying the ad valorem taxes for obligations of the Emergency Rescue Fund for fiscal year ending December 31, 2024.

WHEREAS, the Council of the City of Camas has met and considered its budget for the calendar year 2024, and

WHEREAS, the Council of the City of Camas after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Camas requires a levy in the amount of \$2,545,277, which is equal to the property tax revenue from the previous year, and excludes amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, for the purpose of providing emergency medical services;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMAS as follows:

SECTION I

The dollar amount of the increase over the actual levy amount from the previous year shall be \$25,453, which is a percentage increase of 1.0% from the previous year. This is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexation that have occurred and refunds made.

SECTION II

This Ordinance shall take force and be in effect five days from and after its publication according to law.

Ordinance No. 23-015

PASSED by the council and APPROVED by the Mayor this 20th day of November, 2023.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 23-015

AN ORDINANCE levying the ad valorem taxes for obligations of the Emergency Rescue Fund for fiscal year ending December 31, 2024.

WHEREAS, the Council of the City of Camas has met and considered its budget for the calendar year 2024, and

WHEREAS, the Council of the City of Camas after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Camas requires a levy in the amount of \$2,545,277, which is equal to the property tax revenue from the previous year, and excludes amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, for the purpose of providing emergency medical services;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMAS as follows:

SECTION I

The dollar amount of the increase over the actual levy amount from the previous year shall be \$25,453, which is a percentage increase of 1.0% from the previous year. This is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexation that have occurred and refunds made.

SECTION II

This Ordinance shall take force and be in effect five days from and after its publication according to law.

Ordinance No. 23-015

PASSED by the council and APPROVED by the Mayor this 20th day of November, 2023.

SIGNED: Donald E. Cherry
Mayor

ATTEST: Sydney Balu
Clerk

APPROVED as to form:
[Signature]
City Attorney